

AGENDA
Regular City Council Meeting
City Hall
Webster City, Iowa
March 2, 2020
6:00 p.m.

ROLL CALL

Motion on Approval of Agenda

Pledge of Allegiance

A. PETITIONS – COMMUNICATIONS – REQUESTS

This is the time of the meeting that a citizen may address the Council on a matter not on the Agenda. **(no more than five minutes per person)**

Except in cases of emergency, the City Council will not take any action at this meeting, but may ask the City Staff to research the matter or have the matter placed on the Agenda for a future meeting.

1. Public Information

B. MINUTES AND CLAIMS

The following items have been deemed to be non-controversial, routine actions to be approved by the Council in a single motion.

If a Council member, or a member of the audience wishes to have an item removed from this list, it will be considered in its normal sequence on the Agenda.

1. Minutes of **February 17** and **February 24** , 2020.
2. **Resolution** on **Payroll** for the period ending February 15 and paid on February 21, 2020
3. **Resolution** on **Bills** **Fund List**

C. GENERAL AGENDA

1. **PUBLIC HEARINGS 6:05 p.m.**

- A. **PUBLIC HEARING** on proposed plans, specifications, proposed form of contract and estimate of cost for construction of the 2020 Street Department Maintenance Building Project.

COUNCIL MEMORANDUM **LTR**

- (1) **Resolution** finally approving and confirming plans, specifications, form of contract and estimate of cost for the 2020 Street Department Maintenance Building Project.

COUNCIL MEMORANDUM: Memo-Davidson

- (2) **Resolution** awarding contract for the 2020 Street Department Maintenance Building Project.

City Council Meeting Agenda March 2, 2020

- B. PUBLIC HEARING on status of Funded Activities for the Webster City Community Development Block Grant Projects status.
 - (1) Motion to accept and place on file the Status of Funded Activities for the Webster City Community Development Block Grant Projects Status March 2, 2020 report.
- C. PUBLIC HEARING meeting at which it is proposed to approve a Development Agreement with Gary and Brenda Fox, Including Annual Appropriation Tax Increment Payments.

COUNCIL MEMORANDUM MAP

- (1) Resolution approving Development Agreement with Gary and Brenda Fox, authorizing Annual Appropriation Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement.
- D. PUBLIC HEARING on Urban Renewal Plan Amendment.
(Riverview Central Business District) Urban Renewal Plan.

COUNCIL MEMORANDUM MAP

- (1) Resolution to Approve Urban Renewal Plan Amendment for the Riverview Central Business District Urban Renewal Area.
- (2) COUNCIL MEMORANDUM: Resolution setting date of Public Hearing Meeting at which it is proposed to approve a Development Agreement with First State Bank, including Annual Appropriation Tax Increment Payments.
(March 16 6:05 pm)

- E. PUBLIC HEARING for the purpose of considering the Maximum Tax Dollars from Certain Levies for the City of Webster City proposed Fiscal Year 2020-2021 Budget.

- (1) Resolution approving the Maximum Tax dollars from certain levies for the City's proposed Fiscal Year 2020-2021 Budget.
- 2. Motion setting time and place for a Public Hearing for 2020-2021 Capital Improvement Budget and 2020-2021 through 2024-2025 Capital Improvement Plan. (March 16 6:05 p.m.) **NOTICE**
 - 3. Motion setting time and place for a Public Hearing on proposed 2020-2021 Budget (March 16 6:05 p.m. **NOTICE**
 - 4. **COUNCIL MEMORANDUM: Resolution** setting time and place for a Public Hearing on a proposed Offer to Buy City owned property located at the east end of Cherry Street in Webster City, Iowa, containing 3 acres, more or less. (March 16 6:05 pm)
NOTICE FOR BIDS PUBLIC HEARING NOTICE

5. Presentation on Bike-Share System by Koloni, Inc. Pocahontas, Iowa
6. **COUNCIL MEMORANDUM**: Second Reading of a proposed Ordinance, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019, by Adding Paragraph (102) to Chapter 46, Article V, Section 46-206, Adding No Parking on Fair Meadow Drive on both sides from Hospital Drive East to the end of Fair Meadow Drive. **ORDINANCE** **MAP**
7. **COUNCIL MEMORANDUM**: Request from Recreation and Public Grounds Assistant Director to seek bids for the Installation of a Metal Roof at the Cemetery Shop and Office Building. **SPECS**

COUNCIL MEMORANDUM: Memo-Davidson

8. **Resolution** providing for the levy of taxes to pay General Obligation Corporate Purpose Bonds
9. **COUNCIL MEMORANDUM: Resolution** awarding contract for the 2020 Second Street Reconstruction Project. **MAP**
10. **Resolution** authorizing the Mayor and City Clerk to enter into a Underwriting/Placement Agent **Engagement Letter** with D. A. Davidson & Co.
11. Discuss disposition of City owned property(house) at 1236 Second Street.

D. REPORTS AND RECOMMENDATIONS OF OFFICERS, BOARDS AND COMMISSIONS

1. Council Committee Reports
2. Other reports and recommendations.

E. OTHER ITEMS SENT TO COUNCIL

1. **City Attorney** report/update 2-26-20

F. CLOSED SESSION

1. Meet in Closed Session to discuss the purchase/sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property, as provided by Chapter 21.5 j. of the Code of Iowa

RETURN TO OPEN SESSION

G. ADJOURN

NOTE: The Council may act by motion, resolution or ordinance on items listed on the Agenda

CITY COUNCIL MEETING MINUTES
Webster City, Iowa February 17, 2020

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on February 17, 2020, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the Chair, and the following Council Members: Katelin Hartmann, Matt McKinney, Brian Miller and Logan Welch.

It was moved by Miller and seconded by Hartmann to approve the agenda.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

Mayor John Hawkins administered the Oath of Office to new Police Officer Colt Richardson.

MINUTES AND CLAIMS

It was moved by McKinney and seconded by Hartmann that the following motion and Resolutions be approved and adopted collectively:

1. That the meeting minutes of February 3, 2020 and February 10, 2020 be approved.
2. That Resolution No. 2020-031 approving Payroll for the period ending February 1, 2020 and paid on February 7, 2020 in the amount of \$161,497.08 be passed and adopted.
3. That Resolution No. 2020-032 approving bills paid in the amount of \$1,108,492.44 be passed and adopted and the Fund List be approved.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

GENERAL AGENDA

2. It was moved by Welch and seconded by McKinney that Resolution No. 2020-033 setting March 2, 2020 at 6:05 p.m. in the Council Chambers at City Hall, Webster City, Iowa for a Public Hearing for the purpose of considering the Maximum Tax Dollars from Certain Levies for the City of Webster City proposed Fiscal Year 2020-2021 Budget be passed and adopted.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

3. It was moved by Miller and seconded by Hartmann that Resolution No. 2020-034 setting March 2, 2020 at 6:05 p.m. in the Council Chambers at City Hall, Webster City, Iowa for a Public Hearing on status of Funded Activities for the Webster City Community Development Block Grant Projects status be passed and adopted.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

4. It was moved by Miller and seconded by Hartmann that the Wilson Brewer Historic Park Committee minutes of February 12, 2020 be accepted and placed on file.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

5. It was moved by Hartmann and seconded by Welch that Resolution No. 2020-035 setting March 16, 2020 at 6:05 p.m. in the Council Chambers at City Hall, Webster City, Iowa for a Public Hearing on proposed plans, specifications, proposed form of contract and estimate of cost for construction of 2020 Wilson Brewer Park Grounds Improvement Project be passed and adopted.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

1. Public Hearing 6:05 p.m.

February 17, 2020 at 6:05 p.m. in the Council Chambers at City Hall, Webster City, Iowa being the time and place for a Public Hearing on proposed Urban Renewal Plan Amendment (2013 Red Bull Division Urban Renewal Area), the same was held. No written objections were received and no oral objections were presented.

Karla Wetzler, Planning and Zoning Director, explained the details of the Amendment and next steps in approving a Development Agreement with Gary and Brenda Fox.

A. It was moved by Hartmann and seconded by McKinney that Resolution No. 2020-036 to Approve Urban Renewal Plan Amendment for the 2013 Red Bull Division Urban Renewal Area be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

B. It was moved by Miller and seconded by Hartmann that Resolution No. 2020-037 setting March 2, 2020 at 6:05 p.m. for a Public Hearing meeting at which it is proposed to approve a Development Agreement with Gary and Brenda Fox, Including Annual Appropriation Tax Increment Payments be passed and adopted.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

6. It was moved by McKinney and seconded by Hartmann that approval for issuance of Beer and Liquor Licenses by the Iowa Department of Commerce for the following be approved:

a. Renewal of Class B Native Wine Permit and Living Quarters
Heart N Home, 1423 Superior Street.

b. Special Class C Liquor License and Class B Native Wine Permit
Hy-Vee Webster City Healthy Cooking Class, Special Event to be held
March 10, 2020 at 823 Second Street.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

7. It was moved by Miller and seconded by Welch that Resolution No. 2020-038 approving Change Order No. 1 to the 2018 Wilson Brewer Park Cabins Dismantling & Reconstruction Project with Heritage Woodworks Inc., Clemons, Iowa be passed and adopted.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.
Wayne Schlotfeldt, Schlotfeldt Engineering, provided Council an explanation for the Change Order.

8. It was moved by Hartmann and seconded by Miller that Resolution No. 2020-039 approving Fire Department Work Agreement for 2020-2023 and approving the execution of same by the City Manager be passed and adopted.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

9. It was moved by Hartmann and seconded by Miller that the Planning and Zoning Commission minutes of February 10, 2020, be accepted and placed on file.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

10. It was moved by Miller and seconded by Hartmann that Resolution No. 2020-040, subject to City Attorney approval of all accompanying documents, accepting and approving the Minor Subdivision Plat of Myers First Addition to Webster City, Iowa be passed and adopted.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.
Karla Wetzler, Planning and Zoning Director, asked Council to approve the above Resolution contingent upon the City Attorney approval of all accompanying documents.

City Council Meeting Minutes, February 17, 2020

11. It was moved by Welch and seconded by Hartmann that the Traffic Committee minutes of January 27, 2020 be accepted and placed on file.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

12. It was moved by Miller and seconded by McKinney that the First Reading of a proposed Ordinance, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019, by Adding Paragraph (102) to Chapter 46, Article V, Section 46-206, Adding No Parking on Fair Meadow Drive on both sides from Hospital Drive East to the end of Fair Meadow Drive be approved.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,
BOARDS AND COMMISSIONS**

It was moved by McKinney and seconded by Welch that the following items (1-5) be accepted and placed on file:

1. January 2020 City Manager Reports including Electric, Wastewater, Water, Electric Year-to-Date, Water Year-to-Date and Inspection Report;
2. The January 2020 Police Department Report;
3. The January 2020 Fire Department Report;
4. The Hamilton County Solid Waste Commission February 2020 Agenda Packet; and
5. The 2019 inTANDEM analytic report on Social Media and Website accounts.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye

COUNCIL COMMITTEE REPORTS

None brought forth.

OTHER REPORTS AND RECOMMENDATIONS

Mayor Hawkins reminded Council Members of the Special Budget Session to be held on Monday, February 24, 2020 at 6:00 p.m.

It was moved by Hartmann and seconded by McKinney that Council adjourn.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

The February 17th, 2020 Regular City Council Meeting stood adjourned at 6:16 p.m.

WORK SESSION - FEBRUARY 17, 2020

The City Council held a Work Session following the Regular City Council Meeting at City Hall, Webster City, Iowa at 6:20 p.m. on February 17, 2020, upon call of the Mayor and the advance agenda.

1. The Work Session was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the Chair, and the following Council Members: Katelin Hartmann, Matt McKinney, Brian Miller and Logan Welch.

Also present were City Manager D. Jeffrey Sheridan, City Clerk Karyl Bonjour, Finance Director Dodie Wolfgram, City Attorney Zach Chizek, representatives from the media, several city staff members and Michael Maloney of D. A. Davidson Company, Des Moines, Iowa.

2. It was moved by Welch and seconded by McKinney to approve the agenda.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

City Council Work Session, February 17, 2020

3. The purpose of the Work Session was to hear a Presentation by Michael Maloney, D. A. Davidson Company, Des Moines, Iowa on Long-Term Capital Planning. Topics presented and discussed included the current major Capital Projects per the City's Capital Improvement Plan, Capital Funding Sources, Goals for Capital Plan Initiative, different types of Bonding and Repayment, and types of Revenues available. He also provided a few scenario assumptions, a projected Financing Plan, a summary of considerations and a suggested action plan. Consensus of Council was given for City Manager Sheridan and Finance Director Dodie Wolfgram to continue further discussions with Mr. Maloney and bring additional information to Council Members at a later date.

4. It was moved by Miller and seconded by Hartmann that Council Adjourn.
ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.
The February 17, 2020 Work Session stood adjourned at 7:55 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk

**CITY COUNCIL MEETING MINUTES-Public Meeting/Budget Work Session
February 24, 2020 Webster City, Iowa**

The City Council met in a Public Meeting/Budget Work Session at the Council Chambers in City Hall, Webster City, Iowa at 6:00 p.m., on February 24, 2020.

1. The meeting/work session was called to order by Mayor John Hawkins and roll being called there were present Mayor John Hawkins and the following named Council Members: Katelin Hartmann, Matt McKinney, Brian Miller and Logan Welch, who participated in the meeting via telephone.

Also present were City Manager D. Jeffrey Sheridan, City Clerk Karyl Bonjour, Finance Director Dodie Wolfgram and Finance Assistant Dedra Nerland.

Other staff members in attendance were Public Works Director Ken Wetzler, City Manager Secretary/Deputy City Clerk Ann Smith, Street Department Supervisor Brandon Bahrenfuss and Fire Chief Chuck Stansfield.

2. It was moved by Hartmann and seconded by McKinney to approve the agenda.
ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

3. Mayor John Hawkins led the Pledge of Allegiance.

4. The meeting/work session was held for the purpose of reviewing and holding a discussion on the 2020-2021 proposed Budget. Fire Chief Stansfield provided a short presentation on a Strategic Plan the Fire Department has put together which includes an Apparatus/Equipment Replacement Plan. At the conclusion of the presentation, Chief Stansfield asked Council for approval to begin the ordering process of a new E34 in July of 2020, to be paid for through a lease program with Pierce Mfg. to begin in 2021 and to approve the Apparatus Strategic Plan to get the timeline of purchasing new fire apparatus to a 30 year length. No immediate action was taken by Council on the request(s).

City Manager Sheridan asked Finance Director Wolfgram to present the budget information to Council. Wolfgram began by stating that after consulting with Michael Maloney of D.A. Davidson, the debt levy would be lowered by approximately .43 (forty-three cents) from the previous information provided. Discussion was held at length on the General Fund and Reserve Balances. Other department fund balances were reviewed as well. Council discussed the Street Department Maintenance Building, new Fire Truck, the Second Street Reconstruction Project as well as other street/road/bridge maintenance and the funding to be used for those projects. Council Members had the opportunity to ask questions regarding the finalization of the budget to be placed on the agenda for approval.

5. It was moved by Miller and seconded by McKinney to approve proceeding with the 2020-2021 proposed Budget at presented.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

In other matters, Council gave consensus to move forward with Michael Maloney, D. A. Davidson Company, Des Moines, Iowa and place the agreement of services on a future council agenda for approval.

It was moved by Miller and seconded by McKinney to adjourn the Public Meeting/Work Session.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye

The February 24, 2020 Public Meeting/Budget Work Session stood adjourned at 7:16 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk

RESOLUTION NO. 2020 -

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY,
IOWA:

That the payroll for the 80 hour period ending February 15, 2020 and paid on
February 24, 2020 aggregating the sum of \$162,080.10 herewith presented,
be and the same is hereby approved.

Passed and adopted this 2nd day of March, 2020.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
61171	ROE, DONALD J.	1,458.40	80.00	.00	.00	.00	.00	.00	.00	.00	619.75
Total BUILDING:											
		1	1,458.40	80.00	.00	.00	.00	.00	.00	.00	619.75
60722	CHELESVIG, BETH A.	2,886.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,873.91
61220	HENDERSON, LINDSAY E.	2,355.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,735.92
20030	SHERIDAN, DAVID JEFFREY	4,598.20	80.00	.00	.00	.00	.00	.00	175.00	.00	3,127.94
60003	SMITH, ELIZABETH A.	2,034.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,362.97
Total CITY MANAGER:											
		4	11,874.20	320.00	.00	.00	.00	.00	175.00	.00	8,100.74
30980	STRONER, BRIAN M.	2,607.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,821.03
Total ENVIRONMENTAL/SAFETY:											
		1	2,607.20	80.00	.00	.00	.00	.00	.00	.00	1,821.03
61164	BONJOUR, KARYL K.	2,093.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,374.24
61180	GRIMSHAW, STACY M.	1,501.60	80.00	.00	.00	.00	.00	.00	.00	.00	916.53
61190	NERLAND, DEDRA R.	1,542.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,080.02
61163	PEVESTORF, ELIZABETH J.	1,770.41	80.00	.00	.00	.00	.00	.00	.00	.00	1,278.34
30329	WOLFGAM, DOREEN A.	2,881.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,986.65
Total FINANCE OFFICE:											
		5	9,789.61	400.00	.00	.00	.00	.00	.00	.00	6,635.78
40857	DOOLITTLE, KENDALL J.	60.00	.00	.00	.00	.00	.00	60.00	.00	51.44	.00
41263	ESTLUND, JEROMY J.	2,227.20	112.00	.00	.00	.00	.00	.00	76.80	.00	1,596.47
41395	FEICKERT, DAKOTA L.	910.00	61.00	.00	.00	.00	.00	56.00	.00	.00	673.38
41038	FERGUSON, WILLIAM M.	20.00	.00	.00	.00	.00	.00	20.00	.00	17.15	.00
41300	FOX, JEFFREY A.	420.00	28.00	.00	.00	.00	.00	28.00	.00	.00	350.49
41438	FRAKES, JUSTIN M.	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	36.94
41260	FRAZIER, LOGAN W.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	18.47
41432	HANSON, STEVEN M.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	18.47
41431	HARTNETT, JORDAN T.	40.00	.00	.00	.00	.00	.00	40.00	.00	36.94	.00
40971	HAYES, BRANDON W.	2,403.52	112.00	.00	.00	.00	.00	.00	82.88	.00	1,719.20
41445	HAYES, HARRISON W.	896.00	62.00	.00	.00	.00	.00	28.00	.00	827.46	.00
41441	HAYES, HUNTER W.	40.00	.00	.00	.00	.00	.00	40.00	.00	36.94	.00
40031	HOLST, RONALD W	40.00	.00	.00	.00	.00	.00	40.00	.00	34.30	.00
41192	JESSEN, PHILLIP N.	462.00	27.00	.00	.00	.00	.00	84.00	.00	357.59	.00
41460	LEHMAN, MICHEAL L.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	13.47
41200	MADSEN, TODD M	60.00	.00	.00	.00	.00	.00	60.00	.00	.00	51.44
41219	SOWLE JR., ANDREW W.	2,382.64	112.00	.00	.00	.00	.00	.00	82.16	.00	1,608.04
41400	STANSFIELD, CHARLES T.	2,844.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,921.42
41436	STENSLAND, CALEB W.	80.00	.00	.00	.00	.00	.00	80.00	.00	73.88	.00
41029	STEWART, EARL L	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	36.94
41088	TOLLE, PAUL A.	60.00	.00	.00	.00	.00	.00	60.00	.00	51.44	.00
41216	WEINSCHENK, KENRIC J	80.00	.00	.00	.00	.00	.00	80.00	.00	.00	73.88
41213	WILLIAMS, ZACHARY W.	80.00	.00	.00	.00	.00	.00	80.00	.00	.00	68.59
40815	WILLS, DON H.	80.00	.00	.00	.00	.00	.00	80.00	.00	68.59	.00
41340	YOUNGDALE, COLE C.	40.00	.00	.00	.00	.00	.00	40.00	.00	36.94	.00
41270	ZEHNER, DONALD F.	60.00	.00	.00	.00	.00	.00	60.00	.00	.00	55.41
Total FIRE DEPARTMENT:											
		26	13,425.36	594.00	.00	.00	.00	1,076.00	241.84	1,592.67	8,242.61

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
61235	SIMPSON, CORY L.	1,740.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,214.00
Total INSPECTION:											
		1	1,740.00	80.00	.00	.00	.00	.00	.00	.00	1,214.00
31210	BARNES, DERRICK S.	2,105.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,411.64
31185	CASEY, DANA R.	2,608.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,784.34
31190	DAYTON, BRYAN K.	2,589.61	80.00	.00	.00	.00	.00	.00	.00	.00	1,807.08
30678	DICKINSON, ADAM L.	3,088.00	80.00	.00	.00	.00	.00	.00	.00	.00	2,075.09
31208	HUGHES, NATHAN R.	2,106.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,470.67
31184	MOURTON, RUSSELL E.	2,609.61	80.00	.00	.00	.00	.00	.00	.00	.00	1,471.37
31186	ORTON, RYAN D.	2,608.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,687.28
30918	PARKHILL, MARTY E.	2,840.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,948.65
31077	PETERSBURG, RYAN W.	2,840.82	80.00	.00	.00	.00	.00	.00	.00	.00	1,624.81
Total LINE DEPARTMENT:											
		9	23,398.44	720.00	.00	.00	.00	.00	.00	.00	15,280.93
30976	MADSEN, TODD M.	1,805.76	88.00	.00	.00	.00	.00	.00	.00	.00	1,301.34
31188	PASCHKE, RODNEY A.	1,580.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,136.01
Total METER DEPARTMENT:											
		2	3,385.76	168.00	.00	.00	.00	.00	.00	.00	2,437.35
60421	WETZLER, KARLA J.	2,669.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,929.04
Total PLANNING/ZONING:											
		1	2,669.60	80.00	.00	.00	.00	.00	.00	.00	1,929.04
40540	ARENDS, PEGGY J.	2,266.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,417.42
41435	ARONSON, ALISSA A.	1,513.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,098.03
41360	DURNELL, KAYCE J.	1,513.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,078.54
41390	NOWELL, TANNER J.	1,642.02	84.00	.00	113.22	.00	.00	.00	.00	.00	1,187.11
41475	RUSH, DEBORAH G.	1,520.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,031.93
41074	SCHULZ, RHONDA F.	1,697.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,084.56
41207	WINDSCHITL, JOAN E.	1,700.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,080.56
Total POLICE DEPARTMENT-D:											
		7	11,854.02	564.00	.00	113.22	.00	.00	.00	.00	7,978.15
41430	BASINGER, RYAN A.	2,148.84	84.00	.00	.00	.00	.00	.00	.00	.00	1,589.71
41191	HOUGE, CLINTON J.	2,412.16	84.00	.00	.00	.00	.00	.00	.00	.00	1,685.41
41453	LEHMAN, MICHEAL L.	2,139.72	84.00	.00	.00	.00	.00	.00	.00	.00	1,574.79
41465	LOWE, ANDREW T.	2,593.80	98.00	514.92	.00	.00	.00	.00	.00	.00	1,850.88
41479	LUFT, ANTHONY J.	1,853.24	84.00	.00	.00	.00	.00	.00	.00	.00	1,359.15
41230	MCKINLEY, ERIC K.	2,473.24	84.00	.00	.00	.00	.00	.00	.00	.00	1,795.54
41110	MORK, SHILOH B.	3,019.20	80.00	.00	.00	.00	.00	.00	.00	.00	2,007.60
41471	MOURLAM, DALTON G.	1,752.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,313.44
41225	PRITCHARD, BRANDON D.	2,993.40	98.00	580.44	.00	.00	.00	.00	.00	.00	2,108.64
41482	RICHARDSON, COLT A.	1,767.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,298.09
41426	ROSE, DYLAN M.	2,204.44	84.00	.00	.00	.00	.00	.00	.00	.00	1,531.47
41450	THUMMA, STEVEN L.	2,596.46	96.00	455.94	.00	.00	.00	.00	.00	.00	1,479.55
Total POLICE DEPARTMENT-O:											
		12	27,954.50	1,036.00	1,551.30	.00	.00	.00	.00	.00	19,594.27

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
50891	BAUER, LANNY R.	2,287.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,556.21
70980	HARMS, BRIAN K.	1,546.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,140.72
70975	LESHER, BREANNE M.	2,195.30	88.50	.00	286.49	.00	.00	111.20	.00	.00	1,446.52
Total PUBLIC GROUNDS:		3	6,028.90	248.50	.00	286.49	.00	.00	111.20	.00	4,143.45
61200	ALCAZAR, MATTHEW D.	1,959.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,370.58
61068	HISLER, KATHY J.	675.00	45.00	.00	.00	.00	.00	.00	.00	.00	497.13
20025	WETZLER, KENNETH L.	3,268.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,995.79
Total PUBLIC WORKS:		3	5,903.00	205.00	.00	.00	.00	.00	.00	.00	3,863.50
81653	BINDER, MEREDITH K.	36.00	4.00	.00	.00	.00	.00	.00	.00	33.25	.00
81679	CROY, BRYNNA N.	87.50	10.00	.00	.00	.00	.00	.00	.00	80.80	.00
81674	CRUTCHER, JACIE M.	61.25	7.00	.00	.00	.00	.00	.00	.00	56.56	.00
81689	DRAEGER, MAKAYLEE M.	83.13	9.50	.00	.00	.00	.00	.00	.00	.00	76.77
81684	DRAEGER, MALLORY L.	84.56	10.25	.00	.00	.00	.00	.00	.00	78.09	.00
70100	FLAWS, LARRY J.	2,236.80	80.00	.00	.00	.00	.00	116.80	.00	.00	1,471.27
81649	GALLENTE, MORGAN R.	208.00	24.00	.00	.00	.00	.00	.00	.00	182.90	.00
81688	GARDALEN, ALEXIS R.	37.50	2.00	.00	.00	.00	.00	.00	.00	34.63	.00
70107	GLASCOCK, MARK A.	1,585.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,069.65
81690	HURT, TIM E.	258.00	21.50	.00	.00	.00	.00	.00	.00	.00	238.26
81479	MC KENZIE, JERRY L.	700.00	56.00	.00	.00	.00	.00	.00	.00	.00	447.01
81594	MCBURNEY, SONYA L.	468.75	39.00	.00	.00	.00	.00	.00	.00	363.10	.00
81673	MCKEE, BRONWYN E.	83.50	10.00	.00	.00	.00	.00	.00	.00	77.11	.00
81689	NELSEN, DENISE L.	750.38	51.75	.00	.00	.00	.00	.00	.00	.00	597.23
81694	NERLAND, DEBRA K.	135.00	10.00	.00	.00	.00	.00	.00	.00	.00	123.67
81665	PRUISMANN, LINDA A.	772.50	50.00	.00	.00	.00	.00	.00	.00	.00	580.08
81630	SCOTT, MAKAYLEE R.	37.00	4.00	.00	.00	.00	.00	.00	.00	34.17	.00
81470	SPELLMEYER, WILLIAM C.	354.38	26.25	.00	.00	.00	.00	.00	.00	273.98	.00
81675	STANLEY, KYZER R.	218.75	25.00	.00	.00	.00	.00	.00	.00	191.76	.00
81245	TRUJILLO, MONICA M.	46.00	4.00	.00	.00	.00	.00	.00	.00	.00	39.59
81643	WHITEHILL, AUDRIANA G.	81.00	9.00	.00	.00	.00	.00	.00	.00	74.81	.00
81650	WILLSON, JACOB B.	121.50	13.50	.00	.00	.00	.00	.00	.00	111.21	.00
Total RECREATION:		22	8,447.10	546.75	.00	.00	.00	116.80	.00	1,592.37	4,643.53
51187	BAHRENFUSS, BRANDON D.	2,685.88	82.00	.00	97.08	.00	.00	.00	.00	.00	1,848.85
51189	MACRUNNEL, MATTHEW A.	1,736.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,238.97
51200	MCKIBBAN, JACOB D.	1,732.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,231.73
31195	PETERSON, RICK E.	1,984.72	90.00	.00	65.43	.00	.00	.00	.00	.00	1,370.72
51190	RATCLIFF, BRETT D.	1,900.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,253.84
51195	RODEN, JACOB J.	1,859.06	84.75	.00	65.04	.00	.00	.00	.00	.00	1,275.11
51184	WILLIAMS, ZACHARY W.	2,080.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,423.98
51124	ZIEGENBEIN, TIMOTHY L.	2,262.58	82.00	.00	81.78	.00	.00	.00	.00	.00	1,502.20
Total STREET DEPARTMENT:		8	16,241.04	658.75	.00	309.33	.00	.00	.00	.00	11,145.40
30772	DINGMAN, CHAD M.	2,101.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,553.90
30977	JACKSON, JEFFREY S.	2,065.36	88.00	.00	.00	.00	.00	.00	.00	.00	1,400.36
31179	WEST, JOHN A.	1,872.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,339.11

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
Total WASTEWATER:											
		3	6,038.96	248.00	.00	.00	.00	.00	.00	.00	4,293.37
31189	CHAMBERS, TODD A.	2,134.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,427.74
31191	DANIELSON, TIMOTHY E.	3,037.60	80.00	.00	.00	.00	.00	.00	.00	.00	2,079.86
30358	JOHNSTON, GEORGE A.	1,892.01	80.00	.00	.00	.00	.00	.00	.00	.00	1,183.34
31215	KNOWLES, NICHOLAS A.	2,200.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,503.34
Total WATER PLANT:											
		4	9,264.01	320.00	.00	.00	.00	.00	.00	.00	6,194.28
Grand Totals:											
		112	162,080.10	6,349.00	1,551.30	709.04	.00	.00	1,304.00	416.84	3,185.04

RESOLUTION NO. 2020 -

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY,
IOWA:**

That we, the City Council of the City of Webster City, Iowa, having examined bills aggregating the sum of \$306,089.44 presented herewith, hereby approve said bills, and the City Clerk is hereby authorized to issue warrants in payment of the same.

Passed and adopted this 2nd day of March 2020.

Brian Miller, Mayor Pro Tem

ATTEST:

Karyl K. Bonjour, City Clerk

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
ADES, BETH (4030)							
021120	1	Invoice	ENERGY EFFICIENCY REBATE	02/11/2020	75.00	09/20	601-23-36-5930-979
Total 021120:					75.00		
Total ADES, BETH (4030):					75.00		
AGSOURCE (4458)							
20200112108	1	Invoice	FH POOL WATER TEST	01/31/2020	25.50	09/20	100-22-42-5233-299
Total 2020011210839:					25.50		
Total AGSOURCE (4458):					25.50		
AVAILA BANK (6318)							
022420	1	Invoice	FULLER HALL INTEREST PYMT	02/24/2020	4,522.19	09/20	300-22-98-5295-911
022420	2	Invoice	FULLER HALL PRINCIPAL PYMT	02/24/2020	4,632.11	09/20	300-22-98-5295-910
Total 022420:					9,154.30		
Total AVAILA BANK (6318):					9,154.30		
BLACK HILLS ENERGY (3466)							
2074931097	1	Invoice	GAS UTILITY/CEMETERY	02/20/2020	504.89	09/20	100-23-42-5371-234
Total 2074931097 02/20/2020:					504.89		
4752063290	1	Invoice	GAS UTILITY/DEPOT	02/14/2020	31.54	09/20	100-22-42-5221-234
Total 4752063290 02/14/20:					31.54		
5470636360	1	Invoice	GAS UTILITY/FULLER HALL	02/14/2020	403.96	09/20	100-22-42-5233-234
Total 5470636360 02/14/20:					403.96		
5542531803	1	Invoice	GAS UTILITY/FIRE STATION	02/14/2020	559.05	09/20	100-21-22-5140-234
Total 5542531803 02/14/20:					559.05		
6886529163	1	Invoice	GAS UTILITY/POOL	02/21/2020	33.75	09/20	100-22-42-5242-234
Total 6886529163 02/21/20:					33.75		
7824805624	1	Invoice	GAS UTILITY/WWTP	02/21/2020	860.83	09/20	603-23-70-5642-234
Total 7824805624 02/21/20:					860.83		
8081102404	1	Invoice	GAS UTILITY/SENIOR CENTER	02/14/2020	369.72	09/20	100-22-42-5280-234
Total 8081102404 02/14/20:					369.72		
9634407409	1	Invoice	GAS UTILITY/STREET DEPT	02/21/2020	411.03	09/20	204-23-30-5310-234
Total 9634407409 02/21/20:					411.03		
Total BLACK HILLS ENERGY (3466):					3,174.77		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
BOLTON & MENK INC. (106)							
0246186	1	Invoice	PROFESS SVS - WW Treatment Facility IMPR	01/31/2020	387.93	09/20	603-23-70-5652-860
Total 0246186:					387.93		
Total BOLTON & MENK INC. (106):					387.93		
BOMGAARS (5165)							
62554514	1	Invoice	2 HEATERS+DUCT TAPE+STRAPPING TAPE	02/05/2020	46.22	09/20	603-23-70-5642-318
Total 62554514:					46.22		
62556230	1	Invoice	EXTENSION CORD & TRASH BAGS	02/12/2020	16.58	09/20	602-23-61-5642-318
Total 62556230:					16.58		
62556592	1	Invoice	MISC FITTINGS FOR SUBSTATIONS	02/14/2020	44.23	09/20	601-23-51-5566-318
62556592	2	Invoice	BLANK CEILING PLATES FOR FH	02/14/2020	21.51	09/20	100-22-42-5233-318
Total 62556592:					65.74		
62556740	1	Invoice	NUTS & FITTINGS FOR SUBSTATIONS	02/14/2020	2.78	09/20	601-23-51-5566-318
62556740	2	Invoice	BOX TOGGLE BOLTS & WASHERS FH	02/14/2020	24.98	09/20	100-22-42-5233-318
Total 62556740:					27.76		
62557514	1	Invoice	BATTERIES	02/17/2020	40.97	09/20	601-23-52-5588-318
Total 62557514:					40.97		
62557880	1	Invoice	FASTENERS/NUTS/RPR KEYBOARD TRAY	02/19/2020	1.02	09/20	100-24-16-5420-317
62557880	2	Invoice	FASTENERS/NUTS/RPR KEYBOARD TRAY	02/19/2020	3.73	09/20	601-24-16-5921-317
62557880	3	Invoice	FASTENERS/NUTS/RPR KEYBOARD TRAY	02/19/2020	1.02	09/20	602-24-16-5921-317
62557880	4	Invoice	FASTENERS/NUTS/RPR KEYBOARD TRAY	02/19/2020	1.02	09/20	603-24-16-5921-317
Total 62557880:					6.79		
62558070	1	Invoice	JB WELD	02/20/2020	5.49	09/20	601-23-52-5588-318
Total 62558070:					5.49		
62559185	1	Invoice	10 CEILING HOOKS	02/24/2020	5.90	09/20	602-23-61-5642-318
Total 62559185:					5.90		
MULTIPLE	1	Invoice	TUBING	02/21/2020	18.99	09/20	603-23-70-5642-318
MULTIPLE	2	Invoice	HOSE BARB-BUSHING-FITTING-COUPLER-F	02/21/2020	50.54	09/20	603-23-70-5642-318
MULTIPLE	3	Invoice	NUT DRIVERSET	02/21/2020	19.99	09/20	603-23-70-5642-311
MULTIPLE	4	Invoice	HOSE & CLAMP	02/21/2020	20.89	09/20	603-23-70-5642-318
Total MULTIPLE:					110.41		
Total BOMGAARS (5165):					325.86		
BROWN SUPPLY COMPANY, INC. (122)							
99641	1	Invoice	WATERMAIN MAINT WEBSTER ST & SPARB	02/12/2020	192.92	09/20	602-23-62-5662-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 99641:					192.92		
99672	1	Invoice	MATERIALS FOR SANITARY SEWER UPDATE	02/13/2020	229.07	09/20	603-23-71-5662-318
Total 99672:					229.07		
Total BROWN SUPPLY COMPANY, INC. (122):					421.99		
BROWNELLS, INC. (4693)							
18611805 01	1	Invoice	AMMO	01/20/2020	167.94	09/20	100-21-21-5110-318
Total 18611805.01:					167.94		
Total BROWNELLS, INC. (4593):					167.94		
CAPITAL SANITARY SUPPLY (6096)							
C299895	1	Invoice	SUPPLIES FOR FULLER HALL	02/12/2020	340.84	09/20	100-22-42-5233-318
Total C299895:					340.84		
C299942	1	Invoice	DISINFECTANT CLEANER	02/12/2020	39.53	09/20	100-24-36-5480-318
C299942	2	Invoice	DISINFECTANT CLEANER	02/12/2020	28.24	09/20	601-23-36-5480-318
C299942	3	Invoice	DISINFECTANT CLEANER	02/12/2020	22.59	09/20	602-23-36-5480-318
C299942	4	Invoice	DISINFECTANT CLEANER	02/12/2020	22.59	09/20	603-23-36-5480-318
Total C299942:					112.95		
C300190 & C	1	Invoice	PAPER TOWELS	02/12/2020	21.13	09/20	100-24-36-5480-318
C300190 & C	2	Invoice	PAPER TOWELS	02/12/2020	15.09	09/20	601-23-36-5480-318
C300190 & C	3	Invoice	PAPER TOWELS	02/12/2020	12.07	09/20	602-23-36-5480-318
C300190 & C	4	Invoice	PAPER TOWELS	02/12/2020	12.07	09/20	602-23-36-5480-318
Total C300190 & C300190A:					60.36		
C300258	1	Invoice	SUPPLIES FOR FULLER HALL	02/12/2020	19.85	09/20	100-22-42-5233-318
Total C300258:					19.85		
Total CAPITAL SANITARY SUPPLY (6096):					534.00		
CARD SERVICES (140)							
0189 02/03/2	1	Invoice	SHADE TREE SHORT COURSE/LESHER	02/03/2020	185.00	09/20	100-23-42-5371-231
0189 02/03/2	2	Invoice	CPM CLASS/LESHER	02/03/2020	22.50	09/20	100-23-42-5371-231
0189 02/03/2	3	Invoice	SEAT/TRK #64/CEMETERY	02/03/2020	436.00	09/20	100-23-42-5371-314
Total 0189 02/03/20:					643.50		
Total CARD SERVICES (140):					643.50		
CARRICO AQUATIC RESOURCES (6820)							
20200548	1	Invoice	CLR FOR INDOOR POOL	02/10/2020	1,491.00	09/20	100-22-42-5233-318
Total 20200548:					1,491.00		
Total CARRICO AQUATIC RESOURCES (6820):					1,491.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
CASADY BROTHERS IMP (145)							
58586W	1	Invoice	DAMPERS FOR GRAVELY'S CEMETERY	02/10/2020	95.90	09/20	100-23-42-5371-314
Total 58586W:					95.90		
58587W	1	Invoice	MISC PARTS FOR GRAVELY'S CEMETERY	02/10/2020	137.60	09/20	100-23-42-5371-314
Total 58587W:					137.60		
58588W	1	Invoice	MISC PARTS FOR MOWERS	02/10/2020	207.43	09/20	100-22-42-5210-314
Total 58588W:					207.43		
58597W	1	Invoice	TANK BREATHER	02/13/2020	5.62	09/20	601-23-52-5588-318
Total 58597W:					5.62		
Total CASADY BROTHERS IMP (145):					446.55		
CENTURY LINK (4614)							
1486116257	1	Invoice	TELEPHONE SERVICE	02/11/2020	9.20	09/20	100-24-12-5430-230
1486116257	2	Invoice	TELEPHONE SERVICE	02/11/2020	18.40	09/20	602-23-81-5921-230
1486116257	3	Invoice	TELEPHONE SERVICE	02/11/2020	30.67	09/20	601-23-81-5921-230
1486116257	4	Invoice	TELEPHONE SERVICE	02/11/2020	3.07	09/20	603-23-81-5921-230
1486116257	5	Invoice	TELEPHONE SERVICE	02/11/2020	5.51	09/20	100-24-14-5435-230
1486116257	6	Invoice	TELEPHONE SERVICE	02/11/2020	12.27	09/20	602-23-80-5921-230
1486116257	7	Invoice	TELEPHONE SERVICE	02/11/2020	3.69	09/20	603-23-80-5921-230
1486116257	8	Invoice	TELEPHONE SERVICE	02/11/2020	39.88	09/20	601-23-80-5903-230
1486116257	9	Invoice	TELEPHONE SERVICE	02/11/2020	33.74	09/20	100-24-30-5380-230
1486116257	10	Invoice	TELEPHONE SERVICE	02/11/2020	12.27	09/20	100-24-18-5470-230
1486116257	11	Invoice	TELEPHONE SERVICE	02/11/2020	15.34	09/20	100-21-18-5190-230
1486116257	12	Invoice	TELEPHONE SERVICE	02/11/2020	30.46	09/20	204-23-30-5320-230
1486116257	13	Invoice	TELEPHONE SERVICE	02/11/2020	71.50	09/20	100-21-22-5140-230
1486116257	14	Invoice	TELEPHONE SERVICE	02/11/2020	71.50	09/20	100-23-42-5371-230
1486116257	15	Invoice	TELEPHONE SERVICE	02/11/2020	71.50	09/20	601-23-52-5588-230
1486116257	16	Invoice	TELEPHONE SERVICE	02/11/2020	71.50	09/20	100-22-42-5233-230
1486116257	17	Invoice	TELEPHONE SERVICE	02/11/2020	71.50	09/20	204-23-30-5310-230
1486116257	18	Invoice	TELEPHONE SERVICE	02/11/2020	71.50	09/20	603-23-70-5642-230
1486116257	19	Invoice	TELEPHONE SERVICE	02/11/2020	71.50	09/20	602-23-61-5642-230
Total 1486116257:					715.00		
Total CENTURY LINK (4614):					715.00		
CERTIFIED LABORATORIES (157)							
3841218	1	Invoice	GREASE	02/04/2020	271.45	09/20	204-23-30-5310-314
Total 3841218:					271.45		
Total CERTIFIED LABORATORIES (157):					271.45		
CHIZEK LAW OFFICE (5715)							
022620	1	Invoice	CITY ATTORNEY FEES/MARCH 2020	02/26/2020	1,166.67	09/20	100-24-13-5460-212
022620	2	Invoice	CITY ATTORNEY FEES/MARCH 2020	02/26/2020	3,208.33	09/20	601-24-13-5460-212
022620	3	Invoice	CITY ATTORNEY FEES/MARCH 2020	02/26/2020	729.17	09/20	602-24-13-5460-212
022620	4	Invoice	CITY ATTORNEY FEES/MARCH 2020	02/26/2020	729.16	09/20	603-24-13-5460-212

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 022620:					5,833.33		
Total CHIZEK LAW OFFICE (5715):					5,833.33		
CITY OF WEBSTER CITY (176)							
02/25/20	605	1 Invoice	CITY UTILITIES-605 SECOND STREET	02/25/2020	130.25	09/20	100-23-36-5397-233
Total 02/25/20 605 2ND:					130.25		
02/25/20	PLA	1 Invoice	CITY UTILITIES/PLAZA	02/25/2020	43.40	09/20	100-23-36-5393-233
02/25/20	PLA	2 Invoice	CITY UTILITIES/PLAZA	02/25/2020	43.40	09/20	601-23-36-5393-233
Total 02/25/20 PLAZA:					86.80		
02/25/20	WE	1 Invoice	CITY UTILITIES - WELL #8	02/25/2020	1,328.27	09/20	602-23-60-5601-233
Total 02/25/20 WELL #8:					1,328.27		
022520	1	Invoice	CITY UTILITIES	02/25/2020	1,098.99	09/20	100-24-36-5480-233
022520	2	Invoice	CITY UTILITIES	02/25/2020	785.00	09/20	601-23-36-5480-233
022520	3	Invoice	CITY UTILITIES	02/25/2020	628.00	09/20	602-23-36-5480-233
022520	4	Invoice	CITY UTILITIES	02/25/2020	627.99	09/20	603-23-36-5480-233
022520	5	Invoice	CITY UTILITIES	02/25/2020	1,159.53	09/20	100-21-22-5140-233
022520	6	Invoice	CITY UTILITIES	02/25/2020	874.36	09/20	204-23-30-5310-233
022520	7	Invoice	CITY UTILITIES	02/25/2020	964.89	09/20	100-21-30-5120-233
022520	8	Invoice	CITY UTILITIES	02/25/2020	191.53	09/20	602-23-62-5662-233
022520	9	Invoice	CITY UTILITIES	02/25/2020	735.56	09/20	603-23-71-5662-233
022520	10	Invoice	CITY UTILITIES	02/25/2020	17,694.01	09/20	603-23-70-5642-233
022520	11	Invoice	CITY UTILITIES	02/25/2020	10,255.07	09/20	100-21-30-5160-233
022520	12	Invoice	CITY UTILITIES	02/25/2020	344.79	09/20	100-22-42-5221-233
022520	13	Invoice	CITY UTILITIES	02/25/2020	210.59	09/20	100-22-42-5210-233
022520	14	Invoice	CITY UTILITIES	02/25/2020	18.31	09/20	100-22-42-5210-233
022520	15	Invoice	CITY UTILITIES	02/25/2020	574.23	09/20	100-22-42-5222-233
022520	16	Invoice	CITY UTILITIES	02/25/2020	5,255.53	09/20	100-22-42-5233-233
022520	17	Invoice	CITY UTILITIES	02/25/2020	408.95	09/20	100-23-42-5371-233
022520	18	Invoice	CITY UTILITIES	02/25/2020	7,668.27	09/20	602-23-60-5601-233
022520	19	Invoice	CITY UTILITIES	02/25/2020	203.20	09/20	601-23-51-5566-233
022520	20	Invoice	CITY UTILITIES	02/25/2020	209.36	09/20	601-23-52-5588-233
022520	21	Invoice	CITY UTILITIES	02/25/2020	203.20	09/20	601-23-52-5586-233
022520	22	Invoice	CITY UTILITIES	02/25/2020	133.73	09/20	100-22-42-5242-233
022520	23	Invoice	CITY UTILITIES	02/25/2020	1,784.57	09/20	602-23-61-5642-233
022520	24	Invoice	CITY UTILITIES	02/25/2020	506.40	09/20	100-23-43-5361-233
022520	25	Invoice	CITY UTILITIES	02/25/2020	364.47	09/20	100-22-42-5280-233
022520	26	Invoice	CITY UTILITIES	02/25/2020	361.05	09/20	100-21-22-5140-233
Total 022520:					53,261.58		
022620	1	Invoice	LED LIGHTING REBATE-FULLER HALL	02/26/2020	187.50	09/20	601-23-36-5930-979
022620	2	Invoice	CORN BELT LED LIGHTING REBATE/FH	02/26/2020	100.00	09/20	601-23-53-5930-979
Total 022620:					287.50		
Total CITY OF WEBSTER CITY (176):					55,094.40		
COMBINED SYSTEMS TECH, INC. (4548)							
137620	1	Invoice	REPLACE TOUGHBOOK FOR PD	02/10/2020	741.61	09/20	100-41-16-5420-513
137620	2	Invoice	REPLACE TOUGHBOOK FOR PD	02/10/2020	2,719.22	09/20	601-41-16-5420-513

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
137620	3	Invoice	REPLACE TOUGHBOOK FOR PD	02/10/2020	741.61	09/20	602-41-16-5420-513
137620	4	Invoice	REPLACE TOUGHBOOK FOR PD	02/10/2020	741.61	09/20	603-41-16-5420-513
Total 137620:					4,944.05		
Total COMBINED SYSTEMS TECH, INC. (4548):					4,944.05		
CONFERENCE TECHNOLOGIES, INC. (5644)							
ST2010003	1	Invoice	MEDIA ROOM REPAIRS	02/12/2020	628.50	09/20	100-22-12-5370-299
Total ST20100036:					628.50		
Total CONFERENCE TECHNOLOGIES, INC. (5644):					628.50		
CORN BELT POWER COOP, INC. (197)							
14168	1	Invoice	INSTALL PEAK INDICATION SYSTEM	02/13/2020	10,526.39	09/20	601-23-51-5566-299
Total 14168:					10,526.39		
14175	1	Invoice	TAPE READINGS AND REPORTS	02/19/2020	40.00	09/20	601-23-51-5566-299
Total 14175:					40.00		
Total CORN BELT POWER COOP, INC. (197):					10,566.39		
COUNSEL OFFICE & DOCUMENT (3995)							
34AR451728	1	Invoice	LEASE AGREEMENT & COPY CHARGE-STRE	02/07/2020	40.88	09/20	204-23-30-5310-225
Total 34AR451728:					40.88		
34AR452626	1	Invoice	COPIER-RICOH/RICSP5300DN	02/13/2020	7.72	09/20	100-24-14-5435-225
34AR452626	2	Invoice	COPIER-RICOH/RICSP5300DN	02/13/2020	55.74	09/20	601-23-80-5931-225
34AR452626	3	Invoice	COPIER-RICOH/RICSP5300DN	02/13/2020	17.15	09/20	602-23-80-5931-225
34AR452626	4	Invoice	COPIER-RICOH/RICSP5300DN	02/13/2020	5.15	09/20	603-23-80-5931-225
Total 34AR452626:					85.76		
Total COUNSEL OFFICE & DOCUMENT (3995):					126.64		
CULLIGAN FORT DODGE (207)							
022020	1	Invoice	AIRPORT-SOFT WATER SERVICE	02/20/2020	131.51	09/20	205-23-45-5372-299
Total 022020:					131.51		
Total CULLIGAN FORT DODGE (207):					131.51		
DAILY FREEMAN JOURNAL, INC. (211)							
5721	1	Invoice	LEGAL PUBL - 2020 STREET DEPT MAINT BL	02/13/2020	35.57	09/20	204-23-30-5310-880
Total 5721:					35.57		
5763	1	Invoice	PH NOTICE/UR PLAN/RIVERVIEW	02/13/2020	17.03	09/20	100-24-18-5470-210
Total 5763:					17.03		
5780	1	Invoice	CM 02/03/2020	02/14/2020	329.66	09/20	100-24-14-5435-210

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 5780:					329.66		
Total DAILY FREEMAN JOURNAL, INC. (211):					382.26		
DOOLITTLE OIL COMPANY, INC. (243)							
39291	1	Invoice	55 GAL DRUM HYD OIL 3532 55	02/11/2020	372.63	09/20	204-23-30-5310-315
Total 39291:					372.63		
Total DOOLITTLE OIL COMPANY INC. (243):					372.63		
EMERGENCY APPARATUS (4497)							
110094	1	Invoice	EMERGENCY REPAIRS E-34	01/31/2020	8,150.38	09/20	100-21-22-5140-227
Total 110094					8,150.38		
Total EMERGENCY APPARATUS (4497):					8,150.38		
FORCE AMERICA DISTRIBUTING, LLC (311)							
001-1409042	1	Invoice	MALE & FEMALE FITTINGS	01/17/2020	82.12	09/20	204-23-30-5310-314
Total 001-1409042					82.12		
Total FORCE AMERICA DISTRIBUTING, LLC (311):					82.12		
GALLS, LLC - DBA CARPENTER UNIFORM (331)							
014922832	1	Invoice	UNIFORM SUPPLIES (686)	02/03/2020	314.91	09/20	100-21-21-5180-312
Total 014922832					314.91		
014986670	1	Invoice	UNIFORM SUPPLIES (686)	02/11/2020	693.04	09/20	100-21-21-5180-312
Total 014986670:					693.04		
Total GALLS, LLC - DBA CARPENTER UNIFORM (331):					1,007.95		
GERBER AUTO ELECTRIC (342)							
123250	1	Invoice	BATTERY & CABLE FOR LARRY'S MOWER @	02/11/2020	59.90	09/20	100-22-42-5210-314
Total 123250:					59.90		
123395	1	Invoice	BATTERY FOR KUBOTA RTV	02/20/2020	50.24	09/20	100-23-42-5371-314
Total 123395					50.24		
Total GERBER AUTO ELECTRIC (342):					110.14		
GONZALEZ-MARTINEZ, GERMAN (6979)							
1213540108	1	Invoice	CUSTOMER DEPOSIT REFUND	02/18/2020	7.01	09/20	601-21011
Total 1213540108					7.01		
Total GONZALEZ-MARTINEZ, GERMAN (6979):					7.01		
GORDON FLESCH COMPANY (6978)							
726742	1	Invoice	STAPLES FOR COPIER	02/06/2020	18.45	09/20	100-24-12-5430-316
726742	2	Invoice	STAPLES FOR COPIER	02/06/2020	50.73	09/20	601-23-81-5921-316

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
726742	3	Invoice	STAPLES FOR COPIER	02/06/2020	11.52	09/20	602-23-81-5921-316
726742	4	Invoice	STAPLES FOR COPIER	02/06/2020	11.53	09/20	603-23-81-5921-316
Total 726742:					92.23		
728457	1	Invoice	CANON/IR C350IF	02/14/2020	15.08	09/20	100-24-14-5435-225
728457	2	Invoice	CANON/IR C350IF	02/14/2020	108.94	09/20	601-23-80-5931-225
728457	3	Invoice	CANON/IR C350IF	02/14/2020	33.52	09/20	602-23-80-5931-225
728457	4	Invoice	CANON/IR C350IF	02/14/2020	10.06	09/20	603-23-80-5931-225
Total 728457:					167.60		
Total GORDON FLESCH COMPANY (6978):					259.83		
HAMILTON COUNTY CLERK OF COURT (369)							
02401 EQCV	1	Invoice	COURT COSTS/LESTER	02/13/2020	50.00	09/20	100-21-18-5190-211
Total 02401 EQCV029331:					50.00		
02401 EQCV	1	Invoice	COURT COSTS/NATURLICH HEALTH & BEAU	02/13/2020	50.00	09/20	100-21-18-5190-211
Total 02401 EQCV029333+:					50.00		
02401 EQCV	1	Invoice	COURT COSTS/RILEY ARMSTRONG	02/13/2020	235.00	09/20	100-21-18-5190-211
Total 02401 EQCV029379:					235.00		
Total HAMILTON COUNTY CLERK OF COURT (369):					335.00		
HAMILTON COUNTY SOLID WASTE (375)							
010120	1	Invoice	1ST QTR 2020 ASSESSMENT	01/01/2020	9,078.75	09/20	100-23-30-5340-236
Total 010120:					9,078.75		
288349	1	Invoice	CEMETERY BUILDING MATERIAL TO DUMP	02/10/2020	48.64	09/20	100-23-42-5371-310
Total 288349:					48.64		
288575	1	Invoice	CEMETERY BUILDING BATHROOM MATERIA	02/19/2020	38.00	09/20	100-23-42-5371-310
Total 288575:					38.00		
Total HAMILTON COUNTY SOLID WASTE (375):					9,165.39		
HAWKINS, INC. (3668)							
4666029	1	Invoice	CHLORINE	02/19/2020	1,659.50	09/20	602-23-61-5641-318
Total 4666029:					1,659.50		
Total HAWKINS, INC. (3668):					1,659.50		
HOLLINGSHEAD, LUANA (6929)							
022620	1	Invoice	JANITORIAL SVC-SR CTR-MARCH 2020	02/26/2020	240.00	09/20	100-22-42-5280-299
Total 022620:					240.00		
Total HOLLINGSHEAD, LUANA (6929):					240.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
HOLMES MURPHY & ASSOCIATES, LLC (5556)							
532547	1	Invoice	HOLMES MURPHY FEES - MAR 2020	02/19/2020	2,310.00	09/20	902-11215
Total 532547:					2,310.00		
Total HOLMES MURPHY & ASSOCIATES, LLC (5556):					2,310.00		
HYDRITE CHEMICAL CO. (421)							
02331091	1	Invoice	SODA ASH 51,900 DELIVERED 1/31/20	02/13/2020	11,968.59	09/20	602-23-61-5641-318
Total 02331091:					11,968.59		
Total HYDRITE CHEMICAL CO. (421):					11,968.59		
HY-VEE ACOUNTS RECEIVABLE (424)							
4814363091	1	Invoice	DONUTS & PRIZES FOR SENIOR BINGO	02/13/2020	68.95	09/20	100-22-42-5233-318
Total 4814363091:					68.95		
Total HY VEE ACOUNTS RECEIVABLE (424):					68.95		
inTANDEM (6526)							
2094	1	Invoice	RETAINER/MARCH 2020	02/25/2020	656.00	09/20	100-24-12-5430-299
2094	2	Invoice	RETAINER/MARCH 2020	02/25/2020	1,804.00	09/20	601-23-81-5930-299
2094	3	Invoice	RETAINER/MARCH 2020	02/25/2020	410.00	09/20	602-23-81-5930-299
2094	4	Invoice	RETAINER/MARCH 2020	02/25/2020	410.00	09/20	603-23-81-5930-299
Total 2094:					3,280.00		
Total inTANDEM (6526):					3,280.00		
IOWA ASSN OF MUNICIPAL UTILITY (451)							
21368	1	Invoice	WATER DUES - 2020-21	02/07/2020	956.00	09/20	602-23-61-5930-215
21368	2	Invoice	ELECTRIC MEMEBER DUES 2020-21	02/07/2020	6,080.00	09/20	601-23-51-5930-215
21368	3	Invoice	ELECTRIC MEMEBER DUES 2020-21	02/07/2020	6,080.00	09/20	601-23-52-5930-215
21368	4	Invoice	BROADBAND MEMBER DUES 2020-21	02/07/2020	50.10	09/20	100-24-12-5430-215
21368	5	Invoice	BROADBAND MEMBER DUES 2020-21	02/07/2020	167.00	09/20	601-23-81-5930-215
21368	6	Invoice	BROADBAND MEMBER DUES 2020-21	02/07/2020	100.20	09/20	602-23-81-5930-215
21368	7	Invoice	BROADBAND MEMBER DUES 2020-21	02/07/2020	26.70	09/20	603-23-81-5930-215
Total 21368:					13,460.00		
Total IOWA ASSN OF MUNICIPAL UTILITY (451):					13,460.00		
IOWA ONE CALL (485)							
219384	1	Invoice	ONE CALL SERVICES	02/14/2020	16.30	09/20	601-23-52-5930-299
219384	2	Invoice	ONE CALL SERVICES	02/14/2020	10.90	09/20	602-23-62-5662-299
219384	3	Invoice	ONE CALL SERVICES	02/14/2020	10.90	09/20	603-23-71-5662-299
Total 219384:					38.10		
Total IOWA ONE CALL (485):					38.10		
ITsavvy LLC (5472)							
01168840	1	Invoice	REPLACE UPC'S FOR STAFF COMPUTERS	02/18/2020	35.24	09/20	100-24-16-5420-317
01168840	2	Invoice	REPLACE UPC'S FOR STAFF COMPUTERS	02/18/2020	129.21	09/20	601-24-16-5921-317
01168840	3	Invoice	REPLACE UPC'S FOR STAFF COMPUTERS	02/18/2020	35.24	09/20	602-24-16-5921-317
01168840	4	Invoice	REPLACE UPC'S FOR STAFF COMPUTERS	02/18/2020	35.24	09/20	603-24-16-5921-317

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 01168840:					234.93		
Total ITsavvy LLC (5472):					234.93		
JEO CONSULTING GROUP INC (6285)							
115074	1	Invoice	ENGR AIRPORT REHAB PARALLEL TAXIWAY	02/19/2020	3,576.82	09/20	205-23-45-5372-880
Total 115074:					3,576.82		
115075	1	Invoice	ENGR AIRPORT AIRFIELD PAVEMENT REHA	02/19/2020	620.00	09/20	205-23-45-5372-880
Total 115075:					620.00		
Total JEO CONSULTING GROUP INC (6285):					4,196.82		
K.C. NIELSEN, LTD (6609)							
10217925	1	Invoice	MULTIPLE PARTS FOR NAKOMIS MOWER	02/12/2020	793.63	09/20	100-22-42-5210-314
Total 10217925:					793.63		
10218583	1	Invoice	MULTIPLE PARTS FOR NAKOMIS MOWER	02/17/2020	497.62	08/20	100-22-42-5210-314
Total 10218583:					497.62		
10219213	1	Invoice	PARTS FOR FH MOWER	02/20/2020	338.49	09/20	100-22-42-5210-314
Total 10219213:					338.49		
10219718	1	Invoice	RETURN CAP & PIPE, THEN PURCHASED BA	02/24/2020	80.04	09/20	100-22-42-5210-314
Total 10219718:					80.04		
10219726	1	Invoice	LIGHT BULB FOR NAKOMIS MOWER	02/24/2020	14.31	09/20	100-22-42-5210-314
Total 10219726:					14.31		
Total K.C. NIELSEN, LTD (6609):					1,724.09		
KARL CHEVROLET (1653)							
CTCS706387	1	Invoice	INSTALL CARBIDE & TOUGHBOX	01/24/2020	2,449.00	09/20	100-21-21-5110-227
Total CTCS706387:					2,449.00		
Total KARL CHEVROLET (1653):					2,449.00		
LAMPERT'S (664)							
745670	1	Invoice	BLDG MATERIALS FOR BATHROOM @ CEM	02/10/2020	149.78	09/20	100-23-42-5371-318
Total 745670:					149.78		
748995	1	Invoice	SCRAPER	02/11/2020	19.99	09/20	100-23-42-5371-311
Total 748995:					19.99		
774785	1	Invoice	MATERIALS FOR CEMETERY BATHROOM	02/17/2020	145.96	09/20	100-23-42-5371-310

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 774785:					145.96		
775245	1	Invoice	NAILS	02/17/2020	5.99	09/20	100-23-42-5371-318
Total 775245:					5.99		
777190	1	Invoice	BLDG MATERIALS FOR BATHROOM @ CEM	02/18/2020	159.19	09/20	100-23-42-5371-318
Total 777190:					159.19		
Total LAMPERT'S (564):					480.91		
MC FARLAND CLINIC PC (609)							
2768976	1	Invoice	PRE-EMPLOYMENT EXAMS/NEW OFFICERS	02/11/2020	2,227.00	09/20	100-21-21-5110-319
Total 2768976:					2,227.00		
Total MC FARLAND CLINIC PC (609):					2,227.00		
MEDIACOM (5464)							
021620	1	Invoice	DIGITAL BOX RENTAL	02/16/2020	6.74	09/20	100-21-21-5110-230
Total 021620:					6.74		
Total MEDIACOM (5464):					6.74		
MIDLAND NATIONAL LIFE INS CO (1678)							
021820	1	Invoice	MIDLAND PREMIUM	02/18/2020	50.00	09/20	902-11215
Total 021820:					50.00		
Total MIDLAND NATIONAL LIFE INS CO (1678):					50.00		
MIDWEST ALARM SERVICES (2420)							
316004	1	Invoice	FIRE INSPECTION	02/08/2020	63.08	09/20	100-24-36-5480-299
316004	2	Invoice	FIRE INSPECTION	02/08/2020	45.06	09/20	601-23-36-5480-299
316004	3	Invoice	FIRE INSPECTION	02/08/2020	36.05	09/20	602-23-36-5480-299
316004	4	Invoice	FIRE INSPECTION	02/08/2020	36.05	09/20	603-23-36-5480-299
316004	5	Invoice	SUBSTATION FIRE INSPECTIONS-PASSWAT	02/08/2020	139.08	09/20	601-23-51-5566-299
316004	6	Invoice	SUBSTATION FIRE INSPECTIONS-SWEAZEY	02/08/2020	139.08	09/20	601-23-51-5566-299
316004	7	Invoice	SUBSTATION FIRE INSPECTIONS-BOWMAN	02/08/2020	139.08	09/20	601-23-51-5566-299
Total 316004:					597.48		
316123	1	Invoice	Annual ALARM INSPECTION-STREET DEPT(3	02/08/2020	411.96	09/20	204-23-30-5310-299
Total 316123:					411.96		
Total MIDWEST ALARM SERVICES (2420):					1,009.44		
NAPA AUTO PARTS (677)							
890291	1	Invoice	BLISTER PACK & OIL DRY	02/14/2020	55.19	09/20	204-23-30-5310-318
890291	2	Invoice	IMPACT SOCKET	02/14/2020	11.99	09/20	204-23-30-5310-311
Total 890291:					67.18		
890318	1	Invoice	TORX SET	02/14/2020	42.99	09/20	601-23-52-5588-311

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 890318:					42.99		
890541	1	Invoice	RED & AMBER MARKER LIGHTS	02/19/2020	11.63	09/20	601-23-52-5588-318
Total 890541:					11.63		
890576	1	Invoice	HYD HOSE & FITTINGS / ST#16-20	02/19/2020	437.82	09/20	204-23-30-5310-314
Total 890576:					437.82		
Total NAPA AUTO PARTS (677):					559.62		
NORTHERN SAFETY CO, INC. (1129)							
903827994	1	Invoice	LARGE BALL VALVE LOCKOUT	02/19/2020	60.00	09/20	602-23-62-5935-870
Total 903827994:					60.00		
Total NORTHERN SAFETY CO, INC. (1129):					60.00		
ON-HOLD PRODUCTIONS (726)							
6285	1	Invoice	ON HOLD MESSAGE - MARCH 2020	02/25/2020	15.20	09/20	100-22-12-5370-210
6285	2	Invoice	ON HOLD MESSAGE - MARCH 2020	02/25/2020	41.80	09/20	601-23-81-5930-210
6285	3	Invoice	ON HOLD MESSAGE - MARCH 2020	02/25/2020	9.50	09/20	602-23-81-5930-210
6285	4	Invoice	ON HOLD MESSAGE - MARCH 2020	02/25/2020	9.50	09/20	603-23-81-5930-210
Total 6285					76.00		
Total ON-HOLD PRODUCTIONS (726):					76.00		
PAGEL REPAIR (3497)							
25202	1	Invoice	1 BOX PADLOCKS	02/05/2020	72.00	09/20	100-22-42-5210-318
Total 25202:					72.00		
Total PAGEL REPAIR (3497):					72.00		
PESTICIDE BUREAU-IDALS (748)							
022520	1	Invoice	PESTICIDE CERTIFICATION/WILLIAMS	02/25/2020	15.00	09/20	100-22-30-5230-231
Total 022520:					15.00		
Total PESTICIDE BUREAU-IDALS (748):					15.00		
PINGEL, JEFF (5806)							
022420	1	Invoice	ENERGY EFFICIENCY REBATE	02/24/2020	50.00	09/20	601-23-36-5930-979
Total 022420:					50.00		
Total PINGEL, JEFF (5806):					50.00		
PITNEY BOWES-RESERVE ACCT (758)							
1015027482	1	Invoice	RED INK CARTRIDGE/POSTAGE MACHINE	02/11/2020	21.08	09/20	100-24-14-5435-316
1015027482	2	Invoice	RED INK CARTRIDGE/POSTAGE MACHINE	02/11/2020	152.21	09/20	601-23-80-5921-316
1015027482	3	Invoice	RED INK CARTRIDGE/POSTAGE MACHINE	02/11/2020	46.83	09/20	602-23-80-5921-316
1015027482	4	Invoice	RED INK CARTRIDGE/POSTAGE MACHINE	02/11/2020	14.05	09/20	603-23-80-5921-316

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 1015027482:					234.17		
Total PITNEY BOWES RESERVE ACCT (758):					234.17		
POLICE LEGAL SCIENCES, INC. (2907)							
9519 & 9520	1	Invoice	PLS TRAINING FOR OFFICERS	02/26/2020	1 440.00	09/20	100-21-21-5110-231
9519 & 9520	2	Invoice	PLS TRAINING FOR DISPATCHERS	02/26/2020	840.00	09/20	100-21-21-5180-231
Total 9519 & 9520:					2 280.00		
Total POLICE LEGAL SCIENCES, INC (2907):					2 280.00		
POWER LINE SUPPLY (6581)							
56445620	1	Invoice	FR FLEECE GLOVES	02/18/2020	227.49	09/20	601-23-52-5588-312
Total 56445620:					227.49		
Total POWER LINE SUPPLY (6581):					227.49		
PRAIRIE ENERGY COOPERATIVE (768)							
021020	1	Invoice	AIRPORT ELECTRICITY	02/10/2020	672.20	09/20	205-23-45-5372-237
Total 021020:					672.20		
021020 CEN	1	Invoice	ELECTRICITY/HANGAR - CENTER BAY	02/10/2020	31.34	09/20	205-23-45-5372-237
Total 021020 CENTER:					31.34		
021020 EAS	1	Invoice	ELECTRICITY/HANGAR-EAST BAY	02/10/2020	47.00	09/20	205-23-45-5372-237
Total 021020 EAST:					47.00		
021020 WES	1	Invoice	ELECTRICITY/HANGAR - WEST BAY	02/10/2020	35.58	09/20	205-23-45-5372-237
Total 021020 WEST:					35.58		
021020+	1	Invoice	AIRPORT RUNWAY LIGHTING	02/10/2020	176.60	09/20	205-23-45-5372-237
Total 021020+:					176.60		
Total PRAIRIE ENERGY COOPERATIVE (768):					962.72		
PRINTING SERVICES, INC. (1130)							
679617-0	1	Invoice	BENCH SCALE	12/13/2019	149.99	09/20	602-23-61-5642-318
Total 679617-0:					149.99		
680466-0	1	Invoice	BINDER DIVIDERS-CARD BOX-FOLDER TAB	01/10/2020	43.26	09/20	100-23-42-5371-316
Total 680466-0:					43.26		
680671-0	1	Invoice	CLIPS/STAPLER/STAPLES	01/23/2020	18.47	09/20	100-24-12-5430-316
680671-0	2	Invoice	CLIPS/STAPLER/STAPLES	01/23/2020	50.80	09/20	601-23-81-5921-316
680671-0	3	Invoice	CLIPS/STAPLER/STAPLES	01/23/2020	11.55	09/20	602-23-81-5921-316
680671-0	4	Invoice	CLIPS/STAPLER/STAPLES	01/23/2020	11.55	09/20	603-23-81-5921-316

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 680671-0:					92.37		
681281-0	1	Invoice	BINDERS/PAPER	02/03/2020	31.39	09/20	100-24-12-5430-316
681281-0	2	Invoice	BINDERS/PAPER	02/03/2020	86.33	09/20	601-23-81-5921-316
681281-0	3	Invoice	BINDERS/PAPER	02/03/2020	19.62	09/20	602-23-81-5921-316
681281-0	4	Invoice	BINDERS/PAPER	02/03/2020	19.62	09/20	603-23-81-5921-316
Total 681281-0:					156.96		
C679617-0	1	Invoice	BENCH SCALE RETURNED (over 30 day retur	01/27/2020	127.49-	09/20	602-23-61-5642-318
Total C679617-0:					127.49-		
MULTIPLE	1	Invoice	FINGERTIP MOISTENER	01/21/2020	.58	08/20	100-24-14-5435-316
MULTIPLE	2	Invoice	FINGERTIP MOISTENER	01/21/2020	4.15	08/20	601-23-80-5921-316
MULTIPLE	3	Invoice	FINGERTIP MOISTENER	01/21/2020	1.28	08/20	602-23-80-5921-316
MULTIPLE	4	Invoice	FINGERTIP MOISTENER	01/21/2020	.38	08/20	603-23-80-5921-316
MULTIPLE	5	Invoice	BINDERS/INK PAD/POST-ITS	01/21/2020	7.74	08/20	100-24-14-5435-316
MULTIPLE	6	Invoice	BINDERS/INK PAD/POST-ITS	01/21/2020	55.92	08/20	601-23-80-5921-316
MULTIPLE	7	Invoice	BINDERS/INK PAD/POST-ITS	01/21/2020	17.21	08/20	602-23-80-5921-316
MULTIPLE	8	Invoice	BINDERS/INK PAD/POST-ITS	01/21/2020	5.16	08/20	603-23-80-5921-316
MULTIPLE	9	Invoice	RETURN BINDER	01/21/2020	2.88-	08/20	100-24-14-5435-316
MULTIPLE	10	Invoice	RETURN BINDER	01/21/2020	20.79-	08/20	601-23-80-5921-316
MULTIPLE	11	Invoice	RETURN BINDER	01/21/2020	6.40-	08/20	602-23-80-5921-316
MULTIPLE	12	Invoice	RETURN BINDER	01/21/2020	1.91-	08/20	603-23-80-5921-316
Total MULTIPLE					60.44		
Total PRINTING SERVICES, INC. (1130):					375.53		
ROBB'S TREE & STUMP SERVICE (5256)							
022420	1	Invoice	LINE CLEARANCE - Section 3	02/24/2020	20,000.00	09/20	601-23-52-5588-299
Total 022420:					20,000.00		
022520	1	Invoice	TREE REMOVAL ALONG 2nd ST (RECON PR	02/25/2020	12,000.00	09/20	525-23-30-5310-299
Total 022520:					12,000.00		
Total ROBB'S TREE & STUMP SERVICE (5256):					32,000.00		
SCHLOTFELDT ENGINEERING, INC. (836)							
27042 & 270	1	Invoice	Eng Fees - WILSON BREWER - OLD COURTH	02/12/2020	3,249.88	09/20	534-23-42-5221-212
27042 & 270	2	Invoice	Eng Fees - WILSON BREWER SITE IMPR PR	02/12/2020	4,282.90	09/20	534-23-42-5221-212
Total 27042 & 27043:					7,532.78		
Total SCHLOTFELDT ENGINEERING, INC. (836):					7,532.78		
SHING-HON, CARLIE (6980)							
1213260618	1	Invoice	CUSTOMER DEPOSIT REFUND	02/24/2020	45.58	09/20	601-21011
Total 1213260618:					45.58		
Total SHING-HON, CARLIE (6980):					45.58		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
SIOUX SALES COMPANY (5795)							
188713	1	Invoice	SMITH AND WESSON RIFLE	02/11/2020	900.00	09/20	100-21-21-5110-318
Total 188713:					900.00		
Total SIOUX SALES COMPANY (5795):					900.00		
SKARSHAUG TESTING LAB, INC. (878)							
241697	1	Invoice	TESTING & CLEANING OF RUBBER GLOVES	02/07/2020	476.65	09/20	601-23-52-5935-227
Total 241697:					476.65		
Total SKARSHAUG TESTING LAB, INC. (878):					476.65		
SNYDER & ASSOCIATES (2951)							
119.0338.03-	1	Invoice	ENG - 2020 ST DEPT MAINT BLDG (119.0338.	01/31/2020	14,828.82	09/20	204-23-30-5310-880
119.0338.03-	2	Invoice	ENG - 2020 ST RECON PROJECT #119.0463.	01/31/2020	14,582.39	09/20	525-23-30-5310-212
Total 119.0338.03-4 & 119.0463.01-8:					29,411.21		
119.0996.01-	1	Invoice	ENG - PROSEPECT ST INT.SECT REVIEW (tie	02/13/2020	2,775.38	09/20	525-23-30-5310-212
Total 119.0996.01-1:					2,775.38		
Total SNYDER & ASSOCIATES (2951):					32,186.59		
STEIN HEATING & COOLING, INC. (5576)							
9252	1	Invoice	CLOGGED AERATOR ON FAUCET	02/17/2020	103.26	09/20	100-22-42-5233-299
Total 9252:					103.26		
Total STEIN HEATING & COOLING, INC. (5576):					103.26		
STORM FLYING SERVICE, INC. (911)							
022620	1	Invoice	AIRPORT MANAGER FEE - MARCH 2020	02/26/2020	3,666.67	09/20	205-23-45-5372-299
Total 022620:					3,666.67		
Total STORM FLYING SERVICE, INC. (911):					3,666.67		
STREICHER'S (917)							
11413863	1	Invoice	HOLSTER	02/17/2020	139.99	09/20	100-21-21-5110-312
Total 11413863:					139.99		
Total STREICHER'S (917):					139.99		
SYNC/AMAZON (6343)							
4334773648	1	Invoice	UNIFORM AND SAFETY EQUIP/PD	02/05/2020	425.02	09/20	100-21-21-5110-312
Total 433477364885:					425.02		
4359588879	1	Invoice	TONER FOR CEMETERY PRINTER	01/20/2020	49.95	09/20	100-23-42-5371-316
Total 435958887987:					49.95		
4394773373	1	Invoice	WHITE BOARD/HENDERSON	01/29/2020	149.99	09/20	100-23-36-5393-513
4394773373	2	Invoice	WHITE BOARD/HENDERSON	01/29/2020	149.99	09/20	601-23-36-5393-513

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 43947733737					299.98		
4486844999	1	Invoice	NEW SWITCH FOR IT WORKBENCH	01/23/2020	20.07	09/20	100-24-16-5420-317
4486844999	2	Invoice	NEW SWITCH FOR IT WORKBENCH	01/23/2020	73.61	09/20	601-24-16-5921-317
4486844999	3	Invoice	NEW SWITCH FOR IT WORKBENCH	01/23/2020	20.07	09/20	602-24-16-5921-317
4486844999	4	Invoice	NEW SWITCH FOR IT WORKBENCH	01/23/2020	20.07	09/20	603-24-16-5921-317
Total 448684499938					133.82		
4496479887	1	Invoice	CARGO NET FOR VEHICLE/SQUAD #1	01/15/2020	15.99	09/20	100-21-21-5110-227
4496479887	2	Invoice	UNIFORM EXPENSES	01/15/2020	181.59	09/20	100-21-21-5110-312
Total 449647988789					197.58		
4558863588	1	Invoice	SAFETY & UNIFORM EQUIPMENT/PD	01/29/2020	177.99	09/20	100-21-21-5110-312
Total 455886358845					177.99		
4559594954	1	Invoice	SAFETY AND UNIFORM SUPPLIES/NEW OFF	01/21/2020	438.89	09/20	100-21-21-5110-312
Total 455959495437					438.89		
4576956453	1	Invoice	UNIFORM EXPENSES/PD	02/04/2020	266.08	09/20	100-21-21-5110-312
Total 457695645345					266.08		
4655693665	1	Invoice	STANDING DESK/HENDERSON	01/29/2020	120.00	09/20	100-23-36-5393-513
4655693665	2	Invoice	STANDING DESK/HENDERSON	01/29/2020	119.99	09/20	601-23-36-5393-513
Total 465569366547					239.99		
4693954738	1	Invoice	SAFETY EQUIPMENT	01/28/2020	12.43	09/20	100-21-21-5110-312
Total 469395473844					12.43		
4744739786	1	Invoice	BAG FOR VEHICLE	01/14/2020	18.90	09/20	100-21-21-5110-227
Total 474473978679					18.90		
4755863597	1	Invoice	TONER CARTRIDGE	02/03/2020	17.25	09/20	100-24-16-5420-317
4755863597	2	Invoice	TONER CARTRIDGE	02/03/2020	63.25	09/20	601-24-16-5921-317
4755863597	3	Invoice	TONER CARTRIDGE	02/03/2020	17.25	09/20	602-24-16-5921-317
4755863597	4	Invoice	TONER CARTRIDGE	02/03/2020	17.25	09/20	603-24-16-5921-317
4755863597	5	Invoice	TONER CARTRIDGE	02/03/2020	5.18	09/20	100-24-14-5435-316
4755863597	6	Invoice	TONER CARTRIDGE	02/03/2020	37.38	09/20	601-23-80-5921-316
4755863597	7	Invoice	TONER CARTRIDGE	02/03/2020	11.50	09/20	602-23-80-5921-316
4755863597	8	Invoice	TONER CARTRIDGE	02/03/2020	3.44	09/20	603-23-80-5921-316
Total 475586359784					172.50		
4897735468	1	Invoice	SAFETY EQUIPMENT/#681	01/30/2020	15.94	09/20	100-21-21-5110-312
Total 489773546886					15.94		
5635937457	1	Invoice	SAFETY AND UNIFORM EQUIPMENT/NEW O	01/20/2020	384.83	09/20	100-21-21-5110-312

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 563593745786					384.83		
5675949773	1	Invoice	MEDICAL BAG FOR VEHICLE/TRK 8	01/14/2020	29.99	09/20	100-21-21-5110-227
Total 567594977365					29.99		
6487474637	1	Invoice	SAFETY EQUIPMENT	01/26/2020	15.65	09/20	100-21-21-5110-312
Total 648747463745					15.65		
7493733479	1	Invoice	OFFICE EQUIPMENT	01/21/2020	149.99	09/20	100-21-18-5190-513
Total 749373347933					149.99		
7557783499	1	Invoice	WASTE TONER BOTTLE	02/03/2020	3.71	09/20	100-24-16-5420-317
7557783499	2	Invoice	WASTE TONER BOTTLE	02/03/2020	13.62	09/20	601-24-16-5921-317
7557783499	3	Invoice	WASTE TONER BOTTLE	02/03/2020	3.71	09/20	602-24-16-5921-317
7557783499	4	Invoice	WASTE TONER BOTTLE	02/03/2020	3.72	09/20	603-24-16-5921-317
7557783499	5	Invoice	WASTE TONER BOTTLE	02/03/2020	1.11	09/20	100-24-14-5435-316
7557783499	6	Invoice	WASTE TONER BOTTLE	02/03/2020	8.05	09/20	601-23-80-5921-316
7557783499	7	Invoice	WASTE TONER BOTTLE	02/03/2020	2.48	09/20	602-23-80-5921-316
7557783499	8	Invoice	WASTE TONER BOTTLE	02/03/2020	.74	09/20	603-23-80-5921-316
Total 755778349987					37.14		
7583643397	1	Invoice	WRITING PADS	02/04/2020	7.16	09/20	100-24-12-5430-316
7583643397	2	Invoice	WRITING PADS	02/04/2020	19.68	09/20	601-23-81-5921-316
7583643397	3	Invoice	WRITING PADS	02/04/2020	4.47	09/20	602-23-81-5921-316
7583643397	4	Invoice	WRITING PADS	02/04/2020	4.47	09/20	603-23-81-5921-316
7583643397	5	Invoice	HANGING FOLDER FRAME	02/04/2020	2.02	09/20	100-24-16-5420-318
7583643397	6	Invoice	HANGING FOLDER FRAME	02/04/2020	7.40	09/20	601-24-16-5930-318
7583643397	7	Invoice	HANGING FOLDER FRAME	02/04/2020	2.02	09/20	602-24-16-5930-318
7583643397	8	Invoice	HANGING FOLDER FRAME	02/04/2020	2.02	09/20	603-24-16-5930-318
Total 758364339736					49.24		
7695355359	1	Invoice	OFFICE SUPPLIES	01/21/2020	4.87	09/20	100-24-30-5380-316
7695355359	2	Invoice	OFFICE SUPPLIES	01/21/2020	4.87	09/20	601-24-30-5380-316
7695355359	3	Invoice	OFFICE SUPPLIES	01/21/2020	4.87	09/20	602-24-30-5380-316
7695355359	4	Invoice	OFFICE SUPPLIES	01/21/2020	4.87	09/20	603-24-30-5380-316
Total 769535535963					19.48		
7699897969	1	Invoice	BAG FOR SQUAD CAR#1	01/09/2020	87.40	09/20	100-21-21-5110-227
Total 769989796984					87.40		
7889788477	1	Invoice	MONITOR CABLES	01/21/2020	14.58	09/20	100-24-16-5420-317
7889788477	2	Invoice	MONITOR CABLES	01/21/2020	53.46	09/20	601-24-16-5921-317
7889788477	3	Invoice	MONITOR CABLES	01/21/2020	14.58	09/20	602-24-16-5921-317
7889788477	4	Invoice	MONITOR CABLES	01/21/2020	14.58	09/20	603-24-16-5921-317
Total 788978847786					97.20		
7953844745	1	Invoice	HOLSTER/#681	01/29/2020	138.98	09/20	100-21-21-5110-312

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 795384474573:					138.98		
8446573765	1	Invoice	ADDING MACHINE PAPER ROLLS	02/03/2020	1.65	09/20	100-24-16-5420-318
8446573765	2	Invoice	ADDING MACHINE PAPER ROLLS	02/03/2020	6.04	09/20	601-24-16-5930-318
8446573765	3	Invoice	ADDING MACHINE PAPER ROLLS	02/03/2020	1.65	09/20	602-24-16-5930-318
8446573765	4	Invoice	ADDING MACHINE PAPER ROLLS	02/03/2020	1.65	09/20	603-24-16-5930-318
Total 844657376557:					10.99		
8497957398	1	Invoice	SHOVELS	01/18/2020	468.76	09/20	601-23-52-5588-318
Total 849795739855:					468.76		
8684943696	1	Invoice	HDMI CABLES/KEYBOARD & MOUSE	02/07/2020	35.84	09/20	100-24-16-5420-317
8684943696	2	Invoice	HDMI CABLES/KEYBOARD & MOUSE	02/07/2020	131.40	09/20	601-24-16-5921-317
8684943696	3	Invoice	HDMI CABLES/KEYBOARD & MOUSE	02/07/2020	35.84	09/20	602-24-16-5921-317
8684943696	4	Invoice	HDMI CABLES/KEYBOARD & MOUSE	02/07/2020	35.84	09/20	603-24-16-5921-317
Total 868494369639:					238.92		
8935468347	1	Invoice	12 V BATTERY	02/07/2020	17.49	09/20	100-24-36-5480-226
8935468347	2	Invoice	12 VOLT BATTERY	02/07/2020	12.50	09/20	601-23-36-5480-226
8935468347	3	Invoice	12 VOLT BATTERY	02/07/2020	10.00	09/20	602-23-36-5480-226
8935468347	4	Invoice	12 VOLT BATTERY	02/07/2020	10.00	09/20	603-23-36-5480-226
Total 893546834735:					49.99		
9349563673	1	Invoice	USB MODEM FOR PD	01/13/2020	10.97	09/20	100-24-16-5420-317
9349563673	2	Invoice	USB MODEM FOR PD	01/13/2020	40.22	09/20	601-24-16-5921-317
9349563673	3	Invoice	USB MODEN FOR PD	01/13/2020	10.97	09/20	602-24-16-5921-317
9349563673	4	Invoice	USB MODEM FOR PD	01/13/2020	10.97	09/20	603-24-16-5921-317
Total 934956367396:					73.13		
9396634384	1	Invoice	UNIFORM EXPENSE/625	01/20/2020	16.03	09/20	100-21-21-5110-312
Total 939663438489:					16.03		
Total SYNC/AMAZON (6343):					4,316.79		
TEMPUS NOVA, INC. (6657)							
6138	1	Invoice	GOOGLE G-SUITE FOR BUSINESS	02/14/2020	372.00	09/20	100-24-16-5420-299
6138	2	Invoice	GOOGLE G-SUITE FOR BUSINESS	02/14/2020	1,364.00	09/20	601-24-16-5930-299
6138	3	Invoice	GOOGLE G-SUITE FOR BUSINESS	02/14/2020	372.00	09/20	602-24-16-5930-299
6138	4	Invoice	GOOGLE G-SUITE FOR BUSINESS	02/14/2020	372.00	09/20	603-24-16-5930-299
Total 6138:					2,480.00		
Total TEMPUS NOVA, INC. (6657):					2,480.00		
TEREX SERVICES (5787)							
90996458	1	Invoice	BUCHER HANDLE KIT & LIFT	01/17/2020	214.85	09/20	601-23-52-5588-318
Total 90996458:					214.85		
Total TEREX SERVICES (5787):					214.85		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
THE AMERICAN BOTTLING CO. (4800)							
3446009217	1	Invoice	POP/BEVERAGES FOR RESALE-FULLER HA	02/20/2020	190.50	09/20	100-22-42-5233-323
Total 3446009217:					190.50		
Total THE AMERICAN BOTTLING CO. (4800):					190.50		
THE MESSENGER (1247)							
022620	1	Invoice	1 YEAR SUBSCRIPTION	02/26/2020	49.92	09/20	100-24-12-5430-230
022620	2	Invoice	1 YEAR SUBSCRIPTION	02/26/2020	137.28	09/20	601-23-81-5921-230
022620	3	Invoice	1 YEAR SUBSCRIPTION	02/26/2020	31.20	09/20	602-23-81-5921-230
022620	4	Invoice	1 YEAR SUBSCRIPTION	02/26/2020	31.20	09/20	603-23-81-5921-230
Total 022620:					249.60		
Total THE MESSENGER (1247):					249.60		
THE TILE PROS, INC. (2701)							
10587	1	Invoice	HAUL SNOW 1/18/20 (4.25 HRS)	02/10/2020	425.00	09/20	204-23-30-5320-299
Total 10587:					425.00		
Total THE TILE PROS, INC. (2701):					425.00		
TOLLE AUTOMOTIVE, INC. (3188)							
15137	1	Invoice	INNER TIRE REPAIR - ST#007	02/13/2020	41.14	08/20	204-23-30-5310-227
Total 15137:					41.14		
Total TOLLE AUTOMOTIVE, INC. (3188):					41.14		
TOWN & COUNTRY INSURANCE (959)							
010820	1	Invoice	EMERGENCY MGMT BOARD INSURANCE	01/08/2020	1,050.20	09/20	100-21-22-5140-212
Total 010820:					1,050.20		
Total TOWN & COUNTRY INSURANCE (959):					1,050.20		
TREMCO PRODUCTS, INC. (2343)							
19000	1	Invoice	ANTI THEFT SYSTEM(S)	02/10/2020	234.90	09/20	100-21-21-5110-314
Total 19000:					234.90		
Total TREMCO PRODUCTS, INC. (2343):					234.90		
UNITED COOPERATIVE (979)							
05096 & 050	1	Invoice	GAS REPORT	02/19/2020	736.62	09/20	100-21-21-5110-315
05096 & 050	2	Invoice	GAS REPORT	02/19/2020	30.75	09/20	100-21-22-5140-315
05096 & 050	3	Invoice	GAS REPORT	02/19/2020	185.16	09/20	204-23-30-5310-315
05096 & 050	4	Invoice	GAS REPORT	02/19/2020	90.24	09/20	603-23-70-5935-315
05096 & 050	5	Invoice	GAS REPORT	02/19/2020	78.37	09/20	602-23-61-5935-315
05096 & 050	6	Invoice	GAS REPORT	02/19/2020	371.65	09/20	601-23-52-5935-315
05096 & 050	7	Invoice	GAS REPORT	02/19/2020	72.36	09/20	601-23-80-5935-315
05096 & 050	8	Invoice	GAS REPORT	02/19/2020	72.36	09/20	602-23-80-5935-315
05096 & 050	9	Invoice	GAS REPORT	02/19/2020	49.80	09/20	100-22-42-5233-315
05096 & 050	10	Invoice	GAS REPORT	02/19/2020	71.36	09/20	100-22-42-5210-315
05096 & 050	11	Invoice	GAS REPORT	02/19/2020	327.81	09/20	100-24-14-5435-315
05096 & 050	12	Invoice	GAS REPORT	02/19/2020	662.21	09/20	204-23-30-5310-315

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
05096 & 050	13	Invoice	GAS REPORT	02/19/2020	135.30	09/20	602-23-61-5935-315
05096 & 050	14	Invoice	GAS REPORT	02/19/2020	464.53	09/20	601-23-52-5935-315
05096 & 050	15	Invoice	GAS REPORT	02/19/2020	372.56	09/20	100-24-14-5435-315
Total 05096 & 05097:					3,721.08		
Total UNITED COOPERATIVE (979):					3,721.08		
USA BLUEBOOK (3281)							
146912	1	Invoice	8 HYDRANT WRENCHES	02/17/2020	472.71	09/20	602-23-62-5662-311
146912	2	Invoice	WATERMAIN MATERIALS	02/17/2020	324.24	09/20	602-23-62-5662-318
Total 146912:					796.95		
Total USA BLUEBOOK (3281):					796.95		
VALUTECH PEST CONTROL (6822)							
010505728	1	Invoice	PEST CONTROL/FULLER HALL	02/18/2020	32.00	09/20	100-22-42-5233-299
Total 010505728:					32.00		
010505740	1	Invoice	PEST CONTROL/SENIOR CENTER	02/18/2020	35.00	09/20	100-22-42-5280-299
Total 010505740:					35.00		
010505753	1	Invoice	PEST CONTROL/CITY HALL	02/18/2020	10.50	09/20	100-24-36-5480-299
010505753	2	Invoice	PEST CONTROL/CITY HALL	02/18/2020	7.50	09/20	601-23-36-5480-299
010505753	3	Invoice	PEST CONTROL/CITY HALL	02/18/2020	6.00	09/20	602-23-36-5480-299
010505753	4	Invoice	PEST CONTROL/CITY HALL	02/18/2020	6.00	09/20	603-23-36-5480-299
Total 010505753:					30.00		
010553942	1	Invoice	DOWNTOWN AREA-CO-OP/SSMID	02/18/2020	65.00	09/20	260-23-36-5393-210
Total 010553942:					65.00		
Total VALUTECH PEST CONTROL (6822):					162.00		
VERIZON WIRELESS (3812)							
9848123060	1	Invoice	GPS UNIT PHONE	02/10/2020	40.01	09/20	100-23-31-5420-230
9848123060	2	Invoice	GPS UNIT PHONE	02/10/2020	40.01	09/20	601-23-31-5420-230
9848123060	3	Invoice	GPS UNIT PHONE	02/10/2020	40.01	09/20	602-23-31-5420-230
9848123060	4	Invoice	GPS UNIT PHONE	02/10/2020	40.01	09/20	603-23-31-5420-230
9848123060	5	Invoice	CITY MGR/CELL PHONE SVC	02/10/2020	8.53	09/20	100-24-12-5430-230
9848123060	6	Invoice	CITY MGR/CELL PHONE SVC	02/10/2020	23.46	09/20	601-23-81-5921-230
9848123060	7	Invoice	CITY MGR/CELL PHONE SVC	02/10/2020	5.33	09/20	602-23-81-5921-230
9848123060	8	Invoice	CITY MGR/CELL PHONE SVC	02/10/2020	5.34	09/20	603-23-81-5921-230
Total 9848123060:					202.70		
Total VERIZON WIRELESS (3812):					202.70		
WEBSTER CITY TRUE VALUE (2155)							
141307	1	Invoice	HAND SOAP	02/08/2020	3.98	09/20	100-21-22-5140-318
Total 141307:					3.98		
141431	1	Invoice	ANCHORS & WASHERS	02/13/2020	41.94	09/20	100-22-42-5233-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 141431:					41.94		
141434	1	Invoice	CEILING BOX BLANKS - FH	02/13/2020	4.58	09/20	100-22-42-5233-318
Total 141434:					4.58		
141581	1	Invoice	LINE DEPT UPS BULBS	02/20/2020	17.64	09/20	601-23-52-5921-221
Total 141581:					17.64		
141604	1	Invoice	BOLTS/DRILL BIT	02/21/2020	4.54	09/20	100-24-36-5480-318
141604	2	Invoice	BOLTS/DRILL BIT	02/21/2020	3.23	09/20	601-23-36-5480-318
141604	3	Invoice	BOLTS/DRILL BIT	02/21/2020	2.58	09/20	602-23-36-5480-318
141604	4	Invoice	BOLTS/DRILL BIT	02/21/2020	2.58	09/20	603-23-36-5480-318
Total 141604:					12.93		
141610	1	Invoice	4" OCTAGON BOXES	02/21/2020	5.16	09/20	601-23-52-5588-318
Total 141610:					5.16		
141613	1	Invoice	PAINT SUPPLIES FOR CEMETERY BLDG	02/21/2020	45.91	09/20	100-23-42-5371-318
Total 141613:					45.91		
141614	1	Invoice	PAINTERS TAPE	02/21/2020	7.98	08/20	100-23-42-5371-318
Total 141614:					7.98		
141646	1	Invoice	MATERIALS FOR CEMETERY BATHROOM	02/24/2020	42.96	09/20	100-23-42-5371-310
Total 141646:					42.96		
141651	1	Invoice	WALL & CEILING PAINTS	02/24/2020	84.94	09/20	100-23-42-5371-310
Total 141651:					84.94		
141687	1	Invoice	VALVES & BUSHING & MISC - WW	02/25/2020	35.84	09/20	603-23-70-5642-318
141687	2	Invoice	PVC CEMENT -WW	02/25/2020	18.97	09/20	603-23-70-5642-318
Total 141687:					54.81		
141787	1	Invoice	MISC MATERIALS	02/17/2020	30.98	09/20	100-22-42-5210-311
141787	2	Invoice	MISC MATERIALS	02/17/2020	8.99	09/20	100-23-42-5371-310
141787	3	Invoice	MISC MATERIALS RETURN	02/17/2020	47.98	09/20	100-23-42-5371-310
141787	4	Invoice	MISC MATERIALS	02/17/2020	32.98	09/20	100-22-42-5210-318
Total 141787:					24.97		
Total WEBSTER CITY TRUE VALUE (2155):					347.80		
WESCO DISTRIBUTION (1038)							
022310	1	Invoice	UND GRD CONVERSION (2) MATERIALS	02/10/2020	2,293.67	09/20	601-23-52-5588-871
Total 022310:					2,293.67		
031519	2	Invoice	UND GRD CONVERSION (2) MATERIALS	02/14/2020	634.12	09/20	601-23-52-5588-871

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 031519					634.12		
033385	1	Invoice	U-LOCKS (ordered 10/21/19, rec'd 2/17/20)	02/17/2020	288.90	08/20	601-23-52-5588-318
Total 033385:					288.90		
035316	1	Invoice	UND GRD CONVERSION (2) MATERIALS	02/18/2020	1,976.70	09/20	601-23-52-5588-871
Total 035316:					1,976.70		
039000	4	Invoice	UND GRD CONVERSION (2) MATERIALS	02/19/2020	43,534.05	09/20	601-23-52-5588-871
Total 039000					43,534.05		
Total WESCO DISTRIBUTION (1038):					48,727.44		
WOOLSTOCK MUTUAL TELEPHONE ASN (1054)							
030120	1	Invoice	INTERNET SERVICE	03/01/2020	3.04	09/20	100-24-14-5435-230
030120	2	Invoice	INTERNET SERVICE	03/01/2020	21.90	09/20	601-23-80-5903-230
030120	3	Invoice	INTERNET SERVICE	03/01/2020	6.74	09/20	602-23-80-5921-230
030120	4	Invoice	INTERNET SERVICE	03/01/2020	2.02	09/20	603-23-80-5921-230
030120	5	Invoice	INTERNET SERVICE	03/01/2020	3.61	09/20	100-24-12-5430-230
030120	6	Invoice	INTERNET SERVICE	03/01/2020	12.03	09/20	601-23-81-5921-230
030120	7	Invoice	INTERNET SERVICE	03/01/2020	7.22	09/20	602-23-81-5921-230
030120	8	Invoice	INTERNET SERVICE	03/01/2020	1.20	09/20	603-23-81-5921-230
030120	9	Invoice	INTERNET SERVICE	03/01/2020	6.02	09/20	100-24-30-5380-230
030120	10	Invoice	INTERNET SERVICE	03/01/2020	6.02	09/20	601-24-30-5380-230
030120	11	Invoice	INTERNET SERVICE	03/01/2020	6.02	09/20	602-24-30-5380-230
030120	12	Invoice	INTERNET SERVICE	03/01/2020	6.00	09/20	603-24-30-5380-230
030120	13	Invoice	INTERNET SERVICE	03/01/2020	14.44	09/20	100-21-22-5140-230
030120	14	Invoice	INTERNET SERVICE	03/01/2020	38.50	09/20	100-21-21-5110-230
030120	15	Invoice	INTERNET SERVICE	03/01/2020	7.22	09/20	601-23-52-5588-230
030120	16	Invoice	INTERNET SERVICE	03/01/2020	7.22	09/20	601-23-51-5566-230
030120	17	Invoice	INTERNET SERVICE	03/01/2020	14.44	09/20	602-23-61-5642-230
030120	18	Invoice	INTERNET SERVICE	03/01/2020	4.81	09/20	100-23-43-5361-230
030120	19	Invoice	INTERNET SERVICE	03/01/2020	19.25	09/20	100-22-42-5233-230
030120	20	Invoice	INTERNET SERVICE	03/01/2020	118.62	09/20	601-24-16-5921-230
030120	21	Invoice	INTERNET SERVICE	03/01/2020	20.84	09/20	602-24-16-5921-230
030120	22	Invoice	INTERNET SERVICE	03/01/2020	20.84	09/20	603-24-16-5921-230
Total 030120:					348.00		
839-3034 03/	1	Invoice	INTERNET SERVICE/RSVP	03/01/2020	29.95	09/20	100-22-42-5280-230
Total 839-3034 03/01/20:					29.95		
839-6192 03/	1	Invoice	INTERNET SERVICE/DEPOT	03/01/2020	29.95	09/20	100-22-42-5221-230
Total 839-6192 03/01/20:					29.95		
839-7981 03/	1	Invoice	INTERNET SERVICE/FULLER HALL	03/01/2020	29.95	09/20	100-22-42-5233-230
Total 839-7981 03/01/20:					29.95		
Total WOOLSTOCK MUTUAL TELEPHONE ASN (1054):					437.85		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
ZIEGLER, INC (1071)							
PC51030008	1	Invoice	TRANSMISSION & HYDRAULIC FILTERS - ST	02/13/2020	90.20	09/20	204-23-30-5310-314
Total PC510300088:					90.20		
Total ZIEGLER, INC. (1071)					90.20		
Total 03/02/2020:					306,089.44		
Grand Totals:					306,089.44		

Report GL Period Summary

GL Period	Amount
09/20	305,193.36
08/20	896.08
Grand Totals:	306,089.44

Vendor number hash: 635956
 Vendor number hash - split: 1388622
 Total number of invoices: 195
 Total number of transactions: 423

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	306,089.44	306,089.44
Grand Totals:	306,089.44	306,089.44

FUND LIST TOTALS FOR BILLS March 2, 2020

Account	Fund	Total Amount
100	General	67,492.48
204	Road Use Tax Fund	19,339.49
205	Airport Fund	8,957.72
260	SSMID	65.00
300	Debt Service	9,154.30
525	Street Improvement	29,357.77
534	Wilson Brewer Park Impr Project	7,532.78
601	Electric Utility	107,607.13
602	Water Utility	30,592.27
603	Sewer Utility	23,630.50
902	Medical/Flex	<u>2,360.00</u>
	Grand Total	306,089.44



MEMORANDUM

TO: D. Jeffrey Sheridan, City Manager
Mayor and Council

FROM: Ken Wetzler, Public Works Director

DATE: February 25, 2020

RE: 2020 Street Department Maintenance Building Project

SUMMARY: The 2020 Street Department Maintenance Building Project was bid. The project will consist of a new 60' x 210' metal building including soil reinforcing, foundations, metal building structure, wash bay, and offices to be located as shown on the attached map.

PREVIOUS COUNCIL ACTION: On May 6, 2019 the City Council authorized Snyder & Associates (Shuck-Britson is structural engineer) to prepare the plans and specifications for the project. January 20, 2020 City Council set the Public Hearing to approve the plans and specifications and to award the contract for March 2nd, 2020.

BACKGROUND/DISCUSSION: The 2020 Street Department Maintenance Building Project allows for each piece of equipment to enter and exit through its' own door. Currently we take two pieces of equipment through the same door which has caused fender mishaps to equipment and the building. The mechanics' area and hoist are very cramped and outdated posing a potential safety issue. The main office area and bathrooms are not ADA Guideline accessible. This building would allow us to house equipment currently outside in the weather, thus adding to the life of equipment.

The scheduled substantial completion date is November 30, 2020. Liquidated damages, are \$500.00 per day if not fully completed by December 31, 2020.

The bid letting was held February 20, 2020 at 4 p.m. in City Hall.

The Engineers opinion of probable cost was \$1,390,000.00

Shuck-Britson, Inc. Engineering has recommended that the City award the contract to Jensen Builders, Ltd, 1175 S. 32nd Street, Fort Dodge, Iowa, in the total amount of \$1,296,000.00 (letter of recommendation attached)

Alternate No. 1 is to install an 8" thick, 20' wide, 210' long concrete apron in front of the building.

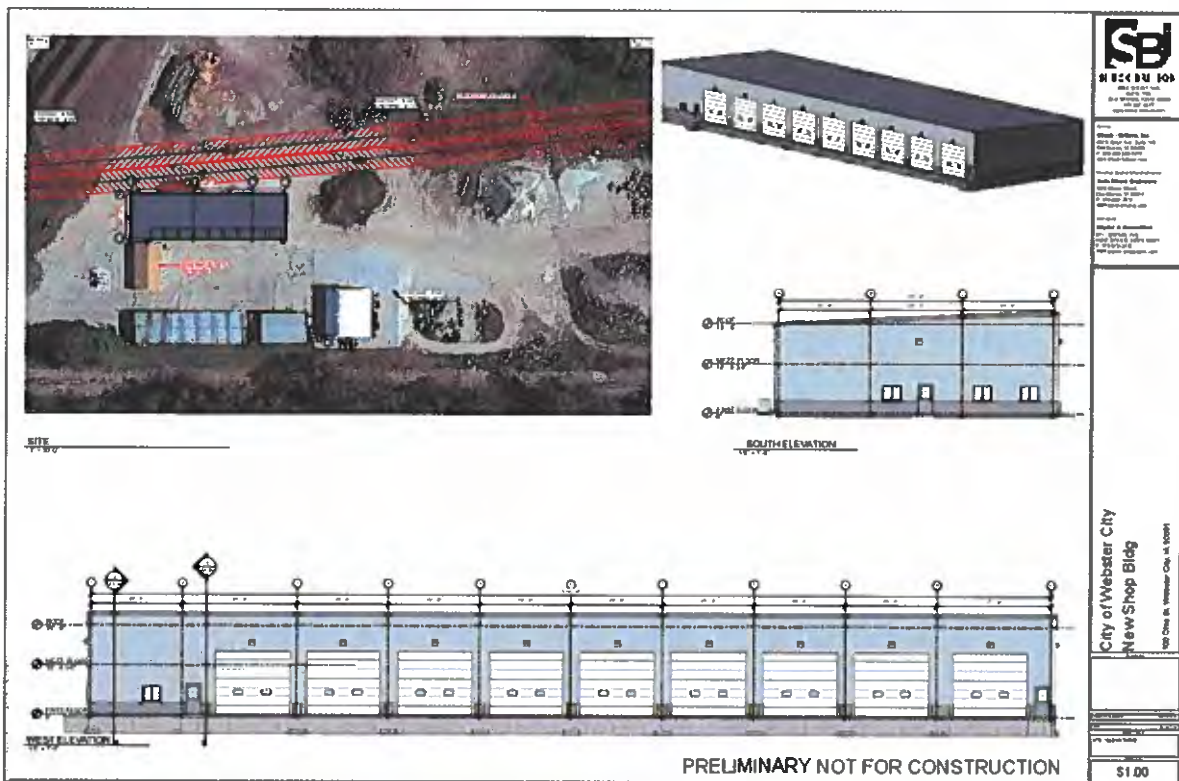
<u>Name and City, State of Contractor</u>	<u>Amount of Base Bid</u>
Jensen Builders, Ltd., Ft. Dodge, IA	\$1,296,000.00
Sande Construction & Supply Co. Inc, Humboldt, IA	\$1,356,830.00
Peterson Construction, Webster City, IA	\$1,437,700.00
Woodruff Construction, LLC Ft. Dodge, IA	\$1,575,007.00
Henningsen Const., Inc. Atlantic, IA	\$1,618,416.00
Happe Commercial, LLC, Ankeny, IA	\$1,796,500.00
King-Knutson Construction, Inc, Iowa Falls, IA	\$1,825,000.00
D & B Agro- Systems, Ltd, Hubbard, IA	\$1,963,024.00

FINANCIAL IMPLICATIONS: Funding for the project is from road use tax revenue bonds and electric interfund loan to be refunded by water and sewer funds for related portions of the project costs.

RECOMMENDATION: The 2020 Street Department Maintenance Building be completed as described in the plans and specifications and award the contract to Jensen Builders, Ltd, 1175 S. 32nd Street, Fort Dodge, Iowa, for the base bid amount of \$1,296,000.00, Plus Alternate No. 1 in the amount of \$26,300.00 for a total amount of \$1,322,300.

ALTERNATIVES: The City Council could choose to delay the project, or not do the project.

CITY MANAGER COMMENTS: I concur with the recommendation of the Public Works Director.





February 24, 2020

Ken Wetzler
City of Webster City
400 East Second Street
Webster City, Iowa 50595

RE: 2020 STREET DEPARTMENT MAINTENANCE BUILDING PROJECT
BID LETTING RESULTS AND RECOMMENDATIONS

Dear Ken:

The bid opening for the above referenced project was held Thursday, February 20th, and produced 8 bidders. The bid tabulation can be found enclosed. Jensen Builders, Ltd. being the low bidder with a base bid of \$1,296,000, Alternate No. 1 coming in at \$26,300. The combined total would be \$1,322,300.

Shuck-Britson Inc. recommends that the City of Webster City accept the low base bid of \$1,296,000 and award the project to Jensen Builders, Ltd. The City may accept or reject the alternate depending on the willingness to self-perform this task at a later date.

Feel free to contact us if you have any questions.

Respectfully,

SHUCK-BRITSON, INC.

A handwritten signature in blue ink that reads 'Tyler VonWeihe'.

Tyler VonWeihe, P.E.
Project Manager

cc: Brandon Bahrenfuss
Paul Jacobson, P.E.

Enclosure: Bid Tabulation

RESOLUTION NO. 2020 - _____

**FINALLY APPROVING AND CONFIRMING PLANS, SPECIFICATIONS,
FORM OF CONTRACT AND ESTIMATE OF COST FOR THE
2020 STREET DEPARTMENT MAINTENANCE BUILDING PROJECT**

WHEREAS, this Council has heretofore approved plans, specifications and form of contract for the proposed construction of the 2020 Street Department Maintenance Building Project, as described in the resolution providing for a notice of hearing on proposed plans, specifications and proposed form of contract for such 2020 Street Department Maintenance Building Project and the taking of bids therefor; and

WHEREAS, hearing has been held on objections to the proposed plans, specifications, and form of contract and to the cost of the 2020 Street Department Maintenance Building Project, and no objections were provided.

NOW THEREFORE IT IS RESOLVED by the Council of Webster City, Iowa, as follows:

That the plans, specifications, form of contract and estimate of cost referred to in the preamble hereof be and the same are hereby finally approved and the prior action of the Council approving them is hereby finally confirmed, and the aforementioned public improvement to be constructed in accordance with the plans, specifications and form of contract is necessary and desirable.

Passed and adopted this 2nd day of March, 2020.

John Hawkins, Mayor

ATTEST: _____
Karyl K. Bonjour, City Clerk

MEMORANDUM

TO: Mayor and City Council

FROM: Jeff Sheridan, City Manager
Dodie Wolfgram, Finance Director

DATE: February 28, 2020

RE: Second Street Reconstruction project funding
Street Maintenance Building construction project funding

SUMMARY: The City has considered multiple funding options for the above referenced projects. This memo is confirmation of the funding proposed in a memo dated February 28th from Michael Maloney with D.A. Davidson which accompanies this memo.

PREVIOUS COUNCIL ACTION: The Council has previously approved design and engineering of both the above referenced projects.

BACKGROUND/DISCUSSION: Please see Mr. Maloney's memo of February 28th to the Mayor and Council.

FINANCIAL IMPLICATIONS: Please see Mr. Maloney's memo of February 28th to the Mayor and Council.

RECOMMENDATION: Award the construction contracts and approve funding as described in Mr. Maloney's attached memo.

ALTERNATIVES: Do not award the contracts which may significantly impact the funding and or timetables established for the two projects.

FINANCE DIRECTOR'S COMMENTS: I recommend following the actions outlined in Mr. Maloney's memo of February 28th.

CITY MANAGER COMMENTS: I also recommend following the actions outlined in Mr. Maloney's memo of February 28.

Memorandum

To: Honorable Mayor John Hawkins, City of Webster City
City Council, City of Webster City
Jeff Sheridan, City Manager, City of Webster City
Dodie Wolfgram, Finance Director, City of Webster City

From: Michael Maloney, Senior Vice President – D.A. Davidson & Co.
Telephone: 515.471.2723 Email: mmaloney@dadco.com

Date: Friday, February 28, 2020 Page 1 of 1

Re: Second Street Reconstruction Project Financing

The purpose of this correspondence is to provide information to several of the items on the March 2nd Council meeting agenda. The City previously received construction bids on the 2020 Second Street Reconstruction project. Also, the City held a public hearing allowing for the future issuance of General Obligation Bonds in January for the purpose of financing the Second Street Reconstruction project (2020 and 2021 portions).

On March 2nd, the City will consider awarding the contract on the 2020 Second Street Reconstruction project. City staff recommends awarding this contract at this time.

Also on the agenda, the City's bond counsel (Dorsey) has prepared a resolution to allow for the future repayment of Second Street Reconstruction project financing with General Obligation Bonds. While the City is planning to finance the 2020 portion with Road Use Tax Revenue Bonds at this time, this resolution will provide flexibility for the City when the balance of the project is bid and will allow the FY 21 budget to be completed as reviewed at the February 24th Council meeting.

The City can start the public hearing process for the Road Use Tax financing at the March 16th meeting, and Davidson will continue working with staff and Dorsey to prepare proceedings for that meeting. Attached is the timeline for financing that will provide funds in late April for the project.

Additionally, the City will consider awarding the contract on the 2020 Street Department Maintenance Building Project at the March 2nd meeting. Davidson has visited with staff regarding funding of this project. Current staff recommendation is to utilize road use tax revenues for this project, a portion of which may be included in the planned financing for the 2020 Second Street Reconstruction Project (the balance will come from existing road use tax funds currently on hand).

Please note that for both the 2020 Second Street Reconstruction Project and the 2020 Street Department Maintenance Building Project, water and sewer funds will be applied to their related portions of the project costs.

I am looking forward to continuing to work with City staff on the necessary financing steps between now and closing/delivery of funds to the City for these projects as indicated. As discussed with staff, I will be present for the Council meeting on March 2nd.

CITY OF WEBSTER CITY, IOWA

\$3,500,000 ⁽¹⁾ Road Use Tax Revenue Bonds, Series 2020

Funding for: 2020 2nd Street Reconstruction Project Costs

Legal Authority: Iowa Code Sections 364.6, 384.24A(5), 384.83

Projected Timeline

Prepared: February 28, 2020

March 2020						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Action Items

Monday, March 16th Council Meeting:

- Council takes action to set April 6th as date for public hearing on Road Use Tax Revenue loan agreement

Not Less Than 4 Nor More Than 20 Days Prior to Public Hearing:

- Publish notice of public hearings in newspaper

Monday, April 6th Council Meeting:

- Council holds public hearing on Road Use Tax Revenue loan agreement
- Council authorizes issuance / legal documents for Road Use Tax Revenue Bonds

Tuesday, April 21st:
(no meeting required):

- Closing / delivery of funds to City

(1) Preliminary, subject to change

RESOLUTION NO. 2020 - _____

**AWARDING CONTRACT FOR THE
2020 STREET DEPARTMENT MAINTENANCE BUILDING PROJECT**

WHEREAS, pursuant to notice duly published in the manner and form prescribed by resolution of this Council and as required by law, bids and proposals were received by this Council for the 2020 Street Department Maintenance Building Project: and,

WHEREAS, all of the said bids and proposals have been carefully considered, and it is necessary and advisable that provision be made for the award of the contract for the project.

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Webster City, Iowa, as follows:

SECTION 1. The bid for the project submitted by the following contractor is fully responsive to the plans and specifications for the project, heretofore approved by the Council, and is the lowest responsible bid received, such bid being as follows:

<u>NAME AND ADDRESS OF CONTRACTOR</u>	<u>AMOUNT OF BID</u>
Jensen Builders, Ltd., Ft. Dodge, IA (Bid \$1,296,000.00 plus Alt.No.1 \$26,300.00)	\$1,322,300.00

SECTION 2. The contract for the Project be and the same is hereby awarded to such contractor at the total estimated cost set out above, the final settlement to be made on the basis of the unit prices therein set out and the actual final quantities of each class of materials furnished, the said contract to be subject to the terms of the aforementioned resolution, the notice of hearing and letting, the plans and specifications and the terms of the bidder's written proposal.

SECTION 3. The Mayor and City Clerk are hereby authorized and directed to enter into a written contract with said contractor for the project.

SECTION 4. The amount of the contractor's performance and/or payment bonds is hereby fixed and determined to be 100% of the amount of the contract.

BE IT FURTHER RESOLVED that said agreement is hereby approved upon being executed by both parties.

Passed and adopted this 2nd day of March 2020.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

**CITY OF WEBSTER CITY PUBLIC HEARING
STATUS OF CDBG FUNDED ACTIVITIES
March 2, 2020**

1. General description of accomplishments to date:

The City has completed a water main replacement project on the east of High Street replacing approximately 865 linear feet of water main. Also a Historical Architectural Reconnaissance Survey has been completed on approximately 3 blocks of 2nd Street and 2 ½ blocks on Des Moines Street, and plans have been developed for a façade renovation on 713 2nd Street.

2. Summary of expenditures to date:

To date \$139,037.41 has been expended in City CDBG RLF funds.

3. General description of remaining work:

Façade renovation on 713 2nd Street.

4. General description of changes made to the project budget, performance targets, activity schedules, project scope, location, objectives or beneficiaries:

The original City reuse plan included the following possible projects: demolishing and clearance of an existing building on 2nd Street, acquisition and façade repair of 713 2nd Street building and other commercial buildings on 2nd Street, a water main project east of High Street, homeowner housing rehabilitation, rental property rehabilitation, down payment assistance, removal of architectural barriers at public buildings, economic loans and grants, small business loans and grants, micro-enterprise grant program, and worker cooperative loans and grants. As there is not enough funds to complete all of the projects in the reuse plan the reuse plan was amended to only include the following: façade improvements at 713 2nd Street and possibly 628 2nd Street, the water main project east of High Street, possible downtown second story rental rehabilitation at 628 2nd St, and possible site improvements for construction of low and moderate income housing.

The amount of Community Development Block Grant (CDBG) RLF funds available for these projects is \$801,746.

The City has contracted with MIDAS Council of Governments to provide grant administration for all projects. The original contract amount was a not to exceed \$70,000, of which \$9,299.79 has been paid.

The City contracted with the University of Iowa on behalf of the Office of the State Archaeologist to prepare a reconnaissance-level historical and architectural survey of the Second Street Commercial Area. The original contract amount was \$4,850 for the survey, \$550 for a site inventory form for 713 2nd Street and \$480 per additional requested site inventory forms. \$5,880 has been paid to date.

The City contracted with Summers' Enterprise Inc. as general contractor for the water main project. The original contract amount was \$124,512.50. To date there have been three changes orders to furnish and install a 12 inch gate valve instead of 14 inch, install additional 12 inch GV and 12 inch Tee with cap and block at east of new main, reduce the amount backfill material, remove the exploratory excavation item, and extend the completion date to July 31, 2019. The total cost for the change orders was \$7,845.12 changing the contract amount to \$132,357.62. The final pay request was reduce \$8,500 for liquidated damages. \$123,857.62 has been paid to Summers' Enterprises.

The City contracted with Ask Studios to provide architectural services for acquisition and commercial rehabilitation/façade improvements to buildings on 2nd Street. The original contract amount was \$19,216 plus costs for printing plans and manual. To date nothing has been paid on this contract.

5. Person(s) authorized to receive and respond to citizens proposals, questions and complaints concerning proposed or funded activities will be:

Lindsay Henderson
Community Vitality Director
City of Webster City
400 2nd Street
Webster City, IA 50595
(515) 832-9151

Ken Wetzler
Public Works Director
City of Webster City
400 2nd Street
Webster City, IA 50595
(515) 832-9139

Shirley Helgevold
MIDAS Council of Governments
Project Administrator
602 1st Avenue South
Fort Dodge, IA 50501
(515) 576-7183 ext. 212

6. Person(s) available and able to provide technical assistance to groups representative of low- and moderate-income persons in preparing and presenting their proposals for the request and use of federal funds.

MIDAS Council of Governments
602 1st Avenue South
Fort Dodge, IA 50501
(515) 576-7183

MEMORANDUM

TO: City Manager
Mayor and City Council

FROM: Karla Wetzler

DATE: February 24, 2020

RE: Public Hearing for Development Agreement with
Gary and Brenda Fox., 200 Red Bull Division Drive

SUMMARY: Gary and Brenda Fox have requested to enter into a Development Agreement with the City to capture TIF money associated with their commercial project, purchase and remodel of 200 Red Bull Division Drive.

PREVIOUS COUNCIL ACTION: On February 17, 2020, the City Council approved the amendment to the 2013 Red Bull Division Urban Renewal Area for this project and set March 2, 2020 for the Public Hearing on the Development Agreement.

BACKGROUND/DISCUSSION: As you are all aware, Gary and Brenda Fox have purchased the building at 200 Red Bull Division Drive (former Shopko building). They are remodeling the building for the location of their Appliance Plus retail establishment, and they are relocating their US Cellular business from Second Street to, also, be in this building.

Our Attorney, John Danos, has completed the agreement, and it is attached for your review. Main points in this particular agreement include the following:

- 1) The aggregate, total amount of the payments made to Gary and Brenda Fox, shall not exceed \$186,000 over a 9-year period.
- 2) All payments are subject to annual appropriation by the City Council.
- 3) Each payment will be 70% of the incremental property tax revenues.

FINANCIAL IMPLICATIONS: Seventy percent of the incremental difference produced will go to Gary and Brenda Fox for the next 9 years. The remaining 30% will be divided accordingly between the taxing entities.

RECOMMENDATION: Approve the Development Agreement via the attached Resolution.

ALTERNATIVES: Do not approve the agreement or suggest revisions.

CITY MANAGER COMMENTS: I concur with the recommendation of the Planning Director.

**Expanded 2013 Red Bull Division Urban Renewal
Area / Webster City Residential Urban Renewal Area B
(2013 Addition)**

Adopted: Sept. 16, 2013



RESOLUTION_____

Resolution Approving Development Agreement with Gary and Brenda Fox,
Authorizing Annual Appropriation Tax Increment Payments and Pledging Certain Tax
Increment Revenues to the Payment of the Agreement

WHEREAS, the City of Webster City, Iowa (the “City”), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the 2013 Red Bull Division Urban Renewal Area (the “Urban Renewal Area”); and

WHEREAS, this City Council has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa, which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal of and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, a certain development agreement (the “Agreement”) between the City and Gary and Brenda Fox (the “Developers”) has been prepared in connection with the maintenance and operation of an Appliance Plus store and a U.S. Cellular store in an existing commercial facility in the Urban Renewal Area (the “Project”); and

WHEREAS, under the Agreement, the City would provide annual appropriation tax increment payments to the Developers in a total amount not exceeding \$186,000; and

WHEREAS, this City Council, pursuant to Section 403.9 of the Code of Iowa, has published notice, has held a public hearing on the Agreement on March 2, 2020, and has otherwise complied with statutory requirements for the approval of the Agreement; and

WHEREAS, Chapter 15A of the Code of Iowa (“Chapter 15A”) declares that economic development is a public purpose for which a City may provide grants, loans, tax incentives, guarantees and other financial assistance to or for the benefit of private persons; and

WHEREAS, Chapter 15A requires that before public funds are used for grants, loans, tax incentives or other financial assistance, a City Council must determine that a public purpose will reasonably be accomplished by the spending or use of those funds; and

WHEREAS, Chapter 15A requires that in determining whether funds should be spent, a City Council must consider any or all of a series of factors;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Webster City, Iowa, as follows:

Section 1. Pursuant to the factors listed in Chapter 15A, the City Council hereby finds that:

(a) The Project will add diversity and generate new opportunities for the Webster City and Iowa economies;

(b) The Project will generate public gains and benefits, particularly in the creation of new jobs, which are warranted in comparison to the amount of the proposed financial incentives.

Section 2. The City Council further finds that a public purpose will reasonably be accomplished by entering into the Agreement and providing the incremental property tax payments to the Developers.

Section 3. The Agreement is hereby approved and the Mayor and City Clerk are hereby authorized and directed to execute and deliver the Agreement on behalf of the City, in substantially the form and content in which the Agreement has been presented to this City Council, and such officers are also authorized to make such changes, modifications, additions or deletions as they, with the advice of bond counsel, may believe to be necessary, and to take such actions as may be necessary to carry out the provisions of the Agreement.

Section 4. All payments by the City under the Agreement shall be subject to annual appropriation by the City Council, in the manner set out in the Agreement. As provided and required by Chapter 403 of the Code of Iowa, the City's obligations under the Agreement shall be payable solely from a subfund (the "Gary and Brenda Fox Subfund") which is hereby established, into which shall be paid that portion of the income and proceeds of the Urban Renewal Tax Revenue Fund attributable to property taxes derived from the property as described as follows:

Lot 1 and Lot 2, Red Bull Subdivision

(Certain real property situated in the City of Webster City, County of Hamilton, State of Iowa bearing Hamilton County Property Tax Identification Parcel Numbers 40882507151002 and 40882507151003).

Section 5. The City hereby pledges to the payment of the Agreement the Gary and Brenda Fox Subfund and the taxes referred to in Subsection 2 of Section 403.19 of the Code of Iowa to be paid into such Subfund, provided, however, that no payment will be made under the Agreement unless and until monies from the Gary and Brenda Fox Subfund are appropriated for such purpose by the City Council.

Section 6. After its adoption, a copy of this resolution shall be filed in the office of the County Auditor of Hamilton County to evidence the continuing pledging of the Gary and Brenda Fox Subfund and the portion of taxes to be paid into such Subfund and, pursuant to the direction of Section 403.19 of the Code of Iowa, the County Auditor shall allocate the taxes in accordance therewith and in accordance with the tax allocation ordinance referred to in the preamble hereof.

Section 7. All resolutions or parts thereof in conflict herewith are hereby repealed.

Passed and approved March 2, 2020.

Mayor

Attest:

City Clerk

.....

DEVELOPMENT AGREEMENT

This Agreement is entered into between the City of Webster, Iowa (the "City") and Gary and Brenda Fox (the "Developers") as of the ____ day of _____, 2020 (the "Commencement Date").

WHEREAS, the City has established the 2013 Red Bull Division Urban Renewal Area (the "Urban Renewal Area"), and has adopted a tax increment ordinance for the Urban Renewal Area; and

WHEREAS, the Developers have acquired certain real property which is situated in the City, lies within the Urban Renewal Area and is more specifically described on Exhibit A hereto (the "Property"); and

WHEREAS, the Developers have proposed to undertake the operation and maintenance of an existing building (the "Existing Building") on the Property for use in the ongoing business operations of an Appliance Plus store and a U.S. Cellular store; and

WHEREAS, the Developers have requested that the City provide financial assistance to the Developers in the form of incremental property tax payments to be used by the Developers in paying the costs of the operating and maintaining the Existing Building; and

WHEREAS, the base valuation of the Property for purposes of calculating Incremental Property Tax Revenues (as herein defined) under this Agreement and Section 403.19 of the Code of Iowa is \$_____ (the "Base Valuation"); and

WHEREAS, Chapter 403 of the Code of Iowa authorizes cities to establish urban renewal areas and to undertake economic development and blight alleviation projects; and

WHEREAS, Chapter 15A of the Code of Iowa authorizes cities to provide grants, loans, guarantees, tax incentives and other financial assistance to or for the benefit of private persons;

NOW THEREFORE, the parties hereto agree as follows:

A. Developers' Covenants

1. Project Construction and Operation. The Developers agree to operate maintain the Existing Building and ensure that the Existing Building is being used in the ongoing business operations of an Appliance Plus store and a U.S. Cellular store throughout the Term (as hereinafter defined).

2. Property Taxes. The Developers agree to make or ensure timely payment of all property taxes as they come due with respect to the Property throughout the Term (as hereinafter defined) and to submit a receipt or cancelled check in evidence of each such payment.

3. Developers' Certifications. The Developers agree to submit documentation to the satisfaction of the City by no later than each October 15 during the Term (as hereinafter

defined) commencing October 15, 2020, demonstrating that the Existing Building is being used in the ongoing business operations of an Appliance Plus store and a U.S. Cellular Store.

4. Property Tax Payment Certification. Furthermore, the Developers agree to certify to the City by no later than October 15 of each year during the Term (as hereinafter defined) commencing October 15, 2020, an amount (the “Developers’ Estimate”) equal to the estimated Incremental Property Tax Revenues, as hereinafter defined, anticipated to be paid in the fiscal year immediately following such certification with respect to the taxable valuation of the Property factored by 70% (the “Annual Percentage”). In submitting each such Developers’ Estimate, the Developers will complete and submit the worksheet attached hereto as Exhibit B. The City reserves the right to review and request revisions to each such Developers’ Estimate to ensure the accuracy of the figures submitted. For purposes of this Agreement, Incremental Property Tax Revenues are calculated by: (1) determining the consolidated property tax levy (city, county, school, etc.) then in effect with respect to taxation of the Property; (2) subtracting (a) the debt service levies of all taxing jurisdictions, (b) the school district instructional support and physical plant and equipment levies and (c) any other levies which may be exempted from such calculation by action of the Iowa General Assembly; (3) multiplying the resulting modified consolidated levy rate times any incremental growth in the taxable valuation of the Property, as shown on the property tax rolls of Hamilton County, above and beyond the Base Valuation; and (4) deducting any property tax credits which shall be available with respect to the Property.

Upon request, the City staff shall provide reasonable assistance to the Developers in completing the worksheet required under this Section A.4.

5. Legal and Administrative Costs. The Developers hereby acknowledge that the City will cover the initial payment of legal fees and administrative costs (the “Actual Admin Costs”) incurred by the City in connection with the drafting, negotiation and authorization of this Agreement, including the necessary amendment to the Urban Renewal Area. Furthermore, the Developers agree that the City shall withhold an amount (the “Admin Withholding Amount”) equal to the lesser of (1) \$7,500 or (2) the Actual Admin Costs from the initial Payments, as hereinafter set forth, in order to recover some or all of the Actual Admin Costs.

6. Default Provisions.

A. Events of Default. The following shall be “Events of Default” under this Agreement, and the term “Event of Default” shall mean, whenever it is used in this Agreement (unless otherwise provided), any one or more of the following events:

- 1) Failure by the Developers to fully and timely remit payment of property taxes when due and owing.
- 2) Failure by the Developers to ensure the completed Project is used in the ongoing business operations of an Appliance Plus store and a U.S. Cellular store throughout the Term (as hereinafter defined).
- 3) Failure by the Developers to comply with Sections A.2, A.3 or A.4 of this Agreement.

B. Notice and Remedies. Whenever any Event of Default described in this Agreement occurs, the City shall provide written notice to the Developers describing the cause of the default and the steps that must be taken by the Developers in order to cure the default. The Developers shall have thirty (30) days after receipt of the notice to cure the default or to provide assurances satisfactory to City that the default will be cured as soon as reasonably possible. If the Developers fail to cure the default or provide assurances, the City shall then have the right to:

- 1) Pursue any action available to it, at law or in equity, in order to enforce the terms of this Agreement.
- 2) Withhold the Payments provided for under Section B.1 below.

B. City's Obligations

1. Payments. In recognition of the Developers' obligations set out above, the City agrees to make eighteen (18) semiannual economic development tax increment payments (the "Payments") to the Developers during the Term (as hereinafter defined) pursuant to Chapters 15A and 403 of the Code of Iowa, provided however that the aggregate, total amount of the Payments shall not exceed \$186,000 (the "Maximum Payment Total"), and all Payments under this Agreement shall be subject to annual appropriation by the City Council, as provided hereunder.

The Payments shall not constitute general obligations of the City, but shall be made solely and only from the Incremental Property Tax Revenues received by the City from the Hamilton County Treasurer attributable to the taxable valuation of the Property.

Prior to funding any Payments under this Agreement, the City will first withhold from the Incremental Property Tax Revenues an amount equal to the Admin Withholding Amount. Once an amount equal to the Admin Withholding Amount has been withheld by the City, the Payments shall be made as hereinafter set forth.

Subject to annual appropriation by the City Council, the Payments will be made on December 1 and June 1 of each fiscal year of the City beginning on December 1, 2020 and continuing to and including June 1, 2029, or until such earlier date upon which total Payments equal to the Maximum Payment Total have been made.

2. Annual Appropriation. The Payments shall be subject to annual appropriation by the City Council.

For the Payments coming due on December 1, 2020 and June 1, 2021 (the "Initial Payments"), the City Council shall consider, prior to December 1, 2020, the question of obligating for appropriation to the funding of such Initial Payments an amount (the "Initial Payments Appropriated Amount") of Incremental Property Tax Revenues previously collected by the City from the Property equal to or less than \$20,625.

If the City Council determines to not obligate the Initial Payments Appropriated Amount, then the City will be under no obligation to fund the Initial Payments, and the Developers will have no rights whatsoever to compel the City to make such Initial Payments or to seek damages relative thereto or to compel the funding of such Initial Payments in future fiscal years.

For the Payments coming due in the City's 2022 through 2029 fiscal years (the "Remaining Payments"), prior to December 1 of each year during the Term (as hereinafter defined) of this Agreement, beginning in the 2020 calendar year, the City Council of the City shall consider the question of obligating for appropriation to the funding of the Remaining Payments due in the following fiscal year, an amount (the "Remaining Payments Appropriated Amount") of Incremental Property Tax Revenues to be collected in the following fiscal year equal to or less than the most recently submitted Developers' Estimate.

In any given fiscal year, if the City Council determines to not obligate the then-considered Remaining Payments Appropriated Amount, then the City will be under no obligation to fund the Remaining Payments scheduled to become due in the following fiscal year, and the Developers will have no rights whatsoever to compel the City to make such Remaining Payments or to seek damages relative thereto or to compel the funding of such Remaining Payments in future fiscal years.

A determination by the City Council to not obligate funds for the Initial Payments or any particular fiscal year's Remaining Payments shall not render this Agreement null and void, and the Developers shall make the next succeeding submission of the Developers' Estimate as called for in Section A.4 above, provided however that no Payments shall be made after June 1, 2029.

3. Remaining Payments Amounts. The aggregate Initial Payments to be made in the City's 2020-2021 fiscal year shall not exceed an amount equal to the corresponding Initial Payments Appropriated Amount.

The aggregate Remaining Payments to be made in a fiscal year shall not exceed an amount equal to the corresponding Remaining Payments Appropriated Amount (for example, for the Payments due on December 1, 2021 and on June 1, 2022, the aggregate maximum amount of such Remaining Payments would be determined by the Remaining Payments Appropriated Amount determined for certification by December 1, 2020). Furthermore, the amount of each such Remaining Payments shall not exceed the amount of Incremental Property Tax Revenues, (excluding allocations of "back-fill" or "make-up" payments from the State of Iowa for property tax credits or roll-back) actually received by the City from the Hamilton County Treasurer attributable to the taxable incremental valuation of the Property in the six (6) months immediately preceding the extant Remaining Payment due date factored by the Annual Percentage.

4. Certification of Remaining Payments Obligation. In any given fiscal year, if the City Council determines to obligate the then-considered Remaining Payments Appropriated Amount, as set forth in Section B.2 above, then the City Clerk will certify by December 1 of each such year to the Hamilton County Auditor an amount equal to the most recently obligated Remaining Payments Appropriated Amount.

C. Administrative Provisions

1. Amendment and Assignment. Neither party may cause this Agreement to be amended, assigned, assumed, sold or otherwise transferred without the prior written consent of the other party. However, the City hereby gives its permission that the Developers' rights to receive

the Payments hereunder may be assigned by the Developers to a private lender as security on a credit facility taken with respect to the Project, without further action on the part of the City.

2. **Successors.** This Agreement shall inure to the benefit of and be binding upon the successors and assigns of the parties.

3. **Term.** The term (the "Term") of this Agreement shall commence on the Commencement Date and end on June 1, 2029 or on such earlier date upon which the aggregate sum of Payments made to the Developers equals the Maximum Payment Total.

4. **Choice of Law.** This Agreement shall be deemed to be a contract made under the laws of the State of Iowa and for all purposes shall be governed by and construed in accordance with laws of the State of Iowa.

The City and the Developers have caused this Agreement to be signed, in their names and on their behalf by their duly authorized officers, all as of the day and date written above.

CITY OF WEBSTER CITY, IOWA

By: _____
Mayor

Attest:

City Clerk

BRENDA FOX

GARY FOX

EXHIBIT A
LEGAL DESCRIPTION OF THE PROPERTY

Auditor Parcel A of Lots 1 and 2,
Red Bull Subdivision, Webster City, Iowa.

EXHIBIT B
DEVELOPERS' ESTIMATE WORKSHEET

- (1) Date of Preparation: October _____, 20____.
- (2) Assessed Valuation of Property as of January 1, 20____:
\$_____.
- (3) Base Taxable Valuation of Property:
\$_____.
- (4) Incremental Taxable Valuation of Property (2 minus 3):
\$_____ (the "TIF Value").
- (5) Current City fiscal year consolidated property tax levy rate for purposes of calculating Incremental Property Tax Revenues (the "Adjusted Levy Rate"):
\$_____ per thousand of value.
- (6) The TIF Value (4) factored by the Adjusted Levy Rate (5).
\$_____ x \$_____/1000 = \$_____ (the "TIF Estimate")
- (7) TIF Estimate (\$_____ x .70 (80%) = Developers' Estimate (\$_____).



MEMORANDUM

TO: City Manager
Mayor and City Council

FROM: Karla Wetzler

DATE: February 25, 2020

RE: Public Hearing on Urban Renewal Plan Amendment for the Riverview
Central Business District

SUMMARY: The Urban Renewal Plan for the Riverview Central Business District Urban Renewal Area is being amended for the purpose of identifying a new urban renewal project being undertaken.

PREVIOUS COUNCIL ACTION: On February 3, 2020, the Council set March 2, 2020, at 6:05 p.m. as the date and time for the Public Hearing on the amended Urban Renewal Plan.

BACKGROUND/DICUSSION: Attached is a copy of the amended Plan for the existing Riverview Central Business District Urban Renewal Area. This Plan is being amended for the purposes of:

- 1) Listing a new specific urban renewal project in the Urban Renewal Area;
- 2) Naming First State Bank as developers who have undertaken the construction and expansion of a large addition to 505 Second Street.

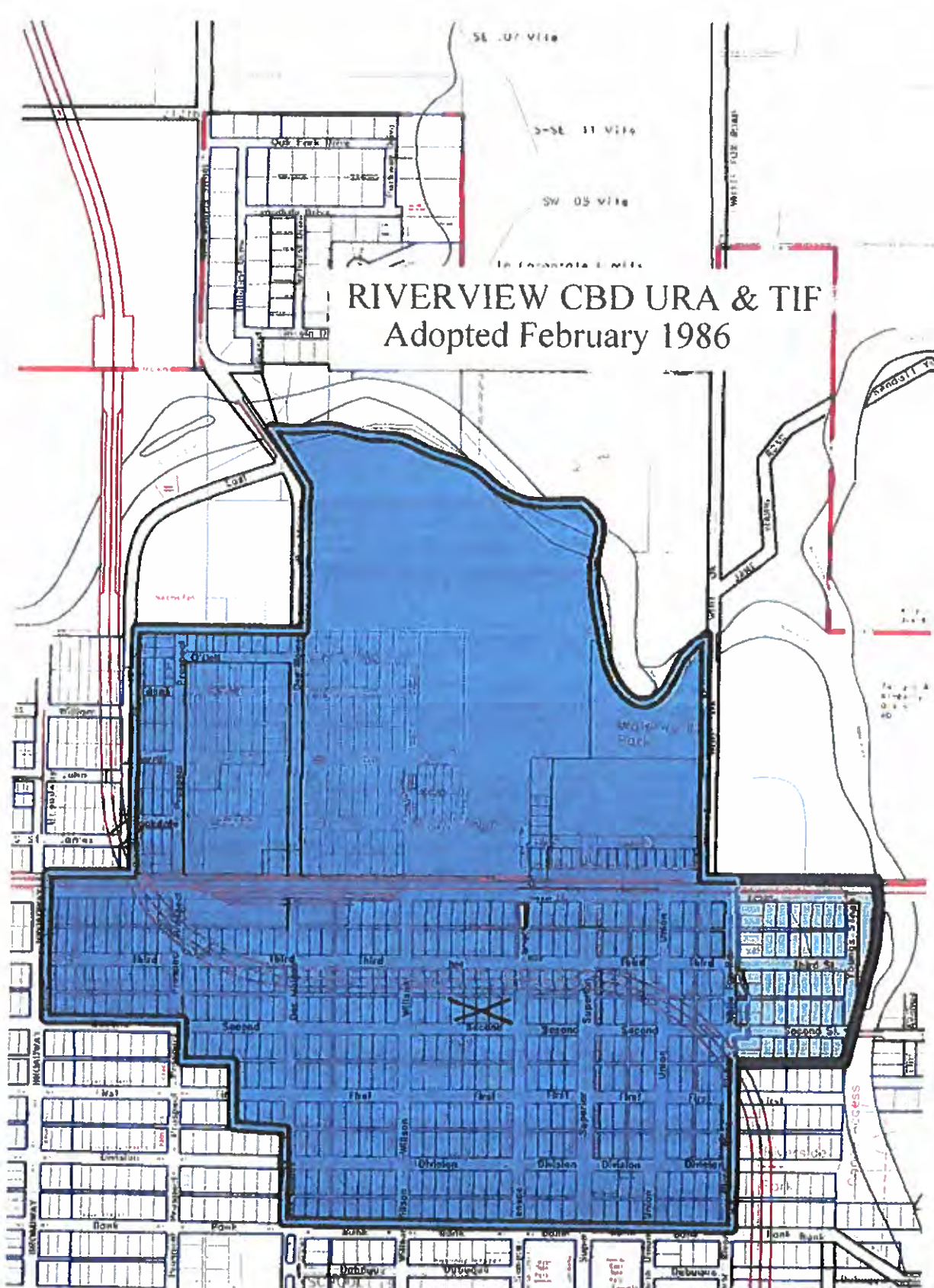
Since this plan identifies a new project, State Code requires a consultation session with other taxing entities. This meeting was set for February 12, 2020. The County and School were invited, but no one attended. Obviously, this indicates "no objections".

FINANCIAL IMPLICATIONS: This amendment is necessary to move forward with the TIF request in the amount of a 50% rebate for 10 years, not to exceed \$280,000, with First State Bank.

RECOMMENDATION: Approve the resolution for the Urban Renewal Plan Amendment for the Riverview Central Business District Urban Renewal Area.

ALTERNATIVES: A consensus was already given at the January 20, 2020, Council meeting for us to proceed with the amendment and development agreement. However, if the Council feels this is not a worthy project, justification can be given as to why this amendment should not be approved.

CITY MANAGER COMMENTS: I agree with the recommendation to approve the resolution for the Urban Renewal Plan Amendment for the Riverview Central Business District Urban Renewal Area.



RIVERVIEW CBD URA & TIF
Adopted February 1986

No Summit

RESOLUTION NO. _____

Resolution to Approve Urban Renewal Plan Amendment for the Riverview Central Business District Urban Renewal Area

WHEREAS, as a preliminary step to exercising the authority conferred upon Iowa cities by Chapter 403 of the Code of Iowa (the “Urban Renewal Law”), a municipality must adopt a resolution finding that one or more slums, blighted or economic development areas exist in the municipality and that the rehabilitation, conservation, redevelopment, development or a combination thereof, of such area or areas is necessary in the interest of the public health, safety or welfare of the residents of the municipality; and

WHEREAS, this City Council of the City of Webster City, Iowa (the “City”), by prior resolution established the Riverview Central Business District Urban Renewal Area (the “Urban Renewal Area”) and adopted an urban renewal plan (the “Plan”) for the governance of projects and initiatives therein; and

WHEREAS, an amendment (the “Amendment”) to the Plan has been prepared which authorizes the undertaking of a new urban renewal project (the “Project”) in the Urban Renewal Area consisting of providing tax increment financing to First State Bank (the “Bank”) in connection with the demolition of existing buildings and the construction of an expansion to the Bank’s existing building; and

WHEREAS, notice of a public hearing by the City Council on the proposed Amendment was heretofore given in strict compliance with the provisions of Chapter 403 of the Code of Iowa, and the Council has conducted said hearing on March 2, 2020; and

WHEREAS, copies of the Amendment, notice of public hearing and notice of a consultation meeting with respect to the Amendment were mailed to Hamilton County and the Webster City Community School District; the consultation meeting was held on the 12th day of February, 2020; and responses to any comments or recommendations received following the consultation meeting were made as required by law;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Webster City, Iowa, as follows:

Section 1. The Amendment, attached hereto and made a part hereof, is hereby in all respects approved.

Section 2. It is hereby determined by this City Council as follows:

A. The Project proposed under the Amendment conforms to the general plan for the development of the City;

B. The Project proposed under the Amendment is necessary and appropriate to facilitate the proper growth and development of the City in accordance with sound planning standards and local community objectives.

C. It is not intended that families will be displaced as a result of the City's undertaking under the Amendment. Should such issues arise with future projects, then the City will ensure that a feasible method exists to carry out any relocations without undue hardship to the displaced and into safe, decent, affordable and sanitary housing.

Section 3. All resolutions or parts thereof in conflict herewith are hereby repealed, to the extent of such conflict.

Passed and approved March 2, 2020.

Mayor

Attest:

City Clerk

(Attach copy of the urban renewal plan amendment to this resolution.)

CITY OF WEBSTER CITY, IOWA
URBAN RENEWAL PLAN AMENDMENT
RIVERVIEW CENTRAL BUSINESS DISTRICT URBAN RENEWAL AREA

March, 2020

The Urban Renewal Plan (the “Plan”) for the Riverview Central Business District Urban Renewal Area (the “Urban Renewal Area”) is being amended for the purpose of identifying a new urban renewal project to be undertaken in the Urban Renewal Area.

1) Identification of Project. By virtue of this amendment, the list of authorized urban renewal projects in the Plan is hereby amended to include the following project description:

Name of Project: First State Bank Expansion Project (the “Project”)

Name of Urban Renewal Area: Riverview Central Business District Urban Renewal Area

Date of Council Approval of Project: March 2, 2020

Description of Project and Project Site: First State Bank (the “Bank”) has proposed to undertake the demolition of existing buildings and the construction of an expansion to the Bank’s existing building on certain real property situated at 505 Second Street (the “Property”) in the Urban Renewal Area.

It has been requested that the City provide tax increment financing assistance to the Bank in connection with the Project.

The costs incurred by the City in providing tax increment financing assistance to the Bank will include legal and administrative fees (the “Admin Fees”) in an amount not to exceed \$7,500.

Description of Public Infrastructure to be Constructed in Connection with the Project: It is not anticipated that the City will install public infrastructure in connection with the Project.

Description of Properties to be Acquired in Connection with Project: It is not anticipated that the City will acquire real property in connection with the Project.

Description of Use of TIF for the Project: The City intends to enter into a Development Agreement with the Bank with respect to the Project and to provide annual appropriation economic development payments (the “Payments”) to the Bank thereunder. The Payments will be funded with incremental property tax revenues to be derived from the Property. It is anticipated that the City’s total commitment of incremental property tax revenues with respect to the Project will not exceed \$280,000, plus the Admin Fees.

2) Required Financial Information. The following information is provided in accordance with the requirements of Section 403.17 of the Code of Iowa:

Constitutional debt limit of the City:	<u>\$18,455,343</u>
Outstanding general obligation debt of the City:	<u>\$ 4,260,000</u>
Proposed maximum indebtedness to be incurred in connection with this March, 2020 Amendment*:	<u>\$ 287,500</u>

*It is anticipated that some or all of the debt incurred hereunder will be subject to annual appropriation by the City Council.



MEMORANDUM

TO: City Manager
Mayor and City Council

FROM: Karla Wetzler

DATE: February 25, 2020

RE: Setting Public Hearing for Development Agreement with
First State Bank

SUMMARY: First State Bank has requested to enter into a Development Agreement with the City to capture TIF money associated with their urban renewal project at the bank located at 505 Second Street. A public hearing needs to be set in order to approve the Development Agreement and the corresponding incremental property tax rebates.

PREVIOUS COUNCIL ACTION: In 1986, the City Council approved the Riverview Central Business District Urban Renewal Plan for this area.

BACKGROUND/DICUSSION: First State Bank constructed a large addition to the west of its existing building demolishing two buildings. The Urban Renewal Plan Amendment for this project is projected to be approved at Monday night's meeting. Now, a public hearing needs to be set for the approval of their requested Development Agreement with the City.

I am working with our Attorney, John Danos, on the Development Agreement. This will be completed for your review prior the night of the public hearing.

FINANCIAL IMPLICATIONS: The developer is requesting the rebates twice a year for a period of 10 years. The rebates will be 50% of the incremental difference produced. Total amount collected will not exceed \$279,630.00.

RECOMMENDATION: Set the public hearing for March 16, 2020 at 6:05 p.m.

ALTERNATIVES: A consensus was already given at the January 20, 2020 Council meeting for us to proceed with the amendment and development agreement. But, if the Council chooses to change the hearing date or anything else, justification can be given.

CITY MANAGER COMMENTS: I agree with the above recommendation.

RESOLUTION NO. _____

Resolution Setting a Date of Meeting at Which it is Proposed to Approve a Development Agreement with First State Bank, Including Annual Appropriation Tax Increment Payments

WHEREAS, the City of Webster City, Iowa (the "City"), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Riverview Central Business District Urban Renewal Area (the "Urban Renewal Area"); and

WHEREAS, this City Council has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa, which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal of and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, the City proposes to enter into a certain development agreement (the "Development Agreement") with First State Bank (the "Bank") in connection with the demolition of existing buildings and the construction of an expansion to the Bank's existing building in the Urban Renewal Area; and

WHEREAS, under the Development Agreement the City would provide financial incentives to the Bank in the form of annual appropriation incremental property tax payments in an amount not to exceed \$280,000 under the authority of Section 403.9(1) of the Code of Iowa; and

WHEREAS, it is necessary to set a date for a public hearing on the Development Agreement, pursuant to Section 403.9 of the Code of Iowa;

NOW THEREFORE, It Is Resolved by the City Council of the City of Webster City, Iowa, as follows:

Section 1. This City Council shall meet on March 16, 2020, at 6:05 o'clock p.m., at the City Hall, in the City, at which time and place proceedings will be instituted and action taken to approve the Development Agreement and to authorize the annual appropriation incremental property tax payments.

Section 2. The City Clerk is hereby directed to give notice of the proposed action, the time when and place where said meeting will be held, by publication at least once not less than four (4) and not more than twenty (20) days before the date of said meeting in a legal newspaper of general circulation in the City. Said notice shall be in substantially the following form:

**NOTICE OF MEETING FOR APPROVAL OF DEVELOPMENT AGREEMENT WITH
FIRST STATE BANK AND AUTHORIZATION OF ANNUAL APPROPRIATION TAX
INCREMENT PAYMENTS**

The City Council of the City of Webster City, Iowa, will meet at the City Hall, on March 16, 2020, at 6:05 o'clock p.m., at which time and place proceedings will be instituted and action taken to approve a Development Agreement between the City and First State Bank (the "Bank") in connection with the demolition of existing buildings and the construction of an expansion to the Bank's existing building in the Riverview Central Business District Urban Renewal Area, which Development Agreement provides for certain financial incentives in the form of incremental property tax payments to the Bank in a total amount not exceeding \$280,000 as authorized by Section 403.9 of the Code of Iowa.

The Development Agreement to make incremental property tax payments to the Bank will not be a general obligation of the City, but will be payable solely and only from incremental property tax revenues generated within the Riverview Central Business District Urban Renewal Area. Some or all of the payments under the Development Agreement may be made subject to annual appropriation by the City Council.

At the meeting, the City Council will receive oral or written objections from any resident or property owner of the City. Thereafter, the City Council may, at the meeting or at an adjournment thereof, take additional action to approve the Development Agreement or may abandon the proposal.

This notice is given by order of the City Council of Webster City, Iowa, in accordance with Section 403.9 of the Code of Iowa.

Karyl K. Bonjour
City Clerk

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Section 4. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved March 2, 2020.

Mayor

Attest:

City Clerk

••••

RESOLUTION NO. 2020 -

**RESOLUTION APPROVING THE MAXIMUM TAX DOLLARS FROM CERTAIN
LEVIES FOR THE CITY'S PROPOSED FISCAL YEAR 2020-2021 BUDGET**

WHEREAS, the City Council of the City of Webster City, Iowa is preparing the annual budget for the FY21; and

WHEREAS, Iowa SF 634 requires a public hearing on the proposed maximum property tax dollars from certain levies where any resident or taxpayer of the City may present to the City Council objections or arguments in favor of the tax dollars before the budget is adopted and certified to the county auditor; and

WHEREAS, interested residents or taxpayers having comments for or against the maximum property tax dollar proposal from certain levies may appear and be heard at the public hearing at the city council meeting on March 2, 2020, at 6:00 PM at the Webster City City Hall, at 400 2nd Street, Webster City, Iowa; and

NOW THEREFORE BE IT RESOLVED by the City Council of Webster City, Iowa that this confirms that a notice of public hearing pertaining to proposed maximum property tax dollars was published in the Daily Freeman Journal, posted on the City of Webster City's website and all social media accounts.

BE IT FUTHER RESOLVED, by the City Council of the City of Webster City, Iowa, that the Mayor and City Clerk are hereby authorized and directed to execute said resolution.

PASSED AND APPROVED this 2nd day of March 2020.

AYES:

NAYS

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

NOTICE

Public Notice is hereby given that the City Council of the City of Webster City, Iowa will meet at the Council Chambers, on **March 16, 2020 at 6:05 p.m.**, at which time the City Council will consider the proposed 2020-2021 Capital Improvement Budget and the Capital Improvement Plan for the City of Webster City for the fiscal years 2020-2021 through 2024-2025.

The proposed Capital Improvement Plan is on file and available for inspection at the City Clerk's Office, City Hall, Webster City, Iowa.

At the above time and place any interested persons may appear and file written or oral objections to the proposed Capital Improvement Plan.

CITY OF WEBSTER CITY, IOWA
Karyl K. Bonjour, City Clerk

**NOTICE OF PUBLIC HEARING
BUDGET ESTIMATE**

FISCAL YEAR BEGINNING JULY 1, 2020 - ENDING JUNE 30, 2021

City of Webster City, Iowa

The City Council will conduct a public hearing on the proposed Budget at City Hall, 400 2nd Street
on 3/16/2020 at 6:05 p.m.

The Budget Estimate Summary of proposed receipts and expenditures is shown below.

Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property . . . 16.24200

The estimated tax levy rate per \$1000 valuation on Agricultural land is 3.00375

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. The city budget is subject to protest. More information on protest can be found at <https://dom.iowa.gov/local-gov-appeals>

515-832-9141

Dodie Wolgram

		Budget FY 2021	Re-est. FY 2020	Actual FY 2019
		(a)	(b)	(c)
Revenues & Other Financing Sources				
Taxes Levied on Property	1	4,069,213	3,750,743	3,620,268
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	4,069,213	3,750,743	3,620,268
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	200,182	256,752	236,318
Other City Taxes	6	903,762	897,729	1,023,034
Licenses & Permits	7	155,080	124,430	205,658
Use of Money and Property	8	858,562	700,516	621,593
Intergovernmental	9	1,911,038	1,239,651	1,199,765
Charges for Services	10	15,959,988	15,723,626	15,844,097
Special Assessments	11	0	0	0
Miscellaneous	12	1,581,651	2,184,189	2,658,355
Other Financing Sources	13	9,500,000	0	185,625
Transfers In	14	6,552,576	4,264,244	3,012,393
Total Revenues and Other Sources	15	41,692,052	29,141,880	28,607,106
Expenditures & Other Financing Uses				
Public Safety	16	2,868,406	2,529,810	2,362,278
Public Works	17	3,324,587	1,881,579	1,610,053
Health and Social Services	18	54,949	57,235	36,574
Culture and Recreation	19	1,732,314	1,817,597	1,330,700
Community and Economic Development	20	524,392	530,294	404,879
General Government	21	382,534	394,415	280,836
Debt Service	22	882,330	603,775	602,685
Capital Projects	23	5,532,540	1,480,411	1,579,610
Total Government Activities Expenditures	24	15,302,052	9,285,116	8,207,615
Business Type / Enterprises	25	17,120,091	15,893,924	15,938,140
Total ALL Expenditures	26	32,422,143	25,179,040	24,145,755
Transfers Out	27	6,552,576	4,264,244	3,012,393
Total Expenditures/Transfers Out	28	38,974,719	29,443,284	27,158,148
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	2,717,333	-301,404	1,448,958
Beginning Fund Balance July 1	30	47,618,883	47,920,287	46,471,329
Ending Fund Balance June 30	31	50,336,216	47,618,883	47,920,287



MEMORANDUM

TO: City Manager
Mayor and City Council

FROM: Karla Wetzler

DATE: February 21, 2020

RE: Set Public Hearing for entering into a Purchase Agreement for City-owned parcel on Cherry Street

SUMMARY: The City has received a Purchase Agreement from Tanner Tempel and Mike Tempel (son and father) to purchase a City-owned parcel located at the end of Cherry Street. A Public Hearing needs to be set for the disposal of this property.

PREVIOUS COUNCIL ACTION: N/A

BACKGROUND/DISCUSSION: This parcel of land was once a City dump site in the 1930's - 40's. In May of 1976, the City entered into a lease with William Smith to lease this 3-acre parcel for \$1.00 a year. The tenant recently passed away and the property was offered for sale to the highest bidder per a Notice published in the newspaper. See attached Notice. We received 6 bids ranging from \$502.00 to \$6,000.00. Tanner Tempel had the highest bid and has signed a Purchase Agreement along with his father, Mike Tempel.

FINANCIAL IMPLICATIONS: The money will be put in the General Fund.

RECOMMENDATION: Set the public hearing for March 16, 2020, at 6:05 p.m. to consider the Purchase Agreement.

ALTERNATIVES: Council may consider a different date for the public hearing if they so desire.

CITY MANAGER COMMENTS: I concur with the recommendation to set the public hearing.

RESOLUTION NO. 2020 - ____

**SETTING TIME AND PLACE FOR A PUBLIC HEARING
ON A PROPOSED OFFER TO BUY CITY OWNED PROPERTY
LOCATED AT THE EAST END OF CHERRY STREET IN WEBSTER
CITY, IOWA, CONTAINING 3 ACRES, MORE OR LESS.**

WHEREAS, the City of Webster City, Iowa, owns certain property described as follows:

A tract of land commencing at a point twenty feet east (20' E) of the Northeast corner of Lot One (1), of Block Ten (10), Park Addition to Webster City, Iowa, thence east 24 rods, thence north 20 rods, thence west 24 rods, thence south 20 rods to place of beginning the same being a part of the Southwest Quarter of the Southeast Quarter of Section Thirty-three (33), Township Eight-nine (89) Range Twenty-five (25), West of the 5th P.M., said parcel containing three (3) acres, more or less

WHEREAS, before selling such property, the City Council must set forth its proposal and publish notice of a public hearing on the proposal, in compliance with Section 364.7 of the Code of Iowa; and,

WHEREAS, it is proposed by the City Council to enter into a Purchase Agreement with Tanner Tempel and Mike Tempel, 530 High Street, Kamrar, Iowa.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa, that a Public Hearing for entering into a Purchase Agreement for said property described above will be held in the Council Chambers on the 16th day of March, 2020, at 6:05 P.M., and that the City Clerk is directed to publish notice as required by law.

Passed and adopted this 2nd day of March, 2020.

CITY OF WEBSTER CITY, IOWA

John Hawkins, Mayor

ATTEST: _____
Karyl K. Bonjour, City Clerk

NOTICE

Public Notice is hereby given that it is the intention of the City Council of the City of Webster City, Iowa, to take sealed bids for the sale of City-owned property located east of and adjacent to 509 Cherry Street, legally described as follows:

A tract of land commencing at a point twenty feet east (20' E) of the Northeast corner of Lot One (1), of Block Ten (10), Park Addition to Webster City, Iowa, thence east 24 rods, thence north 20 rods, thence west 24 rods, thence south 20 rods to place of beginning the same being a part of the Southwest Quarter of the Southeast Quarter of Section Thirty-three (33), Township Eight-nine (89) Range Twenty-five (25), West of the 5th P.M., said parcel containing three (3) acres, more or less.



The property will be sold “as is” and with the knowledge that it was a former dump site for the City. Sealed bids will be opened at 2 p.m. on February 19, 2020, at City Hall, 400 Second Street, Webster City, Iowa. Following the opening of said bids, the highest accepted bidder will be contacted and will be required to sign a Purchase Agreement with the bid price and other applicable terms, at the discretion of the City, being included with a closing date of no longer than forty-five (45) days following the opening of said bids. The City Council reserves the right to reject any and all bids for any reason, including but not limited to, the highest bid failing to be considered a fair market value for said property. The buyer will be responsible for all administrative costs, legal fees, and closing costs.

CITY OF WEBSTER CITY

Karyl K. Bonjour, City Clerk

NOTICE

Public Notice is hereby given that the City Council of the City of Webster City, Iowa, will meet in a regular session at the Council Chambers, on the 16th day of March, 2020, at 6:05 p.m., at which meeting the Council will consider a proposed Purchase Agreement for real estate owned by the City of Webster City, Iowa, and described as follows:

A tract of land commencing at a point twenty feet east (20' E) of the Northeast corner of Lot One (1), of Block Ten (10), Park Addition to Webster City, Iowa, thence east 24 rods, thence north 20 rods, thence west 24 rods, thence south 20 rods to place of beginning the same being a part of the Southwest Quarter of the Southeast Quarter of Section Thirty-three (33), Township Eight-nine (89) Range Twenty-five (25), West of the 5th P.M., said parcel containing three (3) acres, more or less

At the above time and date the Council proposes to sell the above described property to Tanner Tempel and Mike Tempel.

The Public Hearing on this disposal will be held at the time and place stated above at which time written and oral objections will be heard.

CITY OF WEBSTER CITY

Karyl K. Bonjour, City Clerk



MEMORANDUM

TO: D. Jeffrey Sheridan, City Manager
Mayor, Council and Public Works Director

FROM: Matt Alcazar, Project Coordinator

DATE: February 6, 2020

RE: Ordinance – No Parking on Fair Meadow Drive from Hospital Drive East-
Second Reading

SUMMARY: At the meeting held on January 27, 2020, the Traffic Committee approved the recommendation to change the City Code of Ordinances to eliminate Parking on both sides of Fair Meadow Drive from Hospital Drive east to the end of Fair Meadow Drive.

The proposed ordinance at Chapter 46, Article V, Sec. 46-206, would be amended to add (102) as follows:

Section 46-206. No parking zones.

No one shall stop, stand or park a vehicle in any of the following specifically designated no parking zones except when necessary to avoid conflict with other traffic or in compliance with the direction of a peace officer or traffic control signal:

(102) Fair Meadow Drive on both sides from Hospital Drive East to the end of Fair Meadow Drive.

BACKGROUND/DISCUSSION: City Staff brought this issue before the Traffic Committee. Concerns discussed about this issue were that snow removal in this area is difficult due to cars parked in the radius and with the subdivision now paved, the number of vehicles through this area has increased.

PREVIOUS COUNCIL ACTION: City Council approved the first reading of the Ordinance on February 27, 2020.

FINANCIAL IMPLICATIONS: To add the No Parking Signs it will cost approximately \$200.00 per sign with four signs to be installed.

RECOMMENDATION: The Traffic Committee recommends and Staff concurs to change the City Code of Ordinances to eliminate Parking on both sides of Fair Meadow Drive from Hospital Drive east to the end of Fair Meadow Drive.

ALTERNATIVES: Council could choose to have the Committee re-address the issue to find other alternatives.

PUBLIC WORKS DIRECTOR: I recommend Council pass the second reading of the attached Ordinance.

CITY MANAGER COMMENTS: I concur with the recommendations of the Project Coordinator and Public Works Director.

ORDINANCE NO. 2020 - _____

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF WEBSTER CITY, IOWA, 2019, BY ADDING PARAGRAPH (102) TO CHAPTER 46, ARTICLE V, SECTION 46-206, ADDING NO PARKING ON FAIR MEADOW DRIVE ON BOTH SIDES FROM HOSPITAL DRIVE EAST TO THE END OF FAIR MEADOW DRIVE.

Be It Enacted by the City Council of the City of Webster City, Iowa:

SECTION 1. NEW PARAGRAH. The Code of Ordinances of the City of Webster City, Iowa, 2019, is amended by adding a new paragraph in Chapter 46, Article V, Section 46-206, entitled No parking zones, numbered (102), which is hereby adopted to read as follows:

Section 46-206. No parking zones.

No one shall stop, stand or park a vehicle in any of the following specifically designated no parking zones except when necessary to avoid conflict with other traffic or in compliance with the direction of a peace officer or traffic control signal:

(102) Fair Meadow Drive on both sides from Hospital Drive East to the end of Fair Meadow Drive.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and adopted this _____ day of _____, 2020, and approved this ___ day of _____, 2020.

John Hawkins, Mayor

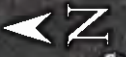
ATTEST: _____
Karyl Bonjour, City Clerk

No Parking Fair Meadow

Committee Recommends no Parking on both Side of Fair Meadow Drive from Hospital Drive east to the end of Fair Meadow Drive.

Legend

81 of 105



300 ft

Google Earth

© 2019 Google



MEMORANDUM

TO: Mayor and City Council

FROM: Larry Flaws, Interim Recreation & Public Grounds Director
Breanne Leshner, Interim Recreation & Public Grounds Assistant Director

DATE OF MEMO: February 25, 2020

RE: Consider Approval of Roof & Gutter System at Graceland Cemetery

SUMMARY:

In the 2019-2020 Capital Improvement Program (CIP) there is money budgeted for the roof and gutter system at Graceland Cemetery office and storage buildings. The roof and gutter system will stop water from leaking into the building and causing water damage. The gutter system will also assist in guiding the rain water away from the buildings.

PREVIOUS COUNCIL ACTION:

In 2018, the City Council approved this item in the 2019-2020 CIP budget.

BACKGROUND/DISCUSSION:

Over the past two years, we have received a large amount of rain during the spring, summer and fall months. There are numerous leaks throughout the shop and office building roofs. The staff has applied blackjack (tar) to help with these leaks but it has been unsuccessful. Staff now places five-gallon buckets in numerous areas (cold storage and non-cold storage areas) to catch the water to prevent further damage to the building. The new roof and gutter system would benefit the cemetery buildings and reduce the staff's time maintaining the leaking areas.

FINANCIAL IMPLICATIONS:

There is \$47,500 budgeted for the purchase of the roof and gutter system at Graceland Cemetery for the 2019-2020 fiscal year.

RECOMMENDATION:

Authorize the Public Grounds Department to seek bids for a roof and gutter system.

ALTERNATIVES:

If the City Council chooses to not authorize staff to seek bids, some alternatives include:

- 1: Rewrite specifications as directed by the City Council.
- 2: Move the purchase of the roof and gutter system to the 2020-2021 fiscal year.

INTERIM RECREATION & PUBLIC GROUNDS DIRECTOR:

We recommend approval of the roof and gutter system for the buildings at Graceland Cemetery.

CITY MANAGER COMMENTS: I concur with the recommendations of the Interim Director and Interim Assistant Director of the Recreation and Public Grounds Department.



City of Webster City
400 Second Street
PO Box 217
Webster City, IA 50595

p: (515) 832-9151
f: (515) 832-9153
webstercity.com

March 3, 2020

The City of Webster City is currently seeking vendors to place fair bids on the installation of a metal roof over the existing metal roof located at the Graceland Cemetery Shop & Office Building.

Please return the enclosed specification sheet and performance bond to my attention no later than Wednesday, March 18, 2020 at 4:00pm by one of the following ways:
Graceland Cemetery 1000 Ohio Street PO Box 217 Webster City, Iowa 50595
or via email to blesher@webstercity.com.

If you have any questions regarding our specifications, please contact Breanne at (515) 832-9125.

Sincerely,

Breanne Leshner
Recreation & Public Grounds Assistant Director

Enclosures

BID FOR COMMERCIAL ROOF & GUTTER SYSTEM @ GRACELAND CEMETERY

City of Webster City/ Recreation & Public Grounds Department
PO Box 217
1000 Ohio Street
Webster City, Iowa 50595
Att: Breanne Lesher
Phone 515-832-9125
blesher@webstercity.com

ITEM SPECIFICATIONS

ACTUAL

Commercial Metal on Metal High Clip Roof with Gutter & Downspout System

Building #1 Present Roof is Metal
Building Size: 36' x 62'

Building #2 Present Roof is Metal
Building Size: 13'6" x 24'

Building Materials:

24" wide, 24 ga. Galvalume Finish Panels
Paint White with PVDF coating

Metal High Clips installed every 5' to existing building purlins
Clips must allow for thermal expansion movements

Seam Caps located at every panel seam

R-Factor (insulation) - Approx. 2-3" **Disclose R-Value:**

Fasteners: Metal with backed rubber washers

Commercial Grade Gutter System, 26 ga. Steel w/PVDF coating

Commercial Grade Down Spouts -- 3 Downspout per side of buildings
w/PVDF coating

Vendor must provide complete metal roof panel assembly incorporating all trim, copings, plates, fascia, gutters, downspouts and any other miscellaneous flashings.

Vendor must provide fasteners, closure strips, splice plates, support plates, sealants, high clips and all other miscellaneous materials to complete install.

Vendor must provide purchase of all permits.

Vendor must provide disposal for all materials.

Vendor must provide all labor necessary

Vender must provide all specifications that are not on the bid sheet.

Please state install date. _____

If vendor is unable to deliver the completed unit with-in 30 days of original delivery date. City of Webster City reserves the right to cancel our order with no fees or penalty to the City of Webster City. Confirm install date to City of Webster City when PO is issued.

Vendor must provide a 25 year warranty for the paint finish for the following:

- 1) not to peel, crack or chip**
- 2) Chalking: not to exceed ASTM D 4214, #8 rating**
- 3) Fading: not more than 5 color difference units**

The city of Webster City does not provide equipment or labor for this project.

Price for entire project \$ _____

Please List All Warranties

COMPANY NAME

SALES REP

ADDRESS

CITY

STATE

ZIP

Phone # (office & cell)

E-mail

BIDDERS SIGNATURE

Vendor List

D & B Agro-Systmes, LTD.
27845 Highway 65
P.O. Box 69
Hubbard, Iowa 50122
(800) 931-9382
Attn: Beth Brandt

Midwest Ecostruction, LLC
Webster City, Iowa 50595
(515) 297-2847
Attn: Brady Hartmann
ecostruction2016@gmail.com

Jim Bryan Roofing
634 Walnut Street
Webster City, Iowa 50595
(515) 832-6810
Attn: Jim Bryan

Widick Roofing & Construction Inc.
2370 Kantor Avenue
Webster City, Iowa 50595
(515) 297-1077

Jaycox Construction Co.
1712 2nd Street
Webster City, Iowa 50595
(515) 832-2141

Peterson Construction
1929 W. Second Street
Webster City, Iowa 50595
(515) 832-1216

Zatloukal Construction
944 First Street
Webster City, Iowa 50595
(515) 832-6196

Jim's Tree Service
1339 E. 2nd Street
Webster City, Iowa 50595
(515) 832-6863

Spring Valley Roofing & Gutters
605 S. 22nd Street #C
Fort Dodge, Iowa 50501
(515) 576-6438

Central Iowa Building Systems
614 W. 18th Street
Nevada, Iowa 50201
(515) 382-4494
sales@cibs-inc.com

Waddle Exteriors
130 W. Broad Street
Story City, Iowa 50248
(877) 733-6400

Choice Construction Steel Roofing
1015 S 6th Street
Marshalltown, Iowa 50158
(641) 750-5225

K-Van Construction Co., Inc.
Box 666
515 Cadet Road
Iowa Falls, Iowa 50126

MEMORANDUM

TO: Mayor and City Council

FROM: Jeff Sheridan, City Manager
Dodie Wolfgram, Finance Director

DATE: February 28, 2020

RE: Second Street Reconstruction project funding
Street Maintenance Building construction project funding

SUMMARY: The City has considered multiple funding options for the above referenced projects. This memo is confirmation of the funding proposed in a memo dated February 28th from Michael Maloney with D.A. Davidson which accompanies this memo.

PREVIOUS COUNCIL ACTION: The Council has previously approved design and engineering of both the above referenced projects.

BACKGROUND/DISCUSSION: Please see Mr. Maloney's memo of February 28th to the Mayor and Council.

FINANCIAL IMPLICATIONS: Please see Mr. Maloney's memo of February 28th to the Mayor and Council.

RECOMMENDATION: Award the construction contracts and approve funding as described in Mr. Maloney's attached memo.

ALTERNATIVES: Do not award the contracts which may significantly impact the funding and or timetables established for the two projects.

FINANCE DIRECTOR'S COMMENTS: I recommend following the actions outlined in Mr. Maloney's memo of February 28th.

CITY MANAGER COMMENTS: I also recommend following the actions outlined in Mr. Maloney's memo of February 28.

Memorandum

To: Honorable Mayor John Hawkins, City of Webster City
City Council, City of Webster City
Jeff Sheridan, City Manager, City of Webster City
Dodie Wolfgram, Finance Director, City of Webster City

From: Michael Maloney, Senior Vice President – D.A. Davidson & Co.
Telephone: 515.471.2723 Email: mmaloney@dadco.com

Date: Friday, February 28, 2020 Page 1 of 1

Re: Second Street Reconstruction Project Financing

The purpose of this correspondence is to provide information to several of the items on the March 2nd Council meeting agenda. The City previously received construction bids on the 2020 Second Street Reconstruction project. Also, the City held a public hearing allowing for the future issuance of General Obligation Bonds in January for the purpose of financing the Second Street Reconstruction project (2020 and 2021 portions).

On March 2nd, the City will consider awarding the contract on the 2020 Second Street Reconstruction project. City staff recommends awarding this contract at this time.

Also on the agenda, the City's bond counsel (Dorsey) has prepared a resolution to allow for the future repayment of Second Street Reconstruction project financing with General Obligation Bonds. While the City is planning to finance the 2020 portion with Road Use Tax Revenue Bonds at this time, this resolution will provide flexibility for the City when the balance of the project is bid and will allow the FY 21 budget to be completed as reviewed at the February 24th Council meeting.

The City can start the public hearing process for the Road Use Tax financing at the March 16th meeting, and Davidson will continue working with staff and Dorsey to prepare proceedings for that meeting. Attached is the timeline for financing that will provide funds in late April for the project.

Additionally, the City will consider awarding the contract on the 2020 Street Department Maintenance Building Project at the March 2nd meeting. Davidson has visited with staff regarding funding of this project. Current staff recommendation is to utilize road use tax revenues for this project, a portion of which may be included in the planned financing for the 2020 Second Street Reconstruction Project (the balance will come from existing road use tax funds currently on hand).

Please note that for both the 2020 Second Street Reconstruction Project and the 2020 Street Department Maintenance Building Project, water and sewer funds will be applied to their related portions of the project costs.

I am looking forward to continuing to work with City staff on the necessary financing steps between now and closing/delivery of funds to the City for these projects as indicated. As discussed with staff, I will be present for the Council meeting on March 2nd.

CITY OF WEBSTER CITY, IOWA

\$3,500,000 ⁽¹⁾ Road Use Tax Revenue Bonds, Series 2020

Funding for: 2020 2nd Street Reconstruction Project Costs

Legal Authority: Iowa Code Sections 364.6, 384.24A(5), 384.83

Projected Timeline

Prepared: February 28, 2020

March 2020						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Action Items

Monday, March 16th Council Meeting:

- Council takes action to set April 6th as date for public hearing on Road Use Tax Revenue loan agreement

Not Less Than 4 Nor More Than 20 Days Prior to Public Hearing:

- Publish notice of public hearings in newspaper

Monday, April 6th Council Meeting:

- Council holds public hearing on Road Use Tax Revenue loan agreement
- Council authorizes issuance / legal documents for Road Use Tax Revenue Bonds

Tuesday, April 21st:
(no meeting required):

- Closing / delivery of funds to City

(1) Preliminary, subject to change

RESOLUTION NO. _____

Resolution providing for the levy of taxes to pay General Obligation Corporate Purpose Bonds

WHEREAS, the City of Webster City (the “City”), in Hamilton County, State of Iowa, heretofore proposed to enter into a loan agreement (the “Loan Agreement”), pursuant to the provisions of Section 384.24A of the Code of Iowa, and to borrow money thereunder in a principal amount not to exceed \$9,500,000 for the purpose of paying the costs, to that extent, of (1) constructing street, water system, sanitary sewer system, storm water drainage and sidewalk improvements; and (2) acquiring and installing street lighting, signage and signalization improvements; and pursuant to law and a notice duly published, the City Council has held a public hearing on such proposal on January 20, 2020; and

WHEREAS, the City intends to enter into the Loan Agreement in the future and to issue General Obligation Corporate Purpose Bonds (the “Bonds”) in evidence of its obligations thereunder and anticipates that principal and interest will come due on the Bonds before July 1, 2021; and

WHEREAS, it is now necessary to make provision for the levy of a debt service property tax in the 2020-2021 fiscal year for the payment of such anticipated principal and interest;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Webster City, Iowa, as follows:

Section 1. The City Council hereby reaffirms its prior determination to enter into the Loan Agreement in the future and orders that the Bonds be issued at such time, in evidence thereof.

Section 2. For the purpose of providing for the levy and collection of a direct annual tax sufficient to pay the principal of and interest on the Bonds as the same become due, there is hereby ordered levied on all the taxable property in the City the following direct annual tax:

For collection in the fiscal year beginning July 1, 2020,
sufficient to produce the net annual sum of \$167,478.

provided, however, that at the time the Bonds are issued, the actual tax levy amounts required to pay the principal of and interest on the Bonds in each year shall be determined based upon the interest rate or rates at which the Bonds are issued, and this resolution shall be supplemented by a resolution of the City Council to provide for such actual and necessary tax levy amounts.

Section 3. A certified copy of this resolution shall be filed with the Hamilton County Auditor and said Auditor is hereby instructed to enter for collection and assess the tax hereby authorized. When annually entering such taxes for collection, the County Auditor shall include the same as a part of the tax levy for Debt Service Fund purposes of the City and when collected, the proceeds of the taxes shall be converted into the Debt Service Fund of the City and set aside

therein as a special account to be used solely and only for the payment of the principal of and interest on the Bonds hereby authorized and for no other purpose whatsoever.

Section 4. Further action with respect to the Loan Agreement is hereby adjourned to a later meeting of the City Council.

Section 5. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved March 2, 2020.

Mayor

Attest:

City Clerk

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WEBSTER
CITY

MEMORANDUM

TO: D. Jeffrey Sheridan, City Manager
Mayor and Council

FROM: Ken Wetzler, Public Works Director

DATE: February 27, 2020

RE: 2020 Second Street Reconstruction Project

SUMMARY: The 2020 Second Street Reconstruction Project was bid. The project will consist of new concrete street pavement, new sidewalks, and all new infrastructure within the right-of-way, along with new Street Lighting on the north side.

PREVIOUS COUNCIL ACTION: Council authorized Snyder & Associates Engineering to design and go out for bids November 21, 2019. February 3rd Council held the Public hearing and approved the plans and specifications and tabled the award of the contract.

BACKGROUND/DISCUSSION: The 2020 Second Street Reconstruction Project will start just west of the Prospect Second Street intersection and end just before Beach Street.

The scheduled substantial completion date is November 6, 2020. Liquidated damages are \$2,000.00 per day and a potential incentive in the amount of \$130,000.00. The bid letting was held January 23, 2020 at 3 p.m. in City Hall. The Engineers opinion of probable cost was \$4,712,686.80 Snyder and Associates Engineering has recommended that City award the contract to Rasch Construction, Inc. 1828 Johnson Ave, Fort Dodge Iowa. in the total amount of \$3,736,816.71 including Alternate No.1 and Alternate No. 2. Note attached engineer letter of recommendation.

<u>Name and City, State of Contractor</u>	<u>Amount of Base Bid</u>
Rasch Construction, Inc., Fort Dodge, Iowa	\$3,531,197.51
Crow River Construction, LLC, New London, MN	\$5,580,501.27

Alternative No. 1 is reconstructing Funk Street from 100' north of Second Street to Third Street. Alternative No. 2 is reconstructing Grove Street from the south Fareway Store driveway to the alley.

BID ALTERNATIVES

Construction Cost (Bid Alternative 1)	\$ 157,616.70
Construction Cost (Bid Alternative 2)	\$ 48,002.50
Total Bid Alternatives Cost	\$ 205,619.20

TOTAL BASE BID AND ALTERNATIVES **\$3,736,816.71**

FINANCIAL IMPLICATIONS: Funding for the project is from road use tax revenue bonds and water and sewer funds for related portions of the project costs. The City will determine the potential of general obligation bonds when the 2021 portion of the project is awarded.

RECOMMENDATION: The 2020 Second Street Reconstruction Project be completed as described in the plans and specifications and award the contract to Rasch Construction, Inc., 1828 Johnson Ave., Fort Dodge, Iowa, for the base bid amount of \$3,531,197.51 plus Alternate No. 1 in the amount of \$157,616.70 and Alternate No. 2 in the amount of \$48,002.50. for a total in the amount of \$3,736,816.71.

ALTERNATIVES: The City Council could choose to delay the project, or direct other alternatives for Second Street.

CITY MANAGER COMMENTS: I concur with the recommendation of the Public Works Director.

RESOLUTION NO. 2020 - _____

**AWARDING CONTRACT FOR THE
2020 SECOND STREET RECONSTRUCTION PROJECT**

WHEREAS, pursuant to notice duly published in the manner and form prescribed by resolution of this Council and as required by law, bids and proposals were received by this Council for the 2020 Second Street Reconstruction Project; and,

WHEREAS, all of the said bids and proposals have been carefully considered, and it is necessary and advisable that provision be made for the award of the contract for the project;

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Webster City, Iowa, as follows:

SECTION 1. The bid for the project submitted by the following contractor is fully responsive to the plans and specifications for the project, heretofore approved by the Council, and is the lowest responsible bid received, such bid being as follows:

<u>NAME AND ADDRESS OF CONTRACTOR</u>	<u>AMOUNT OF BID</u>
Rash Construction, Inc., Fort Dodge, Iowa (Bid \$3,531,197.51 plus Alt.1 \$157,616.70 and Alt. 2 \$48,002.50) (Liquidated damages and incentives are per executed contract)	\$3,736,816.71

SECTION 2. The contract for the Project be and the same is hereby awarded to such contractor at the total estimated cost set out above, the final settlement to be made on the basis of the unit prices therein set out and the actual final quantities of each class of materials furnished, the said contract to be subject to the terms of the aforementioned resolution, the notice of hearing and letting, the plans and specifications and the terms of the bidder's written proposal.

SECTION 3. The Mayor and City Clerk are hereby authorized and directed to enter into a written contract with said contractor for the project.

SECTION 4. The amount of the contractor's performance and/or payment bonds is hereby fixed and determined to be 100% of the amount of the contract.

BE IT FURTHER RESOLVED that said agreement is hereby approved upon being executed by both parties.

Passed and adopted this 2nd day of March, 2020.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk



BEACH ST

WOOD ST

FUNK ST

DIVISION ST

FIRST ST

SECOND ST

THIRD ST

CLARK ST





RESOLUTION NO. 2020 -

**AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER INTO AN
UNDERWRITING/PLACEMENT AGENT ENGAGEMENT LETTER
WITH D. A. DAVIDSON & CO., DES MOINES, IOWA**

WHEREAS, the City Council of the City of Webster City, Iowa, desires to enter into an Underwriting/Placement Agent Engagement Letter with D. A. Davidson & Co., Des Moines, Iowa for services in connection with Road Use Tax Revenue Bonds, Series 2020; and,

WHEREAS provisions on term and compensation are outlined in the Engagement Letter, which will be replaced and superseded by a bond purchase agreement to be entered into between the parties at a later date.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa, that the Mayor and City Clerk are hereby authorized and directed to enter into an Underwriting/Placement Agent Engagement Letter with D. A. Davidson & Co., Des Moines, Iowa for services in connection with Road Use Tax Revenue Bonds, Series 2020; and

BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to execute the Disclosure Letter in connection with the Underwriting/Placement Agent Engagement Letter; and

BE IT FURTHER RESOLVED that said Underwriting/Placement Agent Engagement Letter is hereby approved upon being executed by both parties.

Passed and adopted this 2nd day of March, 2020.

CITY OF WEBSTER CITY, IOWA

John Hawkins, Mayor

ATTEST: _____
Karyl K. Bonjour, City Clerk



2/28/2020

City of Webster City, Iowa
400 2nd Street, PO Box 2017
Webster City, IA 50595

Re: Underwriting / Placement Agent Engagement Letter

Ladies and Gentlemen:

On behalf of D.A. Davidson & Co. (“we” or “Davidson”), thank you for the opportunity to serve as underwriter/placement agent for the City of Webster City, Iowa (the “Issuer”) on the Issuer’s proposed offering and issuance of Road Use Tax Revenue Bonds, Series 2020 for the purpose of 2nd Street Reconstruction project financing (the “Bonds”). This letter will confirm the terms of our engagement; however, it is anticipated that this letter will be replaced and superseded by a bond purchase agreement to be entered into by the parties (the “Purchase Agreement”) if and when the Bonds are priced following successful completion of the offering process.

1. Services to be Provided by Davidson. The Issuer hereby engages Davidson to serve as managing underwriter/placement agent of the proposed offering and issuance of the Bonds, and in such capacity Davidson agrees to provide the following services:

- Review and evaluate the proposed terms of the offering and the Bonds
- Develop a marketing plan for the offering, including identification of potential investors
- Assist in the preparation of the official statement and other offering documents
- Contact potential investors, provide them with offering-related information, respond to their inquiries and, if requested, coordinate their due diligence sessions
- If the Bonds are to be rated, assist in preparing materials to be provided to securities ratings agencies and in developing strategies for meetings with the ratings agencies
- Consult with counsel and other service providers with respect to the offering and the terms of the Bonds
- Inform the Issuer of the marketing and offering process
- Negotiate the pricing, including the interest rate, and other terms of the Bonds
- Obtain CUSIP number(s) for the Bonds and arrange for their DTC book-entry eligibility
- Plan and arrange for the closing and settlement of the issuance and the delivery of the Bonds



- Perform such other usual and customary underwriting services as may be requested by the Issuer

As underwriter/placement agent, Davidson will not be required to purchase the Bonds except pursuant to the terms of the Purchase Agreement, which will not be signed until successful completion of the pre-sale offering period. This letter does not obligate Davidson to purchase any of the Bonds.

2. No Advisory or Fiduciary Role. The Issuer acknowledges and agrees: (i) the primary role of Davidson, as an underwriter/placement agent, is to purchase securities, for resale to investors, in an arm's-length commercial transaction between the Issuer and Davidson and that Davidson has financial and other interests that may differ from those of the Issuer.; (ii) Davidson is not acting as a municipal advisor, financial advisor, or fiduciary to the Issuer and Davidson has not assumed any advisory or fiduciary responsibility to the Issuer with respect to the transaction contemplated hereby and the discussions, undertakings and procedures leading thereto (irrespective of whether Davidson has provided other services or is currently providing other services to the Issuer on other matters or transactions); (iii) the only obligations Davidson has to the Issuer with respect to the transaction contemplated hereby expressly are set forth in this agreement; and (iv) the Issuer has consulted its own financial and/or municipal, legal, accounting, tax and other advisors, as applicable, to the extent it deems appropriate. If the Issuer desires to consult with and hire a municipal advisor for this transaction that has legal fiduciary duties to the Issuer the Issuer should separately engage a municipal advisor to serve in that capacity.

In addition, the Issuer acknowledges receipt of a letter outlining certain regulatory disclosures as required by the Municipal Securities Rulemaking Board and attached to this agreement as Exhibit A. The Issuer further acknowledges Davidson may be required to supplement or make additional disclosures as may be necessary as the specific terms of the transaction progress.

3. Fees and Expenses. Davidson will be compensated by a placement fee and/or underwriting discount that will be set forth in the Purchase Agreement to be determined by mutual agreement of the Issuer and Davidson. In addition to the underwriting fee/spread, for a bond market transaction the Issuer shall pay to Davidson a fee equal to \$2,500 as compensation for its services in providing various financial analyses, and for the use of Davidson's capital to advance certain costs prior to settlement, and to reimburse for Davidson's payment of CUSIP, DTC, continuing disclosure review, IPREO (electronic bookrunning/sales order system), printing and mailing/distribution charges. The Issuer shall be responsible for paying or reimbursing Davidson for all other costs of issuance, including without limitation, bond counsel, disclosure/underwriter's counsel, rating agency fees and expenses, and all other expenses incident to the performance of the Issuer's obligations under the proposed Bonds.



4. Term and Termination. The term of this engagement shall extend from the date of this letter to the closing of the offering of the Bonds except as may be superceded pursuant to a Purchase Agreement. Notwithstanding the forgoing, either party may terminate Davidson's engagement at any time without liability of penalty upon 30 days written notice to the other party.

5. Miscellaneous. This letter shall be governed and construed in accordance with the laws of the State of Iowa. This Agreement may not be amended or modified except by means of a written instrument executed by both parties hereto. This Agreement may not be assigned by either party without the prior written consent of the other party.

If there is any aspect of this Agreement that you believe requires further clarification, please do not hesitate to contact us. If the foregoing is consistent with your understanding of our engagement, please sign and return the enclosed copy of this letter.

Again, we thank you for the opportunity to assist you with your proposed financing and the confidence you have placed in Davidson.

Very truly yours,

D.A.DAVIDSON & CO.

By: Michael Maloney

Title: Senior Vice President

Accepted this ___ day of _____, 2020

City of Webster City, Iowa

By: _____

Title: _____



EXHIBIT A

2/18/2020

City of Webster City, Iowa
400 2nd Street, PO Box 217
Webster City, IA 50595

Attn: Jeff Sheridan, City Manager

Re: Disclosures by D.A. Davidson & Co. as Underwriter/Placement Agent
Pursuant to MSRB Rule G-17 and G-23
Road Use Tax Revenue Bonds, Series 2020

Dear Mr. Sheridan:

We are writing to provide you, as City Manager of the City of Webster City, Iowa (the “Issuer”), with certain disclosures required by the Municipal Securities Rulemaking Board (MSRB) Rule G-17 that relate to the proposed offering and issuance of Road Use Tax Revenue Bonds, Series 2020 for the purpose of 2nd Street Reconstruction project financing (the “Bonds”).

The Issuer has engaged D.A. Davidson & Co. (“Davidson”) to serve as an underwriter/placement agent, and not as a Municipal Advisor, in connection with the issuance of the Bonds. As part of our services as underwriter/placement agent, Davidson may provide advice concerning the structure, timing, terms, and other similar matters concerning the issuance of the Bonds. The specific terms of our engagement will be as set forth in a bond purchase agreement to be entered into by the parties if and when the Bonds are priced following successful completion of the offering process.

1. Disclosures Concerning the Underwriter/Placement Agent’s Role, Compensation, Regulation and Educational Materials.

- (i) MSRB Rule G-17 requires an underwriter/placement agent to deal fairly at all times with both municipal issuers and investors.
- (ii) An underwriter/placement agent’s primary role is to purchase the Bonds with a view to distribution in an arm’s-length commercial transaction with the Issuer. The underwriter/placement agent has financial and other interests that differ from those of the Issuer.
- (iii) Unlike a municipal advisor, the underwriter/placement agent does not have a fiduciary duty to the Issuer under the federal securities laws and is, therefore, not required by federal law to act in the best interests of the Issuer without regard to its own financial or other interests.
- (iv) The underwriter/placement agent has a duty to purchase the Bonds from the Issuer at a fair and reasonable price, but must balance that duty with its duty to sell the



- Bonds to investors at prices that are fair and reasonable.
- (v) The underwriter/placement agent will review the official statement for the Bonds in accordance with, and as part of, its respective responsibilities to investors under the federal securities laws, as applied to the facts and circumstances of this transaction.¹
 - (vi) The underwriter/placement agent will be compensated by a fee and/or an underwriting discount that will be set forth in the bond purchase agreement to be negotiated and entered into in connection with the issuance of the Bonds. Payment or receipt of the underwriting fee or discount will be contingent on the closing of the transaction and the amount of the fee or discount may be based, in whole or in part, on a percentage of the principal amount of the Bonds. While this form of compensation is customary in the municipal securities market, it presents a conflict of interest since the underwriter/placement agent may have an incentive to recommend to the Issuer a transaction that is unnecessary or to recommend that the size of the transaction be larger than is necessary.
 - (vii) Davidson is registered as a broker-dealer with the U.S. Securities and Exchange Commission (“SEC”) and the MSRB, and is subject to the regulations and rules on municipal securities activities established by the SEC and MSRB. The website address for the MSRB is www.msrb.org. The MSRB website includes educational material about the municipal securities market, as well as an investor brochure that describes the protections that may be provided by the MSRB rules and how to file a complaint with an appropriate regulatory authority.

2. Disclosures Concerning Additional Conflicts.

Davidson has not identified any additional potential or actual material conflicts that require disclosure.

3. Disclosures Concerning Complex Municipal Securities Financing

Since Davidson has not recommended a “complex municipal securities financing” to the Issuer, additional disclosures regarding the financing structure for the Bonds are not required under MSRB Rule G-17. In accordance with the requirements of MSRB Rule G-17, if Davidson recommends a “complex municipal securities financing” to the Issuer, this letter will be supplemented to provide disclosure of the material financial characteristics of that financing structure as well as the material financial risks of the financing that are known to us and reasonably foreseeable at that time.

¹ Under federal securities law, an issuer of securities has the primary responsibility for disclosure to investors. The review of the official statement by the underwriter is solely for purposes of satisfying the underwriter’s obligations under the federal securities laws and such review should not be construed by an issuer as a guarantee of the accuracy or completeness of the information in the official statement.



4. Questions and Acknowledgment.

If you or any other Issuer officials have any questions or concerns about these disclosures, please make those questions or concerns known immediately to the undersigned. In addition, you should consult with the Issuer's own financial and/or municipal, legal, accounting, tax and other advisors, as applicable, to the extent you deem appropriate.

It is our understanding that you have the authority to bind the Issuer by contract with us, and that you are not a party to any conflict of interest relating to the subject transaction. If our understanding is incorrect, please notify the undersigned immediately.

We are required to seek your acknowledgement that you have received this letter. Accordingly, please send me an email to that effect, or sign and return the enclosed copy of this letter to me at the address set forth below. Depending on the structure of the transaction that the Issuer decides to pursue, or if additional potential or actual material conflicts are identified, we may be required to send you additional disclosures regarding the material financial characteristics and risks of such transaction and/or describing those conflicts. At that time, we also will seek your acknowledgement of receipt of any such additional disclosures.

Again, we thank you for the opportunity to assist you with your financing and the confidence you have placed in us.

D.A. DAVIDSON & CO.

By: Michael Maloney

Title: Senior Vice President

Acknowledged this ___ day of _____, 2020

City of Webster City, Iowa

By: _____

Title: _____

1620 Superior Street Unit 1
Webster City, IA 50595
(515) 832-2885
(515) 832-2515 fax



GROVES & CHIZEK LAW OFFICE

Zachary S. Chizek
zach@groveslaw.net

Gary J. Groves
gary@groveslaw.net

February 26, 2020

TO: Members of the City Council

RE: Summary of Professional Services for February 2020

Dear Council Members:

Outlined below is a summary of professional services I have provided for the City of Webster City as City Attorney for the month of February 2020. The main issues I addressed this past month were (a) working with City staff on a revised wastewater discharge agreement with Cactus Family Farms, (b) working with the Planning Director on the sale of City-owned property located on Cherry Street, and (c) working with the Community Vitality Director on a 28E agreement with the County related to a bicycle share program within the City.

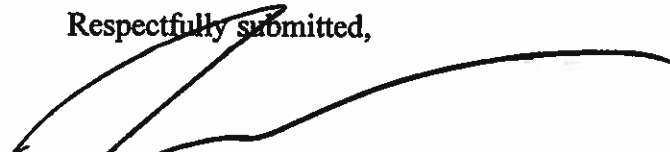
In regards to Cactus Family Farms, they have now re-approached the City with their intention to again begin truck washing operations at their facility in Webster City. In order to do so, they need to enter into a wastewater discharge agreement with the City. I have worked with City staff to complete this and it has been presented to Cactus to sign and get back to us for Council review/execution.

In regards to the City-owned property located on Cherry Street, I worked with the City's Planning Director to work through the notice, sealed bid, and purchase agreement process. The City received six (6) sealed bids for the property and we have prepared a purchase agreement for the Council's review/execution to sell said property to the highest bidder.

Finally, in regards to the 28E agreement, I have prepared an agreement for the City and County to execute that addresses the sharing of costs/responsibility related to a bicycle share program offered by an outside third party, which will be available within the City, subject to County and City approval.

If you have any questions regarding any of the above summary please do not hesitate to contact me.

Respectfully submitted,



Zachary S. Chizek
Attorney at Law