

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa November 18, 2019**

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on November 18, 2019 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Brian Miller, Jim Talbot and Logan Welch. Council Member Matt McKinney was absent.

It was moved by Talbot and seconded by Welch to approve the agenda with the removal of Items #1 and #21 under the General Agenda.

ROLL CALL: Hawkins, Miller, Talbot and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance

**PETITIONS – COMMUNICATIONS – REQUESTS**

None brought forth.

**PUBLIC INFORMATION**

Mayor Hawkins gave the Oath of Office to new police officer Dalton Mourlam.

**MINUTES AND CLAIMS**

It was moved by Welch and seconded by Miller that the following motion and Resolutions be approved and adopted collectively:

1. That the November 4, 2019 Regular Meeting Minutes be approved.
2. That Resolution No. 2019-188 approving Payroll for the period ending November 9, 2019, and paid on November 15, 2019 in the amount of \$162,278.16 be passed and adopted.
3. That Resolution No. 2019-189 approving Bills paid in the amount of \$958,317.57 be passed and adopted and the Fund List be approved.

ROLL CALL: Miller, Talbot, Welch and Hawkins voting aye.

**GENERAL AGENDA**

1. This item was removed from the Agenda.
2. It was moved by Welch and seconded by Miller that the November 12, 2019 Planning and Zoning Commission minutes be accepted and placed on file.

ROLL CALL: Talbot, Welch, Hawkins and Miller voting aye.

3. It was moved by Welch and seconded by Talbot that Request from American Legion, Post 191, Iowa Chapter, a/k/a Avenue of Flags Chairman, to place a Monument in front of the building at 800 Ohio Street be approved.

ROLL CALL: Welch, Hawkins, Miller and Talbot voting aye.

Ron Keigan, representative of the American Legion Post 191, was present to discuss the request with Council. With the approval from Council, he stated that fundraising would begin.

4. It was moved by Welch and seconded by Talbot that Resolution No. 2019-190 setting December 2, 2019 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa for a Public Hearing on the proposed use of property located at 102 MacKinlay Kantor Drive, Webster City, Iowa be passed and adopted.

ROLL CALL: Hawkins, Miller, Talbot and Welch voting aye.

5. It was moved by Miller and seconded by Welch that Resolution No. 2019-191 granting an Extension for Final Plat Approval regarding Lynx Development in Webster City, formerly submitted as Dean's Ridge Subdivision, Webster City, Iowa be passed and adopted.

ROLL CALL: Miller, Talbot, Welch and Hawkins voting aye.

Karla Wetzler, Planning and Zoning Director, spoke on the extension and recommendation of the Planning and Zoning Commission on the timeframe of the extension.

6. It was moved by Talbot and seconded by Welch to accept the Wilson Brewer Historic Park Committee recommendation from the 10-29-19 Committee meeting on the new Site Plan for the Wilson Brewer Park and approve proceeding with the project.

ROLL CALL: Talbot, Welch, Hawkins and Miller voting aye.

Gary Groves, Chairman of the Wilson Brewer Historic Park Committee and Wayne Schlotfeldt of Schlotfeldt Engineering, presented specifics of the proposed site plan.

7. It was moved by Miller and seconded by Talbot that approval for issuance of Beer and Liquor Licenses by the Iowa Department of Commerce for the following be approved:

- a. Renewal of Class C Beer Permit, Class B Wine Permit and Sunday Sales  
Kwik Star # 924, 505 Fair Meadow Drive
- b. Renewal of Class C Liquor License and Catering Privilege  
Second Street Emporium, 615 Second Street

ROLL CALL: Welch, Hawkins, Miller and Talbot voting aye.

8. It was moved by Welch and seconded by Talbot that the First Reading of a proposed Ordinance, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019 by adding Article XIII to Chapter 42 Pertaining to Encroachment of the Public Right-Of-Way within the Corporate Limits of the City of Webster City, Iowa be approved.

ROLL CALL: Hawkins, Miller, Talbot and Welch voting aye.

Ken Wetzler, Public Works Director, explained the purpose of converting the current policy into Ordinance form.

9. It was moved by Talbot and seconded by Welch that Resolution No. 2019-192 Transferring Cash from Various Funds to Other Various Funds be passed and adopted.

ROLL CALL: Miller, Talbot, Welch and Hawkins voting aye.

10. It was moved by Talbot and seconded by Welch that Resolution No. 2019-193 approving the official annual Urban Renewal Report be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins and Miller voting aye.

11. It was moved by Welch and seconded by Talbot that Resolution No. 2019-194 Authorizing Internal Advance for Funding of Urban Renewal Projects be passed and adopted.

ROLL CALL: Welch, Hawkins, Miller and Talbot voting aye.

12. It was moved by Talbot and seconded by Miller that Resolution No. 2019-195 obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of Annual Appropriation Tax Increment Financed Obligations which shall come due in the next succeeding fiscal year for *Fareway Stores*, be passed and adopted.

ROLL CALL: Hawkins, Miller, Talbot and Welch voting aye.

13. It was moved by Talbot and seconded by Welch that Resolution No. 2019-196 obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of Annual Appropriation Tax Increment Financed Obligations which shall come due in the next succeeding fiscal year for *WCF Financial Bank and Webster City Sewer Fund* be passed and adopted.

ROLL CALL: Miller, Talbot, Welch and Hawkins voting aye.

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14. It was moved by Welch and seconded by Talbot that Resolution No. 2019-197 obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of Annual Appropriation Tax Increment Financed Obligations which shall come due in the next succeeding fiscal year for *3DK Enterprises, LLC* be passed and adopted.  
ROLL CALL: Talbot, Welch, Hawkins and Miller voting aye.

15. It was moved by Welch and seconded by Miller that Resolution No. 2019-198 obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of Annual Appropriation Tax Increment Financed Obligations which shall come due in the next succeeding fiscal year for *Webster City Custom Meats* be passed and adopted.

ROLL CALL: Welch, Hawkins, Miller and Talbot voting aye.

16. It was moved by Miller and seconded by Welch that Resolution No. 2019-199 obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of Annual Appropriation Tax Increment Financed Obligations which shall come due in the next succeeding fiscal year for *Ridge Development, LLC and LMI Fund* be passed and adopted.

ROLL CALL: Hawkins, Miller, Talbot and Welch voting aye.

Dodie Wolfgram, Finance Director, was present and provided explanations for items 9-16 of the agenda.

17. It was moved by Miller and seconded by Talbot that Resolution No. 2019-200 accepting and executing of the Easement for the 2018-2019 Electrical Underground Conversion Project be passed and adopted.

ROLL CALL: Miller, Talbot, Welch and Hawkins voting aye,

Ken Wetzler, Public Works Director, informed Council that this is the final easement that needed to be obtained for this project.

18. It was moved by Welch and seconded by Talbot that Resolution No. 2019-201 authorizing the Mayor and City Clerk to enter into an Agreement for Construction Easement Acquisition Services with James P. Diemer, 3919 Waveland Drive, Des Moines, Iowa, for the 2020 Second Street Reconstruction Project be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins and Miller voting aye.

Ken Wetzler, Public Works Director informed Council that Mr. Diemer obtained the easements for the 2018-2019 Electrical Underground Conversion Project and it would be a cost savings for the City to have him obtain the easements for this project as well.

19. It was moved by Welch and seconded by Talbot that request from Fire Chief for two Firemen to attend the National Fire Academy Course-Command and Control of Fire Department Operations at Natural and Man-Made Disasters in Emmitsburg, MD on February 9 to 21, 2020 be approved.

ROLL CALL: Welch, Hawkins, Miller and Talbot voting aye.

Chuck Stansfield, Fire Chief, informed Council the only cost to the City for this Course would be for the attendees' meal tickets. All other expenses are covered. He explained this is a great way for the Firemen to obtain certifications.

20. It was moved by Talbot and seconded by Welch that request from Fire Chief to purchase Self Contained Breathing Apparatus (SCBA's) MSA (brand) from Sandry Fire Supply, DeWitt, Iowa in the amount of \$180,184.38 be approved.

ROLL CALL: Hawkins, Miller, Talbot and Welch voting aye.

Chuck Stansfield, Fire Chief, provided specifics on bids received, testing of SCBA's and ratings by Firemen that determined which SCBA's to request for purchase.

21. This item was removed from the agenda.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,  
BOARDS AND COMMISSIONS**

It was moved by Welch and seconded by Talbot that the following items (1-4) be accepted and placed on file:

1. The October 2019 City Manager Reports including Electric, Wastewater, Water, Electric Year-to-Date, Water Year-to-Date and Inspection Report;
2. The October 2019 Police Department Report;
3. The October 2019 Fire Department Report; and
4. The Hamilton County Solid Waste Commission November Agenda Packet

ROLL CALL: Miller, Talbot, Welch and Hawkins voting aye.

**COUNCIL COMMITTEE REPORTS**

None brought forth.

**OTHER REPORTS AND RECOMMENDATIONS**

None brought forth.

It was moved by Talbot and seconded by Miller that Council Adjourn.

ROLL CALL: Talbot, Welch, Hawkins and Miller voting aye.

The November 18, 2019 Regular City Council Meeting stood adjourned at 6:55 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk