

**AGENDA**  
**Regular City Council Meeting**  
**CITY HALL**  
**Webster City, Iowa**  
**November 18, 2019**  
**6:00 p.m.**

**ROLL CALL**

**Approval of Agenda**

**Pledge of Allegiance**

**A. PETITIONS – COMMUNICATIONS – REQUESTS**

This is the time of the meeting that a citizen may address the Council on a matter not on the Agenda (**no more than five minutes per person**)

Except in cases of emergency, the City Council will not take any action at this meeting, but may ask the City Staff to research the matter or have the matter placed on the Agenda for a future meeting

**1. Public Information**

- a. Oath by Mayor to new Police Officer Dalton Mourlam

**B. MINUTES AND CLAIMS**

The following items have been deemed to be non-controversial, routine actions to be approved by the Council in a single motion.

If a Council member, or a member of the audience wishes to have an item removed from this list, it will be considered in its normal sequence on the Agenda.

1. Minutes of November 4, 2019
2. Resolution on Payroll for the period ending November 9, 2019 and paid on November 15, 2019
3. Resolution on Bills    Fund List

**C. GENERAL AGENDA**

1. Report from Jane Adams, Director of Youth & Family Services on YSS Legislative Agenda and the Better Together Coalition.
2. Motion to accept Planning and Zoning Commission minutes of November 12, 2019.
3. Motion on Request from American Legion, Post 191, Iowa Chapter a/k/a Avenue of Flags Chairman to place a Monument in front of the building at 800 Ohio Street.
4. COUNCIL MEMORANDUM: Resolution setting time and place for a Public Hearing on the proposed use of property located at 102 MacKinlay Kantor Drive, Webster City, Iowa. (Dec. 2 6:05 pm)  
Notice

5. **COUNCIL MEMORANDUM:** **Resolution** granting an Extension for Final Plat Approval regarding Lynx Development in Webster City, formerly submitted as Dean's Ridge Subdivision, Webster City, Iowa.
6. Motion to accept Wilson Brewer Historic Park Committee recommendation from 10-29-19 Committee meeting on new Site Plan for the Wilson Brewer Park and approve proceeding with the project. **MAP** **MINUTES 10-29-19**
7. Recommend approval for issuance of Beer and Liquor Licenses by the Iowa Department of Commerce for the following:
  - a. Renewal of Class C Beer Permit, Class B Wine Permit and Sunday Sales - Kwik Star # 924, 505 Fair Meadow Drive
  - b. Renewal of Class C Liquor License and Catering Privilege- Second Street Emporium, 615 Second Street
8. **COUNCIL MEMORANDUM:** First Reading of a proposed Ordinance, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019 by adding Article XIII to Chapter 42 Pertaining to Encroachment of the Public Right-Of-Way within the Corporate Limits of the City of Webster City, Iowa. **ORDINANCE**
9. **COUNCIL MEMORANDUM:** **Resolution** Transferring Cash from Various Funds to Other Various Funds.
10. **COUNCIL MEMORANDUM:** **Resolution** approving the official annual Urban Renewal Report. **REPORT SUMMARY**  
(74 pages inc.separate)
11. **COUNCIL MEMORANDUM:** **Resolution** Authorizing Internal Advance for Funding of Urban Renewal Projects **CERTIFICATION**

**COUNCIL MEMORANDUM:**

12. **Resolution** obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of Annual Appropriation Tax Increment Financed Obligations which shall come due in the next succeeding fiscal year (Fareway Stores)
13. **Resolution** obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of Annual Appropriation Tax Increment Financed Obligations which shall come due in the next succeeding fiscal year (WCF Financial Bank and Webster City Sewer Fund)

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14. **Resolution** obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of Annual Appropriation Tax Increment Financed Obligations which shall come due in the next succeeding fiscal year.  
(3DK Enterprises, LLC)
15. **Resolution** obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of Annual Appropriation Tax Increment Financed Obligations which shall come due in the next succeeding fiscal year.  
(Webster City Custom Meats)
16. **Resolution** obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of Annual Appropriation Tax Increment Financed Obligations which shall come due in the next succeeding fiscal year  
(Ridge Development, LLC and LMI Fund)
17. **COUNCIL MEMORANDUM:** **Resolution** accepting and executing of the Easement for the 2018-2019 Electrical Underground Conversion Project. **EASEMENT**
18. **COUNCIL MEMORANDUM:** **Resolution** authorizing the Mayor and City Clerk to enter into an Agreement for Construction Easement Acquisition Services with James P. Diemer, 3919 Waveland Drive, Des Moines, Iowa, for the 2020 Second Street Reconstruction Project. **AGREEMENT**
19. **COUNCIL MEMORANDUM:** Motion on request from Fire Chief for two Firemen to attend the National Fire Academy Course- Command and Control of Fire Department Operations at Natural and Man-Made Disasters in Emmitsburg, MD on February 9 to 21, 2020. **Request-Course**
20. **COUNCIL MEMORANDUM:** Motion on request from Fire Chief to purchase Self Contained Breathing Apparatus (SCBA) MSA from Sandry Fire Supply, DeWitt, Iowa.  
**DOCUMENTS**
21. **COUNCIL MEMORANDUM:** **Resolution** authorizing the Mayor and City Clerk to enter into an Agreement for Engineering Services with Bolton & Menk, Inc., Ames, Iowa, for the Wastewater Treatment Facility Improvement Project. **AGREEMENT**

**D. REPORTS AND RECOMMENDATIONS OF OFFICERS,  
BOARDS AND COMMISSIONS:**

The following items have been deemed to be non-controversial, routine actions to be approved by the Council in a single motion. If a Council member, or a member of the audience wishes to have an item removed from this list, it will be considered in its normal sequence on the Agenda.

1. Motion to accept and place on file the City Manager October Reports: Electric Wastewater Water ElectricYTD WaterYTD Inspection
2. Motion to accept and place on file the Police Department October Report.
3. Motion to accept and place on file the Fire Department October Report.
4. Motion to accept and place on file the Hamilton County Solid Waste Commission November Agenda Packet.
5. Council Committee Reports
6. Other reports and recommendations.

**E. ADJOURN**

NOTE: The Council may act by motion, resolution or ordinance on items listed on the Agenda.

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa    November 4, 2019**

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on November 4, 2019 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Matt McKinney, Brian Miller, Jim Talbot and Logan Welch.

It was moved by Welch and seconded by Miller to approve the agenda with the removal of Item #11 under the General Agenda.

ROLL CALL:            Hawkins, McKinney, Miller, Talbot and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance

**PETITIONS – COMMUNICATIONS – REQUESTS**

None brought forth.

**PUBLIC INFORMATION**

Mayor Hawkins reminded citizens to get out and vote tomorrow  
(November 5, 2019).

Mayor Hawkins gave a Proclamation on Veterans Appreciation Days to be observed November 4-11, 2019. Rich Stroner was present to represent The American Legion.

**MINUTES AND CLAIMS**

It was moved by Welch and seconded by Talbot that the following motion and Resolutions be approved and adopted collectively:

1.        That the October 21, 2019 Regular Meeting Minutes be approved.
2.        That Resolution No. 2019-179 approving Payroll for the period ending October 26, 2019, and paid on November 1, 2019 in the amount of \$167,178.69 be passed and adopted.
3.        That Resolution No. 2019-180 approving Bills paid in the amount of \$505,787.82 be passed and adopted and the Fund List be approved.

ROLL CALL:            McKinney, Miller, Talbot, Welch and Hawkins voting aye.

**GENERAL AGENDA**

1.        Mayor Hawkins acknowledged members of the Webster City High School Cross Country Team in attendance, for a letter received from the team requesting to "Plant a Tree" in remembrance of Kent Harfst. Mayor Hawkins shared the letter received.
2.        It was moved by Talbot and seconded by Welch that Resolution No. 2019-181 establishing a Nuisance at 1403 Superior Street and ordering the abatement thereof within 30 days be passed and adopted.

ROLL CALL:            Miller, Talbot, Welch, Hawkins and McKinney voting aye.

Council authorized staff at that time (the end of 30 days) to evaluate improvements and grant any additional time to address other issues appropriately. Ron Hellman, one of the owners of the business was present to address Council.

3. It was moved by Welch and seconded by McKinney that Resolution No. 2019-182 authorizing Cigarette/Tobacco/Nicotine/Vapor Permit – AA Tobacco Outlet, 641 Second Street (*change of ownership*) be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

4. It was moved by Talbot and seconded by Welch that the issuance of Beer and Liquor Licenses by the Iowa Department of Commerce for the following be approved:

a. NEW Class C Beer Permit and Sunday Sales

AA Tobacco Outlet - 641 Second Street (*change of ownership*)

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

City Clerk Karyl Bonjour provided an explanation for the two agenda items above, noting these are needing approval due to change of ownership of the business.

5. It was moved by Miller and seconded by McKinney that Resolution No. 2019-183 setting December 16, 2019 at 6:05 p.m. at Council Chambers in City Hall, Webster City, Iowa for a Public Hearing on proposed Plans, Specifications, Form of Contract and Estimate of Cost for the 2019 Building Demolition Project be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

City Attorney Zach Chizek suggested adding the property at 940 Third Street to this project as the City was just awarded this property through court order this morning. However, if added, this property cannot be demolished until after December 4<sup>th</sup>, 2019. Council agreed that this property should be added to the Plans, Specifications, Form of Contract and Estimate of Cost for the 2019 Building Demolition Project.

6. It was moved by Talbot and seconded by Welch that request from Engineering Tech/Project Coordinator to seek bids for 2020 Line Clearance Tree Trimming and Removal Services Project be approved.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

Ken Wetzler, Public Works Director, informed Council that this Project would include Tree Removal along Second Street from Prospect Street to Beach Street.

7. It was moved by Miller and seconded by McKinney that Resolution No. 2019-184 accepting and approving the Dedication of Public Streets and Utilities in Brewer Creek Estates 5<sup>th</sup> Addition in Webster City, Iowa be passed and adopted.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

8. It was moved by Miller and seconded by Welch that Resolution No. 2019-185 accepting and approving the Dedication of Public Streets and Utilities in Brewer Creek Estates 6<sup>th</sup> Addition in Webster City, Iowa be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

9. It was moved by McKinney and seconded by Miller that Resolution No. 2019-186 a Resolution of Support and Commitment of Funds for DHQ Investments, LLC, Polk City, Iowa be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

10. It was moved by Welch and seconded by Miller that request from Street Department Supervisor to request bids for Tree Grinding Services at the Tree/Brush Drop-Off Site and approval to award the contract if the bids come in under the budgeted amount be approved.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

11. This item was removed from the Agenda.

12. It was moved by Talbot and seconded by Miller that Resolution No. 2019-187 authorizing the Mayor and City Clerk to enter into an Agreement for Engineering Services with P & E Engineering Co., Carlisle, Iowa, for the 2020 Electrical Underground Conversion Project be passed and adopted.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

No action was taken on Agenda Item No. 13 and will be placed on a future agenda.

13. Resolution authorizing the Mayor and City Clerk to enter into an Agreement for Engineering Services with Bolton & Menk, Inc., Ames, Iowa, for the Wastewater Treatment Facility Improvement Project.

City Manager Jeffery Sheridan informed there could be another funding option to consider and would like time to research further prior to presenting to Council for action.

### **REPORTS AND RECOMMENDATIONS OF OFFICERS, BOARDS AND COMMISSIONS**

None brought forth.

### **COUNCIL COMMITTEE REPORTS**

Council Member Logan Welch informed that there is still a Middle School Vacancy and a High School Vacancy on the Youth Advisory Commission to be filled. Council Member Brian Miller inquired about the progress on the additional nine hole frisbee golf course that was to be added at Brewer Creek Park. Council Member Welch informed that he is unaware of the status at this point and will reach out to the Park and Recreation Board for information.

### **OTHER REPORTS AND RECOMMENDATIONS**

None brought forth.

### **OTHER ITEMS SENT TO COUNCIL**

1. A memo from Finance Director on United States Department of Agriculture (USDA) Revolving Loan Fund Checking Account was shared with Council Members.

2. The City Attorney Update/Report dated 10-30-19 was previously given to Council for review.

3. Updates by City Manager were given as follows:

a. Effective November 1, 2019 Larry Flaws was moved into the position of Interim Director of Recreation & Public Grounds and Breanne Leshner was moved into the position of Interim Assistant Director of Recreation & Public Grounds. Over the next few months Larry and Breanne will be settling in and evaluating the future staffing needs of the department, the plan is to make these assignments permanent within 6 months.

b. Provided information on the possibility of Community Development Block Grant (CDBG) eligibility funding.

It was moved by Miller and seconded by Talbot that Council Adjourn.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

The November 4, 2019 Regular City Council Meeting stood adjourned at 6:36 p.m.

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John Hawkins, Mayor

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Karyl K. Bonjour, City Clerk

**RESOLUTION NO. 2019 -**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY,  
IOWA:

That the payroll for the 80 hour period ending November 9, 2019 and paid on  
November 15, 2019 aggregating the sum of \$162,278.16 herewith presented,  
be and the same is hereby approved.

Passed and adopted this 18<sup>th</sup> day of November, 2019.

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John Hawkins, Mayor

ATTEST:

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Karyl K. Bonjour, City Clerk



Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
61171	ROE, DONALD J.	1,458.40	80.00	.00	.00	.00	.00	.00	.00	.00	606.01
Total BUILDING:											
1		1,458.40	80.00	.00	.00	.00	.00	.00	.00	.00	606.01
60722	CHELESVIG, BETH A.	2,886.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,881.19
61220	HENDERSON, LINDSAY E.	2,355.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,731.19
20030	SHERIDAN, DAVID JEFFREY	4,598.20	80.00	.00	.00	.00	.00	.00	175.00	.00	3,155.46
60003	SMITH, ELIZABETH A.	2,034.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,357.34
Total CITY MANAGER:											
4		11,874.20	320.00	.00	.00	.00	.00	.00	175.00	.00	8,125.18
30980	STRONER, BRIAN M.	2,607.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,818.20
Total ENVIRONMENTAL/SAFETY:											
1		2,607.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,818.20
61164	BONJOUR, KARYL K.	2,092.01	80.00	.00	.00	.00	.00	.00	.00	.00	1,370.33
61180	GRIMSHAW, STACY M.	1,500.00	80.00	.00	.00	.00	.00	.00	.00	.00	912.61
61190	NERLAND, DEDRA R.	1,542.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,077.29
61163	PEVESTORF, ELIZABETH J.	1,770.41	80.00	.00	.00	.00	.00	.00	.00	.00	1,282.99
30329	WOLFGAM, DOREEN A.	2,880.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,979.72
Total FINANCE OFFICE											
5		9,784.82	400.00	.00	.00	.00	.00	.00	.00	.00	6,622.94
41263	ESTLUND, JEROMY J.	2,150.40	112.00	.00	.00	.00	.00	.00	.00	.00	1,446.12
41410	FEICKERT, BRENT R.	616.00	44.00	.00	.00	.00	.00	.00	.00	.00	518.05
41395	FEICKERT, DAKOTA L.	224.00	16.00	.00	.00	.00	.00	.00	.00	.00	182.75
41300	FOX, JEFFREY A.	560.00	40.00	.00	.00	.00	.00	.00	.00	.00	457.96
40971	HAYES, BRANDON W.	2,319.52	112.00	.00	.00	.00	.00	.00	.00	.00	1,647.87
41445	HAYES, HARRISON W.	50.00	.00	.00	.00	.00	.00	50.00	.00	46.17	.00
41192	JESSEN, PHILLIP N.	266.00	19.00	.00	.00	.00	.00	.00	.00	213.84	.00
41434	SCHRECK, JON C.	168.00	12.00	.00	.00	.00	.00	.00	.00	.00	142.04
41219	SOWLE JR., ANDREW W.	2,300.48	112.00	.00	.00	.00	.00	.00	.00	.00	1,543.51
41400	STANSFIELD, CHARLES T.	2,842.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,941.10
Total FIRE DEPARTMENT:											
10		11,496.80	547.00	.00	.00	.00	.00	50.00	.00	260.01	7,879.40
61235	SIMPSON, CORY L.	1,680.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,169.39
Total INSPECTION:											
1		1,680.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,169.39
31210	BARNES, DERRICK S.	2,553.04	94.00	.00	236.88	.00	.00	.00	.00	.00	1,734.25
31185	CASEY, DANA R.	2,608.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,779.61
31190	DAYTON, BRYAN K.	2,589.61	80.00	.00	.00	.00	.00	.00	.00	.00	1,802.35
30678	DICKINSON, ADAM L.	3,512.60	90.00	.00	115.80	.00	.00	.00	.00	.00	2,356.03
31208	HUGHES, NATHAN R.	2,105.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,463.47
31184	MOURTON, RUSSELL E.	2,608.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,463.69
31186	ORTON, RYAN D.	2,608.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,685.92
30918	PARKHILL, MARTY E.	2,840.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,943.92
31077	PETERSBURG, RYAN W.	2,840.81	80.00	.00	.00	.00	.00	.00	.00	.00	1,622.16

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
Total LINE DEPARTMENT:											
9		24,266.46	744.00	.00	352.68	.00	.00	.00	.00	.00	15,851.40
30976	MADSEN, TODD M.	1,640.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,183.46
31188	PASCHKE, RODNEY A.	1,577.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,131.48
Total METER DEPARTMENT:											
2		3,217.60	160.00	.00	.00	.00	.00	.00	.00	.00	2,314.94
60421	WETZLER, KARLA J.	2,669.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,924.31
Total PLANNING/ZONING:											
1		2,669.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,924.31
40540	AREND, PEGGY J.	2,266.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,398.89
41435	ARONSON, AUSSA A.	1,937.20	92.00	.00	113.10	.00	301.60	.00	.00	.00	1,375.72
41360	DURNELL, KAYCE J.	1,870.41	89.50	.00	.00	.00	358.91	.00	.00	.00	1,324.82
41390	NOWELL, TANNER J.	1,647.12	84.00	.00	113.22	.00	.00	.00	.00	.00	1,188.80
41074	SCHULZ, RHONDA F.	1,731.03	81.00	.00	31.83	.00	.00	.00	.00	.00	1,105.45
41207	WINDSCHITL, JOAN E.	1,952.48	86.00	.00	.00	.00	252.48	.00	.00	.00	1,239.93
Total POLICE DEPARTMENT-D:											
6		11,404.64	512.50	.00	258.15	.00	912.99	.00	.00	.00	7,633.61
41430	BASINGER, RYAN A.	2,150.44	84.00	.00	.00	.00	.00	.00	.00	.00	1,584.19
41191	HOUGE, CLINTON J.	2,369.76	84.00	.00	.00	.00	.00	.00	.00	.00	1,651.42
41453	LEHMAN, MICHAEL L.	2,153.62	84.00	.00	.00	.00	.00	.00	.00	.00	1,580.94
41465	LOWE, ANDREW T.	3,555.18	120.00	882.72	.00	588.48	.00	.00	.00	.00	2,608.80
41230	MCKINLEY, ERIC K.	2,487.96	84.00	.00	.00	.00	.00	.00	.00	.00	1,798.09
41110	MORK, SHILOH B.	3,019.20	80.00	.00	.00	.00	.00	.00	.00	.00	2,000.97
41225	PRITCHARD, BRANDON D.	3,420.45	108.00	995.04	.00	.00	.00	.00	.00	.00	2,399.99
41426	ROSE, DYLAN M.	2,671.52	96.00	456.48	.00	.00	.00	.00	.00	.00	1,883.77
41450	THUMMA, STEVEN L.	2,138.92	84.00	.00	.00	.00	.00	.00	.00	.00	1,108.94
Total POLICE DEPARTMENT-O:											
9		23,967.05	824.00	2,334.24	.00	588.48	.00	.00	.00	.00	16,617.11
81291	ASKLUND, ANTHONY T.	889.00	63.50	.00	.00	.00	.00	.00	.00	.00	710.30
50891	BAUER, LANNY R.	2,287.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,551.48
81672	CRYSTAL, EVERETT T.	906.00	75.50	.00	.00	.00	.00	.00	.00	.00	785.78
70980	HARMS, BRIAN K.	1,546.44	80.00	.00	.00	.00	.00	.00	.00	.00	1,124.20
70975	LESHER, BREANNE M.	1,908.81	80.00	.00	.00	.00	.00	111.20	.00	.00	1,306.40
81617	OLSON, NICHOLAS L.	679.88	55.50	.00	.00	.00	.00	.00	.00	513.66	.00
81662	VASQUEZ, MICHAEL R.	814.63	66.50	.00	.00	.00	.00	.00	.00	.00	650.55
Total PUBLIC GROUNDS:											
7		9,031.96	501.00	.00	.00	.00	.00	111.20	.00	513.66	6,128.71
61200	ALCAZAR, MATTHEW D.	1,957.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,369.25
61068	HISLER, KATHY J.	750.00	50.00	.00	.00	.00	.00	.00	.00	.00	548.10
20025	WETZLER, KENNETH L.	3,268.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,989.16
Total PUBLIC WORKS:											
3		5,976.40	210.00	.00	.00	.00	.00	.00	.00	.00	3,906.51

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt	
81679	CROY, BRYNNA N.	87.50	10.00	.00	.00	.00	.00	.00	.00	80.80	.00	
81674	CRUTCHER, JACIE M.	59.75	7.00	.00	.00	.00	.00	.00	.00	55.18	.00	
81488	DINGMAN, DARLENE L.	131.25	12.50	.00	.00	.00	.00	.00	.00	112.95	.00	
81669	DRAEGER, MAKAYLEE M.	17.50	2.00	.00	.00	.00	.00	.00	.00	.00	16.16	
81684	DRAEGER, MALLORY L.	187.69	22.75	.00	.00	.00	.00	.00	.00	167.18	.00	
70100	FLAWS, LARRY J.	2,236.80	80.00	.00	.00	.00	.00	116.80	.00	.00	1,468.20	
81649	GALLETINE, MORGAN R.	106.00	12.00	.00	.00	.00	.00	.00	.00	96.89	.00	
81688	GARDALEN, ALEXIS R.	97.44	11.25	.00	.00	.00	.00	.00	.00	89.99	.00	
70107	GLASCOCK, MARK A.	1,882.90	90.00	.00	297.30	.00	.00	.00	.00	.00	1,269.94	
81359	HARFST, BRADY M.	676.00	52.00	.00	.00	.00	.00	.00	.00	.00	510.75	
81667	LAMB, MITCHELL S.	130.00	13.00	.00	.00	.00	.00	.00	.00	.00	110.87	
81376	LEHMAN, ESTHER L.	41.00	4.00	.00	.00	.00	.00	.00	.00	37.87	.00	
81651	LINDSTROM, SARAH J.	72.00	8.00	.00	.00	.00	.00	.00	.00	66.50	.00	
81479	MC KENZIE, JERRY L.	700.00	56.00	.00	.00	.00	.00	.00	.00	.00	445.43	
81594	MCBURNEY, SONYA L.	398.25	31.00	.00	.00	.00	.00	.00	.00	311.04	.00	
81673	MCKEE, BRONWYN E.	102.00	12.00	.00	.00	.00	.00	.00	.00	94.20	.00	
81585	MITCHELL, MCKENNA K.	176.81	16.25	.00	.00	.00	.00	.00	.00	163.29	.00	
81689	NELSEN, DENISE L.	815.63	56.25	.00	.00	.00	.00	.00	.00	.00	641.88	
81274	PEVESTORF, JESSICA L.	30.00	3.00	.00	.00	.00	.00	.00	.00	27.70	.00	
81665	PRUISMANN, LINDA A.	745.46	48.25	.00	.00	.00	.00	.00	.00	.00	559.71	
81630	SCOTT, MAKAYLEE R.	92.50	10.00	.00	.00	.00	.00	.00	.00	85.42	.00	
81470	SPELLMEYER, WILLIAM C.	324.00	24.00	.00	.00	.00	.00	.00	.00	247.83	.00	
81675	STANLEY, KYZER R.	201.00	24.00	.00	.00	.00	.00	.00	.00	177.15	.00	
81245	TRUJILLO, MONICA M.	69.00	6.00	.00	.00	.00	.00	.00	.00	.00	59.38	
81643	WHITEHILL, AUDRIANA G.	126.00	14.00	.00	.00	.00	.00	.00	.00	115.36	.00	
81650	WILLSON, JACOB B.	63.00	7.00	.00	.00	.00	.00	.00	.00	58.18	.00	
Total RECREATION:		26	9,569.48	632.25	.00	297.30	.00	.00	116.80	.00	1,987.53	5,082.32
51187	BAHRENFUSS, BRANDON D.	2,880.04	86.00	.00	291.24	.00	.00	.00	.00	.00	1,976.38	
51178	DOOLITTLE, DAN L.	847.00	38.50	.00	.00	.00	.00	.00	.00	.00	664.94	
51189	MACRUNNEL, MATTHEW A.	1,833.65	83.00	.00	97.65	.00	.00	.00	.00	.00	1,299.48	
51200	MCKIBBAN, JACOB D.	1,829.43	83.00	.00	97.43	.00	.00	.00	.00	.00	1,293.48	
31195	PETERSON, RICK E.	1,808.58	82.00	.00	65.37	.00	.00	.00	.00	.00	1,246.20	
51190	RATCLIFF, BRETT D.	1,900.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,251.11	
51195	RODEN, JACOB J.	1,732.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,184.33	
51184	WILLIAMS, ZACHARY W.	2,080.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,418.34	
51124	ZIEGENBEIN, TIMOTHY L.	2,180.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,441.30	
Total STREET DEPARTMENT:		9	17,092.30	692.50	.00	551.69	.00	.00	.00	.00	11,775.56	
30772	DINGMAN, CHAD M.	2,101.61	80.00	.00	.00	.00	.00	.00	.00	.00	1,553.77	
30977	JACKSON, JEFFREY S.	1,876.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,280.79	
31179	WEST, JOHN A.	2,187.90	92.00	.00	105.30	.00	.00	.00	.00	.00	1,553.70	
Total WASTEWATER:		3	6,165.51	252.00	.00	105.30	.00	.00	.00	.00	4,388.26	
31189	CHAMBERS, TODD A.	2,319.42	87.00	.00	.00	.00	.00	.00	.00	.00	1,533.19	
31191	DANIELSON, TIMOTHY E.	3,645.12	96.00	.00	.00	.00	.00	.00	.00	.00	2,485.65	
30358	JOHNSTON, GEORGE A.	1,891.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,189.08	
31215	KNOWLES, NICHOLAS A.	2,160.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,473.53	

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt	
Total WATER PLANT:		4	10,015.74	343.00	.00	.00	.00	.00	.00	.00	6,681.45	
Grand Totals:		101	162,278.16	6,458.25	2,334.24	1,565.12	588.48	912.99	278.00	175.00	2,761.20	108,525.30

**RESOLUTION NO. 2019 -**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY,  
IOWA:

That we, the City Council of the City of Webster City, Iowa, having examined bills aggregating the sum of \$958,317.57 presented herewith, hereby approve said bills, and the City Clerk is hereby authorized to issue warrants in payment of the same.

Passed and adopted this 18<sup>th</sup> day of November, 2019.

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John Hawkins, Mayor

ATTEST:

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Karyl K. Bonjour, City Clerk

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>HAGLUND, CHARLES (6847)</b>							
102919	2	Adjustmen	JANITORIAL SVCS/SR CTR- NOV 2019	10/29/2019	240.00-	05/20	100-22-42-5280-299
Total 102919:					240.00-		
Total HAGLUND, CHARLES (6847):					240.00-		
Total 11/04/2019:					240.00-		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>CITY OF WEBSTER CITY (176)</b>							
103119	1	Invoice	PETTY CASH RECONCILIATION	10/31/2019	10.65	05/20	100-18-14-4435-725
103119	2	Invoice	PETTY CASH RECONCILIATION	10/31/2019	76.88	05/20	601-18-14-4435-725
103119	3	Invoice	PETTY CASH RECONCILIATION	10/31/2019	23.65	05/20	602-18-14-4435-725
103119	4	Invoice	PETTY CASH RECONCILIATION	10/31/2019	7.10	05/20	603-18-14-4435-725
103119	5	Invoice	TOBACCO CHECKS	10/31/2019	17.08	05/20	100-21-21-5125-318
103119	6	Invoice	ELECTRIC DEPOSIT REFUND	10/31/2019	52	05/20	601-21011
103119	7	Invoice	SPRAY PAINT FOR POLE GRAFFITI	10/31/2019	3.14	05/20	601-23-52-5588-318
103119	8	Invoice	CITY ID-JANSSEN	10/31/2019	1.00	05/20	100-21-21-5110-299
Total 103119:					140.02		
Total CITY OF WEBSTER CITY (176):					140.02		
<b>HEARTLAND ASPHALT INC. (5799)</b>							
RETAINAGE	1	Invoice	CONTRACTOR - 2019 ST IMP PROJ- RETAIN	10/28/2019	27,700.64	05/20	525-23-30-5310-299
Total RETAINAGE:					27,700.64		
Total HEARTLAND ASPHALT INC. (5799):					27,700.64		
Total 11/06/2019:					27,840.66		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>HOLLINGSHEAD, LUANA (6929)</b>							
110719	1	Invoice	JANITORIAL SVC-SR CTR-NOV 2019	11/07/2019	240.00	05/20	100-22-42-5280-299
Total 110719:					240.00		
Total HOLLINGSHEAD, LUANA (6929):					240.00		
Total 11/07/2019:					240.00		



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>NORTH IOWA MUNICIPAL ELECTRIC (705)</b>							
111119	1	Invoice	PURCHASED POWER - OCTOBER 2019	11/11/2019	632,691.27	05/20	601-23-50-5555-233
Total 111119:					632,691.27		
Total NORTH IOWA MUNICIPAL ELECTRIC (705):					632,691.27		
Total 11/14/2019					632,691.27		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>ADVANCED SYSTEMS, INC. (18)</b>							
709813	1	Invoice	XEROX ALTA LINK COPIER	10/29/2019	11.40	05/20	100-24-12-5430-225
709813	2	Invoice	XEROX ALTA LINK COPIER	10/29/2019	31.35	05/20	601-23-81-5931-225
709813	3	Invoice	XEROX ALTA LINK COPIER	10/29/2019	7.13	05/20	602-23-81-5931-225
709813	4	Invoice	XEROX ALTA LINK COPIER	10/29/2019	7.13	05/20	603-23-81-5931-225
709813	5	Invoice	XEROX ALTA LINK COPIER	10/29/2019	5.12	05/20	100-24-14-5435-225
709813	6	Invoice	XEROX ALTA LINK COPIER	10/29/2019	37.05	05/20	601-23-80-5931-225
709813	7	Invoice	XEROX ALTA LINK COPIER	10/29/2019	11.40	05/20	602-23-80-5931-225
709813	8	Invoice	XEROX ALTA LINK COPIER	10/29/2019	3.42	05/20	603-23-80-5931-225
709813	9	Invoice	XEROX ALTA LINK COPIER	10/29/2019	4.85	05/20	100-24-30-5380-225
709813	10	Invoice	XEROX ALTA LINK COPIER	10/29/2019	4.85	05/20	601-24-30-5380-225
709813	11	Invoice	XEROX ALTA LINK COPIER	10/29/2019	4.85	05/20	602-24-30-5380-225
709813	12	Invoice	XEROX ALTA LINK COPIER	10/29/2019	4.85	05/20	603-24-30-5380-225
709813	13	Invoice	XEROX ALTA LINK COPIER	10/29/2019	18.80	05/20	100-21-18-5190-225
709813	14	Invoice	XEROX ALTA LINK COPIER	10/29/2019	18.80	05/20	100-24-18-5470-225
Total 709813:					171.00		
Total ADVANCED SYSTEMS, INC. (18):					171.00		
<b>AFLAC, INC. (20)</b>							
264078	1	Invoice	AFLAC PREMIUMS	11/08/2019	2,445.98	05/20	902-11215
Total 264078:					2,445.98		
Total AFLAC, INC. (20):					2,445.98		
<b>AMERICAN SAFETY UTILITY CORP (1464)</b>							
334658	1	Invoice	COMBINATION GLOVE BAGS	10/18/2019	126.91	05/20	601-23-52-5588-318
334658	2	Invoice	TRANSFORMER SECURITY WRENCH	10/18/2019	52.80	05/20	601-23-52-5588-311
334658	3	Invoice	LUGG-ALL STRAP HOISTS	10/18/2019	1,371.69	05/20	601-23-52-5588-312
Total 334658:					1,551.40		
Total AMERICAN SAFETY UTILITY CORP (1464):					1,551.40		
<b>ANDREWS, MATTHEW (6930)</b>							
1433242318	1	Invoice	CUSTOMER DEPOSIT REFUND	10/30/2019	67.11	05/20	601-21011
Total 1433242318:					67.11		
Total ANDREWS, MATTHEW (6930):					67.11		
<b>ARNOLD MOTOR SUPPLY (68)</b>							
26NVO22848	1	Invoice	10 BAGS FLOOR DRY	11/01/2019	83.35	05/20	601-23-52-5588-318
Total 26NVO22848:					83.35		
26NVO23176	1	Invoice	CAR WASH/MIST-N-SHINE	11/08/2019	19.58	05/20	100-21-21-5110-314
Total 26NVO23176:					19.58		
26NVO23367	1	Invoice	DRILL BITS	11/12/2019	7.68	05/20	100-21-21-5110-318
Total 26NVO23367:					7.68		
Total ARNOLD MOTOR SUPPLY (68):					110.61		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>ATWOOD, CONNIE (6511)</b>							
1948700831	1	Invoice	CUSTOMER DEPOSIT REFUND	11/14/2019	37.32	05/20	601-21011
Total 1948700831:					37.32		
Total ATWOOD, CONNIE (6511):					37.32		
<b>B &amp; B REPAIR (83)</b>							
0041308	1	Invoice	SNOWBLOWER	11/11/2019	356.70	05/20	100-24-36-5480-311
0041308	2	Invoice	SNOWBLOWER	11/11/2019	254.79	05/20	601-23-36-5480-311
0041308	3	Invoice	SNOWBLOWER	11/11/2019	203.83	05/20	602-23-36-5480-311
0041308	4	Invoice	SNOWBLOWER	11/11/2019	203.83	05/20	603-23-36-5480-311
Total 0041308:					1,019.15		
Total B & B REPAIR (83):					1,019.15		
<b>BERGLUND, LISA (4090)</b>							
101319	1	Invoice	ENERGY EFFICIENCY REBATE	10/13/2019	75.00	05/20	601-23-36-5930-979
Total 101319:					75.00		
Total BERGLUND, LISA (4090):					75.00		
<b>BLACK HILLS ENERGY (3466)</b>							
0976116930	1	Invoice	GAS UTILITY/LINE DEPT	11/08/2019	30.24	05/20	601-23-51-5566-234
0976116930	2	Invoice	GAS UTILITY/LINE DEPT	11/08/2019	30.25	05/20	601-23-52-5588-234
0976116930	3	Invoice	GAS UTILITY/LINE DEPT	11/08/2019	30.25	05/20	601-23-52-5586-234
Total 0976116930 11/08/19:					90.74		
5978424719	1	Invoice	GAS UTILITY/WATER PLANT SHED	11/08/2019	93.80	05/20	602-23-61-5642-234
Total 5978424719:					93.80		
6506696958	1	Invoice	GAS UTILITY/WATER PLANT	11/08/2019	173.90	05/20	602-23-61-5642-234
Total 65066969580 11/08/19:					173.90		
Total BLACK HILLS ENERGY (3466):					358.44		
<b>BOMGAARS (6165)</b>							
62523974	1	Invoice	2 LED BULBS	10/25/2019	23.98	05/20	602-23-61-5642-318
Total 62523974:					23.98		
62525394	1	Invoice	GLOVES (TONY)	10/29/2019	16.99	05/20	100-22-42-5210-312
Total 62525394:					16.99		
62527680	1	Invoice	ALKALINE BATTERY	11/05/2019	15.99	05/20	204-23-30-5310-318
Total 62527680:					15.99		
62528175	1	Invoice	RV ANTIFREEZE (SHOP)	11/07/2019	107.64	05/20	204-23-30-5310-314
Total 62528175:					107.64		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
62528214	1	Invoice	WOOD BITS (CABINS)	11/07/2019	40.44	05/20	534-23-42-5221-318
Total 62528214:					40.44		
62530032	1	Invoice	STAPLE GUN & STAPLES	11/12/2019	24.48	05/20	601-23-52-5588-311
Total 62530032:					24.48		
Total BOMGAARS (5165):					229.52		
<b>BORDER STATES INDUSTRIES INC (6530)</b>							
918839322	1	Invoice	QUOTE 092319 AWARDED MATERIALS	10/30/2019	34.19	05/20	601-23-52-5588-318
Total 918839322:					34.19		
918859266	1	Invoice	QUOTE 092319 AWARDED MATERIALS	11/01/2019	966.22	05/20	601-23-52-5588-318
Total 918859266:					966.22		
918877639	1	Invoice	QUOTE 092319 AWARDED MATERIALS	11/05/2019	65.66	05/20	601-23-52-5588-318
Total 918877639:					65.66		
918906739	1	Invoice	QUOTE 092319 AWARDED MATERIALS	11/08/2019	136.53	05/20	601-23-52-5588-318
Total 918906739:					136.53		
Total BORDER STATES INDUSTRIES INC (6530):					1,202.60		
<b>BROWN SUPPLY COMPANY, INC. (122)</b>							
97635	1	Invoice	6" MJ 90-DEGREE ELBOW	10/25/2019	100.00	05/20	602-23-62-5662-318
Total 97635:					100.00		
Total BROWN SUPPLY COMPANY, INC. (122):					100.00		
<b>CAPITAL SANITARY SUPPLY (6096)</b>							
C292354	1	Invoice	TRASH BAGS-HAND TOWELS-RUBBER BAN	10/16/2019	119.31	05/20	204-23-30-5310-318
Total C292354:					119.31		
C292354A	1	Invoice	TERI WIPES	10/23/2019	76.95	05/20	204-23-30-5310-318
Total C292354A:					76.95		
C292385A	1	Invoice	SUPPLIES FOR FULLER HALL	10/23/2019	237.81	05/20	100-22-42-5233-318
Total C292385A:					237.81		
C292937	1	Invoice	SUPPLIES FOR FULLER HALL	10/23/2019	424.59	05/20	100-22-42-5233-318
Total C292937:					424.59		
C292937A	1	Invoice	SUPPLIES FOR FULLER HALL	10/30/2019	88.90	05/20	100-22-42-5233-318
Total C292937A:					88.90		
C293152	1	Invoice	SUPPLIES FOR FULLER HALL	10/30/2019	90.86	05/20	100-22-42-5233-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total C293152:					90.86		
C293306	1	Invoice	MISC PAPER SUPPLIES	10/30/2019	49.72	05/20	100-24-36-5480-318
C293306	2	Invoice	MISC PAPER SUPPLIES	10/30/2019	35.52	05/20	601-23-36-5480-318
C293306	3	Invoice	MISC PAPER SUPPLIES	10/30/2019	28.42	05/20	602-23-36-5480-318
C293306	4	Invoice	MISC PAPER SUPPLIES	10/30/2019	28.42	05/20	603-23-36-5480-318
Total C293306:					142.08		
C293350	1	Invoice	PAPER PLATES	11/06/2019	13.12	05/20	100-24-36-5480-318
C293350	2	Invoice	PAPER PLATES	11/06/2019	9.38	05/20	601-23-36-5480-318
C293350	3	Invoice	PAPER PLATES	11/06/2019	7.50	05/20	602-23-36-5480-318
C293350	4	Invoice	PAPER PLATES	11/06/2019	7.50	05/20	603-23-36-5480-318
Total C293350:					37.50		
C293353	1	Invoice	COPY PAPER/COLORED PAPER	10/30/2019	5.76	05/20	100-21-22-5140-316
C293353	2	Invoice	COPY PAPER/COLORED PAPER	10/30/2019	5.76	05/20	204-23-30-5310-316
C293353	3	Invoice	COPY PAPER/COLORED PAPER	10/30/2019	5.76	05/20	603-23-70-5921-316
C293353	4	Invoice	COPY PAPER/COLORED PAPER	10/30/2019	5.76	05/20	100-23-42-5371-316
C293353	5	Invoice	COPY PAPER/COLORED PAPER	10/30/2019	5.76	05/20	602-23-61-5921-316
C293353	6	Invoice	COPY PAPER/COLORED PAPER	10/30/2019	5.76	05/20	100-21-18-5190-316
C293353	7	Invoice	COPY PAPER/COLORED PAPER	10/30/2019	5.76	05/20	100-23-43-5361-316
C293353	8	Invoice	COPY PAPER/COLORED PAPER	10/30/2019	5.76	05/20	601-24-16-5921-316
C293353	9	Invoice	COPY PAPER/COLORED PAPER	10/30/2019	5.76	05/20	100-22-42-5233-316
C293353	10	Invoice	COPY PAPER/COLORED PAPER	10/30/2019	5.76	05/20	601-23-52-5921-316
C293353	11	Invoice	COPY PAPER/COLORED PAPER	10/30/2019	5.76	05/20	100-21-21-5110-316
C293353	12	Invoice	COPY PAPER/COLORED PAPER	10/30/2019	5.76	05/20	100-24-18-5470-316
C293353	13	Invoice	COPY PAPER/COLORED PAPER	10/30/2019	5.19	05/20	100-24-12-5430-316
C293353	14	Invoice	COPY PAPER/COLORED PAPER	10/30/2019	10.38	05/20	602-23-81-5921-316
C293353	15	Invoice	COPY PAPER/COLORED PAPER	10/30/2019	1.73	05/20	603-23-81-5921-316
C293353	16	Invoice	COPY PAPER/COLORED PAPER	10/30/2019	13.21	05/20	601-23-81-5921-316
C293353	17	Invoice	COPY PAPER/COLORED PAPER	10/30/2019	3.11	05/20	100-24-14-5435-316
C293353	18	Invoice	COPY PAPER/COLORED PAPER	10/30/2019	6.92	05/20	602-23-80-5921-316
C293353	19	Invoice	COPY PAPER/COLORED PAPER	10/30/2019	2.08	05/20	603-23-80-5921-316
C293353	20	Invoice	COPY PAPER/COLORED PAPER	10/30/2019	18.30	05/20	601-23-80-5921-316
C293353	21	Invoice	COPY PAPER/COLORED PAPER	10/30/2019	1.44	05/20	100-24-30-5380-316
C293353	22	Invoice	COPY PAPER/COLORED PAPER	10/30/2019	1.44	05/20	601-24-30-5380-316
C293353	23	Invoice	COPY PAPER/COLORED PAPER	10/30/2019	1.44	05/20	602-24-30-5380-316
C293353	24	Invoice	COPY PAPER/COLORED PAPER	10/30/2019	1.44	05/20	603-24-30-5380-316
Total C293353:					135.80		
C293353A	1	Invoice	STATEMENT STUFFERS	11/06/2019	9.36	05/20	100-24-14-5435-316
C293353A	2	Invoice	STATEMENT STUFFERS	11/06/2019	67.60	05/20	601-23-81-5921-316
C293353A	3	Invoice	STATEMENT STUFFERS	11/06/2019	20.80	05/20	602-23-81-5921-316
C293353A	4	Invoice	STATEMENT STUFFERS	11/06/2019	6.24	05/20	603-23-81-5921-316
Total C293353A:					104.00		
C293429	1	Invoice	SUPPLIES FOR FULLER HALL	10/30/2019	75.80	05/20	100-22-42-5233-318
Total C293429					75.80		
C293990	1	Invoice	LAUNDRY SOAP	11/06/2019	4.88	05/20	100-24-36-5480-318
C293990	2	Invoice	LAUNDRY SOAP	11/06/2019	3.49	05/20	601-23-36-5480-318
C293990	3	Invoice	LAUNDRY SOAP	11/06/2019	2.79	05/20	602-23-36-5480-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
C293990	4	Invoice	LAUNDRY SOAP	11/06/2019	2.79	05/20	603-23-36-5480-318
Total C293990:					13.95		
Total CAPITAL SANITARY SUPPLY (6096):					1,547.55		
<b>CARD SERVICES (140)</b>							
0000 11/01/1	1	Invoice	SRF WORKSHOP/STSRONER	11/01/2019	35.00	05/20	100-23-43-5361-231
0000 11/01/1	2	Invoice	FIRST AID SUPPLIES	11/01/2019	5.20	05/20	100-24-36-5480-318
0000 11/01/1	3	Invoice	FIRST AID SUPPLIES	11/01/2019	3.72	05/20	601-23-36-5480-318
0000 11/01/1	4	Invoice	FIRST AID SUPPLIES	11/01/2019	2.97	05/20	602-23-36-5480-318
0000 11/01/1	5	Invoice	FIRST AID SUPPLIES	11/01/2019	2.97	05/20	603-23-36-5480-318
0000 11/01/1	6	Invoice	CONF EXP/LOUISVILLE	11/01/2019	1,898.50	05/20	601-23-52-5926-231
0000 11/01/1	7	Invoice	CONF HOTEL EXP/CHAMBERS	11/01/2019	211.82	05/20	602-23-61-5926-231
0000 11/01/1	8	Invoice	FAN BLOWER MOTOR/MODULE	11/01/2019	414.17	05/20	603-23-70-5642-318
0000 11/01/1	9	Invoice	DISTILLATION FLASK	11/01/2019	216.18	05/20	603-23-70-5642-319
0000 11/01/1	10	Invoice	CONF EXPENSE/JACKSON	11/01/2019	250.82	05/20	603-23-70-5926-231
Total 0000 11/01/19:					3,041.35		
0001 11/01/1	1	Invoice	DISPATCHER TRAINING	11/01/2019	331.26	05/20	100-21-21-5180-231
0001 11/01/1	2	Invoice	MEMBERSHIP FEE	11/01/2019	94.00	05/20	100-21-21-5180-215
0001 11/01/1	3	Invoice	MISC OPERATING SUPPLIES	11/01/2019	111.54	05/20	100-21-21-5180-318
Total 0001 11/01/19:					536.80		
0002 11/01/1	1	Invoice	FIRST AID SUPPLIES	11/01/2019	279.60	05/20	100-22-42-5233-319
0002 11/01/1	2	Invoice	BOUNCE HOUSE/HALLOWEEN PARTY	11/01/2019	134.40	05/20	100-22-42-5233-318
Total 0002 11/01/19:					414.00		
0003 11/01/1	1	Invoice	MICROSOFT OFFICE FOR TOUGHBOOK	11/01/2019	33.96	05/20	100-24-16-5420-317
0003 11/01/1	2	Invoice	MICROSOFT OFFICE FOR TOUGHBOOK	11/01/2019	124.51	05/20	601-24-16-5921-317
0003 11/01/1	3	Invoice	MICROSOFT OFFICE FOR TOUGHBOOK	11/01/2019	33.96	05/20	602-24-16-5921-317
0003 11/01/1	4	Invoice	MICROSOFT OFFICE FOR TOUGHBOOK	11/01/2019	33.96	05/20	603-24-16-5921-317
0003 11/01/1	5	Invoice	TEAMVIEWER FOR REMOTE SUPPORT	11/01/2019	94.05	05/20	100-24-16-5420-317
0003 11/01/1	6	Invoice	TEAMVIEWER FOR REMOTE SUPPORT	11/01/2019	344.85	05/20	601-24-16-5921-317
0003 11/01/1	7	Invoice	TEAMVIEWER FOR REMOTE SUPPORT	11/01/2019	94.05	05/20	602-24-16-5921-317
0003 11/01/1	8	Invoice	TEAMVIEWER FOR REMOTE SUPPORT	11/01/2019	94.05	05/20	603-24-16-5921-317
0003 11/01/1	9	Invoice	MICROSOFT OFFICE	11/01/2019	33.95	05/20	100-24-16-5420-317
0003 11/01/1	10	Invoice	MICROSOFT OFFICE	11/01/2019	124.52	05/20	601-24-16-5921-317
0003 11/01/1	11	Invoice	MICROSOFT OFFICE	11/01/2019	33.96	05/20	602-24-16-5921-317
0003 11/01/1	12	Invoice	MICROSOFT OFFICE	11/01/2019	33.96	05/20	603-24-16-5921-317
0003 11/01/1	13	Invoice	MICROSOFT OFFICE FOR TOUGHBOOK	11/01/2019	37.50	05/20	100-24-16-5420-317
0003 11/01/1	14	Invoice	MICROSOFT OFFICE FOR TOUGHBOOK	11/01/2019	137.50	05/20	601-24-16-5921-317
0003 11/01/1	15	Invoice	MICROSOFT OFFICE FOR TOUGHBOOK	11/01/2019	37.49	05/20	602-24-16-5921-317
0003 11/01/1	16	Invoice	MICROSOFT OFFICE FOR TOUGHBOOK	11/01/2019	37.50	05/20	603-24-16-5921-317
0003 11/01/1	17	Invoice	MICROSOFT OFFICE	11/01/2019	37.49	05/20	100-24-16-5420-317
0003 11/01/1	18	Invoice	MICROSOFT OFFICE	11/01/2019	137.50	05/20	601-24-16-5921-317
0003 11/01/1	19	Invoice	MICROSOFT OFFICE	11/01/2019	37.50	05/20	602-24-16-5921-317
0003 11/01/1	20	Invoice	MICROSOFT OFFICE	11/01/2019	37.50	05/20	603-24-16-5921-317
Total 0003 11/01/19:					1,579.76		
0004 11/01/1	1	Invoice	REG/BUDGET WORKSHOP-FINANCE	11/01/2019	9.00	05/20	100-24-14-5435-231
0004 11/01/1	2	Invoice	REG/BUDGET WORKSHOP-FINANCE	11/01/2019	65.00	05/20	601-23-80-5926-231
0004 11/01/1	3	Invoice	REG/BUDGET WORKSHOP-FINANCE	11/01/2019	20.00	05/20	602-23-80-5926-231
0004 11/01/1	4	Invoice	REG/BUDGET WORKSHOP-FINANCE	11/01/2019	6.00	05/20	603-23-80-5926-231

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
0004 11/01/1	5	Invoice	REG/BUDGET WORKSHOP/SHERIDAN	11/01/2019	10.00	05/20	100-24-12-5430-232
0004 11/01/1	6	Invoice	REG/BUDGET WORKSHOP/SHERIDAN	11/01/2019	27.50	05/20	601-23-81-5926-232
0004 11/01/1	7	Invoice	REG/BUDGET WORKSHOP/SHERIDAN	11/01/2019	6.25	05/20	602-23-81-5926-232
0004 11/01/1	8	Invoice	REG/BUDGET WORKSHOP/SHERIDAN	11/01/2019	6.25	05/20	603-23-81-5926-232
0004 11/01/1	9	Invoice	CONF EXPENSE/CITY MANAGER	11/01/2019	103.79	05/20	100-24-12-5430-232
0004 11/01/1	10	Invoice	CONF EXPENSE/CITY MANAGER	11/01/2019	285.43	05/20	601-23-81-5926-232
0004 11/01/1	11	Invoice	CONF EXPENSE/CITY MANAGER	11/01/2019	64.88	05/20	602-23-81-5926-232
0004 11/01/1	12	Invoice	CONF EXPENSE/CITY MANAGER	11/01/2019	64.87	05/20	603-23-81-5926-232
0004 11/01/1	13	Invoice	CUSTOMER SERVICE WEBINAR	11/01/2019	31.59	05/20	100-24-12-5430-231
0004 11/01/1	14	Invoice	CUSTOMER SERVICE WEBINAR	11/01/2019	86.87	05/20	601-23-81-5926-231
0004 11/01/1	15	Invoice	CUSTOMER SERVICE WEBINAR	11/01/2019	19.74	05/20	602-23-81-5926-231
0004 11/01/1	16	Invoice	CUSTOMER SERVICE WEBINAR	11/01/2019	19.74	05/20	603-23-81-5926-231
0004 11/01/1	17	Invoice	SURVEY & HALLOWEEN CANDY	11/01/2019	32.56	05/20	100-24-12-5430-316
0004 11/01/1	18	Invoice	SURVEY & HALLOWEEN CANDY	11/01/2019	89.55	05/20	601-23-81-5921-316
0004 11/01/1	19	Invoice	SURVEY & HALLOWEEN CANDY	11/01/2019	20.35	05/20	602-23-81-5921-316
0004 11/01/1	20	Invoice	SURVEY & HALLOWEEN CANDY	11/01/2019	20.35	05/20	603-23-81-5921-316
0004 11/01/1	21	Invoice	NPELRA MEMBERSHIP	11/01/2019	43.00	05/20	100-24-12-5430-215
0004 11/01/1	22	Invoice	NPELRA MEMBERSHIP	11/01/2019	118.25	05/20	601-23-81-5930-215
0004 11/01/1	23	Invoice	NPELRA MEMBERSHIP	11/01/2019	26.88	05/20	602-23-81-5930-215
0004 11/01/1	24	Invoice	NPELRA MEMBERSHIP	11/01/2019	26.87	05/20	603-23-81-5930-215
0004 11/01/1	25	Invoice	IOWA CODE/IOWA ACTS/REGISTER	11/01/2019	15.30	05/20	100-24-14-5435-316
0004 11/01/1	26	Invoice	IOWA CODE/IOWA ACTS/REGISTER	11/01/2019	110.50	05/20	601-23-80-5921-316
0004 11/01/1	27	Invoice	IOWA CODE/IOWA ACTS/REGISTER	11/01/2019	34.00	05/20	602-23-80-5921-316
0004 11/01/1	28	Invoice	IOWA CODE/IOWA ACTS/REGISTER	11/01/2019	10.20	05/20	603-23-80-5921-316
0004 11/01/1	29	Invoice	CONF EXPENSE/BONJOUR	11/01/2019	18.14	05/20	100-24-14-5436-232
0004 11/01/1	30	Invoice	CONF EXPENSE/BONJOUR	11/01/2019	131.04	05/20	601-23-80-5926-232
0004 11/01/1	31	Invoice	CONF EXPENSE/BONJOUR	11/01/2019	40.32	05/20	602-23-80-5926-232
0004 11/01/1	32	Invoice	CONF EXPENSE/BONJOUR	11/01/2019	12.10	05/20	603-23-80-5926-232
0004 11/01/1	33	Invoice	CONF EXPENSE/HENDERSON	11/01/2019	87.62	05/20	100-23-36-5393-232
0004 11/01/1	34	Invoice	CONF EXPENSE/HENDERSON	11/01/2019	87.62	05/20	601-23-36-5393-232
Total 0004 11/01/19:					1,751.56		
0005 11/01/1	1	Invoice	TAPE MEASURE	11/01/2019	20.05	05/20	100-21-18-5190-318
0005 11/01/1	2	Invoice	CAR WASH	11/01/2019	10.00	05/20	100-21-18-5190-318
Total 0005 11/01/19:					30.05		
0006 11/01/1	1	Invoice	BADGE	11/01/2019	133.99	05/20	100-21-22-5140-312
0006 11/01/1	2	Invoice	DROP CHAIN R35	11/01/2019	90.55	05/20	100-21-22-5140-227
0006 11/01/1	3	Invoice	INSPECTOR TRAINING	11/01/2019	40.00	05/20	100-21-22-5140-231
0006 11/01/1	4	Invoice	INSPECTOR CERTIFICATION	11/01/2019	115.00	05/20	100-21-22-5140-231
Total 0006 11/01/19:					379.54		
0008 11/01/1	1	Invoice	WATER DIST 2 TEST FEE/RATCLIFF	11/01/2019	30.00	05/20	602-23-62-5926-231
Total 0008 11/01/19:					30.00		
0148 11/01/1	1	Invoice	CAR WASH	11/01/2019	8.00	05/20	100-21-21-5110-314
0148 11/01/1	2	Invoice	MEAL EXP #625	11/01/2019	22.57	05/20	100-21-21-5110-232
0148 11/01/1	3	Invoice	18" WHEEL SKINS/CAR #5	11/01/2019	95.22	05/20	100-21-21-5110-314
0148 11/01/1	4	Invoice	PADDLE HOLSTER/#625	11/01/2019	37.08	05/20	100-21-21-5110-312
0148 11/01/1	5	Invoice	CHROME CHEVY CENTER CAPS/CAR#5	11/01/2019	18.14	05/20	100-21-21-5110-314
0148 11/01/1	6	Invoice	BODY ARMOUR VEST/#625	11/01/2019	409.00	05/20	100-21-21-5110-312
0148 11/01/1	7	Invoice	BACKUP BACK SUPPORT BRACE/#625	11/01/2019	69.95	05/20	100-21-21-5110-312
0148 11/01/1	8	Invoice	PERS BLACKOUT LIC PLATES	11/01/2019	40.38	05/20	100-21-21-5110-315
0148 11/01/1	9	Invoice	POLICE RAID JACKET	11/01/2019	37.95	05/20	100-21-21-5110-312

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
0148 11/01/1	10	Invoice	ATLAS ARMOR CARRIER SIDE EXT/#625	11/01/2019	34.00	05/20	100-21-21-5110-312
0148 11/01/1	11	Invoice	MISC VEHICLE EQUIPMENT	11/01/2019	52.85	05/20	100-21-21-5110-314
Total 0148 11/01/19:					825.14		
0189	1	Invoice	CPM CLASS/LESHER	11/01/2019	22.92	05/20	100-23-42-5371-231
Total 0189:					22.92		
0197 11/01/1	1	Invoice	RELIEF FIREFIGHTER UNIFORM	11/01/2019	90.59	05/20	100-21-22-5140-312
0197 11/01/1	2	Invoice	RELIEF FIREFIGHTER BOOTS	11/01/2019	52.07	05/20	100-21-22-5140-312
Total 0197 11/01/19:					142.66		
Total CARD SERVICES (140):					8,753.78		
<b>CASADY BROTHERS IMP. (145)</b>							
57374W	1	Invoice	POP LATCH	10/03/2019	51.25	05/20	100-22-42-5210-314
Total 57374W:					51.25		
57681W	1	Invoice	KUBOTA MATERIALS	10/23/2019	97.66	05/20	100-22-42-5210-314
57681W	2	Invoice	TLO 90 MATERIALS	10/23/2019	155.65	05/20	100-22-42-5210-315
Total 57681W:					253.31		
57700W	1	Invoice	CLUTCH FOR SAND SPREADER	10/25/2019	394.05	05/20	100-22-42-5210-314
Total 57700W:					394.05		
57808W	1	Invoice	MATERIALS FOR COMPOST SIFTER	10/30/2019	108.90	05/20	204-23-30-5310-318
Total 57808W:					108.90		
57821W	1	Invoice	KUBOTA MATERIALS	10/31/2019	668.07	05/20	100-22-42-5210-314
Total 57821W:					668.07		
57902W	1	Invoice	HINGE KIT RETURNED	10/04/2019	36.05	05/20	100-22-42-5210-314
Total 57902W:					36.05		
Total CASADY BROTHERS IMP. (145):					1,439.53		
<b>CEMSTONE CONCRETE MATERIALS, LLC (6320)</b>							
C2115712	1	Invoice	DES MOINES ST ACCESS ROAD	10/15/2019	870.00	05/20	204-23-30-5310-318
Total C2115712:					870.00		
Total CEMSTONE CONCRETE MATERIALS, LLC (6320):					870.00		
<b>CENTRAL IOWA BLDG SUPPLY (1298)</b>							
10080361	1	Invoice	DEPOT SHELVING SUPPLIES	10/29/2019	63.12	05/20	100-22-42-5221-318
Total 10080361:					63.12		
10080483	1	Invoice	CONDUIT - WASTEWATER (Barnes)	11/05/2019	98.50	05/20	603-23-70-5662-318



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 10080483:					98.50		
Total CENTRAL IOWA BLDG SUPPLY (1298)					161.62		
<b>CENTURY LINK (4614)</b>							
E65-4065 11/	1	Invoice	ALARM CIRCUIT LINE	11/01/2019	148.00	05/20	100-21-22-5140-230
Total E65-4065 11/01/19:					148.00		
Total CENTURY LINK (4614):					148.00		
<b>CHAMBERS, TODD (3123)</b>							
101419	1	Invoice	REIMB MEAL/CONF EXP	10/14/2019	56.00	05/20	602-23-61-5926-231
Total 101419:					56.00		
Total CHAMBERS, TODD (3123):					56.00		
<b>CI CONCRETE INC. (6909)</b>							
185073	1	Invoice	CONCRETE - STORM SEWER UPDATES 500	10/17/2019	1,162.51	05/20	204-23-30-5330-318
Total 185073:					1,162.51		
185285	1	Invoice	CONCRETE - STORM SEWER UPDATES 500	10/25/2019	505.50	05/20	204-23-30-5330-318
Total 185285:					505.50		
Total CI CONCRETE INC. (6909):					1,668.01		
<b>CITY OF WEBSTER CITY (176)</b>							
102119	1	Invoice	EE REBATE LED BULBS-WATER PLANT	10/21/2019	164.42	05/20	601-23-36-5930-979
102119	2	Invoice	CORN BELT LIGHTING REBATE-WATER PLA	10/21/2019	62.00	05/20	601-23-53-5930-979
Total 102119:					226.42		
Total CITY OF WEBSTER CITY (176):					226.42		
<b>COMMUNITY &amp; FAMILY RESOURCES (1806)</b>							
110119	1	Invoice	FY 20 CONTRIBUTION	11/01/2019	3,700.00	05/20	100-22-41-5250-213
Total 110119:					3,700.00		
Total COMMUNITY & FAMILY RESOURCES (1806):					3,700.00		
<b>CONKLING, RICHARD (5203)</b>							
090919	1	Invoice	ENERGY EFFICIENCY REBATE	09/09/2019	75.00	05/20	601-23-36-5930-979
090919	2	Invoice	CORN BELT EE RESIDENTIAL REBATE	09/09/2019	25.00	05/20	601-23-53-5930-979
Total 090919:					100.00		
Total CONKLING, RICHARD (5203):					100.00		
<b>COUNSEL OFFICE &amp; DOCUMENT (3995)</b>							
34AR426926	1	Invoice	COPIER MAINTENANCE/COPY CHARGES-FH	10/18/2019	59.73	05/20	100-22-42-5233-225
Total 34AR426926:					59.73		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total COUNSEL OFFICE & DOCUMENT (3995):					59.73		
<b>CRAWFORD, LARAIN K. (6937)</b>							
100819	1	Invoice	ENERGY EFFICIENCY REBATE	10/08/2019	250.00	05/20	601-23-36-5930-979
Total 100819:					250.00		
Total CRAWFORD, LARAIN K (6937):					250.00		
<b>CTS LANGUAGE LINK (6323)</b>							
154667	1	Invoice	TELE LANGUAGE TRANSLATION/PD	11/01/2019	50.77	05/20	100-21-21-5110-230
154667	2	Invoice	TELE LANGUAGE TRANSLATION/UTILITIES	11/01/2019	10.41	05/20	601-23-80-5930-299
Total 154667:					61.18		
Total CTS LANGUAGE LINK (6323):					61.18		
<b>DAILY FREEMAN JOURNAL, INC. (211)</b>							
5471	1	Invoice	CM 10/07/2019	10/30/2019	330.66	05/20	100-24-14-5435-210
Total 5471:					330.66		
5495	1	Invoice	ORD 2019-1832/ADD DEF TO FLOOD PLAIN	11/06/2019	34.50	05/20	100-24-18-5470-210
Total 5495:					34.50		
D03700 10/3	1	Invoice	RECYCLING ADVERTISING	10/31/2019	188.80	05/20	100-23-30-5340-235
D03700 10/3	2	Invoice	MY HOMETOWN - OCTOBER 2019	10/31/2019	80.00	05/20	100-24-12-5430-233
D03700 10/3	3	Invoice	MY HOMETOWN - OCTOBER 2019	10/31/2019	220.00	05/20	601-23-81-5921-233
D03700 10/3	4	Invoice	MY HOMETOWN - OCTOBER 2019	10/31/2019	50.00	05/20	602-23-81-5921-233
D03700 10/3	5	Invoice	MY HOMETOWN - OCTOBER 2019	10/31/2019	50.00	05/20	603-23-81-5921-233
Total D03700 10/31/19:					588.80		
Total DAILY FREEMAN JOURNAL, INC. (211):					953.96		
<b>DANKO EMERGENCY EQUIPMENT CO. (3091)</b>							
106494	1	Invoice	TURNOUT GEAR	11/05/2019	12,772.84	05/20	100-21-22-5140-515
Total 106494:					12,772.84		
Total DANKO EMERGENCY EQUIPMENT CO. (3091):					12,772.84		
<b>DATAMAXX APPLIED TECHNOLOGIES (214)</b>							
30298	1	Invoice	YEARLY SERVICE FEE	10/23/2019	166.00	05/20	100-21-21-5180-299
Total 30298:					166.00		
Total DATAMAXX APPLIED TECHNOLOGIES (214):					166.00		
<b>DELL MARKETING L.P. (221)</b>							
1035062767	1	Invoice	REPLACEMENT Pc FOR BRANDON	11/05/2019	173.89	05/20	100-24-16-5420-317
1035062767	2	Invoice	REPLACEMENT Pc FOR BRANDON	11/05/2019	637.62	05/20	601-24-16-5921-317
1035062767	3	Invoice	REPLACEMENT Pc FOR BRANDON	11/05/2019	173.89	05/20	602-24-16-5921-317
1035062767	4	Invoice	REPLACEMENT Pc FOR BRANDON	11/05/2019	173.90	05/20	603-24-16-5921-317
Total 10350627675:					1,159.30		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
1035062768	1	Invoice	REPLACEMENT Pc FOR DISPATCH #2	11/05/2019	173.90	05/20	100-24-16-5420-317
1035062768	2	Invoice	REPLACEMENT Pc FOR DISPATCH #2	11/05/2019	637.62	05/20	601-24-16-5921-317
1035062768	3	Invoice	REPLACEMENT Pc FOR DISPATCH #2	11/05/2019	173.89	05/20	602-24-16-5921-317
1035062768	4	Invoice	REPLACEMENT Pc FOR DISPATCH #2	11/05/2019	173.89	05/20	603-24-16-5921-317
Total 10350627683:					1,159.30		
1035064818	1	Invoice	REPLACEMENT Pc FOR DISPATCH #1	11/05/2019	173.89	05/20	100-24-16-5420-317
1035064818	2	Invoice	REPLACEMENT Pc FOR DISPATCH #1	11/05/2019	637.62	05/20	601-24-16-5921-317
1035064818	3	Invoice	REPLACEMENT Pc FOR DISPATCH #1	11/05/2019	173.90	05/20	602-24-16-5921-317
1035064818	4	Invoice	REPLACEMENT Pc FOR DISPATCH #1	11/05/2019	173.89	05/20	603-24-16-5921-317
Total 10350648181:					1,159.30		
Total DELL MARKETING L.P. (221):					3,477.90		
<b>DOOLITTLE, KIM (6541)</b>							
102519	1	Invoice	CORN BELT EE RESIDENTIAL REBATE	10/25/2019	50.00	05/20	601-23-53-5930-979
102519	2	Invoice	ENERGY EFFICIENCY REBATE	10/25/2019	75.00	05/20	601-23-36-5930-979
Total 102519:					125.00		
Total DOOLITTLE, KIM (6541):					125.00		
<b>ED M. FELD EQUIPMENT COMPANY (255)</b>							
0358228-IN	1	Invoice	HOOD INSP/FIRE EXT TAGS-CONG MEALS	11/04/2019	150.00	05/20	100-22-42-5280-299
Total 0358228-IN:					150.00		
Total ED M. FELD EQUIPMENT COMPANY (255):					150.00		
<b>ELECTRICAL ENGINEERING &amp; EQUIP (257)</b>							
6549772-00	1	Invoice	HOFFMAN BOX (CITY HALL SOLAR PROJEC	09/04/2019	32.43	05/20	100-23-36-5393-318
6549772-00	2	Invoice	HOFFMAN BOX (CITY HALL SOLAR PROJEC	09/04/2019	32.43	05/20	601-23-36-5393-318
6549772-00	3	Invoice	18-2 CABLE FOR WATER PLANT	09/04/2019	131.73	05/20	602-23-61-5642-318
Total 6549772-00:					196.59		
6608714-00	1	Invoice	3R BOX - COVERS & HUBS	10/31/2019	149.26	05/20	601-23-52-5588-318
Total 6608714-00:					149.26		
Total ELECTRICAL ENGINEERING & EQUIP (257):					345.85		
<b>EMBLEM ENTERPRISES, INC. (2987)</b>							
771704	1	Invoice	PATCHES (4X5)	11/04/2019	482.49	05/20	100-21-21-5110-318
Total 771704:					482.49		
Total EMBLEM ENTERPRISES, INC. (2987):					482.49		
<b>EMPLOYEE BENEFIT SYSTEMS (4707)</b>							
110819	1	Invoice	HEALTH INSURANCE - DEC 2019	11/08/2019	15,291.60	05/20	902-11100
110819	2	Invoice	HEALTH INSURANCE - DEC 2019	11/08/2019	79,626.36	05/20	902-11215
Total 110819:					94,917.96		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total EMPLOYEE BENEFIT SYSTEMS (4707):					94,917.96		
<b>FASTENAL COMPANY (3509)</b>							
IAFTD22306	1	Invoice	#12x1-1/4" DRILL SCREWS TEK5	10/21/2019	55.45	05/20	601-23-52-5588-318
Total IAFTD223061:					55.45		
Total FASTENAL COMPANY (3509):					55.45		
<b>FIRE SERVICE TRAINING BUREAU (294)</b>							
200477	1	Invoice	CERTIFICATION FEES/STENSLAND	10/23/2019	100.00	05/20	100-21-22-5140-231
Total 200477:					100.00		
Total FIRE SERVICE TRAINING BUREAU (294):					100.00		
<b>FLETCHER-REINHARDT COMPANY (305)</b>							
S1209403.00	1	Invoice	092319 QUOTE-AWARDED MATERIALS	11/06/2019	5,074.00	05/20	601-23-52-5588-318
Total S1209403.001:					5,074.00		
S1210147.00	1	Invoice	HARNESSES FOR BUCKET TRUCK (PART# 6	11/07/2019	1,100.79	05/20	601-23-52-5588-312
Total S1210147.001:					1,100.79		
S1210303.00	1	Invoice	100T FUSE LINKS	11/05/2019	82.35	05/20	601-23-52-5588-318
Total S1210303.001:					82.35		
Total FLETCHER-REINHARDT COMPANY (305):					6,257.14		
<b>GALLS, LLC - DBA CARPENTER UNIFORM (331)</b>							
014089027	1	Invoice	SWEATER	10/28/2019	34.99	05/20	100-21-21-5110-312
Total 014089027:					34.99		
Total GALLS, LLC - DBA CARPENTER UNIFORM (331):					34.99		
<b>GERBER AUTO ELECTRIC (342)</b>							
120891	1	Invoice	BATTERIES FOR E-32	09/30/2019	542.21	05/20	100-21-22-5140-227
Total 120891:					542.21		
121473	1	Invoice	REPAIR 2011 RAM	10/24/2019	301.27	05/20	100-21-21-5110-227
Total 121473:					301.27		
Total GERBER AUTO ELECTRIC (342):					843.48		
<b>HAMILTON COUNTY (366)</b>							
111319	1	Invoice	IT SERVICES/OCTOBER 2019	11/13/2019	4,294.79	05/20	100-24-16-5420-212
111319	2	Invoice	IT SERVICES/OCTOBER 2019	11/13/2019	1,171.31	05/20	601-24-16-5923-212
111319	3	Invoice	IT SERVICES/OCTOBER 2019	11/13/2019	1,171.31	05/20	602-24-16-5923-212
111319	4	Invoice	IT SERVICES/OCTOBER 2019	11/13/2019	1,171.30	05/20	603-24-16-5923-212
111319	5	Invoice	CONF-ICIT TRAINING	11/13/2019	16.50	05/20	100-24-16-5420-232
111319	6	Invoice	CONF-ICIT TRAINING	11/13/2019	4.50	05/20	601-24-16-5926-232
111319	7	Invoice	CONF-ICIT TRAINING	11/13/2019	4.50	05/20	602-24-16-5926-232
111319	8	Invoice	CONF-ICIT TRAINING	11/13/2019	4.50	05/20	603-24-16-5926-232

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 111319:					7,838.71		
Total HAMILTON COUNTY (366):					7,838.71		
<b>HARTNETT, MARTIN (6728)</b>							
111319	1	Invoice	METER DEPOSIT REFUND	11/13/2019	90.00	05/20	601-21011
Total 111319:					90.00		
Total HARTNETT, MARTIN (6728):					90.00		
<b>HAWKINS, INC. (3668)</b>							
4600010	1	Invoice	Chlorine	10/17/2019	1,670.00	05/20	602-23-61-5641-318
Total 4600010					1,670.00		
Total HAWKINS, INC. (3668):					1,670.00		
<b>HUBBARD, CALE (6931)</b>							
1433257217	1	Invoice	CUSTOMER DEPOSIT REFUND	11/06/2019	36.05	05/20	601-21011
Total 1433257217:					36.05		
Total HUBBARD, CALE (6931):					36.05		
<b>HUERTA, ARNULFO DANIEL (6932)</b>							
110119	1	Invoice	METER DEPOSIT REFUND	11/01/2019	225.00	05/20	601-21011
Total 110119					225.00		
Total HUERTA, ARNULFO DANIEL (6932):					225.00		
<b>HY-VEE ACCOUNTS RECEIVABLE (424)</b>							
4809780787	1	Invoice	HALLOWEEN CANDY FOR PARTIES	10/24/2019	250.17	05/20	100-22-42-5233-318
Total 4809780787:					250.17		
4809986368	1	Invoice	COFFEE/FILTERS	11/06/2019	28.94	05/20	100-21-21-5110-318
Total 4809986368:					28.94		
Total HY-VEE ACCOUNTS RECEIVABLE (424):					279.11		
<b>IHLE, RICK (3608)</b>							
102719	1	Invoice	ENERGY EFFICIENCY REBATE	10/27/2019	155.13	05/20	601-23-36-5930-979
102719	2	Invoice	ENERGY EFFICIENCY REBATE	10/27/2019	3.52	05/20	601-23-36-5930-979
Total 102719:					158.65		
Total IHLE, RICK (3608):					158.65		
<b>IOWA CITY AREA DEVELOPMENT (6933)</b>							
SD-1439	1	Invoice	STRATEGIC DOING 301/HENDERSON	11/05/2019	525.00	05/20	100-23-36-5393-232
SD-1439	2	Invoice	STRATEGIC DOING 301/HENDERSON	11/05/2019	525.00	05/20	601-23-36-5393-232
Total SD-1439:					1,050.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total IOWA CITY AREA DEVELOPMENT (6933):					1,050.00		
<b>IOWA MUSEUM ASSOCIATION (2941)</b>							
1886	1	Invoice	MEMBERSHIP RENEWAL	10/14/2019	50.00	05/20	100-22-42-5221-215
Total 1886:					50.00		
Total IOWA MUSEUM ASSOCIATION (2941)					50.00		
<b>ITSavvy LLC (5472)</b>							
01147437	1	Invoice	REPLACEMENT UPS FOR PC'S	11/05/2019	35.01	05/20	100-24-16-5420-317
01147437	2	Invoice	REPLACEMENT UPS FOR PC'S	11/05/2019	128.37	05/20	601-24-16-5921-317
01147437	3	Invoice	REPLACEMENT UPS FOR PC'S	11/05/2019	35.01	05/20	602-24-16-5921-317
01147437	4	Invoice	REPLACEMENT UPS FOR PC'S	11/05/2019	35.01	05/20	603-24-16-5921-317
Total 01147437:					233.40		
Total ITSavvy LLC (5472):					233.40		
<b>JACKSON, JEFF (514)</b>							
101419	1	Invoice	MILEAGE EXP/IRWA CONF	10/14/2019	97.44	05/20	603-23-70-5926-231
Total 101419:					97.44		
Total JACKSON, JEFF (514):					97.44		
<b>JORDAN, CLARENCE (6934)</b>							
315020012	1	Invoice	CUSTOMER DEPOSIT REFUND	11/06/2019	206.61	05/20	601-21011
Total 315020012:					206.61		
Total JORDAN, CLARENCE (6934):					206.61		
<b>KAY PARK RECREATION (6867)</b>							
187253	1	Invoice	FOOT PLANK	10/02/2019	216.00	05/20	100-22-42-5210-318
Total 187253:					216.00		
Total KAY PARK RECREATION (6867):					216.00		
<b>KIESLER'S POLICE SUPPLY, INC. (5763)</b>							
IN120876	1	Invoice	GLOCK 23 GEN4 (2)	11/07/2019	703.00	05/20	212-18-21-4110-704
Total IN120876:					703.00		
Total KIESLER'S POLICE SUPPLY, INC. (5763):					703.00		
<b>KINNETZ SIGNS (547)</b>							
102919	1	Invoice	DESCRIPTIVE SIGN/MURAL	10/29/2019	240.00	05/20	100-23-36-5393-299
102919	2	Invoice	DESCRIPTIVE SIGN/MURAL	10/29/2019	240.00	05/20	601-23-36-5393-299
Total 102919:					480.00		
Total KINNETZ SIGNS (547):					480.00		
<b>KQWC RADIO STATION (553)</b>							
19100089	1	Invoice	RECYCLING ADS	10/31/2019	153.00	05/20	100-23-30-5340-235

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 19100089:					153.00		
Total KQWC RADIO STATION (553):					153.00		
<b>KRAMER, JOE &amp; DONNA (4852)</b>							
102919	1	Invoice	ENERGY EFFICIENCY REBATE	10/29/2019	50.00	05/20	601-23-36-5930-979
102919	2	Invoice	ENERGY EFFICIENCY REBATE	10/29/2019	75.00	05/20	601-23-36-5930-979
102919	3	Invoice	CORN BELT A/C REBATE	10/29/2019	150.00	05/20	601-23-53-5930-979
Total 102919:					275.00		
Total KRAMER, JOE & DONNA (4852):					275.00		
<b>LAMPERT'S (564)</b>							
120825	1	Invoice	CONCRETE TUBES - WEHRHEIM PARK	10/15/2019	57.96	05/20	100-22-42-5210-318
Total 120825:					57.96		
125320	1	Invoice	PALLET OF QUICK CRETE FOR SWING SETS	10/16/2019	270.84	05/20	100-22-42-5210-318
Total 125320:					270.84		
224215	1	Invoice	FORM BOARD - STORM MAINT REPAIR	10/29/2019	33.26	05/20	204-23-30-5330-318
Total 224215:					33.26		
237830	1	Invoice	MATERIAL FOR SHELVES @ DEPOT	10/30/2019	54.49	05/20	100-22-42-5221-318
Total 237830:					54.49		
284650	1	Invoice	MATERIAL FOR FIRE HYDRANT STORAGE B	11/05/2019	87.29	05/20	602-23-62-5662-318
Total 284650:					87.29		
Total LAMPERT'S (564):					503.84		
<b>LENOVO (UNITED STATES) INC. (3779)</b>							
6453031254	1	Invoice	OFFICE 2019 FOR NEW PC'S	11/01/2019	74.99	05/20	100-24-16-5420-317
6453031254	2	Invoice	OFFICE 2019 FOR NEW PC'S	11/01/2019	274.99	05/20	601-24-16-5921-317
6453031254	3	Invoice	OFFICE 2019 FOR NEW PC'S	11/01/2019	75.00	05/20	602-24-16-5921-317
6453031254	4	Invoice	OFFICE 2019 FOR NEW PC'S	11/01/2019	75.00	05/20	603-24-16-5921-317
Total 6453031254:					499.98		
6453058857	1	Invoice	REPLACEMENT LAPTOPS/FIRE CHIEF/BREA	11/06/2019	331.82	05/20	100-24-16-5420-317
6453058857	2	Invoice	REPLACEMENT LAPTOPS/FIRE CHIEF/BREA	11/06/2019	1,216.71	05/20	601-24-16-5921-317
6453058857	3	Invoice	REPLACEMENT LAPTOPS/FIRE CHIEF/BREA	11/06/2019	331.82	05/20	602-24-16-5921-317
6453058857	4	Invoice	REPLACEMENT LAPTOPS/FIRE CHIEF/BREA	11/06/2019	331.83	05/20	603-24-16-5921-317
Total 6453058857:					2,212.18		
Total LENOVO (UNITED STATES) INC. (3779):					2,712.16		
<b>LOWE, ANDREW (6920)</b>							
110619	1	Invoice	REIMBURSE/BATTERIES	11/06/2019	9.10	05/20	100-21-21-5110-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 110619:					9.10		
Total LOWE, ANDREW (6920):					9.10		
<b>LYONS, JEFFREY (594)</b>							
110819	1	Invoice	ENERGY EFFICIENCY REBATE	11/08/2019	75.00	05/20	601-23-36-5930-979
110819	2	Invoice	CORN BELT EE RESIDENTIAL REBATE	11/08/2019	50.00	05/20	601-23-53-5930-979
Total 110819:					125.00		
Total LYONS, JEFFREY (594):					125.00		
<b>MARY ANN'S SPECIALTY FOODS (4460)</b>							
110119	1	Invoice	REIMB/LIGHTING REBATE	11/01/2019	5,754.86	05/20	601-23-53-5588-212
110119	2	Invoice	VFD REBATE	11/01/2019	450.00	05/20	601-23-53-5588-212
Total 110119:					6,204.86		
Total MARY ANN'S SPECIALTY FOODS (4460):					6,204.86		
<b>MATT PARROTT &amp; SONS COMPANY (605)</b>							
PINV740404	1	Invoice	#10 & #9 ENVELOPES	10/29/2019	554.61	05/20	100-24-14-5435-316
PINV740404	2	Invoice	#10 & #9 ENVELOPES	10/29/2019	4,005.55	05/20	601-23-80-5921-316
PINV740404	3	Invoice	#10 & #9 ENVELOPES	10/29/2019	1,232.48	05/20	602-23-80-5921-316
PINV740404	4	Invoice	#10 & #9 ENVELOPES	10/29/2019	389.74	05/20	603-23-80-5921-316
Total PINV740404 & 740405:					6,162.38		
Total MATT PARROTT & SONS COMPANY (605):					6,162.38		
<b>MC CUTCHEON, ROGER (6936)</b>							
111319	1	Invoice	METER DEPOSIT REFUND	11/13/2019	100.00	05/20	601-21011
Total 111319:					100.00		
Total MC CUTCHEON, ROGER (6936):					100.00		
<b>MC KINNEY, MARTY (4392)</b>							
092719	1	Invoice	ENERGY EFFICIENCY REBATE	09/27/2019	75.00	05/20	601-23-36-5930-979
092719	2	Invoice	CORN BELT EE RESIDENTIAL REBATE	09/27/2019	25.00	05/20	601-23-53-5930-979
Total 092719:					100.00		
Total MC KINNEY, MARTY (4392):					100.00		
<b>MC MURRAY HATCHERY (3976)</b>							
110119	1	Invoice	REIMB/CB LIGHTING REBATE	11/01/2019	2,067.60	05/20	601-23-53-5588-212
Total 110119:					2,067.60		
Total MC MURRAY HATCHERY (3976):					2,067.60		
<b>MEGGER (4894)</b>							
5590561272	1	Invoice	Repair electric meter test bench	09/24/2019	1,485.00	05/20	601-23-80-5905-299
Total 5590561272:					1,485.00		



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total MEGGER (4894):					1,485.00		
<b>MIDLAND GIS SOLUTIONS, LLC (6658)</b>							
10992	1	Invoice	UTILITY GPS/GIS PROJECT ~ ELECTRIC NET	11/04/2019	20,000.00	05/20	602-23-62-5673-870
Total 10992:					20,000.00		
Total MIDLAND GIS SOLUTIONS, LLC (6658):					20,000.00		
<b>MUNICIPAL CODE CORPORATION (6588)</b>							
00336168	1	Invoice	CODE BOOK SUPPLEMENTS/UPDATES	11/07/2019	2,165.41	05/20	100-24-14-5435-212
Total 00336168:					2,165.41		
Total MUNICIPAL CODE CORPORATION (6588):					2,165.41		
<b>MUNICIPAL SUPPLY, INC. (672)</b>							
0745114-IN	1	Invoice	QUOTED MATERIAL	10/29/2019	8,330.50	05/20	602-23-62-5662-318
Total 0745114-IN:					8,330.50		
0745373-CM	1	Invoice	CREDIT QUOTED MATERIAL	10/30/2019	8,330.50-	05/20	602-23-62-5662-318
Total 0745373-CM:					8,330.50-		
0745374-IN	1	Invoice	(3) 5 FT BURY FIRE HYDRANT	10/30/2019	5,850.00	05/20	602-23-62-5662-318
Total 0745374-IN:					5,850.00		
0745375-IN	1	Invoice	QUOTED MATERIAL	10/30/2019	2,480.50	05/20	602-23-62-5662-318
Total 0745375-IN:					2,480.50		
0745492-IN	1	Invoice	2" HYDRANT	10/31/2019	960.00	05/20	603-23-70-5642-318
Total 0745492-IN:					960.00		
0745861-CM	1	Invoice	CREDIT INV #745375	10/31/2019	75.50-	05/20	602-23-62-5662-318
Total 0745861-CM:					75.50-		
Total MUNICIPAL SUPPLY, INC. (672):					9,215.00		
<b>MURILLO, GERARDO (5009)</b>							
513850311	1	Invoice	CUSTOMER DEPOSIT REFUND	11/06/2019	40.29	05/20	601-21011
Total 513850311:					40.29		
Total MURILLO, GERARDO (5009):					40.29		
<b>NAPA AUTO PARTS (677)</b>							
883076	1	Invoice	HORN REPAIR E34	10/15/2019	40.64	05/20	100-21-22-5140-227
Total 883076:					40.64		
883163	1	Invoice	BACK LIGHTS REPAIR E34	10/16/2019	13.81	05/20	100-21-22-5140-227

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 883163:					13.81		
883516	1	Invoice	REPLACEMENT BULBS E34	10/22/2019	13.68	05/20	100-21-22-5140-227
Total 883516:					13.68		
884506	1	Invoice	11/16" & 5/8" DRILL BITS	11/06/2019	38.46	05/20	204-23-30-5310-311
Total 884506:					38.46		
Total NAPA AUTO PARTS (677):					106.59		
<b>O'HALLORAN INTERNATIONAL (718)</b>							
34P5179	1	Invoice	SHIFT TOWER ASSEMBLY - TK# 15	10/22/2019	344.10	05/20	601-23-52-5935-314
Total 34P5179:					344.10		
Total O'HALLORAN INTERNATIONAL (718):					344.10		
<b>ON-HOLD PRODUCTIONS (726)</b>							
6196	1	Invoice	ON HOLD MESSAGE - NOV 2019	10/31/2019	15.20	05/20	100-22-12-5370-210
6196	2	Invoice	ON HOLD MESSAGE - NOV 2019	10/31/2019	41.80	05/20	601-23-81-5930-210
6196	3	Invoice	ON HOLD MESSAGE - NOV 2019	10/31/2019	9.50	05/20	602-23-81-5930-210
6196	4	Invoice	ON HOLD MESSAGE - NOV 2019	10/31/2019	9.50	05/20	603-23-81-5930-210
Total 6196:					76.00		
Total ON HOLD PRODUCTIONS (726):					76.00		
<b>O'REILLY AUTOMOTIVE, INC. (727)</b>							
0357-445266	1	Invoice	ADAPTER TRAILER PLUG & BRAKE CONTR	10/29/2019	108.98	05/20	204-23-30-5310-314
Total 0357-445266:					108.98		
0357-445345	1	Invoice	ALTERNATOR (POLICE #1)	10/30/2019	175.10	05/20	204-23-30-5310-314
Total 0357-445345:					175.10		
0357-445500	1	Invoice	PINTLE HOOK ASSEMBLY + BRAKE HARNES	11/01/2019	98.37	05/20	204-23-30-5310-314
Total 0357-445500:					98.37		
0357-445894	1	Invoice	2 BATTERIES (31-5) ST#18	11/06/2019	222.40	05/20	204-23-30-5310-314
Total 0357-445894:					222.40		
0357-445967	1	Invoice	RIGHT INSIDE DOOR HANDLE	11/07/2019	101.22	05/20	204-23-30-5310-314
Total 0357-445967:					101.22		
0357-446022	1	Invoice	BATTERY (24EXT) ST#4	11/07/2019	115.87	05/20	204-23-30-5310-314
Total 0357-446022:					115.87		
0357-446444	1	Invoice	PURPLE POWER-MOWER DECK CLEANER	11/12/2019	4.99	05/20	100-22-42-5210-314
0357-446444	2	Invoice	PURPLE POWER-MOWER DECK CLEANER	11/12/2019	4.99	05/20	100-23-42-5371-314

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 0357-446444:					9.98		
0357-446500	1	Invoice	BULBS FOR TK#3	11/12/2019	42.63	05/20	601-23-52-5935-314
Total 0357-446500:					42.63		
Total O'REILLY AUTOMOTIVE, INC. (727):					874.55		
<b>P &amp; M APPAREL (734)</b>							
31873	1	Invoice	FULLER HALL STAFF SHIRTS	11/04/2019	752.50	05/20	100-22-42-5233-318
Total 31873:					752.50		
Total P & M APPAREL (734):					752.50		
<b>PAGEL REPAIR (3497)</b>							
1024191	1	Invoice	CUT KEYS FOR FULLER HALL	10/24/2019	24.00	05/20	100-22-42-5233-226
Total 1024191:					24.00		
Total PAGEL REPAIR (3497):					24.00		
<b>PEVESTORF, JESSICA (6935)</b>							
092219	1	Invoice	ENERGY EFFICIENCY REBATE	09/22/2019	75.00	05/20	601-23-36-5930-979
Total 092219:					75.00		
Total PEVESTORF, JESSICA (6935):					75.00		
<b>PITNEY BOWES-RESERVE ACCT (758)</b>							
1014227633	1	Invoice	E-Z SEAL/POSTAGE MACHINE	10/30/2019	6.54	05/20	100-24-14-5435-316
1014227633	2	Invoice	E-Z SEAL/POSTAGE MACHINE	10/30/2019	47.24	05/20	601-23-80-5921-316
1014227633	3	Invoice	E-Z SEAL/POSTAGE MACHINE	10/30/2019	14.53	05/20	602-23-80-5921-316
1014227633	4	Invoice	E-Z SEAL/POSTAGE MACHINE	10/30/2019	4.36	05/20	603-23-80-5921-316
Total 1014227633:					72.67		
Total PITNEY BOWES-RESERVE ACCT (758):					72.67		
<b>PRAIRIE ENERGY COOPERATIVE (768)</b>							
110819	1	Invoice	AIRPORT ELECTRICITY	11/08/2019	462.20	05/20	205-23-45-5372-237
Total 110819:					462.20		
110819 CEN	1	Invoice	ELECTRICITY/HANGAR - CENTER BAY	11/08/2019	32.55	05/20	205-23-45-5372-237
Total 110819 CENTER:					32.55		
110819 EAS	1	Invoice	ELECTRICITY/HANGAR-EAST BAY	11/08/2019	39.83	05/20	205-23-45-5372-237
Total 110819 EAST:					39.83		
110819 WES	1	Invoice	ELECTRICITY/HANGAR - WEST BAY	11/08/2019	34.73	05/20	205-23-45-5372-237
Total 110819 WEST:					34.73		
110819+	1	Invoice	AIRPORT RUNWAY LIGHTING	11/08/2019	141.69	05/20	205-23-45-5372-237

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 110819*:					141.69		
Total PRAIRIE ENERGY COOPERATIVE (768):					711.00		
<b>RELIANT GASES, LTD (6253)</b>							
130-1475499	1	Invoice	20,040lbs OF CO2	10/28/2019	1,404.80	05/20	602-23-61-5641-318
Total 130-1475499:					1,404.80		
Total RELIANT GASES, LTD (6253):					1,404.80		
<b>RESCO (812)</b>							
766976-00	1	Invoice	QUOTE 092319 MATERIAL ( WR9 CRIMPONS	10/24/2019	839.84	05/20	601-23-52-5588-318
Total 766976-00:					839.84		
766981-00	1	Invoice	QUOTE 092319 MATERIAL ( TAGS)	10/24/2019	34.24	05/20	601-23-52-5588-318
Total 766981-00:					34.24		
767505-00	1	Invoice	QUOTE 092319 MATERIAL WHITE TAGS)	10/29/2019	17.12	05/20	601-23-52-5588-318
Total 767505-00:					17.12		
Total RESCO (812):					891.20		
<b>RICOH USA, INC. (4831)</b>							
102919280	1	Invoice	COPY MACHINE LEASE/COPY CHARGE	11/05/2019	153.86	05/20	100-21-21-5110-225
Total 102919280:					153.86		
Total RICOH USA, INC. (4831):					153.86		
<b>SCHLOTFELDT ENGINEERING, INC. (836)</b>							
26922	1	Invoice	Eng Fees - WILSON BREWER ELECTRIC & LI	10/30/2019	1,142.75	05/20	534-23-42-5221-212
Total 26922:					1,142.75		
26923	1	Invoice	Eng Fees - WILSON BREWER SITE IMPR PR	10/30/2019	4,458.50	05/20	534-23-42-5221-212
Total 26923:					4,458.50		
26930	1	Invoice	Eng Fees = 2019 ELECTRIC EASEMENT - JUL	11/06/2019	4,712.50	05/20	601-23-52-5588-871
Total 26930:					4,712.50		
26931	1	Invoice	Eng Fees = 2019 ELECTRIC EASEMENT - TO	11/06/2019	823.00	05/20	601-23-52-5588-871
Total 26931:					823.00		
Total SCHLOTFELDT ENGINEERING, INC. (836):					11,136.75		
<b>SHUTTLEWORTH &amp; INGERSOLL, P.L.C. (6731)</b>							
4392480	1	Invoice	LEGAL FEES - VEROBLUE BANKRUPTCY	11/06/2019	35.10	05/20	100-24-14-5435-212
4392480	2	Invoice	LEGAL FEES - VEROBLUE BANKRUPTCY	11/06/2019	253.50	05/20	601-23-80-5923-212
4392480	3	Invoice	LEGAL FEES - VEROBLUE BANKRUPTCY	11/06/2019	78.00	05/20	602-23-80-5923-212
4392480	4	Invoice	LEGAL FEES - VEROBLUE BANKRUPTCY	11/06/2019	23.40	05/20	603-23-80-5923-212

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 4392480:					390.00		
Total SHUTTLEWORTH & INGERSOLL, P.L.C. (6731):					390.00		
<b>SNYDER &amp; ASSOCIATES (2951)</b>							
118.0211.01-	1	Invoice	ENG - SEWER REHAB & REPAIR PROJ (thru	10/31/2019	2,702.50	05/20	603-23-71-5673-860
Total 118.0211.01-4:					2,702.50		
118.1104.01-	1	Invoice	ENG - 2019/20 ST IMPROV PROJECT (thru 9.3	10/31/2019	10,331.90	05/20	525-23-30-5310-299
Total 118.1104.01-8:					10,331.90		
119.0335.01-	1	Invoice	ENG - 2019/20 WATERMAIN REPAIR PROJEC	10/31/2019	14,250.49	05/20	602-23-62-5673-870
Total 119.0335.01-3:					14,250.49		
Total SNYDER & ASSOCIATES (2951):					27,284.89		
<b>STEIL, RAY (4435)</b>							
092819	1	Invoice	ENERGY EFFICIENCY REBATE	09/28/2019	110.75	05/20	601-23-36-5930-979
Total 092819:					110.75		
Total STEIL, RAY (4435):					110.75		
<b>STEIN HEATING &amp; COOLING, INC. (5576)</b>							
8709	1	Invoice	REPAIR SINK & REPLACE CORRODED PLUG	10/31/2019	276.40	05/20	100-22-42-5233-226
Total 8709:					276.40		
8741	1	Invoice	REPAIR CLOGGED TOILET @ FULLER HALL	11/01/2019	103.26	05/20	100-22-42-5233-226
Total 8741:					103.26		
8744	1	Invoice	REPAIR SINK IN SAMPSON ROOM	11/05/2019	326.98	05/20	100-22-42-5233-226
Total 8744:					326.98		
Total STEIN HEATING & COOLING, INC. (5576):					706.64		
<b>STUART C. IRBY COMPANY (3585)</b>							
S011601678	1	Invoice	092319 QUOTED&AWARDED MATERIALS	10/23/2019	179.23	05/20	601-23-52-5588-318
Total S011601678.001:					179.23		
S011601678	1	Invoice	POLYMER D.E. BELLS (092319 AWARDED MA	10/26/2019	615.25	05/20	601-23-52-5588-318
Total S011601678.002:					615.25		
S011601678	1	Invoice	092319 QUOTED&AWARDED MATERIALS	10/23/2019	26.00	05/20	601-23-52-5588-318
Total S011601678.003:					26.00		
S011601678	1	Invoice	092319 QUOTED&AWARDED MATERIALS	10/23/2019	91.49	05/20	601-23-52-5588-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total S011601678.004					91.49		
S011601678	1	Invoice	092319 QUOTED&AWARDED MATERIALS	10/23/2019	52.16	05/20	601-23-52-5588-318
Total S011601678.006					52.16		
S011601678	1	Invoice	WR399 CRIMPONS (092319 AWARDED MATE	10/29/2019	16.05	05/20	601-23-52-5588-318
Total S011601678.007					16.05		
S011601678	1	Invoice	STAPLES (092319 AWARDED MATERIALS)	10/31/2019	205.44	05/20	601-23-52-5588-318
Total S011601678.008					205.44		
Total STUART C. IRBY COMPANY (3585)					1,185.62		
<b>THE AMERICAN BOTTLING CO. (4800)</b>							
3446007941	1	Invoice	POP/BEVERAGES FOR RESALE-FULLER HA	10/31/2019	291.24	05/20	100-22-42-5233-323
Total 3446007941					291.24		
Total THE AMERICAN BOTTLING CO. (4800)					291.24		
<b>THE TRASHMAN, LLC (943)</b>							
110619	1	Invoice	CURB RECYCLING - OCTOBER 2019	11/06/2019	12,882.76	05/20	100-23-30-5340-235
Total 110619					12,882.76		
640-1804	1	Invoice	TRASH SERVICE/FUEL SURCHARGE	11/01/2019	26.95	05/20	100-24-36-5480-236
640-1804	2	Invoice	TRASH SERVICE/FUEL SURCHARGE	11/01/2019	19.25	05/20	601-23-36-5480-236
640-1804	3	Invoice	TRASH SERVICE/FUEL SURCHARGE	11/01/2019	15.40	05/20	602-23-36-5480-236
640-1804	4	Invoice	TRASH SERVICE/FUEL SURCHARGE	11/01/2019	15.40	05/20	603-23-36-5480-236
640-1804	5	Invoice	TRASH SERVICE/FUEL SURCHARGE	11/01/2019	77.00	05/20	100-22-42-5280-236
640-1804	6	Invoice	TRASH SERVICE/FUEL SURCHARGE	11/01/2019	44.00	05/20	204-23-30-5310-236
640-1804	7	Invoice	TRASH SERVICE/FUEL SURCHARGE	11/01/2019	16.50	05/20	100-21-22-5140-236
640-1804	8	Invoice	TRASH SERVICE/FUEL SURCHARGE	11/01/2019	77.00	05/20	100-22-42-5233-236
640-1804	9	Invoice	TRASH SERVICE/FUEL SURCHARGE	11/01/2019	44.00	05/20	601-23-52-5588-236
640-1804	10	Invoice	TRASH SERVICE/FUEL SURCHARGE	11/01/2019	44.00	05/20	603-23-70-5642-236
640-1804	11	Invoice	TRASH SERVICE/FUEL SURCHARGE	11/01/2019	44.00	05/20	100-22-42-5210-236
640-1804	12	Invoice	TRASH SERVICE/FUEL SURCHARGE	11/01/2019	44.00	05/20	602-23-61-5642-236
640-1804	13	Invoice	TRASH SERVICE/FUEL SURCHARGE	11/01/2019	44.00	05/20	205-23-45-5372-236
Total 640-1804					511.50		
640-1805	1	Invoice	DROP BOX CHARGES/EXTRA SVC	11/01/2019	339.00	05/20	100-23-30-5340-235
Total 640-1805					339.00		
640-1806	1	Invoice	EXTRA SERVICE/CEMETERY	11/01/2019	15.00	05/20	100-22-42-5210-236
Total 640-1806					15.00		
640-1807	1	Invoice	TRASH BAGS FOR RESALE	11/01/2019	1,590.00	05/20	100-23-30-5340-299
Total 640-1807					1,590.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total THE TRASHMAN, LLC (943):					15,338.26		
<b>TOFTEE MASONRY LLC (6573)</b>							
103019	1	Invoice	BUILDING REPAIRS	10/30/2019	550.00	05/20	100-24-36-5480-240
Total 103019:					550.00		
Total TOFTEE MASONRY LLC (6573):					550.00		
<b>TOLLE AUTOMOTIVE, INC. (3188)</b>							
14425	1	Invoice	TIRES/MOUNT & BALANCE-UNIT #8	10/11/2019	555.00	05/20	100-21-21-5110-227
Total 14425:					555.00		
14434	1	Invoice	TIRES/MOUNT & BALANCE-2019 TAHOE	10/14/2019	555.00	05/20	100-21-21-5110-227
Total 14434:					555.00		
14435	1	Invoice	TIRES/MOUNT & BALANCE-2018 TAHOE	10/14/2019	579.00	05/20	100-21-21-5110-227
Total 14435:					579.00		
14557	1	Invoice	REPAIR TIRE POLICE #4	10/30/2019	32.95	05/20	204-23-30-5310-227
Total 14557:					32.95		
17747	1	Invoice	TOWING/RAM	10/22/2019	60.00	05/20	100-21-21-5110-227
Total 17747:					60.00		
Total TOLLE AUTOMOTIVE, INC. (3188):					1,781.95		
<b>TRUJILLO, JUAN (972)</b>							
111019	1	Invoice	TRANSLATOR FEE (3 HRS)	11/10/2019	120.00	05/20	100-21-21-5110-318
Total 111019:					120.00		
Total TRUJILLO, JUAN (972):					120.00		
<b>US CELLULAR (986)</b>							
0337519790	1	Invoice	CELLULAR SERVICE	10/20/2019	234.14	05/20	100-21-21-5110-230
0337519790	2	Invoice	CELLULAR SERVICE	10/20/2019	57.16	05/20	204-23-30-5310-230
0337519790	3	Invoice	CELLULAR SERVICE	10/20/2019	37.32	05/20	601-23-52-5588-230
0337519790	4	Invoice	CELLULAR SERVICE	10/20/2019	37.31	05/20	601-23-51-5566-230
0337519790	5	Invoice	CELLULAR SERVICE	10/20/2019	52.16	05/20	100-21-18-5190-230
0337519790	6	Invoice	CELLULAR SERVICE	10/20/2019	26.08	05/20	100-24-30-5380-230
0337519790	7	Invoice	CELLULAR SERVICE	10/20/2019	26.08	05/20	601-24-30-5380-230
0337519790	8	Invoice	CELLULAR SERVICE	10/20/2019	26.08	05/20	602-24-30-5380-230
0337519790	9	Invoice	CELLULAR SERVICE	10/20/2019	26.08	05/20	603-24-30-5380-230
0337519790	10	Invoice	CELLULAR SERVICE	10/20/2019	9.64	05/20	100-24-16-5420-215
0337519790	11	Invoice	CELLULAR SERVICE	10/20/2019	35.38	05/20	601-24-16-5930-215
0337519790	12	Invoice	CELLULAR SERVICE	10/20/2019	9.65	05/20	602-24-16-5930-215
0337519790	13	Invoice	CELLULAR SERVICE	10/20/2019	9.65	05/20	603-24-16-5930-215
0337519790	14	Invoice	CELLULAR SERVICE	10/20/2019	260.12	05/20	100-21-21-5110-230
0337519790	15	Invoice	CELLULAR SERVICE	10/20/2019	5.42	05/20	100-24-12-5430-230
0337519790	16	Invoice	CELLULAR SERVICE	10/20/2019	14.94	05/20	601-23-81-5921-230
0337519790	17	Invoice	CELLULAR SERVICE	10/20/2019	3.40	05/20	602-23-81-5921-230
0337519790	18	Invoice	CELLULAR SERVICE	10/20/2019	3.40	05/20	603-23-81-5921-230

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
0337519790	19	Invoice	CELLULAR SERVICE	10/20/2019	27.16	05/20	100-23-43-5361-230
Total 0337519790:					901.17		
Total US CELLULAR (986):					901.17		
<b>US PUBLIC SAFETY GROUP, INC. (6141)</b>							
895	1	Invoice	BADGES/BADGE HOLDERS	10/31/2019	218.95	05/20	100-21-21-5110-312
Total 895:					218.95		
Total US PUBLIC SAFETY GROUP, INC (6141)					218.95		
<b>VALUTECH PEST CONTROL (6822)</b>							
2000	1	Invoice	DOWNTOWN AREA-CO-OP/SSMID	10/15/2019	65.00	05/20	260-23-36-5393-210
Total 2000					65.00		
Total VALUTECH PEST CONTROL (6822)					65.00		
<b>VAN METER INC. (4664)</b>							
S010787273	1	Invoice	PARTS FOR SOLAR SCULPTURE	09/30/2019	80.00	05/20	100-23-36-5393-318
S010787273	2	Invoice	PARTS FOR SOLAR SCULPTURE	09/30/2019	80.00	05/20	601-23-36-5393-318
Total S010787273 003:					160.00		
Total VAN METER INC (4664):					160.00		
<b>WCAD - CHAMBER OF COMMERCE (3486)</b>							
111219	1	Invoice	H/M GRANT/RD 22/PARTIAL #2	11/12/2019	9,913.91	05/20	208-23-36-5393-299
Total 111219:					9,913.91		
Total WCAD - CHAMBER OF COMMERCE (3486):					9,913.91		
<b>WEBSTER CITY TRUE VALUE (2166)</b>							
132341	1	Invoice	PAINT TAPE FOR PICKLE BALL	02/22/2019	45.98	05/20	100-22-42-5233-318
Total 132341:					45.98		
133969	1	Invoice	COMMAND STRIPS VALU PAK	04/29/2019	9.99	05/20	100-23-43-5361-318
Total 133969:					9.99		
138801	1	Invoice	AAA BATTERIES	10/23/2019	9.99	05/20	100-21-22-5140-318
Total 138801:					9.99		
138942	1	Invoice	SHOP SUPPLIES FOR PARK REPAIR	10/29/2019	47.96	05/20	100-22-42-5210-318
138942	2	Invoice	FILTERS FOR CEMETERY BLDG FURNANCE	10/29/2019	93.96	05/20	100-23-42-5371-310
Total 138942:					141.92		
139019	1	Invoice	WASHER HOSES/BRASS CONNECTORS	10/31/2019	23.09	05/20	100-24-36-5480-318
139019	2	Invoice	WASHER HOSES/BRASS CONNECTORS	10/31/2019	16.49	05/20	601-23-36-5480-318
139019	3	Invoice	WASHER HOSES/BRASS CONNECTORS	10/31/2019	13.19	05/20	602-23-36-5480-318
139019	4	Invoice	WASHER HOSES/BRASS CONNECTORS	10/31/2019	13.19	05/20	603-23-36-5480-318



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 139019:					65.96		
139040	1	Invoice	UPS/SHIPPING FEE	11/01/2019	68.67	05/20	601-23-52-5921-221
Total 139040:					68.67		
139041	1	Invoice	PACKAGING TAPE DISPENSER	11/01/2019	17.99	05/20	601-23-52-5588-318
Total 139041:					17.99		
139118	1	Invoice	CLEANING SUPPLIES + MATERIALS FOR BA	11/05/2019	39.24	05/20	100-22-42-5210-318
Total 139118:					39.24		
139163	1	Invoice	C BATTERIES	11/06/2019	15.99	05/20	601-23-52-5588-318
Total 139163:					15.99		
139285	1	Invoice	PADLOCK	11/12/2019	6.99	05/20	100-21-21-5110-318
Total 139285:					6.99		
Total WEBSTER CITY TRUE VALUE (2155):					422.72		
<b>WESCO DISTRIBUTION (1038)</b>							
875219	1	Invoice	3M DYNATLE LOCATOR/FAULT FINDER	10/29/2019	4,601.00	05/20	601-41-52-5935-515
Total 875219:					4,601.00		
Total WESCO DISTRIBUTION (1038):					4,601.00		
<b>WHKS &amp; Co. (6409)</b>							
40104	1	Invoice	ENG SVS - NB BRIDGE INSPECTION 2019 (	11/05/2019	2,847.40	05/20	204-23-30-5310-212
Total 40104:					2,847.40		
40105	1	Invoice	ENG SVS - 2018 DUBUQUE ST BRIDGE (Proj	11/05/2019	736.00	05/20	528-23-30-5310-212
Total 40105:					736.00		
40106	1	Invoice	ENG SVS - 2019 MILLARDS LN CULVERT RE	11/05/2019	1,791.50	05/20	528-23-30-5310-212
Total 40106:					1,791.50		
Total WHKS & Co. (6409):					5,374.90		
Total 11/18/2019:					297,785.64		
Grand Totals:					958,317.57		

Report GL Period Summary

GL Period	Amount
05/20	958,317.57
Grand Totals	958,317.57

Vendor number hash: 600468  
Vendor number hash - split: 1004330  
Total number of invoices: 214  
Total number of transactions: 448

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	958,317.57	958,317.57
Grand Totals	958,317.57	958,317.57

FUND LIST TOTALS FOR BILLS NOVEMBER 18, 2019

Account	Fund	Total Amount
100	General	55,673.03
204	Road Use Tax Fund	6,847.73
205	Airport Fund	755.00
208	Hotel/Motel Tax Fund	9,913.91
212	Seized Property Trust Fund	703.00
260	SSMID	65.00
525	Street Improvement	38,032.54
528	Columbia Bridge Impr	2,527.50
534	Wilson Brewer Park Impr Project	5,641.69
601	Electric Utility	681,726.39
602	Water Utility	50,931.58
603	Sewer Utility	8,136.26
902	Medical/Flex	<u>97,363.94</u>
	Grand Total	958,317.57

**WEBSTER CITY PLANNING AND ZONING COMMISSION MINUTES  
NOVEMBER 12, 2019**

The regular meeting of the Webster City Planning and Zoning Commission was held on November 12, 2019. The meeting was called to order by Chairperson Steve Struchen at 6:00 P.M. at City Hall.

**ROLL CALL:** Present: Doug Bailey, Carolyn Cross, Lynn Jaycox, Jim Kumm,  
Shelby Kroona, Steve Struchen, Sabrina Wohlford  
Absent: Jill Burtnett, Barb Wollan

Also in attendance: Jeff Sheridan, City Manager  
Karla Wetzler, Planning Director  
Ron Keigan  
Dave Perin

It was moved by Kumm and seconded by Wohlford that the minutes of the October 14, 2019 meeting be approved as mailed to the Commission.

**ROLL CALL:** Aye: Bailey, Cross, Jaycox, Kumm, Kroona, Struchen, Wohlford  
Nay: NONE  
MOTION CARRIED.

Petitions – Communications – Requests: None

It was moved by Bailey and seconded by Kumm to recommend that a request from Dave Perin, owner of the building located at 102 MacKinlay Kantor Drive, for a C-3 (Highway Business) use in a M-2 (Heavy Industrial) District be approved. Mr. Perin is wanting to lease a portion of his building for an office use which is not an allowable use in an M-2 District. However, in this particular scenario, since 1981 when built, this building has always been used for something similar (Peed Publishing, Farm Journal, and most recently Answer Net Call Center). Having met the 5 criteria in Municipal Code Section 50-117(2), P&Z decided this requested use could be permitted.

**ROLL CALL:** Aye: Cross, Jaycox, Kumm, Kroona, Struchen, Wohlford, Bailey  
Nay: NONE  
MOTION CARRIED.

It was moved by Wohlford and seconded by Cross to recommend that the request from Spring Lake Construction for a 180-day extension for the approval of the Final Plat of Lynx Development be increased to August 6, 2020.

**ROLL CALL:** Aye: Jaycox, Kumm, Kroona, Struchen, Wohlford, Bailey, Cross  
Nay: NONE  
MOTION CARRIED.

It was moved by Jaycox and seconded by Kumm to recommend the request from the American Legion, d/b/a Avenue of Flags, to place a monument at 800 Ohio Street in honor and memory of all the men and women of Hamilton County who served honorably in all the branches of the armed services be approved.

**ROLL CALL:** Aye: Kumm, Kroona, Struchen, Wohlford, Bailey, Cross, Jaycox,  
Nay: NONE  
MOTION CARRIED.

James W. Kumm  
Secretary



IN HONOR AND MEMORY  
OF ALL THE MEN AND WOMEN  
OF HAMILTON COUNTY WHO  
SERVED HONORABLY IN THE  
ARMED SERVICES OF THE  
UNITED STATES OF AMERICA





Oct 29, 2019

Ron,

Thought I would see you this morning at Keweenaw so I could give you this information.

Here is the quote from Kallen Johnson on the VA memorial you requested.

any questions please contact them.

Thank you,  
Deane  
Sheffeland





# JOHNSON MONUMENT COMPANY

**1914 North 15th Street - Fort Dodge, Iowa 50501**  
**Phone: (515)576-7233 FAX: (515)576-7236**

DATE: 10/22/2019

QUOTE: #: 2019 - 0629  
(YEAR)

**PLEASE WRITE THIS NUMBER ON ANY  
ORDER SOLD FROM THIS QUOTE.**

CUSTOMER NAME WEBSTER CITY VETS ADDRESS \_\_\_\_\_

SALESPERSON DIANE BRANCH 6

CEMETERY \_\_\_\_\_ TOWN \_\_\_\_\_

**SPECIAL INSTRUCTIONS** \_\_\_\_\_

[illegible]



## MEMORANDUM

**TO:** City Manager  
Mayor and City Council

**FROM:** Planning Director

**DATE:** November 13, 2019

**RE:** Setting Public Hearing for Use in M-2 (Heavy Industrial) District

---

**SUMMARY:** The City has received a request for a C-3 (Highway Business) use to locate in an M-2 (Heavy Industrial) District. Municipal Code Section 50-117 states that the Planning and Zoning Commission must make recommendation to the City Council, and the City Council must approve the use after holding a Public Hearing.

**PREVIOUS COUNCIL ACTION:** N/A

**BACKGROUND/DISCUSSION:** Municipal Code 50-117 states that in an M-2 District any use allowed in an M-1 District is permitted. However, if the use is not listed in the uses allowed in an M-1 District, then the use must go before the Planning and Zoning Commission for a recommendation to the City Council, and the City Council must hold a Public Hearing before giving their approval. Therefore, a Public Hearing needs to be set as the P&Z Commission recommended that the use "Professional Office" be allowed in a building located at 102 MacKinlay Kantor Drive at their November 12, 2019, meeting.

More information will be given prior the public hearing.

**FINANCIAL IMPLICATION:** N/A

**RECOMMENDATION:** Set the Public Hearing for December 2, 2019, at 6:05 P.M.

**ALTERNATIVES:** Change the hearing date with justification.

**CITY MANAGER COMMENTS:** I concur with the Planning Director's recommendation for approval of this resolution.

**RESOLUTION NO. 2019 - \_\_\_\_**

**SETTING TIME AND PLACE FOR A PUBLIC HEARING  
ON THE PROPOSED USE OF PROPERTY LOCATED AT  
102 MACKINLAY KANTOR DRIVE, WEBSTER CITY, IOWA.**

**WHEREAS**, the City Planning and Zoning Commission has recommended the use entitled “Professional Office” for the property addressed as 102 MacKinlay Kantor Drive, Webster City, at their meeting on November 12, 2019; and,

**WHEREAS**, per Webster City Municipal Code, Section 50-117, the City Council must hold a Public Hearing on this recommended use before it gives its approval; and,

**WHEREAS**, the City Council shall consider all of the following provisions in its determination upon the particular use at the location requested:

- A. That the proposed location design, construction, and operation of the particular use adequately safeguards the health, safety, and general welfare of persons residing or working in adjoining or surrounding property.
- B. That such use shall not impair an adequate supply of light and air to surrounding property.
- C. That such use shall not duly increase congestion in the streets or public danger of fire and safety.
- D. That such use shall not diminish or impair established property values in adjoining or surrounding property.
- E. That such use shall be in accord with the intent, purpose and spirit of this Zoning Ordinance.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Webster City, Iowa, that a Public Hearing be set at the Council Chambers on the 2nd day of December, 2019, at 6:05 P.M. on the aforementioned use and that the City Clerk is directed to publish notice as required by law.

Passed and adopted this 18th day of November, 2019.

**CITY OF WEBSTER CITY, IOWA**

---

John Hawkins, Mayor

**ATTEST:**

---

Karyl Bonjour, City Clerk

## **PUBLIC NOTICE**

Public Notice is hereby given per Webster City Municipal Code, Section 50-117, that the City Council of the City of Webster City, Iowa, will meet in a regular session at the Council Chambers, on the 2nd day of December, 2019, at 6:05 P.M., at which meeting the Council will consider the proposed use of "professional office" at property addressed as 102 MacKinlay Kantor Drive, Webster City, Iowa.

The Public Hearing on this use will be held at the time and place stated above at which time written and oral objections will be heard.

**CITY OF WEBSTER CITY**

Karyl Bonjour, City Clerk



## MEMORANDUM

**TO:** City Manager, Mayor and Council  
**FROM:** Planning Director  
**DATE:** November 13, 2019  
**RE:** Extension Request from Spring Lake Construction Regarding Final Plat Approval

---

**SUMMARY:** A request has been made for an extension on the Final Plat approval for Lynx Development in Webster City, formerly Dean's Ridge Subdivision to Webster City, Iowa, which is located on Edgewood Drive.

**PREVIOUS COUNCIL ACTION:** The City Council approved the preliminary plat on August 6, 2018. On the 15<sup>th</sup> day of July, 2019, the City Council granted a 90-day extension on the approval of the Final Plat.

**BACKGROUND/DISCUSSION:** On November 5, 2019, I received a letter from Spring Lake Construction, on behalf of Kenyon Hill Ridge, LLC, requesting a six (6) month extension for the approval of the final plat for Lynx Development formerly Dean's Ridge Subdivision. This will be the second extension granted to them. Our subdivision regulations state that the effective period for tentative approval of preliminary plats is one year. The final plat has to be approved in that time frame. But, it also states that the City Council, after recommendation by the Planning and Zoning Commission, can grant extensions in one (1) year increments.

The final walk-throughs performed by the engineers, Clappsaddle Garber and Snyder & Associates, and Staff during the end of October necessitated several modifications; however, with the wet, cold, and now snow we have been experiencing, Spring Lake Construction is not able to finish everything on the punch list. That is a requirement before approval of the Final Plat. The Planning and Zoning Commission recommended approval of the first extension of 90 days at their July 8, 2019 meeting. SLC has again asked for 180 days, but with the weather only to get worse, on November 12, 2019, the P&Z recommended to give them the balance remaining of the 1 year which would be until August 6, 2020. Noted attached resolution.

**FINANCIAL IMPLICATIONS:** N/A

**RECOMMENDATION:** It is recommended that the City Council grant Spring Lake Construction until August 6, 2020, for final plat approval of Lynx Development in Webster City, formerly submitted as Dean's Ridge Subdivision to Webster City, Iowa.

**ALTERNATIVES:** Deny the extension with justification.

**CITY MANAGER COMMENTS:** I concur with the Planning Director's recommendation for approval of this resolution.

**RESOLUTION NO. 2019 - \_\_\_\_**

**GRANTING AN EXTENSION FOR FINAL PLAT APPROVAL  
REGARDING LYNX DEVELOPMENT IN WEBSTER CITY, FORMERLY  
SUBMITTED AS DEAN'S RIDGE SUBDIVISION, WEBSTER CITY, IOWA.**

**WHEREAS**, the City Council was petitioned by Spring Lake Construction on behalf of Kenyon Hill Ridge, LLC, to grant an extension for final plat approval; and,

**WHEREAS**, the proposed subdivision is located on Edgewood Drive and the preliminary plat was originally granted tentative approval on August 6, 2018; and,

**WHEREAS**, due to the weather, the contractor requests more time for construction purposes; and,

**WHEREAS**, on November 12, 2019, the Planning and Zoning Commission did review said request and recommended an extension to August 6, 2020, due to weather conditions this time of year; and,

**WHEREAS**, the City Council has authority to grant an extension as per Municipal Code Chapter 44, Section 44-109.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Webster City, Iowa, that an extension to August 6, 2020, be granted to Spring Lake Construction and Kenyon Hill Ridge, LLC, for final plat approval.

Passed and adopted this 18th day of November, 2019.

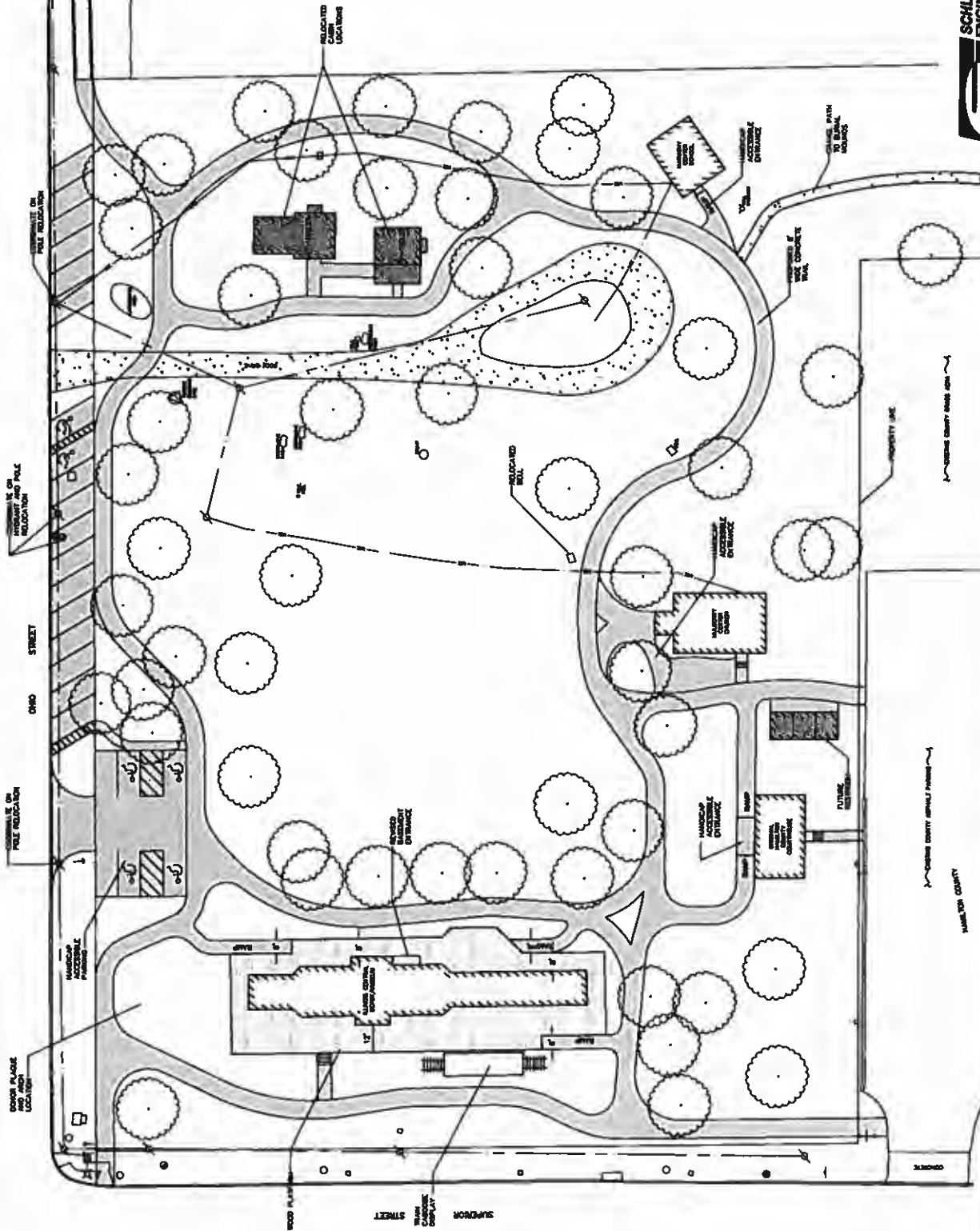
**CITY OF WEBSTER CITY, IOWA**

\_\_\_\_\_  
John Hawkins, Mayor

**Attest:**

\_\_\_\_\_  
Karyl K. Bonjour, City Clerk

# PROPOSED WILSON BREWER PARK IMPROVEMENTS



1440 SECOND STREET  
PO BOX 220  
WEBSTER CITY IOWA 50566  
TELEPHONE: 515-602-2411  
www.aichhof.edu.com



**SCHLOTFELDT  
ENGINEERING  
INC.**

LTS PW #1098 6462/11/11 bsp71-26-01 E2B WACV J100A7 20070701/bw\cont down vmpg 2.2\nepofad pwh 2

(S)

**WILSON BREWER HISTORIC PARK COMMITTEE MEETING MINUTES**  
**Webster City, Iowa    October 29, , 2019**

The Wilson Brewer Historic Park Committee met in special session in the City Hall Council Chambers at 9:00 a.m. October 29, 2019 upon call of the Committee and the advance agenda.

The meeting was called to order and roll being called there were present: Gary Groves, Kim Anderson, Ketta Lubberstedt-Arjes and Tay Talbot. Lindsay McCormick-Welch was absent. Also present were City Manager D. Jeffrey Sheridan, Mayor John Hawkins, Breanne Leshner, Wayne Schlotfeldt, Leonard Curtis, Darlene Dingman Donna Foster, Carolyn Miller Dean Bowden, Bob Oliver, Kelly Wingert and Ann Smith.

**Approval of Agenda**

It was moved by Anderson and seconded by Talbot to approve the agenda.  
ROLL CALL: Groves, Anderson, Lubberstedt-Arjes, and Talbot voting aye.

**A. PETITIONS – COMMUNICATIONS – REQUESTS**

1. Public Information

a. Groves updated the Committee on the Sales Tax Exemption opinion of Troy Hassebrock, CPA. Enhance Hamilton County Fund (that people donate to) transfers the money to the City of Webster City which is already tax exempt. No checks are written from the Enhance Hamilton County Fund (donations).

b. Groves updated the Committee on the status of Court findings on the \$100,000.00 donation from the Raska family.

Parties are reviewing the Court decision and will decide if it is worthwhile to pursue further.

Committee will tentatively go with the idea that the \$100,000.00 donation will be returned.

**B. GENERAL AGENDA**

**CABINS LIGHTING**

It was moved by Groves and seconded by Anderson that the Committee approve the updated (10-29-19) Lighting Concept from Schlotfeldt Engineering which consists of LED upward focused and downward focused low voltage strip lights and period lighting with 6 additional outlets in the Brewer/Groves Cabin and 4 additional outlets in the Jameson Cabin.

ROLL CALL: Groves, Anderson, Lubberstedt-Arjes, and Talbot voting aye.



## **GROUND-SITE PLAN**

A lengthy discussion was held with committee members and others providing input with suggested changes being made.

Items included, but not limited to the following – Donor Plaques, Benches, Armory Monument, possible trail access, Superior Street crossing, areas in front and rear of cabins, parking and handicapped parking area.

It was moved by Groves and seconded by Lubberstedt-Arjes that the Committee Recommend to the City Council at the November 18, 2019 City Council meeting Alternate B Engineer Map plus the following list of changes to be made by the Engineer with the new Map to be Alternate C:

- Additional parking along Ohio Street, including 2 additional handicap accessible stalls and unloading area for the MIDAS bus.
- Revised off-street parking lot from 6 to 4 handicap accessible stalls.
- Elimination of the northwest ramp from the Depot platform and incorporating steps to the west side of the platform.
- Revised layout of the Superior Street Trail locating it closer to the Depot platform.
- Add a trail section to the west side of cabins. This is in addition to the proposed trail on the east side of cabins.
- Incorporate open area at trail intersection located at southeast side of the Depot.

ROLL CALL: Groves, Anderson, Lubberstedt-Arjes, and Talbot voting aye.

Alternate C Map will be prepared by the Engineer and sent to the Committee prior to the November 18, 2019 City Council meeting.

## **OTHER ITEMS:**

### **Caboose Update**

Bob Oliver provided the Committee with an update on the Caboose move.

Leonard Curtis showed the Committee a Power Point presentation consisting of the area when the Bonebright family were living there.

## **D. ADJOURNMENT**

It was moved by Groves and seconded by Lubberstedt-Arjes to adjourn the meeting.

ROLL CALL: Groves, Anderson, Lubberstedt-Arjes, and Talbot voting aye.

The October 29, 2019 Wilson Brewer Historic Park Committee stood adjourned at 10:55 a.m.

**NEXT MEETING: Tuesday, November 19, 2019 at 9:00 a.m.  
City Council Chambers**

Respectfully Submitted By:

---

Ann Smith, City Manager Secretary/Deputy City Clerk



WEBSTER  
CITY

## MEMORANDUM

TO: D. Jeffrey Sheridan, City Manager  
Mayor and Council

FROM: Ken Wetzler, Public Works Director

DATE: November 13, 2019

RE: Encroachment Ordinance

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**SUMMARY:** In 2004 the City Manager and City Staff created an encroachment policy to provide some order to the use of the right-of-way by citizens. To date the policy has minimized encroachments on the public right-of-way; without the policy individuals weren't provided a means of relief. However, the Encroachment Policy has always been just a policy and as understood does not hold any legal basis.

**PREVIOUS COUNCIL ACTION:** The City Council has authorized by resolution a fee schedule for the encroachment policy.

**BACKGROUND/DISCUSSION:** The Encroachment Policy was revised in 2011 to include a list of acceptable trees that could be placed on public right-of-way. This policy was converted to the attached Encroachment Ordinance.

Just having the Policy is not a problem with local business and local residences until we need something removed or in a different location or someone really questions the fee the policy requires. However, now we are starting to receive requests and inquiries from Corporations who are not local residences or business. The attached ordinance, as did the policy, provides for permit applications, placement locations, removal procedures, and the same fee schedule, however the ordinance offers us a firmer legal stance.

**FINANCIAL IMPLICATIONS:** Publication costs of the ordinance.

**RECOMMENDATION:** Approve the attached ordinance.

**ALTERNATIVES:** Council could choose not to approve the ordinance and continue with just a policy.

**CITY MANAGER COMMENTS:** I concur with the Public Works Director's recommendation to approve the First Reading of the ordinance.

**ORDINANCE NO. 2019 –**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF WEBSTER CITY, IOWA, 2019, BY ADDING ARTICLE XIII TO CHAPTER 42 PERTAINING TO ENCROACHMENT OF PUBLIC RIGHT-OF-WAY WITHIN THE CORPORATE LIMITS OF THE CITY OF WEBSTER CITY, IOWA**

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY, IOWA, AS FOLLOWS TO WIT:**

**SECTION 1. NEW ARTICLE.** The Code of Ordinances of the City of Webster City, Iowa, 2019 is amended by adding new Article XIII to Chapter 42 entitled Private Encroachment of Public Right-of-Way, which is hereby adopted to read as follows:

**CHAPTER 42 ARTICLE XIII**

**PRIVATE ENCROACHMENT OF PUBLIC RIGHT-OF-WAY**

42-340 Purpose	42-341 Definitions
42-342 Application for Permit	42-343 Permit Fees
42-344 General Provisions	42-345 Violation/Remedy
42-346 Termination	42-347 Tree List

**Sec. 42-340. Purpose.** The purpose of this article is to protect public health, property, welfare and safety by establishing reasonable minimum requirements for the encroachment and private use of public right-of-way within the corporate limits of Webster City, Iowa.

**Sec. 42-341. Definitions.** The following words, terms and phrases, when used in this article, shall have the meaning ascribed to them in this section, except where the context clearly indicates a different meaning:

1. *Encroachment* means to intrude or infringe upon the property of another, including an individual or business setting anything in the public right-of-way, whether it be temporary or fixed in nature.
2. *Temporary Encroachment* means any item that is not permanent or fixed in nature and can be moved from one location to another.
3. *Permanent Encroachment* means any item permanently attached to the ground or because of size and weight cannot be relocated without special equipment or large expense. The encroaching item is considered permanent if it is not the intent of the applicant to move said item after it is in place.
4. *Public Right-of-Way* means land owned and/or controlled by a government usually over which facilities such as roads, highways, railroads or power lines are built, including but not limited to, public sidewalks, street right-of-way, alley right-of-way, and open space owned or managed by the City of Webster City.

**Sec. 42-342. Application for Permit.**

1. Applicants requesting the ability to encroach or use a public right-of-way, whether that be in, over or under said public right-of-way, shall be required to submit a written application to the Public Works Department or their designee to receive an encroachment permit, except as outlined in Section 42-342(3) below. Upon review, possible approval, and issuance of an encroachment permit by the City, the applicant agrees to abide by the terms and conditions of a separate permit agreement to be prepared and approved by the Public Works Department or their designee.
2. The application requesting the ability to encroach or use a public right-of-way, whether that be in, over or under said public right-of-way, shall be accompanied by a site plan which accurately shows the location, height, nature and extent of all proposed objects or improvements within the encroachment area. The site plan should also include all existing fixed features such as trees, sign posts, fire hydrants, etc. within twenty (20') feet of the encroachment area.
3. *Exceptions.* To accommodate larger truck traffic and higher volumes of traffic, no applicant seeking an encroachment permit in order to place a tree, regardless of the species, on a public right-of-way in a commercially-zoned district shall be allowed to do so without first submitting a written application to the City Council for approval. Upon review, possible approval, and issuance of an encroachment permit by the City Council in this instance, the applicant agrees to abide by the terms and conditions of a separate permit agreement to be prepared and approved by the Public Works Department or their designee, as directed by the City Council.

**Sec. 42-343. Permit Fees.** Before any permit is issued, the applicant shall be required to pay a permit fee in accordance with a fee schedule established from time to time and approved by resolution by the City Council.

1. *Exemptions.* Although an Application for Permit as outlined in Sec. 42-342 above shall still need to be submitted and subsequently approved by the City, the fee shall be waived *if* Federal, State and/or City standards are met:
  - a. Trees (see Sec. 42-347 below for a list of acceptable species of trees)
  - b. Low growing flower beds
  - c. Flowers in planters up to 12" in diameter
  - d. Mailboxes with a base no larger than 10" x 10" located a minimum of 8" inches behind the curb.
2. Failure to obtain a permit may result in a permit fee for the above-mentioned exemptions as outlined in Sec. 42-343(1) above and/or may result in abatement of said encroachment and/or improvement, as outlined in Sec. 42-345 below.

**Sec. 42-344. General Provisions.**

1. *Conditions.* The City of Webster City shall have the authority to apply any other conditions not found in this ordinance to the approval of a permit seen as needed to ensure compliance with the intent of

this article.

2. **Indemnification.** The permit holder shall defend, indemnify and hold the City and its employees harmless from and against any loss or damage arising from the use or existence of the encroachment or improvement authorized under this permit.

3. **Insurance.** The permit holder shall be required to maintain liability insurance to cover damage caused by the encroachment on the public right-of-way. The Certificate of Insurance shall also contain provisions that prohibit cancellations, modifications, or lapse without thirty (30) days written notice to the City.

4. **Repairs.** In the event the City is required to exercise any of its rights in the public right-of-way, including but not limited to, snow removal, repair, construction, or maintenance of its utilities, the encroachment permit holder shall be responsible for the expense of repairing any damage to the public right-of-way area covered under the permit caused by the City or their contractors. In addition, the encroachment permit holder shall reimburse the City for any extra costs incurred due to the obstructions located in the public right-of-way during the course of construction, repair or maintenance of utilities.

5. **Restoration.** Should the permit holder decide to discontinue the use as set out in the permit, the public right-of-way must be returned to its original state.

6. **Appeals.** Any appeals to either a permit being denied and/or the enforcement of this Article shall be filed with the City Manager. If necessary, final disposition of any appeal shall go before the City Council.

7. **Pre-Existing Conditions.** All pre-existing permanent and temporary encroachments shall be, upon adoption of this Article, allowed to remain subject to any previous agreement and conditions made between the City of Webster City and the responsible party.

**Sec. 42-345. Violation/Remedy.** In the event that a party fails to obtain a permit as provided for by this Article, or a permit holder fails to abide by the provisions of this Article or the terms and conditions of the permit or separate permit agreement, the Inspection Department and or Public Works Department may revoke or abate any permit upon proper notice and/or may abate said encroachment or improvement. The permit holder and/or property owner shall bear all costs incurred by the City in abating any encroachment or improvement after violation of this Article and/or termination of their permit.

**Sec. 42-346. Termination.** In addition to the provisions outlined in this Article herein, either the City or the permit holder may also terminate any permit by giving to the other party thirty (30) days written notice of said termination.

**Sec. 42-347. Acceptable Tree List.**

ACCEPTABLE TREE LIST			
SHADE TREES	Common Name	Scientific Name	Cultivars / Selections
	Freeman Maple	Acer x freemanii	Autumn Blaze®, Autumn Fantasy®, Celebration®, Marmo
	Norway Maple	Acer platanoides	Cleveland, Emerald Lustre®, Emerald Queen™
	Red Maple	Acer rubrum	Burgundy Belle®, Red Sunset®, Ruby Frost™

Sugar Maple	Acer saccharum	Bonfire, Commemoration, Fall Fiesta™, Legacy, Green Mountain
Black Maple	Acer nigrum	
Hackberry	Celtis occidentalis	Chicagoland, Prairie Pride, Windy City
River Birch	Betula nigra	Heritage
White Ash	Fraxinus americana	Autumn Applause, Aut.Purple, Chicago Regal, Empire, Windy City™
Green Ash	Fraxinus pennsylvanica	Bergeson, Centerpoint, Dakota Centennial®, Patmore, Prairie Spire®
London Planetree	Platanus X acerfolia	Bloodgood
Ginkgo	Ginkgo biloba	Autumn Gold, Princeton Sentry®, Emperor™, only male !
Thornless Common Honeylocust	Gleditsia triacanthos var. inermis	Shademaster®, Skyline®
Kentucky Coffeetree	Gymnocladus dioicus	
American Hophornbeam	Ostrya virginiana	
Callery Pear	Pyrus calleryana	Aristocrat®, Autumn Blaze, Chanticleer®, Cleveland Select, Redspire
Swamp White Oak	Quercus bicolor	
Clemons' Oak	Quercus x 'Clemons'	(robur x macrocarpa) : Heritage®
Long' Oak	Quercus x 'Long'	(robur 'Fastigiata' x bicolor) : Regal Prince®
Bur Oak	Quercus macrocarpa	
Red Oak	Quercus rubra	
White Oak	Quercus alba	
Chinkapin Oak	Quercus muehlenbergii	
Littleleaf Linden	Tilia cordata	Chancellor®, Corinthian®, Fairview, Glenleven, Greenspire®, June Bride, Norlin™, Prestige®, Shamrock™
American Linden	Tilia americana	Boulevard, Front Yard™, Legend™, Redmond
Elm	Ulmus spp.	Regal, Accolade™, Cathedral, Discovery, Frontier, New Harmony, New Horizon, Patriot, Pioneer, Prospector, Triumph™

LOW-GROWING TREES	Amur Maple	Acer tataricum subsp. ginnala	Bailey Compact, Embers, Flame
	Tatarian Maple	Acer tataricum	Summer Splendor™
	Shantung Maple / Purpleblow Maple	Acer truncatum	
	Serviceberry / Juneberry	Amelanchier sp.	Autumn Brilliance®, Cole's Select, Cumulus, Princess Diana, Strata
	American Hornbeam	Carpinus caroliniana	
	Pagoda Dogwood	Cornus alternifolia	
	Thornless Cockspur Hawthorn	Crataegus crusgalli var. inermis	
	Washington Hawthorn	Crataegus phaenopyrum	
	Winter King Hawthorn	Crataegus viridis	Winter King
	Amur maackia	Maackia amurensis	
	Flowering Crabapple	Malus spp.	Adams, Adirondack, Camelot, Centurion®, David, Donald Wyman, Doubloons, Golden Raindrops®, Harvest Gold®, Indian Magic, Lancelot, Louisa, Prairifire, Profusion, Purple Prince, Red Jewel®, Sentinel, Sinai Fire, Snowdrift, Sugar Tyme®
	Amur Chokecherry	Prunus maackii	
	Eastern Redbud	Cercis canadensis	
	Japanese Tree Lilac	Syringa reticulata	Ivory Silk, Summer Snow
	Blackhaw Viburnum	Viburnum prunifolium	

**SECTION 2. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 3. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**SECTION 4. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
John Hawkins, Mayor

**ATTEST:**

\_\_\_\_\_  
Karyl K. Bonjour, City Clerk



## MEMO

TO: Mayor and City Council

FROM: Dodie Wolfgram, Finance Director

DATE: November 18, 2019

RE: Transfer of Various Funds

---

**SUMMARY:** The transfers being requested for approval on December 1, 2019 are for operational purposes and set aside bond payment money.

**PREVIOUS COUNCIL ACTION:** The transfer procedure is done in December and June of each year. All of the transfers on the December list were approved during the FY20 budget process.

**BACKGROUND/DISCUSSION:** The transfer transactions that are included in the resolution are:

- Transfers #1-#3 – transfer 5.5% of actual sales during FY18 from the Electric Utility and 5.25% from Water and Sewer Utility to the General Fund for payment in lieu of taxes (PILOT). This is an annual transfer using actual sales from the fiscal year two years prior as this would be the most recent closed year at the time of budgeting.
- Transfer #4 – this is an annually budgeted transfer from the General Fund to the Airport Fund to contribute to their operational expenses. The Airport also receives an aviation levy that has averaged \$58,780/year over the past 3 years. The contribution from the General Fund has been reduced from \$50,000 3 years ago to \$37,500 this year. The Airport is getting more self-sufficient and hoping to eliminate this transfer in the next 2-3 years.
- Transfers #5 & #6 – these are to transfer money from the Water and Sewer operations to their sinking fund where the debt is paid.
- Transfer #7 – transferring \$200,000 from Electric Operations to the Electric Reserve Fund to pay for Capital Improvement Projects.

**FINANCIAL IMPLICATIONS:** All of these transfers were budgeted for the amount being transferred.

**RECOMMENDATION:** I recommend that the Council approve the transfer of these funds.

**ALTERNATIVES:** Approve only a portion of the transfers.

**CITY MANAGER'S RECOMMENDATION:** I concur with the Finance Director's recommendation.



**RESOLUTION NO. 2019 –**

**TRANSFER CASH FROM VARIOUS FUNDS TO OTHER VARIOUS FUNDS**

WHEREAS, the 2019-2020 City of Webster City budget provides that certain transfers be made from various funds as follows:

	<b>CASH TRANSFERS</b>	<b>FUND</b>	<b>TRANSFERS IN</b>	<b>TRANSFERS OUT</b>	<b>FUND</b>
(1)	Electric Share of General Fund Operations	100	632,905.00	632,905.00	601
(2)	Water Share of General Fund Operations	100	98,890.00	98,890.00	602
(3)	Sewer Share of General Fund Operations	100	99,303.00	99,303.00	603
(4)	General Fund Contribution to Airport Operations	205	37,500.00	37,500.00	100
(5)	Water Operation Fund to Water Bond Sinking Fund	602B	205,178.00	205,178.00	602
(6)	Sewer Operation Fund to Sewer Bond Sinking Fund	603A	279,653.00	279,653.00	603
(7)	Electric Operation Fund to Electric Reserve Fund	601D	200,000.00	200,000.00	601
	<b>TOTAL TRANSFERS</b>		<b>\$ 1,553,429.00</b>	<b>\$ 1,553,429.00</b>	

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa that the Finance Director is hereby authorized and directed to make the cash transfers in the amounts described above.

Passed and adopted this 18th day of November, 2019.

\_\_\_\_\_  
John Hawkins, Mayor

ATTEST:

\_\_\_\_\_  
Karyl K. Bonjour, City Clerk



## MEMO

TO: Mayor and City Council

FROM: Dodie Wolfgram, Finance Director

DATE: October 30, 2019

RE: Annual Urban Renewal Report

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**SUMMARY:** The Annual Urban Renewal Report is due to the Iowa Department of Management on December 1<sup>st</sup> with council approval prior to submitting.

**PREVIOUS COUNCIL ACTION:** This annual report is brought to council each November for approval.

**BACKGROUND/DISCUSSION:** In 2012 the State of Iowa adopted an Iowa Urban Renewal Tax Increment Financing Reform Bill which included the Annual Urban Renewal Report. The purpose of the report is for entities with active Urban Renewal Areas to provide specific information including the URA Plan, Ordinance adopting the plan, map of the area and detailed financial reporting for each taxing district within each of the Urban Renewal Areas. The report is due on December 1<sup>st</sup> of each year, must have council approval prior to submitting and is mandatory for tax levy certification.

**RECOMMENDATION:** I recommend that the Council approve the Annual Urban Renewal Report for the 2018-19 fiscal year to ensure that it can be submitted by the deadline of December 1, 2019.

**ALTERNATIVES:** This is a mandatory report to be filed each year.

**CITY MANAGER'S RECOMMENDATION:** I concur with the Finance Director's recommendation.

**RESOLUTION NO. 2019 -**

**RESOLUTION APPROVING THE OFFICIAL  
ANNUAL URBAN RENEWAL REPORT**

WHEREAS, the City Council of Webster City, Iowa, has considered the Official Annual Urban Renewal Report for the period July 1, 2018 to June 30, 2019, and

WHEREAS, it is necessary for the City Council to formally adopt and approve said report.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Webster City, Iowa that the Official Annual Urban Renewal Report for the period July 1, 2018 to June 30, 2019 is hereby adopted and approved.

BE IT FURTHER RESOLVED, that the City Clerk of the City of Webster City, Iowa is hereby authorized to attach to said report a true copy of this resolution.

PASSED AND APPROVED this 18th day of November, 2019.

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John Hawkins, Mayor

ATTEST:

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Karyl K. Bonjour, City Clerk

# Annual Urban Renewal Report, Fiscal Year 2018 - 2019

## Levy Authority Summary

Local Government Name: WEBSTER CITY  
Local Government Number: 40G378

Active Urban Renewal Areas	U.R. #	# of Tif Taxing Districts
WEBSTER CITY AREA A RESIDENTIAL URBAN RENEWAL	40010	4
WEBSTER CITY AREA C URBAN RENEWAL	40011	2
WEBSTER CITY RIVERVIEW URBAN RENEWAL	40012	5
WEBSTER CITY SE IND URBAN RENEWAL	40015	5
WEBSTER CITY AREA D URBAN RENEWAL	40018	1
WEBSTER CITY AREA E URBAN RENEWAL	40019	2
WEBSTER CITY AREA B URBAN RENEWAL	40020	2
WEBSTER CITY WEST SECOND ST URBAN RENEWAL	40021	2
WEBSTER CITY SOUTHWEST URBAN RENEWAL	40022	5
WEBSTER CITY CITY/WEBSTER CITY SCH/COMMERCIAL UR AREA	40030	1
WEBSTER CITY 2013 FAIRMEADOW URBAN RENEWAL AREA	40032	1
WEBSTER CITY 2016 INDUSTRIAL URBAN RENEWAL AREA	40033	2
2016 RED BULL DIVISION URBAN RENEWAL AREA	40034	1

**TIF Debt Outstanding:** 5,449,851

<b>TIF Sp. Rev. Fund Cash Balance</b>			<b>Amount of 07-01-2018 Cash Balance</b>
<b>as of 07-01-2018:</b>	<b>229,459</b>	<b>490,000</b>	<b>Restricted for LMI</b>

TIF Revenue:	235,558
TIF Sp. Revenue Fund Interest:	4,593
Property Tax Replacement Claims	8,255
Asset Sales & Loan Repayments:	0
<b>Total Revenue:</b>	<b>248,406</b>

Rebate Expenditures:	192,533
Non-Rebate Expenditures:	87,065
Returned to County Treasurer:	0
<b>Total Expenditures:</b>	<b>279,598</b>

<b>TIF Sp. Rev. Fund Cash Balance</b>			<b>Amount of 06-30-2019 Cash Balance</b>
<b>as of 06-30-2019:</b>	<b>198,267</b>	<b>517,828</b>	<b>Restricted for LMI</b>

**Year-End Outstanding TIF Obligations, Net of TIF Special Revenue Fund Balance:** 4,971,986

**MEMO**

TO: Mayor and City Council

FROM: Dodie Wolfgram, Finance Director

DATE: November 13, 2019

RE: Resolution Certifying Internal Advance

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**SUMMARY:** I am asking council to approve a resolution certifying an internal loan from the Electric Reserve Fund to the Brewer Creek Estates Project Fund.

**PRIOR COUNCIL ACTION/BACKGROUND/DISCUSSION:** The Brewer Creek Estates Project has been funded through an internal loan from the Electric Reserve. Lot sales and TIF receipts will be used to repay the advance.

Exhibit A of the resolution shows the breakdown of costs and the transfers that were made. The difference between the costs and transfers were paid from the cash balance of the Brewer Creek Estates TIF Fund.

Housing projects that receive TIF receipts to repay debt and/or development agreements are required to set aside a percentage to be deposited into the LMI Fund. The required percentage today is 40.58% which calculates to \$1,097,818 TIF Indebtedness for the LMI set aside requirement.

We will file a reduction of TIF Indebtedness each year that we receive proceeds from lot sales as the sales will be used solely for loan repayment. The TIF receipts will also reduce the debt but no further action will be required with filing with the county auditor.

**FINANCIAL IMPLICATIONS:** TIF receipt estimation for this initial year using 4 built homes, residential roll back of .56918 and an adjusted levy rate of 34.81039 is \$6,900 to be divided between loan repayment and LMI contribution. It is estimated that the General Fund would have received \$1,675 from the additional property using the current levies.

**RECOMMENDATION:** I recommend that Council approve the resolution to certify the internal advance from the Electric Reserve Fund to the Brewer Creek Estates Project Fund.

**ALTERNATIVES:** The alternative would be to not approve the resolution and only use lot sales to repay the internal loan.

**CITY MANAGER'S RECOMMENDATION:** I concur with the Finance Director's recommendation for approval of this resolution.

RESOLUTION NO \_\_\_\_\_

Resolution Authorizing Internal Advance for Funding of Urban Renewal Projects

WHEREAS, the City of Webster City, Iowa (the "City"), has previously established the Residential Urban Renewal Area C (the "Urban Renewal Area") and has established the Residential Urban Renewal Area C Tax Increment Revenue Fund (the "Tax Increment Fund") in connection therewith; and

WHEREAS, the City has undertaken the Brewer Creek Estates Housing Subdivision Infrastructure Project (Phases 5 and 6) (the "Project") in the Urban Renewal Area; and

WHEREAS, costs (the "Project Costs") have been and will be incurred in connection with the undertaking of the Project; and

WHEREAS, in order to cover a portion of the Project Costs and to make such Project Costs eligible to be recouped from incremental property tax revenues, it is necessary to facilitate an internal advance of funds;

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Webster City, Iowa, as follows:

Section 1. The City is hereby found to be current on all of its operations and maintenance expenses for the Municipal Electric Utility (the "Utility"). Furthermore, the City is hereby found to be up-to-date and in full compliance with the covenants and requirements of all bonds, notes, pledge orders and other obligations to which the Net Revenues of said Utility have been pledged. The City hereby declares the existence of a "surplus" in the Electric Reserve Fund sufficient to support an internal advance from such Fund in the amount set forth below. The surplus calculation is shown on Exhibit A hereto.

Section 2. It is hereby directed that an amount not in excess of Two Million Seven Hundred Five Thousand Three Hundred Seventeen Dollars and Forty-Seven Cents (\$2,705,317.47) be advanced (the "Advance") from the Electric Reserve Fund (the "Source Fund") to the Brewer Creek Estates Project Fund in order to fund a portion of the Project. The Advance shall be repaid to the Source Fund, without interest, out of incremental property tax revenues received with respect to the Urban Renewal Area.

It is intended that the Advance shall be repaid in 20 installment[s] on or before June 1, 2041, provided however that repayment of the Advance is subject to the determination of future City Councils that there are incremental property tax revenues available for such purpose which have been allocated to or accrued in the Tax Increment Fund relative to the Advance, and the City Council reserves the right to appropriate funds to the repayment of the Advance, or to withhold such appropriation, at its discretion.

Section 3. A copy of this Resolution shall be filed in the office of the County Auditor of Hamilton County, Iowa to evidence the Advance. Pursuant to Section 403.19 of the Code of

Iowa, the City Clerk is hereby directed to certify, no later than December 1, 2019, the original amount of the Advance.

Section 4. All resolutions or parts thereof in conflict herewith, are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this November 18, 2019.

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Mayor

Attest:

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City Clerk

**EXHIBIT A**

**Electric Reserve Fund  
Surplus Calculation  
(reflect below or attach)**

<b>Engineering Paid:</b>	<b>\$193,115.39</b>
<b>Land Purchase Expenses</b>	<b>\$569,271.98</b>
<b>Improvements</b>	
Sanitary Sewer	\$196,052.36
Storm Sewer	\$338,603.07
Streets	\$999,143.38
Water	\$237,899.90
Electric	\$90,622.53
Lots	\$134,085.16
<b>TOTAL PROJECT COSTS</b>	<b>\$2,758,793.77</b>
<b>Transfer From Electric FY'15</b>	<b>\$549,400.00</b>
<b>Transfer From Electric FY'16</b>	<b>\$31,521.00</b>
<b>Transfer From Electric FY'17</b>	<b>\$1,891,929.00</b>
<b>Transfer From Electric FY'18</b>	<b>\$232,467.47</b>
<b>TOTAL ADVANCE FROM ELECTRIC RESERVE TO BC ESTATES PROJECT</b>	<b>\$2,705,317.47</b>



**TIF INDEBTEDNESS NOT PREVIOUSLY CERTIFIED ELIGIBLE FOR TAX COLLECTIONS NEXT FISCAL YEAR**City: Webster City County: HamiltonUrban Renewal Area Name: Residential Urban Renewal Area CUrban Renewal Area Number: 40011 (Use five-digit Area Number Assigned by the County Auditor)

Individual TIF Indebtedness Type/Description/Details:	Date Approved*:	Total Amount:
1. <u>Brewer Creek Estates #5 &amp; #6 Additions - TIF receipts to repay an internal loan from the Electric Reserve to the Brewer Creek #5 &amp; #6 Addition Project</u>	<u>11-18-19</u>	<u>2,705,317</u>
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
2. <u>Low/Moderate Income Set Aside for Brewer Creek Estates #5 &amp; #6</u>	<u>11-18-19</u>	<u>1,097,818</u>
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
3. _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
4. _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
5. _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		

If more indebtedness entry lines are needed continue to Form 1.1 Page 2.

**Total For City TIF Form 1.1 Page 1: 3,803,135**

\* "Date Approved" is the date that the local governing body initially approved the TIF indebtedness.



## MEMO

TO: Mayor and City Council

FROM: Dodie Wolfgram, Finance Director

DATE: November 14, 2019

RE: FY21 TIF Rebate Annual Appropriations

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**SUMMARY:** Council approval is needed prior to certifying the estimated TIF indebtedness for Fareway Stores, WCF Financial Bank, 3DK Enterprises LLC, Webster City Custom Meats and Ridge Development. These certifications are due to the County Auditor by December 1, 2019 to be placed on the 2020/21 tax roll.

**PRIOR COUNCIL ACTION/BACKGROUND/DISCUSSION:** In past years, TIF indebtedness was certified upon entering into a development agreement with a contractor for the not to exceed amount of the agreement.

The City chose to change the procedure in entering into development agreements to an annual appropriation basis. This procedure allows each council to review the TIF Development Agreements and determine if the city can fiscally afford to honor the rebate amount to the contractor on a year to year basis. This also allows the City to not show as much outstanding debt as we are only committed to the amount certified.

Our current debt balance from the agreements that were fully certified is \$459,839.04, however it is doubtful that we will truly rebate this amount. The last of these 4 agreements will end with a final rebate payment on June 1, 2025.

A chart has been included to show each of the TIF certifications I am presenting for approval to certify with the County Auditor no later than December 1, 2019. The obligation for each entity has been increased from the calculated estimated rebate to ensure that each entity receives their eligible amount. The rebate amount will be equal to the tax payment received by the Hamilton County Treasurer without going over the certified amount and without any back fill or make-up payments by the State. The checks will be issued on December 1, 2020 and June 1, 2021.

The column shown as "Sewer" is the repayment of the advance of funds for the Commercial Bank Project Sewer Improvements through Resolution 2013-083 dated August 19, 2013. The resolution states that repayment of \$75,000 to the Sewer Utility Fund will be made in 14 annual installments on each June 1 through TIF funds from the 2013 Fair Meadow Urban Renewal Area.

The Ridge Development Agreement was developed based on the remaining not to exceed dollars of a former housing agreement in the Home 4<sup>th</sup> and 5<sup>th</sup> Addition's. The agreement has a not to exceed rebate amount of \$91,000, 40.58% of the tax dollars received be placed in the Low to Moderate Income Fund (LMI), only the property taxes paid by the developer or home owner will be rebated and the last payment regardless of any remaining balance be June 1, 2028.

			City		Custom	Ridge
	Fareway	WCF	Sewer	3DK	Meats	Develop
Date of Development Agreement	12/5/11	5/18/15	5/18/15	4/20/15	11/21/16	10/15/18
Terms (Years/Cap Rebate Amount)						
Not to exceed in years	14	14	14	13	10	10
Not to exceed in dollars	400,000	500,000	75,000	145,000	16,000	91,000
Amount paid through 6-30-19	26,303.24	154,847.30	23,204.98	29,118.86	7,225.70	10,646.98
LMI received through 6-30-19						6,836.30
1-1-19 Valuation	875,980	2,386,580	2,386,580	395,200	1,324,710	1,222,200
Base value	<u>634,050</u>	<u>163,140</u>	<u>163,140</u>	<u>2,082</u>	<u>1,035,370</u>	<u>2,745</u>
TIF Value	241,930	2,223,440	2,223,440	393,118	289,340	1,219,455
Adj to taxable (rollback)	<u>0.90</u>	<u>0.90</u>	<u>0.90</u>	<u>0.90</u>	<u>0.90</u>	<u>0.56918</u>
	217,737	2,001,096	2,001,096	353,806	260,406	694,089
	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
(TIF Value/1,000)	217.74	2,001.10	2,001.10	353.81	260.41	694.09
Adj Levy Rate	<u>34.81039</u>	<u>34.81039</u>	<u>34.81039</u>	<u>34.81039</u>	<u>34.81039</u>	<u>34.81039</u>
	7,580	69,659	69,659	12,316	9,065	24,162
Develop Agree %	0.80	0.70	0.10	0.80	0.50	
% after LMI Transfer						0.5942
Estimated Rebate	6,064	48,761	6,966	9,853	4,532	14,357
Estimated LMI Contribution						9,805
Estimated Loan Repayment						
City's 19/20 Total Levy	16.24214	16.24214	16.24214	16.24214	16.24214	16.24214
City's Debt Service	<u>2.07741</u>	<u>2.07741</u>	<u>2.07741</u>	<u>2.07741</u>	<u>2.07741</u>	<u>2.07741</u>
City's Eligible TIF Levy	14.16473	14.16473	14.16473	14.16473	14.16473	14.16473
Est City's portion of rebate	2,467.35	19,841.49	2,834.50	4,009.26	1,844.29	5,841.93
Revenue for operations	36,838.81					

**FINANCIAL IMPLICATIONS:** Due to certification deadlines, the rebate amounts are truly estimates. The formula used includes the estimated adjusted levy rate from the County Auditor as well as the FY20 levy information for the City. I am asking to certify a larger amount for each agreement than the current estimation to ensure each receives the maximum possible. Using the estimations the General Fund would not be receiving \$36,838.81. Webster City Custom Meats final rebate payment should be June 1, 2021 as the not to exceed \$16,000 of the agreement will have been fulfilled.

**RECOMMENDATION:** I recommend that Council approve the Annual Appropriation TIF rebates for Fareway in the amount of \$7,000.; WCF Financial Bank in the amount of \$70,000 (\$60,000-WCF and \$10,000-Sewer Utility Fund); 3DK Enterprises for \$13,000; Webster City Custom Meats for \$4,500 and Ridge Development for \$30,000 (\$12,174 for LMI and \$17,826 to Ridge). The rebate amounts will be from the actual taxes paid by each entity. The payment to the Sewer Utility and LMI Fund will be through a transfer in June of 2020.

**ALTERNATIVES:** The alternative would be to not approve the appropriations for the 2020/21 fiscal year, reduce the certification amount or not certify one or more this year.

**CITY MANAGER'S RECOMMENDATION:** I concur with the Finance Director's recommendation.

**RESOLUTION NO. 2019 -**

**OBLIGATING FUNDS FROM THE URBAN RENEWAL TAX REVENUE FUND FOR  
APPROPRIATION TO THE PAYMENT OF ANNUAL APPROPRIATION TAX  
INCREMENT FINANCED OBLIGATIONS WHICH SHALL COME DUE  
IN THE NEXT SUCCEEDING FISCAL YEAR**

**(FAREWAY STORES)**

WHEREAS, the City of Webster City, Iowa (the "City"), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the 2011 Commercial Urban Renewal Area (the 'Urban Renewal Area'); and

WHEREAS, City Council adopted Ordinance 2011-1748 providing for the division of taxes levied on taxable property in the 2011 Commercial Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa (the "Urban Renewal Tax Revenue Fund"), which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, the City has scheduled payment in the amount of \$7,000. (the "Annual Payment") which shall come due in the fiscal year beginning July 1, 2020 with respect to the City's agreement with Fareway Stores; and

WHEREAS, it is now necessary for the City Council to obligate for appropriation to the Annual Payment, funds anticipated to be received in Urban Renewal Tax Revenue Fund in the fiscal year beginning July 1, 2020.

NOW, THEREFORE, It Is Resolved by the City Council of the City of Webster City, Iowa, as follows:

Section 1. The City Council hereby obligates \$7,000. for appropriation from the Urban Renewal Tax Revenue Fund to the Annual Payment in the fiscal year beginning July 1, 2020.

Section 2. The Finance Director is hereby directed to certify the amount obligated for appropriation in Section 1 above, on the City's December 1, 2019 certification of debt payable from the Urban Renewal Tax Revenue Fund and to reflect such amount in the City's budget for the next succeeding fiscal year.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Passed and adopted this 18th day of November, 2019.

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John Hawkins, Mayor

ATTEST:

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Karyl K. Bonjour, City Clerk

**RESOLUTION NO. 2019 -**

**OBLIGATING FUNDS FROM THE URBAN RENEWAL TAX REVENUE FUND FOR  
APPROPRIATION TO THE PAYMENT OF ANNUAL APPROPRIATION TAX  
INCREMENT FINANCED OBLIGATIONS WHICH SHALL COME DUE  
IN THE NEXT SUCCEEDING FISCAL YEAR**

**(WCF FINANCIAL BANK AND WEBSTER CITY SEWER FUND)**

WHEREAS, the City of Webster City, Iowa (the "City"), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the 2013 Fair Meadow Urban Renewal Area (the 'Urban Renewal Area'); and

WHEREAS, City Council adopted Ordinance 2013-1767 providing for the division of taxes levied on taxable property in the 2013 Fair Meadow Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa (the "Urban Renewal Tax Revenue Fund"), which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, the City has scheduled a total payment in the amount of \$70,000. (the "Annual Payment") which shall come due in the fiscal year beginning July 1, 2020 with respect to the City's agreement with WCF Financial Bank of which \$60,000. will be paid to WCF Financial Bank as a rebate payment and \$10,000. will be transferred to the Sewer Utility Fund to repay the advance given from the City's Sewer Utility Fund to the Commercial Bank Project – Sewer Improvements in the 2013 Fair Meadow URA; and

WHEREAS, it is now necessary for the City Council to obligate for appropriation to the Annual Payment, funds anticipated to be received in Urban Renewal Tax Revenue Fund in the fiscal year beginning July 1, 2020.

NOW, THEREFORE, It Is Resolved by the City Council of the City of Webster City, Iowa, as follows:

Section 1. The City Council hereby obligates \$70,000. for appropriation from the Urban Renewal Tax Revenue Fund to the Annual Payment in the fiscal year beginning July 1, 2020.

Section 2. The Finance Director is hereby directed to certify the amount obligated for appropriation in Section 1 above, on the City's December 1, 2019 certification of debt payable from the Urban Renewal Tax Revenue Fund and to reflect such amount in the City's budget for the next succeeding fiscal year.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Passed and adopted this 18th day of November, 2019.

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John Hawkins, Mayor

ATTEST:

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78 of 181  
Karyl K. Bonjour, City Clerk

**RESOLUTION NO. 2019 -**

**OBLIGATING FUNDS FROM THE URBAN RENEWAL TAX REVENUE FUND FOR  
APPROPRIATION TO THE PAYMENT OF ANNUAL APPROPRIATION TAX  
INCREMENT FINANCED OBLIGATIONS WHICH SHALL COME DUE  
IN THE NEXT SUCCEEDING FISCAL YEAR**

**(3DK ENTERPRISES, LLC)**

WHEREAS, the City of Webster City, Iowa (the "City"), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Southeast Industrial Park Urban Renewal Area (the "Urban Renewal Area"); and

WHEREAS, City Council adopted Ordinance 86-1292 providing for the division of taxes levied on taxable property in the Southeast Industrial Park Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa (the "Urban Renewal Tax Revenue Fund"), which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, the City has scheduled a total payment in the amount of \$13,000. (the "Annual Payment") which shall come due in the fiscal year beginning July 1, 2020 with respect to the City's agreement with 3DK Enterprises, LLC; and

WHEREAS, it is now necessary for the City Council to obligate for appropriation to the Annual Payment, funds anticipated to be received in Urban Renewal Tax Revenue Fund in the fiscal year beginning July 1, 2020.

NOW, THEREFORE, It Is Resolved by the City Council of the City of Webster City, Iowa, as follows:

Section 1. The City Council hereby obligates \$13,000. for appropriation from the Urban Renewal Tax Revenue Fund to the Annual Payment in the fiscal year beginning July 1, 2020.

Section 2. The Finance Director is hereby directed to certify the amount obligated for appropriation in Section 1 above, on the City's December 1, 2019 certification of debt payable from the Urban Renewal Tax Revenue Fund and to reflect such amount in the City's budget for the next succeeding fiscal year.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Passed and adopted this 18th day of November, 2019.

---

John Hawkins, Mayor

ATTEST:

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Karyl K. Bonjour, City Clerk

**RESOLUTION NO. 2019 -**

**OBLIGATING FUNDS FROM THE URBAN RENEWAL TAX REVENUE FUND FOR  
APPROPRIATION TO THE PAYMENT OF ANNUAL APPROPRIATION TAX  
INCREMENT FINANCED OBLIGATIONS WHICH SHALL COME DUE  
IN THE NEXT SUCCEEDING FISCAL YEAR**

**(WEBSTER CITY CUSTOM MEATS)**

WHEREAS, the City of Webster City, Iowa (the "City"), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the 2016 Industrial Urban Renewal Area (the 'Urban Renewal Area'); and

WHEREAS, City Council adopted Ordinance 2016-1791 providing for the division of taxes levied on taxable property in the 2016 Industrial Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa (the "Urban Renewal Tax Revenue Fund"), which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, the City has scheduled payment in the amount of \$4,500. (the "Annual Payment") which shall come due in the fiscal year beginning July 1, 2020 with respect to the City's agreement with Webster City Custom Meats; and

WHEREAS, it is now necessary for the City Council to obligate for appropriation to the Annual Payment, funds anticipated to be received in Urban Renewal Tax Revenue Fund in the fiscal year beginning July 1, 2020.

NOW, THEREFORE, It Is Resolved by the City Council of the City of Webster City, Iowa, as follows:

Section 1. The City Council hereby obligates \$4,500. for appropriation from the Urban Renewal Tax Revenue Fund to the Annual Payment in the fiscal year beginning July 1, 2020.

Section 2. The Finance Director is hereby directed to certify the amount obligated for appropriation in Section 1 above, on the City's December 1, 2019 certification of debt payable from the Urban Renewal Tax Revenue Fund and to reflect such amount in the City's budget for the next succeeding fiscal year.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Passed and adopted this 18th day of November, 2019.

---

John Hawkins, Mayor

ATTEST:

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Karyl K. Bonjour, City Clerk



**RESOLUTION NO. 2019 -**

**OBLIGATING FUNDS FROM THE URBAN RENEWAL TAX REVENUE FUND FOR  
APPROPRIATION TO THE PAYMENT OF ANNUAL APPROPRIATION TAX  
INCREMENT FINANCED OBLIGATIONS WHICH SHALL COME DUE  
IN THE NEXT SUCCEEDING FISCAL YEAR**

**(RIDGE DEVELOPMENT, LLC AND LMI FUND)**

WHEREAS, the City of Webster City, Iowa (the "City"), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Residential Urban Renewal Area A (the 'Urban Renewal Area'); and

WHEREAS, City Council adopted Ordinance 94-1440 providing for the division of taxes levied on taxable property in the Webster City Residential Urban Renewal Areas A, B, C, D & E pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa (the "Urban Renewal Tax Revenue Fund"), which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area,

WHEREAS, the City has scheduled payment in the amount of \$30,000. (the "Annual Payment") which shall come due in the fiscal year beginning July 1, 2020 with respect to the City's agreement with Ridge Development Company, LLC; of which 40.58% will be transferred to the Low and Moderate Income Fund and the remaining to Ridge Development Company, LLC and

WHEREAS, it is now necessary for the City Council to obligate for appropriation to the Annual Payment, funds anticipated to be received in Urban Renewal Tax Revenue Fund in the fiscal year beginning July 1, 2020.

NOW, THEREFORE, It Is Resolved by the City Council of the City of Webster City, Iowa, as follows:

Section 1. The City Council hereby obligates \$30,000. for appropriation from the Urban Renewal Tax Revenue Fund to the Annual Payment in the fiscal year beginning July 1, 2020.

Section 2. The Finance Director is hereby directed to certify the amount obligated for appropriation in Section 1 above, on the City's December 1, 2019 certification of debt payable from the Urban Renewal Tax Revenue Fund and to reflect such amount in the City's budget for the next succeeding fiscal year.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Passed and adopted this 18th day of November, 2019.

---

John Hawkins, Mayor

ATTEST:

---

Karyl K. Bonjour, City Clerk



WEBSTER  
CITY

## MEMORANDUM

TO: D. Jeffrey Sheridan, City Manager  
Mayor and Council

FROM: Ken Wetzler, Public Works Director

DATE: November 12, 2019

RE: Electrical Easement 2018-2019 Electrical Underground Conversion Project

---

**SUMMARY:** To accomplish the Electrical Underground Conversion Project existing easements either did not exist or were not in the desired location to avoid existing storage sheds etc. Therefore, easements are needed to complete this project.

**PREVIOUS COUNCIL ACTION:** The City Council has authorized easements by acceptance and execution of the easement by resolution.

**BACKGROUND/DISCUSSION:** In order for the Electric Utility to provide electrical service to another party on or across private property we require permission from the property owner in the form of an easement and record the document with the Hamilton County Recorder.

Therefore, note the easement as listed on the resolution. The easement is signed by the property owner and notarized. This is the last easement for the project.

**FINANCIAL IMPLICATIONS:** Recording costs of the document will be part of the project cost.

**RECOMMENDATION:** I recommend that the Council approve acceptance and execution of the easement by the attached resolution.

**ALTERNATIVES:** The Council could choose not to approve the easement; however, the Underground Electrical Conversion project would not move forward.

**CITY MANAGER COMMENTS:** I concur with the Public Works Director's recommendation for approval of this resolution.

**RESOLUTION NO. 2019 - \_\_\_\_\_**

**ACCEPTING AND EXECUTING OF THE EASEMENT FOR THE  
2018-2019 ELECTRICAL UNDERGROUND CONVERSION PROJECT**

**WHEREAS**, the 2018- 2019 Electrical Underground Conversion Project consists of installing new underground electrical lines and removing the existing overhead lines; and,

**WHEREAS**, for the construction and maintenance of the underground lines the accompanying easement is required;

**NOW, THEREFORE, IT IS RESOLVED** by the City Council of the City of Webster City, Iowa, as follows:

**SECTION 1.** The easement granted by,  
1404 Prospect Street, Constance D. Ingraham Living Trust, Webster City, Iowa be accepted.

**BE IT FURTHER RESOLVED** that said easement is hereby approved upon being executed by both parties.

Passed and adopted this 18<sup>th</sup> day of November 2019.

\_\_\_\_\_  
John Hawkins, Mayor

ATTEST:

\_\_\_\_\_  
Karyl K. Bonjour, City Clerk

Prepared by: Ken Wetzler, Public Works Director, City of Webster City, 400 Second Street, Webster City, IA (515) 832-9139  
Return to: City of Webster City, 400 Second Street, PO Box 217, Webster City, IA

### **EASEMENT CONVEYANCE**

THIS AGREEMENT, made and entered into on this 31<sup>st</sup> day of October, 2019, by and between Constance D. Ingraham Living Trust, Webster City, Iowa, hereinafter referred to as GRANTOR, and City of Webster City, Webster City, Iowa, hereinafter referred to as GRANTEE, as follows:

#### **WITNESSETH:**

1. That the Grantor, for good and valuable consideration, receipt of which is hereby acknowledged, the Grantor does hereby grant, donate, bargain, sell and convey to the Grantee, its successors and assigns a permanent and perpetual easement for the purpose of construction, reconstruction, operating and maintaining a public utility electric power line and related equipment owned by the Grantee, under the surface of the ground, together with the right of ingress and egress in, under, across and along the below described real estate:

**The north 5 feet of Lots 9 and 10 in Block 52 of the Original Webster City Town Plat, an Official Plat now included in and forming a part of the City of Webster City, Hamilton County, Iowa; as shown on attached Exhibit "A" and by this reference made a part hereof.**

2. That the Grantee shall have the right to ingress and egress to and from said land to survey, construct, maintain, inspect, patrol, rebuild, and repair its electric line, together with the right to replace, renew and relocate said electric line.
3. That the Grantee may trim and/or cut and clear away any trees, limbs or brush on or adjacent to the above described land whenever, in its judgement, such will interfere with or endanger the construction, operation or maintenance of said electric line.

4. The Grantor, its successors or assigns, may use and enjoy the above described real estate, provided such use shall not, in the judgement of the Grantee, interfere or endanger the construction, operation, or maintenance of said electric line. In addition thereto, the Grantor, its successors or assigns, shall not construct or erect any permanent structures such as buildings, patios, decks, or drives; or plant trees or shrubs on the above described real estate, which, in the judgement of the Grantee, interferes or obstructs the free use of said easement rights herein conveyed. The Grantor, its successors or assigns, further agrees that it will not change the grade, elevation or contour of any part of the easement right-of-way without the prior written approval of the Grantee. This paragraph does not prohibit the construction of residential fences within the easement area.
5. The Grantee, its successors or assigns, agrees to pay for any and all permanent damage caused to land, growing crops, fences, or personal property of the Grantor from the construction, operation or maintenance of said systems.
6. This easement conveyance shall run with the land and shall be binding upon the Grantor, its heirs, successors or assigns.

IN WITNESS WHEREOF, the parties herein have set their hands this 31<sup>st</sup> day of October, 2019.

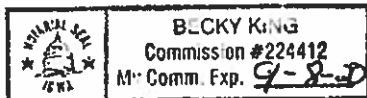
Grantor

Constance D. Ingraham  
 Constance D. Ingraham  
 Trustee of the Constance D. Ingraham Living Trust

ACKNOWLEDGEMENT

STATE OF IOWA                     )  
   ) ss.  
 COUNTY OF HAMILTON        )

On this 31 day of Oct, 2019, before me, the undersigned a Notary Public in and for the said State, personally appeared Constance D. Ingraham, as Trustee of the Constance D. Ingraham Living Trust, to me personally known, who, being by me duly sworn, did say she is executing the foregoing instrument as Trustees of the Constance D. Ingraham Living Trust, and acknowledged that she executed the same as her voluntary act and deed.



Becky King  
 Notary Public in and for the State Of Iowa.

**Grantee**  
**City of Webster City Iowa**

\_\_\_\_\_  
John Hawkins, Mayor

ATTEST:

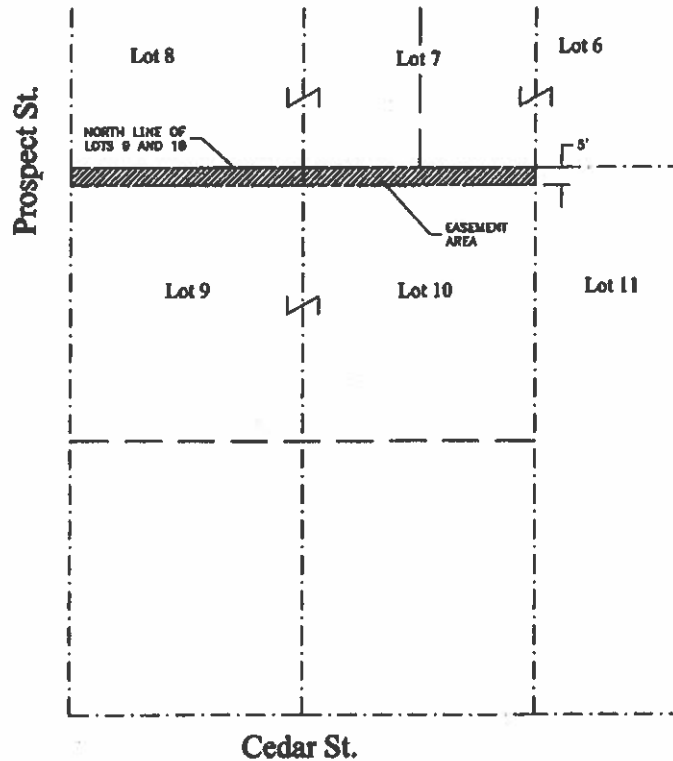
\_\_\_\_\_  
Karyl Bonjour, City Clerk

**ACKNOWLEDGEMENT**

STATE OF IOWA                    )  
  ) ss.  
COUNTY OF HAMILTON        )

On this \_\_\_\_\_ day of \_\_\_\_\_ 2019, before me, the undersigned a Notary Public in and for the said State, personally appeared \_\_\_\_\_ and \_\_\_\_\_, to me personally known, who being by me duly sworn, did say that they are the \_\_\_\_\_ and \_\_\_\_\_, respectively, of the City of Webster City, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation; that the instrument was signed on behalf of the corporation, by authority of its City Council, and that \_\_\_\_\_ and \_\_\_\_\_ acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed..

\_\_\_\_\_  
Notary Public in and for the State Of Iowa.



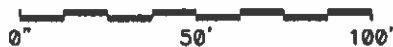
Easement is located on the following described property:

Lots 9 and 10 of Block 52  
of the Original Webster City  
Town Plat in Webster City,  
Iowa

Easement contains 0.0152 acres, more or less

Constance D. Ingraham Living Trust  
1404 Prospect St.  
Webster City, IA 50595

T88N R26W SECTION 01



SCALE: AS SHOWN  
DATE: 08-11-19  
DESIGNED: P&E  
DRAWN: P&E  
APPROVED: ARP  
APPROVED:



P & E ENGINEERING CO.  
POWER SYSTEM ANALYSIS AND DESIGN

SECTION

DRAWING NO.

Exhibit A



WEBSTER  
CITY

## MEMORANDUM

TO: D. Jeffrey Sheridan, City Manager  
Mayor and Council

FROM: Ken Wetzler, Public Works Director

DATE: November 12, 2019

RE: Construction Easement Acquisition Services Agreement for James P. Diemer,  
Des Moines, Iowa.

---

**SUMMARY:** Construction Easements (temporary) for the 2020 Second Street Project are required to remove and reconstruct the sidewalk and retaining walls throughout the project. The first step in the reconstruction process is to remove everything within the right-of-way. To accomplish this, Construction Easements are essential to access onto private property for complete removal and replacement.

**PREVIOUS COUNCIL ACTION:** Council approved to proceed with project October 7 2019 by motion.

**BACKGROUND/DISCUSSION:** James Diemer obtained our Electrical Underground Conversion Project easements under P & E Engineering. During discussions with Snyder and Associates on easement acquisition costs, they indicated James Diemer's services would be less if we contracted with him for easements direct, plus Snyder and Associates expressed lacking of the available staff at this time.

James Diemer will obtain the construction easements (112 parcels 94 property owners) 69 parcels in phase 1 and 43 in phase 2. Snyder & Associates will obtain the permanent easements (5 parcels) 2 in phase 1 and 3 in phase 2. The reason for Snyder & Associates to acquire the permanent easements is the fact that Snyder & Associates have land surveyors on staff that will write the legal land descriptions.

**FINANCIAL IMPLICATIONS:** The easement acquisition service fees are attached in the Consulting Agreement with James P. Diemer for professional services.

**RECOMMENDATION:** City staff recommends the Council approve the attached resolution.

**ALTERNATIVES:** Not to proceed with obtaining easements for the project, delay obtaining easements for the project, or hire Snyder and Associates to obtain all easements resulting in a much higher cost to the City.

**CITY MANAGER COMMENTS:** I concur with the Public Works Director's recommendation for approval of this resolution.



**RESOLUTION NO. 2019 - \_\_\_\_**

**AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER INTO  
AN AGREEMENT FOR CONSTRUCTION EASEMENT ACQUISITION SERVICES  
WITH JAMES P. DIEMER, 3919 WAVELAND DRIVE, DES MOINES, IOWA,  
FOR THE 2020 SECOND STREET RECONSTRUCTION PROJECT**

**WHEREAS**, the City of Webster City desires to reconstruct Second Street from just west of Prospect Street to the bridge on Overpass Drive, as indicated in the Capital Improvement Plan; and,

**WHEREAS**, an agreement has been negotiated with James P. Diemer, 3919 Waveland Drive, Des Moines, Iowa to perform the project construction easement acquisition services; and,

**WHEREAS**, the City Council has reviewed said form of agreement.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Webster City, Iowa that the Mayor and City Clerk are hereby authorized and directed to enter into an agreement with James P. Diemer, 3919 Waveland Drive, Des Moines, Iowa, providing for construction easement acquisition services for the 2020 Second Street Reconstruction Project.

**BE IT FURTHER RESOLVED** that said agreement is hereby approved upon being executed by both parties.

Passed and adopted this 18th day of November, 2019.

---

John Hawkins, Mayor

ATTEST:

---

Karyl Bonjour, City Clerk

## **AGREEMENT FOR PROFESSIONAL SERVICES**

This Agreement made and entered on the date hereinafter stated, between the City of Webster City, Iowa, ("City") and James P. Diemer Consulting Services, Des Moines, Iowa, ("Professional").

For and in consideration of the mutual covenants contained herein, the parties agree as follows:

1. **Scope of Work.** Professional shall perform in a competent and Professional manner the Scope of Work as set forth herein: To provide direct contact with local residents effected from Prospect Street to Beach Street by the 2020 Second Street Reconstruction Project, for disseminating information about the project and acquiring temporary easement signatures with notary.

2. **Completion.** Professional shall commence work immediately upon receipt of a signed contract from the City and complete all phases of the Scope of Work as expeditiously as is consistent with professional skill and care and the orderly progress of the Work in a timely manner. The parties anticipate that all work pursuant to this agreement shall be completed no later than the term specified within the project amendment or as established by the construction contract documents. Upon request of the City, Professional shall submit, for the City's approval, a schedule for the performance of Professional's services which shall be adjusted as required as the project proceeds, and which shall include allowances for periods of time required by the City's Staff for review and approval of submissions and for approvals of authorities having jurisdiction over the project. This schedule, when approved by the City, shall not, except for reasonable cause, be exceeded by the Professional.

3. **Payment.** In consideration of the work performed, City shall pay Professional on a time and expense basis for all work performed. The unit prices for work performed by Professional shall not exceed those unit prices set forth in **Exhibit "A"** appended hereto. The work performed by Professional shall not exceed those budgets set forth in Amendments established for each project or as mutually agreed by the parties. The Professional shall provide the amount established in the amendment for each project as compensation. Professional shall submit, in timely fashion, invoices for work performed. The City shall review such invoices and, if they are considered incorrect or untimely, the City shall review the matter with Professional within ten days from receipt of the Professional's invoice.

4. **Non-Assignability.** Both parties recognize that this contract is one for professional services and cannot be transferred, assigned, or sublet by either party without prior written consent of the other. Sub-Contracting, if authorized, shall not relieve the Professional of any of the responsibilities or obligations under this agreement. Professional shall be and remain solely responsible to the City for the acts, errors, omissions or neglect of any sub-professionals officers, agents and employees, each of whom shall, for this purpose be deemed to be an agent or employee of the Professional to the extent of the subcontract. The City shall not be obligated to pay or be liable for payment of any sums due which may be due to any sub-professional.

5. **Termination.** The Professional or the City may terminate this Agreement, without specifying the reason therefore, by giving notice, in writing, addressed to the other party, specifying the effective date of the termination. No fees shall be earned after the effective date of the termination. Upon any termination, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, reports or other material prepared by the Professional pursuant to this Agreement shall become the property of the City. Notwithstanding the *above*, Professional shall not be relieved of any liability to the City for damages sustained by the City by *virtue* of any breach of this Agreement by the Professional, and the City may withhold any payments to the Professional for the purposes of set-off until such time as the exact amount of damages due the City from the Professional may be determined.

6. **Covenant Against Contingent Fees.** The Professional warrants that s/he has not employed or retained any company or person, other than a bona fide employee working for the Professional, to solicit or secure this contract, that s/he has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of this contract.

7. **Professional Staff Change Procedure:** The Professional shall notify the City of the loss of consultant staff in writing and the effects it will have on current projects and the City interests. The Professional shall find mutually agreed replacement of staff within ninety days and having like expertise, other employed staff, new staffing, or contractual relationship. Failure to provide agreed replacement, allows the City at its discretion to terminate this contract, in full or in part, with no obligation to pay the Professional from the date of loss of consultant staff.

8. **Independent Contractor Status.** It is expressly acknowledged and understood by the parties that nothing contained in this agreement shall result in, or be construed as establishing an employment relationship. Professional shall be, and shall perform as, an independent contractor who agrees to use his or her best efforts to provide the said services on behalf of the City. No agent, employee, or servant of Professional shall be, or shall be deemed to be, the employee, agent or servant of the City. City is interested only in the results obtained under this contract. The manner and means of conducting the work are under the sole control of Professional. None of the benefits provided by City to its employees including, but not limited to, workers' compensation insurance and unemployment insurance, are available from City to the employees, agents or servants of Professional. Professional shall be solely and entirely responsible for its acts and for the acts of Professional's agents, employees, servants and sub-professionals during the performance of this contract. Professional shall indemnify City against all liability and loss in connection with, and shall assume full responsibility for payment of all federal, state and local taxes or contributions imposed or required under unemployment insurance, social security and income tax law, with respect to Professional and/or Professional's employees engaged in the performance of the services agreed to herein.

9. **Indemnification.** Professional agrees to indemnify and hold harmless the City, its officers, employees, insurers, from and against all liability, claims, and

demands, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, which arise out of or are in any manner connected with this contract, to the extent caused by the negligent act, omission, error, Professional error, mistake, negligence, or other fault of the Professional, any sub-professional of the Professional, or any officer, employee, representative, or agent of the Professional or of any sub-professional of the Professional, or which arises out of any workmen's compensation claim of any employee of the Professional or of any employee of any sub-professional of the Professional. The Professional agrees to investigate, handle, respond to, and to provide defense for and defend against, any such liability, claims or demands at the sole expense of the Professional, or at the option of the City, agrees to pay the City or reimburse the City for the defense costs incurred by the City in connection with, any such liability, claims, or demands. If it is determined by the final judgment of a court of competent jurisdiction that such injury, loss, or damage was caused in whole or in part by the act, omission, or other fault of the City, its officers, its employees, or other third parties the City shall reimburse the Professional for the portion of the judgment not attributable to negligence of the professional, omission, or other fault of the City, its officers, or employees.

**10. Professional's Insurance Requirements**

- A. Professional agrees to procure and maintain, at its own expense, a policy or policies of insurance sufficient to insure against all liability, claims, demands, and other obligations assumed by the Professional pursuant to Section 8 above. Such insurance shall be in addition to any other insurance requirements imposed by this contract or by law. The Professional shall not be relieved of any liability, claims, demands, or other obligations assumed pursuant to Section 8 above by reason of its failure to procure or maintain insurance, or by reason of its failure to procure or maintain insurance in sufficient amounts, duration, or types.**
- B. The Professional shall purchase and maintain such insurance as will protect the Professional from claims set forth below which may arise out of or result from the Professional's operations under the contract, whether such operations be by the Professional or by any sub-Professional or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:**
- C. The certificate of insurance shall be completed by the Professional's insurance agent as evidence that policies providing the required coverages, conditions, and minimum limits are in full force and effect, and shall be reviewed and approved by the City prior to commencement of the contract. The certificate shall identify this contract and shall provide that the coverages afforded under the policies shall not be canceled, terminated or materially changed until at least thirty (30) days prior written notice has been given to the City.**
- D. Failure on the part of the Professional to procure or maintain policies providing the required coverages, conditions, and minimum limits shall constitute a material breach of contract upon which City may immediately terminate this contract.**

- E. City reserves the right to request and receive a certified copy of any policy any endorsement thereto.
- F. The parties hereto understand and agree that City is relying on, and does not waive or intend to waive by any provision of this contract, or any other rights, immunities, and protections provided by the Iowa Tort Liability of Governmental Subdivisions, Chapter 670, Iowa Code.

11. City's Insurance. The parties hereto understand that the City carries liability insurance for its officers and employees. Copy of said policies is available for inspection upon request during normal business hours.

12. Completeness of Agreement. It is expressly agreed that this agreement contains the entire undertaking of the parties relevant to the subject matter thereof and there are no verbal or written representations, agreements, warranties or promises pertaining to the project matter thereof not expressly incorporated in this writing.

13. Notice. Any written notices as called for herein may be hand delivered to the respective persons and/or addresses listed below or mailed by certified mail return receipt requested, to:

City:  
City of Webster City  
P. O. Box 217, 400 Second  
Street Webster City, IA 50595

Professional:  
James P. Diemer Consulting Services  
3919 Waveland Dr.  
Des Moines, Iowa 50311

14. **Non-Discrimination.** No discrimination because of race, color, creed, sex, marital status, affectional or sexual orientation, family responsibility, national origin, ancestry, handicap, or religion shall be made in the employment of persons to perform services under this contract.

15. **Waiver.** The waiver by the City of any term, covenant, or condition hereof shall not operate as a waiver of any subsequent breach of the same or any other term. No term, covenant, or condition of this Agreement can be waived except by the written consent of the City, and forbearance or indulgence by the City in any regard whatsoever shall not constitute a waiver of any term, covenant, or condition to be performed by Professional to which the same may apply and, until complete performance by Professional of said term, covenant or condition, the City shall be entitled to invoke any remedy available to it under this Agreement or by law despite any such forbearance or indulgence.

16. **Execution of Agreement by City.** This agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

17. **General Terms.**

(a) It is agreed that neither this agreement nor any of its terms, provisions, conditions, representations or covenants can be modified, changed, terminated or amended, waived, superseded or extended except by appropriate written instrument fully executed by the parties.

(b) If any of the provisions of this agreement shall be held invalid, illegal or unenforceable it shall not affect or impair the validity, legality or enforceability of any other provision.

(c) The parties acknowledge and understand that there are no conditions or limitations to this understanding except those as contained herein at the time of the execution hereof and that after execution no alteration, change or modification shall be made except upon a writing signed by the parties.

(d) This agreement shall be governed by the laws of the State of Iowa as from time to time in effect.

(e) This agreement shall be in full force and effect upon execution until **March 30, 2020**. At the end of the initial term of this agreement, the City may choose to renew this agreement for up to one (1) successive one (1) year terms.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in three copies each of which shall be deemed an original on the date hereinafter written.

**[SIGNATURE ON FOLLOWING PAGE]**

ATTESTED BY:

\_\_\_\_\_  
Karyl Bonjour  
City Clerk

CITY OF WEBSTER CITY, IOWA:

By: \_\_\_\_\_  
John Hawkins, Mayor

Date: \_\_\_\_\_

WITNESSED BY:

\_\_\_\_\_

James P. Diemer Consulting Services.

By:   
President

Date: 11-8-19

## EXHIBIT A

## "EXHIBIT A"

### Expenses

#### From Prospect to Beach St.

Mileage calculation to be set at 0.565 cents per mile.

Hotel for overnight stays. During the off season the rate for the AmericInn is \$100.00 including tax depending on demand. Will plan to stay in Webster City until my part of the project is completed.

Meals \$25.00 per day.

#### Labor Charge

Per hour wage is set at \$60.00 not to exceed a 10hr days.

Expense and labor reports will be submitted at the end of the month, with receipts attached to expense reports.

#### Prospect to Beach Segment

Estimated time to secure land rights 3 months

Estimated labor costs \$32,000.

Estimated Expense \$5,500.00

#### Beach St. to Bridge Overpass

Estimated time to secure land rights 2 months

Estimated Labor costs \$19,200

Estimated Expenses \$3,600.00

*not to exceed \$60,300.00*



## MEMORANDUM

TO: Mayor and Council

FROM: Chuck Stansfield, Fire Chief

DATE OF MEMO: November 14, 2019

RE: Approval of Travel & Expense for National Fire Academy

---

**SUMMARY:** Approve travel and expense to attend the National Fire Academy course in Emmitsburg, Maryland for Captain Hayes and Captain Sowle.

**PREVIOUS COUNCIL ACTION:** The council has approved travel expenses in the past for travel cost to National Fire Academy.

**BACKGROUND/DISCUSSION:** This request is for travel and expense in the travel of two Webster City Fire personnel to attend the National Fire Academy. The NFA has accepted two of our members to participate in a training course in Emmitsburg, MD and per city policy, it is required that any out of state classes be approved. The expenses for travel, room, and the course are paid for/reimbursed by the federal government. The only cost to the department would be for two meal tickets for a total of \$654.62 for time while at the academy. This training will allow both senior members a clearer understanding of what is entailed in larger emergency events and how to handle them, and what resources to look to for mitigation and control.

**FINANCIAL IMPLICATIONS:** The National Fire Academy will pay for lodging, classes, and reimbursement of Airfare. The City financial part would be a meal ticket of \$654.62 that would cover both members meals.

**RECOMMENDATION:** Approve the travel expense to the National Fire Academy for Captain Hayes and Captain Sowle.

**ALTERNATIVES:** The Council could choose to not approve the travel expense to the National Fire Academy for the Captains.

**CITY MANAGER COMMENTS:** I concur with the Fire Chief's recommendation for approval of this travel and expense request.

# CITY OF WEBSTER CITY

## TRAVEL EXPENSE AUTHORIZATION

EMPLOYEE: Andy Sowle/ Brandon Hayes

DEPARTMENT: Fire

NAME OF MEETING: National Fire Academy Course- Command/ Control Natural Man Disasters

DESTINATION: Emmitsburg, MD

DATES: Feb 9-21, 2020

PURPOSE OF TRAVEL: \_\_\_\_\_

### ESTIMATED EXPENSES

### AMOUNT

<b>Registration Costs:</b>	
<b>Travel:</b> Aircraft	Reimbursed 100%
City-Owned Vehicle Gas Costs	
Private Vehicle - .58 cents Per Mile	
Taxicab & Other Transportation	
Parking, Toll Fees	
<b>Lodging:</b> 1                   Day(s)	No cost
<b>Meals:</b> (If not included with registration-not to exceed \$51.00 per day)	654.62
<b>**MUST HAVE RECEIPT FOR REIMBURSEMENT</b>	
<b>Other Expenses:</b>	
<b>Will there be over-time or comp-time expenses? Yes or No</b>	no overtime
<b>If yes explain below:</b>	
<b>Add estimated total of over-time or comp-time to total</b>	\$
<b>TOTAL ESTIMATED EXPENSES</b>	<b>\$654.62</b>

1/1/2019

Account #: 100-21-22-5140-231

Amount: \$654.62

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Employee:** Andy Sowle, Brandon Hayes

**Date:** 11/13/2019

**Director:** Chuck Stansfield

**Date:** 11/13/2019

**City Manager:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Command and Control of Fire Department Operations at Natural and Man-Made Disasters R0308

Curriculum: Incident Management

TRAINING SPECIALIST

**Richard Sexton**

301-447-7687

DELIVERY TYPE

**10-Day On-Campus**

CONTINUING EDUCATION UNITS

**6.1**

ACE RECOMMENDATION

In the upper-division baccalaureate degree category, three semester hours in public safety or emergency operations.

This 10-day course addresses fire and rescue department operations at natural and man-made disasters that may require interagency or interjurisdictional coordination. Earthquakes, hurricanes, blizzards, civil disturbances, terrorism, hazardous materials releases, tornadoes and floods are some of the topics covered.

The primary focus for this course is directed at the operational component of a fire department's response to these incidents. Emphasis is placed on command and control decision-making skills and the interrelationship of the operational function to hazard preparedness, mitigation, response and recovery. Operational applications of the Incident Command System (ICS), command and control, the ICS/Emergency Operations Center interface, the Integrated Emergency Management System, evacuation, and sheltering and communications are just a few of the areas covered.

The course is interactive, using lecture, simulations, scenarios and student participation as instructional methodologies.

This course meets the National Incident Management System requirements for ICS-300-level and ICS-400-level courses.

## MEMORANDUM

TO: Mayor and Council

FROM: Chuck Stansfield, Fire Chief

DATE OF MEMO: November 12, 2019

RE: Request to accept bid to purchase Self Contained Breathing Apparatus

---

**SUMMARY:** Requesting Council approval to purchase SCBA's for Webster City Fire Department.

**PREVIOUS COUNCIL ACTION:** There is currently a Capital Equipment Plan (CEP) for the fiscal year of 2019-2020 to purchase new SCBA's.

### **BACKGROUND/DISCUSSION:**

The Webster City Fire Department has very old SCBA's. We have been able to keep them running through annual maintenance from the current company, but have been notified that the company that maintains them, no longer carries replacement parts for our age of SCBA's. Over the past year, WCFD began looking at all common SCBA's to try to figure out which SCBA's were the most reputable, reliable, comfortable, and able to meet the needs that WCFD has for respiratory protection. WCFD contacted vendors and looked at MSA (Sandry Fire Supply), Drager (Alex Air Apparatus), Interspiro (Paul Conway Fire), Scott (MES), Avon (Danko), Honeywell (Grainger) in consideration for new SCBA's. As each SCBA was screened by our members, as well as research on what other departments were using for SCBAs and why, three became very obvious as the leaders within the industry for solid, reliable SCBA's. These were Scott (MES), MSA (Sandry Fire Supply), and Drager (Alex Air Apparatus). The WCFD then did comprehensive testing on each of the three SCBA's with six different personnel. Two written scoring mechanisms were used. Here was the scoring of the mechanisms:

	<u>Drager</u>	<u>MSA</u>
<b><u>Fit Test Scores</u></b>	104/728	112/785 (high score)
<ul style="list-style-type: none"><li>The Fit Test Scores were a culmination of the SCBA pack testing by six members going through a battery of physical tests of Donning and Doffing the equipment, stair climbing, ladder climbing, and communications via radio and to a partner, dummy drag, crawling, and others. The first score is the average of each of the six members; the second is the total score of all the members. Total available points were 130 per member. The first score indicates the average of all the members' individual scores. The second number was the total scores of all members out of 910 points.</li></ul>		
<b><u>Questionnaire</u></b>	39/ 4 yes, 2 no	42/ All yes (high score)
<ul style="list-style-type: none"><li>The questionnaire was five questions designed for an overall impact score of each SCBA pack. The total points possible for this were 50. This is the first score indicated. The last question asks the tester if they would be comfortable with the SCBA pack if we purchased it. One individual did not answer this question, so it was only 6 testers that responded to it. This was very telling as only the MSA SCBA (Sandry Fire Supply) pack received all yes responses to this question.</li></ul>		

At the end of the testing, bids were requested from the three Vendors, MES from Deer Creek, Illinois, Alex Air Apparatus from Alexandria, Minnesota, and Sandry Fire Supply from Dewitt, Iowa. Scott (MES) sent in notification that they decided to not bid, which led to two turning in bids, Drager (Alex Air Apparatus) and MSA (Sandry Fire Supply). MSA was able to meet all of the specifications that were given. Drager had 10 exceptions to the specifications. The thermal imaging camera (TIC) that comes with the MSA SCBA was also able to be used in interior firefighting, whereas the TIC of Drager was not able to. I am sure that Drager's sales Vendor Alex Air Apparatus could produce a TIC that would be able to go interior; it would just be at a much higher cost and a larger sized unit. Also, Drager (Alex Air Apparatus) did not show ability on bid form that they had a transfill line used in Firefighter Rescue operating conditions. Again, I did speak with them and they stated that they could make these types of lines if we desired, but that information did not make the bid. The rescue line (buddy breathing) that was available from both vendors was voted against during the testing process due to having to be tethered together to be able to use it. The transfill line was the optimal choice of the testing committee due to it allows for filling then releasing the tether. The department testing concluded that MSA (Sandry Fire Supply) would be the desired SCBA to purchase.

**FINANCIAL IMPLICATIONS:** Over the last three years WCFD has continued to request grant funding from the Federal Government Assistance to Firefighters Grant. We have not been successful. Due to the age of the SCBA packs, it has become necessary to not continue to wait on the small possibility to receive this grant. The department would like to purchase 23 MSA SCBA packs with 22 additional cylinders, including 23 facepieces with bags, a Rapid Intervention Team SCBA kit, each complete with Transfill lines, and four cases for carrying.

The cost of new SCBA would be \$180,184.38

**RECOMMENDATION:** I recommend that the council approve the purchase of the MSA SCBA's from the State vendor Sandry Fire as the desired and preferred tested product. The cost falls below the \$184,000 CEP request and will allow the department to have safe and reliable SCBA's.

**ALTERNATIVES:** The department could do the following:

- Not purchase the MSA SCBAs
- Purchase Drager SCBAs
- Not purchase any SCBAs

**CITY MANAGER COMMENTS:** I concur with the Fire Chief's recommendation for approval of this purchase of the SCBA's.

**BID TABULATION  
FOR  
Fire Dept Equipment  
Bid Date November 8, 2019 1pm**

Budgeted Amount: \$ \$184,000

CONTRACTORS	Lump Sum BID TOTAL		
			TOTAL
Alex Air Apparatus, Inc. 11897 Co. Rd. 87 SE Alexandria, MN 56308			\$157,200.00 Not including all options
Joel Sandry Sandry Fire Supply 618 6th St DeWitt, IA 52742			\$157,355.38 Not including all options
MES 124 E 1st St. Deer Creek, IL 61733			No Bid Turned in

# **CAPITAL EQUIPMENT PLAN**

## **Equipment Request for “Replacement” Equipment**

***Equipment to be purchased:*** 22 Self Contained Breathing Apparatus (SCBA) with tanks plus 22 extra air tanks. New tanks would be required if we change brand of SCBA or pressure.

***Year to be purchased:*** 2019-2020

***Estimated cost:*** \$184,000 (If awarded the AFG Grant, the amount will be 5% of total cost= \$9200.00)

***How was this cost arrived at (state bid, dealer quote, etc):*** Current quotes are from salespersons and companies that sell mainstream SCBA units. This cost includes a face piece, SCBA Harness and the cylinder and a replacement cylinder as well as a Rapid Intervention Team pack.

***Trade in value of existing Equipment:*** Sixteen of our SCBAs do not meet current NFPA standards. Possibly some trade values on our more current tanks.

***Anticipated useful life (years, hours, miles, etc):*** 15 years.

***Fund(s) used to purchase this equipment:*** General Fund- Equip Replacement (100-41-22-5140-515) and an AFG Grant- City's portion would be 5% with the grant

***What Department(s) will use this equipment:*** Fire Department

***Is there other equipment that needs to be purchased with this equipment and if so list those items (blades, trailers, etc):*** No

***What is the purpose of this equipment:*** Respiratory protection for firefighters that enter immediately dangerous to life or health (IDLH) environments such as heat and smoke filled buildings. Required when entering hazardous material atmospheres such as leaks and spills and confined spaces. Also will include a Rapid Intervention Team Pack that is essential for meeting OSHA requirements of “being capable of rapid rescue of a team member”.

***What piece of equipment is this replacing:*** The 22 SCBA units and cylinders the department presently uses and 22 individual replacement cylinders.

***What is the age of the equipment being replaced (hours, miles, years, etc):*** \_\_\_\_\_  
***2 units = 18 years, 10 units = 17 years, 4 units = 15 years, 6 units = 5 years,***  
**RIC Pack- Do not have one**

**(Please attach any supporting documentation to the request)**

**Our self-contained breathing apparatus use 3000 psi regulators and cylinders. New MSA 3000 psi models will not be NFPA certified in the future. New standards will come out in 2018 that will further outdate our current SCBAs. We will therefore need to change to 4500 psi models. Also, the low level air alarm NFPA requirements have changed to 33% compared to 25%. Also current NFPA requirements have new masks designed to withstand higher levels of heat before failure, due to new hotter materials that firefighters encounter in fires. The department has entered for a grant on these items, but if not successful, should make plans to purchase all new SCBA's due to the age and confusion with having more than one type of current SCBA. The testing agency that does the yearly compliance testing has indicated to the department for the last two years, that if we were to have packs fail a test, and it needs a new part, that they will have a very difficult time finding parts to repair our current SCBAs due to the age of our SCBA packs.**



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# SCBA Bid Specifications

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**Minimum Specifications  
For the  
WEBSTER CITY FIRE DEPARTMENT**



**Fire Chief Chuck Stansfield**

**For the Purchase of  
Self-Contained Breathing Apparatus**

## **SCBA Bid Specifications**

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All Bids must be received at the City of Webster City located at:

**City of Webster City  
c/o Karyl Bonjour SCBA BIDS  
400 Second Street  
PO Box 217  
Webster City, IA 50595**

All Bids must be received no later than:

**Friday November 8<sup>th</sup>, 12:00 Noon**

## SCBA Bid Specifications

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### Intent of Specifications:

The Webster City Fire Department is seeking bids for purchase of the following:

Amount	Description
23	SCBA w/ cylinder, chest strap, (4 packs to have attached Or small detached Thermal Imaging Camera)
23	Mask w/ Voice amplification, Fleece lined storage bag
22	Additional Cylinders w/ 4500 psig/ 45 minute, Multi colored WCFD logo and ID Number
1	RIC Pack (Complete system with bag, 4500 psi/ 45 minute cylinder, face piece, Regulator with hose, bag for all)
4	Cases for SCBA

### Bid Format:

Bids must be typewritten or prepared in ink

### Signature on Bids:

Bids must be signed in ink by an authorized representative of the bidder. Signature on a bid certifies that the bidder has read and fully understands all bid specifications, terms and conditions.

### Bid Withdrawals:

Bids may be withdrawn in writing on company letterhead signed by an authorized representative. Letter of withdrawn must be received at the Webster City Offices prior to bid deadline. Bids may also be withdrawn in person before bid closing time upon presentation of appropriate identification.

### Exceptions:

These specifications are based upon design and performance criteria which have been researched and analyzed by the Webster City Fire Department (WCFD). Therefore, major exceptions to these specifications will not be accepted.

All bids shall include a complete set of detailed manufacturer's specifications. WCFD standards for bidding must be strictly adhered to and all bid forms and questions must be complete and submitted with the bid proposal. Omissions and variations shall result in rejecting of the bid.

To the right side of each section for a particular specification, the bidder shall state "YES" or "NO"

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[Type text]

Page 3

## SCBA Bid Specifications

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indicating the exact compliance with the specification. All deviations, no matter how slight, shall be clearly explained. Any exceptions or variations to these specifications set forth in, must indicate the page number(s) of the specifications and must be submitted with the bid. Any bids deemed as taking total exception to these published specifications shall result in rejection of the bid. Proposals that are found to have deviations without listing them will be rejected.

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## SCBA Bid Specifications

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Any model or accessory that is bid must have current NIOSH and 2018 NFPA approval at the time of the bid opening. Any model, pressure, or accessory that is not approved but is bid will be grounds for rejection of that bid.

There must be no attempt on the part of the bidder to mislead or confuse the WCFD with the equipment that is being bid.

### **WARRANTIES:**

Unless otherwise stated, all equipment shall be a new recent model and shall carry full factory warranties. Contractor warrants all equipment and supplies delivered to be free from defects in labor, material and manufacture and to be in compliance with the warranty stipulated in the bid specifications.

The following must be included in the bid so that the department can quantify the operational costs of maintenance. This is due to mandatory compliance with CFR 29, 1910.134 by the department. Failure to accurately present this information in the bid will be grounds for immediate disqualification of the bid from the bidding process.

1. A copy of the warranty covering all of the products specified in the bid.
2. If periodic maintenance or overhauls are required or recommended at any time during the life of the SCBA, the estimated cost of that maintenance must be included in the bid proposal.
  - This would include the cost of the parts and the labor to complete the maintenance or overhaul for an individual SCBA.
  - If no maintenance or overhaul is required or recommended, a letter from the MANUFACTURER (NOT THE LOCAL DEALER) must be included in the proposal stating this.
3. Any consumables or soft goods not covered (or excluded from) in the warranty must be listed and the costs of those parts must be listed as well.
4. For any component parts manufactured by a 3rd party not covered by the warranty where the component manufacturer's warranty is passed through to the purchaser, a copy of that component manufacturer's warranty for that component must be included in the bid.
5. Describe the process for delivering firmware updates to the SCBA and estimated time for downloading the update.
6. Specify the cost of the annual functional test per SCBA as required by NFPA 1852 and what components are included in that functional test. Confirm what additional equipment such as spare regulators, spare facepieces, and RIT Bags are required to be tested. Include the costs to functionally test those as well.

### **SERVICE AND WARRANTY SUPPORT:**

To insure full dealer support for service after the sale, the selling dealer must be capable of providing full factory service when required. The bidder must state the location of its authorized service center. The service center must have a staff of factory-trained personnel.

## SCBA Bid Specifications

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The bid shall contain a complete description of how warranty and/or service work will be accomplished to include:

- Dealer or Manufacturer's ability to provide the warranty and/ or service work
- If the Dealer or Manufacturer has dedicated SCBA repair mobile units, and time frame of response for service.
- Copies of service technician's certificates
- Capabilities of 7 working days turn around for repair service of SCBA if sent to service center.

Comply: Yes \_\_\_\_\_ No \_\_\_\_\_

### DELIVERY:

All deliveries shall be F.O.B. destination with all transportation and handling charges prepaid by the Contractor. Responsibility and liability for loss or damage shall remain with contractor until final inspection and acceptance by the WCFD when responsibility shall pass to the WCFD except as to latent defects, fraud and contractor's warranty obligations.

Before delivering the SCBA to the department, a function test shall be performed on the SCBA. This shall be a complete function test as required by CFR 29 1910.134, This is to insure the SCBA are in complete operating order when delivered. Upon delivery, a copy of the computer generated report shall be provided with each unit to verify the units are in optimum functioning condition.

The bid shall include certification documents that the units bid meet current NIOSH and 2018 NFPA standards. In order to be considered for purchase the equipment that the bidder is providing pricing for must have existing NIOSH and 2018 NFPA approvals and documentation of those approvals must accompany the bid documents or the bid for that equipment will be considered invalid.

Comply: Yes \_\_\_\_\_ No \_\_\_\_\_

### Compliance:

Apparatus shall be approved by the National Institute for Occupational Safety and Health (NIOSH), under 42 CFR, Part 84 for chemical, biological, radiological, and nuclear protection (CBRN) with 45-minute-rated service life and compliant with all requirements of the National Fire Protection Association's 2018 Edition of NFPA-1981 Standard on Open-Circuit Self-Contained Breathing Apparatus.

Units equipped with integrated PASS device must meet requirements of NFPA 1982, 2018 edition.

Comply:

SCBA - must comply with the NFPA 1981 Standard,  
2018 Edition

Yes \_\_\_\_\_ No \_\_\_\_\_

Integrated PASS device - must comply with the NFPA  
1982 Standard, 2018 Edition

Yes \_\_\_\_\_ No \_\_\_\_\_

## SCBA Bid Specifications

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### Facepiece:

- Facepiece shall have removable inhalation check valve to prevent exhaled air from entering and contaminating the regulator.
- Facepiece shall have open port to provide miniscule breathing resistance when regulator is not attached.
- Facepiece shall provide HUD for user visual on air levels.
- Facepiece shall have effective field of view of 86% and overlapping field of view of 122% without attached component.
- Facepiece shall be available in three sizes in Hycar Rubber (small, medium, large).
- Facepiece shall have nosecup comprised of silicone rubber and available in three sizes (small, medium, large).
- Facepiece shall have three head harness options constructed of flame/heat resistant assembly: Kevlar Head Harness (4-pt. adjustable), Kevlar 5-pt. adjustable and rubber 4-5 pt. adjustable.
- Facepiece shall have universal lens that can be used with all three facepiece sizes, shall be comprised of non-shatter type material and shall be field-replaceable.
- Lens shall be hard-coated on outside and anti-fog coated on inside.
- Facepiece shall have optional flame/heat-resistant fabric or rubber neck strap to carry facepiece in ready position for quick donning.
- Facepiece shall have removable speaking diaphragm with aluminum-coated membrane, suitably protected and located centrally on facepiece for optimal voice projection.
- Facepiece shall have exhalation valve that is to be serviceable without special tools.
- Facepiece shall be capable of water submersion for cleaning and disinfection.
- Facepiece provides optional RFID chip for asset and maintenance tracking.

Comply: Yes\_\_\_\_\_ No\_\_\_\_\_

### Voice Amp:

- Shall provide amplified speech that removes inhalation breath noise.
- Shall provide at minimum, 70 dBa output.
- Shall be able to turn on and off.
- Shall easily be attached and removed without special tools.
- Shall have light to indicate that device is powered on.
- Shall have on/off button to allow user to manually power off as needed.

Comply: Yes\_\_\_\_\_ No\_\_\_\_\_

## SCBA Bid Specifications

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### Mask Mounted Regulator:

- When doffing regulator, disengagement shall simultaneously stop air flow and release regulator.
- Regulator shall house electronic module that functions as microphone and HUD system.
- Regulator shall be equipped with variable flow bypass.
- Regulator shall not have exposed wiring.
- Regulator shall have two cover options: hard cover or purge cover.
- Regulator shall have fewer than 35 parts that are easily replaceable without special tools.
- Regulator shall have two options for air-supply hose:
  - Continuous hose from pressure reducer to regulator.
  - Quick-connect hose that terminates on shoulder in front of user.
- Regulator must be equipped with positive protection Tetraplex Shield membrane that covers diaphragm, preventing permeation of CBRN agents.
- Regulator shall have optional RFID chip for asset and maintenance tracking.

Comply: Yes \_\_\_\_\_ No \_\_\_\_\_

### End of Service Time Indicator (EOSTI)/ Heads up Display (HUD)/ Pressure Reducer:

- The EOSTI shall be the integral low-pressure alarm device that shall combine with an audible alarm.
- The SCBA shall have two end-of-service time indicators (EOSTI). A tactile alarm and a Heads-Up Display (HUD).
- This alarm device shall indicate either low cylinder pressure (33%) or a malfunction of the primary pressure-reducing valve.
- The HUD shall serve as the secondary EOSTI.
- The HUD shall be powered by the SCBA's central power supply.
- HUD system shall provide user with remaining cylinder air volume, available in increments through a series of colored LEDs.
- Bell alarm mechanism shall be an air-actuated, continuously ringing audible warning alarm, automatically operating when supply cylinder air pressure reaches approximately 33% of rated service life.
- Bell alarm mechanism shall cover multiple levels of frequencies to cover all hearing levels.
- Bell alarm mechanism shall be user-accessible while wearing SCBA.
- Pressure reducer reduces cylinder pressure to outlet pressure not to exceed 115 psi; outlet pressure must be adjustable.
- Pressure reducer shall have flow capacity of 700 liters per minute at full pressure.
- Pressure reducer shall have two options for cylinder connection type: threaded or quick-connect.
- Quick-connect connection shall not be removable from cylinder while under pressure.



## SCBA Bid Specifications

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- Pressure reducer shall have two options for cylinder connection location: remote connection or direct connection.
- Pressure reducer shall be capable of converting from threaded to quick-connect or vice versa.
- Pressure reducer shall be sealed system that does not allow moisture to enter valve components.
- Pressure reducer shall not require special tools for disassembly.

Comply: Yes \_\_\_\_\_ No \_\_\_\_\_

### Personal Alert Safety System:

- Operation of this distress alarm shall be initiated with the opening of the valve of an SCBA charged cylinder.
- PASS device shall be designed for battery level check and removal of batteries while SCBA remains in jump seat.
- PASS device shall be equipped with colored buddy lights on firefighter's front and back and viewable from 360° view.
- Power module shall be equipped with dual sound emitters; sound emitters shall perform at minimum 100 dBA in room temperature.
- PASS device shall be immune to radio frequency interference (RFI) and must function properly in close proximity of fire service hand-held radios.
- PASS device shall be capable of storing up to 25 hours of use information in event log form that are generated each time SCBA is pressurized. Event logs must indicate on/off cycles, alarms, alarm reset, and tagging events.

Comply: Yes \_\_\_\_\_ No \_\_\_\_\_

### Universal Air Connection (UAC):

- System shall be capable of:
  - Refill within immediately dangerous to life or health (IDLH) atmospheres.
  - Transfiling between two SCBA wearers (connection allows for donation and receipt of air), providing emergency breathing system (EBS) while maintaining NIOSH approvals.
  - Quickly refilling (approximately one-minute duration) SCBA cylinder from mobile compressor, cascade system or RIT pack.
- Primary UAC shall be illuminated when supply pressure reaches Low Pressure Warning Alarm or can be configured to optional medium pressure warning alarm.
- SCBA shall have secondary options for UAC to be mounted on user's waist.

Comply: Yes \_\_\_\_\_ No \_\_\_\_\_

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## SCBA Bid Specifications

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### **Harness and Backframe Assembly:**

- A light-weight, lumbar support style backframe and harness assembly shall be used to carry the cylinder and valve assembly and the pressure reducing regulator assembly.
- The backframe shall be a comfortable frame that is contoured to follow the shape of the user's back, and provide maximum comfort and ergonomics as well as solid dependability.
- Backframe and harness assembly should be able to fit the widest variety of sized Firefighters, and be able to provide stable and comfortable use while conducting emergency operations.
- The harness shall include a seat-belt type waist attachment.
- Harness assembly shall have an optional chest strap.
- The SCBA shall have a shoulder strap mounted remote pressure gauge indicating cylinder pressure.
- Shoulder harness shall have accessory attachment point available for facepiece or pouch.
- Waist straps shall be double-pull forward design.
- Harness design shall have regulator keeper for storage that can be attached to waist strap or chest strap.

Comply:    Yes\_\_\_\_\_        No\_\_\_\_\_

### **Cylinder & Valve Assembly:**

- Cylinder shall contain cylinder valve that shall incorporate pressure gauge to indicate cylinder pressure at all times. Pressure gauge face shall be luminescent. Hand wheel shall be placed at 90° angle from cylinder axis.
- Cylinder valve shall be a quick connect system.
- Delivered cylinders more than 90 days past their manufacture date will not be accepted.
- The cylinder shall be manufactured in accordance with DOT specifications and meet the Transport Canada requirements with working pressures of 4500 psig.

## SCBA Bid Specifications

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- The cylinder shall be lightweight, composite type cylinder consisting of an aluminum alloy inner shell, with a total overwrap of carbon fiber, fiberglass and epoxy resin.
- Cylinder will also contain Webster City Fire Department Logo, and contain numbers from 1-22.
- The cylinder shall be available in 45-minute duration based on the NIOSH breathing rate of 40 liters per minute (lpm).
- Cylinder valve shall incorporate CGA thread that can be converted to quick connect cylinder without special tools.

Comply:    Yes\_\_\_\_\_        No\_\_\_\_\_

### Miscellaneous:

- Initial Fit testing for up to 30 members.
- In Service training for three (3) shifts on units

Comply:    Yes\_\_\_\_\_        No\_\_\_\_\_

## SCBA Bid Specifications

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**THIS FORM MUST BE COMPLETED FOR THE BID TO BE ACCEPTED. IF NOT COMPLETED, THE BID WILL BE CONSIDERED NON-RESPONSIVE AND NOT CONSIDERED.**

**MANUFACTURER:** \_\_\_\_\_

**TOTAL BID PRICE (4500 psi):** \$ \_\_\_\_\_

19 SCBA each including:

- Cylinder, Facepiece w/ voice amplification, harness w/chest strap, buddy breathing/ or Trans Fill Line, 4500 psig/ 45 minute cylinder w/ WCFD Logo and ID number

4 SCBA each including:

- Cylinder, Facepiece w/ voice amplification, harness w/chest strap, buddy breathing/ or Trans Fill Line, 4500 psig/ 45 minute cylinder, attached thermal imaging camera/ or small detached thermal imaging camera

22 Additional Cylinders w/ WCFD Logo and ID number

1 RIC Pack including:

- 4500 psig/ 45 minute cylinder, regulator and hose, facepiece, quick fill connection hose, bag for all

### Option Pricing:

Buddy breathing      \$ \_\_\_\_\_ For 23 SCBA units

Trans fill line      \$ \_\_\_\_\_ For 23 SCBA units

**Bidder Name:** \_\_\_\_\_

**Person Submitting Bid:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Bidder Address:** \_\_\_\_\_

**Telephone Number:** \_\_\_\_\_

SCBA Bid Specifications

Exceptions:

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_
- 6. \_\_\_\_\_
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- 24. \_\_\_\_\_
- 25. \_\_\_\_\_
- 26. \_\_\_\_\_

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## SCBA Bid Specifications

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### **Trade-In:**

The Webster City Fire Department is also seeking bids for trade-in of current SCBA Inventory as listed below.

22 MSA SCBA w/ cylinders                      \$\_\_\_\_\_per unit

18 MSA Mask    \$\_\_\_\_\_per unit

22 Extra Cylinders                                      \$\_\_\_\_\_per unit



## MEMORANDUM

TO: D. Jeffrey Sheridan, City Manager  
Mayor and Council

FROM: Ken Wetzler, Public Works Director

DATE: November 12, 2019

RE: Professional Services Agreement with Bolton & Menk, Inc.

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**SUMMARY:** Webster City currently uses Bolton & Menk to provide engineering to evaluate the potential size of the future Wastewater Treatment Facility. This agreement would be to provide Professional Services for evaluation and design, bid, and construction phase of the future wastewater treatment and disposal facility.

**PREVIOUS COUNCIL ACTION:** The City Council did approve Bolton & Menk to evaluate Industrial Wastewater Loads on May 16, 2016.

**BACKGROUND/DISCUSSION:** The agreement provides Professional Services to allow the City to conclude the pre-design stage and proceed through completion of the future wastewater treatment plant. Note attached agreement.

**FINANCIAL IMPLICATIONS:** These professional services will be paid out of the Wastewater Treatment Plant IADNR Revolving Loan fund.

**RECOMMENDATION:** I recommend that the Council approve the Agreement for Professional Services with Bolton & Menk, Inc. by the attached resolution.

**ALTERNATIVES:** Not approve this agreement, thus delaying the project or select another engineering firm.

**CITY MANAGER COMMENTS:** I recommend the Council approve the resolution contingent upon confirmation that the execution of the agreement will not negatively impact any potential City funding option.

**RESOLUTION NO. 2019 - \_\_\_\_**

**AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER  
INTO AN AGREEMENT FOR ENGINEERING SERVICES  
WITH BOLTON & MENK, INC., AMES, IOWA, FOR THE  
WASTEWATER TREATMENT FACILITY IMPROVEMENT PROJECT**

WHEREAS, the City of Webster City desires to improve the wastewater treatment facility, as indicated in the Capital Improvement Plan; and,

WHEREAS, an agreement has been negotiated with Bolton & Menk, Inc., Ames, Iowa to perform the project engineering services; and,

WHEREAS, the City Council has reviewed said form of agreement.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa that the Mayor and City Clerk are hereby authorized and directed to enter into an agreement with Bolton & Menk, Inc., Ames, Iowa, providing for engineering services for the Wastewater Treatment Facility Improvement Project.

BE IT FURTHER RESOLVED that said agreement is hereby approved upon being executed by both parties.

Passed and adopted this 18th day of November, 2019.

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John Hawkins, Mayor

ATTEST:

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Karyl Bonjour, City Clerk





Real People. Real Solutions.

1519 Baltimore Drive  
Ames, IA 50010-8783

Ph: (515) 233-6100  
Fax: (515) 233-4430  
Bolton-Menk.com

September 25, 2019

Mr. Ken Wetzler  
Public Works Director  
City of Webster City  
400 Second Street  
PO Box 217  
Webster City, IA 50595

RE: Webster City Wastewater Design  
Project No. A21.119239  
Agreement for Professional Services

Dear Ken:

I am enclosing two original copies of the Agreement for Professional Services for the wastewater design services.

If the City is in agreement, then sign both enclosed copies and return one original to me.

Please contact me with questions and discussion.

Sincerely,

BOLTON & MENK, INC.

Gregory L. Sindt, P.E.  
Senior Principal Engineer

c: Greg Sindt, Bolton & Menk, Inc., w/enclosure  
File

Enclosure: Agreement for Professional Services (two (2) originals)

**AGREEMENT FOR PROFESSIONAL SERVICES  
BETWEEN  
CITY OF WEBSTER CITY, IOWA  
AND  
BOLTON & MENK, INC.**

**WASTEWATER TREATMENT FACILITY IMPROVEMENTS DESIGN**

THIS IS AN AGREEMENT made as of November 4, 2019, between the City of Webster City, Iowa (OWNER) and Bolton & Menk, Inc. (ENGINEER). OWNER desires to prepare a Wastewater Treatment Facility Plan and construct significant improvements to its treatment facility or a new wastewater treatment facility. ENGINEER will provide professional engineering services for evaluation and design of OWNER'S wastewater treatment and disposal facility.

OWNER and ENGINEER in consideration of their mutual covenants herein agree in respect of the performance of professional services by ENGINEER and the payment for those services by OWNER as set forth below.

**1.0 BASIC SERVICES OF ENGINEER**

ENGINEER will provide the scope of services as indicated for design of the wastewater treatment facilities described in Section 1.1. Detailed descriptions of scope of work for Design, Bid, and Construction Phase services are presented at the end of this section.

**1.1 Scope of Services**

**1.1.1 Pre Design Phase Services**

- A. Prepare a Wastewater Treatment Facility Plan and develop final implementation plan and schedules with OWNER. The Facility Plan will include evaluation of the following alternative concepts:
  - 1. New treatment facility and abandon existing treatment facility.
  - 2. Renovation and continued partial use of the existing treatment facility (primary treatment and biosolids treatment) and new treatment facility for secondary treatment.
- B. Nutrient Reduction Evaluation as required by the NPDES discharge permit. Nutrient removal will be included in the Wastewater Treatment Facility Plan.
- C. Antidegradation Review of Less Polluting Alternatives as required by DNR for increases in plant design flows and loads.
- D. East side interceptor sewer and lift station evaluation.
- E. Respond to IDNR review comments and questions on Wastewater Treatment Facility Plan and Antidegradation Review.
- F. Assist OWNER and OWNER's legal counsel with development of Industrial Wastewater Treatment Agreements between the City of Webster City and the significant industrial users.
- G. Assist OWNER with application for the Clean Water State Revolving Fund.

H. Conduct engineering survey of the proposed treatment facility site.

**1.1.2 Design Phase Services**

- A. The wastewater treatment facilities improvements will be bid with one set of Contract Documents with construction under one General Construction Contract. Prepare final design, including structural, mechanical, electrical, and civil design, of the wastewater treatment facility improvements as described in the Wastewater Treatment Facility Plan. The scope of the facility improvements will be defined in the DNR Approved Wastewater Treatment Facility Plan.
- B. Prepare contract plans, specifications, and bid documents for construction of the wastewater treatment facility improvements. The project will be bid under one general construction contract.
- C. Prepare IDNR Construction Permit Application.
- D. Coordinate geotechnical investigation by geotechnical testing firm retained by OWNER at OWNER's expense at ENGINEER's request.

**1.1.3 Bid Phase Services**

- A. ENGINEER will provide Bid Phase Services for the one general construction contract.

**1.1.4 Construction Phase Services**

- A. Construction contract administration.
- B. Monthly construction progress meetings.
- C. Resident project representative.
- D. Prepare construction record drawings.
- E. Coordinate soil and materials testing services by testing firm retained by Owner at OWNER's expense.

**1.2 Design Phase Services**

ENGINEER shall provide the following services during the Design Phase:

- 1.2.1 Perform engineering design calculations for the facility.
- 1.2.2 On the basis of the accepted Preliminary Design documents, Wastewater Treatment Facility Plan, or communications from OWNER prepare for incorporation in the Contract documents final drawings to show the general scope, extent and character of the work to be finished and performed by Contractor(s) (hereinafter called "Drawings") and Specifications (which will be prepared in conformance with the sixteen division format of the CSI).
- 1.2.3 Prepare for review and approval by OWNER its legal counsel and other advisors contract agreement forms, general conditions and supplementary conditions, and (where appropriate) bid forms, invitations to bid and instructions to bidders (all of which shall be consistent with the forms

and pertinent guide sheets prepared by the Engineers Joint Contract documents Committee), and assist in the preparation of other related documents.

- 1.2.4 Prepare IDNR construction permit application for execution by and submittal by OWNER.

### **1.3 Bid Phase Services**

ENGINEER shall provide the following services during the Bid Phase:

- 1.3.1 Assist OWNER in advertising for and obtaining bids or negotiating proposals for each separate prime contract for construction, materials, equipment, and services; and, where applicable, maintain a record of prospective bidders to whom Bidding Documents have been issued, attend pre-bid conferences and receive and process deposits for Bidding Documents.
- 1.3.2 Respond to Bidders questions and issue addenda as appropriate to interpret, clarify or expand the Bidding Documents.
- 1.3.3 Attend the bid opening, prepare bid tabulation sheets and assist OWNER in evaluating bids or proposals and in assembling and awarding contracts for construction, materials, equipment and services.

### **1.4 Construction Phase Services**

ENGINEER shall provide the following services during the Construction Phase:

- 1.4.1 General Administration of Construction Contract. Engineer shall consult with and advise OWNER and act as OWNER'S representative as provided in Articles 1 through 18, inclusive, of the Standard General Conditions of the Construction Contract, C-700 (2013 edition) of the Engineers Joint Contract Documents Committee. All of OWNER'S instructions to Contractor(s) will be issued through ENGINEER who will have authority to act on behalf of OWNER to the extent provided in said Standard General Conditions except as otherwise provided in writing.
- 1.4.2 Visits to Site and Observation of Construction. In connection with observations of the work of Contractor(s) while it is in progress:
- A. ENGINEER shall make visits to the site at intervals appropriate to the various stages of construction as ENGINEER deems necessary and as requested by OWNER in order to observe as an experienced and qualified design professional the progress and quality of the various aspects of Contractor(s)' work. In addition, ENGINEER shall provide the services of a Resident Project Representative (and assistants as agreed) at the site to assist ENGINEER and to provide more continuous observation of such work. Based on information obtained during such visits and on such observations, ENGINEER shall endeavor to determine in general if such work is proceeding in accordance with the Contract documents and ENGINEER shall keep OWNER informed of the progress of the work.
  - B. The Resident Project Representative (and any assistants) will be ENGINEER'S agent or employee and under ENGINEER'S supervision. The duties and responsibilities of the Resident Project Representative (and assistants) are set forth in Exhibit B "Duties, Responsibilities and Limitation of Authority of Resident Project Representative".
  - C. The purpose of ENGINEER'S visits to and representation by the Resident Project Representative (and assistants, if any) at the site will be to enable ENGINEER to better carry out the duties and responsibilities assigned to and undertaken by ENGINEER during the

Construction Phase, and, in addition, by exercise of ENGINEER'S efforts as an experienced and qualified design professional, to provide for OWNER a greater degree of confidence that the completed work of Contractor(s) will conform generally to the Contract Documents and that the integrity of the design concept as reflected in the Contract Documents has been implemented and preserved by Contractor(s). On the other hand, ENGINEER shall not, during such visits or as a result of such observations of Contractor(s)' work in progress, supervise, direct or have control over Contractor(s)' work nor shall ENGINEER have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor(s), for compliance with laws, rules, regulations, ordinances, codes or orders applicable to Contractor(s) furnishing and performing their work. Accordingly, ENGINEER can neither guarantee the performance of the construction contracts by Contractor(s) nor assume responsibility for Contractor(s) failure to furnish and perform their work in accordance with the Contract Documents.

- 1.4.3 *Defective Work.* During such visits and on the basis of such observations, ENGINEER may disapprove of or reject Contractor(s)' work while it is in progress if ENGINEER believes that such work will not produce a completed Project that conforms generally to the Contract Documents or that it will prejudice the integrity of the design concept of the Project as reflected in the Contract Documents.
- 1.4.4 *Interpretations and Clarifications.* ENGINEER shall issue necessary interpretations and clarifications of the Contract Documents and in connection therewith prepare work directive changes and change orders as required.
- 1.4.5 *Shop Drawings.* ENGINEER shall review and approve (or take other appropriate action in respect of) Shop Drawings (as the term is defined in the aforesaid Standard General conditions), samples and other data which Contractor(s) are required to submit, but only for conformance with the design concept of the Project and compliance with the information given in the contract Documents. Such reviews and approvals or other action shall not extend to means, methods, techniques, sequences or procedures of construction or to safety precautions and programs incident thereto.
- 1.4.6 *Substitutes.* ENGINEER shall evaluate and determine the acceptability of substitute materials and equipment proposed by Contractor(s).
- 1.4.7 *Inspections and Tests.* ENGINEER shall have authority, as OWNER'S representative, to require special inspection or testing of the work, and shall receive and review all certificates of inspections, testings, and approvals required by laws, rules, regulations, ordinances, codes, orders or the Contract Documents (but only to determine generally that their content complies with the requirements of, and the results certified indicate compliance with, the Contract Documents).
- 1.4.8 *Disputes Between OWNER and Contractor.* ENGINEER shall act as initial interpreter of the requirements of the Contract Documents and judge of the acceptability of the work thereunder and make decisions on all claims of OWNER and Contractor(s) relating to the acceptability of the work or the interpretation of the requirements of the Contract Documents pertaining to the execution and progress of the work. ENGINEER shall not be liable for the results of any such interpretations or decisions rendered in good faith.
- 1.4.9 *Applications for Payment.* Based on ENGINEER'S on-site observations as an experienced and qualified design professional, on information provided by the Resident Project Representative and on review of applications for payment and the accompanying data and schedules:

- A. ENGINEER shall determine the amounts owing to Contractor(s) and recommend in writing payments to Contractor(s) in such amounts. Such recommendations of payment will constitute a representation to OWNER, based on such observations and review, that the work has progressed to the point indicated, and that, to the best of ENGINEER'S knowledge, information and belief, the quality of such work is generally in accordance with the Contract Documents (subject to an evaluation of such work as a functioning whole prior to or upon Substantial completion, to the results of any subsequent tests called for in the Contract Documents and to any other qualifications stated in the recommendation). In the case of unit price work, ENGINEER'S recommendations of payment will include final determinations of quantities and classifications of such work (subject to any subsequent adjustments allowed by the Contract Documents).
  - B. By recommending any payment ENGINEER will not thereby be deemed to have represented that exhaustive, continuous or detailed reviews or examinations have been made by ENGINEER to check the quality or quantity of Contractor(s)' work as it is furnished and performed beyond the responsibilities specifically assigned to ENGINEER in this Agreement and the Contract Documents. ENGINEER'S review of Contractor(s)' work for the purposes of recommending payments will not impose on ENGINEER responsibility to supervise, direct or control such work or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto or Contractor(s) compliance with laws, rules, regulations, ordinances, codes or orders applicable to their furnishing and performing the work. It will also not impose responsibility on ENGINEER to make any examination to ascertain how or for what purposes any Contractor has used the moneys paid on account of the Contract Price, or to determine that title to any of the work, materials or equipment has passed to OWNER free and clear of any lien, claims, security interests or encumbrances, or that there may not be other matters at issue between OWNER and CONTRACTOR that might affect the amount that should be paid.
- 1.4.10 *Contractor(s)' Completion Documents.* ENGINEER shall receive and review maintenance and operating instructions, schedules, guarantees, bonds and certificates of inspection, tests and approvals which are to be assembled by Contractor(s) in accordance with the Contract Documents (but such review will only be to determine that their content complies with the requirements of, and in case of certificates of inspection, tests and approvals the results certified indicate compliance with, the Contract Documents); and shall transmit them to OWNER with written comments.
- 1.4.11 *Inspections.* ENGINEER shall conduct an inspection to determine if the work is substantially complete and a final inspection to determine if the completed work is acceptable so that ENGINEER may recommend, in writing, final payment to Contractor(s) and may give written notice to OWNER and the contractor(s) that the work is acceptable (subject to any conditions therein expressed), but any such recommendation and notice will be subject to the limitations expressed in paragraph 1.4.9.B.
- 1.4.12 *Limitation of Responsibilities.* ENGINEER shall not be responsible for the acts or omissions of any Contractor, or of any subcontractor or supplier, or any of the Contractor(s)' or subcontractor's or supplier's agents or employees or any other persons (except ENGINEER'S own employees and agents) at the site or otherwise furnishing or performing any of the Contractor(s)' work; however, nothing contained in paragraphs 1.4.1 thru 1.4.11 inclusive, shall be construed to release ENGINEER from liability for failure to properly perform duties and responsibilities assumed by ENGINEER in the Contract Documents.

## **2.0 ADDITIONAL SERVICES OF ENGINEER**

- 2.1 ENGINEER will provide additional services as requested by OWNER. Additional services will be limited to professional engineering services.
- 2.2 OWNER will issue written requests for additional services, if possible. OWNER agrees to compensate ENGINEER for additional services whether request is written or oral.
- 2.3 ENGINEER shall be entitled to additional compensation for any authorized additional services at the applicable hourly rates.

## **3.0 OWNER'S RESPONSIBILITIES**

- 3.1 OWNER shall designate, in writing, the OWNER'S representative who has authority to order engineering services, transmit instructions, and receive information, and interpret and define the OWNER'S policies with respect to the project and ENGINEER'S services.
- 3.2 OWNER shall provide all criteria and full information as to OWNER'S requirements for the project including design objectives and constraints, space, capacity, engineering drawings and specifications of existing facilities, and performance requirements. OWNER shall also provide all previously acquired information including, but not limited to, boundary surveys, topographic surveys, preliminary sketch plan layouts, building plans, soil surveys, geotechnical engineering reports, abstracts, deed descriptions, tile maps and layouts, aerial photos, utility agreements, environmental reviews, and zoning limitations. ENGINEER may rely upon the accuracy and sufficiency of all such information in performing services unless otherwise instructed, in writing, by OWNER.
- 3.3 OWNER shall assist ENGINEER by collecting any pertinent available information.
- 3.4 OWNER shall arrange for access to and make all provisions for ENGINEER to enter upon public or private property as required to perform services.
- 3.5 OWNER shall obtain any and all regulatory permits required for the proper and legal execution of the project. OWNER shall execute and submit any regulatory permit applications prepared by ENGINEER.
- 3.6 OWNER shall give prompt notice to ENGINEER whenever OWNER observes or otherwise becomes aware of any defect or required revision of the work.
- 3.7 OWNER will hire, when requested by ENGINEER, independent companies to perform laboratory and material testing services and soil investigations that can be justified for the proper design and construction of the project. ENGINEER shall assist OWNER in selecting a testing company. Payment for testing services shall be made directly to the testing company by OWNER and is not part of this Agreement.
- 3.8 OWNER shall provide such legal, accounting, independent cost estimating and insurance counseling services as may be required for completion of the professional services described in this Agreement.
- 3.9 OWNER shall promptly compensate ENGINEER in accordance with Section 5.0 of this Agreement.

#### **4.0 PERIOD OF SERVICE**

- 4.1 ENGINEER will initiate services upon execution of this Agreement and request by OWNER and will continue to provide services until notified by OWNER to stop work.

#### **5.0 PAYMENTS TO ENGINEER**

##### **5.1 Method of Payment for Services and Expenses of ENGINEER**

- 5.1.1 OWNER shall pay ENGINEER for ENGINEER's Pre Design Phase and Construction Phase services on an hourly rate basis as per the attached fee schedule.
- 5.1.2 OWNER shall pay ENGINEER for ENGINEER'S Design and Bid Phase services on a lump sum not-to-exceed basis with monthly progress payments.
- 5.1.3 OWNER shall pay ENGINEER for reimbursable expenses at cost plus ten percent (10%).

##### **5.2 Times of Payments**

- 5.2.1 ENGINEER shall submit monthly statements. OWNER shall make payment within thirty days of statement. Progress payments for work associated with lump sum compensation shall be based on the percentage of work completed.
- 5.2.2 If OWNER fails to make any payment due ENGINEER within thirty days after receipt of ENGINEER'S statement, the amounts due ENGINEER shall be increased at the rate of 1.5% per month from said thirtieth day. In addition, ENGINEER may, after giving seven days written notice, suspend services and withhold project deliverables under this Agreement until ENGINEER has been paid in full all amounts due for services, expenses, and charges.

##### **5.3 Definitions**

- 5.3.1 Reimbursable Expenses mean the actual expenses incurred by ENGINEER or ENGINEER'S independent professional associates or consultants, such as expenses for transportation and subsistence and reproduction of reports and documents.

##### **5.4 Maximum fee**

Total fee for the Pre Design Phase services shall not exceed one hundred twenty thousand dollars (\$120,000) without approval from OWNER. The fees for the Design, Bid, and Construction Phases services will be established after the scope of improvements are defined in the DNR approved Wastewater Treatment Facility Plan.

#### **6.0 OPINIONS OF COST**

- 6.1 Since ENGINEER has no control over the cost of labor, materials, equipment or services furnished by others, ENGINEER cannot and does not guarantee construction costs or OWNER'S profitability. ENGINEER may issue opinions of costs as requested by OWNER. Such opinions will be made on the basis of ENGINEER'S experience and qualifications and represent ENGINEER'S best judgment as an experienced and qualified professional engineer. All cost estimates are opinions for general information of OWNER and ENGINEER does not warrant or guarantee the accuracy of construction cost opinions or estimates. OWNER agrees that costs for project financing shall be based upon actual, competitive bid prices with reasonable contingencies.



## **7.0 GENERAL CONSIDERATION**

### **7.1 Termination**

- 7.1.1 The obligation to provide further services under this Agreement may be terminated by either party upon thirty days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. In the event of termination, ENGINEER shall be paid for services performed to the termination notice date in accordance with Section 5 plus reasonable termination expenses relative to completing files and reports on services to the date of termination.
- 7.1.2 If the ENGINEER for any reason does not complete all the services contemplated by this Agreement, the ENGINEER cannot be responsible for the accuracy, completeness or workability of the contract documents prepared by the ENGINEER if used, changed or completed by the OWNER or by another party. Accordingly, the OWNER agrees, to the fullest extent permitted by law, to indemnify and hold the ENGINEER harmless from any claim, liability or cost (including reasonable attorneys' fees and defense costs) for injury or loss arising or allegedly arising from such use, completion or any unauthorized changes made by any party to any contract documents prepared by the ENGINEER.

### **7.2 Reuse of Documents**

All documents including Drawings and Specifications (including electronic versions of any documents) prepared or furnished by ENGINEER (and ENGINEER'S independent professional associates and consultant's) pursuant to this Agreement are instruments of service in respect to the Project and ENGINEER shall retain an ownership and property interest therein whether or not the Project is completed. ENGINEER shall be deemed the author of these documents and shall retain all common law, statutory and other reserved rights including the copyright. OWNER may make and retain copies for information and reference in connection with the use and occupancy of the Project by OWNER and others; however, such documents are not intended or represented to be suitable for reuse by OWNER or others on extensions of the Project or on any other project. Any reuse without written verification or adaptation by ENGINEER for the specific purpose intended will be at OWNER'S sole risk and without liability or legal exposure to ENGINEER, or to ENGINEER'S independent professional associates or consultants, and OWNER shall indemnify and hold harmless ENGINEER and ENGINEER'S independent professional associates and consultants from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting therefrom. Any such verification or adaptation will entitle ENGINEER to further compensation at rates to be agreed upon by OWNER and ENGINEER.

### **7.3 Insurance**

- 7.3.1 ENGINEER agrees to maintain such commercial general liability insurance for claims arising from bodily injury, death or property damage which may arise from the negligent performance by the ENGINEER or its employees of its day-to-day general business activities (such as automobile use) and exclusive of the performance of the professional services described in this Agreement. The limit of general liability coverage shall be \$1,000,000 per each occurrence.
- 7.3.2 ENGINEER agrees to maintain statutory worker's compensation coverage.
- 7.3.3 During the period of design and construction of the project, ENGINEER also agrees to maintain, at ENGINEER's expense, Professional Liability Insurance coverage insuring ENGINEER against damages for legal liability arising from an error, omission or negligent act in the performance of professional services required by this agreement, providing that such coverage is reasonably available at commercially affordable premiums. For purposes of this agreement, "reasonably

available" and "commercially affordable" shall mean that more than half of the design professionals practicing in this state in ENGINEER's discipline are able to obtain coverage. The professional liability insurance policy shall provide coverage for each occurrence in the amount of \$1,000,000 and annual aggregate of \$1,000,000 on a claims-made basis.

7.3.4 Upon request of OWNER, ENGINEER shall provide OWNER with certificates of insurance, showing evidence of required coverages.

7.3.5 Additional insurance coverages such as project insurance for extended professional liability coverage beyond the completion of the project may be obtained. The cost of any of these additional coverages shall be paid by OWNER as a Reimbursable Expense.

#### **7.4 Controlling Law**

This Agreement is to be governed by the law of the state of Iowa.

#### **7.5 Successors and Assigns**

7.5.1 OWNER and ENGINEER each is hereby bound and the partners, successors, executors, administrators and legal representatives of OWNER and ENGINEER are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements and obligations of this Agreement.

7.5.2 Neither OWNER nor ENGINEER shall assign, sublet or transfer any rights under or interest in (including, but without limitation, moneys that may become due or moneys that are due) this Agreement without the written consent of the other, except to the extent that any assignment, subletting or transfer is mandated by law or the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent ENGINEER from employing such independent professional associates and consultants as ENGINEER may deem appropriate to assist in the performance of services hereunder.

7.5.3 Nothing under this Agreement shall be construed to give any rights of benefits in this Agreement to anyone other than OWNER and ENGINEER, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of OWNER and ENGINEER and not for the benefit of any other party.

7.5.4 ENGINEER shall notify OWNER of the loss of consultant staff in writing and the effects it will have on current projects and the City interests. ENGINEER shall find mutually agreed replacement of staff within ninety days and having like expertise, other employed staff, new staffing, or contractual relationship. Failure to provide agreed replacement, allows OWNER at its discretion to terminate this contract, in full or in part, with no obligation to pay ENGINEER from the date of loss of consultant staff.

#### **7.6 Standard of Care**

Services performed by ENGINEER under this Agreement will be conducted in the manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. No other warranty, express or implied, is made or intended.

## **7.7 Allocation of Risks**

- 7.7.1 ENGINEER shall indemnify, defend, and hold harmless OWNER and its officials, agents and employees from any loss, claim, liability, and expense (including reasonable attorneys' fees and expenses of litigation) arising from, or based in the whole, or in any part, on any negligent act or omission by ENGINEER's employees, agents, or subconsultants. In no event shall OWNER be liable to ENGINEER for consequential, incidental, indirect, special, or punitive damages.
- 7.7.2 OWNER shall indemnify, defend, and hold harmless ENGINEER and its employees from any loss, claim, liability, and expense (including reasonable attorneys' fees and expenses of litigation) arising from, or based in the whole, or in any part, on any negligent act or omission by OWNER's employees, agents, or consultants. In no event shall ENGINEER be liable to OWNER for consequential, incidental, indirect, special, or punitive damages.
- 7.7.3 Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either OWNER or ENGINEER. ENGINEER's services under this Agreement are being performed solely for OWNER's benefit, and no other entity shall have any claim against ENGINEER because of this Agreement or the performance or nonperformance of services provided hereunder. ENGINEER agrees to include a provision in all contracts with contractors and other entities involved in this project to carry out the intent of the paragraph.

## **7.8 Effect of Purchase Orders**

In the event that OWNER issues to ENGINEER a purchase order, acknowledgement, or similar document, none of the terms or conditions thereon shall alter or add to any of the terms of this Agreement. Such document, whether or not signed by ENGINEER, shall be considered as a document for OWNER'S internal management of its operations.

## **7.9 Work Currently in Progress**

Any work currently under assignment shall be completed under this Agreement.

## **7.10 Remedies**

OWNER and ENGINEER agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice of dispute.

In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, OWNER and ENGINEER agree that disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

Disputes not resolved by mediation shall then be submitted to arbitration in accordance with the provisions of the Construction Industry Arbitration Rules of the American Arbitration Association.

OWNER and ENGINEER further agree to include similar mediation and arbitration provisions in all agreements with independent contractors and consultants retained for the project and to require all independent contractors and consultants also to include similar mediation and arbitration provisions in all agreements with subcontractors, subconsultants, suppliers or fabricators so retained, thereby providing for mediation as the primary method for dispute resolution between the parties to those agreements.

## **7.11 Contingent Fee**

ENGINEER warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER to solicit or secure this Contract, and that it has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift or any other consideration, contingent upon or resulting from award or making of this Agreement.

#### **7.12 Corporate Protection**

It is intended by the parties to this Agreement that the ENGINEER'S services in connection with the project shall not subject the ENGINEER'S individual employees, officers or directors to any personal legal exposure for the risks associated with this project. Therefore, and notwithstanding anything to the contrary contained herein, the OWNER agrees that as the OWNER'S sole and exclusive remedy, any claim, demand or suit shall be directed and/or asserted only against the ENGINEER, and not against any of the ENGINEER'S employees, officers or directors.

#### **7.13 Hazardous Materials**

It is acknowledged by both parties that the ENGINEER'S scope of services does not include any services related to asbestos or hazardous or toxic materials. In the event the ENGINEER or any other party encounters asbestos or hazardous or toxic materials at the jobsite, or should it become known in any way that such materials may be present at the jobsite or any adjacent areas that may affect the performance of the ENGINEER'S services, the ENGINEER may, at his or her option and without liability for consequential or any other damages, suspend performance of services on the project until the OWNER retains appropriate specialist consultant(s) or contractor(s) to identify, abate and/or remove the asbestos or hazardous or toxic materials, and warrant that the jobsite is in full compliance with applicable laws and regulations.

#### **7.14 Unauthorized Changes**

In the event the OWNER consents to, allows, authorizes or approves of changes to any plans, specifications or other Construction Document, and these changes are not approved in writing by the ENGINEER, the OWNER recognizes that such changes and the results thereof are not the responsibility of the ENGINEER. Therefore, the OWNER agrees to release the ENGINEER from any liability arising from the construction, use or result of such changes. In addition, the OWNER agrees, to the fullest extent permitted by law, to indemnify and hold the ENGINEER harmless from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) arising from such changes, except only those damages, liabilities and costs arising from the sole negligence or willful misconduct of the ENGINEER.

#### **7.15 Third Party Beneficiaries**

Nothing contained in the Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the OWNER or the ENGINEER. The ENGINEER'S services under this Agreement are being performed solely for the OWNER'S benefit, and no other entity shall have any claim against the ENGINEER because of this Agreement or the performance or nonperformance of services hereunder. The OWNER agrees to include a provision in all contracts with contractors and other entities involved in this project to carry out the intent of this paragraph.

#### **7.16 Changes in Project Scope**

In the event OWNER changes or is required to change the scope of the project from that described in this Agreement and/or the applicable addendum, and such changes require Additional Services

by ENGINEER, ENGINEER shall be entitled to additional compensation at the applicable hourly rates as agreed to in writing. ENGINEER shall give notice to OWNER of any Additional Services, prior to furnishing such additional services. OWNER may request an estimate of additional cost from ENGINEER, and upon receipt of the request, ENGINEER shall furnish such, prior to authorization of the changed scope of work.

#### **7.17 Use of Electronic/Digital Data**

Because of the potential instability of electronic/digital data and susceptibility to unauthorized changes, copies of documents that may be relied upon by OWNER are limited to the printed copies (also known as hard copies) that are signed or sealed by ENGINEER. Except for electronic/digital data which is specifically identified as a project deliverable by this AGREEMENT or except as otherwise explicitly provided in this AGREEMENT, all electronic/digital data developed by ENGINEER as part of the PROJECT is acknowledged to be an internal working document for ENGINEER's purposes solely and any such information provided to OWNER shall be on an "AS IS" basis strictly for the convenience of OWNER without any warranties of any kind. As such, OWNER is advised and acknowledges that use of such information may require substantial modification and independent verification by OWNER (or its designees). Provision of electronic/digital data, whether required by this Agreement or provided as a convenience to OWNER, does not include any license of software or other systems necessary to read, use or reproduce the information. It is the responsibility of OWNER to verify compatibility with its system and long-term stability of media. OWNER shall indemnify and hold harmless ENGINEER and its Subconsultants from all claims, damages, losses, and expenses, including attorneys' fees arising out of or resulting from third party use or any adaptation or distribution of electronic/digital data provided under this AGREEMENT, unless such third party use and adaptation or distribution is explicitly authorized by this AGREEMENT.

#### **7.18 Non-Discrimination**

The provisions of any applicable law or ordinance relating to civil rights and discrimination shall be considered part of this Agreement as if fully set forth herein.

ENGINEER is an Equal Opportunity Employer and it is the policy of ENGINEER that all employees, persons seeking employment, subcontractors, subconsultants and vendors are treated without regard to their race, religion, sex, color, national origin, disability, age, sexual orientation, marital status, public assistance status or any other characteristic protected by federal, state or local law.

#### **7.19 Severability**

Any provision or part of the Agreement held to be void or unenforceable under any law or regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon CLIENT and CONSULTANT, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

**8.0 SPECIAL PROVISIONS, EXHIBITS AND SCHEDULES**

- 8.1 The following Exhibits are attached to and made a part of this Agreement:
- 8.1.1 Exhibit A "Fee Schedule".
- 8.1.2 Exhibit B "A listing of Duties, Responsibilities, and limitations of authority of the Resident Project Representative."
- 8.2 This Agreement (consisting of pages 1 to 13 inclusive) with the Exhibits and Schedules identified above constitute the entire agreement between OWNER and ENGINEER and supersede all prior written or oral understandings. This Agreement and said Exhibits and schedules may only be amended, supplemented, modified or canceled by a duly executed written instrument.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

OWNER  
City of Webster City

By: \_\_\_\_\_  
\_\_\_\_\_

Address for giving notice:

400 Second Street  
Webster City, IA 50595

CLIENT'S Representative with authority for  
ordering engineering services and transmitting  
instructions:

\_\_\_\_\_

ENGINEER:  
Bolton & Menk, Inc.

By: Gregory L. Sindt  
Gregory L. Sindt, Treasurer

Address for giving notices:

1519 Baltimore Drive  
Ames, IA 50010

**EXHIBIT A****2019 SCHEDULE OF FEES**

The following fee schedule is based upon competent, responsible professional services and is the minimum, below which adequate professional standards cannot be maintained. It is, therefore, to the advantage of both the professional and the client that fees be commensurate with the service rendered. Charges are based on hours spent at hourly rates in effect for the individuals performing the work. The hourly rates for principals and members of the staff vary according to skill and experience. The current specific billing rate for any individual can be provided upon request.

The fee schedule shall apply for the period through December 31, 2019. These rates may be adjusted annually thereafter to account for changed labor costs, inflation, or changed overhead conditions.

These rates include labor, general business, and other normal and customary expenses associated with operating a professional business. Unless otherwise agreed, the above rates include personal expenses, telephone, survey stakes, and routine expendable supplies; no separate charges will be made for these activities and materials. Expenses beyond the agreed scope of services and non-routine expenses, such as large quantities of prints, extra report copies, outsourced graphics and photographic reproductions, document recording fees, outside professional and technical assistance, and other items of this general nature will be invoiced separately. Rates and charges do not include sales tax, if applicable.

Employee Classification	Hourly Billing Rates
Senior Principal	\$150-280/Hour
Principal Engineer/Surveyor/Planner/GIS/Landscape Architect	\$140-225
Senior Engineer/Surveyor/Planner/GIS/Landscape Architect	\$110-210
Project Manager (Inc. Survey, GIS, Landscape Architect)	\$100-195
Project Engineer/Surveyor/Planner/Landscape Architect	\$85-190
Design Engineer/Landscape Designer/Graduate Engineer/Surveyor	\$80-190
Specialist (Nat. Resources; GIS; Traffic; Graphics; Other)	\$60-175
Senior Technician (Inc. Construction, GIS, Survey <sup>1</sup> )	\$85-180
Technician (Inc. Construction, GIS, Survey <sup>1</sup> )	\$65-150
Administrative/Corporate Specialists	\$45-125
Structural/Electrical/Mechanical/Architect	\$120-150
GPS/Robotic Survey Equipment	NO CHARGE
CAD/Computer Usage	NO CHARGE
Routine Office Supplies	NO CHARGE
Routine Photo Copying/Reproduction	NO CHARGE
Field Supplies/Survey Stakes & Equipment	NO CHARGE

<sup>1</sup> No separate charges will be made for GPS or robotic total stations on Bolton & Menk, Inc. survey assignments; the cost of this equipment is included in the rates for Survey Technicians.

**EXHIBIT B**

**Duties, Responsibilities, and Limitations of Authority  
of the Resident Project Representative**



Exhibit B to Agreement Between Owner and Engineer for  
Professional Services, dated November 4, 2019

A Listing of the Duties, Responsibilities and Limitations of  
Authority of the **Resident Project Representative**

This is an Exhibit attached to, made a part of and incorporated by reference with the Agreement made on November 4, 2019, between the City of Webster City, Iowa (Owner) and Bolton & Menk, Inc. (Engineer) providing for professional engineering services.

ENGINEER shall furnish a Resident Project Representative (RPR), assistants and other field staff to assist ENGINEER in observing performance of the work of the Contractor.

Through more extensive on-site observations of the work in progress and field checks of materials and equipment by the RPR and assistants, ENGINEER shall endeavor to provide further protection for OWNER against defects and deficiencies in the work of CONTRACTOR; but, the furnishing of such services will not make ENGINEER responsible for or give ENGINEER control over construction means, methods, techniques, sequences or procedures or for safety precautions or programs, or responsibility for CONTRACTOR's failure to perform the Work in accordance with the Contract Documents and in particular the specific limitations set forth in paragraph 1.4 of the Agreement are applicable.

The duties and responsibilities of the RPR are limited to those of ENGINEER in ENGINEER's agreement with the OWNER and in the construction Contract Documents, and are further limited and described as follows:

**Duties, Responsibilities, and Limitations of Authority of Resident Project Representative**

Article 1 of the Agreement is supplemented to include the following agreement of the parties:

**ARTICLE 1 - SERVICES OF ENGINEER**

**D1.01 *Resident Project Representative***

- A. Engineer shall furnish a Resident Project Representative ("RPR") to assist Engineer in observing progress and quality of the Work. The RPR may provide full time representation or may provide representation to a lesser degree. RPR is Engineer's representative at the Site, will act as directed by and under the supervision of Engineer, and will confer with Engineer regarding RPR's actions.
- B. Through RPR's observations of the Work, including field checks of materials and installed equipment, Engineer shall endeavor to provide further protection for Owner against defects and deficiencies in the Work. However, Engineer shall not, as a result of such RPR observations of the Work, supervise, direct, or have control over the Work, nor shall Engineer (including the RPR) have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, for security or safety at the Site, for safety precautions and programs incident to the Work or any Constructor's work in progress, for the coordination of the Constructors' work or schedules, or for any failure of any Constructor to comply with Laws and Regulations applicable to the performing and furnishing of its work. The Engineer (including RPR) neither guarantees the performances of any Constructor nor assumes responsibility for any Constructor's failure to furnish and perform the Work, or any portion of the Work, in accordance with the Construction Contract Documents. In addition, the specific terms set forth in Exhibit A, Paragraph A1.05, of this Agreement are applicable.

C. The duties and responsibilities of the RPR are as follows:

1. *General:* RPR's dealings in matters pertaining to the Work in general shall be with Engineer and Contractor. RPR's dealings with Subcontractors shall only be through or with the full knowledge and approval of Contractor. RPR shall generally communicate with Owner only with the knowledge of and under the direction of Engineer.
2. *Schedules:* Review the progress schedule, schedule of Shop Drawing and Sample submittals, schedule of values, and other schedules prepared by Contractor and consult with Engineer concerning acceptability of such schedules.
3. *Conferences and Meetings:* Attend meetings with Contractor, such as preconstruction conferences, progress meetings, job conferences, and other Project-related meetings (but not including Contractor's safety meetings), and as appropriate prepare and circulate copies of minutes thereof.
4. *Safety Compliance:* Comply with Site safety programs, as they apply to RPR, and if required to do so by such safety programs, receive safety training specifically related to RPR's own personal safety while at the Site.
5. *Liaison:*
  - a. Serve as Engineer's liaison with Contractor. Working principally through Contractor's authorized representative or designee, assist in providing information regarding the provisions and intent of the Construction Contract Documents.
  - b. Assist Engineer in serving as Owner's liaison with Contractor when Contractor's operations affect Owner's on-Site operations.
  - c. Assist in obtaining from Owner additional details or information, when required for proper execution of the Work.
6. *Clarifications and Interpretations:* Receive from Contractor submittal of any matters in question concerning the requirements of the Construction Contract Documents (sometimes referred to as requests for information or interpretation—RFIs), or relating to the acceptability of the Work under the Construction Contract Documents. Report to Engineer regarding such RFIs. Report to Engineer when clarifications and interpretations of the Construction Contract Documents are needed, whether as the result of a Contractor RFI or otherwise. Transmit Engineer's clarifications, interpretations, and decisions to Contractor.,
7. *Shop Drawings and Samples:*
  - a. Record date of receipt of Samples and Contractor-approved Shop Drawings.
  - b. Receive Samples that are furnished at the Site by Contractor, and notify Engineer of availability of Samples for examination.
  - c. Advise Engineer and Contractor of the commencement of any portion of the Work requiring a Shop Drawing or Sample submittal, if RPR believes that the submittal has not been received from Contractor, or has not been approved by Contractor or Engineer.

8. *Proposed Modifications:* Consider and evaluate Contractor's suggestions for modifications to the Drawings or Specifications, and report such suggestions, together with RPR's recommendations, if any, to Engineer. Transmit Engineer's response (if any) to such suggestions to Contractor.
9. *Review of Work; Defective Work:*
  - a. Report to Engineer whenever RPR believes that any part of the Work is defective under the terms and standards set forth in the Construction Contract Documents, and provide recommendations as to whether such Work should be corrected, removed and replaced, or accepted as provided in the Construction Contract Documents.
  - b. Inform Engineer of any Work that RPR believes is not defective under the terms and standards set forth in the Construction Contract Documents, but is nonetheless not compatible with the design concept of the completed Project as a functioning whole, and provide recommendations to Engineer for addressing such Work. ; and
  - c. Advise Engineer of that part of the Work that RPR believes should be uncovered for observation, or requires special testing, inspection, or approval.
10. *Inspections, Tests, and System Start-ups:*
  - a. Consult with Engineer in advance of scheduled inspections, tests, and systems start-ups.
  - b. Verify that tests, equipment, and systems start-ups and operating and maintenance training are conducted in the presence of appropriate Owner's personnel, and that Contractor maintains adequate records thereof.
  - c. Observe, record, and report to Engineer appropriate details relative to the test procedures and systems start-ups.
  - d. Observe whether Contractor has arranged for inspections required by Laws and Regulations, including but not limited to those to be performed by public or other agencies having jurisdiction over the Work.
  - e. Accompany visiting inspectors representing public or other agencies having jurisdiction over the Work, record the results of these inspections, and report to Engineer.
11. *Records:*
  - a. Maintain at the Site orderly files for correspondence, reports of job conferences, copies of Construction Contract Documents including all Change Orders, Field Orders, Work Change Directives, Addenda, additional Drawings issued subsequent to the execution of the Construction Contract, RFIs, Engineer's clarifications and interpretations of the Construction Contract Documents, progress reports, approved Shop Drawing and Sample submittals, and other Project-related documents.
  - b. Prepare a daily report or keep a diary or log book, recording Contractor's hours on the Site, Subcontractors present at the Site, weather conditions, data relative to questions of Change Orders, Field Orders, Work Change Directives, or changed conditions, Site visitors, deliveries of equipment or materials, daily activities, decisions, observations in

general, and specific observations in more detail as in the case of observing test procedures; and send copies to Engineer.

- c. Upon request from Owner to Engineer, photograph or video Work in progress or Site conditions.
- d. Record and maintain accurate, up-to-date lists of the names, addresses, fax numbers, e-mail addresses, websites, and telephone numbers (including mobile numbers) of all Contractors, Subcontractors, and major Suppliers of materials and equipment.
- e. Maintain records for use in preparing Project documentation.
- f. Upon completion of the Work, furnish original set of all RPR Project documentation to Engineer.

12. *Reports:*

- a. Furnish to Engineer periodic reports as required of progress of the Work and of Contractor's compliance with the progress schedule and schedule of Shop Drawing and Sample submittals.
- b. Draft and recommend to Engineer proposed Change Orders, Work Change Directives, and Field Orders. Obtain backup material from Contractor.
- c. Furnish to Engineer and Owner copies of all inspection, test, and system start-up reports.
- d. Immediately inform Engineer of the occurrence of any Site accidents, emergencies, acts of God endangering the Work, possible force majeure or delay events, damage to property by fire or other causes, or the discovery of any potential differing site condition or Constituent of Concern.

13. *Payment Requests:* Review applications for payment with Contractor for compliance with the established procedure for their submission and forward with recommendations to Engineer, noting particularly the relationship of the payment requested to the schedule of values, Work completed, and materials and equipment delivered at the Site but not incorporated in the Work.

14. *Certificates, Operation and Maintenance Manuals:* During the course of the Work, verify that materials and equipment certificates, operation and maintenance manuals and other data required by the Contract Documents to be assembled and furnished by Contractor are applicable to the items actually installed and in accordance with the Contract Documents, and have these documents delivered to Engineer for review and forwarding to Owner prior to payment for that part of the Work.

15. *Completion:*

- a. Participate in Engineer's visits to the Site regarding Substantial Completion, assist in the determination of Substantial Completion, and prior to the issuance of a Certificate of Substantial Completion submit a punch list of observed items requiring completion or correction.

- b. Participate in Engineer's visit to the Site in the company of Owner and Contractor, to determine completion of the Work, and prepare a final punch list of items to be completed or corrected by Contractor.
- c. Observe whether all items on the final punch list have been completed or corrected, and make recommendations to Engineer concerning acceptance and issuance of the Notice of Acceptability of the Work (Exhibit E).

D. Resident Project Representative shall not:

- 1. Authorize any deviation from the Construction Contract Documents or substitution of materials or equipment (including "or-equal" items).
- 2. Exceed limitations of Engineer's authority as set forth in this Agreement.
- 3. Undertake any of the responsibilities of Contractor, Subcontractors, or Suppliers, or any Constructor.
- 4. Advise on, issue directions relative to, or assume control over any aspect of the means, methods, techniques, sequences or procedures of the Work, by Contractor or any other Constructor.
- 5. Advise on, issue directions regarding, or assume control over security or safety practices, precautions, and programs in connection with the activities or operations of Owner or Contractor.
- 6. Participate in specialized field or laboratory tests or inspections conducted off-site by others except as specifically authorized by Engineer.
- 7. Accept Shop Drawing or Sample submittals from anyone other than Contractor.
- 8. Authorize Owner to occupy the Project in whole or in part.

**ELECTRIC REPORT FOR THE MONTH OF OCTOBER 2019**

(Production Month-September 2019; Billing Month (Due) - October 2019)

	<u>MONTH</u> <u>October</u>	<u>Year to</u> <u>Date 2019</u>	<u>MONTH</u> <u>October</u>	<u>Year to</u> <u>Date 2018</u>
TOTAL PURCHASED POWER K.W.	8,912,262	90,236,237	9,315,149	97,148,906
Gross K.W. Generated For Maint.	193,890	452,280	0	34,860
For Corn Belt	0	204,380	0	159,730
Station Power K.W.	12,175	199,333	13,224	216,407
NET K.W.TO BOARD	8,900,087	90,036,904	9,301,925	96,932,499
Billed by Clerk's Office to Customers K.W:				
Commercial Sales	2,068,783	21,686,203	2,062,336	21,803,388
Industrial Sales	2,679,746	26,908,503	2,973,556	31,915,360
Residential Sales	2,356,132	26,579,919	2,527,406	28,002,770
Sales for Resale-Wholesale	591,500	6,753,400	577,400	7,044,400
City Departments & Street Lights	366,088	4,229,282	400,943	4,257,524
KILOWATTS UNACCOUNTED	837,838	3,879,597	760,284	3,909,057
Percentage of Unaccounted for	9.41%	4.31%	8.17%	4.03%

LOAD COMPARISON	<u>2019</u>	<u>2018</u>
Peak K.W. Demand	21,124	22,266
Purchased Power	8,912,262	9,315,149
Net to Board	8,900,087	9,301,925

REMARKS:

# WASTEWATER TREATMENT PLANT REPORT FOR THE MONTH OF OCTOBER 2019

	MONTH October	Year to Date 2019	MONTH October	Year to Date 2018	
Total gallons flow	99,625,000	597,690,000	101,209,000	691,440,000	gal
Average daily flow	3,213,709		3,264,806		gal/c
Percentage treated	100		100		%
Total gallons raw sludge	134,321	1,193,166	131,788	1,286,017	gal
Total gallons digested sludge out	0		0		gal
Total gallons sludge transferred to storage tank	173,140		133,480		gal
Total gallons supernatant returned	76,198		132,110		gal
Methane gas produced	182,753		111,197		cu.ft.
Average effluent CBOD (25 mg/l aver. 40 mg/l max.)	10.8		8.5		mg/l
Number of days max. limit was exceeded	0		0		da
Average % removal	90.3		93.2		%
Average effluent suspended solids (30 mg/l aver. 45 mg/l max.)	8.8		8.9		mg/l
Number of days max. limit was exceeded	0		0		da
Average percent removal	94.8		96.8		%
Average effluent ammonia nitrogen "Oct" (2.8 mg/l average, 15.7 mg/l max. limitation)	0		<1		mg/l
Number of days max. limit was exceeded	0		0		da

# WATER PLANT REPORT FOR THE MONTH OF OCTOBER 2019

(Production Month-September 2019 Billing Month (Due) - October 2019)

	MONTH October	Year to Date 2019	MONTH October	Year to Date 2018
Total Gallons Pumped from Wells	23,469,000	235,141,000	21,907,000	227,742,000
Average Gallons Pumped	(757,064)		(706,677)	
Gallons for Sludge	44,650	495,850	35,250	564,000
Total Gallons to Water Plant	23,424,350	234,645,150	21,871,750	227,178,000
Gallons to Distribution System From From Water Plant (Effluent reading)	25,410,000	260,135,000	24,043,000	250,786,000
TOTAL TO SYSTEM - CUBIC FEET	3,396,823	34,774,989	3,214,081	33,525,209
Billed by Clerk's Office to Customers Cubic Feet	2,455,000	23,737,900	2,466,500	24,245,800
Billed by City Departments Cubic Feet	112,900	1,435,700	178,200	1,620,900
Used by City Departments, but not billed-estimated Cubic Feet				
Fire	0	0	0	0
Meter	0	0	0	0
Sew. Disp.	0	0	0	0
Street,Water,SewerDistribution,Line (main breaks,hydrant flush,sewer, valve rpr,w.tower, line dept	246,748	789,980	135,338	722,459
Water Plant filter backwash	127,050	1,270,500	127,050	1,270,500
Ground storage tank loss				
Recreation-Drink.Fount.	4,547	26,988	4,547	26,988
Cemetery	400	2,400	400	2,400
Change in Distribution System	0	0	0	0
Used by Contractor	0	0	0	0
CUBIC FEET UNACCOUNTED FOR	450,178	7,511,521	302,046	5,636,162
Percentage of Unaccounted for	13.25%	21.60%	9.40%	16.81%

NOTE: 19 loads of lime sludge  
hailed to farm ground

NOTE: 15 loads of lime sludge  
hailed to farm ground

REMARKS:



**CITY OF WEBSTER CITY, IOWA - UTILITY REPORT  
ELECTRIC UTILITY PURCHASES & SALES - 2019**

Purch. Power Period	Billing Month (Due)	Month Purch. Power kWh	Pur Pwr less Sta Pwr = Net to Board kWh	Month Billed kWh less Sta Pwr	Col D Net to Board less Col E Mo billed Mo Unaccounted For	Month Unaccounted For %	Yr To Date Purch. Power less sta pwr kWh	Yr To Date Billed & SPwr kWh	Yr To Date Unaccounted kWh	Yr To Date Unaccounted For %
Dec	Jan 2019	8,978,604	8,948,106	8,463,814	484,292	5.41%	8,948,106	8,463,814	484,292	5.41%
Jan	Feb 2019	9,439,188	9,406,644	9,467,172	(60,528)	-0.64%	18,354,750	17,930,986	423,764	2.31%
Feb	Mar 2019	8,609,317	8,574,885	8,109,408	465,477	5.43%	26,929,635	26,040,394	889,241	3.30%
Mar	Apr 2019	8,702,571	8,679,180	7,796,609	882,571	10.17%	35,608,815	33,837,003	1,771,812	4.98%
Apr	May 2019	7,704,343	7,689,734	7,390,830	298,904	3.89%	43,298,549	41,227,833	2,070,716	4.78%
May	Jun 2019	8,016,769	8,002,697	8,167,871	(165,174)	-2.06%	51,301,246	49,395,704	1,905,542	3.71%
Jun	Jul 2019	9,052,207	9,041,299	8,816,636	224,663	2.48%	60,342,545	58,212,340	2,130,205	3.53%
July	Aug 2019	10,998,689	10,984,625	10,295,693	688,932	6.27%	71,327,170	68,508,033	2,819,137	3.95%
Aug	Sept 2019	9,822,287	9,809,647	9,587,025	222,622	2.27%	81,136,817	78,095,058	3,041,759	3.75%
Sep	Oct 2019	8,912,262	8,900,087	8,062,249	837,838	9.41%	90,036,904	86,157,307	3,879,597	4.31%
Oct	Nov 2019									
Nov	Dec 2019									
TOTALS		90,236,237	90,036,904	86,157,307	3,879,597					

**Billings  
By Type of  
Serv-kWh**

By Type of Serv-kWh	Commercial	Industrial	City Depts & Street Lights	Residential	Wholesale	Station Power-N/C	Billed & Sta. Pwr Total	Previous Year Bill&Sta.Pwr Tot
Jan 2019	2,061,773	2,489,565	508,600	2,689,276	714,600	30,498	8,494,312	9,819,207
Feb 2019	2,520,056	2,577,779	525,967	3,106,070	737,300	32,544	9,499,716	9,391,375
Mar 2019	2,035,774	2,300,346	445,301	2,628,097	699,900	34,432	8,143,850	8,197,721
Apr 2019	1,987,104	2,575,765	453,227	2,133,813	646,700	23,391	7,820,000	9,073,706
May 2019	1,918,844	2,626,783	375,265	1,926,538	543,400	14,609	7,405,439	7,417,238
Jun 2019	2,083,098	2,836,749	414,852	2,218,972	614,200	14,072	8,181,943	9,857,310
July 2019	2,100,289	2,665,081	357,749	3,040,817	652,700	10,908	8,827,544	9,734,648
Aug 2019	2,482,601	3,053,745	393,492	3,565,555	800,300	14,064	10,309,757	10,740,058
Sep 2019	2,427,881	3,102,944	388,741	2,914,659	752,800	12,640	9,599,665	10,453,721
Oct 2019	2,068,783	2,679,746	366,088	2,356,132	591,500	12,175	8,074,424	8,554,865
Nov 2019								
Dec 2019								

**BILLING  
AMOUNT**

	Commercial Sales	Industrial Sales	City Depts. & St. Light Sales	Residential Sales	Wholesale Sales	Station Power	TOTAL SALES	PREVIOUS YEAR
Jan 2019	\$242,325.53	\$245,835.22	\$52,230.85	\$347,822.31	\$69,757.27	N/C	\$957,971.18	\$1,011,484.84
Feb 2019	\$285,353.99	\$208,653.74	\$53,731.58	\$386,393.42	\$73,227.80	N/C	\$1,007,360.53	\$966,180.44
Mar 2019	\$239,840.39	\$184,550.29	\$46,367.62	\$342,469.71	\$69,024.66	N/C	\$882,252.67	\$901,486.25
Apr 2019	\$236,014.67	\$231,361.10	\$46,401.73	\$296,698.58	\$64,875.31	N/C	\$875,351.39	\$936,318.83
May 2019	\$229,804.96	\$249,123.00	\$40,947.02	\$276,860.58	\$55,213.17	N/C	\$851,948.73	\$844,962.49
Jun 2019	\$245,102.84	\$246,169.89	\$43,033.79	\$304,368.14	\$62,202.34	N/C	\$900,877.00	\$977,639.64
July 2019	\$246,685.44	\$201,975.56	\$38,994.21	\$381,439.34	\$71,039.74	N/C	\$940,134.29	\$1,003,018.71
Aug 2019	\$284,708.59	\$250,479.55	\$42,636.66	\$433,357.09	\$78,493.71	N/C	\$1,089,675.60	\$1,113,196.30
Sep 2019	\$279,634.24	\$277,042.25	\$41,708.81	\$371,816.82	\$71,150.63	N/C	\$1,041,352.75	\$1,073,376.69
Oct 2019	\$247,532.91	\$259,895.34	\$39,881.30	\$317,549.57	\$65,086.20	N/C	\$929,945.32	\$969,996.22
Nov 2019						N/C		
Dec 2019						N/C		
TOTALS		\$2,537,003.56	\$2,355,085.94	\$445,933.57	\$3,458,775.56	\$680,070.83	\$9,476,869.46	\$9,797,660.41

**Number of  
Customers**

	Commercial	Industrial	City Depts & St. Lights	Residential	Wholesale	Total	Previous Year
Jan 2019	510	8	45	3,843	3	4,409	4,401
Feb 2019	512	8	45	3,842	3	4,410	4,405
Mar 2019	515	8	44	3,834	3	4,404	4,421
Apr 2019	519	8	48	3,859	3	4,437	4,414
May 2019	522	8	48	3,847	3	4,428	4,412
Jun 2019	517	8	48	3,858	3	4,434	4,420
July 2019	519	8	48	3,859	3	4,437	4,399
Aug 2019	519	8	48	3,857	3	4,435	4,425
Sep 2019	522	8	49	3,843	3	4,425	4,402
Oct 2019	526	8	49	3,872	3	4,458	4,421
Nov 2019							
Dec 2019							

# WATER UTILITY PRODUCTION SALES & USAGE 2019

Prod Mo.	Billing Month (Due)	Month to Distribution System C/F	Month Billed & Unbilled Usage C/F	Month Unaccounted For C/F	Month Unaccounted For %	Yr to Date To Distribution System C/F	Yr to Date Billed & Unbilled C/F	Yr To Date Unaccounted For C/F	Yr To Date Unaccounted For %
Dec	Jan 2019	3,021,849	2,791,049	230,800	7.64%	3,021,849	2,791,049	230,800	7.64%
Jan	Feb 2019	3,104,330	2,463,210	641,120	20.65%	6,126,178	5,254,259	871,919	14.23%
Feb	Mar 2019	3,083,877	2,187,918	895,959	29.05%	9,210,055	7,442,177	1,767,878	19.20%
Mar	Apr 2019	3,700,545	2,598,188	1,102,357	29.79%	12,910,600	10,040,365	2,870,235	22.23%
Apr	May 2019	3,491,335	2,536,586	954,749	27.35%	16,401,935	12,576,951	3,824,984	23.32%
May	Jun 2019	3,699,342	2,979,873	719,469	19.45%	20,101,277	15,556,824	4,544,453	22.61%
June	July 2019	3,775,540	2,757,309	1,018,231	26.97%	23,876,816	18,314,133	5,562,683	23.30%
July	Aug 2019	3,780,352	2,978,951	801,401	21.20%	27,657,168	21,293,084	6,364,084	23.01%
Aug	Sep 2019	3,720,998	3,023,739	697,259	18.74%	31,378,166	24,316,823	7,061,343	22.50%
Sep	Oct 2019	3,396,823	2,946,645	450,178	13.25%	34,774,989	27,263,468	7,511,521	21.60%
Oct	Nov 2019								
Nov	Dec 2019								

TOTALS 34,774,991 27,263,468 7,511,523

## Billings & Usage

By Type of Service-C/F

Used by City Dep:  
i.e. water breaks  
flush, etc.

Previous Year

Previous Year

	Commercial	Industrial	City Depts.	Residential	Not metered	Total	Previous Year	Previous Year Produced
Jan 2019	541,700	452,600	73,200	1,365,900	357,649	2,791,049	3,134,469	3,030,939
Feb 2019	651,100	333,300	70,200	1,253,300	155,310	2,463,210	2,567,918	3,507,243
Mar 2019	566,700	295,900	80,200	1,104,700	140,418	2,187,918	2,466,917	3,123,847
Apr 2019	677,100	386,400	179,800	1,154,600	200,288	2,598,188	2,594,563	3,294,423
May 2019	683,400	344,900	149,200	1,221,100	137,986	2,536,586	2,560,676	3,174,378
Jun 2019	784,900	355,700	306,200	1,289,800	243,273	2,979,873	3,219,534	3,741,585
July 2019	749,600	401,200	145,500	1,260,100	200,909	2,757,309	2,546,580	3,375,300
Aug 2019	835,900	458,600	199,800	1,347,200	137,451	2,978,951	3,060,081	3,578,361
Sep 2019	901,600	465,900	118,700	1,399,700	137,839	3,023,739	2,826,274	3,485,052
Oct 2019	738,400	538,700	112,900	1,177,900	378,745	2,946,645	2,912,035	3,214,081
Nov 2019								
Dec 2019								

TOTALS 7,130,400 4,033,200 1,435,700 12,574,300 2,089,868 27,263,468 27,889,047 33,525,209

## BILLING AMOUNT

	Commercial Sales	Industrial Sales	City Depts. Sales	Residential Sales	City Depts Not Sold	TOTAL SALES	PREVIOUS YEAR
Jan 2019	\$27,238.25	\$15,342.92	\$2,564.94	\$99,869.72	N/C	\$145,015.83	\$ 151,197.92
Feb 2019	\$31,002.74	\$11,679.51	\$2,875.24	\$95,756.75	N/C	\$141,314.24	\$ 144,442.24
Mar 2019	\$27,932.15	\$10,507.03	\$3,159.44	\$87,666.72	N/C	\$129,265.34	\$ 135,666.35
Apr 2019	\$31,910.48	\$13,249.08	\$6,239.57	\$90,429.12	N/C	\$141,828.25	\$ 144,031.14
May 2019	\$32,339.58	\$11,984.63	\$5,378.97	\$94,313.00	N/C	\$144,016.18	\$ 144,722.62
Jun 2019	\$35,880.29	\$12,353.99	\$10,403.54	\$97,700.26	N/C	\$156,338.08	\$ 169,938.02
July 2019	\$34,533.61	\$13,762.54	\$5,397.75	\$95,838.05	N/C	\$149,531.95	\$ 143,009.58
Aug 2019	\$37,217.43	\$15,548.82	\$7,166.46	\$100,566.49	N/C	\$160,499.20	\$ 163,081.32
Sep 2019	\$39,814.08	\$15,786.13	\$4,560.99	\$102,998.83	N/C	\$163,160.03	\$ 154,709.77
Oct 2019	\$34,255.11	\$18,012.39	\$4,182.53	\$92,237.27	N/C	\$148,687.30	\$ 149,465.23
Nov 2019							
Dec 2019							

TOTALS \$332,123.72 \$138,227.04 \$51,929.43 \$957,376.21 \$1,479,656.40 \$1,500,264.19

## Number of Customers

	Commercial	Industrial	City Depts.	Residential	Previous Year
Jan 2019	341	8	14	3,137	3,500
Feb 2019	344	8	13	3,138	3,503
Mar 2019	341	8	13	3,129	3,491
Apr 2019	349	8	16	3,146	3,519
May 2019	348	8	17	3,148	3,521
Jun 2019	343	8	17	3,151	3,519
July 2019	347	8	17	3,181	3,553
Aug 2019	347	8	17	3,199	3,571
Sept 2019	346	8	17	3,177	3,548
Oct 2019	347	8	16	3,199	3,570
Nov 2019					
Dec 2019					

INSPECTION DEPARTMENT  
OCT. 2019

NUMBER OF PERMITS	TYPES OF UNITS	VALUATION	FEE
	Single Family		
	Duplex		
	Multi-Family		
	Commercial Building		
	Industrial Building		
1	Residential Garages	\$ 25,000.00	\$ 210.50
1	Accessory Building shed	\$ 1,500.00	\$ 94.90
	Swimming Pools		
2	Sign		\$ 75.00
3	Other deck	\$ 6,000.00	\$ 296.55
17	Zoning Permit Only Fence, Roof		\$ 950.00
	<b>ALTERATIONS AND ADDITIONS</b>		
	To Dwellings		
	To Commercial Buildings		
	To Industrial Buildings		
	To Public Institutions		
24		\$ 32,500.00	\$ 1,626.95

PERMITS ISSUED	THIS MONTH	LAST MONTH	SAME MONTH LAST YEAR	THIS FISCAL YTD	LAST FYTD	CALENDAR YTD
BUILDING	24	15	11	74	69	126
VALUATION	\$ 32,500.00	\$ 39,500.00	\$ 3,471,500.00	\$ 410,750.00	\$ 16,662,000.00	\$ 1,490,201.00
FEE	\$ 1,626.95	\$ 1,729.60	\$ 27,671.30	\$ 10,351.00	\$ 114,831.22	\$ 25,115.60
ELECTRICAL	9	10	9	30	42	56
FEE	\$ 2,927.00	\$ 1,284.00	\$ 3,414.00	\$ 5,799.00	\$ 6,899.10	\$ 21,600.50
PLUMBING	7	10	2	39	34	93
FEE	\$ 849.00	\$ 985.00	\$ 51.00	\$ 5,584.00	\$ 1,198.00	\$ 7,370.00
MECHANICAL	8	9	3	31	42	61
FEE	\$ 239.00	\$ 351.00	\$ 75.00	\$ 944.00	\$ 1,224.00	\$ 1,912.00
EXCAVATION	1	1	2	9	110	18
FEE	\$ 28.00	\$ 28.00	\$ 56.00	\$ 2,240.00	\$ 2,874.00	\$ 2,491.00
MOVING						
FEE						
FLOODPLAIN						
FEE						
WATER CONNECT					1	
FEE				\$ 3,750.00		
ENTRANCE	0	3	5	7	14	17
FEE	\$ -	\$ 84.00	\$ -	\$ 196.00	\$ -	\$ 477.00
DEMOLITION	12	6	12	35	152	66
FEE	\$ 296.00	\$ 138.00		\$ 834.00	\$ -	\$ 1,547.00
ENCROACHMENT			2	8	6	14
FEE				\$ 1,732.00	\$ 145.00	\$ 1,992.50
TOTAL FEES	\$ 5,965.95	\$ 4,599.60	\$ 31,267.30	\$ 27,680.50	\$ 130,920.32	\$ 62,505.60
NUMBER OF INSPECTIONS:						
BUILDING	67	47	42	144	167	146
ELECTRICAL	6	0	15	6	38	16
PLUMBING	14	33	15	57	47	90
MECH	7	2	4	13	25	46
MISC.	39	33	42	169	184	221
TOTAL:	133	115	118	379	460	519

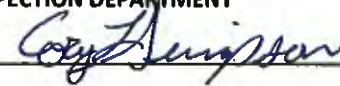


October 2019

DATE	TIME		REASON	ACTIVITY	FINDING	ACTION	REASON:
10/1/2019	10:39 AM	1 2504 Delaware Drive Final Inspection (Passed)(Cert. Occupancy)	1	13(e)	30	40	01 Routine Inspection 02 Complaint Inspection
10/1/2019	10:50 AM	2 701 Oakwood Drive Final Inspection (Passed)(Cert. Occupancy)	1	13(e)	30	40	03 Routine re-Inspection 04 Complaint Re-Insp.
10/1/2019	11:38 AM	3 1301 James Street (Shed-House) Requested by Cody to spot check	1	13(c)	30	40	05 Permit Research <b>ACTIVITY:</b>
10/2/2019	10:55 AM	4 1301 James Street (Shed-House) Fire Wall // Fire Stop (Garage Side)	1	13(d)	30	40	10 Mechanical 11 Plumbing
10/2/2019	11:06 AM	5 1600 James Street Research Property (Dan Haman)	5	13(a)	34	40	a. Service-Sewer-Water b. Rough In
10/2/2019	11:21 AM	6 2307 Superior Street Clean-Up (Halloween)(New Project)	5	13	34	40	c. Under Slab d. Final
10/3/2019	9:55 AM	7 1620 Superior Street (Wolfe Eye Care) ADA Handicap Ramp, Update Photos	1	13	30	40	12 Electrical a. Service
10/3/2019	9:59 AM	8 1501 Superior Street O.B. Inspection	1	13	30	40	b. Rough In c. Final
10/3/2019	10:04 AM	9 2135 Edgewood Drive (30 Plex) Final 1st Floor Inspection	1	13(d)	31	47	13 Building a. Zoning
10/3/2019	1:44 PM	10 1213 Hamilton Road Sewer Patch D.B.I. (Contact ASAP)	2	11(a)	36	47	b. Footing c. Framing
10/3/2019	1:45 PM	11 1205 Cottage Road Sewer Patch D.B.I. (Contact ASAP)	2	11(a)	36	47	d. Sheet Rock e. Final
10/3/2019	1:49 PM	12 915 High Street Re-Inspection (Better NOT Great)	3	27	32	41	14 Entrance 15 Demolition
10/3/2019	2:04 PM	13 524 Hillcrest Drive Sewer Patch D.B.I. (Contact ASAP)	2	11(a)	36	47	16 Moving 17 Excavation
10/3/2019	2:05 PM	14 532 Hillcrest Drive Sewer Patch D.B.I. (Contact ASAP)	2	11(a)	36	47	18 Mobile Home 19 Sign
10/3/2019	2:06 PM	15 605 Hillcrest Drive Fence D.B.I. (Send Letter)	1	13	31	47	20 Unsafe Building 21 Property Maintenance
10/3/2019	2:20 PM	16 1229 Elm Street Re-Turn Vehicle Abatement	4	28	31	47	22 Other <b>NUISANCE:</b>
10/3/2019	3:21 PM	17 1329 Grand Street Family Room Addition (Not Strated Yet)	1	13(a)	30	40	26 Weeds or Grass 27 Rubbish &/or Debris
10/3/2019	3:38 PM	18 305 Ohio Street One-Call new Deck (No Permit)	5	13	33	47	28 Other <b>FINDINGS:</b>
10/3/2019	4:09 PM	19 1640 210th Street D.B.I. (Sent Letter 10-07-19)	5	13	30	40	30 Satisfactory 31 Unsatisfactory
10/4/2019	8:37 AM	20 1220 E Second Street Deck Footings Inspection	1	13(b)	30	40	32 Continued Unsatisfactory 33 Permit Needed
10/4/2019	11:07 AM	21 1700 Superior Street Parapit//Party Wall	1	13(c)	30	40	34 City Not Involved 35 Not Home
10/4/2019	3:37 PM	22 2135 Edgewood Drive (30 Plex) Final 1st Floor Inspection	1	13	31	47	36 Other <b>ACTION:</b>
10/7/2019	9:25 AM	23 500 Wollsey Avenue Furnace Inspection	1	10	30	40	40 No Cause for Action 41 Abatement
10/7/2019	9:52 AM	24 1041 Second Street Re-Frame Windows & New Windows	1	13(c)	30	40	42 Condemnation 43 Demolition
10/7/2019	10:00 AM	25 725 Second Street Donut Shop Per-Inspection	1	13	30	40	44 Vacate Order Issued 45 Office Hearing
10/7/2019	10:22 AM	26 201 Dubuque Street Cap Water Line (Demo Bldg)	1	11(a)	30	40	46 Show Cause Action 47 Other

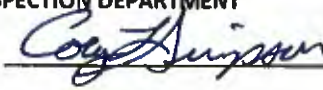
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DATE	TIME		REASON	ACTIVITY	FINDING	ACTION	REASON:
10/7/2019	12:57 PM	1 2135 Edgewood Drive	1	13	30	40	01 Routine Inspection
		Final Fire Stop (PASSED)					02 Complaint Inspection
10/7/2019	1:06 PM	2 1329 Grand Street	1	13(b)	30	40	03 Routine re-Inspection
		Metal Footing In-placement Inspection					04 Complaint Re-Insp.
10/7/2019	3:43 PM	3 1244 Water Street	1	13	30	40	05 Permit Research
		ADA Corner Replacement					<b>ACTIVITY:</b>
10/8/2019	8:51 AM	4 621 Lincoln Drive	5	13	30	40	10 Mechanical
		Addition (Master Bed & Bath)					11 Plumbing
10/8/2019	11:43 AM	5 1339 Steiner Blvd	1	11(a)	30	40	a. Service-Sewer-Water
		Sump Pump (Passed)					b. Rough In
10/8/2019	3:51 PM	6 400 Second Street	1	13	22	47	c. Under Slab
		Vehicle Struck Bldg (Damage)					d. Final
10/8/2019	4:33 PM	7 1006 Walnut Street	1	10	30	40	12 Electrical
		Furnace & A/C (Passed)					a. Service
10/9/2019	11:27 AM	8 713 Park Avenue (P&P Electric)	5	13	30	40	b. Rough In
		Walk Throw New Project w/Jake & Ed					c. Final
10/9/2019	3:07 PM	9 736 Boone Street	1	10	30	40	13 Building
		Furnace (Passed)					a. Zoning
10/9/2019	3:33 PM	10 700 Walnut Street	1	13	30	40	b. Footing
		Entrance (Add-On) Drive-Way					c. Framing
10/9/2019	3:37 PM	11 727 Division Street	2	27	31	47	d. Sheet Rock
		Junk in Yard (Sent Letter)					e. Final
10/9/2019	3:49 PM	12 1041 Second Street	1	13	30	40	14 Entrance
		Stucco Installing on exterior					15 Demolition
10/9/2019	3:57 PM	13 1210 Second Street	5	13	31	47	16 Moving
		Shingles w/out Permit (Pulled 10/10/19)					17 Excavation
10/9/2019	4:10 PM	14 716 Prospect Street	1	12(a)	30	40	18 Mobile Home
		Water Heater (Passed)					19 Sign
10/10/2019	9:28 AM	15 505 Second Street (Bank)	1	13	30	40	20 Unsafe Building
		Final Fire System/Doors (Passed)					21 Property Maintenance
10/11/2019	9:23 AM	16 904 bluff Street	1	13(c)	30	40	22 Other
		Repair (Garage Rafter)(Passed)					<b>NUISANCE:</b>
10/11/2019	9:28 AM	17 Art Sculpture Project	1	13(b)	30	40	26 Weeds or Grass
		Concrete Poured (Finished)					27 Rubbish &/or Debris
10/11/2019	11:49 AM	18 1112 Third Street	2	28	31	47	28 Other
		Persons Living in Camper (2 Weeks)					<b>FINDINGS:</b>
10/11/2019	11:59 AM	19 1041 Second Street	1	13(c)	30	40	30 Satisfactory
		Insulation to the Rafters					31 Unsatisfactory
10/11/2019	2:04 PM	20 1200 Cottage Road	1	12(a)	30	40	32 Continued Unsatisfactory
		Sump Pump (Passed)					33 Permit Needed
10/11/2019	2:38 PM	21 1320 Elm Street	2	27	30	40	34 City Not Involved
		Junk in Yard Follow-Up Inspection (Passed)					35 Not Home
10/11/2019	3:50 PM	22 717 Fair Street	1	13(c)	30	40	36 Other
		Walk Throw New Project w/Nate Parkhill					<b>ACTION:</b>
10/14/2019	9:17 AM	23 1605 Second Street	1	12(a)	30	40	40 No Cause for Action
		Sprinkler System Test (Pressure)(Passed)					41 Abatement
10/14/2019	9:44 AM	24 1505 Lynx Avenue	2	28	31	47	42 Condemnation
		Sump Pump into the street (Complaint)					43 Demolition
10/14/2019	9:53 AM	25 825 Crestview Drive	4	28	31	47	44 Vacate Order Issued
		Re-Inspection (Fence)(No-Go)					45 Office Hearing
10/11/2019	2:21 PM	26 909 Harding Drive	2	28	31	47	46 Show Cause Action
		D.B.I. (Complaint)					47 Other

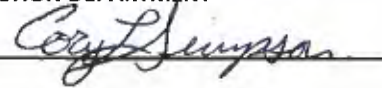
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DATE	TIME		REASON	ACTIVITY	FINDING	ACTION	REASON:
10/14/2019	10:07 AM	1 1111 Second Street Junk in Yard (NO-GO)(2nd Letter)	4	27	31	47	01 Routine Inspection 02 Complaint Inspection
10/14/2019	10:13 AM	2 846 First Street D.B.I. (Letter 30 day Window)(ends 10-30-19)	4	27	31	47	03 Routine re-Inspection 04 Complaint Re-Insp.
10/14/2019	2:05 PM	3 605 Second Street Grease Interceptor	1	12	30	40	05 Permit Research
10/14/2019	2:16 PM	4 617 Second Street Kitchen Exhaust System (New)	1	10	30	40	<b>ACTIVITY:</b> 10 Mechanical 11 Plumbing
10/14/2019	2:43 PM	5 1532 First Street Framing of Garage (Add Straping to Rafters)	3	13(c)	30	40	a. Service-Sewer-Water b. Rough In c. Under Slab d. Final
10/14/2019	3:02 PM	6 1220 E Second Street Footing Lot #27 & Decks Inspection	1	13	30	40	12 Electrical
10/14/2019	3:16 PM	7 110 E Second Street D.B.I. (Waiting on Final Insp. Call)	1	13	30	40	a. Service b. Rough In c. Final
10/14/2019	3:26 PM	8 2404 Rodlyn Drive Fence Completed (No Permit)(Sent Letter)	1	13(a)	31	47	13 Building
10/14/2019	3:42 PM	9 2402 Rodlyn Drive Fence Completed (No Permit)(Sent Letter)	1	13(a)	31	47	a. Zoning b. Footing c. Framing d. Sheet Rock e. Final
10/15/2019	12:20 PM	10 621 Lincoln Drive Footing & Steel Inspection (Passed)	1	13(b)	30	40	14 Entrance 15 Demolition
10/15/2019	12:28 PM	11 605 Second Street Tape Into Main Sewer	1	12(a)	30	40	16 Moving 17 Excavation
10/15/2019	4:25 PM	12 605 Second Street Cable Wire (Not Marked)	1	12	30	40	18 Mobile Home 19 Sign
10/16/2019	1:19 PM	13 325 Hillside Drive Wade Jurney Homes (Pleasant Hill, IA)	1	13	30	40	20 Unsafe Building 21 Property Maintenance
10/17/2019	10:15 AM	14 505 Second Street (Bank) Elevator & Final Temp Cert. Occupancy	1	13(e)	30	40	22 Other
10/17/2019	1:02 PM	15 641 Second Street (Tobacco Outlit) Permit Inspection	5	13	30	40	<b>NUISANCE:</b> 26 Weeds or Grass 27 Rubbish &/or Debris
10/17/2019	2:41 PM	16 637 Second Street D.B.I. Ally wall looking old	1	13(c)	36	47	28 Other
10/17/2019	2:49 PM	17 920 James Street Accessory Building Set Back D.B.I.	1	13	30	40	<b>FINDINGS:</b> 30 Satisfactory 31 Unsatisfactory
10/17/2019	2:56 PM	18 1301 James Street Walk-Through Ruff-In Framing	1	13(c)	30	40	32 Continued Unsatisfactory 33 Permit Needed
10/17/2019	3:19 PM	19 1041 Second Street (Mexican Rest.) Stucco Base Coat Layer	1	13	30	40	34 City Not Involved 35 Not Home
10/18/2019	8:06 AM	20 714 Elm Street Boiler Inspection	1	10	30	40	36 Other
10/18/2019	8:30 AM	21 400 Second Street Pick Up Brick for Repair to Blding	1	13	34	40	<b>ACTION:</b> 40 No Cause for Action 41 Abatement
10/18/2019	3:30 PM	22 802 Fair Meadow Ct. New Furnace (Passed)	1	10	30	40	42 Condemnation 43 Demolition
10/18/2019	3:39 PM	23 1503 Broadway Street Junk Vehicle in Yard	2	28	31	40	44 Vacate Order Issued 45 Office Hearing
10/18/2019	3:56 PM	24 1041 Second Street (Mexican Rest.) Stucco Top/Finish Coat Layer	1	13	30	40	46 Show Cause Action 47 Other
10/21/2019	10:49 AM	25 1028 Bank Street NEW Deck (NO Permit)(Sent Letter)	1	13(c)	31	47	
10/21/2019	10:54 AM	26 1329 Grand Street Framing Inspection (Sun Room)	1	13(c)	30	40	

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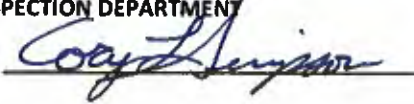


**DAILY FIELD LOG INSPECTION DEPARTMENT**
**INSPECTOR:**


DATE	TIME		REASON	ACTIVITY	FINDING	ACTION	REASON:
10/21/2019	11:26 AM	1 1610 Collins Street	1	13	30	40	01 Routine Inspection
		1/2 Fire System (Lights & Sound)(Passed)					02 Complaint Inspection
10/22/2019	11:22 AM	2 524 Hillcrest Drive	2	13(c)	31	47	03 Routine re-Inspection
		Complaint about Construction w/out Permit					04 Complaint Re-Insp.
10/22/2019	11:26 AM	3 621 Lincoln Drive	1	13(b)	30	40	05 Permit Research
		Concrete Footings w/steel					<b>ACTIVITY:</b>
10/22/2019	11:30 AM	4 D&P LTS 8-11 & SPT Lot 15, BLK 111	2	27	31	47	10 Mechanical
		Sent Letter requesting cleaned up					11 Plumbing
10/22/2019	11:38 AM	5 2502 Des Moines Street	2	28	31	47	a. Service-Sewer-Water
		Complaint Business/Parking on Grass					b. Rough In
10/22/2019	1:51 PM	6 1204 Hamilton Road	2	28	34	40	c. Under Slab
		Complaint					d. Final
10/22/2019	1:58 PM	7 1113 Third Street	4	27	31	47	12 Electrical
		D.B.I. (Sewer Smell)					a. Service
10/22/2019	2:09 PM	8 1112 Third Street	4	27	31	47	b. Rough In
		D.B.I. (Junk in Yard)(Second Letter)					c. Final
10/22/2019	2:35 PM	9 514 1/2 Walnut Street	4	27	30	40	13 Building
		D.B.I. (Junk in Yard)(PASSED)					a. Zoning
10/22/2019	2:47 PM	10 2135 Edgewood Drive	1	13	30	40	b. Footing
		D.B.I. (Prep. Work for Fire Floors)					c. Framing
10/22/2019	3:44 PM	11 1403 Superior Street (Dairy Queen)	4	28	31	47	d. Sheet Rock
		Return Inspection (D.B.I.)					e. Final
10/22/2019	3:59 PM	12 1000 Woolsey Avenue	4	28	31	47	14 Entrance
		Pre-Inspection (NO-GO)					15 Demolition
10/23/2019	9:50 AM	13 820 James Street	5	13	30	40	16 Moving
		Call Center (Site Visit, Pre-Permit W.T.)					17 Excavation
10/23/2019	10:13 AM	14 1121 Walnut Street	5	13(c)	30	40	18 Mobile Home
		Foundation Repair // Sump Pump					19 Sign
10/23/2019	10:38 AM	15 825 Crestview Drive	4	28	31	47	20 Unsafe Building
		Re-Inspection (NO-GO)(Sent Certified Letter)					21 Property Maintenance
10/23/2019	11:13 AM	16 709 Oakwood Drive	1	13	30	40	22 Other
		D.B.I. (Shingle on Roof Completed)					<b>NUISANCE:</b>
10/23/2019	1:30 PM	17 933 Bank Street	1	11(c)	30	40	26 Weeds or Grass
		damaged Sewer Line (Repair Under-Slab)					27 Rubbish &/or Debris
10/23/2019	1:49 PM	18 930 Bank Street	1	13	30	40	28 Other
		Walk-Through w/Todd (Looks Good)					<b>FINDINGS:</b>
10/24/2019	8:40 AM	19 1610 Collins Street	5	13	30	40	30 Satisfactory
		Play Ground Equipment (OKAY)					31 Unsatisfactory
10/25/2019	11:19 AM	20 900 Des Moines Street	5	13	30	40	32 Continued Unsatisfactory
		Downspout Questions (Encroachment)					33 Permit Needed
10/25/2019	3:55 PM	21 305 Edgewood Drive	1	11	30	40	34 City Not Involved
		Water Heater (Passed)					35 Not Home
10/25/2019	4:34 PM	22 1615 Superior Street	1	13(c)	31	40	36 Other
		Framing Inspection Garage Door Opening					<b>ACTION:</b>
10/28/2019	10:12	23 1403 Superior Street (Dairy Queen)	1	28	31	47	40 No Cause for Action
		Walk-Through w/Co-Owner (GO)					41 Abatement
10/28/2019	11:08 AM	24 827 Water Street (Rehab House)	1	13	31	47	42 Condemnation
		Walk-Through (Photos)(Leaving in Jan)					43 Demolition
10/28/2019	11:33 AM	25 836 Water Street	2	13	31	47	44 Vacate Order Issued
		Deck (No Permit)(Sent Letter)					45 Office Hearing
10/28/2019	2:22 PM	26 915 High Street	4	27	31	47	46 Show Cause Action
		Re-Site Visit (GO)(Still Needs Work)					47 Other

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DATE	TIME		REASON	ACTIVITY	FINDING	ACTION	REASON:
10/28/2019	2:47 PM	1 808 South Street One-Call (Sewer)(Not Started Yet)	3	11	30	40	01 Routine Inspection 02 Complaint Inspection
10/28/2019	2:57 PM	2 621 Lincoln Drive Crawl Space Walls Concrete (Passed)	1	13(b)	30	40	03 Routine re-Inspection 04 Complaint Re-Insp.
10/28/2019	3:10 PM	3 600 Hillcrest Drive (Fence) Moved back the 6' to the proper location	3	13	30	40	05 Permit Research
10/28/2019	3:13 PM	4 704 N. Des Moines Street Update Phone (Permit Pulled)	3	13	30	40	<b>ACTIVITY:</b> 10 Mechanical 11 Plumbing
10/28/2019	3:33 PM	5 827 Division Street (Fence) Still not finished (NO Permit)(Sent Letter)	3	13	31	40	a. Service-Sewer-Water b. Rough In
10/28/2019	3:38 PM	6 825 Beach Street (School, Fence) Not Started Yet	3	13	34	40	c. Under Slab d. Final
10/28/2019	3:40 PM	7 1207 Division Street (Junk in Yard) D.B.I. Update Photos (Sent Letter)	2	27	31	47	12 Electrical a. Service
10/28/2019	3:49 PM	8 1112 Third Street (Camper 2weeks) Observed Camper in ally over 2 weeks	4	28	31	47	b. Rough In c. Final
10/28/2019	3:57 PM	9 1333 Walnut Street (Junk in Yard) Follow-Up Folder D.B.I.	2	27	31	41	13 Building a. Zoning
10/28/2019	4:02 PM	10 1000 Woolsey Avenue (Junk in Yard) Follow-Up, D.B.I.	4	27	31	47	b. Footing c. Framing
10/28/2019	4:11 PM	11 515 Walnut Street (Garage) Still not started (NO Permit)	1	13	30	40	d. Sheet Rock e. Final
10/28/2019	4:14 PM	12 1311-1309 Seneca Street (Junk Vehicle) D.B.I. Junk Vehicle Ally Driveway...	2	27	31	47	14 Entrance 15 Demolition
10/28/2019	4:31 PM	13 1521 Division Street Sewer&Water Line (NO Permit)(Complete)	1	11(b)	31	47	16 Moving 17 Excavation
10/29/2019	7:00 AM	14 1421 Second Street (Rehab House) Walk-Through Inspection (1st Look)(Feb.)	1	13	30	40	18 Mobile Home 19 Sign
10/29/2019	11:04 AM	15 1041 Second Street (Mex. Rest.) Framing Inspection (PASSED)	1	13(c)	30	40	20 Unsafe Building 21 Property Maintenance
10/29/2019	2:27 PM	16 1121 Elm Street (Furnace & AC) Passed	1	10	30	40	22 Other
10/29/2019	2:40 PM	17 1121 Walnut Street (Foundation Repair) Follow-Up Inspection & Sump Pump x2 (Passed)	3	13(b)	30	40	<b>NUISANCE:</b> 26 Weeds or Grass 27 Rubbish &/or Debris
10/30/2019	9:00 AM	18 127 Parkview Drive (Shower) Clean (PASSED)	1	11(b)	30	40	28 Other
10/30/2019	9:07 AM	19 2301 Kamen Drive Sign (Privet Property)(Complaint)(Sent Email)	2	19	31	47	<b>FINDINGS:</b> 30 Satisfactory 31 Unsatisfactory
10/30/2019	9:14 AM	20 1521 Division Street (Sewer&Water Repair) Habhab (NO Permit)(Billed Him)	3	11(b)	31	47	32 Continued Unsatisfactory 33 Permit Needed
10/30/2019	9:20 AM	21 1605 W. Second Street (County Shed) Walk-Through Before Remodel (1st Look)	1	13	30	40	34 City Not Involved 35 Not Home
10/30/2019	9:37 AM	22 1112 Third Street (Camper 2weeks) Third Visit (NO Contact w/Scott)	4	28	31	47	36 Other
10/30/2019	9:45 AM	23 806 Stockdale Street (Rehab House) Walk-Through Inspection (1st Look)(Feb.)	1	13	30	40	<b>ACTION:</b> 40 No Cause for Action 41 Abatement
10/30/2019	10:01 AM	24 Dollar Tree VS First Baptist Church Follow-Up on Debris next door lot	2	27	31	47	42 Condemnation 43 Demolition
10/30/2019	3:33 PM	25 400 Second Street Brick Repair on City Hall (Complete)	1	13	30	40	44 Vacate Order Issued 45 Office Hearing
10/31/2019	2:05 PM	26 846 First Street (Junk in Yard) Second D.B.I. (NO-GO)(Follow-Up Letter)	4	27	31	47	46 Show Cause Action 47 Other

Red Triangle refers to a Comment in that event. See: shared (\\MASTER); Zoning Inspection; Cory S; Daily Field Log 2019; Look Up Month // Date(s)



**DAILY FIELD LOG INSPECTION DEPARTMENT**
**INSPECTOR:**


DATE	TIME	REASON	ACTIVITY	FINDING	ACTION	REASON:	
10/31/2019	2:18 PM	1 109 Parkview Drive (One-Call) DISCHARGE LINES	5	11	31	41	01 Routine Inspection 02 Complaint Inspection
10/31/2019	2:26 PM	2 1012 N Terrace Drive (Egress Window) Pre-Demo/Construction	5	11	34	40	03 Routine re-Inspection 04 Complaint Re-Insp.
10/31/2019	2:33 PM	3 407 Closz Drive (Doc's Stop 9) Sign (Removal) Complaint	2	19	31	41	05 Permit Research
		4					<b>ACTIVITY:</b> 10 Mechanical 11 Plumbing
		5					a. Service-Sewer-Water b. Rough In c. Under Slab d. Final
		6					12 Electrical a. Service b. Rough In c. Final
		7					13 Building a. Zoning b. Footing c. Framing d. Sheet Rock e. Final
		8					14 Entrance 15 Demolition 16 Moving 17 Excavation
		9					18 Mobile Home 19 Sign 20 Unsafe Building 21 Property Maintenance
		10					22 Other
		11					<b>NUISANCE:</b> 26 Weeds or Grass 27 Rubbish &/or Debris 28 Other
		12					<b>FINDINGS:</b> 30 Satisfactory 31 Unsatisfactory 32 Continued Unsatisfactory 33 Permit Needed 34 City Not Involved 35 Not Home 36 Other
		13					<b>ACTION:</b> 40 No Cause for Action 41 Abatement 42 Condemnation 43 Demolition 44 Vacate Order Issued 45 Office Hearing 46 Show Cause Action 47 Other
		14					
		15					
		16					
		17					
		18					
		19					
		20					
		21					
		22					
		23					
		24					
		25					
		26					

Red Triangle refers to a Comment in that event. See: shared (\\MASTER); Zoning Inspection; Cory S; Daily Field Log 2019; Look Up Month // Date(s)



# Webster City Police Department

## Monthly Activity Report

October 1-31, 2019

Description	Number	
Incident Reports	36	Year to Date- 349
Parking Violations	46	Year to Date- 393
Arrests	23	Year to Date- 197
Calls for Service	1,172	Year to Date- 11,261
Residential/Commercial Patrols	203	Year to Date- 1,199
Traffic Accidents-Property Damage	14	Year to Date- 146
Traffic Accidents-Personal Injury	1	Year to Date- 9
911 Calls for Service	67	Year to Date- 649
School Foot Patrols	12	Year to Date- 139
Vacation House Checks	7	Year to Date- 47
Animal Complaints	20	Year to Date- 400
Unlocks	19	Year to Date- 164
Assist Other Agencies-Outside City Limits	29	Year to Date- 358
Public Window Assist	80	Year to Date- 1,679
Fireworks Complaints	0	Year to Date- 42

YTD Calls for Service October 1-31, 2018 **10,368**

YTD Calls for Service October 1-31, 2019 **11,261**

### Items of Interest:

- Officers assisted with the Homecoming parade.
- Staff participated in Halloween activities.
- Chief attended a Crimestoppers meeting.
- Chief attended a Civil Service meeting.
- Dalton Moulam accepted a formal offer of employment with a start date in November.

### Training:

- Officers completed the monthly Police Legal Sciences course.
- Dispatchers completed the monthly Police Legal Sciences course.

Respectfully submitted,

*Shiloh B. Mork*

Shiloh B. Mork, Chief of Police  
Webster City Police Department

## FIRE DEPARTMENT REPORT

October 2019

### ALARMS

<u>DATE</u>	<u>TIME</u>	<u>ADDRESS</u>	<u>TYPE OF SITUATION FOUND</u>
10-3	0742	2350 Hospital Drive	System Alarm
10-3	0949	1526 Des Moines Street	Hazmat
10-4	1436	1101 Third Street	Smoke removal
10-5	1514	1102 Kamen Drive	Smoke detector activation
10-14	0028	403 Broadway Street	Structure Fire
10-14	1443	1312 Third Street	Dispatched, cancelled in route
10-17	1705	705 White Post Drive	Smoke detector activation
10-18	1429	2000 220 <sup>th</sup> Street	Off road vehicle fire
10-22	1151	920 Des Moines Street	Detector Activation
10-23	1100	245 <sup>th</sup> & Inkpaduta Avenue	Search for person

Year to Date Total = 110

October Total = 10

### TRAINING

<u>DATE</u>	<u>TIME</u>	<u>TYPE OF TRAINING</u>	<u>HOURS</u>	<u>PERSONNEL</u>
10-9	0800	Staff Meeting	2	11
10-14	1700	Grain Bin Rescue	2	26
10-26	0900	SCBA Testing	3	7

Year to Date Total =1377

October Total =95

### INSPECTIONS

<u>DATE</u>	<u>BUSINESS</u>	<u>REASON FOR INSPECTION</u>
10-25	Inspect plans for County Shed	

Year to Date Total =42

October Total =1

### MISCELLANEOUS

<u>DATE</u>	<u>TIME</u>	<u>EVENT</u>
10-1		Fire Prevention @ Sunset
10-1		Flush for street dept.
10-2		Flush for street dept.
10-3		Fire Prevention @ St. Pauls
10-8		Asbury Preschool Fire Prevention
10-15		Pleasantview Fire Prevention
10-16		Fire Prevention at Riverview
10-17		Fire Prevention at St. Thomas
10-24		Flush for street dept.
10-31		Child Seat installation

### MEETING ROOM

<u>DATE</u>	<u>TIME</u>	<u>USED BY</u>
10/1,8,15,22,29	1800	Boy Scouts

**HAMILTON  
COUNTY**

**SOLID WASTE  
COMMISSION**

*Serving:*  
BLAIRSBURG  
ELLSWORTH  
JEWELL  
KAMRAR  
RANDALL

STANHOPE  
WEBSTER CITY  
WILLIAMS  
RURAL HAM. CO.

WEBSTER CITY, IOWA 50595-0128  
TELEPHONE: 515-539-4420  
800-535-1145

**AGENDA**

Regular Meeting  
2605 McMurray Avenue  
1 ½ Miles Northwest of Kamrar, Iowa

7:00 P.M.

November 13, 2019

1. Roll Call
2. Minutes of October 9, 2019
3. Approve Payment of Bills and Payrolls
4. Secretary-Treasurer's Financial Report October 2019
5. Manager's Reports October 2019
6. Approve Trailer Purchase
7. Insurance Claim Discussion
8. Approve Employee Appreciation Dinner
9. Open Discussion
10. Adjourn

REGULAR MEETING OF THE  
HAMILTON COUNTY SOLID WASTE COMMISSION  
MINUTES

A regular meeting of the Hamilton County Solid Waste Commission was held at the Transfer Station Office building on October 9, 2019 at 7:00 P.M. The meeting was called to order by Chairperson Mickey Walker and roll being called, members were present as follows:

Stanhope-Terry Painton  
Hamilton County-Dan Campidilli  
Webster City-Jerry Kloberdanz

Jewell-Mickey Walker  
Williams-Todd Hiemstra  
Randall-Carlene Auestad

The representatives from the Cities of Blairsburg, Kamrar, and Ellsworth were absent.

It was moved by Auestad and seconded by Painton that:

1. The minutes of September 11, 2019 be approved.
2. The issuance of Payroll for the period ending September 13, 2019 and paid on September 20, 2019, in the amount of \$6,104.74 be approved.
3. The issuance of Payroll for the period ending September 27, 2019 and paid on October 4, 2019 in the amount of \$6,305.95 be approved.
4. Payment of Bills for September 2019 in the amount of \$21,058.04 be approved.
5. The Secretary-Treasurer's Report for September 2019 be approved.

Motion carried with six ayes, Blairsburg, Kamrar, and Ellsworth absent.

The representative from Ellsworth, Dale Graham, arrived at 7:06

It was moved by Painton and seconded by Kloberdanz that the Manager's reports for September 2019 be approved.

Motion carried with seven ayes, Blairsburg and Kamrar absent.

The Commission discussed the 2017-2018 Audit. The Commission directed the Secretary-Treasurer to research the effects of filing an insurance claim on premiums.

It was moved Kloberdanz and seconded by Painton to allow a one-time waiver of late fees on The Trash Man account.

Motion carried with seven ayes, Blairsburg and Kamrar absent.

It was moved by Painton and seconded by Kloberdanz that the Hamilton County Solid Waste Commission adjourn.

Motion carried with seven ayes, Blairsburg and Kamrar absent.

The Commission stood adjourned at 7:33 P.M.

---

Mickey Walker, Chairperson

---

Cherie Ferguson, Secretary-Treasurer

## **Bills Approved 10/09/2019**

BARKER LEMAR	\$505.60
BLUE RIBBON PELHAM WATERS	\$31.75
CARD SERVICES	\$2,880.09
CARLENE AUESTAD	\$63.60
CINTAS	\$231.09
COLLECTION SERVICES CENTER	\$348.92
COOPERATIVE TELEPHONE EXCHANGE	\$134.77
DALE GRAHAM	\$87.44
DENNIS FRAYNE	\$30.71
IOWA FIRE CONTROL	\$198.00
JERRY KLOBERDANZ	\$66.35
MICKEY WALKER	\$87.15
MIDWEST ELECTRONICS RECOVERY	\$1,274.25
MORTS WATER COMPANY	\$59.00
NAPA AUTO PARTS	\$297.90
OVERHEAD DOOR OF WEBSTER COUNTY	\$556.33
POSTMASTER	\$69.60
PRINTING SERVICES, INC.	\$149.63
TERRY PAINTON	\$69.24
THE TILE PROS	\$426.47
TODD HIEMSTRA	\$30.71
UNITED COOPERATIVE	\$2,231.51
WEBSTER CITY MUNICIPAL UTILITIES	\$462.39
WEBSTER CITY TRU-VALUE	\$19.47
WELLMARK	\$2,554.71
U.S. CELLULAR	\$109.14
PAYROLL	\$7,917.67
TREASURER OF STATE	\$164.55
Total	<hr/> \$21,058.04

**HAMILTON COUNTY SOLID WASTE COMMISSION**  
**Unpaid Bills Detail**  
**As of November 13, 2019**

Memo	Amount
<b>BARKER LEMAR</b>	
LEACHATE SYSTEM REPORTS	525.00
METHANE MONITORING	250.00
Total BARKER LEMAR	775.00
<b>BAUER TIRE &amp; TAXIDERMY LLC</b>	
TIRE RECAPS	1,088.00
Total BAUER TIRE & TAXIDERMY LLC	1,088.00
<b>BLUE RIBBON PELHAM WATERS</b>	
BOTTLED WATER SERVICE	39.50
Total BLUE RIBBON PELHAM WATERS	39.50
<b>BOMGAARS</b>	
HYDRAULIC JACK OIL	4.49
BUSHING FOR IMPACT FITTING	3.29
PLUGS FOR IMPACT FITTINGS	6.98
Total BOMGAARS	14.76
<b>CENTRAL TRAILER SERVICE LTD.</b>	
TRAILER AIR SYSTEM PARTS	349.20
Total CENTRAL TRAILER SERVICE LTD.	349.20
<b>COOPERATIVE TELEPHONE EXCHANGE</b>	
PHONE & INTERNET SERVICE	135.70
Total COOPERATIVE TELEPHONE EXCHANGE	135.70
<b>FREEMAN JOURNAL</b>	
MINUTES PUBLICATION	86.17
Total FREEMAN JOURNAL	86.17
<b>HY-VEE</b>	
MEETING SNACKS	13.47
PLATES & PLASTIC SILVERWARE	3.20
MEETING SNACKS	13.47
Total HY-VEE	30.14
<b>NAPA AUTO PARTS</b>	
DIESEL EXHAUST FLUID	204.36
PACKER TRUCK IGNITION LOCK CYLINDER	19.98
IMPACT FITTING ADAPTER	3.20
Total NAPA AUTO PARTS	227.54
<b>NCIARSWA</b>	
SEPTEMBER GATE FEES	37,038.40
4TH QTR 2019 ASSESSMENT	16,796.28
Total NCIARSWA	53,834.68
<b>PRINTING SERVICES, INC.</b>	
BUSINESS CARDS	23.57
Total PRINTING SERVICES, INC.	23.57
<b>THE TILE PROS</b>	
LEACHATE DISPOSAL	814.96
Total THE TILE PROS	814.96
<b>U.S. CELLULAR</b>	
CELL PHONE SERVICE	109.20
Total U.S. CELLULAR	109.20

Memo	Amount
UNITY POINT CLINIC	
DRUG TESTING	42.00
Total UNITY POINT CLINIC	42.00
WEBSTER CITY MUNICIPAL UTILITIES	
ELECTRICAL SERVICE	254.01
ELECTRICAL SERVICE	113.60
ELECTRICAL SERVICE	110.25
Total WEBSTER CITY MUNICIPAL UTILITIES	477.86
WEBSTER CITY TRUE VALUE	
HEX BUSHING	3.99
Total WEBSTER CITY TRUE VALUE	3.99
TOTAL	58,052.27



# HAMILTON COUNTY SOLID WASTE COMMISSION

## Check Detail

October 11 through November 13, 2019

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Liability Check	EFT	10/15/2019	United States Treasury		OPERATING FUND		-3,035.02
					Payroll Liabilities	-1,070.00	1,070.00
					Payroll Liabilities	-796.28	796.28
					Payroll Liabilities	-796.28	796.28
					Payroll Liabilities	-186.23	186.23
					Payroll Liabilities	-186.23	186.23
TOTAL						-3,035.02	3,035.02
Liability Check	EFT	10/15/2019	IPERS		OPERATING FUND		-1,917.17
					Payroll Liabilities	-766.63	766.63
					Payroll Liabilities	-1,150.54	1,150.54
TOTAL						-1,917.17	1,917.17
Liability Check	EFT	10/25/2019	Collection Services ...		OPERATING FUND		-174.46
					Payroll Liabilities	-174.46	174.46
TOTAL						-174.46	174.46
Liability Check	EFT	10/29/2019	MY IOWA UI		OPERATING FUND		-23.52
					Payroll Liabilities	-23.52	23.52
TOTAL						-23.52	23.52
Liability Check	EFT	10/29/2019	TREASURER OF ST...		OPERATING FUND		-1,430.00
					Payroll Liabilities	-1,430.00	1,430.00
TOTAL						-1,430.00	1,430.00
Sales Tax Payment	EFT	10/29/2019	TREASURER OF ST...		OPERATING FUND		-1,995.00
			TREASURER OF ST...	IOWA SA...	Sales Tax Payable	-1,710.00	1,710.00
			TREASURER OF ST...	LOST (LO...	Sales Tax Payable	-285.00	285.00
TOTAL						-1,995.00	1,995.00
Liability Check	EFT	11/09/2019	WELLMARK		OPERATING FUND		-2,554.71
					Payroll Liabilities	-638.70	638.70
					Payroll Liabilities	-1,916.01	1,916.01
TOTAL						-2,554.71	2,554.71
Liability Check	EFT	11/13/2019	Collection Services ...		OPERATING FUND		-174.46
					Payroll Liabilities	-174.46	174.46
TOTAL						-174.46	174.46
Paycheck	10695	10/18/2019	CHERIE L FERGUSON		OPERATING FUND		-455.17
					Wages	-495.61	495.61
					Wages	-70.47	70.47
					Payroll Liabilities	35.61	-35.61
					IPERS	-53.44	53.44
					Payroll Liabilities	53.44	-53.44
					Payroll Liabilities	28.00	-28.00
					Medicare & Social Se...	-35.10	35.10
					Payroll Liabilities	35.10	-35.10
					Payroll Liabilities	35.10	-35.10
					Medicare & Social Se...	-8.20	8.20
					Payroll Liabilities	8.20	-8.20
					Payroll Liabilities	8.20	-8.20
					Payroll Liabilities	4.00	-4.00

# HAMILTON COUNTY SOLID WASTE COMMISSION

## Check Detail

October 11 through November 13, 2019

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					Unemployment Insura...	-0.56	0.56
					Payroll Liabilities	0.56	-0.56
TOTAL						-455.17	455.17
Paycheck	10696	10/18/2019	KEENAN L ELLIOTT		OPERATING FUND		-882.74
					Wages	-80.04	80.04
					Wages	-163.42	163.42
					Wages	-1,357.34	1,357.34
					Payroll Liabilities	100.69	-100.69
					Health Insurance	-319.34	319.34
					Payroll Liabilities	319.34	-319.34
					IPERS	-151.12	151.12
					Payroll Liabilities	151.12	-151.12
					Payroll Liabilities	106.45	-106.45
					Payroll Liabilities	174.46	-174.46
					Payroll Liabilities	154.00	-154.00
					Medicare & Social Se...	-99.25	99.25
					Payroll Liabilities	99.25	-99.25
					Payroll Liabilities	99.25	-99.25
					Medicare & Social Se...	-23.21	23.21
					Payroll Liabilities	23.21	-23.21
					Payroll Liabilities	23.21	-23.21
					Payroll Liabilities	60.00	-60.00
TOTAL						-882.74	882.74
Paycheck	10697	10/18/2019	KEVIN S DINGMAN		OPERATING FUND		-900.23
					Wages	-1,371.92	1,371.92
					Payroll Liabilities	106.45	-106.45
					Health Insurance	-319.34	319.34
					Payroll Liabilities	319.34	-319.34
					Payroll Liabilities	86.29	-86.29
					IPERS	-129.51	129.51
					Payroll Liabilities	129.51	-129.51
					Payroll Liabilities	125.00	-125.00
					Medicare & Social Se...	-85.06	85.06
					Payroll Liabilities	85.06	-85.06
					Payroll Liabilities	85.06	-85.06
					Medicare & Social Se...	-19.89	19.89
					Payroll Liabilities	19.89	-19.89
					Payroll Liabilities	19.89	-19.89
					Payroll Liabilities	49.00	-49.00
					Unemployment Insura...	-1.37	1.37
					Payroll Liabilities	1.37	-1.37
TOTAL						-900.23	900.23
Paycheck	10698	10/18/2019	TERRY A KLAVER		OPERATING FUND		-1,759.83
					Wages	-2,575.28	2,575.28
					Payroll Liabilities	106.45	-106.45
					Health Insurance	-319.34	319.34
					Payroll Liabilities	319.34	-319.34
					Payroll Liabilities	161.99	-161.99
					IPERS	-243.11	243.11
					Payroll Liabilities	243.11	-243.11
					Payroll Liabilities	230.00	-230.00
					Medicare & Social Se...	-159.66	159.66
					Payroll Liabilities	159.66	-159.66
					Payroll Liabilities	159.66	-159.66
					Medicare & Social Se...	-37.35	37.35
					Payroll Liabilities	37.35	-37.35
					Payroll Liabilities	37.35	-37.35
					Payroll Liabilities	120.00	-120.00
TOTAL						-1,759.83	1,759.83

# HAMILTON COUNTY SOLID WASTE COMMISSION

## Check Detail

October 11 through November 13, 2019

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	10699	10/17/2019	UNITED CO-OPERAT...		FIRST STATE BANK ...		-689.30
				Diesel Fuel/Fuel Oil		-649.30	649.30
				Diesel Fuel/Fuel Oil		-40.00	40.00
TOTAL						-689.30	689.30
Paycheck	10700	11/01/2019	CHERIE L FERGUSON		OPERATING FUND		-455.17
				Wages		-423.68	423.68
				Wages		-142.40	142.40
				Payroll Liabilities		35.61	-35.61
				IPERS		-53.44	53.44
				Payroll Liabilities		53.44	-53.44
				Payroll Liabilities		28.00	-28.00
				Medicare & Social Se...		-35.09	35.09
				Payroll Liabilities		35.09	-35.09
				Payroll Liabilities		35.09	-35.09
				Medicare & Social Se...		-8.21	8.21
				Payroll Liabilities		8.21	-8.21
				Payroll Liabilities		8.21	-8.21
				Payroll Liabilities		4.00	-4.00
				Unemployment Insura...		-0.57	0.57
				Payroll Liabilities		0.57	-0.57
TOTAL						-455.17	455.17
Paycheck	10701	11/01/2019	KEENAN L ELLIOTT		OPERATING FUND		-869.39
				Wages		-1,581.79	1,581.79
				Payroll Liabilities		99.49	-99.49
				Health Insurance		-319.34	319.34
				Payroll Liabilities		319.34	-319.34
				IPERS		-149.32	149.32
				Payroll Liabilities		149.32	-149.32
				Payroll Liabilities		106.45	-106.45
				Payroll Liabilities		174.46	-174.46
				Payroll Liabilities		151.00	-151.00
				Medicare & Social Se...		-98.07	98.07
				Payroll Liabilities		98.07	-98.07
				Payroll Liabilities		98.07	-98.07
				Medicare & Social Se...		-22.93	22.93
				Payroll Liabilities		22.93	-22.93
				Payroll Liabilities		22.93	-22.93
				Payroll Liabilities		60.00	-60.00
TOTAL						-869.39	869.39
Paycheck	10702	11/01/2019	KEVIN S DINGMAN		OPERATING FUND		-890.36
				Wages		-140.80	140.80
				Wages		-1,217.33	1,217.33
				Payroll Liabilities		106.45	-106.45
				Health Insurance		-319.34	319.34
				Payroll Liabilities		319.34	-319.34
				Payroll Liabilities		85.43	-85.43
				IPERS		-128.21	128.21
				Payroll Liabilities		128.21	-128.21
				Payroll Liabilities		124.00	-124.00
				Medicare & Social Se...		-84.20	84.20
				Payroll Liabilities		84.20	-84.20
				Payroll Liabilities		84.20	-84.20
				Medicare & Social Se...		-19.69	19.69
				Payroll Liabilities		19.69	-19.69
				Payroll Liabilities		19.69	-19.69
				Payroll Liabilities		48.00	-48.00
				Unemployment Insura...		-1.36	1.36
				Payroll Liabilities		1.36	-1.36
TOTAL						-890.36	890.36

# HAMILTON COUNTY SOLID WASTE COMMISSION

## Check Detail

October 11 through November 13, 2019

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Paycheck	10703	11/01/2019	TERRY A KLAVER		OPERATING FUND		-1,759.83
				Wages		-2,575.28	2,575.28
				Payroll Liabilities		106.45	-106.45
				Health Insurance		-319.34	319.34
				Payroll Liabilities		319.34	-319.34
				Payroll Liabilities		161.99	-161.99
				IPERS		-243.11	243.11
				Payroll Liabilities		243.11	-243.11
				Payroll Liabilities		230.00	-230.00
				Medicare & Social Se...		-159.67	159.67
				Payroll Liabilities		159.67	-159.67
				Payroll Liabilities		159.67	-159.67
				Medicare & Social Se...		-37.34	37.34
				Payroll Liabilities		37.34	-37.34
				Payroll Liabilities		37.34	-37.34
				Payroll Liabilities		120.00	-120.00
TOTAL						-1,759.83	1,759.83
Check	10704	10/30/2019	UNITED CO-OPERAT...		FIRST STATE BANK ...		-1,199.70
				Diesel Fuel/Fuel Oil		-1,199.70	1,199.70
TOTAL						-1,199.70	1,199.70

# HAMILTON COUNTY SOLID WASTE COMMISSION

## Sales by Customer Summary

Accrual Basis

October 2019

	Oct 19
AG SOURCE	582.92
ALL SEASON GUTTERS	55.19
CASH	17,618.25
CITY OF BLAIRSBURG	241.88
CITY OF ELLSWORTH	597.38
CITY OF JEWELL	1,366.88
CITY OF KAMRAR	223.88
CITY OF RANDALL	194.63
CITY OF STANHOPE	474.95
CITY OF WEBSTER CITY	9,078.75
CITY OF WILLIAMS	387.00
CLASSIC CARPET	15.00
DAILY FREEMAN JOURNAL	76.72
DAVE SCOTT CONSTRUCTION	50.16
DAYTON DEVELOPMENT	15.00
EVANS FLOOR COVERING AND CLEANING	15.00
FIRST STATE BANK	45.00
FOAM CATZ	102.60
GOOD LIFE RV	58.52
HAMILTON COUNTY AUDITOR	4,231.13
HAMILTON COUNTY CONSERVATION	130.32
HAMILTON COUNTY ENGINEER	182.28
HUBBARD CONCRETE	30.00
IOWA DEPARTMENT OF TRANSPORTATION	229.52
J&C BUILDERS, LCC	429.40
JAYCOX CONSTRUCTION	172.52
JIM'S TREE SERVICE AND CONSTRUCTION	117.80
JLE CONSTRUCTION	39.52
K & M AG	15.96
LEONARD MOSS ROOFING	1,772.12
MADSEN CONSTRUCTION	15.00
MANN-SON PROPERTIES	73.72
MCDOWELL & SONS CONTRACTORS, INC.	1,140.00
MERTZ ENGINEERING CO.	216.56
MIDWEST ECOSTRUCTION	275.88
MORTENSON PROPERTIES	44.84
NICK MURPHY CONSTRUCTION	905.92
NORTH CENTRAL TURF	15.96
P & P ELECTRIC	15.00
PAGEL REPAIR AND LOCK	72.20
PAGEL WINDOWS	49.40
PETERSON CONSTRUCTION	302.48
RUBA LAWN CARE	28.12
SEAMLESS PROS LLC	1,167.36
SHAWN MORAN CONSTRUCTION	93.48
STEIN HEATING & COOLING	46.36
TASLER PALLET	425.81
THE TRASH MAN	66,960.70
THOMPSON MONUMENT	32.00
TILE PROS, INC.	23.56
UNITED CO-OPERATIVE	210.00
VAN DIEST MEDICAL CENTER	15.00
WASTE MANAGEMENT	307.80
WEBSTER CITY COMMUNITY SCHOOLS	45.60
WIDICK ROOFING	36.28
ZATLOUKAL CONSTRUCTION	82.80
<b>TOTAL</b>	<b>111,152.11</b>

**HAMILTON COUNTY SOLID WASTE COMMISSION**  
**A/R Aging Summary**  
**As of October 31, 2019**

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
AG SOURCE	256.15	0.00	0.00	0.00	0.00	256.15
ALL SEASON GUTTERS	59.02	0.00	0.00	0.00	0.00	59.02
CHAD ARNOLD	0.00	0.00	0.00	0.00	1.09	1.09
CITY OF ELLSWORTH	597.38	0.00	0.00	0.00	0.00	597.38
CITY OF KAMRAR	0.00	-10.00	0.00	0.00	0.00	-10.00
CITY OF RANDALL	194.63	0.00	0.00	0.00	0.00	194.63
CITY OF WILLIAMS	387.00	0.00	0.00	0.00	0.00	387.00
CLASSIC CARPET	0.00	0.00	0.24	0.00	0.00	0.24
DAILY FREEMAN JOURNAL	32.10	0.00	0.00	0.00	0.00	32.10
DAVE SCOTT CONSTRUCTION	53.67	0.00	0.00	0.00	0.00	53.67
DAYTON DEVELOPMENT	16.05	54.49	0.00	0.00	0.00	70.54
EVANS FLOOR COVERING AND CLEANING	16.05	0.00	0.00	0.00	0.00	16.05
FIRST STATE BANK	48.15	0.00	0.00	0.00	0.00	48.15
FOAM CATZ	17.08	0.00	0.00	0.00	0.00	17.08
GILBERT FLOORING AND PAINT	0.00	0.00	0.00	0.00	0.65	0.65
GOOD LIFE RV	62.62	0.00	0.00	0.00	0.00	62.62
HAMILTON COUNTY CONSERVATION	130.32	0.00	0.00	0.00	0.00	130.32
HAMILTON COUNTY ENGINEER	182.28	0.00	0.00	0.00	0.00	182.28
HUBBARD CONCRETE	32.10	0.00	0.00	0.00	0.00	32.10
IOWA DEPARTMENT OF TRANSPORTATION	229.49	0.00	0.00	0.00	0.00	229.49
J&C BUILDERS, LLC	459.47	0.00	0.00	0.00	0.00	459.47
JAYCOX CONSTRUCTION	184.59	0.00	0.00	0.00	0.00	184.59
JIM'S TREE SERVICE AND CONSTRUCTION	126.05	0.00	0.00	0.00	0.00	126.05
JLE CONSTRUCTION	42.29	0.00	0.00	0.00	0.00	42.29
K & M AG	17.08	0.00	0.00	0.00	0.00	17.08
LAMPERT'S LUMBER	0.00	0.00	0.00	0.00	2.48	2.48
LEONARD MOSS ROOFING	1,896.16	0.00	0.00	0.00	0.00	1,896.16
MADSEN CONSTRUCTION	16.05	0.00	0.00	0.00	0.00	16.05
MANN-SON PROPERTIES	78.88	0.00	0.00	0.00	0.00	78.88
MCDOWELL & SONS CONTRACTORS, INC.	1,140.00	0.00	0.00	0.00	0.00	1,140.00
MERTZ ENGINEERING CO.	231.71	0.00	0.00	0.00	0.00	231.71
MIDWEST ECOSTRUCTION	295.20	0.00	0.00	0.00	0.00	295.20
MORTENSON PROPERTIES	47.98	0.00	0.00	0.00	0.00	47.98
NICK MURPHY CONSTRUCTION	969.34	0.00	0.00	0.00	0.00	969.34
NORTH CENTRAL TURF	17.08	0.00	0.00	0.00	0.00	17.08
P & P ELECTRIC	16.05	0.00	0.00	0.00	0.00	16.05
PAGEL REPAIR AND LOCK	77.25	17.08	0.00	0.00	0.00	94.33
PETERSON CONSTRUCTION	323.66	0.00	0.00	0.00	0.00	323.66
RUBA LAWN CARE	30.09	0.00	0.00	0.00	0.00	30.09
SCHLOTFELDT ENGINEERING, INC.	0.00	0.00	0.00	0.00	0.63	0.63
SEAMLESS PROS LLC	1,230.55	0.00	0.00	0.00	0.00	1,230.55
SERVICE MASTER CLEANING	0.00	0.00	2.32	0.00	0.00	2.32
SHAWN MORAN CONSTRUCTION	100.01	0.00	0.00	0.00	0.00	100.01
Soil View, LLC.	0.00	124.38	0.00	0.00	0.00	124.38
STEIN HEATING & COOLING	49.60	0.00	0.00	0.00	0.00	49.60
T & D HANDYMAN SERVICES	0.00	4.16	277.30	0.00	0.00	281.46
T&T RENTALS	0.00	0.00	0.00	1.81	0.00	1.81
TASLER PALLET	455.62	0.00	0.00	0.00	0.00	455.62
THE TRASH MAN	66,960.70	0.00	0.00	0.00	0.00	66,960.70
THOMPSON MONUMENT	34.24	0.00	0.00	0.00	0.00	34.24
TILE PROS, INC.	25.21	0.24	16.05	0.00	0.88	42.38
WASTE MANAGEMENT	307.80	214.56	0.00	0.00	0.00	522.36
WEBSTER CITY COMMUNITY SCHOOLS	45.60	0.00	0.00	0.00	0.00	45.60
WIDICK ROOFING	38.82	0.00	0.00	0.00	0.00	38.82
ZATLOUKAL CONSTRUCTION	88.60	0.00	0.00	0.00	0.00	88.60
<b>TOTAL</b>	<b>77,619.77</b>	<b>404.91</b>	<b>295.91</b>	<b>1.81</b>	<b>5.73</b>	<b>78,328.13</b>

# HAMILTON COUNTY SOLID WASTE COMMISSION

## Profit & Loss

October 2019

Cash Basis

	Oct 19
Income	
CD INTEREST	3,471.25
OPERATING FUND	
ASSESSMENTS	15,617.47
GATE CHARGES	
APPLIANCES	450.00
C&D	62,191.44
CONCRETE	117.48
ELECTRONICS	336.00
LATEX PAINT	54.00
MSW	92,681.52
PACKER	1,167.00
RCC FEES	49.00
TIRES	1,844.79
TVS	930.00
GATE CHARGES - Other	-70.97
Total GATE CHARGES	159,750.26
OTHER RECEIPTS	6,195.15
REFUNDS AND REIMBURSEMENTS	2,637.21
SCRAP METAL SOLD	328.60
OPERATING FUND - Other	1,168.62
Total OPERATING FUND	185,697.31
Total Income	189,168.56
Expense	
LANDFILL POST CLOSURE FUND	
CONSULTING ENGINEERING FEES	505.60
LEACHATE DISPOSAL	426.47
Total LANDFILL POST CLOSURE FUND	932.07
Operating Fund Expenses	
Building Supplies	19.47
Cell Phone Service	109.14
COMMISSION FEES	435.56
Diesel Fuel/Fuel Oil	2,999.72
Drinking Water Service	90.75
Electricity	462.39
ELECTRONICS RECYCLING	1,274.25
Equipment and Vehicle Repairs	556.33
Office Supplies	149.63
Payroll Expenses	
Health Insurance	1,916.04
IPERS	1,166.07
Medicare & Social Security	950.14
Unemployment Insurance	4.54
Wages	12,420.03
Total Payroll Expenses	16,456.82
Phone & Internet Service	134.77
Postage	56.60
Safety Clothing and Equipment	198.00
Uniform Service	231.09
Vehicle&Equip. Parts&Supplies	297.90
Total Operating Fund Expenses	23,472.42
Total Expense	24,404.49
Net Income	164,764.07

# HAMILTON COUNTY SOLID WASTE COMMISSION

## Profit & Loss Budget vs. Actual

July through October 2019

Cash Basis

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	Jul - Oct 19	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
CD INTEREST	6,904.76	0.00	6,904.76	100.0%
OPERATING FUND				
ASSESSMENTS	32,413.95	67,185.00	-34,771.05	48.2%
BAD CHECK FEES	118.08			0.0%
FARM INCOME	0.00	1,500.00	-1,500.00	0.0%
GAS TAX REFUND	0.00	50.00	-50.00	0.0%
GATE CHARGES				
APPLIANCES	1,740.00	0.00	1,740.00	100.0%
C&D	132,192.36	0.00	132,192.36	100.0%
CONCRETE	368.96	0.00	368.96	100.0%
ELECTRONICS	504.00	0.00	504.00	100.0%
LATEX PAINT	117.00	0.00	117.00	100.0%
MSW	234,385.21	0.00	234,385.21	100.0%
PACKER	5,191.00	0.00	5,191.00	100.0%
RCC FEES	49.00	0.00	49.00	100.0%
TIRES	2,098.27	0.00	2,098.27	100.0%
TVS	4,125.00	0.00	4,125.00	100.0%
GATE CHARGES - Other	-367.50	0.00	-1,025,367.50	-0.0%
<b>Total GATE CHARGES</b>	<b>380,404.20</b>	<b>1,025,000.00</b>	<b>-644,595.80</b>	<b>37.1%</b>
INTEREST	511.52	1,030.00	-518.48	49.7%
OTHER RECEIPTS	6,245.15			
REFUNDS AND REIMBURSEMENTS	2,637.21	1,200.00	1,437.21	219.8%
SCRAP METAL SOLD	1,829.30	10,000.00	-8,170.70	18.3%
OPERATING FUND - Other	1,237.01	0.00	1,237.01	100.0%
<b>Total OPERATING FUND</b>	<b>425,396.42</b>	<b>1,105,965.00</b>	<b>-680,568.58</b>	<b>38.5%</b>
<b>POST CLOSURE RESERVE FUND</b>				
INTEREST ON INVESTMENTS	0.00	5,734.00	-5,734.00	0.0%
<b>Total POST CLOSURE RESERVE FUND</b>	<b>0.00</b>	<b>5,734.00</b>	<b>-5,734.00</b>	<b>0.0%</b>
<b>Total Income</b>	<b>432,301.18</b>	<b>1,111,699.00</b>	<b>-679,397.82</b>	<b>38.9%</b>
<b>Expense</b>				
EQUIPMENT RESERVE FUND				
EQUIPMENT PURCHASES	0.00	80,000.00	-80,000.00	0.0%
<b>Total EQUIPMENT RESERVE FUND</b>	<b>0.00</b>	<b>80,000.00</b>	<b>-80,000.00</b>	<b>0.0%</b>
LANDFILL POST CLOSURE FUND				
CONSULTING ENGINEERING FEES	2,130.60	5,058.00	-2,927.40	42.1%
DISCONTINUATION PROJECT	0.00	0.00	0.00	0.0%
LAB TESTING	0.00	4,595.00	-4,595.00	0.0%
LEACHATE DISPOSAL	864.37	2,500.00	-1,635.63	34.6%
LEACHATE SEEP REPAIR	1,178.97	3,000.00	-1,821.03	39.3%
LEACHATE SYSTEM REPORTS	600.00	9,068.00	-8,468.00	6.6%
OTHER DISBURSEMENTS	0.00	790.00	-790.00	0.0%
WATER QUALITY REPORTS	0.00	9,250.00	-9,250.00	0.0%
<b>Total LANDFILL POST CLOSURE FUND</b>	<b>4,773.94</b>	<b>34,251.00</b>	<b>-29,487.06</b>	<b>13.9%</b>



# HAMILTON COUNTY SOLID WASTE COMMISSION Profit & Loss Budget vs. Actual July through October 2019

Cash Basis

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	Jul - Oct 19	Budget	\$ Over Budget	% of Budget
Operating Fund Expenses				
Attorney Fees	0.00	1,200.00	-1,200.00	0.0%
Audits	5,200.00	6,000.00	-800.00	86.7%
Bank Service Charges	68.08	100.00	-31.92	68.1%
Building and Fixture Repairs	6,226.28	25,000.00	-18,773.72	24.9%
Building Supplies	102.31	2,000.00	-1,897.69	5.1%
Cell Phone Service	435.99	1,650.00	-1,214.61	26.4%
Change Fund	0.00	200.00	-200.00	0.0%
COMMISSION FEES	1,051.45	2,000.00	-948.55	52.6%
Computer Service	0.00	1,500.00	-1,500.00	0.0%
Diesel Fuel/Fuel Oil	11,426.69	35,000.00	-23,573.31	32.6%
Drinking Water Service	224.75	700.00	-475.25	32.1%
Electricity	1,507.54	8,700.00	-6,792.46	21.3%
ELECTRONICS RECYCLING	5,512.45	20,000.00	-14,487.55	27.6%
Engineering Fees	4,300.00	2,500.00	1,800.00	172.0%
Equipment and Vehicle Repairs	7,765.16	20,000.00	-12,234.84	33.8%
Gasoline	145.42	750.00	-604.58	19.4%
Insurance Expense	0.00	10,161.00	-10,161.00	0.0%
Licenses and Permits	84.00	250.00	-166.00	33.6%
Medical Supplies	0.00	250.00	-250.00	0.0%
Meeting/Training Expenses	26.94	1,500.00	-1,473.06	1.8%
Membership Dues	175.00	750.00	-575.00	23.3%
MISC EXPENSES	171.02	0.00	171.02	100.0%
Miscellaneous Expenses	0.00	0.00	0.00	0.0%
NCIARSWA Gate Fees	193,225.60	560,000.00	-366,774.40	34.5%
NCIARSWA Per Capita Assessments	16,796.28	67,185.00	-50,388.72	25.0%
Office Supplies	1,208.79	3,000.00	-1,791.21	40.3%
Other Capital Outlay	0.00	2,000.00	-2,000.00	0.0%
Payroll Expenses				
Health Insurance	7,664.13	23,567.00	-15,902.87	32.5%
IPERS	4,627.90	15,311.00	-10,683.10	30.2%
Medicare & Social Security	4,411.75	13,173.00	-8,761.25	33.5%
Unemployment Insurance	28.06	110.00	-81.94	25.5%
Wages	51,402.65	172,194.00	-120,791.35	29.9%
Payroll Expenses - Other	0.00	0.00	0.00	0.0%
Total Payroll Expenses	68,134.49	224,355.00	-156,220.51	30.4%
Phone & Internet Service	531.51	1,700.00	-1,168.39	31.3%
Postage	191.30	660.00	-468.70	29.0%
Propane	3,228.00	3,500.00	-272.00	92.2%
Public Notices	401.80	1,200.00	-798.20	33.5%
RCC DISPOSAL/SUPPLIES	0.00	15,000.00	-15,000.00	0.0%
Rock	0.00	1,200.00	-1,200.00	0.0%
Safety Clothing and Equipment	455.95	2,000.00	-1,544.05	22.8%
Security Monitoring	299.55	1,200.00	-900.45	25.0%
Signs	0.00	500.00	-500.00	0.0%
TIRE REMOVAL	2,758.09	6,000.00	-3,241.91	46.0%
Tires	1,928.50	8,000.00	-6,071.50	22.9%
Uniform Service	776.96	1,600.00	-823.04	48.6%
Vehicle&Equip. Parts&Supplies	1,448.64	15,000.00	-13,551.36	9.7%
Weed Chemicals	0.00	150.00	-150.00	0.0%
WORKERS' COMP INSURANCE	0.00	6,766.00	-6,766.00	0.0%
Write Off	15.37			
Total Operating Fund Expenses	336,124.41	1,061,227.00	-725,102.59	31.7%
Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
Total Expense	340,868.35	1,175,488.00	-834,589.65	29.0%
Net Income	91,402.83	-63,789.00	155,191.83	-143.3%

# HAMILTON COUNTY SOLID WASTE COMMISSION

## October - 2019 MONTHLY REPORT

DATE	DAY	TOTAL TONS TO BLDG.	CHARGE RECEIPTS TO BLDG.	CASH RECEIPTS TO PACKER	CASH RECEIPTS TO BLDG.	TOTAL RECEIPTS	PACKER WEIGHT (TONS)	DAY PACKER DUMPED & DISPOSAL CHG	LATEX PAINT FEES
1	Tuesday	56.12	3119.06	8.00	1297.52	4431.31			
2	Wed	57.48	4130.40	15.00	311.74	4511.14			
3	Thursday	34.26	2519.89	48.00	140.05	2995.64	0.86	65.36	
4	Friday	51.46	3511.44	32.00	494.24	4074.43			
5	Saturday	17.87	1035.37	88.00	427.16	1560.53			
6	Sun	0.00	0.00	0.00	0.00	0.00			
7	Monday	26.65	2698.04	24.00	259.64	3028.68			
8	Tuesday	71.44	4557.14	24.00	1017.89	5645.78			
9	Wed	64.85	5523.11	72.00	257.52	5882.63			
10	Thursday	39.43	2915.17	32.00	168.29	3636.66			
11	Friday	45.83	3230.09	24.00	334.32	3653.41			
12	Sat	18.29	472.72	88.00	1083.17	1974.01	1.47	111.72	
13	Sun	0.00	0.00	0.00	0.00	0.00			
14	Monday	27.56	1780.38	64.00	387.21	2321.59			
15	Tuesday	47.10	3153.94	40.00	512.64	3872.10			
16	Wed	35.69	2422.98	16.00	338.22	2824.95			
17	Thursday	41.94	2646.54	8.00	416.96	3088.50			
18	Friday	45.65	2856.77	32.00	694.72	3598.49			
19	Sat	17.17	493.26	149.00	967.08	1946.03	1.12	85.12	
20	Sun	0.00	0.00	0.00	0.00	0.00			
21	Monday	59.55	3727.66	16.00	899.77	4943.93			
22	Tuesday	43.67	3143.71	16.00	224.13	3393.84			
23	Wed	52.46	4172.06	47.00	548.74	4795.99			27.00
24	Thursday	51.73	3494.56	16.00	508.74	4032.30			
25	Friday	55.88	3578.84	48.00	768.37	4497.46			
26	Sat	17.97	734.43	95.00	1452.78	2392.21	1.23	93.48	
27	Sun	0.00	0.00	0.00	0.00	0.00			
28	Monday	52.50	3431.02	78.00	723.20	4347.47			
29	Tuesday	35.96	2650.08	24.00	129.56	2867.84			
30	Wed	26.67	1924.65	16.00	150.59	2095.49			
31	Thursday	40.19	2892.16	24.00	253.71	3255.30			55.43
<b>TOTAL</b>		<b>1135.37</b>	<b>76815.47</b>	<b>1144.00</b>	<b>14767.96</b>	<b>95667.71</b>	<b>4.68</b>	<b>355.68</b>	<b>82.43</b>
<b>TOTAL AVG</b>		<b>42.05</b>	<b>2845.02</b>	<b>42.37</b>	<b>546.96</b>	<b>3543.25</b>	<b>0.17</b>	<b>13.17</b>	<b>3.05</b>

# HAMILTON COUNTY SOLID WASTE COMMISSION

## October - 2019 MONTHLY REPORT

DATE	DAY	Tires, Tubes & Rims		Appliances-White Goods		Tv & Electronics		DAILY FORT DODGE	TONS OF CONSTR. TO BLDG.	TONS OF MSW WASTE
		UNITS	RECEIPTS	UNITS	RECEIPTS	UNITS	RECEIPTS	TONS		
1	Tuesday	2.00	6.73	0.00	0.00	0.00	0.00	90.22	12.41	43.21
2	Wed	0.00	0.00	1.00	10.00	4.00	44.00	41.50	5.48	52.36
3	Thursday	17.00	63.00	1.00	10.70	24.00	214.00	52.11	5.31	28.95
4	Friday	7.00	21.75	0.00	0.00	1.00	15.00	29.69	2.94	48.52
5	Saturday	0.00	0.00	1.00	10.00	0.00	0.00	27.20	0.76	17.11
6	Sun	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7	Monday	0.00	0.00	1.00	10.00	3.00	37.00	38.04	10.99	26.65
8	Tuesday	1.00	2.75	3.00	30.00	2.00	14.00	61.35	10.52	60.92
9	Wed	0.00	0.00	3.00	30.00	0.00	0.00	65.34	9.97	64.85
10	Thursday	148.00	491.20	0.00	0.00	2.00	30.00	60.94	3.83	35.60
11	Friday	20.00	65.00	0.00	0.00	0.00	0.00	34.74	2.34	43.49
12	Sat	79.00	258.12	2.00	20.00	4.00	52.00	24.11	3.64	14.65
13	Sun	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14	Monday	0.00	0.00	9.00	90.00	0.00	0.00	19.98	8.42	19.14
15	Tuesday	25.00	80.52	4.00	40.00	3.00	45.00	57.76	6.19	40.91
16	Wed	8.00	32.75	0.00	0.00	1.00	15.00	42.90	1.55	34.14
17	Thursday	0.00	0.00	1.00	10.00	1.00	7.00	51.88	3.55	38.39
18	Friday	0.00	0.00	0.00	0.00	1.00	15.00	15.72	6.91	38.74
19	Sat	76.00	222.69	4.00	40.00	5.00	54.00	15.46	4.58	12.59
20	Sun	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21	Monday	66.00	208.50	1.00	10.00	6.00	90.00	36.40	18.48	41.07
22	Tuesday	0.00	0.00	1.00	10.00	0.00	0.00	88.04	0.92	42.75
23	Wed	0.00	0.00	2.00	20.70	1.00	7.49	30.95	7.87	52.46
24	Thursday	5.00	13.00	0.00	0.00	0.00	0.00	57.33	3.97	47.76
25	Friday	31.00	85.25	0.00	0.00	1.00	7.00	41.08	7.00	48.88
26	Sat	0.00	0.00	0.00	0.00	10.00	110.00	38.15	6.87	11.10
27	Sun	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
28	Monday	17.00	45.25	1.00	10.00	4.00	60.00	35.46	11.40	41.10
29	Tuesday	0.00	0.00	0.00	0.00	4.00	64.20	61.33	4.74	31.22
30	Wed	1.00	4.25	0.00	0.00	0.00	0.00	37.46	4.36	22.31
31	Thursday	0.00	0.00	0.00	0.00	2.00	30.00	49.68	6.99	33.20
<b>TOTAL</b>		<b>503.00</b>	<b>1600.76</b>	<b>35.00</b>	<b>351.40</b>	<b>79.00</b>	<b>910.69</b>	<b>1204.82</b>	<b>171.99</b>	<b>992.07</b>
<b>TOTAL AVG</b>		<b>18.63</b>	<b>59.29</b>	<b>1.30</b>	<b>13.01</b>	<b>2.93</b>	<b>33.73</b>	<b>44.62</b>	<b>6.37</b>	<b>36.74</b>

## **HAMILTON COUNTY TRANSFER STATION (Managers Report for October 2019)**

### **Damage to South Door Update**

A phone call to Sadler Construction was made looking for an update on schedule plans for them to do our repair work and steel installation. The first special order sheets of steel came in with shipping damage on them so they had to re-order them. They would be 2-weeks out with our project time line.

### **Trailer Project Update**

Here are the latest quotes on 3-trailers being looked at.

- \* Travis Trailer- 50 ft. triple axle - Smooth Sides \$ 53467.00
- \* Mac. Trailer - 50 ft. - Smooth Sides \$58,055.00
- \* Mac. Trailer - 50 ft. - Column & Post Sides \$57,163.00- Trade Style

All trailers have the same Hallco leak resistant floor in them. They are 50 ft. long and have a third axle that is retractable, with a tire inflation system on them. Also included is a automatic tarp system. Price shown above does include delivery to our site with the Mac brand, Altoona with the Travis brand. Mac build timeline to delivery is 12 weeks, Travis is 20 weeks.

### **Damage Estimate to New Trailer**

On Tuesday , November 5th 2019. We finally were paid a visit from Jim Hawk's to view the damage to our trailer. This estimate was received 2-days later and will be included in this months packet. Total estimate comes to \$12,144.50 I would like to schedule this once we see our seasonal slow down, Dec. or later.

### **Leachate System Plan/Update**

I called Barker Lemar inquiring about future plans for our leachate collection system. It will have been capped off for a year already on Dec 4th. My concern is how we handle hauling off site if that needs to happen. We will need to budget for our plan. Lauren is suppose to get me a updated plan.

*TERRI A. KLAVER*





**JIM HAWK  
TRUCK TRAILERS INC**

# SALES ORDER & SECURITY AGREEMENT

DENVER  
9696 Brighton Rd  
Henderson, CO 80640  
(303) 288-8812  
(866) 821-2181  
FAX: (303) 288-2399

☐ COUNCIL BLUFFS  
3119 S 9th St  
Council Bluffs, IA 51501  
(712) 388-2241  
(800) 821-7788  
FAX: (712) 388-3341

☐ SIOUX FALLS  
1401 E Benson Rd  
Sioux Falls, SD 57104  
(605) 338-6969  
(800) 248-3995  
FAX: (605) 338-9395

X ☒ DES MOINES  
3515 Adventureland Dr  
Altoona, IA 50009  
(319) 987-3800  
(800) 982-8385  
FAX: (319) 987-0284

☐ DAVENPORT  
3424 W Klear Dr  
Davenport, IA 52802  
(563) 388-2990  
(800) 433-0448  
FAX: (563) 388-2982

☐ EAST PEORIA  
4001 N Main St  
East Peoria, IL 61611  
(309) 694-8271  
(800) 421-9339  
FAX: (309) 694-0038

☐ FARGO  
3739 38th St SW  
Fargo, ND 58104  
(701) 277-7171  
(877) 277-7171  
FAX: (701) 277-4854

☐ SIOUX CITY  
5200 S Lewis Blvd  
Sioux City, IA 51108  
(712) 258-9130  
(877) 994-8343  
Fax: (712) 258-4845

☐ KANSAS CITY  
7800 NE Gardner Ave  
Kansas City, MO 64120  
(816) 243-8200  
(800) 224-5045  
FAX: (816) 241-2380

☐ CHICAGO  
6800 W 51st St  
Forestview, IL 60638  
(708) 458-8133  
FAX: (708) 458-8134

DATE **10/10/2019**

PHONE # **515-538-4420**

MOBILE # **515-290-0858**

FAX # **n/a**

SOLD TO: **Hamilton County Solid**

**Waste Commission**

**2605 McMurray Ave.**  
STREET ADDRESS

**Kamrar**  
CITY

**Hamilton**  
COUNTY

**IA.**

**50132**

STATE

ZIP

SHIP TO: **Jim Hawk Truck Trailers Altoona, IA**

(VIA) **Hired Carrier**

## DESCRIPTION OF EQUIPMENT

1	50'	102"	50' WAVE	Live Floor	96"	Tandem w/ 3rd axle
Quantity	Length	Width	Model	Type (Insulated, platform, dry van, etc.)	Height	Running Gear
36"		STD.		Fixed	12	7-Way
King Pin Location		Landing Gear Location		Running Gear Location	Voltage	Electrical System

## OTHER SPECIFICATIONS

(LIST BELOW ALL ADDITIONS & DELETIONS TO BASIC MODEL & HEIGHT SHOWN ABOVE)

- \* Quoted One (1) TRAVIS 50' Wave Live Floor Trailer Tandem Axle with 3rd Axle lift and Mesh Tarp.
- \* Sale Price: \$95,487.00 FET EXEMPT, FOB ALTOONA, IA.
- \* Manufacture Estimated Completion Date is 18 to 20 Weeks from Time of Order.

\*Trade Value: 2015 48' MAC Tandem Axle Live Floor Trailer VIN#: FC032109. \*\$42,000.00 (10/8/2019).

ALL USED TRAILERS/TEARS ARE SOLD IN "AS IS" CONDITION, AND NO WARRANTY, EXPRESSED OR IMPLIED, IS MADE. THE EXPRESS WARRANTY OF GREAT DAN TRAILERS, INC., IN RESPECT TO THE GOODS DESCRIBED HEREIN IS IN LIEU OF ANY AND ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED, NO IMPLIED WARRANTY OF MERCHANTABILITY IS MADE AND THERE ARE NO WARRANTIES WHICH EXTEND BEYOND THE DESCRIPTION OF THE FACILITY, PLACE OF PERFORMANCE. Buyer agrees that the contract shall be performed at the Buyer's general headquarters in Council Bluffs, Iowa. All payments due under the contract are payable at such office. CONSENT TO JURISDICTION. Buyer consents to the jurisdiction of the courts of the State of Iowa and all actions regarding disputes under this contract shall be filed in Council Bluffs, Iowa.

Point of Delivery F.O.B.:

**Jim Hawk Truck Trailers Inc.**

**3515 Adventureland Drive Altoona, IA. 50009**  
Address

Trade In Description

1	MAC	2015	Live Floor	DC032109
Quantity	Make	Year	Model	Serial #

1. Cash Price, (includes transportation costs & Federal Excise Tax, if Applicable)	\$95,487.00	4. Cash Down Payment	\$0
2. Sales, Use & other Taxes (approximate only - see paragraph 5 below)	\$0	Cash Deposit Received	\$0
3. Total Delivered Price	\$95,487.00	5. Trade-In Allowance	\$42,000.00
		6. Total Cash Down Payment & Trade-In	\$42,000.00
		7. Unpaid Cash Price (Item 3 minus Item 6) due at time of delivery unless Time Safe Or otherwise agreed upon in writing	\$53,487.00

THE BUYER AGREES TO PURCHASE THE ABOVE EQUIPMENT FROM SELLER AT THE PRICES SET FORTH ABOVE AND ON THE TERMS STATED ON THE FACE AND SECOND PAGE HEREOF. BUYER GRANTS TO SELLER A SECURITY INTEREST IN EQUIPMENT DESCRIBED HEREIN UNTIL PAYMENT HAS BEEN MADE IN FULL. NOTICE OF ACCEPTANCE IS HEREBY WAIVED.

Accepted by:

**Jim Hawk Truck Trailers, Inc.**

Signature

**Sales Representative**  
Title

Buyer's Name

**Hamilton County Solid Waste Commission**

Signed

Title

**County Representative**

(if corporation, signature & title of officer)

Order submitted by

**Pete Romig**

(Salesman)

Not valid unless signed by an authorized representative of Seller at Seller's business office.

1. **ACCEPTANCE.** This sales order and security agreement is tendered by Buyer for acceptance by Seller. It shall become a binding contract only when accepted by an authorized representative of Seller at Seller's business office. Upon said acceptance, the contract shall be effective after and shall survive (1) delivery of the equipment ordered hereunder and (2) the signing of any additional security agreement relating to said equipment. If the terms hereof conflict with any such security agreement, the terms of the latter shall control.
2. **SHIPMENT.** Unless otherwise specifically agreed, all prices include transportation costs and delivery charges to point of delivery by customary means of transportation, which shall be paid by Buyer. Shipping dates are approximate and based on prompt receipt of all necessary information. All risk of loss shall be upon the Buyer from point of shipment, except where delivery is by Seller's delivery service, in which case such risk shall be on Buyer from point of delivery.
3. **PAYMENT.** Partial shipments may be made and payments therefore shall become due in accordance with the terms hereof. Finance charges are subject to rates in effect at time of delivery of equipment herein described. The terms hereof are subject to credit approval and Seller may at any time prior to delivery modify the terms of payment originally specified to assure prompt payment for the equipment ordered. The Buyer agrees to accept equipment and tires subject to usage and wear resulting from being driven overland from factory to point of delivery to Buyer. If this quotation provides for delivery to Buyer at Seller's premises, Buyer will be invoiced for payment when the equipment is ready for delivery at Seller's premises, and Buyer has been so notified.
4. **TAXES.** The amount of taxes stated on the face hereof, if any, is approximate only. Buyer is liable for the full amount of all taxes applicable to or as a result of this transaction, exclusive of franchise taxes and taxes measured by the net income of Seller. Buyer shall pay the amount of all such taxes as at any time requested by Seller as if originally added to the price. If Seller pays such taxes, Buyer shall reimburse Seller therefore.
5. **SECURITY INTEREST AND DEFAULT.** Seller shall retain a security interest in the equipment delivered hereunder until the total selling price, including taxes, delivery and other charges, is paid in full by Buyer. Buyer agrees to sign and deliver to Seller any additional security agreement required by Seller, and to pay or reimburse Seller for all filing and recording fees incurred by Seller to protect its security interest in the equipment. If Buyer shall fail or refuse to accept delivery of the equipment and parts ordered hereunder or shall default in the performance of any of the terms, covenants and conditions of this Agreement, Seller may retain the cash deposited or paid to it and the equipment accepted by it on account of the sale price, if any, and apply the same toward payment of its damages, costs and fees payable hereunder. If equipment ordered has been delivered to Buyer by Seller at the time of default, Seller may declare the full amount due and payable without notice or demand and may repossess the equipment. Repossession and disposition of equipment, and suit for any deficiency, shall be pursuant to applicable laws. In addition to the amount of any deficiency, Seller shall be entitled to recover court costs, actual out-of-pocket costs, and attorney's fees to the extent permitted by applicable law. The remedies provided herein in favor of Seller shall not be deemed exclusive, but shall be cumulative and shall be in addition to all other remedies in Seller's favor existing at law or in equity.
6. **WARRANTY.** Seller warrants that each new product and part manufactured by Seller shall be free from defects in material and workmanship. Seller's sole obligation under this warranty shall be to repair, replace or allow credit F.O.B. Seller's factory, for any part which, under normal and proper use and maintenance, proved defective in material and workmanship within ninety (90) days after shipment from factory, provided that notice of any such defect and satisfactory proof thereof is given to Seller promptly after discovery of the defect and thereafter such part is returned to Seller, at its request, with transportation charges prepaid and Seller's examination proves such part to have been defective. This warranty does not apply to used products or to damage to any product or part caused by overloading or other misuse, neglect or accident, nor does this warranty apply to any product or part which shall have been repaired, altered or assembled in any way by others than Seller which, in the sole judgment of Seller, affects the performance, stability or purpose for which it was manufactured. Seller assumes no responsibility for the assembly of its parts or sub-assemblies into finished products unless the assembly is performed by Seller. **THIS WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES (EXCEPT OF TITLE), EXPRESS OR IMPLIED, AND THERE IS NO IMPLIED WARRANTY OF MERCHANTABILITY OR OF FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT SHALL SELLER BE LIABLE FOR CONSEQUENTIAL OR SPECIAL DAMAGES. USED PRODUCTS ARE SOLD ON AN "AS IS" BASIS AND THERE IS NO IMPLIED WARRANTY OF MERCHANTABILITY OR OF FITNESS FOR A PARTICULAR PURPOSE, UNLESS OTHERWISE EXPRESSLY STATED ON THE FACE OF THIS FORM.** Seller makes no warranty whatsoever with respect to integral parts, attachments or trade accessories not manufactured by it but instead the applicable warranties, if any, of the respective manufacturers thereof shall apply.
7. **DELAYS.** Seller shall not be liable for loss or damage due to delay in delivery or manufacture, resulting from any cause beyond Seller's reasonable control, including but not limited to, compliance with any regulations, orders, or instructions of any federal, state or municipal government or any department or agency thereof, acts of God, acts or omissions of the Buyer, acts of civil or military authority, fires, strikes, factory shut-downs or alterations, embargoes, war, riot, delays in transportation, or inability due to causes beyond the Seller's reasonable control to obtain necessary labor, manufacturing facilities or materials from the Seller's usual sources; and any delays resulting from any such cause shall constitute a waiver of all claims for damages. In no event shall Buyer or Seller be liable for special or consequential damages.
8. **CANCELLATION.** Buyer may cancel its order, reduce quantities, revise specifications or extend schedules only by mutual agreement as to reasonable and proper cancellation charges which shall take into account expenses already incurred and commitments made by Seller, and Buyer shall indemnify Seller against any loss resulting therefrom.
9. **PATENTS.** Seller shall defend, or in its sole discretion, effect settlement of any litigation or claim brought against Buyer so far as based on a contention that any product of Seller's design furnished hereunder constitutes an infringement of any United States patent, if notified promptly in writing and given authority. Information and assistance (at Seller's expense) for the defense or settlement of same, and in such event Seller shall pay the judgment and any costs awarded against Buyer in any such litigation. The foregoing states the entire liability of Seller for patent infringement by said product.
10. **ENTIRE AGREEMENT AND APPLICABLE LAW.** The rights and obligations of Seller and Buyer under any order placed pursuant hereto shall be governed by the laws of the state where accepted by Seller. The provisions hereof are intended by Buyer and Seller as a final expression of their agreement and are intended also as a complete and exclusive statement of all the terms applicable to Buyer's order. No waiver, modification or addition to any of the terms hereof shall be binding on Seller unless made in writing by an authorized representative of the Seller. In the event of conflict between Buyer's purchase order and the terms hereof, the latter shall control.
11. **TRADE-INS.** Buyer hereby warrants that Buyer has good and marketable title to any used equipment delivered to Seller as part consideration of this sale, free and clear of any lien, encumbrance or security interest of any kind at the time of delivery thereof to the Seller; that Buyer has lawful right to sell the same; and that said used equipment is to be delivered to the Seller in the same condition as it was when inspected by the Seller or its agent. The Seller reserves the right to accept or reject said used equipment at its option if the condition thereof, upon delivery to it, is not the same as when first inspected. It is agreed that the total liability of Seller to Buyer for such used equipment shall not exceed the allowance stated in this order, which amount shall be applied by Seller as partial payment upon the selling price of the equipment ordered hereunder; provided, however, that in the event of cancellation of this order for any reason whatsoever or of the failure of Buyer to take delivery of the new equipment ordered, Seller shall have the right to elect to return to Buyer the used equipment traded in or to purchase the same at its appraised value as determined by Seller at or prior to this sale less reasonable depreciation thereon for the period of time between the time of such appraisal and the date of such election. If Seller shall elect to return such equipment traded in, Buyer shall pay to Seller any amounts paid or allowed to Buyer for such equipment together with Seller's cost of any and all repairs, alterations and improvements made by it upon such equipment, and Seller shall not be obligated to make such return until paid in full. Buyer hereby agrees to pay to Seller reasonable rental for such trailer taken in trade for each day such trailer remains undelivered to Seller after delivery to Buyer of the trailer or trailers purchased hereunder.
12. **WEIGHT.** Seller makes no warranty or guarantee of the weight of any equipment covered by this order, other than such guarantee as shall be stated in writing on the face hereof. Buyer's acceptance of any trailer or other equipment coupled with its failure to object to alleged excessive weight in writing within fifteen (15) days shall constitute a waiver of any rights Buyer may have against Seller on account of excessive weight.



# ILOCA SERVICES, INC

9 S 104 FRONTENAC ST  
AURORA IL 60504  
(630) 618-5114

WWW.SEMITRAILERS.NET

PAT EVETT  
patevett@semitrailers.net  
(630) 669-8500

REV. #2

Smooth SIDE

This offer is valid until the printed expiration date, and is subject to change at MAC's discretion based on market conditions.

MOVING FLOOR MVP SS				Quote ID # 43000	JOB #	Rev 8
Customer	ILOCA SERVICES, INC			Balance Due	\$58,055.00	
Dealer Name	ILOCA SERVICES, INC			Cubic Yards	123	
Quote Date	9/30/19	Quote Expires	10/30/19	Qty	1	Weight 22965 lbs. ***

Dealer Salesman TOM LAGIGLIO

Cust P.O. # Cust Unit # SOLID WASTE - TERRY

BODY	
LOAD PROFILE	MATERIAL, 80K GVWR
LENGTH	50
WIDTH	102
DRIVE UNIT	HALLCO, 3 IN. CYLINDERS I-4K
FLOOR	HALLCO NARROW LEAK RESISTANT HD 41-5025 (102 W)
HYDRAULIC PIPE	STAINLESS STEEL HYDRAULIC PIPE
CROSSMEMBER TYPE	HEAVY-FULL TRAILER LENGTH 14 IN. C/M SPACING
CROSSMEMBER SPACING	5-1/4 IN. I-BEAMS, 14 O.C.
RUBBER SEAL	YES
WALL HEIGHT	100
WALL LINER	BOOMERANG
TOP RAIL OPTION	HEAVY 2-1/4 IN. VERT. PANEL TOP RAIL
HEAVY 2-1/4 IN. VERT. PANEL TOP RAIL	
TARP BAR	YES, SINGLE
BULKHEAD	3/16 IN.
BULKHEAD STEPS	CATWALK & LADDER W/ STEPS INSIDE
D/S LADDER SHORTEN NOT IT INTERFEAR WITH TARP SYSTEM	
SIDES	4.5 (2-1/4 X 15-1/2 VERT. PANELS) - (BUFFED)
BOTTOM RAIL	SQUARE, NO CLEAN OUT
UPPER CROSS TUBES / CAPS	(1) SPRING-MID & (1) TUBE-REA R

LIGHTS	
LIGHT TYPE	GROTE L.E.D. W/ GROMMET
LIGHT PANEL	2 LARGE-3 SMALL-2 LARGE (IN TAILGATE) OO OO OO
STD. MARKER LIGHTS	(3) EACH SIDE
MID-TURNS	(1) PAIR L.E.D. (NON-COMBO)
REAR POCKET LIGHTS	1 PAIR

GATE	
GATE SHEET THICKNESS	SMOOTH SIDE PANELS
GATE OPERATION	MECHANICAL SIDE LATCH
INSTALL SHIELD TO PROTECT LICENSE PLATE LIGHT	



HINGE TYPE	C.S. SIDE SWING
GATE BRACING	NO BRACING (SMOOTH SIDE PANELS)
SAFETY CHAIN	YES
WINDERS / SAFETY LATCH	WINDERS (1) SIDE ONLY
GATE STEPS	UP CENTER OF GATE OUTSIDE ONLY
TARP HOOKS	BULKHEAD AND GATE

<b>PRIMARY AXLES</b>	
MODEL	TRI-AXLE
NO. OF PRIMARY AXLES	2
SUSPENSION	MAC FABBED GALVANIZED SINGLE LEAF TRI. (49)
AXLE SPACING	49
SUB-FRAME	TRI-AXLE (ALUM. T-BEAM)
AXLES	TP 77.5 5/8WAXN WABCO 7" 25 K
BRAKES	7 IN. XL, W/ 30-30 CHAMBERS
HUB AND DRUM	CAST W/ STEEL HUB HP 10 STUD TP, LS, 7 IN.
DISC LOCK SAFETY WHEEL NUTS W/PLASTIC INDICATORS	
TIRES	GENERAL RA 11R 22.5 16 PLY
WHEELS	STEEL HP 22.5X8.25 - WHITE POWDER COATED
PRIMARY AXLE TIRE INFLATION SYSTEM	MOVED TO CHASSIS

<b>LIFT AXLES</b>	
NO. OF LIFT AXLES	1
LIFT AXLE SUSPENSION	HEND. HT 250 (4) TIRES
LIFT KIT	HEND. CL-112A (HT250-102)
LIFT AXLE DISTANCE	52
LIFT AXLE	TP 77.5 5/8WAXN WABCO 7" 25 K
LIFT AXLE BRAKES	7 IN. XL, W/ 30-30 CHAMBERS
LIFT AXLE CAM GUARDS	HEND. INTRAAX
LIFT AXLE HUB AND DRUM	CAST W/ STEEL HUB HP 10 STUD TP, LS, 7 IN.
LIFT AXLE TIRES	GENERAL RA 11R 22.5 16 PLY
LIFT AXLE WHEELS	STEEL HP 22.5X8.25 - WHITE POWDER COATED
LIFT AXLE CONTROLS	BALL VALVE (NO / REG.)
LIFT AXLE TIRE INFLATION SYSTEM	MOVED TO CHASSIS

<b>STEERABLE LIFT AXLES</b>	
NO. OF STEERABLE AXLES	0

<b>CHASSIS</b>	
PIN SETTING	36
5TH WHEEL PLATE	3/8 RAISED WIDE APPROACH
5TH WHEEL PLATE HEIGHT	49 IN. HIGH
GALVANIZED SUSPENSION HANGERS	INCLUDED W/ SUSPENSION
ABS	(1) 2S1M MERITOR / WABCO
SLACKS	AUTOMATIC
TIRE INFLATION SYSTEM	PRESSURE GUARD
AXLE LUBRICATION	SYNTHETIC GREASE
DOLLIES - LANDING GEAR - LANDING LEGS	JOST H451 - (62,500 LB.) - 10 YEAR NO LUBE - GALVANIZED STEEL - D.S.

**WITH SELF LEVELING FEET**

AIR TANKS	ALUMINUM TANK
HYDRAULIC HOSE FITTING	1 IN. X 108 IN. HOSE W/ MALE QUICK CONNECT

**PARKER 25601060 & 256801061**

FLAPS REAR OF TIRES	FLAP BEHIND REAR AXLE
BUMPER	MOVER BUMPER

177 of 181

ARP	
TARP MANUFACTURER	AEROFORCE F2B - MESH
TARP CONTROL	ELECTRIC
TARP COLOR	BLACK
BOW HOLDERS	STANDARD

PAINT	
SUSPENSION COLOR	BLACK SOFT COAT
PIN STRIPING	RED
MAC MACHINE FINISH LOGOS	MAC RED

**Quote # 43000**

**Job #**

*Pricing is in U.S. Currency*

<b>UNIT PRICE</b>	<b>\$94,095.00</b>
FET	\$0.00
Sales Tax	\$0.00
<b>SUB TOTAL</b>	<b>\$94,095.00</b>
Freight	\$1,960.00
	<b>\$96,055.00</b>
Trade In Allowance	(\$38,000.00)
Down Payment	\$0.00
<b>BALANCE DUE</b>	<b>\$58,055.00</b>

**Thank you for your business**

**ORDER CANCELLATION POLICY**

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**MADE IN THE USA**

\*\*\* denotes a weight for reference only. Trailer weight will be provided with the engineering design approval packet.



# ILOCA SERVICES, INC

9 S 104 FRONTENAC ST  
AURORA IL 60504  
(630) 618-5114

WWW.SEMITRAILERS.NET

PAT EVETT  
patevett@semitrailers.net  
(630) 889-8500

REV#2

CURRENT TRADE STYLE

This offer is valid until the printed expiration date, and is subject to change at MAC's discretion based on market conditions.

MOVINGFLOOR SP				Quote ID # 42915 JOB # Rev 10	
Customer ILOCA SERVICES, INC				Balance Due \$57,163.00	
Dealer Name ILOCA SERVICES, INC				Cubic Yards 121	
Quote Date 9/25/19	Quote Expires 10/25/19	Qty 1	Weight 21870 lbs. ***		
Dealer Salesman TOM LAGIGLIO					
Cust P.O. #		Cust Unit # SOLID WASTE_TERRY			

<b>BODY</b>	
LOAD PROFILE	MATERIAL, 80K GVWR
LENGTH	50
WIDTH	102
DRIVE UNIT	HALLCO, 3 IN. CYLINDERS I-4K
FLOOR	HALLCO NARROW LEAK RESISTANT HD 41-5025 (102 W)
HYDRAULIC PIPE	STAINLESS STEEL HYDRAULIC PIPE
CROSSMEMBER TYPE	HEAVY-FULL TRAILER LENGTH 14 IN. C/M SPACING
CROSSMEMBER SPACING	5-1/4 IN. I-BEAMS, 14 O.C.
RUBBER SEAL	YES
WALL HEIGHT	100
WALL THICKNESS	0.165
WALL LINER	BOOMERANG
TOP RAIL OPTION	6 IN. W X 9 IN. T X 5/8 IN.

6 IN. W X 9 IN. T X 5/8 IN.

NO. OF UPRIGHTS	21
NO. OF UPRIGHTS TO ADD OR SUBTRACT	0
TARP BAR	YES, SINGLE
BULKHEAD	3/16 IN.
BULKHEAD STEPS	CATWALK & LADDER W/ STEPS INSIDE

LADDER D/S SHORTEN LADDER Re: TARP SYSTEM

BOTTOM RAIL	SQUARE, NO CLEAN OUT
UPPER CROSS TUBES / CAPS	(1) SPRING-MID & (1) TUBE-REA R

<b>LIGHTS</b>	
LIGHT TYPE	GROTE L.E.D. W/ GROMMET
LIGHT PANEL	2 LARGE-3 SMALL-2 LARGE (IN TAILGATE) OO OOO OO
STD. MARKER LIGHTS	(3) EACH SIDE
MID-TURNS	(1) PAIR L.E.D. (NON-COMBO)
REAR POCKET LIGHTS	1 PAIR

<b>GATE</b>	
GATE SHEET THICKNESS	SMOOTH SIDE PANELS
GATE OPERATION	MECHANICAL SIDE LATCH

HINGE TYPE	C.S. SIDE SWING
INSTALL SHIELD TO PROTECT LICENSE PLATE LIGHT.	
GATE BRACING	NO BRACING (SMOOTH SIDE PANELS)
SAFETY CHAIN	YES
WINDERS / SAFETY LATCH	WINDERS (1) SIDE ONLY
GATE STEPS	UP CENTER OF GATE OUTSIDE ONLY
TARP HOOKS	BULKHEAD AND GATE

<b>PRIMARY AXLES</b>	
MODEL	TRI-AXLE
NO. OF PRIMARY AXLES	2
SUSPENSION	MAC FABBED GALVANIZED SINGLE LEAF TRI. (49)
AXLE SPACING	49
SUB-FRAME	TRI-AXLE (ALUM. T-BEAM)
AXLES	TP 77.5 5/8WAXN WABCO 7" 25 K
BRAKES	7 IN. XL, W/ 30-30 CHAMBERS
HUB AND DRUM	CAST W/ STEEL HUB HP 10 STUD TP, LS, 7 IN.
DISC LOCK SAFETY WHEEL NUTS W/ PLASTIC INDICATORS.	
TIRES	GENERAL RA 11R 22.5 16 PLY
WHEELS	STEEL HP 22.5X8.25 - WHITE POWDER COATED
PRIMARY AXLE TIRE INFLATION SYSTEM	MOVED TO CHASSIS

<b>LIFT AXLES</b>	
NO. OF LIFT AXLES	1
LIFT AXLE SUSPENSION	HEND. HT 250 (4) TIRES
LIFT KIT	HEND. CL-112A (HT250-102)
LIFT AXLE DISTANCE	52
LIFT AXLE	TP 77.5 5/8WAXN WABCO 7" 25 K
LIFT AXLE BRAKES	7 IN. XL, W/ 30-30 CHAMBERS
LIFT AXLE CAM GUARDS	HEND. INTRAAX
LIFT AXLE HUB AND DRUM	CAST W/ STEEL HUB HP 10 STUD TP, LS, 7 IN.
LIFT AXLE TIRES	GENERAL RA 11R 22.5 16 PLY
LIFT AXLE WHEELS	STEEL HP 22.5X8.25 - WHITE POWDER COATED
LIFT AXLE CONTROLS	BALL VALVE (NO / REG.)
FREE WHEEL VALVE	YES
LIFT AXLE TIRE INFLATION SYSTEM	MOVED TO CHASSIS

<b>STEERABLE LIFT AXLES</b>	
NO. OF STEERABLE AXLES	0

<b>CHASSIS</b>	
PIN SETTING	36
5TH WHEEL PLATE	3/8 RAISED WIDE APPROACH
5TH WHEEL PLATE HEIGHT	49 IN. HIGH
GALVANIZED SUSPENSION HANGERS	INCLUDED W/ SUSPENSION
ABS	(1) 2S1M MERITOR / WABCO
SLACKS	AUTOMATIC
TIRE INFLATION SYSTEM	PRESSURE GUARD
AXLE LUBRICATION	SYNTHETIC GREASE
DOLLIES - LANDING GEAR - LANDING LEGS	JOIST H451 - (62,500 LB.) - 10 YEAR NO LUBE - GALVANIZED STEEL - D.S.
WITH SELF LEVELING FEET	
AIR TANKS	ALUMINUM TANK
HYDRAULIC HOSE FITTING	1 IN. X 108 IN. HOSE W/ MALE QUICK CONNECT
PARKER 25601080 & 256601081	

FLAPS REAR OF TIRES  
BUMPER

FLAP BEHIND REAR AXLE  
MOVER BUMPER

#### TARP

TARP MANUFACTURER AEROFORCE F2B - MESH  
TARP CONTROL ELECTRIC  
TARP COLOR BLACK  
BOW HOLDERS STANDARD

#### PAINT

SUSPENSION COLOR BLACK SOFT COAT  
PIN STRIPING RED  
MAC MACHINE FINISH LOGOS MAC RED

**Quote # 42915**

**Job #**

*Pricing is in U.S. Currency*

<b>UNIT PRICE</b>	<b>\$93,203.00</b>
FET	\$0.00
Sales Tax	\$0.00
<b>SUB TOTAL</b>	<b>\$93,203.00</b>
Freight	\$1,960.00
	<b>\$95,163.00</b>
Trade In Allowance	(\$38,000.00)
Down Payment	\$0.00
<b>BALANCE DUE</b>	<b>\$57,163.00</b>



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