

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa February 1, 2021**

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on February 1, 2021, upon call of the Mayor and the advance agenda. Council Members were present in Council Chambers with the meeting being called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor, and the following Council Members: Katelin Hartmann, Matt McKinney, Brian Miller and Logan Welch. City Clerk Karyl Bonjour and City Attorney Zach Chizek were also present in Council Chambers.

*Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is **"impossible or impractical"**.  
Due to the COVID-19 concerns and social distancing recommendations, this meeting was Open to the Public by electronic means ONLY by utilizing the Zoom Platform.  
Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.*

It was moved by Miller and seconded by McKinney to approve the agenda.  
ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

**PETITIONS – COMMUNICATIONS – REQUESTS**

None brought forth.

**PUBLIC INFORMATION**

None brought forth.

**MINUTES AND CLAIMS**

It was moved by Miller and seconded by Welch that the following motion and Resolutions be approved and adopted collectively:

1. That the meeting minutes of January 18, 2021 be approved.
2. That Resolution No. 2021-031 approving Payroll for the period ending January 16, 2021 and paid on January 22, 2021 in the amount of \$161,704.28 be passed and adopted.
3. That Resolution No. 2021-032 approving bills paid in the amount of \$420,129.70 be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

**GENERAL AGENDA**

2. Curtis Dean of SmartSource Consulting, through Zoom, provided Council with a Presentation on the Fiber Pre-Feasibility Study they conducted for the City of Webster City. A copy of the full study will be sent to Council Members for review.

1. PUBLIC HEARINGS 6:05 P.M.

- A. February 1, 2021 at 6:05 p.m. at City Hall Council Chambers, Webster City, Iowa, and via Zoom, being the time and place for a Public Hearing on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for Construction of 2021 Second Street Reconstruction Project the same was held. No written objections were received no oral objections were presented.

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- (1) It was moved by Miller and seconded by Hartmann that Resolution No. 2021-033 finally approving and confirming plans, specifications and form of contract and estimate of cost for the 2021 Second Street Reconstruction Project be passed and adopted.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

- (2) It was moved by Welch and seconded by Miller that Resolution No. 2021-034 awarding Contract for the 2021 Second Street Reconstruction Project to Rasch Construction, Inc., Fort Dodge, Iowa in the amount of Base Bid-\$3,306,208.00 plus Alternates A through E-\$1,008,909.50 for a total amount of \$4,315,117.50 be passed and adopted.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.  
Ken Wetzler, Public Works Director was present through Zoom to provide details and address any inquiries of Council on the project.

- B. February 1, 2021, at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa, and via Zoom, being the time and place for a Public Hearing on a proposed offer to buy City Owned Property located on Broadway Street in Webster City, Iowa, (313 Broadway Street), the same was held. No written objections were received and no oral objections were presented.

- (1) It was moved by McKinney and seconded by Welch that Resolution No. 2021-035 approving Purchase Agreement and authorizing execution of a Quit Claim Deed conveying City Owned property located on Broadway Street to Dennis Goodrich be passed and adopted.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.  
Karla Wetzler, Planning and Zoning Director, was present through Zoom to give Council specifics of the purchase agreement.

3. It was moved by Welch and seconded by McKinney that the Beer and Liquor Licenses by the Iowa Department of Commerce be approved for the following:

- a. Renewal of Class B Beer Permit, Outdoor Service and Sunday Sales - Hamilton County Fairgrounds, 1200 Bluff Street
- b. Renewal of Class C Beer Permit and Sunday Sales - Doc's Stop #9, 407 Closz Drive
- c. Renewal of Class B Native Wine Permit & Living Quarters - Heart N Home, 1423 Superior Street

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

4. It was moved by Hartmann and seconded by Miller that the Appointment of the City Manager as representative to the Hamilton County Communication Service Advisory Board for 2021 be approved.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.  
City Clerk Karyl Bonjour explained that until a City Manager is hired, should a meeting be called for this Board, a member of the Interim City Management Team would attend.

5. It was moved by Welch and seconded by McKinney that Resolution No. 2021-036 amending Terms of Employment for the City Clerk be passed and adopted.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

6. It was moved by Miller and seconded by Welch that Resolution No. 2021-037 setting February 15, 2021 at 6:05 p.m. at Council Chambers in City Hall, Webster City, Iowa, and via Zoom, as the time and place for a Public Hearing on a proposal to enter into a Water Revenue Improvement and Refunding Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$5,500,000 be passed and adopted.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

7. It was moved by Miller and seconded by Welch that Resolution No. 2021-038 setting February 15, 2021 at 6:05 p.m. at Council Chambers in City Hall, Webster City, Iowa, and via Zoom, as the time and place for a Public Hearing on proposal to enter into General Obligation Annual Appropriation Corporate Purpose and Refunding Loan Agreements and to borrow money thereunder in a principal amount not to exceed \$5,900,000 be passed and adopted.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye. Michael Maloney, of D.A. Davidson, joined through Zoom and provided details on agenda items number 6 & 7 above.

8. It was moved by McKinney and seconded by Hartmann that Resolution No. 2021-039 setting February 15, 2021 at 6:05 p.m. at Council Chambers in City Hall, Webster City, Iowa, and via Zoom as the time and place for a Public Hearing on a proposed offer to buy City Owned Property located on Elm Street in Webster City, Iowa, (1014 Elm Street) be passed and adopted.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

9. It was moved by Welch and seconded by Miller that Resolution No. 2021-040 setting February 15, 2021 at 6:05 p.m. at Council Chambers in City Hall, Webster City, Iowa, and via Zoom, as the time and place for a Public Hearing on a proposed offer to buy City Owned Property located on Wall Street in Webster City, Iowa, be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

10. It was moved by Miller and seconded by Hartmann that request from Recreation and Public Grounds Director, on behalf of the Wilson Brewer Historic Park Committee, to approve funding for the purchase of **Emergency** Furnace Replacement at the Depot in Wilson Brewer Park be approved.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye. Larry Flaws, Park and Recreation/Public Grounds Director, joined through Zoom and explained to Council the issues occurring with climate control at the Depot and details of the request for the emergency replacement purchase.

11. It was moved by Miller and seconded by McKinney that Resolution No. 2021-041 adopting Street Closure Requests Policy for the City of Webster City, Iowa be passed and adopted.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,  
BOARDS AND COMMISSIONS**

None brought forth.

**COUNCIL COMMITTEE REPORTS**

None brought forth.

**OTHER REPORTS AND RECOMMENDATIONS**

None brought forth.

**OTHER ITEMS SENT TO COUNCIL**

1. The City Attorney report dated January 27, 2021 was previously given to Council for review.

2. Council was reminded that a Work Session to discuss Dispatch Services has been scheduled for Thursday, March 4, 2021 at 6:00 p.m.

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**CLOSED SESSION**

It was moved by McKinney and seconded by Miller that Council meet in Closed Session to evaluate the professional competency of an individual(s) whose appointment, hiring performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual(s) requests a closed session as provided by Chapter 21.5 i of the Code of Iowa.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

The Council went out of Open Session at 6:43 p.m.

The Council took a ten-minute recess.

The Council went into Closed Session at 6:53 p.m.

The Council returned to Open Session at 7:32 p.m.

It was moved by McKinney and seconded by Hartmann that Council adjourn.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

The February 1, 2021 Regular City Council Meeting stood adjourned at 7:33 p.m.

**PUBLIC MEETING/WORK SESSION  
Webster City, Iowa February 1, 2021**

The City Council met in a Public Meeting/Work Session following the regular City Council Meeting at the City Hall, Webster City, Iowa at 7:40 p.m. on February 1, 2021, upon call of the Mayor and the advance agenda. Council Members and City Clerk were present in Council Chambers.

1. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor, and the following Council Members: Katelin Hartmann, Matt McKinney, Brian Miller and Logan Welch.

2. It was moved by Welch and seconded by Hartmann to approve the Agenda.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

3. The purpose of the Work Session was to discuss aspects of the proposed 2021-2022 Budget. Mayor Hawkins turned the meeting over to Dodie Wolfgram, Finance Director, who joined through Zoom. Wolfgram recommended a 3.13% increase in tax dollar asking, which is a lesser amount than what was asked last year. Consensus of Council was to move forward with that figure in setting the Public Hearing at the February 15<sup>th</sup> regular City Council Meeting, with the hearing to be held at the March 1<sup>st</sup>, 2021 regular City Council Meeting. Wolfgram continued to go through the various city funds and pointed out items that had been eliminated or moved out a few years. She also touched on current and future items in the Capital Improvement Plan and the Capital Equipment Plan

Council Member Miller left the meeting at 7:50 p.m., but joined through Zoom shortly after.

**Public Meeting/Work Session, February 1, 2021**

Michael Maloney, of D.A. Davidson, joined the Work Session though Zoom and explained to Council some opportunities on borrowing at this time with interest rates being so low. He touched on the flexibility it provides the City when there are so many moving pieces the City is trying to accomplish and fund. The Budget process will proceed as presented in setting and holding the public hearings needed leading up to the adoption of the 2021-2022 Budget.

4. It was moved by Hartmann and seconded by McKinney that Council adjourn the Public Meeting/Work Session.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.  
The February 1, 2021 Public Meeting/Work Session stood adjourned at 8:46 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk