

CITY COUNCIL MEETING MINUTES
Webster City, Iowa June 17, 2019

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on June 17, 2019 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Matt McKinney, Brian Miller, Jim Talbot and Logan Welch.

It was moved by Talbot and seconded by Miller to approve the agenda.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

Mayor Hawkins thanked the City employees, Lynx Wrestlers, and volunteers who helped with the annual CleanUp/DropOff event held Friday afternoon, June 14th and Saturday, June 15th at the Middle School Parking Lot.

MINUTES AND CLAIMS

It was moved by Welch and seconded by McKinney that the following motion and Resolutions be approved and adopted collectively:

1. That the June 3rd, 2019 Regular Meeting Minutes and June 4th, 2019, Special Meeting Minutes be approved.
2. That Resolution No. 2019-103 approving Payroll for the period ending June 8, 2019 and paid on June 14, 2019 in the amount of \$168,023.67 be passed and adopted.
3. That Resolution No. 2019-104 approving Bills paid in the amount of \$2,461,883.88 be passed and adopted and the Fund List be approved.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

GENERAL AGENDA

1. Seth Zimmermann, volunteer and assistant coordinator representing Iowa Project AWARE (A Watershed Awareness River Expedition) provided information on the upcoming Boone River Cleanup from Goldfield to Stratford that will be held July 7-12, 2019.

Approximately 61 miles will be cleaned with approximately 235 volunteers that will be in the Community and staying at Briggs Woods during that time.

2. It was moved by Welch and seconded by Talbot that Resolution No. 2019-105 approving Memorandum of Understanding between the Fort Dodge Convention and Visitors Bureau and Boone Forks Recreational District Partners for Administrative Services in connection with the Boone Forks Recreation District for FY 2020 be passed and adopted.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

Brian Lammers, Hamilton County Conservation was present to give specifics of the Parks to People Project and summarized the Memorandum of Understanding for Council.

3. It was moved by Welch and seconded by McKinney that Request for sponsorship from Hamilton County Fair in the amount of \$1,000.00 be approved.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

4. It was moved by Welch and seconded by McKinney that requests from TTMM Promotions, LLC/dba Hamilton County Speedway for Fireworks Permits for June 29, 2019 and September 28, 2019 be approved.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

City Clerk Karyl Bonjour provided a background of the requests and informed Council the Fire Department is aware of the requests and will be working with TTMM Promotions, LLC, for each event.

5. It was moved by Miller and seconded by Welch that Resolution No. 2019-106 setting July 1, 2019 at 6:05 p.m., City Hall Council Chambers, Webster City, Iowa as the time and place for a Public Hearing on the proposed **Vacation** of a portion of Third Street Right-Of-Way, Webster City, Iowa be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

6. It was moved by Miller and seconded by McKinney that Resolution No. 2019-107 setting July 1, 2019 at 6:05 p.m., City Hall Council Chambers, Webster City, Iowa as the time and place for a Public Hearing on the proposed **Disposal** of a portion of Third Street Right-Of-Way, Webster City, Iowa be passed and adopted.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

7. It was moved by Welch and seconded by McKinney that the Second Reading of a proposed Ordinance, an ordinance amending the Official Zoning Map of the City of Webster City, as provided by Section 121.06 of the Code of Ordinances of Webster City, Iowa, 1996, by rezoning property from C-3 (Highway Business) District to R-1 (Single Family Dwelling) District said property being located along Superior Street and Edgewood Drive, Webster City, Iowa be approved.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

It was moved by Welch and seconded by Miller that the Third Reading of a proposed Ordinance, an ordinance amending the Official Zoning Map of the City of Webster City, as provided by Section 121.06 of the Code of Ordinances of Webster City, Iowa, 1996, by rezoning property from C-3 (Highway Business) District to R-1 (Single Family Dwelling) District said property being located along Superior Street and Edgewood Drive, Webster City, Iowa be waived.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

It was moved by Welch and seconded by Miller that Ordinance No. 2019-1826, an ordinance amending the Official Zoning Map of the City of Webster City, as provided by Section 121.06 of the Code of Ordinances of Webster City, Iowa, 1996, by rezoning property from C-3 (Highway Business) District to R-1 (Single Family Dwelling) District said property being located along Superior Street and Edgewood Drive, Webster City, Iowa be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

8. It was moved by Welch and seconded by McKinney that the Second Reading of a proposed Ordinance, an ordinance amending the Official Zoning Map of the City of Webster City, as provided by Section 121.06 of the Code of Ordinances of Webster City, Iowa, 1996, by rezoning property from A-1 (Agricultural) District to C-3 (Highway Business) District, said property being located along East Second Street, Webster City, Iowa be approved.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

It was moved by Welch and seconded by McKinney that the Third Reading of a proposed Ordinance, an ordinance amending the Official Zoning Map of the City of Webster City, as provided by Section 121.06 of the Code of Ordinances of Webster City, Iowa, 1996, by rezoning property from A-1 (Agricultural) District to C-3 (Highway Business) District, said property being located along East Second Street, Webster City, Iowa be waived.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

It was moved by Welch and seconded by McKinney that Ordinance No. 2019-1827, an ordinance amending the Official Zoning Map of the City of Webster City, as provided by Section 121.06 of the Code of Ordinances of Webster City, Iowa, 1996, by rezoning property from A-1 (Agricultural) District to C-3 (Highway Business) District, said property being located along East Second Street, Webster City, Iowa be passed and adopted.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

9. It was moved by Welch and seconded by Miller that the Second Reading of a proposed Ordinance, an ordinance amending the Official Zoning Map of the City of Webster City, as provided by Section 121.06 of the Code of Ordinances of Webster City, Iowa, 1996, by rezoning property from R-2 (Multiple Family Dwelling) District and M-1 (Light Industrial) District to C-3 (Highway Business) District, said property being located along James Street and Prospect Street, Webster City, Iowa be approved.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

It was moved by Welch and seconded by Miller that the Third Reading of a proposed Ordinance, an ordinance amending the Official Zoning Map of the City of Webster City, as provided by Section 121.06 of the Code of Ordinances of Webster City, Iowa, 1996, by rezoning property from R-2 (Multiple Family Dwelling) District and M-1 (Light Industrial) District to C-3 (Highway Business) District, said property being located along James Street and Prospect Street, Webster City, Iowa be waived.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

It was moved by Miller and seconded by Welch that Ordinance No. 2019-1828, an ordinance amending the Official Zoning Map of the City of Webster City, as provided by Section 121.06 of the Code of Ordinances of Webster City, Iowa, 1996, by rezoning property from R-2 (Multiple Family Dwelling) District and M-1 (Light Industrial) District to C-3 (Highway Business) District, said property being located along James Street and Prospect Street, Webster City, Iowa be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

10. It was moved by Welch and seconded by McKinney that Resolution No. 2019-108 transferring Cash to provide funding for Certain Projects and return balances to supporting funds and make the Annual Transfers for Loan Payments and TIF Receipts be passed and adopted.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

Dodie Wolfgram, Finance Director, was present to explain the transfers, stating this is the second of the annual transfers done each fiscal year.

11. It was moved by Talbot and seconded by Miller that Resolution No. 2019-109 charging off of Delinquent Utility Accounts (Final Utility Bills) and Delinquent Department Charges from Active Accounts Receivable be passed and adopted.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

Dodie Wolfgram, Finance Director, explained that these are inactive accounts that are three years old. Some of the amounts owed have been recovered through the Income Offset Program through the State of Iowa. Liz Pevestorf, Utility Supervisor, has done a great job in the implementation of this program with approximately \$97,000 recovered through this means since the existence of the program.

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12. It was moved by Welch and seconded by Miller that Resolution No. 2019-110 authorizing Cigarette//Tobacco/Nicotine/Vapor Permits for the 2019-2020 year be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

13. It was moved by McKinney and seconded by Miller that Resolution No. 2019-111 establishing Fees for Services beginning July 1, 2019 be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

14. It was moved by Talbot and seconded by Miller that Resolution No. 2019-112 accepting work, authorizing payment of Final Estimate in the amount of \$286,605.59 with the Final Retainage in the amount of \$15,064.51 paid in 30 days to Peterson Contractors Inc., Reinbeck, Iowa, for the completion of the 2018 Dubuque Street Bridge Repair Project be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

15. It was moved by Miller and seconded by Welch that Resolution No. 2019-113 approving Change Order No. 1 to the Ingraham Watermain Repair Project with Summers' Enterprise Inc., Masonville, Iowa be passed and adopted.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,
BOARDS AND COMMISSIONS**

It was moved by Welch and seconded by McKinney that the following items (1-5) be accepted and placed on file:

1. The June 10th, 2019 Planning and Zoning Commission Meeting Minutes;
2. The May 2019 City Manager Reports including Electric, Wastewater, Water, Electric Year-to-Date and Water Year-to-Date;
3. The May 2019 Police Department Report;
4. The May 2019 Fire Department Report; and
5. The Hamilton County Solid Waste Commission June 2019 Agenda Packet

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

COUNCIL COMMITTEE REPORTS

None brought forth.

OTHER REPORTS AND RECOMMENDATIONS

None brought forth.

OTHER ITEM SENT TO COUNCIL

1. Council Members were previously given information on the Parade Request for the Hamilton County Fair scheduled for July 23, 2019 at 6:00 p.m.
2. Discussion was held on the start time for the Special Meeting scheduled for June 24, 2019. Consensus was to set the time at 7:30 p.m.

It was moved by Talbot and seconded by McKinney that Council adjourn.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

The June 17th, 2019 Regular City Council Meeting stood adjourned at 6:36 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk