

CITY COUNCIL MEETING MINUTES
Webster City, Iowa March 15, 2021

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on March 15, 2021, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers John Hawkins, Mayor, and the following Council Members: Matt McKinney and Logan Welch. Council Members Katelin Hartmann and Brian Miller joined via Zoom.

*Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is "impossible or impractical".
Due to the COVID-19 concerns and social distancing recommendations, this meeting was Open to the Public by electronic means ONLY by utilizing the Zoom Platform.
Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.*

It was moved by Welch and seconded by McKinney to approve the agenda.
ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

Mayor Hawkins administered the Oath of Office to new Police Officer Dan Watkins.

MINUTES AND CLAIMS

It was moved by McKinney and seconded by Welch that the following motion and Resolutions be approved and adopted collectively:

1. That the meeting minutes of March 1, March 4 and March 8, 2021 be approved.
2. That Resolution No. 2021-067 approving Payroll for the period ending February 27, 2021 and paid on March 5, 2021 in the amount of \$164,633.81 be passed and adopted.
3. That Resolution No. 2021-068 approving bills paid in the amount of \$1,302,600.65 be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

GENERAL AGENDA

1. **PUBLIC HEARINGS (3)**

1A. March 15, 2021 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa and via Zoom, being the place and time for a Public Hearing for the 2021-2022 Capital Improvement Budget and the 2021-2022 through 2025-2026 Capital Improvement Plan the same was held. No written objections were received and no oral objections were presented.

- (1) It was moved by Welch and seconded by Hartmann that Resolution No. 2021-069 adopting, following notice and hearing, the 2021-2022 Capital Improvement Budget and the 2021-2022 through 2025-2026 Capital Improvement Plan of the City of Webster City, Iowa be passed and adopted.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

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1B. March 15, 2021 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa and via Zoom, being the time and place for a Public Hearing on the proposed 2021-2022 Budget, the same was held. No written objections were received and no oral objections were presented.

- (1) It was moved by Welch and seconded by McKinney that Resolution No. 2021-070 adopting, following notice and hearing, the 2021-2022 Operating Budget and Certification of City Taxes for the fiscal year ending June 30, 2022 for the City of Webster City, Iowa be passed and adopted.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.
Dodie Wolfgram, Finance Director, was available through Zoom and provided details of agenda items above.

1C. March 15, 2021 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa and via Zoom, being the time and place for a Public Hearing on proposal to enter into an Essential Purpose Loan Agreement, the same was held. No written objections were received and no oral objections were presented.

- (1) It was moved by Welch and seconded by McKinney that Resolution No. 2021-071 taking additional action on proposal to enter into a loan agreement, combining loan agreements, approving and authorizing a loan agreement and providing for the issuance of General Obligation Annual Appropriation Corporate Purpose and Refunding Bonds, Series 2021A and providing for the levy of taxes to pay the same be passed and adopted.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

- (2) It was moved by Welch and seconded by McKinney that Resolution No. 2021-072 approving and authorizing a Loan Agreement and providing for the issuance and securing the payment of Water Revenue Improvement and Refunding Bonds, Series 2021B be passed and adopted.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.
Michael Maloney, D.A. Davidson, was available through Zoom to answer questions Council may have on agenda item(s) 1C. (1) and (2).

2. Lindsay Henderson, Community Vitality Director, gave a presentation on the Boone Forks Regional Marketing. She showed a short video made by Iowa Central Community College and provided a quick review of the website for the Tri County Region (Boone, Hamilton and Webster Counties). She also informed Council that the Koloni Bike Share Program, which was put on hold due to the COVID-19 pandemic, will be starting in the near future.

3. It was moved by McKinney and seconded by Welch that Resolution No. 2021-073 setting April 19, 2021 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa as the time and place for a Public Hearing on proposed Plans and Specifications and proposed form of Contract and Estimate of Cost for Construction of 2020 Sewer Rehabilitation and Repair Project be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

4. It was moved by Welch and seconded by McKinney that the Second Reading of a proposed Ordinance, an ordinance amending the Official Zoning Map of the City of Webster City, as provided by Section 50-23 of the Code of Ordinances of Webster City, Iowa, by Rezoning Property from A-1(Agricultural) District to M-1 (Light Industrial) District, said property being located between Briggs Woods Road and Millards Lane, Webster City, Iowa be approved.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

4.a. It was moved by Welch and seconded by McKinney that the Third Reading of a proposed Ordinance, an ordinance amending the Official Zoning Map of the City of Webster City, as provided by Section 50-23 of the Code of Ordinances of Webster City, Iowa, by Rezoning Property from A-1(Agricultural) District to M-1 (Light Industrial) District, said property being located between Briggs Woods Road and Millards Lane, Webster City, Iowa be waived.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

4.b. It was moved by McKinney and seconded by Miller that Ordinance No. 2021-1843, an ordinance amending the Official Zoning Map of the City of Webster City, as provided by Section 50-23 of the Code of Ordinances of Webster City, Iowa, by Rezoning Property from A-1(Agricultural) District to M-1 (Light Industrial) District, said property being located between Briggs Woods Road and Millards Lane, Webster City, Iowa be passed and adopted.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

5. It was moved by Welch and seconded by McKinney that the issuance of Beer and Liquor Licenses by the Iowa Department of Commerce be approved for the following:

- a. Class E Liquor License, Class C Beer Permit and Sunday Sales
Hiway 20 Liquor and Tobacco, 1345 2nd Street

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

6. It was moved by Hartmann and seconded by Welch that Resolution No. 2021-074 accepting Quit Claim Deed from Hamilton County conveying property to the City of Webster City, Hamilton County, Iowa, Pertaining to the 2021 Second Street Reconstruction Project be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

Ken Wetzler, Public Works Director, through Zoom, provided details of the conveyance of property to the City.

7. It was moved by McKinney and seconded by Welch that Resolution No. 2021-075 on extension of Amended Leave Policy during COVID-19 emergency for the City of Webster City be passed and adopted.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

Beth Chelesvig, Administrative Services Director, joined through Zoom and informed Council of the request to extend the Leave Policy until June 30, 2021. She also mentioned that staff are currently being scheduled for COVID vaccinations and that timeline will determine when City Hall makes plans to open to the Public.

REPORTS AND RECOMMENDATIONS OF OFFICERS, BOARDS AND COMMISSIONS

It was moved by Welch and seconded by McKinney that the following items (1-4) be accepted and placed on file:

1. The February 2021 City Manager reports consisting of Electric, Water, Electric Year-to-Date, Water Year-to-Date and February 2021 Inspection Report;
2. The February 2021 Police Department report;
3. The February 2021 Fire Department report; and
4. The Hamilton County Solid Waste Commission March 2021 Agenda Packet.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

COUNCIL COMMITTEE REPORTS

None brought forth.

OTHER REPORTS AND RECOMMENDATIONS

Mayor Hawkins mentioned that construction on the second half of Second Street will be starting soon with March 22nd, 2021 slated as the date the street closure will begin.

City Clerk Karyl Bonjour informed Council that a verbal street closure request had been received by UCC (Church) and that she contacted the Pastor for a written request and once received, will proceed according to the Street Closing Request Policy.

CLOSED SESSION(S)

It was moved by McKinney and seconded by Welch that Council meet in Closed Session for the following:

1. Meet in closed session to discuss the purchase/sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property, as provided by Chapter 21.5 j. of the Code of Iowa; and
2. Meet in closed session to evaluate the professional competency of an individual(s) whose appointment, hiring performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual(s) requests a closed session as provided by Chapter 21.5 i of the Code of Iowa.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

The Council went out of Open Session at 6:30 p.m.

The Council took a five-minute recess.

The Council went into Closed Session at 6:35 p.m.

The Council returned to Open session at 7:44 p.m.

It was moved by McKinney and seconded by Welch that Council adjourn.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

The March 15, 2021 Regular City Council Meeting stood adjourned at 7:45 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk