

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa    September 8, 2020**

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on September 8, 2020, upon call of the Mayor and the advance agenda. All Council Members were participating through the Zoom platform with the meeting being called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the Chair, and the following Council Members: Katelin Hartmann, Matt McKinney, Brian Miller and Logan Welch.

*Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is "impossible or impractical". Due to the COVID-19 concerns and social distancing recommendations, this meeting was Open to the Public by electronic means ONLY by utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.*

It was moved by Welch and seconded by Hartmann to approve the agenda.  
ROLL CALL:            Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

**PETITIONS – COMMUNICATIONS – REQUESTS**

None brought forth.

**PUBLIC INFORMATION**

None brought forth.

**MINUTES AND CLAIMS**

It was moved by Miller and seconded by McKinney that the following motion and Resolutions be approved and adopted collectively:

1. That the meeting minutes of August 17, 2020 be approved.
2. That Resolution No. 2020-144 approving Payroll for the period ending August 15, 2020 and paid on August 21, 2020 in the amount of \$180,393.37 be passed and adopted.
3. That Resolution No. 2020-145 approving Payroll for the period ending August 29, 2020 and paid on September 4, 2020 in the amount of \$168,796.26 be passed and adopted.
4. That Resolution No. 2020-146 approving bills paid in the amount of \$934,215.41 be passed and adopted.

ROLL CALL:            Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

**GENERAL AGENDA**

2. Zach Mussman, Webster City, addressed Council in regard to allowing Side by Side Vehicles in City Limits. He mentioned that there are a growing number of Side by Side users and would like Council to consider an ordinance allowing their use in City Limits. The discussion included a possible registration process with the City, restricting use on specific city streets, and above all safety would be the biggest concern. Consensus of Council was to have the City Attorney draft an ordinance or revision to the current ordinance and bring back to Council to consider at a later date.

1. PUBLIC HEARING – 6:05 p.m.

September 8, 2020 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa, being the time and place for a Public Hearing on proposed Plans, Specifications, proposed Form of Contract and Estimate of Cost for Construction of 2020 HMA (Hot Mix Asphalt) Street Improvement Project, the same was held. No written objections were received and no oral objections were presented.

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a. It was moved by Welch and seconded by Hartmann that Resolution No. 2020-147 finally approving and confirming Plans, Specifications, and Form of Contract and Estimate of Cost for the 2020 HMA (Hot Mix Asphalt) Street Improvement Project be passed and adopted.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

b. It was moved by Welch and seconded by Hartmann that Resolution No. 2020-148 awarding Contract for the 2020 HMA (Hot Mix Asphalt) Street Improvement Project to Fort Dodge Asphalt Company, Fort Dodge, Iowa in the amount of \$653,816.10 be passed and adopted.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.  
Ken Wetzler, Public Works Director, provided Council information on locations and scope of the project through the Zoom platform.

3. Lindsay Henderson, Community Vitality Director, provided a Quarterly Update on the City's COVID-19 Forgivable Loans issued to 47 recipients in May.

4. Brian Stroner, Environmental/Safety/GIS Coordinator provided an Update on the Coal Tar Site and River Access.

5. It was moved by McKinney and seconded by Welch that issuance of Beer and Liquor Licenses by the Iowa Department of Commerce for the following be approved:

a. New Class C Liquor License, Catering privilege, Outdoor Service and Sunday Sales - Seneca Street Saloon (New Ownership), 919 Seneca Street

b. Renewal of Class C Liquor License, Outdoor Service and Sunday Sales – C & C's American Tap, 526 Second Street, expires October 31, 2020

c. Renewal of Class C Liquor License, Outdoor Service and Sunday Sales – Carpy's Biker Bar, 732 Second Street, expires November 5, 2020

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

6. It was moved by McKinney and seconded by Miller that Resolution No. 2020-149 requesting reimbursement from the Iowa COVID-19 Government Relief Fund be passed and adopted.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.  
Beth Chelesvig, Administrative Services Director, informed Council that the City of Webster City is eligible for \$182,313.32 of reimbursement for COVID-19 expenses and will be seeking the full amount from this Fund. Dodie Wolfgram, Finance Director, along with Chelesvig have been diligently working on the paperwork and applications for the reimbursement(s) not only from the State of Iowa, but also through FEMA.

7. It was moved by Hartmann and seconded by Welch that Resolution No. 2020-150 authorizing the Mayor and City Clerk to enter into a Letter of Engagement with SmartSource Consulting, Grimes, Iowa in connection with a Community Broadband Study and Assessment in the amount of \$19,500.00 and Option 1 – High Level Design and Cost Estimate in the amount of \$3,000.00 for a total of \$22,500.00 be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.  
Lindsay Henderson, Community Vitality Director, provided a review of the discussion from the previous Work Session and informed Council that part of the costs will be reimbursed to the City from Corn Belt Power Cooperative through the attraction/retention fund.

8. It was moved by Welch and seconded by Hartmann that Resolution No. 2020-151 to approve the commitment of matching funds for an application for funding to the Iowa Finance Authority in support of the Heart of Iowa Regional Housing Trust Fund be passed and adopted.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

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9. It was moved by Hartmann and seconded by Miller that Resolution No. 2020-152 authorizing the Mayor and City Clerk to enter into Three Agreements with MIDAS Council of Governments to perform and assist with SRF (State Revolving Fund) Loan and CDBG (Community Development Block Grant) Grant Application Agreements for the City of Webster City, Iowa be passed and adopted.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

10. It was moved by Miller and seconded by Welch that Resolution No. 2020-153 authorizing the Mayor and City Clerk to enter into a Pole Attachment Agreement with Woolstock Mutual Telephone Association, Woolstock, Iowa, to serve fiber to 800 Ohio Street and 903 Willson Avenue, Webster City, Iowa be passed and adopted.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

11. It was moved by Miller and seconded by McKinney that request from Recreation and Public Grounds Assistant Director to purchase a Cedar Forest Product Shelter Kit from ABCreative for West Twin Park in the amount of \$113,440.00 be approved.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

12. It was moved by Welch and seconded by Miller that request from Recreation and Public Grounds Assistant Director to purchase Park Playground Equipment from Boland Recreation through Sourcewell for Nokomis Park; and authorization to proceed if the total cost is under \$64,900.00 be approved.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

Breanne Leshner, Assistant Recreation and Public Grounds Director, provided Council specifics on ordering and installation of the above two agenda items.

13. It was moved by Welch and seconded by Hartmann that request from Street Department Supervisor to seek bids for a Hot Water, High Pressure Electric Power Washer and approval to purchase if the bids come in under the budget amount of \$10,000.00 be approved.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

14. Discussion was held on Fuller Hall Opening Rules for children under 15. Council Members Hartmann and Miller inquired if a plan is being worked on that may allow those under the age of 15 to use Fuller Hall in the next couple months. Larry Flaws, Recreation and Public Grounds Director informed Council that the City has been working along with the precautions the school is taking due to COVID-19. This will be discussed by the COVID-19 Committee at their next meeting and be re-evaluated at the first Council meeting in October. This will provide the opportunity to see how the cases of COVID-19 in Webster City and Hamilton County are registering with school in session as well for this time period. Consensus of Council was to proceed with plan in place and plan presented for when new fall hours go into effect. No official motion was needed by Council at this time.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,  
BOARDS AND COMMISSIONS**

None brought forth.

**COUNCIL COMMITTEE REPORTS**

None brought forth.

**OTHER REPORTS AND RECOMMENDATIONS**

None brought forth.

**OTHER ITEMS SENT TO COUNCIL**

1. The City Attorney Report dated September 2, 2020 was previously provided to Council for review.
2. The date for setting the CleanUp/DropOff Event was discussed and will be finalized at the September 21, 2020 City Council Meeting. Dates being considered are Saturday, October 3 or Saturday, October 10 with time to be determined.
3. Council was informed that the Utility Office will be completing software training the week of September 14, 2020 and that phone calls will be answered at times with limited staff.

It was moved by McKinney and seconded by Hartmann that Council adjourn.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

The September 8, 2020 Regular City Council Meeting stood adjourned at 7:20 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk