

**AGENDA**  
**Regular City Council Meeting**  
**City Hall**  
**Webster City, Iowa**  
**January 4, 2021**  
**6:00 p.m.**

**Council Members and minimal staff will be meeting  
in the Council Chambers at City Hall.**

Due to the COVID-19 concerns and social distancing recommendations, this meeting will be Open to the Public by ELECTRONIC MEANS ONLY. Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is "impossible or impractical".

Topic: City Council Meeting - City of Webster City

Time: January 4, 2021 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87656351106>

Meeting ID: 876 5635 1106

One tap mobile

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Find your local number: <https://us02web.zoom.us/j/87656351106>

Join by Skype for Business

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The meeting can also be accessed by visiting the City of Webster City Facebook page where it will be live-streamed at <https://www.facebook.com/cityofwebstercity/> The video will also be posted to our YouTube Channel.

Anyone wishing to submit questions prior to the meeting, please email those to [karyl\\_bonjour@webstercity.com](mailto:karyl_bonjour@webstercity.com) or [lhenderson@webstercity.com](mailto:lhenderson@webstercity.com)

Through the Zoom meeting, people will be able to message (Chat) with the Moderator if they wish or call in by phone. If they wish to speak on a topic, the Moderator will alert the Mayor of the participant wishing to speak. Participants speaking must provide their names and addresses. All participants will be muted upon joining the meeting and the Moderator will unmute Council Members and participants who have messaged and wish to speak on a topic. (Participants are encouraged to keep their individual computers muted at times when they are not speaking to minimize background noise). The Moderator of the Zoom meeting reserves the right to remove any participant engaging in inappropriate behavior or obscene language.

**ROLL CALL**

**Approval of Agenda**

**Pledge of Allegiance**

**A. PETITIONS – COMMUNICATIONS – REQUESTS**

This is the time of the meeting that a citizen may address the Council on a matter not on the Agenda. **(no more than five minutes per person)**

Except in cases of emergency, the City Council will not take any action at this meeting, but may ask the City Staff to research the matter or have the matter placed on the Agenda for a future meeting.

**1. Public Information**

**B. APPOINTMENTS OF OFFICERS & ANNUAL RESOLUTIONS**

*Current in italics*

1. Appointment by the City Council of the City Clerk to the term ending December 31, 2022. (Two Year Term) *(Karyl K. Bonjour)*
2. Appointment by the City Council of the Deputy City Clerk to the term ending December 31, 2022. (Two Year Term) *(Elizabeth Ann Smith)*
3. Appointment by the City Council of the City Attorney to the term ending December 31, 2022. (Two Year Term) *(Zachary Chizek)*  
*(contract 1-1-2020 to 12-31-2022)*
4. Appointment of a representative and alternate representative to the North Iowa Municipal Electric Cooperative Association.  
*(Adam Dickinson, representative; Ken Wetzler, alternate)*
5. Appointment of Right To Know Coordinator. *(Brian Stroner)*
6. Appointment of a representative to the Greenbelt Advisory Commission. *(Larry Flaws)*
7. Appointment to the Hamilton County Resource Enhancement Committee. *(John Hawkins)*
8. Appointment of a representative and alternate representative to the Pathfinders *(MIDAS)* Transportation Advisory Committee.  
*(Matt Alcazar, representative; Larry Flaws, alternate)*
9. Appointment of a representative to serve on the board of the Webster City Day Care *(Brian Miller)*

**City Council Meeting Agenda January 4, 2021**

10. Appointment of a representative to serve on the board of the Riverview Early Childhood Center (*Logan Welch*)
11. Appointment of Official Newspaper. Letter
12. Resolution on the Appointment of a representative and alternate representative to the Hamilton County E 911 Service Board.  
(*Shiloh Mork, representative; Charles Stansfield, alternate*)
13. Resolution on the Appointment of a representative and alternate representative to the Hamilton County Emergency Management Commission.  
(*John Hawkins, representative; Charles Stansfield, alternate*)
14. Resolution authorizing the City Finance Director to invest City funds.
15. Resolution authorizing City Clerk to issue warrants in payment of certain types of expenditures.
16. Resolution authorizing City Clerk to issue and deliver warrants for the payroll upon receiving approval by the City Manager.
17. Resolution of purpose providing for expenditures of Economic Development funds.
18. Resolution setting dates and time for regular meetings of the City Council for 2021.
19. Resolution establishing Depositories for the City of Webster City and Financial Institutions, the maximum amount, which may be kept on deposit in each Depository and Designating Authorized Officers.

**C. MINUTES AND CLAIMS**

The following items have been deemed to be non-controversial, routine actions to be approved by the Council in a single motion.

If a Council member, or a member of the audience wishes to have an item removed from this list, it will be considered in its normal sequence on the Agenda.

1. Minutes of December 21, 2020.
2. Resolution on Payroll for the period ending December 19, 2020 and paid on December 25, 2020
3. Resolution on Bills Fund List

**D. GENERAL AGENDA**

1. Motion to approve the appointment of Interim City Manager Team. *(Administrative Services Director, Finance Director and Public Works Director)* **AGREEMENT**
2. **COUNCIL MEMORANDUM:** **Resolution** approving Change Order No. 3 to the 2020 713 2<sup>nd</sup> Street Façade Project with Westbrooke Construction, Urbandale, Iowa. **CHG ORDER 3**

**COUNCIL MEMORANDUM:**

3. **Resolution** approving **Amendment No. 1** to the Architectural Agreement with ASK Studio, Des Moines, Iowa for the 713 Second Street Façade Rehabilitation Project.
4. **Resolution** approving **Amendment No. 2** to the Architectural Agreement with ASK Studio, Des Moines, Iowa for the 713 Second Street Façade Rehabilitation project.
5. **COUNCIL MEMORANDUM:** **Resolution** awarding contract for for the 2021 Demolition Project, Webster City, Iowa to Mid Iowa Site Services, Fort Dodge, Iowa in the amount of \$24,000.00. (1236 Second, 806 Stockdale, 1135 Division) **MAP**
6. **COUNCIL MEMORANDUM:** Motion rejecting bids received for one year Tree Grinding Services and authorize seeking bids for a three year period for Tree Grinding Services at the Tree/Brush Site located at the Street Department. **Proposal Form**
7. **COUNCIL MEMORANDUM:** **Resolution** authorizing the Mayor and City Clerk to enter into an Agreement with Robb's Tree & Stump Service, Story City, Iowa in the amount of \$162,000.00 providing for 2021 Tree Trimming & Removal Services.
8. **COUNCIL MEMORANDUM:** **Resolution** accepting and executing of the Easement from Reveiz Farms, Inc. for the Storm Water Drainage from Wall Street. **MAP** **EASEMENT**
9. **COUNCIL MEMORANDUM:** **Resolution** accepting and executing of the Easement from Berneta L. Balsley Estate, Arrin Lura, Executor, for Storm Sewer Repairs on East Dubuque Street. **MAP** **EASEMENT**

**E. REPORTS AND RECOMMENDATIONS OF OFFICERS,  
BOARDS AND COMMISSIONS**

1. Motion to accept and place on file the Fire Department November Report.
2. Council Committee Reports.
3. Other reports and recommendations

**F. OTHER ITEMS SENT TO COUNCIL**

1. City Attorney update/report 12-29-20.

**G. CLOSED SESSIONS**

1. Meet in Closed Session for the purpose of holding a strategy meeting in connection with collective bargaining with the Police Department Unit, as authorized by Chapters 20.17 and 21.5 of the Iowa Code.
2. Meet in Closed Session to discuss the purchase/sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property, as provided by Chapter 21.5 j. of the Code of Iowa.

**RETURN TO OPEN SESSION**

**H. ADJOURN**

NOTE: The Council may act by motion, resolution or ordinance on items listed on the Agenda.

# The Daily Freeman-Journal

*TERRY CHRISTENSEN, GENERAL MANAGER*

P.O. Box 490 • 720 SECOND ST. • WEBSTER CITY, IOWA 50595

PHONE: 515-832-4350 • FAX: 515-832-2314

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October 15, 2020

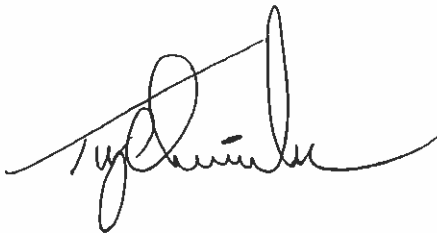
Ms. Karyl Bonjour, City Clerk  
City of Webster City  
PO Box 217  
Webster City, IA 50595

Dear Ms. Bonjour:

Please accept this letter as The Daily Freeman-Journal's formal request to be designated as the Official Legal Newspaper for the City of Webster City for the 2021 calendar year.

Thank you for acting upon this request at your next City Council meeting.

Sincerely,



Terry Christensen, Publisher  
THE DAILY FREEMAN-JOURNAL

TC:tb

**RESOLUTION NO. 2021 -**  
**APPOINTMENT TO HAMILTON COUNTY**  
**E 911 SERVICE BOARD**

WHEREAS, Hamilton County has established a 911 system, and

WHEREAS, a board has been established to govern the 911 system, and

WHEREAS, every City in Hamilton County has representation on the 911 board,

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Webster City, Iowa, hereby appoints Shiloh Mork as the City's representative to the Hamilton County E 911 Service Board; and

BE IT FURTHER RESOLVED, that the City Council of the City of Webster City Iowa, hereby appoints Charles Stansfield as the City's alternate representative to the Hamilton County E 911 Service Board.

Passed and Adopted this 4<sup>th</sup> day of January, 2021.

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John Hawkins, Mayor,

ATTEST:

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Karyl K. Bonjour, City Clerk

**RESOLUTION NO. 2021 -**

**APPOINTMENT TO HAMILTON COUNTY  
EMERGENCY MANAGEMENT COMMISSION**

WHEREAS, it is the desire of the City Council of the City of Webster City, Iowa to appoint a representative and alternate representative to represent the City of Webster City on the Hamilton County Emergency Management Commission.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa that the following be appointed as representative and alternate representative for the City of Webster City on the Hamilton County Emergency Management Commission for the year 2021:

1. John Hawkins, representative
2. Charles Stansfield, alternate representative.

Passed and adopted this 4<sup>th</sup> day of January, 2021.

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John Hawkins, Mayor

ATTEST:

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Karyl K. Bonjour, City Clerk



**RESOLUTION NO. 2021 –**

**RESOLUTION AUTHORIZING THE CITY FINANCE DIRECTOR  
TO INVEST CITY FUNDS**

WHEREAS, the City of Webster City, Iowa has statutory authority to delegate its investment authority to the City Financial Director; and,

WHEREAS, it is necessary from time to time to invest City funds.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa that the City Finance Director be and she is hereby authorized to invest City Funds in such manner as may be authorized by law and the City of Webster City Investment Policy.

Passed and adopted this 4<sup>th</sup> day of January, 2021.

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John Hawkins, Mayor

ATTEST:

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Karyl K. Bonjour, City Clerk

**RESOLUTION NO. 2021 –**

**RESOLUTION AUTHORIZING CERTAIN TYPES OF EXPENDITURES' WARRANTS**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY, IOWA:

That the City Clerk of said City be and she is hereby authorized to issue warrants in payment of the following expenditures prior to Council approval, to-wit:

1. All freight, express and postage bills when said bills are approved for payment by the City Manager.
2. Bonds and principal representing bonded indebtedness of the City, when said bonds and principal are due and the contracted Bond Registrar requests payment.
3. All interest on bonded indebtedness of the City when the same is due and the contracted Bond Registrar requests payment.
4. All Sales Tax and Use Tax due the State of Iowa.
5. Refunds to customers on deposits made by them on utility accounts.
6. All refunds to customers having credit balances on their accounts.
7. All Water and Sewage testing bills.
8. All medical, dental and vision insurance payments from Wellmark or Employee Benefit Systems, Inc. (EBS).
9. Transfers of funds budgeted in Special Funds for specific purposes when the payments for the specific commodities or services or debt have been paid.
10. Expenses in connection with City meetings and functions provided for in the 2020-2021 and 2021-2022 City Budgets, and approved by the City Manager.
11. All monthly power bills due North Iowa Municipal Electric Cooperative Association.
12. Any other bill needing payment before the City Council can act on them that are approved prior to payment by the City Manager.

Passed and adopted this 4<sup>th</sup> day of January, 2021.

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John Hawkins, Mayor

ATTEST:

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Karyl K. Bonjour, City Clerk

**RESOLUTION NO. 2021 -**

**RESOLUTION AUTHORIZING PAYROLL WARRANTS**

WHEREAS, it is desirable that the City Payroll should be paid regularly, immediately after the 80-hour period having accrued; and,

WHEREAS, the regular bi-monthly meeting of the City Council often falls too early or too late to approve the payroll for immediate payment.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa that the City Clerk be and she is hereby authorized to draw, issue and deliver warrants for the Payroll upon receiving it duly approved in writing by the City Manager.

Passed and adopted this 4<sup>th</sup> day of January, 2021.

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John Hawkins, Mayor

ATTEST:

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Karyl K. Bonjour, City Clerk

**RESOLUTION NO. 2021 –**

**RESOLUTION OF PURPOSE PROVIDING FOR  
EXPENDITURES OF ECONOMIC DEVELOPMENT FUNDS**

WHEREAS, it is the desire of the City Council of the City of Webster City, Iowa to help promote economic development in Webster City; and,

WHEREAS, the City of Webster City, Iowa has as one of its' primary goals the creation of new jobs and investment in the community; and,

WHEREAS, the City of Webster City, Iowa wishes to assist existing and new businesses; and has created economic development projects as well; and,

WHEREAS, industries to date have asked for financial assistance in expansion and such assistance is consistent with both City and State policies, as well as the City initiating some of the projects, all of which will be ongoing.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa that:

1. The City Clerk be authorized to issue warrants in payment of grants and projects, upon approval by the City Manager.
2. The Finance Director will keep a statement of income and expenses on the Economic Development Funds as documentation.

Passed and adopted this 4<sup>th</sup> day of January, 2021.

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John Hawkins, Mayor

ATTEST:

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Karyl K. Bonjour, City Clerk

**RESOLUTION NO. 2021 -**

**RESOLUTION SETTING DATES AND TIME FOR  
REGULAR MEETINGS OF THE CITY COUNCIL FOR 2021**

WHEREAS, the Code of Ordinances of the City of Webster City, 2019, Chapter 2, Section 2-37 (a) states the time and place of the regular meetings of the Council shall be fixed by resolution of the Council; and,

WHEREAS, Council adopted by Resolution No. 2008-61 May 5, 2008 to set the fourth Monday night of each month for a utility meeting as needed and determined by City Council also; and,

WHEREAS, it is the desire of the City Council to set the meeting dates for the year 2021.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa as follows:

That the first and third Mondays of each month at 6:00 p.m. at City Hall, or electronically per Iowa Code Section 21.8, be set for regular meetings of the City Council for the year 2021 **except** for

**Tuesday, July 6<sup>th</sup>** due to the July 4<sup>th</sup> Holiday

**Tuesday, September 7<sup>th</sup>** due to the Labor Day Holiday

That the fourth Monday of each month at City Hall, or electronically per Iowa Code Section 21.8, be set for a Council Utility meeting as needed.

Passed and adopted this 4<sup>th</sup> day of January, 2021.

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John Hawkins, Mayor

ATTEST:

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Karyl K. Bonjour, City Clerk

**RESOLUTION NO. 2021 -**

**ESTABLISHING DEPOSITORIES FOR THE CITY OF WEBSTER CITY AND FINANCIAL INSTITUTIONS, THE MAXIMUM AMOUNT, WHICH MAY BE KEPT ON DEPOSIT IN EACH DEPOSITORY AND DESIGNATING AUTHORIZED OFFICERS**

WHEREAS, 12C.2 of the Iowa Code requires the approval of financial institutions as depositories for City funds by written resolution, and which shall distinctly name each depository approved and specify the maximum amount which may be kept on deposit in each depository, and

WHEREAS, the City of Webster City, Iowa depositories need to be updated.

Now Therefore Be It Resolved by the City Council of the City of Webster City, Iowa that the following financial institutions be named for the deposit of public funds belonging to the City of Webster City, Iowa as follows:

<u>NAME OF DEPOSITORY</u>	<u>MAXIMUM DEPOSIT</u>
Availa Bank, Webster City, Iowa	\$23,000,000.00
First State Bank, Webster City, Iowa	\$23,000,000.00
WCF Financial Bank, Webster City, Iowa	\$23,000,000.00
Peoples Credit Union, Webster City, Iowa	\$23,000,000.00
United Bank of Iowa, Fort Dodge, Iowa	\$23,000,000.00
Iowa Public Agency Investment Trust, W. Des Moines, Iowa	\$23,000,000.00

BE IT FURTHER RESOLVED that the following officers are hereby authorized and directed to take such action and execute such documents and agreements as may be necessary to secure the repayment of the deposit of public funds authorized hereunder, including but not limited to, security agreements, custodian bailment agreements, notices and other documents or instruments supplemental or incidental thereto, and to execute and deliver signature authorization cards to depository concurrently therewith to execute all drafts, checks or other documents and correspondence regarding any accounts of public agency at depository, and to determine with the depository in accordance with law, the rate of interest to be paid by depository on such deposits:

Dodie Wolfgram, Finance Director  
Karyl K. Bonjour, City Clerk  
Elizabeth Ann Smith, Deputy City Clerk  
Beth Chelesvig, Administrative Services Director  
Ken Wetzler, Public Works Director

Passed and adopted this 4<sup>th</sup> day of January, 2021.

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John Hawkins, Mayor

ATTEST:

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Karyl K. Bonjour, City Clerk

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa December 21, 2020**

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on December 21, 2020, upon call of the Mayor and the advance agenda. All Council Members were participating through the Zoom platform with the meeting being called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor, and the following Council Members: Katelin Hartmann, Matt McKinney, Brian Miller, and Logan Welch.

*Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is "impossible or impractical". Due to the COVID-19 concerns and social distancing recommendations, this meeting was Open to the Public by electronic means ONLY by utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.*

It was moved by Miller and seconded by Welch to approve the agenda.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

**PETITIONS – COMMUNICATIONS – REQUESTS**

Tanya Doyle, joining through Zoom, requested that Council consider looking for internal candidates as an option for filling the City Manager vacancy.

**PUBLIC INFORMATION**

None brought forth.

**MINUTES AND CLAIMS**

It was moved by Welch and seconded by McKinney that the following motion and Resolutions be approved and adopted collectively:

1. That the meeting minutes of December 7 and December 14, 2020 be approved.
2. That Resolution No. 2020-207 approving Payroll for the period ending December 5, 2020 and paid on December 11, 2020 in the amount of \$170,103.51 be passed and adopted.
3. That Resolution No. 2020-208 approving bills paid in the amount of \$1,002,930.66 be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

**GENERAL AGENDA**

1. It was moved by Miller and seconded by Hartmann that the Third Reading of a proposed Ordinance, an ordinance repealing the Code of Ordinances of the City of Webster City, Iowa, 2019, by Amending Chapter 20, Article III, Pertaining to Hotel/Motel Tax be approved.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

- 1.a. It was moved by Welch and seconded by McKinney that Ordinance No. 2020-1842, an ordinance repealing the Code of Ordinances of the City of Webster City, Iowa, 2019, by Amending Chapter 20, Article III, Pertaining to Hotel/Motel Tax be passed and adopted.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

2. It was moved by Miller and seconded by Welch that the issuance of Beer and Liquor Licenses by the Iowa Department of Commerce be approved for the following:

- a. Renewal of Class C Beer Permit and Sunday Sales

Webster City Fast and Fresh - 819 2nd Street

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

3. It was moved by Miller and seconded by Welch that Resolution No. 2020-209 setting February 1, 2021 at 6:05 p.m. at Council Chambers in City Hall, Webster City, Iowa as the date for a Public Hearing on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for construction of 2021 Second Street Reconstruction Project be passed and adopted.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.  
Ken Wetzler, Public Works Director, joined through Zoom and provided details of setting the Public Hearing.

4. It was moved by McKinney and seconded by Hartmann that Resolution No. 2020-210 accepting and executing of the Easement from John and Shirley Svenson for the 2020 Water Main Repair Project be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.  
Public Works Director Wetzler, through Zoom, gave an explanation for the reason of accepting and execution of this Easement for future project.

5. It was moved by Miller and seconded by Welch that Council refer the vacation of a portion of Union Street to the Planning and Zoning Commission.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.  
Karla Wetzler, Planning and Zoning Director, through Zoom, explained the process of this request. The Planning and Zoning Commission will review and then make a recommendation to Council upon their review.

6. It was moved by McKinney and seconded by Miller that Council approve Request for Proposals for City Manager search.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.  
Administrative Services Director Beth Chelesvig, joined through Zoom and informed this is just the first steps in getting the process started. Date for proposals to be returned is February 1, 2021 and in the interim City will continue to review and analyze other options as well.

### **REPORTS AND RECOMMENDATIONS OF OFFICERS, BOARDS AND COMMISSIONS**

It was moved by Welch and seconded by Hartmann that the following items (1&2) be accepted and placed on file:

1. The Planning and Zoning Commission minutes of December 14, 2020; and
2. The November 2020 City Manager reports consisting of Electric, Wastewater, Water, Electric Year-to-Date, Water Year-to-Date and November 2020 Inspection Report.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

### **COUNCIL COMMITTEE REPORTS**

None brought forth.

### **OTHER REPORTS AND RECOMMENDATIONS**

Trinity Lutheran Church has requested a street closure of Kathy Lane from Beach Street to the end of their parking lot on December 24, 2020 from 4:30-9:30 p.m. for a Christmas Eve Service. The Police Department, Fire Department and Street Department are aware of the request and staff has granted this street closure.

### **CLOSED SESSION**

1. It was moved by Miller and seconded by Hartmann that Council meet in Closed Session to discuss the purchase/sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property, as provided by Chapter 21.5 j. of the Code of Iowa.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.



The Council went out of Open Session at 6:22 p.m.  
The Council took a short recess.  
The Council went into Closed Session at 6:25 p.m.  
The Council returned to Open Session at 6:37 p.m.

It was moved by Miller and seconded by Welch that Council adjourn.  
ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.  
The December 21, 2020 Regular City Council Meeting stood adjourned at 6:38 p.m.

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John Hawkins, Mayor

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Karyl K. Bonjour, City Clerk

**RESOLUTION NO. 2021 -**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY,  
IOWA:

That the payroll for the 80 hour period ending December 19, 2020 and paid on  
December 25, 2020 aggregating the sum of \$166,061.02 herewith presented,  
be and the same is hereby approved.

Passed and adopted this 4<sup>th</sup> day of January, 2021.

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John Hawkins, Mayor

ATTEST:

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Karyl K. Bonjour, City Clerk

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt	
61171	ROE, DONALD J.	1,520.00	80.00	.00	.00	.00	.00	.00	.00	.00	645.73	
Total BUILDING:		1	1,520.00	80.00	.00	.00	.00	.00	.00	.00	645.73	
60722	CHELESVIG, BETH A.	2,944.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,910.20	
61220	HENDERSON, LINDSAY E.	2,404.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,699.53	
20030	SHERIDAN, DAVID JEFFREY	4,616.99	.00	.00	.00	.00	.00	.00	4,616.99	.00	3,263.22	
60003	SMITH, ELIZABETH A.	2,074.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,387.14	
Total CITY MANAGER:		4	12,039.39	240.00	.00	.00	.00	.00	4,616.99	.00	8,260.09	
30980	STRONER, BRIAN M.	2,660.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,854.75	
Total ENVIRONMENTAL/SAFETY:		1	2,660.00	80.00	.00	.00	.00	.00	.00	.00	1,854.75	
61164	BONJOUR, KARYL K.	2,155.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,414.54	
61180	GRIMSHAW, STACY M.	1,531.20	80.00	.00	.00	.00	.00	.00	.00	.00	933.89	
61238	HAGLUND, DENISE D.	1,185.00	79.00	.00	.00	.00	.00	.00	.00	.00	972.62	
61190	NERLAND, DEDRA R.	1,634.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,143.87	
61163	PEVESTORF, ELIZABETH J.	1,846.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,331.19	
30329	WOLFGRAM, DOREEN A.	2,940.00	80.00	.00	.00	.00	.00	.00	.00	.00	2,023.55	
Total FINANCE OFFICE:		6	11,292.20	479.00	.00	.00	.00	.00	.00	.00	7,819.66	
40857	DOOLITTLE, KENDALL J.	20.00	.00	.00	.00	.00	.00	20.00	.00	17.19	.00	
41263	ESTLUND, JEROMY J.	2,335.65	115.00	.00	.00	.00	.00	.00	.00	.00	1,665.12	
41395	FEICKERT, DAKOTA L.	336.00	24.00	.00	.00	.00	.00	.00	.00	.00	265.93	
41038	FERGUSON, WILLIAM M.	20.00	.00	.00	.00	.00	.00	20.00	.00	18.47	.00	
41300	FOX, JEFFREY A.	224.00	16.00	.00	.00	.00	.00	.00	.00	.00	196.08	
41260	FRAZIER, LOGAN W.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	18.47	
41431	HARTNETT, JORDAN T.	20.00	.00	.00	.00	.00	.00	20.00	.00	18.47	.00	
40971	HAYES, BRANDON W.	2,380.01	112.00	.00	.00	.00	.00	.00	.00	.00	1,691.43	
40031	HOLST, RONALD W.	20.00	.00	.00	.00	.00	.00	20.00	.00	17.19	.00	
41192	JESSEN, PHILLIP N.	364.00	24.00	.00	.00	.00	.00	28.00	.00	286.37	.00	
41200	MADSEN, TODD M.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	17.19	
41219	SOWLE JR., ANDREW W.	2,886.59	124.00	.00	.00	379.26	.00	.00	84.28	.00	1,952.31	
41400	STANSFIELD, CHARLES T.	2,902.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,960.91	
41485	THUMMA, AMANDA L.	20.00	.00	.00	.00	.00	.00	20.00	.00	18.47	.00	
41088	TOLLE, PAUL A.	20.00	.00	.00	.00	.00	.00	20.00	.00	17.19	.00	
41213	WILLIAMS, ZACHARY W.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	17.19	
40815	WILLS, DON H.	20.00	.00	.00	.00	.00	.00	20.00	.00	17.19	.00	
41270	ZEHNER, DONALD F.	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	36.94	
Total FIRE DEPARTMENT:		18	11,668.65	495.00	.00	.00	379.26	.00	268.00	84.28	410.54	7,821.57
61235	SIMPSON, CORY L.	1,836.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,278.63	
Total INSPECTION:		1	1,836.80	80.00	.00	.00	.00	.00	.00	.00	1,278.63	
31210	BARNES, DERRICK S.	2,150.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,440.37	

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
31185	CASEY, DANA R	2,661.61	80.00	.00	.00	.00	.00	.00	.00	.00	1,821.44
31190	DAYTON, BRYAN K.	2,643.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,841.38
30678	DICKINSON, ADAM L.	3,149.61	80.00	.00	.00	.00	.00	.00	.00	.00	2,114.40
31208	HUGHES, NATHAN R.	2,150.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,496.43
31184	MOURTON, RUSSELL E.	2,661.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,502.40
31186	ORTON, RYAN D.	2,661.63	80.00	.00	.00	.00	.00	.00	.00	.00	1,721.61
30918	PARKHILL, MARTY E.	3,188.24	88.00	.00	.00	.00	.00	.00	.00	.00	2,183.81
31077	PETERSBURG, RYAN W.	2,898.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,657.05
<b>Total LINE DEPARTMENT:</b>											
		9	24,165.09	728.00	.00	.00	.00	.00	.00	.00	15,778.89
30976	MADSEN, TODD M.	1,736.36	82.00	.00	62.76	.00	.00	.00	.00	.00	1,252.69
31188	PASCHKE, RODNEY A.	1,774.08	88.00	.00	.00	.00	.00	.00	.00	.00	1,271.21
<b>Total METER DEPARTMENT:</b>											
		2	3,510.44	170.00	.00	62.76	.00	.00	.00	.00	2,523.90
60421	WETZLER, KARLA J.	2,722.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,965.56
<b>Total PLANNING/ZONING:</b>											
		1	2,722.40	80.00	.00	.00	.00	.00	.00	.00	1,965.56
40540	ARENDS, PEGGY J.	2,310.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,445.55
41435	ARONSON, ALISSA A.	1,858.24	88.00	.00	.00	.00	308.64	.00	.00	.00	1,332.69
41360	DURNELL, KAYCE J.	489.06	24.00	.00	.00	.00	.00	.00	.00	.00	407.89
41390	NOWELL, TANNER J.	1,839.14	88.00	.00	115.86	.00	154.48	.00	.00	.00	1,321.18
41475	RUSH, DEBORAH G.	1,973.68	92.00	.00	115.44	.00	307.84	.00	.00	.00	1,340.11
41074	SCHULZ, RHONDA F.	1,966.26	87.00	.00	227.96	.00	.00	.00	.00	.00	1,267.41
41207	WINDSCHITL, JOAN E.	2,385.50	96.00	.00	129.18	.00	516.72	.00	.00	.00	1,506.95
<b>Total POLICE DEPARTMENT-D:</b>											
		7	12,822.28	555.00	.00	588.44	.00	1,287.68	.00	.00	8,621.78
41430	BASINGER, RYAN A.	2,249.28	84.00	.00	.00	.00	.00	.00	.00	.00	1,586.93
41191	HOUGE, CLINTON J.	2,471.52	84.00	.00	.00	.00	.00	.00	.00	.00	1,720.84
41453	LEHMAN, MICHEAL L.	2,247.60	84.00	.00	.00	.00	.00	.00	.00	.00	1,650.24
41465	LOWE, ANDREW T.	2,653.80	96.00	466.20	.00	.00	.00	.00	.00	.00	1,886.77
41479	LUFT, ANTHONY J.	2,117.08	84.00	.00	.00	.00	.00	.00	.00	.00	1,549.86
41230	MCKINLEY, ERIC K.	2,605.96	84.00	.00	.00	.00	.00	.00	.00	.00	1,877.74
41110	MORK, SHILOH B.	3,080.80	80.00	.00	.00	.00	.00	.00	.00	.00	2,044.57
41471	MOURLAM, DALTON G.	2,118.76	84.00	.00	.00	.00	.00	.00	.00	.00	1,492.59
41225	PRITCHARD, BRANDON D.	2,975.76	96.00	509.04	.00	.00	.00	.00	.00	.00	2,089.53
41482	RICHARDSON, COLT A.	2,571.54	96.00	451.26	.00	.00	.00	.00	.00	.00	1,915.26
41426	ROSE, DYLAN M.	2,599.24	91.00	280.56	.00	.00	.00	.00	.00	.00	1,800.66
41450	THUMMA, STEVEN L.	2,182.92	84.00	.00	.00	.00	.00	.00	.00	.00	1,294.96
<b>Total POLICE DEPARTMENT-O:</b>											
		12	29,874.26	1,047.00	1,707.06	.00	.00	.00	.00	.00	20,909.95
50891	BAUER, LANNY R.	2,508.62	84.00	.00	175.02	.00	.00	.00	.00	.00	1,705.08
70980	HARMS, BRIAN K.	1,580.02	80.00	.00	.00	.00	.00	.00	.00	.00	1,161.65
70975	LESHER, BREANNE M.	2,100.31	80.50	.00	19.50	.00	.00	.00	.00	.00	1,326.57
<b>Total PUBLIC GROUNDS:</b>											
		3	6,188.95	244.50	.00	194.52	.00	.00	.00	.00	4,193.30

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
61200	ALCAZAR, MATTHEW D.	1,998.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,142.12
61068	HISLER, KATHY J.	719.10	47.00	.00	.00	.00	.00	.00	.00	.00	528.13
20025	WETZLER, KENNETH L.	3,336.00	80.00	.00	.00	.00	.00	.00	.00	.00	2,035.79
Total PUBLIC WORKS:		3	6,053.50	207.00	.00	.00	.00	.00	.00	.00	3,706.04
81653	BINDER, MEREDITH K.	129.50	14.00	.00	.00	.00	.00	.00	.00	118.59	.00
81674	CRUTCHER, JACIE M.	36.00	4.00	.00	.00	.00	.00	.00	.00	33.25	.00
70100	FLAWS, LARRY J.	2,471.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,629.84
81708	GALLETINE, ABIGAIL M.	87.50	10.00	.00	.00	.00	.00	.00	.00	80.80	.00
81649	GALLETINE, MORGAN R.	35.00	4.00	.00	.00	.00	.00	.00	.00	32.32	.00
81702	GAMBLE, ALYSSA P.	154.50	18.00	.00	.00	.00	.00	.00	.00	132.96	.00
70107	GLASCOCK, MARK A.	1,716.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,160.81
81690	HURT, TIM E.	96.00	8.00	.00	.00	.00	.00	.00	.00	.00	88.66
81651	LINDSTROM, SARAH J.	55.50	6.00	.00	.00	.00	.00	.00	.00	51.26	.00
81479	MC KENZIE, JERRY L.	1,147.50	50.00	.00	.00	.00	.00	.00	510.00	.00	714.38
81594	MCBURNIE, SONYA L.	214.00	20.00	.00	.00	.00	.00	.00	.00	.00	176.73
81673	MCKEE, BRONWYN E.	103.00	12.00	.00	.00	.00	.00	.00	.00	.00	95.12
81689	NELSEN, DENISE L.	787.57	53.25	.00	.00	.00	.00	.00	.00	.00	623.75
81694	NERLAND, DEBRA K.	137.50	10.00	.00	.00	.00	.00	.00	.00	.00	125.98
81665	PRUISMANN, LINDA A.	831.34	52.75	.00	.00	.00	.00	.00	.00	.00	621.11
81703	SEISER, DAWSON K.	129.75	15.00	.00	.00	.00	.00	.00	.00	.00	118.83
81470	SPELLMEYER, WILLIAM C.	295.63	21.50	.00	.00	.00	.00	.00	.00	225.41	.00
81643	WHITEHILL, AUDRIANA G.	101.75	11.00	.00	.00	.00	.00	.00	.00	93.96	.00
81699	WHITMORE, MAX F.	122.50	14.00	.00	.00	.00	.00	.00	.00	112.12	.00
81650	WILLSON, JACOB B.	35.00	4.00	.00	.00	.00	.00	.00	.00	.00	32.32
Total RECREATION:		20	8,687.54	487.50	.00	.00	.00	.00	510.00	880.67	5,387.53
51187	BAHRENFUSS, BRANDON D.	3,113.08	89.50	.00	470.68	.00	.00	.00	.00	.00	2,138.71
51189	MACRUNNEL, MATTHEW A.	1,772.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,263.90
51200	MCKIBBAN, JACOB D.	1,768.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,257.24
31195	PETERSON, RICK E.	1,996.04	86.50	.00	216.84	.00	.00	.00	.00	.00	1,376.40
51190	RATCLIFF, BRETT D.	2,067.31	83.50	.00	127.31	.00	.00	.00	.00	.00	1,366.63
51195	RODEN, JACOB J.	1,918.04	86.50	.00	16.58	.00	.00	.00	.00	.00	1,313.45
51184	WILLIAMS, ZACHARY W.	2,124.01	80.00	.00	.00	.00	.00	.00	.00	.00	1,448.34
51124	ZIEGENBEIN, TIMOTHY L.	2,225.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,474.76
Total STREET DEPARTMENT:		8	16,984.88	666.00	.00	831.41	.00	.00	.00	.00	11,639.43
30772	DINGMAN, CHAD M.	2,144.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,584.21
30977	JACKSON, JEFFREY S.	2,105.84	88.00	.00	.00	.00	.00	.00	.00	.00	1,424.84
31179	WEST, JOHN A.	1,911.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,363.65
Total WASTEWATER:		3	6,161.84	248.00	.00	.00	.00	.00	.00	.00	4,372.70
31189	CHAMBERS, TODD A.	2,256.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,499.41
31191	DANIELSON, TIMOTHY E.	3,100.00	80.00	.00	.00	.00	.00	.00	.00	.00	2,119.77
31215	KNOWLES, NICHOLAS A.	2,516.00	85.00	.00	.00	.00	.00	.00	.00	.00	1,693.14
Total WATER PLANT:		3	7,872.80	245.00	.00	.00	.00	.00	.00	.00	5,312.32

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt	
Grand Totals:		102	166,061.02	6,132.00	1,707.06	1,677.13	379.26	1,287.68	268.00	5,211.27	1,291.21	112,091.83

**RESOLUTION NO. 2021 -**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY,  
IOWA:

That we, the City Council of the City of Webster City, Iowa, having examined bills aggregating the sum of \$234,208.67 presented herewith, hereby approve said bills, and the City Clerk is hereby authorized to issue warrants in payment of the same.

Passed and adopted this 4<sup>th</sup> day of January, 2021.

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John Hawkins, Mayor

ATTEST:

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Karyl K. Bonjour, City Clerk

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>ACCU JET SEWER AND DRAIN CLEANING (5369)</b>							
5120	1	Invoice	CLEAN & TELEWISE SANITARY SEWERS	11/30/2020	2,976.77	07/21	603-23-71-5673-229
Total 5120:					2,976.77		
Total ACCU JET SEWER AND DRAIN CLEANING (5369)					2,976.77		
<b>ALTEC INDUSTRIES, INC. (35)</b>							
50890933	1	Invoice	REPAIR AUGER GEAR BOX TK#4 & REPAIR	12/09/2020	425.19	07/21	601-23-52-5935-227
Total 50890933:					425.19		
50690937	1	Invoice	REPAIR AUGER GEAR BOX TK#4 & REPAIR	12/09/2020	172.17	07/21	601-23-52-5935-227
Total 50690937					172.17		
Total ALTEC INDUSTRIES, INC. (35):					597.36		
<b>ARNOLD MOTOR SUPPLY (68)</b>							
26NV042895	1	Invoice	ANTIFREEZE	12/15/2020	278.19	07/21	601-23-52-5935-315
Total 26NV042895					278.19		
Total ARNOLD MOTOR SUPPLY (68):					278.19		
<b>BLACK HILLS ENERGY (3466)</b>							
4752063290	1	Invoice	GAS UTILITY/DEPOT	12/15/2020	31.53	07/21	100-22-42-5221-234
Total 4752063290 12/15/20					31.53		
5470636360	1	Invoice	GAS UTILITY/FULLER HALL	12/15/2020	381.50	07/21	100-22-42-5233-234
Total 5470636360 12/15/20:					381.50		
5542531803	1	Invoice	GAS UTILITY/FIRE STATION	12/15/2020	427.25	07/21	100-21-22-5140-234
Total 5542531803 12/15/20					427.25		
6886529163	1	Invoice	GAS UTILITY/OD POOL	12/22/2020	33.74	07/21	100-22-42-5242-234
Total 6886529163 12/22/20					33.74		
7824805624	1	Invoice	GAS UTILITY/WWTP	12/22/2020	2,291.73	07/21	603-23-70-5642-234
Total 7824805624 12/22/20:					2,291.73		
8081102404	1	Invoice	GAS UTILITY/SENIOR CENTER	12/15/2020	266.13	07/21	100-21-22-5140-234
Total 8081102404 12/15/20					266.13		
Total BLACK HILLS ENERGY (3466):					3,431.88		
<b>BOLTON &amp; MENK INC. (106)</b>							
0261375	1	Invoice	ENG - WASTEWATER DESIGN-FACILITY IMP	11/30/2020	3,686.32	07/21	603-23-70-5652-860
Total 0261375					3,686.32		



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total BOLTON & MENK INC. (106):					3,686.32		
<b>BOMGAARS (5165)</b>							
62667601	1	Invoice	SUPPLIES FOR SUBSTATION BATTERIES	12/14/2020	26.95	07/21	601-23-51-5566-318
Total 62667601:					26.95		
62667863	1	Invoice	SHOP SUPPLIES	12/15/2020	44.62	07/21	204-23-30-5310-318
62667863	2	Invoice	EQUIPMENT 30 SUPPLIES	12/15/2020	41.63	07/21	204-23-30-5310-314
Total 62667863:					86.25		
62668159	1	Invoice	VACUUM - SUBSTATIONS	12/16/2020	159.99	07/21	601-23-51-5566-318
Total 62668159:					159.99		
62668946	1	Invoice	MAINT SNOW EQUIPMENT	12/18/2020	58.96	07/21	204-23-30-5320-314
Total 62668946:					58.96		
62669049	1	Invoice	5 AIR FILTERS	12/18/2020	64.95	07/21	602-23-61-5642-318
Total 62669049:					64.95		
62670567	1	Invoice	MISC TOOLS/SUPPLIES	12/22/2020	553.72	07/21	100-21-18-5190-318
Total 62670567:					553.72		
62672917	1	Invoice	PUTTY/GLOVES/HEATERS	12/29/2020	17.94	07/21	100-24-36-5480-318
62672917	2	Invoice	PUTTY/GLOVES/HEATERS	12/29/2020	12.81	07/21	601-23-36-5480-318
62672917	3	Invoice	PUTTY/GLOVES/HEATERS	12/29/2020	10.26	07/21	602-23-36-5480-318
62672917	4	Invoice	PUTTY/GLOVES/HEATERS	12/29/2020	10.26	07/21	603-23-36-5480-318
Total 62672917:					51.27		
Total BOMGAARS (5165):					1,002.09		
<b>BROWN SUPPLY COMPANY, INC. (122)</b>							
107758	1	Invoice	2 = 4" HYMAX (W TWIN)	12/18/2020	385.96	07/21	100-22-42-5210-880
Total 107758:					385.96		
Total BROWN SUPPLY COMPANY, INC. (122):					385.96		
<b>CAPITAL SANITARY SUPPLY (6096)</b>							
C319487	1	Invoice	MISC OPERATING SUPPLIES	12/16/2020	139.87	07/21	100-24-36-5480-318
C319487	2	Invoice	MISC OPERATING SUPPLIES	12/16/2020	99.92	07/21	601-23-36-5480-318
C319487	3	Invoice	MISC OPERATING SUPPLIES	12/16/2020	79.92	07/21	602-23-36-5480-318
C319487	4	Invoice	MISC OPERATING SUPPLIES	12/16/2020	79.92	07/21	603-23-36-5480-318
Total C319487:					399.63		
C319830	1	Invoice	KITCHEN GARBAGE BAGS & DISINFECTANT C	12/16/2020	295.65	07/21	100-22-42-5233-318
Total C319830:					295.65		
Total CAPITAL SANITARY SUPPLY (6096):					695.28		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>CENTRAL IOWA BLDG SUPPLY (1298)</b>							
10087398	1	Invoice	STREET REPAIR MATERIAL	12/10/2020	240.00	07/21	204-23-30-5310-318
Total 10087398:					240.00		
10087569	1	Invoice	FLAT WASHERS	12/17/2020	34.50	07/21	204-23-30-5320-314
Total 10087569:					34.50		
Total CENTRAL IOWA BLDG SUPPLY (1298):					274.50		
<b>CENTURY LINK (4614)</b>							
180814397	1	Invoice	TELEPHONE SERVICE	12/12/2020	9.49	07/21	100-24-12-5430-230
180814397	2	Invoice	TELEPHONE SERVICE	12/12/2020	18.98	07/21	602-23-81-5921-230
180814397	3	Invoice	TELEPHONE SERVICE	12/12/2020	31.64	07/21	601-23-81-5921-230
180814397	4	Invoice	TELEPHONE SERVICE	12/12/2020	3.16	07/21	603-23-81-5921-230
180814397	5	Invoice	TELEPHONE SERVICE	12/12/2020	5.68	07/21	100-24-14-5435-230
180814397	6	Invoice	TELEPHONE SERVICE	12/12/2020	12.66	07/21	602-23-80-5921-230
180814397	7	Invoice	TELEPHONE SERVICE	12/12/2020	3.80	07/21	603-23-80-5921-230
180814397	8	Invoice	TELEPHONE SERVICE	12/12/2020	41.14	07/21	601-23-80-5903-230
180814397	9	Invoice	TELEPHONE SERVICE	12/12/2020	34.81	07/21	100-24-30-5380-230
180814397	10	Invoice	TELEPHONE SERVICE	12/12/2020	12.66	07/21	100-24-18-5470-230
180814397	11	Invoice	TELEPHONE SERVICE	12/12/2020	15.82	07/21	100-21-18-5190-230
180814397	12	Invoice	TELEPHONE SERVICE	12/12/2020	31.42	07/21	204-23-30-5320-230
180814397	13	Invoice	TELEPHONE SERVICE	12/12/2020	73.76	07/21	100-21-22-5140-230
180814397	14	Invoice	TELEPHONE SERVICE	12/12/2020	73.76	07/21	100-23-42-5371-230
180814397	15	Invoice	TELEPHONE SERVICE	12/12/2020	73.76	07/21	601-23-52-5588-230
180814397	16	Invoice	TELEPHONE SERVICE	12/12/2020	73.76	07/21	100-22-42-5233-230
180814397	17	Invoice	TELEPHONE SERVICE	12/12/2020	73.77	07/21	204-23-30-5310-230
180814397	18	Invoice	TELEPHONE SERVICE	12/12/2020	73.77	07/21	603-23-70-5642-230
180814397	19	Invoice	TELEPHONE SERVICE	12/12/2020	73.77	07/21	602-23-61-5642-230
Total 180814397:					737.81		
Total CENTURY LINK (4614):					737.61		
<b>CHIZEK LAW OFFICE (5715)</b>							
122820	1	Invoice	CITY ATTORNEY FEES/JANUARY 2021	12/28/2020	1,166.67	07/21	100-24-13-5460-212
122820	2	Invoice	CITY ATTORNEY FEES/JANUARY 2021	12/28/2020	3,208.33	07/21	601-24-13-5460-212
122820	3	Invoice	CITY ATTORNEY FEES/JANUARY 2021	12/28/2020	729.17	07/21	602-24-13-5460-212
122820	4	Invoice	CITY ATTORNEY FEES/JANUARY 2021	12/28/2020	729.16	07/21	603-24-13-5460-212
Total 122820:					5,833.33		
Total CHIZEK LAW OFFICE (5715):					5,833.33		
<b>CI CONCRETE INC. (6909)</b>							
192262	1	Invoice	CONCRETE - W TWIN PARK SHELTER 10CY	11/17/2020	1,590.00	07/21	100-22-42-5210-880
Total 192262:					1,590.00		
192407	1	Invoice	CONCRETE - W TWIN PARK SHELTER 11CY	11/25/2020	1,457.50	07/21	100-22-42-5210-880
Total 192407:					1,457.50		
192408	1	Invoice	CONCRETE - W TWIN PARK SHELTER 4CY	11/25/2020	530.00	07/21	100-22-42-5210-880

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 192408:					530.00		
192409	1	Invoice	CONCRETE - W TWIN PARK SHELTER 11CY	11/25/2020	1,578.50	07/21	100-22-42-5210-880
Total 192409:					1,578.50		
Total Ci CONCRETE INC (6909)					5,156.00		
<b>CITY OF WEBSTER CITY (176)</b>							
122320	1	Invoice	CITY UTILITIES	12/23/2020	839.84	07/21	100-24-36-5480-233
122320	2	Invoice	CITY UTILITIES	12/23/2020	599.88	07/21	601-23-36-5480-233
122320	3	Invoice	CITY UTILITIES	12/23/2020	479.91	07/21	602-23-36-5480-233
122320	4	Invoice	CITY UTILITIES	12/23/2020	479.90	07/21	603-23-36-5480-233
122320	5	Invoice	CITY UTILITIES	12/23/2020	1,125.98	07/21	100-21-22-5140-233
122320	6	Invoice	CITY UTILITIES	12/23/2020	625.19	07/21	204-23-30-5310-233
122320	7	Invoice	CITY UTILITIES	12/23/2020	795.24	07/21	100-21-30-5120-233
122320	8	Invoice	CITY UTILITIES	12/23/2020	190.49	07/21	602-23-62-5662-233
122320	9	Invoice	CITY UTILITIES	12/23/2020	613.99	07/21	603-23-71-5662-233
122320	10	Invoice	CITY UTILITIES	12/23/2020	15,170.61	07/21	603-23-70-5642-233
122320	11	Invoice	CITY UTILITIES	12/23/2020	10,310.38	07/21	100-21-30-5160-233
122320	12	Invoice	CITY UTILITIES	12/23/2020	302.59	07/21	100-22-42-5221-233
122320	13	Invoice	CITY UTILITIES	12/23/2020	131.85	07/21	100-22-42-5210-233
122320	14	Invoice	CITY UTILITIES	12/23/2020	11.47	07/21	100-22-42-5210-233
122320	15	Invoice	CITY UTILITIES	12/23/2020	557.76	07/21	100-22-42-5222-233
122320	16	Invoice	CITY UTILITIES	12/23/2020	4,624.92	07/21	100-22-42-5233-233
122320	17	Invoice	CITY UTILITIES	12/23/2020	348.57	07/21	100-23-42-5371-233
122320	18	Invoice	CITY UTILITIES	12/23/2020	7,302.78	07/21	602-23-60-5601-233
122320	19	Invoice	CITY UTILITIES	12/23/2020	184.09	07/21	601-23-51-5566-233
122320	20	Invoice	CITY UTILITIES	12/23/2020	189.66	07/21	601-23-52-5588-233
122320	21	Invoice	CITY UTILITIES	12/23/2020	184.09	07/21	601-23-52-5586-233
122320	22	Invoice	CITY UTILITIES	12/23/2020	127.50	07/21	100-22-42-5242-233
122320	23	Invoice	CITY UTILITIES	12/23/2020	1,649.36	07/21	602-23-61-5642-233
122320	24	Invoice	CITY UTILITIES	12/23/2020	385.77	07/21	100-23-43-5361-233
122320	25	Invoice	CITY UTILITIES	12/23/2020	642.73	07/21	100-22-42-5280-233
122320	26	Invoice	CITY UTILITIES	12/23/2020	363.45	07/21	100-21-22-5140-233
122320	27	Invoice	CITY UTILITIES	12/23/2020	264.73	07/21	204-23-30-5310-233
Total 122320:					48,502.73		
122320 PLA	1	Invoice	CITY UTILITIES/PLAZA	12/23/2020	44.79	07/21	100-23-36-5393-233
122320 PLA	2	Invoice	CITY UTILITIES/PLAZA	12/23/2020	44.78	07/21	601-23-36-5393-233
Total 122320 PLAZA:					89.57		
122320 WEL	1	Invoice	CITY UTILITIES - WELL #8	12/23/2020	973.76	07/21	602-23-60-5601-233
Total 122320 WELL #8:					973.76		
Total CITY OF WEBSTER CITY (176):					49,566.06		
<b>CONKLING, RICHARD (5203)</b>							
121120	1	Invoice	ENERGY EFFICIENCY REBATE/414 WILLOW	12/11/2020	50.00	07/21	601-23-36-5930-979
121120	2	Invoice	ENERGY EFFICIENCY REBATE/414 WILLOW	12/11/2020	75.00	07/21	601-23-36-5930-979
Total 121120:					125.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total CONKLING, RICHARD (5203):					125.00		
<b>COUNSEL OFFICE &amp; DOCUMENT (3995)</b>							
34AR514053	1	Invoice	LEASE AGREEMENT & COPY CHARGE-STRE	12/04/2020	24.92	07/21	204-23-30-5310-225
Total 34AR514053:					24.92		
Total COUNSEL OFFICE & DOCUMENT (3995):					24.92		
<b>CRESCENT ELECTRIC SUPPLY (203)</b>							
S508563258	1	Invoice	4/0 URD WIRE	12/03/2020	1,889.01	07/21	601-23-52-5935-871
Total S508563258.001:					1,889.01		
Total CRESCENT ELECTRIC SUPPLY (203):					1,889.01		
<b>CULLIGAN FORT DODGE (207)</b>							
122020	1	Invoice	AIRPORT-SOFT WATER SERVICE	12/20/2020	131.51	07/21	205-23-45-5372-299
Total 122020:					131.51		
Total CULLIGAN FORT DODGE (207):					131.51		
<b>DAILY FREEMAN JOURNAL, INC. (211)</b>							
6591	1	Invoice	CM 12/07/2020	12/16/2020	322.93	07/21	100-24-14-5435-210
Total 6591:					322.93		
6609	1	Invoice	SPECIAL MEETING 12/14/20	12/21/2020	43.26	07/21	100-24-14-5435-210
Total 6609:					43.26		
LL9125	1	Invoice	ANNUAL FINANCIAL REPORT	12/16/2020	184.47	07/21	100-24-14-5435-210
Total LL9125:					184.47		
Total DAILY FREEMAN JOURNAL, INC (211):					550.66		
<b>DGR ENGINEERING (5967)</b>							
00244117	1	Invoice	ELECTRIC LOAD ANALYSIS	12/11/2020	25.92	07/21	601-23-81-5923-212
00244117	2	Invoice	ELECTRIC LOAD ANALYSIS	12/11/2020	58.32	07/21	601-23-80-5905-212
00244117	3	Invoice	ELECTRIC LOAD ANALYSIS	12/11/2020	194.40	07/21	601-23-52-5923-212
00244117	4	Invoice	ELECTRIC LOAD ANALYSIS	12/11/2020	29.16	07/21	601-23-51-5566-212
00244117	5	Invoice	ELECTRIC LOAD ANALYSIS	12/11/2020	16.20	07/21	601-23-36-5923-212
Total 00244117:					324.00		
00244118	1	Invoice	ELECTRIC RATE STUDY	12/11/2020	328.32	07/21	601-23-81-5923-212
00244118	2	Invoice	ELECTRIC RATE STUDY	12/11/2020	738.72	07/21	601-23-80-5905-212
00244118	3	Invoice	ELECTRIC RATE STUDY	12/11/2020	2,462.40	07/21	601-23-52-5923-212
00244118	4	Invoice	ELECTRIC RATE STUDY	12/11/2020	369.36	07/21	601-23-51-5566-212
00244118	5	Invoice	ELECTRIC RATE STUDY	12/11/2020	205.20	07/21	601-23-36-5923-212
Total 00244118:					4,104.00		
Total DGR ENGINEERING (5967):					4,428.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>DON'S PEST CONTROL (3349)</b>							
1651	1	Invoice	PEST CONTROL/WATER PLANT	12/14/2020	45.00	07/21	602-23-61-5651-299
Total 1651:					45.00		
Total DON'S PEST CONTROL (3349):					45.00		
<b>DOOLITTLE OIL COMPANY, INC. (243)</b>							
45107	1	Invoice	FUEL FOR E-33	12/23/2020	61.50	07/21	100-21-22-5140-315
Total 45107:					61.50		
Total DOOLITTLE OIL COMPANY, INC. (243):					61.50		
<b>ECHO GROUP, INC. (6306)</b>							
S8773242.00	1	Invoice	GUTTER MATERIALS	12/08/2020	98.62	07/21	601-23-52-5588-318
Total S8773242.001:					98.62		
Total ECHO GROUP, INC (6306):					98.62		
<b>ELECTRIC WHOLESALE CO (6967)</b>							
558908	1	Invoice	FUSES FOR FULLER HALL	12/03/2020	63.70	07/21	100-22-42-5233-318
558908	2	Invoice	20 AMP GFCI (LINE STOCK)	12/03/2020	169.26	07/21	601-23-52-5588-318
Total 558908:					232.96		
558910	1	Invoice	RETURN 1 - 20 AMP GFCI (LINE STOCK)	12/03/2020	24.18	07/21	601-23-52-5588-318
Total 558910:					24.18		
559836	1	Invoice	FUSES FOR BOWMAN SUB	12/15/2020	212.20	07/21	601-23-51-5566-318
559836	2	Invoice	20 AMP GFCI (LINE STOCK)	12/15/2020	338.52	07/21	601-23-52-5588-318
Total 559836:					550.72		
Total ELECTRIC WHOLESALE CO (6967):					759.50		
<b>FLETCHER-REINHARDT COMPANY (305)</b>							
S1235439.00	1	Invoice	3S DEMAND METER (PLEASANT HILL, BRIG	12/07/2020	149.80	07/21	601-23-51-5566-871
Total S1235439.001:					149.80		
S1236101.00	1	Invoice	2S 320 METER (PLEASANT HILL)	12/17/2020	80.25	07/21	601-23-51-5566-871
Total S1236101.001:					80.25		
Total FLETCHER-REINHARDT COMPANY (305):					230.05		
<b>GAUNT, KAREN (7223)</b>							
122220	1	Invoice	ELECTRIC REFUND	12/22/2020	51.36	07/21	601-23-80-5903-980
Total 122220:					51.36		
Total GAUNT, KAREN (7223):					51.36		
<b>GOOD LIFE RV-WEBSTER CITY (1026)</b>							
088467	1	Invoice	ANTIFREEZE	12/14/2020	70.62	07/21	601-23-52-5935-314

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 088467:					70.62		
Total GOOD LIFE RV-WEBSTER CITY (1026):					70.62		
<b>GORDON FLESCH COMPANY (6978)</b>							
IN13163902	1	Invoice	CANON/IR C350IF	12/19/2020	8.72	07/21	100-24-14-5435-225
IN13163902	2	Invoice	CANON/IR C350IF	12/19/2020	63.00	07/21	601-23-80-5931-225
IN13163902	3	Invoice	CANON/IR C350IF	12/19/2020	19.39	07/21	602-23-80-5931-225
IN13163902	4	Invoice	CANON/IR C350IF	12/19/2020	5.82	07/21	603-23-80-5931-225
Total IN13163902:					96.93		
Total GORDON FLESCH COMPANY (6978):					96.93		
<b>GRAINGER (3288)</b>							
9743907116	1	Invoice	ELECTRIC PLENUM HEATER	12/11/2020	534.58	07/21	602-23-61-5642-318
Total 9743907116:					534.58		
Total GRAINGER (3288):					534.58		
<b>HAMILTON COUNTY (366)</b>							
319131923	1	Invoice	WARRANTY DEEDS; KING, McGUIRE, WOLF	12/14/2020	111.00	07/21	536-23-30-5310-210
Total 3191,3192,3193:					111.00		
Total HAMILTON COUNTY (366):					111.00		
<b>HAWKINS, MICHAEL (5735)</b>							
411360710	1	Invoice	CUSTOMER DEPOSIT REFUND	12/23/2020	59.13	07/21	601-21011
Total 411360710:					59.13		
Total HAWKINS, MICHAEL (5735):					59.13		
<b>HOLLINGSHEAD, LUANA (6929)</b>							
122820	1	Invoice	JANITORIAL SVC SR CTR-JANUARY 2021	12/28/2020	240.00	07/21	100-22-42-5280-299
Total 122820:					240.00		
Total HOLLINGSHEAD, LUANA (6929):					240.00		
<b>HOTSY EQUIPMENT COMPANY, INC. (411)</b>							
54584	1	Invoice	TURBO NOZZLES FOR VAC UNIT	12/11/2020	189.33	07/21	601-23-52-5935-314
Total 54584:					189.33		
Total HOTSY EQUIPMENT COMPANY, INC. (411):					189.33		
<b>inTANDEM (6526)</b>							
2153	1	Invoice	RETAINER/JANUARY 2021	12/12/2020	488.00	07/21	100-24-12-5430-299
2153	2	Invoice	RETAINER/JANUARY 2021	12/12/2020	1,342.00	07/21	601-23-81-5930-299
2153	3	Invoice	RETAINER/JANUARY 2021	12/12/2020	305.00	07/21	602-23-81-5930-299
2153	4	Invoice	RETAINER/JANUARY 2021	12/12/2020	305.00	07/21	603-23-81-5930-299
Total 2153:					2,440.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total inTANDEM (6526):					2,440.00		
<b>LAMPERT'S (564)</b>							
635032	1	Invoice	QUIKRETE	12/11/2020	8.78	07/21	601-23-52-5588-318
Total 635032:					8.78		
637640	1	Invoice	EPOXY GLUE	12/14/2020	6.79	07/21	601-23-52-5588-318
Total 637640:					6.79		
645157	1	Invoice	MATERIAL FOR CEMETERY OFFICE BLDG	12/18/2020	114.04	07/21	100-23-42-5371-310
Total 645157:					114.04		
645224	1	Invoice	BROOMS FOR TK#25 & #30	12/18/2020	73.98	07/21	204-23-30-5310-311
Total 645224:					73.98		
Total LAMPERT'S (564):					203.59		
<b>LARSON, ERIC (568)</b>							
111020	1	Invoice	ENERGY EFFICIENCY REBATE/1012 WEBST	11/10/2020	36.92	07/21	601-23-36-5930-979
111020	2	Invoice	ENERGY EFFICIENCY REBATE/1012 WEBST	11/10/2020	213.08	07/21	601-23-36-5930-979
Total 111020:					250.00		
Total LARSON, ERIC (568):					250.00		
<b>LEGISLATIVE SERVICES AGENCY (3650)</b>							
122820	1	Invoice	IOWA CODE/IOWA ACTS/REGISTER	12/28/2020	29.70	07/21	100-24-14-5435-318
122820	2	Invoice	IOWA CODE/IOWA ACTS/REGISTER	12/28/2020	214.50	07/21	601-23-80-5921-316
122820	3	Invoice	IOWA CODE/IOWA ACTS/REGISTER	12/28/2020	66.00	07/21	602-23-80-5921-316
122820	4	Invoice	IOWA CODE/IOWA ACTS/REGISTER	12/28/2020	19.80	07/21	603-23-80-5921-316
Total 122820:					330.00		
Total LEGISLATIVE SERVICES AGENCY (3650):					330.00		
<b>MARTIN MARIETTA MATERIALS (601)</b>							
30478085	1	Invoice	1" CLEAN ROCK	11/12/2020	144.98	07/21	601-23-52-5588-318
Total 30478085:					144.98		
Total MARTIN MARIETTA MATERIALS (601):					144.98		
<b>MC CONNELL, LACY (7224)</b>							
1434090516	1	Invoice	CUSTOMER DEPOSIT REFUND	12/22/2020	2.87	07/21	601-21011
Total 1434090516:					2.87		
Total MC CONNELL, LACY (7224):					2.87		
<b>MEDIACOM (5464)</b>							
121620	1	Invoice	DIGITAL BOX RENTAL	12/16/2020	6.74	07/21	100-21-21-5110-230
Total 121620:					6.74		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total MEDIACOM (5464):					6.74		
<b>MILLER, MIKE &amp; CAROL (7225)</b>							
122220	1	Invoice	ELECTRIC REFUND	12/22/2020	153.52	07/21	601-23-80-5903-980
122220	2	Invoice	WATER REFUND	12/22/2020	5.41	07/21	602-23-80-5903-980
Total 122220:					158.93		
Total MILLER, MIKE & CAROL (7225):					158.93		
<b>NAPA AUTO PARTS (677)</b>							
908701	1	Invoice	SOLENOID/E-34 LIGHT REPAIR	12/03/2020	36.28	07/21	100-21-22-5140-227
Total 908701:					36.28		
908881	1	Invoice	E-34 LIGHT REPAIR	12/07/2020	19.75	07/21	100-21-22-5140-227
Total 908881:					19.75		
909276	1	Invoice	LED LOW STROBE/E-34	12/14/2020	82.87	07/21	100-21-22-5140-227
Total 909276:					82.87		
909282	1	Invoice	SUPPLIES/E-34 LIGHT REPAIR	12/14/2020	7.63	07/21	100-21-22-5140-227
Total 909282:					7.63		
909347	1	Invoice	LED LOW STROBE/E-34	12/15/2020	82.87	07/21	100-21-22-5140-227
Total 909347:					82.87		
909356	1	Invoice	SNOW EQUIPMENT MAINT MATERIAL	12/15/2020	32.70	07/21	204-23-30-5320-314
Total 909356:					32.70		
909846	1	Invoice	FUSE	12/24/2020	8.49	07/21	100-21-21-5110-227
Total 909846:					8.49		
Total NAPA AUTO PARTS (677):					270.59		
<b>NCL OF WISCONSIN, INC. (687)</b>							
447741	1	Invoice	LAB SUPPLIES & CHEMICALS	12/03/2020	544.82	07/21	603-23-70-5642-319
Total 447741:					544.82		
Total NCL OF WISCONSIN, INC. (687):					544.82		
<b>NORTH CENTRAL CHIROPRACTIC (7026)</b>							
121820	1	Invoice	4TH QUARTER DRUG TESTING	12/18/2020	57.00	07/21	100-23-42-5371-212
121820	2	Invoice	4TH QUARTER DRUG TESTING	12/18/2020	50.00	07/21	603-23-70-5923-212
Total 121820:					107.00		
Total NORTH CENTRAL CHIROPRACTIC (7026):					107.00		
<b>OPG-3 INC. (6482)</b>							
4618	1	Invoice	LASERFICHE HR MODULE/FINAL	12/18/2020	555.00	07/21	100-41-18-5420-513



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
4618	2	Invoice	LASERFICHE HR MODULE/FINAL	12/18/2020	2,035.00	07/21	601-41-16-5420-513
4618	3	Invoice	LASERFICHE HR MODULE/FINAL	12/18/2020	555.00	07/21	602-41-16-5420-513
4618	4	Invoice	LASERFICHE HR MODULE/FINAL	12/18/2020	555.00	07/21	603-41-16-5420-513
Total 4618:					3,700.00		
Total OPG-3 INC. (6482):					3,700.00		
<b>OVERHEAD DOOR COMPANY (732)</b>							
53805	1	Invoice	REPAIR DOORS 6,8 & 9	12/14/2020	199.05	07/21	204-23-30-5310-226
Total 53805:					199.05		
53833	1	Invoice	REPAIR OH DOOR @ LINE DEPT	12/16/2020	609.27	07/21	601-23-52-5591-226
Total 53833:					609.27		
Total OVERHEAD DOOR COMPANY (732):					808.32		
<b>PARK, AARON &amp; CARRIE (7226)</b>							
121920	1	Invoice	ENERGY EFFICIENCY REBATE	12/19/2020	75.00	07/21	601-23-36-5930-979
Total 121920:					75.00		
Total PARK, AARON & CARRIE (7226):					75.00		
<b>PITNEY BOWES-RESERVE ACCT (758)</b>							
122820	1	Invoice	PREPAID POSTAGE	12/28/2020	3,500.00	07/21	100-11210
Total 122820:					3,500.00		
Total PITNEY BOWES-RESERVE ACCT (758):					3,500.00		
<b>PLOEGER, LANDEN (5786)</b>							
121320	1	Invoice	ENERGY EFFICIENCY REBATE/1037 WATER	12/13/2020	8.36	07/21	601-23-36-5930-979
121320	2	Invoice	ENERGY EFFICIENCY REBATE/1037 WATER	12/13/2020	77.04	07/21	601-23-36-5930-979
Total 121320:					85.40		
Total PLOEGER, LANDEN (5786):					85.40		
<b>PRINCIPAL FINANCIAL (7222)</b>							
372600002	1	Invoice	CUSTOMER DEPOSIT REFUND	12/24/2020	143.77	07/21	601-21011
Total 372600002:					143.77		
Total PRINCIPAL FINANCIAL (7222):					143.77		
<b>RDG PLANNING &amp; DESIGN (5320)</b>							
37451	1	Invoice	PROF SVCS/COMP PLAN UPDATE/HOUSING	11/30/2020	6,541.00	07/21	100-24-18-5470-880
Total 37451:					6,541.00		
Total RDG PLANNING & DESIGN (5320):					6,541.00		
<b>RJ THOMAS MANUFACTURING CO (1760)</b>							
233246	1	Invoice	BENCH/NESSA	12/10/2020	989.00	07/21	534-23-42-5221-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 233246:					989.00		
233247	1	Invoice	BENCH/GROVES	12/10/2020	989.00	07/21	534-23-42-5221-318
Total 233247:					989.00		
233248	1	Invoice	BENCH/PARTNERS IN EDUCATION	12/10/2020	989.00	07/21	534-23-42-5221-318
Total 233248:					989.00		
Total RJ THOMAS MANUFACTURING CO (1760):					2,967.00		
<b>S AND K TRAILERS (2151)</b>							
4288	1	Invoice	2021 BENKE ENTERPRISE TILT BED TRAILER	12/14/2020	9,684.15	07/21	100-41-30-5310-515
4288	2	Invoice	2021 BENKE ENTERPRISE TILT BED TRAILER	12/14/2020	2,947.35	07/21	602-41-62-5935-515
4288	3	Invoice	2021 BENKE ENTERPRISE TILT BED TRAILER	12/14/2020	1,403.50	07/21	603-41-71-5935-515
Total 4288:					14,035.00		
Total S AND K TRAILERS (2151):					14,035.00		
<b>SENECA COMPANIES (1998)</b>							
1865794	1	Invoice	FuelCloud installation balance	12/07/2020	1,575.65	07/21	100-41-30-5310-515
1865794	2	Invoice	FuelCloud installation balance	12/07/2020	501.34	07/21	602-41-62-5935-515
1865794	3	Invoice	FuelCloud installation balance	12/07/2020	214.86	07/21	603-41-71-5935-515
1865794	4	Invoice	FuelCloud installation balance	12/07/2020	859.44	07/21	100-41-42-5371-515
1865794	5	Invoice	FuelCloud installation balance	12/07/2020	1,504.03	07/21	100-41-21-5110-515
1865794	6	Invoice	FuelCloud installation balance	12/07/2020	214.86	07/21	100-41-42-5210-515
1865794	7	Invoice	FuelCloud installation balance	12/07/2020	1,847.27	07/21	601-41-52-5935-515
1865794	8	Invoice	FuelCloud installation balance	12/07/2020	286.48	07/21	602-41-61-5935-515
1865794	9	Invoice	FuelCloud installation balance	12/07/2020	214.86	07/21	603-41-70-5935-515
1865794	10	Invoice	FuelCloud installation balance	12/07/2020	143.25	07/21	100-41-22-5140-515
Total 1865794:					7,162.04		
Total SENECA COMPANIES (1998):					7,162.04		
<b>STOREY KENWORTHY (5937)</b>							
PINV864156	1	Invoice	RECEIPT BOOK/POLICE DEPT	12/21/2020	540.00	07/21	100-21-21-5110-223
Total PINV864156:					540.00		
Total STOREY KENWORTHY (5937):					540.00		
<b>SYNC/AMAZON (6343)</b>							
4396973599	1	Invoice	REPLACEMENT CABLE/TIME LAPSE CAMER	11/28/2020	35.24	07/21	100-24-16-5420-399
4396973599	2	Invoice	REPLACEMENT CABLE/TIME LAPSE CAMER	11/28/2020	129.22	07/21	601-24-16-5930-399
4396973599	3	Invoice	REPLACEMENT CABLE/TIME LAPSE CAMER	11/28/2020	35.24	07/21	602-24-16-5930-399
4396973599	4	Invoice	REPLACEMENT CABLE/TIME LAPSE CAMER	11/28/2020	35.24	07/21	603-24-16-5921-399
Total 439697359984:					234.94		
4446383375	1	Invoice	PAPER ROLLS/GIS	11/09/2020	18.45	07/21	100-23-31-5420-316
4446383375	2	Invoice	PAPER ROLLS/GIS	11/09/2020	18.46	07/21	601-23-31-5420-316
4446383375	3	Invoice	PAPER ROLLS/GIS	11/09/2020	18.45	07/21	602-23-31-5420-316
4446383375	4	Invoice	PAPER ROLLS/GIS	11/09/2020	18.45	07/21	603-23-31-5420-316

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 444638337566:					73.81		
4455869685	1	Invoice	TASER MOUNTS	12/03/2020	37.81	07/21	100-21-21-5110-312
Total 445586968579:					37.81		
4467853964	1	Invoice	TRIPOD/CAMERA AT FULLER HALL	11/09/2020	3.60	07/21	100-24-16-5420-317
4467853964	2	Invoice	TRIPOD/CAMERA AT FULLER HALL	11/09/2020	13.19	07/21	601-24-16-5921-317
4467853964	3	Invoice	TRIPOD/CAMERA AT FULLER HALL	11/09/2020	3.60	07/21	602-24-16-5921-317
4467853964	4	Invoice	TRIPOD/CAMERA AT FULLER HALL	11/09/2020	3.60	07/21	603-24-16-5921-317
Total 446785396479:					23.99		
4579368758	1	Invoice	KN95 FACE MASKS	11/30/2020	209.97	07/21	100-21-21-5110-318
Total 457936875875:					209.97		
4684864835	1	Invoice	TASER HOLSTERS	12/02/2020	111.64	07/21	100-21-21-5110-312
Total 468486483574:					111.64		
4698963558	1	Invoice	ANTENNAS FOR NEW TOUGHBOOKS	11/25/2020	74.20	07/21	100-24-16-5420-399
4698963558	2	Invoice	ANTENNAS FOR NEW TOUGHBOOKS	11/25/2020	272.08	07/21	601-24-16-5930-399
4698963558	3	Invoice	ANTENNAS FOR NEW TOUGHBOOKS	11/25/2020	74.20	07/21	602-24-16-5930-399
4698963558	4	Invoice	ANTENNAS FOR NEW TOUGHBOOKS	11/25/2020	74.20	07/21	603-24-16-5921-399
Total 469896355899:					494.68		
4738466857	1	Invoice	MISC OPERATING SUPPLIES	12/07/2020	107.28	07/21	100-21-21-5110-318
Total 473846685788:					107.28		
4746499738	1	Invoice	TIRE PRESSURE MONITORING SYSTEM	11/23/2020	66.00	07/21	100-21-21-5110-314
Total 474649973864:					66.00		
5487955966	1	Invoice	TIRE PRESSURE RESET TOOL	11/24/2020	28.71	07/21	100-21-21-5110-227
Total 548795596633:					28.71		
6493897464	1	Invoice	MEMORY CARD	11/27/2020	9.20	07/21	100-21-21-5110-318
Total 649389746486:					9.20		
6563475837	1	Invoice	DIGITAL THERMOMETER COVERS	11/16/2020	70.83	07/21	100-21-21-5110-318
Total 656347583777:					70.83		
6578994573	1	Invoice	INK CARTRIDGES FOR PLOTTER	11/24/2020	71.76	07/21	100-23-31-5420-316
6578994573	2	Invoice	INK CARTRIDGES FOR PLOTTER	11/24/2020	71.76	07/21	601-23-31-5420-316
6578994573	3	Invoice	INK CARTRIDGES FOR PLOTTER	11/24/2020	71.76	07/21	602-23-31-5420-316
6578994573	4	Invoice	INK CARTRIDGES FOR PLOTTER	11/24/2020	71.76	07/21	603-23-31-5420-316
Total 657899457353:					287.04		
6636549895	1	Invoice	PRO WEBCAM FOR ZOOM MTGS	11/23/2020	17.85	07/21	100-24-16-5420-399
6636549895	2	Invoice	PRO WEBCAM FOR ZOOM MTGS	11/23/2020	65.45	07/21	601-24-16-5930-299

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
6636549895	3	Invoice	PRO WEBCAM FOR ZOOM MTGS	11/23/2020	17.85	07/21	602-24-16-5930-399
6636549895	4	Invoice	PRO WEBCAM FOR ZOOM MTGS	11/23/2020	17.85	07/21	603-24-16-5921-399
Total 663654989546:					119.00		
7444695588	1	Invoice	ROUTER ANTENNA	12/05/2020	20.98	07/21	100-21-21-5110-318
Total 744469558858:					20.98		
7935375888	1	Invoice	SILVER STEEL WHEELS (4)	11/23/2020	348.28	07/21	100-21-21-5110-227
Total 793537588869:					348.28		
8467346695	1	Invoice	REPLACEMENT NETWORK CABLES	11/23/2020	13.48	07/21	100-24-16-5420-317
8467346695	2	Invoice	REPLACEMENT NETWORK CABLES	11/23/2020	49.44	07/21	601-24-16-5921-317
8467346695	3	Invoice	REPLACEMENT NETWORK CABLES	11/23/2020	13.48	07/21	602-24-16-5921-317
8467346695	4	Invoice	REPLACEMENT NETWORK CABLES	11/23/2020	13.48	07/21	603-24-16-5921-317
Total 846734669554:					89.88		
9597755764	1	Invoice	DIGITAL CAMERA/PD	11/27/2020	114.95	07/21	100-21-21-5110-318
Total 959775576494:					114.95		
9647776537	1	Invoice	WHEEL CENTER CAPS (4)	11/23/2020	150.48	07/21	100-21-21-5110-227
Total 964777653796:					150.48		
9743665694	1	Invoice	REPLACEMENT PRINTER/PD DISPATCH	11/11/2020	48.75	07/21	100-24-16-5420-317
9743665694	2	Invoice	REPLACEMENT PRINTER/PD DISPATCH	11/11/2020	178.74	07/21	601-24-16-5921-317
9743665694	3	Invoice	REPLACEMENT PRINTER/PD DISPATCH	11/11/2020	48.75	07/21	602-24-16-5921-317
9743665694	4	Invoice	REPLACEMENT PRINTER/PD DISPATCH	11/11/2020	48.75	07/21	603-24-16-5921-317
Total 974366569463:					324.99		
9949953678	1	Invoice	REPLACEMENT ORGANIZING OF NETWORK	11/25/2020	17.08	07/21	100-24-16-5420-317
9949953678	2	Invoice	REPLACEMENT ORGANIZING OF NETWORK	11/25/2020	62.64	07/21	601-24-16-5921-317
9949953678	3	Invoice	REPLACEMENT ORGANIZING OF NETWORK	11/25/2020	17.08	07/21	602-24-16-5921-317
9949953678	4	Invoice	REPLACEMENT ORGANIZING OF NETWORK	11/25/2020	17.08	07/21	603-24-16-5921-317
Total 994995367854:					113.88		
Total SYNC/AMAZON (6343):					3,038.34		
<b>T &amp; R ELECTRIC SUPPLY CO., INC (2921)</b>							
160698	1	Invoice	REPAIR 1500 KVA PAD MT TRANSFORMER	12/05/2020	9,200.00	07/21	601-23-52-5935-871
Total 160698:					9,200.00		
Total T & R ELECTRIC SUPPLY CO., INC (2921):					9,200.00		
<b>TITAN MACHINERY, INC. (6497)</b>							
14961423 G	1	Invoice	BRANCH TEE (+FREIGHT) BACKHOE	12/14/2020	34.29	07/21	100-23-42-5371-314
Total 14961423 GP:					34.29		
Total TITAN MACHINERY, INC. (6497):					34.29		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>TOLLE AUTOMOTIVE, INC. (3188)</b>							
16982	1	Invoice	LF TIRE REPAIR TK#31	12/09/2020	26.14	07/21	204-23-30-5310-227
Total 16982:					26.14		
Total TOLLE AUTOMOTIVE, INC. (3188):					26.14		
<b>TOWN &amp; COUNTRY INSURANCE (959)</b>							
4996	1	Invoice	LINE DEPT TRAILER	12/22/2020	50.00	07/21	601-23-52-5924-216
Total 4996:					50.00		
Total TOWN & COUNTRY INSURANCE (959):					50.00		
<b>TREASURER, STATE OF IOWA (968)</b>							
VIN# 4L5ST2	1	Invoice	TAX/NEW LINE TRAILER	12/18/2020	701.75	07/21	601-23-52-5930-299
Total VIN# 4L5ST2723MF054019:					701.75		
VIN#5FTCE3	1	Invoice	TAX/NEW FELLING TRAILER	12/22/2020	535.00	07/21	601-41-52-5935-510
Total VIN#5FTCE3120L2001390:					535.00		
Total TREASURER, STATE OF IOWA (968):					1,236.75		
<b>TRUCK EQUIPMENT, INC. (1630)</b>							
299400	1	Invoice	6 STROBE WARNING LIGHTS (2019 RAM W/	12/14/2020	353.50	07/21	100-22-42-5210-314
Total 299400:					353.50		
Total TRUCK EQUIPMENT, INC. (1630):					353.50		
<b>UNITED COOPERATIVE (979)</b>							
06800	1	Invoice	PROPANE FOR FIRE STATION	12/28/2020	395.90	07/21	100-21-22-5140-299
Total 06800:					395.90		
Total UNITED COOPERATIVE (979):					395.90		
<b>US BANK OPERATIONS CENTER (4821)</b>							
122820	1	Invoice	PRIN PYMT-2019 EL REFUND BOND	12/28/2020	51,666.67	07/21	601-21009
122820	2	Invoice	INT PYMT-2019 EL REFUND BOND	12/28/2020	38,837.79	07/21	601-21005
Total 122820:					90,504.46		
Total US BANK OPERATIONS CENTER (4821):					90,504.46		
<b>UTLEY, CARA (7221)</b>							
1513900103	1	Invoice	CUSTOMER DEPOSIT REFUND	12/24/2020	44.86	07/21	601-21011
Total 1513900103:					44.86		
Total UTLEY, CARA (7221):					44.86		
<b>VALUTECH PEST CONTROL (6822)</b>							
011530643	1	Invoice	PEST CONTROL/FULLER HALL	12/18/2020	32.00	07/21	100-22-42-5233-299

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 011530643:					32.00		
011530655	1	Invoice	PEST CONTROL/SENIOR CENTER	12/18/2020	35.00	07/21	100-22-42-5280-299
Total 011530655:					35.00		
011530667	1	Invoice	PEST CONTROL/CITY HALL	12/18/2020	10.50	07/21	100-24-36-5480-299
011530667	2	Invoice	PEST CONTROL/CITY HALL	12/18/2020	7.50	07/21	601-23-36-5480-299
011530667	3	Invoice	PEST CONTROL/CITY HALL	12/18/2020	6.00	07/21	602-23-36-5480-299
011530667	4	Invoice	PEST CONTROL/CITY HALL	12/18/2020	6.00	07/21	603-23-36-5480-299
Total 011530667:					30.00		
Total VALUTECH PEST CONTROL (6822):					97.00		
<b>VERIZON WIRELESS (3812)</b>							
9868878336	1	Invoice	GPS UNIT PHONE	12/10/2020	40.01	07/21	100-23-31-5420-230
9868878336	2	Invoice	GPS UNIT PHONE	12/10/2020	40.01	07/21	601-23-31-5420-230
9868878336	3	Invoice	GPS UNIT PHONE	12/10/2020	40.01	07/21	602-23-31-5420-230
9868878336	4	Invoice	GPS UNIT PHONE	12/10/2020	40.01	07/21	603-23-31-5420-230
9868878336	5	Invoice	CITY MGR/CELL PHONE SVC	12/10/2020	8.30	07/21	100-24-12-5430-230
9868878336	6	Invoice	CITY MGR/CELL PHONE SVC	12/10/2020	22.80	07/21	601-23-81-5921-230
9868878336	7	Invoice	CITY MGR/CELL PHONE SVC	12/10/2020	5.18	07/21	602-23-81-5921-230
9868878336	8	Invoice	CITY MGR/CELL PHONE SVC	12/10/2020	5.18	07/21	603-23-81-5921-230
Total 9868878336:					201.50		
Total VERIZON WIRELESS (3812):					201.50		
<b>WEBSTER CITY TRUE VALUE (2155)</b>							
149463	1	Invoice	BOLTS & FASTENERS	12/15/2020	5.56	07/21	601-23-52-5588-318
Total 149463:					5.56		
149519	1	Invoice	CHRISTMAS LIGHT DECORATIONS FOR LO	12/17/2020	78.89	07/21	100-22-42-5221-318
Total 149519:					78.89		
149557	1	Invoice	WD CLEANER	12/18/2020	12.99	07/21	100-22-42-5210-318
Total 149557:					12.99		
149593	1	Invoice	CONDUIT HANGER	12/21/2020	3.95	07/21	601-23-52-5588-318
Total 149593:					3.95		
149606	1	Invoice	FURNACE PIPE	12/21/2020	17.99	07/21	100-23-42-5371-310
Total 149606:					17.99		
149613	1	Invoice	SHIPPING/PASSPORT REPAIR	12/21/2020	23.81	07/21	601-23-80-5905-299
149613	2	Invoice	SHIPPING/PASSPORT REPAIR	12/21/2020	23.80	07/21	602-23-80-5902-299
Total 149613:					47.61		
Total WEBSTER CITY TRUE VALUE (2155):					166.99		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>WESTRUM LEAK DETECTION, INC. (1040)</b>							
4818	1	Invoice	LEAK DETECTION NEAR CORP 505 PLEASA	12/03/2020	522.50	07/21	602-23-62-5662-299
Total 4818:					522.50		
Total WESTRUM LEAK DETECTION, INC. (1040):					522.50		
<b>WINKLER, DAYTON (7227)</b>							
1433256722	1	Invoice	CUSTOMER DEPOST REFUND	12/28/2020	1.32	07/21	601-21011
Total 1433256722:					1.32		
Total WINKLER, DAYTON (7227):					1.32		
Total 01/04/2021:					234,208.67		
Grand Totals:					234,208.67		

Report GL Period Summary

GL Period	Amount
07/21	234,208.67
Grand Totals:	234,208.67

Vendor number hash: 505927  
 Vendor number hash - split: 1055881  
 Total number of invoices: 134  
 Total number of transactions: 266

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	234,208.67	234,208.67
Grand Totals:	234,208.67	234,208.67

FUND LIST TOTALS FOR BILLS JANUARY 4, 2021

Account	Fund	Total Amount
100	General	59,339.78
204	Road Use Tax Fund	1,771.61
205	Airport Fund	131.51
534	Wilson Brewer Park Impr Project	2,967.00
536	2020 Second St.\ Reconstruction Proj	111.00
601	Electric Utility	122,353.66
602	Water Utility	17,749.46
603	Sewer Utility	29,784.65
	Grand Total	234,208.67



LETTER OF AGREEMENT

City of Webster City, Iowa (the "City") agrees as follows:

1. The City agrees that Dodie Wolfgram, Finance Director, Ken Wetzler, Public Works Director and Beth Chelesvig, Administrative Services Director will retain their current positions and also operate as a team to fill the Interim City Manager vacancy effective December 8, 2020 and continuing until a new City Manager is appointed or another arrangement is agreed upon.
2. The City agrees that upon appointment of a new City Manager or at the point another arrangement is agreed upon Dodie Wolfgram, Ken Wetzler and Beth Chelesvig will retain their current positions.
3. The City agrees to pay Dodie Wolfgram, Ken Wetzler and Beth Chelesvig their current salary plus an additional \$928.00 each per month as Interim City Manager pay. These additional payments will begin with the 12/25/20 payroll and continue until a new City Manager is appointed or another arrangement is agreed upon.

\_\_\_\_\_

John Hawkins, Mayor

\_\_\_\_\_

Date

\_\_\_\_\_

Dodie Wolfgram, Finance Director

\_\_\_\_\_

Date

\_\_\_\_\_

Ken Wetzler, Public Works Director

\_\_\_\_\_

Date

\_\_\_\_\_

Beth Chelesvig,  
Administrative Services Director

\_\_\_\_\_

Date

\_\_\_\_\_

Karyl Bonjour, Attest

\_\_\_\_\_

Date



**MEMORANDUM**

**TO:** Ken Wetzler, Public Works Director  
Mayor and City Council

**FROM:** Lindsay Henderson, Community Vitality Director

**DATE:** January 4, 2021

**RE:** Change Order No. 3- 2020 713 2<sup>nd</sup> Street Façade Project

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**SUMMARY:** A change order is requested from Westbrooke Construction for the 713 2<sup>nd</sup> Street Façade Project to address the changes in the scope of work listed in the background/discussion below.

**PREVIOUS COUNCIL ACTION:** Council approved Change Order #1 September 21, 2020 and Change Order #2 on November 16, 2020 for the project to Westbrooke Construction.

**BACKGROUND/DISCUSSION:** The scope of the change order work includes;

RFP #07 – Sister roof joists per plan in area that masonry was removed - \$850.00

RFP #08 – Galvanized bent plate per drawing - \$1500

RFP #09 – Paint interior side of doors gray. \$200

By virtue of such changes in the Contract, the following revisions shall be made in the Contract price:

Original contract with Westbrooke Construction, Urbandale, Iowa	\$ 530,950.00
(Change Order No. 1)	\$ 14,160.00
(Change Order No. 2)	\$ 14,985.00
Change Order No. 3 requested amount	<u>\$ 2,550.00</u>
Revised Contract price	\$ 562,645.00

**FINANCIAL IMPLICATIONS:** Funding for the project is from the City’s CDBG Fund.

**RECOMMENDATION:** Approve Change Order No. 3 in the amount of \$2,550.00 per the attached resolution for the revised total contract price of \$562,645.00

**ALTERNATIVES:** The City Council could choose to not approve Change Order No.3.

**PUBLIC WORKS DIRECTOR COMMENTS:** Recommend approval of Change Order No. 3 to Westbrooke Construction in the amount of \$2,550.00.

**RESOLUTION NO. 2021 -**

**APPROVING CHANGE ORDER NO. 3 TO THE  
2020 713 2<sup>nd</sup> STREET FAÇADE PROJECT  
WITH WESTBROOKE CONSTRUCTION, URBANDALE, IOWA**

**WHEREAS**, on May 18th, 2020, the City Council of the City of Webster City, Iowa, did enter into a contract with Westbrooke Construction, Urbandale, Iowa, for completion of the 2020 713 2<sup>nd</sup> Street Façade Project,

**WHEREAS**, Contract Change Order No. 3 has been prepared as follows:

Reason for change:

RFP #07 – Sister roof joists per plan in area that masonry was removed - \$850.00

RFP #08 – Galvanized bent plate per drawing - \$1,500

RFP #09 – Paint interior side of doors gray. \$200

By virtue of such changes in the Contract, the following revisions shall be made in the Contract price:

Original Contract Price .....	\$530,950.00
Contract Price Increased by Change Order No. 1 .....	\$ 14,160.00
Contract Price Increased by Change Order No. 2 .....	\$ 14,985.00
Contract Price Increased by Change Order No. 3.....	<u>\$ 2,550.00</u>
<b>Revised Contract Price .....</b>	<b>\$562,645.00</b>

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Webster City, Iowa, that Change Order No. 3 to the 2020 713 2<sup>nd</sup> Street Façade Project Contract with Westbrooke Construction, Urbandale, Iowa, as described above and attached hereto is hereby approved.

Passed and adopted this 4th day of January, 2021.

\_\_\_\_\_  
John Hawkins, Mayor

ATTEST: \_\_\_\_\_  
Karyl K. Bonjour, City Clerk



**Westbrooke Construction Company**  
7207 Douglas Ave.  
Urbandale, IA 50322  
Phone: 515-278-6197 Fax: 515-278-8254  
E-mail: kconway@westbrookecc.com

**Change Order #3 for Elks Building**

**Change Proposal # 4**

**Date:** 12-15-20

**Attention:** Mike Kastner

**Re:** 713 2<sup>nd</sup> St Façade, Webster City

**Scope Of Work:** RFP 7,8,9

**Cost Breakdown:**

#7 Sister roof joists per plan in area that masonry was removed.

\$850.00

#8 Galvanized bent plate per drawing. Note: will be necessary to add one at the stairs also. \$1,500.00 Lead time for galvanizing not known at this time.

#9 paint interior side of doors gray. \$200.00

**Total:** \_\_\_\_\_

**Accepted By:** \_\_\_\_\_ **Declined By:** \_\_\_\_\_

**Contract Time Will Be** \_\_\_\_\_ **Unchanged**  **Increased** \_\_\_\_\_ **Decreased By** \_\_\_\_\_ **Days.**

**Please Return One Copy Of This Change Proposal As Your Acceptance Or Rejection, So We May Proceed Accordingly.**

**Authorized By:**

Mike Kastner

**Proposed By:**

Westbrooke Construction Company

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_

(Miscellaneous Notes If Any)



ARCHITECTS SCHIPPER KASTNER

## REQUEST FOR PROPOSAL

ARCHITECTURE INTERIORS PLANNING

---

PROJECT NAME: Elks Lodge\_713 2<sup>nd</sup> St\_Webster City

---

PROJECT NUMBER: 19013

---

RFP NUMBER: 07

DATE: 12.01.2020

---

The Work shall be carried out in accordance with the following supplemental instructions issued in accordance with the Contract Documents without changes in Contract Sum or Contract Time. Proceeding with the Work in accordance with these instructions indicates your acknowledgement that there will be no changes in the Contract Sum or Contract Time.

---

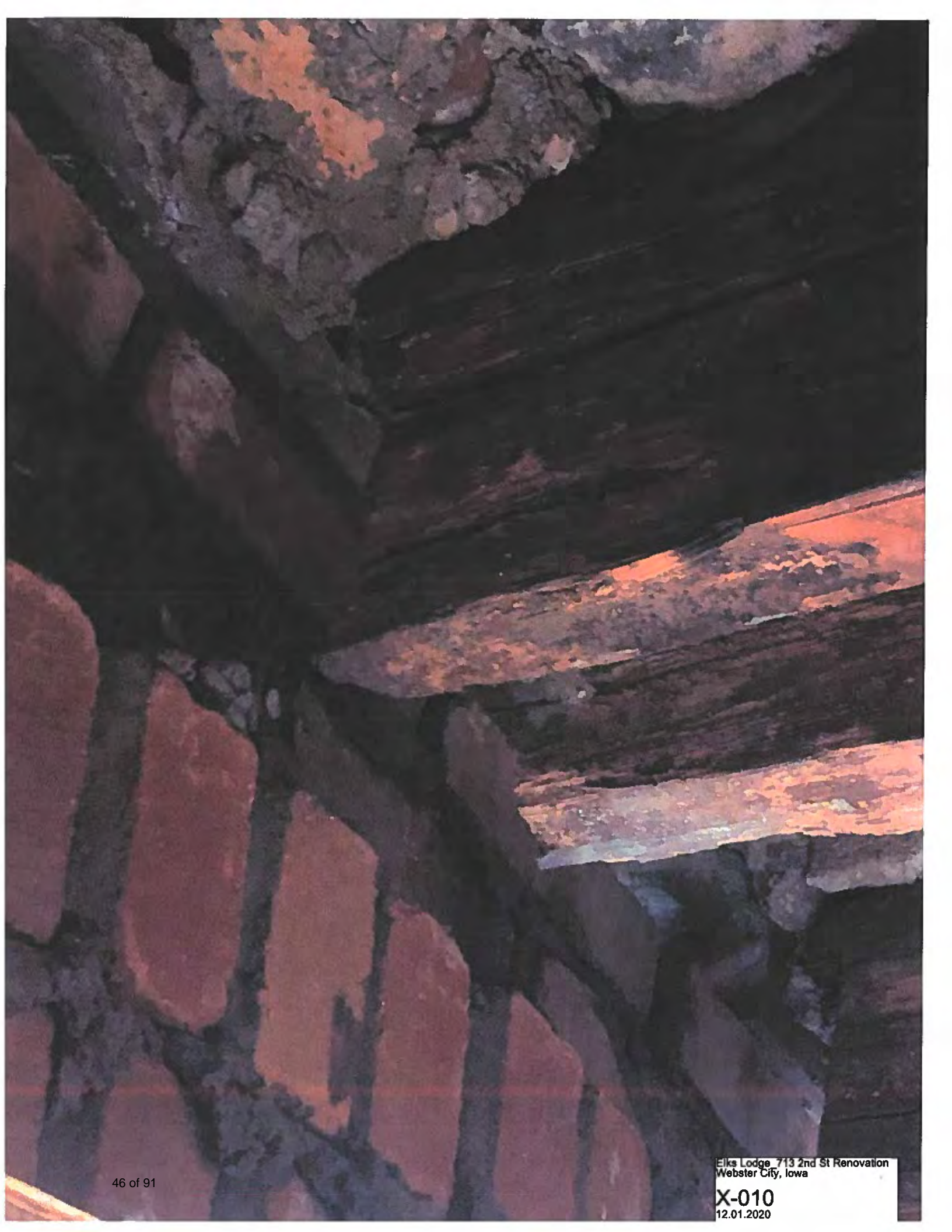
Attachments: X-010 Photo of existing joists at north wall at pier replacement.  
X-011 Sistering Detail for Existing Roof Joists at North.

Existing roof/ceiling joists at north elevation at areas of pier replacement, typ. for 8 joists:

1. In brick pier replacement, rebuild joist pocket in masonry at wider width to accommodate sistering for existing roof and ceiling joists..
2. Provide new 2x10 #2 DF for sistering of existing roof joists and 2x6#2 DF for sistering of existing ceiling joists as indicated on attached detail X-011

End of RFP

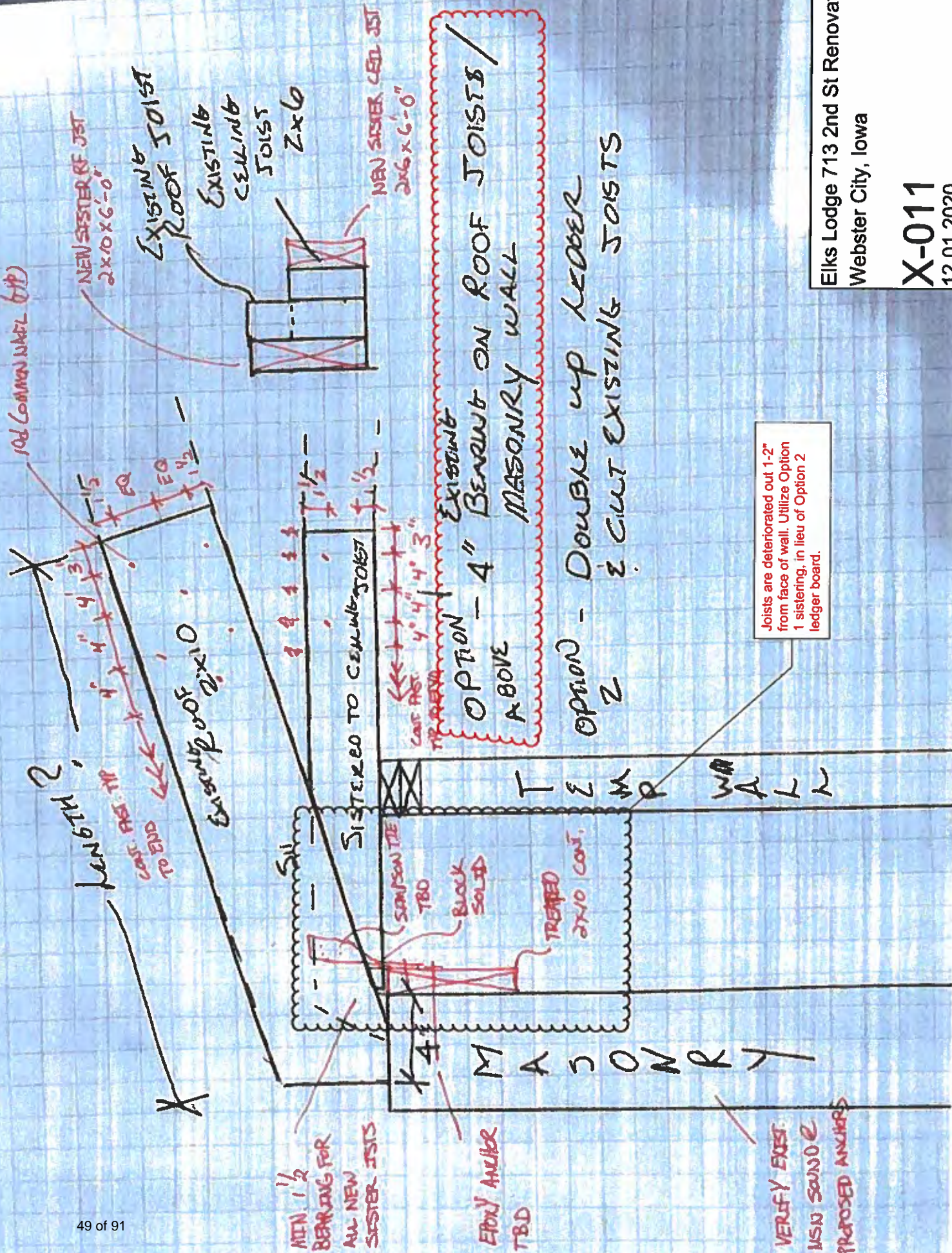
ARCHITECTS SCHIPPER KASTNER  
3716 Ingersoll Ave, Ste A, Des Moines, IA 50312  
P: 515.277.6707 [www.askstudio.com](http://www.askstudio.com)











Elks Lodge 713 2nd St Renovation  
 Webster City, Iowa  
**X-011**  
 12.01.2020



ARCHITECTS SCHIPPER KASTNER

## REQUEST FOR PROPOSAL

ARCHITECTURE INTERIORS PLANNING

---

PROJECT NAME: Elks Lodge\_713 2<sup>nd</sup> St\_Webster City

---

PROJECT NUMBER: 19013

---

RFP NUMBER: 08

DATE: 12.14.2020

---

The Work shall be carried out in accordance with the following supplemental instructions issued in accordance with the Contract Documents without changes in Contract Sum or Contract Time. Proceeding with the Work in accordance with these instructions indicates your acknowledgement that there will be no changes in the Contract Sum or Contract Time.

---

Attachments: X-008 Detail at bent plate infill  
X-009 Phot of Guardrail

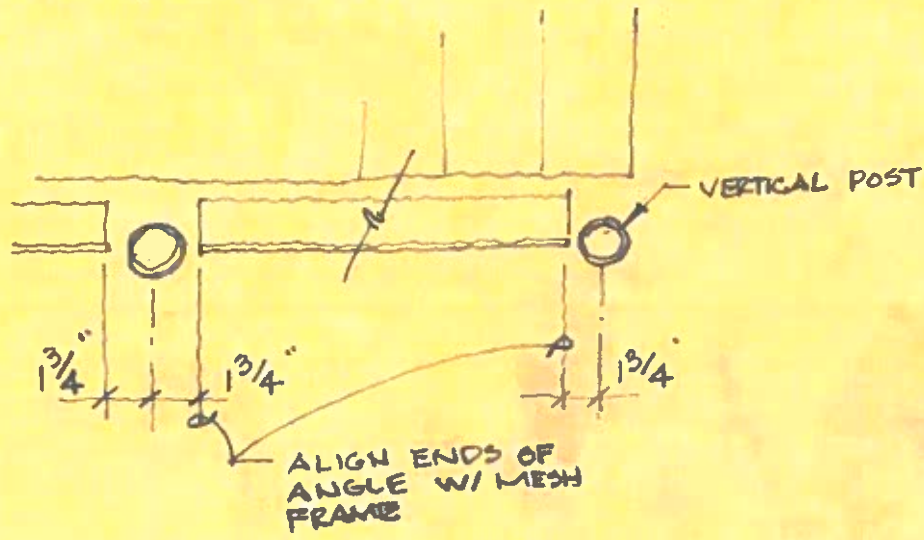
Guardrail at south elevation at exterior stair to basement:

1. Demo remaining broken raised concrete curb along south edge of opening.
2. Add galv. bent plate at base of guardrail between the vertical guardrail posts to reduce opening to allow a 4" sphere to not pass. Approx. 3" x 6" x 1/4", field verify dimensions. Epoxy anchor to concrete with 3/16" dia. galv. threaded rod with galvanized washer and galv. acorn nut. Space at 16" oc max, layout symmetrically between verticals. Refer to attached drawings X-008 and X-009
3. Bent plate to remain galvanized finish, no painting required.

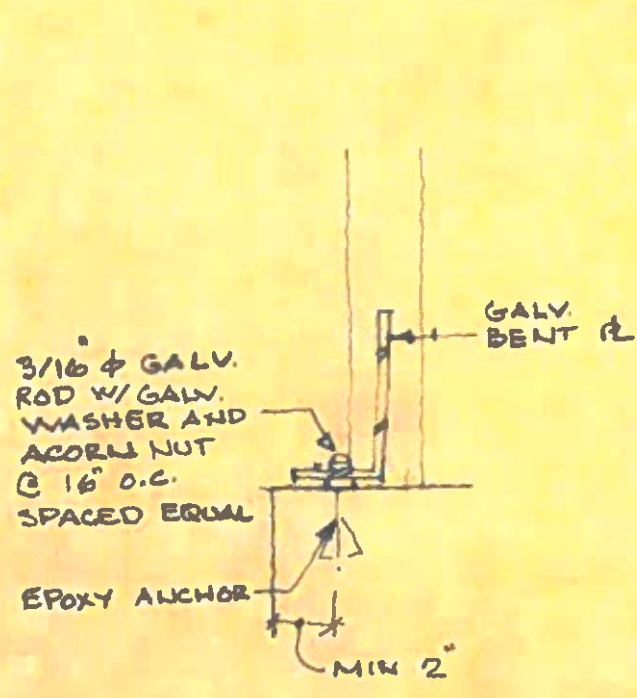
End of RFP

ARCHITECTS SCHIPPER KASTNER

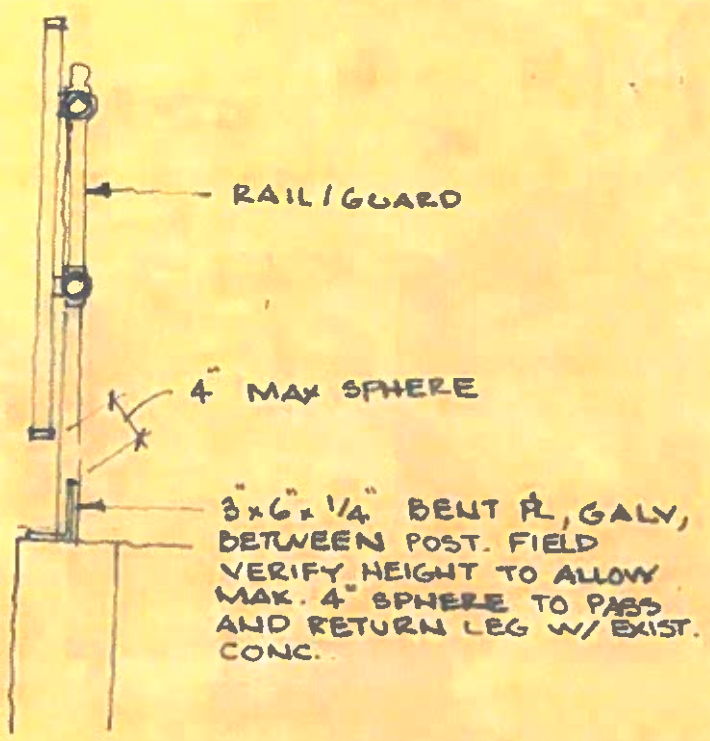
3716 Ingersoll Ave, Ste A, Des Moines, IA 50312  
P: 515.277.6707 [www.askstudio.com](http://www.askstudio.com)



PLAN



DETAIL  
NO SCALE



SECTION  
3/4" = 1'-0"



Provide bent plate between vertical posts to reduce opening to max 4" sphere. Refer to drawing X-008



ARCHITECTS SCHIPPER KASTNER

## REQUEST FOR PROPOSAL

ARCHITECTURE INTERIORS PLANNING

---

PROJECT NAME: Elks Lodge\_713 2<sup>nd</sup> St\_Webster City

---

PROJECT NUMBER: 19013

---

RFP NUMBER: 09

DATE: 12.14.2020

---

The Work shall be carried out in accordance with the following supplemental instructions issued in accordance with the Contract Documents without changes in Contract Sum or Contract Time. Proceeding with the Work in accordance with these instructions indicates your acknowledgement that there will be no changes in the Contract Sum or Contract Time.

---

Attachments: None

1. Paint interior side of new main level entry doors and 2<sup>nd</sup> level door at south.

End of RFP

ARCHITECTS SCHIPPER KASTNER  
3716 Ingersoll Ave, Ste A, Des Moines, IA 50312  
P: 515.277.6707 [www.askstudio.com](http://www.askstudio.com)



ARCHITECTS SCHIPPER KASTNER

# Project Cost Summary

Project:  
Project Number:  
Date:

Elks Lodge 713 2nd St Webster City  
19013  
12.16.2020

REQUEST FOR CHANGE		DESCRIPTION	COST	DATE SUBMITTED	STATUS	PENDING COST	Recmnd Pending CO	APPVD COST
RFP NUMBER	DATE RCVD							
CP 1		RFP 01_Replace top 2'-6" of deteriorated brick at west façade	\$14,160.00		CO 01			\$14,160.00
CP2		RFP 02; Repair of attic window	\$810.00		CO 02			\$810.00
		RFP 03; Replace sealant joints at south façade parapet	\$0.00		apprvd			\$0.00
		RFP 04; north side of south façade parapet. Delete tuckpointing and provide parge coat.	\$0.00		apprvd			\$0.00
CP 2		RFP 05; Replace/reinforce masonry piers at north façade.	\$12,920.00		CO 02			\$12,920.00
CP 2		RFP 06; Infill opening at west face of north non-historic lean-to.	\$1,255.00		CO 02			\$1,255.00
CP 3		South façade, change east W3 replacement glazing to insulated glass. Add replacement of glazing at west W3 window with insulated glazing.	\$13,641.00		NA			
CP 4		RFP 07; Sistering rotted roof and ceiling joists at north wall, 8 joists at west where exterior masonry pier is being rebuilt	\$850.00				\$850.00	
CP 4		RFP 08; Guardrail at south exterior stair to basement. Demo deteriorated concrete curb and provide galvanized bent plate to reduce opening at guardrail	\$1,500.00				\$1,500.00	
CP 4		RFP 09;Paint interior side of 2 entry doors and 2nd level door at south.	\$200.00				\$200.00	
						Pending Cost	Recmnd Pending CO	Issued CO

\$0.00      \$2,550.00      \$29,145.00

Issued CO	\$29,145.00
Original Contract	\$530,950.00
Total Approved	\$560,095.00
OK Pending CO	\$2,550.00
Pending Cost	\$0.00
<b>Total w/Pending</b>	<b>\$562,645.00</b>



**MEMO**

**TO:** Ken Wetzler, Public Works Director  
Mayor and City Council

**FROM:** Community Vitality Director

**DATE:** January 4, 2021

**RE:** 713 2<sup>nd</sup> Street Façade Rehabilitation Project Architectural Amendments No. 1 & No. 2

---

**SUMMARY:** The Council is asked to approve two amendments to the architectural service agreement for the 713 2<sup>nd</sup> Street Façade Rehabilitation Project with ASK Studio, Des Moines, Iowa. These amendments allow for the Architect to consult with Shuck Britson for engineering services to address two areas of improvement not included in the original scope of work, as detailed in the attached descriptions from the Architect.

**PREVIOUS COUNCIL ACTION:** Approval of the Architectural Services Agreement with ASK Studio on April 26<sup>th</sup>, 2019.

**BACKGROUND/DISCUSSION:**

Amendment #1 calls for an engineer to address the structural deficiencies in the masonry and connecting joists on the North Façade between the window piers.

Amendment #2 calls for an engineer's structural review and cost opinion to repair the existing roof framing and replace the existing membrane roofing.

**FINANCIAL IMPLICATIONS:** Amendment #1 \$2,770; Amendment #2 \$12,484 – CDBG RLF (Revolving Loan Fund)

**RECOMMENDATION:** Approval of Amendments #1 & #2 to the Architectural Agreement with ASK Studio.

**ALTERNATIVES:** None suggested

**PUBLIC WORKS DIRECTOR COMMENTS:** Said project is not a City project per say, the financial CDBG RLF is being run through the City. Therefore, I recommend approving the Architectural Amendments No. 1 & No. 2.

**RESOLUTION NO. 2021 - \_\_\_\_\_**

**APPROVING AMENDMENT NO. 1 TO THE ARCHITECTURAL AGREEMENT  
WITH ASK STUDIO, DES MOINES, IOWA, FOR THE  
713 2ND STREET FAÇADE REHABILITATION PROJECT**

**WHEREAS**, on April 26th, 2019, the City of Webster City did enter into an Architectural Agreement with ASK Studio, Des Moines Iowa, for architectural services; and,

**WHEREAS**, the City of Webster City desires to complete the full façade rehabilitation of 713 2<sup>nd</sup> Street, thus requiring additional architectural services; and,

**WHEREAS**, Amendment No. 1 has been prepared by the Project Architect for additional engineering services to prepare contract documents and administer construction contracts for the 713 2<sup>nd</sup> Street Façade Rehabilitation Project; and,

**WHEREAS**, Amendment No.1 has been negotiated with ASK Studio, Inc., 3716 Ingersoll Ave, Suite A, Des Moines, Iowa to perform the project architectural services; and,

**WHEREAS**, the City Council has reviewed said Amendment No.1.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Webster City, Iowa that Amendment No. 1 to the Architectural Services Agreement with ASK Studio, as described above and attached hereto is hereby approved.

**BE IT FURTHER RESOLVED** that said amendment is hereby approved upon being executed by both parties.

Passed and adopted this 4<sup>th</sup> day of January, 2021.

---

John Hawkins, Mayor

ATTEST:

---

Karyl Bonjour, City Clerk





713 Second Street  
Webster City, Iowa

**Architectural Contract, Ammendment #1**

Amendment 1; Stabilize and reinforce masonry pier at North façade, 2nd floor, between east and west window pairs. West pier; is bowing outward and multiple cracks developing. Demo pier, add reinforced CMU in back-up masonry, and rebuild pier and arch. East pier; reinforce existing pier with 2x10 window buck and anchor to masonry with .

**Architectural**

Site visit to review existing piers and coordinate design with structural engineer. Issue RFP, review contractors cost proposal, and submit to council for approval

	Principal	Associate	Administrative	
	2			
Hours	2	0		
Hourly Rate	\$135	\$75		
Cost	\$270	\$0		\$270
Shuck Britson Structural Engineering				\$2,500
Milage				\$0
Printing				\$0
				<b>\$2,770</b>

## Michael Kastner

---

**From:** Kevin Binder <kbinder@shuck-britson.com>  
**Sent:** Friday, October 16, 2020 2:18 PM  
**To:** Michael Kastner  
**Subject:** RE: Elks Lodge 713 2nd street Webster City

Michael,

I discussed this with Tim and I believe we can get out to have a look at this early next week. Then we will do a wind analysis on the north wall and check the pier for wind bending with either 2 x 2~2x10 braces or 2x10 combined with steel HSS braces. This would be for horizontal load only and the pier would still need to take vertical load.

Our fee for this would be \$2,500. If that is acceptable, I could be available either Monday afternoon or Wednesday any time and we can follow up with an agreement next week.

Sincerely,  
**Kevin Binder, P.E.**  
Structural Engineer  
**SHUCK • BRITSON, INC.**

**From:** Michael Kastner <mkastner@askstudio.com>  
**Sent:** Friday, October 16, 2020 1:21 PM  
**To:** Kevin Binder <kbinder@shuck-britson.com>  
**Subject:** FW: Elks Lodge 713 2nd street Webster City



**From:** Michael Kastner  
**Sent:** Wednesday, October 14, 2020 12:10 PM  
**To:** Craig German ([cgerman@shuck-britson.com](mailto:cgerman@shuck-britson.com)) <[cgerman@shuck-britson.com](mailto:cgerman@shuck-britson.com)>  
**Subject:** Elks Lodge 713 2nd street Webster City

Craig:

Understand you are on vacation, but have an issue on the Elks Lodge building in Webster City that you did the initial study on.

The contractor has done the masonry repairs on the north elevation. Removing infill brick and reworking masonry openings to original window sizes. There is a narrow masonry pier/column between pairs of windows. The contractor

has started to install the wood bucks for new windows. On the 2<sup>nd</sup> floor, west end, when they went to install the wood buck, they are indicating the pier has about a 1" outward bow to it, and there was is in/out movement of the pier.

I think we need to look at some supplemental framing at interior to stabilize the pier.

Kevin Conway with Westbrooke is the contractor. Attached is a detail they used on a building in Jefferson they are completing, using steel studs with cross plates anchored into the masonry. Concern here is that pier is narrower, and making sure it doesn't push out further trying to drill in anchors.

Attached are two photos. Original condition of north elevation, and an in progress on the masonry repairs.

Is this something you or someone in your office could jump on?



Michael Kastner | AIA, LEED AP  
3716 Ingersoll Ave. Ste. A Des Moines, IA 50312  
515.277.6707 | [askstudio.com](http://askstudio.com)



---

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**RESOLUTION NO. 2021 - \_\_\_\_\_**

**APPROVING AMENDMENT NO. 2 TO THE ARCHITECTURAL AGREEMENT  
WITH ASK STUDIO, DES MOINES, IOWA, FOR THE  
713 2ND STREET FAÇADE REHABILITATION PROJECT**

**WHEREAS**, on April 26th, 2019, the City of Webster City did enter into an Architectural Agreement with ASK Studio, Des Moines Iowa, for architectural services; and,

**WHEREAS**, the City of Webster City desires to complete the full façade rehabilitation of 713 2<sup>nd</sup> Street, thus requiring additional architectural services; and,

**WHEREAS**, Amendment No. 2 has been prepared by the Project Architect for additional engineering services to prepare contract documents and administer construction contracts for the 713 2<sup>nd</sup> Street Façade Rehabilitation Project; and,

**WHEREAS**, Amendment No .2 has been negotiated with ASK Studio, Inc., 3716 Ingersoll Ave, Suite A Des Moines, Iowa to perform the project architectural services; and,

**WHEREAS**, the City Council has reviewed said Amendment No. 2.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Webster City, Iowa that Amendment No. 2 to the Architectural Services Agreement with ASK Studio, as described above and attached hereto is hereby approved.

**BE IT FURTHER RESOLVED** that said amendment is hereby approved upon being executed by both parties.

Passed and adopted this 4<sup>th</sup> day of January, 2021.

---

John Hawkins, Mayor

ATTEST:

---

Karyl Bonjour, City Clerk



713 Second Street  
Webster City, Iowa

**Architectural Contract, Ammendment #2; Structural review of existing roof framing and replacement of existing membrane roofing.**

Structural review of of existing roof joists to determine adequacy of existing framing. Preliminary review of options to stabilize roof structure, including: 1. supplementing existing framing. 2. Adding intermediate beam in line with existing columns to reduce existing span. 3. Adding temporary column at ballroom to stabilize structure. Develop opinion of cost for options with contractor for selection with budget. Develop engineering and details for selected system.  
Prepare drawings for replacement of existing roof membrane and insulation.

**Architectural**

- Site meeting to review with structural engineer, investigate existing roof system framing, survey/measure existing walls and columns for understanding of alignments of walls and columns through building to foundation at basement.
- Review structural report and options with Owner/Engineer
- Prepare Opinion of Cost for Roof
- Develop roof plan, details and outline specification for membrane replacement. Upgrade insulation to meet current energy code.
- Construction inspection/observation

	Principal	Associate Architect	Administrative
	4		
	1		
	2		
	3	8	
	4		
Hours	14	8	
Hourly Rate	\$135	\$75	
Cost	\$1,890	\$600	\$2,490

Shuck Britson Structural Engineering	\$9,994
Milage	\$0
Printing	\$0
	<b>\$12,484</b>

# SHUCK-BRITSON INC.

Consulting Engineers  
400 East Court Avenue | Suite 140  
Des Moines, Iowa 50309

Exhibit A

## WORK PLAN / STAFF HOUR ESTIMATE

ASK Studio  
Limited Structural Services for  
Report on Exist Roof Framing  
713 2nd St  
Webster City, IA

November, 2020

DESCRIPTION OF WORK	PERSONNEL CATEGORY				COMMENTS
	ENG VIII	ENG III	TECH	CLERICAL	
<u>Site Visit &amp; Data Collection</u>					
observe existing	6		6		1 visit
survey					none
utilities					none
mep					none
hvac					none
<u>Review &amp; Analysis</u>					
review existing plans					none
review existing roof framing	2	16			observ's will be limited due to access
<u>Report of Findings (for development of probable costs)</u>					
prelim design	1	16			
prelim drafting		8	24		preliminary concepts for cost opinion
specs					none
const. cost opinion					by contractor
<u>Construction Documents (CDs)</u>					none
<u>Construction Administration</u>					none
<u>Coordination (design team)</u>	1	1			(1) remote mtg to go through report
<u>Administration</u>	0.5			0.5	

Subtotal Staff Hours	10.5	41	30	0.5	
Average Hourly Rate	\$169	\$120	\$106	\$66	
<b>LABOR COSTS</b>	<b>\$1,775</b>	<b>\$4,920</b>	<b>\$3,180</b>	<b>\$33</b>	<b>\$9,908</b>

### EXPENSES

Mileage	\$86
Equipment Rental	\$0
Reproductions	\$0 (0 hard copies)
Photos	\$0

LABOR	\$9,908
EXPENSES	\$86
<b>TOTAL</b>	<b>\$9,994</b>

TOTAL \$86

### ASSUMPTIONS

#### 1. Project description:

A. Limited structural engineering service: observe, review &

B. Structural scope items:

- i. (1) site visit - existing roof framing observations
- ii. (1) review of existing roof framing conditions
- iii. (1) report of findings for roof framing
  - a. (3) roof repair options (1. supplement existing members, 2. adding permanent columns, 3. add temporary columns)
  - b. assumed that item 1, above, will include supplemental members above and/or below existing ceilings. an option to bring in new roof trusses is thought to exceed current budget.
  - c. options to include preliminary repair information for preliminary construction cost opinion (contractor to do cost opinion)

2. Design code IBC 2018

3. SBI will be performing scope above only and will not be observing or reviewing other items

4. Scope of services does not include special inspections.

5. Scope of services does not include any testing. If the need for testing arises it shall be considered additional services

6. Due to level of finishes access and thus observations will have limits. Report will be based on observations made.

7. Existing structure (that is not in this scope) is assumed to be adequate as is, no analysis other than identified to be performed.

8. Deliverables are: report will be sent as pdf files (page size TBD, no model or CAD files).

9. Construction cost opinions (by others)

10. Work completed in late 2020. Scope is based on a 4 week duration.

11. No plans of existing structure exist.

12. Scope of services does not include meetings other than those identified.

13. Scope of services does not include iterations of concepts or the report.

14. Scope of services does not include value engineering or peer review services. If the need for these services arises it shall be considered additional services

Value engineering services for project will include all costs (construction, redesign, remanage, recoordinate, etc...) and not just construction costs

15. Project services will be performed as identified above only. Additional services, if requested, will be performed

hourly at Engineer's standard hourly rates, upon approval of Client.



**MEMORANDUM**

**TO:** Ken Wetzler, Public Works Director  
Mayor and City Council

**FROM:** Matt Alcazar, Engineering Tech/Project Coordinator

**DATE:** December 21, 2020

**RE:** 2021 Building Demolition Project

---

**SUMMARY:** The 2021 Building Demolition Project includes 1236 Second Street, 806 Stockdale Street, and 1135 Division Street.

**PREVIOUS COUNCIL ACTION:** The Council previously accepted ownership of these properties and a bid letting for removal was set.

**BACKGROUND/DISCUSSION:** Two (2) bids were received with the lowest bid being \$24,000.00.

Bids Received:  
Mid Iowa Site Services, Fort Dodge, Iowa .....\$24,000.00  
Doyle Construction, Fort Dodge, Iowa .....\$25,950.00

**FINANCIAL IMPLICATIONS:** Funding for the project is from LMI Funding for income qualified projects.

**RECOMMENDATION:** It is my recommendation that the City Council direct City Staff to verify requirements are met from Mid Iowa Site Services, Fort Dodge, Iowa and forward a “Notice to Proceed” for signatures.

**ALTERNATIVES:** The City Council could choose to delay the project or develop other alternatives for the 2021 Building Demolition Project.

**PUBLIC WORKS DIRECTORS COMMENTS:** Recommend the 2021 Building Demolition Project be completed as described in the RFP and award the contract to Mid Iowa Site Services, 1822 220<sup>th</sup> Street, Fort Dodge, Iowa in the amount of \$24,000.00.

**RESOLUTION NO. 2021 - \_\_\_\_**

**AWARDING CONTRACT FOR THE  
2021 DEMOLITION PROJECT WEBSTER CITY, IOWA**

**WHEREAS**, pursuant to the manner and form prescribed by resolution of this Council and as required by law, bids and proposals were received by this Council for the 2021 Demolition Project, Webster City, Iowa; and,

**WHEREAS**, all of the said bids have been carefully considered, and it is necessary and advisable that provision be made for the award of the contract for the project.

**NOW, THEREFORE, IT IS RESOLVED** by the City Council of the City of Webster City, Iowa, as follows:

**SECTION 1.** The bid for the project submitted by the following contractor is fully responsive to the plans and specifications for the project, and is the lowest responsible bid received, such bid being as follows:

<b><u>NAME AND ADDRESS OF CONTRACTOR</u></b>	<b><u>AMOUNT OF BID</u></b>
Mid Iowa Site Services, Fort Dodge, Iowa	\$24,000.00

**SECTION 2.** The contract for the Project be and the same is hereby awarded to such contractor at the total estimated cost set out above, the final settlement to be made on the basis of the unit prices therein set out and the actual final quantities of each class of materials furnished, the said contract to be subject to the terms outlined, the letting, the plans and specifications and the terms of the bidder's written proposal.

**SECTION 3.** The Mayor and City Clerk are hereby authorized and directed to enter into a written contract with said contractor for the project.

**BE IT FURTHER RESOLVED** that said contract is hereby approved upon being executed by both parties.

Passed and adopted this 4<sup>th</sup> day of January, 2021.

\_\_\_\_\_  
John Hawkins, Mayor

ATTEST:

\_\_\_\_\_  
Karyl K. Bonjour, City Clerk



Webster City, IA

212th ST. 225th ST.  
 230th ST. 240th ST. US 20 & IA 17 US 20  
 245th ST. 250th ST. 250th ST.

**LEGEND**  
 ROAD  
 PARCEL  
 CORPORATE LIMIT LINE



1 in. = 384ft.

Notes



This Cadastral Map is for informational purposes only. It does not purport to represent a property boundary survey of the parcels shown and shall not be used for conveyances or the establishment of property boundaries.  
 THIS MAP IS NOT TO BE USED FOR NAVIGATION



## MEMORANDUM

TO: Ken Wetzler, Public Works Director  
Mayor and City Council

FROM: Matt Alcazar, Engineering Tech/Project Coordinator

DATE: December 18, 2020

RE: Tree Grinding Services

---

**SUMMARY:** The Tree Grinding Services includes all labor and equipment required for grinding the trees and brush deposited at the Street Department each year for one (1) year. The City received bids to provide Tree Grinding Services for one (1) year. Staff feels better prices are obtainable with a three (3)-year agreement and the request for quotes is attached.

**PREVIOUS COUNCIL ACTION:** Council previously approved seeking bids for the tree grinding service agreement on November 16, 2020.

**BACKGROUND/DISCUSSION:** In the past the City has always requested a single year agreement. Tree grinding request for quotes were sent to four (4) contractors and two (2) quotes were received for a single year agreement.

Because of the specialized equipment (tub grinders and pinchers to grab limbs and brush) staff feels we can reduce our costs by seeking a three (3)-year agreement which would add two (2) more contractors to the list for a total of six (6).

**FINANCIAL IMPLICATIONS:** Funding is from the Street Department operations budget for this service with a do not exceed amount of \$20,000 per year without council approval.

**RECOMMENDATION:** Staff recommends all previous quotes be rejected and the new request for quote attached, be sent to prospective contractors for a three (3)-year agreement to grind the tree debris at the street department.

**ALTERNATIVES:** The City Council could choose not to seek a three (3)-year agreement. Council could in turn also direct City Staff to only do a one (1)-year agreement.

**PUBLIC WORKS DIRECTOR COMMENTS:** Because of the specialized equipment and this service is an annual service, I recommend rejecting all bids and seek bids for a three (3)-year agreement.



Public Works Department  
P.O. Box 217  
400 Second Street  
Webster City, IA 50595  
(515) 832-9139  
Fax (515) 832-9153

## REQUEST FOR QUOTES TREE GRINDING SERVICES

**General.** The City of Webster City (hereinafter referred to as “City”), seeks quotes from qualified professional Companies (hereinafter referred to as “Contractor”) to provide the following services:

1. To enter into a **3-year agreement** for Tree Grinding Services at the City owned tree/brush drop off site.

**Scope of Services.** Contractor shall provide all labor, tools, materials, equipment and transportation necessary to grind tree debris to a 6” screen size mulch and will be paid as a per cubic yard cost not to exceed 3,000 cubic yards per calendar year without prior written approval.

The City intends to enter into a **3-year agreement** with the selected company, all in the best interest of the City as determined by the quoted prices submitted. Payment for services shall be as invoiced at the time of the completion of work. If yearly storms or other factors substantially change the quantity of work needed to be completed, an agreement in writing based on unit price between the Contractor and the City of Webster City shall be approved prior to any work commencing.

The City of Webster City reserves the right to add or delete from the quantities as set out in the Request for Quotes to meet budgetary constraints. The contractor shall agree to the scope of the project set forth by the City after the quotes are reviewed (at our convenience) and prior to the award of the agreement. If the contractor requires assistance in the completion of this contract by City Staff please describe in the space provided on the Quote.

**Selection Process.** Selection of a Contractor shall be made using the overall bid prices for work, as detailed herein. The City reserves the right to select the proposal that performs all work necessary in the best interest of the City.

**Schedule of Work.** Work for 2021 is to be completed as scheduled with the City after award of the contract. Work in subsequent years will begin after January 1<sup>st</sup> (weather pending) and completed by March 31<sup>st</sup> of each year.

**Submission of Quote.** If you are interested in providing a quotation for the grinding of all trees and tree debris, please complete the attached forms and return no later than **3PM on January 11, 2021**, via email, fax, mail or hand delivery to:

Matt Alcazar  
400 Second Street  
P.O. Box 217  
Webster City, Iowa 50595

**Email:** malcazar@webstercity.com  
**Fax:** 515-832-9153  
**Phone:** 515-832-9139

If you have any questions regarding our tree/brush site, please contact Brandon @ 515-832-9123.

Quote shall include:

1. The Quote sheet for services (attached)
2. The State Bidders Status Form (attached)

# WEBSTER CITY, IOWA PUBLIC WORKS DEPARTMENT

## QUOTE FOR TREE GRINDING SERVICES

Note: This quote is for the cost to complete work at the City owned tree disposal site annually for a term of *3-years*.

Quantity	Description	Unit Price
1	Lump Sum    Mobilization Cost. . . . .	\$ _____
2	Cubic Yard    Final Grind w/ 6" screen per (1 CY) . . . . .	\$ _____
3	Total    Cost to complete work including Mobilization and 3,000 CY	\$ _____

Contractor Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Dated: \_\_\_\_\_

Number of staff on site to complete the Grinding process: \_\_\_\_\_ Forman Name \_\_\_\_\_

Please list the equipment that will be used at the City owned site:

\_\_\_\_\_

\_\_\_\_\_

Will your company require the assistance of City Staff to Complete the scope of work to be completed?

\_\_\_\_\_ Yes \_\_\_\_\_ No Explain: \_\_\_\_\_

Vendors:

Chamness Technology Inc.  
2255 Little Wall Lake Rd.  
Blairsburg, Ia. 50034

De Boef Grinding  
P.O. Box 32  
New Sharon, Ia. 50207

J. Pettiecord Inc.  
1200 Prairie Dr. SW  
Bondurant, Ia. 50035

Bill Miller Logging Inc.  
10697 Wood Gate Dr.  
Dubuque, Ia. 52003

Jones Rock & Dirt LLC  
400 Willow St.  
Webster City, Ia. 50595

Weight Outdoor Solutions  
8000 Raccoon River Dr.  
West Des Moines, Ia. 50266

# Bidder Status Form

## To be completed by all bidders

## Part A

Please answer "Yes" or "No" for each of the following:

- Yes  No My company is authorized to transact business in Iowa.  
*(To help you determine if your company is authorized, please review the worksheet on the next page).*
- Yes  No My company has an office to transact business in Iowa.
- Yes  No My company's office in Iowa is suitable for more than receiving mail, telephone calls, and e-mail.
- Yes  No My company has been conducting business in Iowa for at least 3 years prior to the first request for bids on this project.
- Yes  No My company is not a subsidiary of another business entity or my company is a subsidiary of another business entity that would qualify as a resident bidder in Iowa.

If you answered "Yes" for each question above, your company qualifies as a resident bidder. Please complete Parts B and D of this form.

If you answered "No" to one or more questions above, your company is a nonresident bidder. Please complete Parts C and D of this form.

## To be completed by resident bidders

## Part B

My company has maintained offices in Iowa during the past 3 years at the following addresses:

Dates: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ to \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Dates: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ to \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Dates: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ to \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

*You may attach additional sheet(s) if needed.*

## To be completed by non-resident bidders

## Part C

1. Name of home state or foreign country reported to the Iowa Secretary of State:

\_\_\_\_\_

2. Does your company's home state or foreign country offer preferences to bidders who are residents?  Yes  No

3. If you answered "Yes" to question 2, identify each preference offered by your company's home state or foreign country and the appropriate legal citation.

\_\_\_\_\_

\_\_\_\_\_

*You may attach additional sheet(s) if needed.*

## To be completed by all bidders

## Part D

I certify that the statements made on this document are true and complete to the best of my knowledge and I know that my failure to provide accurate and truthful information may be a reason to reject my bid.

Firm Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**You must submit the completed form to the governmental body requesting bids  
per 875 Iowa Administrative Code Chapter 156.  
This form has been approved by the Iowa Labor Commissioner.**

## Worksheet: Authorization to Transact Business

This worksheet may be used to help complete Part A of the Resident Bidder Status form. If at least one of the following describes your business, you are authorized to transact business in Iowa.

- Yes  No      My business is currently registered as a contractor with the Iowa Division of Labor.
- Yes  No      My business is a sole proprietorship and I am an Iowa resident for Iowa income tax purposes.
- Yes  No      My business is a general partnership or joint venture. More than 50 percent of the general partners or joint venture parties are residents of Iowa for Iowa income tax purposes.
- Yes  No      My business is an active corporation with the Iowa Secretary of State and has paid all fees required by the Secretary of State, has filed its most recent biennial report, and has not filed articles of dissolution.
- Yes  No      My business is a corporation whose articles of incorporation are filed in a state other than Iowa, the corporation has received a certificate of authority from the Iowa secretary of state, has filed its most recent biennial report with the secretary of state, and has neither received a certificate of withdrawal from the secretary of state nor had its authority revoked.
- Yes  No      My business is a limited liability partnership which has filed a statement of qualification in this state and the statement has not been canceled.
- Yes  No      My business is a limited liability partnership which has filed a statement of qualification in a state other than Iowa, has filed a statement of foreign qualification in Iowa and a statement of cancellation has not been filed.
- Yes  No      My business is a limited partnership or limited liability limited partnership which has filed a certificate of limited partnership in this state, and has not filed a statement of termination.
- Yes  No      My business is a limited partnership or a limited liability limited partnership whose certificate of limited partnership is filed in a state other than Iowa, the limited partnership or limited liability limited partnership has received notification from the Iowa secretary of state that the application for certificate of authority has been approved and no notice of cancellation has been filed by the limited partnership or the limited liability limited partnership.
- Yes  No      My business is a limited liability company whose certificate of organization is filed in Iowa and has not filed a statement of termination.
- Yes  No      My business is a limited liability company whose certificate of organization is filed in a state other than Iowa, has received a certificate of authority to transact business in Iowa and the certificate has not been revoked or canceled.



## MEMORANDUM

TO: Ken Wetzler, Public Works Director  
Mayor and Council

FROM: Matt Alcazar, Engineering Tech/Project Coordinator

DATE: December 21, 2021

RE: 2021 Tree Trimming & Removal Services Agreement

---

**SUMMARY:** This agreement is for tree trimming for electrical line clearance within our service territory inside the corporate limits. Out of ten (10) RFP's sent we received one proposal, Robb's Tree & Stump Service, Story City, Iowa.

**PREVIOUS COUNCIL ACTION:** Council has awarded tree agreements every year.

**BACKGROUND/DISCUSSION:** As we are all aware, we are required by the Iowa Utility Board to trim our entire service territory trees for line clearance once every five years. The area to be trimmed this year is inside the corporate limits. Obviously, the area to be trimmed is not within the areas we have converted to underground. The agreement scope also includes the removal of the trees for the 2021 Second Street Reconstruction Project.

Robb's Tree & Stump Service, Story City, Iowa submitted the only bid of \$143,000.00 for the electrical line clearing plus, \$19,000.00 for the removal of the trees for the 2021 Second Street Reconstruction Project, for a total of \$162,000.00.

**FINANCIAL IMPLICATIONS:** The bid by Robb's Tree & Stump Service, of \$143,000.00 is under the current year amount budgeted (\$250,000.00) by \$107,000.00 for electrical line clearance trimming. The \$19,000.00 will be funds included with the Second Street Project

**RECOMMENDATION:** Enter into an agreement with Robb's Tree & Stump Service, Story City, Iowa to perform the service.

**ALTERNATIVES:** We could reject any and all bids and rebid without the tree removal, or perform the service "in house". However, currently we don't have the staff numbers to handle this service. Failure on our part to perform tree trimming not only increases outages but also puts us in violation of Iowa Utility Board Rules.

**PUBLIC WORKS DIRECTOR COMMENTS:** Recommend Council approve the attached resolution authorizing the 2021 Tree Trimming and Removal Services Agreement with Robb's Tree & Stump Service, 228 Summit Drive Story City, Iowa 50248 in the amount of \$162,000.00.



**RESOLUTION NO. 2021 - \_\_\_\_**

**AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER INTO AN AGREEMENT WITH ROBB'S TREE & STUMP SERVICE, STORY CITY, IOWA PROVIDING FOR 2021 TREE TRIMMING & REMOVAL SERVICES**

WHEREAS, the City of Webster City has an ongoing Electric Line clearance tree trimming program, and

WHEREAS, the City desires to remove trees within the 2021 Second Street Reconstruction Project City owned right-of-way, and

WHEREAS, requests for proposals were solicited from ten (10) Tree Trimming Contractors, and

WHEREAS, Robb's Tree & Stump Service of Story City, Iowa, submitted the proposal, and

WHEREAS, the City Council has reviewed said 2021 Tree Trimming & Removal Services Agreement and desires to enter into said agreement with Robb's Tree & Stump Service of Story City, Iowa in the amount of \$162,000.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa, that the Mayor and City Clerk are hereby authorized and directed to enter into a 2021 Tree Trimming & Removal Services Agreement with Robb's Tree & Stump Service, Story City, Iowa, and

BE IT FURTHER RESOLVED that said agreement is hereby approved upon being executed by both parties.

Passed and adopted this 4<sup>th</sup> day of January, 2021.

---

John Hawkins, Mayor

ATTEST:

---

Karyl K. Bonjour, City Clerk



WEBSTER  
CITY

## MEMORANDUM

TO: Mayor and City Council  
FROM: Ken Wetzler, Public Works Director  
DATE: December 22, 2020  
RE: Wall Street Drainage Easement

---

**SUMMARY:** The proposed development adjacent Wall Street and wrapping north to abut Lynx Avenue posed potential storm water drainage issues. In an effort to resolve future storm water issues with this area the attached storm water drainage easement across Reveiz Farms property to Brewer Creek was granted by Reveiz Farms, Inc.

**PREVIOUS COUNCIL ACTION:** None on this issue.

**BACKGROUND/DISCUSSION:** Wilson Estates Development did not desire to acquire a storm water easement from private individuals. Reveiz Farms Inc. owns the property directly south of Wall Street which includes Brewer Creek. Therefore, to be proactive the City discussed the obtaining of a storm water easement with Dr. and Mrs. Reveiz. The Reveizs' graciously granted the storm water easement attached and area map.

At this time the City only wishes to acquire the easement, no construction would take place.

**FINANCIAL IMPLICATIONS:** Recording costs of the documents will be part of the project cost.

**RECOMMENDATION:** Council approve acceptance and execution of the easement by the attached resolution.

**ALTERNATIVES:** The Council could choose not to approve the easement. Thus, the storm water issue would remain.

**RESOLUTION NO. 2021 - \_\_\_\_\_**

**ACCEPTING AND EXECUTING OF THE EASEMENT  
FROM REVEIZ FARMS, INC. FOR THE  
STORM WATER DRAINAGE FROM WALL STREET**

**WHEREAS**, future storm water drainage north of Wall Street is planned to enter Brewer Creek; and,

**WHEREAS**, Brewer Creek crosses Reveiz Farms property; and,

**WHEREAS**, a future storm water drainage system easement is desired.

**NOW, THEREFORE, IT IS RESOLVED** by the City Council of the City of Webster City, Iowa, as follows:

**SECTION 1.** The easement granted by Reveiz Farms, Inc. 1700 Bell Avenue, Des Moines, Iowa be accepted.

**BE IT FURTHER RESOLVED** that said easement is hereby approved upon being executed by both parties.

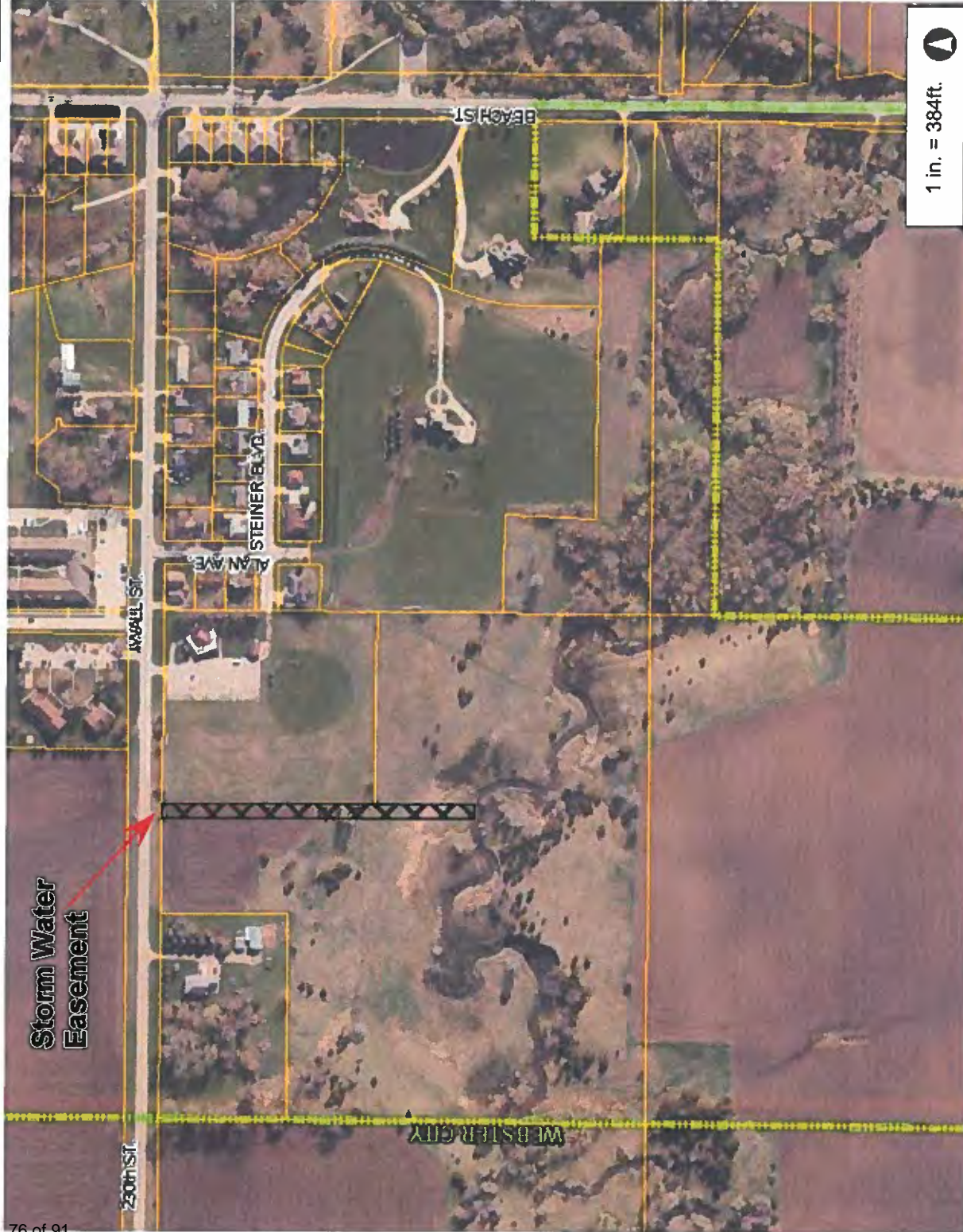
Passed and adopted this 4th day of January, 2021.

\_\_\_\_\_  
John Hawkins, Mayor

ATTEST:

\_\_\_\_\_  
Karyl K. Bonjour, City Clerk

# Webster City, IA

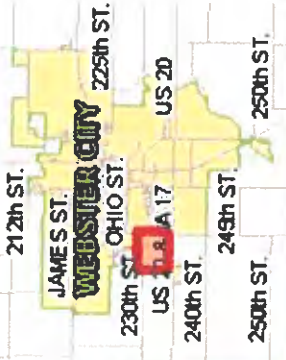





1 in. = 384ft. 

This Cadastral Map is for informational purposes only. It does not purport to represent a property boundary survey of the parcels shown and shall not be used for conveyances or the establishment of property boundaries.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

767.6 0 383.78 767.6 Feet



- Legend**
-  Road
  -  Parcel
  -  Corporate Limit Line

**Notes**

PREPARED BY and RETURN TO: CITY OF WEBSTER CITY, CITY HALL, 400 SECOND ST. WEBSTER CITY, IA

### EASEMENT CONVEYANCE

THIS AGREEMENT, made and entered into on this 18<sup>th</sup> day of December 2020, by and between Reveiz Farms, Inc., whose address for purpose of this Agreement is 1700 Bell Avenue, Des Moines, Iowa, 50315 hereinafter referred to as OWNER, and City of Webster City, Iowa, hereinafter referred to as CITY, as follows:

WITNESSETH:

1. That the Owner, for good and valuable consideration, receipt of which is hereby acknowledged, does hereby grant, bargain, sell and convey to the City, its successors and assigns a permanent and perpetual easement for the purpose of construction, reconstruction, operating and maintaining a *storm sewer* infrastructure, on or under the surface of the ground, together with the right of ingress and egress in, under, across and along a property herein legally described as follows:

**A PARCEL OF LAND LOCATED IN THE NE1/4 OF SECTION 11, TOWNSHIP 88 NORTH, RANGE 26 WEST OF THE 5TH P.M., CITY OF WEBSTER CITY, HAMILTON COUNTY, IOWA DESCRIBED AS FOLLOWS:**

**COMMENCING AT THE N1/4 CORNER OF SAID SECTION 11; THENCE NORTH 89°25'08" EAST 820.74 FEET ON THE NORTH LINE OF THE NE1/4 OF SAID SECTION 11 TO THE NORTHWEST CORNER OF A PARCEL OF LAND AS SHOWN ON THE PLAT OF SURVEY LOCATED IN THE IRREGULAR SURVEY BOOK 2 PAGE 16 OF THE HAMILTON COUNTY AUDITOR'S OFFICE; THENCE SOUTH 00°29'19" EAST 45.00 FEET ON THE WEST LINE OF SAID PARCEL OF LAND TO A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF WALL STREET, ALSO BEING THE POINT OF BEGINNING; THENCE CONTINUING SOUTH 00°29'19" EAST 828.60 FEET ON SAID WEST LINE AND SAID WEST LINE EXTENDED TO A POINT ON THE CENTERLINE OF BREWER CREEK; THENCE NORTH 84°49'06" WEST 20.10 FEET ON SAID BREWER CREEK CENTERLINE; THENCE NORTH 00°29'19" WEST 826.58 FEET TO A POINT ON THE AFORESAID SOUTH RIGHT-OF-WAY LINE OF WALL STREET; THENCE NORTH 89°25'08" EAST**

singular; the masculine gender shall include the feminine and neuter genders and the feminine the masculine and neuter, and the neuter gender shall include both or either masculine or feminine gender wherever appropriate; and references to natural persons shall include corporate bodies, public and private, all wherever appropriate, in order to facilitate a reasonable and uniform interpretation and application of this document. The parties agree that this document constitutes the entire agreement and understanding of the parties and any and all verbal statements or representations made prior to or subsequent to the execution of this document are not binding on either party.

- (g) The parties further agree that the City will indemnify and hold harmless the undersigned Owner, its heirs, successors and assigns from and against all liability, loss and expense occasioned as a result of the construction, reconstruction, operation, maintenance and/or use of the utilities located within the Easement Area by the City or its agents, contractors, employees or assigns. Alternatively, the undersigned Owner, its heirs, successors and assigns hereby releases the City from any and all liability and relinquishes any and all claim for damages to the Owner's property herein above described or to any and all claims for personal damage or property damage for any incident that occurs within the Easement Area that is not directly resulting from the City's construction, reconstruction, operation, maintenance and/or use of the utilities located within the Easement Area by the City or its agents, contractors, employees or assigns.

IN WITNESS WHEREOF, the parties herein have set their hands this 18<sup>th</sup> day of December, 2020.

*[Handwritten signature]*

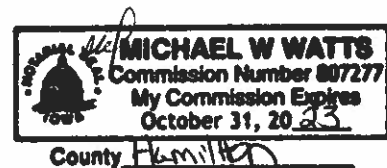
Reveiz Farms, Inc.  
By President

STATE OF IOWA, COUNTY OF HAMILTON: ss

On this 18<sup>th</sup> day of December, 2020, before me, the undersigned a Notary Public in and for the said State, personally appeared Edward Reveiz, President of Reveiz Farms, Inc. to me personally known, who being by me duly sworn, did say that he is executing the foregoing instrument and acknowledged that he executed the same as h.s voluntary act and deed.

*[Handwritten signature]*

Notary Public in and for the State of Iowa



City of Webster City Iowa



**SCHLOTFELDT  
ENGINEERING  
INC.**

PO BOX 220, WEBSTER CITY, IOWA 50595 515 832 2471

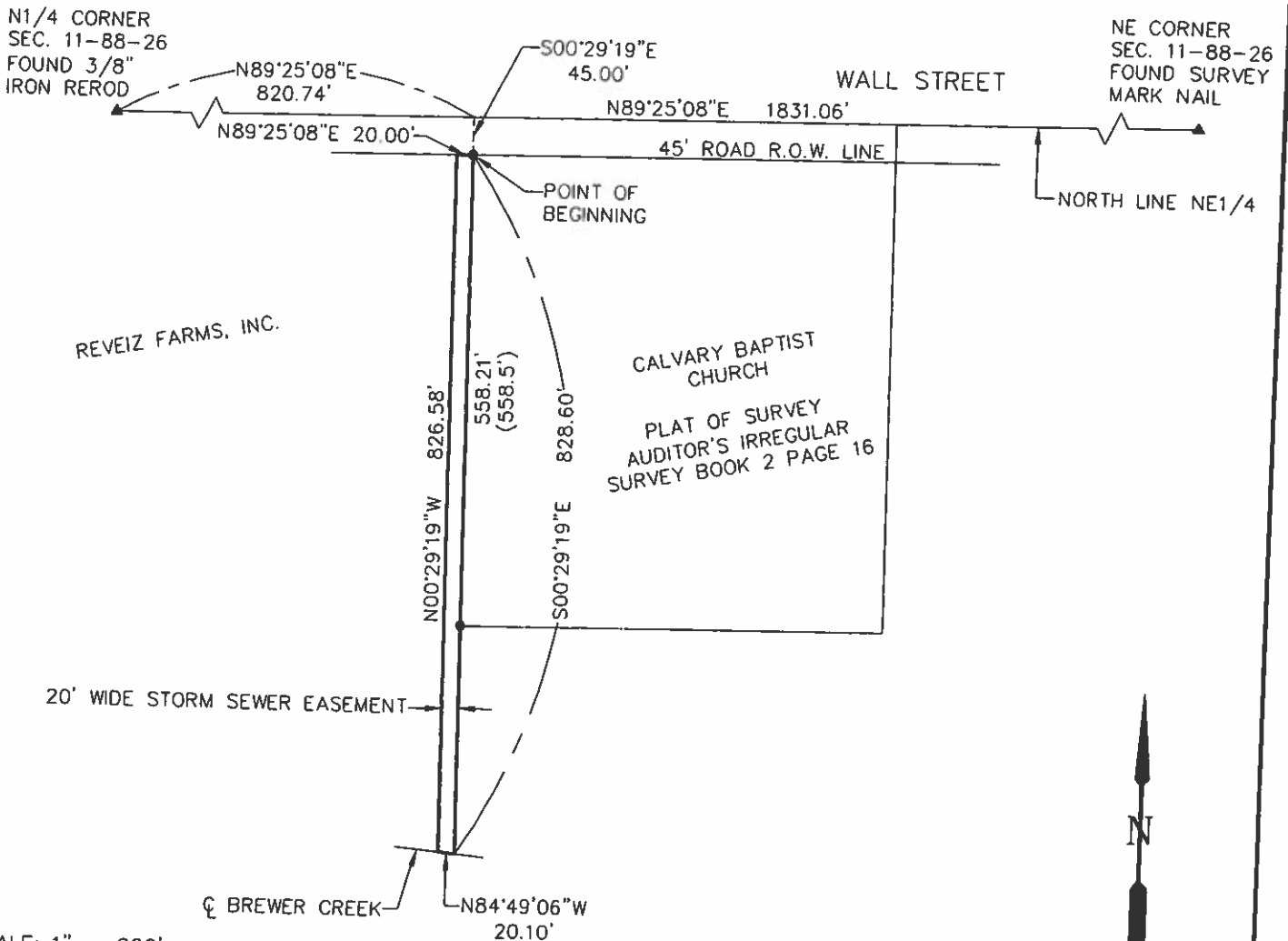
# EXHIBIT 'A'

## LEGAL DESCRIPTION - 20' WIDE STORM SEWER EASEMENT

A PARCEL OF LAND LOCATED IN THE NE1/4 OF SECTION 11, TOWNSHIP 88 NORTH, RANGE 26 WEST OF THE 5TH P.M., CITY OF WEBSTER CITY, HAMILTON COUNTY, IOWA DESCRIBED AS FOLLOWS:

COMMENCING AT THE N1/4 CORNER OF SAID SECTION 11; THENCE NORTH 89°25'08" EAST 820.74 FEET ON THE NORTH LINE OF THE NE1/4 OF SAID SECTION 11 TO THE NORTHWEST CORNER OF A PARCEL OF LAND AS SHOWN ON THE PLAT OF SURVEY LOCATED IN THE IRREGULAR SURVEY BOOK 2 PAGE 16 OF THE HAMILTON COUNTY AUDITOR'S OFFICE; THENCE SOUTH 00°29'19" EAST 45.00 FEET ON THE WEST LINE OF SAID PARCEL OF LAND TO A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF WALL STREET, ALSO BEING THE POINT OF BEGINNING; THENCE CONTINUING SOUTH 00°29'19" EAST 828.60 FEET ON SAID WEST LINE AND SAID WEST LINE EXTENDED TO A POINT ON THE CENTERLINE OF BREWER CREEK; THENCE NORTH 84°49'06" WEST 20.10 FEET ON SAID BREWER CREEK CENTERLINE; THENCE NORTH 00°29'19" WEST 826.58 FEET TO A POINT ON THE AFORESAID SOUTH RIGHT-OF-WAY LINE OF WALL STREET; THENCE NORTH 89°25'08" EAST 20.00 FEET ON THE SAID SOUTH RIGHT-OF-WAY LINE TO THE POINT OF BEGINNING, CONTAINING 0.38 ACRES.

FOR THE PURPOSE OF THIS SURVEY THE NORTH LINE OF THE NE1/4 OF SAID SECTION 11 WAS ASSUMED TO BEAR NORTH 89°25'08" EAST.



SCALE: 1" = 200'

CORNERS FOUND: ▲ GOVERNMENT SECTION  
CORNERS AS NOTED ABOVE

● 5/8" IRON PIN

1320.00' = MEASURED DISTANCE

(1320.00') = PLAT OR DEED DISTANCE

FILE: WC20 STORM SEWER EASEMENT WALL STREET





## MEMORANDUM

TO: Mayor and City Council

FROM: Ken Wetzler, Public Works Director

DATE: December 22, 2020

RE: East Dubuque Street Berneta Balsley Estate Easement

---

**SUMMARY:** The storm sewer just east of the Bank Street Bridge on the east side of East Dubuque Street is in need of repairs. The pipe is exposed and a wash out is occurring. To correct the damage, we need access on the Balsley Estate property. The Berneta L. Balsley Estate, Arrin Lura, Executor, has granted the City an easement.

**PREVIOUS COUNCIL ACTION:** None on this issue.

**BACKGROUND/DISCUSSION:** The storm sewer pipe drains from an intake and then goes to the Boone River. The storm sewer pipe is exposed from erosion and a gully is starting to form on each side of the pipe. We obviously, need to repair this pipe and area to prevent further erosion.

The Balsley Estate has granted us an easement to make these repairs and provide us future access of the pipe.

**FINANCIAL IMPLICATIONS:** Recording costs of the documents will be part of the project cost.

**RECOMMENDATION:** Council approve acceptance and execution of the easement by the attached resolution.

**ALTERNATIVES:** The Council could choose not to approve the easement. Thus, the storm sewer issue would remain and get worse.



RESOLUTION NO. 2021 - \_\_\_\_\_

**ACCEPTING AND EXECUTING OF THE EASEMENT FROM  
BERNETA L. BALSLEY ESTATE, ARRIN LURA, EXECUTOR, FOR  
STORM SEWER REPAIRS ON EAST DUBUQUE STREET**

**WHEREAS**, the storm sewer pipe just east of the Bank Street Bridge on the east side of Dubuque Street is in need of repair and maintenance; and,

**WHEREAS**, storm sewer pipe crosses Berneta L. Balsley Estate property; and,

**WHEREAS**, for the reconstruction and maintenance of the storm sewer pipe the accompanying easement is desired.

**NOW, THEREFORE, IT IS RESOLVED** by the City Council of the City of Webster City, Iowa, as follows:

**SECTION 1.** The easement granted by Berneta L. Balsley Estate, Arrin Lura, Executor, 723 Warren Street, P.O. Box 212, Duncombe, Iowa be accepted.

**BE IT FURTHER RESOLVED** that said easement is hereby approved upon being executed by both parties.

Passed and adopted this 4th day of January, 2021.

\_\_\_\_\_  
John Hawkins, Mayor

ATTEST:

\_\_\_\_\_  
Karyl K. Bonjour, City Clerk



PREPARED BY and RETURN TO: CITY OF WEBSTER CITY, CITY HALL, 400 SECOND ST, WEBSTER CITY, IA

### EASEMENT CONVEYANCE

THIS AGREEMENT, made and entered into on this \_\_\_\_ day of \_\_\_\_\_, 2020, by and between Berneta L. Balsley Estate, Arrin Lura, Executor, whose address for purpose of this Agreement is 723 Warren Street, P.O. Box 212, Duncombe, Iowa, 50532 hereinafter referred to as OWNER, and City of Webster City, Iowa, hereinafter referred to as CITY, as follows:

WITNESSETH:

1. That the Owner, for good and valuable consideration, receipt of which is hereby acknowledged, does hereby grant, bargain, sell and convey to the City, its successors and assigns a temporary construction easement for the purpose of construction of a public storm sewer infrastructure, on or under the surface of the ground, together with the right of ingress and egress in, under, across and along a property locally known as 1005 Bluff Street, Webster City, Iowa 50595, and herein legally described as follows:

**A PARCEL OF LAND LOCATED IN THE SE1/4-NW1/4 OF SECTION 6, TOWNSHIP 88 NORTH, RANGE 25 WEST OF THE 5TH P.M., CITY OF WEBSTER CITY, HAMILTON COUNTY, IOWA DESCRIBED AS FOLLOWS:**

**COMMENCING AT THE SOUTHEAST CORNER OF BLOCK 'F', EAST WEBSTER CITY, HAMILTON COUNTY, IOWA; THENCE SOUTH 00°15'27" WEST 66.02 FEET TO A POINT ON THE SOUTH LINE OF THE EAST DUBUQUE STREET RIGHT-OF-WAY; THENCE SOUTH 88°53'29" WEST 203.72 FEET ON SAID SOUTH LINE TO THE POINT OF BEGINNING; THENCE CONTINUING SOUTH 88°53'29" WEST 41.62 FEET ON SAID SOUTH LINE; THENCE SOUTH 67°46'08" WEST 62.10 FEET; THENCE NORTH 22°13'52" WEST 23.99 FEET TO A POINT ON SAID AFORESAID SOUTH RIGHT-OF-WAY LINE; THENCE SOUTH 88°53'29" WEST 16.08 FEET ON SAID SOUTH LINE; THENCE SOUTH 22°13'52" EAST 44.79 FEET; THENCE NORTH 67°46'08" EAST 115.93 FEET TO THE POINT OF BEGINNING, CONTAINING 0.04 ACRES.**

**FOR THE PURPOSE OF THIS SURVEY THE SOUTH LINE OF SAID BLOCK 'F', EAST WEBSTER CITY WAS ASSUMED TO BEAR SOUTH 88°53'29" WEST.**

**(SEE ATTACHED EXHIBIT 'A')**

That the Owner, for good and valuable consideration, receipt of which is hereby acknowledged, does hereby grant, bargain, sell and convey to the City, its successors and assigns a permanent and perpetual easement for the purpose of construction, reconstruction, operating and maintaining all public utilities, including but not limited to water lines, sanitary and storm sewer infrastructure, sub-drain and footing drain collectors, electric lines, electronic communication lines and any other form of utility whatsoever, on or under the surface of the ground, together with the right of ingress and egress in, under, across and along a property locally known as 1005 Bluff Street, Webster City, Iowa 50595, and herein legally described as follows:

**A PARCEL OF LAND LOCATED IN THE SE1/4-NW1/4 OF SECTION 6, TOWNSHIP 88 NORTH, RANGE 25 WEST OF THE 5TH P.M., CITY OF WEBSTER CITY, HAMILTON COUNTY, IOWA DESCRIBED AS FOLLOWS:**

**COMMENCING AT THE SOUTHEAST CORNER OF BLOCK 'F', EAST WEBSTER CITY, HAMILTON COUNTY, IOWA; THENCE SOUTH 00°15'27" WEST 66.02 FEET TO A POINT ON THE SOUTH LINE OF THE EAST DUBUQUE STREET RIGHT-OF-WAY; THENCE SOUTH 88°53'29" WEST 245.34 FEET ON SAID SOUTH LINE TO THE POINT OF BEGINNING; THENCE CONTINUING SOUTH 88°53'29" WEST 66.57 FEET ON SAID SOUTH LINE; THENCE SOUTH 22°13'52" EAST 23.99 FEET; THENCE NORTH 67°46'08" EAST 62.10 FEET TO THE POINT OF BEGINNING, CONTAINING 0.02 ACRES.**

**FOR THE PURPOSE OF THIS SURVEY THE SOUTH LINE OF SAID BLOCK 'F', EAST WEBSTER CITY WAS ASSUMED TO BEAR SOUTH 88°53'29" WEST.**

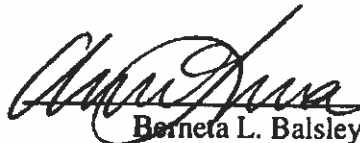
**(SEE ATTACHED EXHIBIT 'B')**

2. The Owner and the City further agree to all of the following covenants, terms and conditions as a part of and included within these Easements:
  - (a) The Easements granted by the Owner to the City may be assigned, conveyed or leased by the City, in whole or in part, to any other public or private entity for one or more of the purposes set forth in paragraph (1) above, without notice or additional compensation to the Owner.
  - (b) After construction or future maintenance, the City, its successors and assigns, agrees to restore the described land to substantially the same condition as prior to entry, which shall include the restoration of lawns by sodding or seeding; replacement or repair of the damaged portion of concrete or asphalt driveways removed for grading or access purposes; replacement of fences or other structures removed or damaged by the City, its successors and assigns, during the course of construction, with exception of the following: NONE.

It is understood that the consideration set forth in this Easement shall constitute full and adequate compensation for damages to the above listed items.

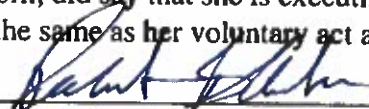
- (c) The Owner agrees that no buildings, structures or other permanent improvements shall be built or placed upon the above-described easement area and that if such improvements are constructed or placed in violation of this easement, the City, its successors and assigns, shall not be responsible for any damages resulting thereto from the construction, reconstruction, maintenance, operation or repair of the utilities located within the easement area. The City, its successors and assigns shall have the right to clear and remove any obstructions from the easement area. The Owner further agrees that it will not change the grade, elevation or contour of any part of the easement area without the prior written approval of the City.
- (d) The Owner hereby covenants with the City and does further represent to the City that the Owner holds the above described real estate by title and in fee simple, free and clear from all liens and encumbrances except as may be herein set forth. Owner covenants to warrant and defend the premises against the lawful claims of all persons, except as may be above stated. The undersigned Owner further relinquishes all rights of dower, homestead and distributive share, if any, in and to the interests conveyed by this Easement or Easements.
- (e) The parties agree that this document constitutes a perpetual, irrevocable covenant running with the land for the benefit of the City, its successors and assigns, and may not be revoked or rescinded by the Owner, its successors or assigns, for any reason.
- (f) The parties further agree that for purposes of construing this document and the acknowledgment(s) below, the singular shall include the plural and the plural the singular; the masculine gender shall include the feminine and neuter genders and the feminine the masculine and neuter, and the neuter gender shall include both or either masculine or feminine gender wherever appropriate; and references to natural persons shall include corporate bodies, public and private, all wherever appropriate, in order to facilitate a reasonable and uniform interpretation and application of this document. The parties agree that this document constitutes the entire agreement and understanding of the parties and any and all verbal statements or representations made prior to or subsequent to the execution of this document are not binding on either party.
- (g) The parties further agree that the City will indemnify and hold harmless the undersigned Owner, its heirs, successors and assigns from and against all liability, loss and expense occasioned as a result of the construction, reconstruction, operation, maintenance and/or use of the utilities located within the Easement Area by the City or its agents, contractors, employees or assigns. Alternatively, the undersigned Owner, its heirs, successors and assigns hereby releases the City from any and all liability and relinquishes any and all claim for damages to the Owner's property hereinabove described or to any and all claims for personal damage or property damage for any incident that occurs within the Easement Area that is not directly resulting from the City's construction, reconstruction, operation, maintenance and/or use of the utilities located within the Easement Area by the City or its agents, contractors, employees or assigns.

IN WITNESS WHEREOF, the parties herein have set their hands this 22<sup>nd</sup> day of December, 2020.

  
\_\_\_\_\_  
Berneta L. Balsley Estate  
By Arrin Lura, Executor

STATE OF IOWA, COUNTY OF HAMILTON: ss

On this 22<sup>nd</sup> day of December, 2020, before me, the undersigned a Notary Public in and for the said State, personally appeared Arrin Lura, Executor of the estate of Berneta L. Balsley to me personally known, who being by me duly sworn, did say that she is executing the foregoing instrument and acknowledged that she executed the same as her voluntary act and deed.

  
\_\_\_\_\_  
Notary Public in and for the State of Iowa

City of Webster City Iowa



\_\_\_\_\_  
John Hawkins, Mayor

**ATTEST:**

\_\_\_\_\_  
Karyl Bonjour, City Clerk

STATE OF IOWA, COUNTY OF HAMILTON: ss

On this \_\_\_\_\_ day of \_\_\_\_\_, 2020, before me, the undersigned, a Notary Public in and for said County and State, personally appeared John Hawkins and Karyl Bonjour, to me personally known, who being by me duly sworn, did say the they are the Mayor and City Clerk, respectively, of the City of Webster City, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation; that the instrument was signed on behalf of the corporation, by authority of its City Council, and that John Hawkins and Karyl Bonjour acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

\_\_\_\_\_  
Notary Public in and for the State of Iowa.

**EXHIBIT 'A'**

**LEGAL DESCRIPTION - TEMPORARY CONSTRUCTION EASEMENT**

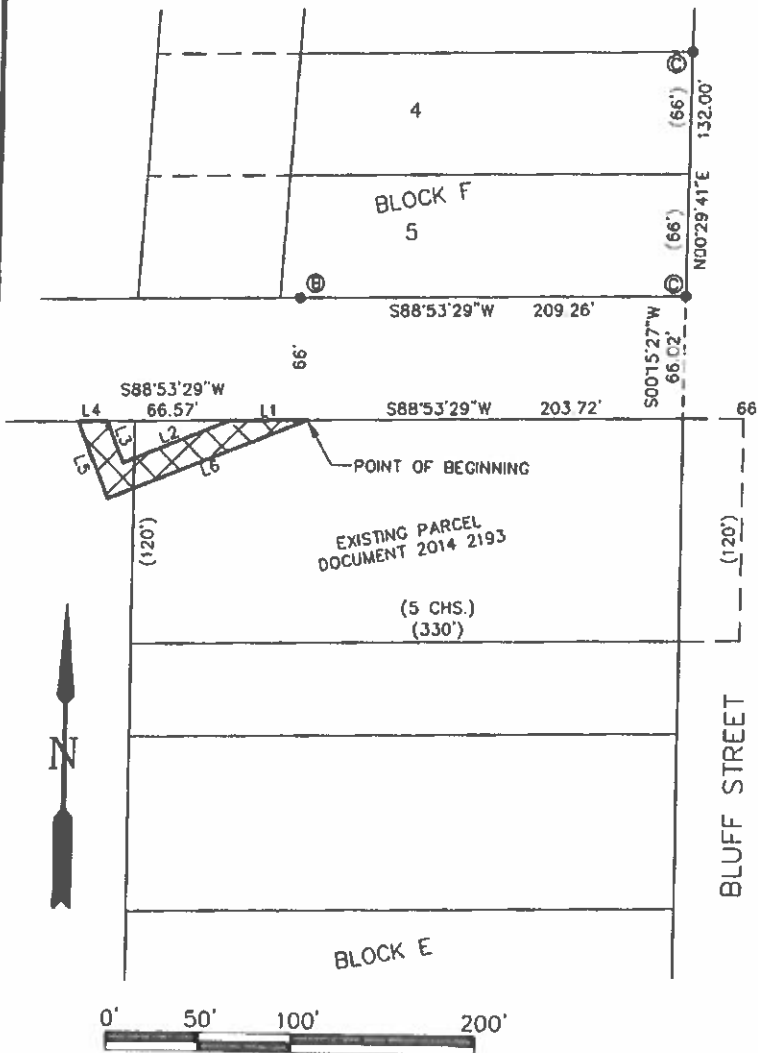
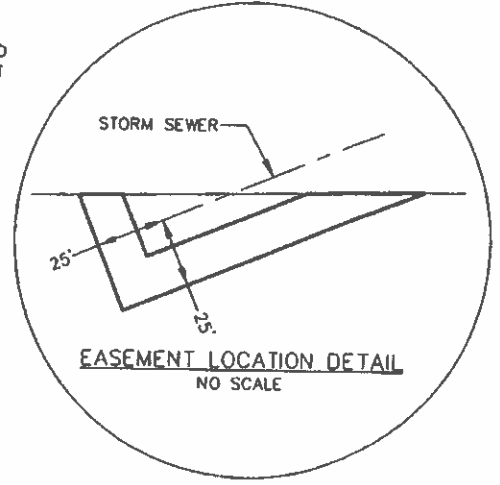
A PARCEL OF LAND LOCATED IN THE SE1/4-NW1/4 OF SECTION 6, TOWNSHIP 88 NORTH, RANGE 25 WEST OF THE 5TH P.M., CITY OF WEBSTER CITY, HAMILTON COUNTY, IOWA DESCRIBED AS FOLLOWS

COMMENCING AT THE SOUTHEAST CORNER OF BLOCK 'F', EAST WEBSTER CITY, HAMILTON COUNTY, IOWA; THENCE SOUTH 00°15'27" WEST 66.02 FEET TO A POINT ON THE SOUTH LINE OF THE EAST DUBUQUE STREET RIGHT-OF-WAY; THENCE SOUTH 88°53'29" WEST 203.72 FEET ON SAID SOUTH LINE TO THE POINT OF BEGINNING; THENCE CONTINUING SOUTH 88°53'29" WEST 41.62 FEET ON SAID SOUTH LINE; THENCE SOUTH 67°46'08" WEST 62.10 FEET; THENCE NORTH 22°13'52" WEST 23.99 FEET TO A POINT ON SAID AFORESAID SOUTH RIGHT-OF-WAY LINE; THENCE SOUTH 88°53'29" WEST 16.08 FEET ON SAID SOUTH LINE; THENCE SOUTH 22°13'52" EAST 44.79 FEET; THENCE NORTH 67°46'08" EAST 115.93 FEET TO THE POINT OF BEGINNING, CONTAINING 0.04 ACRES.

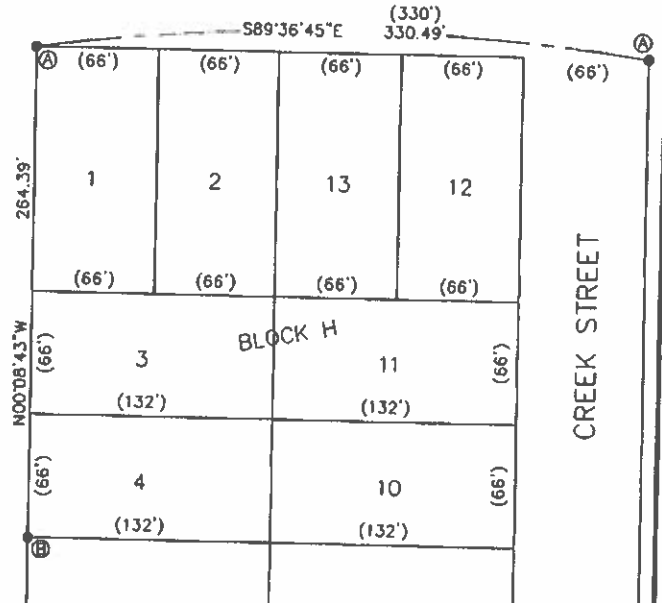
FOR THE PURPOSE OF THIS SURVEY THE SOUTH LINE OF SAID BLOCK 'F', EAST WEBSTER CITY WAS ASSUMED TO BEAR SOUTH 88°53'29" WEST.

**PROPERTY CORNERS FOUND**

- Ⓐ - 5/8" IRON PIN
- Ⓑ - 1-1/2" IRON PIPE
- Ⓒ - 1-1/4" IRON PIPE



**EAST DUBUQUE STREET**



= TEMPORARY CONSTRUCTION EASEMENT AREA

LINE TABLE		
LINE	BEARING	LENGTH
L1	S88°53'29"W	41.62'
L2	S67°46'08"W	62.10'
L3	N22°13'52"W	23.99'
L4	S88°53'29"W	16.08'
L5	S22°13'52"E	44.79'
L6	N67°46'08"E	115.93'

SCALE: 1" = 100'  
 CORNERS FOUND: ● AS NOTED ABOVE  
 1320.00' = MEASURED DISTANCE  
 (1320.00') = PLAT OR DEED DISTANCE  
 FILE: WC20 STORM SEWER EASEMENT



**SCHLOTFELDT  
ENGINEERING  
INC.**

PO BOX 220, WEBSTER CITY, IOWA 50595 515 832 2471

## EXHIBIT 'B'

### LEGAL DESCRIPTION - PERMANENT EASEMENT

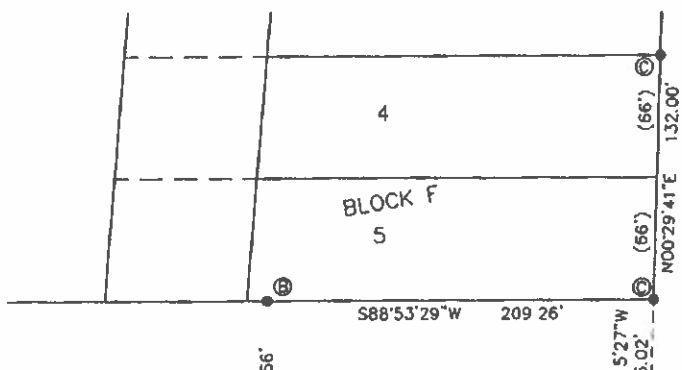
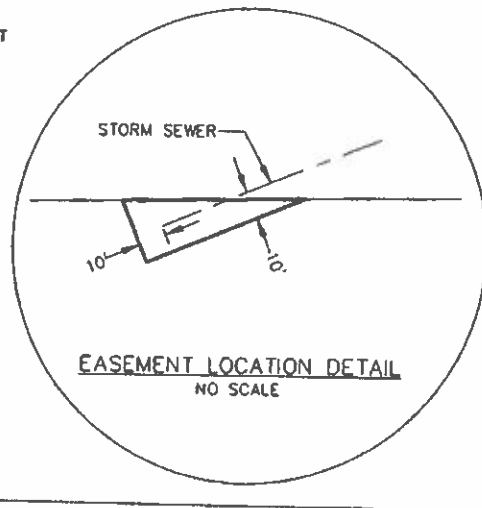
A PARCEL OF LAND LOCATED IN THE SE1/4-NW1/4 OF SECTION 6, TOWNSHIP 88 NORTH, RANGE 25 WEST OF THE 5TH P.M., CITY OF WEBSTER CITY, HAMILTON COUNTY, IOWA DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF BLOCK 'F', EAST WEBSTER CITY, HAMILTON COUNTY, IOWA; THENCE SOUTH 00°15'27" WEST 66.02 FEET TO A POINT ON THE SOUTH LINE OF THE EAST DUBUQUE STREET RIGHT-OF-WAY; THENCE SOUTH 88°53'29" WEST 245.34 FEET ON SAID SOUTH LINE TO THE POINT OF BEGINNING; THENCE CONTINUING SOUTH 88°53'29" WEST 66.57 FEET ON SAID SOUTH LINE; THENCE SOUTH 22°13'52" EAST 23.99 FEET; THENCE NORTH 67°46'08" EAST 62.10 FEET TO THE POINT OF BEGINNING, CONTAINING 0.02 ACRES

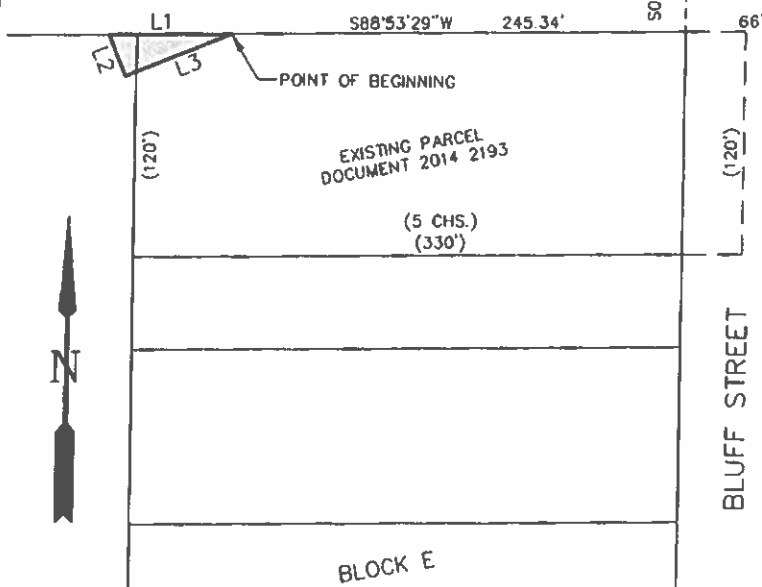
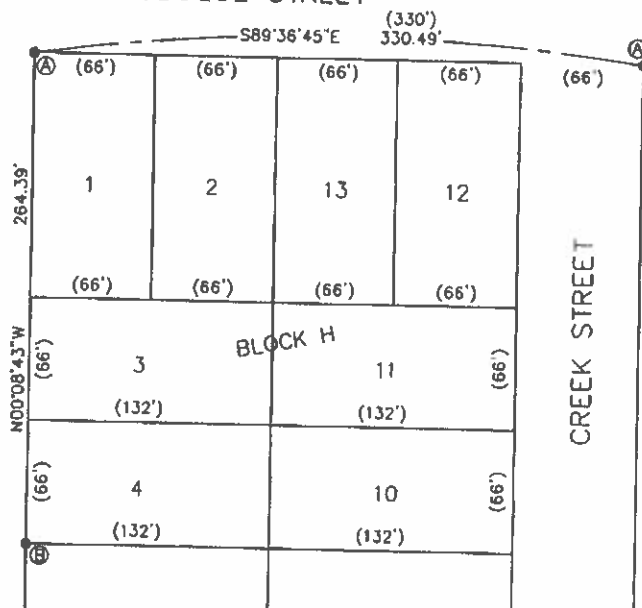
FOR THE PURPOSE OF THIS SURVEY THE SOUTH LINE OF SAID BLOCK 'F', EAST WEBSTER CITY WAS ASSUMED TO BEAR SOUTH 88°53'29" WEST.

### PROPERTY CORNERS FOUND

- Ⓐ - 5/8" IRON PIN
- Ⓑ - 1-1/2" IRON PIPE
- Ⓒ - 1-1/4" IRON PIPE



### EAST DUBUQUE STREET



- PERMANENT EASEMENT AREA

LINE TABLE		
LINE	BEARING	LENGTH
L1	S88°53'29"W	66.57'
L2	S22°13'52"E	23.99'
L3	N67°46'08"E	62.10'

SCALE: 1" = 100'

CORNERS FOUND: ● AS NOTED ABOVE

1320.00' = MEASURED DISTANCE

(1320.00') = PLAT OR DEED DISTANCE

FILE: WC20 STORM SEWER EASEMENT



## FIRE DEPARTMENT REPORT

November 2020

### ALARMS

<u>DATE</u>	<u>TIME</u>	<u>ADDRESS</u>	<u>TYPE OF SITUATION FOUND</u>
11-1	1732	1515 James	Brush fire
11-2	1730	190 <sup>th</sup> and Chase	Dispatched and cancelled en route
11-6	1327	240 Mackinlay Kantor Dr.	Cultivated vegetation crop fire
11-22	1808	1025 E Second St.	Natural Vegetation Fire
11-27	2259	1415 College Apt. 35	Passenger Vehicle fire
11-28	1225	1300 Second St.	Smoke odor removal

Year to Date Total = 114

November Total = 6

### TRAINING

<u>DATE</u>	<u>TIME</u>	<u>TYPE OF TRAINING</u>	<u>HOURS</u>	<u>PERSONNEL</u>
		<u>Car Seat Recertification</u>	<u>3</u>	<u>3</u>

Year to Date Total = 597

November Total =9

### INSPECTIONS

<u>DATE</u>	<u>BUSINESS</u>	<u>REASON FOR INSPECTION</u>
<u>11-4</u>	Kwik Star	<u>CMB</u>
<u>11-11</u>	Emporium	<u>CMB</u>

Year to Date Total = 16

November Total =02

**MISCELLANEOUS**

<u>DATE</u>	<u>TIME</u>	<u>EVENT</u>
<u>11-21</u>		Firefighter I- Hunter Hayes Certified
11-23		Flush of the month
11-24		Repaired E34 lights on back
11-28		Repaired Air Compressor

**MEETING ROOM**

<u>DATE</u>	<u>TIME</u>	<u>USED BY</u>
<u>11-3</u>		<u>Voting</u>

1620 Superior Street Unit 1  
Webster City, IA 50595  
(515) 832-2885  
(515) 832-2515 fax



## GROVES & CHIZEK LAW OFFICE

Zachary S. Chizek  
zach@groveslaw.net

Gary J. Groves  
gary@groveslaw.net

December 29, 2020

TO: Members of the City Council

RE: Summary of Professional Services for December 2020

Dear Council Members:

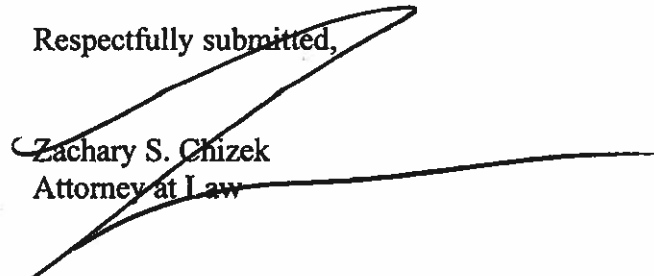
Outlined below is a summary of professional services I have provided for the City of Webster City as City Attorney for the month of December 2020. The main issues I addressed this past month were (a) worked with NaturalShrimp on their final wastewater treatment agreement with the City, (b) prepared 28E agreement with Van Diest Medical Center for the use of the City's fuel system and (c) meetings with City staff as we transition from our previous city manager to a new one eventually.

In regards to NaturalShrimp, they have informed us that they have finalized the purchase of the old VeroBlue facility and are now ready to begin production of shrimp at the site. In order to do so, we have finalized a wastewater treatment agreement that they are to execute and get back to the City. This will allow them to dump their wastewater into our wastewater treatment plant.

In regards to Van Diest Medical Center's use of the city's fuel system, I have prepared, executed and filed the 28E agreement between the parties to allow such usage by the hospital. Built into said agreement are the costs the hospital will need to pay the City for said usage.

Finally, in regards to our current city manager transition period, I have been meeting with members of the City staff weekly to advise and assist on a number of ongoing City issues. So far, the transition process has run smooth thanks to the experience and expertise of the current City staff. If City Council has any questions during the interim period feel free to reach out to me directly.

Respectfully submitted,

  
Zachary S. Chizek  
Attorney at Law