

CITY COUNCIL MEETING MINUTES
Webster City, Iowa August 17, 2020

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on August 17, 2020, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the Chair, and the following Council Members: Katelin Hartmann, Brian Miller and Logan Welch. Council Member Matt McKinney answered roll call via the Zoom electronic platform. Limited staff members were also present.

*Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is "impossible or impractical".
Due to the COVID-19 concerns and social distancing recommendations, this meeting was Open to the Public by electronic means ONLY by utilizing the Zoom Platform.
Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.*

It was moved by Welch and seconded by Miller to approve the agenda with the removal of Item 4 under the General Agenda, Report/update from Police Chief.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

This report/update will be provided at the September 8, 2020 Regular Council Meeting.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

Council Member Miller acknowledged the upcoming retirement of employee George Johnston (current Water Plant employee) and extended Congratulations.

PUBLIC INFORMATION

None brought forth.

MINUTES AND CLAIMS

It was moved by Miller and seconded by Welch that the following motion and Resolutions be approved and adopted collectively:

1. That the meeting minutes of August 3, 2020 be approved.
2. That Resolution No. 2020-137 approving Payroll for the period ending August 1, 2020 and paid on August 7, 2020 in the amount of \$176,244.03 be passed and adopted.
3. That Resolution No. 2020-138 approving bills paid in the amount of \$1,987,853.71 be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

GENERAL AGENDA

1. It was moved by Miller and seconded by Welch that request from St. Thomas Parish & School to close the 600 block of Bank Street on August 18, 2020 in the afternoon for the Mobile Food Pantry be approved.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

- a. Discussion was held on approval of future Street Closure Requests. Consensus was for staff to draft guidelines on closures that can be approved by City Manager or designee or closures that would need Council approval and present to Council for review.

2. It was moved by Miller and seconded by Hartmann that approval for issuance of Beer and Liquor Licenses by the Iowa Department of Commerce for the following be approved:

- a. Renewal of Class E Liquor License, Class B Wine Permit, Class C Beer Permit and Sunday Sales - McCoy's 1447, 1447 Second Street.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

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3. It was moved by Welch and seconded by Hartmann that Resolution No. 2020-139 authorizing Cigarette/Tobacco/Nicotine/Vapor Permit for Smoke Stop, 637 Second Street, Webster City, Iowa for September 1, 2020 to June 30, 2021 be passed and adopted.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

4. This item removed from Agenda: Report/Update from Police Chief on Summary of Communications Issues with the Police Department. Will be provided at the September 8, 2020 Regular City Council Meeting.

5. It was moved by Welch and seconded by Miller that Resolution No. 2020-140 directing publication of Gross Wage Salaries for full time and part time City Employees for the Calendar Year 2019 be passed and adopted.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

6. It was moved by Welch and seconded by Hartmann that Resolution 2020-141 approving Change Order Number 1 to the 2020 Electrical Underground Conversion Project with Primoris Aevenia, Inc., Johnston, Iowa, by adding the amount of \$16,773.75 be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.
Ken Wetzler, Public Works Director, provided an explanation for the Change Order via Zoom electronic means.

7. It was moved by Welch and seconded by Miller that Resolution No. 2020-142 approving and confirming plans, specifications and form of contract and estimate of cost for the Blake's Auto Parking Lot Replacement Project, Webster City, Iowa be passed and adopted.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

8. It was moved by Welch and seconded by Miller that Resolution No. 2020-143 awarding Contract for the Blake's Auto Parking Lot Replacement Project (behind 748 Second Street), Webster City, Iowa to Habhab Construction, Webster City, IA in the amount of \$41,511.00 be passed and adopted.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.
It was noted that the signage in the area would need to be updated when project was completed.

9. It was moved by Miller and seconded by Hartmann that request from Waste Water Plant Superintendent to purchase a Muffin Monster Grinder for the Waste Water Plant in the amount of the quotation of \$30,040.00 from Electric Pump, Inc., Des Moines, Iowa be approved.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

10. Discussion was held on future of building located at 605 Second Street (former bakery building). Mayor Hawkins had received a verbal quote from Habhab Construction to demolish the building and take away the debris, but it did not include taking care of filling in the basement, waterproofing the basement wall or having anything done with the existing outer wall that would be exposed. Consensus of Council was to solicit quotes for the demolition of the building and hauling away the debris. The request for quotes, would also include alternates of waterproofing the basement wall and filling the basement (hole) and possibly address the existing outer wall once exposed if needed.

11. Discussion was held on dates for an abbreviated CleanUp/DropOff Event. Either Saturday, October 3rd or Saturday, October 10th are being considered provided there are enough volunteers to assist with the event. The CleanUp/DropOff would be located in the north parking lot of the 700 block of Second Street (approximately behind the Elks Building) with times yet to be determined.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,
BOARDS AND COMMISSIONS**

It was moved by Hartmann and seconded by Miller that the following items (1-3) be accepted and placed on file:

1. The July 2020 City Manager reports consisting of Electric, Wastewater, Water, Electric Year-to-Date, Water Year-to-Date and July 2020 Inspection Report;
2. The July 2020 Police Department Report; and
3. The July 2020 Fire Department Report.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

COUNCIL COMMITTEE REPORTS

None brought forth.

OTHER REPORTS AND RECOMMENDATIONS

Council Member Hartmann shared resident's concerns for the number of bike riders carrying backpacks throughout the community at all hours of the night and wondered if the issue could be addressed. City Manager Sheridan asked her to provide him with more information if possible and he would share with Police Chief Mork.

It was moved by Miller and seconded by Welch that Council adjourn.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

The August 17, 2020 Regular City Council Meeting stood adjourned at 6:39 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk