

CITY COUNCIL MEETING MINUTES
Webster City, Iowa September 16, 2019

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on September 16, 2019 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Matt McKinney, Brian Miller, Jim Talbot and Logan Welch.

It was moved by Talbot and seconded by McKinney to approve the agenda.
ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

Council Member Talbot thanked the Police Department, Fire Department and community for the support of the Sons of American Legion event held at the Webster City Airport on Sunday, September 15th, 2019.

MINUTES AND CLAIMS

It was moved by Welch and seconded by Miller that the following motion and Resolutions, with changes noted below, be approved and adopted collectively:

1. That the September 3, 2019 Regular Meeting Minutes be approved.
2. That Resolution No. 2019-158 approving Payroll for the period ending August 31, 2019, and paid on September 6, 2019 in the amount of \$170,768.01 be passed and adopted.
3. That Resolution No. 2019-159 approving Bills paid in the amount of \$3,558,965.83 which includes deleting payment to Sons of American Legion in the amount of \$500.00 and the adjustment in the amount paid to University of Iowa Office of Outreach & Engagement from \$5,000.00 to \$4,530.98, be passed and adopted and the Fund List, with corrected amounts, be approved.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

GENERAL AGENDA

2. It was moved by Talbot and seconded by McKinney that emergency repairs to Graceland Cemetery Sewer Project and awarding contract to Matthew's Plumbing, Webster City, Iowa in the amount of \$16,590.42 be approved.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

1. PUBLIC HEARING – 6:05 P.M.

Monday, September 16, 2019 at 6:05 p.m., Council Chambers at City Hall, Webster City, Iowa being the time and place for a Public Hearing on the proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for the 207 East Dubuque Street Demolition Project, the same was held. No written objections were received and no oral objections were presented.

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- A. It was moved by Talbot and seconded by Welch that Resolution No. 2019-160 finally approving and confirming plans, specifications and form of contract for the 207 East Dubuque Street Demolition Project be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

- B. It was moved by Talbot and seconded by Welch that Resolution No. 2019-161 awarding contract for the 207 East Dubuque Street Demolition Project, Webster City, Iowa to Habhab Construction, Webster City, Iowa in the amount of \$18,500.00 be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

3. It was moved by McKinney and seconded by Miller that the issuance of Beer and Liquor Licenses by the Iowa Department of Commerce for the following be approved:

- a. Renewal of Class C Beer Permit and Sunday Sales
LaPerla Jarocho LLC, 611 Second Street

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

4. It was moved by Welch and seconded by Talbot that the Third Reading of a Proposed Ordinance, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019, by amending Article IV, Division 4 to Chapter 50 Pertaining to Flood Plain Areas of the City of Webster City, Iowa be approved.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

- It was moved by Miller and seconded by Welch that Ordinance No. 2019-1830, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019, by amending Article IV, Division 4 to Chapter 50 Pertaining to Flood Plain Areas of the City of Webster City, Iowa be passed and adopted.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

5. It was moved by Talbot and seconded by Welch that Resolution No. 2019-162 accepting and executing Easements from those listed in the resolution in connection with the Electrical Underground Conversion Project, (3 parcels), be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

6. It was moved by Talbot and seconded by Welch that the Planning and Zoning Commission minutes of September 9, 2019 be accepted and placed on file.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

7. It was moved by Welch and seconded by Talbot that request to locate Doodle Bug Sculpture in East Twin Park be approved.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

Kent Harfst, Parks and Recreation/Public Grounds Director provided information on the sculpture.

8. It was moved by Welch and seconded by McKinney that the Traffic Study Committee minutes of August 12 and September 9, 2019 be accepted and placed on file.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

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9. It was moved by Talbot and seconded by Welch that recommendation from the Traffic Study Committee for a Traffic Study to be completed on Prospect Street to include the Webster, Cedar and Boone Street intersections, be approved

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.
Matt Alcazar, Engineer Tech/Project Coordinator for the City of Webster City and Secretary of the Traffic Study Committee spoke on behalf of the Committee's recommendation. Discussion was held amongst Council Members if a Traffic Study was necessary, the option to send back to Traffic Study Committee for recommendation as to where signs should be placed as well as other options, as this isn't the first time this item has been brought forward. Council felt a study would be the best way to proceed as it would provide data for any decision to be considered following the study.

10. It was moved by Talbot and seconded by Welch that First Reading of a proposed Ordinance, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019, by amending Chapter 46, Article V, Section 46-206, by adding (101) be approved.

ROLL CALL: Talbot, Welch, Hawkins, McKinney, and Miller voting aye.
The amendment would add the following: No Parking on East Side of Des Moines Street from Fair Meadow Drive to Lewis Drive.

11. It was moved by Welch and seconded by McKinney that Resolution No. 2019-163 to approve the commitment of matching funds for an application for funding to the Iowa Finance Authority in support of the Heart of Iowa Regional Housing Trust Fund be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

12. It was moved by McKinney and seconded by Welch that Resolution No. 2019-164 approving the Official City Street Financial Report be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

13. It was moved by McKinney and seconded by Talbot that Policy for recognition of resigning/retiring members of City of Webster City Boards and/or Commissions be approved and adopted.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

14. Ken Wetzler, Public Works Director, along with representatives from Snyder and Associates, provided Council an update/report on proposed 2020 Second Street Reconstruction Project. They provided input obtained at the Public Informational Meeting held on September 12th at City Hall including concerns and suggestions.

REPORTS AND RECOMMENDATIONS OF OFFICERS, BOARDS AND COMMISSIONS

It was moved by Welch and seconded by Talbot that the following items (1-5) be accepted and placed on file:

1. The July 2018-June 2019 Financial Reports-Receipts;
2. The August 2019 City Manager Reports including Electric, Wastewater, Water, Electric Year-to-Date, Water Year-to-Date and Inspection Report;
3. The August 2019 Police Department Report;
4. The August 2019 Fire Department Report; and

5. The Hamilton County Solid Waste Commission September Agenda Packet
ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

COUNCIL COMMITTEE REPORTS

None brought forth.

OTHER REPORTS AND RECOMMENDATIONS

None brought forth.

It was moved by Welch and seconded by McKinney that Council meet in Closed Session to discuss the purchase/sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property, as provided by Chapter 21.5 j. of the Code of Iowa.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

The Council went out of Open Session at 6:46 p.m.

The Council took a five minute recess.

The Council went into Closed Session at 6:51 p.m.

The Council returned to Open Session at 7:14 p.m.

Council returned to discussion on Item 14 on the Agenda: Update/Report on proposed 2020 Second Street Reconstruction Project. Public Works Director Wetzler and Engineers informed Council that temporary and permanent easements would need to be obtained with this project and that timeline for bid letting is becoming crucial if Council is considering the start date for the project to be in the Spring of 2020. City Manager Jeff Sheridan will work with Finance Director Dodie Wolfgram and have item placed on the October 7th, 2019 regular City Council Meeting Agenda.

It was moved by Miller and seconded by McKinney that Council adjourn.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

The September 16th, 2019 Regular City Council Meeting stood adjourned at 7:39 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk