

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa August 3, 2020**

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on August 3, 2020, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the Chair, and the following Council Members: Katelin Hartmann, Matt McKinney and Brian Miller. Council Member Logan Welch answered roll call via the Zoom Electronic Platform. Limited staff members were also present.

*Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is "impossible or impractical".  
Due to the COVID-19 concerns and social distancing recommendations, this meeting was Open to the Public by electronic means ONLY by utilizing the Zoom Platform.  
Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.*

It was moved by Miller and seconded by Hartmann to approve the agenda.  
ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

**PETITIONS – COMMUNICATIONS – REQUESTS**

None brought forth.

**PUBLIC INFORMATION**

Council Member Welch expressed a thank you to Anastacia Iverson for her fundraising efforts for East Twin Park.

**MINUTES AND CLAIMS**

It was moved by Miller and seconded by McKinney that the following motion and Resolutions be approved and adopted collectively:

1. That the meeting minutes of August 3, 2020 be approved.
2. That Resolution No. 2020-133 approving Payroll for the period ending July 18, 2020 and paid on July 24, 2020 in the amount of \$182,579.86 be passed and adopted.
3. That Resolution No. 2020-134 approving bills paid in the amount of \$668,772.43 be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

**GENERAL AGENDA**

1. It was moved by McKinney and seconded by Hartmann that the Third Reading of a proposed Ordinance, an Ordinance amending the Official Zoning Map of the City of Webster City, as provided by Section 50-23 of the Code of Ordinances of Webster City, Iowa, 2019, by rezoning property from R-1 (Single Family Dwelling) District to R-3 (Over Four Unit Multiple Family Dwelling) District, said property being located on Wall Street, Webster City, Iowa be approved.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

a. It was moved by McKinney and seconded by Miller that Ordinance No. 2020-1838 an Ordinance amending the Official Zoning Map of the City of Webster City, as provided by Section 50-23 of the Code of Ordinances of Webster City, Iowa, 2019, by rezoning property from R-1 (Single Family Dwelling) District to R-3 (Over Four Unit Multiple Family Dwelling) District, said property being located on Wall Street, Webster City, Iowa be passed and adopted.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

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2. It was moved by McKinney and seconded by Miller that Resolution No. 2020-135 accepting and executing easements from those listed in the resolution in connection with the 2020 Electrical Underground Conversion Project, (2 parcels), be passed and adopted.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

3. It was moved by Miller and seconded by Hartmann that Resolution No. 2020-136 re-establishing the Residential Electric Meter Relocation Rebate Program be passed and adopted.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

Adam Dickinson, Line Department Supervisor, joined via Zoom and informed Council of the purpose and guidelines for this request.

4. It was moved by Miller and seconded by McKinney that request from Recreation and Public Grounds Assistant Director to seek bids for the Tuckpointing, Repair and Cleaning of the Limestone Entry Walls at Kendall Young Park, and authorization to proceed if the bids come in under the budget amount of \$16,000 be approved.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

5. It was moved by Welch and seconded by Miller that request from Street Superintendent to seek bids for a pickup truck with utility box, and approval to purchase if the bids come in under the budget amount of \$49,000 be approved.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

6. It was moved by Hartmann and seconded by McKinney that request from Water Plant Superintendent to purchase a Kasco Municipal Tank Mixer from Great Northern Environmental for the Ground Storage Water Reservoir Tank in the amount of the quote of \$8,750 be approved.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

7. It was moved by Miller and seconded by Hartmann that request from Line Department Superintendent to purchase, with installation, a "Hot Box" attachment for the 2018 McLaughlin Vacuum Excavator from Vermeer Corporation in the amount of the quote of \$6,600 + tax, be approved.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

8. It was moved by McKinney and seconded by Hartmann that request from Fire Chief to purchase Turnout Gear for the Fire Department from Danko Fire Equipment in the amount of the quote of \$12,692.50 be approved.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

Fire Chief Chuck Stansfield reviewed the bids and his recommendation with Council.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,  
BOARDS AND COMMISSIONS**

1. It was moved by Hartmann and seconded by Miller that the June 2020 Financial Reports consisting of the Bank Reconciliation Report, Public Funds Checking Account, Public Funds SWEEP Account, Public Funds USDA Revolving Loan Account and Summary of Investments be accepted and placed on file.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

**COUNCIL COMMITTEE REPORTS**

None brought forth

**OTHER REPORTS AND RECOMMENDATIONS**

Discussion was held on the annual City Clean-Up Event that the City has held annually in June. Due to COVID-19, this event was postponed, with the possibility of holding at a later date in the fall. It was suggested that the event be held on either October 3<sup>rd</sup> or 10<sup>th</sup>, providing volunteers can be obtained. The event location would also change due to school being in session, the Middle School parking lot would not be available. This item will be placed on a future agenda for Council action.

**OTHER ITEMS SENT TO COUNCIL**

1. The 7/29/20 City Attorney report/update was previously given to Council for review.

It was moved by McKinney and seconded by Hartmann that Council adjourn.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

The August 3, 2020 Regular City Council Meeting stood adjourned at 6:24 p.m.

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John Hawkins, Mayor

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Karyl K. Bonjour, City Clerk

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**CITY COUNCIL – WORK SESSION MINUTES**  
**Webster City, Iowa August 3, 2020**

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1. The City Council met in a Work Session at the City Hall, Webster City, Iowa at 6:25 p.m. on August 3, 2020, following the Regular City Council Meeting, upon call of the Mayor and the advance agenda. The Work Session was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the Chair, and the following Council Members: Katelin Hartmann, Matt McKinney and Brian Miller. Council Member Logan Welch answered roll call via the Zoom Electronic Platform.

City Manager Jeffrey Sheridan, City Clerk Karyl Bonjour and Public Works Director Ken Wetzler were also in attendance. Community Vitality Director Lindsay Henderson, Michael Maloney of D.A. Davidson and Curtis Dean, Smart Source Consulting, formerly with Iowa Association of Municipal Utilities, joined the work session through the Zoom platform.

2. It was moved by Miller and seconded by McKinney to approve the agenda.  
ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

3. The purpose of the Work Session was to hold a discussion on Fiber Optic Network. Public Works Director Wetzler provided a map to Council showing the Fiber Optic Ring currently in place. He also provided a timeline dating back to 1961 on the various council actions, studies conducted and election establishing a Broadband Communication System. Michael Maloney, D.A. Davidson, had previously provided Council Members with a memo addressing Webster City's Fiber Future that included City Fiber/Broadband Deployment, what models are available to pursue and actions

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Council should consider in the coming weeks. Curtis Dean of Smart Source Consulting, spoke on the Municipal Utilities in Iowa that are exploring, are in the beginning stages or currently have fiber optic deployment in their cities or communities.

Council Members provided consensus for City Manager Sheridan, Mr. Maloney and City Staff to continue to explore and evaluate options on the Fiber Optic Network and report back to Council at a later date.

4. It was moved by Miller and seconded by Hartmann that the Council Work Session be adjourned.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

The August 3, 2020 City Council Work Session stood adjourned at 7:07 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk