

CITY COUNCIL MEETING MINUTES
Webster City, Iowa July 6, 2021 – 6:00 p.m

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on July 6, 2021, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers John Hawkins, Mayor, and the following Council Members: Matt McKinney, and Logan Welch. Council Members Katelin Hartmann and Brian Miller were absent.

Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is "impossible or impractical".

Due to the COVID-19 concerns and social distancing recommendations, this meeting was Open to the Public with limited capacity and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.

It was moved by Welch and seconded by McKinney to approve the agenda.
ROLL CALL: Hawkins, McKinney and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

Mayor Hawkins thanked Van Diest Supply, the Fire Department, the Webster City Community School District and all those who volunteered to help make the Fireworks Display a success. He also noted that several complaints had been fielded by the Police Department over the weekend on the usage of fireworks.

Council Member Katelin Hartmann joined the meeting at 6:05 p.m.

MINUTES AND CLAIMS

It was moved by McKinney and seconded by Welch that the following motion and Resolutions be approved and adopted collectively:

1. That the meeting minutes of June 21, 2021 be approved.
2. That Resolution No. 2021-137 approving Payroll for the period ending June 19, 2021 and paid on June 25, 2021 in the amount of \$182,887.72 be passed and adopted.
3. That Resolution No. 2021-138 approving bills paid in the amount of \$520,671.76 be passed and adopted.

ROLL CALL: McKinney, Welch, Hartmann and Hawkins voting aye.

GENERAL AGENDA

1.A. PUBLIC HEARING – 6:05 P.M.

July 6, 2021 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa being the time and place for a Public Hearing on the Proposed Adoption of the 2021 Comprehensive Plan for the City of Webster City Iowa, the same was held. No written objections were received and one oral objection by Doug Ryan in regard to the land use and implementation schedule of the 2021 Comprehensive Plan, was presented.

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Charlie Cowell, of RDG Planning and Design, provided a power point presentation summarizing the 2021 Comprehensive Plan for the City of Webster City. He suggested Council review the Comprehensive Plan on an annual basis.

- a. It was moved by McKinney and seconded by Welch that Resolution No. 2021-139 Adopting the 2021 Comprehensive Plan for the City of Webster City, Iowa be passed and adopted.

ROLL CALL: Welch, Hartmann, Hawkins and McKinney voting aye.

1.B. PUBLIC HEARING – 6:05 P.M

July 6, 2021 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa being the time and place for a Public Hearing on the Proposed Offer to Purchase City Owned Property located on Seneca Street in Webster City, Iowa from Platinum Connect, LLC, of Sioux Center, Iowa for placement of Fiber Hut, the same was held. No written objections were received and no oral objections were presented.

- a. It was moved by Welch and seconded by McKinney that Resolution No. 2021-140 approving Purchase Agreement & Authorizing Execution of a Corporate Warranty Deed conveying City Owned Property located on Seneca Street to Platinum Connect, LLC, Sioux Center, Iowa be passed and adopted.

ROLL CALL: Hartmann, Hawkins, McKinney and Welch voting aye.

1.C. PUBLIC HEARING – 6:05 P.M.

July 6, 2021 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa being the time and place for a Public Hearing on the Proposed Offer to Lease City Owned Property located on Collins Street in Webster City, Iowa by Platinum Connect, LLC, Sioux Center, Iowa for placement of Fiber Hut, the same was held. No written objections were received and no oral objections were presented.

- a. It was moved by Welch and seconded by McKinney that Resolution No. 2021-141 authorizing the City to enter into a Lease Agreement with Platinum Connect, LLC, Sioux Center, Iowa for use of City Owned Property located on Collins Street in Webster City, Iowa be passed and adopted.

ROLL CALL: Hawkins, McKinney, Welch and Hartmann voting aye.

2. It was moved by Welch and seconded by McKinney that Resolution No. 2021-142 authorizing the City to enter into a Fiber Optic Network Installation Agreement and Right-Of-Way Access License Agreement with Platinum Connect, LLC, Sioux Center, Iowa for use of City Streets and Easements be passed and adopted.

ROLL CALL: McKinney, Welch, Hartmann and Hawkins voting aye.

3. It was moved by Welch and seconded by McKinney that the issuance of Beer and Liquor Licenses by the Iowa Department of Commerce be approved for the following:

- a. Class A Liquor License, Outdoor Service & Sunday Sales
American Legion Post #191, 726 2nd Street
- b. 5-Day License (7/13/21-7/18/21) - Class B Beer Permit, Class C Native Wine Permit & Outdoor Service, The Whimsical Wine Trailer – Boone, Iowa for participation in Farmer’s Market on Seneca Street

ROLL CALL: Welch, Hartmann, Hawkins and McKinney voting aye.

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4. It was moved by Welch and seconded by McKinney that the appointment of Ashley Allers as a member to the Traffic Study Committee for the unexpired term beginning upon appointment and ending May 31, 2023 be approved.

ROLL CALL: Hartmann, Hawkins, McKinney and Welch voting aye.

5. It was moved by Welch and seconded by McKinney that the appointment of James Kumm as a member to the Zoning Board of Adjustment for the unexpired term beginning upon appointment and ending May 31, 2023 be approved.

ROLL CALL: Hawkins, McKinney, Welch and Hartmann voting aye.

6. It was moved by Welch and seconded by McKinney that the First Reading of a proposed Ordinance, an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019, by amending Article III to Chapter 20 pertaining to Hotel/Motel Tax Board in the City of Webster City, Iowa be approved.

ROLL CALL: McKinney, Welch, Hartmann and Hawkins voting aye.

City Clerk Karyl Bonjour informed Council the amendment would change the make-up of the board member requirements by eliminating the Hotel/Motel Representative and adding another Public-at-Large Representative. City Attorney Zach Chizek also mentioned that it also changes the allotment of funding to include a specified amount to go to Park and Recreational Capital Projects.

7. It was moved by McKinney and seconded by Welch that the Second Reading of a proposed Ordinance, an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019, by Amending Chapter 48 Pertaining to Sewer Rental Rates be approved.

ROLL CALL: Welch, Hartmann, Hawkins and McKinney voting aye.

Phil Voge, Webster City Custom Meats, was present to speak on the changes to the Sewer Rates. He inquired if the City was doing anything to cut down the infiltration at this time. Ken Wetzler, Public Works Director, informed that slip lining is currently taking place.

8. It was moved by McKinney and seconded by Hartmann that the Second Reading of a proposed Ordinance, an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019, by Amending Chapter 48 Pertaining to Water System Rates, to include proposed changes for Year 1, eliminating the surcharge, Year 2 and 2% volume increase annually thereafter be approved.

ROLL CALL: Hartmann, Hawkins, McKinney and Welch voting aye.

Phil Voge, Webster City Custom Meats, expressed concern on the surcharge without knowing costs or need of a future Water Treatment Plant. Dodie Wolfgram, Finance Director, informed Council that an increase in water rates has been needed for quite some time just to cover maintenance and operations of the current plant. Discussion was held on the proposed rates and it was decided to eliminate the surcharge that was approved on first reading, and move forward with all other proposed changes from the first reading.

9. It was moved by McKinney and seconded by Welch that Third Reading of a proposed Ordinance, an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019 by Adding Subsection (38) to Chapter 46, Article II, Section 46-50 – Stop Requirements At Certain Streets be approved.

ROLL CALL: Hawkins, McKinney, Welch and Hartmann voting aye.

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a. It was moved by McKinney and seconded by Welch that Ordinance No. 2021-1845, an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019 by Adding Subsection (38) to Chapter 46, Article II, Section 46-50 – Stop Requirements At Certain Streets be passed and adopted.

ROLL CALL: McKinney, Welch, Hartmann and Hawkins voting aye.

10. It was moved by Welch and seconded by McKinney that Request from Fire Chief to replace tornado siren on 900 South Street and purchase from Electronic Engineering in the amount of \$9,975.00 (plus shipping) be approved.

ROLL CALL: Welch, Hartmann, Hawkins and McKinney voting a ye.

Chuck Stansfield, Fire Chief, was present to provide details of the purchase and installation.

11. It was moved by McKinney and seconded by Welch that Resolution No. 2021-143 setting August 2, 2021 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa as the time and place for a Public Hearing on the Proposed Plans and Specifications and Proposed Form of Contract and Estimate of Cost for Construction of 2021 HMA Street Improvement Project be passed and adopted.

ROLL CALL: Hartmann, Hawkins, McKinney and Welch voting aye.

12. It was moved by Welch and seconded by McKinney that Resolution No. 2021-144 establishing Fees for Services beginning July 7, 2021 be passed and adopted.

ROLL CALL: Hawkins, McKinney, Welch and Hartmann voting aye.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,
BOARDS AND COMMISSIONS**

It was moved by McKinney and seconded by Welch that the following items (1&2) be accepted and placed on file:

1. City Manager Reports for April and May 2021; and
2. City Financial Reports for April and May 2021

ROLL CALL: McKinney, Welch, Hartmann and Hawkins voting aye.

COUNCIL COMMITTEE REPORTS

None brought forth.

OTHER REPORTS AND RECOMMENDATIONS

None brought forth.

OTHER ITEMS SENT TO COUNCIL

1. The City Attorney Update/Report dated 06-30-2021 was previously given to Council for review.

It was moved by McKinney and seconded by Welch that Council adjourned.

ROLL CALL: Welch, Hartmann, Hawkins and McKinney voting aye.

The July 6, 2021 Regular City Council Meeting stood adjourned at 7:22 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk