

CITY COUNCIL MEETING MINUTES
Webster City, Iowa December 7, 2020

The City Council met in regular session at the City Hall, Webster City, Iowa at approximately 6:20 p.m. (due to technical difficulties) on December 7, 2020, upon call of the Mayor and the advance agenda. Council Members were present in Council Chambers with the meeting being called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor, and the following Council Members: Katelin Hartmann, Matt McKinney, Brian Miller and Logan Welch. City Manager Jeffrey Sheridan and City Clerk Karyl Bonjour were also present in Council Chambers.

*Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is "**impossible or impractical**".
Due to the COVID-19 concerns and social distancing recommendations, this meeting was Open to the Public by electronic means ONLY by utilizing the Zoom Platform.
Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.*

It was moved by Welch and seconded by Miller to approve the agenda.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

None brought forth.

MINUTES AND CLAIMS

It was moved by Miller and seconded by McKinney that the following motion and Resolutions be approved and adopted collectively:

1. That the meeting minutes of November 16, 2020 be approved.
2. That Resolution No. 2020-199 approving Payroll for the period ending November 21, 2020 and paid on November 27, 2020 in the amount of \$164,605.43 be passed and adopted.
3. That Resolution No. 2020-200 approving bills paid in the amount of \$1,276,910.46 be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

GENERAL AGENDA

1. It was moved by Hartmann and seconded by McKinney that Resolution No. 2020-201 authorizing Council to contribute \$25,000.00 to support the Hamilton County Childcare Worker Bonus Program be passed and adopted.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

City Manager Jeffrey Sheridan shared a statement he prepared on funding for the Program and that possible other means will be used outside of relying on local Government for funding in the future. McKinley Bailey, Executive Director for Building Families, joined through Zoom and provided information on the program.

2. It was moved by Welch and seconded by Miller that the Third Reading of a proposed Ordinance, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019 by Amending Chapter 39 Pertaining to Small Wireless Facility Antenna/Tower Right-of-Way Siting be approved.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

2.a. It was moved by Welch and seconded by Miller that Ordinance No. 2020-1841, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019 by Amending Chapter 39 Pertaining to Small Wireless Facility Antenna/Tower Right-of-Way Siting be passed and adopted.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

3. It was moved by McKinney and seconded by Hartmann that the Second Reading of a proposed Ordinance, an ordinance repealing the Code of Ordinances of the City of Webster City, Iowa, 2019, by Amending Chapter 20, Article III, Pertaining to Hotel/Motel Tax be approved.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

4. It was moved by Welch and seconded by Hartmann that Resolution No. 2020-202 establishing a Fuel System Agreement and 28E Agreement between the City of Webster City, Iowa and Hamilton County Public Hospital d/b/a Van Diest Medical Center Pertaining to the City's Stand-Alone Fuel System be passed and adopted.

ROLL CALL: Hawkins, McKinney, Welch and Hartmann voting aye.
Miller: Abstained

City Clerk Karyl Bonjour provided some history of the fuel system and details of the agreement(s).

5. It was moved by Welch and seconded by Hartmann that Resolution No. 2020-203 accepting Warranty Deeds from property owners conveying property to the City of Webster City, Hamilton County, Iowa, pertaining to the 2021 Second Street Reconstruction Project be passed and adopted.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.
Public Works Director Ken Wetzler, through Zoom, provided details of the Warranty Deeds.

6. It was moved by Miller and seconded by McKinney that Resolution No. 2020-204 approving Change Order No. 5 (\$410.00 deduction) to the 2020 Street Department Maintenance Building Project with Jensen Builders LLC., Fort Dodge, Iowa be passed and adopted.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

7.a. It was moved by Hartmann and seconded by Miller that payment in the amount of \$1,496.66 to Jim's Tree Service for work on property at 701 Second Street be approved.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

7.b. Consensus of Council was to continue the current lease between the City of Webster City and Dr. and Mrs. Eduardo Reveiz for the property located at 701 Second Street, which includes that the maintenance of the property would be the responsibility of the City.

8. It was moved by Welch and seconded by Miller that request from City Electrician and Line Department Supervisor to Purchase a WECO Electric Meter Tester from Radian Power & Energy Measurement Solution for \$40,120.00 + tax, for the Electric Utility Department be approved.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.
Line Department Supervisor Adam Dickinson, through Zoom, provided the background and process in purchasing the Electric Meter Tester.

9. It was moved by Miller and seconded by McKinney that request from Street Department Supervisor to seek bids for a new Shop Hoist for the Street Department be approved.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.
Street Department Supervisor Brandon Bahrenfuss, through Zoom, informed Council on the need of the new Shop Hoist and the benefits of the type of Hoist proposed to purchase.

10. It was moved by Miller and seconded by Welch that Request from Fire Chief to approve specifications and approve sending out for bids for lease to own purchase of a new Pumper/Tanker Fire Apparatus for the Fire Department be approved.
ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.
Once bids are received, Chief Stansfield will bring to Council for consideration and options to be considered.

**D. REPORTS AND RECOMMENDATIONS OF OFFICERS,
BOARDS AND COMMISSIONS**

1. It was moved by Miller and seconded by McKinney that the October 2020 Wastewater Report be accepted and placed on file.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

COUNCIL COMMITTEE REPORTS

None brought forth.

OTHER REPORTS AND RECOMMENDATIONS

None brought forth.

OTHER ITEMS SENT TO COUNCIL

1. The City Attorney Update/Report dated December 2, 2020 was previously given to Council for review.

2. A reminder was given on the Goal Setting Session scheduled for December 22, 2020 at 6:00 p.m.

WORK SESSION

At 6:55 p.m. Council conducted a Work Session on Hamilton County proposal regarding dispatching. Mayor Hawkins informed the purpose of the Work Session was to provide information to Council and see what options the City may explore. City Manager Sheridan acknowledged that the discussion is in regard to the City Dispatch merging with the County Dispatch. Police Chief Shiloh Mork joined through Zoom and provided some History and General information on the City Dispatch Services. Several members of the Zoom audience participated in the discussion with the Council throughout the Work Session. Consensus of Council was to obtain more information from the County for their review.

CLOSED SESSION

1. It was moved by Miller and seconded by McKinney that Council Meet in Closed Session to evaluate the performance of the City Manager, which is necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session, as provided by Chapter 21.5 I of the Code of Iowa.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

The Council went out of Open Session at 8:05 p.m.

The Council took a short recess.

The Council went into Closed Session at 8:10 p.m.

The Council returned to Open Session at 10:27 p.m.

It was moved by Miller and seconded by McKinney that Council adjourn.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

The December 7, 2020 Regular City Council Meeting stood adjourned at 10:28 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk