

City Council Meeting

**City Hall
Webster City, Iowa
February 1, 2021
6:00 p.m.**

Council Members and minimal staff will be meeting in the Council Chambers at City Hall.

Due to the COVID-19 concerns and social distancing recommendations, this meeting will be Open to the Public by ELECTRONIC MEANS ONLY. Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is "impossible or impractical".

Topic: City Council Meeting - City of Webster City

Time: February 1, 2021 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88419200569>

Meeting ID: 884 1920 0569

One tap mobile

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Dial by your location

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Find your local number: <https://us02web.zoom.us/u/kdwCVoBDy9>

Join by Skype for Business

<https://us02web.zoom.us/skype/88419200569>

The meeting can also be accessed by visiting the City of Webster City Facebook page where it will be live-streamed at <https://www.facebook.com/cityofwebstercity/> The video will also be posted to our YouTube Channel.

Anyone wishing to submit questions prior to the meeting, please email those to karyl_bonjour@webstercity.com or lhenderson@webstercity.com

Through the Zoom meeting, people will be able to message (Chat) with the Moderator if they wish or call in by phone. If they wish to speak on a topic, the Moderator will alert the Mayor of the participant wishing to speak. Participants speaking must provide their names and addresses. All participants will be muted upon joining the meeting and the Moderator will unmute Council Members and participants who have messaged and wish to speak on a topic. (Participants are encouraged to keep their individual computers muted at times when they are not speaking to minimize background noise). The Moderator of the Zoom meeting reserves the right to remove any participant engaging in inappropriate behavior or obscene language.

ROLL CALL

Motion on Approval of Agenda

Pledge of Allegiance

A. PETITIONS – COMMUNICATIONS – REQUESTS

This is the time of the meeting that a citizen may address the Council on a matter not on the Agenda. **(no more than five minutes per person)**

Except in cases of emergency, the City Council will not take any action at this meeting, but may ask the City Staff to research the matter or have the matter placed on the Agenda for a future meeting.

1. Public Information

B. MINUTES AND CLAIMS

The following items have been deemed to be non-controversial, routine actions to be approved by the Council in a single motion.

If a Council member, or a member of the audience wishes to have an item removed from this list, it will be considered in its normal sequence on the Agenda.

1. Minutes of January 18, 2021
2. Resolution on Payroll for the period ending January 16, 2021 and paid on January 22, 2021
3. Resolution on Bills Fund List

C. GENERAL AGENDA

1. PUBLIC HEARINGS 6:05 P.M.

- A. Public Hearing on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for Construction of 2021 Second Street Reconstruction Project.

COUNCIL MEMORANDUM MAP ENGR LTR

- (1) Resolution finally approving and confirming plans, specifications and form of contract and estimate of cost for the 2021 Second Street Reconstruction Project.
- (2) Resolution awarding Contract for the 2021 Second Street Reconstruction Project to Rasch Construction, Inc., Fort Dodge. Iowa in the amount of Base Bid-\$3,306,208.00 plus Alternates A through E-\$1,008,909.50 for a total amount of \$4,315,117.50.

- B. Public Hearing on a proposed offer to buy City Owned Property located on Broadway Street in Webster City, Iowa. (313 Broadway Street)

COUNCIL MEMORANDUM **MAP**

- (1) **Resolution** approving Purchase Agreement and authorizing execution of a Quit Claim Deed conveying City Owned property located on Broadway Street to Dennis Goodrich.
DEED
2. Presentation on Fiber Pre-Feasibility Study by Curtis Dean and Todd Kielkopf, SmartSource Consulting.
3. Recommend approval for issuance of Beer and Liquor Licenses by the Iowa Department of Commerce for the following:
- a. Renewal of Class B Beer Permit, Outdoor Sales and Sunday Sales - Hamilton County Fairgrounds, 1200 Bluff Street
- b. Renewal of Class C Beer Permit and Sunday Sales - Doc's Stop #9, 407 Closz Drive
- c. Renewal of Class B Native Wine Permit & Living Quarters - Heart N Home, 1423 Superior Street
4. Appointment of a representative to the Hamilton County Communication Service Advisory Board for 2021. *(City Manager)*
5. **Resolution** amending Terms of Employment for the City Clerk.
6. **Resolution** setting the date for a Public Hearing on a proposal to enter into a Water Revenue Improvement and Refunding Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$5,500,000. (February 15 6:05 p.m.)
7. **Resolution** setting the date for a Public Hearing on proposal to enter into General Obligation Annual Appropriation Corporate Purpose and Refunding Loan Agreements and to borrow money thereunder in a principal amount not to exceed \$5,900,000. (February 15 6:05 p.m.)
8. **COUNCIL MEMORANDUM**: **Resolution** setting time and place for a Public Hearing on a proposed offer to buy City Owned Property located on Elm Street in Webster City, Iowa. (1014 Street) (February 15 6:05 p.m.) **MAP** **NOTICE**
9. **COUNCIL MEMORANDUM**: **Resolution** setting time and place for a Public Hearing on a proposed offer to buy City Owned Property located on Wall Street in Webster City, Iowa. (February 15 6:05 p.m.) **MAP** **NOTICE**

10. **COUNCIL MEMORANDUM:** Motion on request from Recreation and Public Grounds Director, on behalf of the Wilson Brewer Historic Park Committee, to approve funding for the purchase of ***Emergency*** Furnace Replacement at the Depot in Wilson Brewer Park. **ENGR RPT** **WBHP MINUTES**
11. **COUNCIL MEMORANDUM:** **Resolution** adopting Street Closure Requests Policy for the City of Webster City, Iowa. **POLICY**

D. REPORTS AND RECOMMENDATIONS OF OFFICERS, BOARDS AND COMMISSIONS

1. Council Committee Reports.
2. Other reports and recommendations

E. OTHER ITEMS

1. **City Attorney** update/report of 1-27-21

F. CLOSED SESSION

1. Meet in closed session to evaluate the professional competency of an individual(s) whose appointment, hiring performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual(s) requests a closed session as provided by Chapter 21.5 i of the Code of Iowa.

RETURN TO OPEN SESSION

G. Adjourn regular meeting

WORK SESSION/PUBLIC MEETING

1. Roll Call
2. Motion of Approval of Agenda
3. Work Session on proposed 2021-2022 Budget
4. Adjourn work session/public meeting

NOTE: The Council may act by motion, resolution or ordinance on items listed on the Agenda

CITY COUNCIL MEETING MINUTES
Webster City, Iowa January 18, 2021

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:04 p.m. following the Fair Housing Board Meeting, on January 18, 2021, upon call of the Mayor and the advance agenda. All Council Members were participating through the Zoom platform with the meeting being called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor, and the following Council Members: Katelin Hartmann, Matt McKinney, Brian Miller, and Logan Welch.

Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is "impossible or impractical". Due to the COVID-19 concerns and social distancing recommendations, this meeting was Open to the Public by electronic means ONLY by utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.

It was moved by McKinney and seconded by Miller to approve the agenda.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

None brought forth.

MINUTES AND CLAIMS

It was moved by McKinney and seconded by Welch that the following motion and Resolutions be approved and adopted collectively:

1. That the meeting minutes of January 4, 2021 be approved.
2. That Resolution No. 2021-018 approving Payroll for the period ending January 2, 2021 and paid on January 8, 2021 in the amount of \$230,275.42 be passed and adopted.
3. That Resolution No. 2021-019 approving bills paid in the amount of \$1,251,284.60 be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

GENERAL AGENDA

1. Justin Jacobsma, of Williams & Company P.C., presented Council Members a report on the 2019-2020 City of Webster City Audit. He highlighted various aspects of the audit and gave Council Members an opportunity to ask questions throughout the presentation.

1.a. It was moved by Miller and seconded by Hartmann that the 2019-2020 City of Webster City Audit be accepted and placed on file.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

2. Charlie Cowell, Project Manager Planner and Marty Shukert, Principal Planner & Urban Designer of RDG Planning and Design gave a power point presentation on the new Comprehensive Plan that is in progress for the City of Webster City. An Open House is tentatively being planned for February to receive public input on the design concepts included in the Plan. More information can be found at www.PlanningWC.com.

City Council Meeting Minutes, January 18, 2021

3. It was moved by Miller and seconded by Welch that the issuance of Beer and Liquor Licenses by the Iowa Department of Commerce be approved for the following:

- a. Renewal of Class C Beer Permit, Class B Wine Permit and Sunday Sales - Dollar General Store #2421, 814 Superior Street
- b. Renewal of Class E Liquor License, Class B Wine Permit, Class C Beer Permit and Sunday Sales - Casey's General Store #054, 700 Superior Street
- c. Addition of Sunday Sales to Current License # LA0000957 - American Legion Post #191, 726 Second Street

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

4. It was moved by Welch and seconded by Hartmann that Resolution No. 2021-020 appointing Brian Miller as representative and John Hawkins as alternate representative to the Hamilton County Solid Waste Commission be passed and adopted.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

5. It was moved by Miller and seconded by Welch that Resolution No. 2021-021 approving Change Order No. 4 to the 2020 713 2nd Street Façade Project with Westbrooke Construction, Urbandale, Iowa be passed and adopted.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

Lindsay Henderson, Community Vitality Director, through Zoom, stated this change order is to replace the other large front window to be consistent with the appearance of the one already replaced on the other side that was in the initial scope of the project.

6. It was moved by Miller and seconded by Hartmann that Resolution No. 2021-022 approving the commitment of Matching Funds for an Application for Funding to the Iowa Economic Development Authority Community Catalyst Building Remediation Program for the Remediation of 713 2nd Street, Webster City, Iowa be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

Lindsay Henderson, Community Vitality Director, joining through Zoom, explained the specifics of the grant application and that, if received, would go toward the interior renovation of the Elks Building.

7. It was moved by Miller and seconded by McKinney that the January 11, 2021 minutes of the Planning and Zoning Commission be accepted and placed on file.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

8. It was moved by Hartmann and seconded by Welch that Resolution No. 2021-023 accepting and approving the Minor Subdivision Plat of Linn Addition, Hamilton County, Iowa be passed and adopted.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

Karla Wetzler, Planning and Zoning Director, through Zoom informed Council that the plat is located outside of the Corporate limits, but in the 2-Mile limits of Webster City and will be used for a new dwelling. The Planning and Zoning Commission has also approved.

9. It was moved by Miller and seconded by Welch that Resolution No. 2021-024 setting February 1, 2021 at 6:05 p.m. electronically via Zoom, for a Public Hearing on a proposed offer to buy City Owned Property located on Broadway Street in Webster City, Iowa, addressed as 313 Broadway Street be passed and adopted.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

Karla Wetzler, Planning and Zoning Director, through Zoom informed Council that bids were taken on City Owned Property, one bid was returned for this address and this is the next step to sell the property.

10. It was moved by Hartmann and seconded by Miller that Resolution No. 2021-025 on extension of Amended Leave Policy during COVID-19 emergency for the City of Webster City, Iowa be passed and adopted.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

Beth Chelesvig, Administrative Services Director was present through Zoom and shared the extension would be through March 31st at this time and was available to answer any additional questions Council may have.

11. It was moved by Welch and seconded by McKinney that Resolution No. 2021-026 accepting work, authorizing payment of Final Estimate in the amount of \$0.00 now, with the Final Retainage in the amount of \$54,073.32 paid in 30 days to Primoris Aevenia, Inc., Johnston, Iowa, for the completion of the 2018-19 Electrical Underground Conversion Project be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

12. It was moved by Miller and seconded by Hartmann that Resolution No. 2021-027 authorizing the Mayor and City Clerk to enter into Task Order Amendment No. 2 for professional services with DGR Engineering, Rock Rapids, Iowa providing for an Electrical System Study in the amount not to exceed \$23,500.00, be passed and adopted.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

13. It was moved by Welch and seconded by McKinney that Resolution No. 2021-028 awarding agreement for the 2021 Asphalt Joint / Crack Seal Project to Fort Dodge Asphalt Company, Fort Dodge, Iowa in the amount of \$86,086.00 be passed and adopted.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

14. It was moved by Welch and seconded by McKinney that Resolution No. 2021-029 authorizing the Mayor and City Clerk to enter into Amendment No. 15 to the On-Call Engineering Services Agreement with Snyder & Associates, Inc., Ankeny, Iowa providing for Engineering Services for the 2021 Bridge Repairs Project be passed and adopted.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

Ken Wetzler, Public Works Director, joined through Zoom and provided specifics for agenda items 11-14 and answered questions of Council on the items.

15. It was moved by Welch and seconded by Miller that request from Street Department Supervisor to purchase a set of four Mobile Column Lifts (shop hoist) with accessories from Steril Koni Midwest Lift, through Sourcewell, in the amount of \$56,168.03. be approved.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

Brandon Bahrenfuss, Street Department Supervisor, through Zoom provided information and benefits on the type of Lifts they were requesting to purchase.

16. It was moved by Miller and seconded by McKinney that Resolution No. 2021-030 authorizing the Mayor and City Clerk to enter into a Three-Year Agreement with J. Pettiecord, Inc., Bondurant, Iowa for Tree Grinding Services in the amount of \$14,500.00 per year be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

Ken Wetzler, Public Works Director, through Zoom informed Council that this item is being brought back to Council to approve a three-year agreement versus the one-year agreement initially bid out and rejected at the January 4, 2021 meeting. He mentioned that \$20,000.00 is budgeted for this annually, so bid is well within that amount.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,
BOARDS AND COMMISSIONS**

It was moved by Miller and seconded by Hartmann that the following items (1-3) be accepted and placed on file:

1. The December 2020 City Manager reports consisting of Electric, Wastewater, Water, Electric Year-to-Date, Water Year-to-Date and December 2020 Inspection Report;
2. The November 2020 and December 2020 Police Department reports; and
3. The December 2020 Fire Department report.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

COUNCIL COMMITTEE REPORTS

None brought forth.

OTHER REPORTS AND RECOMMENDATIONS

None brought forth.

OTHER ITEMS

1. Council was informed that the Budget Work Session scheduled for January 25th, 2021 at 6 p.m. has been re-scheduled for after the regular City Council Meeting on February 1, 2021.
2. Mayor Hawkins also asked Council Members if February 8th, 2021 would work for holding a Work Session on Dispatch. Members are to email available dates that week to the City Clerk so this work session can be scheduled.

It was moved by Miller and seconded by McKinney that Council meet in Closed Session for the following reason(s):

1. Motion to Meet in Closed Session to discuss the purchase/sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property, as provided by Chapter 21.5 j. of the Code of Iowa.
2. Motion to Meet in Closed Session to evaluate the performance of the City Clerk, which is necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session, as provided by Chapter 21.5 I of the Code of Iowa.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

The Council went out of Open Session at 7:12 p.m.

Council took a short recess.

Council went into Closed Session at 7:17 p.m.

Council returned to Open Session at 7:55 p.m.

It was moved by Hartmann and seconded by Miller that Council adjourn.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

The January 18, 2021 Regular City Council Meeting stood adjourned at 7:56 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk

RESOLUTION NO. 2021 -

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY,
IOWA:

That the payroll for the 80 hour period ending January 16, 2021 and paid on
January 22, 2021 aggregating the sum of \$161,704.28 herewith presented,
be and the same is hereby approved.

Passed and adopted this 1st day of February

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
61171	ROE, DONALD J.	1,520.00	80.00	.00	.00	.00	.00	.00	.00	.00	650.04
Total BUILDING:		1	1,520.00	80.00	.00	.00	.00	.00	.00	.00	650.04
60722	CHELESVIG, BETH A.	3,408.00	80.00	.00	.00	.00	.00	464.00	.00	.00	2,235.85
61220	HENDERSON, LINDSAY E.	2,404.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,707.49
60003	SMITH, ELIZABETH A.	2,074.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,393.01
Total CITY MANAGER:		3	7,886.40	240.00	.00	.00	.00	464.00	.00	.00	5,336.35
30980	STRONER, BRIAN M.	2,660.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,861.71
Total ENVIRONMENTAL/SAFETY:		1	2,660.00	80.00	.00	.00	.00	.00	.00	.00	1,861.71
61164	BONJOUR, KARYL K.	2,156.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,412.20
61180	GRIMSHAW, STACY M.	1,531.20	80.00	.00	.00	.00	.00	.00	.00	.00	938.39
61238	HAGLUND, DENISE D.	757.50	50.50	.00	.00	.00	.00	.00	.00	.00	604.84
61190	NERLAND, DEDRA R.	1,634.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,127.37
61163	PEVESTORF, ELIZABETH J.	1,846.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,335.69
30329	WOLFGRAM, DOREEN A.	3,404.00	80.00	.00	.00	.00	.00	464.00	.00	.00	2,357.14
Total FINANCE OFFICE:		6	11,330.30	450.50	.00	.00	.00	464.00	.00	.00	7,775.63
40857	DOOLITTLE, KENDALL J.	120.00	.00	.00	.00	.00	.00	120.00	.00	102.13	.00
41263	ESTLUND, JEROMY J.	2,335.86	115.00	.00	.00	.00	.00	.00	.00	.00	1,670.63
41395	FEICKERT, DAKOTA L.	42.00	.00	.00	.00	.00	.00	42.00	.00	.00	36.10
41038	FERGUSON, WILLIAM M.	40.00	.00	.00	.00	.00	.00	40.00	.00	36.94	.00
41300	FOX, JEFFREY A.	315.00	14.50	.00	.00	.00	.00	112.00	.00	.00	269.59
41438	FRAKES, JUSTIN M.	60.00	.00	.00	.00	.00	.00	60.00	.00	.00	55.41
41260	FRAZIER, LOGAN W.	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	36.94
41432	HANSON, STEVEN M.	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	36.94
41431	HARTNETT, JORDAN T.	20.00	.00	.00	.00	.00	.00	20.00	.00	18.47	.00
40971	HAYES, BRANDON W.	2,507.50	118.00	.00	.00	.00	.00	.00	.00	.00	1,796.32
41445	HAYES, HARRISON W.	84.00	.00	.00	.00	.00	.00	84.00	.00	72.19	.00
41441	HAYES, HUNTER W.	100.00	.00	.00	.00	.00	.00	100.00	.00	92.35	.00
40031	HOLST, RONALD W.	120.00	.00	.00	.00	.00	.00	120.00	.00	102.13	.00
41192	JESSEN, PHILLIP N.	420.00	24.00	.00	.00	.00	.00	84.00	.00	328.83	.00
41460	LEHMAN, MICHEAL L.	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	31.94
41200	MADSEN, TODD M.	120.00	.00	.00	.00	.00	.00	120.00	.00	.00	102.13
41490	MCKIBBAN, JACOB D.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	18.47
41219	SOWLE JR., ANDREW W.	2,423.05	115.00	.00	.00	.00	.00	.00	.00	.00	1,631.34
41400	STANSFIELD, CHARLES T.	2,904.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,919.58
41029	STEWART, EARL L.	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	36.94
41485	THUMMA, AMANDA L.	40.00	.00	.00	.00	.00	.00	40.00	.00	36.94	.00
41088	TOLLE, PAUL A.	120.00	.00	.00	.00	.00	.00	120.00	.00	102.13	.00
41216	WEINSCHENK, KENRIC J.	80.00	.00	.00	.00	.00	.00	80.00	.00	.00	73.88
41213	WILLIAMS, ZACHARY W.	100.00	.00	.00	.00	.00	.00	100.00	.00	.00	85.94
40815	WILLS, DON H.	120.00	.00	.00	.00	.00	.00	120.00	.00	102.13	.00
41340	YOUNGDALE, COLE C.	60.00	.00	.00	.00	.00	.00	60.00	.00	55.41	.00
41270	ZEHNER, DONALD F.	120.00	.00	.00	.00	.00	.00	120.00	.00	.00	109.82

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt	
Total FIRE DEPARTMENT:												
		27	12,431.21	466.50	.00	.00	.00	.00	1,722.00	.00	1,049.65	7,911.97
61235	SIMPSON, CORY L.	1,836.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,283.13	
Total INSPECTION:												
		1	1,836.80	80.00	.00	.00	.00	.00	.00	.00	1,283.13	
31210	BARNES, DERRICK S.	2,190.72	81.00	.00	40.32	.00	.00	.00	.00	.00	1,463.00	
31185	CASEY, DANA R.	2,661.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,800.81	
31190	DAYTON, BRYAN K.	2,643.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,848.34	
30678	DICKINSON, ADAM L.	3,385.84	85.00	.00	118.11	.00	.00	.00	.00	.00	2,283.63	
31208	HUGHES, NATHAN R.	2,304.96	85.75	.00	.00	.00	.00	.00	.00	.00	1,596.44	
31184	MOURTON, RUSSELL E.	2,661.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,503.32	
31186	ORTON, RYAN D.	2,711.53	81.00	.00	49.91	.00	.00	.00	.00	.00	1,802.97	
31077	PETERSBURG, RYAN W.	2,898.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,660.06	
Total LINE DEPARTMENT:												
		8	21,457.85	652.75	.00	208.34	.00	.00	.00	.00	13,958.57	
30976	MADSEN, TODD M	1,675.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,213.68	
31188	PASCHKE, RODNEY A.	1,612.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,163.04	
Total METER DEPARTMENT:												
		2	3,288.00	160.00	.00	.00	.00	.00	.00	.00	2,376.72	
60421	WETZLER, KARLA J.	2,722.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,972.06	
Total PLANNING/ZONING:												
		1	2,722.40	80.00	.00	.00	.00	.00	.00	.00	1,972.06	
40540	ARENDS, PEGGY J.	2,310.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,450.05	
41435	ARONSON, AUSSA A.	1,551.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,126.92	
41390	NOWELL, TANNER J.	1,719.08	84.00	.00	.00	.00	154.48	.00	.00	.00	1,244.51	
41475	RUSH, DEBORAH G.	1,562.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,062.46	
41074	SCHULZ, RHONDA F.	1,845.35	82.50	.00	.00	.00	108.55	.00	.00	.00	1,214.19	
41207	WINDSCHITL, JOAN E.	1,910.64	84.00	.00	.00	.00	172.24	.00	.00	.00	1,227.58	
Total POLICE DEPARTMENT-D:												
		6	10,898.87	490.50	.00	.00	.00	435.27	.00	.00	7,325.71	
41430	BASINGER, RYAN A.	2,300.52	84.00	.00	.00	.00	.00	.00	.00	.00	1,627.16	
41191	HOUGE, CLINTON J.	2,495.12	84.00	.00	.00	.00	.00	.00	.00	.00	1,744.94	
41453	LEHMAN, MICHEAL L.	2,292.20	84.00	.00	.00	.00	.00	.00	.00	.00	1,689.80	
41465	LOWE, ANDREW T.	2,218.40	84.00	.00	.00	.00	.00	.00	.00	.00	1,540.58	
41479	LUFT, ANTHONY J.	2,143.08	84.00	.00	.00	.00	.00	.00	.00	.00	1,574.86	
41230	MCKINLEY, ERIC K.	6,134.78	84.00	.00	.00	.00	.00	.00	.00	.00	4,098.57	
41110	MORK, SHILOH B.	3,106.80	80.00	.00	.00	.00	.00	.00	.00	.00	2,071.35	
41471	MOURLAM, DALTON G.	2,144.76	84.00	.00	.00	.00	.00	.00	.00	.00	1,516.35	
41225	PRITCHARD, BRANDON D.	2,484.32	84.00	.00	.00	.00	.00	.00	.00	.00	1,749.82	
41482	RICHARDSON, COLT A.	2,226.89	86.00	75.21	.00	.00	.00	.00	.00	.00	1,644.02	
41426	ROSE, DYLAN M.	2,344.68	84.00	.00	.00	.00	.00	.00	.00	.00	1,626.66	
41450	THUMMA, STEVEN L.	2,215.32	84.00	.00	.00	.00	.00	.00	.00	.00	1,324.96	

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
Total POLICE DEPARTMENT-O:											
		12	32,106.87	1,006.00	75.21	.00	.00	.00	.00	.00	22,209.07
50891	BAUER, LANNY R.	2,333.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,591.64
70980	HARMS, BRIAN K.	1,580.01	80.00	.00	.00	.00	.00	.00	.00	.00	1,168.95
70975	LESHER, BREANNE M.	2,080.81	80.00	.00	.00	.00	.00	.00	.00	.00	1,368.57
Total PUBLIC GROUNDS:											
		3	5,994.42	240.00	.00	.00	.00	.00	.00	.00	4,129.16
61200	ALCAZAR, MATTHEW D.	2,000.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,146.82
61068	HISLER, KATHY J.	749.70	49.00	.00	.00	.00	.00	.00	.00	.00	551.77
20025	WETZLER, KENNETH L.	3,800.00	80.00	.00	.00	.00	.00	464.00	.00	.00	2,321.57
Total PUBLIC WORKS:											
		3	6,549.70	209.00	.00	.00	.00	464.00	.00	.00	4,020.16
81653	BINDER, MEREDITH K.	304.50	34.00	.00	.00	.00	.00	.00	.00	260.94	.00
81674	CRUTCHER, JACIE M.	54.00	6.00	.00	.00	.00	.00	.00	.00	49.87	.00
81669	DRAEGER, MAKAYLEE M.	54.00	6.00	.00	.00	.00	.00	.00	.00	.00	49.87
70100	FLAWS, LARRY J.	2,471.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,659.91
81708	GALLETINE, ABIGAIL M.	87.50	10.00	.00	.00	.00	.00	.00	.00	80.80	.00
81702	GAMBLE, ALYSSA P.	122.50	14.00	.00	.00	.00	.00	.00	.00	105.41	.00
70107	GLASCOCK, MARK A.	1,716.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,122.56
81698	HEGGEBO, KAYLA A.	17.50	2.00	.00	.00	.00	.00	.00	.00	15.06	.00
81690	HURT, TIM E.	48.00	4.00	.00	.00	.00	.00	.00	.00	.00	44.32
81651	LINDSTROM, SARAH J.	74.00	8.00	.00	.00	.00	.00	.00	.00	68.34	.00
81594	MCBURNEY, SONYA L.	728.00	56.00	.00	.00	.00	.00	.00	.00	.00	551.53
81673	MCKEE, BRONWYN E.	43.50	5.00	.00	.00	.00	.00	.00	.00	.00	40.17
81689	NELSEN, DENISE L.	769.00	52.00	.00	.00	.00	.00	.00	.00	.00	613.72
81665	PRUISMANN, LINDA A.	827.40	52.50	.00	.00	.00	.00	.00	.00	.00	620.90
81703	SEISER, DAWSON K.	122.50	14.00	.00	.00	.00	.00	.00	.00	.00	112.12
81470	SPELLMEYER, WILLIAM C.	295.63	21.50	.00	.00	.00	.00	.00	.00	226.41	.00
81643	WHITEHILL, AUDRIANA G.	18.50	2.00	.00	.00	.00	.00	.00	.00	17.08	.00
81699	WHITMORE, MAX F.	87.50	10.00	.00	.00	.00	.00	.00	.00	80.80	.00
81650	WILLSON, JACOB B.	88.50	10.00	.00	.00	.00	.00	.00	.00	.00	81.73
Total RECREATION:											
		19	7,930.61	467.00	.00	.00	.00	.00	.00	904.71	4,896.83
51187	BAHRENFUSS, BRANDON D.	3,278.23	95.50	.00	371.59	.00	.00	.00	.00	.00	2,259.22
51189	MACRUNNEL, MATTHEW A.	2,245.47	94.25	.00	473.46	.00	.00	.00	.00	.00	1,560.50
51200	MCKIBBAN, JACOB D.	1,995.44	89.50	.00	49.75	.00	.00	.00	.00	.00	1,403.63
31195	PETERSON, RICK E.	2,082.27	89.00	.00	300.64	.00	.00	.00	.00	.00	1,440.42
51190	RATCLIFF, BRETT D.	2,067.34	83.50	.00	127.32	.00	.00	.00	.00	.00	1,371.15
51195	RODEN, JACOB J.	2,210.24	93.25	.00	439.84	.00	.00	.00	.00	.00	1,490.08
51184	WILLIAMS, ZACHARY W.	2,495.70	92.00	.00	159.30	.00	.00	.00	.00	.00	1,653.99
51124	ZIEGENBEIN, TIMOTHY L.	2,225.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,480.26
Total STREET DEPARTMENT:											
		8	18,600.29	717.00	.00	1,921.90	.00	.00	.00	.00	12,659.25
30772	DINGMAN, CHAD M.	2,144.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,594.35
30977	JACKSON, JEFFREY S.	2,124.95	88.00	.00	.00	.00	.00	17.35	.00	.00	1,459.56
31179	WEST, JOHN A.	1,911.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,368.61

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt	
Total WASTEWATER:												
		3	6,180.95	248.00	.00	.00	.00	.00	17.35	.00	.00	4,422.52
31189	CHAMBERS, TODD A.	2,553.01	90.00	.00	42.32	.00	.00	.00	.00	.00	.00	1,677.33
31191	DANIELSON, TIMOTHY E.	3,100.00	80.00	.00	.00	.00	.00	.00	.00	.00	.00	2,126.27
31215	KNOWLES, NICHOLAS A.	2,656.60	89.50	.00	22.20	.00	.00	.00	.00	.00	.00	1,774.32
Total WATER PLANT:												
		3	8,309.61	259.50	.00	64.52	.00	.00	.00	.00	.00	5,577.92
Grand Totals:												
		107	161,704.28	5,926.75	75.21	2,194.76	.00	435.27	3,131.35	.00	1,954.36	108,366.80

RESOLUTION NO. 2021 -

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY,
IOWA:**

That we, the City Council of the City of Webster City, Iowa, having examined bills aggregating the sum of \$420,129.70 presented herewith, hereby approve said bills, and the City Clerk is hereby authorized to issue warrants in payment of the same.

Passed and adopted this 1st day of February, 2021.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
KENNETH BEVER ESTATE (7222)							
372600002	2	Adjustmen	CUSTOMER DEPOSIT REFUND	12/24/2020	143.77-	07/21	601-21011
Total 372600002:					143.77-		
Total KENNETH BEVER ESTATE (7222):					143.77-		
Total 01/04/2021:					143.77-		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
AVAILA BANK (6318)							
010121	1	Invoice	FULLER HALL PRINCIPAL PYMT	01/01/2021	5,053.73	07/21	300-22-98-5295-910
010121	2	Invoice	FULLER HALL INTEREST PYMT	01/01/2021	4,100.57	07/21	300-22-98-5295-911
Total 010121:					<u>9,154.30</u>		
Total AVAILA BANK (6318):					<u>9,154.30</u>		
Total 01/22/2021:					<u>9,154.30</u>		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
AFLAC, INC. (20)							
108777	1	Invoice	AFLAC PREMIUMS	01/15/2021	2,244.05	08/21	902-11215
Total 108777:					2,244.05		
Total AFLAC, INC. (20):					2,244.05		
AVAILA BANK (6318)							
012521	1	Invoice	FULLER HALL PRINCIPAL PYMT	01/25/2021	5,066.16	08/21	300-22-98-5295-910
012521	2	Invoice	FULLER HALL INTEREST PYMT	01/25/2021	4,088.14	08/21	300-22-98-5295-911
Total 012521:					9,154.30		
Total AVAILA BANK (6318):					9,154.30		
BLACK HILLS ENERGY (3466)							
0976116930	1	Invoice	GAS UTILITY/LINE DEPT	01/11/2021	49.47	08/21	601-23-52-5586-234
0976116930	2	Invoice	GAS UTILITY/LINE DEPT	01/11/2021	49.47	08/21	601-23-52-5588-234
0976116930	3	Invoice	GAS UTILITY/LINE DEPT	01/11/2021	49.47	08/21	601-23-51-5566-234
Total 0976116930 01/11/21:					148.41		
2074931097	1	Invoice	GAS UTILITY/CEMETERY	01/21/2021	777.54	08/21	100-23-42-5371-234
Total 2074931097 01/21/21:					777.54		
4752063290	1	Invoice	GAS UTILITY/DEPOT	01/15/2021	73.68	08/21	100-22-42-5221-234
Total 4752063290 01/15/21:					73.68		
5470636360	1	Invoice	GAS UTILITY/FULLER HALL	01/15/2021	438.91	08/21	100-22-42-5233-234
Total 5470636360 01/15/21:					438.91		
5542531803	1	Invoice	GAS UTILITY/FIRE STATION	01/15/2021	455.57	08/21	100-21-22-5140-234
Total 5542531803 01/15/21:					455.57		
5978424719	1	Invoice	GAS UTILITY/WATER PLANT SHED	01/11/2021	162.85	08/21	602-23-61-5642-234
Total 5978424719 01/11/21:					162.85		
6506969580	1	Invoice	GAS UTILITY/WATER PLANT	01/11/2021	209.61	08/21	602-23-61-5642-234
Total 6506969580 01/11/21:					209.61		
6686529163	1	Invoice	GAS UTILITY/POOL	01/22/2021	33.70	08/21	100-22-42-5242-234
Total 6686529163 01/22/21:					33.70		
7824805624	1	Invoice	GAS UTILITY/WWTP	01/22/2021	1,841.86	08/21	603-23-70-5642-234
Total 7824805624 01/22/21:					1,841.86		
8081102404	1	Invoice	GAS UTILITY/SENIOR CENTER	01/15/2021	331.73	08/21	100-21-22-5140-234
Total 8081102404 01/15/21:					331.73		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
9634407409	1	Invoice	GAS UTILITY/STREET DEPT	01/22/2021	1,560.20	08/21	204-23-30-5310-234
Total 9634407409 01/22/21:					1,560.20		
Total BLACK HILLS ENERGY (3466):					6,034.06		
BOLTON & MENK INC. (106)							
0262331	1	Invoice	ENG - WASTEWATER DESIGN-FACILITY IMP	12/29/2020	7,721.21	08/21	603-23-70-5652-860
Total 0262331:					7,721.21		
Total BOLTON & MENK INC. (106):					7,721.21		
BOMGAARS (5165)							
62670991	1	Invoice	STARTING FLUID, SPARK PLUG, DETERGEN	12/23/2020	14.97	08/21	603-23-70-5642-318
Total 62670991:					14.97		
62677835	1	Invoice	GLOVES & CABLE TIES	01/14/2021	22.99	08/21	601-23-80-5905-318
62677835	2	Invoice	GLOVES & CABLE TIES	01/14/2021	22.99	08/21	602-23-80-5903-318
Total 62677835:					45.98		
62681129	1	Invoice	WIPER BLADES	01/25/2021	25.98	08/21	100-21-21-5110-227
Total 62681129:					25.98		
Total BOMGAARS (5165):					86.93		
BROCKHOHN, JAMIE (7236)							
011521	1	Invoice	ELECTRIC REFUND	01/15/2021	1.55	08/21	601-23-80-5903-980
Total 011521:					1.55		
Total BROCKHOHN, JAMIE (7236):					1.55		
BROWN SUPPLY COMPANY, INC. (122)							
107838	1	Invoice	2 = 4" HYMAX (W TWIN) + 1 4X20 REPAIR CL	12/28/2020	563.96	08/21	100-22-42-5210-880
Total 107838:					563.96		
Total BROWN SUPPLY COMPANY, INC. (122):					563.96		
BUCKNAM, LARRY (3308)							
011321	1	Invoice	ENERGY EFFICIENCY REBATE	01/13/2021	250.00	08/21	601-23-36-5930-979
Total 011321:					250.00		
Total BUCKNAM, LARRY (3308):					250.00		
CAIN, ORRIN (7241)							
213220211	1	Invoice	CUSTOMER DEPOSIT REFUND	01/25/2021	49.35	08/21	601-21011
Total 213220211:					49.35		
Total CAIN, ORRIN (7241):					49.35		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
CAPITAL SANITARY SUPPLY (6096)							
C320662	1	Invoice	KITCHEN GARBAGE BAGS & DISINFECTANT C	01/06/2021	480.89	08/21	100-22-42-5233-318
Total C320662:					480.89		
C321117	1	Invoice	VARIETY OF GARBAGE BAGS	01/13/2021	156.72	08/21	100-22-42-5233-318
Total C321117:					156.72		
C321117A	1	Invoice	SOAP & URINAL SCENTS	01/20/2021	51.95	08/21	100-22-42-5233-318
Total C321117A:					51.95		
C321500	1	Invoice	MOP, GARBAGE BAGS, TP	01/20/2021	103.30	08/21	100-22-42-5233-318
Total C321500:					103.30		
Total CAPITAL SANITARY SUPPLY (6096):					792.86		
CENTRAL IOWA DISTRIBUTING, INC (153)							
206920	1	Invoice	DISPOSABLE MASKS 4'X6' MAT	01/20/2021	857.00	08/21	100-22-42-5233-318
Total 206920:					857.00		
Total CENTRAL IOWA DISTRIBUTING, INC (153):					857.00		
CENTURY LINK (4614)							
190763884	1	Invoice	TELEPHONE SERVICE	01/12/2021	9.71	08/21	100-24-12-5430-230
190763884	2	Invoice	TELEPHONE SERVICE	01/12/2021	19.44	08/21	602-23-81-5921-230
190763884	3	Invoice	TELEPHONE SERVICE	01/12/2021	32.42	08/21	601-23-81-5921-230
190763884	4	Invoice	TELEPHONE SERVICE	01/12/2021	3.24	08/21	603-23-81-5921-230
190763884	5	Invoice	TELEPHONE SERVICE	01/12/2021	5.83	08/21	100-24-14-5435-230
190763884	6	Invoice	TELEPHONE SERVICE	01/12/2021	12.97	08/21	602-23-80-5921-230
190763884	7	Invoice	TELEPHONE SERVICE	01/12/2021	3.90	08/21	603-23-80-5921-230
190763884	8	Invoice	TELEPHONE SERVICE	01/12/2021	42.14	08/21	601-23-80-5903-230
190763884	9	Invoice	TELEPHONE SERVICE	01/12/2021	35.66	08/21	100-24-30-5380-230
190763884	10	Invoice	TELEPHONE SERVICE	01/12/2021	12.97	08/21	100-24-18-5470-230
190763884	11	Invoice	TELEPHONE SERVICE	01/12/2021	16.21	08/21	100-21-18-5190-230
190763884	12	Invoice	TELEPHONE SERVICE	01/12/2021	32.19	08/21	204-23-30-5320-230
190763884	13	Invoice	TELEPHONE SERVICE	01/12/2021	75.56	08/21	100-21-22-5140-230
190763884	14	Invoice	TELEPHONE SERVICE	01/12/2021	75.56	08/21	100-23-42-5371-230
190763884	15	Invoice	TELEPHONE SERVICE	01/12/2021	75.56	08/21	601-23-52-5588-230
190763884	16	Invoice	TELEPHONE SERVICE	01/12/2021	75.56	08/21	100-22-42-5233-230
190763884	17	Invoice	TELEPHONE SERVICE	01/12/2021	75.56	08/21	204-23-30-5310-230
190763884	18	Invoice	TELEPHONE SERVICE	01/12/2021	75.56	08/21	603-23-70-5642-230
190763884	19	Invoice	TELEPHONE SERVICE	01/12/2021	75.57	08/21	602-23-61-5642-230
Total 190763884:					755.61		
Total CENTURY LINK (4614):					755.61		
CHIZEK LAW OFFICE (5715)							
012521	1	Invoice	CITY ATTORNEY FEES/FEBRUARY 2021	01/25/2021	1,166.67	08/21	100-24-13-5460-212
012521	2	Invoice	CITY ATTORNEY FEES/FEBRUARY 2021	01/25/2021	3,208.33	08/21	601-24-13-5460-212
012521	3	Invoice	CITY ATTORNEY FEES/FEBRUARY 2021	01/25/2021	729.17	08/21	602-24-13-5460-212
012521	4	Invoice	CITY ATTORNEY FEES/FEBRUARY 2021	01/25/2021	729.16	08/21	603-24-13-5460-212

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account	
Total 012521:					5,833.33			
Total CHIZEK LAW OFFICE (5715):					5,833.33			
CITY OF WEBSTER CITY (176)								
012521	1	Invoice	CITY UTILITIES	01/25/2021	1,077.44	08/21	100-24-36-5480-233	
012521	2	Invoice	CITY UTILITIES	01/25/2021	769.60	08/21	601-23-36-5480-233	
012521	3	Invoice	CITY UTILITIES	01/25/2021	615.68	08/21	602-23-36-5480-233	
012521	4	Invoice	CITY UTILITIES	01/25/2021	615.69	08/21	603-23-36-5480-233	
012521	5	Invoice	CITY UTILITIES	01/25/2021	1,234.39	08/21	100-21-22-5140-233	
012521	6	Invoice	CITY UTILITIES	01/25/2021	673.21	08/21	204-23-30-5310-233	
012521	7	Invoice	CITY UTILITIES	01/25/2021	779.73	08/21	100-21-30-5120-233	
012521	8	Invoice	CITY UTILITIES	01/25/2021	191.91	08/21	602-23-62-5662-233	
012521	9	Invoice	CITY UTILITIES	01/25/2021	625.43	08/21	603-23-71-5662-233	
012521	10	Invoice	CITY UTILITIES	01/25/2021	17,079.99	08/21	603-23-70-5642-233	
012521	11	Invoice	CITY UTILITIES	01/25/2021	10,225.11	08/21	100-21-30-5160-233	
012521	12	Invoice	CITY UTILITIES	01/25/2021	379.83	08/21	100-22-42-5221-233	
012521	13	Invoice	CITY UTILITIES	01/25/2021	134.31	08/21	100-22-42-5210-233	
012521	14	Invoice	CITY UTILITIES	01/25/2021	11.68	08/21	100-22-42-5210-233	
012521	15	Invoice	CITY UTILITIES	01/25/2021	590.16	08/21	100-22-42-5222-233	
012521	16	Invoice	CITY UTILITIES	01/25/2021	5,160.42	08/21	100-22-42-5233-233	
012521	17	Invoice	CITY UTILITIES	01/25/2021	377.79	08/21	100-23-42-5371-233	
012521	18	Invoice	CITY UTILITIES	01/25/2021	7,525.53	08/21	602-23-60-5601-233	
012521	19	Invoice	CITY UTILITIES	01/25/2021	197.07	08/21	601-23-51-5566-233	
012521	20	Invoice	CITY UTILITIES	01/25/2021	203.04	08/21	601-23-52-5588-233	
012521	21	Invoice	CITY UTILITIES	01/25/2021	197.07	08/21	601-23-52-5586-233	
012521	22	Invoice	CITY UTILITIES	01/25/2021	127.50	08/21	100-22-42-5242-233	
012521	23	Invoice	CITY UTILITIES	01/25/2021	1,758.69	08/21	602-23-61-5642-233	
012521	24	Invoice	CITY UTILITIES	01/25/2021	444.38	08/21	100-23-43-5361-233	
012521	25	Invoice	CITY UTILITIES	01/25/2021	464.67	08/21	100-22-42-5280-233	
012521	26	Invoice	CITY UTILITIES	01/25/2021	364.96	08/21	100-21-22-5140-233	
012521	27	Invoice	CITY UTILITIES	01/25/2021	344.78	08/21	204-23-30-5310-233	
Total 012521:					52,170.06			
012521	PLA	1	Invoice	CITY UTILITIES/PLAZA	01/25/2021	41.50	08/21	601-23-36-5393-233
012521	PLA	2	Invoice	CITY UTILITIES/PLAZA	01/25/2021	41.51	08/21	100-23-36-5393-233
Total 012521 PLAZA:					83.01			
012521	WEL	1	Invoice	CITY UTILITIES - WELL #8	01/25/2021	1,568.44	08/21	602-23-60-5601-233
Total 012521 WELL #8:					1,568.44			
Total CITY OF WEBSTER CITY (176):					53,821.51			
CIVIC SYSTEMS, LLC (178)								
CVC20275	1	Invoice	SEMI-ANNUAL SOFTWARE SUPPORT	12/29/2020	1,225.35	08/21	100-24-14-5435-212	
CVC20275	2	Invoice	SEMI-ANNUAL SOFTWARE SUPPORT	12/29/2020	8,849.75	08/21	601-23-80-5923-212	
CVC20275	3	Invoice	SEMI-ANNUAL SOFTWARE SUPPORT	12/29/2020	2,723.00	08/21	602-23-80-5923-212	
CVC20275	4	Invoice	SEMI-ANNUAL SOFTWARE SUPPORT	12/29/2020	816.90	08/21	603-23-80-5923-212	
Total CVC20275:					13,615.00			
Total CIVIC SYSTEMS, LLC (178):					13,615.00			

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
COMBINED SYSTEMS TECH, INC. (4548)							
144175	1	Invoice	VMWARE SUBSCRIPTION	01/13/2021	255.90	08/21	100-24-16-5420-215
144175	2	Invoice	VMWARE SUBSCRIPTION	01/13/2021	255.90	08/21	601-24-16-5930-215
144175	3	Invoice	VMWARE SUBSCRIPTION	01/13/2021	938.30	08/21	602-24-16-5930-215
144175	4	Invoice	VMWARE SUBSCRIPTION	01/13/2021	255.90	08/21	603-24-16-5930-215
Total 144175:					1,706.00		
Total COMBINED SYSTEMS TECH, INC. (4548):					1,706.00		
CULLIGAN FORT DODGE (207)							
012021	1	Invoice	AIRPORT-SOFT WATER SERVICE	01/20/2021	153.84	08/21	205-23-45-5372-299
Total 012021:					153.84		
Total CULLIGAN FORT DODGE (207):					153.84		
DAILY FREEMAN JOURNAL, INC. (211)							
000065	1	Invoice	CITY MGR ADV	12/31/2020	194.30	08/21	100-24-11-5410-299
000065	2	Invoice	CITY MGR ADV	12/31/2020	534.33	08/21	601-24-11-5410-299
000065	3	Invoice	CITY MGR ADV	12/31/2020	121.44	08/21	602-24-11-5410-299
000065	4	Invoice	CITY MGR ADV	12/31/2020	121.43	08/21	603-24-11-5410-299
000065	5	Invoice	POLICE ADV	12/31/2020	1,144.00	08/21	100-21-21-5110-210
000065	6	Invoice	POLICE DISPATCH ADV	12/31/2020	1,069.25	08/21	100-21-21-5180-210
Total 000065:					3,184.75		
000069	1	Invoice	RECYCLING ADV	12/31/2020	151.04	08/21	100-23-30-5340-235
000069	2	Invoice	MY HOMETOWN-DEC 2020	12/31/2020	99.00	08/21	100-24-12-5430-223
000069	3	Invoice	MY HOMETOWN-DEC 2020	12/31/2020	272.25	08/21	601-23-81-5921-223
000069	4	Invoice	MY HOMETOWN-DEC 2020	12/31/2020	61.88	08/21	602-23-81-5921-223
000069	5	Invoice	MY HOMETOWN-DEC 2020	12/31/2020	61.87	08/21	603-23-81-5921-223
Total 000069:					646.04		
66276	1	Invoice	LEGAL PUBL - 2021 SECOND ST RECONSTR	01/13/2021	49.29	08/21	525-23-30-5310-299
Total 66276:					49.29		
6640	1	Invoice	CM 12/21/2020	01/04/2021	243.45	08/21	100-24-14-5435-210
Total 6640:					243.45		
6670	1	Invoice	CM 01/04/2021	01/14/2021	263.57	08/21	100-24-14-5435-210
Total 6670:					263.57		
LL9127	1	Invoice	FY20 AFR/2ND PUBLICATION	12/28/2020	184.47	08/21	100-24-14-5435-210
Total LL9127:					184.47		
Total DAILY FREEMAN JOURNAL, INC. (211):					4,571.57		
DATAMAXX APPLIED TECHNOLOGIES (214)							
31032	1	Invoice	YEARLY MAINTENANCE CONTRACT	01/13/2021	166.00	08/21	100-21-21-5180-299
Total 31032:					166.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total DATAMAXX APPLIED TECHNOLOGIES (214):					186.00		
DGR ENGINEERING (5967)							
00244644	1	Invoice	ELECTRIC STUDY	01/13/2021	146.88	08/21	601-23-81-5923-212
00244644	2	Invoice	ELECTRIC STUDY	01/13/2021	330.48	08/21	601-23-80-5905-212
00244644	3	Invoice	ELECTRIC STUDY	01/13/2021	1,101.80	08/21	601-23-52-5923-212
00244644	4	Invoice	ELECTRIC STUDY	01/13/2021	165.24	08/21	601-23-51-5566-212
00244644	5	Invoice	ELECTRIC STUDY	01/13/2021	91.80	08/21	601-23-36-5923-212
Total 00244644:					1,836.00		
Total DGR ENGINEERING (5967):					1,836.00		
DOOLITTLE OIL COMPANY, INC. (243)							
45417	1	Invoice	WINTER FUEL #31	01/12/2021	35.28	08/21	100-21-22-5140-315
Total 45417:					35.28		
Total DOOLITTLE OIL COMPANY, INC. (243):					35.28		
FIFTH GENERATION INVESTMENTS, LLC (7229)							
011521	1	Invoice	ELECTRIC REFUND	01/15/2021	159.58	08/21	601-23-80-5903-980
Total 011521:					159.58		
Total FIFTH GENERATION INVESTMENTS, LLC (7229):					159.58		
GARY & RITA WELSH (7243)							
012121	1	Invoice	SANITARY SEWER LATERAL AGREEMENT fo	01/21/2021	667.00	08/21	603-23-71-5662-299
Total 012121:					667.00		
Total GARY & RITA WELSH (7243):					667.00		
GERBER AUTO ELECTRIC (342)							
128408	1	Invoice	2 TIRES FOR 1998 CEMETERY TRUCK	01/13/2021	344.96	08/21	100-23-42-5371-227
Total 128408:					344.96		
Total GERBER AUTO ELECTRIC (342):					344.96		
HALLIDAY, DONNA (7178)							
011521	1	Invoice	ELECTRIC REFUND	01/15/2021	47.99	08/21	601-23-80-5903-980
Total 011521:					47.99		
Total HALLIDAY, DONNA (7178):					47.99		
HAMILTON COUNTY (366)							
81	1	Invoice	EASEMENT - BERNETA BALSEY ESTATE (ST	01/07/2021	32.00	08/21	204-23-30-5330-212
Total 81:					32.00		
82	1	Invoice	EASEMENT - REVEIZ (STORM SEWER)	01/07/2021	27.00	08/21	204-23-30-5330-212
Total 82:					27.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total HAMILTON COUNTY (366):					59.00		
HAWKINS, INC. (3668)							
4849489	1	Invoice	SODIUM ALUMINATE-CHLORINE-PHOSPHAT	12/21/2020	5,773.20	08/21	602-23-61 5641-318
Total 4849489:					5,773.20		
Total HAWKINS, INC. (3668):					5,773.20		
HOLLINGSHEAD, LUANA (6929)							
012521	1	Invoice	JANITORIAL SVC-SR CTR-FEBRUARY 2021	01/25/2021	240.00	08/21	100-22-42 5280-299
Total 012521:					240.00		
Total HOLLINGSHEAD, LUANA (6929):					240.00		
HOLMES MURPHY & ASSOCIATES, LLC (5556)							
575571	1	Invoice	HOLMES MURPHY FEES-FEB 2021	01/12/2021	2,345.00	08/21	902-11215
Total 575571:					2,345.00		
Total HOLMES MURPHY & ASSOCIATES, LLC (5556):					2,345.00		
HOMETOWN COMFORT HEATING & COOLING (7166)							
CHAD 12/28/	1	Invoice	2 SEPERATE CALL TO WORK ON BOILER	12/28/2020	445.00	08/21	603-23-70-5653-299
Total CHAD 12/28/20:					445.00		
Total HOMETOWN COMFORT HEATING & COOLING (7166):					445.00		
inTANDEM (6526)							
2154	1	Invoice	RETAINER/FEBRUARY 2021	12/12/2020	488.00	08/21	100-24-12-5430-299
2154	2	Invoice	RETAINER/FEBRUARY 2021	12/12/2020	1,342.00	08/21	601-23-81-5930-299
2154	3	Invoice	RETAINER/FEBRUARY 2021	12/12/2020	305.00	08/21	602-23-81-5930-299
2154	4	Invoice	RETAINER/FEBRUARY 2021	12/12/2020	305.00	08/21	603-23-81-5930-299
Total 2154:					2,440.00		
Total inTANDEM (6526):					2,440.00		
IOWA ONE CALL (485)							
228552	1	Invoice	ONE CALL SERVICES	01/12/2021	36.40	08/21	601-23-52-5930-299
228552	2	Invoice	ONE CALL SERVICES	01/12/2021	29.20	08/21	602-23-62-5662-299
228552	3	Invoice	ONE CALL SERVICES	01/12/2021	29.20	08/21	603-23-71-5662-299
Total 228552:					94.80		
Total IOWA ONE CALL (485):					94.80		
IOWA PUBLIC AIRPORTS ASSN. (490)							
2021	1	Invoice	2021 MEMBERSHIP FEE	01/25/2021	175.00	08/21	205-23-45-5372-215
Total 2021:					175.00		
Total IOWA PUBLIC AIRPORTS ASSN (490):					175.00		
IOWA PUMP WORKS (5255)							
00013250	1	Invoice	LABOR ON EAST SIDE LIFT STATION	01/09/2021	1,902.50	08/21	603-23-70-5653-299

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 00013250:					1,902.50		
Total IOWA PUMP WORKS (5255):					1,902.50		
JET HOMES (7237)							
011521	1	Invoice	ELECTRIC REFUND	01/15/2021	29.44	08/21	601-23-80-5903-980
Total 011521:					29.44		
Total JET HOMES (7237):					29.44		
KENNETH BEVER ESTATE (7222)							
3726000 02	1	Invoice	CUSTOMER DEPOSIT REFUND	12/24/2020	143.77	08/21	601-21011
Total 3726000.02:					143.77		
Total KENNETH BEVER ESTATE (7222):					143.77		
KIESLER'S POLICE SUPPLY, INC. (5763)							
IN155120	1	Invoice	AMMO	01/07/2021	976.00	08/21	100-21-21-5110-318
Total IN155120:					976.00		
Total KIESLER'S POLICE SUPPLY, INC. (5763):					976.00		
LATINO/IQ (7092)							
1206	1	Invoice	TRANSLATION/SURVEYS	11/30/2020	517.50	08/21	100-23-36-5393-212
1206	2	Invoice	TRANSLATION/SURVEYS	11/30/2020	517.50	08/21	601-23-36-5393-212
Total 1206:					1,035.00		
Total LATINO/IQ (7092):					1,035.00		
LINCOLN NATL LIFE INSURANCE CO (3031)							
012521	1	Invoice	LIFE INSURANCE PREMIUMS	01/25/2021	1,444.52	08/21	902-11215
Total 012521:					1,444.52		
Total LINCOLN NATL LIFE INSURANCE CO (3031):					1,444.52		
LOUGHRY, BRETT (4178)							
011821	1	Invoice	ELECTRIC METER RELOCATION REBATE/LO	01/18/2021	500.00	08/21	601-23-51-5930-982
Total 011821:					500.00		
Total LOUGHRY, BRETT (4178):					500.00		
MAJORS, MARJORIE (5659)							
112320	1	Invoice	LED LIGHTING REBATE	11/23/2020	54.33	08/21	601-23-36-5930-979
112320	2	Invoice	CORN BELT LED LIGHTING REBATE	11/23/2020	36.00	08/21	601-23-53-5930-979
Total 112320:					90.33		
Total MAJORS, MARJORIE (5659):					90.33		
MARTIN MARIETTA MATERIALS (601)							
30881407	1	Invoice	10T 1"CLEAN	01/07/2021	144.60	08/21	601-23-52-5588-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 30881407:					144.60		
Total MARTIN MARIETTA MATERIALS (601):					144.60		
MARTIN'S FLAG COMPANY, INC. (602)							
31422	1	Invoice	US FLAG FOR ST DEPT	01/11/2021	56.97	08/21	204-23-30-5310-318
31422	2	Invoice	US FLAG FOR ST DEPT	01/11/2021	17.34	08/21	602-23-62-5662-318
31422	3	Invoice	US FLAG FOR ST DEPT	01/11/2021	8.25	08/21	603-23-71-5662-318
Total 31422:					82.56		
Total MARTIN'S FLAG COMPANY, INC. (602):					82.56		
MECHANICAL COMFORT, INC. (618)							
41160	1	Invoice	REPAIR BOILER	12/31/2020	626.06	08/21	603-23-70-5653-299
Total 41160:					626.06		
Total MECHANICAL COMFORT, INC. (618):					626.06		
MEDIACOM (5464)							
011621	1	Invoice	DIGITAL BOX RENTAL	01/16/2021	7.86	08/21	100-21-21-5110-230
Total 011621:					7.86		
Total MEDIACOM (5464):					7.86		
MID COUNTRY MACHINERY (2018)							
P34219	1	Invoice	CLUTCH ASSEMBLY	01/06/2021	94.46	08/21	204-23-30-5310-314
Total P34219:					94.46		
P34343	1	Invoice	16" CHOPSAW (STIHL CONCRETE SAW)	01/20/2021	1,375.00	08/21	602-23-62-5662-311
Total P34343:					1,375.00		
Total MID COUNTRY MACHINERY (2018):					1,469.46		
MID-AMERICAN RESEARCH CHEMICAL (630)							
0721672 IN	1	Invoice	DISINFECTANT WIPES	01/13/2021	586.50	08/21	100-22-42-5233-318
Total 0721672-IN:					586.50		
Total MID-AMERICAN RESEARCH CHEMICAL (630):					586.50		
MISSISSIPPI LIME COMPANY (652)							
1529057	1	Invoice	QUICKLIME 24.93 T	01/11/2021	4,487.40	08/21	602-23-61-5641-318
Total 1529057:					4,487.40		
1529517	1	Invoice	QUICKLIME 25.18 T	01/13/2021	4,532.40	08/21	602-23-61-5641-318
Total 1529517:					4,532.40		
1529519	1	Invoice	QUICKLIME 26.170 T	01/13/2021	4,710.60	08/21	602-23-61-5641-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 1529519:					4,710.60		
Total MISSISSIPPI LIME COMPANY (652):					13,730.40		
MOTOROLA SOLUTIONS, INC. (5413)							
8281099134	1	Invoice	PORTABLE RADIOS	01/20/2021	34,454.00	08/21	100-41-22-5140-515
Total 8281099134:					34,454.00		
Total MOTOROLA SOLUTIONS, INC. (5413):					34,454.00		
MUNICIPAL SUPPLY, INC. (672)							
0786411-IN	1	Invoice	(1) 6"x15" & (1) 4"x15" REPAIR CLAMPS	01/08/2021	351.20	08/21	602-23-62-5662-318
Total 0786411-IN:					351.20		
0786767-IN	1	Invoice	2 = 6"x15" REPAIR CLAMP	01/14/2021	386.30	08/21	602-23-62-5662-318
Total 0786767-IN:					386.30		
Total MUNICIPAL SUPPLY, INC (672):					737.50		
MURPHY TRACTOR & EQUIPMENT CO. (1429)							
1525560	1	Invoice	REPAIR JOHN DEERE	01/08/2021	738.30	08/21	204-23-30-5310-227
Total 1525560:					738.30		
Total MURPHY TRACTOR & EQUIPMENT CO. (1429):					738.30		
NAPA AUTO PARTS (677)							
908642	1	Invoice	CREDIT FOR CORE	12/02/2020	18.00-	08/21	204-23-30-5310-314
Total 908642:					18.00-		
910749	1	Invoice	3 SPARK PLUGS	01/12/2021	8.01	08/21	204-23-30-5310-314
Total 910749:					8.01		
910769	1	Invoice	BACKUP ALARM - ST#26	01/12/2021	44.63	08/21	204-23-30-5310-314
Total 910769:					44.63		
910780	1	Invoice	EXHAUST CLAMP	01/12/2021	36.76	08/21	204-23-30-5310-314
Total 910780:					36.76		
910786	1	Invoice	DEF FOR #31	01/12/2021	33.98	08/21	100-21-22-5140-227
Total 910786:					33.98		
910829	1	Invoice	02 SENSOR & AIR MASS FLOW SENSOR (+C	01/13/2021	389.90	08/21	204-23-30-5310-314
Total 910829:					389.90		
910848	1	Invoice	CREDIT FOR CORE	01/13/2021	55.00-	08/21	204-23-30-5310-314

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 9110848:					<u>55.00-</u>		
911084	1	Invoice	MULTIPLE STOCK PARTS	01/18/2021	665.40	08/21	204-23-30-5310-314
Total 911084					<u>665.40</u>		
Total NAPA AUTO PARTS (677)					<u>1,105.68</u>		
PERKINS, MELISSA (7238)							
1418160507	1	Invoice	METER DEPOSIT REFUND	01/15/2021	175.00	08/21	601-21011
Total 1418160507					<u>175.00</u>		
Total PERKINS, MELISSA (7238)					<u>175.00</u>		
PITNEY BOWES-RESERVE ACCT (758)							
1017087873	1	Invoice	FOLDER/INSERTER MAINT AGMT	12/20/2020	64.67	08/21	100-24-14-5435-225
1017087873	2	Invoice	FOLDER/INSERTER MAINT AGMT	12/20/2020	467.10	08/21	601-23-80-5931-225
1017087873	3	Invoice	FOLDER/INSERTER MAINT AGMT	12/20/2020	143.72	08/21	602-23-80-5931-225
1017087873	4	Invoice	FOLDER/INSERTER MAINT AGMT	12/20/2020	43.12	08/21	603-23-80-5931-225
Total 1017087873:					<u>718.61</u>		
Total PITNEY BOWES-RESERVE ACCT (758):					<u>718.61</u>		
PLUMB SUPPLY CO. INC. (761)							
7102408	1	Invoice	FITTING MATERIAL FOR CL2 ROOM	01/12/2021	397.13	08/21	602-23-61-5642-318
Total 7102408					<u>397.13</u>		
Total PLUMB SUPPLY CO INC (761)					<u>397.13</u>		
PRIMORIS T&D SERVICES, LLC (6876)							
011821	1	Invoice	CONSTRUCTION - URD CONVERSION PROJ	01/18/2021	54,073.32	08/21	601-23-52-5588-871
Total 011821					<u>54,073.32</u>		
Total PRIMORIS T&D SERVICES, LLC (6876)					<u>54,073.32</u>		
PRINTING SERVICES, INC. (1130)							
688682-0	1	Invoice	DESKTOP CALENDER & BOX OF PENS	12/09/2020	8.88	08/21	603-23-70-5921-316
Total 688682-0:					<u>8.88</u>		
688928-0	1	Invoice	PACKING TAPE/INDEX TABS	12/21/2020	5.87	08/21	100-24-12-5430-316
688928-0	2	Invoice	PACKING TAPE/INDEX TABS	12/21/2020	16.15	08/21	601-23-81-5921-316
688928-0	3	Invoice	PACKING TAPE/INDEX TABS	12/21/2020	3.67	08/21	602-23-81-5921-316
688928-0	4	Invoice	PACKING TAPE/INDEX TABS	12/21/2020	3.68	08/21	603-23-81-5921-316
Total 688928-0					<u>29.37</u>		
688982-0	1	Invoice	SCOTCH TAPE	12/22/2020	4.47	08/21	100-24-12-5430-316
688982-0	2	Invoice	SCOTCH TAPE	12/22/2020	12.31	08/21	601-23-81-5921-316
688982-0	3	Invoice	SCOTCH TAPE	12/22/2020	2.80	08/21	602-23-81-5921-316
688982-0	4	Invoice	SCOTCH TAPE	12/22/2020	2.81	08/21	603-23-81-5921-316

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 688982-0:					22.39		
688983-0	1	Invoice	3 DESK CALENDERS	12/22/2020	45.18	08/21	100-22-42-5233-316
Total 688983-0:					45.18		
689031-0	1	Invoice	MEDS FOR CABINET	12/29/2020	38.98	08/21	100-23-42-5371-319
689031-0	2	Invoice	OFFICE SUPPLIES	12/29/2020	51.56	08/21	100-23-42-5371-318
Total 689031-0					90.54		
Total PRINTING SERVICES, INC. (1130):					196.36		
RADIAN RESEARCH INC (7242)							
PS55975	1	Invoice	3-PHASE METER TESTER	12/30/2020	40,311.35	08/21	601-41-52-5935-515
Total PS55975:					40,311.35		
Total RADIAN RESEARCH INC (7242):					40,311.35		
REEVES CO., INC. (5640)							
414745	1	Invoice	NAME PIN/YEARS SVC ATTACHMENT	10/12/2020	49.79	08/21	100-21-21-5110-312
Total 414745:					49.79		
418291	1	Invoice	NAMEPIN/YRS OF SVC	01/07/2021	49.79	08/21	100-21-21-5110-312
Total 418291:					49.79		
Total REEVES CO., INC. (5640):					99.58		
REGISTER MEDIA (5383)							
0003651474	1	Invoice	POLICE OFFICER ADV	12/31/2020	1,614.05	08/21	100-21-21-5110-210
Total 0003651474:					1,614.05		
Total REGISTER MEDIA (5383):					1,614.05		
RELIANT GASES, LTD (6253)							
130-1521887	1	Invoice	16,420lbs OF CO2	01/14/2021	1,208.51	08/21	602-23-61-5641 318
Total 130-1521887:					1,208.51		
Total RELIANT GASES, LTD (6253):					1,208.51		
SANDRY FIRE SUPPLY (834)							
INV-014119	1	Invoice	TURNOUT BOOTS FOR JESSEN	01/18/2021	415.05	08/21	100-21-22-5140-312
Total INV-014119:					415.05		
Total SANDRY FIRE SUPPLY (834):					415.05		
SHIVE-HATTERY, INC. (6758)							
4185370-8	1	Invoice	TRAIL PLAN STUDY PYMT #8	01/05/2021	1,955.00	08/21	100-22-42-5210-212
Total 4185370-8:					1,955.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
4185370-9	1	Invoice	TRAIL PLAN STUDY - PYMT #9	01/19/2021	725.00	08/21	100-22-42-5210-212
Total 4185370-9:					725.00		
Total SHIVE-HATTERY, INC. (6758):					2,680.00		
SNYDER & ASSOCIATES (2951)							
119.0463.01-	1	Invoice	ENG - 2020 SECOND ST RECON PROJECT #	12/31/2020	82,721.94	08/21	536-23-30-5310-212
Total 119.0463.01-15:					82,721.94		
120.0071.01-	1	Invoice	ON CALL ENG - ALDRICH DR & CLOSZ DR	12/31/2020	4,738.07	08/21	100-23-36-5393-212
120.0071.01-	2	Invoice	ON CALL ENG - ALDRICH DR & CLOSZ DR	12/31/2020	4,738.08	08/21	601-23-36-5393-212
120.0071.01-	3	Invoice	ON CALL ENG - HILLCREST/LINCOLN/LYNND	12/31/2020	1,534.50	08/21	602-23-62-5673-870
120.0071.01-	4	Invoice	ON CALL ENG - PAVEMENT MANAGEMENT	12/31/2020	964.70	08/21	204-23-30-5310-212
120.0071.01-	5	Invoice	ON CALL ENG - LINN ADDN MINOR SUBDIV	12/31/2020	754.00	08/21	100-24-18-5470-212
120.0071.01-	6	Invoice	ON CALL ENG - WILSON PRELIMINARY PLAT	12/31/2020	1,788.00	08/21	100-24-18-5470-212
120.0071.01-	7	Invoice	ON CALL ENG - WILSON STORMWATER MAS	12/31/2020	3,003.25	08/21	100-24-18-5470-212
120.0071.01-	8	Invoice	ON CALL ENG - WILSON PRELIMINARY PLAT	12/31/2020	2,503.75	08/21	100-24-18-5470-212
120.0071.01-	9	Invoice	ON CALL ENG - WILSON PRELIMINARY PLAT	12/31/2020	2,010.75	08/21	100-24-18-5470-212
120.0071.01-	10	Invoice	ON CALL ENG - WILSON STORMWATER MAS	12/31/2020	2,477.00	08/21	100-24-18-5470-212
Total 120.0071.01-6:					24,512.10		
120.0363.01-	1	Invoice	ENG - 2020 HMA ST IMPRO PROJ	12/31/2020	360.00	08/21	525-23-30-5310-212
120.0363.01-	2	Invoice	ENG - EDGEWOOD WATER MAIN LOOP PRO	12/31/2020	275.75	08/21	602-23-62-5673-870
120.0363.01-	3	Invoice	ENG - 2020 WATER MAIN REPAIR PROJECT	12/31/2020	6,896.50	08/21	602-23-62-5673-870
120.0363.01-	4	Invoice	ENG - 2020 SEWER REHAB & REPAIR PROJ	12/31/2020	81.50	08/21	603-23-71-5673-860
Total 120.0363.01-6:					7,613.75		
Total SNYDER & ASSOCIATES (2951):					114,847.79		
STATE HYGIENIC LABORATORY (423)							
201839	1	Invoice	WASTEWATER TESTING	12/31/2020	1,370.00	08/21	603-23-70-5923-212
Total 201839:					1,370.00		
201840	1	Invoice	PUBLIC WATER	12/31/2020	121.50	08/21	602-23-61-5651-299
Total 201840:					121.50		
Total STATE HYGIENIC LABORATORY (423):					1,491.50		
STEFFEN TRUCK EQUIPMENT (6242)							
SP17668	1	Invoice	HYDRAULIC CHAIN 18 DUCTILE IRON (SAW	01/08/2021	714.25	08/21	602-23-62-5662-311
Total SP17668:					714.25		
Total STEFFEN TRUCK EQUIPMENT (6242):					714.25		
STOREY KENWORTHY (5937)							
PINV870443	1	Invoice	W-2/1099 FORMS	01/14/2021	21.67	08/21	100-24-14-5435-316
PINV870443	2	Invoice	W-2/1099 FORMS	01/14/2021	156.48	08/21	601-23-80-5921-316
PINV870443	3	Invoice	W-2/1099 FORMS	01/14/2021	48.15	08/21	602-23-80-5921-316
PINV870443	4	Invoice	W-2/1099 FORMS	01/14/2021	14.44	08/21	603-23-80-5921-316

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total PINV870443:					240.74		
Total STOREY KENWORTHY (5937):					240.74		
STORM FLYING SERVICE, INC. (911)							
012521	1	Invoice	AIRPORT MANAGER FEE FEBRUARY 2021	01/25/2021	3,776.67	08/21	205-23-45-5372-299
Total 012521:					3,776.67		
Total STORM FLYING SERVICE, INC. (911):					3,776.67		
SUNNY COMMUNICATIONS, INC. (6420)							
89462	1	Invoice	RADIO/SHIPPING	05/05/2020	210.00	08/21	100-21-21-5110-312
Total 89462:					210.00		
Total SUNNY COMMUNICATIONS, INC. (6420):					210.00		
SYNC/AMAZON (6343)							
4383995866	1	Invoice	CALCULATORS	12/23/2020	28.27	08/21	100-24-14-5435-316
4383995866	2	Invoice	CALCULATORS	12/23/2020	204.19	08/21	601-23-80-5921-316
4383995866	3	Invoice	CALCULATORS	12/23/2020	62.83	08/21	602-23-80-5921-316
4383995866	4	Invoice	CALCULATORS	12/23/2020	18.85	08/21	603-23-80-5921-316
Total 438399586649:					314.14		
4496479535	1	Invoice	OFFICE SUPPLIES	12/12/2020	82.44	08/21	100-21-21-5110-316
Total 449647953574:					82.44		
4653553584	1	Invoice	CHAIRS FOR CEMETERY OFFICE	12/23/2020	431.98	08/21	100-23-42-5371-316
Total 465355358457:					431.98		
4869494837	1	Invoice	UNIFORM EXPENSE	01/07/2021	26.60	08/21	100-21-21-5110-312
4869494837	2	Invoice	UNIFORM EXPENSE	01/07/2021	96.83	08/21	100-21-21-5110-312
Total 486949483748:					123.43		
5453435496	1	Invoice	TONER CARTRIDGES	12/31/2020	69.95	08/21	100-23-42-5371-316
Total 545343549676:					69.95		
5578787584	1	Invoice	VEHICLE EXPENSE	12/12/2020	21.42	08/21	100-21-21-5110-227
Total 557878758479:					21.42		
5679845893	1	Invoice	BUBBLE WRAP	12/15/2020	8.74	08/21	100-24-36-5480-318
5679845893	2	Invoice	BUBBLE WRAP	12/15/2020	6.25	08/21	601-23-36-5480-318
5679845893	3	Invoice	BUBBLE WRAP	12/15/2020	5.00	08/21	602-23-36-5480-318
5679845893	4	Invoice	BUBBLE WRAP	12/15/2020	5.00	08/21	603-23-36-5480-318
Total 567984589375:					24.99		
5737353769	1	Invoice	VEHICLE EXPENSE	12/25/2020	39.99	08/21	100-21-21-5110-227
5737353769	2	Invoice	VEHICLE EXPENSE	12/25/2020	211.99	08/21	100-21-21-5110-227

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 573735376945					251.98		
5798636773	1	Invoice	FLASHDRIVES/CITY CLERK	01/06/2021	6.60	08/21	100-24-14-5435-316
5798636773	2	Invoice	FLASHDRIVES/CITY CLERK	01/06/2021	47.70	08/21	601-23-80-5921-316
5798636773	3	Invoice	FLASHDRIVES/CITY CLERK	01/06/2021	14.68	08/21	602-23-80-5921-316
5798636773	4	Invoice	FLASHDRIVES/CITY CLERK	01/06/2021	4.40	08/21	603-23-80-5921-316
Total 579863677378					73.38		
5857946976	1	Invoice	METAL BRICK FASTENER HOOKS	12/28/2020	11.53	08/21	100-24-36-5480-226
5857946976	2	Invoice	METAL BRICK FASTENER HOOKS	12/28/2020	8.24	08/21	601-23-36-5480-226
5857946976	3	Invoice	METAL BRICK FASTENER HOOKS	12/28/2020	6.60	08/21	602-23-36-5480-226
5857946976	4	Invoice	METAL BRICK FASTENER HOOKS	12/28/2020	6.60	08/21	603-23-36-5480-226
Total 585794697648					32.97		
5987336959	1	Invoice	FOAM POUCHES/BROWN PAPER	12/17/2020	8.97	08/21	100-24-36-5480-318
5987336959	2	Invoice	FOAM POUCHES/BROWN PAPER	12/17/2020	6.40	08/21	601-23-36-5480-318
5987336959	3	Invoice	FOAM POUCHES/BROWN PAPER	12/17/2020	5.13	08/21	602-23-36-5480-318
5987336959	4	Invoice	FOAM POUCHES/BROWN PAPER	12/17/2020	5.12	08/21	603-23-36-5480-318
Total 598733695944					25.62		
6465574864	1	Invoice	UNIFORM EXPENSE	01/06/2021	22.48	08/21	100-21-21-5110-312
Total 646557486479					22.48		
6585397456	1	Invoice	UNIFORM EXPENSE	01/03/2021	43.60	08/21	100-21-21-5110-312
Total 658539745686					43.60		
6787837657	1	Invoice	TONER CARTRIDGES	12/17/2020	12.63	08/21	100-24-12-5430-316
6787837657	2	Invoice	TONER CARTRIDGES	12/17/2020	31.57	08/21	601-23-81-5921-316
6787837657	3	Invoice	TONER CARTRIDGES	12/17/2020	9.47	08/21	602-23-81-5921-316
6787837657	4	Invoice	TONER CARTRIDGES	12/17/2020	9.47	08/21	603-23-81-5921-316
Total 678783765737					63.14		
6795663893	1	Invoice	AIR HOSE/HOSE REEL	12/15/2020	376.00	08/21	204-23-30-5310-311
Total 679566389374					376.00		
7968583458	1	Invoice	OPERATING EXPENSE	01/09/2021	148.60	08/21	100-21-21-5110-318
Total 796858345853					148.60		
8497563474	1	Invoice	OPERATING EXPENSE	01/01/2021	299.98	08/21	100-21-21-5110-318
Total 849756347443					299.98		
8684358778	1	Invoice	WIRELESS MICE	12/09/2020	4.95	08/21	100-24-16-5420-317
8684358778	2	Invoice	WIRELESS MICE	12/09/2020	18.12	08/21	601-24-16-5921-317
8684358778	3	Invoice	WIRELESS MICE	12/09/2020	4.95	08/21	602-24-16-5921-317
8684358778	4	Invoice	WIRELESS MICE	12/09/2020	4.95	08/21	603-24-16-5921-317
Total 868435877875					32.97		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
8885357647	1	Invoice	GARDEN HOSE	12/22/2020	175.41	08/21	204-23-30-5310-318
Total 888535764788:					175.41		
8987753895	1	Invoice	RETURN LED LIGHT BAR/INSPECTOR	11/26/2020	192.17-	08/21	100-21-18-5190-318
Total 898775389534:					192.17-		
9549335793	1	Invoice	UNIFORM EXPENSE	01/01/2021	29.40	08/21	100-21-21-5110-312
Total 954933579379:					29.40		
9737534744	1	Invoice	OPERATING EXPENSE	12/11/2020	200.04	08/21	100-21-21-5110-318
9737534744	2	Invoice	UNIFORM EQUIPMENT	12/11/2020	24.99	08/21	100-21-21-5110-312
9737534744	3	Invoice	DISPATCHER EXPENSE	12/11/2020	87.36	08/21	100-21-21-5180-318
Total 973753474486:					312.39		
9893796379	1	Invoice	BUBBLE WRAP	12/14/2020	9.94	08/21	100-24-36-5480-318
9893796379	2	Invoice	BUBBLE WRAP	12/14/2020	7.11	08/21	601-23-36-5480-318
9893796379	3	Invoice	BUBBLE WRAP	12/14/2020	5.68	08/21	602-23-36-5480-318
9893796379	4	Invoice	BUBBLE WRAP	12/14/2020	5.68	08/21	603-23-36-5480-318
Total 989379637993:					28.41		
9977439436	1	Invoice	SAFETY EQUIPMENT	01/06/2021	124.97	08/21	100-21-21-5110-312
Total 997743943684:					124.97		
Total SYNC/AMAZON (6343):					2,917.48		
TELLEZ, ADRIANA (7239)							
011521	1	Invoice	ELECTRIC REFUND	01/15/2021	136.62	08/21	601-23-80-5903-980
Total 011521:					136.62		
Total TELLEZ, ADRIANA (7239):					136.62		
THUMMA, AMANDA (7240)							
011521	1	Invoice	ELECTRIC REFUND	01/15/2021	123.84	08/21	601-23-80-5903-980
Total 011521:					123.84		
Total THUMMA, AMANDA (7240):					123.84		
TIMM'S AUTO BODY (953)							
122563532	1	Invoice	REPAIR IMPALA	12/23/2020	469.30	08/21	100-21-21-5110-227
Total 122563532:					469.30		
Total TIMM'S AUTO BODY (953):					469.30		
TOLLE AUTOMOTIVE, INC. (3188)							
17159	1	Invoice	2 O-RINGS	01/13/2021	50.00	08/21	204-23-30-5310-314
Total 17159					50.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total TOLLE AUTOMOTIVE, INC. (3188):					50.00		
TONY'S TIRE SERVICE (958)							
168499	1	Invoice	REPAIR VALVE STEM LEAK #31	01/13/2021	64.77	08/21	100-21-22-5140-227
Total 168499:					64.77		
Total TONY'S TIRE SERVICE (958):					64.77		
VALUTECH PEST CONTROL (6822)							
010553951	1	Invoice	DOWNTOWN AREA-CO-OP/SSMID	11/20/2020	65.00	08/21	260-23-36-5393-299
Total 010553951:					65.00		
011804181	1	Invoice	DOWNTOWN AREA-CO-OP/SSMID	01/20/2021	65.00	08/21	260-23-36-5393-299
Total 011804181:					65.00		
1070	1	Invoice	PEST CONTROL/CITY HALL	01/21/2021	10.50	08/21	100-24-36-5480-299
1070	2	Invoice	PEST CONTROL/CITY HALL	01/21/2021	7.50	08/21	601-23-36-5480-299
1070	3	Invoice	PEST CONTROL/CITY HALL	01/21/2021	6.00	08/21	602-23-36-5480-299
1070	4	Invoice	PEST CONTROL/CITY HALL	01/21/2021	8.00	08/21	603-23-36-5480-299
Total 1070:					30.00		
1073	1	Invoice	DOWNTOWN AREA-CO-OP/SSMID	01/21/2021	65.00	08/21	260-23-36-5393-299
Total 1073:					65.00		
Total VALUTECH PEST CONTROL (6822):					225.00		
VAN DIEST SUPPLY COMPANY (1455)							
106971	1	Invoice	ICE MELT	01/13/2021	115.50	08/21	100-23-42-5371-318
106971	2	Invoice	ICE MELT	01/13/2021	345.10	08/21	100-22-42-5210-318
Total 106971:					460.60		
Total VAN DIEST SUPPLY COMPANY (1455):					460.60		
VERIZON WIRELESS (3812)							
9870994452	1	Invoice	GPS UNIT PHONE	01/10/2021	40.01	08/21	100-23-31-5420-230
9870994452	2	Invoice	GPS UNIT PHONE	01/10/2021	40.01	08/21	601-23-31-5420-230
9870994452	3	Invoice	GPS UNIT PHONE	01/10/2021	40.01	08/21	602-23-31-5420-230
9870994452	4	Invoice	GPS UNIT PHONE	01/10/2021	40.01	08/21	603-23-31-5420-230
9870994452	5	Invoice	CITY MGR/CELL PHONE SVC	01/10/2021	7.79	08/21	100-24-12-5430-230
9870994452	6	Invoice	CITY MGR/CELL PHONE SVC	01/10/2021	21.42	08/21	601-23-81-5921-230
9870994452	7	Invoice	CITY MGR/CELL PHONE SVC	01/10/2021	4.87	08/21	602-23-81-5921-230
9870994452	8	Invoice	CITY MGR/CELL PHONE SVC	01/10/2021	4.87	08/21	603-23-81-5921-230
Total 9870994452:					121.09		
Total VERIZON WIRELESS (3812):					121.09		
VERMEER SALES & SERVICE INC. (6073)							
00600696	1	Invoice	MIXES FOR BORING UNIT	01/06/2021	295.90	08/21	601-23-52-5935-314
Total 00600696:					295.90		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total VERMEER SALES & SERVICE INC. (6073):					295.90		
WEBSTER CITY TRUE VALUE (2155)							
149995	1	Invoice	INDOOR POOL THERMOMETER	01/11/2021	173.26	08/21	100-22-42-5233-318
149995	2	Invoice	CO2 DETECTOR FOR DEPOT	01/11/2021	45.99	08/21	100-22-42-5221-318
Total 149995:					219.25		
150126	1	Invoice	CLEAR TAPE	01/16/2021	19.99	08/21	100-21-21-5110-316
Total 150126:					19.99		
Total WEBSTER CITY TRUE VALUE (2155):					239.24		
Total 02/01/2021:					411,119.17		
Grand Totals:					420,129.70		

Report GL Period Summary

GL Period	Amount
08/21	411,119.17
07/21	9,010.53
Grand Totals:	420,129.70

Vendor number hash: 575767
 Vendor number hash - split: 1071668
 Total number of invoices: 152
 Total number of transactions: 298

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	420,129.70	420,126.70
Grand Totals:	420,129.70	420,126.70

FUND LIST TOTALS FOR BILLS FEBRUARY 1, 2021

Account	Fund	Total Amount
100	General	95,583.56
204	Road Use Tax Fund	6,272.48
205	Airport Fund	4,105.51
260	SSMID	195.00
300	Debt Service	18,308.60
525	Street Improvement	409.29
536	2020 Second St. Reconst,Proj	82,721.94
601	Electric Utility	120,716.92
602	Water Utility	50,207.07
603	Sewer Utility	35,575.76
902	Medical/Flex	6,033.57
	Grand Total	420,129.70



MEMORANDUM

TO: Mayor and City Council
FROM: Ken Wetzler, Public Works Director
DATE: January 26, 2021
RE: 2021 Second Street Reconstruction Project

SUMMARY: The 2021 Second Street Reconstruction Project consists of new concrete street pavement, new sidewalks, and all new infrastructure within the right-of-way, along with new Street Lighting on the north side.

PREVIOUS COUNCIL ACTION: Council authorized Snyder & Associates Engineering to design and go out for bids December 21, 2020 and set the public hearing for February 1, 2021.

BACKGROUND/DISCUSSION: The 2021 Second Street Reconstruction Project will start just east of Beach Street to the Bridge on Overpass Drive.

- The scheduled substantial completion date is October 31, 2021. Liquidated damages are \$1,500.00 per day and a potential incentive in the amount of \$80,000.00.
- The bid letting was held January 21, 2021 at 3 p.m. in City Hall. Bid letting was also available through Zoom platform.
- The Engineers opinion of probable cost was \$4,816,000.00
- Snyder and Associates Engineering has recommended that the City award the contract to Rasch Construction, Inc., 1828 Johnson Ave., Fort Dodge, Iowa, in the total amount of \$4,315,117.50 including Alternate Letters, A through E. Note attached engineer letter of recommendation.

<u>Name and City, State of Contractor</u>	<u>Amount of Base Bid</u>
Rasch Construction, Inc., Fort Dodge, Iowa	\$ 3,306,208.00
Reilly Construction Co. Inc., Ossian, Iowa	\$ 3,374,232.95
Wicks Construction, Inc., Decorah, Iowa	\$ 3,403,078.31

Rasch Construction Bid Alternate Bids

Construction Cost [Fair Ave - 2 nd to 3 rd] (Bid Alt. A)	\$ 349,406.00
Construction Cost [Woolsey Ave- 2 nd north 75'+/-] (Bid Alt. B)	\$ 93,227.00
Construction Cost [Beach St- 2 nd north end project 140'] (Bid Alt. C)	\$ 112,857.00
Construction Cost [Broadway St- 2 nd north to 3 rd] (Bid Alt. D)	\$ 386,337.50
Construction Cost [Broadway St- 3 rd north to RR] (Bid Alt. E)	\$ 67,082.00

Total Bid Alternatives Cost \$1,008,909.50

TOTAL BASE BID AND ALTERNATIVES \$4,315,117.50

Because of the condition of adjoining streets, some storm sewers and some water mains, during our discussions it is highly advised to include bid add alternatives (A through E) to the project.

FINANCIAL IMPLICATIONS: Funding for the project will be from general obligation bonds.

RECOMMENDATION: The 2021 Second Street Reconstruction Project be completed as described in the plans and specifications and award the contract to Rasch Construction, Inc., 1828 Johnson Ave., Fort Dodge, Iowa, for the base bid amount of \$3,306,208.00 plus Alternate Bid Letters A, B, C, D, and E in the amount of \$1,008,909.50 for a total project cost of **\$4,315,117.50**

ALTERNATIVES: The City Council could choose to delay the project, or select any number of Alternates.

Webster City, IA



- Legend**
- Road
 - Parcel
 - Corporate Limit Line

Notes

This Cadastral Map is for informational purposes only. It does not purport to represent a property boundary survey of the parcels shown and shall not be used for conveyances or the establishment of property boundaries.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

January 25, 2021

Ken Wetzler
 Public Works Director
 400 Second Street P.O. Box 217
 Webster City, Iowa 50595

RE: REPORT OF BIDS & RECOMMENDING AWARD OF CONTRACT
 2021 SECOND STREET RECONSTRUCTION PROJECT

Dear Ken:

The bid letting for the 2021 Second Street Reconstruction Project was held on Thursday, January 21, 2021, and three bids were received. Rasch Construction, Inc. of Fort Dodge submitted the low base bid in the amount of \$3,306,208.00. The low bid is under the engineer's estimate of \$3,810,000 for construction without contingencies. Rasch Construction, Inc. also submitted a low total bid for the five bid alternatives. The total bid with the base bid and five bid alternates is \$4,315,117.50. The engineer's estimate is \$4,816,000. The bid tabulation is included with this letter for reference.

The bid proposals included Bid Alternate A, which comprises reconstructing Fair Avenue north of the 2021 Second Street project limits to Third Street; Bid Alternate B, which comprises reconstructing Woolsey Avenue north of the 2021 Second Street project limits to the alley; Bid Alternate C, which comprises reconstruction Beach Street north of 2021 Second Street project limits to Third Street; Bid Alternate D, which comprises reconstructing Broadway Street north of 2020 Second Street project limits to Third Street; and Bid Alternate E, which comprises HMA rehabilitation of Broadway Street north of Third Street and south of the railroad, including Beach Street north of Third Street to dead end. A majority of the Bid Alternate total construction costs were at or below the engineer's estimate. A summary of the total bid amounts received are as follows and continues on the following page:

Bidder	Base Bid	Bid Alt A	Bid Alt B
Rasch Construction, Inc.	\$3,306,208.00	\$349,406.00	\$93,227.00
Reilly Construction Co., Inc.	\$3,374,232.95	\$338,421.61	\$89,158.16
Wicks Construction, Inc.	\$3,403,078.31	\$318,154.50	\$84,084.50
Engineer's Estimate	\$3,810,000.00	\$351,739.00	\$102,000.00

<u>Bidder</u>	<u>Bid Alt C</u>	<u>Bid Alt D</u>	<u>Bid Alt E</u>
Rasch Construction, Inc.	\$112,857.00	\$386,337.50	\$67,082.00
Reilly Construction Co., Inc.	\$107,976.90	\$372,114.44	\$67,926.73
Wicks Construction, Inc.	\$98,908.70	\$375,761.60	\$64,992.00
Engineer's Estimate	\$119,058.00	\$376,623.50	\$57,087.00

Snyder & Associates, Inc. has worked with Rasch Construction, Inc. on similar reconstruction projects successfully completed, including the 2020 Second Street Reconstruction project, within the last five years. They are capable of completing this project.

It is our recommendation the City of Webster City accept the bids, and award the contract to Rasch Construction, Inc. of Fort Dodge. Due to the bid prices received, we further recommend the City approve Bid Alternates A, B, C, D, and E. We anticipate re-bidding the Bid Alternates in the future as separate projects, or packaged together into one project, would not produce lower bid prices.

We will be in attendance at the council meeting on February 1, 2021. Upon award, we will submit the contract and bond forms to Rasch Construction, Inc. Please feel free to contact me if you have any questions or need any additional information prior to the council meeting.

Sincerely,

SNYDER & ASSOCIATES, INC.



John W. Haldeman, P.E.
Project Manager

Enclosure (bid tabulation)

cc: Matt Alcazar, Project Coordinator, City of Webster City
Paul Jacobson, P.E., Snyder & Associates, Inc.

RESOLUTION NO. 2021 - ____

**FINALLY APPROVING AND CONFIRMING PLANS, SPECIFICATIONS
AND FORM OF CONTRACT AND ESTIMATE OF COST FOR THE
2021 SECOND STREET RECONSTRUCTION PROJECT**

WHEREAS, this Council has heretofore approved plans, specifications and form of contract for the proposed construction of the 2021 Second Street Reconstruction Project, as described in the resolution providing for a notice of hearing on proposed plans and specifications and proposed form of contract for such 2021 Second Street Reconstruction Project and the taking of bids therefor; and

WHEREAS, hearing has been held on objections to the proposed plans, specifications, and form of contract and to the cost of the 2021 Second Street Reconstruction Project, and no objections were provided.

NOW THEREFORE IT IS RESOLVED by the Council of Webster City, Iowa, as follows:

That the plans, specifications and form of contract, and estimate of cost referred to in the preamble hereof be and the same are hereby finally approved and the prior action of the Council approving them is hereby finally confirmed, and the aforementioned public improvement to be constructed in accordance with the plans, specifications and form of contract is necessary and desirable.

Passed and adopted this 1st day of February, 2021.

John Hawkins, Mayor

ATTEST: _____
Karyl K. Bonjour, City Clerk

RESOLUTION NO. 2021 - _____

**AWARDING CONTRACT FOR THE
2021 SECOND STREET RECONSTRUCTION PROJECT**

WHEREAS, pursuant to notice duly published in the manner and form prescribed by resolution of this Council and as required by law, bids and proposals were received by this Council for the 2021 Second Street Reconstruction Project; and,

WHEREAS, all of the said bids and proposals have been carefully considered, and it is necessary and advisable that provision be made for the award of the contract for the project;

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Webster City, Iowa, as follows:

SECTION 1. The bid for the project submitted by the following contractor is fully responsive to the plans and specifications for the project, heretofore approved by the Council, and is the lowest responsible bid received, such bid being as follows:

<u>NAME AND ADDRESS OF CONTRACTOR</u>	<u>AMOUNT OF BID</u>
Rasch Construction, Inc., Fort Dodge, Iowa; Base Bid	\$3,306,208.00
Plus Alt. A \$349,406.00, Alt. B \$93,227.00,	
Alt. C \$112,857.00, Alt. D \$386,337.50, and Alt. E \$67,082.00	<u>\$1,008,909.50</u>
Total Bid	\$4,315,117.50

SECTION 2. The contract for the Project be and the same is hereby awarded to such contractor at the total estimated cost set out above, the final settlement to be made on the basis of the unit prices therein set out and the actual final quantities of each class of materials furnished, the said contract to be subject to the terms of the aforementioned resolution, the notice of hearing and letting, the plans and specifications and the terms of the bidder's written proposal.

SECTION 3. The Mayor and City Clerk are hereby authorized and directed to enter into a written contract with said contractor for the project.

SECTION 4. The amount of the contractor's performance and/or payment bonds is hereby fixed and determined to be 100% of the amount of the contract.

BE IT FURTHER RESOLVED that said agreement is hereby approved upon being executed by both parties.

Passed and adopted this 1st day of February, 2021.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk



MEMORANDUM

TO: Mayor and City Council
FROM: Planning Director
DATE: January 19, 2021
RE: Public Hearing for disposal of City-owned parcel to Dennis Goodrich

SUMMARY: A Public Hearing will be held for the disposal of City-owned property located on Broadway Street to Dennis Goodrich, 1203 Walnut Street, Webster City, Iowa.

PREVIOUS COUNCIL ACTION: On January 18, 2021, the City Council set February 1, 2021 at 6:05 p.m. for the Public Hearing on this matter.

BACKGROUND/DISCUSSION: The City has received a signed Purchase Agreement from Dennis Goodrich, Webster City, Iowa, for the City-owned parcel formerly addressed as 313 Broadway Street.

This parcel of land was one of 4 lots where the City demolished an abandoned, dilapidated house. The property was offered for sale to the highest bidder per a Notice published in the newspaper in November. We received one bid for this parcel in the amount of \$3,000.00 from Goodrich. He has signed the Purchase Agreement. He owns the house adjacent to this parcel, and his plan is to construct an accessory building.

FINANCIAL IMPLICATIONS: The money for this parcel will be put in the General Fund. Taxes will be generated once this parcel is sold.


RECOMMENDATION: Approve the Quit Claim Deed to Dennis Goodrich.

ALTERNATIVES: Council may choose to retain ownership.

PUBLIC WORKS DIRECTOR COMMENTS: The lot is zoned Residential which restricts the uses to those of the surrounding properties. This also eliminates the City from maintaining the lot.

Webster City, IA



1 in. = 89ft. 

177.3  0 88.63 177.3 Feet

This Cadastral Map is for informational purposes only. It does not purport to represent a property boundary survey of the parcels shown and shall not be used for conveyances or the establishment of property boundaries.
THIS MAP IS NOT TO BE USED FOR NAVIGATION



- Legend**
-  Road
 -  Parcel
 -  Corporate Limit Line

Notes

RESOLUTION NO. 2021 - ____

**APPROVING PURCHASE AGREEMENT & AUTHORIZING
EXECUTION OF A QUIT CLAIM DEED CONVEYING CITY
OWNED PROPERTY LOCATED ON BROADWAY STREET
TO DENNIS GOODRICH.**

WHEREAS, the City Council of the City of Webster City, Iowa, did hold a public hearing on a Purchase Agreement for the following described property:

South 70' of Lots 1 & 2 and the North 42.8' of Lot 22, Block 21,
Willson Funk & Co., Webster City, Hamilton County, Iowa, and
is subject to any and all easements, be they of record or not.

WHEREAS, public notice was given as required by law and a public hearing was held on February 1, 2021, and no written or oral objections were presented to the proposed sale of the City owned property described above; and,

WHEREAS, this Council now proposes to sell this parcel of land for \$3,000.00, plus all legal and associated costs.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa, that the Purchase Agreement is approved and that the Mayor and City Clerk are hereby authorized and directed to execute a Quit Claim Deed conveying the above-described property to Dennis Goodrich.

BE IT FURTHER RESOLVED that said Quit Claim Deed is approved upon execution by both parties.

Passed and adopted this 1st day of February, 2021.

CITY OF WEBSTER CITY, IOWA

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk



QUIT CLAIM DEED

Return To: Dennis Goodrich, 1203 Walnut Street, Webster City, Iowa 50595
Taxpayer: Dennis Goodrich, 1203 Walnut Street, Webster City, Iowa 50595
Preparer: Zachary S. Chizek, 1620 Superior Street, Unit 1, Webster City, Iowa 50595, Phone:
(515) 832-2885

For the consideration of One (\$1.00) Dollar(s) and other valuable consideration, City of Webster City, an Iowa Municipal Corporation do hereby Quit Claim to Dennis R. Goodrich all our right, title, interest, estate, claim and demand in the following described real estate in Hamilton County, Iowa:

South 70' of Lots 1 & 2 and the North 42.8' of Lot 22, Block 21, Willson Funk & Co., Webster City, Hamilton County, Iowa and is subject to any and all easements, be they of record or not.

DEED RESTRICTION: The County Auditor shall combine the land described in this deed with adjoining tract or parcel owned currently by Grantee to create a single parcel.

This deed is exempt according to Iowa Code 428A.2(6).

Each of the undersigned hereby relinquishes all rights of dower, homestead and distributive share in and to the real estate. Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Dated: _____.

By: John Hawkins, Mayor
City of Webster City
An Iowa Municipal Corporation

Karyl Bonjour, City Clerk
City of Webster City
An Iowa Municipal Corporation

STATE OF IOWA, COUNTY OF HAMILTON

This record was acknowledged before me on _____, by John Hawkins, as Mayor, of City of Webster City, Iowa, and by Karyl Bonjour, as City Clerk, of City of Webster City, Iowa.

Signature of Notary Public

RESOLUTION NO. 2021 -

AMENDING TERMS OF EMPLOYMENT FOR CITY CLERK

WHEREAS, Chapter 2, Division 4, Section 2-164 of the Code of Ordinances of the City of Webster City, Iowa 2019 provides that the City Council of the City of Webster City, Iowa shall by resolution establish the compensation of the City Clerk.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa as follows:

1. That all full-time appointees are subject to the provisions of the City Personnel Manual and Classification Pay Plan except for their designated salaries, except for overtime pay, except for provisions in the Iowa Code or City Code that may make exceptions and except for matters that may be included in Contract Agreements.
2. The City Clerk's annual salary effective with the payroll paid on January 8, 2021 will be \$56,368.00.

Passed and adopted this 1st day of February, 2021.

John Hawkins, Mayor

ATTEST:

Elizabeth Ann Smith, Deputy City Clerk

RESOLUTION NO. 2021 - _____

Resolution setting the date for a public hearing on a proposal to enter into a **Water Revenue Improvement and Refunding Loan Agreement** and to borrow money thereunder in a principal amount not to exceed **\$5,500,000**

WHEREAS, the City of Webster City (the “City”), in Hamilton County, State of Iowa, did heretofore establish a Municipal Waterworks Utility System (the “Utility”) in and for the City which has continuously supplied water service in and to the City and its inhabitants since its establishment; and

WHEREAS, the management and control of the Utility are vested in the City Council and no City Council of trustees exists for this purpose; and

WHEREAS, pursuant to a prior resolution of the Council (the “Series 2012B Bond Resolution”), the City has heretofore issued its Water Revenue Bonds, Series 2012B, dated June 14, 2012 (the “Series 2012B Bonds”) in the aggregate principal amount of \$3,200,000, a portion of which remain outstanding, maturing on June 1 in each of the years, and in such amounts, and bearing interest at such rates as follows:

<u>Date</u>	<u>Principal</u>	<u>Interest Rate</u>
2022	\$305,000	2.00%
2024	\$315,000	2.35%
2026	\$335,000	2.60%
2028	\$345,000	3.00%
2030	\$375,000	3.15%
2032	\$395,000	3.25%

; and

WHEREAS, pursuant to the Series 2012B Bond Resolution, the City reserved the right to call the Series 2012B Bonds maturing in the years 2022 to 2032 (the “Callable Series 2012B Bonds”), inclusive, for optional early redemption on June 1, 2021, or on any date thereafter on terms of par and accrued interest; and

WHEREAS, the City now proposes to enter into a Water Revenue Improvement and Refunding Loan Agreement (the “Loan Agreement”) in a principal amount not to exceed \$5,500,000, pursuant to the provisions of Section 384.24A of the Code of Iowa, for the purpose of paying the costs, to that extent, of (1) current refunding the Callable Series 2012B Bonds; and (2) constructing improvements and extensions to the Utility (the “Project”), and it is necessary to fix a date of meeting of the City Council at which it is proposed to take action to enter into the Loan Agreement and to give notice thereof as required by such law;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Webster City, Iowa, as follows:

Section 1. This City Council shall meet on February 15, 2021, at the City Hall, in the City, or via Zoom, at 6:05 o'clock p.m., at which time and place a hearing will be held and proceedings will be instituted and action taken to enter into the Loan Agreement.

Section 2. The City Clerk is hereby directed to give notice of the proposed action on the Loan Agreement setting forth the amount and purpose thereof, the time when and place where the said meeting will be held, by publication at least once, not less than four (4) and not more than twenty (20) days before the date of said meeting, in a legal newspaper which has a general circulation in the City. The notice shall be in substantially the following form:

**NOTICE OF PROPOSED ACTION TO INSTITUTE PROCEEDINGS TO
ENTER INTO A LOAN AGREEMENT AND TO BORROW MONEY
THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$5,500,000
(WATER REVENUE)**

The City Council of the City of Webster City, Iowa, will meet on February 15, 2021, at the City Hall in the City, or via Zoom, at 6:05 o'clock p.m., for the purpose of instituting proceedings and taking action to enter into a loan agreement (the "Loan Agreement") and to borrow money thereunder in a principal amount not to exceed \$5,500,000, for the purpose of paying the costs, to that extent, of (1) current refunding the City's outstanding Water Revenue Bonds, Series 2012B, dated June 14, 2012; and (2) constructing improvements and extensions to the City's Municipal Waterworks Utility System (the "Utility").

Due to federal and state government recommendations in response to COVID-19 pandemic conditions, public access to the meeting will be provided electronically. Log-in/access information will be indicated on the City Council agenda. The agenda may be viewed on the City of Webster City webpage, www.webstercity.com.

In addition to electronic access, written comments may be filed or made prior to the meeting and will be recorded in the minutes.

The Loan Agreement will not constitute a general obligation of the City, nor will it be payable in any manner by taxation, but together with any additional obligations of the City as may be hereafter issued and outstanding from time to time ranking on a parity therewith, will be payable solely and only from the Net Revenues of the Utility.

At the aforementioned time and place, oral or written objections may be filed or made to the proposal to enter into the Loan Agreement. After receiving objections, the City Council may determine to enter into the Loan Agreement, in which case, the decision will be final unless appealed to the District Court within fifteen (15) days thereafter.

By order of the City Council of the City of Webster City, Iowa.

Karyl Bonjour
City Clerk

Section 3. Pursuant to Section 1.150-2 of the Income Tax Regulations (the “Regulations”) of the Internal Revenue Service, the City declares (a) that it intends to undertake the Project which is reasonably estimated to cost approximately \$3,185,710, (b) that other than (i) expenditures to be paid or reimbursed from sources other than the issuance of bonds, notes or other obligations (the “Bonds”), or (ii) expenditures made not earlier than 60 days prior to the date of this Resolution or a previous intent resolution of the City, or (iii) expenditures amounting to the lesser of \$100,000 or 5% of the proceeds of the Bonds, or (iv) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, no expenditures for the Project have heretofore been made by the City and no expenditures will be made by the City until after the date of this Resolution or a prior intent resolution of the City, and (c) that the City reasonably expects to reimburse the expenditures made for costs of the City out of the proceeds of the Bonds. This declaration is a declaration of official intent adopted pursuant to Section 1.150-2 of the Regulations.

Section 4. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law

Passed and approved this February 1, 2021.

Mayor

Attest:

City Clerk

••••

RESOLUTION NO. 2021 -

Resolution setting the date for a public hearing on proposal to enter into **General Obligation** Annual Appropriation Corporate Purpose and Refunding Loan Agreements and to borrow money thereunder in a principal amount not to exceed **\$5,900,000**

WHEREAS, the City of Webster City (the “City”), in Hamilton County, State of Iowa, pursuant to the provisions of Section 384.24A of the Code of Iowa, heretofore proposed to enter into a General Obligation Corporate Purpose Loan Agreement (the “2020 Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed \$9,500,000 for the purpose of paying the costs, to that extent, of (1) constructing street, water system, sanitary sewer system, storm water drainage and sidewalk improvements; and (2) acquiring and installing street lighting, signage and signalization improvements (the “Infrastructure Projects”), and pursuant to law and duly published notice of the proposed action has previously held a hearing thereon on January 20, 2020; and

WHEREAS, the City previously issued its \$4,300,000 Road Use Tax Revenue Note, Series 2020, dated April 21, 2020 (the “RUT Note”), a portion of which currently remains outstanding maturing on such dates and in such amounts and bearing interest at such rates as follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2021	\$198,000	2029	\$281,000
2022	\$221,000	2030	\$291,000
2023	\$229,000	2031	\$301,000
2024	\$237,000	2032	\$311,000
2025	\$245,000	2033	\$322,000
2026	\$253,000	2034	\$333,000
2027	\$262,000	2035	\$345,000
2028	\$271,000		

; and

WHEREAS, pursuant to the resolution (the “RUT Note Resolution”) authorizing the issuance of the RUT Note, the City reserved the right to optionally prepay the RUT Note, in whole or in part, for optional early redemption on any date, subject to the provisions of the RUT Note Resolution; and

WHEREAS, the City proposes to enter into a General Obligation Loan Agreement (the “Essential Purpose Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed **\$4,000,000** pursuant to the provisions of Section 384.24A of the Code of Iowa for the purpose of paying the cost, to that extent, of undertaking improvements to existing municipal parks, including **constructing a park shelter** (the “Park Projects”) and current refunding a portion

of the RUT Note, and it is now necessary to fix a date of meeting of the City Council at which it is proposed to take action to enter into the Essential Purpose Loan Agreement and to give notice thereof as required by such law; and

WHEREAS, the City also proposes to enter into a General Obligation Loan Agreement (the “General Purpose Loan Agreement #1”) and to borrow money thereunder in a principal amount not to exceed \$700,000 pursuant to the provisions of Section 384.24A of the Code of Iowa for the purpose of paying the costs, to that extent, of constructing parking lot improvements for a municipal public works facility (the “Public Works Facility Project”) and refinancing the costs of constructing, furnishing and equipping a street maintenance facility through the refunding of the portion of the RUT Note attributable thereto, and it is now necessary to fix a date of meeting of the City Council at which it is proposed to take action to enter into the General Purpose Loan Agreement #1 and to give notice thereof as required by such law, including notice of the right to petition for an election on such proposal; and

WHEREAS, the City also proposes to enter into a General Obligation Loan Agreement (the “General Purpose Loan Agreement #2”) and to borrow money thereunder in a principal amount not to exceed \$700,000 pursuant to the provisions of Section 384.24A of the Code of Iowa for the purpose of paying the cost, to that extent, of constructing recreation trail improvements and extensions (the “Trail Projects”), and it is now necessary to fix a date of meeting of the City Council at which it is proposed to take action to enter into the General Purpose Loan Agreement #2 and to give notice thereof as required by such law, including notice of the right to petition for an election on such proposal;

WHEREAS, the City also proposes to enter into a General Obligation Loan Agreement (the “General Purpose Loan Agreement #3” and together with the Essential Purpose Loan Agreement, the General Purpose Loan Agreement #1 and the General Purpose Loan Agreement #2, the “Loan Agreements”) and to borrow money thereunder in a principal amount not to exceed \$500,000 pursuant to the provisions of Section 384.24A of the Code of Iowa for the purpose of paying the cost, to that extent, of undertaking improvements to municipal parking lots (the “Parking Lot Projects” and together with the Infrastructure Projects, the Park Projects, the Public Works Facility Project and the Trail Projects, the “Projects”) and it is now necessary to fix a date of meeting of the City Council at which it is proposed to take action to enter into the General Purpose Loan Agreement #3 and to give notice thereof as required by such law, including notice of the right to petition for an election on such proposal;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Webster City, Iowa, as follows:

Section 1. The City Council shall meet on February 15, 2021, at the City Hall, Webster City, Iowa, or via Zoom, at 6:05 o’clock p.m., at which time and place a hearing will be held and proceedings will be instituted and action taken to enter into the Loan Agreements.

Section 2. The City Clerk is hereby directed to give notice of the proposed action on the Essential Purpose Loan Agreement setting forth the amount and purpose thereof, the time when and place where the said meeting will be held by publication at least once, not less than four (4) and not more than twenty (20) days before the date of said meeting, in a legal newspaper which has a general circulation in the City. The notice shall be in substantially the following form:

**NOTICE OF PROPOSED ACTION TO INSTITUTE PROCEEDINGS TO
ENTER INTO A LOAN AGREEMENT AND TO BORROW MONEY
THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$4,000,000**

(GENERAL OBLIGATION)

The City Council of the City of Webster City, Iowa, will meet on February 15, 2021, at 6:05 o'clock p.m. at City Hall, Webster City, Iowa, or via Zoom, for the purpose of instituting proceedings and taking action on a proposal to enter into a General Obligation Corporate Purpose Loan Agreement (the "Loan Agreement") and to borrow money thereunder in a principal amount not to exceed \$4,000,000 for the purpose of paying the costs, to that extent, of undertaking improvements to existing municipal parks, including constructing a park shelter and current refunding a portion of the City's \$4,300,000 Road Use Tax Revenue Note, Series 2020, dated April 21, 2020.

Due to federal and state government recommendations in response to COVID-19 pandemic conditions, public access to the meeting will be provided electronically. Log-in/access information will be indicated on the City Council agenda. The agenda may be viewed on the City of Webster City webpage, www.webstercity.com.

In addition to electronic access, written comments may be filed or made prior to the meeting and will be recorded in the minutes.

The Loan Agreement is proposed to be entered into pursuant to authority contained in Section 384.24A of the Code of Iowa and will constitute a general obligation of the City.

At that time and place, oral or written objections may be filed or made to the proposal to enter into the Loan Agreement. After receiving objections, the City may determine to enter into the Loan Agreement, in which case, the decision will be final unless appealed to the District Court within fifteen (15) days thereafter.

By order of the City Council of the City of Webster City, Iowa.

Karyl Bonjour
City Clerk

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Section 3. The City Clerk is hereby directed to give notice of the proposed action on the General Purpose Loan Agreement #1 setting forth the amount and purpose thereof, the time when and place where the said meeting will be held by publication at least once, not less than ten (10) and not more than twenty (20) days before the date of said meeting, in a legal newspaper which has a general circulation in the City. The notice shall be in substantially the following form:

NOTICE OF PROPOSED ACTION TO INSTITUTE PROCEEDINGS TO
ENTER INTO A LOAN AGREEMENT AND TO BORROW MONEY
THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$700,000

(GENERAL OBLIGATION)

The City Council of the City of Webster City, Iowa, will meet on February 15, 2021, at 6:05 o'clock p.m. at City Hall, Webster City, Iowa, or via Zoom, for the purpose of instituting proceedings and taking action to enter into a General Obligation Corporate Purpose Loan Agreement (the "Loan Agreement") and to borrow money thereunder in a principal amount not to exceed \$700,000 for the purpose of paying the cost, to that extent, of constructing parking lot improvements for a municipal public works facility and refinancing the costs of constructing, furnishing and equipping a street maintenance facility through the refunding of the portion of the of the City's \$4,300,000 Road Use Tax Revenue Note, Series 2020, dated April 21, 2020, attributable thereto.

Due to federal and state government recommendations in response to COVID-19 pandemic conditions, public access to the meeting will be provided electronically. Log-in/access information will be indicated on the City Council agenda. The agenda may be viewed on the City of Webster City webpage, www.webstercity.com.

In addition to electronic access, written comments may be filed or made prior to the meeting and will be recorded in the minutes.

The Loan Agreement is proposed to be entered into pursuant to authority contained in Section 384.24A of the Code of Iowa and will constitute a general obligation of the City.

The maximum rate of interest which may be payable under the Loan Agreement is 7% per annum.

At any time before the date fixed for taking action to enter into the Loan Agreement, a petition may be filed with the City Clerk of the City asking that the question of entering into the Loan Agreement be submitted to the registered voters of the City, pursuant to the provisions of Section 384.26 of the Code of Iowa.

By order of the City Council of the City of Webster City, Iowa.

Karyl Bonjour, City Clerk

Section 4. The City Clerk is hereby directed to give notice of the proposed action on the General Purpose Loan Agreement #2 setting forth the amount and purpose thereof, the time when and place where the said meeting will be held by publication at least once, not less than ten (10) and not more than twenty (20) days before the date of said meeting, in a legal newspaper which has a general circulation in the City. The notice shall be in substantially the following form:

NOTICE OF PROPOSED ACTION TO INSTITUTE PROCEEDINGS TO
ENTER INTO A LOAN AGREEMENT AND TO BORROW MONEY
THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$700,000

(GENERAL OBLIGATION)

The City Council of the City of Webster City, Iowa, will meet on February 15, 2021, at 6:05 o'clock p.m. at City Hall, Webster City, Iowa, or via Zoom, for the purpose of instituting proceedings and taking action to enter into a General Obligation Corporate Purpose Loan Agreement (the "Loan Agreement") and to borrow money thereunder in a principal amount not to exceed \$700,000 for the purpose of paying the cost, to that extent, of constructing recreation trail improvements and extensions.

Due to federal and state government recommendations in response to COVID-19 pandemic conditions, public access to the meeting will be provided electronically. Log-in/access information will be indicated on the City Council agenda. The agenda may be viewed on the City of Webster City webpage, www.webstercity.com

In addition to electronic access, written comments may be filed or made prior to the meeting and will be recorded in the minutes.

The Loan Agreement is proposed to be entered into pursuant to authority contained in Section 384.24A of the Code of Iowa and will constitute a general obligation of the City.

The maximum rate of interest which may be payable under the Loan Agreement is 7% per annum.

At any time before the date fixed for taking action to enter into the Loan Agreement, a petition may be filed with the City Clerk of the City asking that the question of entering into the Loan Agreement be submitted to the registered voters of the City, pursuant to the provisions of Section 384.26 of the Code of Iowa.

By order of the City Council of the City of Webster City, Iowa.

Karyl Bonjour
City Clerk

Section 5. The City Clerk is hereby directed to give notice of the proposed action on the General Purpose Loan Agreement #3 setting forth the amount and purpose thereof, the time when and place where the said meeting will be held by publication at least once, not less than ten (10) and not more than twenty (20) days before the date of said meeting, in a legal newspaper which has a general circulation in the City. The notice shall be in substantially the following form:

NOTICE OF PROPOSED ACTION TO INSTITUTE PROCEEDINGS TO
ENTER INTO A LOAN AGREEMENT AND TO BORROW MONEY
THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$500,000

(GENERAL OBLIGATION)

The City Council of the City of Webster City, Iowa, will meet on February 15, 2021, at 6:05 o'clock p.m. at City Hall, Webster City, Iowa, or via Zoom, for the purpose of instituting proceedings and taking action to enter into a General Obligation Corporate Purpose Loan Agreement (the "Loan Agreement") and to borrow money thereunder in a principal amount not to exceed \$500,000 for the purpose of paying the cost, to that extent, of undertaking improvements to municipal parking lots.

Due to federal and state government recommendations in response to COVID-19 pandemic conditions, public access to the meeting will be provided electronically. Log-in/access information will be indicated on the City Council agenda. The agenda may be viewed on the City of Webster City webpage, www.webstercity.com

In addition to electronic access, written comments may be filed or made prior to the meeting and will be recorded in the minutes.

The Loan Agreement is proposed to be entered into pursuant to authority contained in Section 384.24A of the Code of Iowa and will constitute a general obligation of the City.

The maximum rate of interest which may be payable under the Loan Agreement is 7% per annum.

At any time before the date fixed for taking action to enter into the Loan Agreement, a petition may be filed with the City Clerk of the City asking that the question of entering into the Loan Agreement be submitted to the registered voters of the City, pursuant to the provisions of Section 384.26 of the Code of Iowa.

By order of the City Council of the City of Webster City, Iowa.

Karyl Bonjour
City Clerk

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Section 6. Pursuant to Section 1.150-2 of the Income Tax Regulations (the “Regulations”) of the Internal Revenue Service, the City declares (a) that it intends to undertake the Projects which are reasonably estimated to cost approximately **\$5,900,000**, (b) that other than (i) expenditures to be paid or reimbursed from sources other than the issuance of bonds, notes or other obligations (the “Bonds”), or (ii) expenditures made not earlier than 60 days prior to the date of this Resolution or a previous intent resolution of the City, or (iii) expenditures amounting to the lesser of \$100,000 or 5% of the proceeds of the Bonds, or (iv) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, no expenditures for the Projects have heretofore been made by the City and no expenditures will be made by the City until after the date of this Resolution or a prior intent resolution of the City, and (c) that the City reasonably expects to reimburse the expenditures made for costs of the City out of the proceeds of the Bonds. This declaration is a declaration of official intent adopted pursuant to Section 1.150-2 of the Regulations.

Section 7. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 8. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved February 1, 2021.

Mayor

Attest:

City Clerk



MEMORANDUM

TO: Mayor and City Council

FROM: Planning Director

DATE: January 22, 2021

RE: Setting Public Hearing for entering into a Purchase Agreement for a City-owned parcel on Elm Street.

SUMMARY: Soyland Homes, located in Ames, Iowa, is interested in a City-owned parcel formerly addressed as 1014 Elm Street. A Public Hearing needs to be set prior to the disposal of this property.

PREVIOUS COUNCIL ACTION: N/A

BACKGROUND/DISCUSSION: The City owns this parcel which had a vacant, dilapidated dwelling on it which we obtained through the Court system. Said dwelling was demolished in September of 2020. The City went out for bids on the parcel in November of 2020 but received none. The Council's preference has always been to see a new dwelling built on this parcel. A builder from Ames with Soyland Homes has expressed interest in putting a 1,025 square foot single family dwelling on this lot. The home already has an approved buyer.

FINANCIAL IMPLICATIONS: This is an infill lot and qualifies for tax abatement on the improvements. Lot taxes will still be collected. The City will see tax revenue after 3 years of abatement.

RECOMMENDATION: Set the Public Hearing for February 15, 2021 at 6:05 p.m. to approve the Purchase Agreement and authorize a Warranty Deed to Soyland Homes, Ames, Iowa.

ALTERNATIVES: Council could choose to retain this parcel with justification.

PUBLIC WORKS DIRECTOR COMMENTS: This will provide the avenue to return this property to our tax rolls.

RESOLUTION NO. 2021 - ____

**SETTING TIME AND PLACE FOR A PUBLIC HEARING
ON A PROPOSED OFFER TO BUY CITY OWNED PROPERTY
LOCATED ON ELM STREET IN WEBSTER CITY, IOWA.**

WHEREAS, the City of Webster City, Iowa, owns certain property described as follows:

Lot 3, except the east 10', Block 114, Estes & Fenton
Addition, Webster City, Hamilton County, Iowa, and
is subject to any and all easements, be they of record or not.

WHEREAS, before selling such property, the City Council must set forth its proposal and publish notice of a public hearing on the proposal, in compliance with Section 364.7 of the Code of Iowa; and,

WHEREAS, it is proposed by the City Council to enter into a Purchase Agreement with Soyland Homes, Ames, Iowa.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa, that a Public Hearing for entering into a Purchase Agreement for said property described above will be held electronically via Zoom on the 15th day of February, 2021, at 6:05 P.M., and that the City Clerk is directed to publish notice as required by law.

Passed and adopted this 1st day of February, 2021.

CITY OF WEBSTER CITY, IOWA

John Hawkins, Mayor

ATTEST: _____
Karyl K. Bonjour, City Clerk



NOTICE

Public Notice is hereby given that the City Council of the City of Webster City, Iowa, will hold a Public Hearing via ZOOM, on the 15th day of February, 2021, at 6:05 P.M., at which time the Council will consider a proposed Purchase Agreement for real estate owned by the City of Webster City, Iowa, on Elm Street, more particularly described as follows:

Lot 3, except the east 10', Block 114, Estes & Fenton Addition, Webster City, Hamilton County, Iowa, and is subject to any and all easements, be they of record or not.

At the above time and date, the Council proposes to sell the above-described property to Soyland Homes, Ames, Iowa.

The Public Hearing on this Purchase Agreement will be held at the time and place stated above at which time written and oral objections will be heard. Due to public health concerns related to COVID-19, and as authorized by emergency proclamation of the Governor of the State of Iowa, this meeting of the City Council will be conducted electronically, pursuant to Iowa Code Section 21.8 as holding the meeting in person is impossible or impractical. Interested persons may attend or participate in the meeting electronically. Log-in/access information will be indicated on the City Council agenda. The agenda may be viewed on the City of Webster City webpage, www.webstercity.com.

CITY OF WEBSTER CITY

Karyl K. Bonjour, City Clerk



MEMORANDUM

TO: Mayor and City Council

FROM: Planning Director

DATE: January 25, 2021

RE: Setting Public Hearing for entering into a Purchase Agreement for a City-owned parcel on Wall Street.

SUMMARY: There is interest in a City-owned parcel on Wall Street located in Wall Creek First Addition. A Public Hearing needs to be set prior to the acceptance of the Purchase Agreement for disposal of this property.

PREVIOUS COUNCIL ACTION: N/A

BACKGROUND/DISCUSSION: The City owns this parcel which was purchased and platted into 4 lots in 2003. Lot 1 is the area to the south of ICCO on Beach Street which, at the time, the City wanted to retain for cemetery land. The City Council held a public hearing to set the sale prices for Lot 2 (\$35,000), Lot 3 (\$40,000), and Lot 4 (\$35,000) on March 3, 2003. It was also stipulated that the purchasers had two years from the date of possession to construct a single-family dwelling on each lot. Since then, Lots 2 and 3 have been sold with 2 duplexes constructed and a single-family dwelling on said lots.

I received a Purchase Agreement today offering \$15,000 for Lot 4 (.87 acres). It is the least desirable lot for construction as it has storm water tile from the west running through it, daylighting on the lot, with water continuing to flow east to an existing waterway running north and south. This leaves little buildable area. Added costs for excavation work and rerouting the tile is basically the sole reason it hasn't sold in 18 years. However, this buyer is desiring this lot to create a means for ingress and egress to his land to the north of said lot as his intentions are to build a single-family dwelling to the north in the future.

The offer is based on comparisons from recent land sales adjacent to the Buyer's property. The City sold an additional .28 acres to the Jaycox's for their dwelling for \$4,000, and the Chizek's paid \$7,000 for .5 acres north of his property from Windsor Manor.

FINANCIAL IMPLICATIONS: Buyer will be responsible for all legal and administrative costs.

RECOMMENDATION: Set the Public Hearing for February 15, 2021 at 6:05 p.m. to approve the Purchase Agreement and authorize a Warranty Deed to Zachary S. and Kendra K. Chizek, Webster City.

ALTERNATIVES: Council could choose to retain this parcel with justification.

PUBLIC WORKS DIRECTOR COMMENTS: The sale of this lot will eliminate our obligation for future maintenance and return to taxable land.

RESOLUTION NO. 2021 - ____

**SETTING TIME AND PLACE FOR A PUBLIC HEARING
ON A PROPOSED OFFER TO BUY CITY OWNED PROPERTY
LOCATED ON WALL STREET IN WEBSTER CITY, IOWA.**

WHEREAS, the City of Webster City, Iowa, owns certain property described as follows:

Lot 4, Wall Creek First Addition to Webster City, Iowa.

WHEREAS, before selling such property, the City Council must set forth its proposal and publish notice of a public hearing on the proposal, in compliance with Section 364.7 of the Code of Iowa; and,

WHEREAS, it is proposed by the City Council to enter into a Purchase Agreement with Zachary S. Chizek and Kendra K. Chizek, Webster City, Iowa.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa, that a Public Hearing for entering into a Purchase Agreement for said property described above will be held electronically via Zoom on the 15th day of February, 2021, at 6:05 P.M., and that the City Clerk is directed to publish notice as required by law.

Passed and adopted this 1st day of February, 2021.

CITY OF WEBSTER CITY, IOWA

John Hawkins, Mayor

ATTEST: _____
Karyl K. Bonjour, City Clerk



NOTICE

Public Notice is hereby given that the City Council of the City of Webster City, Iowa, will hold a Public Hearing via ZOOM, on the 15th day of February, 2021, at 6:05 P.M., at which time the Council will consider a proposed Purchase Agreement for real estate owned by the City of Webster City, Iowa, on Wall Street, more particularly described as follows:

Lot 4, Wall Creek First Addition to Webster City, Iowa.

At the above time and date, the Council proposes to sell the above-described property to Zachary S. Chizek and & Kendra K. Chizek, Webster City, Iowa.

The Public Hearing on this Purchase Agreement will be held at the time and place stated above at which time written and oral objections will be heard. Due to public health concerns related to COVID-19, and as authorized by emergency proclamation of the Governor of the State of Iowa, this meeting of the City Council will be conducted electronically, pursuant to Iowa Code Section 21.8 as holding the meeting in person is impossible or impractical. Interested persons may attend or participate in the meeting electronically. Log-in/access information will be indicated on the City Council agenda. The agenda may be viewed on the City of Webster City webpage, www.webstercity.com.

CITY OF WEBSTER CITY

Karyl K. Bonjour, City Clerk

MEMORANDUM

TO: Mayor and City Council

FROM: Larry Flaws
Recreation & Public Grounds Director

DATE: January 19, 2021

RE: Emergency Furnace Replacement at Illinois Central Depot
located at Wilson Brewer Park

SUMMARY: While working with the Depot Committee reviewing artifacts in the basement of the Depot, we noticed several areas where black mold is attacking the walls and some of the artifacts. A very strong musty/mold smell is present.

The furnaces have been shut off since 2012 due to budget concerns. We believe that without heating and some sort of climate control that the building and its artifacts are deteriorating at an accelerated rate. Working with Ryan, the City's electrician, we were able to get 1 of the 3 furnaces operating. The 2 other furnaces are inoperable. The current furnaces are original to the building installed in 1974 when the Depot was moved to its current location.

The Depot committee hired Wayne Scholtfeldt to do a study of sizing the furnaces to accommodate all the areas of the building, (see attached copy)

At the 1-19-21 Wilson Brewer Historic Park Committee meeting, due to the committee having limited funds, consensus of the committee was to turn this situation over to the City Council to consider funding and take care of the emergency furnace replacement(s).

PREVIOUS COUNCIL ACTION:

2012 budget reduction, by not heating the depot complex

BACKGROUND/DISCUSSION:

Listed below is a brief history of the depot and how it came to Wilson Brewer Historic Park.

"In early 1971, with all passenger service discontinued, the Illinois Central railroad opted to close the depot building, erecting a small steel shed to house the automated controls. Before its planned demolition, the company offered the building with original equipment and supplies at no cost to any group that would move it elsewhere.

The Boone River Art Guild, the Hamilton County Historical Society, the Webster City Park Board and many other civic organizations began a "Save The Depot" campaigns to raise funds to move the building to the Wilson Brewer park area.

In December 1971, with more than \$4,500 in raised funds, the building was sliced in the middle and the first half made the journey to the park. The second half followed soon after.

Many local businesses donated labor, equipment and manpower to disassemble the depot for moving, to blast out a basement from the bedrock and to lay foundations for its permanent home.

Volunteers and civic groups contributed hundreds of hours of labor to aid in preserving and restoring the building. Their efforts were showcased in June of 1976 when the Depot formally opened as a museum."

In 2021, the 121-year-old depot museum in Wilson Brewer Historic Park continues to welcome visitors and friends from its Superior Street location. Inside, the history of the community and the railroad is displayed as the building continues its tradition by being a portal to the story of our town. Also, in the next few years the committee will attempt to raise enough funds for a remodel/renovation of the Depot complex making it a fantastic welcoming center for the community.

FINANCIAL IMPLICATIONS:

\$12,000-\$15,000

Emergency replacement of the existing furnaces to stop and eliminate the spread of mold and moisture damage.

There are no funds in the current year budget.

Our goal is to apply for the Hotel/Motel grant to cover the cost and to reimburse the City.

RECOMMENDATION:

I recommend the City Council approve these specifications for the Emergency Furnace Replacement to preserve the historic building and its artifacts.

ALTERNATIVES:

Delaying the replacement of the furnaces, without adequate heating and cooling (with its associated moisture control) the condition of the building and artifacts will deteriorate further.

PUBLIC WORKS DIRECTOR COMMENTS: This is a part of Webster City's history and we should preserve it as best we can. The furnaces, by controlling the indoor climate play a big role in preserving artifacts. Therefore, I recommend installing the two furnaces by in house labor.

Attachment:

Brief description provided by:
Schlotfeldt Engineering Inc.
Webster City, Iowa

ILLINOIS CENTRAL DEPOT
EMERGENCY FURNACE REPLACEMENT
1/18/2021

Existing Equipment Situation

Main Floor

Heating:

Systems: There are two forced air natural gas furnaces located in the Railway Express Office (Unit 1) and in the Lower Level Freight Room (Unit 2).

Condition: Existing furnaces are 80% efficient units without air conditioning coils or condenser units. Unit 2 is non-operational so only the northern Unit 1 is supplying heat to the building.

Cooling:

Systems: There are two window mounted air conditioners located in the Waiting Room and in the Freight Office.

Condition: Air conditioners were not tested so existing conditions are not known.

Basement

Heating:

Systems: The basement relies on a radiant gas boiler system to supply heat to the basement using baseboard heaters.

Condition: The boiler system is inoperable.

Cooling:

System: No dedicated air conditioner units are installed in the basement.

Review

Even though the furnace systems are mounted on the main level and provide heat to the main level through floor and wall registers, these units were also tapped to provide a small amount of heat to the basement through two ceiling registers. It appears to be a supplemental system to augment the boiler system when it was working. Only the main level has air conditioning units installed.

Two of the three heating systems are inoperable and all are low efficiency. The window air units are also low efficiency and adds to heating demand because they remain installed year round.

Without adequate heating and cooling (with its associated moisture control), the condition of the building and artifacts will deteriorate further.

Proposed Improvements - Emergency

- Remove the two existing low efficiency furnaces and window air conditioners in the main level. Repair the modified walls back to original condition.
- Install two new high efficiency furnaces and air conditions in the basement in locations that will not conflict with future construction.
- These new units will provide heating and cooling for the main level of the depot plus supply some auxiliary heating and cooling for the basement.
- The systems will be able to connect to the existing ductwork with moderate modification.

Proposed Improvements - Long Term

- Install separate high efficiency furnace and air conditioner systems, specifically for the basement. These would be dedicated systems in addition to the two emergency furnace systems.
- Install additional duct work for both main level and basement furnace systems to distribute heating and conditioned air more efficiently to the building interior.

WILSON BREWER HISTORIC PARK COMMITTEE MEETING MINUTES
Webster City, Iowa January 19, 2021

The Wilson Brewer Historic Park Committee met **via Zoom** at 10:00 a.m. January 19, 2020 upon call of the Chairperson and the advance agenda.

*Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is "**impossible or impractical**".*

*Due to the COVID-19 concerns and social distancing recommendations, this meeting was Open to the Public by electronic means **ONLY** by utilizing the Zoom Platform.*

Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.

The meeting was called to order by Chairperson Gary Groves at 10:00 a.m. and roll being called there were present via zoom: Kim Anderson, Gary Groves and Ketta Lubberstedt Arjes. Lindsay McCormick Welch joined the meeting via zoom at 10:25 a.m. Jay Talbot was absent.

Also present via Zoom were: Larry Flaws, Breanne Leshner, Wayne Schlotfeldt, Lindsay Henderson, Bob Oliver, Donna Foster, Carolynn Miller, Leonard Curtis, Dennie Webb, Tom McLaughlin and Ann Smith. Anne Blankenship, Freeman Journal was also present via Zoom.

Agenda

No additions were presented to add to the Agenda.

PETITIONS – COMMUNICATIONS – REQUESTS

None presented

1. Public Information

None presented

Minutes

It was moved by Groves and seconded by Anderson to accept and place on file the minutes of the October 13, 2020 meeting.

ROLL CALL: Anderson, Groves and Lubberstedt Arjes voting aye.

Engineer Progress Report

Wayne Schlotfeldt gave a detailed update/report on the progress of the various projects/contracts going on in the park per his Scope of Work Listing as follows:

Section I – Mulberry Church

- 1) Concrete paver patio and ADA entrance to front door
- 2) Concrete steps at southwest building entrance
- 3) Relocate bell and provide concrete paver surrounding bell

Section II – Harmony School

- 1) Construct segmented block wall
- 2) Construct steps at north side of building entrance
- 3) Construct concrete pad and support for bell
- 4) Raise well pump to grade

Section III – Original Entrance Drive

- 1) Install bollard and gate
- 2) Re-install time capsule rock onto concrete pad

Section IV – Parking Lot

- 1) Construct park entrance sign
- 2) Install landscaping rock between parking and tree

Section V – Depot

- 1) Construct ADA ramp and observation deck for Caboose
- 2) Construct concrete steps and sidewalk to trail

Donna Foster and Leonard Curtis advised the School wooden door needs to be repaired in order to save as it is the original; plus need to add a new Storm Door.

Carolynn Miller advised Church needs Storm Windows.
Also has pattern/color for pavers.

Courthouse Plans and Specifications

Schlotfeldt showed and outlined plans for the 2021 Wilson Brewer Courthouse Structural Improvement Project (plans previously sent to committee by e-mail). This includes Site Grading, Floor Plan Building Section Views, Basement Framing, Stairway Details, North Door Details and Rafter Modifications

Dennie Webb asked about using the original Light Fixtures. Schlotfeldt advised they would need to be re-wired, then should be okay to install.
Will have City electrician look at them.

Bob Oliver reported on the new Intern from the University of Northern Iowa who is researching and doing a project on the Courthouse. It is believed that this is the 2nd Still-Standing Courthouse in Iowa. Goal is to have the information by May 1.

It was moved by Groves and seconded by Anderson to approve the 2021 Wilson Brewer Courthouse Structural Improvement Project plans and specifications to be submitted to the City Council for final approval and bidding, subject to findings on original light fixtures and other minor details to be completed by Schlotfeldt Engineering.

ROLL CALL: Groves, Lubberstedt-Arjes and Anderson voting aye.

Lindsay McCormick Welch joined the meeting via zoom at 10:25 a.m.

Platform Design for Caboose

Schlotfeldt outlined the platform to be erected for access to the Caboose – this Platform would eventually connect with one to be built around the Depot. Consensus was to move forward in order to have access this year to the Caboose. This will be a separate Project.

Retain Architect on Renovation of the Depot

Oliver advised a small group has looked at the Depot and have come to the conclusion that a professional Architect is needed to complete the project. Groves also advised that the committee needs to have a “Concept” in order to show prospective donors on the Project. Two firms are available – one from LeMars and RDG, Des Moines (assisting with the Elks building project) Consensus to move ahead, meet with potential firms in order to make a decision.

Deterioration of Items Located in the Depot

Committee, Schlotfeldt and Larry Flaws discussed this in detail – Contributing to the situation is the lack of heat or air conditioning in the building.

Schlotfeldt and Flaws advised that one of the two furnaces is now working (but very old) the other furnace is not working.

Flaws advised there is funding in the City budget to pay for the utilities for the rest of this fiscal year.

Lubberstedt-Arjes advised artifacts need to be checked for any damage.

Schlotfeldt advised Emergency Improvements (estimated \$12-\$15,000) and Long Term Improvements to remedy this situation.

Emergency Improvements would include removing the two existing low-efficiency furnaces and window air conditioners, repair the walls and installing two new high efficiency furnaces and air conditioners in the basement

Consensus was to turn this situation over to the City of Webster City City Council to consider funding to take care of the emergency furnace replacement.

Flaws will do a Memo along with the report from Schlotfeldt to present to the City Council.

Landscaping on Grounds

Breanne Leshner advised proposed trees and outlined their placement in the park (map previously sent to Committee)

Considerable discussion was held on type of trees.

Also discussed was type of bushes to be placed South and East of the Church.

Use of Parking Lot South of the Grounds

It was moved by Groves and seconded by Anderson that the City Attorney be requested to prepare a 28-E Agreement between Hamilton County and the City of Webster City for use of the Parking Lot south of the Wilson Brewer Park Grounds.

Roll Call: Lubberstedt-Arjes, McCormick-Welch, Groves and Anderson voting aye.

Financial Update

Will be receiving from City Finance Director and Enhance Hamilton County. Groves advised donation money was available to do the Courthouse project. 110 letters were sent to previous donors to consider additional donations

New Business

None presented

ADJOURNMENT

It was moved by Groves and seconded by Lubberstedt-Arjes to adjourn.

ROLL CALL: McCormick-Welch, Groves, Anderson and Lubberstedt-Arjes voting aye.

The January 19, 2021 Wilson Brewer Historic Park Committee stood adjourned at 11:48 a.m.

NEXT MEETING: will be held in March – date to be determined

Respectfully Submitted By:

Ann Smith, City Manager Secretary/Deputy City Clerk



MEMORANDUM

TO: Mayor and City Council
Interim Management Team

FROM: Karyl Bonjour, City Clerk

DATE: January 25, 2021

RE: Policy for Street Closure Requests

SUMMARY: Council requested that a policy be written in regard to approving Street Closure Requests so they can be handled more consistently and smoothly.

BACKGROUND/DISCUSSION: Throughout the year various requests are received from organizations, businesses, individuals or groups to close a street or streets to hold an event or activity. In most instances in the past, the closure request would need Council Approval. This was sometimes a problem with the timeliness of the request, date of event and the placement of the request on a Council agenda. Therefore, Council suggested a policy be written to allow staff to handle these requests, with a few exceptions in which Council Approval would still be needed. The attached policy has been drafted based on suggestions provided by Council in a previous discussion. If staff feels the request is unusual or needs Council Approval, it is at their discretion to place on a City Council Meeting Agenda for approval.

PREVIOUS COUNCIL ACTION: Council has approved numerous Street Closures in the past.

FINANCIAL IMPLICATIONS: N/A

RECOMMENDATION: Approve the Policy for Street Closure Request(s) and have staff review and handle the request(s) as received unless Council Approval is needed on the exceptions outlined in the policy.

ALTERNATIVE(s): Not approve the Policy for Street Closure Requests and continue to take all requests to Council for Approval which may mean some requests will not be honored due to timeliness of request and next scheduled Council Meeting, or make changes to the Policy presented.

PUBLIC WORKS DIRECTOR COMMENTS: I'm of the opinion the Council should provide Staff the authority to approve all Street Closures except permanent closures.

RESOLUTION NO. 2021 -

**ADOPTING THE STREET CLOSURE REQUESTS POLICY
FOR THE CITY OF WEBSTER CITY, IOWA**

WHEREAS, the City of Webster City, Iowa desires to establish a Street Closure Requests Policy, and,

WHEREAS, said policy is to serve as a guide and outlines the procedure to be followed regarding requests for street closures by the public; and,

WHEREAS, the City Council has reviewed said Street Closure Requests Policy.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa, that the Street Closure Requests Policy is hereby adopted.

Passed and adopted this 1st day of February, 2021.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

POLICY FOR STREET CLOSURE REQUESTS

Any request for a Street Closure must be in writing, email requests are accepted, and submitted to the City Clerk and/or City Manager. The request must include the name of the Street(s) the closure will affect, the date and timeframe of the closure and what assistance from the City they are requesting. (ex. traffic cones, barricades, etc.).

If request for street closure is for longer than six hours on any given date or the closure will affect Second Street, Des Moines Street, Ohio Street or Beach Street, the request will also need to be placed on a City Council Meeting Agenda for Council approval.

The City Clerk will contact Police Department, Fire Department and Street Department prior to approving any street closure request. This will verify the departments are aware of the closure and inform of what assistance is being requested of the City. It will also acknowledge that each department has no issues with the request. If staff feels the request is unusual or needs Council Approval, it is at their discretion to place on a City Council Meeting Agenda for approval.

If request does not need City Council approval, upon receiving the okay from the above-mentioned City Departments, the City Clerk will advise the City Manager, the person making the request, the City Council and verify with City Departments that the closure will take place.

The City has the right to modify, change or adjust this policy at any time, for any reason they deem necessary.

01/13/2021 KKB

1620 Superior Street Unit 1
Webster City, IA 50595
(515) 832-2885
(515) 832-2515 fax



GROVES & CHIZEK LAW OFFICE

Zachary S. Chizek
zach@groveslaw.net

Gary J. Groves
gary@groveslaw.net

January 27, 2021

TO: Members of the City Council

RE: Summary of Professional Services for January 2021

Dear Council Members:

Outlined below is a summary of professional services I have provided for the City of Webster City as City Attorney for the month of January 2021. The main issues I addressed this past month were (a) worked with City staff to prepare the necessary easements on White Fox to address the slope on the East side of the road while completing the next phase of the 2nd Street road project; (b) began working with the City's planning director on the needed documents and legal descriptions as we begin the voluntary annexation of property West of current city limits; and (c) continued to meet with City staff frequently as we transition from our previous city manager to a new one eventually.

In regards to the easements needed on White Fox, I've been working with the City's public works director to prepare the necessary easements in order to allow us access on the neighboring properties to address and build up the current side hill on the East side of the road while we have extra fill as a result of the continued 2nd Street reconstruction project.

In regards to the voluntary annexation, the City has been approached by a property owner on the West side of town who wishes to be annexed into the City limits. Karla and I are working on getting the necessary documents and legal descriptions to begin preparing the paperwork needed to get this accomplished. We'll keep you posted as this progresses.

Finally, in regards to our current city manager transition period, I have been meeting with members of the City staff weekly to advise and assist on a number of ongoing City issues. So far, the transition process has run smooth thanks to the experience and expertise of the current City staff. If City Council has any questions during the interim period feel free to reach out to me directly.

Respectfully submitted,


Zachary S. Chizek
Attorney at Law