

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa April 5, 2021**

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on April 5, 2021, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers John Hawkins, Mayor, and the following Council Members: Katelin Hartmann, Matt McKinney, Brian Miller and Logan Welch.

*Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is "impossible or impractical".  
Due to the COVID-19 concerns and social distancing recommendations, this meeting was Open to the Public by electronic means ONLY by utilizing the Zoom Platform.  
Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.*

It was moved by McKinney and seconded by Hartmann to approve the agenda with the removal of Items 15, 16, & 17.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

**PETITIONS – COMMUNICATIONS – REQUESTS**

Meredith Bargfrede, joined through Zoom, and provided an update on the fundraising efforts and plans for the basketball court at Wehrheim Park.

**PUBLIC INFORMATION**

Mayor Hawkins mentioned to Council Members that in the near future they will need to take a hard look at water and sewer rates and the possibility of implementation of storm water rates as well. Dodie Wolfgram, Finance Director, provided Council with previous dates when water rates were revised in 2013 and sewer rates were revised in 2014. She mentioned that these have all been discussed previously and with all the projects coming up and needing to be completed, review of these rates need to be a priority.

**MINUTES AND CLAIMS**

It was moved by Miller and seconded by Welch that the following motion and Resolutions be approved and adopted collectively:

1. That the meeting minutes of March 13, March 15 and March 25, 2021 be approved.
2. That Resolution No. 2021-076 approving Payroll for the period ending March 13, 2021 and paid on March 19, 2021 in the amount of \$158,937.98 be passed and adopted.
3. That Resolution No. 2021-077 approving Payroll for the period ending March 27, 2021 and paid on April 2, 2021 in the amount of \$161,331.45 be passed and adopted.
4. That Resolution No. 2021-078 approving bills paid in the amount of \$334,408.18 be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

**GENERAL AGENDA**

1. **PUBLIC HEARINGS (3)**

1A. April 5, 2021 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa and via Zoom, being the time and place for a Public Hearing on proposed Plans and

**City Council Meeting Minutes, April 5, 2021**

Specifications and proposed form of Contract and Estimate of Cost for Construction of 2021 Brewer Creek Shelter Project, the same was held. No written objections were received and no oral objections were presented.

1A. (1) It was moved by Welch and seconded by McKinney that Resolution No. 2021-079 finally approving and confirming Plans, Specifications and Form of Contract and Estimate of Cost for the 2021 Brewer Creek Shelter Project be passed and adopted.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

1A. (2) It was moved by Welch and seconded by McKinney that Resolution No. 2021-080 awarding Contract for the 2021 Brewer Creek Shelter Project to Peterson Construction, Webster City, Iowa in the amount of \$51,300.00 be passed and adopted.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

1B. April 5, 2021 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa and via Zoom, being the time and place for a Public Hearing on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for Construction of West Twin Park Shelter Project, the same was held. No written objections were received and no oral objections were presented.

1B. (1) It was moved by Welch and seconded by McKinney that Resolution No. 2021-081 finally approving and confirming Plans, Specifications and Form of Contract and Estimate of Cost for the West Twin Park Shelter Project be passed and adopted.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

1B. (2) It was moved by McKinney and seconded by Welch that Resolution No. 2021-082 awarding Contract for the West Twin Park Shelter Project to Habhab Construction, Inc., Webster City, Iowa in the amount of \$65,062.00 be passed and adopted.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

1C. April 5, 2021 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa and via Zoom, being the time and place for a Public Hearing on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for Furnishing Materials for the 2021 Second and Beach Street Electrical Project, the same was held. No written objections were received and no oral objections were presented.

1C. (1) It was moved by Welch and seconded by McKinney that Resolution No. 2021-083 finally approving and confirming Plans, Specifications and Form of Contract and Estimate of Cost for furnishing Materials for the 2021 Second and Beach Street Electrical Project with removal of line item number 05617 line 3, be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

1C. (2) It was moved by Welch and seconded by Hartmann that Resolution No. 2021-084 awarding Contracts for furnishing Materials for the 2021 Second and Beach Street Electrical Project to: RESCO, Ankeny, IA in the amount of \$51,767.76 and Irby Corp, Rapid City, SD in the amount of \$ 8,687.70 be passed and adopted.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

1C. (3) It was moved by McKinney and seconded by Hartmann that Resolution No. 2021-085 setting May 3, 2021 at 6:05 p.m. in Council Chambers at City Hall for a Public Hearing on proposed Specifications and proposed Form of Contract

and Estimate of Cost for furnishing 750 KCMIL Primary Cable for the 2021 Second and Beach Street Electrical Project be passed and adopted.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.  
Ken Wetzler, Public Works Director, through Zoom, provided details on the Public Hearings and Resolutions approved above for the projects to move forward and be completed.

2. It was moved by Welch and seconded by Hartmann that request from Police Chief to Purchase a Base Radio from Motorola and Electronic Engineering (State Bid) in the amount of \$218,390.00 be approved.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.  
Police Chief Shiloh Mork, joined through Zoom, and provided a short history of the current radio and explained the need for replacement.

3. It was moved by Hartmann and seconded by Welch that Resolution No. 2021-086 directing publication of Gross Wage Salaries for full time and part time City Employees for the Calendar Year 2020 be passed and adopted.

ROLL CALL Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

4. It was moved by Miller and seconded by Hartmann authorizing entering into a three year agreement with Williams & Company P.C., Le Mars, Iowa, to provide auditing services for fiscal years ending 2021, 2022 and 2023 and to complete the Annual Financial Report, with the option of a possible two year agreement extension for 2024 and 2025 be approved.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.  
Dodie Wolfgram, Finance Director, joined through Zoom and informed Council that bids were solicited and Williams & Company, P.C., was the only one to return a bid. This is the same company that currently performs the City annual audit.

5. It was moved by Welch and seconded by Miller that the First reading of a proposed Ordinance, an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019, by Adding Subsections (36) and (37) to Chapter 46, Article II, Section 46-50 – Stop Requirements At Certain Streets be approved.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.  
Public Works Director Wetzler, joined through Zoom and discussed the placement of these signs with Council in regard to the recommendation by the Traffic Study Committee.

6. It was moved by Miller and seconded by McKinney that Resolution No. 2021-087 accepting and executing of the easement from Mann-Son Properties, LLC for the 2020-2021 Edgewood Water Main Loop Project be passed and adopted.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.  
Public Works Director Wetzler, through Zoom, provided details of the easement and project location. This will be done through directional boring due to the mature trees in the area.

7. It was moved by Miller and seconded by McKinney that Resolution No. 2021-088 approving consent for MidAmerican Energy Company to proceed with actions to allow an Interconnect with the Lehigh-Webster Station be passed and adopted.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

8. It was moved by Welch and seconded by Hartmann that Resolution No. 2021-089 authorizing the Mayor and City Clerk to enter into an Agreement for Architectural Services with RDG IA Inc. related to the Wilson Brewer Park Depot Restoration Project in the amount of \$24,580.00 be passed and adopted.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

Larry Flaws, Director of Park and Recreation and Public Grounds, joined through Zoom and informed Council this is last piece of the puzzle at the Wilson Brewer Park. He stated that the Depot is sitting the same as it was when moved to the site in 1973 and provided information on some of the improvements that may possibly be considered. The architectural services will be paid with Enhance Hamilton County Funds.

9. It was moved by Miller and seconded by Welch that Resolution No. 2021-090 approving submittal of a Grant Application for Region V Surface Transportation Block Grant Program (STBG) and Commitment of Matching funds be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

Public Works Director Wetzler, joined through Zoom, and gave details of the Grant Program and informed the funds would be used for repairs on Beach Street and would be received in 2025. Plans can be modified as the project date gets closer.

10. It was moved by McKinney and seconded by Hartmann that Resolution No. 2021-091 authorizing the Mayor and City Clerk to enter into a three-year agreement with The Pavement Doctor, Fort Dodge, Iowa providing for Spray Injection Patching Services in the amount of \$15,000.00/year – total \$45,000.00 be passed and adopted.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

11. It was moved by McKinney and seconded by Welch that Resolution No. 2021-092 approving Change Order No. 1 to the 2020 HMA Street Improvements Project with Fort Dodge Asphalt, Inc., Fort Dodge, Iowa– increase of \$27,498.74 be passed and adopted.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

Public Works Director Wetzler, through Zoom, informed Council the Change Order would consist of work to be completed in the Cemetery and for the basketball court at Wehrheim Park.

12. It was moved by Miller and seconded by McKinney that Resolution No. 2021-093 approving Change Order No. 1 to the 2021 Tree Trimming and Removal Service Project with Robb's Tree and Stump Service, Story City, Iowa – increase of \$40,850.00 be passed and adopted.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

Public Works Director Wetzler, through Zoom, explained the details of the Change Order.

13. It was moved by Welch and seconded by McKinney that Resolution No. 2021-094 awarding contract for the Sidewalk Removal and Replacement on Prospect Street Project, Webster City, Iowa to Habhab Construction in the amount of \$1,650.00 be passed and adopted.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

Public Works Director Wetzler, through Zoom, reported to Council that the current sidewalk needs to be adjusted to be ADA compliant.

14. It was moved by Miller and seconded by Welch that request from Fire Chief for Fire Captain to attend the National Fire Academy-Principles of Inspection Course in Emmitsburg, Maryland on May 9 to May 14, 2021 be approved.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

Items Number 15, 16, and 17 were removed from the Agenda.

## **REPORTS AND RECOMMENDATIONS OF OFFICERS, BOARDS AND COMMISSIONS**

It was moved by Welch and seconded by Miller that the following items (1-3) be accepted and placed on file:

**City Council Meeting Minutes, April 5, 2021**

1. The February 2021 Financial Reports including Financial Report-Treasurer, Bank Reconciliation Report, Public Funds Checking Account, Public Funds SWEEP Account, Public Funds USDA Revolving Loan Account, Receipts, and Summary of Investments;
2. The February 2021 Wastewater Plant Report;
3. The March 18, 2021 Park and Recreation Commission Meeting Minutes.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

**COUNCIL COMMITTEE REPORTS**

None brought forth.

**OTHER REPORTS AND RECOMMENDATIONS**

None brought forth.

**OTHER ITEMS SENT TO COUNCIL**

1. Council Members were previously given the City Attorney update/report dated March 31, 2021 for review.

**CLOSED SESSION**

1. It was moved by Miller and seconded by Hartmann that Council meet in closed session to evaluate the professional competency of an individual whose appointment, hiring performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual(s) requests a closed session as provided by Chapter 21.5 i of the Code of Iowa.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

The Council went out of Open Session at 6:55 p.m.

The Council took a five-minute recess.

The Council went into Closed Session at 7:00 p.m.

The Council returned to Open session at 7:41 p.m.

It was moved by Miller and seconded by McKinney that Council adjourn.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

The April 5, 2021 Regular City Council Meeting stood adjourned at 7:42 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk