

CITY COUNCIL MEETING MINUTES
Webster City, Iowa July 6, 2020

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on July 6, 2020, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the Chair, and the following Council Members: Katelin Hartmann, Matt McKinney, Brian Miller and Logan Welch. Limited staff members were also present.

*Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is **"impossible or impractical"**. Due to the COVID-19 concerns and social distancing recommendations, this meeting was Open to the Public by electronic means ONLY by utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.*

It was moved by McKinney and seconded by Welch to approve the agenda.
ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

Council Member Miller informed that the Farmer's Market will be starting this Saturday at the new location in the parking lot of Pagel Window, east of the Dollar Tree Store.

City Manager Sheridan recognized Breanne Leshner, Assistant Park and Recreation/Public Grounds Director, for her completion and Graduation from the Certified Public Manager (CPM) Program through Drake University.

MINUTES AND CLAIMS

It was moved by Welch and seconded by Miller that the following motion and Resolutions be approved and adopted collectively:

1. That the meeting minutes of June 15, 2020 be approved.
2. That Resolution No. 2020-121 approving Payroll for the period ending June 20, 2020 and paid on June 26, 2020 in the amount of \$169,086.87 be passed and adopted.
3. That Resolution No. 2020-122 approving bills paid in the amount of \$1,076,041.98 be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

GENERAL AGENDA

Public Hearing 6:05 p.m.

1. July 6, 2020 at 6:05 p.m. at Council Chambers in City Hall, Webster City, Iowa being the time and place for a Public Hearing on the proposed rezoning of property from R-1 (Single Family Dwelling) District to R-3 (Over Four Unit Multiple Family Dwelling) District, said property being located on Wall Street, Webster City, Iowa, the same was held. One written objection was received from John D. Larson, 1611 Locust Street and presented by City Clerk Bonjour. No Oral Objections were presented.

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Karla Wetzler, Planning and Zoning Director, via electronic means, provided specifics of the request and informed Council that the Planning and Zoning Commission has approved the request and it does conform with the City Comprehensive Plan. Karie Ramsey with Kading Properties joined via electronic means and gave details of the development plans and answered questions of Council. Gina Monroe, 942 Elm Street, whose property borders the parcel requested to be rezoned, was present to learn more details about the project. Council suggested if she have any further questions to get in touch with Planning and Zoning Director Wetzler.

A. It was moved by McKinney and seconded by Miller that the First Reading of a proposed Ordinance, an Ordinance amending the Official Zoning Map of the City of Webster City, as provided by Section 50-23 of the Code of Ordinances of Webster City, Iowa, 2019, by rezoning property from R-1 (Single Family Dwelling) District to R-3 (Over Four Unit Multiple Family Dwelling) District, said property being located on Wall Street, Webster City, Iowa be approved.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

2. Patti Treibel Leeds of Hamilton County Central Iowa Community Services presented on the Mobile Crisis Response Program and the Crisis Call Line available to those in need of this service. There will be yard signs and banners placed throughout the Community with information regarding the use of this service and phone number. Those who would like to display a yard sign in their yard are encouraged to call Patti at 832-9550.

3. It was moved by Miller and seconded by McKinney that Resolution No. 2020-123 amending Terms of Employment for City Clerk be passed and adopted.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

4. It was moved by Welch and seconded by McKinney that Resolution No. 2020-124 authorizing the Mayor and City Clerk to Amend the Salary of the City Manager be passed and adopted.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

5. It was moved by Miller and seconded by McKinney that Resolution No. 2020-125 establishing Fees for Services beginning July 6, 2020 be passed and adopted.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

6. It was moved by Miller and seconded by McKinney that request from Street Department Supervisor to seek bids for a Mini Excavator and approval to purchase if the bids come in under budget be approved.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

Brandon Bahrenfuss, Street Department Supervisor, via electronic means, explained as the Street Department is trying to do more in-house work on storm sewers, he provided details on how the Mini Excavator would be helpful with working on more than one digging job at a time as well as the ease of use of the equipment on the public right of way.

7. It was moved by Miller and seconded by Hartmann that request from Street Department Supervisor to seek bids for a Tilt Bed Trailer and approval to purchase if the bids come in under budget be approved.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

8. A discussion was held on Local Option Sales and Service Tax (LOSST) that will be expiring on June 30, 2022. The purpose of the discussion was to begin the process of putting the question for renewal on the ballot at the November 3, 2020 General Election. Michael Maloney, D.A. Davidson, joined the meeting electronically and provided Council with some information which may be helpful in deciding on the actual ballot verbiage. This tax is already being collected and is not a new tax being brought before the public vote. This tax can now be voted upon without any sunset date so a bigger picture/broader approach may need to be taken on what the revenue will be used for and by using this tax to fund Capital Projects, it could reduce the impact on the increase of utility rates.

a. It was moved by Welch and seconded by McKinney that request for the Hamilton County Auditor to place a one cent local option sales tax measure on a ballot to be voted upon by the residents of Hamilton County at the November 3, 2020 General Election be approved.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

Staff will work on language for the ballot and provide to Council prior to the next meeting. A Resolution will be placed on the agenda to be approved by Council that provides the language to be on the ballot so it can be submitted to the County Auditor to be voted upon at the November 3, 2020 General Election.

REPORTS AND RECOMMENDATIONS OF OFFICERS, BOARDS AND COMMISSIONS

1. It was moved by Welch and seconded by Miller that the May 2020 Financial Reports, which includes the following: Financial Report, Bank Reconciliation Report, Public Funds Checking Account, Public Funds SWEEP Account, Public Funds USDA Revolving Loan Account, Receipts and Summary of Investments be accepted and placed on file.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

COUNCIL COMMITTEE REPORTS

None brought forth.

OTHER REPORTS AND RECOMMENDATIONS

City Manager Sheridan received a request from the Church of Christ to extend their initial street closing request to the end of July. Consensus of Council was to grant the extension.

OTHER ITEMS SENT TO COUNCIL

1. A memo/update from Finance Director on electronic payment fees was provided for Council prior to the meeting and read by Council Member Miller at the meeting. Consensus of Council was to proceed with the recommendation of the Finance Director in regard to the fees.

2. The City Attorney update/report dated June 30, 2020 was provided to Council for their review.

It was moved by Miller and seconded by McKinney that Council adjourn.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

The July 6, 2020 regular City Council Meeting stood adjourned at 7:00 p.m.