

CITY COUNCIL MEETING MINUTES
Webster City, Iowa April 6, 2020

Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is "impossible or impractical".

Due to the COVID-19 concerns and social distancing recommendations, an electronic City Council meeting was held utilizing Zoom. The electronic meeting was available to the public. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on April 6, 2020, upon call of the Mayor and the advance agenda. All Council Members were participating through the Zoom platform with the meeting being called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor, and the following Council Members: Katelin Hartmann, Matt McKinney, Brian Miller and Logan Welch.

It was moved by Welch and seconded by Hartmann to approve the agenda.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

Mayor Hawkins thanked Bud Wood of Murray McMurray Hatchery for donating face masks for the Police Department. He also thanked all for staying safe and practicing social distancing and encouraged to continue to do so throughout the COVID-19 declarations.

MINUTES AND CLAIMS

It was moved by Welch and seconded by McKinney that the following motion and Resolutions be approved and adopted collectively:

1. That the meeting minutes of March 16, 2020 be approved.
2. That Resolution No. 2020-068 approving Payroll for the period ending March 14, 2020 and paid on March 20, 2020 in the amount of \$162,125.79 be passed and adopted.
3. That Resolution No. 2020-069 approving bills paid in the amount of \$503,253.59 be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

GENERAL AGENDA

1. Public Hearings - 6:05 p.m.

A. April 6, 2020 at 6:06 p.m. via electronic means of the Zoom platform, at Webster City, Iowa, being the time and place for a Public Hearing on a proposed Offer to Buy City owned property located on East Dubuque Street in Webster City, Iowa, the same was held. No written objections were received and no oral objections were presented.

(1) It was moved by Hartmann and seconded by McKinney that Resolution No. 2020-070 approving Purchase Agreement and authorizing execution of a Quit Claim Deed conveying City owned property on East Dubuque Street in Webster City to Lindsay Henderson be passed and adopted.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

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Karla Wetzler, Planning and Zoning Director, via Zoom, spoke on the agreement and stated she will go out for bid on the remaining parcel in the near future.

B. April 6, 2020 at 6:10 p.m. via electronic means of the Zoom platform, at Webster City, Iowa, being the time and place for a Public Hearing on proposal to enter into a Road Use Tax Revenue Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$4,300,000, the same was held. No written objections were received and no oral objections were presented.

(1) It was moved by Hartmann and seconded by Welch that Resolution No. 2020-071 approving a Road Use Tax Revenue Loan Agreement and authorizing the issuance of a Road Use Tax Revenue Note be passed and adopted.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.
Michael Maloney, D.A. Davidson, via Zoom, outlined the proposal and agreement.

2. It was moved by McKinney and seconded by Welch that issuance of Beer and Liquor Licenses by the Iowa Department of Commerce be approved for the following:

- a. Renewal of Class C Native Wine Permit, Outdoor Service & Sunday Sales
Mornin Glory Coffee, 719 Des Moines Street
- b. Renewal of Class E Liquor License, Class B Wine Permit, Class C Beer Permit and Sunday Sales - Hiway 20 Liquor & Tobacco, 1345 2nd Street
- c. Renewal of Class C Liquor License, Outdoor Service and Sunday Sales
TTMM Promotions, LLC-Hamilton County Speedway, 1200 Bluff Street.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

3. It was moved by Welch and seconded by Hartmann that Resolution No. 2020-072 adopting Amended Leave Policy during COVID-19 Emergency for the City of Webster City, Iowa be passed and adopted.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.
Beth Chelesvig, Administrative Services Director, via Zoom, explained the reason for the Amended Leave Policy due to COVID-19 guidelines.

4. It was moved by Welch and seconded by Hartmann that Resolution No. 2020-073 approving the Maximum Tax Dollars from Certain Levies for the City's proposed Fiscal Year 2020-2021 Budget be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.
Dodie Wolfgram, Finance Director, via Zoom, provided an explanation for the revision to Resolution No. 2020-048 and presentation of new Resolution to be passed and adopted.

5. It was moved by Miller and seconded by McKinney that Resolution No. 2020-074 establishing Extensions for Real Estate Contracts for 827 Water Street, 921 James Street, 1421 Second Street, and forfeiting Real Estate Contract for 806 Stockdale Street be passed and adopted.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.
Karla Wetzler, Planning and Zoning Director and Cory Simpson, City Building Inspector, via zoom, spoke on the properties and provided details to Council on the progress of the three properties referenced in the request for extensions and request of forfeiture of the property at 806 Stockdale Street.

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6. It was moved by Welch and seconded by McKinney that the Traffic Committee minutes of March 10, 2020 be accepted and placed on file.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

7. It was moved by Welch and seconded by Miller that the First Reading of a proposed Ordinance, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019, by adding Subsections (33), (34) and (35) to Chapter 46, Article II, Section 46-50 – Stop Requirements at Certain Streets be approved.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

8. It was moved by Hartmann and seconded by Miller that Resolution No. 2020-075 authorizing the Mayor and City Clerk to enter into a Three-Year Agreement with Westrum Leak Detection Inc., Stratford, Iowa for Water Distribution System Leak Detection Services Program in the amount of \$3,200.00 per year, be passed and adopted.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

9. It was moved by Welch and seconded by McKinney that Resolution No. 2020-076 awarding Contract for the Graceland Cemetery Roof and Gutter System Project to D & B Agro-Systems, Ltd., Hubbard, Iowa in the amount of \$49,905.00 be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

10. It was moved by Miller and seconded by McKinney that Resolution No. 2020-077 awarding Sale of the House and Garage at 1236 Second Street to Joseph A Winkler, Webster City, Iowa in the amount of \$5,000.00 be passed and adopted.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

Ken Wetzler, Public Works Director, via zoom, explained to Council that City Attorney Chizek will draft a bill of sale to be presented to the bidder upon payment of the House and Garage.

11. It was moved by Welch and seconded by Miller that Resolution No. 2020-078 authorizing the City of Webster City to enter into a Wastewater Services Agreement with Mertz Engineering, Webster City, Iowa be passed and adopted.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,
BOARDS AND COMMISSIONS**

It was moved by Miller and seconded by Hartmann that the January 2020 Financial Reports consisting of Financial Report, Bank Reconciliation Report, Public Funds Checking Account, Public Funds SWEEP Account, Public Funds USDA Revolving Loan Account, Receipts and Summary of Investments be accepted and placed on file.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

COUNCIL COMMITTEE REPORTS

None brought forth.

OTHER REPORTS AND RECOMMENDATIONS

Discussion was held on the Hamilton County, Iowa, Marketing Agreement the City is currently paying a share of (\$500.00) each quarter. Consensus of Council was not to proceed with contributing toward this Agreement and the item will be placed on a future council agenda for action by Council.

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Also mentioned was the recent request from All Cultures Equal for additional funding. Council Members directed City Manager Sheridan to contact All Cultures Equal to present at the next Council Meeting outlining specifics of the request.

The closure of the City Parks and Trails due to concerns of COVID-19 was discussed. The initial closure was for all City Parks and Trails to be closed due to large groups congregating. Council Members felt it would be best to open the trails back up to the public with the understanding that groups in excess of ten would be addressed by Law Enforcement. City Manager Sheridan will draft a press release and share with Council prior to releasing to the public.

OTHER ITEMS SENT TO COUNCIL

The City Attorney Report/Update as of 4/1/20 was previously given to Council for review.

It was moved by Miller and seconded by McKinney that Council adjourn.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

The April 6, 2020 Regular City Council Meeting, held via electronic means, stood adjourned at 6:46 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk