

CITY COUNCIL MEETING MINUTES
Webster City, Iowa October 7, 2019

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on October 7, 2019 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Matt McKinney, Brian Miller, Jim Talbot and Logan Welch.

It was moved by Talbot and seconded by Miller to approve the agenda.
ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance
A moment of silence was held in remembrance of Kent Harfst

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

Mayor Hawkins thanked all who attended the LIFT WC Taste of Fall event held at the Briggs Woods Conference Center on Sunday, October 6, 2019.

MINUTES AND CLAIMS

It was moved by Welch and seconded by McKinney that the following motion and Resolutions be approved and adopted collectively:

1. That the September 16, 2019 Regular Meeting Minutes be approved.
2. That Resolution No. 2019-165 approving Payroll for the period ending September 14, 2019, and paid on September 20, 2019 in the amount of \$169,170.62 be passed and adopted.
3. That Resolution No. 2019-166 approving Payroll for the period ending September 28, 2019 and paid on October 4, 2019 in the amount of \$176,223.50 be passed and adopted.
4. That Resolution No. 2019-167 approving Bills paid in the amount of \$939,431.67 be passed and adopted and the Fund List be approved.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

GENERAL AGENDA

1. An update was given by Brian Hubbard and Matt Hubbard, owners of the property at 411 Prospect Street on repairs and improvements made to the property over the past six months. Cory Simpson, City Inspector, also spoke on the current and future plans the owners have for the building. The improvements and repairs have met the satisfaction of Council at this time. The owners thanked the Council for working with them in providing the extended time to make the improvements.

2. It was moved by Welch and seconded by Talbot that the issuance of Beer and Liquor Licenses by the Iowa Department of Commerce for the following be approved:

- a. Change from Class B Native Wine Permit to **Class B Wine Permit**
 Casey's General Store #3054, 700 Superior Street

(All other classifications: Class E Liquor License, Class B Beer Permit and Sunday Sales, of this license will remain the same as approved previously).

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye

3. It was moved by Welch and seconded by McKinney that Resolution No. 2019-168 authorizing Cigarette/Tobacco/Nicotine/Vapor Permit for AA Tobacco Outlet, 641 Second Street be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

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4. It was moved by Talbot and seconded by Miller that the Second Reading of a proposed Ordinance, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019, by amending Chapter 46, Article V, Section 46-206, by adding (101) be approved.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

It was moved by McKinney and seconded by Welch that the Third Reading of a proposed Ordinance, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019, by amending Chapter 46, Article V, Section 46-206, by adding (101) be waived.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

It was moved by Welch and seconded by Talbot that Ordinance No. 2019-1831 an ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019, by amending Chapter 46, Article V, Section 46-206, by adding (101) be passed and adopted.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

This amendment will add the following: No parking on the East Side of Des Moines Street from Fair Meadow Drive to Lewis Drive.

5. It was moved by Miller and seconded by Talbot that Resolution No. 2019-169 authorizing the Mayor and City Clerk to enter into a Pole Attachment Agreement with Woolstock Mutual Telephone Association, Woolstock, Iowa, to serve Fiber to 1620 Superior Street, Webster City, Iowa be passed and adopted.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

6. It was moved by Miller and seconded by McKinney that Resolution No. 2019-170 authorizing execution of a Warranty Deed conveying City Owned Property in Southeast Development Park #4, to Black Hills/Iowa Gas Utility Co., LLC be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

Karla Wetzler, Planning and Zoning Director, informed Council that the closing has already been completed on this property.

7. It was moved by Talbot and seconded by McKinney that Resolution No. 2019-171 authorizing and approving execution of a Subordination and Intercreditor Agreement including the Promissory Note(s), Mortgages(s) and Warranty Deed(s) between the City of Webster City and DJD Development, LLC, Des Moines, Iowa be passed and adopted.

ROLL CALL : Welch, Hawkins, McKinney, Miller and Talbot voting aye.

Karla Wetzler, Planning and Zoning Director summarized the Agreement for Council.

8. It was moved by Miller and seconded by Welch that Resolution No. 2019-172 authorizing and approving execution of an Offer for Real Estate Agreement between the City of Webster City, Iowa and Gloria G. Oliver, Webster City, Iowa in the amount of \$93,000.00, be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

Ken Wetzler, Public Works Director, spoke to the Council on the acquisition of this property located on the corner of Second Street and Beach Street for the possible 2020 Second Street Reconstruction Project.

9. It was moved by McKinney and seconded by Miller that Resolution No. 2019-173 authorizing entering into Amendment No. 11 to the On-Call Paving Specialist Agreement of February 6, 2017 with Snyder and Associates, Inc., Ankeny, Iowa be passed and adopted.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

Ken Wetzler, Public Works Director, informed Council that this amendment is for the Traffic Study to be conducted at the intersections of Webster, Cedar and Boone Streets along Prospect Street, as recommended by the Traffic Study Committee

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10. It was moved by Miller and seconded by Talbot that Resolution No. 2019-174 accepting work, authorizing payment of retainage in the amount of \$30,000.00 to Wicks Construction Inc., Decorah, Iowa for completion of contract for the Brewer Creek Estates 5th and 6th Additions be passed and adopted.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

11. A report/update was given by City Manager Jeff Sheridan and the City Financial Advisor (Northland Securities) on proposed 2020 Second Street Reconstruction Project. Chip Schultz, representative of Northland Securities, provided a review of the bonding for this project and impact on taxes during the timeframe of paying the bond back. Dodie Wolfgram, Finance Director, was also present to answer any questions Council may have. Council Members Welch and Talbot expressed concern for those on fixed budgets and the limited budgets of households in Webster City and the impact this could have, especially if the Wastewater Treatment Plant Project is done concurrently with the Second Street Reconstruction Project. Council Member McKinney noted that with the interest rates low right now and the thought that each passing year, construction costs seem to rise, that this may be the right time to proceed.

a. It was moved by McKinney and seconded by Welch to authorize the Engineer and Staff to complete plans and specs and proceed with bidding process for the 2020 Second Street Reconstruction Project.

ROLL CALL: Welch, Hawkins, McKinney and Miller voting aye.
Talbot voting nay.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,
BOARDS AND COMMISSIONS**

1. It was moved by Talbot and seconded by Welch to accept and place on file the following Financial Reports: July and August 2019 Finance-Treasurer Report, Investment Summary, Availa Public Fund, Availa Public Funds Checking (2), Bank Reconciliation Report and Receipts.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

COUNCIL COMMITTEE REPORTS

Council Member Logan Welch informed Council that he is still looking to fill one Middle School and one High School vacancy on the Youth Advisory Commission.

OTHER REPORTS AND RECOMMENDATIONS

City Clerk Karyl Bonjour informed Council Members of a request from the Webster City High School Honor Society to hold the Homecoming Parade on Friday, October 18, 2019 at approximately 2:30 p.m. Once approval is obtained from the City Departments involved, a permit will be issued to hold the parade.

OTHER ITEMS SENT TO COUNCIL

1. The City Attorney Update/Report dated October 2, 2019 was previously given to Council for review.

It was moved by Talbot and seconded by McKinney that the Council adjourn.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

The October 7, 2019 Regular City Council Meeting stood adjourned at 6:36 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk