

City Council Meetings

City Hall

Webster City, Iowa

January 18, 2021

6:00 p.m.

Council Members and minimal staff will be meeting in the Council Chambers at City Hall.

Due to the COVID-19 concerns and social distancing recommendations, this meeting will be Open to the Public by ELECTRONIC MEANS ONLY.

Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is "impossible or impractical".

Topic: City Council Meeting - City of Webster City

Time: January 18, 2021 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82008703950>

Meeting ID: 820 0870 3950

One tap mobile

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Find your local number: <https://us02web.zoom.us/j/82008703950>

Join by Skype for Business

<https://us02web.zoom.us/skype/82008703950>

The meeting can also be accessed by visiting the City of Webster City Facebook page where it will be live-streamed at <https://www.facebook.com/cityofwebstercity/>. The video will also be posted to our YouTube Channel.

Anyone wishing to submit questions prior to the meeting, please email those to karyl_bonjour@webstercity.com or lhenderson@webstercity.com

Through the Zoom meeting, people will be able to message (Chat) with the Moderator if they wish or call in by phone. If they wish to speak on a topic, the Moderator will alert the Mayor of the participant wishing to speak. Participants speaking must provide their names and addresses. All participants will be muted upon joining the meeting and the Moderator will unmute Council Members and participants who have messaged and wish to speak on a topic. (Participants are encouraged to keep their individual computers muted at times when they are not speaking to minimize background noise). The Moderator of the Zoom meeting reserves the right to remove any participant engaging in inappropriate behavior or obscene language.

FAIR HOUSING BOARD *(City Council)*

ROLL CALL

Motion on Approval of Agenda

1. Motion on Minutes of January 20, 2020.
2. Motion to Elect Chairperson and Vice Chairperson.
(Mayor and Mayor Pro Tem)
3. Motion on Appointment by the Chairperson of the Investigating Committee and such other offices as the Board may decide, as provided by the Code of Ordinances of the City of Webster City, Iowa 2019 Chapter 28, Article II, Section 28-27.
(City Manager, City Clerk and Planning Director)
4. Any other matters that may come before the Board
5. Adjourn Fair Housing Board meeting

REGULAR CITY COUNCIL MEETING

ROLL CALL

Motion on Approval of Agenda

Pledge of Allegiance

A. PETITIONS – COMMUNICATIONS – REQUESTS

This is the time of the meeting that a citizen may address the Council on a matter not on the Agenda. **(no more than five minutes per person)**

Except in cases of emergency, the City Council will not take any action at this meeting, but may ask the City Staff to research the matter or have the matter placed on the Agenda for a future meeting.

1. Public Information

B. MINUTES AND CLAIMS

The following items have been deemed to be non-controversial, routine actions to be approved by the Council in a single motion.

If a Council member, or a member of the audience wishes to have an item removed from this list, it will be considered in its normal sequence on the Agenda.

1. Minutes of January 4, 2021
2. Resolution on Payroll for the period ending January 2, 2021 and paid on January 8, 2021
3. Resolution on Bills Fund List

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C. GENERAL AGENDA

1. Presentation (Zoom) by Williams & Company P.C. on the 2019-2020 City of Webster City Audit.
 - 1.a Motion accepting and placing on file the 2019-2020 City of Webster City Audit.
2. Presentation/Update (Zoom) by RDG Planning and Design on new Comprehensive Plan.
3. Recommend approval for issuance of Beer and Liquor Licenses by the Iowa Department of Commerce for the following:
 - a. Renewal of Class C Beer Permit, Class B Wine Permit and Sunday Sales - Dollar General Store #2421, 814 Superior Street
 - b. Renewal of Class E Liquor License, Class B Wine Permit, Class C Beer Permit and Sunday Sales - Casey's General Store #054, 700 Superior Street
 - c. Addition of Sunday Sales to Current License # LA0000957 - American Legion Post #191, 726 Second Street
4. **Resolution** on the Appointment of a representative and alternate representative to the Hamilton County Solid Waste Commission.
(Brian Miller, representative, John Hawkins, alternate)
5. **COUNCIL MEMORANDUM:** **Resolution** approving **Change** Order No. 4 to the 2020 713 2nd Street Façade Project with Westbrooke Construction, Urbandale, Iowa.
6. **COUNCIL MEMORANDUM:** **Resolution** approving the commitment of Matching Funds for an Application for Funding to the Iowa Economic Development Authority Community Catalyst Building Remediation Program for the Remediation of 713 2nd Street, Webster City, Iowa. **DOCUMENTS**
7. Motion on Planning and Zoning Commission **minutes** of January 11, 2021.
8. **COUNCIL MEMORANDUM:** **Resolution** accepting and approving the Minor Subdivision Plat of Linn Addition, Hamilton County, Iowa. **MAP** **PLAT**
9. **COUNCIL MEMORANDUM:** **Resolution** setting time and place for a Public Hearing on a proposed offer to buy City Owned Property located on Broadway Street in Webster City, Iowa - 313 Broadway Street. *(February 1 6:05 pm)* **MAP** **NOTICE**

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10. **COUNCIL MEMORANDUM**: **Resolution** on extension of Amended Leave Policy during COVID-19 emergency for the City of Webster City, Iowa. **POLICY**
11. **COUNCIL MEMORANDUM**: **Resolution** Accepting Work, authorizing payment of Final Estimate in the amount of \$0.00 now, with the Final Retainage in the amount of \$54,073.32 paid in 30 days to Primoris Aevenia, Inc., Johnston, Iowa, for the completion of the 2018-19 Electrical Underground Conversion Project. **ENGR LTR**
12. **COUNCIL MEMORANDUM**: **Resolution** authorizing the Mayor and City Clerk to enter into Task Order Amendment No. 2 for professional services with DGR Engineering, Rock Rapids, Iowa providing for an Electrical System Study in the amount not to exceed \$23,500.00. **TASK ORDER AMEND 2**
13. **COUNCIL MEMORANDUM**: **Resolution** awarding **agreement** for the 2021 Asphalt Joint / Crack Seal Project to Fort Dodge Asphalt Company, Fort Dodge, Iowa in the amount of \$86,086.00.
14. **COUNCIL MEMORANDUM**: **Resolution** authorizing the Mayor and City Clerk to enter into Amendment No. 15 to the On-Call Engineering Services Agreement with Snyder & Associates, Inc., Ankeny, Iowa providing for Engineering Services for the 2021 Bridge Repairs Project. **AMENDMENT**
15. **COUNCIL MEMORANDUM**: Motion on request from Street Department Supervisor to purchase a set of four Mobile Column Lifts (shop hoist) with accessories from Steril Koni Midwest Lift, through Sourcewell, in the amount of \$56,168.03. **SPEC QUOTES**
16. **COUNCIL MEMORANDUM**: **Resolution** authorizing the Mayor and City Clerk to enter into a Three Year Agreement with J. Pettiecord, Inc., Bondurant, Iowa for Tree Grinding Services in the amount of \$14,500.00 per year. **QUOTES**

D. REPORTS AND RECOMMENDATIONS OF OFFICERS, BOARDS AND COMMISSIONS

The following items have been deemed to be non-controversial, routine actions to be approved by the Council in a single motion. If a Council member, or a member of the audience wishes to have an item removed from this list, it will be considered in its normal sequence on the Agenda.

1. Motion to accept and place on file the City Manager December Reports: Electric Wastewater Water ElectricYTD WaterYTD Inspection
2. Motion to accept and place on file the Police Department November and December reports.
3. Motion to accept and place on file the Fire Department December report.
4. Council Committee Reports.
5. Other reports and recommendations

E. OTHER ITEMS

1. January 25, 6 pm Budget Work Session

F. CLOSED SESSIONS

1. Motion to Meet in Closed Session to discuss the purchase/sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property, as provided by Chapter 21.5 j. of the Code of Iowa.
2. Motion to Meet in Closed Session to evaluate the performance of the City Clerk, which is necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session, as provided by Chapter 21.5 I of the Code of Iowa.

RETURN TO OPEN SESSION

G. Adjourn

NOTE: The Council may act by motion, resolution or ordinance on items listed on the Agenda

FAIR HOUSING BOARD MEETING MINUTES
Webster City, Iowa January 20, 2020

The Fair Housing Board met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. January 20, 2020 prior to the regular City Council Meeting, upon call of the mayor and the advanced agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present: Katelin Hartmann, John Hawkins, Matt McKinney, Brian Miller and Logan Welch.

It was moved by Welch and seconded by Miller to approve the agenda.
ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

1. It was moved by Miller and seconded by Hartmann that the minutes of the January 21, 2019 meeting be approved.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

2. It was moved by Welch and seconded by Hartmann that a motion authorizing the Mayor (John Hawkins) to serve as Chairperson and the Mayor-Pro Tem (Brian Miller) to serve as Vice-Chairperson be approved.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

3. It was moved by Welch and seconded by Miller that the Appointment by the Chairperson of the City Manager, City Clerk and City Planning Director to the Investigating Committee and such other offices as the Board may decide, as provided by the Code of Ordinances of the City of Webster City, Iowa 2019, Chapter 28, Article II, Section 28-27 be approved.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

4. Other matters brought before the board: None brought forth.

It was moved by Miller and seconded by McKinney that the Fair Housing Board adjourn.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

The January 20, 2020 Fair Housing Board stood adjourned at 6:02 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk

ARTICLE II. FAIR HOUSING PRACTICES AND STANDARDS*

Sec. 28-21. Purpose.

The purpose of this article is to establish standards to ensure that all residents in the city may purchase or rent adequate housing facilities of their choice without regard to their race, color, creed, gender, sexual orientation, gender identity, religion, national origin, disability, or familial status.

(Code 1996, § 166.01)

Sec. 28-22. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Commission means the state civil rights commission created by the Code of Iowa ch. 601A.

Commissioner means a member of the commission.

Disability means the physical or mental condition of a person which constitutes a substantial disability, and the condition of a person with a positive human immunodeficiency virus test result, a diagnosis of acquired immune deficiency syndrome, a diagnosis of acquired immune deficiency syndrome-related complex, or any other condition related to acquired immune deficiency syndrome. The inclusion of a condition related to a positive human immunodeficiency virus test result in the meaning of the term "disability" under the provisions of this article does not preclude the application of the provisions of this article to conditions resulting from other contagious or infectious diseases.

Housing means any building, structure, or facility, or portion thereof, that is used or occupied or is intended, arranged, or designed to be used or occupied as the home, residence or sleeping place of one or more individuals, groups or families, and any vacant land offered for sale or lease for the purpose of constructing or locating such building, structure, facility and includes any interest in housing as so defined, fee simple, leasehold or other.

Lending institution means any bank, insurance company, savings and loan association or any other person regularly engaged in the business of lending money or guaranteeing loans.

*State law reference—Unfair or discriminatory housing practices, Code of Iowa § 216.8.

Unfair practice or discriminatory practice means any of those practices specified as unfair or discriminatory in section 28-33.

(Code 1996, § 166.02)

Sec. 28-23. Unfair or discriminatory housing practices.

It shall be an unfair or discriminatory practice for any owner, or person acting for an owner, of rights to housing or real property, with or without compensation, including, but not limited to, persons licensed as real estate brokers or salespersons, attorneys, auctioneers, agents or representatives by power of attorney or appointment, or any person acting under court order, deed of trust, or will:

- (1) *Refuse to sell, rent or lease.* To refuse to sell, rent, or lease, assign or sublease any real property or housing accommodation or part, portion or interest therein, to any person because of the race, color, creed, gender, sexual orientation, gender identity, religion, national origin, disability, or familial status of such person.
- (2) *Discriminate.* To discriminate against any person because of his race, color, creed, gender, sexual orientation, gender identity, religion, national origin, disability, or familial status in the terms, conditions or privileges of the sale, rental, lease assignment or sublease of any real property or housing accommodation or any part, portion or interest therein.
- (3) *Advertising.* To directly or indirectly advertise, or in any other manner indicate or publicize that the purchase, rental, lease, assignment or sublease of any real property or housing accommodation or any part, portion or interest therein, by persons of a particular race, color, creed, gender, sexual orientation, gender identity, religion, national origin, disability, or familial status is unwelcome, objectionable, not acceptable or not solicited.
- (4) *Terms or conditions.* To include in the terms or conditions of any sale, lease, sublease, rental, assignment or other transfer of housing any condition or provision that purports to forbid or discourages or attempts to discourage the ownership, leasing, possession, occupancy or use of such housing by persons because of race, color, creed, gender, sexual orientation, gender identity, religion, national origin, disability, or familial status.
- (5) *Coercion.* Directly or indirectly to cause or coerce, or attempt to cause or coerce, any person to do any act declared to be an unlawful housing practice, or to engage in economic reprisal or otherwise retaliate, or to cause or coerce or attempt to cause or coerce another person to engage in economic reprisal or otherwise retaliate, against any person because such person has opposed an

unlawful housing practice or has filed a complaint, testified, assisted or participated in any manner in any investigation, proceeding or hearing under this article.

(Code 1996, § 166.03)

State law reference—Similar provision, Code of Iowa § 216.8.

Sec. 28-24. Unfair or discriminatory housing practices by lending institutions.

It shall be an unlawful housing practice for any lending institution to discriminate in lending money, guaranteeing loans, accepting mortgages or otherwise making available money for the purchase, acquisition, construction, alteration, repair or maintenance of any housing or to discriminate in the extension of service in connection therewith because of race, color, creed, gender, sexual orientation, gender identity, religion, national origin, disability, or familial status.

(Code 1996, § 166.04)

State law reference—Unfair credit practices, Code of Iowa § 216.10.

Sec. 28-25. Aiding, abetting or retaliation.

It is unfair or discriminatory practice for any person to intentionally aid, abet, compel or coerce another person to engage in any of the practices declared unfair or discriminatory by this article. It is also an unfair or discriminatory practice for any person to discriminate or retaliate against another person in any of the rights protected against discrimination by this article because such person has lawfully opposed any practice forbidden under this article, obeys the provisions of this article, or has filed a complaint, testified, or assisted in any proceeding under this article.

(Code 1996, § 166.05)

State law reference—Similar provision, Code of Iowa § 216.11.

Sec. 28-26. Exceptions.

The provisions of this article shall not apply to:

- (1) *Religion.* Any bona fide religious institution with respect to any qualifications it may impose based on religion, when such qualifications are related to a bona fide religious purpose.
- (2) *Owner occupied duplex.* The rental or leasing of a housing accommodation in a building which contains housing accommodations for not more than two families living independently of each other, if the owner or members of the owner's family reside in one of such housing accommodations.

- (3) *Rental of rooms.* The rental or leasing of less than six rooms within a single housing accommodation by the occupant or owner of such housing accommodation, if the owner or member of the owner's family resides therein.

(Code 1996, § 166.06)

State law reference—Similar provisions, Code of Iowa § 216.12.

Sec. 28-27. Fair housing board.

(a) *Established; membership; terms.* The city has created a fair housing board which shall consist of the elected council members. The terms for those on the board shall be the same terms that each elected council member holds for the council office.

(b) *Officers, quorum, expenses, member compensation and rules.* The board shall:

- (1) *Officers.* Hold one meeting in the month of January to elect a chairperson and vice-chairperson and such other officers as the board may decide. All officers shall be members of the board.
 - (2) *Quorum.* A quorum shall be three members of the board.
 - (3) *Meetings.* Hold all other meetings at the call of the chairperson, vice-chairperson or any three members of the board by giving at least 48 hours' notice to every member of the board. The call for a meeting shall include an agenda and only matters included in that agenda may be discussed at the meeting. If all members of the board agree in writing, prior notice of 48 hours to a meeting may be waived.
 - (4) *Expenses and compensation.* Receive actual and necessary expenses incurred within the limits established in city budget. Members of the board shall receive no compensation.
 - (5) *Rules.* Adopt, amend or rescind such rules as may be necessary for the conduct of its business.
- (c) *Powers.* The board shall have the following powers and duties:
- (1) *Complaints.* To receive, investigate, and pass upon charges or complaints alleging unfair or discriminatory practices, as provided in section 28-23.
 - (2) *Reduce discrimination.* To investigate and study the existence, character, causes, and extent of discrimination in housing in the city and to attempt the elimination of such discrimination by education and conciliation.
 - (3) *Reports and publications.* To issue such publications and reports of investigations and research as in the judgment of the board shall tend to promote good

will among the various racial, religious and ethnic groups of the city and which shall tend to minimize or eliminate discrimination in housing because of race, creed, color, national origin, religion or ancestry.

- (4) *Report to council.* To prepare and transmit to the mayor and council from time to time, but not less often than once each six months, reports describing its proceedings, investigations, hearings conducted and the outcome thereof, decisions rendered, and the other work performed by the board.
- (5) *Recommendations.* To make recommendations to the mayor and council for such further legislation concerning discrimination because of race, creed, color, national origin, religion, or ancestry as it may deem necessary and desirable.
- (6) *Cooperate with others.* To cooperate, within the limits of any appropriations made for its operation, with other agencies or organizations, both public and private, whose purposes are not inconsistent with those of this article, and in the planning and conducting of programs designed to eliminate racial, religious, cultural and inter-group tensions in housing.

(Code 1996, §§ 166.07—166.09)

Sec. 28-28. Charge.

Charges may be made as follows:

- (1) *Who may file.* Any person claiming to be aggrieved by a discriminatory or unfair practice in housing within the city may, alone or by an attorney, make, sign, and file a verified written charge of discriminatory practice. The board, a member of the board, the city attorney, or the state civil rights commission may in like manner make, sign and file such charge.
- (2) *Filing.* Charges may be filed with any member of the board, with the director or secretary of the board or with the clerk.
- (3) *Time of filing.* Any charge filed under this article shall be so filed within 60 days after the most recent act constituting the alleged discriminatory or unfair practice in housing.

(Code 1996, § 166.10)

Sec. 28-29. Notice to state civil rights commission.

Notice shall be given the state civil rights commission as follows:

- (1) *Manner of notice.* The secretary of the board shall immediately notify the state civil rights commission in writing of the filing of a charge under this article by forwarding a copy of the charge and shall provide such other and further information thereon as from time to time the board shall deem proper.

- (2) *Time of notice.* Whenever this article requires the board or its secretary to notify the state civil rights commission of any matter, it shall be the duty of the secretary of the board to transmit such notice or information in writing within five days of the event giving rise to the duty to give notice or information.
(Code 1996, § 166.11)

Sec. 28-30. Investigation for probable cause.

Investigation for probable cause shall be conducted in accordance with the following:

- (1) *Investigating committee.* Within five days after the filing of a charge, the chairperson of the board or, in the absence of or upon failure of the chairperson to act, the vice-chairperson or other member designated by the board shall designate two or more members of the board or one or more members of the staff of the board to investigate the charge. The persons are hereafter designated as the "investigating committee." If two or more persons are members of the investigating committee, the vote of a majority shall determine all questions. If the members of the investigating committee are equally divided on some issue, the chairperson of the investigating committee shall have an additional vote.
- (2) *Procedure.* The investigating committee shall first determine whether probable cause exists to believe that the person charged in the charge has committed an unfair or discriminatory practice. The investigating committee shall take the sworn testimony of the complainant and such other evidence as it deems relevant. The proceedings of the investigating committee shall be in executive session.
(Code 1996, § 166.12)

Sec. 28-31. No probable cause.

Upon a finding of no probable cause, the following procedures shall be followed:

- (1) *Investigating committee.* If the investigating committee shall find no probable cause to believe that the person charged has committed an unfair or discriminatory practice, it shall report the same to the board and shall notify the complainant in writing by registered or certified mail.
- (2) *Failure of complainant to object.* If the complainant fails to object to such findings within ten days of delivery of such written notice, the board shall close the case. The secretary of the board shall report such fact to the state civil rights commission.

- (3) *Objection by complainant.* If the complainant objects in writing to such findings within ten days of delivery of such written notice, the board shall hear the complainant's evidence in an executive session. If the board finds no probable cause to believe that the person charged has committed an unfair or discriminatory practice, it shall declare the case closed. If the board finds probable cause to exist, it shall take further proceedings as are provided in the following sections of this article.

(Code 1996, § 166.13)

Sec. 28-32. Finding of probable cause.

Upon report or finding of probable cause, the following procedures shall be followed:

- (1) *Investigating committee.* If the investigating committee shall find probable cause to believe that the person charged has committed an unfair or discriminatory practice, it shall report the same to the board.
- (2) *Conciliation.* If the board shall find, on the report of the investigating committee or on its own investigation as provided in section 28-31, probable cause to believe that the person charged has committed an unfair or discriminatory practice as defined by this article, it shall direct the appropriate person to attempt to conciliate the matter, and it shall issue a cause to be served upon such person charged a notice stating the charges against such person and requesting the cooperation of the person charged in conciliation. Service of the notice may be registered or certified mail or by any means provided for the service of original notices in civil actions.
- (3) *Public hearing.* If the board shall find that probable cause does exist to believe that the person charged has committed an unfair or discriminatory practice as defined by this article, and the board also has probable cause to believe based on past experience or on the surrounding circumstances of the charge in question that conciliation will not be successful, the board may file a complaint for a public hearing as provided by section 28-35 without conducting conciliation proceedings.

(Code 1996, § 166.14)

Sec. 28-33. Conciliation.

The proceedings toward conciliation shall be:

- (1) *Prepared conciliation agreement.* If the person directed to conciliate succeeds in conciliation, they shall report to the board and shall submit a proposed written

conciliation agreement. The conciliation agreement shall be effective only if approved by the person charged and by the board. The complainant shall have an opportunity to be heard as to the terms of the conciliation agreement shall be effective only if approved by the person charged and by the board. The complainant shall have an opportunity to be heard as to the terms of the conciliation agreement, but the board may act without the complainant's approval.

- (2) *Agreement accepted by board.* If the board accepts the conciliation agreement, it shall close the case, subject to whatever continuing supervision of the charged party is provided in the agreement. If the board accepts the conciliation agreement, it shall communicate the terms of the agreement to the state civil rights commission.
- (3) *Agreement rejected by board.* If the board rejects the conciliation agreement, it may either direct that further attempts at conciliation be made or it may file its complaint of the discriminatory practice charged and proceed as provided in the following sections of this article. It shall notify the state civil rights commission of the rejection of the proposed agreement and of the action taken.

(Code 1996, § 166.15)

Sec. 28-34. Proceedings upon failure to conciliate.

If after attempts to conciliate, the person directed to conciliate shall find that they are unable to conciliate the matter, they shall report the same in writing to the board. If the board determines the charge to be well founded, it may then file its complaint of the discriminatory practice charged. If the board determines the charge not to be well founded, it shall declare the case closed and shall so notify the parties. In either event, the board shall notify the state civil rights commission of the failure of conciliation efforts and of the action taken.

(Code 1996, § 166.16)

Sec. 28-35. Public hearing.

(a) *Notice and hearing.* Upon filing the complaint, the board shall issue and cause to be served on the person charged a notice, containing a copy of the complaint and a notice of the time and place at which the hearing will be held on the complaint. The hearing must be held not less than ten days after the issuance of the notice and must be held in a building open to the public in the city. The board may adjourn the hearing from time to time.

(b) *Rights of person charged.* The person charged shall have the right to file a written answer to the complaint, to appear in person or by attorney at the hearing, to testify, to call witnesses, and to cross-examine any witnesses who appear.

(c) *Complaint amended.* The board shall have the power to amend, reasonably and fairly, the complaint and the party charged shall have the power to amend, reasonably and fairly, the answer to the complaint at any time before a final order is entered in the case.

(d) *City attorney.* The city attorney or any attorney designated by the city attorney shall conduct the case on behalf of the board. If the city attorney is unable to conduct the case by reason of conflict of interest or otherwise, the council may appoint a special attorney to conduct the case on behalf of the board. The complainant may introduce further evidence to support the claims alleged in the charge, either in person or by attorney. No member of the investigating committee shall participate in the deliberations of the board on the case except as a witness.

(e) *Failure to appear.* If the person charged shall fail to file an answer to the complaint or shall fail to appear in person or by attorney at the hearing, the board shall proceed to consider the testimony offered and shall base its decision thereon.

(f) *Oath; codes of evidence.* The evidence shall be taken under oath. The board shall not be bound by the strict rules of evidence prevailing in courts of law or equity, but the right of cross-examination shall be preserved.

(Code 1996, § 166.17)

Sec. 28-36. Remedy.

After a public hearing on a complaint is concluded, the board shall within five days issue a written finding of facts which states whether any person charged in the complaint has engaged in or is engaging in the unfair or discriminatory practice complained of. If the board finds a violation of this article, it shall order the person to cease and desist from the unfair or discriminatory practice and to take such affirmative action as necessary to remedy the practice. If the board finds no violation, it shall issue a written finding of facts and dismiss the complaint.

(Code 1996, § 166.18)

Sec. 28-37. Suit to enforce.

The board may, within two years after entry of any order under section 28-36, direct the city attorney to bring a suit in the district court of the county for an injunction to compel obedience to its order.

(Code 1996, § 166.19)

CITY COUNCIL MEETING MINUTES
Webster City, Iowa January 4, 2021

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on January 4, 2021, upon call of the Mayor and the advance agenda. Council Members were present in Council Chambers with the meeting being called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor, and the following Council Members: Katelin Hartmann, Matt McKinney and Logan Welch. Council Member Brian Miller was absent. City Clerk Karyl Bonjour and City Attorney Zach Chizek were also present in Council Chambers.

Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is "impossible or impractical". Due to the COVID-19 concerns and social distancing recommendations, this meeting was Open to the Public by electronic means ONLY by utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.

It was moved by McKinney and seconded by Welch to approve the agenda.
ROLL CALL: Hartmann, Hawkins, McKinney and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

None brought forth.

APPOINTMENTS OF OFFICERS AND ANNUAL RESOLUTIONS

It was moved by McKinney and seconded by Welch that the following Appointments, agenda items numbered 1-11 be approved collectively:

1. Appointment by the City Council of Karyl K. Bonjour as City Clerk for the two-year term ending December 31, 2022.
2. Appointment by the City Council of Elizabeth Ann Smith as Deputy City Clerk for the two-year term ending December 31, 2022.
3. Appointment by the City Council of Zachary Chizek as the City Attorney for the two-year term ending December 31, 2022.
4. Appointment of Adam Dickinson as representative and Ken Wetzler as alternate representative to the North Iowa Municipal Electric Cooperative Association for the year 2021.
5. Appointment of Brian Stroner as Right To Know Coordinator for the year 2021.
6. Appointment of Larry Flaws as representative to the Greenbelt Advisory Commission for the year 2021.
7. Appointment of John Hawkins to the Hamilton County Resource Enhancement Committee for the year 2021.
8. Appointment of Matt Alcazar as representative and Larry Flaws as alternate representative to the Pathfinders (MIDAS) Transportation Advisory Committee for the year 2021.
9. Appointment of Brian Miller as representative to serve on the board of the Webster City Day Care for the year 2021.

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10. Appointment of Logan Welch as representative to serve on the board of the Riverview Early Childhood Center for the year 2021.

11. Appointment of the Daily Freeman Journal as the Official Newspaper for the year 2021.

ROLL CALL: Hawkins, McKinney, Welch and Hartmann voting aye.

It was moved by Welch and seconded by Hartmann that the following Resolutions, agenda items numbered 12-19 be passed and adopted collectively:

12. That Resolution No. 2021-001 for the appointment of Shiloh Mork as representative and Charles Stansfield as alternate representative to the Hamilton County E 911 Service Board be passed and adopted.

13. That Resolution No. 2021-002 for the Appointment of John Hawkins as representative and Charles Stansfield as alternate representative to the Hamilton County Emergency Management Commission be passed and adopted.

14. That Resolution No. 2021-003 authorizing the City Finance Director to invest City Funds be passed and adopted.

15. That Resolution No. 2021-004 authorizing the City Clerk to issue warrants in payment of certain types of expenditures be passed and adopted.

16. That Resolution No. 2021-005 authorizing the City Clerk to issue and deliver warrants for the payroll upon receiving approval by the City Manager be passed and adopted.

17. That Resolution No. 2021-006, a Resolution of purpose providing for expenditures of Economic Development funds be passed and adopted.

18. That Resolution No. 2021-007 setting dates and time for regular meetings of the City Council for 2021 be passed and adopted.

19. That Resolution No. 2021-008 establishing Depositories for the City of Webster City and Financial Institutions, the maximum amount, which may be kept on deposit in each Depository and Designating Authorized Officers be passed and adopted.

ROLL CALL: McKinney, Welch, Hartmann and Hawkins voting aye.

MINUTES AND CLAIMS

It was moved by McKinney and seconded by Welch that the following motion and Resolutions be approved and adopted collectively:

1. That the meeting minutes of December 21, 2020 be approved.

2. That Resolution No. 2021-009 approving Payroll for the period ending December 19, 2020 and paid on December 25, 2020 in the amount of \$166,061.02 be passed and adopted.

3. That Resolution No. 2021-010 approving bills paid in the amount of \$234,208.67 be passed and adopted.

ROLL CALL: Welch, Hartmann, Hawkins and McKinney voting aye.

GENERAL AGENDA

1. It was moved by McKinney and seconded by Hartmann that the agreement for the appointment of an Interim City Manager Team including the Administrative Services Director, Finance Director and Public Works Director be approved.

ROLL CALL: Hartmann, Hawkins, McKinney and Welch voting aye.

2. It was moved by Hartmann and seconded by Welch that Resolution No. 2021-011 approving Change Order No. 3 to the 2020 713 2nd Street Façade Project with Westbrooke Construction, Urbandale, Iowa be passed and adopted.

ROLL CALL: Hawkins, McKinney, Welch and Hartmann voting aye.

3. It was moved by McKinney and seconded by Welch that Resolution No. 2021-012 approving Amendment No. 1 to the Architectural Agreement with ASK Studio, Des Moines, Iowa for the 2020 713 2nd Street Façade Rehabilitation Project be passed and adopted.

ROLL CALL: McKinney, Welch, Hartmann and Hawkins voting aye.

4. It was moved by McKinney and seconded by Hartmann that Resolution No. 2021-013 approving Amendment No. 2 to the Architectural Agreement with ASK Studio, Des Moines, Iowa for the 2020 713 2nd Street Façade Rehabilitation project be passed and adopted.

ROLL CALL: Welch, Hartmann, Hawkins and McKinney voting aye.

Lindsay Henderson, Community Vitality Director joined through Zoom and provided details on the Change Order and Amendments for the 2020 713 2nd Street Façade Project. (Agenda items 2, 3, & 4).

5. It was moved by Hartmann and seconded by Welch that Resolution No. 2021-014 awarding contract for the 2021 Demolition Project, Webster City, Iowa to Mid Iowa Site Services, Fort Dodge, Iowa in the amount of \$24,000.00 which includes 1236 Second Street, 806 Stockdale Street and 1135 Division Street be passed and adopted.

ROLL CALL: Hartmann, Hawkins, McKinney and Welch voting aye.

6. It was moved by McKinney and seconded by Hartmann to reject bids received for one-year Tree Grinding Services and that authorization to seek bids for a three-year period for Tree Grinding Services at the Tree/Brush Site located at the Street Department be approved.

ROLL CALL: Hawkins, McKinney, Welch and Hartmann voting aye.

7. It was moved by Welch and seconded by McKinney that Resolution No. 2021-015 authorizing the Mayor and City Clerk to enter into an Agreement with Robb's Tree & Stump Service, Story City, Iowa in the amount of \$162,000.00 providing for 2021 Tree Trimming & Removal Services be passed and adopted.

ROLL CALL: McKinney, Welch, Hartmann and Hawkins voting aye.

Ken Wetzler, Public Works Director joined through Zoom and informed Council this contract includes not only the Electric Line Clearance required annually, but includes the removal of trees for the 2021 2nd Street Reconstruction Project.

8. It was moved by McKinney and seconded by Welch that Resolution No. 2021-016 accepting and executing of the Easement from Reveiz Farms, Inc. for the Storm Water Drainage from Wall Street be passed and adopted.

ROLL CALL: Welch, Hartmann, Hawkins and McKinney voting aye.

Ken Wetzler, Public Works Director joined through Zoom explaining that this is a step at being proactive should there be possible future development in this area.

9. It was moved by Welch and seconded by McKinney that Resolution No. 2021-017 accepting and executing of the Easement from Berneta L. Balsley Estate, Arrin Lura, Executor, for Storm Sewer Repairs on East Dubuque Street be passed and adopted.

ROLL CALL: Hartmann, Hawkins, McKinney and Welch voting aye.

Ken Wetzler, Public Works Director joined through Zoom and informed this easement was needed for repairs to be done in this area in the future.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,
BOARDS AND COMMISSIONS**

1. It was moved by McKinney and seconded by Hartmann that the November 2020 Fire Department Report be accepted and placed on file.

ROLL CALL: Hawkins, McKinney, Welch and Hartmann voting aye.

COUNCIL COMMITTEE REPORTS

None brought forth.

OTHER REPORTS AND RECOMMENDATIONS

None brought forth.

OTHER ITEMS SENT TO COUNCIL

1. The City Attorney update/report dated 12-29-2020 was previously given to Council for review.

2. City Clerk Karyl Bonjour provided an update on the issuance of the ORV-Golf Cart Permits since the Ordinance went into effect January 1, 2021.

3. Dates of Thursday, January 21 or Monday, January 25, 2021 were discussed as possibilities for a Budget Work Session. Council Members will let Finance Director Dodie Wolfgram know what works with their schedules.

CLOSED SESSIONS

It was moved by McKinney and seconded by Welch that Council meet in Closed Session for the following reasons:

1. Meet in Closed Session for the purpose of holding a strategy meeting in connection with collective bargaining with the Police Department Unit, as authorized by Chapters 20.17 and 21.5 of the Iowa Code.
2. Meet in Closed Session to discuss the purchase/sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property, as provided by Chapter 21.5 j. of the Code of Iowa.

ROLL CALL: McKinney, Welch, Hartmann and Hawkins voting aye.

The Council went out of Open Session at 6:21 p.m.

Council Member Brian Miller joined by phone upon entering the Closed Sessions.

Council went into Closed Session at 6:26 p.m.

Council returned to Open Session at 7:22 p.m.

It was moved by McKinney and seconded by Hartmann that Council adjourn.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

The January 4, 2021 Regular City Council Meeting stood adjourned at 7:23 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk

RESOLUTION NO. 2021 -

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY,
IOWA:

That the payroll for the 80 hour period ending January 2, 2021 and paid on
January 8, 2021 aggregating the sum of \$230,275.42 herewith presented,
be and the same is hereby approved.

Passed and adopted this 18th day of January, 2021..

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
61171	ROE, DONALD J.	1,520.00	80.00	.00	.00	.00	.00	.00	.00	.00	650.04
Total BUILDING:		1	1,520.00	80.00	.00	.00	.00	.00	.00	.00	650.04
11189	HARTMANN, KATELIN J.	150.00	.00	.00	.00	.00	.00	150.00	.00	137.38	.00
11183	HAWKINS, JOHN C.	180.00	.00	.00	.00	.00	.00	180.00	.00	.00	164.07
11184	MCKINNEY, MATTHEW L.	150.00	.00	.00	.00	.00	.00	150.00	.00	.00	137.38
11186	MILLER, BRIAN S.	150.00	.00	.00	.00	.00	.00	150.00	.00	137.52	.00
11185	WELCH, LOGAN A.	150.00	.00	.00	.00	.00	.00	150.00	.00	.00	137.38
Total CITY COUNCIL:		5	780.00	.00	.00	.00	.00	780.00	.00	274.90	438.83
60722	CHELESVIG, BETH A.	3,872.00	80.00	.00	.00	.00	.00	928.00	.00	.00	2,553.00
61220	HENDERSON, LINDSAY E.	2,404.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,707.49
20030	SHERIDAN, DAVID JEFFREY	62,524.91	.00	.00	.00	.00	.00	.00	62,524.91	.00	50,616.76
60003	SMITH, ELIZABETH A.	2,074.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,393.01
Total CITY MANAGER:		4	70,875.31	240.00	.00	.00	.00	928.00	62,524.91	.00	56,270.26
30980	STRONER, BRIAN M.	2,660.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,861.71
Total ENVIRONMENTAL/SAFETY:		1	2,660.00	80.00	.00	.00	.00	.00	.00	.00	1,861.71
61164	BONJOUR, KARYL K.	2,156.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,412.20
61180	GRIMSHAW, STACY M.	1,531.20	80.00	.00	.00	.00	.00	.00	.00	.00	938.39
61238	HAGLUND, DENISE D.	757.50	50.50	.00	.00	.00	.00	.00	.00	.00	604.84
61190	NERLAND, DEDRA R.	1,634.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,127.37
61163	PEVESTORF, ELIZABETH J.	1,846.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,335.69
30329	WOLFGAM, DOREEN A.	3,868.01	80.00	.00	.00	.00	.00	928.00	.00	.00	2,673.29
Total FINANCE OFFICE:		6	11,794.31	450.50	.00	.00	.00	928.00	.00	.00	8,091.78
40857	DOOLITTLE, KENDALL J.	60.00	.00	.00	.00	.00	.00	60.00	.00	51.56	.00
41263	ESTLUND, JEROMY J.	2,640.30	122.00	.00	.00	162.48	.00	.00	81.24	.00	1,911.25
41038	FERGUSON, WILLIAM M.	40.00	.00	.00	.00	.00	.00	40.00	.00	36.94	.00
41300	FOX, JEFFREY A.	322.00	23.00	.00	.00	.00	.00	.00	.00	.00	275.36
41260	FRAZIER, LOGAN W.	60.00	.00	.00	.00	.00	.00	60.00	.00	.00	55.41
41432	HANSON, STEVEN M.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	18.47
40971	HAYES, BRANDON W.	2,783.75	123.00	.00	.00	340.00	.00	.00	.00	.00	2,021.69
41445	HAYES, HARRISON W.	56.00	.00	.00	.00	.00	.00	56.00	.00	48.13	.00
41441	HAYES, HUNTER W.	20.00	.00	.00	.00	.00	.00	20.00	.00	18.47	.00
40031	HOLST, RONALD W.	40.00	.00	.00	.00	.00	.00	40.00	.00	34.38	.00
41200	MADSEN, TODD M.	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	34.38
41219	SOWLE JR., ANDREW W.	2,591.61	119.00	.00	.00	168.56	.00	.00	.00	.00	1,751.37
41400	STANSFIELD, CHARLES T.	2,902.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,918.32
41029	STEWART, EARL L.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	18.47
41485	THUMMA, AMANDA L.	20.00	.00	.00	.00	.00	.00	20.00	.00	18.47	.00
41088	TOLLE, PAUL A.	40.00	.00	.00	.00	.00	.00	40.00	.00	34.38	.00
41216	WEINSCHENK, KENRIC J.	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	36.94
41213	WILLIAMS, ZACHARY W.	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	34.38
40815	WILLS, DON H.	40.00	.00	.00	.00	.00	.00	40.00	.00	34.38	.00

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt	
41270	ZEHNER, DONALD F.	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	36.94	
Total FIRE DEPARTMENT:		20	11,816.06	467.00	.00	.00	671.04	.00	576.00	81.24	276.71	8,112.98
61235	SIMPSON, CORY L.	1,836.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,283.13	
Total INSPECTION:		1	1,836.80	80.00	.00	.00	.00	.00	.00	.00	1,283.13	
31210	BARNES, DERRICK S.	2,795.52	97.00	.00	564.48	.00	.00	.00	.00	.00	1,880.48	
31185	CASEY, DANA R.	2,661.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,800.81	
31190	DAYTON, BRYAN K.	2,643.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,848.34	
30678	DICKINSON, ADAM L.	3,818.89	94.00	.00	354.33	.00	.00	.00	.00	.00	2,579.63	
31208	HUGHES, NATHAN R.	2,150.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,502.29	
31184	MOURTON, RUSSELL E.	2,661.61	80.00	.00	.00	.00	.00	.00	.00	.00	1,503.32	
31186	ORTON, RYAN D.	2,811.36	83.00	.00	149.72	.00	.00	.00	.00	.00	1,871.67	
30918	PARKHILL, MARTY E.	2,898.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,977.39	
31077	PETERSBURG, RYAN W.	2,898.41	80.00	.00	.00	.00	.00	.00	.00	.00	1,660.06	
Total LINE DEPARTMENT:		9	25,339.39	754.00	.00	1,068.53	.00	.00	.00	.00	16,623.99	
30976	MADSEN, TODD M.	1,675.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,213.68	
31188	PASCHKE, RODNEY A.	1,612.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,163.04	
Total METER DEPARTMENT:		2	3,288.00	160.00	.00	.00	.00	.00	.00	.00	2,376.72	
60421	WETZLER, KARLA J.	2,722.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,972.06	
Total PLANNING/ZONING:		1	2,722.40	80.00	.00	.00	.00	.00	.00	.00	1,972.06	
40540	ARENDS, PEGGY J.	2,310.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,450.05	
41435	ARONSON, ALISSA A.	2,014.00	88.00	.00	.00	.00	308.64	.00	.00	.00	1,432.48	
41390	NOWELL, TANNER J.	2,070.62	88.00	.00	115.86	.00	154.48	.00	.00	.00	1,467.54	
41475	RUSH, DEBORAH G.	2,090.48	88.00	.00	.00	.00	307.84	.00	.00	.00	1,416.42	
41074	SCHULZ, RHONDA F.	2,391.18	96.00	.00	521.04	.00	.00	.00	.00	.00	1,553.97	
41207	WINDSCHITL, JOAN E.	1,728.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,107.27	
Total POLICE DEPARTMENT-D:		6	12,605.48	520.00	.00	636.90	.00	770.96	.00	.00	8,427.73	
41430	BASINGER, RYAN A.	2,540.53	84.00	.00	.00	.00	.00	.00	.00	.00	1,797.97	
41191	HOUGE, CLINTON J.	2,403.12	84.00	.00	.00	.00	.00	.00	.00	.00	1,683.36	
41453	LEHMAN, MICHEAL L.	2,539.83	84.00	.00	.00	.00	.00	.00	.00	.00	1,887.34	
41465	LOWE, ANDREW T.	2,902.92	96.00	466.20	.00	.00	.00	.00	.00	.00	2,090.09	
41479	LUFT, ANTHONY J.	2,264.30	84.00	.00	.00	.00	.00	.00	.00	.00	1,673.04	
41230	MCKINLEY, ERIC K.	2,597.96	84.00	.00	.00	.00	.00	.00	.00	.00	1,882.77	
41110	MORK, SHILOH B.	3,080.80	80.00	.00	.00	.00	.00	.00	.00	.00	2,053.44	
41471	MOURLAM, DALTON G.	2,341.19	84.00	.00	.00	.00	.00	.00	.00	.00	1,657.95	
41225	PRITCHARD, BRANDON D.	3,390.78	96.00	.00	.00	678.72	.00	.00	.00	.00	2,391.75	
41482	RICHARDSON, COLT A.	2,345.91	84.00	.00	.00	.00	.00	.00	.00	.00	1,741.47	
41426	ROSE, DYLAN M.	2,558.53	84.00	.00	.00	.00	.00	.00	.00	.00	1,780.36	
41450	THUMMA, STEVEN L.	2,419.49	84.00	.00	.00	.00	.00	.00	.00	.00	1,490.94	

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
Total POLICE DEPARTMENT-O:											
		12	31,385.36	1,028.00	466.20	.00	678.72	.00	.00	.00	22,130.48
50891	BAUER, LANNY R.	2,333.61	80.00	.00	.00	.00	.00	.00	.00	.00	1,591.65
70980	HARMS, BRIAN K.	1,580.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,168.94
70975	LESHER, BREANNE M.	2,080.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,368.56
Total PUBLIC GROUNDS:											
		3	5,994.41	240.00	.00	.00	.00	.00	.00	.00	4,129.15
61200	ALCAZAR, MATTHEW D.	2,000.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,146.82
61068	HISLER, KATHY J.	581.40	38.00	.00	.00	.00	.00	.00	.00	.00	432.85
20025	WETZLER, KENNETH L.	4,264.00	80.00	.00	.00	.00	.00	928.00	.00	.00	2,589.52
Total PUBLIC WORKS:											
		3	6,845.40	198.00	.00	.00	.00	928.00	.00	.00	4,169.19
81653	BINDER, MEREDITH K.	129.50	14.00	.00	.00	.00	.00	.00	.00	118.59	.00
81674	CRUTCHER, JACIE M.	18.00	2.00	.00	.00	.00	.00	.00	.00	16.62	.00
81669	DRAEGER, MAKAYLEE M.	22.50	2.50	.00	.00	.00	.00	.00	.00	.00	20.77
70100	FLAWS, LARRY J.	2,471.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,659.91
81708	GALLENTE, ABIGAIL M.	35.00	4.00	.00	.00	.00	.00	.00	.00	32.32	.00
81649	GALLENTE, MORGAN R.	111.38	12.50	.00	.00	.00	.00	.00	.00	101.85	.00
81702	GAMBLE, ALYSSA P.	103.00	12.00	.00	.00	.00	.00	.00	.00	88.64	.00
70107	GLASCOCK, MARK A.	1,716.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,122.56
81690	HURT, TIM E.	240.00	20.00	.00	.00	.00	.00	.00	.00	.00	221.64
81651	LINDSTROM, SARAH J.	55.50	6.00	.00	.00	.00	.00	.00	.00	51.26	.00
81594	MCBURNEY, SONYA L.	598.00	46.00	.00	.00	.00	.00	.00	.00	.00	459.28
81673	MCKEE, BRONWYN E.	106.00	12.00	.00	.00	.00	.00	.00	.00	.00	97.89
81689	NELSEN, DENISE L.	602.69	40.75	.00	.00	.00	.00	.00	.00	.00	493.11
81694	NERLAND, DEBRA K.	55.00	4.00	.00	.00	.00	.00	.00	.00	.00	50.79
81665	PRUISMANN, LINDA A.	657.98	41.75	.00	.00	.00	.00	.00	.00	.00	502.15
81703	SEISER, DAWSON K.	131.25	15.00	.00	.00	.00	.00	.00	.00	.00	120.21
81470	SPELLMEYER, WILLIAM C.	299.06	21.75	.00	.00	.00	.00	.00	.00	229.37	.00
81643	WHITEHILL, AUDRIANA G.	55.50	6.00	.00	.00	.00	.00	.00	.00	51.26	.00
81699	WHITMORE, MAX F.	87.50	10.00	.00	.00	.00	.00	.00	.00	80.80	.00
81650	WILLSON, JACOB B.	13.88	1.50	.00	.00	.00	.00	.00	.00	.00	12.82
Total RECREATION:											
		20	7,509.74	431.75	.00	.00	.00	.00	.00	770.71	4,761.13
51187	BAHRENFUSS, BRANDON D.	3,286.50	93.00	.00	644.10	.00	.00	.00	.00	.00	2,265.41
51189	MACRUNNEL, MATTHEW A.	2,004.58	87.00	.00	232.58	.00	.00	.00	.00	.00	1,413.85
51200	MCKIBBAN, JACOB D.	1,801.98	81.00	.00	33.17	.00	.00	.00	.00	.00	1,283.83
31195	PETERSON, RICK E.	2,071.12	80.00	.00	.00	.00	.00	.00	.00	.00	1,433.08
51190	RATCLIFF, BRETT D.	2,221.92	87.75	.00	281.92	.00	.00	.00	.00	.00	1,478.80
51195	RODEN, JACOB J.	2,199.95	93.00	.00	431.15	.00	.00	.00	.00	.00	1,482.36
51184	WILLIAMS, ZACHARY W.	2,203.66	82.00	.00	79.65	.00	.00	.00	.00	.00	1,475.85
51124	ZIEGENBEIN, TIMOTHY L.	2,225.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,480.26
Total STREET DEPARTMENT:											
		8	18,015.31	683.75	.00	1,702.57	.00	.00	.00	.00	12,313.44
30772	DINGMAN, CHAD M.	2,144.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,594.35
30977	JACKSON, JEFFREY S.	2,107.44	80.00	.00	.00	.00	.00	.00	.00	.00	1,431.76

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt	
31179	WEST, JOHN A.	2,126.21	89.00	.00	.00	.00	.00	.00	.00	.00	1,518.46	
Total WASTEWATER:		3	6,378.45	249.00	.00	.00	.00	.00	.00	.00	4,544.57	
31189	CHAMBERS, TODD A	2,821.00	88.00	.00	.00	.00	.00	.00	.00	.00	1,837.71	
31191	DANIELSON, TIMOTHY E.	3,720.00	96.00	.00	.00	.00	.00	.00	.00	.00	2,551.12	
31215	KNOWLES, NICHOLAS A	2,368.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,600.44	
Total WATER PLANT:		3	8,909.00	264.00	.00	.00	.00	.00	.00	.00	5,989.27	
Grand Totals:		108	230,275.42	6,006.00	466.20	3,408.00	1,349.76	770.96	4,140.00	62,606.15	1,322.32	164,146.46

RESOLUTION NO. 2021 -

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY,
IOWA:

That we, the City Council of the City of Webster City, Iowa, having examined bills aggregating the sum of \$1,251,284.60 presented herewith, hereby approve said bills, and the City Clerk is hereby authorized to issue warrants in payment of the same.

Passed and adopted this 18th day of January, 2021.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
RUAN, INCORPORATED (6862)							
41680	1	Invoice	T10610 - MONTHLY VEHICLE LEASE	01/01/2021	1,369.89	07/21	100-21-21-5110-920
41680	2	Invoice	T10610 - MONTHLY VEHICLE LEASE	01/01/2021	177.34	07/21	100-21-21-5110-921
41680	3	Invoice	T10611 - MONTHLY VEHICLE LEASE	01/01/2021	1,073.52	07/21	100-21-21-5110-920
41680	4	Invoice	T10611 - MONTHLY VEHICLE LEASE	01/01/2021	138.97	07/21	100-21-21-5110-921
41680	5	Invoice	T10612 - MONTHLY VEHICLE LEASE	01/01/2021	1,056.20	07/21	100-21-21-5110-920
41680	6	Invoice	T10610 - JULY VEHICLE LEASE	01/01/2021	174.41	07/21	100-21-21-5110-921
Total 41680:					<u>3,990.33</u>		
Total RUAN, INCORPORATED (6862):					<u>3,990.33</u>		
Total 01/06/2021:					<u>3,990.33</u>		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
NORTH IOWA MUNICIPAL ELECTRIC (705)							
010821	1	Invoice	PURCHASED POWER - DECEMBER 2020	01/08/2021	647,445.50	07/21	601-23-50-5555-233
Total 010821:					647,445.50		
Total NORTH IOWA MUNICIPAL ELECTRIC (705):					647,445.50		
Total 01/11/2021:					647,445.50		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
AHLERS & COONEY, P.C. (22)							
795016	1	Invoice	HR LEGAL SERVICES	12/29/2020	432.00	07/21	100-24-13-5460-212
795016	2	Invoice	HR LEGAL SERVICES	12/29/2020	1,188.00	07/21	601-24-13-5460-212
795016	3	Invoice	HR LEGAL SERVICES	12/29/2020	270.00	07/21	602-24-13-5460-212
795016	4	Invoice	HR LEGAL SERVICES	12/29/2020	270.00	07/21	603-24-13-5460-212
Total 795016:					2,160.00		
Total AHLERS & COONEY, P.C. (22):					2,160.00		
ARNOLD MOTOR SUPPLY (68)							
26NV043417	1	Invoice	5W30 SYN OIL	12/24/2020	14.64	07/21	601-23-52-5935-315
Total 26NV043417:					14.64		
Total ARNOLD MOTOR SUPPLY (68):					14.64		
BAHRENFUSS, KEVIN (5507)							
111420	1	Invoice	ENERGY EFFICIENCY REBATE	11/14/2020	75.00	07/21	601-23-36-5930-979
111420	2	Invoice	ENERGY EFFICIENCY REBATE	11/14/2020	20.84	07/21	601-23-36-5930-979
111420	3	Invoice	CB EE RESIDENTIAL REBATE	11/14/2020	25.00	07/21	601-23-53-5930-979
Total 111420:					120.84		
Total BAHRENFUSS, KEVIN (5507):					120.84		
BIANCHI HEATING AND COOLING, INC. (7235)							
82015	1	Invoice	INSTALL TUBE HEATERS/HANGAR UPGRAD	01/08/2021	14,775.00	07/21	205-23-45-5372-880
Total 82015:					14,775.00		
Total BIANCHI HEATING AND COOLING, INC. (7235):					14,775.00		
BLACK HILLS ENERGY (3466)							
2074931097	1	Invoice	GAS UTILITY/CEMETERY	12/21/2020	385.53	07/21	100-23-42-5371-234
Total 2074931097 12/21/20:					385.53		
9634407409	1	Invoice	GAS UTILITY/STTEET DEPT	12/22/2020	695.12	07/21	204-23-30-5310-234
Total 9634407409 12/22/20:					695.12		
Total BLACK HILLS ENERGY (3466):					1,080.65		
BOLAND RECREATION (7177)							
092320	1	Invoice	NOKOMIS PARK PLAYGROUND EQUIPMENT	09/23/2020	15,293.00	07/21	100-22-42-5210-880
Total 092320:					15,293.00		
Total BOLAND RECREATION (7177):					15,293.00		
BOMGAARS (5165)							
62670032	1	Invoice	BULK BOLTS	12/21/2020	2.33	07/21	204-23-30-5310-314
Total 62670032:					2.33		
62672389	1	Invoice	SNOWBRUSH/SCRAPPER + SHOP TOWELS	12/28/2020	10.99	07/21	601-23-80-5905-318
62672389	2	Invoice	SNOWBRUSH/SCRAPPER + SHOP TOWELS	12/28/2020	10.99	07/21	602-23-80-5903-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 62672389:					21.98		
62672890	1	Invoice	MOBILE 1 SYN OIL	12/29/2020	15.98	07/21	100-22-42-5210-315
Total 62672890:					15.98		
62675083	1	Invoice	CHAINSAW BAR	01/05/2021	29.99	07/21	100-22-42-5210-314
Total 62675083:					29.99		
62675226	1	Invoice	FASTENERS / WASTEWATER (Barnes)	01/05/2021	.46	07/21	603-23-70-5642-318
Total 62675226:					.46		
62675465	1	Invoice	MATERIAL FOR ST POWER WASHER (Barnes)	01/06/2021	2.98	07/21	204-23-30-5310-314
Total 62675465:					2.98		
62675731	1	Invoice	FASTENERS - PICNIC TABLES	01/07/2021	53.49	07/21	100-22-42-5210-318
Total 62675731:					53.49		
Total BOMGAARS (5165):					127.21		
BROWN SUPPLY COMPANY, INC. (122)							
107084	1	Invoice	8"x20" REPAIR CLAMP (per Brandon)	11/18/2020	225.00	07/21	602-23-62-5662-318
Total 107084:					225.00		
Total BROWN SUPPLY COMPANY, INC. (122):					225.00		
BROWNELLS, INC. (4593)							
20364376.00	1	Invoice	AMMO/BERETTA ASSEMBLY	12/30/2020	350.65	07/21	100-21-21-5110-318
Total 20364376.00:					350.65		
Total BROWNELLS, INC. (4593):					350.65		
CAPITAL SANITARY SUPPLY (6096)							
C305316A	1	Invoice	PURELL	12/30/2020	31.94	07/21	100-24-36-5480-318
C305316A	2	Invoice	PURELL	12/30/2020	22.82	07/21	601-23-36-5480-318
C305316A	3	Invoice	PURELL	12/30/2020	18.26	07/21	602-23-36-5480-318
C305316A	4	Invoice	PURELL	12/30/2020	18.26	07/21	603-23-36-5480-318
Total C305316A:					91.28		
C319487A	1	Invoice	TOILET TISSUE	12/23/2020	18.57	07/21	100-24-36-5480-318
C319487A	2	Invoice	TOILET TISSUE	12/23/2020	13.26	07/21	601-23-36-5480-318
C319487A	3	Invoice	TOILET TISSUE	12/23/2020	10.61	07/21	602-23-36-5480-318
C319487A	4	Invoice	TOILET TISSUE	12/23/2020	10.61	07/21	603-23-36-5480-318
Total C319487A:					53.05		
C320324	1	Invoice	SHOP RAGS	12/30/2020	76.95	07/21	204-23-30-5310-318
Total C320324:					76.95		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
C320534	1	Invoice	COPY PAPER	01/06/2021	7.19	07/21	100-21-22-5140-316
C320534	2	Invoice	COPY PAPER	01/06/2021	7.19	07/21	204-23-30-5310-316
C320534	3	Invoice	COPY PAPER	01/06/2021	7.19	07/21	603-23-70-5821-316
C320534	4	Invoice	COPY PAPER	01/06/2021	7.19	07/21	100-23-42-5371-316
C320534	5	Invoice	COPY PAPER	01/06/2021	7.19	07/21	602-23-61-5921-316
C320534	6	Invoice	COPY PAPER	01/06/2021	7.19	07/21	100-21-18-5190-316
C320534	7	Invoice	COPY PAPER	01/06/2021	7.19	07/21	601-24-16-5921-316
C320534	8	Invoice	COPY PAPER	01/06/2021	7.19	07/21	100-22-42-5233-316
C320534	9	Invoice	COPY PAPER	01/06/2021	7.19	07/21	601-23-52-5921-316
C320534	10	Invoice	COPY PAPER	01/06/2021	7.19	07/21	100-21-21-5110-316
C320534	11	Invoice	COPY PAPER	01/06/2021	7.19	07/21	100-24-18-5470-316
C320534	12	Invoice	COPY PAPER	01/06/2021	7.43	07/21	100-24-12-5430-316
C320534	13	Invoice	COPY PAPER	01/06/2021	13.89	07/21	602-23-81-5921-316
C320534	14	Invoice	COPY PAPER	01/06/2021	3.23	07/21	603-23-81-5921-316
C320534	15	Invoice	COPY PAPER	01/06/2021	24.30	07/21	601-23-81-5921-316
C320534	16	Invoice	COPY PAPER	01/06/2021	3.88	07/21	100-24-14-5435-316
C320534	17	Invoice	COPY PAPER	01/06/2021	8.62	07/21	602-23-80-5921-316
C320534	18	Invoice	COPY PAPER	01/06/2021	2.59	07/21	603-23-80-5921-316
C320534	19	Invoice	COPY PAPER	01/06/2021	22.69	07/21	601-23-80-5921-316
C320534	20	Invoice	COPY PAPER	01/06/2021	1.79	07/21	100-24-30-5380-316
C320534	21	Invoice	COPY PAPER	01/06/2021	1.80	07/21	601-24-30-5380-316
C320534	22	Invoice	COPY PAPER	01/06/2021	1.80	07/21	602-24-30-5380-316
C320534	23	Invoice	COPY PAPER	01/06/2021	1.80	07/21	603-24-30-5380-316
C320534	24	Invoice	COPY PAPER	01/06/2021	7.19	07/21	100-23-43-5361-316

Total C320534: 180.10

Total CAPITAL SANITARY SUPPLY (6096): 401.38

CARD SERVICES (140)

0000 01/01/2	1	Invoice	FUEL/RETURN TRANSFORMER TO DENISO	01/01/2021	61.01	07/21	601-23-52-5935-315
0000 01/01/2	2	Invoice	ANNUAL GIS SUBSCRIPTION	01/01/2021	100.00	07/21	100-23-31-5420-215
0000 01/01/2	3	Invoice	ANNUAL GIS SUBSCRIPTION	01/01/2021	100.00	07/21	601-23-31-5420-215
0000 01/01/2	4	Invoice	ANNUAL GIS SUBSCRIPTION	01/01/2021	100.00	07/21	602-23-31-5420-215
0000 01/01/2	5	Invoice	ANNUAL GIS SUBSCRIPTION	01/01/2021	100.00	07/21	603-23-31-5420-215
0000 01/01/2	6	Invoice	FUEL CLOUD SUBSCRIPTION	01/01/2021	20.10	07/21	601-23-52-5935-315
0000 01/01/2	7	Invoice	FUEL CLOUD SUBSCRIPTION	01/01/2021	19.58	07/21	204-23-30-5310-315
0000 01/01/2	8	Invoice	FUEL CLOUD SUBSCRIPTION	01/01/2021	18.66	07/21	100-21-21-5110-315
0000 01/01/2	9	Invoice	FUEL CLOUD SUBSCRIPTION	01/01/2021	12.13	07/21	100-24-14-5435-315
0000 01/01/2	10	Invoice	FUEL CLOUD SUBSCRIPTION	01/01/2021	2.98	07/21	100-22-42-5210-315
0000 01/01/2	11	Invoice	FUEL CLOUD SUBSCRIPTION	01/01/2021	2.99	07/21	100-23-42-5371-315
0000 01/01/2	12	Invoice	FUEL CLOUD SUBSCRIPTION	01/01/2021	3.86	07/21	602-23-61-5935-315
0000 01/01/2	13	Invoice	FUEL CLOUD SUBSCRIPTION	01/01/2021	1.24	07/21	601-23-80-5935-315
0000 01/01/2	14	Invoice	FUEL CLOUD SUBSCRIPTION	01/01/2021	1.24	07/21	602-23-80-5935-315
0000 01/01/2	15	Invoice	FUEL CLOUD SUBSCRIPTION	01/01/2021	1.25	07/21	603-23-70-5935-315
0000 01/01/2	16	Invoice	FUEL CLOUD SUBSCRIPTION	01/01/2021	.46	07/21	100-21-18-5190-315
0000 01/01/2	17	Invoice	FUEL CLOUD SUBSCRIPTION	01/01/2021	.38	07/21	100-22-42-5233-315
0000 01/01/2	18	Invoice	FUEL CLOUD SUBSCRIPTION	01/01/2021	.03	07/21	100-24-30-5380-315
0000 01/01/2	19	Invoice	FUEL CLOUD SUBSCRIPTION	01/01/2021	.03	07/21	601-24-30-5380-315
0000 01/01/2	20	Invoice	FUEL CLOUD SUBSCRIPTION	01/01/2021	.03	07/21	602-24-30-5380-315
0000 01/01/2	21	Invoice	FUEL CLOUD SUBSCRIPTION	01/01/2021	.04	07/21	603-24-30-5380-315

Total 0000 01/01/2021: 546.01

0001 01/01/2	1	Invoice	GIFTS FOR BLUE PROGRAM	01/01/2021	1,781.69	07/21	232-21-21-5110-318
0001 01/01/2	2	Invoice	FUNERAL FLOWERS	01/01/2021	42.80	07/21	100-21-21-5180-318
0001 01/01/2	3	Invoice	OFFICE SUPPLIES	01/01/2021	50.90	07/21	100-21-21-5180-316
0001 01/01/2	4	Invoice	OFFICE SUPPLIES	01/01/2021	63.13	07/21	100-21-21-5110-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 0001 01/01/21					1,938.52		
0004	01/01/2	1 Invoice	GIFTS FOR BLUE PROGRAM	01/01/2021	1,289.77	07/21	232-21-21-5110-318
0004	01/01/2	2 Invoice	GIFTS FOR BLUE PROGRAM	01/01/2021	331.72	07/21	232-21-21-5110-318
0004	01/01/2	3 Invoice	ADV-CITY MGR	01/01/2021	90.00	07/21	100-24-11-5410-299
0004	01/01/2	4 Invoice	ADV-CITY MGR	01/01/2021	247.50	07/21	601-24-11-5410-299
0004	01/01/2	5 Invoice	ADV-CITY MGR	01/01/2021	56.25	07/21	602-24-11-5410-299
0004	01/01/2	6 Invoice	ADV-CITY MGR	01/01/2021	56.25	07/21	603-24-11-5410-299
0004	01/01/2	7 Invoice	PDI RENEWAL/HENDERSON	01/01/2021	177.50	07/21	100-23-36-5393-215
0004	01/01/2	8 Invoice	PDI RENEWAL/HENDERSON	01/01/2021	177.50	07/21	601-23-36-5393-215
Total 0004 01/01/21					2,426.49		
0005	01/01/2	1 Invoice	PLANNER/P & Z DIRECTOR	01/01/2021	48.60	07/21	100-24-18-5470-318
Total 0005 01/01/21					48.60		
0155	01/01/2	1 Invoice	IAPMO RENEWAL/SIMPSON	01/01/2021	200.00	07/21	100-21-18-5190-215
0155	01/01/2	2 Invoice	PLANNER/PW DIRECTOR	01/01/2021	9.88	07/21	100-24-30-5380-316
0155	01/01/2	3 Invoice	PLANNER/PW DIRECTOR	01/01/2021	9.88	07/21	601-24-30-5380-316
0155	01/01/2	4 Invoice	PLANNER/PW DIRECTOR	01/01/2021	9.89	07/21	602-24-30-5380-316
0155	01/01/2	5 Invoice	PLANNER/PW DIRECTOR	01/01/2021	9.89	07/21	603-24-30-5380-316
Total 0155 01/01/21					239.54		
0197	01/01/2	1 Invoice	IOWA FIREFIGHTER ASSN/DUES	01/01/2021	364.00	07/21	100-21-22-5140-215
0197	01/01/2	2 Invoice	OFFICE CALENDARS	01/01/2021	83.38	07/21	100-21-22-5140-316
0197	01/01/2	3 Invoice	UNIFORM EXPENSE/GLOVES	01/01/2021	369.75	07/21	100-21-22-5140-312
Total 0197 01/01/21					817.13		
02050205	01	1 Invoice	VEHICLE EXPENSES	01/01/2021	193.06	07/21	100-21-21-5110-227
02050205	01	2 Invoice	MISC OPERATING EXPENSES	01/01/2021	499.72	07/21	100-21-21-5110-318
02050205	01	3 Invoice	UNIFORM AND SAFETY EQUIPMENT	01/01/2021	326.78	07/21	100-21-21-5110-312
02050205	01	4 Invoice	CREDIT-RETURN	01/01/2021	79.49	07/21	100-21-21-5110-318
Total 02050205 01/01/21					940.07		
0213	01/01/2	1 Invoice	TRAINING/RATCLIFF	01/01/2021	30.00	07/21	100-22-30-5230-231
Total 0213 01/01/21					30.00		
Total CARD SERVICES (140):					6,986.36		
CENTURY LINK (4614)							
832-2525	12/	1 Invoice	PHONE SERVICE-SENIOR CENTER	12/22/2020	131.11	07/21	100-22-42-5280-230
Total 832-2525 12/22/20					131.11		
832-9133	12/	1 Invoice	FIRE DEPT FAX LINE	12/22/2020	56.76	07/21	100-21-22-5140-230
Total 832-9133 12/22/20					56.76		
832-9166	12/	1 Invoice	PHONE SERVICE - POLICE DEPT	12/22/2020	305.08	07/21	100-21-21-5110-230
Total 832-9166 12/22/20					305.08		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
832-9190 12/	1	Invoice	PHONE SERVICE-OD POOL	12/22/2020	56.76	07/21	100-22-42-5242-230
Total 832-9190 12/22/20:					56.76		
E65-4065 01/	1	Invoice	ALARM CIRCUIT LINE	01/01/2021	148.00	07/21	100-21-22-5140-230
Total E65-4065 01/01/21:					148.00		
Total CENTURY LINK (4614):					697.71		
CHAMBERS, TODD (3123)							
123020	1	Invoice	ENERGY EFFICIENCY REBATE	12/30/2020	75.00	07/21	601-23-36-5930-979
123020	2	Invoice	CORN BELT EE RESIDENTIAL REBATE	12/30/2020	25.00	07/21	601-23-53-5930-979
Total 123020:					100.00		
Total CHAMBERS, TODD (3123):					100.00		
CITY OF WEBSTER CITY (176)							
010621	1	Invoice	H/M GRANT-PICKLEBALL/RD 21 FINAL	01/06/2021	2,167.81	07/21	208-23-36-5393-299
Total 010621:					2,167.81		
Total CITY OF WEBSTER CITY (176):					2,167.81		
CORN BELT POWER COOP, INC. (197)							
14754	1	Invoice	TAPE READINGS AND REPORTS	12/29/2020	40.00	07/21	601-23-51-5566-299
Total 14754:					40.00		
Total CORN BELT POWER COOP, INC. (197):					40.00		
COUTURE, REBECCA (7228)							
1942380512	1	Invoice	CUSTOMER DEPOSIT REFUND	01/04/2021	190.31	07/21	601-21011
Total 1942380512:					190.31		
Total COUTURE, REBECCA (7228):					190.31		
CTS LANGUAGE LINK (6323)							
179613	1	Invoice	TELE LANGUAGE TRANSLATION/PD	01/04/2021	77.19	07/21	100-21-21-5110-225
179613	2	Invoice	TELE LANGUAGE TRANSLATION/UTILITIES	01/04/2021	12.37	07/21	601-23-80-5930-299
Total 179613:					89.56		
Total CTS LANGUAGE LINK (6323):					89.56		
DAILY FREEMAN JOURNAL, INC. (211)							
6625	1	Invoice	ORD 2020-1841 SMALL CELL WIRELESS	12/28/2020	294.84	07/21	100-24-14-5435-210
Total 6625:					294.84		
6626	1	Invoice	ORD 2020-1842/AMEND H-M TAX	12/28/2020	35.53	07/21	100-24-14-5435-210
Total 6626:					35.53		
Total DAILY FREEMAN JOURNAL, INC. (211):					330.37		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
ELECTRICAL ENGINEERING & EQUIP (257)							
6982983-00	1	Invoice	20 AMP BREAKER - 20 AMP WR OUTLET - C	12/14/2020	140.71	07/21	100-21-22-5140-318
Total 6982983-00:					140.71		
Total ELECTRICAL ENGINEERING & EQUIP (257):					140.71		
EMPLOYEE BENEFIT SYSTEMS (4707)							
011121	1	Invoice	HEALTH INSURANCE - FEBRUARY 2021	01/11/2021	12,989.30	07/21	902-11100
011121	2	Invoice	HEALTH INSURANCE - FEBRUARY 2021	01/11/2021	90,610.54	07/21	902-11215
Total 011121:					103,599.84		
Total EMPLOYEE BENEFIT SYSTEMS (4707):					103,599.84		
EPOLICE SUPPLY (7234)							
1000202822	1	Invoice	FLEX BADGES/SHIPPING	01/11/2021	124.65	07/21	100-21-21-5110-312
Total 1000202822:					124.65		
Total EPOLICE SUPPLY (7234):					124.65		
FIFTH GENERATION INVESTMENTS, LLC (7229)							
1177402004	1	Invoice	CUSTOMER DEPOSIT REFUND	01/08/2021	43.25	07/21	601-21011
Total 1177402004:					43.25		
Total FIFTH GENERATION INVESTMENTS, LLC (7229):					43.25		
GERBER AUTO ELECTRIC (342)							
128158	1	Invoice	REMOVE & REPLACE BATTERY/2019 TAHOE	12/23/2020	221.10	07/21	100-21-21-5110-227
Total 128158:					221.10		
Total GERBER AUTO ELECTRIC (342):					221.10		
GORDON FLESCH COMPANY (6978)							
IN13179466	1	Invoice	XEROX ALTA LINK/AL C8055 H2	01/06/2021	11.40	07/21	100-24-12-5430-225
IN13179466	2	Invoice	XEROX ALTA LINK/AL C8055 H2	01/06/2021	31.35	07/21	601-23-81-5931-225
IN13179466	3	Invoice	XEROX ALTA LINK/AL C8055 H2	01/06/2021	7.13	07/21	602-23-81-5931-225
IN13179466	4	Invoice	XEROX ALTA LINK/AL C8055 H2	01/06/2021	7.13	07/21	603-23-81-5931-225
IN13179466	5	Invoice	XEROX ALTA LINK/AL C8055 H2	01/06/2021	5.13	07/21	100-24-14-5435-225
IN13179466	6	Invoice	XEROX ALTA LINK/AL C8055 H2	01/06/2021	37.05	07/21	601-23-80-5931-225
IN13179466	7	Invoice	XEROX ALTA LINK/AL C8055 H2	01/06/2021	11.40	07/21	602-23-80-5931-225
IN13179466	8	Invoice	XEROX ALTA LINK/AL C8055 H2	01/06/2021	3.42	07/21	603-23-80-5931-225
IN13179466	9	Invoice	XEROX ALTA LINK/AL C8055 H2	01/06/2021	4.85	07/21	100-24-30-5380-225
IN13179466	10	Invoice	XEROX ALTA LINK/AL C8055 H2	01/06/2021	4.84	07/21	601-24-30-5380-225
IN13179466	11	Invoice	XEROX ALTA LINK/AL C8055 H2	01/06/2021	4.84	07/21	602-24-30-5380-225
IN13179466	12	Invoice	XEROX ALTA LINK/AL C8055 H2	01/06/2021	4.84	07/21	603-24-30-5380-225
IN13179466	13	Invoice	XEROX ALTA LINK/AL C8055 H2	01/06/2021	18.81	07/21	100-21-18-5190-225
IN13179466	14	Invoice	XEROX ALTA LINK/AL C8055 H2	01/06/2021	18.81	07/21	100-24-18-5470-225
Total IN13179466:					171.00		
Total GORDON FLESCH COMPANY (6978):					171.00		
HAMILTON COUNTY (366)							
011121	1	Invoice	IT SERVICES - DEC. 2020	01/11/2021	842.98	07/21	100-24-16-5420-212

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
011121	2	Invoice	IT SERVICES - DEC. 2020	01/11/2021	3,090.94	07/21	601-24-16-5923-212
011121	3	Invoice	IT SERVICES - DEC. 2020	01/11/2021	842.98	07/21	602-24-16-5923-212
011121	4	Invoice	IT SERVICES - DEC. 2020	01/11/2021	842.99	07/21	603-24-16-5923-212
Total 011121:					5,619.89		
11	1	Invoice	RECORD FUEL SYSTEM AGMT	01/04/2021	62.00	07/21	100-24-14-5435-214
Total 11:					62.00		
3288	1	Invoice	EASEMENT - JOHN SVENSON (2nd ST RECO	12/22/2020	37.00	07/21	536-23-30-5310-210
Total 3288:					37.00		
Total HAMILTON COUNTY (366):					5,718.89		
HAMILTON COUNTY SOLID WASTE (375)							
100120	1	Invoice	4TH QTR 2020 ASSESSMENT	10/01/2020	9,078.75	07/21	100-23-30-5340-236
Total 100120:					9,078.75		
299524	1	Invoice	SHOP DEBRIS	12/22/2020	62.32	07/21	601-23-52-5588-236
Total 299524:					62.32		
Total HAMILTON COUNTY SOLID WASTE (375):					9,141.07		
HIGH, ASHTON (7230)							
914680003	1	Invoice	CUSTOMER DEPOSIT REFUND	01/04/2021	166.00	07/21	601-21011
Total 914680003:					166.00		
Total HIGH, ASHTON (7230):					166.00		
HOFF, AN'NYCE (5743)							
102120	1	Invoice	ENERGY EFFICIENCY REBATE	10/21/2020	250.00	07/21	601-23-36-5930-979
Total 102120:					250.00		
Total HOFF, AN'NYCE (5743):					250.00		
HOTSY EQUIPMENT COMPANY, INC. (411)							
54671	1	Invoice	HOTSY WASHER - NEW ST BLDG	12/21/2020	6,859.57	07/21	100-41-30-5310-515
54671	2	Invoice	HOTSY WASHER - NEW ST BLDG	12/21/2020	2,087.69	07/21	602-41-62-5935-515
54671	3	Invoice	HOTSY WASHER - NEW ST BLDG	12/21/2020	994.14	07/21	603-41-71-5935-515
Total 54671:					9,941.40		
Total HOTSY EQUIPMENT COMPANY, INC. (411):					9,941.40		
IOWA ASSN OF PROF. FIRE CHIEFS (452)							
011121	1	Invoice	MEMBERSHIP FEE/STANSFIELD	01/11/2021	100.00	07/21	100-21-22-5140-215
Total 011121:					100.00		
Total IOWA ASSN OF PROF. FIRE CHIEFS (452):					100.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
IOWA DEPT OF PUBLIC SAFETY (468)							
010521	1	Invoice	TERMINAL BILLING - OCT-DEC	01/05/2021	945.00	07/21	100-21-21-5180-225
Total 010521:					945.00		
Total IOWA DEPT OF PUBLIC SAFETY (468):					945.00		
IOWA LEAGUE OF CITIES (481)							
089097	1	Invoice	MAYOR ASSOCIATION DUES/HAWKINS	11/12/2020	6.00	07/21	100-24-11-5410-215
089097	2	Invoice	MAYOR ASSOCIATION DUES/HAWKINS	11/12/2020	16.50	07/21	601-24-11-5410-215
089097	3	Invoice	MAYOR ASSOCIATION DUES/HAWKINS	11/12/2020	3.75	07/21	602-24-11-5410-215
089097	4	Invoice	MAYOR ASSOCIATION DUES/HAWKINS	11/12/2020	3.75	07/21	603-24-11-5410-215
Total 089097:					30.00		
Total IOWA LEAGUE OF CITIES (481):					30.00		
IOWA ONE CALL (485)							
227734	1	Invoice	ONE CALL SERVICES	12/24/2020	73.00	07/21	601-23-52-5930-299
227734	2	Invoice	ONE CALL SERVICES	12/24/2020	28.90	07/21	602-23-62-5662-299
227734	3	Invoice	ONE CALL SERVICES	12/24/2020	29.40	07/21	603-23-71-5662-299
Total 227734:					131.30		
Total IOWA ONE CALL (485):					131.30		
IOWA'S FIRST INC. (6586)							
122820	1	Invoice	ELECTRIC REFUND	12/28/2020	37,238.82	07/21	601-23-80-5903-980
122820	2	Invoice	SEWER REFUND	12/28/2020	23,908.85	07/21	603-23-80-5930-980
Total 122820:					61,147.67		
Total IOWA'S FIRST INC. (6586):					61,147.67		
KQWC RADIO STATION (553)							
20120090	1	Invoice	RECYCLING ADS	12/31/2020	153.00	07/21	100-23-30-5340-235
Total 20120090:					153.00		
Total KQWC RADIO STATION (553):					153.00		
LAMPERT'S (564)							
642991	1	Invoice	QUIKRETE	12/17/2020	35.12	07/21	603-23-71-5662-318
Total 642991:					35.12		
661651	1	Invoice	MILWAUKEE BITS	01/07/2021	63.48	07/21	601-23-52-5588-311
Total 661651:					63.48		
Total LAMPERT'S (564):					98.60		
LEGACY LEARNING BOONE RIVER VALLEY (6402)							
112520	1	Invoice	H/M GRANT-ROUND 23/FINAL PYMT	11/25/2020	646.66	07/21	208-23-36-5393-299
Total 112520:					646.66		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total LEGACY LEARNING BOONE RIVER VALLEY (6402):					646.86		
MAINSTAY SYSTEMS, INC. (598)							
210017	1	Invoice	IA SYS PC MAINT AGREEMENT-JAN.FEB.MA	01/01/2021	237.00	07/21	100-21-21-5180-299
Total 210017:					237.00		
Total MAINSTAY SYSTEMS, INC. (598):					237.00		
MENARDS (622)							
39846	1	Invoice	COLDMIX	12/21/2020	518.75	07/21	204-23-30-5310-318
Total 39846:					518.75		
39961	1	Invoice	48" DIGITAL BOX LEVEL	12/22/2020	129.98	07/21	204-23-30-5310-311
39961	2	Invoice	SEWER & STREET REPAIR MATERIALS	12/22/2020	80.88	07/21	204-23-30-5310-318
39961	3	Invoice	STREET & SEWER REPAIR MATERIALS	12/22/2020	24.62	07/21	204-23-30-5330-318
39961	4	Invoice	STREET & SEWER REPAIR MATERIALS	12/22/2020	11.72	07/21	603-23-71-5662-318
Total 39961:					247.20		
40247	1	Invoice	TOTES FOR CHRISTMAS LIGHTS	12/28/2020	9.96	07/21	100-21-22-5140-318
Total 40247:					9.96		
40908	1	Invoice	RETURN/CREDIT	01/08/2021	10.18	07/21	204-23-30-5310-318
40908	2	Invoice	RETURN/CREDIT	01/08/2021	3.10	07/21	204-23-30-5330-318
40908	3	Invoice	RETURN/CREDIT	01/08/2021	1.47	07/21	603-23-71-5662-318
Total 40908:					14.75		
Total MENARDS (622):					761.16		
MIDAMERICAN ENERGY (629)							
507650557	1	Invoice	BOOSTER STATION ELECTRICITY	12/31/2020	218.88	07/21	602-23-62-5662-237
Total 507650557:					218.88		
Total MIDAMERICAN ENERGY (629):					218.88		
MUNICIPAL SUPPLY, INC. (672)							
0786030-IN	1	Invoice	4"x15" REPAIR CLAMP	12/31/2020	158.05	07/21	602-23-62-5662-318
Total 0786030-IN:					158.05		
0786031-IN	1	Invoice	SEWER LIDS, 2 STORM	12/31/2020	262.00	07/21	204-23-30-5330-318
0786031-IN	2	Invoice	SEWER LIDS, 2 SANITARY	12/31/2020	655.00	07/21	603-23-71-5662-318
Total 0786031-IN:					917.00		
Total MUNICIPAL SUPPLY, INC. (672):					1,075.05		
NAPA AUTO PARTS (677)							
909732	1	Invoice	HYD HOSE & FITTINGS (SNOW) TK#27	12/22/2020	150.46	07/21	204-23-30-5320-314
Total 909732:					150.46		
909827	1	Invoice	REFLECTIVE TAPE	12/23/2020	91.16	07/21	204-23-30-5310-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 909827:					<u>91.18</u>		
909972	1	Invoice	HEAT SHRINK-JET	12/28/2020	24.18	07/21	601-23-51-5566-318
Total 909972:					<u>24.18</u>		
Total NAPA AUTO PARTS (677):					<u>265.80</u>		
ON-HOLD PRODUCTIONS (726)							
6479	1	Invoice	ON HOLD MESSAGE - JAN 2021	12/31/2020	15.20	07/21	100-22-12-5370-210
6479	2	Invoice	ON HOLD MESSAGE - JAN 2021	12/31/2020	41.80	07/21	601-23-81-5930-210
6479	3	Invoice	ON HOLD MESSAGE - JAN 2021	12/31/2020	9.50	07/21	602-23-81-5930-210
6479	4	Invoice	ON HOLD MESSAGE - JAN 2021	12/31/2020	9.50	07/21	603-23-81-5930-210
Total 6479:					<u>76.00</u>		
Total ON-HOLD PRODUCTIONS (726):					<u>76.00</u>		
PARK, KEVIN (4737)							
120120	1	Invoice	ENERGY EFFICIENCY REBATE	12/01/2020	75.00	07/21	601-23-36-5930-979
120120	2	Invoice	ENERGY EFFICIENCY REBATE	12/01/2020	75.00	07/21	601-23-36-5930-979
120120	3	Invoice	CORN BELT A/C REBATE	12/01/2020	100.00	07/21	601-23-53-5930-979
Total 120120:					<u>250.00</u>		
Total PARK, KEVIN (4737):					<u>250.00</u>		
PRAIRIE ENERGY COOPERATIVE (768)							
22685 01/08/	1	Invoice	AIRPORT ELECTRICITY/FIVE METERS	01/08/2021	894.79	07/21	205-23-45-5372-237
Total 22685 01/08/21:					<u>894.79</u>		
Total PRAIRIE ENERGY COOPERATIVE (768):					<u>894.79</u>		
PRIMORIS T&D SERVICES, LLC (6876)							
400131-06	1	Invoice	CONSTRUCTION - 2020 URD CONVERSION	01/05/2021	172,410.51	07/21	601-23-52-5588-871
Total 400131-06:					<u>172,410.51</u>		
Total PRIMORIS T&D SERVICES, LLC (6876):					<u>172,410.51</u>		
RICOH USA, INC. (4831)							
104533953	1	Invoice	COPY MACHINE LEASE/COPY CHARGE	01/06/2021	186.82	07/21	100-21-21-5110-225
Total 104533953:					<u>186.82</u>		
Total RICOH USA, INC. (4831):					<u>186.82</u>		
RIEDEMANN, GARRY (7232)							
810280114	1	Invoice	CUSTOMER DEPOSIT REFUND	01/04/2021	35.31	07/21	601-21011
Total 810280114:					<u>35.31</u>		
Total RIEDEMANN, GARRY (7232):					<u>35.31</u>		
ROBB'S TREE & STUMP SERVICE (5256)							
122020	1	Invoice	STUMP REMOVALS- misc	12/20/2020	9,362.25	07/21	100-22-42-5210-299

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 122020:					9,362.25		
Total ROBB'S TREE & STUMP SERVICE (5256):					9,362.25		
SANDRY FIRE SUPPLY (834)							
INV-013675	1	Invoice	2.5" HOSE - QTY 8	12/15/2020	2,780.00	07/21	100-21-22-5140-311
Total INV-013675:					2,780.00		
Total SANDRY FIRE SUPPLY (834):					2,780.00		
SMITTY'S GREENHOUSE (7233)							
0641	1	Invoice	HOLIDAY CONTAINERS/SSMID	11/28/2020	6,400.00	07/21	260-23-36-5393-299
Total 0641:					6,400.00		
Total SMITTY'S GREENHOUSE (7233):					6,400.00		
STORM FLYING SERVICE, INC. (911)							
011121	1	Invoice	AIRPORT MANAGER FEE - JANUARY 2021	01/11/2021	3,776.67	07/21	205-23-45-5372-299
Total 011121:					3,776.67		
Total STORM FLYING SERVICE, INC. (911):					3,776.67		
THE TRASHMAN, LLC (943)							
681-1881	1	Invoice	TRASH SERVICE/FUEL SURCHARGE	01/01/2021	26.95	07/21	100-24-36-5480-236
681-1881	2	Invoice	TRASH SERVICE/FUEL SURCHARGE	01/01/2021	19.25	07/21	601-23-36-5480-236
681-1881	3	Invoice	TRASH SERVICE/FUEL SURCHARGE	01/01/2021	15.40	07/21	602-23-36-5480-236
681-1881	4	Invoice	TRASH SERVICE/FUEL SURCHARGE	01/01/2021	15.40	07/21	603-23-36-5480-236
681-1881	5	Invoice	TRASH SERVICE/FUEL SURCHARGE	01/01/2021	77.00	07/21	100-22-42-5280-236
681-1881	6	Invoice	TRASH SERVICE/FUEL SURCHARGE	01/01/2021	44.00	07/21	204-23-30-5310-236
681-1881	7	Invoice	TRASH SERVICE/FUEL SURCHARGE	01/01/2021	16.50	07/21	100-21-22-5140-236
681-1881	8	Invoice	TRASH SERVICE/FUEL SURCHARGE	01/01/2021	77.00	07/21	100-22-42-5233-236
681-1881	9	Invoice	TRASH SERVICE/FUEL SURCHARGE	01/01/2021	44.00	07/21	601-23-52-5588-236
681-1881	10	Invoice	TRASH SERVICE/FUEL SURCHARGE	01/01/2021	44.00	07/21	603-23-70-5642-236
681-1881	11	Invoice	TRASH SERVICE/FUEL SURCHARGE	01/01/2021	44.00	07/21	100-22-42-5210-236
681-1881	12	Invoice	TRASH SERVICE/FUEL SURCHARGE	01/01/2021	44.00	07/21	602-23-61-5642-236
681-1881	13	Invoice	TRASH SERVICE/FUEL SURCHARGE	01/01/2021	44.00	07/21	205-23-45-5372-236
Total 681-1881:					511.50		
681-1882	1	Invoice	DROP BOX CHARGES/EXTRA SVC	01/01/2021	284.00	07/21	100-23-30-5340-235
Total 681-1882:					284.00		
681-1884	1	Invoice	CURB RECYCLING - DECEMBER 2020	01/06/2021	13,008.23	07/21	100-23-30-5340-235
Total 681-1884:					13,008.23		
Total THE TRASHMAN, LLC (943):					13,803.73		
TOLLE AUTOMOTIVE, INC. (3188)							
85292	1	Invoice	TIRES/MOUNT, BALANCE & DISPOSAL	12/30/2020	764.80	07/21	100-21-21-5110-227
Total 85292:					764.80		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total TOLLE AUTOMOTIVE, INC. (3188):					764.80		
TOWN & COUNTRY INSURANCE (959)							
5001	1	Invoice	COVERAGE-NEW TRAILER/LINE DEPT	12/31/2020	33.00	07/21	601-23-52-5924-216
Total 5001:					33.00		
Total TOWN & COUNTRY INSURANCE (959):					33.00		
TTMM PROMOTIONS LLC, (6827)							
010421	1	Invoice	H/M GRANT/ROUND 22/FINAL	01/04/2021	20,000.00	07/21	208-23-36-5393-299
Total 010421:					20,000.00		
Total TTMM PROMOTIONS LLC, (6827):					20,000.00		
UNITED COOPERATIVE (979)							
06540	1	Invoice	GAS REPORT	12/03/2020	1,748.40	07/21	204-23-30-5310-315
Total 06540:					1,748.40		
06541	1	Invoice	GAS REPORT	12/03/2020	2,536.37	07/21	204-23-30-5310-315
Total 06541:					2,536.37		
06572	1	Invoice	GAS REPORT	12/14/2020	1,795.92	07/21	204-23-30-5310-315
Total 06572:					1,795.92		
06584	1	Invoice	GAS REPORT	12/17/2020	882.77	07/21	204-23-30-5310-315
Total 06584:					882.77		
06608	1	Invoice	DIESEL/AIRPORT	12/28/2020	434.00	07/21	205-23-45-5372-315
Total 06608:					434.00		
06617	1	Invoice	GAS REPORT	12/29/2020	1,716.80	07/21	204-23-30-5310-315
Total 06617:					1,716.80		
06618	1	Invoice	GAS REPORT	12/29/2020	1,751.50	07/21	204-23-30-5310-315
Total 06618:					1,751.50		
06677	1	Invoice	PROPANE FOR AIRPORT	12/01/2020	856.11	07/21	205-23-45-5372-234
Total 06677:					856.11		
06783	1	Invoice	PROPANE FOR AIRPORT	12/23/2020	802.71	07/21	205-23-45-5372-234
Total 06783:					802.71		
Total UNITED COOPERATIVE (979):					12,524.58		
UNITY POINT CLINIC-OCC MEDICINE (5263)							
51340	1	Invoice	4TH QTR DRUG TESTING 2020	01/04/2021	42.00	07/21	100-23-42-5371-212
51340	2	Invoice	4TH QTR DRUG TESTING 2020	01/04/2021	42.00	07/21	204-23-30-5310-212

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
51340	3	Invoice	4TH QTR DRUG TESTING 2020	01/04/2021	126.00	07/21	601-23-52-5923-212
51340	4	Invoice	4TH QTR DRUG TESTING 2020	01/04/2021	84.00	07/21	603-23-70-5923-212
Total 51340:					294.00		
Total UNITY POINT CLINIC-OCC MEDICINE (5263):					294.00		
UPPER DES MOINES OPPORTUNITY (985)							
010521	1	Invoice	ELEC REFUND/MARY WALKER	01/05/2021	320.00	07/21	601-23-80-5903-980
Total 010521:					320.00		
010721	1	Invoice	ELEC REFUND/JAMES MOHR	01/07/2021	260.96	07/21	601-23-80-5903-980
Total 010721:					260.96		
Total UPPER DES MOINES OPPORTUNITY (985):					580.96		
US CELLULAR (986)							
0413087670	1	Invoice	CELLULAR SERVICE	12/20/2020	212.11	07/21	100-21-21-5110-230
0413087670	2	Invoice	CELLULAR SERVICE	12/20/2020	43.83	07/21	204-23-30-5310-230
0413087670	3	Invoice	CELLULAR SERVICE	12/20/2020	32.29	07/21	601-23-52-5588-230
0413087670	4	Invoice	CELLULAR SERVICE	12/20/2020	32.28	07/21	601-23-51-5566-230
0413087670	5	Invoice	CELLULAR SERVICE	12/20/2020	43.84	07/21	100-21-18-5190-230
0413087670	6	Invoice	CELLULAR SERVICE	12/20/2020	21.91	07/21	100-24-30-5380-230
0413087670	7	Invoice	CELLULAR SERVICE	12/20/2020	21.91	07/21	601-24-30-5380-230
0413087670	8	Invoice	CELLULAR SERVICE	12/20/2020	21.92	07/21	602-24-30-5380-230
0413087670	9	Invoice	CELLULAR SERVICE	12/20/2020	21.92	07/21	603-24-30-5380-230
0413087670	10	Invoice	CELLULAR SERVICE	12/20/2020	13.15	07/21	100-24-16-5420-215
0413087670	11	Invoice	CELLULAR SERVICE	12/20/2020	48.21	07/21	601-24-16-5930-215
0413087670	12	Invoice	CELLULAR SERVICE	12/20/2020	13.15	07/21	602-24-16-5930-215
0413087670	13	Invoice	CELLULAR SERVICE	12/20/2020	13.15	07/21	603-24-16-5930-215
0413087670	14	Invoice	CELLULAR SERVICE	12/20/2020	306.81	07/21	100-21-21-5110-230
0413087670	15	Invoice	CELLULAR SERVICE	12/20/2020	8.77	07/21	100-24-12-5430-230
0413087670	16	Invoice	CELLULAR SERVICE	12/20/2020	24.11	07/21	601-23-81-5921-230
0413087670	17	Invoice	CELLULAR SERVICE	12/20/2020	5.47	07/21	602-23-81-5921-230
0413087670	18	Invoice	CELLULAR SERVICE	12/20/2020	5.47	07/21	603-23-81-5921-230
0413087670	19	Invoice	CELLULAR SERVICE	12/20/2020	43.83	07/21	100-21-18-5190-230
0413087670	20	Invoice	CELLULAR SERVICE	12/20/2020	21.92	07/21	602-23-80-5902-299
0413087670	21	Invoice	CELLULAR SERVICE	12/20/2020	21.92	07/21	601-23-80-5905-299
0413087670	22	Invoice	CELLULAR SERVICE	12/20/2020	43.83	07/21	100-21-22-5140-230
0413087670	23	Invoice	CELLULAR SERVICE	12/20/2020	175.32	07/21	601-23-52-5930-215
Total 0413087670:					1,197.12		
Total US CELLULAR (986):					1,197.12		
WEBSTER CITY TRUE VALUE (2155)							
149769	1	Invoice	BULB FOR JET	12/29/2020	14.99	07/21	601-23-51-5566-318
Total 149769:					14.99		
149895	1	Invoice	CABLE	01/06/2021	30.99	07/21	100-22-42-5210-310
Total 149895:					30.99		
149900	1	Invoice	CABLE TIES	01/06/2021	15.99	07/21	100-22-42-5210-310

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 149900:					<u>15.99</u>		
149935	1	Invoice	CLEANING SUPPLIES	01/07/2021	55.46	07/21	100-22-42-5233-318
Total 149935:					<u>55.46</u>		
149943	1	Invoice	MATERIALS FOR PICNIC TABLES	01/07/2021	37.04	07/21	100-22-42-5210-318
Total 149943:					<u>37.04</u>		
149944	1	Invoice	GLOSS REMOVER (PICNIC TABLES)	01/07/2021	9.99	07/21	100-22-42-5210-318
Total 149944:					<u>9.99</u>		
Total WEBSTER CITY TRUE VALUE (2155):					<u>164.46</u>		
WEBSTER CITY VETERINARY CLINIC (1030)							
442107	1	Invoice	4TH QTR 2020 DOG POUND FEES	12/31/2020	1,250.00	07/21	100-22-21-5240-299
Total 442107:					<u>1,250.00</u>		
Total WEBSTER CITY VETERINARY CLINIC (1030):					<u>1,250.00</u>		
WESTBROOKE CONSTRUCTION COMPANY (7088)							
PYMT 6	1	Invoice	ELKS FACADE PROJECT	12/08/2020	112,111.40	07/21	220-23-36-5393-299
Total PYMT 6:					<u>112,111.40</u>		
Total WESTBROOKE CONSTRUCTION COMPANY (7088):					<u>112,111.40</u>		
WINDOW MAN (3653)							
1472	1	Invoice	WINDOW CLEANING @ SENIOR CENTER	12/01/2020	36.00	07/21	100-22-42-5280-299
Total 1472:					<u>36.00</u>		
Total WINDOW MAN (3653):					<u>36.00</u>		
WOOLSTOCK MUTUAL TELEPHONE ASN (1054)							
839-1086 01/	1	Invoice	INTERNET SERVICE	01/01/2021	3.03	07/21	100-24-14-5435-230
839-1086 01/	2	Invoice	INTERNET SERVICE	01/01/2021	21.90	07/21	601-23-80-5903-230
839-1086 01/	3	Invoice	INTERNET SERVICE	01/01/2021	6.74	07/21	602-23-80-5921-230
839-1086 01/	4	Invoice	INTERNET SERVICE	01/01/2021	2.02	07/21	603-23-80-5921-230
839-1086 01/	5	Invoice	INTERNET SERVICE	01/01/2021	3.61	07/21	100-24-12-5430-230
839-1086 01/	6	Invoice	INTERNET SERVICE	01/01/2021	12.03	07/21	601-23-81-5921-230
839-1086 01/	7	Invoice	INTERNET SERVICE	01/01/2021	7.22	07/21	602-23-81-5921-230
839-1086 01/	8	Invoice	INTERNET SERVICE	01/01/2021	1.20	07/21	603-23-81-5921-230
839-1086 01/	9	Invoice	INTERNET SERVICE	01/01/2021	6.02	07/21	100-24-30-5380-230
839-1086 01/	10	Invoice	INTERNET SERVICE	01/01/2021	6.02	07/21	601-24-30-5380-230
839-1086 01/	11	Invoice	INTERNET SERVICE	01/01/2021	6.02	07/21	602-24-30-5380-230
839-1086 01/	12	Invoice	INTERNET SERVICE	01/01/2021	6.01	07/21	603-24-30-5380-230
839-1086 01/	13	Invoice	INTERNET SERVICE	01/01/2021	14.44	07/21	100-21-22-5140-230
839-1086 01/	14	Invoice	INTERNET SERVICE	01/01/2021	38.50	07/21	100-21-21-5110-230
839-1086 01/	15	Invoice	INTERNET SERVICE	01/01/2021	7.22	07/21	601-23-52-5588-230
839-1086 01/	16	Invoice	INTERNET SERVICE	01/01/2021	7.22	07/21	601-23-51-5566-230
839-1086 01/	17	Invoice	INTERNET SERVICE	01/01/2021	14.44	07/21	602-23-61-5642-230
839-1086 01/	18	Invoice	INTERNET SERVICE	01/01/2021	4.81	07/21	100-23-43-5361-230
839-1086 01/	19	Invoice	INTERNET SERVICE	01/01/2021	19.25	07/21	100-22-42-5233-230

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
839-1086 01/	20	Invoice	INTERNET SERVICE	01/01/2021	118.62	07/21	601-24-16-5921-230
839-1086 01/	21	Invoice	INTERNET SERVICE	01/01/2021	20.84	07/21	602-24-16-5921-230
839-1086 01/	22	Invoice	INTERNET SERVICE	01/01/2021	20.84	07/21	603-24-16-5921-230
Total 839-1086 01/01/21:					<u>348.00</u>		
839-3034 01/	1	Invoice	INTERNET SERVICE/RSVP	01/01/2021	29.95	07/21	100-22-42-5280-230
Total 839-3034 01/01/21:					<u>29.95</u>		
839-6192 01/	1	Invoice	INTERNET SERVICE/DEPOT	01/01/2021	29.95	07/21	100-22-42-5221-230
Total 839-6192 01/01/21:					<u>29.95</u>		
839-7981 01/	1	Invoice	INTERNET SERVICE/FULLER HALL	01/01/2021	29.95	07/21	100-22-42-5233-210
Total 839-7981 01/01/21:					<u>29.95</u>		
Total WOOLSTOCK MUTUAL TELEPHONE ASN (1054):					<u>437.85</u>		
Total 01/18/2021:					<u>599,848.77</u>		
Grand Totals:					<u><u>1,251,284.60</u></u>		

Report GL Period Summary

GL Period	Amount
07/21	<u>1,251,284.60</u>
Grand Totals:	<u><u>1,251,284.60</u></u>

Vendor number hash: 306199
 Vendor number hash - split: 741149
 Total number of invoices: 118
 Total number of transactions: 293

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	<u>1,251,284.60</u>	<u>1,251,284.60</u>
Grand Totals:	<u><u>1,251,284.60</u></u>	<u><u>1,251,284.60</u></u>

FUND LIST TOTALS FOR BILLS JANUARY 18, 2021

Account	Fund	Total Amount
100	General	72,211.52
204	Road Use Tax Fund	12,610.31
205	Airport Fund	21,583.28
208	Hotel/Motel Tax Fund	22,814.47
220	Economic Development	112,111.40
232	Flood Demolition Fund	3,403.18
260	SSMID	6,400.00
536	2020 Second St. Reconst,Proj	37.00
601	Electric Utility	865,025.76
602	Water Utility	4,287.87
603	Sewer Utility	27,199.97
902	Medical/Flex	103,599.84
	Grand Total	1,251,284.60

RESOLUTION NO. 2021 -

**APPOINTMENT TO HAMILTON COUNTY
SOLID WASTE COMMISSION**

WHEREAS, it is the desire of the City Council of the City of Webster City, Iowa to appoint a representative and alternate representative to represent the City of Webster City on the Hamilton County Solid Waste Commission.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa that the following be appointed as representative and alternate representative for the City of Webster City on the Hamilton County Solid Waste Commission.

1. Brian Miller, representative
2. John Hawkins, alternate representative.

Passed and adopted this 18th day of January, 2021.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk



MEMORANDUM

TO: Ken Wetzler, Public Works Director
Mayor and City Council

FROM: Lindsay Henderson, Community Vitality Director

DATE: January 13th, 2021

RE: Change Order No. 4- 2020 713 2nd Street Façade, Webster City

SUMMARY: A change order is requested from Westbrooke Construction, Urbandale, Iowa, for the 713 2nd Street Façade project to address the changes in the scope of work listed in the background/discussion below.

PREVIOUS COUNCIL ACTION: Council approved Change Order No. 3 for the project to Westbrooke Construction, Urbandale, Iowa on January 4th, 2021

BACKGROUND/DISCUSSION: Change order work includes;
RFP #10 Remove and replace plate glass on west storefront (Revised with lift cost)

By virtue of such changes in the Contract, the following revisions shall be made in the Contract price:

Original contract with Westbrooke Construction, Urbandale, Iowa	\$ 530,950.00
(Change Order No. 1)	\$ 14,160.00
(Change Order No. 2)	\$ 14,985.00
(Change Order No. 3)	\$ 2,550.00
Change Order No. 4 requested amount	\$ 5,945.00
Revised Contract price	\$ 568,590.00

FINANCIAL IMPLICATIONS: Funding for the project is from the City’s CDBG Fund.

RECOMMENDATION: Approve Change Order No.4 in the amount of \$5,945.00 per the attached resolution for the revised contract price of \$568,590.00

ALTERNATIVES: The City Council could choose to not approve Change Order No.4.

PUBLIC WORKS DIRECTOR COMMENTS: Recommend approval of Change Order No. 4 to Westbrooke Construction, Urbandale, Iowa in the amount of \$5,945.00

RESOLUTION NO. 2021 -

**APPROVING CHANGE ORDER NO. 4 TO THE
2020 713 2nd STREET FAÇADE PROJECT WITH
WESTBROOKE CONSTRUCTION, URBANDALE, IOWA**

WHEREAS, on May 18th, 2020, the City Council of the City of Webster City, Iowa, did enter into a contract with Westbrooke Construction, Urbandale, Iowa, for completion of the 2020 713 2nd Street Façade Project,

WHEREAS, Contract Change Order No. 4 has been prepared as follows:

Reason for change:

RFP #10 – Remove and replace plate glass on west storefront- \$5,945.00

By virtue of such changes in the Contract, the following revisions shall be made in the Contract price:

Original Contract Price	\$ 530,950.00
(Change Order No. 1)	\$ 14,160.00
(Change Order No. 2)	\$ 14,985.00
(Change Order No. 3)	\$ 2,550.00
Change Order No. 4	\$ <u>5,945.00</u>
Revised Contract Price	\$ 568,590.00

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa, that Change Order No. 4 to the 2020 713 2nd Street Façade Project Contract with Westbrooke Construction, Urbandale, Iowa, as described above and attached hereto is hereby approved.

Passed and adopted this 18th day of January 2021.

John Hawkins, Mayor

ATTEST: _____
Karyl K. Bonjour, City Clerk



Westbrooke Construction Company
7207 Douglas Ave.
Urbandale, IA 50322
Phone: 515-278-6197 Fax: 515-278-8254
E-mail: kconway@westbrookecc.com

Change Proposal # 4

Date: 12-17-20

Attention: Mike Kastner

Re: 713 2nd St Façade, Webster City

Scope Of Work: Remove and replace plate glass on west storefront (Revised with lift cost)

Remove ¼" glass, sill, interior lower glass stop. Fabricate new sill, exterior and interior glass stop. Paint to match exterior color scheme. No interior finish. Install to be coordinated with the east plate glass. \$5,945.00 4/6 week lead time on glass.

Total: _____

Accepted By: _____ **Declined By:** _____

Contract Time Will Be ___ **Unchanged** **Increased** ___ **Decreased By** ___ **Days.**

Please Return One Copy Of This Change Proposal As Your Acceptance Or Rejection, So We May Proceed Accordingly.

Authorized By:

Mike Kastner

Proposed By:

Westbrooke Construction Company

Date: _____

Date: _____

(Miscellaneous Notes If Any)



MEMORANDUM

TO: Interim Management Team
Mayor and City Council

FROM: Lindsay Henderson, Community Vitality Director

DATE: 1/13/2020

RE: Commitment of Match for the Catalyst Building Remediation Program Grant

SUMMARY: The Community Vitality Director wishes to apply to the Iowa Economic Development Authority (IEDA) for a \$100,000 grant to be put towards the interior rehabilitation of 713 2nd Street, commonly referred to as the Elks Building, with a match commitment from the City of up to 50% of the grant award (= $<$ \$50,000)

PREVIOUS COUNCIL ACTION: None

BACKGROUND/DISCUSSION: The IEDA's Community Catalyst Building Remediation Program assists communities with the redevelopment, rehabilitation or deconstruction of buildings to stimulate economic growth or reinvestment in the community. Funds are available for the rehabilitation of one commercial building per community or two buildings with same ownership that are adjacent. The City must be the applicant and provide financial and/or in-kind resources.

IEDA representatives are already aware of the Elks project and have toured the facility. The final vision for the buildings' usage makes it a strong candidate for the Catalyst grant. LIFT-WC has contracted with RDG to provide design layout, renderings, and cost estimates for the interior rehabilitation phase of the project, which will be submitted with the grant application. The nonprofit has raised over \$40,000 in private donations to date, and will continue to seek other grants and donations to complete the project.

The pre-application is due by January 29th, 2021. If accepted, the full application is due April 16th, 2021. The award announcements are in June of 2021.

FINANCIAL IMPLICATIONS: Funding for the match commitment will be from the Community & Economic Development Reserve Fund.

RECOMMENDATION: Council approve the resolution to fund a match of \$50,000 (50%)

ALTERNATIVES: A match commitment of less than 50% of grant award.

INTERIM MANAGER COMMENTS: The City's match can be paid from the Economic Development Fund, however, an amendment may be needed in May as the expenditure was not budgeted. (Dodie)

RESOLUTION NO. 2021 - _____

**APPROVING THE COMMITMENT OF MATCHING FUNDS
FOR AN APPLICATION FOR FUNDING
TO THE IOWA ECONOMIC DEVELOPMENT AUTHORITY
COMMUNITY CATALYST BUILDING REMEDIATION PROGRAM
FOR THE REMEDIATION OF 713 2ND STREET, WEBSTER CITY, IOWA**

WHEREAS, the rehabilitation and preservation of our historic landmarks is a priority for the City of Webster City; and,

WHEREAS, the rehabilitation of 713 2nd Street, commonly known as the Elks Building is viewed as a catalyst for further downtown revitalization; and,

WHEREAS, the City of Webster City wishes to continue its support of the efforts by Local Initiative for Transformation – WC, LLC. (LIFT-WC) to restore the building; and,

NOW THEREFORE BE IT RESOLVED that the City of Webster City does hereby commit a maximum of \$50,000.00, as a match for an application being submitted to the Iowa Economic Development Authority, pending grant approval.

Passed and adopted this 18th day of January, 2021.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

COMMUNITY CATALYST BUILDING REMEDIATION PROGRAM



261-45.1(15) Purpose. Pursuant to Iowa Code sections 15.231 and 15.106A, the authority is directed to establish a community catalyst building remediation program fund for the purpose of providing grants to cities for the remediation or redevelopment of underutilized buildings. The authority shall administer the fund in a manner to make grant moneys annually available to cities for the purposes of this chapter.

PROGRAM DEFINITION

Through the Community Catalyst Building Remediation Program, the Iowa Economic Development Authority (IEDA) will provide grants to communities for the redevelopment, rehabilitation or deconstruction of buildings to stimulate economic growth or reinvestment in the community. Strong applications will show the potential of catalytic economic growth in the community; improve appearances and safety; make use of underutilized property, exhibit appropriate design standards; and be well-funded. Economic growth may include the creation of additional jobs, growth of new or existing businesses, development of new housing units, increase property values or potential population growth.

PROGRAM DETAILS

- Funding based on annual availability
- Maximum grant: \$100,000
- 40% of funds will be awarded to cities with populations under 1,500
- A mandatory pre-application process will precede the official grant application
- Applications are by invitation only, after approved pre-application
- City must be the applicant and provide financial and/or in-kind resources
- Funds available for the rehabilitation of one commercial building per community or two buildings with same ownership that are adjacent
- Deconstruction is allowed in dire situations or for safety reasons

PROJECT EXAMPLES

Stanton



Dyersville



Zearing



Scoring Criteria (50 points total)

Project Impact (0-30 Points)

Project Appropriateness (0-10 points)

Project Funding/Partnerships (0-10 Points)

Questions may be directed to Jim Thompson, 515.348.6183 or email catalyst@iowaeda.com.







**WEBSTER CITY PLANNING AND ZONING COMMISSION MINUTES
JANUARY 11, 2021**

The meeting of the Webster City Planning and Zoning Commission was held on January 11, 2021 via Zoom. The meeting was called to order by Chairperson Steve Struchen at 6:00 P.M.

ROLL CALL: Present: Jerry Kloberdanz, Carolyn Cross, Lynn Jaycox, Jill Burtnett, Barb Wollan, Jim Kumm, Shelby Kroona, Steve Struchen, Sabrina Wohlford,
Absent: None

Also in attendance: Karla Wetzler, Planning Director
Lindsay Henderson, Community Vitality Director
Marty Shukert, RGD Planning and Design
Charlie Cowell, RGD Planning and Design

REORGANIZATION SECTION.

It was moved by Wollan and seconded by Kloberdanz to nominate Steve Struchen as Chairperson, for the year 2021.

ROLL CALL: Aye: Kloberdanz, Cross, Jaycox, Burtnett, Wollan, Kumm, Kroona, Struchen, Wohlford
Nay: NONE
MOTION CARRIED.

It was moved by Kumm and seconded by Kloberdanz to nominate Carolyn Cross as Vice-Chairperson and Jim Kumm as Secretary for the year 2021.

ROLL CALL: Aye: Cross, Jaycox, Burtnett, Wollan, Kumm, Kroona, Struchen, Wohlford, Kloberdanz
Nay: NONE
MOTION CARRIED.

It was moved by Wohlford and seconded by Cross to approve the attendance records for 2020. Attendance records of Planning and Zoning Commission members were reviewed noting that no one missed more than 33% of the meetings so no other action was taken.

ROLL CALL: Aye: Jaycox, Burtnett, Wollan, Kumm, Kroona, Struchen, Wohlford, Kloberdanz, Cross
Nay: NONE
MOTION CARRIED.

REGULAR MEETING SECTION.

It was moved by Kumm and seconded by Jaycox that the minutes of the December 14, 2020, meeting be approved as mailed to the Commission.

ROLL CALL: Aye: Burtnett, Wollan, Kumm, Kroona, Struchen, Wohlford, Kloberdanz, Cross, Jaycox
Nay: NONE
MOTION CARRIED.

Petitions – Communications – Requests: None

There was a presentation by RDG Planning and Design. They are the City’s consultants presently working on the new Comprehensive Plan, Housing Assessment, and Annexation Study. They addressed where they were at with the Comprehensive Plan update answering questions and taking comments from the P&Z. Areas of discussion included land use needs and growth areas, trails, housing, primary corridors, population predictions to 2040, etc.

It was moved by Wollan and seconded by Wohlford to approve the vacation of a portion of Union Street right-of-way adjacent Second Street and south of the railroad tracks. Said right-of-way encompasses 0.09 acres.

ROLL CALL: Aye: Wollan, Kumm, Kroona, Struchen, Wohlford, Kloberdanz, Cross, Jaycox, Burtnett
Nay: NONE
MOTION CARRIED.

Meeting was adjourned at 7 p.m.

Jim Kumm
Secretary

MEMO

TO: Mayor and City Council

FROM: Planning Director

DATE: January 8, 2021

RE: Minor Subdivision Plat of Linn Addition to Hamilton County, Iowa

SUMMARY: The Minor Subdivision Plat of Linn Addition was submitted by Brad Van Deer in September. The Planning & Zoning Commission recommended approval of said plat at their December 14, 2020, meeting.

PREVIOUS COUNCIL ACTION: The Council has approved many minor subdivisions in the past. This is necessary before the plat can be recorded at the Courthouse.

BACKGROUND/DISCUSSION: Linn Addition is located on Highway 17 just south of the City corporate limits but within our 2-mile jurisdiction. It's at the intersection of Highway 17 and Briggs Woods Trail. It contains approximately 1.8 acres and will be the location of a new dwelling.

The plat was sent out for review by all utility companies, City Staff, and the County Engineer. Revisions have been made. All the accompanying documents required have been prepared by the City Attorney. Everything is in order for the City Council to approve said subdivision plat.

FINANCIAL IMPLICATIONS: N/A

RECOMMENDATION: Approve this subdivision via the attached resolution.

ALTERNATIVES: The Council could deny said subdivision meeting the requirements stated in Chapter 44, Section 44-72(1) of the subdivision regulations:

- 1) Disapproval of Plat. In the event that said plat is disapproved by the Council, such disapproval shall be expressed in writing and shall point out wherein said proposed plat is objectionable.

PUBLIC WORKS DIRECTOR COMMENTS: The addition is outside the Corporate limits, however, inside the two-mile Zoning Jurisdiction. Recommend Council approve the resolution.

RESOLUTION NO. 2021 - ____

**ACCEPTING AND APPROVING THE MINOR SUBDIVISION
PLAT OF LINN ADDITION, HAMILTON COUNTY, IOWA.**

WHEREAS, the Minor Subdivision Plat of Linn Addition, Hamilton County, Iowa, was filed on September 11, 2020, said plat being of the following described real estate, to-wit:

A PARCEL OF LAND LOCATED IN THE SE1/4-NE1/4 OF SECTION 19, TOWNSHIP 88 NORTH, RANGE 25 WEST OF THE 5TH P.M., HAMILTON COUNTY, IOWA DESCRIBED AS FOLLOWS:

COMMENCING AT THE NE CORNER OF THE SE1/4-NE1/4 OF SAID SECTION 19; THENCE SOUTH 89°02'36" WEST 358.28 FEET ON THE NORTH LINE OF THE SE1/4-NE1/4 OF SAID SECTION 19 TO THE POINT OF BEGINNING; THENCE CONTINUING SOUTH 89°02'36" WEST 306.00 FEET ON SAID NORTH LINE TO A POINT ON THE EAST RIGHT-OF-WAY LINE OF HIGHWAY 17 AS DESCRIBED IN BOOK 88 PAGE 193 OF THE HAMILTON COUNTY RECORDER'S OFFICE; THENCE SOUTH 30°08'52" EAST 419.18 FEET ON SAID EAST LINE; THENCE SOUTH 54°27'35" EAST 126.33 FEET ON SAID EAST LINE; THENCE NORTH 00°57'24" WEST 441.08 FEET TO THE POINT OF BEGINNING, CONTAINING 1.80 ACRES AND IS SUBJECT TO ANY AND ALL EASEMENTS, BE THEY OF RECORD OR NOT.

FOR THE PURPOSE OF THIS SURVEY THE NORTH LINE OF THE SE1/4-NE1/4 OF SAID SECTION 19 WAS ASSUMED TO BEAR SOUTH 89°02'36" WEST.

WHEREAS, said Plat has heretofore been presented to the City Planning & Zoning Commission and recommended for approval by the City Planning & Zoning Commission on December 14, 2020.

WHEREAS, said plat appears to be in proper form and said plat should be approved.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa, that the Minor Subdivision Plat of Linn Addition, Hamilton County, Iowa, is hereby approved.

Passed and adopted this 18th day of January, 2021.

CITY OF WEBSTER CITY, IOWA

(SEAL)

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk



**MINOR SUBDIVISION PLAT OF LINN
ADDITION, HAMILTON COUNTY, IOWA**

PREPARED BY AND
RETURN TO: SCHLOTFELDT ENGINEERING INC.
PO BOX 220
WEBSTER CITY, IOWA 50595
515 832 2471

SURVEYOR: DAVID L. WILBERDING P.L.S.
REGISTRATION # 10315

PROPRIETOR: DANA R. & BARBARA J. LINN

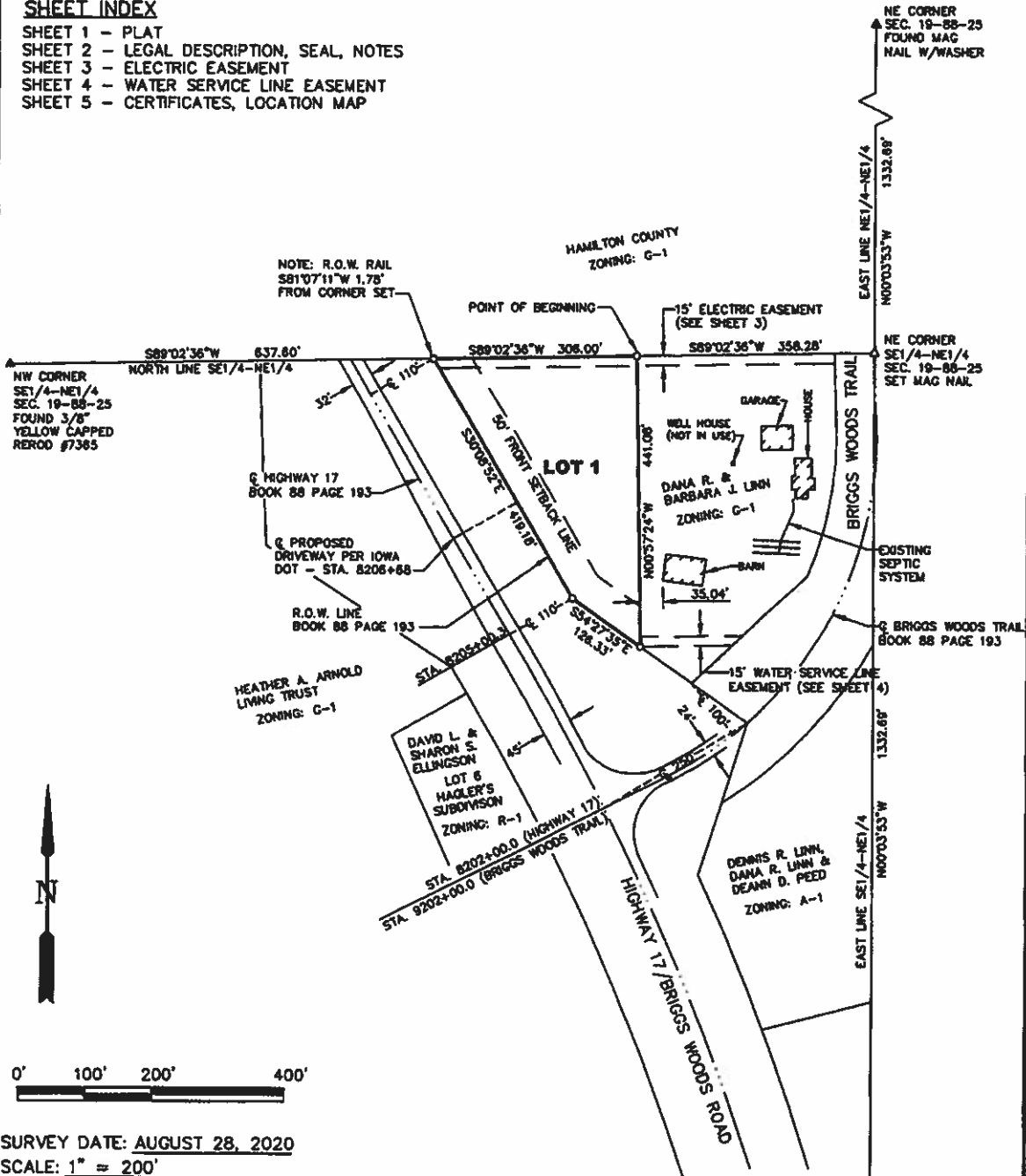
SURVEY REQUESTED BY: BRAD VANDEER

LOCATION: SE1/4-NE1/4
SECTION 19-88-25
HAMILTON COUNTY, IOWA



SHEET INDEX

- SHEET 1 - PLAT
- SHEET 2 - LEGAL DESCRIPTION, SEAL, NOTES
- SHEET 3 - ELECTRIC EASEMENT
- SHEET 4 - WATER SERVICE LINE EASEMENT
- SHEET 5 - CERTIFICATES, LOCATION MAP



SURVEY DATE: AUGUST 28, 2020

SCALE: 1" = 200'

CORNERS FOUND: ▲ GOVERNMENT SECTION

CORNERS AS NOTED

CORNERS SET: ▲ GOVERNMENT SECTION

CORNERS AS NOTED ○ 5/8"x24" BLUE

CAPPED IRON REROD WITH #10315

1320.00' = MEASURED DISTANCE

(1320.00') = PLAT OR DEED DISTANCE

FILE # HAMCO20 LINN 19-88-25



LEGAL DESCRIPTION – MINOR SUBDIVISION PLAT OF LINN ADDITION

A PARCEL OF LAND LOCATED IN THE SE1/4-NE1/4 OF SECTION 19, TOWNSHIP 88 NORTH, RANGE 25 WEST OF THE 5TH P.M., HAMILTON COUNTY, IOWA DESCRIBED AS FOLLOWS:

COMMENCING AT THE NE CORNER OF THE SE1/4-NE1/4 OF SAID SECTION 19; THENCE SOUTH 89°02'36" WEST 358.28 FEET ON THE NORTH LINE OF THE SE1/4-NE1/4 OF SAID SECTION 19 TO THE POINT OF BEGINNING; THENCE CONTINUING SOUTH 89°02'36" WEST 306.00 FEET ON SAID NORTH LINE TO A POINT ON THE EAST RIGHT-OF-WAY LINE OF HIGHWAY 17 AS DESCRIBED IN BOOK 88 PAGE 193 OF THE HAMILTON COUNTY RECORDER'S OFFICE; THENCE SOUTH 30°08'52" EAST 419.18 FEET ON SAID EAST LINE; THENCE SOUTH 54°27'35" EAST 126.33 FEET ON SAID EAST LINE; THENCE NORTH 00°57'24" WEST 441.08 FEET TO THE POINT OF BEGINNING, CONTAINING 1.80 ACRES AND IS SUBJECT TO ANY AND ALL EASEMENTS, BE THEY OF RECORD OR NOT.

FOR THE PURPOSE OF THIS SURVEY THE NORTH LINE OF THE SE1/4-NE1/4 OF SAID SECTION 19 WAS ASSUMED TO BEAR SOUTH 89°02'36" WEST.

SURVEYOR'S CERTIFICATE

I, DAVID L. WILBERDING, A DULY LICENSED LAND SURVEYOR UNDER THE PROVISIONS OF THE LAWS OF THE STATE OF IOWA, HOLDING CERTIFICATE NO. 10315, DO HEREBY CERTIFY THAT THIS PLAT KNOWN AS "LINN ADDITION", A MINOR SUBDIVISION TO HAMILTON COUNTY, IOWA, IS A TRUE REPRESENTATION OF A SURVEY MADE BY ME OR UNDER MY DIRECT SUPERVISION, AND THAT THE SAME IS LOCATED UPON AND COMPRISES THE WHOLE OF THE DESCRIBED PROPERTY. I DO HEREBY CERTIFY THAT THERE ARE CONTAINED IN SAID DESCRIPTION THE LOTS AS DESCRIBED IN THE SUBDIVISION PLATTED; THAT THE LOTS ARE OF THE DIMENSIONS, NUMBERS, NAMES, AND LOCATIONS AS SHOWN ON SAID PLAT, AND THAT IRON STAKES ARE DRIVEN AT EACH CORNER OF EVERY LOT OF SAID SUBDIVISION.

DATED: December 2nd, 2020

David L. Wilberding
DAVID L. WILBERDING IOWA 10315



MY LICENSE RENEWAL DATE IS DECEMBER 31, 2021
NUMBER OF PAGES COVERED BY THIS CERTIFICATION = 5

NOTES

OWNER & DEVELOPER: DANA R. & BARBARA J. LINN
2521 BRIGGS WOOD TRAIL
WEBSTER CITY, IA 50595

TOTAL ACRES: 1.80
TOTAL NUMBER OF LOTS: 1
MINIMUM LOT SIZE: 1.80 ACRES
AVERAGE LOT SIZE: 1.80 ACRES
MAXIMUM LOT SIZE: 1.80 ACRES

SURVEYOR: DAVID L. WILBERDING P.L.S. #10315
SCHLOTFELDT ENGINEERING, INC.

ZONING: G-1 GREENBELT

MINIMUM SETBACK REQUIREMENTS:
FRONT: 50 FEET
REAR: 50 FEET
SIDES: 20 FEET

FLOOD ZONE:
BY GRAPHIC PLOTTING ONLY, AS PER FIRM NUMBER 19079C0170D, WITH AN EFFECTIVE DATE OF DECEMBER 20, 2019, THE PROPERTY IS LOCATED IN FLOOD ZONE X, AREA OF MINIMAL FLOOD HAZARD.

THIS MINOR SUBDIVISION DOES NOT LIE WITHIN THE AIRPORT CONICAL ZONING LIMITS.

THE ERROR OF CLOSURE OF THE MINOR SUBDIVISION PLAT OF LINN ADDITION DOES MEET OR EXCEED THE REQUIREMENTS OF THE CODE OF IOWA.

THIS MINOR SUBDIVISION IS LOCATED WITHIN ONE MILE OF CITY WATER. THE WATER IS LOCATED APPROXIMATELY 2,700' NORTHWEST AT THE END OF VIRGINIA PARKWAY. XENIA RURAL WATER IS LOCATED ON THE EAST SIDE OF BRIGGS WOODS TRAIL.

THIS MINOR SUBDIVISION IS NOT LOCATED WITHIN ONE MILE OF CITY SANITARY SEWER.

ELECTRIC IS LOCATED ON THE EAST SIDE OF BRIGGS WOODS TRAIL.

HIGHWAY 17 IS AN ASPHALT ROAD THAT VARIES IN WIDTH FROM 32' TO 45' ADJACENT TO THE PROPERTY WITH A VARYING RIGHT-OF-WAY. BRIGGS WOODS TRAIL IS A CONCRETE ROAD THAT IS 24' WIDE WITH A VARYING RIGHT-OF-WAY.

NO BUILDING ON PROPERTY.

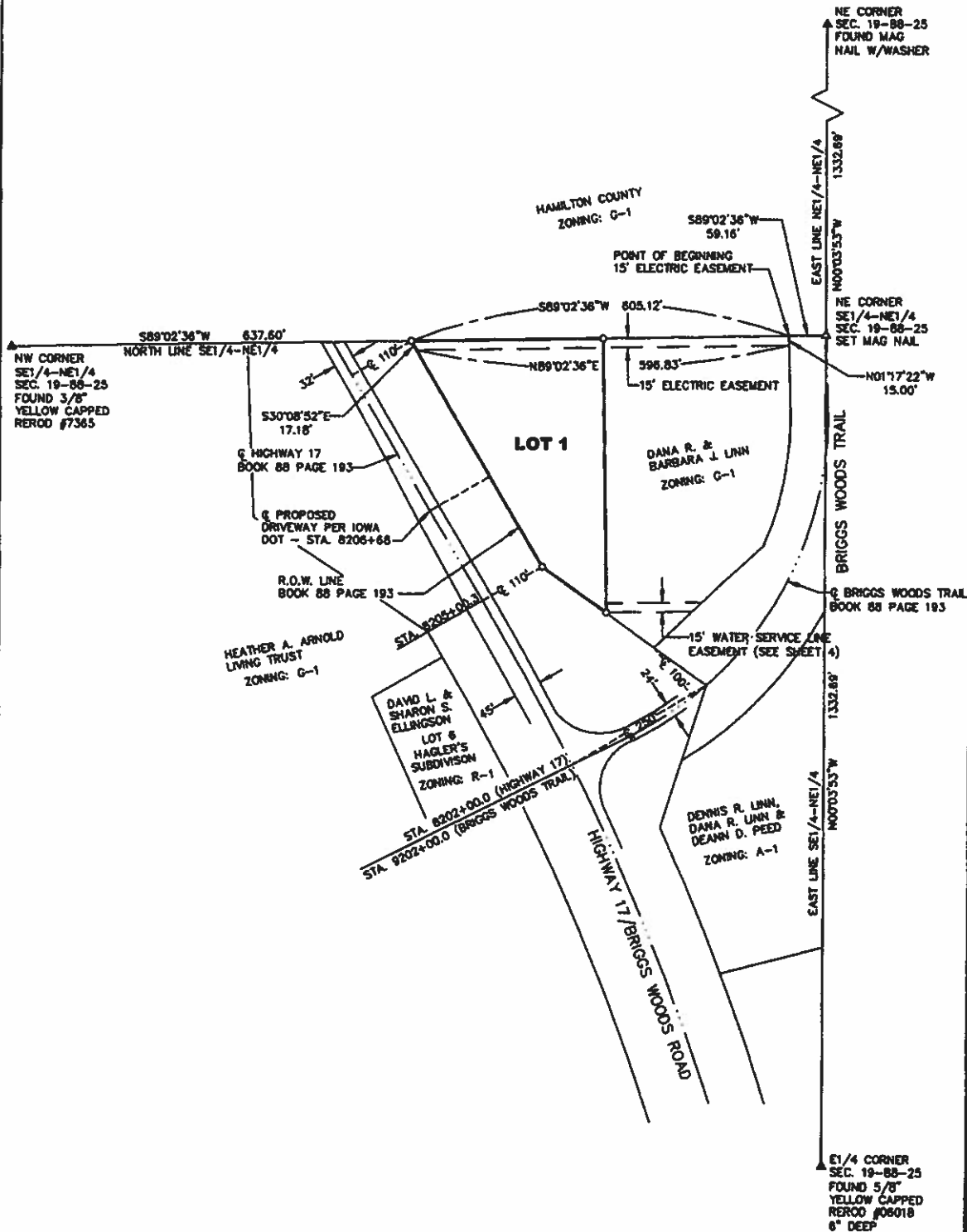
DATE OF FIELD WORK: AUGUST 28, 2020.

LEGAL DESCRIPTION - 15' WIDE ELECTRIC EASEMENT

A PARCEL OF LAND LOCATED IN THE SE1/4-NE1/4 OF SECTION 19, TOWNSHIP 88 NORTH, RANGE 25 WEST OF THE 5TH P.M., HAMILTON COUNTY, IOWA DESCRIBED AS FOLLOWS:

COMMENCING AT THE NE CORNER OF THE SE1/4-NE1/4 OF SAID SECTION 19; THENCE SOUTH 89°02'36" WEST 59.16 FEET ON THE NORTH LINE OF THE SE1/4-NE1/4 OF SAID SECTION 19 TO A POINT ON THE WEST RIGHT-OF-WAY LINE OF BRIGGS WOODS TRAIL AS DESCRIBED IN BOOK 88 PAGE 193 OF THE HAMILTON COUNTY RECORDER'S OFFICE, ALSO BEING THE POINT OF BEGINNING; THENCE CONTINUING SOUTH 89°02'36" WEST 605.12 FEET ON SAID NORTH LINE TO A POINT ON THE EAST RIGHT-OF-WAY LINE OF HIGHWAY 17 AS DESCRIBED IN BOOK 88 PAGE 193 OF THE HAMILTON COUNTY RECORDER'S OFFICE; THENCE SOUTH 30°08'52" EAST 17.18 FEET ON SAID EAST LINE; THENCE NORTH 89°02'36" EAST 596.83 FEET TO A POINT ON THE AFORESAID WEST RIGHT-OF-WAY LINE OF BRIGGS WOODS TRAIL AS DESCRIBED IN BOOK 88 PAGE 193 OF THE HAMILTON COUNTY RECORDER'S OFFICE; THENCE NORTH 01°17'22" WEST 15.00 FEET ON SAID WEST LINE TO THE POINT OF BEGINNING.

FOR THE PURPOSE OF THIS SURVEY THE NORTH LINE OF THE SE1/4-NE1/4 OF SAID SECTION 19 WAS ASSUMED TO BEAR SOUTH 89°02'36" WEST.

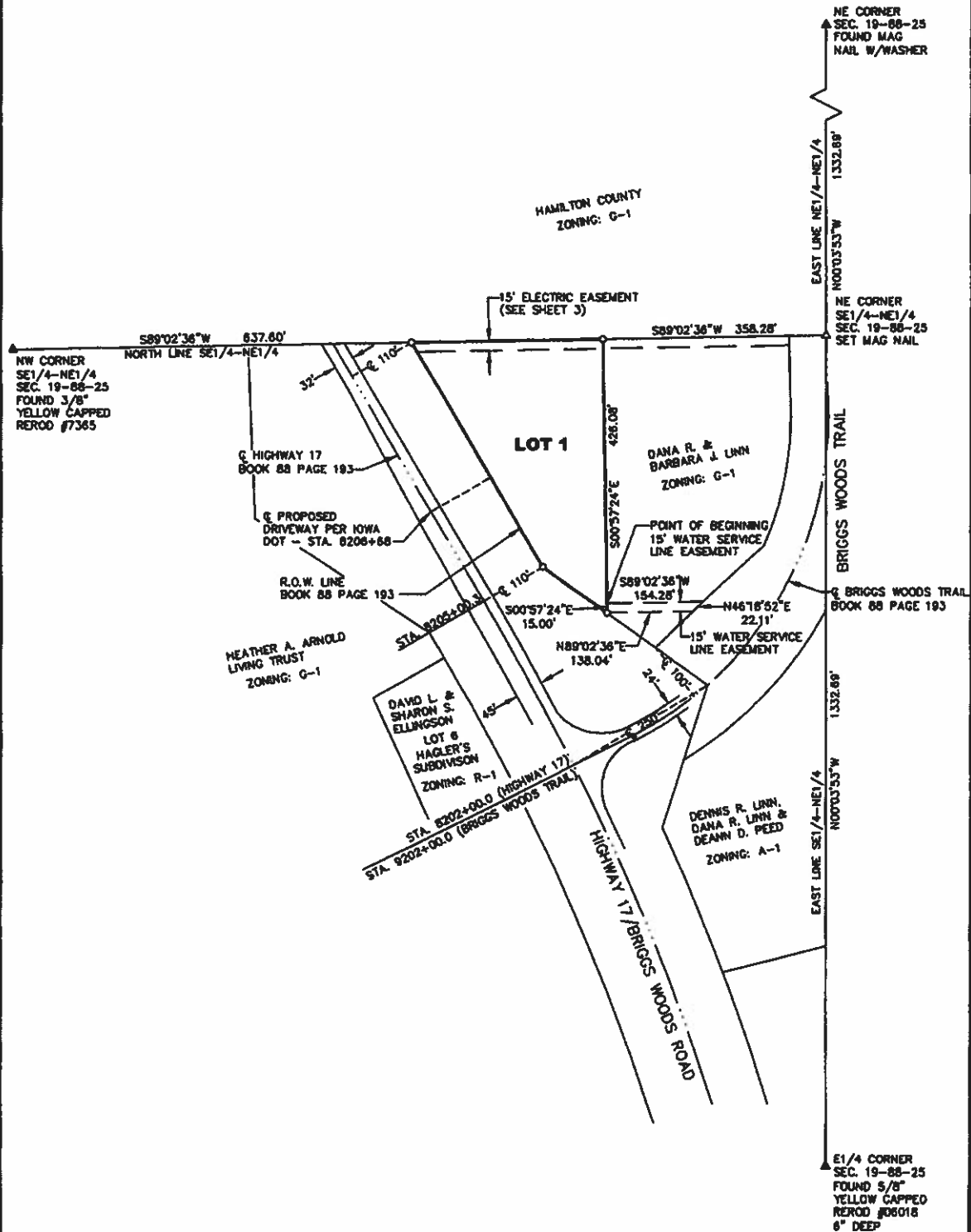


LEGAL DESCRIPTION - 15' WIDE WATER SERVICE LINE EASEMENT

A PARCEL OF LAND LOCATED IN THE SE1/4-NE1/4 OF SECTION 19, TOWNSHIP 88 NORTH, RANGE 25 WEST OF THE 5TH P.M., HAMILTON COUNTY, IOWA DESCRIBED AS FOLLOWS:

COMMENCING AT THE NE CORNER OF THE SE1/4-NE1/4 OF SAID SECTION 19; THENCE SOUTH 89°02'36" WEST 358.28 FEET ON THE NORTH LINE OF THE SE1/4-NE1/4 OF SAID SECTION 19; THENCE SOUTH 00°57'24" EAST 426.08 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING SOUTH 00°57'24" EAST 15.00 FEET; THENCE NORTH 89°02'36" EAST 138.04 FEET TO A POINT ON THE WEST RIGHT-OF-WAY LINE OF BRIGGS WOODS TRAIL AS DESCRIBED IN BOOK 88 PAGE 193 OF THE HAMILTON COUNTY RECORDER'S OFFICE; THENCE NORTH 46°18'52" EAST 22.11 FEET ON SAID WEST LINE; THENCE SOUTH 89°02'36" WEST 154.28 FEET TO THE POINT OF BEGINNING.

FOR THE PURPOSE OF THIS SURVEY THE NORTH LINE OF THE SE1/4-NE1/4 OF SAID SECTION 19 WAS ASSUMED TO BEAR SOUTH 89°02'36" WEST.



CERTIFICATE OF PLANNING AND ZONING COMMISSION

I, STEVEN J. STRUCHEN, DO HEREBY CERTIFY THAT I AM THE CHAIRMAN OF THE PLANNING AND ZONING COMMISSION OF THE CITY OF WEBSTER CITY, IOWA, AND I DO FURTHER CERTIFY THAT THE SAID PLANNING AND ZONING COMMISSION DID TAKE UNDER ADVISEMENT THE MINOR SUBDIVISION PLAT OF LINN ADDITION IN HAMILTON COUNTY, IOWA, AND THAT SAID PLANNING AND ZONING COMMISSION DID ON THE 14th DAY OF December, 2020, APPROVE THE SAME AND DOES FURTHER RECOMMEND TO THE CITY COUNCIL OF THE CITY OF WEBSTER CITY, IOWA, THE ACCEPTANCE AND APPROVAL OF SAID SUBDIVISION.

DATED THIS 14th DAY OF December, 2020.

Steven J. Struchen

STEVEN J. STRUCHEN, CHAIRMAN
PLANNING AND ZONING COMMISSION
WEBSTER CITY, IOWA

STATE OF IOWA, HAMILTON COUNTY

ON THIS 14th DAY OF December, 2020, BEFORE ME, Ann Smith, A NOTARY PUBLIC, IN AND FOR THE COUNTY OF HAMILTON, STATE OF IOWA, PERSONALLY APPEARED STEVEN J. STRUCHEN, TO ME KNOWN TO BE THE IDENTICAL PERSON NAMED IN AND WHO EXECUTED THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED THAT THEY EXECUTED THE SAME AS THEIR VOLUNTARY ACT AND DEED.



Ann Smith

NOTARY PUBLIC IN AND FOR THE COUNTY OF
HAMILTON, STATE OF IOWA

CERTIFICATE OF CITY CLERK

I, KARYL K. BONJOUR, CITY CLERK OF THE CITY OF WEBSTER CITY, IOWA, DO HEREBY CERTIFY THAT THE CITY COUNCIL OF THE CITY OF WEBSTER CITY, IOWA, DID ADOPT A RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF LINN ADDITION IN HAMILTON COUNTY, IOWA. SAID RESOLUTION WAS ADOPTED BY THE CITY COUNCIL OF SAID CITY ON THE _____ DAY OF _____, 2020, AND APPROVED BY THE MAYOR OF SAID CITY ON SAID DATE. THE FULL, TRUE, AND COMPLETE RESOLUTION IS ON RECORD IN THE OFFICE OF THE SAID CITY CLERK.

DATED IN WEBSTER CITY, IOWA THIS _____ DAY OF _____, 2020.

KARYL K. BONJOUR, CITY CLERK
WEBSTER CITY, IOWA

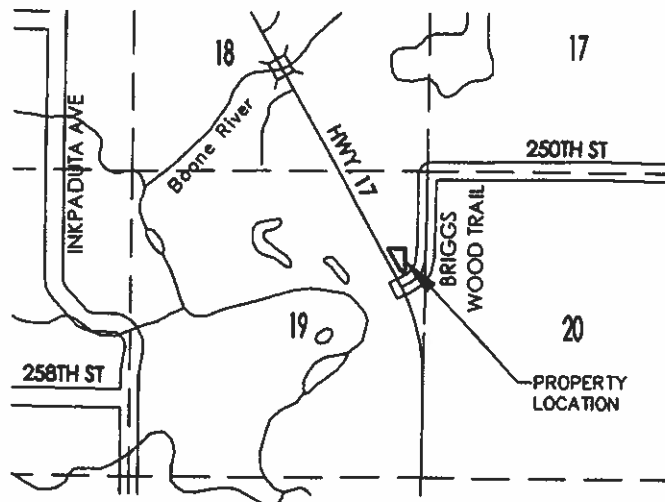
CITY ENGINEER'S CERTIFICATE

I, John Halderman, P.E., THE ENGINEER REPRESENTING THE CITY OF WEBSTER CITY, IOWA DO HEREBY CERTIFY THAT THE BOUNDARY LINES OF THE PLAT WERE MATHEMATICALLY CHECKED AND THAT THEY CONFORM WITH THE REQUIREMENTS AS PROVIDED FOR IN THE SUBDIVISION ORDINANCE, THAT ALL DIMENSIONS, BOTH LINEAL AND ANGULAR, NECESSARY FOR THE LOCATION OF LOTS AND EASEMENTS ARE SHOWN.

John W. Halderman

John W. Halderman P.E.
IOWA LICENSE NO. 18808
MY LICENSE RENEWAL DATE IS: DECEMBER 31, 2020

GENERAL LOCATION MAP
NOT TO SCALE





MEMORANDUM

TO: Mayor and City Council

FROM: Planning Director

DATE: January 5, 2021

RE: Setting Public Hearing for entering into a Purchase Agreement for a City-owned parcel on Broadway Street.

SUMMARY: Through the bidding process, one bid was received for the City-owned parcel formerly addressed as 313 Broadway Street. A Public Hearing needs to be set prior to the disposal of this property.

PREVIOUS COUNCIL ACTION: N/A

BACKGROUND/DISCUSSION: The City owns this parcel which had a vacant, dilapidated dwelling on it which we obtained through the Court system. Said dwelling was demolished in September of 2020. The only bid received was \$3,000.00. Dennis Goodrich was the sole bidder as he already owns the property to the north of it.

FINANCIAL IMPLICATIONS: The money from this proposed sale will be put in the General Fund.

RECOMMENDATION: Set the Public Hearing for February 1, 2021 at 6:05 p.m. to approve the Purchase Agreement with Dennis Goodrich, Webster City.

ALTERNATIVES: Council could choose to retain this parcel with justification.

PUBLIC WORKS DIRECTOR COMMENTS: As a bid was received from an adjacent property owner I recommend the Council set the public hearing to sell the property.

RESOLUTION NO. 2021 - ____

**SETTING TIME AND PLACE FOR A PUBLIC HEARING
ON A PROPOSED OFFER TO BUY CITY OWNED PROPERTY
LOCATED ON BROADWAY STREET IN WEBSTER CITY, IOWA.**

WHEREAS, the City of Webster City, Iowa, owns certain property described as follows:

South 70' of Lots 1 & 2 and the North 42.8' of Lot 22, Block 21,
Willson Funk & Co., Webster City, Hamilton County, Iowa, and
is subject to any and all easements, be they of record or not.

WHEREAS, before selling such property, the City Council must set forth its proposal and publish notice of a public hearing on the proposal, in compliance with Section 364.7 of the Code of Iowa; and,

WHEREAS, it is proposed by the City Council to enter into a Purchase Agreement with Dennis Goodrich, 1203 Walnut Street, Webster City, Iowa.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa, that a Public Hearing for entering into a Purchase Agreement for said property described above will be held electronically via Zoom on the 1st day of February, 2021, at 6:05 P.M., and that the City Clerk is directed to publish notice as required by law.

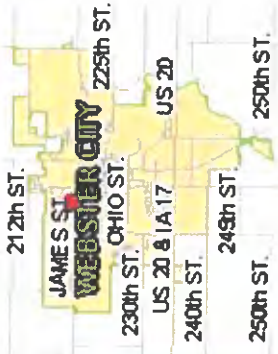
Passed and adopted this 18th day of January, 2021.

CITY OF WEBSTER CITY, IOWA

John Hawkins, Mayor

ATTEST: _____
Karyl K. Bonjour, City Clerk

Webster City, IA



- Legend**
- Road
 - Parcel
 - Corporate Limit Line



1 in. = 89ft.



This Cadastral Map is for informational purposes only. It does not purport to represent a property boundary survey of the parcels shown and shall not be used for conveyances or the establishment of property boundaries.
THIS MAP IS NOT TO BE USED FOR NAVIGATION

Notes

NOTICE

Public Notice is hereby given that the City Council of the City of Webster City, Iowa, will hold a Public Hearing via ZOOM, on the 1st day of February, 2021, at 6:05 p.m., at which time the Council will consider a proposed Purchase Agreement for real estate owned by the City of Webster City, Iowa, on Broadway Street, more particularly described as follows:

South 70' of Lots 1 & 2 and the North 42.8' of Lot 22,
Block 21, Willson Funk & Co., Webster City, Hamilton
County, Iowa, and is subject to any and all easements,
be they of record or not.

At the above time and date, the Council proposes to sell the above-described property to Dennis Goodrich, 1203 Walnut Street, Webster City.

The Public Hearing on this Purchase Agreement will be held at the time and place stated above at which time written and oral objections will be heard. Due to public health concerns related to COVID-19, and as authorized by emergency proclamation of the Governor of the State of Iowa, this meeting of the City Council will be conducted electronically, pursuant to Iowa Code Section 21.8 as holding the meeting in person is impossible or impractical. Interested persons may attend or participate in the meeting electronically. Log-in/access information will be indicated on the City Council agenda. The agenda may be viewed on the City of Webster City webpage, www.webstercity.com.

CITY OF WEBSTER CITY

Karyl K. Bonjour, City Clerk



MEMORANDUM

TO: Mayor and City Council

FROM: Beth Chelesvig

DATE OF MEMO: January 5, 2021

SUMMARY:

Attached is the amended leave policy that includes the change to extend to March 31, 2021.

PREVIOUS COUNCIL ACTION:

Approval of amended leave policy for April 1, 2020 – December 31, 2020. This policy was approved by resolution 2020-072 on April 6, 2020.

BACKGROUND/DISCUSSION:

The Families First Coronavirus Response Act (FFCRA) was signed into law on March 18, 2020. This law was in effect from April 1, 2020 through December 31, 2020. This law required certain employers to provide their employees with paid sick leave and expanded family and medical leave for specified reasons related to COVID-19.

There were no changes made in the legislation to extend the Families First Coronavirus Response Act (FFCRA) beyond the original end date of December 31, 2020. However, many public employers are voluntarily extending FFCRA leave benefits to employees for a limited time.

Voluntarily extending FFCRA benefits would continue to allow full-time and part-time employees paid leave and expanded family and medical leave for COVID related reasons if the employee has not already exhausted the leave time.

FINANCIAL IMPLICATIONS: This results in additional leave time for employees to be used for COVID related reasons.

RECOMMENDATION: Request approval of extending the amended leave policy through March 31, 2021.

ALTERNATIVES: Not approve extension, benefits would end December 31, 2020.

RESOLUTION NO. 2021 -

**EXTENSION OF AMENDED LEAVE POLICY
DURING COVID-19 EMERGENCY
FOR THE CITY OF WEBSTER CITY, IOWA**

WHEREAS, pursuant to the Families First Coronavirus Response Act (FFCRA), the City Council passed Resolution 2020-072 on April 6, 2020 to set guidelines for Emergency Paid Sick Leave and the Emergency Expanded Family & Medical Leave Act; and

WHEREAS, these changes are set to expire December 31, 2020, and it is recommended that they be extended; and.

WHEREAS, this policy would be in effect from April 1, 2020 to no later than March 31, 2021.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa to extend the amended leave policy during COVID-19 emergency to March 31, 2021.

Passed and adopted this 18th day of January, 2021.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

AMENDED LEAVE POLICY DURING COVID-19 EMERGENCY

Since the President of the United States signed a law increasing leave benefits in times of COVID-19 pandemic, and the Governor of Iowa has declared a state of emergency due to pandemic conditions of the COVID-19 virus, the City of Webster City will amend the standard leave policies. Upon approval by the City Council on April 6, 2020, the amendment will be in effect retroactively from April 1, 2020 until no later than March 31, 2021.

The following policy amendment meets or exceeds the requirements of the Families First Coronavirus Response Act (FFCRA).

The purpose of COVID-19 leave is to provide some relief to employees dealing with the impact of COVID-19. Employees may be eligible to use up to 80 hours total of COVID-19 leave in any combination, paid at their regular rate of pay, if they are experiencing one of the following circumstances. Any unused leave will not rollover.

ABSENCES ELIGIBLE FOR COVID-19 LEAVE

For employees quarantined or sick with COVID-19

The City will grant up to 80 hours of paid COVID-19 leave* to employees who have been required or advised to quarantine by a medical provider or a county, state, or federal agency, or who have been advised by a medical provider they have confirmed or presumptively confirmed COVID-19. Employees must complete a Request for COVID -19 Leave form and provide it to Human Resources before the special pay will be granted. If the employee is unable to return to work after the COVID-19 leave has been exhausted, they may use accrued and unused sick leave, vacation leave, or compensatory time to cover their remaining absence.

Employees must follow CDC or Iowa Department of Public Health guidelines for returning to work after the illness.

**all COVID-19 leave will be prorated for part-time employees.*

For employees caring for an individual quarantined or sick with COVID-19

The City will grant up to 80 hours of paid COVID-19 leave* to those employees providing direct care for an individual required or advised to be quarantined by a medical provider, or a county, state, or federal agency, or an individual who has been advised by a medical provider they have confirmed or presumptively confirmed COVID-19. Employees must complete a Request for COVID -19 Leave form and provide it to Human Resources before the special pay will be granted. If the employee continues to care for the individual after the COVID-19 leave has been exhausted, they may use accrued and unused family sick leave, vacation leave, or compensatory time to cover their remaining absence. Absences longer than two weeks must have documentation certifying additional leave is necessary.

Based on minimum staffing needs required to maintain operations, the City may exempt employees serving in an emergency responder role from this provision of COVID-19 leave.

Employees must follow CDC or Iowa Department of Public Health guidelines for returning to work after caring for an individual impacted by COVID-19.

****all COVID-19 leave will be prorated for part-time employees.***

For employees with children impacted by school district/daycare closures

This section serves as a “qualifying need related to a public health emergency” under the FFCRA.

If schools or daycare facilities where the children of employees attend close due COVID-19, the City will make every effort to adjust hours, create an alternative work schedule, or identify an alternative childcare arrangement in order to maintain services. If no alternative work solutions are appropriate, the City will grant COVID-19 leave* to cover up to 80 hours of the closure. Employees must complete a Request for COVID -19 Leave form and provide it to Human Resources before the special pay will be granted. If the employee is unable to return to work after the COVID-19 leave has been exhausted, they will receive 2/3 of their normal pay for up to an additional 400 hours. Employees may use accrued and unused sick leave, vacation leave, or compensatory time to cover the remaining 1/3 of their pay.

If FFCRA leave is exhausted, the allotted calendar year amount of family sick leave may be used first, then employees must use all other leave before remaining balance of sick leave can be used for school or daycare closures discussed above.

In general, COVID-19 leave will only be granted during the hours a child would normally be in school or daycare and only to those who are not able to adjust their hours or work from home, where alternative childcare is unavailable, AND whose children:

- Are under the age of 18
- Attend daycare or a K-12 school, or
- Have special needs and would be unable to care for themselves while their parents are at work.

Based on minimum staffing needs required to maintain operations, the City may exempt employees serving in an emergency responder role from this provision of COVID-19 leave and/or FFCRA family leave.

****all COVID-19 leave will be prorated for part-time employees.***

ABSENCES NOT ELIGIBLE FOR COVID-19 LEAVE

For employees choosing to self-isolate

Employees who are not required or advised by a medical provider or any county, state, or federal agency to be quarantined and choose to self-isolate must use accrued and unused vacation leave, accrued and unused compensatory time, or leave without pay to cover their absence. As with any form of voluntary leave, these absences must be approved by the employee’s supervisor.

CONTACT INFORMATION

In all cases of absence, employees must provide current contact information (including phone number and email address) to their supervisor.



WEBSTER
CITY

MEMORANDUM

TO: Mayor and City Council
FROM: Ken Wetzler, Public Works Director
DATE: January 13, 2021
RE: Final Acceptance of 2018-19 Electrical Underground Conversion Project

SUMMARY: The 2018-19 Electrical Underground Conversion Project is complete. Project acceptance and final payment authorization needs to be considered by the City Council.

PREVIOUS COUNCIL ACTION: Council awarded the contract to Primoris Aevenia, Inc. Johnston, Iowa for the 2018-19 Electrical Underground Conversion on May 6th, 2019.

BACKGROUND/DISCUSSION: The original contract with Primoris Aevenia Inc. was to convert overhead electrical distribution line to underground in the area around and by Beach Street. Note attached engineers' letter.

Original contract with Primoris Aevenia, Inc., Johnston, Iowa	\$ 993,389.85
Additional work requested amounts Change Order # 1	\$ 39,934.11
Additional work requested amounts Change Order # 2	\$ 48,142.55
Final Quantity Adjustment	<u>\$ 0.00</u>
Total contract price	\$1,081,466.51
Less previous payments	- \$1,027,393.19
Less 5% retainage	- \$ 54,073.32
Net Payment This Estimate.	<u>\$ 0.00</u>

FINANCIAL IMPLICATIONS: This project is funded with Electrical Funds.

RECOMMENDATION: The Project Engineer and City Staff recommend the project be accepted, and authorization of the final pay estimate in the amount of \$0.00 and release the retainage in the amount of \$54,073.32 in thirty days to Primoris Aevenia Inc., Johnston, Iowa be approved by resolution.

ALTERNATIVES: N/A.

RESOLUTION NO. 2021 -

ACCEPTING WORK, AUTHORIZING PAYMENT OF FINAL ESTIMATE IN THE AMOUNT OF \$0.00 NOW, WITH THE FINAL RETAINAGE IN THE AMOUNT OF \$ 54,073.32 PAID IN 30 DAYS TO PRIMORIS AEVENIA, INC. JOHNSTON, IOWA, FOR THE COMPLETION OF THE 2018-19 ELECTRICAL UNDERGROUND CONVERSION PROJECT

WHEREAS, on May 6, 2019, the City Council of the City of Webster City, Iowa, did enter into a contract with Primoris Aevenia, Inc., Johnston, Iowa, for completion of the 2018–19 Electrical Underground Conversion Project.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa, as follows:

1. That the work be accepted as recommended by the Public Works Director and Project Engineer.
2. That the final estimate in the amount of \$0.00 paid now, and retainage in the amount of \$54,073.32 is authorized to be paid to Primoris Aevenia, Inc., Johnston, Iowa, thirty days from the date of this resolution.

Passed and adopted this 18th day of January, 2021.

John Hawkins, Mayor

ATTEST: _____
Karyl K. Bonjour, City Clerk



P & E ENGINEERING CO. POWER SYSTEMS ANALYSIS AND DESIGN

245 S. 5th St., PO Box 620, Carlisle, IA 50047
515-989-3083 FAX 515-989-3138
E-MAIL pengr@pengr.com

Allen R. Powers, P.E. Richard D. Kline, P.E.
Timothy G. Ernst, P.E. Dennis L. Blasberg, P.E.

CERTIFICATE OF FINAL COMPLETION

Date Issued Dec. 28, 2020
Owner City of Webster City
Contractor Primoris Aevenia, Inc.
Project 2018-19 Electrical Underground Conversion Project
Distribution Construction Contract

This Certificate of Final Completion applies to all Work under the referenced Contract.

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and that Work is hereby declared to be complete in accordance with the Contract Documents on Dec. 23, 2020 (Date of Final Completion).

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's General Warranty and Guarantee under Paragraph 6.19 of the General Conditions of the Contract.

Issued by P & E Engineering Co. on Dec. 28, 2020 by Allan Powers
(Printed Name)

Signed *Allan Powers*

Accepted by Contractor on 12/29/20 by Kyle Halse
(Printed Name)

Signed *Kyle Halse*

Accepted by Owner on _____ by _____
(Printed Name)

Signed _____



MEMORANDUM

TO: Mayor and City Council

FROM: Ken Wetzler, Public Works Director
Adam Dickinson, Line Distribution Supervisor

DATE: January 13, 2021

RE: Amend DGR Master Agreement for Professional Services

SUMMARY: Engage DGR Engineering to perform an Electrical System Study and Capital Improvement Plan for the Electric Utility.

PREVIOUS COUNCIL ACTION: June 1, 2020 Council entered into a Master Agreement with DGR Engineering to perform an Electric Power Supply Cost and Rate Study and Task Order Amendment No.1.

BACKGROUND/DISCUSSION: With the ongoing rate study currently in progress with DGR Engineering, it would be beneficial for our electric utility to utilize the same engineering firm to aid in future projects and budgeting purposes. The last study was done in the late 80's or early 90's.

- Task Order Amendment No. 2, would include the development of an Electrical System Study and Capital Improvement / Long Range Plan to assist with future planning and budgeting projections. Task Order Amendment No. 2 is attached

FINANCIAL IMPLICATIONS: Currently an Electrical System Study is not in the budget; however, we do have \$40,000 earmarked for engineering expense that would be used to cover the \$23,500.00 engineering expense.

RECOMMENDATION: Approve the attached resolution authorizing Task Order Amendment No. 2, not to exceed \$23,500.00, to DGR Engineering, 1302 South Union Street, Rock Rapids, Iowa, 51246.

ALTERNATIVES: Not perform the study.

RESOLUTION NO. 2021 – _____

**AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER INTO
TASK ORDER AMENDMENT NO. 2 FOR PROFESSIONAL SERVICES
WITH DGR ENGINEERING, ROCK RAPIDS, IOWA, PROVIDING FOR AN
ELECTRICAL SYSTEM STUDY AND CAPITAL IMPROVEMENT PLAN**

WHEREAS, the City Council of the City of Webster City is the governing body for the Webster City Municipal Utilities; and,

WHEREAS, on June 1, 2020, Webster City Municipal Utilities did enter into a Master Agreement for Electrical Professional Services with DGR Engineering, Rock Rapids, Iowa; and,

WHEREAS, Webster City Municipal Utilities desires to have an Electrical System Study and Capital Improvement Plan as stated in Task Order Amendment No. 2 to be performed for the electrical system; and,

WHEREAS, the City Council and City Staff have reviewed said Task Order Amendment No. 2.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Webster City, Iowa that Task Order Amendment No. 2 with DGR Engineering, Rock Rapids, Iowa, as described above and attached hereto is hereby approved.

BE IT FURTHER RESOLVED that said Task Order Amendment No. 2 is hereby approved upon being executed by both parties.

Passed and adopted this 18th day of January, 2021.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

**EXHIBIT A
TASK ORDER**

Task Order No. 2

Effective Date: January 18, 2021

**Task Order Amendment to the
DGR ENGINEERING
Master Agreement for Professional Services**

DGR Engineering (Consultant) agrees to provide to: Webster City Municipal Utilities – Webster City, Iowa (Client), the professional services described below for the Project identified below. The professional services shall be performed in accordance with and shall be subject to the terms and conditions of the Master Agreement for Professional Services executed by and between Consultant and Client on 2nd day of June, 2020.

TASK ORDER PROJECT NAME: Electric System Study & Capital Improvements Plan

TASK ORDER PROJECT DESCRIPTION: The project for which the following Scope of Services is developed is for performance of a study of Webster City Municipal Utility's (WCPU) Electric System. This study would result in development of a Capital Improvements/ Long Range Plan (CIP) for the system, to assist WCMU staff in planning and budgeting of future projects.

In addition, the computer model of the system would be developed so that it would be available for use in performing related studies in the future, including relay coordination and arc-flash studies.

DGR CONTACT PERSON: Andy Koob, P.E., Project Manager

CLIENT CONTACT PERSON: Adam Dickinson, Electric Utility Supervisor

SCOPE OF WORK: Following is a detailed scope of services that we will perform as part of this Task Order:

1. Interview Client staff regarding their opinions of the electric system performance, weaknesses, load growth areas, and development plans, including the existing overhead to underground conversion plan. System criteria for acceptable service levels will be discussed and decided upon.
2. Collect historical data for the electric system. This will include assembling annual peak data for the past ten years from available sources (including Corn Belt and NIMECA), along with collection of local load data from WCMU staff. Such activities as identification of normal-open points and other system operating configurations will be determined.
3. Review any available Comprehensive City Planning and Land Use studies, to develop land use planning parameters. This study will serve as the basis for development of future loading by area, around which planning will be done.
4. Using a combination of existing paper maps and an export of the system from WCMU's existing GIS model in ArcGIS[®], develop a detailed computer model of the primary electric system using the Milsoft's Windmil[®] modeling software. This model will be used in this

study for voltage and thermal analysis of the system, and will be available in the future for use in day-to-day uses such as calculation of fault current levels, as well as future studies such as device coordination and arc-flash studies.

5. Develop a 10-year load growth projection for the electric system using engineering judgment, with input from WCMU staff.
6. Based on the computer models and the projected loads, assess the ability of the electric distribution system to handle expected loads under an N-1 contingency scenario. This will include an assessment of the ability of the system to properly provide backup service should the loss of any major component (such as a substation transformer, substation bus, or mainline feeder) be out of service.
7. Assess the ability of the 69 kV transmission service to handle expected loads and to provide adequate reliability to WCMU. This will include an analysis of the ability of the system to serve the expected load adequately under various outage conditions.
8. Assess the ability of the capacity of the existing substations to handle present and expected future loads. This will include an analysis of the ability of the system to serve the expected load adequately under various outage conditions.
9. Develop alternatives to correct any deficiencies identified in the analysis. Prioritize the recommended system improvements.
10. Based on the above analysis, a 10-year capital improvements plan will be developed. This plan will include detailed cost estimates for budgetary purposes for any improvements that are determined based on the needs found during the analysis of the above system components. The budgetary figures will be tied to either specific dates or to load levels so that WCMU can use this information in budgetary planning.
11. A written report will be developed and made available for use as a planning tool for WCMU staff. A review draft of the report will be made available to WCMU staff prior to finalizing the report.
12. Presentation of the final report to the City Council will be made once the review draft has been approved by WCMU staff and any revisions necessary have been made. DGR will furnish up to 15 copies of this report for distribution by WCMU staff to decision makers.

FEE ARRANGEMENT: We propose the following fee arrangement for the identified work:

<u>Segment</u>	<u>Fee Amount</u>	<u>Fee Type</u>
Electric System Study & Capital Improvements Plan	<u>\$ 23,500</u>	Lump Sum
Total – Project:	\$ 23,500	Lump Sum

All “Lump Sum” work is inclusive of personnel, subsistence, travel, computer, and other costs. No billings above the lump sum figure will be made.

Additional work beyond the Scope of Work described herein, or any follow-on work, will be billed at our standard hourly rates in effect at the time the work is done plus expenses. A copy of the current 2021 Hourly Fee Schedule A is attached as Exhibit B.

SPECIAL TERMS AND CONDITIONS:

1. Map Data: We will need up-to-date mapping information to develop an accurate system model. Included in the required data set is conductor size, conductor length, transformer location and size, switching device location and configuration, fuse type, size, and manufacture, capacitor bank size and location, recloser size and speed, normally open points, and related data. We will work with WCMU staff to obtain this information via the existing paper maps and an export of the existing GIS model in ArcGIS®.
2. Fee Arrangement: We have assumed the following trips to Webster City in development of our fee:
 - One (1) trip to meet with WCMU staff to kickoff the project and collect data.
 - One (1) trip to meet with WCMU staff to review the initial results of the study.
 - One (1) trip to present the report to the City Council.

Webster City Municipal Utilities
Webster City, Iowa

(Client)

By: _____

Print: _____

Title: _____
(Authorized signature and Title)

Address: 400 Second Street

City: Webster City, IA 50595

Date: _____

DeWild Grant Reckert and Associates Company
d/b/a DGR Engineering

(Consultant)

By: 

Print: Curt D. Dieren

Title: Vice President
(Authorized signature and Title)

Address: 1302 South Union Street

City: Rock Rapids, IA 51246

Date: 12-22-2020

EXHIBIT B

DGR ENGINEERING

JANUARY 2021

HOURLY FEE SCHEDULE A

Personnel Grade	Engineer Hourly Rate	Technician Hourly Rate	Administrative Hourly Rate
01	\$96	\$56	\$52
02	\$101	\$61	\$54
03	\$107	\$66	\$58
04	\$113	\$70	\$62
05	\$122	\$75	\$66
06	\$134	\$79	\$70
07	\$145	\$84	\$74
08	\$155	\$90	\$80
09	\$167	\$96	\$86
10	\$179	\$101	\$92
11	\$191	\$107	\$99
12	\$203	\$112	\$112
13	\$216	\$118	\$129
14	\$222	\$126	\$159
15	\$228	\$136	\$209

Reimbursable Expenses:

1. Standard vehicle mileage at the IRS standard mileage rate in effect at the time.
2. Survey/staking/heavy duty trucks at \$0.80 per mile.
3. Other travel, subsistence, lodging at actual out-of-pocket cost.
4. GPS Survey Equipment (when used) at \$31.25 per hour.
5. ATV and UTV Equipment (when applicable) at \$12.50 per hour.



MEMORANDUM

TO: Ken Wetzler, Public Works Director
Mayor and City Council

FROM: Matt Alcazar, Engineering Tech/Project Coordinator

DATE: January 7, 2021

RE: 2021 Asphalt Joint / Crack Sealing Project

SUMMARY: This project includes all materials, equipment and labor needed for rehabilitation of the existing streets, including all associated appurtenances together with related subsidiary and incidental work.

PREVIOUS COUNCIL ACTION: Council has approved prior Crack Sealing Projects.

BACKGROUND/DISCUSSION: Each year the Street Department determines the streets by block and sets by priority to be completed.

Proposals were sent to seven (7) contractors and three (3) proposals were received for the 2021 Asphalt Joint / Crack Sealing Project.

The “Proposal for Service” provides for an estimated 100,100 linear feet of crack seal, with cost not to exceed \$90,000.00. Below are the proposals received:

Fort Dodge Asphalt Co.	\$0.86/ LF	\$ 86,086.00
Denco Highway Construction Corp.	\$1.04/ LF	\$104,104.00
Heartland Asphalt Inc.	\$1.43/ LF	\$143,143.00

FINANCIAL IMPLICATIONS: The Street Department operating budget, funds this project.

RECOMMENDATION: The 2021 Asphalt Joint / Crack Sealing Project be completed as described above and award the agreement to Fort Dodge Asphalt Co., Fort Dodge, Iowa for the sum of \$86,086.00.

ALTERNATIVES: The City Council could choose to delay all or a portion of the project or develop other alternatives for the 2021 Asphalt Joint / Crack Sealing Project.

PUBLIC WORKS DIRECTOR COMMENTS: Recommend awarding this agreement to Fort Dodge Asphalt Co., Fort Dodge, Iowa in the amount of \$86,086.00, as one of the areas to be Crack Sealed is on James Street, which is the route to bring RAGBRAI into Webster City.

RESOLUTION NO. 2021 - _____

**AWARDING AGREEMENT FOR THE
2021 ASPHALT JOINT / CRACK SEAL PROJECT**

WHEREAS, request for proposals were solicited from seven (7) contractors, and three (3) proposals were received by City Staff for the 2021 Asphalt Joint / Crack Seal Project; and,

WHEREAS, the said proposals have been carefully considered, and it is necessary and advisable that provision be made for the award of the agreement for the project;

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Webster City, Iowa, as follows:

SECTION 1. The proposal for the project submitted by the following contractor is fully responsive to the plans and specifications for the project, heretofore approved by the Council, and is the lowest responsible proposal received, such being as follows:

<u>NAME AND ADDRESS OF CONTRACTOR</u>		<u>AMOUNT OF PROPOSAL</u>
Fort Dodge Asphalt Co., Fort Dodge, Iowa	\$0.86/ LF	\$86,086.00

SECTION 2. The agreement for the Project be and the same is hereby awarded to such contractor at the estimated 100,100 linear feet and a cost not to exceed \$90,000.00, the final settlement to be made on the basis of the unit prices therein set out and the actual final quantities of materials furnished, the said agreement to be subject to the terms of the Agreement for Professional Services, Request for Proposal, and the terms of the bidder's submitted proposal.

SECTION 3. The Mayor and City Clerk are hereby authorized and directed to enter into a written agreement with said contractor for the project.

BE IT FURTHER RESOLVED that said agreement is hereby approved upon being executed by both parties.

Passed and adopted this 18th day of January, 2021.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement made and entered on the date hereinafter stated, between the City of Webster City, Iowa, ("City") and Fort Dodge Asphalt Co. Fort Dodge, Iowa (Professional).

For and in consideration of the mutual covenants contained herein, the parties agree as follows:

1. Scope of Work. Professional shall perform in a competent and Professional manner the Scope of Work as set forth in **Exhibit "A"** attached hereto and by this reference incorporated herein for professional services in connection with the 2021 Crack Seal Project.

2. Completion. Professional shall commence work immediately upon receipt of a written Notice to Proceed from the City and complete all phases of the Scope of Work as expeditiously as is consistent with professional skill and care and the orderly progress of the Work in a timely manner. The parties anticipate that all work pursuant to this agreement shall be completed no later than **June 15, 2021**. Upon request of the City, Professional shall submit, for the City's approval, a schedule for the performance of Professional's services which shall be adjusted as required as the project proceeds, and which shall include allowances for periods of time required by the City's project engineer for review and approval of submissions and for approvals of authorities having jurisdiction over the project. This schedule, when approved by the City, shall not, except for reasonable cause, be exceeded by the Professional.

3. Liquidated damages

4. Payment. In consideration of the work performed, City shall pay Professional on a time and expense basis for all work performed. The unit prices for work performed by Professional shall not exceed those unit prices set forth in **Exhibit "A"** appended hereto. Professional shall submit, in timely fashion, invoices for work performed. The City shall review such invoices and, if they are considered incorrect or untimely, the City shall review the matter with Professional within ten days from receipt of the Professional's bill.

5. Non-Assignability. Both parties recognize that this contract is one for personal services and cannot be transferred, assigned, or sublet by either party without prior written consent of the other. Sub-Contracting, if authorized, shall not relieve the Professional of any of the responsibilities or obligations under this agreement. Professional shall be and remain solely responsible to the City for the acts, errors, omissions or neglect of any sub-professionals officers, agents and employees, each of whom shall, for this purpose be deemed to be an agent or employee of the Professional to the extent of the subcontract. The City shall not be obligated to pay or be liable for payment of any sums due which may be due to any sub-professional.

6. Termination. The Professional or the City may terminate this Agreement, without specifying the reason therefore, by giving notice, in writing, addressed to the other party, specifying the effective date of the termination. No fees shall be earned after the effective date of the termination. Upon any termination, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, reports or other material prepared by the Professional pursuant to this Agreement shall become the property of the City. Notwithstanding the above, Professional shall not be relieved of any liability to the City for damages sustained by the City by virtue of any breach of this Agreement by the Professional, and the City may withhold any payments to the Professional for the purposes of set-off until such time as the exact amount of damages due the City from the Professional may be determined.

7. Covenant Against Contingent Fees. The Professional warrants that s/he has not employed or retained any company or person, other than a bona fide employee working for the Professional, to solicit or secure this contract, that s/he has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of this contract

8. Independent Contractor Status. It is expressly acknowledged and understood by the parties that nothing contained in this agreement shall result in, or be construed as establishing an employment relationship. Professional shall be, and shall perform as, an independent contractor who agrees to use his or her best efforts to provide the said services on behalf of the City. No agent, employee, or servant of Professional shall be, or shall be deemed to be, the employee, agent or servant of the City. City is interested only in the results obtained under this contract. The manner and means of conducting the work are under the sole control of Professional. None of the benefits provided by City to its employees including, but not limited to, workers' compensation insurance and unemployment insurance, are available from City to the employees, agents or servants of Professional. Professional shall be solely and entirely responsible for its acts and for the acts of Professional's agents, employees, servants and sub-professionals during the performance of this contract. Professional shall indemnify City against all liability and loss in connection with, and shall assume full responsibility for payment of all federal, state and local taxes or contributions imposed or required under unemployment insurance, social security and income tax law, with respect to Professional and/or Professional's employees engaged in the performance of the services agreed to herein.

9. Indemnification. Professional agrees to indemnify and hold harmless the City, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with this contract, if such injury, loss, or damage is caused in whole or in part by, or is claimed to be caused in whole or in part by, the act, omission, error, Professional error, mistake, negligence, or other fault of the Professional, any sub-professional of the Professional, or any officer, employee, representative, or agent of the Professional or of any sub-professional of the Professional, or which arises out of any workmen's compensation claim of any employee of the Professional or of any employee of

any sub-professional of the Professional. The Professional agrees to investigate, handle, respond to, and to provide defense for and defend against, any such liability, claims or demands at the sole expense of the Professional, or at the option of the City, agrees to pay the City or reimburse the City for the defense costs incurred by the City in connection with, any such liability, claims, or demands. If it is determined by the final judgment of a court of competent jurisdiction that such injury, loss, or damage was caused in whole or in part by the act, omission, or other fault of the City, its officers, or its employees, the City shall reimburse the Professional for the portion of the judgment attributable to such act, omission, or other fault of the City, its officers, or employees.

9. Professional's Insurance Requirements

- A Professional agrees to procure and maintain, at its own expense, a policy or policies of insurance sufficient to insure against all liability, claims, demands, and other obligations assumed by the Professional pursuant to Section 8 above. Such insurance shall be in addition to any other insurance requirements imposed by this contract or by law. The Professional shall not be relieved of any liability, claims, demands, or other obligations assumed pursuant to Section 8 above by reason of its failure to procure or maintain insurance, or by reason of its failure to procure or maintain insurance in sufficient amounts, duration, or types.
- B. The Professional shall purchase and maintain such insurance as will protect the Professional from claims set forth below which may arise out of or result from the Professional's operations under the contract, whether such operations be by the Professional or by any sub-Professional or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:
- C. The insurance to be maintained by Professional shall be written as follows:

- 1. Workers Compensation and Employers Liability Insurance as prescribed by Iowa law or the minimum limits shown below

A	Iowa Benefits	Statutory
	B. Employers Liability	
	Bodily Injury by accident	\$500,000 each accident
	Bodily Injury by disease	\$500,000 each accident
	Bodily Injury by disease	\$500,000 policy limit

The Workers Compensation policy shall include a *waiver of subrogation clause* in favor of the owner.

2. Commercial General Liability Insurance Combined Single Limits shown below covering Bodily Injury, Property Damage and Personal Injury:

General Aggregate Limit	\$2,000,000
Products - Completed Operations Aggregate Limit	\$2,000,000
Personal and Advertising Injury Limit	\$1,000,000
Each Occurrence Limit	\$1,000,000
Fire Damage Limit (for any one fire)	\$ 100,000
Medical Damage Limit (any one person)	\$ 5,000

This insurance must include the following features:

- a. Coverage for all premises and operations. The policy shall be endorsed to provide the aggregate Per Project Endorsement
 - b. Personal and Advertising Injury.
 - c. Operations by independent Professionals.
 - d. Contractual Liability coverage.
 - e. Coverage for property damage underground or damaged by explosion or collapse (XCU).
3. Automobile Liability insurance, covering all owned, non-owned, hired and leased vehicles with a minimum combined single limit for Bodily Injury and Property Damage of \$1,000,000 per accident. Insurance must include Contractual Liability.
4. Umbrella/Excess Insurance- At Professional's option, the limits specified may be satisfied with a combination of primary and Umbrella/Excess Insurance.
5. Additional Insured — The Professional will include the City or Utility as additional insured on all policies except Workers' Compensation as respects all work performed.

6. Insurance Certificates — Each policy noted above shall be issued by an insurance company authorized to write such insurance in the State of Iowa and shall be reasonably acceptable to the city or utility. These insurance policies shall not be canceled without at least 30 days prior written notice to City or Utility. A properly executed Certificate of Insurance showing evidence of these insurance requirements shall be delivered to the City or Utility prior to the commencement of this lease.

7. The following clauses will be added to all liability coverages:

The company and the insured expressly agree and state that the purchase of this policy of insurance by the insured does not waive any of the defenses of governmental immunity available to the insured under Iowa Code Section 670.4 as it now exists and as it may be amended from time to time.

The company and the insured further agree that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under Iowa Code Section 670.4 as it now exists and as it may be amended from time to time.

D. Subrogation:

To the extent that such insurance is in force and collectible and to the extent permitted by law, the City or Utility and Professional each hereby releases and waives all right of recovery against the other or anyone claiming through or under each of them by way of subrogation or otherwise. The foregoing release and waiver shall apply to damage to Professional's equipment, tools and other personal property as well as automobiles.

E. The policy or policies required above shall be endorsed to include the City and the City's officers and employees as additional insureds. Every policy required above shall be primary insurance, and any insurance carried by the City, its officers or employees, or carried by or provided through any insurance pool of the City, shall be excess and not contributory insurance to that provided by Professional. No additional insured endorsement to the policy required above shall contain any exclusion for bodily injury or property damage arising from completed operations. The Professional shall be solely responsible for any deductible losses under any policy required above.

F. The certificate of insurance shall be completed by the Professional's insurance agent as evidence that policies providing the required coverages, conditions, and minimum limits are in full force and effect, and shall be reviewed and approved by the City prior to commencement of the contract. The certificate shall identify this contract and shall provide that the coverages afforded under the policies shall not be canceled, terminated or materially changed until at least thirty (30) days prior written notice has been given to the City.

- G. Failure on the part of the Professional to procure or maintain policies providing the required coverages, conditions, and minimum limits shall constitute a material breach of contract upon which City may immediately terminate this contract, or at its discretion City may procure or renew any such policy or any extended reporting period thereto and may pay any and all premiums in connection therewith, and all monies so paid by City shall be repaid by Professional to City upon demand, or City may offset the cost of the premiums against monies due to Professional from City.
- H. City reserves the right to request and receive a certified copy of any policy any endorsement thereto.
- I. The parties hereto understand and agree that City is relying on, and does not waive or intend to waive by any provision of this contract, or any other rights, immunities, and protections provided by the Iowa Tort Liability of Governmental Subdivisions, Chapter 670, Iowa Code.

10. City's Insurance. The parties hereto understand that the City carries liability insurance for its officers and employees. Copy of said policies is available for inspection upon request during normal business hours.

11. Completeness of Agreement. It is expressly agreed that this agreement contains the entire undertaking of the parties relevant to the subject matter thereof and there are no verbal or written representations, agreements, warranties or promises pertaining to the project matter thereof not expressly incorporated in this writing.

12. Notice. Any written notices as called for herein may be hand delivered to the respective persons and/or addresses listed below or mailed by certified mail return receipt requested, to:

City:
 City Manager
 City of Webster City
 P. O. Box 217,400 Second Street
 Webster City, IA 50595

Professional:
 Fort Dodge Asphalt Co.
 2516 7th Ave. South
 Fort Dodge, Ia. 50501

13. Non-Discrimination. No discrimination because of race, color, creed, sex, marital status, affectional or sexual orientation, family responsibility, national origin, ancestry, handicap, or religion shall be made in the employment of persons to perform services under this contract.

14. Waiver. The waiver by the City of any term, covenant, or condition hereof shall not operate as a waiver of any subsequent breach of the same or any other term. No term, covenant, or condition of this Agreement can be waived except by the written consent of the City, and forbearance or indulgence by the City in any regard whatsoever shall not constitute a waiver of any term, covenant, or condition to be performed by Professional to which the same may apply and, until complete performance by Professional of said term, covenant or condition, the City shall be entitled to invoke any

remedy available to it under this Agreement or by law despite any such forbearance or indulgence.

15. Execution of Agreement by City. This agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

16. General Terms.

(a) It is agreed that neither this agreement nor any of its terms, provisions, conditions, representations or covenants can be modified, changed, terminated or amended, waived, superseded or extended except by appropriate written instrument fully executed by the parties.

(b) If any of the provisions of this agreement shall be held invalid, illegal or unenforceable it shall not affect or impair the validity, legality or enforceability of any other provision.

(c) The parties acknowledge and understand that there are no conditions or limitations to this understanding except those as contained herein at the time of the execution hereof and that after execution no alteration, change or modification shall be made except upon a writing signed by the parties.

(d) This agreement shall be governed by the laws of the State of Iowa as from time to time in effect.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in three copies each of which shall be deemed an original on the date hereinafter written.

[SIGNATURES ON FOLLOWING PAGE]

ATTESTED BY:

City Clerk

CITY OF WEBSTER CITY, IOWA:

By: _____

Title: Mayor

Date: _____

PROFESSIONAL:

WITNESSED BY:

By: _____

Title: _____

Date: _____



MEMORANDUM

TO: Mayor and City Council
FROM: Ken Wetzler, Public Works Director
DATE: January 11, 2021
RE: Snyder & Associates On-Call Agreement Amendment No. 15
for 2021 Bridge Repairs Project

SUMMARY: February 6, 2017 Council approved an agreement with Snyder & Associates to perform On-Call Paving Engineering. Amendment No. 15 to said amendment is attached. Said Amendment No. 15 provides for Engineering of the 2021 Bridge Repairs Project which includes the Second Street Bridge over the Boone River and the Overpass Drive Bridge over the CNN Rail Road.

PREVIOUS COUNCIL ACTION: The Council approved an Agreement with the engineer to provide these On-Call Paving Specialist services on February 6, 2017. The Council also previously approved Amendments #1 thru #14 for ongoing construction projects.

BACKGROUND/DISCUSSION: Amendment No. 15 sets out to provide Engineering for Bridge repairs. This Scope of Services is for review of set documents and construction documents, bid assistance services, and construction administration services for select repairs to Overpass Drive Bridge No. 026350 and Second Street Bridge No. 026370.

Overpass Drive Bridge No. 026350 repairs include:

- A. 6 deck joints
- B. 1 deck spall

Second Street Bridge No. 026370 repairs include:

- C. 2 deck joints
- D. 2 cantilever sidewalk beams
- E. Clean and paint girder ends and bearings

FINANCIAL IMPLICATIONS: This amendment is for Engineering not to exceed the amount of \$21,000.00 for all the aforementioned.

RECOMMENDATION: Council approve Amendment No. 15 to provide for the Engineering Services for the 2021 Bridge Repairs Project not to exceed \$21,000.00 with Snyder & Associates.

ALTERNATIVES: Not perform the Engineering Services on the bridges at this time, which could result in more costly repairs at a later date.

RESOLUTION NO. 2021 – _____

**AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER INTO
AMENDMENT NO. 15 TO THE ON-CALL ENGINEERING SERVICES AGREEMENT
WITH SNYDER & ASSOCIATES, INC., ANKENY, IOWA
PROVIDING FOR ENGINEERING SERVICES FOR THE
2021 BRIDGE REPAIRS PROJECT**

WHEREAS, on February 6, 2017, the City of Webster City did enter into an On-Call Services Agreement with Snyder & Associates, Inc., Ankeny, Iowa; and,

WHEREAS, the City of Webster City has an ongoing Bridge Inspection program to identify deficiencies; and,

WHEREAS, the Bridge Inspection program has noted needed repairs to the Overpass Drive Bridge and the Second Street Bridge; and,

WHEREAS, the On-Call Agreement Amendment No. 15 has been prepared to provide for Engineering of the 2021 Bridge Repairs Project; and,

WHEREAS, the City Council of the City of Webster City, and City Staff have reviewed said On-Call Agreement Amendment No. 15.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Webster City, Iowa that Amendment No. 15 to the On-Call Agreement with Snyder & Associates, Inc., Ankeny, Iowa, as described above and attached hereto is hereby approved.

BE IT FURTHER RESOLVED that said On-Call Agreement Amendment No. 15 is hereby approved upon being executed by both parties.

Passed and adopted this 18th day of January, 2021.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

WEBSTER CITY, IOWA
AMENDMENT No. 15 TO THE
AGREEMENT FOR PROFESSIONAL SERVICES FOR THE
ON-CALL STREET PAVING SPECIALIST

This Amendment to the Agreement for Engineering Services is made and entered into on the date hereinafter stated under City's signature, between the City of Webster City ("City"), Iowa, and Snyder & Associates, Inc. ("Professional").

For work on the On-Call Street Paving Specialist, the parties agree as follows:

1. **Engagement.** The City hereby engages the Professional to perform work necessary to provide all services as described in the Scope of Work in connection with this Amendment to the Contract.
2. **Scope of Work.** The Professional shall perform in a competent and professional manner, the scope of work as set forth in **Exhibit "A"** attached hereto and by reference incorporated herein.
3. **Completion.** The Professional shall commence work immediately upon receipt of a written notice from the City and complete the Scope of Work in an expeditious and professional manner as set forth in **Exhibit "B"** attached hereto and by reference incorporated herein.
4. **Payment.** The prices for work performed by the Professional on this Amendment shall not exceed those prices as set forth in **Exhibit "C"** attached hereto and by reference incorporated herein.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Amendment to the Agreement. All provisions of the Agreement shall remain in full force and effect.

CITY OF WEBSTER CITY, IOWA

John Hawkins, Mayor

Dated: January 18, 2021

SNYDER & ASSOCIATES, INC.

EXHIBIT “A” SCOPE OF WORK

Bridge Repairs.

I. GENERAL

This Scope of Services is for review set documents and construction documents, bid assistance services, and construction administration services for select repairs to bridges 026350 and 026370.

Bridge 026350 repairs include:

- A. 6 deck joints
- B. 1 deck spall

Bridge 026370 repairs include:

- C. 2 deck joints
- D. 2 cantilever sidewalk beams
- E. Clean and paint girder ends and bearings

II. BASIC SERVICES

A. PLANS, AND CONTRACT DOCUMENTS

The Professional will prepare plans for bidding in accordance with the City’s process. Production will include submittal of review set documents, and construction documents. All plans will be created as pdfs, with an 11” x 17” size. Final Plans will be certified by a Licensed Professional Engineer, licensed in the State of Iowa.

This Project will be let by the City and the Professional shall supply the necessary documents for this process. The Professional shall prepare the final special provisions to be included in the contract documents.

A summary of the anticipated Engineering Services for the Project design are as follows:

- 1. Review Set Documents
- 2. Construction Document Plans and Specifications
- 3. Bid Assistance Services

III. CONSTRUCTION SERVICES

A. CONSTRUCTION ADMINISTRATION

Upon award of the initial construction contracts, the Professional shall perform the following administrative services during construction of the Project:

- 1. Preconstruction Conferences - The Professional shall arrange and conduct a preconstruction conference with the Contractor and City, to review the contract requirements, details of construction and work schedule prior to construction.
- 2. Site Observation – The Professional shall visit the construction site, (3) times (periodic) to (a) observe the progress and (b) determine if the results of the construction work substantially conforms to the drawings and specifications in the Construction

Documents.

3. Shop Drawings - The Professional shall review shop drawings and other submissions of the Contractor for general compliance with the construction contract.
4. Substantially Complete and Final Site Observation and Punch List- The Professional shall perform a site observation to determine if the Project is substantially complete according to the plans and specifications and make recommendation on final payment for each construction phase.
5. If the Contractor exceeds the estimated working days in completing construction of the Project for any of the Project lettings, or if change orders or project additions require additional working days, the Professional will be compensated for administration and observation services based on established hourly rates and fixed expenses, as agreed and amended by the parties to this Agreement.
6. Final Acceptance - It is understood that the City will accept any portion of the Project only after recommendation by the Professional. Final acceptance of the Project by the City shall not be deemed to release the Contractor from responsibility for insuring that the work is done in a good and workmanlike manner, free of defects in materials and workmanship nor the Professional for liability of design.

B. CONSTRUCTION OBSERVATION

The Professional will provide one or more Engineers or Construction Observers for the Project as required during the Construction Phases. If the Contractor requests a waiver of any provisions of the plans and specifications, the Professional will make a recommendation on the request to the City for their determination. No waiver shall be granted if such waiver would serve to reduce the quality of the final product. The City shall never be deemed to have authorized the Professional to consent to the use of defective workmanship or materials. The Construction Observer will give guidance to the Project during the construction periods, including the following:

1. Observation of the work for general compliance with plans and specifications.
2. Observation Services provide the City with periodic representation at the job site during Construction of the Project which results in increasing the probability that the Project will be constructed in substantial compliance with the plans and specifications, and Contract Documents. However, such Periodic Observation Services do not guarantee the Contractor's performance. These services do not include responsibility for construction means, controls, techniques, sequences, procedures or safety.

IV. ADDITIONAL SERVICES:

The following items shall be considered additional services and are not included within the Scope of Work. These items are listed to further assist with clarity of project scope as well as provide a listing of services, which the Professional could perform upon request. This is not a complete list of all possible additional services.

1. Submittal fees and/or permit fees to any and all regulatory agencies.
2. Utility locates
3. Franchise utility services, such as electrical, telephone, fiber optic and gas services
4. Client requested major revisions
5. Testing
6. Special inspections
7. 3D Scanning
8. Document or Design iterations other than the (2) specified

9. Coordination with other disciplines (i.e. utilities, state, federal, etc...), or entities other than the City.
10. Record Drawings (from contractor As-Builts)

All work is on an "as needed" basis and work on each project shall be as directed by the City. Costs for each project assigned shall be negotiated as 'lump sum,' 'not to exceed,' or performed on a 'time and materials' basis, as mutually agreed and detailed in Exhibit "C."

Responsible persons assigned to this project shall be:

City – Ken Wetzler
Professional – Craig German

EXHIBIT “B” COMPLETION

Professional shall commence work immediately upon receipt of a written Notice to Proceed from the City, and shall complete all phases of the Scope of Work as expeditiously as is consistent with professional skill and care and the orderly progress of the Work in a timely manner. The parties anticipate that all design work pursuant to this agreement shall be completed to facilitate a Spring 2021 City bid letting.

The anticipated preliminary project schedule is as follows:

<u>Task</u>	<u>Completion Date</u>
City Council Approve Contract	January 18, 2021
Complete Contract Documents	Spring 2021
City Council set Letting and Hearing Dates	Spring 2021
Bid Letting	Spring 2021
City Council Review Bids Received / Contract Award	Spring 2021
Preconstruction Meeting	July 2021
Start Construction	July 2021
End Construction	Fall 2021

NOTE: A completion date for the overall project is anticipated to be Friday, October 31, 2021.

**EXHIBIT “C”
PAYMENT**

COMPENSATION

Below is a table summarizing the Professional’s fees for the scope of services outlined in this Exhibit “A”. Fees will be invoiced and paid on an hourly rate plus expenses basis not to exceed amount and rates will be accrued in accordance with the Professional’s 2020-2021 Standard Fee Schedule contained in Exhibit “D” of this Amendment No. 15 to the Agreement for Professional Services.

<u>BASIC SERVICES</u>	\$15,750
<u>CONSTRUCTION SERVICES</u>	\$5,250
Amendment No. 15 Total	\$21,000

EXHIBIT "D"

**SNYDER & ASSOCIATES, INC.
2020-21
STANDARD FEE SCHEDULE**

Billing Classification/Level	Billing Rate
Professional	
<i>Engineer, Landscape Architect, Land Surveyor, GIS, Environmental Scientist Project Manager, Planner, Right-of-Way Agent, Graphic Designer</i>	
Principal II	\$214.00 /hour
Principal I	\$203.00 /hour
Senior	\$182.00 /hour
VIII	\$169.00 /hour
VII	\$160.00 /hour
VI	\$152.00 /hour
V	\$142.00 /hour
IV	\$132.00 /hour
III	\$120.00 /hour
II	\$109.00 /hour
I	\$96.00 /hour
Technical	
<i>CADD, Survey, Construction Observation</i>	
Lead	\$129.00 /hour
Senior	\$123.00 /hour
VIII	\$115.00 /hour
VII	\$106.00 /hour
VI	\$95.00 /hour
V	\$85.00 /hour
IV	\$78.00 /hour
III	\$66.00 /hour
II	\$58.00 /hour
I	\$50.00 /hour
Administrative	
II	\$66.00 /hour
I	\$54.00 /hour
Reimbursables	
Mileage	<i>current IRS standard rate</i>
Outside Services	<i>As Invoiced</i>

MEMORANDUM

TO: Ken Wetzler, Public Works Director
Mayor and City Council

FROM: Brandon Bahrenfuss, Street Department Supervisor

DATE: January 12, 2021

RE: Mobile Column Lifts (shop hoist)

SUMMARY: We would like authorization to purchase a set of four mobile column lifts for \$56,168.03 through Sourcewell for the new street department shop.

PREVIOUS COUNCIL ACTION: Council has seen this in the Capital Equipment Budget and granted us permission to seek bids at the December 7th, 2020 Council Meeting.

BACKGROUND/DISCUSSION: We were quoted at \$55,000.00 on 9-2-20 for the purchase of 4 mobile column lifts, two 8.2-ton high jack stands, multi-purpose wide reach adaptor, and a snow plow adaptor beam. We added a multi-purpose light weight truck adaptor, four 10-ton jack stands, multi-purpose adaptor cart, LED light kit, and removed the snow plow adaptor beam. Low bid for the 4 Mobile Column Lifts with accessories came from Stertil Koni at \$56,168.03 through Sourcewell. These mobile lifts can lift every piece of equipment the city owns, in the shop, in the parking lot, or pushed against the wall to make room for other projects. These mobile column lifts are becoming most popular due to their maneuverability. In the past we have never been able to put our loaders and graders on the hoist but with these lifts, we will.

FINANCIAL IMPLICATIONS: This will be absorbed through the Capital Equipment Budget. Our cap from the CEP for the four mobile column lift with accessories was \$70,000.00.

Mobile Column Lifts with accessories through Sourcewell Quotes:

Stertil Koni Midwest Lift	\$56,168.03	Low bid
ARI Hetra Lifting Systems	\$68,870.47	
Mohawk Lifts	\$48,960.00	Didn't meet spec

RECOMMENDATION: Staff recommends we purchase the Mobile Column Lifts from Stertil Koni for \$56,168.03 through Sourcewell.

PUBLIC WORKS DIRECTOR COMMENTS: The mobile lift system is becoming the industry standard because of their mobility, ease of operation, lower up front and repair costs than anchored in floor systems and yet maintains the high level of safety. Recommend Council authorize purchase of the four mobile column lifts from Stertil Koni Midwest Lift in the amount of \$56,168.03.



Touch-Screen Control Panel As Standard

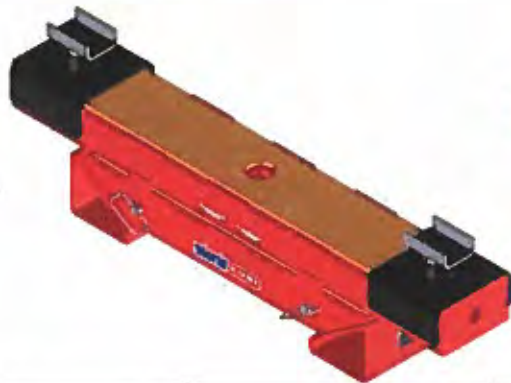
The ebright Smart Control System consists of a seven inch, full color touch-screen that provides intuitive ease-of-use with maximum visual information about the lifting process — all at the fingertips of the busy technician on the shop floor.

The system also allows for owner/user configurable options for added safety to protect against unauthorized use.

MOBILE COLUMN LIFTS



ebright
SMART CONTROL SYSTEM



Mobile Column Lift Accessories

Steril-Koni offers an extensive range of Mobile Column Lift accessories and options tailored to fit your specific needs.

Multipurpose Adapters

Whole-vehicle lifting has never been easier. The frame-engaging design of Steril-Koni's Multipurpose Adapters adds safety, and versatility to Mobile Column Lifts by permitting front/rear vehicle lifting with just two Mobile Columns Lifts.

- Modular design, easy to adapt to various applications
- Individual components can be used to create requirement-specific solutions
- A wide range of vertical height adjusters and contact adapters for various applications are available

Standard Adapter | 3000020

- For ST104, ST105, ST106, ST1100
- Capacity depends on lift selected
- Adapter weight 750 lbs.
- Includes:
 - One adapter (in 1.5ft inches standard)
 - Two flat discbase adapters with 2x8 slip plate

Low Profile Adapter | 3000070

- For ST104, ST105, ST106, ST1100
- Capacity 3,500 lbs.
- Adapter weight 140 lbs.
- Includes:
 - Two rubber contact adapter

Adapter Cart | 3001200

Cart for all other or fully dimensioned Adapter Cart by quoting the Multipurpose Adapter.



Tailored to fit



Fixed Model

- Heavy steel framing manufactured to the highest industry standards
- Ergonomic design promotes health and safety
- Secure locking pin with steel retainer
- 4 pin steps
- Fixed fat adapter

MODEL	PRODUCT NO.	CAPACITY	HEIGHT	WEIGHT
JS-L-12	30209685	25,500 lbs.	141"-21"	80 lbs.



Folding Models

- Heavy steel framing manufactured to the highest industry standards
- Ergonomic design promotes health and safety
- Comes with fat adapter, U-shape adapter and V-shape adapter
- Fine adjuster
- Folding with casters
- Certified by the American Society of Mechanical Engineers (ASME) safety standards for Portable Automotive Service Equipment (PASC)
- Optional space-saving storage bracket

MODEL	PRODUCT NO.	CAPACITY	HEIGHT	LOCK POS.
JS-M6	30225645	18,000 lbs.	93"-81"	7
JS-H-8	30225625	18,000 lbs.	50"-48"	1,3
JS-MH-2	30225638	25,500 lbs.	93"-61"	7
JS-MH-2	30225615	25,500 lbs.	50"-80"	10

Safe & Essential

World class Support Stands are available from Steril-Kor®. Contact us today at 800.336.1637, info@steril-kor.com or find your local Steril-Kor distributor at www.steril-kor.com/technical.

Support Stands

Steril-Kor's Support Stands, indispensable for many of today's leading shops, are engineered to support trucks, buses and other heavy vehicles facilitating a variety of maintenance solutions. All Steril-Kor Support Stands are statically tested to 200% of the rated load capacity.

Tilt & Roll

- Heavy steel framing manufactured to the highest industry standards
- Ergonomic design promotes health and safety
- Secure locking pin with steel retaining cable
- Advanced mobility with built-in wheels
- Spring-loaded center tube
- Up to six inches of fine adjustment via an ACME screw (model dependent)

MODEL	CAPACITY	HEIGHT	HEAD
SKCP 5480-07	14,000 lbs.	64"-82"	1 fixed steel head
SKCP 6378-06	18,000 lbs.	52"-78"	1 fixed steel head
SKAM 3558-11	24,000 lbs.	35"-58"	2 interchangeable heads
DRM 6480-12	24,000 lbs.	54"-82"	2 interchangeable heads
SKCP 3558-18	38,000 lbs.	38"-58"	1 fixed wooden head
SKCP 5450-18	39,000 lbs.	54"-82"	1 fixed wooden head



No Wheels

MODEL	CAPACITY	HEIGHT	PIN/ADJUST	WEIGHT
SKCP 1220-10	20,000 lbs.	12"-20"	Pin step	27 lbs.
SKCP 1828-10	20,000 lbs.	18"-28"	Fine adjuster	67 lbs.
SKCP 1630-10	20,000 lbs.	16"-30"	Pin step	39 lbs.
SKCP 2644-10	20,000 lbs.	26"-34"	Pin step	42 lbs.



Simple,

Specifications sheet through Sourcewell

1. **Set of 4 Wireless, battery powered mobile lifts - 74,000 lbs. capacity, 24 V DC, control box on every column, adj forks**
2. **High jack stand, 18,000 LBS. Capacity (2)**
3. **Jack Stand, 10 Ton, 18"-30" (4)**
4. **Multi-purpose wide reach adapter to match column 44,000 lbs. (2 pieces), incl. two u shape sliding adapters (1)**
5. **Multi-purpose light truck adapter 5,500 lbs. per column, (2 pieces), incl. two sliding rubber pick up pads (1)**
6. **Multi-purpose adapter cart / storage and transportation of maximum 2 multi-purpose adapters and various pick-up adapters (1)**
7. **LED lighting kit on all 4 columns**
Battery operated column, 2 LED lights on side of column, uses power from the batteries, per column (1)



Quote

Stertil-Koni
 200 Log Canoe Circle
 Stevensville, MD 21666
 United States

T: 410.643.9001
 F: 410.643.8901

Quote # 2471 v5
Date 01/12/2021
Expires 03/14/2021
Contact Kellie Boehm

Prepared for City of Webster City
 Brandon Bahrenfuss
 400 2nd Street
 Webster City, IA 50595
 United States

T: 515.832.9123
 E: bbahrenfuss@webstercity.com

Sourcewell

Item	Qty	Price	Total
ST1085 MODEL 4, WIRELESS CONTROLS WITH SYNTHETIC FIXED FRONT WHEELS	1	\$62,141.00	\$62,141.00
Set of 4 Wireless, Battery-Powered Mobile Lifts - 74,000 lbs. capacity, 24 V DC, control box on every column. Adj. Forks			\$42,255.88
32% Item Discount (\$19,885.12)			
STERTIL-KONI (Code: ST-1085-2FWA)			
HIGH JACK STAND, 18,000 LBS. CAPACITY	2	\$1,254.00	\$2,508.00
High Jack Stand, Capacity 18,000 lbs. Foldable, 10 locking positions, Range 50"-80" & 53"-83" with fine adjustment, weight 130 lbs.			\$1,705.44
32% Item Discount (\$802.56)			
STERTIL-KONI (Code: JS-H8)			
JACK STAND, 10 TON, 18"-30"	4	\$398.00	\$1,592.00
10 tons, no handle or wheels, 18"-30"; with pin stop			\$1,082.56
32% Item Discount (\$509.44)			
STERTIL-KONI (Code: SKCP 1830-10)			
MULTI-PURPOSE WIDE REACH ADAPTER	1	\$2,327.35	\$2,327.35
Multi-Purpose Wide Reach Adapter ST1075/1085/1100, cap. to match column 44,000 lbs, (2 pieces), incl. two U-shape sliding adapters 59001091			
STERTIL-KONI (Code: 38000950)			
MULTI-PURPOSE LIGHT TRUCK ADAPTER	1	\$4,555.00	\$4,555.00
Multi-Purpose Light Truck Adapter ST1075/1085/1100, cap. 5,500 lbs per column, (2 pieces), incl. two sliding rubber pick up pads			\$3,097.40
32% Item Discount (\$1,457.60)			
STERTIL-KONI (Code: 38000970)			

Item	Qty	Price	Total
MULTI-PURPOSE ADAPTER TRANSPORT CART	1	\$3,938.00	\$3,938.00
Multi-Purpose Adapter Transport Cart for storage and transportation of maximum 2 Multi-Purpose Adapters and various pick up adapters			\$2,677.84
32% Item Discount (\$1,260.16)			
STERIL-KONI (Code: 38010950)			
LED LIGHTING KIT, BATTERY OPERATED	1	\$767.00	\$767.00
LED lighting -UL approved - Battery operated column, 2 LED lights, brackets & cable set, uses power from the batteries, per column			\$521.56
32% Item Discount (\$245.44)			
STERIL-KONI (Code: 38008900)			
Subtotal			\$77,828.35
Discount			(\$24,160.32)
Shipping			\$2,500.00
Total Due			\$56,168.03 USD

Contract

Sourcwell/Formerly NJPA - Contract #: 013020-SKI
 City of Webster Sourcwell Member #: 170322

Local Distributor

Midwest Lift Works
 Dave Schoenbeck
 612.382.0532
 dave@midwestliftworks.com

Terms and Conditions

1. Product availability and proposed delivery date provided ARO
2. Purchase Orders MUST be issued to Stertil-Koni USA, Inc., not the Local Distributor
3. Please submit Purchase Orders to orders@sterdil-koni.com



ARI PHOENIX, INC.
 4119 Binion Way
 Lebanon, OH 45036
 www.ari-hetra.com
 Info@ari-hetra.com
Toll Free: 800-562-3250
 Phone: 513-229-3750
 Fax: 703-359-6405



QUOTE
 Dec 23, 2020 09:29 AM
 Valid For: 30 Days
 Quote Number: ARI18762

Brandon Bahrenfuss
 City of Webster City
 P.O. Box 217
 Webster City, IA 50595

Phone: 515-832-9123
 Email: bbahrenfuss@webstercity.com

Thank you for your interest in **ARI-HETRA** equipment. We manufacture and sell dependable, durable and environmentally safe lifting systems made in the USA. Our offering also includes many lifting Accessories, Exhaust Extraction Systems and Wheel Service Equipment. Our products are designed specifically for Heavy Duty applications using technologies that provide ruggedness, quality and long term benefits to your operation. Please contact us with questions regarding this quotation.

Qty	Product Details	Price	Total	Discount	Total
1	BPW-10-6-AJ Wireless, Battery Mobile Column Lift System, 6 Columns, 13 in. Forks, min 10.9" rim. Adjustable 520mm to 900mm Width Carriage. 18000 lbs. per Column, 108000 lbs. Total System.	\$ 68,660.00	\$ 68,660.00	\$ 13,182.72	\$ 55,477.28
2	AB-6-20 Mobile Support Stand, Tall, 18,000 Lb Capacity 48" - 74"	\$ 846.03	\$ 1,692.06	\$ 324.88	\$ 1,367.18
4	AB-12-07 Mobile Support Stands, Short, 30,000 Lb Capacity (24" - 36")	\$ 1,500.38	\$ 6,001.52	\$ 1,152.29	\$ 4,849.23
1	TR-10-108-ADJ Wide-Body Chassis Crossbeam & Support For Adjustable Carriage (not compatible with wide carriage / hold adjustments)	\$ 4,480.86	\$ 4,480.86	\$ 860.33	\$ 3,620.53
1	FRLT-15-ADJ Adjustable Front & Rear Light Truck Adapter (15 Pieces)	\$ 3,525.12	\$ 3,525.12	\$ 676.82	\$ 2,848.30
1	FRLT-CART Cart Only For FRLT-15	\$ 876.18	\$ 876.18	\$ 168.23	\$ 707.95
1	FREIGHT This freight quote is valid for 30 days only.	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
				Sub Total	\$ 68,870.47
				Total (before applicable shipping and taxes)	\$ 68,870.47

Sourcwell ID#: 170322

Terms: Net 30 with qualified credit; PO, VISA or MasterCard
 Taxes: State and local sale tax is collected, where applicable. Tax exempt certificates should be sent to forms@ari-hetra.com
 Shipping & Handling: **FOB SHIP. (OH) PPD&ADD (We add to final invoice)**
 Lease/Purchase Available

Issuance of Purchase Orders & Payments To: **ARI Phoenix, Inc.**

City of Webster City

Klever Keltner
 ARI-HETRA

To view our entire product catalog please visit www.ari-hetra.com/catalog

Please send your purchase order referencing quote number to: Orders@ari-hetra.com (copy your Sales Rep)
 Be sure that your PO includes our correct name and address shown at the top of this quote
 Our Tax ID is 47-4503033 and we will provide a W-9 upon request. A credit card convenience

... if you wish to pay by that method.





Vendor: **MOHAWK RESOURCES LTD**
 65 Vrooman Ave, PO Box 110
 Amsterdam, NY 12010
 Phone: 800-833-2006 Fax: 518-842-1289
 Contact: Zach Perlstein x 1600
 Email: zach@mohawklifts.com

QUOTATION

Quote No: WEBSTERCITY(818)
 Quote Date: 12/23/2020
 Good Through 2/21/2021



Sourcewell Contract #
013020-MRL
04/14/2020 - 04/19/2024
Sourcewell Member #170322

BILL TO
Brandon Bahrenfuss City of Webster City 400 2nd St., Webster City, IA 50595 bbahrenfuss@webstercity.com 515-297-1620

SHIP TO
Brandon Bahrenfuss City of Webster City 400 2nd St., Webster City, IA 50595 bbahrenfuss@webstercity.com 515-297-1620

Shipping Method	Shipping Terms	Lead Time	Payment Terms
Best Way	FOB Destination, Freight Prepaid	Call to Discuss	Net 30

Part Number	Description	Qty	List Price	Purchase Price	Total
MP-0000-A-806	DC MP-80D-018 - 4 Columns 72K Capacity Touch Screen & Full Diagnostic Display	1	\$ 53,850.00	\$ 42,485.00	\$ 42,485.00
JS-000-G-802	High Reach Jackstand - 20,000lb (each)	4	\$ 1,385.00	\$ 998.75	\$ 3,995.00
#10-TF	Low Reach Jackstand - 20,000lb (each)	4	\$ 697.00	\$ 620.00	\$ 2,480.00
Other	OTHER RECOMMENDED OPTIONS		\$ -	\$ -	
MP-2200-A-803	Cab-Off Adapter - 800 Series (3,000 lb Capacity)		\$ 2,450.00	\$ 2,065.94	
MP-2500-A-801	Front to Rear Bumper Adapter - 800 Series (18,000lb Capacity)		\$ 2,450.00	\$ 2,065.94	
MP-2300-A-801	Cross Beam Adapter - 800 Series		\$ 3,250.00	\$ 2,740.54	
MP-2400-A-801	Snow Plow Adapter - 800 Series		\$ 4,500.00	\$ 3,794.59	
MP-2300-A-804	Trailer King Pin Adapter - 800 Series		\$ 800.00	\$ 674.59	

*After Receipt of Completed Order - When applicable, includes signed quote, data sheets and receipt of required payment

NOTES: City of Webster City Sourcewell Member No. 170322;
<https://www.sourcewell-mn.gov/node/752276>

SUBTOTAL	\$ 48,960.00
Sales Tax (if applicable)	
Credit Card Fee**	
TOTAL	\$ 48,960.00

Click here for Mohawk Resources Federal Form W-9: www.mohawklifts.com/Mohawk-W9

This quotation is subject to the terms and conditions noted on the following page

FINANCING OPTIONS

FINANCE TO OWN - \$1 BUYOUT			
24 mo	36 mo	48 mo	60 mo
\$2,197.62	\$1,500.33	\$1,160.84	\$957.71
FIRST YEAR SECTION 179 TAX DEDUCTION**			(\$17,136.00)
COST AFTER SECTION 179 TAX SAVINGS			\$ 31,824.00

**Assumes 35% Tax Rate

This example was provided to Mohawk Lifts by GreatAmerica Financial Services ("GreatAmerica"), to whom we regularly refer certain customers interested in financing purchases from us. Actual financing terms and arrangements are proposed by GreatAmerica at the time of credit application. Mohawk does not participate in the credit application or credit decision process, which is solely between our customer and GreatAmerica. Mohawk does not have any ownership interest in Great America and Mohawk does not receive any referral fees or other compensation from GreatAmerica. Our referral to GreatAmerica is solely as a convenience to our customers interested in financing purchases from Mohawk. It is not a condition of this transaction that the customer finance its purchase or finance with GreatAmerica.

TERMS AND CONDITIONS

This order is subject to the General Terms and Conditions of Sale and Warranties found at www.mohawklifts.com/terms and www.mohawklifts.com/warranty

Delivery and Installation

- > A fork truck must be supplied at the offload site to unload the equipment from the freight carriers' trailer and if applicable for the installation.
- > The Customer is responsible for inspecting all Products at the time of delivery and before signing the delivery receipt, freight bill, or bill of lading. Should the customer determine at the time of delivery that any items are damaged or missing the Customer must note the item, discrepancy, or condition on the delivery receipt, freight bill, or bill of lading. Mohawk is not responsible for missing or damaged products when the Customer has signed the delivery receipt, freight bill, or bill of lading in good condition.
- > Quoted installation does not include electrical hook-up or any concrete work which may be required. Electrical and any concrete work that may be required must be performed prior to installer's appointment date.
- > Quoted installation does not include any unforeseen circumstances such as plumbing, electrical, in floor heat, rebar, steel structures, drain, or drain slopes in the existing floor. Installation price is subject to change if the lift is unable to be installed at the time of scheduled appointment, if the shop condition is not ready for installation (lack of adequate concrete, no electrical service, etc), or any other condition which would require additional return trips by the installer.
- > Price does not include Sales tax (unless applicable), duties, brokerage, or any other fees.
- > Any and all permits, licenses, fees, etc. are the Customers' responsibility

PAYMENT

Payment for your equipment, including installation, is due with order or prior to shipping.

Payment can be made by certified check or wire transfer.

**VISA or MasterCard accepted for orders less than \$18,000.00. A 3.25% processing fee will apply.

Acknowledged and Accepted by:

Signature: _____

Date: _____

Name (printed): _____

Title: _____

Phone: _____

Email: _____

To place your order, please return a signed copy of the quote to:

MOHAWK RESOURCES LTD.

PO Box 110, Amsterdam, NY 12010

Email orders@mohawklifts.com or Fax 518-842-1289

BUY ONCE. BUY RIGHT. BUY A MOHAWK!



MEMORANDUM

TO: Ken Wetzler, Public Works Director
Mayor and City Council

FROM: Matt Alcazar, Engineering Tech/Project Coordinator

DATE: January 12, 2021

RE: Tree Grinding Services

SUMMARY: We received three (3) quotes from Tree Grinding Service vendors. City staff is recommending and requesting that we enter into an agreement with J. Pettiecord Inc., Bondurant Iowa for three (3) years.

PREVIOUS COUNCIL ACTION: Council rejected all previous bids and approved seeking bids for a three (3) year agreement at the January 4th, 2021 Council Meeting.

BACKGROUND/DISCUSSION: J. Pettiecord Inc. was awarded the agreement last year. Pursuant to the purchasing policy of the City of Webster City, staff sought proposals from six (6) vendors for this service. Three (3) vendors responded as follows:

J. Pettiecord Inc.	\$4.50/CY or \$14,500.00
DeBoef Grinding, LLC	\$1.40/CY or \$4,450.00 plus \$8,600.00 for City staff. (\$13,050)
Chamness Technology, Inc.	Non-Responsive Bidder -annual adjustments required for Cost-of-Living Adjustments (COLA) and Fuel Cost Adjustments.

FINANCIAL IMPLICATIONS: The Parks & Recreation budgets \$20,000.00 annually for this service.

RECOMMENDATION: City Staff recommends Council award the agreement to J. Pettiecord, Inc. for the term of three (3) years. The reason for this recommendation is DeBoef Grinding, LLC is requiring City equipment and labor to complete the tree/brush grinding. This puts the Street Department shorthanded equipment wise and labor wise with the "in-house" labor also needed for West Twin Park, Wehrheim Park, plus normal street and sewer maintenance.

ALTERNATIVES: Council may choose to not do any service agreement for Tree Grinding Services or direct staff to find alternative solutions with another service provider.

PUBLIC WORKS DIRECTOR COMMENTS: The DeBoef quote puts the Street Department in an undesirable position for a two (2) week, eight (8) hour day period each year. Therefore, I recommend Council award the three (3) year agreement to J. Pettiecord Inc., Bondurant, Iowa in the amount of \$14,500.00 per year.

RESOLUTION NO. 2021 - ____

**AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER INTO
A THREE-YEAR AGREEMENT WITH J. PETTIECORD, INC.,
BONDURANT, IOWA FOR TREE GRINDING SERVICES**

WHEREAS, pursuant to the Purchasing Policy for the City of Webster City, Iowa, requests for quotes were solicited for a three (3)-year agreement for Tree Grinding Services; and,

WHEREAS, the quote received from J. Pettiecord, Inc., Bondurant, Iowa has been carefully considered, and it is necessary and advisable that provision be made for the authorization of the agreement for the Tree Grinding Service.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Webster City, Iowa, as follows:

SECTION 1. The quote for the service submitted by the following vendor is fully responsive to the request for quotes for the service, and is the lowest responsible quote received, such quote is as follows:

<u>NAME AND ADDRESS OF CONTRACTOR</u>	<u>AMOUNT OF BID</u>
J. Pettiecord, Inc., 1200 Prairie Drive S.W., Bondurant, Iowa	\$4.50/CY (each year)

SECTION 2. The agreement for the service be and the same is hereby authorized to such vendor at the total estimated cost set out above, subject to the terms of the agreement, the request for quote, and the terms of the vendor's written quote.

SECTION 3. The Mayor and City Clerk are hereby authorized and directed to enter into a written agreement with said vendor for the service.

BE IT FURTHER RESOLVED that said agreement is hereby approved upon being executed by both parties.

Passed and adopted this 18th day of January, 2021.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

**WEBSTER CITY, IOWA
PUBLIC WORKS DEPARTMENT**

**QUOTE FOR
TREE GRINDING SERVICES**


Note: This quote is for the cost to complete work at the City owned tree disposal site annually for a term of 3-years.

Quantity	Description	Unit Price
1 Lump Sum	Mobilization Cost.	\$ <u>1,000.00 per year/trip</u>
2 Cubic Yard	Final Grind w/ 6" screen per (1 CY)	\$ <u>4.50 per CY</u>
3 Total	Cost to complete work including Mobilization and 3,000 CY	\$ <u>14,500.00</u>

Contractor Name: J. Petticoard, Inc.

Address: 100 Prairie Drive S.W.
Bondurant, IA 50035

Telephone: 515-263-8900

Signature:  Chad Minton

Title: Estimator / Project Manager

Dated: 1/11/21

Number of staff on site to complete the Grinding process: 1-2 Forman Name Will Cheneau

Please list the equipment that will be used at the City owned site:

80K Excavator w/ Hydraulic Thumb, Excavator w/ Shear,
Peterson 5710 Horizontal Grinder

Will your company require the assistance of City Staff to Complete the scope of work to be completed?

 Yes X No Explain: _____

**WEBSTER CITY, IOWA
PUBLIC WORKS DEPARTMENT**

**QUOTE FOR
TREE GRINDING SERVICES**

Note: This quote is for the cost to complete work at the City owned tree disposal site annually for a term of 3-years.

Quantity	Description	Unit Price
1 Lump Sum	Mobilization Cost.	\$ <u>250⁰⁰</u>
2 Cubic Yard	Final Grind w/ 6" screen per (1 CY).	\$ <u>1⁴⁰</u>
3 Total	Cost to complete work including Mobilization and 3,000 CY	\$ <u>4,450</u>

Contractor Name: DEBOEF GRINDING LLC

Address: 1802 New Highland Hwy
Ankeny IA 50023

Telephone: 913-638-5126

Signature: [Handwritten Signature]

Title: President

Dated: 1-08-2021

Number of staff on site to complete the Grinding process: 1 Forman Name DJ DeBoef

Please list the equipment that will be used at the City owned site:

Vermeer TG 7000

Will your company require the assistance of City Staff to Complete the scope of work to be completed?

Yes No Explain: 1 wheel loader w/operator to push material and mulch

WEBSTER CITY, IOWA PUBLIC WORKS DEPARTMENT

QUOTE FOR TREE GRINDING SERVICES

Note: This quote is for the cost to complete work at the City owned tree disposal site annually for a term of 3-years.

Quantity	Description	Unit Price
1 Lump Sum	Mobilization Cost. . . <u>includes demo costs</u> . . .	\$ <u>3840.00</u>
2 Cubic Yard	Final Grind w/ 6" screen per (1 CY)	\$ <u>3.15</u>
3 Total	Cost to complete work including Mobilization and 3,000 CY	\$ <u>13,290.00</u>

Contractor Name: CHAMNESS TECHNOLOGY, INC

Address: 2255 LITTLE WALK HOLE ROAD

BLAIRSVILLE, IOWA 52004

Telephone: 515-325-6133

Signature: [Signature]

Title: COMPLIANCE MANAGER

Dated: 11/1/2021

Number of staff on site to complete the Grinding process: 1 or 2 Forman Name TBD

Please list the equipment that will be used at the City owned site:

MORRIS 6600 WOODCHIP GRINDER, FRONT END LOADER, PICKUP TRUCK, FUEL TRAILER

Will your company require the assistance of City Staff to Complete the scope of work to be completed?

Yes No Explain: _____

ELECTRIC REPORT FOR THE MONTH OF DECEMBER 2020

(Production Month-November 2020; Billing Month (Due) - December 2020)

	<u>MONTH</u> <u>December</u>	<u>Year to</u> <u>Date 2020</u>	<u>MONTH</u> <u>December</u>	<u>Year to</u> <u>Date 2019</u>
TOTAL PURCHASED POWER K.W.	8,113,440	106,586,909	9,124,661	107,848,470
Gross K.W. Generated For Maint. For Corn Belt	0 0	29,610 0	4,690 0	456,970 204,380
Station Power K.W.	16,856	184,937	20,269	231,061
NET K.W.TO BOARD	8,096,584	106,401,972	9,104,392	107,617,409
Billed by Clerk's Office to Customers K.W:				
Commercial Sales	2,014,703	24,956,437	2,144,759	25,790,378
Industrial Sales	2,520,744	31,548,286	2,627,795	32,306,005
Residential Sales	2,445,277	32,371,099	2,583,532	31,579,158
Sales for Resale-Wholesale	710,200	8,553,600	942,500	8,332,900
City Departments & Street Lights	409,597	4,891,621	474,168	5,144,877
KILOWATTS UNACCOUNTED	(3,937)	4,080,929	331,638	4,464,091
Percentage of Unaccounted for	-0.05%	3.84%	3.64%	4.15%

LOAD COMPARISON	<u>2020</u>	<u>2019</u>
Peak K.W. Demand	15,288	16,690
Purchased Power	8,113,440	9,124,661
Net to Board	8,096,584	9,104,392

REMARKS:

WASTEWATER TREATMENT PLANT REPORT FOR THE MONTH OF DECEMBER 2020

	<u>MONTH</u> <u>December</u>	<u>Year to</u> <u>Date 2020</u>	<u>MONTH</u> <u>December</u>	<u>Year to</u> <u>Date 2019</u>	
Total gallons flow	25,133,000	468,522,000	55,262,000	703,569,000	gal
Average daily flow	810,741		1,782,645		gal/da
Percentage treated	100		100		%
Total gallons raw sludge	121,041	1,477,042	124,560	1,435,851	gal
Total gallons digested sludge out	0		0		gal
Total gallons sludge transferred to storage tank	119,300		145,700		gal
Total gallons supernatant returned	142,100		0		gal
Methane gas produced	19,400		180,288		cu.ft.
Average effluent CBOD (25 mg/l aver. 40 mg/l max.)	15.3		7.4		mg/l
Number of days max. limit was exceeded	0		0		da
Average % removal	96.8		96		%
Average effluent suspended solids (30 mg/l aver. 45 mg/l max.)	11.1		9.6		mg/l
Number of days max. limit was exceeded	0		0		da
Average percent removal	96.7		93.7		%
Average effluent ammonia nitrogen "Dec"(4.0 mg/l average, 16.0 mg/l max. limitation)	2.21		1.51		mg/l
Number of days max. limit was exceeded	0		0		da

WATER PLANT REPORT FOR THE MONTH OF DECEMBER 2020

(Production Month - November 2020 Billing Month (Due) - December 2020)

	MONTH December	Year to Date 2020	MONTH December	Year to Date 2019
Total Gallons Pumped from Wells (Inf)	20,556,000	292,722,000	22,633,000	281,556,000
Average Gallons Pumped	(663,096)		(730,096)	
Gallons for Sludge	65,800	726,150	42,300	601,600
Total Gallons to Water Plant	20,490,200	291,995,850	22,590,700	280,954,400
Gallons to Distribution System From From Water Plant (Effluent reading)	23,275,000	316,178,396	24,732,000	311,774,000
TOTAL TO SYSTEM - CUBIC FEET	3,111,415	42,266,901	3,306,187	41,678,119
Billed by Clerk's Office to Customers Cubic Feet	2,494,600	30,230,200	2,445,200	28,418,900
Billed by City Departments Cubic Feet	128,000	2,354,100	83,500	1,636,100
Used by City Departments, but not billed-estimated Cubic Feet				
Fire	0	0	0	0
Meter	0	0	0	0
Sew. Disp.	0	0	0	0
Street,Water,SewerDistribution,Line <i>(main breaks,hydrant flush,sewer, valve rpr,w.tower, line dept</i>	35,158	390,758	78,604	980,007
Water Plant filter backwash	127,050	1,524,600	127,050	1,524,600
Ground storage tank loss				
Recreation-Drink.Fount.		26,988	0	26,988
Cemetery		2,400	0	2,400
Change in Distribution System		0	0	0
Used by Contractor		0	0	0
CUBIC FEET UNACCOUNTED FOR	326,607	7,737,855	571,833	9,089,124
Percentage of Unaccounted for	10.50%	18.31%	17.30%	21.81%

NOTE: 28 loads of lime sludge
hailed to farm ground

NOTE: 18 loads of lime sludge
hailed to farm ground

REMARKS:

**CITY OF WEBSTER CITY, IOWA - UTILITY REPORT
ELECTRIC UTILITY PURCHASES & SALES - 2020**

Purch. Power Period	Billing Month (Due)	Month Purch.Power kWh	Pur Pwr	Month Billed kWh less StaPwr	Col D Net to Board		Month Unaccounted For %	Yr To Date Purch.Power less sta pwrkWh	Yr To Date Billed & SPwr kWh	Yr To Date Unaccounted kWh	Yr To Date Unaccounted For %
			lessStaPwr = Net to Board kWh		less Col E Mo billed Mo Unaccountec For						
Dec	Jan 2020	9,094,812	9,076,434	8,870,578	205,856	2.27%	9,076,434	8,870,578	205,856	2.27%	
Jan	Feb 2020	9,196,568	9,171,752	8,819,809	351,943	3.84%	18,248,186	17,690,387	557,799	3.06%	
Feb	Mar 2020	8,262,298	8,238,319	7,687,568	550,751	6.69%	26,486,505	25,377,955	1,108,550	4.19%	
Mar	Apr 2020	8,163,009	8,141,522	7,605,002	536,520	6.59%	34,628,027	32,982,957	1,645,070	4.75%	
Apr	May 2020	7,301,474	7,287,423	7,271,853	15,570	0.21%	41,915,450	40,254,810	1,660,640	3.96%	
May	Jun 2020	7,324,120	7,314,384	7,463,103	(148,719)	-2.03%	49,229,834	47,717,913	1,511,921	3.07%	
Jun	July 2020	10,060,376	10,050,678	10,219,184	(168,506)	-1.68%	59,280,512	57,937,097	1,343,415	2.27%	
July	Aug 2020	11,491,624	11,479,740	10,764,226	715,514	6.23%	70,760,252	68,701,323	2,058,929	2.91%	
Aug	Sept 2020	10,508,151	10,496,995	9,581,405	915,590	8.72%	81,257,247	78,282,728	2,974,519	3.66%	
Sep	Oct 2020	8,356,277	8,347,304	7,838,150	509,154	6.10%	89,604,551	86,120,878	3,483,673	3.89%	
Oct	Nov 2020	8,714,760	8,700,837	8,099,644	601,193	6.91%	98,305,388	94,220,522	4,084,866	4.16%	
Nov	Dec 2020	8,113,440	8,096,584	8,100,521	(3,937)	-0.05%	106,401,972	102,321,043	4,080,929	3.84%	
TOTALS		106,586,909	106,401,972	102,321,043	4,080,929						

Billings

By Type of Serv-kWh	Commercial	Industrial	City Depts & Street Lights	Residential	Wholesale	Station Power-N/C	Billed & Sta. Pwr Total	Previous Year Bill&Sta.Pwr Tot	
Jan 2020	2,232,709	2,429,255	509,686	2,853,028	845,900	18,378	8,888,956	8,494,312	
Feb 2020	2,192,617	2,631,412	480,916	2,762,664	752,200	24,816	8,844,625	9,499,716	
Mar 2020	2,051,608	2,245,300	444,820	2,295,540	650,300	23,979	7,711,547	8,143,850	
Apr 2020	1,845,083	2,535,419	408,863	2,228,837	586,800	21,487	7,626,489	7,820,000	
May 2020	1,807,523	2,464,099	360,727	2,023,804	615,700	14,051	7,285,904	7,405,439	
Jun 2020	1,893,347	2,111,907	374,754	2,559,295	523,800	9,736	7,472,839	8,181,943	
July 2020	2,386,172	2,899,045	379,124	3,791,743	763,100	9,698	10,228,882	8,827,544	
Aug 2020	2,384,736	3,165,915	374,146	3,904,229	935,200	11,884	10,776,110	10,309,757	
Sep 2020	2,289,625	2,887,352	376,982	3,273,746	753,700	11,156	9,592,561	9,599,665	
Oct 2020	1,980,144	2,783,641	360,204	2,075,561	638,600	8,973	7,847,123	8,074,424	
Nov 2020	1,878,170	2,874,197	411,802	2,157,375	778,100	13,923	8,113,567	8,234,716	
Dec 2020	2,014,703	2,520,744	409,597	2,445,277	710,200	16,856	8,117,377	8,793,023	
TOTALS		24,956,437	31,548,286	4,891,621	32,371,099	8,553,600	184,937	102,505,980	103,384,389

BILLING AMOUNT	Commercial Sales	Industrial Sales	City Depts. & St. Light Sales	Residential Sales	Wholesale Sales	Station Power	TOTAL SALES	PREVIOUS YEAR
Jan 2020	\$261,181.61	\$207,916.57	\$51,937.47	\$366,235.46	\$76,776.60	N/C	\$964,047.71	\$957,971.18
Feb 2020	\$257,023.58	\$250,460.38	\$49,498.70	\$357,250.02	\$72,848.91	N/C	\$987,081.59	\$1,007,360.53
Mar 2020	\$244,102.48	\$224,974.97	\$46,656.07	\$313,465.16	\$67,271.75	N/C	\$896,470.43	\$882,252.67
Apr 2020	\$224,671.85	\$245,467.06	\$42,584.86	\$307,448.14	\$57,669.72	N/C	\$877,841.63	\$875,351.39
May 2020	\$221,287.61	\$202,524.08	\$39,178.26	\$288,338.19	\$59,426.59	N/C	\$810,754.73	\$851,948.73
Jun 2020	\$229,976.74	\$201,708.94	\$41,810.08	\$338,657.72	\$57,138.57	N/C	\$869,292.05	\$900,877.00
July 2020	\$275,859.57	\$245,404.95	\$40,903.22	\$455,748.89	\$75,970.13	N/C	\$1,093,886.76	\$940,134.29
Aug 2020	\$277,731.92	\$256,746.25	\$40,632.35	\$470,384.78	\$85,338.66	N/C	\$1,130,833.96	\$1,089,675.60
Sep 2020	\$268,756.87	\$241,525.21	\$41,305.33	\$409,916.88	\$77,001.82	N/C	\$1,038,506.11	\$1,041,352.75
Oct 2020	\$239,524.66	\$229,031.74	\$39,327.50	\$296,001.69	\$69,706.86	N/C	\$873,592.45	\$929,945.32
Nov 2020	\$228,998.74	\$233,843.55	\$43,387.38	\$302,672.37	\$76,100.71	N/C	\$885,002.75	\$919,139.43
Dec 2020	\$241,916.91	\$220,508.52	\$44,017.55	\$330,335.83	\$72,694.21	N/C	\$909,473.02	\$945,870.44
TOTALS		\$2,971,032.54	\$2,760,112.22	\$521,238.77	\$4,236,455.13	\$847,944.53	\$11,336,783.19	\$11,341,879.33

Number of Customers	Commercial	Industrial	City Depts & St. Lights	Residential	Wholesale	Total	Previous Year
Jan 2020	523	8	45	3,862	3	4,441	4,409
Feb 2020	520	8	45	3,850	3	4,426	4,410
Mar 2020	520	8	45	3,884	3	4,460	4,404
Apr 2020	520	8	50	3,888	3	4,469	4,437
May 2020	520	8	50	3,865	3	4,446	4,428
Jun 2020	521	8	49	3,875	3	4,456	4,434
July 2020	520	8	49	3,891	3	4,471	4,437
Aug 2020	519	8	49	3,885	3	4,464	4,435
Sep 2020	520	8	49	3,896	3	4,476	4,425
Oct 2020	519	8	44	3,900	3	4,474	4,458
Nov 2020	516	8	44	3,897	3	4,468	4,423
Dec 2020	515	8	44	3,893	3	4,463	4,456

WATER UTILITY PRODUCTION SALES & USAGE 2020

Prod Mo.	Billing Month (Due)	Month to Distribution System C/F	Month Billed & Unbilled Usage C/F	Month Unaccounted For C/F	Month Unaccounted For %	Yr to Date To Distribution System C/F	Yr to Date Billed & Unbilled C/F	Yr To Date Unaccounted For C/F	Yr To Date Unaccounted For %
Dec	Jan 2020	3,201,248	2,720,638	480,610	15.01%	3,201,248	2,720,638	480,610	15.01%
Jan	Feb 2020	3,223,038	2,535,719	687,319	21.33%	6,424,286	5,256,357	1,167,929	18.18%
Feb	Mar 2020	3,046,847	2,453,999	592,848	19.46%	9,471,133	7,710,356	1,760,777	18.59%
Mar	Apr 2020	3,335,330	2,601,518	733,812	22.00%	12,806,463	10,311,874	2,494,589	19.48%
Apr	May 2020	3,234,401	2,787,765	446,636	13.81%	16,040,864	13,099,639	2,941,225	18.34%
May	Jun 2020	3,452,166	2,963,218	488,948	14.16%	19,493,030	16,062,857	3,430,173	17.60%
June	July 2020	3,851,738	3,334,266	517,472	13.43%	23,344,768	19,397,123	3,947,645	16.91%
July	Aug 2020	4,210,402	3,485,065	725,337	17.23%	27,555,170	22,882,188	4,672,982	16.96%
Aug	Sep 2020	4,084,876	3,267,618	817,258	20.01%	31,640,046	26,149,806	5,490,240	17.35%
Sep	Oct 2020	3,671,996	2,858,614	813,382	22.15%	35,312,042	29,008,420	6,303,622	17.85%
Oct	Nov 2020	3,843,444	2,735,818	1,107,626	28.82%	39,155,486	31,744,238	7,411,248	18.93%
Nov	Dec 2020	3,111,415	2,784,808	326,607	10.50%	42,266,901	34,529,046	7,737,855	18.31%
TOTALS		42,266,901	34,529,046	7,737,855					

Billings & Usage

By Type of Service-C/F	Commercial	Industrial	City Depts.	Residential	Used by City Dep i.e. water breaks flush.etc. Not metered	Total	Previous Year	Previous Year Produced	
Jan 2020	710,500	408,600	126,000	1,301,700	173,838	2,720,638	2,791,049	3,021,849	
Feb 2020	665,200	368,100	110,400	1,251,200	140,819	2,535,719	2,463,210	3,104,330	
Mar 2020	689,600	315,100	126,000	1,131,200	192,099	2,453,999	2,187,918	3,083,877	
Apr 2020	619,100	444,500	140,400	1,257,100	140,418	2,601,518	2,598,188	3,700,545	
May 2020	689,600	412,600	149,000	1,391,200	145,365	2,787,765	2,536,586	3,491,335	
Jun 2020	657,900	473,200	275,100	1,411,800	145,218	2,963,218	2,979,873	3,699,342	
July 2020	779,200	550,800	354,800	1,504,700	144,766	3,334,266	2,757,309	3,775,540	
Aug 2020	778,600	568,900	313,700	1,678,500	145,365	3,485,065	2,978,951	3,780,352	
Sep 2020	841,500	550,800	226,200	1,503,900	145,218	3,267,618	3,023,739	3,720,998	
Oct 2020	734,800	492,200	206,400	1,156,200	269,014	2,858,614	2,946,645	3,396,823	
Nov 2020	610,000	541,700	198,100	1,245,600	140,418	2,735,818	2,591,173	3,596,942	
Dec 2020	621,600	475,300	128,000	1,397,700	162,208	2,784,808	2,734,354	3,306,187	
TOTALS		8,397,600	5,601,800	2,354,100	16,230,800	1,944,746	34,529,046	32,588,995	41,678,120

BILLING AMOUNT	Commercial Sales	Industrial Sales	City Depts. Sales	Residential Sales	City Depts Not Sold	TOTAL SALES	PREVIOUS YEAR
Jan 2020	\$32,707.58	\$13,919.32	\$4,596.40	\$98,605.46	N/C	\$149,828.76	\$ 145,015.83
Feb 2020	\$31,227.04	\$12,705.97	\$4,090.18	\$95,392.41	N/C	\$143,415.60	\$ 141,314.24
Mar 2020	\$32,293.75	\$11,051.57	\$4,557.10	\$89,874.36	N/C	\$137,776.78	\$ 129,265.34
Apr 2020	\$30,029.27	\$15,064.95	\$4,950.64	\$96,365.65	N/C	\$146,410.51	\$ 141,828.25
May 2020	\$32,437.08	\$14,077.22	\$5,393.10	\$103,038.58	N/C	\$154,945.98	\$ 144,016.18
Jun 2020	\$31,018.40	\$16,038.04	\$9,353.37	\$104,364.21	N/C	\$160,774.02	\$ 156,338.08
July 2020	\$35,141.57	\$18,403.76	\$11,806.46	\$108,776.55	N/C	\$174,128.34	\$ 149,531.95
Aug 2020	\$35,846.45	\$19,032.63	\$10,585.49	\$113,549.40	N/C	\$179,013.97	\$ 160,499.20
Sep 2020	\$37,373.95	\$18,475.16	\$7,854.24	\$108,213.98	N/C	\$171,917.33	\$ 163,160.03
Oct 2020	\$33,956.26	\$16,681.84	\$7,014.28	\$91,605.78	N/C	\$149,258.16	\$ 148,687.30
Nov 2020	\$29,850.87	\$18,206.29	\$6,752.57	\$95,886.76	N/C	\$150,696.49	\$ 141,071.92
Dec 2020	\$30,101.79	\$16,142.74	\$4,581.90	\$100,823.64	N/C	\$151,650.07	\$ 147,979.99
TOTALS		\$391,984.01	\$189,799.49	\$81,535.73	\$1,206,496.78	\$1,869,816.01	\$1,768,708.31

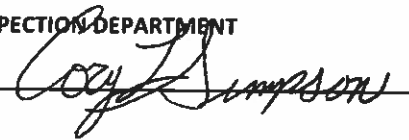
Number of Customers	Commercial	Industrial	City Depts.	Residential	Previous Year
Jan 2019	342	8	13	3,169	3,532
Feb 2019	342	8	13	3,153	3,516
Mar 2019	345	8	13	3,157	3,523
Apr 2019	346	8	15	3,178	3,547
May 2019	346	8	16	3,168	3,538
Jun 2019	348	9	17	3,186	3,560
July 2019	346	9	17	3,180	3,552
Aug 2019	346	9	17	3,183	3,555
Sept 2019	347	9	17	3,197	3,570
Oct 2019	346	9	13	3,189	3,557
Nov 2019	347	9	13	3,194	3,563
Dec 2019	343	9	13	3,186	3,551

INSPECTOR: *Cory S. Simpson*

DATE	TIME	REASON	ACTIVITY	FINDING	ACTION	REASON:	
12/1/2020	10:10 AM	1 1911 James St. (NEW Construction)(Self Storage Bldg)	1	13(b)	30	40	01 Routine Inspection 02 Complaint Inspection
		Site Visit (Footings)					
12/1/2020	10:35 AM	2 1971 James St. (NEW Construction)	1	13(b)	30	40	03 Routine re-Inspection 04 Complaint Re-Insp.
		Site Visit (Footings & Reinforcement)					
12/1/2020	10:57 AM	3 1447 Second St. (Change of Occupancy)	5	13	30	40	05 Permit Research
		Site Visit (Meet w/Owner)					
12/1/2020	11:03 AM	4 717 Fair Ave. (Junk in Yard)	2	28	31	41	10 Mechanical 11 Plumbing
		D. B. I. (Send Letter)					
12/1/2020	11:11 AM	5 713 Second St. (Elk's Bldg)	1	13	30	40	a. Service-Sewer-Water b. Rough In
		Site Visit (Safety Glass Windows Q's)					
12/1/2020	1:57 PM	6 607 Oakwood Dr. (NEW Dwelling)	1	13(b)	30	40	c. Under Slab d. Final
		Site Visit (Basement Concrete Slab)					
12/1/2020	2:07 PM	7 2135 Edgewood Dr. (Sign Removal)	2	19	30	40	12 Electrical a. Service
		Complaint					
12/1/2020	2:19 PM	8 1971 James St. (NEW Construction)	1	13(b)	30	40	b. Rough In c. Final
		Site Visit (Footings & Reinforcement)					
12/1/2020	2:42 PM	9 723 Division St. (NEW Fence)	5	13	30	40	13 Building a. Zoning
		Site Visit (Setback)					
12/1/2020	2:45 PM	10 733 Division St. (Load Bearing)	1	13(e)	30	40	b. Footing c. Framing
		Site Visit (Final)(GREEN)					
12/1/2020	3:09 PM	11 733 Second St. (NEW Awnings)	5	13	30	40	d. Sheet Rock e. Final
		Site Visit (Setback)					
12/1/2020	3:25 PM	12 816 William St. (NEW Detached Garage)	1	13(e)	30	40	14 Entrance 15 Demolition
		Site Visit (Final)(GREEN)					
12/1/2020	3:28 PM	13 820 William St. (Garbage in Yard)	2	27	31	41	16 Moving 17 Excavation
		Send Cert. Letter					
12/1/2020	4:27 PM	14 621 Division St. (NEW Deck)	1	13(b)	30	40	18 Mobile Home 19 Sign
		Site Visit (Footings)					
12/1/2020	4:37 PM	15 905 Bell Ave. (S-Service Reconstruction)	1	11(a)	30	40	20 Unsafe Building 21 Property Maintenance
		Site Visit (1st Visit)					
12/1/2020	2:49 PM	16 715 Des Moines St. (NEW Sign)	1	19	30	40	22 Other
		Site Visit (NEW Business)(Walk-Through)					
12/1/2020	2:35 PM	17 1425 Second St. (Vehicle in Front Yard)	2	28	31	41	26 Weeds or Grass 27 Rubbish &/or Debris
		Send Message (Texts)					
12/2/2020	9:18 AM	18 905 Bell Ave. (S-Service Reconstruction)	1	11(a)	30	40	28 Other
		Site Visit (2nd Visit)(GREEN)					
12/2/2020	9:27 AM	19 215 Dubuque Street (NEW Accessory Bldg)	1	13	30	40	30 Satisfactory 31 Unsatisfactory
		Site Visit (Setback)					
12/2/2020	1:00 PM	20 715 Superior St. (NEW Sign)	1	19	30	40	32 Continued Unsatisfactory 33 Permit Needed
		Site Visit (Setback)(Final)					
12/2/2020	1:33 PM	21 204 N Apple Ave. (NEW Dwelling)	1	13©	30	40	34 City Not Involved 35 Not Home
		Site Visit (Walk-Through)(F-Wall, 2=5/8 Type X)					
12/2/2020	1:51 PM	22 412 W. Curve Dr. (Junk in Yard)	2	28	31	41	36 Other
		D.B.I. (Send Message)(Texts & Calls)					
12/2/2020	2:18 PM	23 320 W. Curve Dr. (UNSAFE Bldg)	2	20	31	41	40 No Cause for Action 41 Abatement
		D.B.I. (Complaint by Neighbors)					
12/2/2020	12:28 PM	24 320 E. Curve Dr. (Abate Property)	2	21	31	41	42 Condemnation 43 Demolition
		D.B.I. (Follow-UP Inspection)(AMBER)					
12/2/2020	2:42 PM	25 1426 Second St. (UNSAFE Front Steps)	2	21	31	47	44 Vacate Order Issued 45 Office Hearing
		D.B.I. (V-B w/Owner)(AMBER)					
12/3/2020	11:05 AM	26 1605 Superior St. (Camper in Yard)	2	28	31	47	46 Show Cause Action 47 Other
		TEN Business Day Window (Repairing)					

Red Triangle refers to a Comment in that event. See: shared (\\SHARED); Zoning Inspection; Cory S; Daily Field Log 2019; Look Up Month // Date(s)

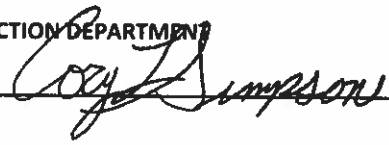
INSPECTOR:



DATE	TIME	REASON	ACTIVITY	FINDING	ACTION	REASON:		
12/3/2020	11:28 AM	1 620 Second St. Suite #2 (NEW Sign)	Site Visit (Setback)	1	19	30	40	01 Routine Inspection 02 Complaint Inspection
12/3/2020	1:19 PM	2 1971 James St. (NEW Construction)	Site Visit (Footings & Steel Enforcement)	1	13(b)	30	40	03 Routine re-Inspection 04 Complaint Re-Insp.
12/3/2020	1:59 PM	3 2405 N Terrace Dr. (NEW Dwelling)	Site Visit (2nd Visit Re-Final)(GREEN)	1	13(e)	30	40	05 Permit Research
12/3/2020	2:37 PM	4 714 South St. (NEW Egress Window)	Site Visit (First Photos)	1	13@	30	40	10 Mechanical 11 Plumbing
12/3/2020	2:41 PM	5 800 South St. (Dog/Pet Kennel)	Site Visit (Setback)	1	13	30	40	a. Service-Sewer-Water b. Rough In
12/4/2020	10:10 AM	6 318 Willow St. (Addition)	Site Visit (Plmbg Rough-In)(GREEN)	1	11(b)	30	40	c. Under Slab d. Final
12/4/2020	10:31 AM	7 1202 Willson Ave. (Street Patch)	Site Visit (Marking Street for Repair)	1	13	30	40	12 Electrical a. Service
12/4/2020	4:12 PM	8 1402 Collins St. (NEW Furnace)	GREEN (W-Heater Complaint)	1	10	30	40	b. Rough In c. Final
4/18/1903	4:30 PM	9 1100 Superior St. (WTP Shelter)	Slab Removed & Rebar Safety Caps	1	13	30	40	13 Building a. Zoning
12/7/2020	9:00 AM	10 1447 Second St. (Remodel/Change of Occupancy)	Site Visit (Confirm Code Violation-Compliance)	5	13	31	47	b. Footing c. Framing
12/7/2020	2:27 PM	11 412 W. Curve Dr. (Junk in Yard)	Follow-UP (AMBER)	2	28	31	47	d. Sheet Rock e. Final
12/7/2020	2:41 PM	12 1014 James St. (NEW Accessory Bldg)	Site Visit (Setback)(Final)	1	13(e)	30	40	14 Entrance 15 Demolition
12/7/2020	2:45 PM	13 408 Grove St. (Garbage in Yard)	D.B.I. (2nd Compliance)(GREEN)	2	27	30	40	16 Moving 17 Excavation
12/7/2020	3:00 PM	14 1036 Third St. (NEW Furnace & W-Heater)	Site Visit (GREEN)	1	10/11(a)	30	40	18 Mobile Home 19 Sign
12/7/2020	3:58 PM	15 744 First St. (Junk in Yard & Vehicle)	D.B.I. (Send Letter)	2	28	31	41	20 Unsafe Building 21 Property Maintenance
12/8/2020	2:55 PM	16 1202 Willson Ave. (Street Patch)	Concrete Poured w-Tarps	1	21	30	40	22 Other
12/8/2020	2:59 PM	17 1200 Seneca St. (Remodel)	Site Visit (Change of Occupancy)	1	13@	30	40	26 Weeds or Grass 27 Rubbish &/or Debris
12/8/2020	3:04 PM	18 511 Bank St. (Façade Remodel)	Site Visit (Framing Exterior Wall)	1	13@	30	40	28 Other
12/8/2020	3:11 PM	19 727 Division St. (Detached Garage)	S-Visit (Framing Exterior Wall) (AMBER)	1	13@	30	40	30 Satisfactory 31 Unsatisfactory
12/8/2020	3:31 PM	20 514.5 Division St. (Abate Property)	Site Visit (DEMO Visit)	1	15	30	40	32 Continued Unsatisfactory 33 Permit Needed
12/8/2020	3:54 PM	21 901 Superior St. (Front Steps Q's)	Site Visit (First Photos)	5	13	30	40	34 City Not Involved 35 Not Home
12/8/2020	4:04 PM	22 1505 Grand St. (NEW Fence)	Site Visit (Final)	1	13(e)	30	40	36 Other
12/8/2020	4:15 PM	23 1408 Grove St. (Sidewalk Complaint)	D.B.I. (Send Letter)	2	22	31	47	40 No Cause for Action 41 Abatement
12/8/2020	4:18 PM	24 847 Walnut St. (Junk Vehicle)	D.B.I. (NO Letter Sent)	2	28	30	40	42 Condemnation 43 Demolition
12/8/2020	4:25 PM	25 1113 Betsy Ln. (S-Service Reconstruction)	Site Visit (Setback)	5	11(a)	30	40	44 Vacate Order Issued 45 Office Hearing
12/8/2020	4:32 PM	26 1324 Wall St. (Abate Property)	Rear Door Kicked In (WCPD Cleared)	1	21	31	47	46 Show Cause Action 47 Other

REASON:
ACTIVITY:
NUISANCE:
FINDINGS:
ACTION:

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DATE	TIME	REASON	ACTIVITY	FINDING	ACTION	REASON:		
12/8/2020	4:09 PM	1 1309 Walnut St. (NEW Egress Window)	Site Visit (Exterior Inspection)(GREEN)	1	13©	30	40	01 Routine Inspection 02 Complaint Inspection
12/9/2020	7:49 AM	2 1121 First St. (NEW Accessory Bldg)	NO Permit (Zoning) Pulled (Send Letter)	2	22	31	47	03 Routine re-Inspection 04 Complaint Re-Insp.
12/9/2020	8:50 AM	3 222 Cedar St. (Addition)	Site Visit (Setback)	1	13(a)	30	40	05 Permit Research
12/9/2020	9:04 AM	4 1712 Second St. (Addition Q's)	Site Visit (Setback)	5	13	30	40	10 Mechanical 11 Plumbing
12/9/2020	11:50 AM	5 726 Second Street (Remodel Kitchen)	Site Visit (Final Walk-Through)(GREEN)	1	13(e)	30	40	a. Service-Sewer-Water b. Rough In
12/9/2020	2:21 PM	6 641 Second St. (Remodel Non-Load Bearing Walls)	Site Visit (GREEN)	1	13(e)	30	40	c. Under Slab d. Final
12/9/2020	2:57 PM	7 1021 Summit Dr. (Addition Garage)	Site Visit (Setback)	5	13	30	40	12 Electrical a. Service
12/9/2020	3:05 PM	8 717 Walnut St. (Accessory Bldg)	Site Visit (Setback)(GREEN)	1	13(e)	30	40	b. Rough In c. Final
12/9/2020	3:21 PM	9 430 Broadway St. (Abate Property)	D.B.I. (Send Letter)	2	21	31	41	13 Building a. Zoning
12/9/2020	3:40 PM	10 1113 Betsy Ln. (S-Service Reconstruction)	Site Visit (1st Inspection)	1	11(a)	30	40	b. Footing c. Framing
12/9/2020	4:06 PM	11 1324 Wall St. (Abate Property)	Rear Door Kicked In (Secured)(AMBER)	1	22	31	41	d. Sheet Rock e. Final
12/10/2020	8:51 AM	12 1911 James St. (NEW Self Storage)	Site Visit (Concrete Slab)	1	13(b)	30	40	14 Entrance 15 Demolition
12/10/2020	9:01 AM	13 1971 James St. (NEW Construction)	Site Visit (Concrete Slab)	1	13(b)	30	40	16 Moving 17 Excavation
12/10/2020	9:24 AM	14 240 MacKinlay Kantor Drive (Addition)	Site Visit (Update on Progress)	1	13	30	40	18 Mobile Home 19 Sign
12/10/2020	9:36 AM	15 1693 210th St. (NEW Dwelling)	Site Visit (Final)(NO Walk-Through)	1	13(e)	30	40	20 Unsafe Building 21 Property Maintenance
12/10/2020	11:38 AM	16 1113 Betsy Ln. (S-Service Reconstruction)	Site Visit (2nd Inspection)	1	11(a)	30	40	22 Other
12/10/2020	1:51 PM	17 1100 Superior St. (DEMO Old Shelter)	Site Visit (Bldg & Slab Removed/Shut Off)	1	15	30	40	26 Weeds or Grass 27 Rubbish &/or Debris
12/10/2020	2:22 PM	18 707 Boone St. (NEW Front Steps)	Site Visit (Setback)(NO Permit Needed)	1	21	30	40	28 Other
12/10/2020	2:28 PM	19 1014 Boone St. (NEW Accessory Bldg)	Site Visit (Setback)(Final)(AMBER)	1	13(e)	30	40	30 Satisfactory 31 Unsatisfactory
12/10/2020	2:48 PM	20 1971 James St. (NEW Construction)	Site Visit (Concrete Slab)	1	13(b)	30	40	32 Continued Unsatisfactory 33 Permit Needed
12/10/2020	3:28 PM	21 634 Webster St. (UNSAFE Bldg)	D.B.I. (Send Letter)	2	20	31	41	34 City Not Involved 35 Not Home
12/10/2020	3:39 PM	22 Fuel Truck	Gals. 20.8 Mills. 12119					36 Other
12/11/2020	10:31 AM	23 1309 Walnut St. (NEW Egress Window)	Site Visit (Interior Inspection)(AMBER)	1	13©	30	40	40 No Cause for Action 41 Abatement
12/11/2020	10:53 AM	24 1924 Superior St. (DEMO Dwelling)	Site Visit (Sewer Service Line Shut-Off)	1	11(a)	30	40	42 Condemnation 43 Demolition
12/11/2020	11:08 AM	25 607 Oakwood Dr. (NEW Dwelling)	Site Visit (Main Floor Joist Installed)	1	13©	30	40	44 Vacate Order Issued 45 Office Hearing
12/11/2020	12:11 PM	26 222 Cedar St. (Addition)	Site Visit (Concrete Poured Footing)	1	13(b)	30	40	46 Show Cause Action 47 Other

REASON:
ACTIVITY:
NUISANCE:
FINDINGS:
ACTION:

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INSPECTOR: Cory Simpson

DATE	TIME	REASON	ACTIVITY	FINDING	ACTION	REASON:		
12/11/2020	12:19 PM	1 511 Bank Street (Remodel Facade)	Site Visit (Exterior Wall Complete)(AMBER)	1	13©	30	40	01 Routine Inspection
		2 2005 Alan Ave. (NEW Accessory Bldg)	Site Visit (Final)	1	13(e)	30	40	02 Complaint Inspection
12/11/2020	2:57 PM	3 721 Des Moines St. (NEW Water Heater)	Site Visit (GREEN)	1	11(a)	30	40	03 Routine re-Inspection
		4 645 Second St. (NONE Load Bearing Wall)	Site Visit (Final)	1	13(e)	30	40	04 Complaint Re-Insp.
12/11/2020	3:20 PM	5 714 South St. (NEW Egress Window)	Site Visit (Rough Opening)	1	13©	30	40	05 Permit Research
		6 525 Pleasant St. (Accessory Bldg)	Send Letter (Mayor John's Help)	2	22	31	47	<u>ACTIVITY:</u>
12/11/2020	3:32 PM	7 505 Pleasant St. (NEW S-Reconstruction)	Site Visit (Setback)	5	11(a)	30	40	10 Mechanical
		8 1527 Superior St. (Damages Sign)	Site Visit (Send Letter, Remove from Corner)	1	19	31	47	11 Plumbing
12/14/2020	1:34 PM	9 1024 Bank St. (Junk in Yard)	D.B.I. (Send Follow-UP Letter)(AMBER)	2	28	31	41	a. Service-Sewer-Water
		10 1426 Second St. (UNSAFE Front Steps)	D.B.I. (Follow-UP)(AMBER)	2	20	31	47	b. Rough In
12/14/2020	2:11 PM	11 306 Oak Ave. (NEW Deck)	Site Visit (Setback)	5	13	30	40	c. Under Slab
		12 1331 E. Second St. (Addition/Remodel)	Site Visit (Exterior Only Final)	1	13(e)	30	40	d. Final
12/14/2020	2:46 PM	13 204 N. Apple Ave. (NEW Dwelling)	Site Visit (Fire Wall Garage-Dwelling)	1	13©	30	40	12 Electrical
		14 811 South St. (S-Service Reconstruction)	Site Visit (1st Stop GREEN)	1	11(a)	30	40	a. Service
12/15/2020	2:06 PM	15 1924 Superior St. (DEMO Dwelling)	Site Visit (1st Stop DEMO Day)	1	15	30	40	b. Rough In
		16 633 Second St. (NEW Sign Face)	Site Visit (NEW Sign Face)(NO Permit NEEDED)	1	19	30	40	c. Final
12/15/2020	2:30 PM	17 412 W. Curve Dr. (Junk in Yard)	D.B.I. (Follow-UP)(2nd STOP New Complaint)	2	28	31	41	13 Building
		18 811 South St. (S-Service Reconstruction)	Site Visit (2nd Stop GREEN)	1	11(a)	30	40	a. Zoning
12/16/2020	1:55 PM	19 814 Walnut St. (Fence)	Site Visit (NO Permit NEEDED)	5	13	30	40	b. Footing
		20 1441 First St. (NEW Detached Garage)	Site Visit (Rough Framing)	1	13©	30	40	c. Framing
12/16/2020	2:29 PM	21 414 Willow St (NEW Furnace)	Site Visit (GREEN)	1	10	30	40	d. Sheet Rock
		22 104 Maple Ave. (NEW Foundation)	Site Visit (NEW Decks)(AMBER)	1	13©	31	47	e. Final
12/16/2020	2:45 PM	23 700 Block Linn St. (Empty Lot)	Site Visit (Setback & Code Q's)	5	13	31	47	14 Entrance
		24 100 E. Ohio St. (NEW City Shed)	Site Visit (Final Inspection)(AMBER)	1	13(e)	31	47	15 Demolition
12/21/2020	1:48 PM	25 744 First St. (Junk Vehicles)	D.B.I. (Send Letter)	2	28	31	41	16 Moving
		26 846 First St. (NEW Egress Window)	D.B.I. (NO Permit Pulled)(Junk in Yard)	2	28	31	41	17 Excavation

REASON:

01 Routine Inspection
02 Complaint Inspection
03 Routine re-Inspection
04 Complaint Re-Insp.
05 Permit Research

ACTIVITY:

10 Mechanical
11 Plumbing
a. Service-Sewer-Water
b. Rough In
c. Under Slab
d. Final

12 Electrical
a. Service
b. Rough In
c. Final

13 Building
a. Zoning
b. Footing
c. Framing
d. Sheet Rock
e. Final

14 Entrance
15 Demolition
16 Moving
17 Excavation
18 Mobile Home
19 Sign
20 Unsafe Building
21 Property Maintenance
22 Other

NUISANCE:

26 Weeds or Grass
27 Rubbish &/or Debris
28 Other

FINDINGS:

30 Satisfactory
31 Unsatisfactory
32 Continued Unsatisfactory
33 Permit Needed
34 City Not Involved
35 Not Home
36 Other

ACTION:

40 No Cause for Action
41 Abatement
42 Condemnation
43 Demolition
44 Vacate Order Issued
45 Office Hearing
46 Show Cause Action
47 Other

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INSPECTOR: Cory S. Simpson

DATE	TIME	REASON	ACTIVITY	FINDING	ACTION	REASON:		
12/21/2020	2:19 PM	1	1605 Des Moines St. (NEW Deck) Site Visit (Final)(GREEN)	1	13(e)	30	40	01 Routine Inspection 02 Complaint Inspection
12/21/2020	3:14 PM	2	1519 Sparboe Ct. (NEW Fence) Site Visit (Final)(GREEN)	1	13(e)	30	40	03 Routine re-Inspection 04 Complaint Re-Insp.
12/21/2020	3:19 PM	3	1219 Nancy Ln. (NEW Accessory Bldg) Site Visit (Final)(GREEN)	1	13(e)	30	40	05 Permit Research
12/22/2020	1:32 PM	4	1971 James St. (NEW Construction) Site Visit (Footings & Reinforcement)	1	13(b)	30	40	ACTIVITY: 10 Mechanical 11 Plumbing
12/22/2020	1:44 PM	5	1971 James St. (NEW Construction) Site Visit (Steel Framing) & (1/2 Complete Slab)	1	13Ⓞ	30	40	a. Service-Sewer-Water b. Rough In
12/22/2020	1:53 PM	6	240 MacKinlay Kantor Dr. (Addition) Site Visit (Update, Egress Lighting)	1	13	30	40	c. Under Slab d. Final
12/22/2020	1:57 PM	7	102 MacKinlay Kantor Dr. (Remodel) Site Visit (Walk-Through, Fire Wall, Furnace)	1	13	30	40	12 Electrical a. Service
12/22/2020	2:24 PM	8	330 N. White Fox Rd. (NEW Garage) Site Visit (Framing Inspection)(GREEN)	1	13Ⓞ	30	40	b. Rough In c. Final
12/22/2020	3:48 PM	9	1924 Superior St. (DEMO Dwelling) Site Visit (Final)(GREEN)	1	15	30	40	13 Building a. Zoning
12/23/2020	9:46 AM	10	222 Cedar St. (NEW Addition) Site Visit (Sub-Floor Inspection)	1	13Ⓞ	30	40	b. Footing c. Framing
12/28/2020	9:43 AM	11	921 James St. (Rehab Bldg) Site Visit (Monthly Inspection)	1	13Ⓞ	30	40	d. Sheet Rock e. Final
12/28/2020	11:02 AM	12	820 William St. (Garbage in Yard) D.B.I. (Follow-UP Cert. Letter)(Waiting)	2	27	31	41	14 Entrance 15 Demolition
12/31/2020	9:12 AM	13	1605 Sparboe Ct. (NEW W-Heater) Site Visit (GREEN)	1	11(a)	30	40	16 Moving 17 Excavation
12/31/2020	12:40 PM	14	633 Second St. (Remodel)(C-Occupancy) Site Visit (Final)(GREEN)	1	13(e)	30	40	18 Mobile Home 19 Sign
		15						20 Unsafe Building 21 Property Maintenance
		16						22 Other
		17						NUISANCE: 26 Weeds or Grass 27 Rubbish &/or Debris
		18						28 Other
		19						FINDINGS: 30 Satisfactory 31 Unsatisfactory
		20						32 Continued Unsatisfactory 33 Permit Needed
		21						34 City Not Involved 35 Not Home
		22						36 Other
		23						ACTION: 40 No Cause for Action 41 Abatement
		24						42 Condemnation 43 Demolition
		25						44 Vacate Order Issued 45 Office Hearing
		26						46 Show Cause Action 47 Other

Red Triangle refers to a Comment in that event. See: shared (\\SHARED); Zoning Inspection; Cory S; Daily Field Log 2019; Look Up Month // Date(s)



Webster City Police Department

November 2020 Activity Report

Description	Number	Year to Date
911 Calls	36	762
Arrests	10	161
Alarm	8	111
All Other Offenses	12	122
Animal Complaint	49	440
Assault	4	31
Assist Public	168	1,437
Assist Other Agency	21	235
Burglary/BE	6	54
Burning Complaint	2	32
Civil Dispute	2	48
Commercial/Residential Patrol	263	2,176
Criminal Trespass	5	37
Death Investigation	0	3
Debris/Street Problems	7	76
Directed Assignment	12	230
Disorderly Conduct	0	18
Domestic Disturbance	5	73
Driving Complaint	12	188
Drug/Narcotics/Equipment	4	17
Drug Test Kits	0	5
Fire	3	43
Fireworks	0	70
Funeral Escort	4	41
Follow Up Investigation	88	460
Foot Patrol	0	84
Fraud	8	61
Harassment	5	70
Incident Reports	41	458
Intoxication	0	10
Lost/Found Property	7	143
Missing Person	2	20
Motor Vehicle Theft	1	15
Motorist Assist	11	81
Open Door/Window	5	29
Parking Violation	45	376
Public Window Assist	5	236
School Foot Patrol	3	68
Sexual Abuse	1	7
Sex Offender Registry Compliance Check	0	32
Shoplifting	2	9
Signs/Signals	2	31
Suspicious Activity	64	513

January 11, 2021

Theft	14	147
Tips	1	26
Traffic Control/Schools	23	774
Traffic Stops	83	709
Traffic Crash Investigation	13	132
Transient	2	16
Trees/Wires Down	3	7
Utility Problem	23	185
Vacation House Watch	1	26
Vandalism	5	53
Vehicle Unlock	12	155
Violation Restraining Order	3	22
Warrant Served	9	64
Welfare Check	11	162
Bicycle Violations	11	28
Downtown Foot Patrols	12	123
Stationary Patrols	45	79

Total CFS: **1,196** **11,858**

Items of Interest:

- Officers assisted with food pantries.
- Officers assisted with political visits.
- Community members brought in donations to show support for the police department.
- Staff addressed radio and overall radio communication problems.
- Staff addressed vehicle issues.
- Chief met with City Manager on various issues.
- Chief attended a Fiber Feasibility meeting.
- Chief met with staff on ORV/Golf Cart permits.
- Chief met with staff on dispatch.

Training:

- Officers completed the monthly Police Legal Sciences course.
- Dispatchers completed the monthly Police Legal Sciences course.

Respectfully submitted,

Shiloh B. Mork

Shiloh B. Mork, Chief of Police
Webster City Police Department



Webster City Police Department

December 2020 Activity Report

Description	Number	Year to Date
911 Calls	35	797
Arrests	14	175
Alarm	14	125
All Other Offenses	14	136
Animal Complaint	27	467
Assault	6	37
Assist Public	168	1,605
Assist Other Agency	35	305
Burglary/BE	8	62
Burning Complaint	2	34
Civil Dispute	6	54
Commercial/Residential Patrol	243	2,419
Criminal Trespass	0	37
Death Investigation	0	3
Debris/Street Problems	6	82
Directed Assignment	13	243
Disorderly Conduct	1	19
Domestic Disturbance	11	84
Driving Complaint	20	208
Drug/Narcotics/Equipment	4	21
Drug Test Kits	0	5
Fire	6	49
Fireworks	2	72
Funeral Escort	5	46
Follow Up Investigation	77	537
Foot Patrol	1	85
Fraud	6	67
Harassment	3	73
Incident Reports	38	496
Intoxication	0	10
Lost/Found Property	20	163
Missing Person	2	22
Motor Vehicle Theft	1	16
Motorist Assist	9	90
Open Door/Window	6	35
Parking Violation	82	458
Public Window Assist	20	256
School Foot Patrol	0	68
Sexual Abuse	1	8
Sex Offender Registry Compliance Check	0	32
Shoplifting	2	11
Signs/Signals	3	34
Suspicious Activity	42	555

January 11, 2021

Theft	15	162
Tips	4	30
Traffic Control/Schools	10	784
Traffic Stops	75	784
Traffic Crash Investigation	13	145
Transient	0	16
Trees/Wires Down	1	8
Utility Problem	15	200
Vacation House Watch	0	26
Vandalism	3	56
Vehicle Unlock	17	172
Violation Restraining Order	2	24
Warrant Served	8	72
Welfare Check	22	184
Bicycle Violations	8	36
Downtown Foot Patrols	6	129
Stationary Patrols	7	86

Total CFS: **1,196** **13,054**

Items of Interest:

- Officers assisted with food pantries.
- Community members brought in donations to show support for the police department.
- Staff addressed radio and overall radio communication problems.
- Staff addressed vehicle issues.
- Chief met with City Manager on various issues.
- Chief met with staff on ORV/Golf Cart permits.
- Chief met with staff on dispatch.

Training:

- Officers completed the monthly Police Legal Sciences course.
- Dispatchers completed the monthly Police Legal Sciences course.

Respectfully submitted,

Shiloh B. Mork

Shiloh B. Mork, Chief of Police
Webster City Police Department

FIRE DEPARTMENT REPORT

December 2020

ALARMS

<u>DATE</u>	<u>TIME</u>	<u>ADDRESS</u>	<u>TYPE OF SITUATION FOUND</u>
12-1	0603	1205 Water St	Vehicle Fire
12-9	0704	Beach St. and Walnut	Combustible flammable gas/ other
12-13	1601	220 Apple St.	Building Fire
12-16	1450	913 James St.	Assist Police
12-22	1708	1024 Bank St.	Unauthorized Burning
12-24	1849	700 Block of Cedar Ave.	Hazmat release investigation
12-25	0437	1020 Walnut St.	Building Fire
12-26	0026	1741 Johnson Ave/ Woolstock	Search and Rescue
12-30	0917	731 Second St.	Dispatched alarm/ Cancelled enroute

Year to Date Total = 123

December Total = 9

TRAINING

<u>DATE</u>	<u>TIME</u>	<u>TYPE OF TRAINING</u>	<u>HOURS</u>	<u>PERSONNEL</u>
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Year to Date Total = 597

December Total =0

INSPECTIONS

<u>DATE</u>	<u>BUSINESS</u>	<u>REASON FOR INSPECTION</u>
12-17	Inspection walk through Street dept	<u>General</u>
12-18	Fire Alarm inspection Street dept.	<u>General</u>

Year to Date Total = 18

December Total =02

MISCELLANEOUS

<u>DATE</u>	<u>TIME</u>	<u>EVENT</u>
12-3		Repair lights on E34
12-5		Bring Santa to Parade downtown
12-9		Birthday Parade
12-21		Fire Department Staff Meeting
12-22		Sewer Flush of the month

MEETING ROOM

<u>DATE</u>	<u>TIME</u>	<u>USED BY</u>