

CITY COUNCIL MEETING MINUTES
Webster City, Iowa July 1, 2019

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on July 1, 2019 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Matt McKinney, Brian Miller, Jim Talbot and Logan Welch.

It was moved by Talbot and seconded by Miller to approve the agenda.
ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance

PETITIONS – COMMUNICATIONS – REQUESTS

Paul Dahl, 1430 Kendall Young Road-Apt. #26 was present and addressed the Council on the following: 1) Removal/Replacement of trees; 2) Procedure in assigning addresses; 3) Possibility of implementing a review process by Council when a ban from City property has been placed on an individual.

Bob Schulz, 936 Elm Street, Board Member of the Webster City Daycare, was present to discuss with Council the status of the current loan the Daycare has with the City of Webster City and possibility of restructuring or refinancing. He will request to be on a future agenda to present more information and discuss further with the City Council.

PUBLIC INFORMATION

Council Member Jim Talbot thanked all the City Departments who assisted with the electrical outage on Saturday afternoon.

GENERAL AGENDA

1. PUBLIC HEARINGS 6:05 p.m.

A. July 1, 2019 at 6:05 p.m., Council Chambers at City Hall, Webster City, Iowa being the time and place for a Public Hearing on the proposed **Vacation** of a portion of Third Street Right-Of-Way, Webster City, Iowa, the same was held. No written objections were received and no oral objections were presented.

(1). It was moved by Miller and seconded by Welch that the First Reading of a proposed Ordinance, an Ordinance Providing for the **Vacation** of a portion of Third Street, Lawn Hill Addition, Webster City, Iowa be approved.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

B. July 1, 2019 at 6:05 p.m., Council Chambers at City Hall, Webster City, Iowa being the time and place for a Public Hearing on the proposed **Disposal** of a portion of Third Street Right-Of-Way, Webster City, Iowa, the same was held. No written objections were received and no oral objections were presented.

(1). It was moved by Welch and seconded by Miller that action on the proposed **Disposal** of a portion of Third Street Right-Of-Way, Webster City, Iowa be deferred to July 15, 2019.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

Karla Wetzler, Planning and Zoning Director provided details of the vacation and disposal of this property.

MINUTES AND CLAIMS

It was moved by McKinney and seconded by Miller that the following motion and Resolutions be approved and adopted collectively:

1. That the June 17th, 2019 Regular Meeting Minutes and June 22nd, 2019, Special Meeting Minutes be approved.
2. That Resolution No. 2019-114 approving Payroll for the period ending June 22nd, 2019 and paid on June 28th, 2019 in the amount of \$164,608.00 be passed and adopted.
3. That Resolution No. 2019-115 approving Bills paid in the amount of \$5,906,170.94 be passed and adopted and the Fund List be approved.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

GENERAL AGENDA (continued)

2. It was moved by Talbot and seconded by Miller that a Fireworks Permit for July 3, 2019 for Van Diest Supply Company be approved.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

3. It was moved by Miller and seconded by McKinney that Request from Fire Chief to use City of Webster City property (corner of Closz Drive and Millards Lane) and Request to close intersection for Fire Department Training with Black Hills Energy on September 19, 2019 from 5:00 – 10:00 p.m. be approved.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

Michael Wright representing Black Hills Energy and Andy Sowle, Webster City Fire Department were present to summarize the details and benefits of the training.

4. It was moved by Talbot and seconded by Miller that Request from Fire Chief to close Bank Street and Seneca Street for National Night Out on August 6, 2019 be approved.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

5. It was moved by Talbot and seconded by Welch that Resolution No. 2019-116 authorizing Cigarette/Tobacco/Nicotine/Vapor Permit for A A Tobacco Outlet, 813 Superior Street be passed and adopted.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

6. It was moved by Talbot and seconded by Miller that Resolution No. 2019-117 adopting Employee Pay Plan for 2019-2020 be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

7. It was moved by Talbot and seconded by Welch that Resolution No. 2019-118 establishing a 28E Agreement for a shared IT Director between Hamilton County and the City of Webster City be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

8. It was moved by Talbot and seconded by McKinney that request from Water Plant Superintendent to proceed with Lime and Soda Ash System Improvements at the Water Plant be approved.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

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9. It was moved by Miller and seconded by Welch that request from Street Department Supervisor to seek bids for a Dump Body (Salt Box) for the Street Department's 2005 Chevrolet Chassis and authorize purchase if within budgeted amount be approved.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

10. It was moved by Welch and seconded by McKinney that request from Street Department Supervisor to seek bids for a Backhoe for the Street Department and authorize purchase if within budgeted amount be approved.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

11. It was moved by Talbot and seconded by Welch that Resolution No. 2019-119 authorizing Additional Services to Amendment No. 6 of the On-Call Paving Specialist Agreement of February 6, 2017 with Snyder and Associates, Inc., Ankeny, Iowa for engineering services in connection with the 2019 Street Improvement Project be passed and adopted

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

Ken Wetzler, Public Works Director, explained the reason for the Additional Services being added to this Amendment.

12. It was moved by McKinney and seconded by Miller that Resolution No. 2019-120 authorizing the Mayor and City Clerk to enter into an agreement with the City Manager (D. Jeffrey Sheridan) providing for terms and conditions of employment be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

Council Member McKinney informed that final interviews were conducted with three viable candidates and all three were well qualified and could do the job. He thanked the community members who participated in the process as well.

13. It was moved by McKinney and seconded by Miller that D. Jeffrey Sheridan be appointed as the City Manager for the City of Webster City, Iowa.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

Anticipated start date for Mr. Sheridan will be August 26, 2019.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,
BOARDS AND COMMISSIONS:**

1. It was moved by Welch and seconded by McKinney that the 2018 Annual Report of the Fire Department be accepted and placed on file.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

COUNCIL COMMITTEE REPORTS

None brought forth.

OTHER REPORTS AND RECOMMENDATIONS

None brought forth.

OTHER ITEM SENT TO COUNCIL

1. The City Attorney update/report dated June 26, 2019 was previously given to Council for review.

CLOSED SESSION

It was moved by Miller and seconded by Talbot that Council meet in Closed Session to discuss the purchase/sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property, as provided by Chapter 21.5 j. of the Code of Iowa.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

Council went out of Open Session at 6:36 p.m.

Council took a five minute Recess.

Council went into Closed Session at 6:41 p.m.

Council returned to Open Session at 6:59 p.m.

It was moved by Talbot and seconded by Welch that Council adjourn.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

The July 1, 2019 Regular City Council Meeting stood adjourned at 7:00 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk