

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa February 17, 2020**

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on February 17, 2020, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the Chair, and the following Council Members: Katelin Hartmann, Matt McKinney, Brian Miller and Logan Welch.

It was moved by Miller and seconded by Hartmann to approve the agenda.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance

**PETITIONS – COMMUNICATIONS – REQUESTS**

None brought forth.

**PUBLIC INFORMATION**

Mayor John Hawkins administered the Oath of Office to new Police Officer Colt Richardson.

**MINUTES AND CLAIMS**

It was moved by McKinney and seconded by Hartmann that the following motion and Resolutions be approved and adopted collectively:

1. That the meeting minutes of February 3, 2020 and February 10, 2020 be approved.
2. That Resolution No. 2020-031 approving Payroll for the period ending February 1, 2020 and paid on February 7, 2020 in the amount of \$161,497.08 be passed and adopted.
3. That Resolution No. 2020-032 approving bills paid in the amount of \$1,108,492.44 be passed and adopted and the Fund List be approved.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

**GENERAL AGENDA**

2. It was moved by Welch and seconded by McKinney that Resolution No. 2020-033 setting March 2, 2020 at 6:05 p.m. in the Council Chambers at City Hall, Webster City, Iowa for a Public Hearing for the purpose of considering the Maximum Tax Dollars from Certain Levies for the City of Webster City proposed Fiscal Year 2020-2021 Budget be passed and adopted.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

3. It was moved by Miller and seconded by Hartmann that Resolution No. 2020-034 setting March 2, 2020 at 6:05 p.m. in the Council Chambers at City Hall, Webster City, Iowa for a Public Hearing on status of Funded Activities for the Webster City Community Development Block Grant Projects status be passed and adopted.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

4. It was moved by Miller and seconded by Hartmann that the Wilson Brewer Historic Park Committee minutes of February 12, 2020 be accepted and placed on file.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

5. It was moved by Hartmann and seconded by Welch that Resolution No. 2020-035 setting March 16, 2020 at 6:05 p.m. in the Council Chambers at City Hall, Webster City, Iowa for a Public Hearing on proposed plans, specifications, proposed form of contract and estimate of cost for construction of 2020 Wilson Brewer Park Grounds Improvement Project be passed and adopted.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

**1. Public Hearing 6:05 p.m.**

February 17, 2020 at 6:05 p.m. in the Council Chambers at City Hall, Webster City, Iowa being the time and place for a Public Hearing on proposed Urban Renewal Plan Amendment (2013 Red Bull Division Urban Renewal Area), the same was held. No written objections were received and no oral objections were presented.

Karla Wetzler, Planning and Zoning Director, explained the details of the Amendment and next steps in approving a Development Agreement with Gary and Brenda Fox.

A. It was moved by Hartmann and seconded by McKinney that Resolution No. 2020-036 to Approve Urban Renewal Plan Amendment for the 2013 Red Bull Division Urban Renewal Area be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

B. It was moved by Miller and seconded by Hartmann that Resolution No. 2020-037 setting March 2, 2020 at 6:05 p.m. for a Public Hearing meeting at which it is proposed to approve a Development Agreement with Gary and Brenda Fox, Including Annual Appropriation Tax Increment Payments be passed and adopted.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

6. It was moved by McKinney and seconded by Hartmann that approval for issuance of Beer and Liquor Licenses by the Iowa Department of Commerce for the following be approved:

a. Renewal of Class B Native Wine Permit and Living Quarters  
Heart N Home, 1423 Superior Street.

b. Special Class C Liquor License and Class B Native Wine Permit  
Hy-Vee Webster City Healthy Cooking Class, Special Event to be held  
March 10, 2020 at 823 Second Street.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

7. It was moved by Miller and seconded by Welch that Resolution No. 2020-038 approving Change Order No. 1 to the 2018 Wilson Brewer Park Cabins Dismantling & Reconstruction Project with Heritage Woodworks Inc., Clemons, Iowa be passed and adopted.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

Wayne Schlotfeldt, Schlotfeldt Engineering, provided Council an explanation for the Change Order.

8. It was moved by Hartmann and seconded by Miller that Resolution No. 2020-039 approving Fire Department Work Agreement for 2020-2023 and approving the execution of same by the City Manager be passed and adopted.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

9. It was moved by Hartmann and seconded by Miller that the Planning and Zoning Commission minutes of February 10, 2020, be accepted and placed on file.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

10. It was moved by Miller and seconded by Hartmann that Resolution No. 2020-040, subject to City Attorney approval of all accompanying documents, accepting and approving the Minor Subdivision Plat of Myers First Addition to Webster City, Iowa be passed and adopted.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

Karla Wetzler, Planning and Zoning Director, asked Council to approve the above Resolution contingent upon the City Attorney approval of all accompanying documents.

**City Council Meeting Minutes, February 17, 2020**

11. It was moved by Welch and seconded by Hartmann that the Traffic Committee minutes of January 27, 2020 be accepted and placed on file.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

12. It was moved by Miller and seconded by McKinney that the First Reading of a proposed Ordinance, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019, by Adding Paragraph (102) to Chapter 46, Article V, Section 46-206, Adding No Parking on Fair Meadow Drive on both sides from Hospital Drive East to the end of Fair Meadow Drive be approved.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,  
BOARDS AND COMMISSIONS**

It was moved by McKinney and seconded by Welch that the following items (1-5) be accepted and placed on file:

1. January 2020 City Manager Reports including Electric, Wastewater, Water, Electric Year-to-Date, Water Year-to-Date and Inspection Report;
2. The January 2020 Police Department Report;
3. The January 2020 Fire Department Report;
4. The Hamilton County Solid Waste Commission February 2020 Agenda Packet; and
5. The 2019 inTANDEM analytic report on Social Media and Website accounts.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye

**COUNCIL COMMITTEE REPORTS**

None brought forth.

**OTHER REPORTS AND RECOMMENDATIONS**

Mayor Hawkins reminded Council Members of the Special Budget Session to be held on Monday, February 24, 2020 at 6:00 p.m.

It was moved by Hartmann and seconded by McKinney that Council adjourn.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

The February 17<sup>th</sup>, 2020 Regular City Council Meeting stood adjourned at 6:16 p.m.

**WORK SESSION - FEBRUARY 17, 2020**

The City Council held a Work Session following the Regular City Council Meeting at City Hall, Webster City, Iowa at 6:20 p.m. on February 17, 2020, upon call of the Mayor and the advance agenda.

1. The Work Session was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the Chair, and the following Council Members: Katelin Hartmann, Matt McKinney, Brian Miller and Logan Welch.

Also present were City Manager D. Jeffrey Sheridan, City Clerk Karyl Bonjour, Finance Director Dodie Wolfgram, City Attorney Zach Chizek, representatives from the media, several city staff members and Michael Maloney of D. A. Davidson Company, Des Moines, Iowa.

2. It was moved by Welch and seconded by McKinney to approve the agenda.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

**City Council Work Session, February 17, 2020**

3. The purpose of the Work Session was to hear a Presentation by Michael Maloney, D. A. Davidson Company, Des Moines, Iowa on Long-Term Capital Planning. Topics presented and discussed included the current major Capital Projects per the City's Capital Improvement Plan, Capital Funding Sources, Goals for Capital Plan Initiative, different types of Bonding and Repayment, and types of Revenues available. He also provided a few scenario assumptions, a projected Financing Plan, a summary of considerations and a suggested action plan. Consensus of Council was given for City Manager Sheridan and Finance Director Dodie Wolfgram to continue further discussions with Mr. Maloney and bring additional information to Council Members at a later date.

4. It was moved by Miller and seconded by Hartmann that Council Adjourn.  
ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.  
The February 17, 2020 Work Session stood adjourned at 7:55 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk