

CITY COUNCIL MEETING MINUTES
Webster City, Iowa May 3, 2021

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on May 3, 2021, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers John Hawkins, Mayor, and the following Council Members: Matt McKinney and Logan Welch. Council Member Brian Miller joined through Zoom and Council Member Katelin Hartmann was absent.

Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is "impossible or impractical".

Due to the COVID-19 concerns and social distancing recommendations, this meeting was Open to the Public by electronic means ONLY by utilizing the Zoom Platform.

Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.

It was moved by Welch and seconded by McKinney to approve the agenda.

ROLL CALL: Hawkins, McKinney, Miller and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

None brought forth.

MINUTES AND CLAIMS

It was moved by McKinney and seconded by Welch that the following motion and Resolutions be approved and adopted collectively:

1. That the meeting minutes of April 19, 2021 be approved with correction to date of hearing on Item #8.
2. That Resolution No. 2021-105 approving Payroll for the period ending April 24, 2021 and paid on April 30, 2021 in the amount of \$167,116.83 be passed and adopted.
3. That Resolution No. 2021-106 approving bills paid in the amount of \$438,332.34 be passed and adopted.

ROLL CALL: McKinney, Miller, Welch and Hawkins voting aye.

GENERAL AGENDA

2. It was moved by Miller and seconded by Welch that Resolution No. 2021-107 authorizing the Mayor and City Clerk to enter into an agreement with the City Manager providing for terms and conditions of employment be passed and adopted.

ROLL CALL: Miller, Welch, Hawkins and McKinney voting aye.

3. It was moved by Welch and seconded by McKinney that Daniel Ortiz-Hernandez be appointed as City Manager.

ROLL CALL: Welch, Hawkins, McKinney and Miller voting aye.

Council Member Logan Welch relayed to the public that the City diligently exhausted the City Manager search internally, locally and through head hunting and is pleased that the City has been able to attract a young professional and his family to return to Webster City.

City Council Meeting Minutes, May 3, 2021

1. PUBLIC HEARING – 6:05 P.M.

May 3, 2021 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa and via Zoom, being the time and place for a Public Hearing on proposed Specifications and proposed form of Contract and Estimate of Cost for furnishing 750 KCMIL Primary Cable for the 2021 Second Street and Beach Street Electrical Project, the same was held. No written objections were received and no oral objections were presented.

a. It was moved by Welch and seconded by McKinney that Resolution No. 2021-108 finally approving and confirming Specifications and Form of Contract and Estimate of Cost for furnishing 750 KCMIL (Okonite with 1/3 neutral) Cable for the 2021 Second Street and Beach Street Electrical Project be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller and Welch voting aye.

b. It was moved by Welch and seconded by McKinney that Resolution No. 2021-109 awarding Contract for furnishing 750 KCMIL (Okonite with 1/3 neutral) Cable for the 2021 Second Street and Beach Street Electrical Project to WESCO, Des Moines, Iowa in the amount of \$46,320.00 be passed and adopted.

ROLL CALL: McKinney, Miller, Welch and Hawkins voting aye.

Ken Wetzler, Public Works Director joined through Zoom, and explained the options received for the purchase of the cable.

4. It was moved by Welch and seconded by McKinney that Resolution No. 2021-110 setting June 7, 2021 at 6:05 p.m. in Council Chambers at City Hall and via Zoom for a Public Hearing on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for Construction of 2021 Wilson Brewer Courthouse Structural Improvement Project be passed and adopted.

ROLL CALL: Miller, Welch, Hawkins and McKinney voting aye.

5. It was moved by Welch and seconded by McKinney that the third reading of a proposed Ordinance, an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019, by Adding Subsections (36) and (37) to Chapter 46, Article II, Section 46-50 – Stop Requirements At Certain Streets be approved.

ROLL CALL: Welch, Hawkins, McKinney and Miller voting aye.

a. It was moved by Welch and seconded by McKinney that Ordinance No. 2021-1844, an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019, by Adding Subsections (36) and (37) to Chapter 46, Article II, Section 46-50 – Stop Requirements At Certain Streets be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller and Welch voting aye.

6. It was moved by McKinney and seconded by Welch that the first reading of a proposed Ordinance, an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa 2019, enacted to assist City Officials and the RAGBRAI Committee deal with the public health and safety issues created by the infusion of a large number of people into the City of Webster City when the Des Moines Register's Annual Great Bicycle Ride Across Iowa (RAGBRAI) arrives in Webster City on July 27, 2021 and departs on July 27, 2021, be approved.

ROLL CALL: McKinney, Miller, Welch and Hawkins voting aye.

Dodie Wolfgram, Finance Director and member of the RAGBRAI Committee, joined through Zoom and explained the purpose of having the temporary ordinance and summarized some of the vendor fees and guidelines outlined in the ordinance.

7. It was moved by Welch and seconded by McKinney that Resolution No. 2021-111 authorizing the City of Webster City to enter into an Electric Service and Interconnection for Small Renewable Facilities (<150kW) Agreement with Vantec, LLC, Webster City, Iowa in connection with Corn Belt Power Cooperative be passed and adopted.

ROLL CALL: Miller, Welch, Hawkins and McKinney voting aye.

City Council Meeting Minutes, May 3, 2021

Public Works Director Wetzler, through Zoom, informed Council that this agreement is also contingent on approval by Corn Belt Power Cooperative and Basin. This will allow Vantec to put a solar array on site.

8. It was moved by Welch and seconded by McKinney that Resolution No. 2021-112 approving Change Order No. 1 to the 2020-605 Second Street Demolition Project with Habhab Construction, Inc., Webster City, Iowa, for an increase of \$42,875.00 be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney and Miller voting aye.

Public Works Director Wetzler, through Zoom, explained that additional issues were found with the Common Wall/Roof and additional repairs are needed to retain fire integrity of the Common Wall.

9. It was moved by McKinney and seconded by Welch that Resolution No. 2021-113 approving Change Order No. 1 to the 2021 Second Street Reconstruction Project with Rasch Construction, Inc., 1825 Johnson Avenue, Fort Dodge, Iowa, for an increase of \$10,099.10 be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller and Welch voting aye.

Public Works Director Wetzler, through Zoom, provided details of additional items to be completed with the current project.

10. It was moved by Welch and seconded by McKinney that request from Engineering Tech/Project Coordinator to seek quotes for the Tree Stump Removal Project for 2021 be approved.

ROLL CALL: McKinney, Miller, Welch and Hawkins voting aye.

11. It was moved by Welch and seconded by McKinney that the Hy-Vee (West) water tower and the Ground Storage Tank be painted one color with no city logo this year and the 520 (Highway 20) tower be completed with two colored city logos, one on west side and one on east side, next year per the current contract with Utility Services Company.

ROLL CALL: Miller, Welch, Hawkins and McKinney voting aye.

12. Further discussion was held on scheduling CleanUp/DropOff day(s). Approval has been obtained to use the Middle School Parking Lot and event will be held on Friday, June 4th, 2021 from noon until 4 p.m. and Saturday, June 5th, 2021 from 8 a.m. until 2 p.m. or until bins are full. The Lynx Wrestlers will be available to help on Saturday and a free will donation will be taken for their assistance. Volunteers are being sought to help and those interested can contact the City Clerk's Office, (515) 832-9141 or the City Manager's Office (5151) 832-9151.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,
BOARDS AND COMMISSIONS**

None brought forth.

COUNCIL COMMITTEE REPORTS

None brought forth.

OTHER REPORTS AND RECOMMENDATIONS

City Clerk Karyl Bonjour informed Council that the City is still taking applications on vacancies for several city boards and commissions. To date only a few have been received and the deadline is Friday, May 14th at 5 p.m. or until vacancies are filled.

OTHER ITEMS SENT TO COUNCIL

1. The City Attorney Report dated 4/28/2021 was previously given to Council for review.

City Council Meeting Minutes, May 3, 2021

It was moved by McKinney and seconded by Welch that Council adjourn.

ROLL CALL: Welch, Hawkins, McKinney and Miller voting aye.

The May 3, 2021 Regular City Council Meeting stood adjourned at 6:38 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk