

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa March 1, 2021**

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on March 1, 2021, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers John Hawkins, Mayor, and the following Council Members: Matt McKinney, Brian Miller and Logan Welch. Council Member Katelin Hartmann joined via Zoom. City Clerk Karyl Bonjour and City Attorney Zach Chizek were also present in Council Chambers.

*Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is **"impossible or impractical"**.  
Due to the COVID-19 concerns and social distancing recommendations, this meeting was Open to the Public by electronic means ONLY by utilizing the Zoom Platform.  
Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.*

It was moved by McKinney and seconded by Miller to approve the agenda with the removal of Agenda Item number ten (10).

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

**PETITIONS – COMMUNICATIONS – REQUESTS**

None brought forth.

**PUBLIC INFORMATION**

None brought forth.

**MINUTES AND CLAIMS**

It was moved by McKinney and seconded by Miller that the following motion and Resolutions be approved and adopted collectively:

1. That the meeting minutes of February 15, 2021 be approved.
2. That Resolution No. 2021-055 approving Payroll for the period ending February 13, 2021 and paid on February 19, 2021 in the amount of \$163,268.94 be passed and adopted.
3. That Resolution No. 2021-056 approving bills paid in the amount of \$809,726.03 be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

**GENERAL AGENDA**

2. It was moved by Welch and seconded by Miller that March 15, 2021 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa or via Zoom, be set as the time and place for a Public Hearing for the 2021-2022 Capital Improvement Budget and 2021-2022 through 2025-2026 Capital Improvement Plan.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

3. It was moved by Welch and seconded by McKinney that March 15, 2021 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa or via Zoom, be set as the time and place for a Public Hearing on proposed 2021-2022 Budget.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

**City Council Meeting Minutes, March 1, 2021**

4. It was moved by Miller and seconded by Welch that Resolution No. 2021-057 authorizing the use of a preliminary official statement for the sale of Water Revenue Improvement and Refunding Bonds and authorizing call of outstanding bonds be passed and adopted.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

5. It was moved by Welch and seconded by Miller that Resolution No. 2021-058 authorizing the use of a preliminary official statement for the sale of General Obligation Annual Appropriation Corporate Purpose and Refunding Bonds and authorizing the call of outstanding Bonds be passed and adopted.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

Michael Maloney, D.A. Davidson, provided Council a summary of agenda items four (4) and five (5) and reported on the City Bond Rating and the next steps of the bonding process. Dodie Wolfgram, Finance Director reminded Council that all of these projects may not be completed, but this process provides the City the authority to do them as decided upon by Council.

**1. PUBLIC HEARINGS 6:05 P.M.**

1. A. March 1, 2021 at 6:05 p.m. at City Hall Council Chambers, Webster City, Iowa, and via Zoom, being the time and place for a Public Hearing on the proposed rezoning of Property from A-1 (Agricultural) District to M-1 (Light Industrial) District, said property being located between Briggs Woods Road and Millards Lane, Webster City, Iowa, the same was held. No written objections were received and no oral objections were presented.

A. (1) It was moved by Miller and seconded by McKinney that the First Reading of a proposed Ordinance, an ordinance amending the Official Zoning Map of the City of Webster City, as provided by Section 50-23 of the Code of Ordinances of Webster City, Iowa, by Rezoning Property from A-1 (Agricultural) District to M-1 (Light Industrial) District, said property being located between Briggs Woods Road and Millards Lane, Webster City, Iowa be approved.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

Karla Wetzler, Planning and Zoning Director, provided details on the County's request to rezone this area and informed that the change will be included in the City Comprehensive Plan that is currently being completed.

1.B. March 1, 2021 at 6:05 p.m. at City Hall Council Chambers, Webster City, Iowa, and via Zoom, being the time and place for Public Hearing for the purpose of considering the Maximum Tax Dollars from Certain Levies for the City of Webster City's proposed Fiscal Year 2021-2022 Budget, the same was held. No written objections were received and no oral objections were presented.

B. (1) It was moved by McKinney and seconded by Welch that Resolution No. 2021-059 approving the Maximum Tax Dollars from certain levies for the City's proposed Fiscal Year 2021-2022 Budget be passed and adopted.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

Dodie Wolfgram, Finance Director, provided specifics on the above Resolution.

6. It was moved by Miller and seconded by McKinney that request from Finance Director for approval and authorization to send Request for Proposals for Auditing Services for June 30, 2021, 2022, 2023 with the option of negotiating an extension for two (2) subsequent fiscal years be approved.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

**City Council Meeting Minutes, March 1, 2021**

7. It was moved by Miller and seconded by Welch that Resolution No. 2021-060 setting April 5, 2021 at 6:05 p.m. at City Hall, Webster City, Iowa or via Zoom for a Public Hearing on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for Furnishing Materials for the 2021 Second and Beach Street Electrical Project be passed and adopted.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

8. It was moved by McKinney and seconded by Miller that Resolution No. 2021-061 setting April 5, 2021 at 6:05 p.m. at City Hall, Webster City, Iowa or via Zoom for a Public Hearing on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for Construction of 2021 Brewer Creek Shelter Project be passed and adopted.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

9. It was moved by Miller and seconded by Welch that Resolution No. 2021-062 setting April 5, 2021 at 6:05 p.m. at City Hall, Webster City, Iowa or via Zoom for a Public Hearing on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for Construction of West Twin Park Shelter Project be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

Ken Wetzler, Public Works Director, provided specifics on the public hearings being set in agenda items 7, 8 and 9 above and the details of the projects.

10. This item was removed from the Agenda. Resolution authorizing the Mayor and City Clerk to enter into an Agreement for Financial Analysis Services with First Children's Finance.

11. It was moved by Miller and second by Welch that Resolution No. 2021-063 accepting Warranty Deed from property owner conveying property to the City of Webster City, Hamilton County, Iowa, pertaining to the 2021 Second Street Reconstruction Project be passed and adopted.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

12. Resolution approving Change Order No. 1 to the 2020 HMA Street Improvement Project with Fort Dodge Asphalt Co., Fort Dodge, Iowa.

Ken Wetzler, Public Works Director, requested that Council deny approval of the Resolution for the Change Order as the portion of the project will now be funded with GO Bonding and costs can be saved on engineering and mobilization if it remains part of the 2020 HMA Street Improvement Project.

No motion was made on Agenda Item #12, therefore Resolution failed due to lack of motion.

13. It was moved by Welch and seconded by McKinney that request from Fire Chief to purchase a RAM 1500 4 WD Crew Cab Truck from Stew Hansen, Dodge City, State Bid in the amount of \$36,077.35 be approved.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,  
BOARDS AND COMMISSIONS**

It was moved by McKinney and seconded by Welch that the following items (1-4) be accepted and placed on file:

1. The December 2020 Financial Reports including the Financial Report -Treasurer, Public Funds Checking Account, Public Funds SWEEP Account, Public Funds USDA Revolving Loan Account, Receipts and Summary of Investments;

**City Council Meeting Minutes, March 1, 2021**

2. The January 2021 Financial Reports including the Financial Report-Treasurer, Public Funds Checking Account, Public Funds SWEEP Account, Public Funds USDA Revolving Loan Account, Receipts and Summary of Investments;

3. The July – November, 2020 Receipts; and

4. The January 2021 Wastewater Report

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

**COUNCIL COMMITTEE REPORTS**

None brought forth.

**OTHER REPORTS AND RECOMMENDATIONS**

None brought forth.

**OTHER ITEMS SENT TO COUNCIL**

1. The City Attorney update/report dated February 24, 2021 was previously given to Council for review.

2. Council was reminded of the Public Meeting/Work Session on Dispatching Services scheduled for Thursday, March 4, 2021 at 6:00 p.m. This will be available to the public through Zoom.

3. Council was reminded of the Special Meeting scheduled for Monday, March 8<sup>th</sup> 2021 at 6:00 p.m. This meeting will be through Zoom only.

**CLOSED SESSION**

It was moved by Miller and seconded by Welch that Council meet in Closed Session for the following:

1. Meet in closed session to evaluate the professional competency of an individual(s) whose appointment, hiring performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual(s) requests a closed session as provided by Chapter 21.5 i of the Code of Iowa.

2. Meet in closed session to discuss the purchase/sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property, as provided by Chapter 21.5 j. of the Code of Iowa.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

The Council went out of Open Session at 6:34 p.m.

The Council took a five-minute recess.

The Council went into Closed Session at 6:39 p.m.

The Council returned to Open Session at 7:31 p.m.

It was moved by Miller and seconded by McKinney that Council adjourn.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

The March 1, 2021 Regular City Council Meeting stood adjourned at 7:32 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk