

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa    December 2, 2019**

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on December 2, 2019 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Matt McKinney, Brian Miller, Jim Talbot and Logan Welch.

It was moved by Talbot and seconded by Welch to approve the agenda.  
ROLL CALL:            Hawkins, McKinney, Miller, Talbot and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance

**PETITIONS – COMMUNICATIONS – REQUESTS**

None brought forth.

**PUBLIC INFORMATION**

Mayor Hawkins invited all to participate in the Hometown Holidays Event planned for December 14<sup>th</sup>, 2019.

**MINUTES AND CLAIMS**

It was moved by Welch and seconded by Miller that the following motion and Resolutions be approved and adopted collectively:

1.        That the November 18, 2019 Regular Meeting Minutes be approved.
2.        That Resolution No. 2019-202 approving Payroll for the period ending November 23, 2019 and paid on November 27, 2019 in the amount of \$165,784.03 be passed and adopted.
3.        That Resolution No. 2019-203 approving Bills paid in the amount of \$238,219.53 be passed and adopted and the Fund List be approved.

ROLL CALL:            McKinney, Miller, Talbot, Welch and Hawkins voting aye.

**GENERAL AGENDA**

2.        It was moved by McKinney and seconded by Miller that the Second Reading of a proposed Ordinance, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019 by adding Article XIII to Chapter 42 Pertaining to Encroachment of the Public Right-Of-Way within the Corporate Limits of the City of Webster City, Iowa be approved.

ROLL CALL:            Miller, Talbot, Welch, Hawkins and McKinney voting aye.

3.        It was moved by Welch and seconded by Talbot that Resolution No. 2019-204 accepting work, authorizing Change Order No. 1 and Pay Request No. 4 in the amount of \$0.00 and \$7,568.10 Retainage to be paid in 30 days to Nels Pederson Company Inc., Badger, Iowa for completion of contract for the 2019 Sewer Rehabilitation and Repair Project be passed and adopted.

ROLL CALL:            Talbot, Welch, Hawkins, McKinney and Miller voting aye.

4.        It was moved by McKinney and seconded by Welch that Resolution No. 2019-205 accepting work, authorizing Change Order No. 1 and Pay Request No. 3 in the amount of \$43,168.24 and \$10,672.70 Retainage to be paid in 30 days to Castor Construction LLC., Fort Dodge, Iowa for completion of contract for the 2019 Water Main Repair Project be passed and adopted.

ROLL CALL:            Welch, Hawkins, McKinney, Miller and Talbot voting aye.

Ken Wetzler, Public Works Director provided Council a summary of the completion of the contracts for agenda items 3 and 4 above.

1. PUBLIC HEARING 6:05 p.m.

December 2, 2019 at 6:05 p.m. at City Hall Council Chambers, Webster City, Iowa being the time and place for a Public Hearing on the proposed use of property located at 102 MacKinlay Kantor Drive, Webster City, Iowa, the same was held. No written objections were received and no oral objections were presented.

a. It was moved by Welch and seconded by Miller that Resolution No. 2019-206 authorizing C-3 (Highway Business) District Use in M-2 (Heavy Industrial) District located at 102 MacKinlay Kantor Drive be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

Karla Wetzler, Planning and Zoning Director provided a history and specifics on the request for zoning change from the owner of the building and informed Council this would be site specific. Dave Perin, owner of the property was also present to answer any questions Council may have.

5. Ken Wetzler, Public Works Director, and D. Jeffrey Sheridan, City Manager, provided Council Members an update on the 2020 Second Street Reconstruction Project. Discussion on the house to be acquired by the City located at the corner of Beach Street and Ohio Street was held as well as the possible use of CDBG funds for some of the project. It was also discussed that the City will look at other projects that might be a better fit for this money instead of using for the 2020 Second Street Reconstruction Project.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,  
BOARDS AND COMMISSIONS:**

1. It was moved by Miller and seconded by McKinney that the October 2019 Financial Reports including Financial Report, Bank Reconciliation Report, Public Funds Checking Account, Public Funds SWEEP Account, Public Funds USDA Revolving Loan Account, Receipts and Summary of Investments, be accepted and placed on file.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

**COUNCIL COMMITTEE REPORTS**

Council Member Welch noted that there are still vacancies on the Youth Advisory Commission to be filled.

**OTHER REPORTS AND RECOMMENDATIONS**

Council Member Welch inquired about placing the Police & Fire Monthly Reports on the City Website in the future. Council Member Miller inquired about the replacement of trees destroyed by the beavers along the Brewer Creek Trail. Council also discussed the abandoned and dilapidated properties being addressed by the City, reviewing the processes and continuation of taking on these properties. City Attorney Chizek explained the difference between abandoned and nuisance properties for the public to better understand how the City can proceed with obtaining some properties and not others.

**OTHER ITEMS SENT TO COUNCIL**

1. City Council Members were previously given the City Attorney Report dated November 25, 2019 for review.

**CLOSED SESSION**

1. It was moved by Miller and seconded by Talbot that Council meet in Closed Session to discuss the purchase/sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property, as provided by Chapter 21.5 j. of the Code of Iowa.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

The Council went out of Regular Session at 6:38 p.m.

A five minute recess was taken.

The Council went into Closed Session at 6:43 p.m.

The Council returned to Regular Session at 7:17 p.m.

It was moved by Welch and seconded by McKinley that Council adjourn.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

The December 2, 2019 Regular City Council Meeting stood adjourned at 7:18 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk