

AGENDA
City Council Meetings
City Hall
Webster City, Iowa
January 20, 2020
6:00 p.m.

FAIR HOUSING BOARD *(City Council)*

ROLL CALL

Motion on Approval of Agenda

1. Motion on Minutes of January 21, 2019
2. Motion to Elect Chairperson and Vice Chairperson.
(Current Mayor and Mayor Pro Tem)
3. Motion on Appointment by the Chairperson of the Investigating Committee and such other offices as the Board may decide, as provided by the Code of Ordinances of the City of Webster City, Iowa 2019 Chapter 28, Article II, Section 28-27.
(Current City Manager, City Clerk and Planning Director)
4. Any other matters that may come before the Board
5. Adjourn Fair Housing Board meeting

REGULAR CITY COUNCIL MEETING

ROLL CALL

Motion on Approval of Agenda

Pledge of Allegiance

A. PETITIONS – COMMUNICATIONS – REQUESTS

This is the time of the meeting that a citizen may address the Council on a matter not on the Agenda. **(no more than five minutes per person)**

Except in cases of emergency, the City Council will not take any action at this meeting, but may ask the City Staff to research the matter or have the matter placed on the Agenda for a future meeting.

1. Public Information
 - a. Oath of office by Mayor to new Police Officer Anthony Luft
 - b. Proclamation by Mayor on School Choice Week January 26 – February 1, 2020.

B. MINUTES AND CLAIMS

The following items have been deemed to be non-controversial, routine actions to be approved by the Council in a single motion.

If a Council member, or a member of the audience wishes to have an item removed from this list, it will be considered in its normal sequence on the Agenda.

1. Minutes of January 6, 2020.
2. Resolution on Payroll for the period ending January 4, 2020 and paid on January 10, 2020.
3. Resolution on Bills Fund List

C. GENERAL AGENDA

Public Hearing 6:05 p.m.

1. Public hearing on proposal to enter into a General Obligation Corporate Purpose Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$9,500,000.
 - a. Resolution taking additional action to enter into General Obligation Corporate Purpose Loan Agreement and authorizing the use of a preliminary official statement for the sale of Bonds.
2. Recommend approval for issuance of Beer and Liquor Licenses by the Iowa Department of Commerce for the following:
 - a. Renewal of Class E Liquor License, Class B Native Wine Permit, Class B Wine Permit, Class C Beer Permit and Sunday Sales - Casey's General Store, 700 Superior Street.
 - b. Renewal of Class C Beer Permit, Class B Wine Permit and Sunday Sales, Dollar General Store #2421, 814 Superior Street.
 - c. Renewal of Class B Beer Permit, Outdoor Service and Sunday Sales, Hamilton County Fairgrounds, 1200 Bluff Street.
 - d. Renewal of Class C Beer Permit and Sunday Sales, Doc's Stop #9, 407 Cloz Drive.
3. COUNCIL MEMORANDUM: Resolution Terminating Development Agreement and Assessment Agreement with VEREIT SH Webster City, Iowa, LLC
4. COUNCIL MEMORANDUM: Motion on TIF (Tax Increment Financing) requests from First State Bank and Gary and Glenda Fox.
5. COUNCIL MEMORANDUM: Resolution setting date for public hearing on urban renewal plan amendment (2013 Red Bull Division Urban Renewal Area). (February 17 6:05 p.m.) AMENDMENT

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6. **COUNCIL MEMORANDUM**: **Resolution** providing for **Notice** of Hearing on proposed plans, specifications, proposed form of contract and estimate of cost for construction of the 2020 Street Department Maintenance Building Project. (March 2 6:05 p.m.) **Engr.Ltr**
7. Motion on **Planning and Zoning** Commission minutes of January 13, 2020.
8. **COUNCIL MEMORANDUM**: **Resolution** accepting and approving the Minor Subdivision Plat of Hinderks Addition to Hamilton County, Iowa. **PLAT**
9. **Resolution** authorizing and approving execution of a Purchase Agreement between the City of Webster City, Iowa and First Congregational Church. (1104 Willson Avenue) **AGREEMENT**
10. **Resolution** accepting and approving acquisition of property generally located at 313 Broadway Street in the city of Webster City, Hamilton County, Iowa. **COURT ORDER**
11. **Resolution** authorizing the Mayor and City Clerk to enter into a City Attorney Compensation **Agreement** for legal services.
12. **COUNCIL MEMORANDUM**; **Resolution** approving **Change** Order Number 1 to the 2018-19 Electrical Underground Conversion Project with Primoris Aevenia, Inc., Johnston, Iowa.
13. **COUNCIL MEMORANDUM**: **Resolution** authorizing the Mayor and City Clerk to enter into an Agreement with Robb's Tree & Stump Service, Story City, Iowa providing for 2020 Tree Stump Removal Services. **LIST** **AGREEMENT**

D. REPORTS AND RECOMMENDATIONS OF OFFICERS, BOARDS AND COMMISSIONS

The following items have been deemed to be non-controversial, routine actions to be approved by the Council in a single motion. If a Council member, or a member of the audience wishes to have an item removed from this list, it will be considered in its normal sequence on the Agenda.

1. Motion to accept and place on file the **City Manager** December Reports: Electric Wastewater Water ElectricYTD WaterYTD **Inspection**
2. Motion to accept and place on file the **Police** Department December Report.
3. Motion to accept and place on file the **Fire** Department December Report.
4. Motion to accept and place on file the Hamilton County **Solid** Waste Commission January Agenda Packet.

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5. Council Committee Reports
6. Other reports and recommendations.

E. CLOSED SESSION

1. Meet in Closed Session for the purpose of holding a strategy meeting in connection with collective bargaining with the Fire Department Unit, as authorized by Chapters 20.17 and 21.5 of the Iowa Code.

RETURN TO OPEN SESSION

F. ADJOURN Regular City Council meeting

NOTE: The Council may act by motion, resolution or ordinance on items listed on the Agenda.

WORK SESSION

1. Roll Call
2. Approval of Agenda
3. Discuss Utility Rates
4. Adjourn Work Session

FAIR HOUSING BOARD MEETING MINUTES
Webster City, Iowa January 21, 2019

The Fair Housing Board met in regular session at the City Hall, Webster City, Iowa at 5:30 p.m. January 21, 2019 prior to the regular City Council Meeting, upon call of the mayor and the advanced agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present: John Hawkins, Matt McKinney, Jim Talbot and Logan Welch. Council Member Brian Miller was absent.

It was moved by Talbot and seconded by McKinney to approve the agenda.
ROLL CALL: Hawkins, McKinney, Talbot and Welch voting aye.

1. It was moved by Talbot and seconded by Welch that the minutes of the January 15, 2018 meeting be approved.
ROLL CALL: McKinney, Talbot, Welch and Hawkins voting aye.

2. It was moved by McKinney and seconded by Welch that a motion authorizing the Mayor (John Hawkins) to serve as Chairperson and the Mayor-Pro Tem (Brian Miller) to serve as Vice-Chairperson be approved.
ROLL CALL: Talbot, Welch, Hawkins and McKinney voting aye.

3. It was moved by Welch and seconded by McKinney that the Appointment by the Chairperson of the City Manager, City Clerk and City Planning Director to the Investigating Committee and such other offices as the Board may decide, as provided by Chapter 166, Title VI of the Code of Ordinances of Webster City, Iowa be approved.
ROLL CALL: Talbot, Welch, Hawkins and McKinney voting aye.

4. Other matters brought before the board: None brought forth.

It was moved by Talbot and seconded by Welch that the Fair Housing Board adjourn.
ROLL CALL: Welch, Hawkins, McKinney and Talbot voting aye.

The January 21, 2019 Fair Housing Board stood adjourned at 5:33 p.m.

ARTICLE II. FAIR HOUSING PRACTICES AND STANDARDS***Sec. 28-21. Purpose.**

The purpose of this article is to establish standards to ensure that all residents in the city may purchase or rent adequate housing facilities of their choice without regard to their race, color, creed, gender, sexual orientation, gender identity, religion, national origin, disability, or familial status.

(Code 1996, § 166.01)

Sec. 28-22. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Commission means the state civil rights commission created by the Code of Iowa ch. 601A.

Commissioner means a member of the commission.

Disability means the physical or mental condition of a person which constitutes a substantial disability, and the condition of a person with a positive human immunodeficiency virus test result, a diagnosis of acquired immune deficiency syndrome, a diagnosis of acquired immune deficiency syndrome-related complex, or any other condition related to acquired immune deficiency syndrome. The inclusion of a condition related to a positive human immunodeficiency virus test result in the meaning of the term "disability" under the provisions of this article does not preclude the application of the provisions of this article to conditions resulting from other contagious or infectious diseases.

Housing means any building, structure, or facility, or portion thereof, that is used or occupied or is intended, arranged, or designed to be used or occupied as the home, residence or sleeping place of one or more individuals, groups or families, and any vacant land offered for sale or lease for the purpose of constructing or locating such building, structure, facility and includes any interest in housing as so defined, fee simple, leasehold or other.

Lending institution means any bank, insurance company, savings and loan association or any other person regularly engaged in the business of lending money or guaranteeing loans.

*State law reference—Unfair or discriminatory housing practices, Code of Iowa § 216.8.

Unfair practice or discriminatory practice means any of those practices specified as unfair or discriminatory in section 28-33.

(Code 1996, § 166.02)

Sec. 28-23. Unfair or discriminatory housing practices.

It shall be an unfair or discriminatory practice for any owner, or person acting for an owner, of rights to housing or real property, with or without compensation, including, but not limited to, persons licensed as real estate brokers or salespersons, attorneys, auctioneers, agents or representatives by power of attorney or appointment, or any person acting under court order, deed of trust, or will:

- (1) *Refuse to sell, rent or lease.* To refuse to sell, rent, or lease, assign or sublease any real property or housing accommodation or part, portion or interest therein, to any person because of the race, color, creed, gender, sexual orientation, gender identity, religion, national origin, disability, or familial status of such person.
- (2) *Discriminate.* To discriminate against any person because of his race, color, creed, gender, sexual orientation, gender identity, religion, national origin, disability, or familial status in the terms, conditions or privileges of the sale, rental, lease assignment or sublease of any real property or housing accommodation or any part, portion or interest therein.
- (3) *Advertising.* To directly or indirectly advertise, or in any other manner indicate or publicize that the purchase, rental, lease, assignment or sublease of any real property or housing accommodation or any part, portion or interest therein, by persons of a particular race, color, creed, gender, sexual orientation, gender identity, religion, national origin, disability, or familial status is unwelcome, objectionable, not acceptable or not solicited.
- (4) *Terms or conditions.* To include in the terms or conditions of any sale, lease, sublease, rental, assignment or other transfer of housing any condition or provision that purports to forbid or discourages or attempts to discourage the ownership, leasing, possession, occupancy or use of such housing by persons because of race, color, creed, gender, sexual orientation, gender identity, religion, national origin, disability, or familial status.
- (5) *Coercion.* Directly or indirectly to cause or coerce, or attempt to cause or coerce, any person to do any act declared to be an unlawful housing practice, or to engage in economic reprisal or otherwise retaliate, or to cause or coerce or attempt to cause or coerce another person to engage in economic reprisal or otherwise retaliate, against any person because such person has opposed an

unlawful housing practice or has filed a complaint, testified, assisted or participated in any manner in any investigation, proceeding or hearing under this article.

(Code 1996, § 166.03)

State law reference—Similar provision, Code of Iowa § 216.8.

Sec. 28-24. Unfair or discriminatory housing practices by lending institutions.

It shall be an unlawful housing practice for any lending institution to discriminate in lending money, guaranteeing loans, accepting mortgages or otherwise making available money for the purchase, acquisition, construction, alteration, repair or maintenance of any housing or to discriminate in the extension of service in connection therewith because of race, color, creed, gender, sexual orientation, gender identity, religion, national origin, disability, or familial status.

(Code 1996, § 166.04)

State law reference—Unfair credit practices, Code of Iowa § 216.10.

Sec. 28-25. Aiding, abetting or retaliation.

It is unfair or discriminatory practice for any person to intentionally aid, abet, compel or coerce another person to engage in any of the practices declared unfair or discriminatory by this article. It is also an unfair or discriminatory practice for any person to discriminate or retaliate against another person in any of the rights protected against discrimination by this article because such person has lawfully opposed any practice forbidden under this article, obeys the provisions of this article, or has filed a complaint, testified, or assisted in any proceeding under this article.

(Code 1996, § 166.05)

State law reference—Similar provision, Code of Iowa § 216.11.

Sec. 28-26. Exceptions.

The provisions of this article shall not apply to:

- (1) *Religion.* Any bona fide religious institution with respect to any qualifications it may impose based on religion, when such qualifications are related to a bona fide religious purpose.
- (2) *Owner occupied duplex.* The rental or leasing of a housing accommodation in a building which contains housing accommodations for not more than two families living independently of each other, if the owner or members of the owner's family reside in one of such housing accommodations.

- (3) *Rental of rooms.* The rental or leasing of less than six rooms within a single housing accommodation by the occupant or owner of such housing accommodation, if the owner or member of the owner's family resides therein.

(Code 1996, § 166.06)

State law reference—Similar provisions, Code of Iowa § 216.12.

Sec. 28-27. Fair housing board.

(a) *Established; membership; terms.* The city has created a fair housing board which shall consist of the elected council members. The terms for those on the board shall be the same terms that each elected council member holds for the council office.

(b) *Officers, quorum, expenses, member compensation and rules.* The board shall:

- (1) *Officers.* Hold one meeting in the month of January to elect a chairperson and vice-chairperson and such other officers as the board may decide. All officers shall be members of the board.
 - (2) *Quorum.* A quorum shall be three members of the board.
 - (3) *Meetings.* Hold all other meetings at the call of the chairperson, vice-chairperson or any three members of the board by giving at least 48 hours' notice to every member of the board. The call for a meeting shall include an agenda and only matters included in that agenda may be discussed at the meeting. If all members of the board agree in writing, prior notice of 48 hours to a meeting may be waived.
 - (4) *Expenses and compensation.* Receive actual and necessary expenses incurred within the limits established in city budget. Members of the board shall receive no compensation.
 - (5) *Rules.* Adopt, amend or rescind such rules as may be necessary for the conduct of its business.
- (c) *Powers.* The board shall have the following powers and duties:
- (1) *Complaints.* To receive, investigate, and pass upon charges or complaints alleging unfair or discriminatory practices, as provided in section 28-23.
 - (2) *Reduce discrimination.* To investigate and study the existence, character, causes, and extent of discrimination in housing in the city and to attempt the elimination of such discrimination by education and conciliation.
 - (3) *Reports and publications.* To issue such publications and reports of investigations and research as in the judgment of the board shall tend to promote good

will among the various racial, religious and ethnic groups of the city and which shall tend to minimize or eliminate discrimination in housing because of race, creed, color, national origin, religion or ancestry.

- (4) *Report to council.* To prepare and transmit to the mayor and council from time to time, but not less often than once each six months, reports describing its proceedings, investigations, hearings conducted and the outcome thereof, decisions rendered, and the other work performed by the board.
- (5) *Recommendations.* To make recommendations to the mayor and council for such further legislation concerning discrimination because of race, creed, color, national origin, religion, or ancestry as it may deem necessary and desirable.
- (6) *Cooperate with others.* To cooperate, within the limits of any appropriations made for its operation, with other agencies or organizations, both public and private, whose purposes are not inconsistent with those of this article, and in the planning and conducting of programs designed to eliminate racial, religious, cultural and inter-group tensions in housing.

(Code 1996, §§ 166.07—166.09)

Sec. 28-28. Charge.

Charges may be made as follows:

- (1) *Who may file.* Any person claiming to be aggrieved by a discriminatory or unfair practice in housing within the city may, alone or by an attorney, make, sign, and file a verified written charge of discriminatory practice. The board, a member of the board, the city attorney, or the state civil rights commission may in like manner make, sign and file such charge.
- (2) *Filing.* Charges may be filed with any member of the board, with the director or secretary of the board or with the clerk.
- (3) *Time of filing.* Any charge filed under this article shall be so filed within 60 days after the most recent act constituting the alleged discriminatory or unfair practice in housing.

(Code 1996, § 166.10)

Sec. 28-29. Notice to state civil rights commission.

Notice shall be given the state civil rights commission as follows:

- (1) *Manner of notice.* The secretary of the board shall immediately notify the state civil rights commission in writing of the filing of a charge under this article by forwarding a copy of the charge and shall provide such other and further information thereon as from time to time the board shall deem proper.

- (2) *Time of notice.* Whenever this article requires the board or its secretary to notify the state civil rights commission of any matter, it shall be the duty of the secretary of the board to transmit such notice or information in writing within five days of the event giving rise to the duty to give notice or information.

(Code 1996, § 166.11)

Sec. 28-30. Investigation for probable cause.

Investigation for probable cause shall be conducted in accordance with the following:

- (1) *Investigating committee.* Within five days after the filing of a charge, the chairperson of the board or, in the absence of or upon failure of the chairperson to act, the vice-chairperson or other member designated by the board shall designate two or more members of the board or one or more members of the staff of the board to investigate the charge. The persons are hereafter designated as the "investigating committee." If two or more persons are members of the investigating committee, the vote of a majority shall determine all questions. If the members of the investigating committee are equally divided on some issue, the chairperson of the investigating committee shall have an additional vote.
- (2) *Procedure.* The investigating committee shall first determine whether probable cause exists to believe that the person charged in the charge has committed an unfair or discriminatory practice. The investigating committee shall take the sworn testimony of the complainant and such other evidence as it deems relevant. The proceedings of the investigating committee shall be in executive session.

(Code 1996, § 166.12)

Sec. 28-31. No probable cause.

Upon a finding of no probable cause, the following procedures shall be followed:

- (1) *Investigating committee.* If the investigating committee shall find no probable cause to believe that the person charged has committed an unfair or discriminatory practice, it shall report the same to the board and shall notify the complainant in writing by registered or certified mail.
- (2) *Failure of complainant to object.* If the complainant fails to object to such findings within ten days of delivery of such written notice, the board shall close the case. The secretary of the board shall report such fact to the state civil rights commission.

- (3) *Objection by complainant.* If the complainant objects in writing to such findings within ten days of delivery of such written notice, the board shall hear the complainant's evidence in an executive session. If the board finds no probable cause to believe that the person charged has committed an unfair or discriminatory practice, it shall declare the case closed. If the board finds probable cause to exist, it shall take further proceedings as are provided in the following sections of this article.

(Code 1996, § 166.13)

Sec. 28-32. Finding of probable cause.

Upon report or finding of probable cause, the following procedures shall be followed:

- (1) *Investigating committee.* If the investigating committee shall find probable cause to believe that the person charged has committed an unfair or discriminatory practice, it shall report the same to the board.
- (2) *Conciliation.* If the board shall find, on the report of the investigating committee or on its own investigation as provided in section 28-31, probable cause to believe that the person charged has committed an unfair or discriminatory practice as defined by this article, it shall direct the appropriate person to attempt to conciliate the matter, and it shall issue a cause to be served upon such person charged a notice stating the charges against such person and requesting the cooperation of the person charged in conciliation. Service of the notice may be registered or certified mail or by any means provided for the service of original notices in civil actions.
- (3) *Public hearing.* If the board shall find that probable cause does exist to believe that the person charged has committed an unfair or discriminatory practice as defined by this article, and the board also has probable cause to believe based on past experience or on the surrounding circumstances of the charge in question that conciliation will not be successful, the board may file a complaint for a public hearing as provided by section 28-35 without conducting conciliation proceedings.

(Code 1996, § 166.14)

Sec. 28-33. Conciliation.

The proceedings toward conciliation shall be:

- (1) *Prepared conciliation agreement.* If the person directed to conciliate succeeds in conciliation, they shall report to the board and shall submit a proposed written

conciliation agreement. The conciliation agreement shall be effective only if approved by the person charged and by the board. The complainant shall have an opportunity to be heard as to the terms of the conciliation agreement shall be effective only if approved by the person charged and by the board. The complainant shall have an opportunity to be heard as to the terms of the conciliation agreement, but the board may act without the complainant's approval.

- (2) *Agreement accepted by board.* If the board accepts the conciliation agreement, it shall close the case, subject to whatever continuing supervision of the charged party is provided in the agreement. If the board accepts the conciliation agreement, it shall communicate the terms of the agreement to the state civil rights commission.
- (3) *Agreement rejected by board.* If the board rejects the conciliation agreement, it may either direct that further attempts at conciliation be made or it may file its complaint of the discriminatory practice charged and proceed as provided in the following sections of this article. It shall notify the state civil rights commission of the rejection of the proposed agreement and of the action taken.

(Code 1996, § 166.15)

Sec. 28-34. Proceedings upon failure to conciliate.

If after attempts to conciliate, the person directed to conciliate shall find that they are unable to conciliate the matter, they shall report the same in writing to the board. If the board determines the charge to be well founded, it may then file its complaint of the discriminatory practice charged. If the board determines the charge not to be well founded, it shall declare the case closed and shall so notify the parties. In either event, the board shall notify the state civil rights commission of the failure of conciliation efforts and of the action taken.

(Code 1996, § 166.16)

Sec. 28-35. Public hearing.

(a) *Notice and hearing.* Upon filing the complaint, the board shall issue and cause to be served on the person charged a notice, containing a copy of the complaint and a notice of the time and place at which the hearing will be held on the complaint. The hearing must be held not less than ten days after the issuance of the notice and must be held in a building open to the public in the city. The board may adjourn the hearing from time to time.

(b) *Rights of person charged.* The person charged shall have the right to file a written answer to the complaint, to appear in person or by attorney at the hearing, to testify, to call witnesses, and to cross-examine any witnesses who appear.

(c) *Complaint amended.* The board shall have the power to amend, reasonably and fairly, the complaint and the party charged shall have the power to amend, reasonably and fairly, the answer to the complaint at any time before a final order is entered in the case.

(d) *City attorney.* The city attorney or any attorney designated by the city attorney shall conduct the case on behalf of the board. If the city attorney is unable to conduct the case by reason of conflict of interest or otherwise, the council may appoint a special attorney to conduct the case on behalf of the board. The complainant may introduce further evidence to support the claims alleged in the charge, either in person or by attorney. No member of the investigating committee shall participate in the deliberations of the board on the case except as a witness.

(e) *Failure to appear.* If the person charged shall fail to file an answer to the complaint or shall fail to appear in person or by attorney at the hearing, the board shall proceed to consider the testimony offered and shall base its decision thereon.

(f) *Oath; codes of evidence.* The evidence shall be taken under oath. The board shall not be bound by the strict rules of evidence prevailing in courts of law or equity, but the right of cross-examination shall be preserved.

(Code 1996, § 166.17)

Sec. 28-36. Remedy.

After a public hearing on a complaint is concluded, the board shall within five days issue a written finding of facts which states whether any person charged in the complaint has engaged in or is engaging in the unfair or discriminatory practice complained of. If the board finds a violation of this article, it shall order the person to cease and desist from the unfair or discriminatory practice and to take such affirmative action as necessary to remedy the practice. If the board finds no violation, it shall issue a written finding of facts and dismiss the complaint.

(Code 1996, § 166.18)

Sec. 28-37. Suit to enforce.

The board may, within two years after entry of any order under section 28-36, direct the city attorney to bring a suit in the district court of the county for an injunction to compel obedience to its order.

(Code 1996, § 166.19)

Webster City School Choice Week January 26-February 1, 2020

WHEREAS all children in WEBSTER CITY should have access to the highest-quality education possible; and,

WHEREAS WEBSTER CITY recognizes the important role that an effective education plays in preparing all students in WEBSTER CITY to be successful adults; and,

WHEREAS quality education is critically important to the economic vitality of WEBSTER CITY; and,

WHEREAS WEBSTER CITY is home to a multitude of high quality public and nonpublic schools from which parents can choose for their children, in addition to families who educate their children in the home; and

WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

WHEREAS WEBSTER CITY has many high-quality teaching professionals in all types of school settings who are committed to educating our children; and,

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

NOW, THEREFORE, I, John Hawkins do hereby recognize January 26 – February 1, 2020 as WEBSTER CITY School Choice Week, and I call this observance to the attention of all of our citizens.

Signed this 20th day of January, 2020.

John Hawkins, Mayor

CITY COUNCIL MEETING MINUTES
Webster City, Iowa January 6, 2020

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on January 6, 2020, upon call of the City Clerk and the advance agenda. The meeting was called to order by City Clerk Karyl Bonjour and roll being called there were present the following Council Members: Katelin Hartmann, John Hawkins, Matt McKinney and Brian Miller. Council Member Logan Welch was present via telephone.

It was moved by Miller and seconded by Hawkins to approve the agenda.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

City Clerk Karyl Bonjour led the Pledge of Allegiance

ELECTIONS AND APPOINTMENTS OF OFFICERS

1. It was moved by Miller and seconded by Hartmann that the election of John Hawkins to the Office of Mayor for the two year term ending December 31, 2021 be approved.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

2. It was moved by McKinney and seconded by Hartmann that the election of Brian Miller as Mayor Pro Tem for the two year term ending December 31, 2021 be approved.

ROLL CALL: McKinney, Miller, Hartmann and Hawkins voting aye.
Welch voting nay.

3. City Clerk Bonjour administered the Oath of Office to Mayor John Hawkins and Mayor Pro Tem Brian Miller

John Hawkins took over the meeting as Mayor.

It was moved by McKinney and seconded by Miller that the following appointments, Agenda Items numbered 1-9 be approved collectively:

1. Appointment by the City Council of D. Jeffrey Sheridan as City Manager for the two year term ending December 31, 2021.

2. Appointment of Adam Dickinson as representative and Ken Wetzler as alternate representative to the North Iowa Municipal Electric Cooperative Association for the year 2020.

3. Appointment of Brian Stroner as Right To Know Coordinator for the year 2020.

4. Appointment of D. Jeffrey Sheridan as representative to the Hamilton County Communication Service Advisory Board (E911) for the year 2020.

5. Appointment of John Hawkins as representative and Charles Stansfield as alternate representative to the Hamilton County Emergency Management Agency for the year 2020.

6. Appointment of John Hawkins to the Hamilton County Resource Enhancement Committee for the year 2020.

7. Appointment of Matt Alcazar as representative and D. Jeffrey Sheridan as alternate representative to the MIDAS Transportation Advisory Committee for the year 2020.

8. Appointment of Brian Miller as representative to serve on the board of the Webster City Day Care for the year 2020.

9. Appointment of Logan Welch as representative to serve on the board of the Riverview Early Childhood Center for the year 2020.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

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10. It was moved by Miller and seconded by McKinney that the Appointment of the Daily Freeman Journal as the Official Newspaper for the year 2020 be approved.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

It was moved by McKinney and seconded by Hartmann that the following Resolutions, agenda items numbered 11-15, be passed and adopted collectively:

11. That Resolution No. 2020-001 authorizing the City Finance Director to invest City Funds be passed and adopted.

12. That Resolution No. 2020-002 authorizing City Clerk to issue warrants in payment of certain types of expenditures be passed and adopted.

13. That Resolution No. 2020-003 authorizing City Clerk to issue and deliver warrants for the payroll upon receiving approval by the City Manager be passed and adopted.

14. That Resolution No. 2020-004, a Resolution of purpose providing for expenditures of Economic Development funds be passed and adopted.

15. That Resolution No. 2020-005 setting dates and time for regular meetings of the City Council for 2020 be passed and adopted.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

None brought forth.

MINUTES AND CLAIMS

It was moved by Miller and seconded by Hartmann that the following motion and Resolutions be approved and adopted collectively:

1. That the meeting minutes of December 16 and December 31, 2019 be approved.

2. That Resolution No. 2020-006 approving Payroll for the period ending December 21, 2019 and paid on December 27, 2019 in the amount of \$158,972.49 be passed and adopted.

3. That Resolution No. 2020-007 approving bills paid in the amount of \$833,432.21 be passed and adopted and the Fund List be approved.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

GENERAL AGENDA

1. Justin Jacobsma, of Williams & Company P.C., presented Council Members a report on the 2018-2019 City of Webster City Audit. He highlighted various aspects of the audit and gave Council Members an opportunity to ask questions they may have regarding the report.

1. a. It was moved by Miller and seconded by McKinney that the 2018-2019 City of Webster City audit be accepted and placed on file.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

PUBLIC HEARING (6:05 pm)

1. January 6, 2020 at 6:05 p.m., at the Council Chambers in City Hall, Webster City, Iowa being the time and place for a Public Hearing on a proposed offer to buy City owned property located within the 1100 block of Superior Street, Webster City, Iowa the same was held.

City Council Meeting Minutes, January 6, 2020

Mayor Hawkins opened the hearing and asked for written and oral objections.

City Clerk Bonjour informed Council Members that eight (8) Written Objections had been received by City Staff from the following:

Connie Evans, 1620 Wauneta Court, received by email January 2, 2020 at 8:53 a.m.; Jennifer Bernard, No Address Provided, received by email January 2, 2020 at 8:54 p.m.; Sara Trueblood, 308 Water Street, received by email January 4, 2020 at 2:39 p.m.; Sue Doolittle, 912 North Terrace Drive, received by email January 4, 2020 at 8:35 p.m.; McKinley Bailey, 1406 Locust Street, received by email January 5, 2020 at 4:36 p.m.; Deb Brown, No Address Provided, received by email January 6, 2020 at 9:45 a.m.; Leonard Curtis, No Address Provided, received by email January 6, 2020 at 11:41 a.m.; and sealed envelopes delivered to Council Members by Joel Peterson, Webster City, Iowa January 6, 2020 at 2:52 p.m.

City Clerk Bonjour also informed Council Members of a petition received at 5:32 p.m. January 6, 2020 from Zoami Calles Rios Sosa with over 1200 signatures stating: "Webster City, City Council DO NOT Sell East Twin Park to Dollar General". City Clerk Bonjour informed that not all signatures would be valid as approximately 300 of the signatures obtained were not within the City of Webster City.

Mayor Hawkins proceeded with the hearing and asked for any Oral Objections to be presented. A large crowd was in attendance for the Public Hearing and the following individuals spoke:

Gary Groves, 1504 Sparboe Court; Jerry Sonsalla, 801 Crestview Drive, presented another petition on behalf of Becky Kepler, with 180 names opposed to the sale of East Twin Park; Jeff Pingel, 1018 South Street; Zoami Calles Rios Sosa, 408 West Curve Drive; Anastascia Iverson, 524 Elmhurst Drive; Kevon Edwards, 307 Maple Avenue; Cody Sleiter, 912 Bell Avenue, Apt. #1; Sara Trueblood, 308 Water Street; Jerry Kloberdanz, 820 Cedar Street; Pat Chambers, 2410 Saratoga Road; Tiffany Larson, 2116 190th Street; Robin Cushman, 1601 Des Moines Street; Gabriella Cushman, 1601 Des Moines Street; Lindsay McCormick Welch, 2102 Rodlyn Road; John Laird, 1309 Third Street; Ann Kness, 520 Pleasant Street; Dick Gibbs, 820 High Street; Jerry Wells, 856 Division Street; Janet Adams, 1102 Division Street; Tanya Doyle, 1021 Prospect; Isabelle Hooker, 1329 Steiner Blvd.; Jane Curtis, 824 First Street; Jeff MacRunnell (Brian Spangler), Spangler Automotive, Webster City, Iowa; Chris Kehoe, 1924 Willson Avenue; Lee Ayers, 1202 Des Moines Street; Terry Hooker, 1329 Steiner Blvd.; Kristin Ruppel, 934 Walnut Street; and Jennifer Espinoza, 325 Maple Street, Kamrar, Iowa.

Mayor John Hawkins closed the Public Hearing. The Mayor and other Council Members advised that the purpose of a Public Hearing is to hear from the Public and thanked all of those in attendance.

It was moved by Brian Miller that Agenda Item Number 2.a. Resolution authorizing execution of a Purchase and Sale Contract and subsequent Warranty Deed conveying City owned property in the 1100 Block of Superior Street, Webster City, Iowa to The Overland Group, L.L.C., Birmingham, Alabama be tabled until the next regular Council Meeting scheduled for January 20, 2020.

At this time City Attorney Zach Chizek informed Council of the options before them, which included to second the motion made by Council Member Miller to table the agenda item, to vote in favor of the Resolution before them or to vote against the Resolution before them.

No second to Council Member Miller's motion was made, therefore motion died for lack of second.

City Council Meeting Minutes, January 6, 2020

It was moved by Welch and seconded by McKinney that vote be taken on agenda item 2.a. as follows:

That the Resolution authorizing execution of a Purchase and Sale Contract and subsequent Warranty Deed conveying City owned property in the 1100 Block of Superior Street, Webster City, Iowa to The Overland Group, L.L.C., Birmingham, Alabama be passed and adopted.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting **nay**.
Motion on Resolution failed.

At this time, a short recess was taken.

Following the recess, Mayor Hawkins proceeded with the remaining agenda items.

3. It was moved by McKinney and seconded by Miller that this agenda item, a Resolution authorizing and approving execution of a Purchase Agreement between the City of Webster City, Iowa and First Congregational Church. (1104 Willson Avenue) be tabled until the next Regular City Council Meeting on January 20, 2020.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting **aye**.

4. It was moved by Miller and seconded by Hartmann that Resolution No. 2020-008 accepting and approving acquisition of property generally located at 940 Third Street in the City of Webster City, Hamilton County, Iowa be passed and adopted.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting **aye**.

5. It was moved by McKinney and seconded by Hartmann that approval for the issuance of Beer and Liquor Licenses by the Iowa Department of Commerce for the following be approved:

a. Transfer of Class C Liquor License - TTMM Promotions, LLC/Hamilton County Speedway to Show Arena at Hamilton County Fairgrounds for event to be held January 18th, 2020.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting **aye**.

6. It was moved by Miller and seconded by McKinney that Resolution No. 2020-009 accepting work, authorizing Change Order No. 3 and Pay Request No. 2 in the amount of \$2,375.00 and \$6,617.88 retainage in 30 days to Summers' Enterprise Inc., Masonville, Iowa for completion of contract for the Ingraham Watermain Replacement Project be passed and adopted.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting **aye**.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,
BOARDS AND COMMISSIONS**

None brought forth.

COUNCIL COMMITTEE REPORTS

None brought forth.

OTHER REPORTS AND RECOMMENDATIONS

None brought forth.

OTHER ITEMS SENT TO COUNCIL

1. The City Attorney update report dated 1/2/2020 was previously given to Council Members for review.

City Council Meeting Minutes, January 5, 2020

It was moved by Miller and seconded by Hartmann to meet in Closed Session to discuss information relevant to the provision of electric service by the City Utility as per Iowa Code Chapters 21.5 a, 22.7 3 & 6, and 388.9 pertaining to confidential and competitive information in records.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

The Council went out of Open Session at 8:05 p.m.

The Council took a short recess.

The Council went into Closed Session at 8:12 p.m.

The Council returned to Open Session at 8:40 p.m.

It was moved by Miller and seconded by Hartmann that Council adjourn.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

The January 6, 2020 Regular City Council Meeting stood adjourned at 8:46 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk

RESOLUTION NO. 2020 -

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY,
IOWA:

That the payroll for the 80 hour period ending January 4, 2020 and paid on
January 10, 2020 aggregating the sum of \$168,548.03 herewith presented,
be and the same is hereby approved.

Passed and adopted this 20th day of January, 2020.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
61171	ROE, DONALD J.	1,458.40	80.00	.00	.00	.00	.00	.00	.00	.00	619.75
Total BUILDING:		1	1,458.40	80.00	.00	.00	.00	.00	.00	.00	619.75
11183	HAWKINS, JOHN C.	180.00	.00	.00	.00	.00	.00	180.00	.00	.00	164.07
11184	MCKINNEY, MATTHEW L.	100.00	.00	.00	.00	.00	.00	100.00	.00	.00	92.26
11186	MILLER, BRIAN S.	150.00	.00	.00	.00	.00	.00	150.00	.00	137.52	.00
11188	TALBOT, JAMES M.	150.00	.00	.00	.00	.00	.00	150.00	.00	137.52	.00
11185	WELCH, LOGAN A.	150.00	.00	.00	.00	.00	.00	150.00	.00	.00	137.38
Total CITY COUNCIL:		5	730.00	.00	.00	.00	.00	730.00	.00	275.04	393.71
60722	CHELESVIG, BETH A.	2,886.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,873.91
61220	HENDERSON, LINDSAY E.	2,355.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,735.92
20030	SHERIDAN, DAVID JEFFREY	4,598.20	80.00	.00	.00	.00	.00	.00	175.00	.00	3,127.94
60003	SMITH, ELIZABETH A.	2,034.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,362.97
Total CITY MANAGER:		4	11,874.20	320.00	.00	.00	.00	.00	175.00	.00	8,100.74
30980	STRONER, BRIAN M.	2,607.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,821.03
Total ENVIRONMENTAL/SAFETY:		1	2,607.20	80.00	.00	.00	.00	.00	.00	.00	1,821.03
61164	BONJOUR, KARYL K.	2,093.61	80.00	.00	.00	.00	.00	.00	.00	.00	1,374.25
61180	GRIMSHAW, STACY M.	1,500.00	80.00	.00	.00	.00	.00	.00	.00	.00	915.34
61190	NERLAND, DEDRA R.	1,542.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,080.02
61163	PEVESTORF, ELIZABETH J.	1,770.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,278.33
30329	WOLFGRAM, DOREEN A.	2,881.61	80.00	.00	.00	.00	.00	.00	.00	.00	1,986.65
Total FINANCE OFFICE:		5	9,788.02	400.00	.00	.00	.00	.00	.00	.00	6,634.59
41215	CASEY, DANA R	60.00	.00	.00	.00	.00	.00	60.00	.00	.00	51.44
40857	DOOLITTLE, KENDALL J.	60.00	.00	.00	.00	.00	.00	60.00	.00	51.44	.00
41263	ESTLUND, JEROMY J.	2,515.20	119.00	.00	.00	153.60	.00	.00	153.60	.00	1,821.98
41410	FEICKERT, BRENT R.	252.00	16.00	.00	.00	.00	.00	28.00	.00	.00	228.73
41395	FEICKERT, DAKOTA L.	924.00	64.00	.00	.00	.00	.00	28.00	.00	.00	683.81
41038	FERGUSON, WILLIAM M.	60.00	.00	.00	.00	.00	.00	60.00	.00	51.44	.00
41300	FOX, JEFFREY A.	56.00	.00	.00	.00	.00	.00	56.00	.00	.00	51.72
41438	FRAKES, JUSTIN M.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	18.47
41260	FRAZIER, LOGAN W.	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	36.94
41432	HANSON, STEVEN M.	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	36.94
41431	HARTNETT, JORDAN T.	20.00	.00	.00	.00	.00	.00	20.00	.00	18.47	.00
40971	HAYES, BRANDON W.	2,797.20	121.00	.00	.00	248.64	.00	.00	165.76	.00	2,029.79
41445	HAYES, HARRISON W.	60.00	.00	.00	.00	.00	.00	60.00	.00	55.41	.00
41441	HAYES, HUNTER W.	60.00	.00	.00	.00	.00	.00	60.00	.00	55.41	.00
40031	HOLST, RONALD W	60.00	.00	.00	.00	.00	.00	60.00	.00	51.44	.00
41192	JESSEN, PHILLIP N.	420.00	24.00	.00	.00	.00	.00	84.00	.00	326.50	.00
41460	LEHMAN, MICHEAL L.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	13.47
41200	MADSEN, TODD M.	60.00	.00	.00	.00	.00	.00	60.00	.00	.00	51.44
41219	SOWLE JR, ANDREW W.	3,265.86	131.00	.00	.00	657.28	.00	.00	246.48	.00	2,228.62
41400	STANSFIELD, CHARLES T.	2,842.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,920.16

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt	
41436	STENSLAND, CALEB W.	20.00	.00	.00	.00	.00	.00	20.00	.00	18.47	.00	
41029	STEWART, EARL L	60.00	.00	.00	.00	.00	.00	60.00	.00	.00	55.41	
41088	TOLLE, PAUL A.	60.00	.00	.00	.00	.00	.00	60.00	.00	51.44	.00	
41216	WEINSCHENK, KENRIC J	60.00	.00	.00	.00	.00	.00	60.00	.00	.00	55.41	
40815	WILLS, DON H.	60.00	.00	.00	.00	.00	.00	60.00	.00	51.44	.00	
41270	ZEHNER, DONALD F.	60.00	.00	.00	.00	.00	.00	60.00	.00	.00	55.41	
Total FIRE DEPARTMENT:												
		26	13,952.66	555.00	.00	.00	1,059.52	.00	1,076.00	565.84	731.46	9,339.74
61235	SIMPSON, CORY L	1,680.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,172.12	
Total INSPECTION:												
		1	1,680.00	80.00	.00	.00	.00	.00	.00	.00	1,172.12	
31210	BARNES, DERRICK S.	2,105.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,411.64	
31185	CASEY, DANA R.	2,608.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,784.34	
31190	DAYTON, BRYAN K.	2,589.61	80.00	.00	.00	.00	.00	.00	.00	.00	1,807.08	
30678	DICKINSON, ADAM L.	3,088.00	80.00	.00	.00	.00	.00	.00	.00	.00	2,075.09	
31208	HUGHES, NATHAN R.	2,105.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,470.10	
31184	MOURTON, RUSSELL E.	2,608.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,470.32	
31186	ORTON, RYAN D.	2,608.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,687.28	
30918	PARKHILL, MARTY E.	3,124.88	88.00	.00	.00	.00	.00	.00	.00	.00	2,143.19	
31077	PETERSBURG, RYAN W.	2,947.33	82.00	.00	106.53	.00	.00	.00	.00	.00	1,689.51	
Total LINE DEPARTMENT:												
		9	23,785.02	730.00	.00	106.53	.00	.00	.00	.00	15,538.55	
30976	MADSEN, TODD M.	1,764.72	84.00	.00	123.12	.00	.00	.00	.00	.00	1,272.91	
31188	PASCHKE, RODNEY A.	1,738.00	88.00	.00	.00	.00	.00	.00	.00	.00	1,246.21	
Total METER DEPARTMENT:												
		2	3,502.72	172.00	.00	123.12	.00	.00	.00	.00	2,519.12	
60421	WETZLER, KARLA J.	2,669.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,929.04	
Total PLANNING/ZONING:												
		1	2,669.60	80.00	.00	.00	.00	.00	.00	.00	1,929.04	
40540	ARENDS, PEGGY J.	2,266.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,417.42	
41435	ARONSON, ALISSA A.	2,466.14	100.00	.00	113.10	.00	603.20	.00	.00	.00	1,699.51	
41360	DURNELL, KAYCE J.	1,627.62	80.00	.00	.00	.00	.00	.00	.00	.00	1,158.90	
41390	NOWELL, TANNER J.	1,646.82	84.00	.00	113.22	.00	.00	.00	.00	.00	1,190.71	
41475	RUSH, DEBORAH G.	1,353.60	72.00	.00	.00	.00	.00	.00	.00	.00	916.43	
41074	SCHULZ, RHONDA F.	1,955.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,262.62	
41207	WINDSCHITL, JOAN E.	1,817.44	80.00	.00	.00	.00	.00	.00	.00	.00	1,161.81	
Total POLICE DEPARTMENT-D:												
		7	13,133.22	576.00	.00	226.32	.00	603.20	.00	.00	8,807.40	
41430	BASINGER, RYAN A.	2,507.49	86.00	76.08	.00	.00	.00	.00	.00	.00	1,841.16	
41191	HOUGE, CLINTON J.	2,530.49	87.00	125.73	.00	.00	.00	.00	.00	.00	1,771.43	
41453	LEHMAN, MICHEAL L.	2,416.31	84.00	.00	.00	.00	.00	.00	.00	.00	1,794.29	
41465	LOWE, ANDREW T.	3,284.24	108.00	662.04	.00	294.24	.00	.00	.00	.00	2,402.25	
41230	MCKINLEY, ERIC K.	2,488.04	84.00	.00	.00	.00	.00	.00	.00	.00	1,806.69	
41110	MORK, SHILOH B.	3,045.20	80.00	.00	.00	.00	.00	.00	.00	.00	2,026.50	

Pay period: 12/22/2019 - 1/4/2020

Jan 08, 2020 11:34AM

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
41471	MOURLAM, DALTON G.	1,872.84	84.00	.00	.00	.00	.00	.00	.00	.00	1,402.57
41225	PRITCHARD, BRANDON D.	3,851.20	108.00	497.52	.00	663.36	.00	.00	.00	.00	2,709.14
41426	ROSE, DYLAN M.	4,138.61	122.00	836.88	.00	811.52	.00	.00	.00	.00	2,883.74
41450	THUMMA, STEVEN L.	3,892.98	123.50	1,500.80	.00	.00	.00	.00	.00	.00	2,504.80
Total POLICE DEPARTMENT-O:											
		10	30,027.40	966.50	3,699.05	.00	1,769.12	.00	.00	.00	21,142.57
50891	BAUER, LANNY R.	2,523.08	85.50	.00	235.87	.00	.00	.00	.00	.00	1,717.69
70980	HARMS, BRIAN K.	1,546.41	80.00	.00	.00	.00	.00	.00	.00	.00	1,140.73
70975	LESHER, BREANNE M.	1,908.81	80.00	.00	.00	.00	.00	111.20	.00	.00	1,247.17
Total PUBLIC GROUNDS:											
		3	5,978.30	245.50	.00	235.87	.00	111.20	.00	.00	4,105.59
61200	ALCAZAR, MATTHEW D.	1,959.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,370.58
61068	HISLER, KATHY J.	510.00	34.00	.00	.00	.00	.00	.00	.00	.00	379.72
20025	WETZLER, KENNETH L.	3,268.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,995.79
Total PUBLIC WORKS:											
		3	5,738.00	194.00	.00	.00	.00	.00	.00	.00	3,746.09
81653	BINDER, MEREDITH K.	101.25	11.25	.00	.00	.00	.00	.00	.00	93.50	.00
81679	CROY, BRYNNA N.	123.75	15.00	.00	.00	.00	.00	.00	.00	113.29	.00
81674	CRUTCHER, JACIE M.	140.38	16.50	.00	.00	.00	.00	.00	.00	128.64	.00
81669	DRAEGER, MAKAYLEE M.	35.00	4.00	.00	.00	.00	.00	.00	.00	.00	32.32
81684	DRAEGER, MALLORY L.	53.63	6.50	.00	.00	.00	.00	.00	.00	49.52	.00
81495	FLAWS, ALLIE V.	323.44	28.75	.00	.00	.00	.00	.00	.00	278.36	.00
81575	FLAWS, HALEY M.	200.00	20.00	.00	.00	.00	.00	.00	.00	172.12	.00
70100	FLAWS, LARRY J.	2,236.80	80.00	.00	.00	.00	.00	116.80	.00	.00	1,471.27
81649	GALLENLINE, MORGAN R.	115.00	13.00	.00	.00	.00	.00	.00	.00	105.20	.00
81688	GARDALEN, ALEXIS R.	136.50	16.00	.00	.00	.00	.00	.00	.00	125.06	.00
70107	GLASCOCK, MARK A.	1,585.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,069.65
81602	HARFST, MAXWELL K.	40.00	4.00	.00	.00	.00	.00	.00	.00	.00	34.42
81629	HOOKER, ALEX E.	19.50	2.00	.00	.00	.00	.00	.00	.00	18.01	.00
81623	HOOKER, ISABELLE M.	112.13	11.50	.00	.00	.00	.00	.00	.00	102.55	.00
81690	HURT, TIM E.	132.00	11.00	.00	.00	.00	.00	.00	.00	.00	121.91
81552	KEENAN, CORY W.	518.00	37.00	.00	.00	.00	.00	.00	.00	.00	399.86
81667	LAMB, MITCHELL S.	50.00	5.00	.00	.00	.00	.00	.00	.00	.00	43.02
81651	LINDSTROM, SARAH J.	45.00	5.00	.00	.00	.00	.00	.00	.00	41.56	.00
81479	MC KENZIE, JERRY L.	556.25	44.50	.00	.00	.00	.00	.00	.00	.00	363.62
81594	MCBURNEY, SONYA L.	369.00	36.00	.00	.00	.00	.00	.00	.00	290.60	.00
81673	MCKEE, BRONWYN E.	126.75	15.00	.00	.00	.00	.00	.00	.00	117.05	.00
81585	MITCHELL, MCKENNA K.	101.25	9.00	.00	.00	.00	.00	.00	.00	93.50	.00
81689	NELSEN, DENISE L.	594.50	41.00	.00	.00	.00	.00	.00	.00	.00	484.69
81665	PRUISMANN, LINDA A.	641.18	41.50	.00	.00	.00	.00	.00	.00	.00	487.83
81630	SCOTT, MAKAYLEE R.	101.75	11.00	.00	.00	.00	.00	.00	.00	93.96	.00
81470	SPELLMEYER, WILLIAM C.	236.25	17.50	.00	.00	.00	.00	.00	.00	176.31	.00
81675	STANLEY, KYZER R.	35.00	4.00	.00	.00	.00	.00	.00	.00	32.32	.00
81643	WHITEHILL, AUDRIANA G.	198.00	22.00	.00	.00	.00	.00	.00	.00	175.67	.00
81650	WILLSON, JACOB B.	54.00	6.00	.00	.00	.00	.00	.00	.00	49.87	.00
Total RECREATION:											
		29	8,981.91	614.00	.00	.00	.00	116.80	.00	2,257.09	4,508.59
51187	BAHRENFUSS, BRANDON D.	2,734.42	83.00	.00	145.62	.00	.00	.00	.00	.00	1,882.16

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
51189	MACRUNNEL, MATTHEW A.	1,736.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,238.97
51200	MCKIBBAN, JACOB D.	1,788.83	81.75	.00	56.83	.00	.00	.00	.00	.00	1,271.23
31195	PETERSON, RICK E.	1,743.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,203.02
51190	RATCLIFF, BRETT D.	2,034.45	83.75	.00	133.65	.00	.00	.00	.00	.00	1,346.82
51195	RODEN, JACOB J.	1,796.95	82.00	.00	64.95	.00	.00	.00	.00	.00	1,231.63
51184	WILLIAMS, ZACHARY W.	2,080.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,423.98
51124	ZIEGENBEIN, TIMOTHY L.	2,180.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,446.03
Total STREET DEPARTMENT:		8	16,094.65	650.50	.00	401.05	.00	.00	.00	.00	11,043.84
30772	DINGMAN, CHAD M.	2,101.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,553.90
30977	JACKSON, JEFFREY S.	1,877.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,286.48
31179	WEST, JOHN A.	2,269.80	89.00	.00	.00	.00	.00	.00	.00	.00	1,614.72
Total WASTEWATER:		3	6,249.00	249.00	.00	.00	.00	.00	.00	.00	4,455.10
31189	CHAMBERS, TODD A.	2,239.44	84.00	.00	.00	.00	.00	.00	.00	.00	1,491.48
31191	DANIELSON, TIMOTHY E.	3,683.09	97.00	.00	.00	.00	.00	.00	.00	.00	2,518.78
30358	JOHNSTON, GEORGE A.	1,891.20	80.00	.00	.00	.00	.00	.00	.00	1,182.75	.00
31215	KNOWLES, NICHOLAS A.	2,484.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,674.20
Total WATER PLANT:		4	10,297.73	341.00	.00	.00	.00	.00	.00	1,182.75	5,684.46
Grand Totals:		122	168,548.03	6,333.50	3,699.05	1,092.89	2,828.64	603.20	2,034.00	740.84	4,446.34

RESOLUTION NO. 2020 -

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY,
IOWA:

That we, the City Council of the City of Webster City, Iowa, having examined bills aggregating the sum of \$1,139,353.32 presented herewith, hereby approve said bills, and the City Clerk is hereby authorized to issue warrants in payment of the same.

Passed and adopted this 20th day of January, 2020.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
NORTH IOWA MUNICIPAL ELECTRIC (705)							
010920	1	Invoice	PURCHASED POWER - DECEMBER 2020	01/09/2020	640,614.10	07/20	601-23-50-5555-233
Total 010920:					640,614.10		
Total NORTH IOWA MUNICIPAL ELECTRIC (705):					640,614.10		
Total 01/14/2020:					640,614.10		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
124 REAL ESTATE LLC (6964)							
213240513	1	Invoice	DEPOSIT REFUND/1027 THIRD ST	01/06/2020	7.90	07/20	601-21011
Total 213240513:					7.90		
610780309	1	Invoice	DEPOSIT REFUND/911 DIVISION ST	01/14/2020	96.06	07/20	601-21011
Total 610780309:					96.06		
Total 124 REAL ESTATE LLC (6964):					103.96		
AFLAC, INC. (20)							
109078	1	Invoice	AFLAC PREMIUMS	01/10/2020	2,418.81	07/20	902-11215
Total 109078:					2,418.81		
Total AFLAC, INC. (20):					2,418.81		
AGSOURCE (4458)							
2019121210	1	Invoice	WATER TESTING @ WATER PLANT	12/31/2019	27.00	07/20	602-23-61-5651-299
Total 2019121210839:					27.00		
2019121210	1	Invoice	WATER TEST/FH POOL	12/31/2019	25.50	07/20	100-22-42-5233-299
Total 2019121210839+:					25.50		
Total AGSOURCE (4458):					52.50		
ARNOLD MOTOR SUPPLY (68)							
26NV025883	1	Invoice	DOOR LOCK LINKAG	01/09/2020	4.39	07/20	602-23-61-5935-314
Total 26NV025883:					4.39		
26NV025962	1	Invoice	MOLDING TAPE	01/10/2020	6.49	07/20	100-21-21-5110-227
Total 26NV025962:					6.49		
Total ARNOLD MOTOR SUPPLY (68):					10.88		
BLACK HILLS ENERGY (3466)							
0976116930	1	Invoice	GAS UTILITY/LINE DEPT	01/10/2020	166.61	07/20	601-23-51-5566-234
0976116930	2	Invoice	GAS UTILITY/LINE DEPT	01/10/2020	166.61	07/20	601-23-52-5588-234
0976116930	3	Invoice	GAS UTILITY/LINE DEPT	01/10/2020	166.61	07/20	601-23-52-5586-234
Total 0976116930 01/10/20:					499.83		
3587075331	1	Invoice	GAS UTILITY/1236 2ND/FINAL	01/10/2020	40.84	07/20	100-23-36-5397-233
Total 3587075331 01/10/20:					40.84		
5978424719	1	Invoice	GAS UTILITY/WATER PLANT SHED	01/09/2020	244.53	07/20	602-23-61-5642-234
Total 5978424719 01/09/20:					244.53		
6506969580	1	Invoice	GAS UTILITY/WATER PLANT	01/10/2020	312.21	07/20	602-23-61-5642-234

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 6506969580 01/10/20:					312.21		
Total BLACK HILLS ENERGY (3466)					1 097.41		
BOMGAARS (5165)							
62544121	1	Invoice	TUBE FOR TIRE	12/26/2019	8.99	07/20	602-23-61-5642-318
Total 62544121:					8.99		
62545165	1	Invoice	ELBOW	12/30/2019	2.98	07/20	204-23-30-5310-318
Total 62545165					2.98		
62545179	1	Invoice	WRENCH SET	12/30/2019	24.99	07/20	601-23-52-5588-311
62545179	2	Invoice	ELBOW & COUPLINGS	12/30/2019	5.15	07/20	601-23-52-5588-318
Total 62545179:					30.14		
62545187	1	Invoice	SHUT OFF VALVES	12/30/2019	36.90	07/20	204-23-30-5310-314
Total 62545187					36.90		
62545738	1	Invoice	PICNIC TABLE SUPPLIES	01/02/2020	118.61	07/20	100-22-42-5210-318
Total 62545738					118.61		
62546826	1	Invoice	MILK HOUSE HEATER	01/06/2020	22.98	07/20	603-23-70-5642-318
Total 62546826					22.98		
62547726	1	Invoice	TORX BIT SET	01/10/2020	7.49	07/20	601-23-52-5588-311
Total 62547726:					7.49		
62547740	1	Invoice	DETERGENT & HOSE CONNECTORS	01/10/2020	27.37	07/20	603-23-70-5642-318
Total 62547740					27.37		
Total BOMGAARS (5165):					255.46		
BORDER STATES INDUSTRIES INC (6530)							
919197826	1	Invoice	FIBERGLASS CROSSARMS (TANGENT)	12/30/2019	5 221.60	07/20	601-23-52-5588-318
Total 919197826:					5 221.60		
919217248	1	Invoice	LED STREET LIGHTS (qty30)	01/03/2020	8 380.99	07/20	601-23-52-5588-318
Total 919217248:					8 380.99		
Total BORDER STATES INDUSTRIES INC (6530):					13 602.59		
BROKAW SUPPLY (6676)							
P16225	1	Invoice	PARTS FOR 3pt SPRAYER	12/19/2019	32.80	07/20	100-22-42-5210-314
Total P16225:					32.80		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total BROKAW SUPPLY (6676):					32.80		
CAPITAL SANITARY SUPPLY (6096)							
C296281	1	Invoice	HANDWASH	12/18/2019	41.95	07/20	603-23-70-5642-318
Total C296281:					41.95		
C296671A	1	Invoice	BLOCKS FOR URINALS	12/26/2019	11.28	07/20	100-22-42-5233-318
Total C296671A:					11.28		
C297008	1	Invoice	FOAM SOAP	12/26/2019	137.52	07/20	100-22-42-5233-318
Total C297008:					137.52		
Total CAPITAL SANITARY SUPPLY (6096):					190.75		
CARD SERVICES (140)							
0000 01/01/2	1	Invoice	RENEW ELECTRIC LICENSE/ORTON	01/01/2020	120.00	07/20	601-23-51-5566-215
0000 01/01/2	2	Invoice	CABLE	01/01/2020	41.66	07/20	601-23-52-5588-318
Total 0000 01/01/20:					161.66		
0001 01/01/2	1	Invoice	OFFICE SUPPLIES	01/01/2020	164.33	07/20	100-21-21-5180-316
0001 01/01/2	2	Invoice	BLUE PROGRAM	01/01/2020	1,562.99	07/20	232-21-21-5110-318
Total 0001 01/01/20:					1,727.32		
0004 01/01/2	1	Invoice	BLUE PROGRAM	01/01/2020	793.02	07/20	232-21-21-5110-318
0004 01/01/2	2	Invoice	MMPI TESTING/POSTAGE	01/01/2020	7.35	07/20	100-21-21-5110-221
0004 01/01/2	3	Invoice	FRAMES FOR CERTIFICATES	01/01/2020	2.99	07/20	100-24-11-5410-299
0004 01/01/2	4	Invoice	FRAMES FOR CERTIFICATES	01/01/2020	8.23	07/20	601-24-11-5410-299
0004 01/01/2	5	Invoice	FRAMES FOR CERTIFICATES	01/01/2020	1.87	07/20	602-24-11-5410-299
0004 01/01/2	6	Invoice	FRAMES FOR CERTIFICATES	01/01/2020	1.87	07/20	603-24-11-5410-299
0004 01/01/2	7	Invoice	LODGING/STRATEGIC DOING TRNG/HENDE	01/01/2020	225.00	07/20	100-23-36-5393-318
0004 01/01/2	8	Invoice	LODGING/STRATEGIC DOING TRNG/HENDE	01/01/2020	225.00	07/20	601-23-36-5393-318
Total 0004 01/01/20:					1,265.33		
0005 01/01/2	1	Invoice	SUPPLIES TO SECURE PROPERTY	01/01/2020	25.99	07/20	100-21-18-5190-318
0005 01/01/2	2	Invoice	IBC STUDY COMPANION	01/01/2020	78.88	07/20	100-21-18-5190-231
0005 01/01/2	3	Invoice	TRAINING/IABO/SIMPSON	01/01/2020	482.28	07/20	100-21-18-5190-231
Total 0005 01/01/20:					587.15		
0148 01/01/2	1	Invoice	UNIFORM & SAFETY EQUIPMENT	01/01/2020	690.94	07/20	100-21-21-5110-312
0148 01/01/2	2	Invoice	VEHICLE EXPENSE	01/01/2020	37.12	07/20	100-21-21-5110-227
0148 01/01/2	3	Invoice	OPERATING EXPENSE	01/01/2020	73.94	07/20	100-21-21-5110-318
0148 01/01/2	4	Invoice	TRAINING EXPENSE	01/01/2020	32.07	07/20	100-21-21-5110-231
Total 0148 01/01/20:					834.07		
0155 01/01/2	1	Invoice	EMPLOYEE POTLUCK	01/01/2020	18.16	07/20	100-24-12-5430-299
0155 01/01/2	2	Invoice	EMPLOYEE POTLUCK	01/01/2020	60.71	07/20	601-23-81-5930-299
0155 01/01/2	3	Invoice	EMPLOYEE POTLUCK	01/01/2020	36.31	07/20	602-23-81-5930-299
0155 01/01/2	4	Invoice	EMPLOYEE POTLUCK	01/01/2020	6.24	07/20	603-23-81-5930-299

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 0155 01/01/20:					121.42		
0189	01/01/2	1 Invoice	SEAT UPHOLSTERY	01/01/2020	279.27	07/20	100-23-42-5371-314
0189	01/01/2	2 Invoice	PARKING/CPM CLASS/LESHER	01/01/2020	15.00	07/20	100-23-42-5371-231
Total 0189 01/01/20:					294.27		
0197	01/01/2	1 Invoice	HAZMAT TRAINING BOOKS	01/01/2020	27.81	07/20	100-21-22-5140-316
0197	01/01/2	2 Invoice	HAZMAT TRAINING BOOKS	01/01/2020	118.49	07/20	100-21-22-5140-231
0197	01/01/2	3 Invoice	BOOTS/PANTS	01/01/2020	77.75	07/20	100-21-22-5140-312
Total 0197 01/01/20:					224.05		
Total CARD SERVICES (140)					5,215.27		
CASADY BROTHERS IMP. (145)							
58403W	1 Invoice		ELBOW	01/03/2020	8.35	07/20	601-23-52-5935-314
Total 58403W:					8.35		
58433W	1 Invoice		AIR FILTERS FOR NEW HOLLAND TRACTOR	01/08/2020	92.50	07/20	100-22-42-5210-314
Total 58433W:					92.50		
Total CASADY BROTHERS IMP. (145):					100.85		
CENTRAL IOWA BLDG SUPPLY (1298)							
10081134	1 Invoice		TANK TRUCK COVER/e34	12/18/2019	828.33	07/20	100-21-22-5140-227
Total 10081134:					828.33		
10081149	1 Invoice		1-1/4" & 7/16" CR ROUND ROD (ST#21)	12/19/2019	31.04	07/20	204-23-30-5310-314
Total 10081149:					31.04		
Total CENTRAL IOWA BLDG SUPPLY (1298):					859.37		
CENTURY LINK (4614)							
E65-4065 01/	1 Invoice		ALARM CIRCUIT LINE	01/01/2020	148.00	07/20	100-21-22-5140-230
Total E65-4065 01/01/20:					148.00		
Total CENTURY LINK (4614):					148.00		
CHIZEK LAW OFFICE (6716)							
122319	1 Invoice		COST ADVANCED/CERT MAIL/SMITH	12/23/2019	6.85	07/20	100-24-18-5470-221
Total 122319:					6.85		
Total CHIZEK LAW OFFICE (5715):					6.85		
CI CONCRETE INC. (6909)							
185597	1 Invoice		CONCRETE - SECOND & WEST AVE	11/06/2019	523.50	07/20	603-23-71-5662-318
Total 185597:					523.50		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total CI CONCRETE INC. (6909):					523.50		
CITY DIRECTORY, INC. (168)							
D196497	1	Invoice	CITY DIRECTORIES/LISTINGS	01/03/2020	23.04	07/20	100-24-14-5435-316
D196497	2	Invoice	CITY DIRECTORIES/LISTINGS	01/03/2020	166.40	07/20	601-23-80-5921-316
D196497	3	Invoice	CITY DIRECTORIES/LISTINGS	01/03/2020	51.20	07/20	602-23-80-5921-316
D196497	4	Invoice	CITY DIRECTORIES/LISTINGS	01/03/2020	15.36	07/20	603-23-80-5921-316
Total D196497:					256.00		
Total CITY DIRECTORY, INC. (168):					256.00		
CIVIC SYSTEMS, LLC (178)							
CVC18861	1	Invoice	SOFTWARE SUPPORT JAN-JUNE 2020	12/31/2019	1,225.35	07/20	100-24-14-5435-212
CVC18861	2	Invoice	SOFTWARE SUPPORT JAN-JUNE 2020	12/31/2019	8,849.75	07/20	601-23-80-5923-212
CVC18861	3	Invoice	SOFTWARE SUPPORT JAN-JUNE 2020	12/31/2019	2,723.00	07/20	602-23-81-5923-212
CVC18861	4	Invoice	SOFTWARE SUPPORT JAN-JUNE 2020	12/31/2019	816.90	07/20	603-23-80-5923-212
Total CVC18861					13,615.00		
Total CIVIC SYSTEMS, LLC (178):					13,615.00		
CORN BELT POWER COOP, INC. (197)							
14002	1	Invoice	TAPE READINGS AND REPORTS	12/31/2019	40.00	07/20	601-23-51-5566-299
Total 14002:					40.00		
14030	1	Invoice	ANNUAL METER MAINTENANCE 2019	12/31/2019	491.02	07/20	601-23-51-5566-299
Total 14030:					491.02		
Total CORN BELT POWER COOP, INC. (197):					531.02		
COUNSEL OFFICE & DOCUMENT (3995)							
34AR441244	1	Invoice	COPIER MAINTENANCE/COPY CHARGES-FH	12/23/2019	46.57	07/20	100-22-42-5233-225
Total 34AR441244:					46.57		
Total COUNSEL OFFICE & DOCUMENT (3995):					46.57		
CTS LANGUAGE LINK (6323)							
158108	1	Invoice	TELE LANGUAGE TRANSLATION/PD	01/02/2020	49.30	07/20	100-21-21-5110-230
158108	2	Invoice	TELE LANGUAGE TRANSLATION/UTILITIES	01/02/2020	11.59	07/20	601-23-80-5930-299
Total 158108:					60.89		
Total CTS LANGUAGE LINK (6323):					60.89		
DAILY FREEMAN JOURNAL, INC. (211)							
000113	1	Invoice	RECYCLING ADV	12/31/2019	151.04	07/20	100-23-30-5340-235
000113	2	Invoice	MY HOMETOWN-DECEMBER 2019	12/31/2019	80.00	07/20	100-24-12-5430-233
000113	3	Invoice	MY HOMETOWN-DECEMBER 2019	12/31/2019	220.00	07/20	601-23-81-5921-233
000113	4	Invoice	MY HOMETOWN-DECEMBER 2019	12/31/2019	50.00	07/20	602-23-81-5921-233
000113	5	Invoice	MY HOMETOWN-DECEMBER 2019	12/31/2019	50.00	07/20	603-23-81-5921-233
Total 000113:					551.04		
5620	1	Invoice	PH NOTICE/LOAN AGMT/GO	01/03/2020	25.55	07/20	100-24-14-5435-210

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 5620:					25.55		
5625	1	Invoice	LEGAL PUBL - UPDATE ORDINANCE	12/23/2019	221.10	07/20	100-24-18-5470-210
Total 5625					221.10		
5642	1	Invoice	CM 12/16/2019	12/31/2019	339.68	07/20	100-24-14-5435-210
Total 5642					339.68		
5653	1	Invoice	PH NOTICE/SALE OF PROPERTY	01/02/2020	29.06	07/20	100-24-14-5435-210
Total 5653:					29.06		
Total DAILY FREEMAN JOURNAL, INC (211)					1,166.43		
DES MOINES STAMP MANUFACTURING (228)							
1156890	1	Invoice	NOTARY STAMP/DEB RUSH	01/08/2020	32.40	07/20	100-21-21-5180-318
Total 1156890:					32.40		
1156936	1	Invoice	MISC STAMPS/INK	01/08/2020	9.29	07/20	100-24-14-5435-316
1156936	2	Invoice	MISC STAMPS/INK	01/08/2020	67.08	07/20	601-23-80-5921-316
1156936	3	Invoice	MISC STAMPS/INK	01/08/2020	20.64	07/20	602-23-80-5921-316
1156936	4	Invoice	MISC STAMPS/INK	01/08/2020	6.19	07/20	603-23-80-5921-316
Total 1156936					103.20		
Total DES MOINES STAMP MANUFACTURING (228):					135.60		
DON'S PEST CONTROL (3349)							
75	1	Invoice	PEST CONTROL	01/13/2020	45.00	07/20	602-23-61-5651-299
Total 75:					45.00		
Total DON'S PEST CONTROL (3349)					45.00		
ELECTRIC WHOLESALE CO (6967)							
53882	1	Invoice	4FT LED BULBS FOR FULLER HALL (50)	12/26/2019	375.00	07/20	100-22-42-5233-310
Total 53882:					375.00		
Total ELECTRIC WHOLESALE CO (6967):					375.00		
ELECTRONIC ENGINEERING-D M (260)							
552001811-1	1	Invoice	RADIO CONSOLETTA & INSTALL	01/10/2020	4,384.00	07/20	100-41-21-5110-515
Total 552001811-1:					4,384.00		
Total ELECTRONIC ENGINEERING-D M (260):					4,384.00		
EMPLOYEE BENEFIT SYSTEMS (4707)							
011320	1	Invoice	HEALTH INSURANCE - FEB 2020	01/13/2020	16,007.67	07/20	902-11100
011320	2	Invoice	HEALTH INSURANCE - FEB 2020	01/13/2020	82,520.06	07/20	902-11215
Total 011320:					98,527.73		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total EMPLOYEE BENEFIT SYSTEMS (4707):					98,527.73		
ESSEX CORP 2909 (6965)							
010720	1	Invoice	ELECTRIC REFUND	01/07/2020	71.40	07/20	601-23-80-5903-980
Total 010720:					71.40		
Total ESSEX CORP 2909 (6965):					71.40		
GALLS, LLC - DBA CARPENTER UNIFORM (331)							
014626883	1	Invoice	POLOS FOR OFFICERS	12/30/2019	372.19	07/20	100-21-21-5110-312
Total 014626883:					372.19		
Total GALLS, LLC - DBA CARPENTER UNIFORM (331):					372.19		
GRAYBAR (5772)							
9313825842	1	Invoice	CAT 6 UND WIRE (NEW CAMERAS STREET	12/23/2019	307.02	07/20	204-23-30-5310-318
9313825842	2	Invoice	CAT 6 UND WIRE (NEW CAMERAS STREET	12/23/2019	93.44	07/20	602-23-62-5662-318
9313825842	3	Invoice	CAT 6 UND WIRE (NEW CAMERAS STREET	12/23/2019	44.49	07/20	603-23-71-5662-318
9313825842	4	Invoice	CAT 6 UND WIRE (NEW CAMERAS STREET	12/23/2019	444.94	07/20	602-23-61-5642-318
Total 9313825842:					889.89		
Total GRAYBAR (5772):					889.89		
HABHAB CONSTRUCTION, INC. (361)							
7456	1	Invoice	DEMOLITION PROJ - 207 E DUBUQUE	12/31/2019	18,500.00	07/20	228-23-36-5391-299
Total 7456:					18,500.00		
Total HABHAB CONSTRUCTION, INC (361):					18,500.00		
HACH COMPANY (362)							
11767851	1	Invoice	MANVER 2 HARDNESS INDICATOR	12/18/2019	485.13	07/20	602-23-61-5642-319
Total 11767851:					485.13		
Total HACH COMPANY (362):					485.13		
HAMILTON COUNTY (366)							
011320	1	Invoice	IT SERVICES/DECEMBER 2019	01/13/2020	823.89	07/20	100-24-16-5420-212
011320	2	Invoice	IT SERVICES/DECEMBER 2019	01/13/2020	3,020.94	07/20	601-24-16-5923-212
011320	3	Invoice	IT SERVICES/DECEMBER 2019	01/13/2020	823.89	07/20	602-24-16-5923-212
011320	4	Invoice	IT SERVICES/DECEMBER 2019	01/13/2020	823.89	07/20	603-24-16-5923-212
Total 011320:					5,492.61		
Total HAMILTON COUNTY (366):					5,492.61		
HAMILTON COUNTY CLERK OF COURT (369)							
02401 EQCV	1	Invoice	COURT COSTS/MAIER/RIMKE	01/14/2020	235.00	07/20	100-21-18-5190-211
Total 02401 EQCV029605:					235.00		
Total HAMILTON COUNTY CLERK OF COURT (369):					235.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
HAMILTON COUNTY FIREMEN'S ASSN (372)							
507	1	Invoice	I AM RESPONDING/SUBSCRIPTION	01/02/2020	689.00	07/20	100-21-22-5140-215
Total 507:					689.00		
Total HAMILTON COUNTY FIREMEN'S ASSN (372):					689.00		
HARTNETT, TODD OR LORI (6610)							
120319	1	Invoice	EE REBATE/FAITH PROP/808 SOUTHFIELD	12/03/2019	76.51	07/20	601-23-36-5930-979
120319	2	Invoice	EE REBATE/FAITH PROP/808 SOUTHFIELD	12/03/2019	75.00	07/20	601-23-36-5930-979
120319	3	Invoice	CB RESIDENTIAL REBATE/808 SOUTHFIELD	12/03/2019	25.00	07/20	601-23-53-5930-979
Total 120319					176.51		
Total HARTNETT, TODD OR LORI (6610):					176.51		
HOLMES MURPHY & ASSOCIATES, LLC (5556)							
526244	1	Invoice	HOLMES MURPHY FEES - JAN 2020	12/31/2019	2,240.00	07/20	902-11215
Total 526244					2,240.00		
527896	1	Invoice	HOLMES MURPHY FEES	01/10/2020	2,275.00	07/20	902-11215
Total 527896:					2,275.00		
Total HOLMES MURPHY & ASSOCIATES LLC (5556):					4,515.00		
INTERSTATE ALL BATTERY CENTER (448)							
1900301034	1	Invoice	RADIO BATTERIES	12/16/2019	281.40	07/20	100-21-22-5140-311
Total 1900301034581					281.40		
Total INTERSTATE ALL BATTERY CENTER (448):					281.40		
IOWA ASSN OF BUILDING OFFICIAL (450)							
2020	1	Invoice	2020 MEMBERSHIP/SIMPSON	01/13/2020	50.00	07/20	100-21-18-5190-215
Total 2020					50.00		
Total IOWA ASSN OF BUILDING OFFICIAL (450):					50.00		
IOWA ASSN OF PROF. FIRE CHIEFS (452)							
2020	1	Invoice	MEMBERSHIP FEE/STANSFIELD	01/13/2020	100.00	07/20	100-21-22-5140-215
Total 2020					100.00		
Total IOWA ASSN OF PROF. FIRE CHIEFS (452):					100.00		
IOWA DEPT OF PUBLIC SAFETY (468)							
010820	1	Invoice	TERMINAL BILLING - OCT-DEC	01/08/2020	792.00	07/20	100-21-21-5180-225
Total 010820:					792.00		
Total IOWA DEPT OF PUBLIC SAFETY (468):					792.00		
IOWA DIVISION OF LABOR (2600)							
171542	1	Invoice	BOILER INSPECTION - WASTEWATER PLAN	12/24/2019	80.00	07/20	603-23-70-5642-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 171542:					80.00		
Total IOWA DIVISION OF LABOR (2600):					80.00		
IOWA FIREFIGHTER'S ASSOCIATION (475)							
2020	1	Invoice	IFA MEMBER DUES (28) 2020	01/13/2020	364.00	07/20	100-21-22-5140-215
Total 2020					364.00		
Total IOWA FIREFIGHTER'S ASSOCIATION (475):					364.00		
IOWA PRISON INDUSTRIES (489)							
953897	1	Invoice	2=WT LIMIT, 1=DBL ARROW, 1=RR X'ng	12/18/2019	197.07	07/20	100-21-30-5120-318
Total 953897					197.07		
Total IOWA PRISON INDUSTRIES (489):					197.07		
IOWA PUBLIC AIRPORTS ASSN. (490)							
2020	1	Invoice	2020 MEMBERSHIP FEE	01/14/2020	175.00	07/20	205-23-45-5372-215
Total 2020					175.00		
Total IOWA PUBLIC AIRPORTS ASSN (490):					175.00		
JAMES P. DIEMER CONSULTING (6942)							
123119	1	Invoice	CONTACTING PROPERTY OWNERS 2020 S	12/31/2019	7,528.36	07/20	525-23-30-5310-212
Total 123119					7,528.36		
Total JAMES P. DIEMER CONSULTING (6942):					7,528.36		
K.C. NIELSEN, LTD (6609)							
10212404	1	Invoice	JOHN DEERE P/N	01/03/2020	1.54	07/20	602-23-61-5642-318
Total 10212404					1.54		
Total K C NIELSEN, LTD (6609):					1.54		
KQWC RADIO STATION (553)							
19120084	1	Invoice	RECYCLING ADS	12/31/2019	153.00	07/20	100-23-30-5340-235
Total 19120084:					153.00		
Total KQWC RADIO STATION (553):					153.00		
LAMPERT'S (564)							
591430	1	Invoice	MILWAUKEE DRILL BIT	01/07/2020	12.79	07/20	100-22-42-5210-311
591430	2	Invoice	NUTS-BOLTS-WASHERS-SCREWS	01/07/2020	28.99	07/20	100-22-42-5210-318
Total 591430					41.78		
Total LAMPERT'S (564):					41.78		
MAINSTAY SYSTEMS, INC. (698)							
200017	1	Invoice	IA SYS PC MAINT AGREEMENT-JAN FEB MA	01/01/2020	237.00	07/20	100-21-21-5180-299

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 200017:					237.00		
Total MAINSTAY SYSTEMS, INC. (598):					237.00		
MARTIN MARIETTA MATERIALS (601)							
27456836	1	Invoice	3/8" PEA GRAVEL FOR WEHRHEIM PARK	11/11/2019	1,450.76	07/20	100-22-42-5210-318
Total 27456836:					1,450.76		
Total MARTIN MARIETTA MATERIALS (601):					1,450.76		
MECHANICAL COMFORT, INC. (618)							
38824	1	Invoice	NO HEAT/CITY MGR OFFICE	12/30/2019	62.47	07/20	100-24-36-5480-226
38824	2	Invoice	NO HEAT/CITY MGR OFFICE	12/30/2019	44.63	07/20	601-23-36-5480-226
38824	3	Invoice	NO HEAT/CITY MGR OFFICE	12/30/2019	35.70	07/20	602-23-36-5480-226
38824	4	Invoice	NO HEAT/CITY MGR OFFICE	12/30/2019	35.70	07/20	603-23-36-5480-226
Total 38824:					178.50		
38870	1	Invoice	HEAT PM	12/31/2019	420.00	07/20	100-24-36-5480-226
38870	2	Invoice	HEAT PM	12/31/2019	300.00	07/20	601-23-36-5480-226
38870	3	Invoice	HEAT PM	12/31/2019	240.00	07/20	602-23-36-5480-226
38870	4	Invoice	HEAT PM	12/31/2019	240.00	07/20	603-23-36-5480-226
Total 38870:					1,200.00		
38880	1	Invoice	REPLACE COMPRESSOR/CITY MGR OFFICE	12/31/2019	969.85	07/20	100-24-36-5480-226
38880	2	Invoice	REPLACE COMPRESSOR/CITY MGR OFFICE	12/31/2019	692.75	07/20	601-23-36-5480-226
38880	3	Invoice	REPLACE COMPRESSOR/CITY MGR OFFICE	12/31/2019	554.20	07/20	602-23-36-5480-226
38880	4	Invoice	REPLACE COMPRESSOR/CITY MGR OFFICE	12/31/2019	554.20	07/20	603-23-36-5480-226
Total 38880:					2,771.00		
Total MECHANICAL COMFORT, INC. (618):					4,149.50		
MIDAMERICAN ENERGY (629)							
395112252	1	Invoice	BOOSTER STATION ELECTRICITY	12/30/2019	249.16	07/20	602-23-62-5662-237
Total 395112252:					249.16		
Total MIDAMERICAN ENERGY (629):					249.16		
MID-STATES ORGANIZED CRIME (2870)							
23057-1507	1	Invoice	MEMBERSHIP FOR OFFICERS	12/19/2019	150.00	07/20	100-21-21-5110-215
Total 23057-1507:					150.00		
Total MID-STATES ORGANIZED CRIME (2870):					150.00		
MISSISSIPPI LIME COMPANY (652)							
1468321	1	Invoice	QUICKLIME 25.27T	12/18/2019	4,295.90	07/20	602-23-61-5641-318
Total 1468321:					4,295.90		
Total MISSISSIPPI LIME COMPANY (652):					4,295.90		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
MOTION INDUSTRIES, INC. (666)							
IA35-501557	1	Invoice	OIL SEALS FOR RBC UNIT	12/18/2019	343.87	07/20	603-23-70-5642-318
Total IA35-501557:					343.87		
IA35-501673	1	Invoice	OIL SEAL	12/30/2019	179.54	07/20	603-23-70-5642-318
Total IA35-501673:					179.54		
Total MOTION INDUSTRIES, INC. (666):					523.41		
MUNICIPAL SUPPLY, INC. (672)							
0750850-IN	1	Invoice	3" CHAMBER INSERT & 5/8" SRII GASKET	12/23/2019	1,063.27	07/20	602-23-62-5935-870
Total 0750850-IN:					1,063.27		
0751735-IN	1	Invoice	2" SENSUS OMNI COMPOUND METER + SUP	01/07/2020	1,812.85	07/20	602-23-62-5935-870
Total 0751735-IN:					1,812.85		
Total MUNICIPAL SUPPLY, INC. (672):					2,876.12		
NAPA AUTO PARTS (677)							
887975	1	Invoice	STOCK PARTS	01/06/2020	258.73	07/20	204-23-30-5310-314
Total 887975:					258.73		
887993	1	Invoice	PURPLE POWER CAR WASH SOAP	01/06/2020	13.48	07/20	204-23-30-5310-318
Total 887993:					13.48		
Total NAPA AUTO PARTS (677):					272.21		
NATL INTERNAL AFFAIRS INV ASSN (6963)							
629	1	Invoice	ONE YEAR MEMBERSHIP	01/09/2020	50.00	07/20	100-21-21-5110-215
Total 629:					50.00		
Total NATL INTERNAL AFFAIRS INV ASSN (6963):					50.00		
OBRECHT, ELYCIA (6966)							
010320	1	Invoice	ELECTRIC REFUND	01/03/2020	218.82	07/20	601-23-80-5903-980
Total 010320:					218.82		
Total OBRECHT, ELYCIA (6966):					218.82		
O'REILLY AUTOMOTIVE, INC. (727)							
0357-449447	1	Invoice	ABSORBANT TOWEL ROLLS	12/19/2019	19.97	07/20	603-23-70-5642-318
Total 0357-449447:					19.97		
0357-450762	1	Invoice	LEFT DOOR PIN & BUSHING KIT (CEM#25)	01/06/2020	16.22	07/20	204-23-30-5310-314
Total 0357-450762:					16.22		
0357-450772	1	Invoice	BATTERY 48PLT	01/06/2020	192.51	07/20	204-23-30-5310-314

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 0357-450772:					192 51		
0357-450777	1	Invoice	CORE RETURN FOR BATTERY 48PLT	01/06/2020	18 00-	07/20	204-23-30-5310-314
Total 0357-450777:					18 00-		
0357-450778	1	Invoice	FUEL LINE CLIPS (CEM #25)	01/06/2020	7 67	07/20	204-23-30-5310-314
Total 0357-450778:					7 67		
0357-450841	1	Invoice	BELT TENSIONER (POLICE#1)	01/07/2020	55.80	07/20	204-23-30-5310-314
Total 0357-450841:					55 80		
0367-450803	1	Invoice	BATTERY 94REXT (POLICE#3)	01/06/2020	144 79	07/20	204-23-30-5310-314
Total 0367-450803:					144.79		
Total O'REILLY AUTOMOTIVE, INC. (727):					418.96		
P & P ELECTRIC (2978)							
011320	1	Invoice	REIMBURSE/ELECTRIC PERMIT	01/13/2020	182 00	07/20	100-21-18-5190-299
Total 011320:					182 00		
Total P & P ELECTRIC (2978):					182 00		
PETERSON, STEVE (5087)							
#1-01/04/20	1	Invoice	POLYGRAPH EXAMS	01/04/2020	675.00	07/20	100-21-21-5110-319
Total #1-01/04/20:					675.00		
Total PETERSON, STEVE (5087):					675.00		
PRAIRIE ENERGY COOPERATIVE (768)							
010920	1	Invoice	AIRPORT ELECTRICITY	01/09/2020	616 89	07/20	205-23-45-5372-237
Total 010920:					616 89		
010920 CEN	1	Invoice	ELECTRICITY/HANGAR - CENTER BAY	01/09/2020	31.68	07/20	205-23-45-5372-237
Total 010920 CENTER:					31 68		
010920 EAS	1	Invoice	ELECTRICITY/HANGAR-EAST BAY	01/09/2020	42 15	07/20	205-23-45-5372-237
Total 010920 EAST:					42 15		
010920 WES	1	Invoice	ELECTRICITY/HANGAR - WEST BAY	01/09/2020	35 74	07/20	205-23-45-5372-237
Total 010920 WEST:					35 74		
010920+	1	Invoice	AIRPORT RUNWAY LIGHTING	01/09/2020	175 05	07/20	205-23-45-5372-237
Total 010920+:					175 05		
Total PRAIRIE ENERGY COOPERATIVE (768):					901 51		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
PRIMORIS T&D SERVICES, LLC (6876)							
400072-06	1	Invoice	CONSTRUCTION - URD CONVERSION PROJ	01/03/2020	94,431.84	07/20	601-23-52-5588-871
Total 400072-06:					94,431.84		
400072-07	1	Invoice	CONSTRUCTION - URD CONVERSION PROJ	01/03/2020	8,523.87	07/20	601-23-52-5588-871
Total 400072-07:					8,523.87		
Total PRIMORIS T&D SERVICES, LLC (6876)					102,955.71		
PRINTING SERVICES, INC. (1130)							
679297-0	1	Invoice	3 INK CARTRIDGES	12/05/2019	53.63	07/20	603-23-70-5921-316
Total 679297-0:					53.63		
679645-0	1	Invoice	MISC OFFICE SUPPLIES	12/16/2019	7.74	07/20	100-24-14-5435-316
679645-0	2	Invoice	MISC OFFICE SUPPLIES	12/16/2019	55.91	07/20	601-23-80-5921-316
679645-0	3	Invoice	MISC OFFICE SUPPLIES	12/16/2019	17.20	07/20	602-23-80-5921-316
679645-0	4	Invoice	MISC OFFICE SUPPLIES	12/16/2019	5.16	07/20	603-23-80-5921-316
Total 679645-0:					86.01		
679913-0	1	Invoice	LABELS/RIBBONS/ENVELOPES	12/23/2019	9.26	07/20	100-24-12-5430-316
679913-0	2	Invoice	LABELS/RIBBONS/ENVELOPES	12/23/2019	30.87	07/20	601-23-81-5921-316
679913-0	3	Invoice	LABELS/RIBBONS/ENVELOPES	12/23/2019	18.52	07/20	602-23-81-5921-316
679913-0	4	Invoice	LABELS/RIBBONS/ENVELOPES	12/23/2019	3.10	07/20	603-23-81-5921-316
Total 679913-0:					61.75		
680039-0	1	Invoice	MISC OFFICE SUPPLIES	12/30/2019	.54	07/20	100-24-14-5435-316
680039-0	2	Invoice	MISC OFFICE SUPPLIES	12/30/2019	3.89	07/20	601-23-80-5921-316
680039-0	3	Invoice	MISC OFFICE SUPPLIES	12/30/2019	1.20	07/20	602-23-80-5921-316
680039-0	4	Invoice	MISC OFFICE SUPPLIES	12/30/2019	.35	07/20	603-23-80-5921-316
Total 680039-0:					5.98		
Total PRINTING SERVICES, INC. (1130):					207.37		
REGISTER MEDIA (5383)							
0003097691	1	Invoice	POLICE OFFICER ADV	12/31/2019	224.49	07/20	100-21-21-5110-210
Total 0003097691:					224.49		
Total REGISTER MEDIA (5383):					224.49		
RELIANT GASES, LTD (6253)							
130-1486901	1	Invoice	18,020lbs OF CO2	01/08/2020	1,263.20	07/20	602-23-61-5641-318
Total 130-1486901:					1,263.20		
Total RELIANT GASES, LTD (6253):					1,263.20		
RICOH USA, INC. (4831)							
103156765	1	Invoice	COPY MACHINE LEASE/COPY CHARGE	01/06/2020	172.18	07/20	100-21-21-5110-225
Total 103156765:					172.18		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total RICOH USA, INC. (4831):					172.18		
SHERIDAN, JEFF (6838)							
010920	1	Invoice	LED LIGHTING REBATE	01/09/2020	28.58	07/20	601-23-36-5930-979
010920	2	Invoice	CORN BELT LED LIGHTING REBATE	01/09/2020	28.58	07/20	601-23-53-5930-979
Total 010920:					57.16		
Total SHERIDAN, JEFF (6838):					57.16		
SHIMKAT MOTOR COMPANY (865)							
51681	1	Invoice	FRONT SWAY BAR-BUSHING KJTS-DOOR (P	12/20/2019	446.78	07/20	204-23-30-5310-314
Total 51681:					446.78		
Total SHIMKAT MOTOR COMPANY (865):					446.78		
SNYDER & ASSOCIATES (2951)							
118.1104.01-	1	Invoice	ENG - 2019 ST IMPROV PROJECT (thru 11.30.	12/31/2019	154.00	07/20	525-23-30-5310-299
Total 118.1104.01-9:					154.00		
119.0338.03-	1	Invoice	ENG - 2020 ST DEPT MAINT BLDG (119.0338.	12/31/2019	38,172.00	07/20	525-23-30-5310-212
Total 119.0338.03-3:					38,172.00		
119.0463.01-	1	Invoice	ENG - 2020 ST RECON PROJECT #119.0463.	12/31/2019	83,910.31	07/20	525-23-30-5310-212
Total 119.0463.01-6:					83,910.31		
Total SNYDER & ASSOCIATES (2951)					122,236.31		
STANARD & ASSOCIATES, INC. (900)							
SA00004306	1	Invoice	POST TESTS	01/08/2020	102.50	07/20	100-21-21-5110-319
Total SA000043061:					102.50		
Total STANARD & ASSOCIATES, INC. (900):					102.50		
STATE HYGIENIC LABORATORY (423)							
180557	1	Invoice	WASTEWATER TESTING	12/31/2019	840.50	07/20	603-23-70-5923-212
Total 180557					840.50		
180559	1	Invoice	PUBLIC WATER	12/31/2019	117.00	07/20	602-23-61-5651-299
Total 180559					117.00		
Total STATE HYGIENIC LABORATORY (423):					957.50		
SUMMERS' ENTERPRISE INC. (6915)							
RETAINAGE	1	Invoice	INGRAHAM WATERMAIN REPAIR PROJECT -	01/13/2020	6,617.88	07/20	602-23-62-5673-870
Total RETAINAGE:					6,617.88		
Total SUMMERS' ENTERPRISE INC (6915):					6,617.88		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
THE AMERICAN BOTTLING CO. (4800)							
3446008595	1	Invoice	POP/BEVERAGES FOR RESALE-FULLER HA	12/26/2019	205.08	07/20	100-22-42-5233-323
Total 3446008595:					205.08		
3446008769	1	Invoice	POP/BEVERAGES FOR RESALE-FULLER HA	01/09/2020	113.76	07/20	100-22-42-5233-323
Total 3446008769:					113.76		
Total THE AMERICAN BOTTLING CO. (4800):					318.84		
THE TRASHMAN, LLC (943)							
01/09/20	1	Invoice	REIMBURSE/LIGHTING REBATE CORN BELT	01/09/2020	4,342.86	07/20	601-23-53-5588-212
Total 01/09/20:					4,342.86		
647-1497	1	Invoice	EXTRA SERVICE/FULLER HALL	01/02/2020	15.00	07/20	100-22-42-5233-236
Total 647-1497:					15.00		
647-1739 01/	1	Invoice	TRASH SERVICE/FUEL SURCHARGE	01/02/2020	26.95	07/20	100-24-36-5480-236
647-1739 01/	2	Invoice	TRASH SERVICE/FUEL SURCHARGE	01/02/2020	19.25	07/20	601-23-36-5480-236
647-1739 01/	3	Invoice	TRASH SERVICE/FUEL SURCHARGE	01/02/2020	15.40	07/20	602-23-36-5480-236
647-1739 01/	4	Invoice	TRASH SERVICE/FUEL SURCHARGE	01/02/2020	15.40	07/20	603-23-36-5480-236
647-1739 01/	5	Invoice	TRASH SERVICE/FUEL SURCHARGE	01/02/2020	77.00	07/20	100-22-42-5280-236
647-1739 01/	6	Invoice	TRASH SERVICE/FUEL SURCHARGE	01/02/2020	44.00	07/20	204-23-30-5310-236
647-1739 01/	7	Invoice	TRASH SERVICE/FUEL SURCHARGE	01/02/2020	16.50	07/20	100-22-42-5233-236
647-1739 01/	8	Invoice	TRASH SERVICE/FUEL SURCHARGE	01/02/2020	77.00	07/20	100-22-42-5233-236
647-1739 01/	9	Invoice	TRASH SERVICE/FUEL SURCHARGE	01/02/2020	44.00	07/20	601-23-52-5588-236
647-1739 01/	10	Invoice	TRASH SERVICE/FUEL SURCHARGE	01/02/2020	44.00	07/20	603-23-70-5642-236
647-1739 01/	11	Invoice	TRASH SERVICE/FUEL SURCHARGE	01/02/2020	44.00	07/20	100-22-42-5210-236
647-1739 01/	12	Invoice	TRASH SERVICE/FUEL SURCHARGE	01/02/2020	44.00	07/20	602-23-61-5642-236
647-1739 01/	13	Invoice	TRASH SERVICE/FUEL SURCHARGE	01/02/2020	44.00	07/20	205-23-45-5372-236
Total 647-1739 01/02/20:					511.50		
647-1740 01/	1	Invoice	DROP BOX CHARGES/EXTRA SVC	01/02/2020	470.00	07/20	100-23-30-5340-235
Total 647-1740 01/02/20:					470.00		
647-1741 01/	1	Invoice	TRASH BAGS FOR RESALE	01/02/2020	795.00	07/20	100-23-30-5340-299
Total 647-1741 01/02/20:					795.00		
648-101 01/0	1	Invoice	CURB RECYCLING - DECEMBER 2019	01/06/2020	12,997.48	07/20	100-23-30-5340-235
Total 648-101 01/06/20:					12,997.48		
Total THE TRASHMAN, LLC (943):					19,131.84		
TIMM'S AUTO BODY (953)							
30987EB3	1	Invoice	REPLACE MIRROR/2011 DODGE	01/09/2020	198.38	07/20	100-21-21-5110-227
Total 30987EB3:					198.38		
Total TIMM'S AUTO BODY (953):					198.38		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
TOLLE AUTOMOTIVE, INC (3188)							
14909	12/20/	1 Invoice	TIRE REPAIR	12/20/2019	26.75	07/20	601-23-52-5935-227
Total 14909 12/20/19:					26.75		
14983	1 Invoice	RF TIRE REPAIR - ST#17 (SERVICE CALL & L	01/08/2020	190.00	07/20	204-23-30-5310-227	
Total 14983:					190.00		
Total TOLLE AUTOMOTIVE, INC (3188):					216.75		
TRUCK EQUIPMENT, INC. (1630)							
295095	1 Invoice	TOP FLAP SNOW FLAP & PARK STAND SPRI	12/30/2019	308.25	07/20	100-22-42-5210-314	
Total 295095:					308.25		
Total TRUCK EQUIPMENT, INC. (1630):					308.25		
ULTIMATE SAFETY CONCEPTS INC. (6344)							
185936	1 Invoice	6 HYDRANT VALVES & ADJUSTABLE HYRAN	12/12/2019	2,415.60	07/20	602-23-62-5935-870	
Total 185936:					2,415.60		
Total ULTIMATE SAFETY CONCEPTS INC. (6344):					2,415.60		
UNITED COOPERATIVE (979)							
04937	1 Invoice	DIESEL FOR AIRPORT	12/27/2019	708.12	07/20	205-23-45-5372-315	
Total 04937:					708.12		
04970	1 Invoice	GAS REPORT	01/09/2020	954.99	07/20	100-21-21-5110-315	
04970	2 Invoice	GAS REPORT	01/09/2020	4.22	07/20	204-23-30-5310-315	
04970	3 Invoice	GAS REPORT	01/09/2020	32.41	07/20	603-23-70-5935-315	
04970	4 Invoice	GAS REPORT	01/09/2020	118.85	07/20	602-23-61-5935-315	
04970	5 Invoice	GAS REPORT	01/09/2020	57.18	07/20	601-23-52-5935-315	
04970	6 Invoice	GAS REPORT	01/09/2020	79.58	07/20	601-23-80-5935-315	
04970	7 Invoice	GAS REPORT	01/09/2020	79.58	07/20	602-23-80-5935-315	
04970	8 Invoice	GAS REPORT	01/09/2020	74.05	07/20	100-22-42-5210-315	
04970	9 Invoice	GAS REPORT	01/09/2020	76.22	07/20	100-24-14-5435-315	
Total 04970:					1,477.08		
04971	1 Invoice	GAS REPORT	01/09/2020	2,046.97	07/20	204-23-30-5310-315	
04971	2 Invoice	GAS REPORT	01/09/2020	93.42	07/20	100-24-14-5435-315	
Total 04971:					2,140.39		
05424	1 Invoice	PROPANE FOR AIRPORT	12/03/2019	726.00	07/20	205-23-45-5372-234	
Total 05424:					726.00		
05556	1 Invoice	PROPANE FOR AIRPORT	12/20/2019	660.00	07/20	205-23-45-5372-234	
Total 05556:					660.00		
Total UNITED COOPERATIVE (979):					5,711.59		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
UNITY POINT CLINIC-OCC MEDICINE (5263)							
231440	1	Invoice	4TH QTR DRUG TESTING 2019	01/02/2020	42.00	07/20	601-23-52-5923-212
Total 231440:					42.00		
Total UNITY POINT CLINIC-OCC MEDICINE (5263):					42.00		
UNITY POINT HEALTH TRINITY REGIONAL (6572)							
52748	1	Invoice	4TH QTR DRUG TEST/2019	01/02/2020	54.00	07/20	601-23-52-5923-212
Total 52748:					54.00		
Total UNITY POINT HEALTH TRINITY REGIONAL (6572):					54.00		
US PUBLIC SAFETY GROUP, INC. (6141)							
941	1	Invoice	BADGES/COLLAR BRASS	12/31/2019	297.45	07/20	100-21-21-5110-312
Total 941:					297.45		
Total US PUBLIC SAFETY GROUP, INC. (6141):					297.45		
UTILITY SERVICE CO., INC. (3294)							
497814	1	Invoice	QTRLY PYMT/520 WATER TOWER MTC	01/01/2020	5 805.69	07/20	602-23-60-5614-299
Total 497814					5 805.69		
497815	1	Invoice	QRTLY PYMT/GROUND STORAGE TANK MT	01/01/2020	4 885.37	07/20	602-23-60-5614-299
Total 497815:					4 885.37		
497816	1	Invoice	QRTLY PYMT/PEDISPHERE HY-VEE TOWER	01/01/2020	4 941.47	07/20	602-23-60-5614-299
Total 497816:					4 941.47		
Total UTILITY SERVICE CO., INC. (3294):					15 632.53		
VALUTECH PEST CONTROL (6822)							
010505727	1	Invoice	PEST CONTROL/FULLER HALL	01/13/2020	32.00	07/20	100-22-42-5233-299
Total 010505727:					32.00		
010505739	1	Invoice	PEST CONTROL/SENIOR CENTER	01/13/2020	35.00	07/20	100-22-42-5280-299
Total 010505739:					35.00		
010505752	1	Invoice	PEST CONTROL/CITY HALL	01/13/2020	10.50	07/20	100-24-36-5480-299
010505752	2	Invoice	PEST CONTROL/CITY HALL	01/13/2020	7.50	07/20	601-23-36-5480-299
010505752	3	Invoice	PEST CONTROL/CITY HALL	01/13/2020	6.00	07/20	602-23-36-5480-299
010505752	4	Invoice	PEST CONTROL/CITY HALL	01/13/2020	6.00	07/20	603-23-36-5480-299
Total 010505752:					30.00		
010553940	1	Invoice	DOWNTOWN AREA-CO-OP/SSMID	12/16/2019	65.00	07/20	260-23-36-5393-210
Total 010553940:					65.00		
Total VALUTECH PEST CONTROL (6822):					162.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
VAN DIEST MEDICAL CENTER (4456)							
5940	1	Invoice	CPR BLS TRAINING CARDS	12/31/2019	168.00	07/20	100-21-22-5140-231
Total 5940:					168.00		
Total VAN DIEST MEDICAL CENTER (4456):					168.00		
VAN MAANEN ELECTRIC, INC. (6254)							
019805	1	Invoice	TRANSFORMER/SWITCH FOR REIL-AIRPOR	12/27/2019	1,967.97	07/20	205-23-45-5372-226
Total 019805:					1,967.97		
Total VAN MAANEN ELECTRIC, INC. (6254):					1,967.97		
VAN-HOF TRUCKING, INC. (2655)							
19122314-1	1	Invoice	FREIGHT ON LIME 12/17/19	12/23/2019	2,143.70	07/20	602-23-61-5921-221
Total 19122314-1:					2,143.70		
19122373-3	1	Invoice	FREIGHT ON LIME 12/19/19	12/23/2019	2,257.95	07/20	602-23-61-5921-221
Total 19122373-3:					2,257.95		
Total VAN-HOF TRUCKING, INC. (2655):					4,401.65		
VISIONS AUTO GLASS & REPAIR (6222)							
010720	1	Invoice	NEW WINDSHIELD - ST#26	01/07/2020	260.00	07/20	204-23-30-5310-227
Total 010720:					260.00		
Total VISIONS AUTO GLASS & REPAIR (6222):					260.00		
WC COMMUNITY THEATRE (1323)							
121619	1	Invoice	H/M GRANT-RD 21-FINAL	12/16/2019	1,170.70	07/20	208-23-36-5393-299
Total 121619:					1,170.70		
Total WC COMMUNITY THEATRE (1323):					1,170.70		
WCAD - CHAMBER OF COMMERCE (3486)							
643	1	Invoice	SSMID POSTCARDS/POSTAGE	01/06/2020	24.40	07/20	260-23-36-5393-210
Total 643:					24.40		
Total WCAD - CHAMBER OF COMMERCE (3486):					24.40		
WEBSTER CITY TRUE VALUE (2155)							
140371	1	Invoice	ROOF PATCH & CEMENT (CEMETERY S BLD	12/24/2019	11.97	07/20	100-23-42-5371-310
Total 140371:					11.97		
140409	1	Invoice	PAINT & CLEAR COAT FOR PICNIC TABLES	12/27/2019	29.92	07/20	100-22-42-5210-318
140409	2	Invoice	LIGHT BALLAST & BULBS	12/27/2019	38.97	07/20	100-23-42-5371-310
Total 140409:					68.89		
140428	1	Invoice	TOILET SEATS	12/28/2019	67.98	07/20	100-22-42-5233-310

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 140428:					67.98		
140506	1	Invoice	UPS SHIPPING FEE	01/02/2020	17.78	07/20	601-23-52-5921-221
Total 140506:					17.78		
140650	1	Invoice	9V BATTERIES	01/09/2020	10.99	07/20	100-21-22-5140-318
Total 140650:					10.99		
140651	1	Invoice	AA BATTERIES FOR TRAIL CAMERAS	01/09/2020	15.99	07/20	100-22-42-5210-318
Total 140651:					15.99		
140707	1	Invoice	CLEANING SUPPLIES	01/11/2020	25.77	07/20	100-21-22-5140-318
Total 140707:					25.77		
Total WEBSTER CITY TRUE VALUE (2155):					219.37		
WEBSTER CITY VETERINARY CLINIC (1030)							
421648	1	Invoice	4TH QTR 2019 DOG POUND FEES	12/18/2019	1,250.00	07/20	100-22-21-5240-299
Total 421648:					1,250.00		
Total WEBSTER CITY VETERINARY CLINIC (1030):					1,250.00		
WESCO DISTRIBUTION (1038)							
955374	1	Invoice	FIBERGLASS CROSSARMS	12/20/2019	1,419.46	07/20	601-23-52-5588-319
Total 955374:					1,419.46		
Total WESCO DISTRIBUTION (1038):					1,419.46		
WESTECH (5750)							
75402	1	Invoice	BEARINGS FOR TRICKLING FILTER REPAIR	12/31/2019	6,219.94	07/20	603-23-70-5642-318
Total 75402:					6,219.94		
Total WESTECH (5750):					6,219.94		
WINDOW MAN (3653)							
11768	1	Invoice	WINDOW CLEANING/SR CTR/3RD QTR	09/30/2019	36.00	07/20	100-22-42-5280-299
Total 11768:					36.00		
Total WINDOW MAN (3653):					36.00		
ZEHNER SAFETY (1067)							
2079	1	Invoice	GAUGE REPAIR/WATER EXTINGUISHERS	01/03/2020	267.95	07/20	100-21-22-5140-311
Total 2079:					267.95		
Total ZEHNER SAFETY (1067):					267.95		
Total 01/20/2020:					498,739.22		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Grand Totals					<u>1,139,353.32</u>		

Report GL Period Summary

GL Period	Amount
07/20	<u>1,139,353.32</u>
Grand Totals	<u>1,139,353.32</u>

Vendor number hash: 466558
 Vendor number hash - split: 592567
 Total number of invoices: 176
 Total number of transactions: 267

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	<u>1,139,353.32</u>	<u>1,139,353.32</u>
Grand Totals	<u>1,139,353.32</u>	<u>1,139,353.32</u>

FUND LIST TOTALS FOR BILLS JANUARY 20, 2020

Account	Fund	Total Amount
100	General	38,452.16
204	Road Use Tax Fund	4,041.11
205	Airport Fund	5,182.60
208	Hotel/Motel Tax Fund	1,170.70
228	Low/Moderate Income Revolving	18,500.00
232	Flood Demolition Fund	2,356.01
260	SSMID	89.40
525	Street Improvement	129,764.67
601	Electric Utility	778,906.85
602	Water Utility	44,373.77
603	Sewer Utility	11,054.51
902	Medical/Flex	<u>105,461.54</u>
	Grand Total	1,139,353.32

RESOLUTION NO. _____

Resolution taking additional action to enter into General Obligation Corporate Purpose Loan Agreement and authorizing the use of a preliminary official statement for the sale of Bonds

WHEREAS, the City of Webster City (the “City”), in Hamilton County, State of Iowa, heretofore proposed to enter into a loan agreement (the “Loan Agreement”), pursuant to the provisions of Section 384.24A of the Code of Iowa, and to borrow money thereunder in a principal amount not to exceed \$9,500,000 for the purpose of paying the costs, to that extent, of (1) constructing street, water system, sanitary sewer system, storm water drainage and sidewalk improvements; and (2) acquiring and installing street lighting, signage and signalization improvements (collectively, the “Projects”); and pursuant to law and a notice duly published, the City Council has held a public hearing on such proposal on January 20, 2020; and

WHEREAS, a Preliminary Official Statement (the “P.O.S.”) has been prepared to facilitate the sale of the General Obligation Corporate Purpose Bonds, Series 2020A (the “Bonds”) in evidence of the obligation of the City under the Loan Agreement, and it is now necessary to make provision for the approval of the P.O.S. and to authorize its use by Northland Securities, Inc. (the “Underwriter”), as the Underwriter of the issuance of the Bonds;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Webster City, Iowa, as follows:

Section 1. The City Council hereby determines to enter into the Loan Agreement in the future orders that the Bonds be issued at such time, in evidence thereof. The City Council further declares that this resolution constitutes the “additional action” required by Section 384.24A of the Code of Iowa.

Section 2. The Finance Director is hereby authorized to take such action as shall be deemed necessary and appropriate with the assistance of the Underwriter to prepare the P.O.S. describing the Bonds and providing for the terms and conditions of their sale, and all action heretofore taken in this regard is hereby ratified and approved.

Section 3. The use by the Underwriter of the P.O.S. relating to the Bonds in substantially the form as has been presented to and considered by the City is hereby approved, and the Underwriter is hereby authorized to prepare and use a final Official Statement for the Bonds substantially in the form of the P.O.S. but with such changes therein as are required to conform the same to the terms of the Bonds and the resolution, when adopted, providing for the sale and issuance of the Bonds, and the City Clerk is hereby authorized and directed to execute a final Official Statement for the Bonds, if requested. The P.O.S. as of its date is deemed final by the City within the meaning of Rule 15(c)(2)-12 of the Securities and Exchange Commission.

Section 4. Further action with respect to the Loan Agreement and the Bonds is hereby adjourned to the City Council meeting scheduled for February 17, 2020.

Section 5. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved January 20, 2020.

Mayor

Attest:

City Clerk



MEMORANDUM

TO: City Manager
Mayor and City Council

FROM: Karla Wetzler

DATE: January 14, 2020

RE: Termination of Minimum Assessment Agreement & Development Agreement

SUMMARY: The Minimum Assessment Agreement and the Development Agreement with VEREIT SH Webster City IA, LLC, (owners of the former Shopko building) need to be terminated.

PREVIOUS COUNCIL ACTION: On April 20, 2015, the City Council entered into a Development Agreement with KTJ 261, LLC. Then on December 21, 2015, said Development Agreement was assigned to VEREIT SH Webster City IA, LLC.

BACKGROUND/DISCUSSION: Due to a breach in the Development Agreement between the City of Webster City and VEREIT SH Webster City IA, LLC, the City Council needs to terminate their Development Agreement and the Assessment Agreement that is on record at the Hamilton County Courthouse. The City needs to move forward and proceed with a new Development Agreement with the new owners of the former Shopko building, located at 200 Red Bull Division Drive.

RECOMMENDATION: Terminate the Development Agreement and the Minimum Assessment Agreement via the attached Resolution.

CITY MANAGER COMMENTS: I concur with the above recommendation.

RESOLUTION _____

Resolution Terminating Development Agreement and Assessment Agreement with
VEREIT SH Webster City IA, LLC

WHEREAS, the City of Webster City, Iowa (the "City"), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the 2013 Red Bull Division Urban Renewal Area (the "Urban Renewal Area"); and

WHEREAS, this Council has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa, which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal of and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, the City has previously entered into a certain development agreement (the "Development Agreement") with VEREIT SH Webster City IA, LLC (the "Company"), pursuant to which the Company agreed to undertake the construction of a commercial building and the leasing thereof for use as a Shopko facility (the "Shopko Business Operations") on certain real property (the "Property) in the Urban Renewal Area; and

WHEREAS, under the Agreement, the City agreed to provide annual appropriation tax increment payments (the "Payments") to the Company in a total amount not exceeding \$650,000; and

WHEREAS, the Company no longer owns the Property, and Shopko Business Operations have been discontinued on the Property; and

WHEREAS, the Company and the City have determined that the Development Agreement should be terminated; and

WHEREAS, in accordance with the Development Agreement, the Company, the City and the County Assessor entered into an Assessment Agreement establishing a minimum actual value for the Property; and

WHEREAS, it is now necessary for the City to take action to terminate the Development Agreement and the Assessment Agreement;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Webster City, Iowa, as follows:

Section 1. It is hereby determined that, due to the Company no longer owning the Property and the discontinuance of the Shopko Business Operations, the Development Agreement is terminated including the City's obligation to make the Payments thereunder. The Planning Director is hereby directed to send written notice to representatives of the Company notifying the

Company that the Development Agreement has been terminated, and any action heretofore taken to provide notice to the Company of the termination of the Development Agreement is all hereby ratified and affirmed.

Section 2. It is hereby determined that, due to the termination of the Development Agreement, the Assessment Agreement is terminated. The Planning Director is hereby directed to send written notice to the County Assessor and representatives of the Company notifying the County Assessor and the Company that the Assessment Agreement has been terminated. The effective date of the termination of the Assessment Agreement shall be December 31, 2019. Any action heretofore taken to provide notice to the County Assessor and the Company of the termination of the Assessment Agreement is all hereby ratified and affirmed.

Section 3. All resolutions or parts thereof in conflict herewith are hereby repealed.

Passed and approved on January 20, 2020.

Mayor

Attest:

City Clerk



MEMORANDUM

TO: City Manager
Mayor and City Council

FROM: Karla Wetzler

DATE: January 10, 2020

RE: TIF Requests (2)

SUMMARY: Two projects have requested TIF monies for their projects. First, First State Bank has requested to enter into a Development Agreement with the City to capture TIF monies associated with the increased assessed value of their property due to the construction of a new addition to the west side of their bank. Second, Gary and Brenda Fox, who recently purchased the former Shopko building at 200 Red Bull Division Drive, have requested that the TIF arrangement held with the former owners be transferred to them for the remaining timeframe to help with their project.

PREVIOUS COUNCIL ACTION: The Council has taken no action regarding these specific projects yet; however, the Council has approved several TIF agreements, commercial and residential, in the past. AmericInn was given an 8-year agreement in which to collect TIF rebates, Mitchell Machines, 10 years, Vantec, 10 years, Webster City RV, 5 years, and HyVee, 7 years and amended to add 7 more years. In 2011, we entered into a Development Agreement with Fareway for the expansion of the store (80% for 14 years), and, in 2012, First State Bank for their expansion of the Town & Country Insurance building (10 years).

BACKGROUND/DISCUSSION: As you are all aware, First State Bank constructed a large addition to the west of its existing building at 505 Second Street. This property is in the Riverview Central Business Urban Renewal Area and TIF District. First State Bank is requesting that they receive TIF rebates not to exceed \$27,963 a year for a 10-year period for a total of \$279,630.00. This will be based on a 50% tax rebate established by policy adopted in 2015.

Gary and Brenda Fox, owners of 200 Red Bull Division Drive (formerly Shopko), have requested TIF to assist them with their purchase of the building and bringing a new venture to Webster City. That property is located in the Red Bull Division Urban Renewal Area. After discussions with our bonding attorney, John Danos, the same plan can be extended that was offered with the former owners; however, the asking will be much less as the assessment has been reduced. They are asking for rebates not to exceed \$20,625.00 a year for 9 years based on 70% which was the percentage given to the former owners for a total of \$185,625.27.

Tax increment financing is a method of reallocating property tax revenues which are produced as a result of an increase in taxable valuation above a “base valuation” figure within a tax increment area. Until the tax increment debt within an area has been repaid, tax revenues produced by property tax levies imposed on the increased taxable valuation by the city, county, or school are all allocated back to the City and must be spent for projects within that area. This can include public improvement projects (streets, water, sewer, etc.) or incentives to private enterprise. The Council must determine whether support of a project warrants the expenditure of public funds that include taxes of other affected taxing entities, too.

A TIF rebate agreement to return a portion or all of the incremental taxes related to the project to the owner is a “pay as you go” approach and does not require the City to borrow any money. The incremental taxes do not include any taxing entities’ debt service levy or the school’s physical plant and equipment levy (PPEL). A rebate agreement can count against the City’s debt capacity.

Until I get confirmation from the Council that there is interest in providing some degree of TIF rebate to First State Bank and Gary and Brenda Fox and for how long, I have deferred calling our bond counsel to initiate any paperwork. This matter will require a public hearing when the Development Agreement has been prepared.

FINANCIAL IMPLICATIONS: Most of our TIF projects are self-funded, meaning TIF rebates are paid back to the developer with the taxes generated from their property alone. If an agreement is made with First State Bank and Gary and Brenda Fox, or anyone else for that matter, the property is pulled out of the “mother district” creating less valuation which means less tax dollars available to pay off existing public improvements projects (such as the 2nd Street Reconstruction Project) or any new project down the road chosen to be funded by the entire district. In the past, we have made it our policy that each project funds itself.

RECOMMENDATION: The addition to the bank is a wonderful asset to our downtown area as well as our entire community. The purchase of an empty building and provision of a commercial entity in the former Shopko building will enhance our community as well and may attract others from outside our community. I would like a consensus from the Council at this time to allow me to proceed with John Danos to prepare Development Agreements for the specific requests mentioned above.

ALTERNATIVES: Change the specifics (dollar amount and time limit) or state that no TIF agreement will be considered.

CITY MANAGER COMMENTS: As this recommendation is consistent with past City policy, I concur.

As you know, staff is currently reviewing all aspects of the City’s Tax Increment Financing (TIF) Districts and policies as well as the Urban Renewal Areas (URA) and preparing modifications for your consideration.



MEMORANDUM

TO: City Manager
Mayor and City Council

FROM: Karla Wetzler

DATE: January 15, 2020

RE: Set Public Hearing for Urban Renewal Plan Amendment

SUMMARY: The City Council needs to set a date for a Public Hearing on the 2013 Red Bull Division Urban Renewal Area amendment.

PREVIOUS COUNCIL ACTION: This Urban Renewal Area was adopted by the City Council on September 16, 2013.

BACKGROUND/DISCUSSION: The Urban Renewal Plan for the 2013 Red Bull Division Urban Renewal Area is being amended for the purpose of identifying a new urban renewal project to be undertaken in said area. The amendment has been prepared by John Danos and references the provision of tax increment financing support to Gary and Brenda Fox for the maintenance and operation of a commercial facility known as Appliance Plus and US Cellular. This would be in the former Shopko building addressed as 200 Red Bull Division Drive.

The City must provide notification of the City's hearing and set a meeting with the County and the WC School District on this Urban Renewal Plan amendment, also. This must take place at least two (2) weeks before the night of the City's Public Hearing.

RECOMMENDATION: Set the public hearing for February 17, 2020 at 6:05 p.m.

ALTERNATIVES: Select a different date.

CITY MANAGER COMMENTS: I concur with the above recommendation.

RESOLUTION NO. _____

Resolution setting date for public hearing on urban renewal plan amendment

WHEREAS, this City Council by resolution created the 2013 Red Bull Division Urban Renewal Area (the "Urban Renewal Area") and adopted an urban renewal plan (the "Plan") for the governance of projects and initiatives therein; and

WHEREAS, an amendment (the "Amendment") to the Plan has been prepared which would facilitate the undertaking of a new urban renewal project in the Urban Renewal Area consisting of providing tax increment financing support to Gary and Brenda Fox in connection with the maintenance and operation of a commercial facility as an Appliance Plus store, and it is now necessary that a date be set for a public hearing on the Amendment;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Webster City, Iowa, as follows:

Section 1. This City Council will meet at the City Hall, Webster City, Iowa, on February 17, 2020, at _____6:05_____ o'clock p.m., at which time and place it will hold a public hearing on the proposed Amendment for the Urban Renewal Area.

Section 2. The City Clerk shall publish notice of said hearing, the same being in the form attached hereto, which publication shall be made in a legal newspaper of general circulation in Webster City, which publication shall be not less than four (4) and not more than twenty (20) days before the date set for hearing.

Section 3. Pursuant to Section 403.5 of the Code of Iowa, the City Manager is hereby designated as the City's representative in connection with the consultation process which is required under that section of the urban renewal law.

Passed and approved this January 20, 2020.

Mayor

Attest:

City Clerk

NOTICE OF PUBLIC HEARING ON PROPOSED URBAN RENEWAL PLAN
AMENDMENT

Notice Is Hereby Given: That at ___6:05_____ o'clock p.m., at the City Hall, Webster City, Iowa, on February 17, 2020, the City Council of the City of Webster City, Iowa, will hold a public hearing on the question of amending the urban renewal plan for the 2013 Red Bull Division Urban Renewal Area to facilitate the undertaking of a new urban renewal project consisting of providing tax increment financing support to Gary and Brenda Fox in connection with the maintenance and operation of a commercial facility as an Appliance Plus store in the Urban Renewal Area. A copy of the amendment is on file for public inspection in the office of the City Clerk.

At said hearing any interested person may file written objections or comments and may be heard orally with respect to the subject matter of the hearing.

Karyl Bonjour
City Clerk

CITY OF WEBSTER CITY, IOWA

URBAN RENEWAL PLAN AMENDMENT
2013 RED BULL DIVISION URBAN RENEWAL AREA

February, 2020

The Urban Renewal Plan (the “Plan”) for the 2013 Red Bull Division Urban Renewal Area (the “Urban Renewal Area”) is being amended for the purpose of identifying a new urban renewal project to be undertaken in the Urban Renewal Area.

1) Identification of Project. By virtue of this amendment, the list of authorized urban renewal projects in the Plan is hereby amended to include the following project description:

Name of Project: Appliance Plus Economic Development Support Project

Name of Urban Renewal Area: 2013 Red Bull Division Urban Renewal Area

Date of Council Approval of Project: February 17, 2020

Description of Project and Project Site: Gary and Brenda Fox (the “Developers”) have undertaken the acquisition of an existing commercial building (the “Existing Building”) on certain real property situated at [Insert Address] (the “Property”) in the Urban Renewal Area. The Developers have proposed to undertake the operation of an Appliance Plus store in the Existing Building (the “Project”).

It has been requested that the City provide tax increment financing assistance to the Developers in connection with the Project.

The costs incurred by the City in providing tax increment financing assistance to the Developers will include legal and administrative fees (the “Admin Fees”) in an amount not to exceed \$7,500.

Description of Public Infrastructure to be Constructed in Connection with the Project: It is not anticipated that the City will install public infrastructure in connection with the Project.

Description of Properties to be Acquired in Connection with Project: It is not anticipated that the City will acquire real property in connection with the Project.

Description of Use of TIF for the Project: The City intends to enter into a Development Agreement with the Developers with respect to the Project and to provide annual appropriation economic development payments (the “Payments”) to the Developers thereunder. The Payments will be funded with incremental property tax revenues to be derived from the Property. It is anticipated that the City’s total commitment of incremental property tax revenues with respect to the Project will not exceed \$ _____, plus the Admin Fees.

2) Required Financial Information. The following information is provided in accordance with the requirements of Section 403.17 of the Code of Iowa:

Constitutional debt limit of the City:	<u>\$ 18,455,343</u>
Outstanding general obligation debt of the City:	<u>\$</u>
Proposed maximum indebtedness to be incurred in connection with this February, 2020 Amendment*:	<u>\$</u>

*It is anticipated that some or all of the debt incurred hereunder will be subject to annual appropriation by the City Council.



MEMORANDUM

TO: D. Jeffrey Sheridan, City Manager
Mayor and Council

FROM: Ken Wetzler, Public Works Director

DATE: January 15, 2020

RE: 2020 Street Department Maintenance Building Project

SUMMARY: The 2020 Street Department Maintenance Building Project plans and specifications are completed and the project is ready to send out for bids. The project will consist of a new Street Department Maintenance Building.

PREVIOUS COUNCIL ACTION: On May 6, 2019 the City Council authorized Snyder & Associates to prepare the plans and specifications for the project.

BACKGROUND/DISCUSSION: The 2020 Street Department Maintenance Building Project allows for each piece of equipment to enter and exit through its' own door. Currently we take two pieces of equipment through the same door which has caused fender mishaps to equipment and the building. The mechanics' area and hoist are very cramped and outdated posing a potential safety issue. The main office area and bathrooms are not ADA Guideline accessible. This building would allow us to house equipment currently outside in the weather, thus adding to the life of equipment.

The 2020 Street Department Maintenance Building Project as shown on the map is the dark grey building. The red cross hatch area is the 69kVA Electrical Easement.

Detailed plans and specifications are available in the Public Works office for review.

The proposed project schedule is as follows:

- January 20: City Council sets bid date/time and public hearing date/time
- February 13: Publish Notice of Hearing and Letting
- February 20 at 4:00 p.m.: Conduct the bid lettings
- March 2 at 6:05 p.m.: Conduct the public hearing and award contracts and authorize execution of contracts by Mayor and City Clerk
- December 2020: Scheduled completion date. Liquidated damages are \$500.00 per day

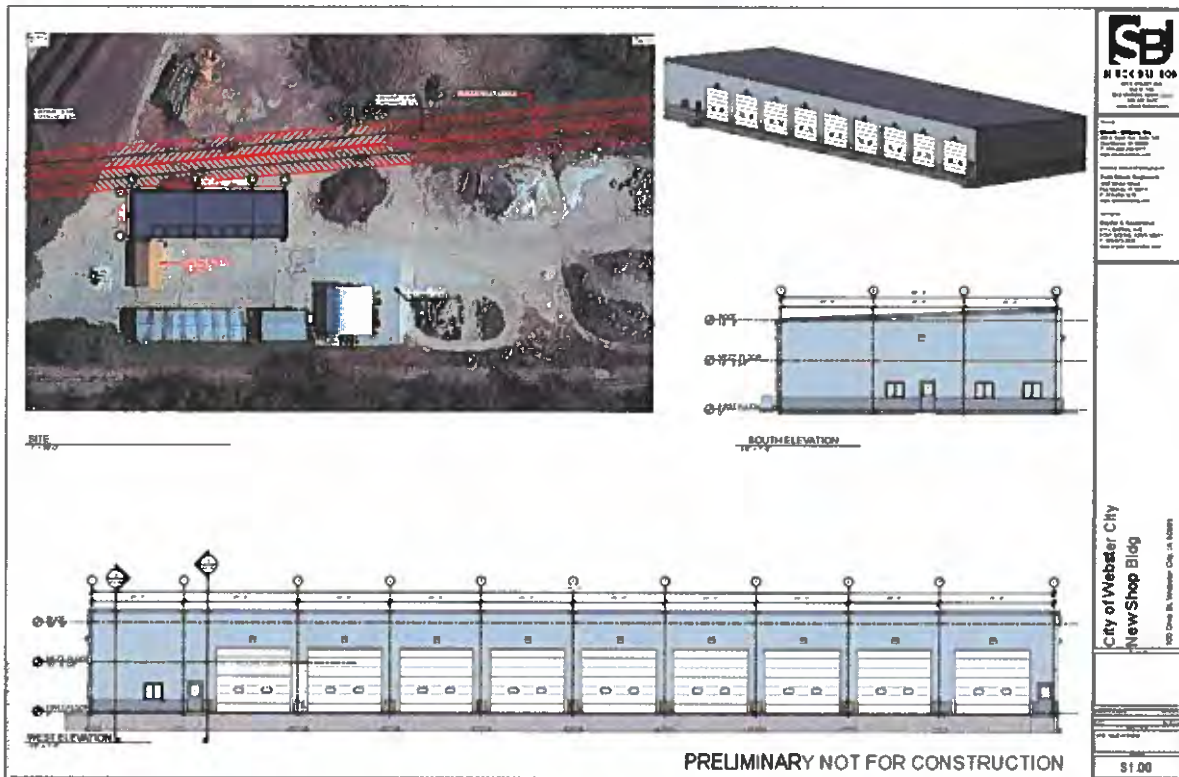
FINANCIAL IMPLICATIONS: Funding for the project is from Road Use Fund. The opinion of probable cost for both the construction and the materials is as follows (includes construction, engineering, construction observation, and contingency):

Construction Costs	\$1,224,000.00
Construction Contingency	\$ 61,500.00
Engineering/Construction Observation/Survey	\$ 104,500.00
TOTAL PROJECT	\$1,390,000.00

RECOMMENDATION: Staff recommends approval of attached resolution setting the public hearing for the project.

ALTERNATIVES: The City Council could choose to delay the project, or not do the project.

CITY MANAGER COMMENTS: I concur with the recommendation to proceed with the proposed project.



RESOLUTION NO. 2020 - _____

PROVIDE FOR NOTICE OF HEARING ON PROPOSED PLANS, SPECIFICATIONS, PROPOSED FORM OF CONTRACT AND ESTIMATE OF COST FOR CONSTRUCTION OF THE 2020 STREET DEPARTMENT MAINTENANCE BUILDING PROJECT

WHEREAS, the City Council of the City of Webster City, Iowa, has determined that it is necessary and desirable that a public improvement be done as described in the proposed plans and specifications and form of contract, which may be hereafter referred to as the 2020 Street Department Maintenance Building Project, (and is sometimes hereinafter referred to as the Project), which proposed plans, specifications, form of contract and estimate of cost are on file with the City Clerk; and

WHEREAS, it is necessary to fix a time and place of public hearing on the proposed plans, specifications, form of contract and estimate of cost for the Project and to advertise for sealed bids for the Project;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa, as follows:

Section 1. The detailed plans and specifications, notice of hearing and estimate of cost referred to in the preamble hereof be and the same are hereby approved.

Section 2. The Project is necessary and desirable for the City, and it is in the best interests of the City to proceed toward the construction of the Project.

Section 3. The amount of the bid security to accompany each bid is hereby fixed at 5% of the amount of the proposal.

Section 4. Sealed proposals will be received by the City Clerk of Webster City, at the Council Chambers of the City Council, in the City Hall of said City, until 4:00 p.m. on the 20th day of February, 2020, for the 2020 Street Department Maintenance Building Project, as described in the plans and specifications therefor now on file in the office of the City Clerk. Proposals will be opened by City Staff appointed by the City Council as provided by Section 384.101, Code of Iowa.

Section 5. The 2nd day of March, 2020, at 6:05 o'clock p.m. at the City Hall, Webster City, Iowa, is hereby fixed as the time and place of hearing on the proposed plans, specifications, form of contract and estimate of cost for the Project, and also as the time and place of considering bids previously received by the City Clerk in connection therewith.

Section 6. The City Clerk is hereby authorized and directed to give notice of the aforementioned hearing and letting by publication of such notices in a newspaper of general circulation in the City, which publication shall be made not less than four nor more than twenty days prior to the time of the said hearing, all in conformity with Chapters 362, 384, and 26 of the Code of Iowa. The said notice shall be in the form substantially as attached to this resolution.

Section 7. All provisions set out in the following form of notice are hereby recognized and prescribed by this Council and all resolutions or orders or parts thereof, to the extent the same may be in conflict herewith, are hereby repealed.

Passed and approved this 20th day of January, 2020.

John Hawkins, Mayor

ATTEST: _____
Karyl K. Bonjour, City Clerk

NOTICE OF HEARING

NOTICE OF PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF
CONTRACT AND ESTIMATE OF COST FOR:

2020 Street Department Maintenance Building Project
CITY OF WEBSTER CITY, IOWA PUBLIC IMPROVEMENT PROJECT

Public Notice is hereby given that a public hearing will be held by the City of Webster City, Iowa on the proposed Contract Documents (plans, specifications, and form of contract) and estimated total cost for the **2020 Street Department Maintenance Building Project** at its meeting at **6:05 P.M.** on the **2nd day of March, 2020**, in said City Council Chambers, Webster City City Hall, 400 Second Street, Webster City, Iowa 50595.

The 2020 Street Department Maintenance Building Project includes the furnishing of labor and new materials for constructing the 60' x 210' metal building including soil reinforcing, foundations, metal building structure, wash bay, and offices located at 100 Ohio St. in Webster City Iowa.

At said hearing, the City Council will consider the proposed plans, specifications, form of contract and estimate of cost for said project, the same now being on file in the office of the City Clerk, reference to which is made for a more detailed and complete description of the proposed improvements, and at said time and place the said Council will also receive and consider any comments/objections to said plans, specifications and form of contract or to the estimated cost of said improvements made by any interested party.

The City of Webster City does hereby reserve the right to reject any or all bids, to waive informalities, and to enter into such contract, or contracts, as it shall deem to be in the best interest of the City.

This Notice is given by authority of the City Council of the City of Webster City, Iowa.

Dated at Webster City, Iowa, this ____ day of _____, 2020.

Mayor John Hawkins

ATTEST:

Karyl K. Bonjour, City Clerk

Published in the FREEMAN JOURNAL the ____ day of _____ 2020.

NOTICE TO BIDDERS

2020 Street Department Maintenance Building Project

CITY OF WEBSTER CITY, IOWA

Public Hearing on Proposed Contract Documents and Estimated Costs for Improvement

Notice is hereby given that a public hearing will be held by the City of Webster City, Iowa on the proposed Contract Documents (plans, specifications, and form of contract) for the 2020 Street Department Maintenance Building Project at its meeting at 6:05 P.M. on the 2nd day of March 2020, in said City Council Chambers, Webster City City Hall, 400 Second Street, Webster City, Iowa 50595.

Time and Place for Filing Sealed Proposals

Sealed bids for the work comprising the improvements as stated below must be filed before **4:00 P.M.** according to the clock in said City Council Chambers on the **20th day of February 2020**, at the reception desk in the City Hall, 400 Second Street, Webster City, Iowa 50595. Bids received after the deadline for submission of bids as stated herein shall not be considered and shall be returned to the late bidder unopened.

Time and Place Sealed Proposals Will be Opened and Considered

Sealed proposals will be opened by the City Staff and bids tabulated at **4:00 P.M.** on the **20th day of February 2020**, in said City Council Chambers. Bids will be considered by the **Public Works Director or his designee** at its meeting on the **2nd day of March 2020 at 6:05 P.M.** The City Council may award a Contract at said meeting, or at such other time and place as shall then be announced.

Contract Documents

A copy of said plans, specifications, and form of contract, and estimated total cost is now on file in the office of the City Clerk and may be examined at Webster City City Hall, 400 Second Street, Webster City, Iowa 50595.

An electronic copy of the Contract Documents is available at www.snyder-associates.com under the bids tab for no cost. **Choosing the 2020 Street Department Maintenance Building Project.** Project information, estimated total cost, and planholder information is available for no cost at the same link. Downloads of the Contract Documents require the user to register for a free membership at www.QuestCDN.com.

Paper copies of the Contract Documents are available from Shuck-Britson, Inc., 400 E court Ave Suite 140, Des Moines, Iowa 50309 and at Snyder and Associates, Inc., at 911 Central Avenue, Fort Dodge, Iowa 50501, for a fee of Fifty Dollars (\$50.00) per set. This fee is refundable, provided the following conditions are met: (1) The Contract Documents are returned complete and in a reusable condition, and (2) they are returned within fourteen (14) calendar days after the award of the project. You must call 515-243-4477 in advance to reserve a paper copy. Additional shipping charges of \$20 non-refundable will apply if mailed plans are requested.

General Nature of the Public Improvement

2020 Street Department Maintenance Building Project

The 2020 Street Department Maintenance Building Project includes the furnishing of labor and new materials for constructing the 60' x 210' metal building including soil reinforcing, foundations, metal building structure, wash bay, and offices located at 100 Ohio St. in Webster City Iowa.

Bid Security

Each Bidder shall accompany its bid with bid security as defined in Iowa Code Section 26.8, as security that the successful Bidder will enter into a Contract for the work bid upon and will furnish after the award of Contract a corporate Surety Bond, in a form acceptable to the City of Webster City, for the faithful performance of the Contract, in an amount equal to one hundred percent (100%) of the amount of the Contract. The Bidder's security shall be in the amount fixed in the Instructions to Bidders and shall be in the form of a cashier's check or a certified check drawn on an FDIC insured bank in Iowa or on an FDIC insured bank chartered under the laws of the United States; or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States; or a Bid Bond on the form provided in the Contract Documents with corporate Surety satisfactory to the City of Webster City. The bid shall contain no condition except as provided in the specifications.

The City of Webster City reserves the right to defer acceptance of any bid for a period of thirty (60) calendar days after receipt of bids and no bid may be withdrawn during this period.

Performance, Payment, and Maintenance Bond

Each successful Bidder will be required to furnish a corporate Surety Bond in an amount equal to one hundred percent (100%) of its Contract price. Said Bond shall be issued by a responsible Surety approved by the City of Webster City and shall guarantee the faithful performance of the Contract and the terms and conditions therein contained and shall guarantee the prompt payment of all material and labor, and protect and save harmless the City of Webster City from claims and damages of any kind caused by the operations of the Contract and shall also guarantee the maintenance of the improvement caused by failures in materials and construction for a period of two (2) years from and after substantial completion.

Bidders Questions

Bidders shall submit questions in writing to the engineer a minimum of 10 days prior to bid to allow for a response.

Title VI Compliance

The City of Webster City, Iowa, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, sex, age, or disability in consideration for an award.

Completion of Work

The Notice to Proceed is anticipated to be issued after execution of contract documents, bond, and insurance submittals.

The Contractor shall have the project substantially complete by November 30, 2020. Substantially complete shall be defined as the owner ready to move in with all items within the plans and specifications are fully installed and operational with all improvements being ready for final acceptance and final walkthrough punchlist.

The Contractor shall fully complete the project by December 31, 2020. Fully complete shall be defined as all items within the plans and specifications are fully installed and operational with all punch list items created by the design team and owner completed.

Should the Contractor fail to fully complete the work by the completion date of December 31, 2020, liquidated damages of Five Hundred Dollars (\$500.00) per calendar day will be assessed for work not completed.

The City of Webster City does hereby reserve the right to reject any or all bids, to waive informalities, and to enter into such contract, or contracts, as it shall deem to be in the best interest of the City.

This Notice is given by authority of the City Council of the City of Webster City, Iowa.

Dated at Webster City, Iowa, this ____ day of _____, 2020.

Mayor John Hawkins

ATTEST:

Karyl K. Bonjour, City Clerk

Posted on City of Webster City website on the ____ day of _____, 2020.

Posted at Snyder and Associates Website on the ____ day of _____, 2020.

Posted at Master Builders International Plan Room on the ____ day of _____, 2020.

Posted at Quest CDN Website on the ____ day of _____, 2020.



January 13, 2020

Mr. Ken Wetzler
City of Webster City
400 Second Street
Webster City, IA 50595

RE: Engineer's Opinion of Probable Cost
2020 Street Department Maintenance Building Project

Dear Ken:

Please find below our opinion of probable costs for the 2020 Street Department Maintenance Building Project.

The work involved is the furnishing of labor and new materials for performing the construction of the new Street Department Maintenance Building.

Opinion of Probable Construction Cost = \$1,224,000

Opinion of Probable Total Project Costs for all work is as follows:

Subtotal Construction Cost	\$1,224,000
Construction Contingency	\$61,500
Engineering, Construction and Admin.	\$104,500

Total Opinion of Probable Project Cost = \$1,390,000

Please let us know if you have any questions or need more information.

Sincerely,

A handwritten signature in blue ink that reads 'Tyler VonWeihe'.

Tyler VonWeihe, P.E.
SHUCK-BRITSON, INC.

cc: Brandon Bahrenfuss, City of Webster City

**WEBSTER CITY PLANNING AND ZONING COMMISSION MINUTES
JANUARY 13, 2020**

The meeting of the Webster City Planning and Zoning Commission was held on January 13, 2020. The meeting was called to order by Chairperson Steve Struchen at 6:00 P.M. at City Hall.

ROLL CALL: Present: Doug Bailey, Lynn Jaycox, Jill Burtnett, Barb Wollan, Jim Kumm, Shelby Kroona, Steve Struchen, Sabrina Wohlford
Absent: Carolyn Cross

Also in attendance: Karla Wetzler, Planning Director
Pastor Eddie Fuentes

REORGANIZATION SECTION.

It was moved by Jaycox and seconded by Bailey to nominate Steve Struchen as Chairperson, Carolyn Cross as Vice-Chairperson and Jim Kumm as Secretary for the year 2020.

ROLL CALL: Aye: Bailey, Jaycox, Burtnett, Wollan, Kumm, Kroona, Struchen, Wohlford
Nay: NONE
MOTION CARRIED.

Attendance records of Planning and Zoning Commission members were reviewed. No one missed more than 29% of the meetings so no action was taken.

REGULAR MEETING SECTION.

It was moved by Wohlford and seconded by Bailey that the minutes of the November 12, 2019, meeting be approved as mailed to the Commission.

ROLL CALL: Aye: Jaycox, Burtnett, Wollan, Kumm, Kroona, Struchen, Wohlford, Bailey
Nay: NONE
MOTION CARRIED.

Petitions – Communications – Requests: Pastor Eddie Fuentes addressed the Commission as part of his due diligence regarding the purchase of a building for his church. He was requesting that a parcel be rezoned from M-1 to C-3. The Commission was receptive to his rezoning proposal; however, he was told he will have to fill out a Petition to Rezone, pay the filing fee, and appear formally before the Commission at a later date should he decide to move forward with his project.

It was moved by Jaycox and seconded by Bailey to recommend approval of the Minor Subdivision Plat of Hinderks Addition in Hamilton County, Iowa.

ROLL CALL: Aye: Burtnett, Wollan, Kumm, Kroona, Struchen, Wohlford, Bailey, Jaycox
Nay: NONE
MOTION CARRIED.

It was moved by Wollan and seconded by Jaycox to recommend approval of the Final Plat of Lynx Addition to Webster City, Iowa, subject to and contingent upon the City receiving the following:

- 1) \$50,000 performance bond or a check to be deposited in escrow account;
- 2) Signed easement with Bob Van Diest;
- 3) Acknowledgement from IDOT of participation in water issues;
- 4) Fully executed Storm Water Management Facility, Maintenance Covenant & Permanent Easement Agreement; and,
- 5) Compliant test results as per City Engineer.

ROLL CALL: Aye: Wollan, Kumm, Kroona, Struchen, Wohlford, Bailey, Jaycox, Burtnett
Nay: NONE
MOTION CARRIED.

Jim Kumm
Secretary



MEMO

TO: City Manager
Mayor and City Council

FROM: Planning Director

DATE: January 14, 2020

RE: Minor Subdivision Plat of Hinderks Addition to Hamilton County, IA

SUMMARY: The Minor Subdivision Plat of Hinderks Addition has been reviewed by City Staff and utility companies. The Planning & Zoning Commission recommended approval of said plat at their January 13, 2020, meeting.

PREVIOUS COUNCIL ACTION: The Council has approved many minor subdivisions in the past. This is necessary before the plat can be recorded at the Courthouse.

BACKGROUND/DISCUSSION: Hinderks Addition is located on 210th Street, north of the corporate limits of Webster City, in Hamilton County. It is located in the City's 2-mile jurisdiction. It contains approximately 1.38 acres and is zoned R-5 (Suburban Residential) District. The seller is selling off the farmstead and retaining the farm ground.

All corrections on said plat have been made. All the accompanying documents required have been examined by the City Attorney and everything is in order for the City Council to approve said subdivision plat.

FINANCIAL IMPLICATIONS: N/A

RECOMMENDATION: Approve this subdivision via the attached resolution.

ALTERNATIVES: The Council could deny said subdivision meeting the requirements stated in Chapter 44, Section 44-72(1) of the subdivision regulations:

- 1) Disapproval of Plat. In the event that said plat is disapproved by the Council, such disapproval shall be expressed in writing and shall point out wherein said proposed plat is objectionable.

CITY MANAGER COMMENTS: I concur with the recommendation of the Planning Director.

RESOLUTION NO. 2020 - ____

**ACCEPTING AND APPROVING THE MINOR SUBDIVISION
PLAT OF HINDERKS ADDITION TO HAMILTON COUNTY, IOWA.**

WHEREAS, the Minor Subdivision Plat of Hinderks Addition to Hamilton County, Iowa, was filed on December 17, 2019, said plat being of the following described real estate, to-wit:

A PARCEL OF LAND LOCATED IN THE SW1/4 OF SECTION 29, TOWNSHIP 89 NORTH, RANGE 25 WEST OF THE 5TH P.M., HAMILTON COUNTY, IOWA DESCRIBED AS FOLLOWS:

BEGINNING AT THE S1/4 CORNER OF SAID SECTION 29; THENCE SOUTH 89°22'47" WEST 194.44 FEET ON THE SOUTH LINE OF THE SW1/4 OF SAID SECTION 29; THENCE NORTH 00°38'06" WEST 316.16 FEET; THENCE NORTH 89°22'47" EAST 67.83 FEET; THENCE SOUTH 00°38'06" EAST 11.54 FEET; THENCE NORTH 89°22'47" EAST 126.61 FEET TO A POINT ON THE EAST LINE OF THE SAID SW1/4; THENCE SOUTH 00°38'06" EAST 304.62 FEET ON SAID EAST LINE TO THE POINT OF BEGINNING, CONTAINING 1.38 ACRES, INCLUSIVE OF A PUBLIC ROADWAY EASEMENT OF 0.22 ACRES AND IS SUBJECT TO ANY AND ALL OTHER EASEMENTS, BE THEY OF RECORD OR NOT.

FOR THE PURPOSE OF THIS SURVEY THE SOUTH LINE OF THE SAID SW1/4 WAS ASSUMED TO BEAR SOUTH 89°22'47" WEST.

WHEREAS, said Plat has heretofore been presented to the City Planning & Zoning Commission and recommended for approval by the City Planning & Zoning Commission on January 13, 2020.

WHEREAS, said plat appears to be in proper form and said plat should be approved.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa, that the Minor Subdivision Plat of Hinderks Addition to Hamilton County, Iowa, is hereby approved.

Passed and adopted this 20th day of January, 2020.

CITY OF WEBSTER CITY, IOWA

(SEAL)

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

MINOR SUBDIVISION PLAT OF HINDERKS ADDITION, HAMILTON COUNTY, IOWA

PREPARED BY AND RETURN TO: SCHLOTFELDT ENGINEERING INC.
PO BOX 220
WEBSTER CITY, IOWA 50595
515 832 2471

SURVEYOR: DAVID L. WILBERDING P.L.S.
REGISTRATION # 10315

PROPRIETOR: WADE HINDERKS

SURVEY REQUESTED BY: WADE HINDERKS

LOCATION: SW1/4
SECTION 29-89-25
HAMILTON COUNTY, IOWA



SHEET INDEX

- SHEET 1 - PLAT, SEAL
- SHEET 2 - LEGAL DESCRIPTION, NOTES
- SHEET 3 - MAINTENANCE AND ACCESS EASEMENT
- SHEET 4 - ELECTRIC EASEMENT
- SHEET 5 - CERTIFICATES, LOCATION MAP



HANS C. & CAROL J. NELSON
ZONING: R-5
SUBURBAN RESIDENTIAL

50' WIDE FARM FIELD ACCESS EASEMENT
(SEE SHEET 2 FOR LEGAL DESCRIPTION)

POINT OF BEGINNING
50' WIDE FARM FIELD ACCESS EASEMENT

N00°39'43"W 50.00'

S89°22'47"W 2453.79'

24' ASPHALT ROAD W/100' R.O.W.

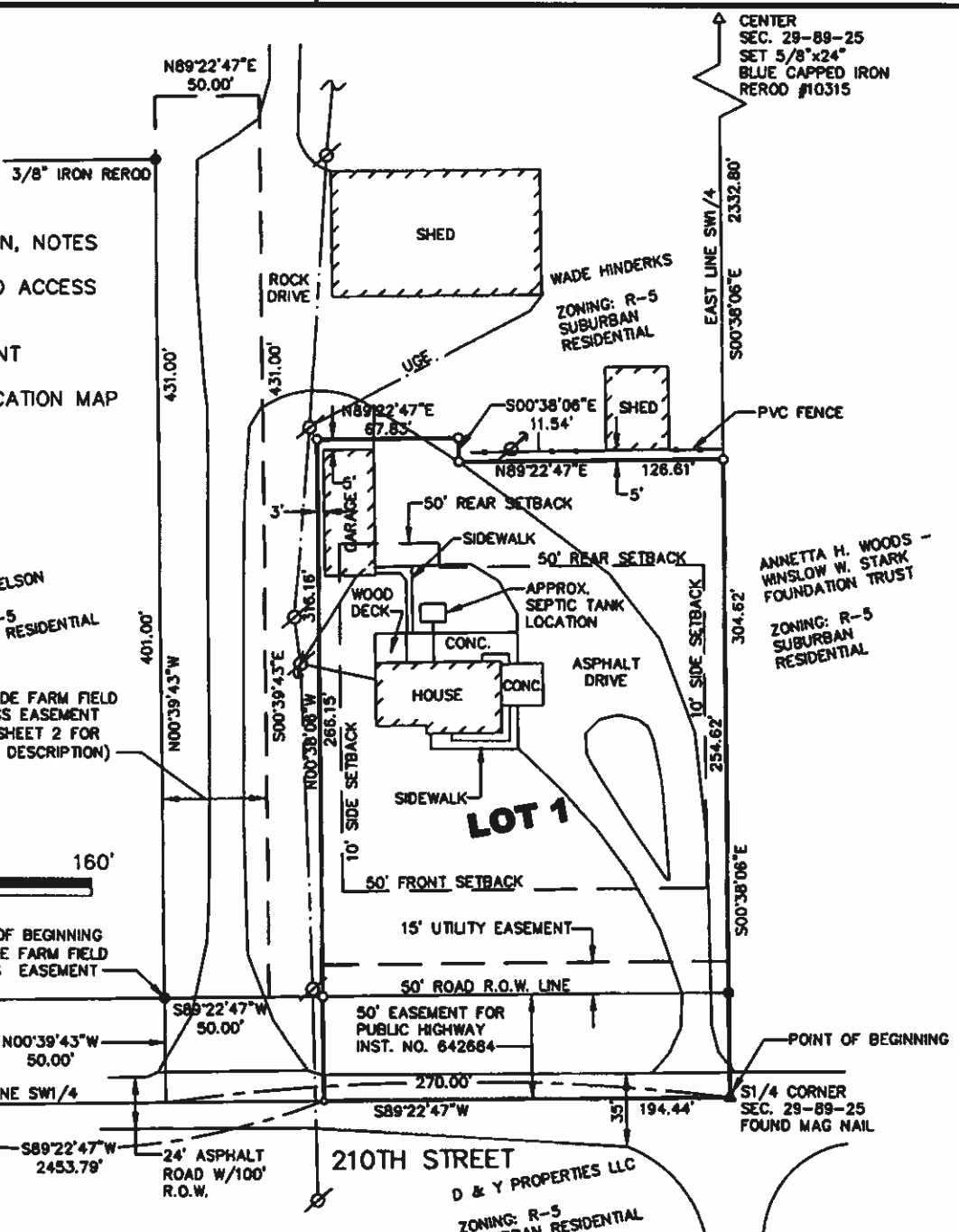
210TH STREET

D & Y PROPERTIES LLC
ZONING: R-5
SUBURBAN RESIDENTIAL

LEGEND

- SETBACK LINE ————
- OVERHEAD ELECTRIC ————
- UNDERGROUND ELECTRIC ————
- POWER POLE ————

SURVEYOR'S CERTIFICATE:
I, DAVID L. WILBERDING, A DULY LICENSED LAND SURVEYOR UNDER THE PROVISIONS OF THE LAWS OF THE STATE OF IOWA, HOLDING CERTIFICATE NO. 10315, DO HEREBY CERTIFY THAT THIS PLAT KNOWN AS "HINDERKS ADDITION". A MINOR SUBDIVISION TO HAMILTON COUNTY IOWA IS A



CENTER
SEC. 29-89-25
SET 5/8"x24"
BLUE CAPPED IRON
REROD #10315

EAST LINE SW1/4
2332.80'

ANNETTA H. WOODS -
WINSLOW W. STARK
FOUNDATION TRUST
ZONING: R-5
SUBURBAN RESIDENTIAL

304.62'

500'38'06"E

S1/4 CORNER
SEC. 29-89-25
FOUND MAG NAIL

194.44'

POINT OF BEGINNING



**SCHLOTFELDT
ENGINEERING
INC.**

1445 SECOND STREET
PO BOX 220
WEBSTER CITY, IOWA 50586
TELEPHONE: 515-832-3471
www.schlotfeldt.com

LEGAL DESCRIPTION – MINOR SUBDIVISION PLAT OF HINDERKS ADDITION

A PARCEL OF LAND LOCATED IN THE SW1/4 OF SECTION 29, TOWNSHIP 89 NORTH, RANGE 25 WEST OF THE 5TH P.M., HAMILTON COUNTY, IOWA DESCRIBED AS FOLLOWS:

BEGINNING AT THE S1/4 CORNER OF SAID SECTION 29; THENCE SOUTH 89°22'47" WEST 194.44 FEET ON THE SOUTH LINE OF THE SW1/4 OF SAID SECTION 29; THENCE NORTH 00°38'06" WEST 316.16 FEET; THENCE NORTH 89°22'47" EAST 67.83 FEET; THENCE SOUTH 00°38'06" EAST 11.54 FEET; THENCE NORTH 89°22'47" EAST 126.61 FEET TO A POINT ON THE EAST LINE OF THE SAID SW1/4; THENCE SOUTH 00°38'06" EAST 304.62 FEET ON SAID EAST LINE TO THE POINT OF BEGINNING, CONTAINING 1.38 ACRES, INCLUSIVE OF A PUBLIC ROADWAY EASEMENT OF 0.22 ACRES AND IS SUBJECT TO ANY AND ALL OTHER EASEMENTS, BE THEY OF RECORD OR NOT.

FOR THE PURPOSE OF THIS SURVEY THE SOUTH LINE OF THE SAID SW1/4 WAS ASSUMED TO BEAR SOUTH 89°22'47" WEST.

LEGAL DESCRIPTION – 50' WIDE FARM FIELD ACCESS EASEMENT

A PERMANENT 50.00' WIDE EASEMENT FOR FARM FIELD ACCESS LOCATED IN THE SW1/4 OF SECTION 29, TOWNSHIP 89 NORTH, RANGE 25 WEST OF THE 5TH P.M., HAMILTON COUNTY, IOWA DESCRIBED AS FOLLOWS: COMMENCING AT THE S1/4 CORNER OF SAID SECTION 29; THENCE SOUTH 89°22'47" WEST 270.00 FEET ON THE SOUTH LINE OF THE SW1/4 OF SAID SECTION 29; THENCE NORTH 00°39'43" WEST 50.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH 00°39'43" WEST 431.00 FEET; THENCE NORTH 89°22'47" EAST 50.00 FEET; THENCE SOUTH 00°39'43" EAST 431.00 FEET; THENCE SOUTH 89°22'47" WEST 50.00 FEET TO THE POINT OF BEGINNING, CONTAINING 0.49 ACRES.

FOR THE PURPOSE OF THIS SURVEY THE SOUTH LINE OF THE SAID SW1/4 WAS ASSUMED TO BEAR SOUTH 89°22'47" WEST.

NOTES

OWNER & DEVELOPER: WADE HINDERKS
1915 CARROLL STREET
BOONE, IA 50036

TOTAL ACRES: 1.38
TOTAL NUMBER OF LOTS: 1
MINIMUM LOT SIZE: 1.38 ACRES
AVERAGE LOT SIZE: 1.38 ACRES
MAXIMUM LOT SIZE: 1.38 ACRES

SURVEYOR: DAVID L. WILBERDING P.L.S. #10315
SCHLOTFELDT ENGINEERING, INC.

ZONING: R-5 SUBURBAN RESIDENTIAL

MINIMUM SETBACK REQUIREMENTS:
FRONT: 50 FEET
REAR: 50 FEET
SIDES: 10 FEET

FLOOD ZONE:
BY GRAPHIC PLOTTING ONLY, AS PER FIRM NUMBER 19079C01550, EFFECTIVE DATE DECEMBER 20, 2019, PROPERTY IS LOCATED IN FLOOD ZONE X, AREA OF MINIMAL FLOOD HAZARD.

THIS MINOR SUBDIVISION DOES NOT LIE WITHIN THE AIRPORT CONICAL ZONING LIMITS.

THE ERROR OF CLOSURE OF THE MINOR SUBDIVISION PLAT OF HINDERKS ADDITION DOES MEET OR EXCEED THE REQUIREMENTS OF THE CODE OF IOWA.

THIS MINOR SUBDIVISION IS CONNECTED TO CITY WATER.

THIS MINOR SUBDIVISION IS LOCATED WITHIN ONE MILE OF CITY SANITARY SEWER. THE SANITARY SEWER IS LOCATED AT THE DES MOINES STREET/212TH STREET INTERSECTION.

75 of 134

ALL BUILDINGS LOCATED IN THE SUBDIVISION ARE NOT IN COMPLIANCE WITH THE SETBACK REQUIREMENTS THEREFORE ARE CONSIDERED NON-CONFORMING.



**SCHLOTFELDT
ENGINEERING
INC.**

1448 SECOND STREET
PO BOX 238
WEBSTER CITY, IOWA 50585
TELEPHONE: 615-633-3471
www.schlotfeldt.com

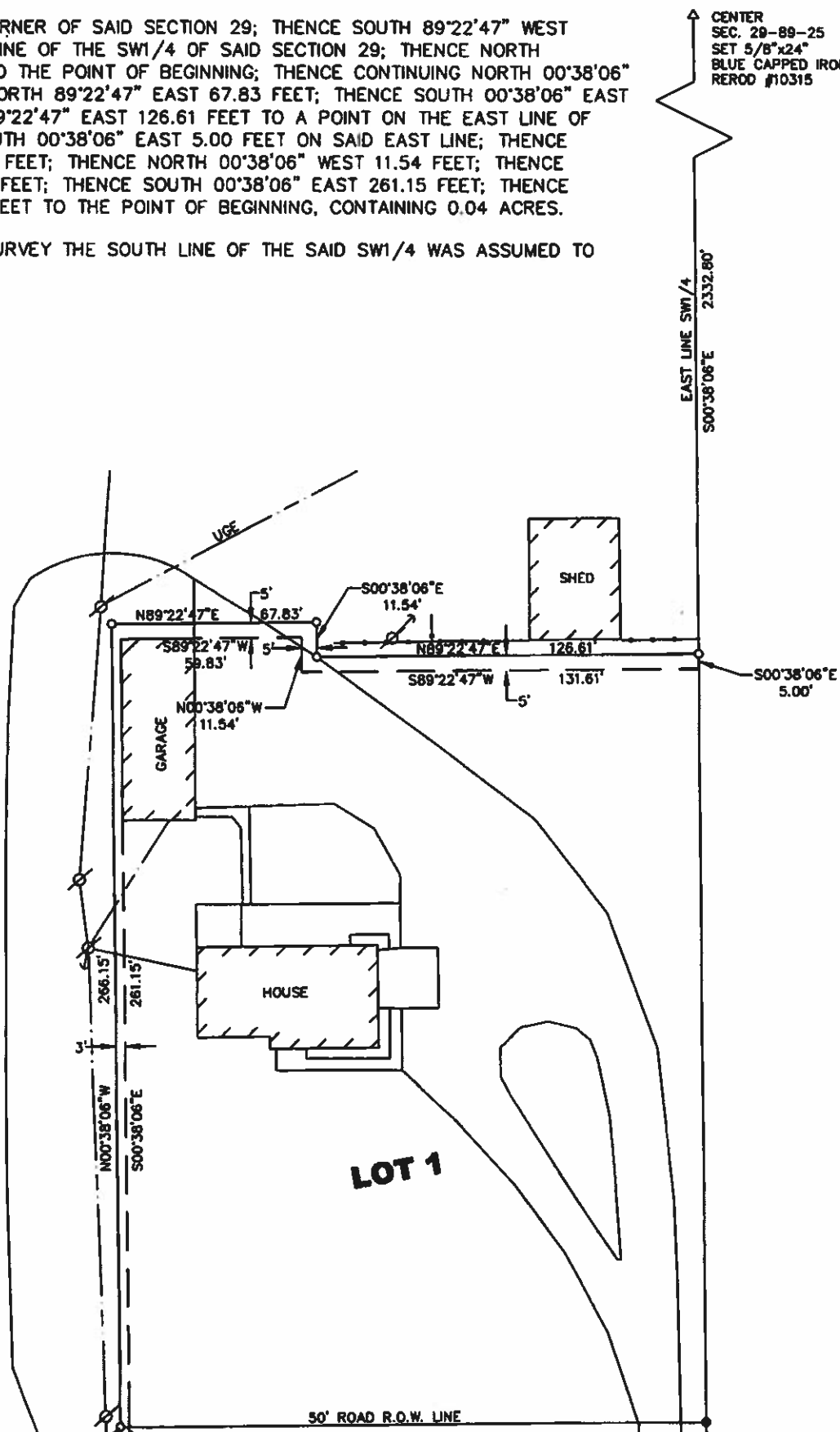
LEGAL DESCRIPTION - MAINTENANCE AND ACCESS EASEMENT

A PERMANENT EASEMENT FOR MAINTENANCE AND ACCESS LOCATED IN THE SW1/4 SECTION 29, TOWNSHIP 89 NORTH, RANGE 25 WEST OF THE 5TH P.M., HAMILTON COUNTY, IOWA DESCRIBED AS FOLLOWS:

COMMENCING AT THE S1/4 CORNER OF SAID SECTION 29; THENCE SOUTH 89°22'47" WEST 194.44 FEET ON THE SOUTH LINE OF THE SW1/4 OF SAID SECTION 29; THENCE NORTH 00°38'06" WEST 50.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH 00°38'06" WEST 266.15 FEET; THENCE NORTH 89°22'47" EAST 67.83 FEET; THENCE SOUTH 00°38'06" EAST 11.54 FEET; THENCE NORTH 89°22'47" EAST 126.61 FEET TO A POINT ON THE EAST LINE OF THE SAID SW1/4; THENCE SOUTH 00°38'06" EAST 5.00 FEET ON SAID EAST LINE; THENCE SOUTH 89°22'47" WEST 131.61 FEET; THENCE NORTH 00°38'06" WEST 11.54 FEET; THENCE SOUTH 89°22'47" WEST 59.83 FEET; THENCE SOUTH 00°38'06" EAST 261.15 FEET; THENCE SOUTH 89°22'47" WEST 3.00 FEET TO THE POINT OF BEGINNING, CONTAINING 0.04 ACRES.

FOR THE PURPOSE OF THIS SURVEY THE SOUTH LINE OF THE SAID SW1/4 WAS ASSUMED TO BEAR SOUTH 89°22'47" WEST.

↑ CENTER
SEC. 29-89-25
SET 5/8"x24"
BLUE CAPPED IRON
REROD #10315





**SCHLOTFELDT
ENGINEERING
INC.**

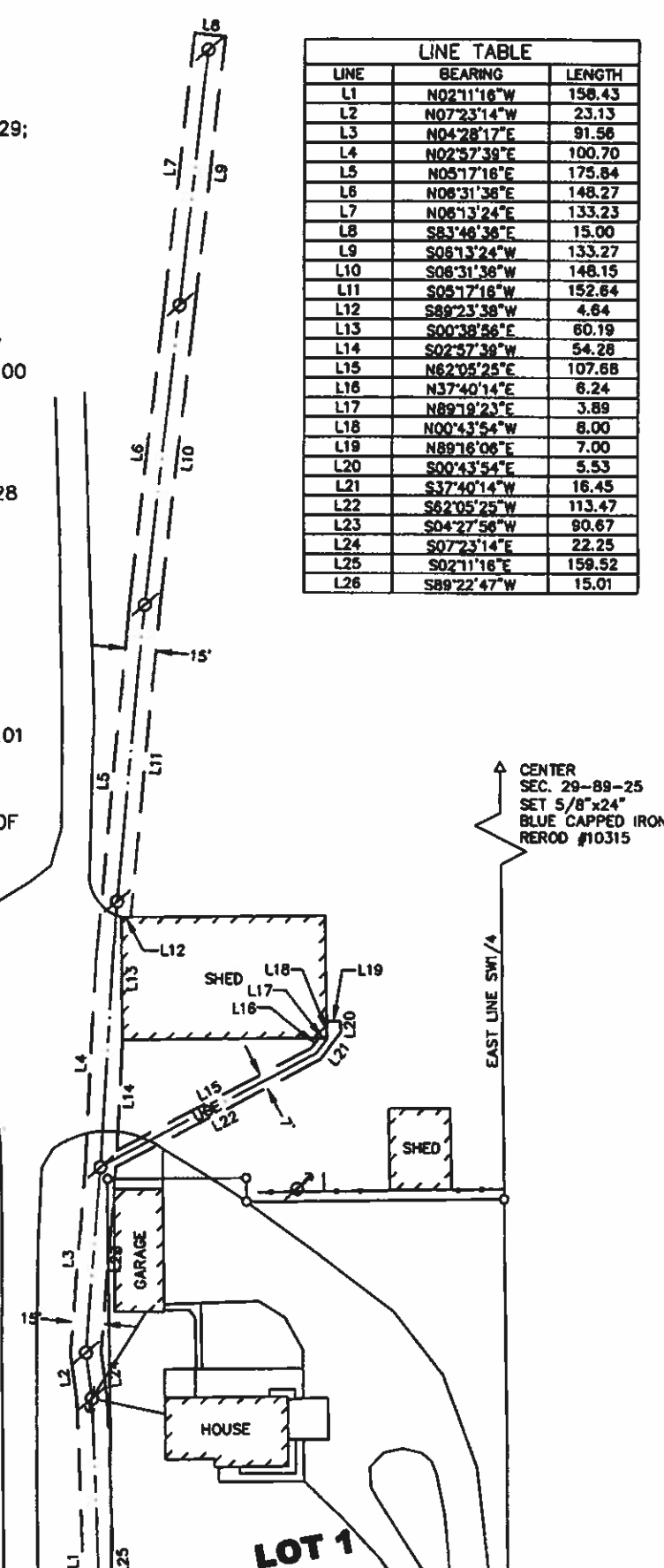
1440 SECOND STREET
PO BOX 220
WEBSTER CITY, IOWA 50580
TELEPHONE 515-632-2471
www.schlotfeldt.com

LEGAL DESCRIPTION - ELECTRIC EASEMENT

A PERMANENT EASEMENT FOR THE CONSTRUCTION, RECONSTRUCTION, OPERATING AND MAINTAINING AND INGRESS AND EGRESS OF AN EXISTING ELECTRIC LINE LOCATED IN THE SW1/4 OF SECTION 29, TOWNSHIP 89 NORTH, RANGE 25 WEST OF THE 5TH P.M., HAMILTON COUNTY, IOWA DESCRIBED AS FOLLOWS:
COMMENCING AT THE S1/4 CORNER OF SAID SECTION 29; THENCE SOUTH 89°22'47" WEST 206.52 FEET ON THE SOUTH LINE OF THE SW1/4 OF SAID SECTION 29; THENCE NORTH 00°37'13" WEST 50.00 FEET TO THE POINT OF BEGINNING; THENCE NORTH 02°11'16" WEST 158.43 FEET; THENCE NORTH 07°23'14" WEST 23.13 FEET; THENCE NORTH 04°28'17" EAST 91.56 FEET; THENCE NORTH 02°57'39" EAST 100.70 FEET; THENCE NORTH 05°17'16" EAST 175.84 FEET; THENCE NORTH 06°31'36" EAST 148.27 FEET; THENCE NORTH 06°13'24" EAST 133.23 FEET; THENCE SOUTH 83°46'36" EAST 15.00 FEET; THENCE SOUTH 06°13'24" WEST 133.27 FEET; THENCE SOUTH 06°31'36" WEST 148.15 FEET; THENCE SOUTH 05°17'16" WEST 152.64 FEET; THENCE SOUTH 89°23'38" WEST 4.64 FEET; THENCE SOUTH 00°38'56" EAST 60.19 FEET; THENCE SOUTH 02°57'39" WEST 54.28 FEET; THENCE NORTH 62°05'25" EAST 107.68 FEET; THENCE NORTH 37°40'14" EAST 6.24 FEET; THENCE NORTH 89°19'23" EAST 3.89 FEET; THENCE NORTH 00°43'54" WEST 8.00 FEET; THENCE NORTH 89°16'06" EAST 7.00 FEET; THENCE SOUTH 00°43'54" EAST 5.53 FEET; THENCE SOUTH 37°40'14" WEST 16.45 FEET; THENCE SOUTH 62°05'25" WEST 113.47 FEET; THENCE SOUTH 04°27'56" WEST 90.67 FEET; THENCE SOUTH 07°23'14" EAST 22.25 FEET; THENCE SOUTH 02°11'16" EAST 159.52 FEET; THENCE SOUTH 89°22'47" WEST 15.01 FEET TO THE POINT OF BEGINNING, CONTAINING 0.30 ACRES.

FOR THE PURPOSE OF THIS SURVEY THE SOUTH LINE OF THE SAID SW1/4 WAS ASSUMED TO BEAR SOUTH 89°22'47" WEST.

LINE TABLE		
LINE	BEARING	LENGTH
L1	N02°11'16"W	158.43
L2	N07°23'14"W	23.13
L3	N04°28'17"E	91.56
L4	N02°57'39"E	100.70
L5	N05°17'16"E	175.84
L6	N06°31'36"E	148.27
L7	N06°13'24"E	133.23
L8	S83°46'36"E	15.00
L9	S06°13'24"W	133.27
L10	S06°31'36"W	148.15
L11	S05°17'16"W	152.64
L12	S89°23'38"W	4.64
L13	S00°38'56"E	60.19
L14	S02°57'39"W	54.28
L15	N62°05'25"E	107.68
L16	N37°40'14"E	6.24
L17	N89°19'23"E	3.89
L18	N00°43'54"W	8.00
L19	N89°16'06"E	7.00
L20	S00°43'54"E	5.53
L21	S37°40'14"W	16.45
L22	S62°05'25"W	113.47
L23	S04°27'56"W	90.67
L24	S07°23'14"E	22.25
L25	S02°11'16"E	159.52
L26	S89°22'47"W	15.01





**SCHLOTFELDT
ENGINEERING
INC.**
5408 SECOND STREET
PO BOX 280
WEBSTER CITY, IOWA 50595
TELEPHONE: 515-633-3471
www.schlotfeldt.com

CERTIFICATE OF PLANNING AND ZONING COMMISSION

I, STEVEN J. STRUCHEN, DO HEREBY CERTIFY THAT I AM THE CHAIRMAN OF THE PLANNING AND ZONING COMMISSION OF THE CITY OF WEBSTER CITY, IOWA, AND I DO FURTHER CERTIFY THAT THE SAID PLANNING AND ZONING COMMISSION DID TAKE UNDER ADVICE THE MINOR SUBDIVISION PLAT OF HINDERKS ADDITION IN HAMILTON COUNTY, IOWA, AND THAT SAID PLANNING AND ZONING COMMISSION DID ON THE 13th DAY OF January, 2020, APPROVE THE SAME AND DOES FURTHER RECOMMEND TO THE CITY COUNCIL OF THE CITY OF WEBSTER CITY, IOWA, THE ACCEPTANCE AND APPROVAL OF SAID SUBDIVISION

DATED THIS 13th DAY OF January, 2020

Steven J. Struchen

STEVEN J. STRUCHEN, CHAIRMAN
PLANNING AND ZONING COMMISSION
WEBSTER CITY, IOWA

STATE OF IOWA, HAMILTON COUNTY

ON THIS 13th DAY OF January, 2020, BEFORE ME Ann Smith A NOTARY PUBLIC, IN AND FOR THE COUNTY OF HAMILTON, STATE OF IOWA, PERSONALLY APPEARED STEVEN J. STRUCHEN, TO ME KNOWN TO BE THE IDENTICAL PERSON NAMED IN AND WHO EXECUTED THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED THAT THEY EXECUTED THE SAME AS THEIR VOLUNTARY ACT AND DEED



Ann Smith

NOTARY PUBLIC IN AND FOR THE COUNTY OF
HAMILTON, STATE OF IOWA

CERTIFICATE OF CITY CLERK

I, KARYL K. BONJOUR, CITY CLERK OF THE CITY OF WEBSTER CITY, IOWA, DO HEREBY CERTIFY THAT THE CITY COUNCIL OF THE CITY OF WEBSTER CITY, IOWA, DID ADOPT A RESOLUTION APPROVING THE MINOR SUBDIVISION PLAT OF HINDERKS ADDITION IN HAMILTON COUNTY, IOWA SAID RESOLUTION WAS ADOPTED BY THE CITY COUNCIL OF SAID CITY ON THE _____ DAY OF _____, 2020, AND APPROVED BY THE MAYOR OF SAID CITY ON SAID DATE THE FULL, TRUE, AND COMPLETE RESOLUTION IS ON RECORD IN THE OFFICE OF THE SAID CITY CLERK

DATED IN WEBSTER CITY, IOWA THIS _____ DAY OF _____, 2020

KARYL K. BONJOUR, CITY CLERK
WEBSTER CITY, IOWA

CITY ENGINEER'S CERTIFICATE

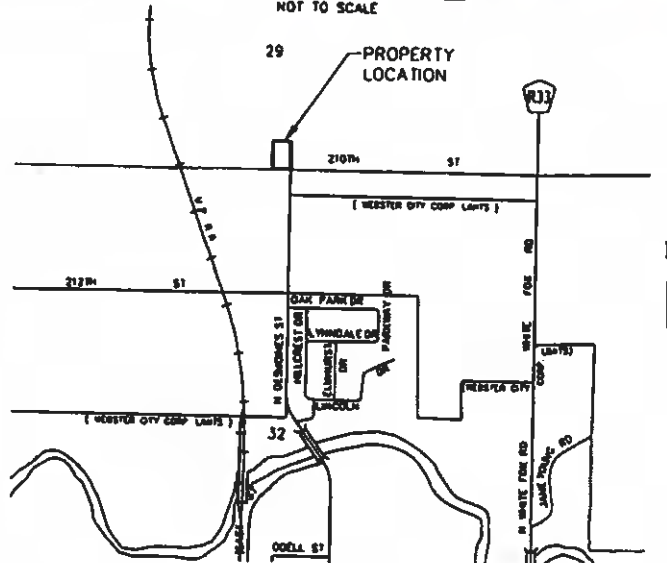
I, Jason W. Haldeman, THE ENGINEER REPRESENTING THE CITY OF WEBSTER CITY, IOWA DO HEREBY CERTIFY THAT THE BOUNDARY LINES OF THE PLAT WERE MATHEMATICALLY CHECKED AND THAT THEY CONFORM WITH THE REQUIREMENTS AS PROVIDED FOR IN THE SUBDIVISION ORDINANCE, THAT ALL DIMENSIONS, BOTH LINEAL AND ANGULAR, NECESSARY FOR THE LOCATION OF LOTS AND EASEMENTS ARE SHOWN

Jason W. Haldeman

Jason W. Haldeman P.E.
IOWA LICENSE NO. 155208
MY LICENSE RENEWAL DATE IS DECEMBER 31, 2020

GENERAL LOCATION MAP

NOT TO SCALE



RESOLUTION NO. 2020 -

**AUTHORIZING AND APPROVING EXECUTION OF A
PURCHASE AGREEMENT BETWEEN THE CITY
OF WEBSTER CITY, IOWA AND FIRST CONGREGATIONAL CHURCH**

WHEREAS, First Congregational Church has offered to sell the City of Webster City, Iowa, real estate owned by them and located at 1104 Willson Avenue, Webster City, Iowa; and,

WHEREAS, the property which is proposed to be sold to the City of Webster City, Iowa, is situated in an R-3 (Over Four-Unit Multiple-Family Dwelling) District and described as follows to-wit:

The North Half of Lots Seven and Eight in Block Twenty-five and a Strip of ground fifteen feet wide adjoining said lots on the north side and which strip is a vacated portion of Dubuque Street, all in the Original Town of Webster City, Iowa; AND

The South one-half of Lots 7 and 8, Block 25, Original Town of Webster City, Iowa;
ALSO DESCRIBED AS:

Lots 7 and 8, Block 25, and a strip of ground fifteen feet wide adjoining said lots on the north side and which strip is a vacated portion of Dubuque Street, all in the Original Town of Webster City, Iowa.

WHEREAS, Buyer agrees to purchase the property known as 1104 Willson Avenue, Webster City, Iowa, from the Sellers on or before February 7, 2020, at the agreed purchase price of \$25,000.00, with adjustment for closing costs to be added or deducted from this amount; and,

WHEREAS, a Purchase Agreement between the City of Webster City, Iowa, and the First Congregational Church has been prepared and presented to the City Council to authorize its execution and approval thereof.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa, as follows:

Section 1. The Purchase Agreement is presented to the City Council, and is hereby approved and the Mayor and City Clerk are hereby authorized and directed to execute the said document on behalf of the City of Webster City, Iowa.

Section 2. This Resolution, together with the Purchase Agreement, shall be effective immediately following its approval and execution.

Passed and adopted this 20th day of January, 2020.

CITY OF WEBSTER CITY, IOWA

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

RESIDENTIAL PURCHASE AGREEMENT

TO: First Congregational Church (SELLERS)

The undersigned BUYERS hereby offer to buy and the undersigned SELLERS by their acceptance agree to sell the real property situated in Hamilton County, Iowa, locally known as 1104 Willson Avenue, Webster City, Iowa 50595 and legally described as:

The North Half of Lots Seven and Eight in Block Twenty-five and a Strip of ground fifteen feet wide adjoining said lots on the north side and which strip is a vacated portion of Dubuque Street, all in the Original Town of Webster City, Iowa; AND

The South one-half of Lots 7 and 8, Block 25, Original Town of Webster City, Iowa; ALSO DESCRIBED AS:

Lots 7 and 8, Block 25, and a strip of ground fifteen feet wide adjoining said lots on the north side and which strip is a vacated portion of Dubuque Street, all in the Original Town of Webster City, Iowa.

together with any easements and appurtenant servient estates, but subject to any reasonable easements of record for public utilities or roads, any zoning restrictions, customary restrictive covenants and mineral reservations of record, if any, herein referred to as the "Property," upon the following terms and conditions provided BUYERS, on possession, are permitted to use the Property for residential purposes:

1. PURCHASE PRICE. The Purchase Price shall be \$ 25,000.00 and the method of payment shall be as follows:

\$ 0.00 with this offer to be deposited upon acceptance of this offer and the balance of the Purchase Price: in cash at the time of closing with adjustment for closing costs to be added or deducted from this amount. This Agreement is not contingent upon BUYERS obtaining such funds.

2. REAL ESTATE TAXES. A. SELLERS shall pay all real estate taxes that are due and payable as of the date of possession and constitute a lien against the Property, including any unpaid real estate taxes for any prior years. BUYERS shall pay all subsequent real estate taxes.

B. SELLERS shall pay their prorated share, based upon the date of possession, of the real estate taxes for the fiscal year in which possession is given due and payable in the subsequent fiscal year.

BUYERS shall be given a credit for such proration at closing based upon the last known actual net real estate taxes payable according to public record. However, if such taxes are based upon a partial assessment of the present property improvements or a changed tax classification as of the date of possession, such proration shall be based on the current millage rate, the assessed value, legislative tax rollbacks and real estate tax exemptions that will actually be applicable as

shown by the Assessor's Records on the date of possession.

3. SPECIAL ASSESSMENTS. A. SELLERS shall pay in full all special assessments which are a lien on the Property as of the date of acceptance. Sellers shall also be responsible for any and all charges for solid waste removal, sewage and maintenance that are attributable to SELLERS' possession, including those for which assessments arise after closing.

B. Any preliminary or deficiency assessment which cannot be discharged by payment shall be paid by SELLERS through an escrow account with sufficient funds to pay such liens when payable, with any unused funds returned to SELLERS.

C. BUYERS shall pay all other special assessments.

4. RISK OF LOSS AND INSURANCE. SELLERS shall bear the risk of loss or damage to the Property prior to closing or possession, whichever first occurs. SELLERS agree to maintain existing insurance and BUYERS may purchase additional insurance. In the event of substantial damage or destruction prior to closing, this Agreement shall be null and void; provided, however, BUYERS shall have the option to complete the closing and receive insurance proceeds regardless of the extent of damages. The property shall be deemed substantially damaged or destroyed if it cannot be restored to its present condition on or before the closing date.

5. POSSESSION AND CLOSING. If BUYERS timely perform all obligations, possession of the Property shall be delivered to BUYERS on February 7, 2020, and any adjustments of rent, insurance, taxes, interest and all charges attributable to the SELLERS' possession shall be made as of the date of possession. Closing shall occur after approval of title by buyers' attorney and vacation of the Property by SELLERS, but prior to possession by BUYERS. SELLERS agree to permit BUYERS to inspect the Property within 48 hours prior to closing to assure that the premises are in the condition required by this Agreement. If possession is given on a day other than closing, the parties shall make a separate agreement with adjustments as of the date of possession. This transaction shall be considered closed upon the filing of title transfer documents and receipt of all funds then due at closing from BUYERS under the Agreement.

6. FIXTURES. Included with the Property shall be all fixtures that integrally belong to, are specifically adapted to or are a part of the real estate, whether attached or detached, such as: attached wall-to-wall carpeting, built-in appliances, light fixtures (including light bulbs), water softeners (except rentals), shutters, shades, rods, blinds, venetian blinds, awnings, storm windows, storm doors, screens, television antennas (including satellite dishes), air conditioning equipment (except window type), door chimes, automatic garage door openers, electrical service cables, attached mirrors, fencing, gates, attached shelving, bushes, trees, shrubs and plants. Also included shall be the following: None

7. CONDITION OF PROPERTY.

A. The property as of the date of this Agreement including buildings, grounds, and all improvements will be preserved by the SELLERS in its present condition until possession, ordinary wear and tear excepted.

8. ABSTRACT AND TITLE. SELLERS, at their expense, shall promptly obtain an abstract of title to the Property continued through the date of acceptance of this Agreement, and deliver it to BUYERS' attorney for examination. It shall show merchantable title in SELLERS in conformity with this Agreement, Iowa law, and Title Standards of the Iowa State Bar Association. The SELLERS shall make every reasonable effort to promptly perfect title. If closing is delayed due to SELLERS' inability to provide marketable title, this Agreement shall continue in force and effect until either party rescinds the Agreement after giving ten days written notice to the other party. The abstract shall become the property of BUYERS when the purchase price is paid in full. SELLERS shall pay the costs of any additional abstracting and title work due to any act or omission of SELLERS, including transfers by or the death of SELLERS or their assignees.

9. SURVEY. BUYERS may, at BUYERS' expense prior to closing, have the property surveyed and certified by a Registered Land Surveyor. If the survey shows any encroachment on the Property or if any improvements located on the Property encroach on lands of others, the encroachments shall be treated as a title defect. If the survey is required under Chapter 354, SELLERS shall pay the cost thereof.

10. ENVIRONMENTAL MATTERS. (a) SELLERS warrant to the best of their knowledge and belief that there are no abandoned wells, solid waste disposal sites, hazardous wastes or substances, or underground storage tanks located on the Property, the Property does not contain levels of radon gas, asbestos or urea-formaldehyde foam insulation which require remediation under current governmental standards, and SELLERS have done nothing to contaminate the Property with hazardous wastes or substances. SELLERS warrant that the Property is not subject to any local, state, or federal judicial or administrative action, investigation or order, as the case may be, regarding wells, solid waste disposal sites, hazardous wastes or substances, or underground storage tanks. SELLERS shall also provide BUYERS with a properly executed GROUNDWATER HAZARD STATEMENT showing no wells, private burial sites, solid waste disposal sites, private sewage disposal system, hazardous waste and underground storage tanks on the Property unless disclosed here:

(b) BUYERS may at their expense, within 14 days after the date of acceptance, obtain a report from a qualified engineer or other person qualified to analyze the existence or nature of any hazardous materials, substances, conditions or wastes located on the Property. In the event any hazardous materials, substances, conditions or wastes are discovered on the Property, BUYERS' obligation hereunder shall be contingent upon the removal of such materials, substances, conditions or wastes or other resolution of the matter reasonably satisfactory to BUYERS. However, in the event SELLERS are required to expend any sum in excess of \$ 0.00 to remove any hazardous materials, substances, conditions or wastes, SELLERS shall have the option to cancel this transaction and refund to BUYER all Earnest Money paid and declare this Agreement null and void. The expense of any inspection shall be paid by BUYERS. The expense of any action necessary to remove or otherwise make safe any hazardous material, substance, conditions or waste shall be paid by SELLERS, subject to SELLERS' right to cancel this transaction as provided above.

11. DEED. Upon payment of the purchase price, SELLERS shall convey the Property to BUYERS by Warranty Deed, free and clear of all liens, restrictions, and encumbrances except as

provided in this Agreement. General warranties of title shall extend to the time of delivery of the deed excepting liens or encumbrances suffered or permitted by BUYERS.

12. STATEMENT AS TO LIENS. If BUYERS intend to assume or take subject to a lien on the Property, SELLERS shall furnish BUYERS with a written statement prior to closing from the holder of such lien, showing the correct balance due.

13. USE OF PURCHASE PRICE. At time of settlement, funds of the purchase price may be used to pay taxes and other liens and to acquire outstanding interests, if any, of others.

14. REMEDIES OF THE PARTIES. A. If BUYERS fail to timely perform this Agreement, SELLERS may forfeit it as provided in the Iowa Code (Chapter 656), and all payments made shall be forfeited; or, at SELLERS' option, upon thirty days written notice of intention to accelerate the payment of the entire balance because of BUYERS' default (during which thirty days the default is not corrected), SELLERS may declare the entire balance immediately due and payable. Thereafter this agreement may be foreclosed in equity and the Court may appoint a receiver.

B. If SELLERS fail to timely perform this Agreement, BUYERS have the right to have all payments made returned to them.

C. BUYERS and SELLERS are also entitled to utilize any and all other remedies or actions at law or in equity available to them and shall be entitled to obtain judgment for costs and attorney fees as permitted by law.

15. NOTICE. Any notice under this Agreement shall be in writing and be deemed served when it is delivered by personal delivery or by certified mail return receipt requested, addressed to the parties at the address given below.

16. CERTIFICATION. Buyers and Sellers each certify that they are not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by any Executive Order or the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person" or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and are not engaged in this transaction, directly or indirectly on behalf of, any such person, group, entity or nation. Each party hereby agrees to defend, indemnify and hold harmless the other party from and against any and all claims, damages, losses, risks, liabilities and expenses (including attorney's fees and costs) arising from or related to my breach of the foregoing certification.

17. GENERAL PROVISIONS. In the performance of each part of this Agreement, time shall be of the essence. Failure to promptly assert rights herein shall not, however, be a waiver of such rights or a waiver of any existing or subsequent default. This Agreement shall apply to and bind the successors in interest of the parties. This Agreement shall survive the closing. Paragraph headings are for convenience of reference and shall not limit or affect the meaning of this Agreement. Words and phrases herein shall be construed as in the singular or plural number, and

as masculine, feminine or neuter gender according to the context.

18. INSPECTION OF PRIVATE SEWAGE DISPOSAL SYSTEM. Seller represents and warrants to Buyer that the Property is not served by a private sewage disposal system, and there are no known private sewage disposal systems on the property.

19. ADDITIONAL PROVISIONS: (check if applicable)

[X] A. NO REAL ESTATE AGENT OR BROKER. Neither party has used the services of a real estate agent or broker in connection with this transaction. Each party agrees to indemnify and save harmless the other party from and against all claims, costs, liabilities and expense (including court costs and reasonable attorney's fees) incurred by the other party as a result of a breach of this representation, which shall survive closing.

ACCEPTANCE. When accepted, this Agreement shall become a binding contract. If not accepted and delivered to BUYERS on or before January 7, 2020, this Agreement shall be null and void and all payments made shall be returned immediately to BUYERS.

Accepted 

Dated 1/5/2020

NATHAN LAUR
By: Sign and Print Name and Title
First Congregational Church (SELLER)
Address: 1104 Willson Ave
Webster City, IA 50595

By: John Hawkins, Mayor
City of Webster City, Iowa,
a Municipal Corporation (BUYER)

ATTEST: Karyl Bonjour, City Clerk
City of Webster City, Iowa,
a Municipal Corporation

RESOLUTION NO. 2020 _____

**RESOLUTION ACCEPTING AND APPROVING ACQUISITION OF
PROPERTY GENERALLY LOCATED AT 313 BROADWAY STREET IN THE
CITY OF WEBSTER CITY, HAMILTON COUNTY, IOWA.**

WHEREAS, Iowa Code Section 657A.10A allows cities to petition the courts for possession of vacant and dilapidated homes, of which no one will take responsibility for its condition, and

WHEREAS, the hereinafter described parcel contains a vacant dwelling that has been deemed dangerous and unsafe and does not meet the City of Webster City's respective municipal code sections, and

WHEREAS, the Iowa District Court for Hamilton County found:

1. That 313 Broadway Street is legally described as:

North 42.8 feet of Lot 22, Block 21, Wilson, Funk & Co's. Addition to Webster City, Iowa, and the South 70 feet of Lots 1 and 2, Block 21, Wilson, Funk & Co's. Addition to Webster City, Iowa.

This is a residence and not a commercial building. According to the evidence presented in this case, the property is unoccupied and has been vacant for more than six months. There are presently no utilities being provided to the property. There is a large presence of accumulation of uncut vegetation on the property.

2. That Respondent, Coralie Mechaelsen, by and through her legal Power of Attorney, Leann Olson, entered an answer to the Court on December 2, 2019, stating that they have, in fact, abandoned the property and make no further claim to said property.
3. That because of the findings of fact made above, the Court determines that the property is an abandoned building pursuant to Section 657A.10A.

WHEREAS, the Iowa District Court for Hamilton County ordered, adjudged and decreed that the above described property is an abandoned property pursuant to Section 657A.10A and awarded title of said property to the City of Webster City, and

NOW THEREFORE BE IT RESOLVED by the City Council of Webster City, Iowa, that the above described property is accepted and approved for the purposes as described in Section 657A.10A.

Passed and adopted this 20th day of January, 2020.

CITY OF WEBSTER CITY, IOWA

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

IN THE IOWA DISTRICT COURT FOR HAMILTON COUNTY

CITY OF WEBSTER CITY, IOWA,)	No. EQCV029605
Petitioner,)	
)	
vs.)	
)	ORDER
LOIS MAIER, NORMA RIMKE, UNKNOWN)	
HEIRS OF CORALIE MECHAELSEN,)	
HAMILTON COUNTY, IOWA, TAX)	
PARTNERSHIP 24, SUPERIOR PROPERTIES,)	
And PARTIES-IN-POSSESSION,)	
Respondents.)	

NOW on this 13th day of January, 2020, this matter came before the Court as scheduled for hearing. Present was Attorney Zachary S. Chizek representing the Petitioner, City of Webster City, Iowa. No other attorneys or Respondents appeared.

The Court notes that proof of service on all parties has been shown. The Petition and Original Notice were posted on the property located at 313 Broadway Street, Webster City, Iowa, by the Hamilton County Sheriff's Office on July 9, 2019. Respondents, Hamilton County, Iowa, Tax Partnership 24 and Superior Properties were served by certified mail on or before July 17, 2019. The remaining Respondents were served by publication per the Court's Order on August 27, 2019, September 3, 2019 and September 10, 2019.

THE COURT MAKES THE FOLLOWING FINDINGS OF FACT:

1. That 313 Broadway Street is legally described as:
North 42.8 feet of Lot 22, Block 21, Wilson, Funk & Co's. Addition to Webster City, Iowa, and the South 70 feet of Lots 1 and 2, Block 21, Wilson, Funk & Co's. Addition to Webster City, Iowa
This is a residence and not a commercial building. According to the evidence presented in this case, the property is unoccupied and has been vacant for more than six months. There are presently no utilities being provided to the property. There is a large presence of accumulation of uncut vegetation on the property.
2. That Respondent, Coralie Mechaelsen, by and through her legal Power of Attorney, Leann Olson, entered an answer to the Court on December 2, 2019, stating that they have, in fact, abandoned the property and make no further claim to said property.
3. That because of the findings of fact made above, the Court determines that the property is an abandoned building pursuant to Section 657A.10A.
4. That no one appeared today to argue on behalf of any Respondents, nor did any of the Respondents appear personally. The Court hereby finds all Respondents to be in default in this matter.

IT IS, THEREFORE, ORDERED, ADJUDGED AND DECREED, that the property cited above is an abandoned property pursuant to Section 657A.10A. Judgment is hereby ordered in

favor of the Petitioner, City of Webster City, Iowa, and the Court hereby awards title of this property to the City of Webster City, free and clear from any liens and encumbrances. The Clerk shall notify the Hamilton County Auditor's Office, Assessor's Office, Recorder's Office and Treasurer's Office, so that these offices may take note of this Order and adjust their records accordingly. Court costs shall be taxed to the Petitioner.



State of Iowa Courts

Type: ORDER FOR JUDGMENT

Case Number EQCV029605
Case Title CITY OF WEBSTER CITY, IOWA VS. LOIS MAIER, N RIMKE, ET AL

So Ordered

A handwritten signature in black ink that reads "James A. McGlynn".

James A. McGlynn, District Court Judge,
Second Judicial District of Iowa

Electronically signed on 2020-01-13 15:55:07 page 3 of 3

RESOLUTION NO. 2020 -

AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER INTO A CITY ATTORNEY COMPENSATION AGREEMENT FOR LEGAL SERVICES.

WHEREAS, the Code of Ordinances of the City of Webster City, Iowa 2019 Chapter 2, Division 5, Section 2-206 provides that the City Council of the City of Webster City, Iowa shall appoint an attorney for the City of Webster City, Iowa; and,

WHEREAS, the City Council on January 7, 2019 appointed Zachary Chizek as the attorney for the City of Webster City for the two year term ending December 31, 2020; and,

WHEREAS the City Council desires to enter into a City Attorney Compensation Agreement with Zachary Chizek to perform legal services for the City for a three year term for the period January 1, 2020 until December 31, 2022.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa, that the Mayor and City Clerk be authorized to enter into a City Attorney Compensation Agreement with Zachary Chizek to perform legal services for the City of Webster City and that the agreement is in effect upon execution by both parties.

Passed and adopted this 20th day of January, 2020.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

CITY ATTORNEY COMPENSATION AGREEMENT

THIS AGREEMENT, made and entered into on the date listed below, by and between the City of Webster City, Iowa, hereinafter referred to as “the City”, and Attorney Zachary Chizek, hereinafter referred to as “Chizek”.

WITNESSETH:

WHEREAS, the City desires to enter into a compensation agreement with Chizek to be their City Attorney.

WHEREAS, the parties desire to reduce to writing for formal execution this compensation agreement.

NOW THEREFORE, in consideration of the foregoing and mutual covenants and conditions contained herein, the parties agree as follows:

1. That the City agrees to compensate Chizek the sum of \$70,000.00 per year for the agreed upon term herein, which is to be paid in equal monthly payments.
2. That the agreed upon term entered into between the City and Chizek shall exist from January 1, 2020 until December 31, 2022.
3. That the City and Chizek agree that other charges that arise in the normal course of representing the City, which shall include, but not be limited to, court cost, recording fees and postage, will be billed monthly back to the City.
4. That this Agreement contains the complete Agreement between the parties and shall, as of the effective date of this Agreement, supersede all other Agreements between the parties. The parties stipulate that neither has made any representations including the execution and delivery of this Agreement except such representations as are specifically set forth in this Agreement, and each of the parties acknowledges he/it has relied on its own judgment in entering into this Agreement.
5. That any modification of this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding only if evidenced in writing signed by each party.
6. That the validity of any portion of this Agreement will not and shall not be deemed to affect the validity of any other provision. If any provision, or any portion thereof, contained in the Agreement is held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.

7. That this Agreement and rights and duties hereunder shall be construed in accordance with the laws of the State of Iowa.

8. That the failure of either party to this Agreement to insist upon the performance of any of the terms and conditions of this Agreement, or the waiver of any breach of any terms and conditions of this Agreement, shall not be construed as thereafter waiving any such terms and conditions, but the same shall continue and remain in full force and effect as if no such forbearance or waiver had occurred.

IN WITNESS WHEREOF the parties hereto execute this agreement at Webster City, Iowa on this _____ day of January 2020.

City of Webster City, Iowa

By _____
John Hawkins, Mayor

ATTEST: _____
Karyl Bonjour, City Clerk

Zachary Chizek, Attorney

STATE OF IOWA, COUNTY OF HAMILTON: ss

On this _____ day of January 2020, before me, the undersigned a Notary Public in and for the said State, personally appeared Zachary S. Chizek, to me personally known, who being by me duly sworn acknowledged the execution of said instrument to be his voluntary act and deed by his voluntarily executed.

Notary Public in and for the State of Iowa.



MEMORANDUM

TO: D. Jeffrey Sheridan, City Manager
Mayor and Council

FROM: Ken Wetzler, Public Works Director

DATE: January 10, 2020

RE: 2018-19 Electrical Underground Conversion Project – Change Order No. 1

SUMMARY: This change order includes all materials, equipment, and labor needed to install additional underground services and rerouting.

PREVIOUS COUNCIL ACTION: Council awarded the contract to Primoris Aevenia Inc., Johnston, Iowa for the 2018-19 Electrical Underground Conversion Project on May 6th, 2019.

BACKGROUND/DISCUSSION: The scope of the change order is as follows:

1. Add 25 Units of Bid Item 2, added underground services
2. Add 22 Units of Bid Item 3, excess length of added services
3. 745 Cedar Street, relocate service route, add pedestal at Location 83B, install 75 ft 350 kcmil secondary from Location 83A to 83B
4. 1404 Prospect, relocate transformer and add pedestal, install 350 kcmil secondary from new transformer location to pole 35R, install 100 ft 350 kcmil secondary from new transformer location to new pedestal for service to 736 Boone.
5. 707 Cedar Street, add 2” empty conduit on easement to 1425 Des Moines Street (stub for future extension to meter)
6. 1020 Boone Street, move pedestal 30 ft east, increase length of 350 kcmil secondary
7. 1440 Sunset Drive, add 115ft #4 secondary in 1.25” conduit to feed street light at Sunset Drive & Cedar Street
8. 1101 Betsy Lane, relocate pedestal that was incorrectly staked, increase length of 3” conduit and 350 kcmil cable by 40 ft, decrease length of 2” conduit with #4 secondary by 40 ft.
9. 1125 Kathy Lane, add 80 ft 4/0 secondary in 2” conduit to feed a pedestal at Location 50A that was not shown on original plans.

Original contract with Primoris Aevenia Inc., Johnston, Iowa	\$993,389.85
Additional work requested amounts	<u>\$39,934.11</u>
Revised Contract price	\$1,033,323.96

FINANCIAL IMPLICATIONS: This project is funded with Electrical Funds.

RECOMMENDATION: I recommend approving Change Order No. 1 per the attached resolution for the revised contract price of \$1,033,323.96.

ALTERNATIVES: Not aware of any options at this point.

CITY MANAGER COMMENTS: I concur with the Director of Public Works recommendation.

RESOLUTION NO. 2020 -

APPROVING CHANGE ORDER NUMBER 1 TO THE 2018-19 ELECTRICAL UNDERGROUND CONVERSION PROJECT WITH PRIMORIS AEVENIA, INC. JOHNSTON, IOWA

WHEREAS, on May 6, 2019, the City Council of the City of Webster City, Iowa, did enter into a contract with Primoris Aevenia, Inc. Johnston, Iowa, for completion of the 2018-19 Electrical Conversion Project; and

WHEREAS, contract Change Order No. 1 has been prepared as follows:

Reason for change: Field changes as a result of the increase in the number of customer's desiring underground service.

By virtue of such changes in the Contract, the following revisions shall be made in the Contract price:

Original Contract Price	\$993,389.85
Net Change (add)	<u>\$39,934.11</u>
Revised Contract Price	\$1,033,323.96

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa, that Change Order No. 1 to the 2018-19 Electrical Underground Conversion Project contract with Primoris Aevenia, Inc., Johnston, Iowa, as described above and attached hereto is hereby approved.

Passed and adopted this 20th day of January, 2020.

John Hawkins, Mayor

ATTEST: _____
Karyl K. Bonjour, City Clerk

CHANGE ORDER NO. 1


Owner: City of Webster City
Contractor: Primoris Aevenia, Inc.
Project: 2018-19 Electrical Underground Conversion Project
Date: Jan. 2, 2020

Original Contract Amount	\$	993,389.85
Previous Change Order Adjustments	\$	-
Amount of this Change Order	\$	39,934.11
Current Value of Contract	\$	1,033,323.96

Items included in this Change Order

Item	Description	Amount
1	Add 25 Units of Bid Item 2, added underground services @ \$729.10/ea	\$ 18,227.50
2	Add 22 Units of Bid Item 3, excess length of added services @ \$68.77/ea	\$ 1,512.94
3	745 Cedar, Relocate service route, add pedestal at Location 83B, install 75 ft 350 kcmil secondary from Location 83A to 83B	\$ 2,533.75
4	1404 Prospect, Relocate transformer and add pedestal, install 350 kcmil secondary from new transformer location to pole 35R, install 100 ft 350 kcmil secondary from new transformer location to new pedestal for service to 736 Boone	\$ 6,249.00
5	707 Cedar, Add 2" empty conduit on easement to 1425 Des Moines St., stub for future extension to meter	\$ 1,673.42
6	1020 Boone, Move pedestal 30 ft east, increase length of 350 kcmil secondary	\$ 765.00
7	1440 Sunset, Add 115 ft #4 secondary in 1.25" conduit to feed street light at Sunset Dr. & Cedar St.	\$ 3,417.50
8	1101 Betsy, Relocate pedestal that was incorrectly staked, increase length of 3" conduit and 350 kcmil secondary by 40 ft, decrease length of 2" conduit and #4 secondary by 40 ft.	\$ 2,215.00
9	1125 Kathy, Add 80 ft 4/0 secondary in 2" conduit to feed a pedestal at Location 50A that was not shown on original plans.	\$ 3,340.00
Total Value of Change Order		\$ 39,934.11

Recommended for Approval



Allan Powers, P.E.
P & E Engineering Co.

Date 1/2/2020

Approved

For Webster City

Date _____

Accepted by Contractor



For Primoris Aevenia, Inc.

Date 1/6/2020



MEMORANDUM

TO: D. Jeffrey Sheridan, City Manager
Ken Wetzler, Public Works Director
Mayor and Council

FROM: Matt Alcazar, Engineering Tech/Project Coordinator

DATE: January 15, 2020

RE: 2020 Tree Stump Removal Service Agreement

SUMMARY: This Agreement is for the 2020 Tree Stump Removal Service. The stumps to be removed are from a list provided by the Electric Utility Line Clearance and Incidents Reports.

PREVIOUS COUNCIL ACTION: Previous Councils have authorized agreements based on a per inch cost for stump removal.

BACKGROUND/DISCUSSION: The contractor will be responsible to complete the current list as soon as possible and to fulfill any future lists of stumps provided by the City until the end of the calendar year. The agreement spells out stumps are to be ground to 12” depth then backfilled with black dirt and seeded.

Requests for proposals were solicited from 12 Tree Stump Removal Contractors (list attached) with 4 being received as follows:

<u>CONTRACTOR</u>	<u>AMOUNT OF PROPOSAL</u>
Robb’s Tree and Stump Service	\$2.25 per inch
Jim’s Tree Service & Construction	\$3.00 per inch
Arbor Pro Tree Service	\$3.20 per inch
Finco Tree Service	\$6.00 per inch

FINANCIAL IMPLICATIONS:

We have funds available from the Parks & Recreation General fund for hiring a contractor to grind the stumps.

RECOMMENDATION: I recommend entering into an agreement with Robb’s Tree & Stump Service, Story City, Iowa to perform the service.

ALTERNATIVES: We could reject any and all bids and rebid, or perform the service “in house”. However, currently we don’t have the staff or equipment to perform this service.

PUBLIC WORKS DIRECTOR COMMENTS: Recommend approval of the attached resolution to enter into an agreement with Robb’s Tree & Stump Service, Story City, Iowa.

CITY MANAGER COMMENTS: I concur with the above recommendation.

RESOLUTION NO. 2020 - ____

AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER INTO AN AGREEMENT WITH ROBB'S TREE & STUMP SERVICE, STORY CITY, IOWA PROVIDING FOR 2020 TREE STUMP REMOVAL SERVICES

WHEREAS, requests for proposals were solicited from tree stump removal contractors as required by law for the 2020 Tree Stump Removal Service Agreement; and,

WHEREAS, all of the said proposals have been carefully considered, and it is necessary and advisable that provisions be made for entering into a written agreement for the service;

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Webster City, Iowa, as follows:

SECTION 1. The proposal for the service submitted by the following contractor is fully responsive to the plans and specifications for the service, heretofore approved by the Council, and is the lowest responsible proposal received, such proposal being as follows:

<u>NAME AND ADDRESS OF CONTRACTOR</u>	<u>AMOUNT OF PROPOSAL</u>
Robb's Tree & Stump Service, Story City, Iowa	\$2.25 per inch

SECTION 2. The agreement for the Services be and the same is hereby entered into with said contractor at the total estimated cost set out above, the final settlement to be made on the basis of the unit prices therein set out and the actual final quantities of each stump removal service furnished. The said agreement is to be subject to the terms of the aforementioned proposal, the plans and specifications and the terms of the bidder's written proposal.

SECTION 3. The Mayor and City Clerk are hereby authorized and directed to enter into a written agreement with said contractor for the project.

BE IT FURTHER RESOLVED that said agreement is hereby approved upon being executed by both parties.

Passed and adopted this 20th day of January, 2020.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

Arbor Pro
1343 13th Ave. N.
Fort Dodge, Ia. 50501
515-570-5577

Arbor Way All About Trees, LLC
7117 220th St
Colo, Ia. 50056
320-360-2151

Cutting Edge Tree Service
400 Monroe Ave. Suite 8
Mason City, Ia. 50401
641-424-6808

Finco Tree Service
52724 280th
Kelley, Ia. 50134
515-231-4346

Frye's Tree Service
P.O. Box 244
Webster City, Ia. 50595
515-832-3773

Jim's Tree Service
1339 E. Second St.
Webster City, Ia. 50595
515-832-6863

Robb's Tree & Stump Service
228 Summit Dr.
Story City, Ia. 50248
515-520-7175

Weiss Tree Service, Inc.
60953 190th
Navada, Ia. 50201

Wright Tree Service, Inc.
P.O. Box 1718
Des Moines, Ia. 50306
515-277-6291

Powers Tree Service
3363 Zebulon Ave.
Farnhamville, Ia. 50538
515-571-7707

Elite Tree
P.O. Box 145
Tama Ia. 52339
641-651-0194

Goodpaster Tree Service.
3900 Millards Lane.
Webster City, Ia. 50595
515-835-0639

AGREEMENT FOR CONSTRUCTION SERVICES
2020 Tree Stump Removal Services

This Agreement made and entered on the date hereinafter stated, between the City of Webster City, Iowa, ("City") and Robb's Tree & Stump Service ("Contractor").

For and in consideration of the mutual covenants contained herein, the parties agree as follows:

1. **Scope of Work.** Contractor shall perform in a competent and professional manner the Scope of Work as set forth as follows.
 - A. The stump will need to be removed not less than 12" deep. The bid needs to be submitted on a **per inch basis** with the measurement of the stump being taken on the diameter or across the top of it.
 - B. The City right-of-way which includes the chipping and removing of the stump, cleanup of the site, filling the hole back in with dirt to make level with the surrounding ground and seeding.
 - C. The contractor is responsible for calling Iowa One Call to receive the proper locates for each stump to be removed.
 - D. Contractor will supply the Project Coordinator an **Itemized list** of the Stump locations, Inches, and cost of removal.

2. **Completion.** Contractor shall commence work immediately upon receipt of a written Notice to Proceed from the City and complete all phases of the Scope of Work as expeditiously as is consistent with Contractor skill and care and the orderly progress of the Work in a timely manner. The parties anticipate that all work pursuant to this agreement shall be completed no later than **December 31, 2020**. Upon request of the City, Contractor shall submit, for the City's approval, a schedule for the performance of Contractor's services which shall be adjusted as required as the project proceeds, and which shall include allowances for periods of time required by the City's project coordinator for review and approval of submissions and for approvals of authorities having jurisdiction over the project. This schedule, when approved by the City, shall not, except for reasonable cause, be exceeded by the Contractor.

3. **Payment.** In consideration of the work performed, City shall pay Contractor on a time and expense basis for all work performed. The unit prices for work performed by Contractor shall not exceed those unit prices set forth in **Itemized list** of Stump locations, Inches, and cost of removal appended hereto. Except as otherwise mutually agreed to by the parties the payments made to Contractor shall not initially exceed **\$ 2.25 / inch**. Contractor shall submit, in timely fashion, invoices for work performed. The City shall review such invoices and, if they are considered incorrect or untimely, the City shall review the matter with Contractor within ten days from receipt of the Contractor's bill.

A. The City of Webster City is set up to pay Accounts Payable (AP) twice each month. All bills are to be approved by the City Council at their regularly scheduled meetings which are the 1st and 3rd Monday's of each month. The AP checks are mailed out the following day. We will need your invoice by 5:00 p.m. on the Tuesday prior to the council meeting. The invoice you submit for payment must be itemized by stump address/location, diameter of the stump in inches and the cost per stump. You can mail the invoice to my attention at: Project Coordinator, City of Webster City, P.O. Box 217, Webster City, IA 50595; e-mail to malcazar@webstercity.com or fax to 515-832-6686.

4. Non-Assignability. Both parties recognize that this contract is one for personal services and cannot be transferred, assigned, or sublet by either party without prior written consent of the other. Sub-Contracting, if authorized, shall not relieve the Contractor of any of the responsibilities or obligations under this agreement. Contractor shall be and remain solely responsible to the City for the acts, errors, omissions or neglect of any subcontractors' officers, agents and employees, each of whom shall, for this purpose be deemed to be an agent or employee of the Contractor to the extent of the subcontract. The City shall not be obligated to pay or be liable for payment of any sums due which may be due to any sub-contractor.

5. Termination. The Contractor or the City may terminate this Agreement, by giving to the other party thirty (30) days written notice. Contractor shall not be relieved of any liability to the City for damages sustained by the City by virtue of any breach of this Agreement by the Contractor, and the City may withhold any payments to the Contractor for the purposes of set-off until such time as the exact amount of damages due the City from the Contractor may be determined.

6. Covenant Against Contingent Fees. The Contractor warrants that s/he has not employed or retained any company or person, other than a bona fide employee working for the Contractor, to solicit or secure this contract, that s/he has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of this contract.

7. Independent Contractor Status. It is expressly acknowledged and understood by the parties that nothing contained in this agreement shall result in, or be construed as establishing an employment relationship. Contractor shall be, and shall perform as, an independent Contractor who agrees to use his or her best efforts to provide the said services on behalf of the City. No agent, employee, or servant of Contractor shall be, or shall be deemed to be, the employee, agent or servant of the City. City is interested only in the results obtained under this contract. The manner and means of conducting the work are under the sole control of Contractor. None of the benefits provided by City to its employees including, but not limited to, workers' compensation insurance and unemployment insurance, are available from City to the employees, agents or servants of Contractor. Contractor shall be solely and entirely responsible for its acts and for the acts

of Contractor's agents, employees, servants and subcontractors during the performance of this contract. Contractor shall indemnify City against all liability and loss in connection with, and shall assume full responsibility for payment of all federal, state and local taxes or contributions imposed or required under unemployment insurance, social security and income tax law, with respect to Contractor and/or Contractor's employees engaged in the performance of the services agreed to herein.

8. Indemnification. Contractor agrees to indemnify and hold harmless the City, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with this contract, if such injury, loss, or damage is caused in whole or in part by, or is claimed to be caused in whole or in part by, the act, omission, error, Contractor error, mistake, negligence, or other fault of the Contractor, any subcontractor of the Contractor, or any officer, employee, representative, or agent of the Contractor or of any subcontractor of the Contractor, or which arises out of any workmen's compensation claim of any employee of the Contractor or of any employee of any subcontractor of the Contractor. The Contractor agrees to investigate, handle, respond to, and to provide defense for and defend against, any such liability, claims or demands at the sole expense of the Contractor. If it is determined by the final judgment of a court of competent jurisdiction agreed between the Parties or decided by any other method that such injury, loss, or damage was caused in whole or in part by the act, omission, or other fault of the City, its officers, or its employees, the City shall reimburse the Contractor for the portion of the judgment attributable to such act, omission, or other fault of the City, its officers, or employees.

9. Contractor Insurance Requirements

- A. Contractor agrees to procure and maintain, at its own expense, a policy or policies of insurance sufficient to insure against all liability, claims, demands, and other obligations assumed by the Contractor pursuant to Section 8 above. Such insurance shall be in addition to any other insurance requirements imposed by this contract or by law. The Contractor shall not be relieved of any liability, claims, demands, or other obligations assumed pursuant to Section 8 above by reason of its failure to procure or maintain insurance, or by reason of its failure to procure or maintain insurance in sufficient amounts, duration, or types.
- B. The contractor shall purchase and maintain such insurance as will protect the Contractor from claims set forth below which may arise out of or result from the Contractor's operations under the contract, whether such operations be by the Contractor or by any subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

C. The insurance to be maintained by Contractor shall be written as follows:

Workers Compensation and Employers Liability Insurance as prescribed by Iowa law or the minimum limits shown below

The Workers Compensation policy shall include a *waiver of subrogation clause* in favor of the owner.

Commercial General Liability Insurance Combined Single Limits shown below covering Bodily Injury, Property Damage and Personal Injury:

This insurance must include the following features:

3. The Contractor will need to file with the City Clerk a public liability insurance policy, insuring against any loss that the City or any person may sustain arising out of or in connection with such services performed. The insurance coverage shall include not less than \$10,000.00 property damage, \$25,000.00 for a single personal injury or death and with limits of not less than \$50,000.00 for multiple injuries or death. This coverage shall be in addition to automobile public liability insurance required for any vehicle or equipment operated by the Contractor in conducting business.
4. Additional Insured — The Contractor will include the City or Utility as additional insured on all policies except Workers' Compensation as respects all work performed. The additional insureds shall fully cooperate with the Contractor and its insurers on any claim.
5. Insurance Certificates — Each policy noted above shall be issued by an insurance company authorized to write such insurance in the State of Iowa and shall be reasonably acceptable to the city or utility. These insurance policies shall not be canceled without at least 30 days prior written notice to City or Utility. A properly executed Certificate of Insurance showing evidence of these insurance requirements shall be delivered to the City or Utility prior to the commencement of this Contract.
6. The following clauses will be added to all liability coverages:

The company and the insured expressly agree and state that the purchase of this policy of insurance by the insured does not waive any of the defenses of governmental immunity available to the insured under Iowa Code Section 670.4 as it now exists and as it may be amended from time to time.

The company and the insured further agree that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under Iowa Code Section 670.4 as it now exists and as it may be amended from time to time.

D. Subrogation:

To the extent that such insurance is in force and collectible and to the extent permitted by law, the City or Utility and Contractor each hereby releases and waives all right of recovery against the other or anyone claiming through or under each of them by way of subrogation or otherwise. The foregoing release and waiver shall apply to damage to contractor's equipment, tools and other personal property as well as automobiles.

- E. The policy or policies required above shall be endorsed to include the City and the City's officers and employees as additional insured. The additional insureds shall fully cooperate with the Contractor and its insurers on any claim. Every policy required above shall be primary insurance, and any insurance carried by the City, its officers or employees, or carried by or provided through any insurance pool of the City, shall be excess and not contributory insurance to that provided by Contractor. No additional insured endorsement to the policy required above shall contain any exclusion for bodily injury or property damage arising from completed operations. The Contractor shall be solely responsible for any deductible losses under any policy required above.
- F. The **certificate of insurance** shall be completed by the Contractor's insurance agent as evidence that policies providing the required coverages, conditions, and minimum limits are in full force and effect, and shall be reviewed and approved by the City prior to commencement of the contract. The certificate shall identify this contract and shall provide that the coverages afforded under the policies shall not be canceled, terminated or materially changed until at least thirty (30) days prior written notice has been given to the City.
- G. Failure on the part of the Contractor to procure or maintain policies providing the required coverages, conditions, and minimum limits shall constitute a material breach of contract upon which City may immediately terminate this contract, or at its discretion City may procure or renew any such policy or any extended reporting period thereto and may pay any and all premiums in connection therewith, and all monies so paid by City shall be repaid by Contractor to City upon demand, or City may offset the cost of the premiums against monies due to Professional from City.
- H. City reserves the right to request and receive a certified copy of any policy any endorsement thereto.
- I. The parties hereto understand and agree that City is relying on, and does not waive or intend to waive by any provision of this contract, or any other rights, immunities, and protections provided by the Iowa Tort Liability of Governmental Subdivisions, Chapter 670, Iowa Code.

10. City's Insurance. The parties hereto understand that the City carries liability insurance for its officers and employees. Copy of said policies is available for inspection upon request during normal business hours.

11. Completeness of Agreement. It is expressly agreed that this agreement contains the entire undertaking of the parties relevant to the subject matter thereof and there are no verbal or written representations, agreements, warranties or promises pertaining to the project matter thereof not expressly incorporated in this writing.

12. Notice. Any written notices as called for herein may be hand delivered to the respective persons and/or addresses listed below or mailed by certified mail return receipt requested, to:

City: Project Coordinator
City of Webster City
P. O. Box 217, 400 Second Street
Webster City, IA 50595

Contractor:
Robb's Tree & Stump Service
228 Summit Drive
Story City, Iowa 50248

13. Non-Discrimination. No discrimination because of race, color, creed, sex, marital status, affectional or sexual orientation, family responsibility, national origin, ancestry, handicap, or religion shall be made in the employment of persons to perform services under this contract.

14. Waiver. The waiver by the City of any term, covenant, or condition hereof shall not operate as a waiver of any subsequent breach of the same or any other term. No term, covenant, or condition of this Agreement can be waived except by the written consent of the City, and forbearance or indulgence by the City in any regard whatsoever shall not constitute a waiver of any term, covenant, or condition to be performed by Contractor to which the same may apply and, until complete performance by Contractor of said term, covenant or condition, the City shall be entitled to invoke any remedy available to it under this Agreement or by law despite any such forbearance or indulgence.

15. Execution of Agreement by City. This agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

16. General Terms.

(a) It is agreed that neither this agreement nor any of its terms, provisions, conditions, representations or covenants can be modified, changed, terminated or amended, waived, superseded or extended except by appropriate written instrument fully executed by the parties.

(b) If any of the provisions of this agreement shall be held invalid, illegal or unenforceable it shall not affect or impair the validity, legality or enforceability of any other provision.

(c) The parties acknowledge and understand that there are no conditions or limitations to this understanding except those as contained herein at the time of the execution hereof and that after execution no alteration, change or modification shall be made except upon a writing signed by the parties.

(d) This agreement shall be governed by the laws of the State of Iowa as from time to time in effect.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in three copies each of which shall be deemed an original on the date hereinafter written.

CITY OF WEBSTER CITY, IOWA:

By: _____
John Hawkins

Title: Mayor

Date: _____

ATTEST:

Karyl K. Bonjour, City Clerk

CONTRACTOR:

WITNESSED BY:

Company: _____

By: _____

Title: _____

Date: _____

ELECTRIC REPORT FOR THE MONTH OF DECEMBER 2019

(Production Month-November 2019; Billing Month (Due) - December 2019)

	<u>MONTH</u> <u>December</u>	<u>Year to</u> <u>Date 2019</u>	<u>MONTH</u> <u>December</u>	<u>Year to</u> <u>Date 2018</u>
TOTAL PURCHASED POWER K.W.	9,124,661	107,848,470	9,035,846	115,137,386
Gross K.W. Generated For Maint. For Corn Belt	4,690 0	456,970 204,380	8,660 0	43,520 159,730
Station Power K.W.	20,269	231,061	24,935	258,857
NET K.W.TO BOARD	9,104,392	107,617,409	9,010,911	114,878,529
Billed by Clerk's Office to Customers K.W:				
Commercial Sales	2,144,759	25,790,378	2,255,498	25,927,760
Industrial Sales	2,627,795	32,306,005	2,906,873	38,012,094
Residential Sales	2,583,532	31,579,158	2,696,812	32,875,321
Sales for Resale-Wholesale	942,500	8,332,900	906,700	8,625,000
City Departments & Street Lights	474,168	5,144,877	393,718	5,057,633
KILOWATTS UNACCOUNTED	331,638	4,464,091	(148,690)	4,380,721
Percentage of Unaccounted for	3.64%	4.15%	-1.65%	3.81%

LOAD COMPARISON	2019	2018
Peak K.W. Demand	16,690	16,504
Purchased Power	9,124,661	9,035,846
Net to Board	9,104,392	9,010,911

REMARKS:

WASTEWATER TREATMENT PLANT REPORT FOR THE MONTH OF DECEMBER 2019

	MONTH December	Year to Date 2019	MONTH December	Year to Date 2018	
Total gallons flow	55,262,000	703,569,000	48,440,000	791,950,000	gal
Average daily flow	1,782,645		1,562,580		gal/c
Percentage treated	100		100		%
Total gallons raw sludge	124,560	1,435,851	106,133	1,503,974	gal
Total gallons digested sludge out	0		0		gal
Total gallons sludge transferred to storage tank	145,700		119,380		gal
Total gallons supernatant returned	0		0		gal
Methane gas produced	180,288		95,082		cu.ft.
Average effluent CBOD (25 mg/l aver. 40 mg/l max.)	7.4		6.5		mg/l
Number of days max. limit was exceeded	0		0		da
Average % removal	96		97		%
Average effluent suspended solids (30 mg/l aver. 45 mg/l max.)	9.6		9		mg/l
Number of days max. limit was exceeded	0		0		da
Average percent removal	93.7		98		%
Average effluent ammonia nitrogen "Dec" (4.0 mg/l average, 16.0 mg/l max. limitation)	1.51		<1		mg/l
Number of days max. limit was exceeded	0		0		da

WATER PLANT REPORT FOR THE MONTH OF DECEMBER 2019

(Production Month-November 2019 Billing Month (Due) - December 2019)

	MONTH December	Year to Date 2019	MONTH December	Year to Date 2018
Total Gallons Pumped from Wells	22,633,000	281,556,000	20,770,000	273,767,000
Average Gallons Pumped	(730,096)		(670,000)	
Gallons for Sludge	42,300	601,600	44,650	672,100
Total Gallons to Water Plant	22,590,700	280,954,400	20,725,350	273,094,900
Gallons to Distribution System From From Water Plant (Effluent reading)	24,732,000	311,774,000	22,788,000	301,787,000
TOTAL TO SYSTEM - CUBIC FEET	3,306,187	41,678,119	3,046,312	40,343,050
Billed by Clerk's Office to Customers Cubic Feet	2,445,200	28,418,900	2,513,300	29,143,300
Billed by City Departments Cubic Feet	83,500	1,636,100	38,100	1,789,500
Used by City Departments, but not billed-estimated Cubic Feet				
Fire	0	0	0	0
Meter	0	0	0	0
Sew. Disp.	0	0	0	0
Street,Water,SewerDistribution,Line est <i>(main breaks,hydrant flush,sewer, valve rpr,w.tower, line dept</i>	78,604	980,007	78,604	851,414
Water Plant filter backwash	127,050	1,524,600	127,050	1,524,600
Ground storage tank loss				
Recreation-Drink.Fount.	0	26,988	0	26,988
Cemetery	0	2,400	0	2,400
Change in Distribution System	0	0	0	0
Used by Contractor	0	0	0	0
CUBIC FEET UNACCOUNTED FOR	571,833	9,089,124	289,258	7,004,848
Percentage of Unaccounted for	17.30%	21.81%	9.50%	17.36%

NOTE: 18 loads of lime sludge
hailed to farm ground

NOTE:19 loads of lime sludge
hailed to farm ground

REMARKS:
109 of 134

**CITY OF WEBSTER CITY, IOWA - UTILITY REPORT
ELECTRIC UTILITY PURCHASES & SALES - 2019**

Purch. Power Period	Billing Month (Due)	Month Purch. Power kWh	Pur Pwr	Month Billed kWh less StaPwr	Col D Net to Board		Month Unaccounted For %	Yr To Date Purch. Power less sta pwrkWh	Yr To Date Billed & SPwr kWh	Yr To Date Unaccounted kWh	Yr To Date Unaccounted For %
			lessStaPwr Net to Board kWh		less Col E Mo billed Mo Unaccountec For						
Dec	Jan 2019	8,978,604	8,948,106	8,463,814	484,292	5.41%	8,948,106	8,463,814	484,292	5.41%	
Jan	Feb 2019	9,439,188	9,406,644	9,467,172	(60,528)	-0.64%	18,354,750	17,930,986	423,764	2.31%	
Feb	Mar 2019	8,609,317	8,574,885	8,109,408	465,477	5.43%	26,929,635	26,040,394	889,241	3.30%	
Mar	Apr 2019	8,702,571	8,679,180	7,796,609	882,571	10.17%	35,608,815	33,837,003	1,771,812	4.98%	
Apr	May 2019	7,704,343	7,689,734	7,390,830	298,904	3.89%	43,298,549	41,227,833	2,070,716	4.78%	
May	Jun 2019	8,016,769	8,002,697	8,167,871	(165,174)	-2.06%	51,301,246	49,395,704	1,905,542	3.71%	
Jun	Jul 2019	9,052,207	9,041,299	8,816,636	224,663	2.48%	60,342,545	58,212,340	2,130,205	3.53%	
July	Aug 2019	10,998,689	10,984,625	10,295,693	688,932	6.27%	71,327,170	68,508,033	2,819,137	3.95%	
Aug	Sept 2019	9,822,287	9,809,647	9,587,025	222,622	2.27%	81,136,817	78,095,058	3,041,759	3.75%	
Sep	Oct 2019	8,912,262	8,900,087	8,062,249	837,838	9.41%	90,036,904	86,157,307	3,879,597	4.31%	
Oct	Nov 2019	8,487,572	8,476,113	8,223,257	252,856	2.98%	98,513,017	94,380,564	4,132,453	4.19%	
Nov	Dec 2019	9,124,661	9,104,392	8,772,754	331,638	3.64%	107,617,409	103,153,318	4,464,091	4.15%	
TOTALS		107,848,470	107,617,409	103,153,318	4,464,091						

Billings

By Type of Serv-kWh	City Depts & Street Lights					Station Power-N/C	Billed & Sta. Pwr Total	Previous Year Bill&Sta.Pwr Tot	
	Commercial	Industrial	Residential	Wholesale					
Jan 2019	2,061,773	2,489,565	508,600	2,689,276	714,600	30,498	8,494,312	9,819,207	
Feb 2019	2,520,056	2,577,779	525,967	3,106,070	737,300	32,544	9,499,716	9,391,375	
Mar 2019	2,035,774	2,300,346	445,301	2,628,097	699,900	34,432	8,143,850	8,197,721	
Apr 2019	1,987,104	2,575,765	453,227	2,133,813	646,700	23,391	7,820,000	9,073,706	
May 2019	1,918,844	2,626,783	375,265	1,926,538	543,400	14,609	7,405,439	7,417,238	
Jun 2019	2,083,098	2,836,749	414,852	2,218,972	614,200	14,072	8,181,943	9,857,310	
July 2019	2,100,289	2,665,081	357,749	3,040,817	652,700	10,908	8,827,544	9,734,648	
Aug 2019	2,482,601	3,053,745	393,492	3,565,555	800,300	14,064	10,309,757	10,740,058	
Sep 2019	2,427,881	3,102,944	388,741	2,914,659	752,800	12,640	9,599,665	10,453,721	
Oct 2019	2,068,783	2,679,746	366,088	2,356,132	591,500	12,175	8,074,424	8,554,865	
Nov 2019	1,959,416	2,769,707	441,427	2,415,707	637,000	11,459	8,234,716	8,332,280	
Dec 2019	2,144,759	2,627,795	474,168	2,583,532	942,500	20,269	8,793,023	9,184,536	
TOTALS		25,790,378	32,306,005	5,144,877	31,579,168	8,332,900	231,061	103,384,389	110,756,665

BILLING AMOUNT	Commercial Sales	Industrial Sales	City Depts. & St. Light Sales	Residential Sales	Wholesale Sales	Station Power	TOTAL SALES	PREVIOUS YEAR
Jan 2019	\$242,325.53	\$245,835.22	\$52,230.85	\$347,822.31	\$69,757.27	N/C	\$957,971.18	\$1,011,484.84
Feb 2019	\$285,353.99	\$208,653.74	\$53,731.58	\$386,393.42	\$73,227.80	N/C	\$1,007,360.53	\$966,180.44
Mar 2019	\$239,840.39	\$184,550.29	\$46,367.62	\$342,469.71	\$69,024.66	N/C	\$882,252.67	\$901,486.25
Apr 2019	\$236,014.67	\$231,361.10	\$46,401.73	\$296,698.58	\$64,875.31	N/C	\$875,351.39	\$936,318.83
May 2019	\$229,804.96	\$249,123.00	\$40,947.02	\$276,860.58	\$55,213.17	N/C	\$851,948.73	\$844,962.49
Jun 2019	\$245,102.84	\$246,169.89	\$43,033.79	\$304,368.14	\$62,202.34	N/C	\$900,877.00	\$977,639.64
July 2019	\$246,685.44	\$201,975.56	\$38,994.21	\$381,439.34	\$71,039.74	N/C	\$940,134.29	\$1,003,018.71
Aug 2019	\$284,708.59	\$250,479.55	\$42,636.66	\$433,357.09	\$78,493.71	N/C	\$1,089,675.60	\$1,113,196.30
Sep 2019	\$279,634.24	\$277,042.25	\$41,708.81	\$371,816.82	\$71,150.63	N/C	\$1,041,352.75	\$1,073,376.69
Oct 2019	\$247,532.91	\$259,895.34	\$39,881.30	\$317,549.57	\$65,086.20	N/C	\$929,945.32	\$969,996.22
Nov 2019	\$235,401.30	\$248,303.32	\$45,854.23	\$324,796.19	\$64,784.39	N/C	\$919,139.43	\$910,378.84
Dec 2019	\$253,111.58	\$214,783.79	\$48,514.74	\$341,325.99	\$88,134.34	N/C	\$945,870.44	\$958,572.17
TOTALS		\$3,025,516.44	\$2,818,173.05	\$540,302.54	\$4,124,897.74	\$832,989.56	\$11,341,879.33	\$11,666,611.42

Number of Customers	Commercial	Industrial	City Depts & St. Lights	Residential	Wholesale	Total	Previous Year
Jan 2019	510	8	45	3,843	3	4,409	4,401
Feb 2019	512	8	45	3,842	3	4,410	4,405
Mar 2019	515	8	44	3,834	3	4,404	4,421
Apr 2019	519	8	48	3,859	3	4,437	4,414
May 2019	522	8	48	3,847	3	4,428	4,412
Jun 2019	517	8	48	3,858	3	4,434	4,420
July 2019	519	8	48	3,859	3	4,437	4,399
Aug 2019	519	8	48	3,857	3	4,435	4,425
Sep 2019	522	8	49	3,843	3	4,425	4,402
Oct 2019	526	8	49	3,872	3	4,458	4,421
Nov 2019	521	8	45	3,846	3	4,423	4,419
Dec 2019	526	8	45	3,874	3	4,456	4,425

WATER UTILITY PRODUCTION SALES & USAGE 2019

Prod Mo.	Billing Month (Due)	Month to Distribution System C/F	Month Billed & Unbilled Usage C/F	Month Unaccounted For C/F	Month Unaccounted For %	Yr to Date To Distribution System C/F	Yr to Date Billed & Unbilled C/F	Yr To Date Unaccounted For C/F	Yr To Date Unaccounted For %
Dec	Jan 2019	3,021,849	2,791,049	230,800	7.64%	3,021,849	2,791,049	230,800	7.64%
Jan	Feb 2019	3,104,330	2,463,210	641,120	20.65%	6,126,178	5,254,259	871,919	14.23%
Feb	Mar 2019	3,083,877	2,187,918	895,959	29.05%	9,210,055	7,442,177	1,767,878	19.20%
Mar	Apr 2019	3,700,545	2,598,188	1,102,357	29.79%	12,910,600	10,040,365	2,870,235	22.23%
Apr	May 2019	3,491,335	2,536,586	954,749	27.35%	16,401,935	12,576,951	3,824,984	23.32%
May	Jun 2019	3,699,342	2,979,873	719,469	19.45%	20,101,277	15,556,824	4,544,453	22.61%
June	July 2019	3,775,540	2,757,309	1,018,231	26.97%	23,876,816	18,314,133	5,562,683	23.30%
July	Aug 2019	3,780,352	2,978,951	801,401	21.20%	27,657,168	21,293,084	6,364,084	23.01%
Aug	Sep 2019	3,720,998	3,023,739	697,259	18.74%	31,378,166	24,316,823	7,061,343	22.50%
Sep	Oct 2019	3,396,823	2,946,645	450,178	13.25%	34,774,989	27,263,468	7,511,521	21.60%
Oct	Nov 2019	3,596,942	2,591,173	1,005,769	27.96%	38,371,931	29,854,641	8,517,290	22.20%
Nov	Dec 2019	3,306,187	2,734,354	571,833	17.30%	41,678,119	32,588,995	9,089,124	21.81%
TOTALS		41,678,120	32,588,995	9,089,125					

Billings & Usage

By Type of Service-C/F

Used by City Dep.
i.e. water breaks
flood etc.

Previous Year

Previous Year

	Commercial	Industrial	City Depts.	Residential	Not metered	Total	Previous Year	Previous Year Produced
Jan 2019	541,700	452,600	73,200	1,365,900	357,649	2,791,049	3,134,469	3,030,939
Feb 2019	651,100	333,300	70,200	1,253,300	155,310	2,463,210	2,567,918	3,507,243
Mar 2019	566,700	295,900	80,200	1,104,700	140,418	2,187,918	2,466,917	3,123,847
Apr 2019	677,100	386,400	179,800	1,154,600	200,288	2,598,188	2,594,563	3,294,423
May 2019	683,400	344,900	149,200	1,221,100	137,986	2,536,586	2,560,676	3,174,378
Jun 2019	784,900	355,700	306,200	1,289,800	243,273	2,979,873	3,219,534	3,741,585
July 2019	749,600	401,200	145,500	1,260,100	200,909	2,757,309	2,546,580	3,375,300
Aug 2019	835,900	458,600	199,800	1,347,200	137,451	2,978,951	3,060,081	3,578,361
Sep 2019	901,600	465,900	118,700	1,399,700	137,839	3,023,739	2,826,274	3,485,052
Oct 2019	738,400	538,700	112,900	1,177,900	378,745	2,946,645	2,912,035	3,214,081
Nov 2019	650,800	424,600	116,900	1,160,400	238,473	2,591,173	2,692,101	3,771,529
Dec 2019	722,400	495,800	83,500	1,227,000	205,654	2,734,354	2,757,054	3,046,312
TOTALS	8,503,600	4,953,600	1,636,100	14,961,700	2,533,995	32,588,995	33,338,202	40,343,050

BILLING AMOUNT

	Commercial Sales	Industrial Sales	City Depts. Sales	Residential Sales	City Depts Not Sold	TOTAL SALES	PREVIOUS YEAR
Jan 2019	\$27,238.25	\$15,342.92	\$2,564.94	\$99,869.72	N/C	\$145,015.83	\$ 151,197.92
Feb 2019	\$31,002.74	\$11,679.51	\$2,875.24	\$95,756.75	N/C	\$141,314.24	\$ 144,442.24
Mar 2019	\$27,932.15	\$10,507.03	\$3,159.44	\$87,666.72	N/C	\$129,265.34	\$ 135,666.35
Apr 2019	\$31,910.48	\$13,249.08	\$6,239.57	\$90,429.12	N/C	\$141,828.25	\$ 144,031.14
May 2019	\$32,339.58	\$11,984.63	\$5,378.97	\$94,313.00	N/C	\$144,016.18	\$ 144,722.62
Jun 2019	\$35,880.29	\$12,353.99	\$10,403.54	\$97,700.26	N/C	\$156,338.08	\$ 169,938.02
July 2019	\$34,533.61	\$13,762.54	\$5,397.75	\$95,838.05	N/C	\$149,531.95	\$ 143,009.58
Aug 2019	\$37,217.43	\$15,548.82	\$7,166.46	\$100,566.49	N/C	\$160,499.20	\$ 163,081.32
Sep 2019	\$39,814.08	\$15,786.13	\$4,560.99	\$102,998.83	N/C	\$163,160.03	\$ 154,709.77
Oct 2019	\$34,255.11	\$18,012.39	\$4,182.53	\$92,237.27	N/C	\$148,687.30	\$ 149,465.23
Nov 2019	\$30,930.70	\$14,426.12	\$4,293.43	\$91,421.67	N/C	\$141,071.92	\$ 145,504.53
Dec 2019	\$33,281.02	\$16,600.26	\$3,278.42	\$94,820.29	N/C	\$147,979.99	\$ 148,796.06
TOTALS	\$396,335.44	\$169,253.42	\$59,501.28	#####		\$1,768,708.31	\$1,794,564.78

Number of Customers

	Commercial	Industrial	City Depts.	Residential	Previous Year
Jan 2019	341	8	14	3,137	3,500
Feb 2019	344	8	13	3,138	3,503
Mar 2019	341	8	13	3,129	3,491
Apr 2019	349	8	16	3,146	3,519
May 2019	348	8	17	3,148	3,521
Jun 2019	343	8	17	3,151	3,519
July 2019	347	8	17	3,181	3,553
Aug 2019	347	8	17	3,199	3,571
Sept 2019	346	8	17	3,177	3,548
Oct 2019	347	8	16	3,199	3,570
Nov 2019	344	8	14	3,180	3,546
Dec 2019	344	8	14	3,180	3,546

INSPECTION DEPARTMENT
DEC. 2019



NUMBER OF PERMITS	TYPES OF UNITS	VALUATION	FEE
	Single Family		
	Duplex		
	Multi-Family		
	Commercial Building		
	Industrial Building		
	Residential Garages		
	Accessory Building		
	Swimming Pools		
	Sign		
	Other		
3	Zoning Permit Only	26000.00	\$ 165.00
ALTERATIONS AND ADDITIONS			
1	To Dwellings	\$ 2,000.00	\$ 146.25
1	To Commercial Buildings	\$ 52,450.00	\$ 910.20
	To Industrial Buildings		
	To Public Institutions		
5		\$ 80,450.00	\$ 1,221.45

PERMITS ISSUED	THIS MONTH	LAST MONTH	SAME MONTH LAST YEAR	THIS FISCAL YTD	LAST FYTD	CALENDAR YTD
BUILDING	5	4	11	93	69	145
VALUATION	\$ 80,450.00	\$ 118,100.00	\$ 3,471,500.00	\$ 609,300.00	\$ 16,662,000.00	\$ 1,688,751.00
FEE	\$ 1,221.45	\$ 2,395.20	\$ 27,671.30	\$ 13,967.65	\$ 114,831.22	\$ 28,732.25
ELECTRICAL	5	7	9	42	42	68
FEE	\$ 762.00	\$ 701.00	\$ 3,414.00	\$ 7,262.00	\$ 6,899.10	\$ 23,063.50
PLUMBING	8	4	2	51	34	105
FEE	\$ 208.00	\$ 142.00	\$ 51.00	\$ 5,934.00	\$ 1,198.00	\$ 7,720.00
MECHANICAL	7	5	3	43	42	73
FEE	\$ 205.00	\$ 119.00	\$ 75.00	\$ 1,268.00	\$ 1,224.00	\$ 2,236.00
EXCAVATION	2		2	11	110	20
FEE	\$ 56.00		\$ 56.00	\$ 2,296.00	\$ 2,874.00	\$ 2,547.00
MOVING						
FEE						
FLOODPLAIN						
FEE						
WATER CONNECT	1				1	
FEE	\$ 5,799.00				\$ 3,750.00	
ENTRANCE	2	0	5	9	14	19
FEE	\$ 56.00	\$ -	\$ -	\$ 252.00	\$ -	\$ 533.00
DEMOLITION		5	12	40	152	74
FEE		\$ 115.00		\$ 949.00	\$ -	\$ 1,662.00
ENCROACHMENT			2	8	6	14
FEE						
TOTAL FEES	\$ 8,307.45	\$ 3,472.20	\$ 31,267.30	\$ 39,460.75	\$ 130,920.32	\$ 74,285.25
NUMBER OF INSPECTIONS:						
BUILDING	26	49	42	219	167	221
ELECTRICAL	1	8	15	15	38	25
PLUMBING	2	10	15	69	47	102
MECH	6	8	4	27	25	60
MISC.	35	32	42	236	184	288
TOTAL:	78	107	118	564	460	626

December 2019

DATE	TIME	REASON	ACTIVITY	FINDING	ACTION	REASON:	
12/2/2019	11:20 AM	1 407 Cloz Drive (Maid-Rite Sign)	4	22	31	47	01 Routine Inspection
		Follow-Up (Send Letter)					02 Complaint Inspection
12/2/2019	11:40 AM	2 1112 Third Street (Junk in Yard)	4	22	30	40	03 Routine re-Inspection
		Complied w/Letter (PASSED)					04 Complaint Re-Insp.
12/2/2019	3:29 PM	3 915 E High Street (Junk in Yard)	4	22	30	40	05 Permit Research
		Property behind Address (NO Change)					ACTIVITY:
12/3/2019	3:07 PM	4 1329 Grand Street (Family Room Addition)	1	13(e)	30	40	10 Mechanical
		Final Inspection (PASSED)					11 Plumbing
12/3/2019	4:03 PM	5 814 Superior Street (Dollar General)	4	19	31	47	a. Service-Sewer-Water
		D.B.I. (2 Week on 30 day Window)(NO Change)					b. Rough In
12/4/2019	9:14 AM	6 240 Mackinlay Kantor Drive (Add-On)	5	13	30	40	c. Under Slab
		Site Survey (20'X20' Attached Lean-To)					d. Final
12/4/2019	11:01 AM	7 Edgewood Addition (NEW Side Walks)	5	13	30	40	12 Electrical
		Site Visit & Walk-Through					a. Service
12/4/2019	11:17 AM	8 709 Oakwood Drive (NEW Conts.)	3	13(c)	30	40	b. Rough In
		Spoke w/Builders to fix joist hanger					c. Final
12/4/2019	1:36 PM	9 827 Water Street (City Rehab House)	3	13	30	40	13 Building
		Site Visit & Update for City Council					a. Zoning
12/4/2019	9:18 PM	10 836 Water Street (No-Conforming Deck)	3	13	30	40	b. Footing
		Follow-Up (PASSED)					c. Framing
12/4/2019	1:57 PM	11 1112 Third Street (Camper)	3	22	31	41	d. Sheet Rock
		Sent Second Letter (12/04/2019)(10 day Window)					e. Final
12/4/2019	2:20 PM	12 723 Second Street (TK Tavern)(Sign)	2	19	31	41	14 Entrance
		Business has been closed over 90 days					15 Demolition
12/4/2019	2:22 PM	13 641 Second Street (Tobacco)(Sign)	2	19	31	41	16 Moving
		Pre-Photo for sign removal (waiting 90 days)					17 Excavation
12/4/2019	2:24 PM	14 633 Second Street (PCI, INC)(Sign)	2	19	31	41	18 Mobile Home
		Business has been closed over 90 days					19 Sign
12/4/2019	2:25 PM	15 620 Second Street (Shanti)	2	19	31	41	20 Unsafe Building
		Business has been closed over 90 days					21 Property Maintenance
12/4/2019	2:26 PM	16 608 Second Street (RCA/Whirlpool)	2	19	31	41	22 Other
		Business has been closed over 90 days					NUISANCE:
12/4/2019	2:30 PM	17 607 Second Street (Main Attraction)	2	19	31	41	26 Weeds or Grass
		Business has been closed over 90 days					27 Rubbish &/or Debris
12/4/2019	2:48 PM	18 637 Second Street (Critter Nation)	2	19	31	41	28 Other
		Business has been closed over 90 days					FINDINGS:
12/4/2019	3:18 PM	19 707 Seneca Street (UD-MO)	2	19	31	41	30 Satisfactory
		Business has been closed over 90 days					31 Unsatisfactory
12/5/2019	11:05 AM	20 915 High Street	4	22	31	41	32 Continued Unsatisfactory
		Site Visit w/Owner on back property					33 Permit Needed
12/5/2019	1:40 PM	21 2208 Rodlyn Road (NEW Water Heater)	1	11	30	40	34 City Not Involved
		PASSED					35 Not Home
12/5/2019	3:23 PM	22 1208 Meadow Ln (Junk in Yard)	4	22	30	40	36 Other
		Clean-Up (PASSED)					ACTION:
12/5/2019	3:46 PM	23 621 Lincoln Drive (NEW Const.)	1	11(b)	30	40	40 No Cause for Action
		Ruff-In Inspection (PASSED)					41 Abatement
12/5/2019	4:04 PM	24 604 Oak Parks Drive (Accessory Blding)	1	13	30	40	42 Condemnation
		Site Visit (Placement on Lot)					43 Demolition
12/6/2019	10:27 AM	25 713 Second Street (Remodel/Refurbish)	1	28	30	40	44 Vacate Order Issued
		Walk-Through w/Lindsey					45 Office Hearing
12/10/2019	1:00 PM	26 1236 Second Street (Demo/Move House)	1	13	30	40	46 Show Cause Action
		Walk-Through w/CM Jeff, Ken, & Matt					47 Other

Red Triangle refers to a Comment in that event. See: shared (\\MASTER); Zoning Inspection; Cory S; Daily Field Log 2019; Look Up Month // Date(s)

DATE	TIME	REASON	ACTIVITY	FINDING	ACTION	REASON:		
12/11/2019	9:03 AM	1	625 Bank Street (Fuller Hall) Elevator Commination (Questions)	1	22	30	40	01 Routine Inspection 02 Complaint Inspection
12/11/2019	1:28 PM	2	408 Grove Street (Junk & Vehicle in Yard) Follow-Up (Second Letter)	4	27	31	41	03 Routine re-Inspection 04 Complaint Re-Insp.
12/11/2019	1:32 PM	3	846 First Street (Junk in Yard) PASSED	4	27	30	40	05 Permit Research
12/11/2019	1:47 PM	4	2522 Tunnel Mill Road (Green House) Ground moving & Set Back Site Visit	3	13	30	40	ACTIVITY: 10 Mechanical 11 Plumbing
12/11/2019	2:13 PM	5	605 Brewer Street (Extend Driveway) Site Visit (NO Permit for Entrance Pulled)	1	13	30	40	a. Service-Sewer-Water b. Rough In
12/11/2019	2:27 PM	6	2135 Edgewood (Sign Removal) Sign has been moved (PASSED)	4	19	30	40	c. Under Slab d. Final
12/11/2019	2:44 PM	7	1112 Third Street (Camper) Scott is not living by repairing camper (GO)	4	22	34	40	12 Electrical a. Service
12/11/2019	3:00 PM	8	140 Second Street (Accessory Building) Site Visit (Set Back)	1	13	30	40	b. Rough In c. Final
12/11/2019	3:51 PM	9	116 E. Second Street (Junk Vehicles) Complaint to City Manager (NO-GO)	2	27	31	41	13 Building a. Zoning
12/12/2019	11:18 AM	10	1440 E. Second Street (A.C.E.) Q's over Fire Stop/Wall Behind Type I Hood	1	22	31	47	b. Footing c. Framing
12/12/2019	2:21 PM	11	220 Broadway Street (Roof Collapse) Observed Roof Damage	1	13(c)	31	41	d. Sheet Rock e. Final
12/12/2019	2:24 PM	12	313 Broadway Street (Abatement House) Dilapidated Property	1	22	31	47	14 Entrance 15 Demolition
12/13/2019	1:45 PM	13	312 E Curve Drive (Parked in Yard) Received a complaint of vehicle front yard	2	22	31	47	16 Moving 17 Excavation
12/13/2019	1:47 PM	14	1347 James Street (Parking in Yard) Received a complaint of vehicle front yard	2	22	31	47	18 Mobile Home 19 Sign
12/13/2019	1:53 PM	15	1202 Willson Avenue (Junk Vehicles) Received a complaint of junk vehicles	2	22	31	47	20 Unsafe Building 21 Property Maintenance
12/13/2019	2:03 PM	16	534 Division Street (Accessory Blding) Started, Will need Fire Wall (5/8X1)	1	13	30	40	22 Other
12/13/2019	2:50 PM	17	1034 Elm Street (Addition) Site Visit (Still Not Complete)	3	13	30	40	NUISANCE: 26 Weeds or Grass 27 Rubbish &/or Debris
12/13/2019	2:59 PM	18	1301 James Street (Shouse) Final Inspection (PASSED w/Discrepancies)	3	13(e)	30	40	28 Other
12/13/2019	4:03 PM	19	2135 Edgewood (30 Plex) Site Visit	3	13	30	40	FINDINGS: 30 Satisfactory 31 Unsatisfactory
12/13/2019	4:07 PM	20	709 Oakwood Drive (NEW Construction) Follow-UP Truss Straps Framing Inspection	3	13(c)	31	47	32 Continued Unsatisfactory 33 Permit Needed
12/13/2019	4:19 PM	21	Fuel Truck Mils. 9044 Gals. 16.5					34 City Not Involved 35 Not Home
12/16/2019	11:34 AM	22	626 Second Street (Bakery) Junk in Yard \$ Convection Oven Review	2	27	31	41	36 Other
12/16/2019	3:14 PM	23	1605 W. Second Street (County Shed) Site Visit (Utility Trench Drains)	1	11(b)	30	40	ACTION: 40 No Cause for Action 41 Abatement
12/16/2019	3:28 PM	24	604 Lynndale Drive (NEW Sewer) Site Visit (Start 12/18/2019)	1	11	30	40	42 Condemnation 43 Demolition
12/16/2019	3:37 PM	25	1640 210th Street (NEW Accessory Blding) Finish (Not in City Limits)	1	13	30	40	44 Vacate Order Issued 45 Office Hearing
12/16/2019	4:03 PM	26	1311 Seneca Street (Junk Vehicle & Garbage) Spoke w/Owner Charlie	4	27	31	41	46 Show Cause Action 47 Other

Red Triangle refers to a Comment in that event. See: shared (\\MASTER); Zoning Inspection, Cory S; Daily Field Log 2019; Look Up Month // Date(s)

INSPECTOR: Cory Simpson

DATE	TIME	REASON	ACTIVITY	FINDING	ACTION	REASON:		
12/17/2019	2:43 PM	1 1440 E. Second Street (A.C.E.) Follow-Up Fire Stop/Wall (Passed)		3	13	30	40	01 Routine Inspection 02 Complaint Inspection
12/17/2019	3:17 PM	2 302 Walnut Street (Enclosed Deck) Site Visit (Informational)		1	13	30	40	03 Routine re-Inspection 04 Complaint Re-Insp.
12/17/2019	3:27 PM	3 1403 Superior Street (Dairy Queen) Start of Repair of the back door and soffits		4	13	30	40	05 Permit Research
12/17/2019	3:45 PM	4 1308 Willson Avenue (Damage Tree) Sent Letter: TEN Business Days		2	27	31	47	ACTIVITY: 10 Mechanical 11 Plumbing
12/17/2019	4:00 PM	5 621 Lincoln Drive (NEW Addition) Truss Tie Down Screws (Strong-Tie)(Passed)		3	13(c)	30	40	a. Service-Sewer-Water b. Rough In
12/18/2019	10:38 AM	6 626 Second Street (Junk in Alley) PASSED		3	27	30	40	c. Under Slab d. Final
12/19/2019	9:04 AM	7 1440 E. Second Street (A.C.E.) Fire Caulking Fire Separation Wall		3	13	30	40	12 Electrical a. Service
12/19/2019	9:26 AM	8 940 Third Street (Demo House) Will take ownership 12/30/2019 @ 0900		1	28	30	40	b. Rough In c. Final
12/19/2019	10:28 AM	9 1024 Third Street (Camper/Power) Observed Power into a Camper		1	28	30	40	13 Building a. Zoning
12/19/2019	10:16 AM	10 1206 Second Street (Junk in Yard) Garbage on Deck in back yard		2	27	31	41	b. Footing c. Framing
12/19/2019	1:58 PM	11 1403 Superior Street (Dairy Queen) Finished Repair of the back door and soffits		4	28	30	40	d. Sheet Rock e. Final
12/19/2019	2:03 PM	12 1412 Seneca Street (Damage Roof) D.B.I. Abate Roof Junk Vehicle		2	28	31	47	14 Entrance 15 Demolition
12/20/2019	11:04 AM	13 813 Superior Street (Nail Salon) Look at a Heat exchanger		2	10	31	41	16 Moving 17 Excavation
12/20/2019	3:03 PM	14 1503 Broadway (Junk Vehicle & Garbage) Sent Letter: TEN Business Days		2	28	31	41	18 Mobile Home 19 Sign
12/23/2019	9:26 AM	15 626 Second Street (Junk in Alley) Setting up a City Camera		1	27	31	41	20 Unsafe Building 21 Property Maintenance
12/23/2019	11:49 AM	16 534 Division Street (Accessory Bldg) Framing Inspection (PASSED)		3	13(c)	30	40	22 Other
12/30/2019	1:31 PM	17 1006 Walnut Street (Furnace & HVAC) Passed		1	10	30	40	NUISANCE: 26 Weeds or Grass 27 Rubbish &/or Debris
12/30/2019	1:37 PM	18 1409 Walnut Street (Repair Sewer) Follow-Up (Finished)		1	11(a)	30	40	28 Other
12/30/2019	1:41 PM	19 1200 Meadow Ln. (Re-Turn Utilities) Exterior Structure (Sound)		1	13	30	40	FINDINGS: 30 Satisfactory 31 Unsatisfactory
12/30/2019	2:29 PM	20 1425 Second Street (Rehab House) Electric Question (NEW Box & Wires)		3	12(a)	31	47	32 Continued Unsatisfactory 33 Permit Needed
12/30/2019	2:39 PM	21 534 Division Street (Accessory Bldg) Exterior Finished / Drywall / Wiring		3	13	30	40	34 City Not Involved 35 Not Home
12/30/2019	3:14 PM	22 817 Second Street (Sign) Sent Follow-Up Letter (Added Vehicles)		4	19	30	40	36 Other
12/30/2020	3:22 PM	23 312 E Curve Drive (Parking in Yard) PASSED		4	28	30	40	ACTION: 40 No Cause for Action 41 Abatement
12/30/2020	3:23 PM	24 1347 James Street (Boat Parked in Yard) PASSED		4	28	30	40	42 Condemnation 43 Demolition
12/30/2020	3:37 PM	25 1202 Willson Ave. (Junk Vehicles) Still have not removed their vehicles		4	28	31	47	44 Vacate Order Issued 45 Office Hearing
12/31/2020	8:53 AM	26 615 Second Street (NEW Water Heaters) PASSED X2		1	11	30	40	46 Show Cause Action 47 Other

Red Triangle refers to a Comment in that event. See: shared (\\MASTER); Zoning Inspection; Cory S; Daily Field Log 2019; Look Up Month // Date(s)



Webster City Police Department

Monthly Activity Report

December 1-31, 2019

Description	Number	Year to Date
Incident Reports	39	434
Parking Violations	39	470
Arrests	25	245
Calls for Service	915	14,145
Residential/Commercial Patrols	70	1,276
Traffic Accidents-Property Damage	14	186
Traffic Accidents-Personal Injury	0	9
911 Calls for Service	78	798
School Foot Patrols	14	169
Vacation House Checks	4	59
Animal Complaints	37	474
Unlocks	18	201
Assist Other Agencies-Outside City Limits	21	412
Public Window Assist	62	181
Fireworks Complaints	3	45

YTD Calls for Service December 31, 2018 **13,440**

YTD Calls for Service December 31, 2019 **14,145**

Items of Interest:

- Sergeant testing was held.
- Officer testing was conducted.
- Shop with a Cop took place.
- Chief attended a Civil Service meeting.

Training:

- Officers completed the monthly Police Legal Sciences course.
- Dispatchers completed the monthly Police Legal Sciences course.

Respectfully submitted,

Shiloh B. Mork

Shiloh B. Mork, Chief of Police
Webster City Police Department

FIRE DEPARTMENT REPORT

December 2019

ALARMS

<u>DATE</u>	<u>TIME</u>	<u>ADDRESS</u>	<u>TYPE OF SITUATION FOUND</u>
12-01	0752	1600 White Fox Road	Extrication of victim
12-05	0406	715 Division Street	Vehicle Fire
12-18	1742	613 Lynndale Drive	CO Detector malfunction
12-20	1838	810 Boone Street	Good intent call
12-21	1015	805 Cedar Street	Smoke detector malfunction
12-22	1742	1301 Second Street	Dispatched and cancelled in route
12-26	0832	1014 Elm Street	Fire
12-27	1244	1135 Division Street	Gas Leak
12-29	2026	1207 E Second Street	Smoke removal

Year to Date Total = 129

December Total = 9

TRAINING

<u>DATE</u>	<u>TIME</u>	<u>TYPE OF TRAINING</u>	<u>HOURS</u>	<u>PERSONNEL</u>
12-11	0800	Staff Meeting	2	11
12-9	1700	CPR training	2	27

Year to Date Total =1527

December Total =76

INSPECTIONS

<u>DATE</u>	<u>BUSINESS</u>	<u>REASON FOR INSPECTION</u>
	First State Bank	Remodel
	Plans review FSB	Remodel

Year to Date Total =45

December Total =2

MISCELLANEOUS

<u>DATE</u>	<u>TIME</u>	<u>EVENT</u>
12-18		Flush for Street Dept.

MEETING ROOM

<u>DATE</u>	<u>TIME</u>	<u>USED BY</u>
12/3,10,17	1800	Boy Scouts

**HAMILTON
COUNTY**

**SOLID WASTE
COMMISSION**

Serving:
BLAIRSBURG
ELLSWORTH
JEWELL
KAMRRAR
RANDALL

STANHOPE
WEBSTER CITY
WILLIAMS
RURAL HAM. CO.

WEBSTER CITY, IOWA 50595-0128
TELEPHONE: 515-539-4420
800-535-1145

AGENDA
Regular Meeting
2605 McMurray Avenue
1 ½ Miles Northwest of Kamrar, Iowa

7:00 P.M.

January 8, 2020

1. Roll Call
2. Minutes of December 11, 2019
3. Approve Payment of Bills and Payrolls
4. Secretary-Treasurer's Financial Report December
5. Manager's Reports December
6. Appointment of the following for 2020:
 - a. Chairperson
 - b. Vice Chairperson
 - c. Secretary-Treasurer
 - d. Two representatives and two alternate representatives to the North Central Iowa Regional Solid Waste Agency Executive Board
 - e. Executive Committee comprising of chairman, vice- chairman, and one other commission member
7. Authorizing the following for 2020:
 - a. Executive Committee to approve payment of bills when the Commission does not meet and bills are due
 - a. Issuance of payroll prior to approval by the Commission
 - b. Payment of certain bills prior to approval by the Commission
 - c. Investment of funds as provided by the investment policy
8. 2019 Wage Declaration
9. Hold Harmless Agreement with NCIARSWA
10. Open Discussion
11. Adjourn

REGULAR MEETING OF THE
HAMILTON COUNTY SOLID WASTE COMMISSION
MINUTES

A regular meeting of the Hamilton County Solid Waste Commission was held at the Transfer Station Office building on December 11, 2019 at 7:00 P.M. The meeting was called to order by Chairperson Mickey Walker and roll being called, members were present as follows:

Stanhope-Terry Painton
Hamilton County-Dan Campidilli
Randall-Gregg Wright

Jewell-Mickey Walker
Williams-Todd Hiemstra

The representatives from the Cities of Kamrar, Webster City, Ellsworth, and Blairsburg were absent.

It was moved by Painton and seconded by Campidilli that:

1. The minutes of November 13, 2019 be approved.
2. The issuance of Payroll for the period ending November 8, 2019 and paid on November 15, 2019, in the amount of \$6,016.40 be approved.
3. The issuance of Payroll for the period ending November 22, 2019 and paid on November 29, 2019 in the amount of \$6,024.81 be approved.
4. Payment of Bills for November 2019 in the amount of \$26,371.85 be approved.
5. The Secretary-Treasurer's Report for November 2019 be approved.

Motion carried with 5 ayes, Kamrar, Blairsburg, Webster City, and Ellsworth absent.

The representative for the City of Webster City, Jerry Kloberdanz, arrived at 7:02 P.M.

It was moved by Hiemstra and seconded by Painton that the Manager's reports for November 2019 be approved.

Motion carried with six ayes, Blairsburg, Ellsworth, and Kamrar absent.

It was moved by Kloberdanz and seconded by Painton to submit the Hold Harmless Agreement with NCIARSAW to the Commission Attorney for his interpretation and recommendation.

Motion carried with six ayes, Blairsburg, Ellsworth, and Kamrar absent.

It was moved by Painton and seconded by Hiemstra that the Hamilton County Solid Waste Commission adjourn.

Motion carried with six ayes, Blairsburg, Ellsworth, and Kamrar absent.

The Commission stood adjourned at 7:22 P.M.

Mickey Walker, Chairperson

Cherie Ferguson, Secretary-Treasurer

Bills Approved 12/11/2019

BLUE RIBBON PELHAM WATERS	\$47.25
CINTAS	\$272.55
CJ PONY PARTS	\$29.63
CLEAN HARBORS	\$4,816.20
COLLECTION SERVICES CENTER	\$348.92
COOPERATIVE TELEPHONE EXCHANGE	\$134.34
EFTPS	\$2,991.28
IPERS	\$1,943.02
NAPA AUTO PARTS	\$612.87
POSTMASTER	\$68.00
PRINTING SERVICES, INC.	\$197.98
SADLER CONSTRUCTION	\$3,125.00
TERRY KLAVER	\$76.44
UNITED COOPERATIVE	\$2,716.08
VANDIEST MEDICAL CENTER	\$40.00
WEBSTER CITY MUNICIPAL UTILITIES	\$576.41
WEBSTER CITY TRU-VALUE	\$54.99
U.S. CELLULAR	\$137.50
PAYROLL	<u>\$8,183.39</u>
Total	\$26,371.85

HAMILTON COUNTY SOLID WASTE COMMISSION

Check Detail

December 13, 2019 through January 8, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Liability Check	EFT	12/14/2019	IPERS		OPERATING FUND		-2,850.68
					Payroll Liabilities	-1,139.91	1,139.91
					Payroll Liabilities	-1,710.77	1,710.77
TOTAL						-2,850.68	2,850.68
Liability Check	EFT	12/16/2019	United States Treasury		OPERATING FUND		-4,358.72
					Payroll Liabilities	-1,586.00	1,586.00
					Payroll Liabilities	-1,123.59	1,123.59
					Payroll Liabilities	-1,123.59	1,123.59
					Payroll Liabilities	-262.77	262.77
					Payroll Liabilities	-262.77	262.77
TOTAL						-4,358.72	4,358.72
Liability Check	EFT	12/17/2019	Collection Services ...		OPERATING FUND		-174.46
					Payroll Liabilities	-174.46	174.46
TOTAL						-174.46	174.46
Liability Check	EFT	12/30/2019	Collection Services ...		OPERATING FUND		-174.46
					Payroll Liabilities	-174.46	174.46
TOTAL						-174.46	174.46
Liability Check	EFT	01/02/2020	WELLMARK		OPERATING FUND		-2,822.52
					Payroll Liabilities	-705.66	705.66
					Payroll Liabilities	-2,116.86	2,116.86
TOTAL						-2,822.52	2,822.52
Paycheck	10741	12/13/2019	CHERIE L FERGUSON		OPERATING FUND		-455.16
					Wages	-435.17	435.17
					Wages	-130.91	130.91
					Payroll Liabilities	35.61	-35.61
					IPERS	-53.44	53.44
					Payroll Liabilities	53.44	-53.44
					Payroll Liabilities	28.00	-28.00
					Medicare & Social Se...	-35.10	35.10
					Payroll Liabilities	35.10	-35.10
					Payroll Liabilities	35.10	-35.10
					Medicare & Social Se...	-8.21	8.21
					Payroll Liabilities	8.21	-8.21
					Payroll Liabilities	8.21	-8.21
					Payroll Liabilities	4.00	-4.00
					Unemployment Insura...	-0.56	0.56
					Payroll Liabilities	0.56	-0.56
TOTAL						-455.16	455.16
Paycheck	10742	12/13/2019	KEENAN L ELLIOTT		OPERATING FUND		-823.11
					Wages	-1,514.09	1,514.09
					Payroll Liabilities	95.24	-95.24
					Health Insurance	-319.34	319.34
					Payroll Liabilities	319.34	-319.34
					IPERS	-142.93	142.93
					Payroll Liabilities	142.93	-142.93
					Payroll Liabilities	106.45	-106.45
					Payroll Liabilities	174.46	-174.46
					Payroll Liabilities	143.00	-143.00
					Medicare & Social Se...	-93.87	93.87
					Payroll Liabilities	93.87	-93.87
					Payroll Liabilities	93.87	-93.87
					Medicare & Social Se...	-21.96	21.96
					Payroll Liabilities	21.96	-21.96

HAMILTON COUNTY SOLID WASTE COMMISSION

Check Detail

December 13, 2019 through January 8, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					Payroll Liabilities	21.96	-21.96
					Payroll Liabilities	56.00	-56.00
TOTAL						-823.11	823.11
Paycheck	10743	12/13/2019	KEVIN S DINGMAN		OPERATING FUND		-873.14
					Wages	-1,333.49	1,333.49
					Payroll Liabilities	106.45	-106.45
					Health Insurance	-319.34	319.34
					Payroll Liabilities	319.34	-319.34
					Payroll Liabilities	63.88	-63.88
					IPERS	-125.88	125.88
					Payroll Liabilities	125.88	-125.88
					Payroll Liabilities	121.00	-121.00
					Medicare & Social Se...	-82.68	82.68
					Payroll Liabilities	82.68	-82.68
					Payroll Liabilities	82.68	-82.68
					Medicare & Social Se...	-19.34	19.34
					Payroll Liabilities	19.34	-19.34
					Payroll Liabilities	19.34	-19.34
					Payroll Liabilities	47.00	-47.00
TOTAL						-873.14	873.14
Paycheck	10744	12/13/2019	TERRY A KLAVER		OPERATING FUND		-1,759.84
					Wages	-2,575.28	2,575.28
					Payroll Liabilities	106.45	-106.45
					Health Insurance	-319.34	319.34
					Payroll Liabilities	319.34	-319.34
					Payroll Liabilities	161.99	-161.99
					IPERS	-243.11	243.11
					Payroll Liabilities	243.11	-243.11
					Payroll Liabilities	230.00	-230.00
					Medicare & Social Se...	-159.66	159.66
					Payroll Liabilities	159.66	-159.66
					Payroll Liabilities	159.66	-159.66
					Medicare & Social Se...	-37.34	37.34
					Payroll Liabilities	37.34	-37.34
					Payroll Liabilities	37.34	-37.34
					Payroll Liabilities	120.00	-120.00
TOTAL						-1,759.84	1,759.84
Check	10760	12/17/2019	UNITED COOPERATI...		FIRST STATE BANK ...		-1,306.25
					Diesel Fuel/Fuel Oil	-1,306.25	1,306.25
TOTAL						-1,306.25	1,306.25
Paycheck	10761	12/27/2019	CHERIE L FERGUSON		OPERATING FUND		-455.17
					Wages	-383.58	383.58
					Wages	-182.50	182.50
					Payroll Liabilities	35.61	-35.61
					IPERS	-53.44	53.44
					Payroll Liabilities	53.44	-53.44
					Payroll Liabilities	28.00	-28.00
					Medicare & Social Se...	-35.09	35.09
					Payroll Liabilities	35.09	-35.09
					Payroll Liabilities	35.09	-35.09
					Medicare & Social Se...	-8.21	8.21
					Payroll Liabilities	8.21	-8.21
					Payroll Liabilities	8.21	-8.21
					Payroll Liabilities	4.00	-4.00
					Unemployment Insura...	-0.57	0.57
					Payroll Liabilities	0.57	-0.57
TOTAL						-455.17	455.17

HAMILTON COUNTY SOLID WASTE COMMISSION

Check Detail

December 13, 2019 through January 8, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Paycheck	10762	12/27/2019	KEENAN L ELLIOTT		OPERATING FUND		-1,155.21
				Wages		-1,600.80	1,600.80
				Wages		-436.29	436.29
				Payroll Liabilities		128.13	-128.13
				Health Insurance		-319.34	319.34
				Payroll Liabilities		319.34	-319.34
				IPERS		-192.30	192.30
				Payroll Liabilities		192.30	-192.30
				Payroll Liabilities		106.45	-106.45
				Payroll Liabilities		174.46	-174.46
				Payroll Liabilities		235.00	-235.00
				Medicare & Social Se...		-126.30	126.30
				Payroll Liabilities		126.30	-126.30
				Payroll Liabilities		126.30	-126.30
				Medicare & Social Se...		-29.54	29.54
				Payroll Liabilities		29.54	-29.54
				Payroll Liabilities		29.54	-29.54
				Payroll Liabilities		82.00	-82.00
TOTAL						-1,155.21	1,155.21
Paycheck	10763	12/27/2019	KEVIN S DINGMAN		OPERATING FUND		-947.31
				Wages		-1,373.68	1,373.68
				Wages		-66.88	66.88
				Payroll Liabilities		106.45	-106.45
				Health Insurance		-319.34	319.34
				Payroll Liabilities		319.34	-319.34
				Payroll Liabilities		90.61	-90.61
				IPERS		-135.99	135.99
				Payroll Liabilities		135.99	-135.99
				Payroll Liabilities		134.00	-134.00
				Medicare & Social Se...		-89.31	89.31
				Payroll Liabilities		89.31	-89.31
				Payroll Liabilities		89.31	-89.31
				Medicare & Social Se...		-20.88	20.88
				Payroll Liabilities		20.88	-20.88
				Payroll Liabilities		20.88	-20.88
				Payroll Liabilities		52.00	-52.00
TOTAL						-947.31	947.31
Paycheck	10764	12/27/2019	TERRY A KLAVER		OPERATING FUND		-1,759.83
				Wages		-2,575.28	2,575.28
				Payroll Liabilities		106.45	-106.45
				Health Insurance		-319.34	319.34
				Payroll Liabilities		319.34	-319.34
				Payroll Liabilities		161.99	-161.99
				IPERS		-243.11	243.11
				Payroll Liabilities		243.11	-243.11
				Payroll Liabilities		230.00	-230.00
				Medicare & Social Se...		-159.67	159.67
				Payroll Liabilities		159.67	-159.67
				Payroll Liabilities		159.67	-159.67
				Medicare & Social Se...		-37.34	37.34
				Payroll Liabilities		37.34	-37.34
				Payroll Liabilities		37.34	-37.34
				Payroll Liabilities		120.00	-120.00
TOTAL						-1,759.83	1,759.83

HAMILTON COUNTY SOLID WASTE COMMISSION
Unpaid Bills Detail
As of January 8, 2020

Memo	Amount
BARKER LEMAR	
LEACHATE MEASUREMENTS	600.00
METHANE MONITORING	300.00
STATISTICAL SOFTWARE LICENSE	225.00
LEACHATE COLLECTION SYSTEM REPORT	525.00
METHANE MONITORING REPORT	250.00
Total BARKER LEMAR	1,900.00
BAUER TIRE & TAXIDERMY LLC	
TIRES	521.11
TIRES & AIR LINE OIL	1,403.78
TIRES	415.00
TIRE REPAIR	62.00
Total BAUER TIRE & TAXIDERMY LLC	2,401.89
COOPERATIVE TELEPHONE EXCHANGE	
PHONE & INTERNET SERVICE	135.70
Total COOPERATIVE TELEPHONE EXCHANGE	135.70
HY-VEE	
MEETING SNACKS	17.31
Total HY-VEE	17.31
NCIARSWA	
NOVEMBER GATE FEES	35,112.80
Total NCIARSWA	35,112.80
REES TRUCK & TRAILER, INC	
VOLVO FILTERS	89.60
Total REES TRUCK & TRAILER, INC	89.60
SADLER CONSTRUCTION	
OVERHEAD DOOR REPAIR	9,800.00
Total SADLER CONSTRUCTION	9,800.00
THE TILE PROS	
LEACHATE HAULING & DISPOSAL	392.00
Total THE TILE PROS	392.00
TITAN MACHINERY	
FRIEGHT FOR CASE SERVICE SUPPLIES	24.57
Total TITAN MACHINERY	24.57
WEBSTER CITY MUNICIPAL UTILITIES	
ELECTRICAL SERVICE	407.57
ELECTRICAL SERVICE	115.60
ELECTRICAL SERVICE	105.29
Total WEBSTER CITY MUNICIPAL UTILITIES	628.46
TOTAL	50,502.33

HAMILTON COUNTY SOLID WASTE COMMISSION
Sales by Customer Summary

Accrual Basis

December 2019

	<u>Dec 19</u>
AG SOURCE	123.88
ALL SEASON GUTTERS	14.12
ANDY JONES ROCK & DIRT	1.43
CASH	11,004.37
CLASSIC CARPET	30.00
DAILY FREEMAN JOURNAL	49.76
DAVE SCOTT CONSTRUCTION	52.44
DAYTON DEVELOPMENT	15.00
FIRST STATE BANK	93.00
FOAM CATZ	94.24
GILBERT FLOORING AND PAINT	28.88
HAMILTON COUNTY CONSERVATION	15.00
HAMILTON COUNTY ENGINEER	138.83
HAMILTON COUNTY SHERIFF	183.46
HUBBARD CONCRETE	15.00
J&C BUILDERS, LCC	155.92
LEONARD MOSS ROOFING	41.60
MADSEN CONSTRUCTION	0.24
MANN-SON PROPERTIES	53.96
MCDOWELL & SONS CONTRACTORS, INC.	18,395.04
MERTZ ENGINEERING CO.	63.08
MIDWEST ECOSTRUCTION	271.32
NICK MURPHY CONSTRUCTION	431.16
NORTH CENTRAL TURF	275.12
PAGEL REPAIR AND LOCK	22.80
PAGEL WINDOWS	19.00
PULIS INVESTMENTS	26.60
SCHLOTFELDT ENGINEERING, INC.	15.00
SEAMLESS PROS LLC	7.16
SHAWN MORAN CONSTRUCTION	45.00
STEVE'S CENTRAL VACUUM	26.60
T & D HANDYMAN SERVICES	4.16
TASLER PALLET	370.12
THE TRASH MAN	62,167.11
THOMPSON CONSTRUCTION	118.80
TILE PROS, INC.	15.38
TRUE VALUE HARDWARE	30.00
WASTE MANAGEMENT	137.65
WIDICK ROOFING	17.75
ZATLOUKAL CONSTRUCTION	45.00
TOTAL	<u>94,614.98</u>

HAMILTON COUNTY SOLID WASTE COMMISSION
A/R Aging Summary
As of December 31, 2019

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
AG SOURCE	31.72	-30.00	0.00	0.00	0.00	1.72
ALL SEASON GUTTERS	15.09	25.21	0.00	0.00	0.00	40.30
ANDY JONES ROCK & DIRT	1.43	95.15	0.00	0.00	0.00	96.58
CHAD ARNOLD	0.00	0.00	0.00	0.00	1.09	1.09
CITY OF KAMRAR	0.00	0.00	0.00	-10.00	0.00	-10.00
CLASSIC CARPET	0.00	0.00	0.00	0.00	0.24	0.24
DAVE SCOTT CONSTRUCTION	56.11	0.00	0.00	0.00	0.00	56.11
DAYTON DEVELOPMENT	16.05	0.00	0.00	0.00	0.00	16.05
FIRST STATE BANK	99.51	0.00	0.00	0.00	0.00	99.51
FOAM CATZ	100.84	0.00	0.00	0.00	0.00	100.84
HAMILTON COUNTY CONSERVATION	15.00	0.00	0.00	0.00	0.00	15.00
HAMILTON COUNTY ENGINEER	138.83	0.00	0.00	0.00	0.00	138.83
HAMILTON COUNTY SHERIFF	183.46	0.00	0.00	0.00	0.00	183.46
HUBBARD CONCRETE	16.05	0.00	0.00	0.00	0.00	16.05
IOWA DEPARTMENT OF TRANSPORTATION	0.00	0.00	-0.03	0.00	0.00	-0.03
J&C BUILDERS, LCC	166.84	0.00	0.00	0.00	0.00	166.84
LAMPERT'S LUMBER	0.00	0.00	0.00	0.00	2.48	2.48
LEONARD MOSS ROOFING	44.52	0.00	0.00	0.00	0.00	44.52
MADSEN CONSTRUCTION	0.24	0.24	16.05	0.00	0.00	16.53
MANN-SON PROPERTIES	57.74	0.00	0.00	0.00	0.00	57.74
MCDOWELL & SONS CONTRACTORS, INC.	18,395.04	0.00	0.00	0.00	0.00	18,395.04
MERTZ ENGINEERING CO.	37.41	0.00	0.00	0.00	0.00	37.41
MIDWEST ECOSTRUCTION	290.33	0.00	0.00	0.00	0.00	290.33
NICK MURPHY CONSTRUCTION	461.16	168.12	0.00	0.00	0.00	629.28
NORTH CENTRAL TURF	294.36	0.00	0.00	0.00	0.00	294.36
PAGEL REPAIR AND LOCK	24.40	0.00	0.00	0.00	0.00	24.40
PAGEL WINDOWS	20.33	0.00	0.00	0.00	0.00	20.33
PULIS INVESTMENTS	28.47	0.00	0.00	0.00	0.00	28.47
SCHLOTFELDT ENGINEERING, INC.	16.05	0.00	0.00	0.00	0.63	16.68
SEAMLESS PROS LLC	7.16	477.35	0.00	0.00	0.00	484.51
SERVICE MASTER CLEANING	0.00	0.00	0.00	0.00	2.32	2.32
SHAWN MORAN CONSTRUCTION	47.45	0.00	0.00	0.00	0.00	47.45
STEVE'S CENTRAL VACUUM	28.47	0.00	0.00	0.00	0.00	28.47
T & D HANDYMAN SERVICES	4.16	8.32	0.00	4.16	277.30	293.94
T&T RENTALS	0.00	0.00	0.00	0.00	1.81	1.81
TASLER PALLET	0.00	0.00	0.00	3.48	0.00	3.48
THE TRASH MAN	62,167.11	0.00	0.00	0.00	0.00	62,167.11
THOMPSON CONSTRUCTION	127.12	0.00	0.00	0.00	0.00	127.12
TILE PROS, INC.	16.43	0.86	0.00	25.45	0.00	42.74
TRUE VALUE HARDWARE	32.10	0.00	0.00	0.00	0.00	32.10
WASTE MANAGEMENT	137.65	462.08	0.00	0.00	0.00	599.73
WIDICK ROOFING	19.00	0.00	0.00	0.00	0.00	19.00
ZATLOUKAL CONSTRUCTION	48.15	0.00	0.00	0.00	0.00	48.15
TOTAL	83,145.78	1,207.33	16.02	23.09	285.87	84,678.09

HAMILTON COUNTY SOLID WASTE COMMISSION

Profit & Loss

December 2019

Cash Basis

	<u>Dec 19</u>
Income	
OPERATING FUND	
FARM INCOME	2,078.00
GATE CHARGES	
APPLIANCES	250.00
C&D	27,880.21
ELECTRONICS	63.00
LATEX PAINT	6.00
MSW	38,782.36
PACKER	487.00
TIRES	680.00
TVS	735.00
Total GATE CHARGES	<u>68,883.57</u>
REFUNDS AND REIMBURSEMENTS	273.00
SCRAP METAL SOLD	472.30
OPERATING FUND - Other	4.01
Total OPERATING FUND	<u>71,710.88</u>
Total Income	71,710.88
Expense	
Operating Fund Expenses	
Building and Fixture Repairs	3,125.00
Cell Phone Service	137.50
Diesel Fuel/Fuel Oil	2,142.55
Drinking Water Service	47.25
Electricity	576.41
Equipment and Vehicle Repairs	278.20
Gasoline	56.88
Meeting/Training Expenses	76.44
Miscellaneous Expenses	40.00
Office Supplies	197.98
Payroll Expenses	
Health Insurance	1,916.04
IPERS	1,190.20
Medicare & Social Security	964.50
Unemployment Insurance	1.13
Wages	12,607.95
Total Payroll Expenses	<u>16,679.82</u>
Phone & Internet Service	134.34
RCC DISPOSAL/SUPPLIES	4,816.20
Uniform Service	272.55
Vehicle&Equip. Parts&Supplies	324.40
Total Operating Fund Expenses	<u>28,905.52</u>
Total Expense	<u>28,905.52</u>
Net Income	<u><u>42,805.36</u></u>

HAMILTON COUNTY SOLID WASTE COMMISSION
Profit & Loss Budget vs. Actual

July through December 2019

Cash Basis

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	Jul - Dec 19	Budget	\$ Over Budget	% of Budget
Income				
CD INTEREST	6,904.76	0.00	6,904.76	100.0%
OPERATING FUND				
ASSESSMENTS	33,582.96	67,185.00	-33,592.04	50.0%
BAD CHECK FEES	118.08			
FARM INCOME	2,078.00	1,500.00	578.00	138.5%
GAS TAX REFUND	0.00	50.00	-50.00	0.0%
GATE CHARGES				
APPLIANCES	2,390.00	0.00	2,390.00	100.0%
C&D	201,250.10	0.00	201,250.10	100.0%
CONCRETE	372.96	0.00	372.96	100.0%
ELECTRONICS	651.00	0.00	651.00	100.0%
LATEX PAINT	189.00	0.00	189.00	100.0%
MSW	319,164.99	0.00	319,164.99	100.0%
PACKER	6,967.00	0.00	6,967.00	100.0%
RCC FEES	49.00	0.00	49.00	100.0%
TIRES	3,521.23	0.00	3,521.23	100.0%
TVS	5,445.00	0.00	5,445.00	100.0%
GATE CHARGES - Other	-416.92	0.00	-1,025,416.92	-0.0%
Total GATE CHARGES	539,583.36	1,025,000.00	-485,416.64	52.6%
INTEREST	693.36	1,030.00	-336.64	67.3%
OTHER RECEIPTS	6,245.15			
REFUNDS AND REIMBURSEMENTS	2,910.21	1,200.00	1,710.21	242.5%
SCRAP METAL SOLD	2,572.20	10,000.00	-7,427.80	25.7%
OPERATING FUND - Other	1,244.24	0.00	1,244.24	100.0%
Total OPERATING FUND	589,037.56	1,105,965.00	-516,927.44	53.3%
POST CLOSURE RESERVE FUND				
INTEREST ON INVESTMENTS	0.00	5,734.00	-5,734.00	0.0%
Total POST CLOSURE RESERVE FUND	0.00	5,734.00	-5,734.00	0.0%
Total Income	595,942.32	1,111,699.00	-515,756.68	53.6%
Expense				
EQUIPMENT RESERVE FUND				
EQUIPMENT PURCHASES	0.00	80,000.00	-80,000.00	0.0%
Total EQUIPMENT RESERVE FUND	0.00	80,000.00	-80,000.00	0.0%
LANDFILL POST CLOSURE FUND				
CONSULTING ENGINEERING FEES	2,380.60	5,058.00	-2,677.40	47.1%
DISCONTINUATION PROJECT	0.00	0.00	0.00	0.0%
LAB TESTING	0.00	4,595.00	-4,595.00	0.0%
LEACHATE DISPOSAL	1,679.33	2,500.00	-820.67	67.2%
LEACHATE SEEP REPAIR	1,178.97	3,000.00	-1,821.03	39.3%
LEACHATE SYSTEM REPORTS	1,125.00	9,068.00	-7,943.00	12.4%
OTHER DISBURSEMENTS	0.00	790.00	-790.00	0.0%
WATER QUALITY REPORTS	0.00	9,250.00	-9,250.00	0.0%
Total LANDFILL POST CLOSURE FUND	6,363.90	34,261.00	-27,897.10	18.6%

HAMILTON COUNTY SOLID WASTE COMMISSION

Profit & Loss Budget vs. Actual

July through December 2019

Cash Basis

	Jul - Dec 19	Budget	\$ Over Budget	% of Budget
Operating Fund Expenses				
Attorney Fees	0.00	1,200.00	-1,200.00	0.0%
Audits	5,200.00	6,000.00	-800.00	86.7%
Bank Service Charges	68.08	100.00	-31.92	68.1%
Building and Fixture Repairs	9,351.28	25,000.00	-15,648.72	37.4%
Building Supplies	294.23	2,000.00	-1,705.77	14.7%
Cell Phone Service	682.08	1,650.00	-967.91	41.3%
Change Fund	0.00	2,000.00	-2,000.00	0.0%
COMMISSION FEES	1,051.45	2,000.00	-948.55	52.6%
Computer Service	0.00	1,500.00	-1,500.00	0.0%
Diesel Fuel/Fuel Oil	15,362.14	35,000.00	-19,637.86	43.9%
Drinking Water Service	311.50	700.00	-388.50	44.5%
Electricity	2,961.81	8,700.00	-5,738.19	34.0%
ELECTRONICS RECYCLING	6,914.10	20,000.00	-13,085.90	34.6%
Engineering Fees	4,300.00	2,500.00	1,800.00	172.0%
Equipment and Vehicle Repairs	8,043.36	20,000.00	-11,956.64	40.2%
Gasoline	330.81	750.00	-419.19	44.1%
Insurance Expense	9,647.92	10,161.00	-513.08	95.0%
Licenses and Permits	84.00	250.00	-166.00	33.6%
Medical Supplies	29.26	250.00	-220.74	11.7%
Meeting/Training Expenses	194.71	1,500.00	-1,345.29	10.3%
Membership Dues	175.00	750.00	-575.00	23.3%
MISC EXPENSES	213.02	0.00	213.02	100.0%
Miscellaneous Expenses	40.00	0.00	40.00	100.0%
NCIARSWA Gata Fees	277,814.40	560,000.00	-282,185.60	49.6%
NCIARSWA Per Capita Assessments	33,992.96	67,185.00	-33,592.44	50.0%
Office Supplies	1,441.03	3,000.00	-1,558.97	48.0%
Other Capital Outlay	0.00	2,000.00	-2,000.00	0.0%
Payroll Expenses				
Health Insurance	11,496.09	23,567.00	-12,070.91	48.8%
IPERS	7,528.85	15,311.00	-7,782.15	49.2%
Medicare & Social Security	6,762.61	13,173.00	-6,410.39	51.3%
Unemployment Insurance	33.46	110.00	-76.54	30.4%
Wages	82,133.09	172,194.00	-90,060.91	47.7%
Payroll Expenses - Other	-0.07	0.00	-0.07	100.0%
Total Payroll Expenses	107,954.03	224,355.00	-116,400.97	48.1%
Phone & Internet Service	801.65	1,700.00	-898.35	47.2%
Postage	259.30	650.00	-400.70	39.3%
Propane	3,228.00	3,500.00	-272.00	92.2%
Public Notices	652.29	1,200.00	-547.71	54.4%
RCC DISPOSAL/SUPPLIES	4,816.20	15,000.00	-10,183.80	32.1%
Rock	0.00	1,200.00	-1,200.00	0.0%
Safety Clothing and Equipment	503.10	2,000.00	-1,496.90	25.2%
Security Monitoring	599.10	1,200.00	-600.90	49.9%
Signs	0.00	500.00	-500.00	0.0%
TIRE REMOVAL	2,758.09	6,000.00	-3,241.91	46.0%
Tires	2,917.50	8,000.00	-5,082.50	36.5%
Uniform Service	1,049.51	1,600.00	-550.49	65.6%
Vehicles/Equip. Parts&Supplies	3,812.81	15,000.00	-11,187.09	25.4%
Weed Chemicals	0.00	150.00	-150.00	0.0%
WORKERS' COMP INSURANCE	0.00	6,766.00	-6,766.00	0.0%
Write Off	15.37			
Total Operating Fund Expenses	507,429.80	1,061,227.00	-553,797.20	47.8%
Reconciliation Discrepancies	0.01	0.00	0.01	100.0%
Total Expense	513,793.71	1,175,488.00	-661,694.29	43.7%
Net Income	82,148.61	-63,789.00	145,937.61	-128.8%

HAMILTON COUNTY SOLID WASTE COMMISSION

December - 2019 MONTHLY REPORT

DATE	DAY	TOTAL TONS TO BLDG.	CHARGE RECEIPTS TO BLDG.	CASH RECEIPTS TO PACKER	CASH RECEIPTS TO BLDG.	TOTAL RECEIPTS	PACKER WEIGHT (TONS)	DAY PACKER DUMPED & DISPOSAL CHG	LATEX PAINT FEES
1	Sun	0.00	0.00	0.00	0.00	0.00			
2	Monday	58.98	4436.08	24.00	135.20	4745.28			
3	Tuesday	35.09	2135.57	8.00	447.95	2684.27			
4	Wed	48.95	3589.38	24.00	188.30	3856.68			
5	Thursday	46.07	3368.13	80.00	173.84	3824.22	1.14	86.64	
6	Friday	79.20	5711.56	40.00	373.16	6220.72			
7	Sat	11.17	215.08	176.00	892.64	1345.02	lb		
8	Sun	0.00	0.00	0.00	0.00	0.00			
9	Monday	30.40	1844.11	16.00	537.41	2596.47			
10	Tuesday	41.70	3024.92	32.00	180.30	3237.22	0.65	49.40	
11	Wed	32.56	2301.86	16.00	205.55	2525.41			
12	Thursday	27.04	2042.37	40.00	54.60	2243.02			
13	Friday	108.82	8029.12	24.00	353.68	8494.91			
14	Sat	6.73	213.65	72.00	406.34	721.99			
15	Sun	0.00	0.00	0.00	0.00	0.00			
16	Monday	100.67	7557.42	40.00	137.52	7773.84			
17	Tuesday	120.51	8245.64	16.00	983.91	9316.25			
18	Wed	38.27	3062.43	16.00	76.05	3164.48			183.46Fib
19	Thursday	36.97	2742.96	24.00	119.73	2913.44	1.26	95.76	
20	Friday	58.72	4289.06	48.00	222.73	4597.79			
21	Sat	9.40	244.72	112.00	670.40	1078.62			
22	Sun	0.00	0.00	0.00	0.00	0.00			
23	Monday	41.68	2895.45	88.00	384.33	3489.78			
24	Tuesday	55.46	4107.04	72.00	140.56	4354.60			
25	Wed	0.00	0.00	0.00	0.00	0.00			
26	Thursday	51.85	3538.92	104.00	492.92	4338.34	1.22	92.72	
27	Friday	55.71	4031.25	64.00	298.56	4408.81			
28	Sat	20.99	1171.25	144.00	581.36	1944.61			
29	Sun	0.00	0.00	0.00	0.00	0.00			
30	Monday	51.03	3551.15	8.00	450.26	4116.42			
31	Tuesday	14.55	1055.42	0.00	94.20	1278.08			
TOTAL		1182.52	83404.54	1288.00	8601.50	95270.27	4.27	324.52	0.00
TOTAL AVG		47.30	3336.18	51.52	344.06	3810.81	0.17	12.98	0.00

\$963.48

HAMILTON COUNTY SOLID WASTE COMMISSION

December - 2019 MONTHLY REPORT

DATE	DAY							DAILY	TONS OF	TONS
		Tires, Tubes & Rims		Appliances-White Goods		Tv & Electronics		FORT DODGE	CONSTR.	OF MSW
		UNITS	RECEIPTS	UNITS	RECEIPTS	UNITS	RECEIPTS	TONS	TO BLDG.	WASTE
1	Sun	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2	Monday	0.00	0.00	1.00	10.00	12.00	140.00	43.32	3.00	55.98
3	Tuesday	7.00	22.75	1.00	10.00	4.00	60.00	57.94	2.52	32.57
4	Wed	0.00	0.00	4.00	40.00	1.00	15.00	49.91	4.01	44.94
5	Thursday	15.00	162.25	1.00	10.00	2.00	30.00	65.40	6.25	39.82
6	Friday	4.00	11.00	1.00	10.00	5.00	75.00	25.99	3.23	75.97
7	Sat	15.00	41.25	2.00	20.00	1.00	15.00	63.13	0.00	11.17
8	Sun	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9	Monday	9.00	26.95	7.00	70.00	2.00	22.00	15.44	4.11	26.29
10	Tuesday	0.00	0.00	0.00	0.00	0.00	0.00	33.12	2.41	39.29
11	Wed	1.00	2.75	0.00	0.00	0.00	0.00	42.41	5.79	26.77
12	Thursday	0.00	0.00	0.00	0.00	7.00	106.05	47.80	3.61	23.43
13	Friday	5.00	14.71	5.00	51.40	2.00	22.00	13.25	57.13	51.69
14	Sat	0.00	0.00	0.00	0.00	2.00	30.00	37.18	0.00	6.73
15	Sun	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
16	Monday	0.00	0.00	1.00	10.00	3.00	29.00	78.53	58.80	41.87
17	Tuesday	0.00	0.00	7.00	70.70	0.00	0.00	121.06	75.06	45.45
18	Wed	0.00	0.00	1.00	10.00	0.00	0.00	91.80	18.84	19.43
19	Thursday	9.00	26.75	0.00	0.00	0.00	0.00	64.97	2.27	34.20
20	Friday	4.00	28.00	1.00	10.00	0.00	0.00	22.02	1.76	56.96
21	Sat	2.00	6.50	0.00	0.00	3.00	45.00	22.23	0.00	9.40
22	Sun	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23	Monday	0.00	0.00	4.00	40.00	6.00	82.00	47.09	2.20	39.48
24	Tuesday	0.00	0.00	2.00	20.00	1.00	15.00	25.26	0.00	55.46
25	Wed	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
26	Thursday	2.00	5.50	10.00	100.00	5.00	67.00	67.73	11.27	40.58
27	Friday	0.00	0.00	0.00	0.00	1.00	15.00	58.49	0.76	54.95
28	Sat	4.00	13.00	2.00	20.00	1.00	15.00	17.80	0.00	20.99
29	Sun	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30	Monday	21.00	65.01	2.00	20.00	2.00	22.00	34.47	12.82	38.21
31	Tuesday	0.00	0.00	0.00	0.00	12.00	128.46	39.74	0.00	14.55
TOTAL		98.00	426.42	52.00	522.10	72.00	933.51	1186.08	275.84	906.18
TOTAL AVG		3.92	17.06	2.08	20.88	2.88	37.34	47.44	11.03	36.25

HAMILTON COUNTY TRANSFER STATION

(Managers Report for December 2019)

Damage to Red Pick up.

I Cap had an adjuster out to view the damage to the front end of the 2006 Red Work Truck. I have not received any feedback from the I Cap adjuster. Marty's Body Shop has been contacted they are 2-weeks out to do the work. Truck is also leaking brake fluid and is in need of repairs. I did type up a accident report to place in employee file with his and my signature on it.

Travis Trailer Repair Update

We are still waiting on the new tailgate to arrive at the repair shop in Des Moines. The plan is to perform trailer repairs before our spring volume increase takes place with temperature warming up. Project is still on track to be done the last half of Jan. 2020. I will update on progress.

Volvo Semi Tractor Break Down

On December 27th our Volvo Semi Tractor started acting up just outside our gate headed to Ft. Dodge with a load. The truck would not go over 25 mph. and the dashboard was full of error codes. Operator turned around with the outbound load at the corner south of transfer station. We replaced fuel filters and air filter thinking that may correct the problem. It did not. Had unit towed to Reese Trucking in Ft. Dodge. Up to this point I only know that they found some bare wires that were rubbing on the frame. That was Thursday Jan. 2nd. Still do not have it back in rotation.



**Hamilton County Solid Waste Commission
2019 Wage Declaration**

<u>Employee</u>	<u>Gross Annual Wage</u>
Kevin Dingman	\$34,792.01
Jerry Klaver	\$2,984.25
Cherie Ferguson	\$14,529.55
Keenan Elliott	\$41,587.27
Terry Klaver	\$65,982.28
Total	\$159,875.36

AGREEMENT TO HOLD HARMLESS

For consideration received the undersigned hereby agrees to indemnify and hold harmless North Central IA Regional Solid Waste Agency, hereinafter the "Agency", harmless from all and any claims arising from the use of the Agency's equipment or from the action of Agency's employees in removing, attempting to remove, or assisting in the removal of a frozen material from the undersigned's open-top waste container, closed-top waste container or dump truck.

Such indemnification shall extend to any and all liabilities, expenses, costs, damages, and/or losses of any kind, including reasonable attorney's fees and all expenses in defense of any such claims.

Dated this _____ day of _____, 201_____.

Hauler