

AGENDA
Regular City Council Meeting
CITY HALL
Webster City, Iowa
June 17, 2019
6:00 p.m.

ROLL CALL

Approval of Agenda

Pledge of Allegiance

A. PETITIONS – COMMUNICATIONS – REQUESTS

This is the time of the meeting that a citizen may address the Council on a matter not on the Agenda (no more than five minutes per person)

Except in cases of emergency, the City Council will not take any action at this meeting, but may ask the City Staff to research the matter or have the matter placed on the Agenda for a future meeting

1. Public Information

B. MINUTES AND CLAIMS

The following items have been deemed to be non-controversial, routine actions to be approved by the Council in a single motion.

If a Council member, or a member of the audience wishes to have an item removed from this list, it will be considered in its normal sequence on the Agenda.

1. Minutes of June 3 and June 4, 2019
2. Resolution on Payroll the period ending June 8, 2019 and paid on June 14, 2019
3. Resolution on Bills Fund List

C. GENERAL AGENDA

1. Update/report from representative of Iowa Project AWARE (A Watershed Awareness River Expedition) – Boone River Cleanup from Goldfield to Stratford DOCUMENTS
2. COUNCILMEMORANDUM: Resolution approving Memorandum of Understanding between the Fort Dodge Convention and Visitors Bureau and Boone Forks Recreational District Partners for Administrative Services in connection with the Boone Forks Recreation District for FY 2020. HCCB LTR PLAN

3. **COUNCIL MEMORANDUM:** Request for sponsorship from Hamilton County Fair.
4. **COUNCIL MEMORANDUM:** Motion on requests from TTMM Promotions, L.L.C./Hamilton County Speedway for Fireworks Permits for June 29, 2019 and September 28, 2019

COUNCIL MEMORANDUM

5. **Resolution** setting time and place for a Public Hearing on the proposed ***Vacation*** of a portion of Third Street Right-Of-Way, Webster City, Iowa. (July 1 6:05 p.m.) **NOTICE**
6. **Resolution** setting time and place for a Public Hearing on the proposed ***Disposal*** of a portion of Third Street Right-Of-Way, Webster City, Iowa. (July 1 6:05 p.m.) **NOTICE** **REQUEST**

COUNCIL MEMORANDUM:

7. Second Reading of a proposed **Ordinance**, an ordinance amending the Official Zoning Map of the City of Webster City, as provided by Section 121.06 of the Code of Ordinances of Webster City, Iowa, 1996, by rezoning property from C-3 (Highway Business) District to R-1 (Single Family Dwelling) District said property being located along Superior Street and Edgewood Drive, Webster City, Iowa. **MAPS**
8. Second Reading of a proposed **Ordinance** an ordinance amending the Official Zoning Map of the City of Webster City, as provided by Section 121.06 of the Code of Ordinances of Webster City, Iowa, 1996, by rezoning property from A-1 (Agricultural) District to C-3 (Highway Business) District, said property being located along East Second Street, Webster City, Iowa. **MAPS**
9. Second Reading of a proposed **Ordinance**, an ordinance amending the Official Zoning Map of the City of Webster City, as provided by Section 121.06 of the Code of Ordinances of Webster City, Iowa, 1996, by rezoning property from R-2 (Multiple Family Dwelling) District and M-1 (Light Industrial) District to C-3 (Highway Business) District, said property being located along James Street and Prospect Street, Webster City, Iowa. **MAPS**
10. **COUNCIL MEMORANDUM:** **Resolution** transferring Cash to provide funding for Certain Projects and return balances to supporting funds and make the Annual Transfers for Loan Payments and TIF Receipts.
11. **COUNCIL MEMORANDUM:** **Resolution** charging off of Delinquent Utility Accounts (Final Utility Bills) and Delinquent Department Charges from Active Accounts Receivable. **LISTS**

12. **COUNCIL MEMORANDUM:** **Resolution** authorizing Cigarette//Tobacco/Nicotine/Vapor Permits for the 2019-2020 year
13. **Resolution** establishing Fees for Services beginning July 1, 2019.
14. **COUNCIL MEMORANDUM:** **Resolution** accepting work, authorizing payment of Final Estimate with the Final Retainage in the amount of \$15,064.51 in 30 days to Peterson Contractors Inc., Reinbeck, Iowa, for the completion of the 2018 Dubuque Street Bridge Repair Project. **ENGR LTR**
15. **COUNCIL MEMORANDUM:** **Resolution** approving **Change** Order No. 1 to the Ingraham Watermain Repair Project with Summers' Enterprise Inc., Masonville, Iowa.

D. REPORTS AND RECOMMENDATIONS OF OFFICERS, BOARDS AND COMMISSIONS:

The following items have been deemed to be non-controversial, routine actions to be approved by the Council in a single motion. If a Council member, or a member of the audience wishes to have an item removed from this list, it will be considered in its normal sequence on the Agenda.

1. Motion to accept and place on file the **Planning and Zoning** Commission Minutes of June 10, 2019.
2. Motion to accept and place on file the **City Manager** May Reports: Electric Wastewater Water ElectricYTD WaterYTD
3. Motion to accept and place on file the **Police Department** May Report.
4. Motion to accept and place on file the **Fire Department** May Report.
5. Motion to accept and place on file the **Hamilton County** Solid Waste Commission June Agenda Packet.
6. Council Committee Reports
7. Other reports and recommendations.

E. OTHER ITEM SENT TO COUNCIL

1. **COUNCIL MEMORANDUM:** **Parade** Permit request – Hamilton County Fair for July 23, 6:00 p.m.
2. Discuss start time of June 24, 2019 Council meeting.

F. ADJOURN

NOTE: The Council may act by motion, resolution or ordinance on items listed on the Agenda.

CITY COUNCIL MEETING MINUTES
Webster City, Iowa June 3, 2019

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on June 3, 2019 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Matt McKinney, Jim Talbot and Logan Welch. Council Member Brian Miller was absent.

It was moved by Talbot and seconded by Welch to approve the agenda.
ROLL CALL: Hawkins, McKinney, Talbot and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance

PETITIONS – COMMUNICATIONS – REQUESTS

Jeff Severson, 2130 Edgewood Drive, addressed Council in regard to the development of the apartment complex and roads/infrastructure taking place on Edgewood Drive.

PUBLIC INFORMATION

Mayor Hawkins gave a proclamation for National Garden Week in Webster City. Those present for the proclamation from the Town and Country Garden Club included Tom McLaughlin, Jean Youngdale and Marilyn Malloy.

GENERAL AGENDA

1. PUBLIC HEARINGS 6:05 p.m.

A. June 3, 2019 at 6:05 p.m., City Hall Council Chambers, Webster City, Iowa being the time and place for a Public Hearing on the proposed rezoning of property from C-3 (Highway Business) District to R-1 (Single Family Dwelling) District said property being located along Superior Street and Edgewood Drive, Webster City, Iowa, the same was held. No written objections were received and no oral objections were presented.

(1) It was moved by Welch and seconded by McKinney that the First Reading of a proposed Ordinance, an Ordinance amending the Official Zoning Map of the City of Webster City, as provided by Section 121.06 of the Code of Ordinances of Webster City, Iowa, 1996, by rezoning property from C-3 (Highway Business) District to R-1 (Single Family Dwelling) District said property being located along Superior Street and Edgewood Drive, Webster City, Iowa be approved.

ROLL CALL: McKinney, Talbot, Welch and Hawkins voting aye.

B. June 3, 2019 at 6:05 p.m., City Hall Council Chambers, Webster City, Iowa being the time and place for a Public Hearing on the proposed rezoning of property from A-1 (Agricultural) District to C-3 (Highway Business) District, said property being located along East Second Street, Webster City, Iowa, the same was held. No written objections were received and no oral objections were presented.

(1) It was moved by Welch and seconded by McKinney that the First Reading of a proposed Ordinance, with the amended changes to the legal description, an ordinance amending the Official Zoning Map of the City of Webster City, as provided by Section 121.06 of the Code of Ordinances of Webster City, Iowa, 1996, by rezoning property from A-1 (Agricultural) District to C-3 (Highway Business) District, said property being located along East Second Street Webster City, Iowa be approved.

ROLL CALL: Talbot, Welch, Hawkins and McKinney voting aye.

Karla Wetzler, Planning Director noted that one property owner would like to withdraw their property from the above changes to the Official Zoning Map. That change will be made to the legal description and be removed from the area to be rezoned.

C. June 3, 2019 at 6:05 p.m., City Hall Council Chambers, Webster City, Iowa being the time and place for a Public Hearing on the proposed rezoning of property from R-2 (Multiple Family Dwelling) District and M-1 (Light Industrial) District to C-3 (Highway Business) District, said property being located along James Street and Prospect Street, Webster City, Iowa, the same was held. No written objections were received and no oral objections were presented.

(1) It was moved by McKinney and seconded by Welch that the First Reading of a proposed Ordinance, an ordinance amending the Official Zoning Map of the City of Webster City, as provided by Section 121.06 of the Code of Ordinances of Webster City, Iowa, 1996, by rezoning property from R-2 (Multiple Family Dwelling) District and M-1 (Light Industrial) District to C-3 (Highway Business) District, said property being located along James Street and Prospect Street, Webster City, Iowa be approved.

ROLL CALL: Welch, Hawkins, McKinney and Talbot voting aye.

Karla Wetzler provided details of the rezoning requests prior to the first reading of each Ordinance.

PUBLIC INFORMATION (cont)

Mayor Hawkins gave a proclamation for the month of June as Beautification Month. The annual City CleanUp/DropOff Event will be held on Friday, June 14, 2019 from noon to 4 p.m. and Saturday, June 15, 2019 from 8 a.m. to 2 p.m. at the Middle School Parking Lot. Check the City Website for details of the event.

MINUTES AND CLAIMS

It was moved by Welch and seconded by McKinney that the following motion and Resolutions be approved and adopted collectively:

1. That the May 20, 2019 Regular Meeting Minutes, the May 29, 2019 Special Session #1 Meeting Minutes and the May 29, 2019 Special Session #2 Meeting Minutes be approved.

2. That Resolution No. 2019-100 approving Payroll for the period ending May 25, 2019 and paid on May 31, 2019 in the amount of \$160,087.01 be passed and adopted.

3. That Resolution No. 2019-101 approving Bills paid in the amount of \$231,714.43 be passed and adopted and the Fund List be approved.

ROLL CALL: Hawkins, McKinney, Talbot and Welch voting aye.

GENERAL AGENDA (cont)

2. It was moved by McKinney and seconded by Welch that Resolution No. 2019-102 setting July 15, 2019 at 6:05 p.m. at the Council Chambers in City Hall, Webster City, Iowa for a Public Hearing on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for the 2019 Water Main Repair Project be passed and adopted.

ROLL CALL: McKinney, Talbot, Welch and Hawkins voting aye.

3. It was moved by Welch and seconded by Talbot that issuance of Beer and Liquor Licenses by the Iowa Department of Commerce be approved for the following (a-g):

City Council Meeting Minutes, June 3, 2019

- a. Renewal of Class E Liquor License, Class B Wine Permit, Class C Beer Permit, Sunday Sales - Hy-Vee, 823 Second Street.
- b. Renewal of Class A Liquor License and Outdoor Service – American Legion Post #191, 726 Second Street.
- c. Renewal of Class B Beer Permit, Class C Native Wine Permit and Sunday Sales - Leon's Pizza, 643 Second Street.
- d. Renewal of Class E Liquor License, Class B Wine Permit, Class C Beer Permit and Sunday Sales - Yesway Store #10021, 1102 Second Street.
- e. Renewal of Class E Liquor License, Class B Wine Permit, Class C Beer Permit and Sunday Sales - Yesway Store #10018, 1803 Superior Street.
- f. Renewal of Class C Liquor License and Sunday Sales - Lomita's Mexican Restaurant, 500 Second Street.
- g. Upgrade of license to add Class E Liquor License and Class B Wine Permit, along with initial privileges approved of Class C Beer Permit and Sunday Sales. – Casey's General Store #1828, 1300 Second Street.

ROLL CALL: Talbot, Welch, Hawkins and McKinney voting aye.

4. It was moved by Welch and seconded by McKinney that the appointment of Allison Appel to the **Park and Recreation Advisory Commission** for the four year term beginning June 1, 2019 and ending May 31, 2023 be approved.

ROLL CALL: Welch, Hawkins, McKinney and Talbot voting aye.

5. It was moved by Welch and seconded by McKinney that the appointment of Zoami Calles-Rios Sosa to the **Park and Recreation Advisory Commission** for the four year term beginning June 1, 2019 and ending May 31, 2023 be approved.

ROLL CALL: Hawkins, McKinney, Talbot and Welch voting aye.

6. It was moved by Welch and seconded by McKinney that the appointment of Scott Bargfrede to the **Airport Commission** for the four year term beginning June 1, 2019 and ending May 31, 2023 be approved.

ROLL CALL: McKinney, Talbot, Welch and Hawkins voting aye.

7. It was moved by Welch and seconded by McKinney that the appointment of Dane Barner to the **Zoning Board of Adjustment** for the five year term beginning June 1, 2019 and ending May 31, 2024 be approved.

ROLL CALL: Talbot, Welch, Hawkins and McKinney voting aye.

8. It was moved by Welch and seconded by McKinney that the appointment of Barb Wollan to the **City Planning and Zoning Commission** for the four year term beginning June 1, 2019 and ending May 31, 2023 be approved.

ROLL CALL: Welch, Hawkins, McKinney and Talbot voting aye.

9. It was moved by Talbot and seconded by Welch that the appointment of Jill Burnett to the **City Planning and Zoning Commission** for the four year term beginning June 1, 2019 and ending May 31, 2023 be approved.

ROLL CALL: Hawkins, McKinney, Talbot and Welch voting aye.

10. It was moved by Welch and seconded by McKinney that the appointment of Andy Sowle to the **Hotel/Motel Tax Board (City Government)** for the four year term beginning June 1, 2019 and ending May 31, 2023 be approved.

ROLL CALL: McKinney, Talbot, Welch and Hawkins voting aye.

City Council Meeting Minutes, June 3, 2019

11. It was moved by Welch and seconded by McKinney that the appointment of Kyle Swon to the **Hotel/Motel Tax Board** (*Webster City Motels*) for the four year term beginning June 1, 2019 and ending May 31, 2023 be approved.

ROLL CALL: Talbot, Welch, Hawkins and McKinney voting aye.

12. It was moved by Talbot and seconded by Welch that the appointment Jamie Seiser to the **Hotel/Motel Tax Board** (*Public-at-Large*) for the **unexpired term** beginning June 1, 2019 and ending May 31, 2021 be approved.

ROLL CALL: Welch, Hawkins, McKinney and Talbot voting aye.

13. It was moved by Talbot and seconded by Welch that the appointment of Zachary Schumacher to the **Hotel/Motel Tax Board** (*Public-at-Large*) for the four year term beginning June 1, 2019 and ending May 31, 2023 be approved.

ROLL CALL: Hawkins, McKinney, Talbot and Welch voting aye.

14. It was moved by Welch and seconded by Talbot that the appointment of Kyle Heffernan to the **Traffic Study Committee** for the four year term beginning June 1, 2019 and ending May 31, 2023 be approved.

ROLL CALL: McKinney, Talbot, Welch and Hawkins voting aye.

15. It was moved by Welch and seconded by McKinney that the appointment of Ryan Rippentrop to the **Traffic Study Committee** for the four year term beginning June 1, 2019 and ending May 31, 2023 be approved.

ROLL CALL: Talbot, Welch, Hawkins and McKinney voting aye.

16. It was moved by Welch and seconded by Talbot that the appointment of Annastacia Iverson to the **Youth Advisory Commission** (*High School Representative*) for the year term beginning June 1, 2019 and ending June 1, 2020 be approved.

ROLL CALL: Welch, Hawkins, McKinney and Talbot voting aye.

17. It was moved by Welch and seconded by McKinney that the Second Reading of a proposed ordinance, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa 1996, by adding Chapter 174 Pertaining to Small Wireless Facility Antenna/Tower Right of Way Siting be approved.

ROLL CALL: Hawkins, McKinney, Talbot and Welch voting aye.

It was moved by Welch and seconded by McKinney that the Third Reading of a proposed ordinance, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa 1996, by adding Chapter 174 Pertaining to Small Wireless Facility Antenna/Tower Right of Way Siting be waived.

ROLL CALL: McKinney, Talbot, Welch and Hawkins voting aye.

It was moved by Welch and seconded by McKinney that Ordinance No. 2019-1824, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa 1996, by adding Chapter 174 Pertaining to Small Wireless Facility Antenna/Tower Right of Way Siting be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins and McKinney voting aye.

18. It was moved by Talbot and seconded by Welch that the Second Reading of a proposed Ordinance, an ordinance adopting and enacting a New City Code for the City of Webster City, Iowa, as the Code of Ordinances of the City of Webster City, Iowa, 2019 be approved.

ROLL CALL: Welch, Hawkins, McKinney and Talbot voting aye.

City Council Meeting Minutes, June 3, 2019

It was moved by Welch and seconded by McKinney that the Third Reading of a proposed Ordinance, an ordinance adopting and enacting a New City Code for the City of Webster City, Iowa, as the Code of Ordinances of the City of Webster City, Iowa, 2019 be waived.

ROLL CALL: Hawkins, McKinney, Talbot and Welch voting aye.

It was moved by Welch and seconded by McKinney that Ordinance No. 2019-1825, an ordinance adopting and enacting a New City Code for the City of Webster City, Iowa, as the Code of Ordinances of the City of Webster City, Iowa, 2019 be passed and adopted.

ROLL CALL: McKinney, Talbot, Welch and Hawkins voting aye.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,
BOARDS AND COMMISSIONS**

Council Member Welch informed Council that the Youth Advisory Commission Frisbee Golf Tournament has been pushed back to Saturday, June 22nd, 2019

COUNCIL COMMITTEE REPORTS

None brought forth.

OTHER REPORTS AND RECOMMENDATIONS

None brought forth.

OTHER ITEM SENT TO COUNCIL

1. The City Attorney update/report dated 5-29-19 was previously given to Council for review.

It was moved by Talbot and seconded by Welch that Council adjourn.

ROLL CALL: Talbot, Welch, Hawkins and McKinney voting aye.

The June 3, 2019 Regular City Council meeting stood adjourned at 6:50 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk

CITY COUNCIL MEETING MINUTES
Special Session
June 4, 2019 Webster City, Iowa

The City Council met in a special session in the Ann Smith Conference Room at City Hall, Webster City, Iowa at 5:00 p.m. on June 4, 2019.

1. The work session was called to order by Mayor John Hawkins and roll being called there were present Mayor John Hawkins and the following named Council Members: Matt McKinney, Brian Miller, Jim Talbot and Logan Welch.

Also present were Kent Harfst, Interim City Manager/Parks and Recreation-Public Grounds Director; Beth Chelesvig, Administrative Services Director; Karyl Bonjour, City Clerk and Pat Callahan and Mark Jackson of Callahan Municipal Consultants, LLC, Anamosa, Iowa.

2. It was moved by McKinney and seconded by Miller to approve the agenda.
ROLL CALL: Hawkins, McKinney, Miller, Talbot, and Welch voting aye.

Mr. Callahan provided an overview of how the Skype Interview process will be done and that at the end of the evening Council Members will be ranking the candidates. He also reviewed the process for the interviews of the finalists scheduled to begin at approximately noon on Friday, June 21st and 8:00 a.m. on Saturday, June 22nd, 2019. A follow-up meeting will be held the evening of Monday, June 24th, 2019.

3. It was moved by Talbot and seconded by Welch that Council Meet in Closed Session to evaluate the professional competency of an individual(s) whose appointment, hiring performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a Closed Session as provided by Chapter 21.5 i of the Code of Iowa.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

Council went into Closed Session at 5:24 p.m.
Council returned to Open Session at 9:05 p.m.

Mr. Callahan went through the next steps involved in the selection process. Each Council Member is to choose a community member to join them during a portion of the interview process of the finalists.

It was moved by Talbot and seconded by Miller to adjourn the council work session.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

The June 4th, 2019 Special Session stood adjourned at 9:07 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk

RESOLUTION NO. 2019 -

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY,
IOWA:

That the payroll for the 80 hour period ending June 8, 2019 and paid on
June 14, 2019 aggregating the sum of \$168,023.67 herewith presented,
be and the same is hereby approved.

Passed and adopted this 17th day of June, 2019.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
61171	ROE, DONALD J.	1,318.40	80.00	.00	.00	.00	.00	.00	.00	.00	579.57
Total BUILDING:		1	1,318.40	80.00	.00	.00	.00	.00	.00	.00	579.57
11183	HAWKINS, JOHN C.	300.00	.00	.00	.00	.00	.00	300.00	.00	.00	270.78
11184	MCKINNEY, MATTHEW L.	200.00	.00	.00	.00	.00	.00	200.00	.00	.00	182.52
11186	MILLER, BRIAN S.	200.00	.00	.00	.00	.00	.00	200.00	.00	181.70	.00
11188	TALBOT, JAMES M.	250.00	.00	.00	.00	.00	.00	250.00	.00	225.87	.00
11185	WELCH, LOGAN A.	250.00	.00	.00	.00	.00	.00	250.00	.00	.00	226.64
Total CITY COUNCIL:		5	1,200.00	.00	.00	.00	.00	1,200.00	.00	407.57	679.94
60722	CHELESVIG, BETH A.	2,804.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,827.99
61220	HENDERSON, LINDSAY E.	2,284.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,682.92
61230	SMITH, ANDREW AJ	264.00	24.00	.00	.00	.00	.00	.00	.00	.00	243.80
60003	SMITH, ELIZABETH A.	1,976.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,322.64
Total CITY MANAGER:		4	7,328.80	264.00	.00	.00	.00	.00	.00	.00	5,077.35
30980	STRONER, BRIAN M.	2,532.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,770.34
Total ENVIRONMENTAL/SAFETY:		1	2,532.00	80.00	.00	.00	.00	.00	.00	.00	1,770.34
61164	BONJOUR, KARYL K.	2,092.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,372.76
61180	GRIMSHAW, STACY M.	1,456.80	80.00	.00	.00	.00	.00	.00	.00	.00	886.69
61190	NERLAND, DEDRA R.	1,496.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,051.59
61163	PEVESTORF, ELIZABETH J.	1,717.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,246.61
30329	WOLFGAM, DOREEN A.	2,797.61	80.00	.00	.00	.00	.00	.00	.00	.00	1,927.48
Total FINANCE OFFICE:		5	9,560.01	400.00	.00	.00	.00	.00	.00	.00	6,485.13
40857	DOOLITTLE, KENDALL J.	40.00	.00	.00	.00	.00	.00	40.00	.00	34.22	.00
41263	ESTLUND, JEROMY J.	2,261.70	118.00	.00	.00	.00	.00	.00	143.60	.00	1,543.31
41410	FEICKERT, BRENT R.	120.00	.00	.00	.00	.00	.00	120.00	.00	.00	109.82
41038	FERGUSON, WILLIAM M.	20.00	.00	.00	.00	.00	.00	20.00	.00	17.11	.00
41300	FOX, JEFFREY A.	30.00	.00	.00	.00	.00	.00	30.00	.00	.00	27.70
41438	FRAKES, JUSTIN M.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	18.47
41260	FRAZIER, LOGAN W.	20.00	.00	.00	.00	.00	.00	20.00	.00	18.47	.00
41432	HANSON, STEVEN M.	28.00	.00	.00	.00	.00	.00	28.00	.00	.00	25.85
41431	HARTNETT, JORDAN T.	20.00	.00	.00	.00	.00	.00	20.00	.00	18.47	.00
40971	HAYES, BRANDON W.	2,313.80	115.00	.00	.00	.00	.00	.00	.00	.00	1,650.30
41445	HAYES, HARRISON W.	20.00	.00	.00	.00	.00	.00	20.00	.00	18.47	.00
41441	HAYES, HUNTER W.	20.00	.00	.00	.00	.00	.00	20.00	.00	18.47	.00
40031	HOLST, RONALD W.	40.00	.00	.00	.00	.00	.00	40.00	.00	34.22	.00
41192	JESSEN, PHILLIP N.	168.00	8.00	.00	.00	.00	.00	56.00	.00	140.66	.00
41200	MADSEN, TODD M.	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	34.22
41434	SCHRECK, JON C.	28.00	.00	.00	.00	.00	.00	28.00	.00	.00	23.94
41219	SOWLE JR., ANDREW W.	2,352.16	118.00	.00	.00	.00	.00	.00	77.12	.00	1,587.49
41400	STANSFIELD, CHARLES T.	2,760.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,885.36
41029	STEWART, EARL L	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	18.47
41088	TOLLE, PAUL A.	40.00	.00	.00	.00	.00	.00	40.00	.00	34.22	.00

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
41216	WEINSCHENK, KENRIC J	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	36.94
41213	WILLIAMS, ZACHARY W.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	17.11
40815	WILLS, DON H.	40.00	.00	.00	.00	.00	.00	40.00	.00	34.22	.00
Total FIRE DEPARTMENT:											
		23	10,461.66	439.00	.00	.00	.00	662.00	220.72	368.53	6,978.98
61218	TIMM, ELISE	1,828.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,280.51
Total INSPECTION:											
		1	1,828.00	80.00	.00	.00	.00	.00	.00	.00	1,280.51
31210	BARNES, DERRICK S.	2,139.83	82.50	.00	95.81	.00	.00	.00	.00	.00	1,453.56
31185	CASEY, DANA R.	2,530.41	80.00	.00	.00	.00	.00	.00	.00	.00	1,726.56
31190	DAYTON, BRYAN K.	2,044.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,431.56
30678	DICKINSON, ADAM L.	2,998.40	80.00	.00	.00	.00	.00	.00	.00	.00	2,010.77
31208	HUGHES, NATHAN R.	2,044.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,426.15
31184	MOURTON, RUSSELL E.	2,532.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,365.78
31186	ORTON, RYAN D.	2,825.31	82.00	.00	94.89	.00	.00	.00	.00	.00	1,702.28
30918	PARKHILL, MARTY E.	3,035.13	88.00	.00	.00	.00	.00	.00	.00	.00	2,078.76
31077	PETERSBURG, RYAN W.	2,757.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,574.73
Total LINE DEPARTMENT:											
		9	22,707.48	732.50	.00	190.70	.00	.00	.00	.00	14,770.15
30976	MADSEN, TODD M.	1,593.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,150.75
31188	PASCHKE, RODNEY A.	1,685.20	88.00	.00	.00	.00	.00	.00	.00	.00	1,207.11
Total METER DEPARTMENT:											
		2	3,278.80	168.00	.00	.00	.00	.00	.00	.00	2,357.86
60421	WETZLER, KARLA J.	2,593.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,872.46
Total PLANNING/ZONING:											
		1	2,593.60	80.00	.00	.00	.00	.00	.00	.00	1,872.46
40540	ARENDS, PEGGY J.	2,039.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,246.36
41435	ARONSON, ALISSA A.	1,784.96	88.00	.00	.00	.00	294.56	.00	.00	.00	1,284.09
41360	DURNELL, KAYCE J.	1,553.84	80.00	.00	.00	.00	.00	.00	.00	.00	1,108.39
41390	NOWELL, TANNER J.	1,493.04	80.00	.00	.00	.00	.00	.00	.00	.00	1,081.51
41074	SCHULZ, RHONDA F.	1,742.09	80.00	.00	.00	.00	.00	.00	.00	.00	1,117.16
41207	WINDSCHITL, JOAN E.	1,986.88	88.00	.00	.00	.00	329.28	.00	.00	.00	1,261.45
Total POLICE DEPARTMENT-D:											
		6	10,600.01	496.00	.00	.00	623.84	.00	.00	.00	7,098.96
41430	BASINGER, RYAN A.	3,638.49	121.50	1,393.31	.00	.00	.00	.00	.00	.00	2,633.09
41191	HOUGE, CLINTON J.	3,662.06	111.25	625.17	.00	655.92	.00	.00	.00	.00	2,563.06
41453	LEHMAN, MICHAEL L.	2,991.60	108.00	891.00	.00	.00	.00	.00	.00	.00	2,256.31
41465	LOWE, ANDREW T.	1,714.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,170.89
41230	MC KINLEY, ERIC K.	4,914.97	134.00	1,633.05	.00	687.60	.00	.00	.00	.00	3,490.19
41110	MORK, SHILOH B.	2,930.41	80.00	.00	.00	.00	.00	.00	.00	.00	1,947.70
41275	PETERSEN, ADAM R.	2,412.72	84.00	.00	.00	.00	.00	.00	.00	.00	1,755.98
41225	PRITCHARD, BRANDON D.	2,462.92	84.00	.00	.00	.00	.00	.00	.00	.00	1,737.41
41426	ROSE, DYLAN M.	2,340.21	90.00	222.93	.00	.00	.00	.00	.00	.00	1,659.51
41450	THUMMA, STEVEN L.	2,449.16	96.00	431.64	.00	.00	.00	.00	.00	.00	1,618.63

Pay period: 5/26/2019 - 6/8/2019

Jun 12, 2019 09:23AM

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
Total POLICE DEPARTMENT-O:											
		10	29,516.94	988.75	5,197.10	.00	1,343.52	.00	.00	.00	20,832.77
81291	ASKLUND, ANTHONY T.	857.50	61.25	.00	.00	.00	.00	.00	.00	.00	687.14
50891	BAUER, LANNY R.	2,221.61	80.00	.00	.00	.00	.00	.00	.00	.00	1,509.86
81672	CRYSTAL, EVERETT T.	864.00	72.00	.00	.00	.00	.00	.00	.00	.00	753.19
70980	HARMS, BRIAN K.	1,500.01	80.00	.00	.00	.00	.00	.00	.00	.00	1,094.13
81670	HILPIRE, CHRIS D.	576.00	48.00	.00	.00	.00	.00	.00	.00	.00	500.72
81471	JANSEN, JIMMIE J.	721.50	55.50	.00	.00	.00	.00	.00	.00	.00	574.70
70975	LESHER, BREANNE M.	1,745.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,196.74
81617	OLSON, NICHOLAS L.	722.75	59.00	.00	.00	.00	.00	.00	.00	543.73	.00
81676	PIASZYNSKI, JOHN J.	864.00	72.00	.00	.00	.00	.00	.00	.00	705.60	.00
81662	VASQUEZ, MICHAEL R.	814.63	66.50	.00	.00	.00	.00	.00	.00	.00	650.55
Total PUBLIC GROUNDS:											
		10	10,887.60	674.25	.00	.00	.00	.00	.00	1,249.33	6,967.03
61200	ALCAZAR, MATTHEW D.	1,900.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,333.21
61068	HISLER, KATHY J.	531.96	39.00	.00	.00	.00	.00	.00	.00	.00	394.58
20025	WETZLER, KENNETH L.	3,173.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,931.87
Total PUBLIC WORKS:											
		3	5,606.36	199.00	.00	.00	.00	.00	.00	.00	3,659.66
81656	ASKLUND, JOSIE L.	72.00	8.00	.00	.00	.00	.00	.00	.00	66.50	.00
81653	BINDER, MEREDITH K.	76.50	8.50	.00	.00	.00	.00	.00	.00	70.65	.00
81674	CRUTCHER, JACIE M.	81.38	10.50	.00	.00	.00	.00	.00	.00	75.15	.00
81488	DINGMAN, DARLENE L.	346.50	33.00	.00	.00	.00	.00	.00	.00	298.21	.00
81669	DRAEGER, MAKAYLEE M.	113.75	13.00	.00	.00	.00	.00	.00	.00	.00	104.05
81495	FLAWS, ALLIE V.	829.69	73.75	.00	.00	.00	.00	.00	.00	.00	766.22
81575	FLAWS, HALEY M.	405.00	40.50	.00	.00	.00	.00	.00	.00	374.02	.00
70100	FLAWS, LARRY J.	2,060.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,350.38
81661	FOLKERDS, MAKAYLA N.	31.50	3.50	.00	.00	.00	.00	.00	.00	29.09	.00
81649	GALLETINE, MORGAN R.	328.50	36.50	.00	.00	.00	.00	.00	.00	278.14	.00
70107	GLASCOCK, MARK A.	1,670.53	86.00	.00	168.93	.00	.00	.00	.00	.00	1,126.06
81359	HARFST, BRADY M.	705.25	54.25	.00	.00	.00	.00	.00	.00	.00	530.62
70111	HARFST, KENT E.	4,246.40	80.00	.00	.00	.00	.00	1,019.20	.00	.00	2,803.83
81602	HARFST, MAXWELL K.	342.00	36.00	.00	.00	.00	.00	.00	.00	.00	288.26
81629	HOOKE, ALEX E.	78.63	8.50	.00	.00	.00	.00	.00	.00	72.61	.00
81623	HOOKE, ISABELLE M.	70.50	7.50	.00	.00	.00	.00	.00	.00	65.11	.00
81604	JUDKINS, TUCKER O.	67.50	7.50	.00	.00	.00	.00	.00	.00	62.33	.00
81552	KEENAN, CORY W.	721.00	51.50	.00	.00	.00	.00	.00	.00	.00	542.42
81677	LARSON, DONNA M.	108.00	12.00	.00	.00	.00	.00	.00	.00	.00	98.73
81637	LASOURD, LINCOLN P.	23.13	2.50	.00	.00	.00	.00	.00	.00	21.36	.00
81376	LEHMAN, ESTHER L.	133.25	13.00	.00	.00	.00	.00	.00	.00	123.06	.00
81651	LINDSTROM, SARAH J.	85.50	9.50	.00	.00	.00	.00	.00	.00	78.96	.00
81479	MC KENZIE, JERRY L.	586.50	51.00	.00	.00	.00	.00	.00	.00	.00	486.75
81594	MCBURNIE, SONYA L.	164.00	16.00	.00	.00	.00	.00	.00	.00	138.38	.00
81648	MCCOLLOUGH, JENNIFER K.	141.75	15.75	.00	.00	.00	.00	.00	.00	129.90	.00
81673	MCKEE, BRONWYN E.	78.75	9.00	.00	.00	.00	.00	.00	.00	72.73	.00
81567	MOEN, JORDAN R.	588.00	49.00	.00	.00	.00	.00	.00	.00	448.90	.00
81628	NERLAND, CASSIDY N.	373.13	31.50	.00	.00	.00	.00	.00	.00	.00	312.89
81658	OLSON, CINESTIE S.	81.00	9.00	.00	.00	.00	.00	.00	.00	74.81	.00
81605	POLAND, MACKENZIE L.	33.25	3.50	.00	.00	.00	.00	.00	.00	.00	30.71
81665	PRUISMANN, LINDA A.	465.00	31.00	.00	.00	.00	.00	.00	.00	.00	360.22

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt	
81630	SCOTT, MAKAYLEE R.	18.50	2.00	.00	.00	.00	.00	.00	.00	17.08	.00	
81675	STANLEY, KYZER R.	275.63	31.50	.00	.00	.00	.00	.00	.00	236.59	.00	
81583	VOGELBACHER, SARAH A.	323.75	35.00	.00	.00	.00	.00	.00	.00	.00	298.99	
81643	WHITEHILL, AUDRIANA G.	112.50	12.50	.00	.00	.00	.00	.00	.00	102.89	.00	
Total RECREATION:		35	15,838.27	972.25	.00	168.93	.00	.00	1,019.20	.00	2,836.47	9,100.13
51187	BAHRENFUSS, BRANDON D.	2,511.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,726.87	
51178	DOOLITTLE, DAN L.	880.00	40.00	.00	.00	.00	.00	.00	.00	.00	688.25	
51189	MACRUNNEL, MATTHEW A.	1,684.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,200.92	
51200	McKIBBAN, JACOB D.	1,713.13	81.00	.00	31.53	.00	.00	.00	.00	.00	1,216.47	
31195	PETERSON, RICK E.	1,692.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,168.03	
51190	RATCLIFF, BRETT D.	1,844.02	80.00	.00	.00	.00	.00	.00	.00	.00	1,215.04	
51195	RODEN, JACOB J.	1,920.70	90.25	.00	70.94	.00	.00	.00	.00	.00	1,317.94	
51184	WILLIAMS, ZACHARY W.	2,018.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,381.92	
51124	ZIEGENBEIN, TIMOTHY L.	2,118.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,402.05	
Total STREET DEPARTMENT:		9	16,382.65	691.25	.00	102.47	.00	.00	.00	.00	11,317.49	
30772	DINGMAN, CHAD M.	2,041.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,512.87	
30977	JACKSON, JEFFREY S.	2,095.76	88.00	.00	.00	.00	.00	.00	.00	.00	1,412.62	
31179	WEST, JOHN A.	1,884.93	82.00	.00	68.13	.00	.00	.00	.00	.00	1,348.50	
Total WASTEWATER:		3	6,022.29	250.00	.00	68.13	.00	.00	.00	.00	4,273.99	
31189	CHAMBERS, TODD A.	2,071.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,386.76	
31200	CONAWAY, WILLIAM D.	2,970.83	40.00	.00	.00	.00	.00	763.21	1,198.42	.00	2,198.84	
31191	DANIELSON, TIMOTHY E.	3,389.28	88.00	.00	442.08	.00	.00	.00	.00	.00	2,314.69	
30358	JOHNSTON, GEORGE A.	1,929.49	80.00	.00	.00	.00	.00	.00	.00	.00	1,212.14	
Total WATER PLANT:		4	10,360.80	288.00	.00	442.08	.00	.00	763.21	1,198.42	.00	7,112.43
Grand Totals:		132	168,023.67	6,883.00	5,197.10	972.31	1,343.52	623.84	3,644.41	1,419.14	4,861.90	112,214.75

RESOLUTION NO. 2019 -

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY,
IOWA:

That we, the City Council of the City of Webster City, Iowa, having examined bills aggregating the sum of \$2,461,883.88 presented herewith, hereby approve said bills, and the City Clerk is hereby authorized to issue warrants in payment of the same.

Passed and adopted this 17th day of June, 2019.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
SANDRY FIRE SUPPLY (834)							
INV-004268	2	Adjustmen	FIT TEST SOLUTION/SENSITIVITY SOLUTIO	01/16/2019	236.41-	12/19	100-21-22-5140-318
Total INV-004268:					236.41-		
Total SANDRY FIRE SUPPLY (834):					236.41-		
Total 02/18/2019:					236.41-		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
AVAILA BANK (6318)							
051519	2	Adjustmen	INITIAL DEPOSIT/SET UP NEW ACCOUNT	05/15/2019	4,000,000.00-	11/19	001-11000
Total 051519:					4,000,000.00-		
Total AVAILA BANK (6318):					4,000,000.00-		
Total 05/20/2019:					4,000,000.00-		

Disregard this entry on bills to be approved. This amount was coded from Cash Allocation and should have been from straight cash.

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
IOWA DEPT OF NATURAL RESOURCES (466)							
WATER #2/R	1	Invoice	WATER DIST #2 TESTING FEE/RATCLIFF	06/05/2019	30.00	12/19	602-23-82-5926-133
Total WATER #2/RATCLIFF:					30.00		
Total IOWA DEPT OF NATURAL RESOURCES (466):					30.00		
Total 06/05/2019:					30.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
AVAILA BANK (6318)							
061319	1	Invoice	TRANSFER/CHANGING BANKS PROCESS	06/13/2019	1,500,000.00	12/19	001-10000
061319	2	Adjustmen	TRANSFER/CHANGING BANKS PROCESS	06/13/2019	1,500,000.00-	12/19	001-10000
Total 061319:					.00		
Total AVAILA BANK (6318):					.00		
CITY OF WEBSTER CITY (176)							
061319	1	Invoice	TRANSFER/CHANGING BANKS PROCESS	06/13/2019	1,500,000.00	12/19	001-10000
Total 061319:					1,500,000.00		
Total CITY OF WEBSTER CITY (176):					1,500,000.00		
NORTH IOWA MUNICIPAL ELECTRIC (705)							
061119	1	Invoice	PURCHASE POWER - MAY 2019	06/11/2019	557,814.99	12/19	601-23-50-5555-233
Total 061119:					557,814.99		
Total NORTH IOWA MUNICIPAL ELECTRIC (705):					557,814.99		
Total 06/13/2019:					2,057,814.99		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
ADVANCED SYSTEMS, INC. (18)							
683799	1	Invoice	CONTRACT BASE/COPY CHG-MGR OFFICE	06/10/2019	47.71	12/19	100-24-12-5430-225
683799	2	Invoice	CONTRACT BASE/COPY CHG-MGR OFFICE	06/10/2019	131.20	12/19	801-23-81-5931-225
683799	3	Invoice	CONTRACT BASE/COPY CHG-MGR OFFICE	06/10/2019	29.82	12/19	802-23-81-5931-225
683799	4	Invoice	CONTRACT BASE/COPY CHG-MGR OFFICE	06/10/2019	29.82	12/19	803-23-81-5931-225
683799	5	Invoice	CONTRACT BASE/COPY CHG-MGR OFFICE	06/10/2019	21.47	12/19	100-24-14-5435-225
683799	6	Invoice	CONTRACT BASE/COPY CHG-MGR OFFICE	06/10/2019	155.06	12/19	801-23-80-5931-225
683799	7	Invoice	CONTRACT BASE/COPY CHG-MGR OFFICE	06/10/2019	47.71	12/19	802-23-80-5931-225
683799	8	Invoice	CONTRACT BASE/COPY CHG-MGR OFFICE	06/10/2019	14.31	12/19	803-23-80-5931-225
683799	9	Invoice	CONTRACT BASE/COPY CHG-MGR OFFICE	06/10/2019	20.28	12/19	100-24-30-5380-225
683799	10	Invoice	CONTRACT BASE/COPY CHG-MGR OFFICE	06/10/2019	20.28	12/19	801-24-30-5380-225
683799	11	Invoice	CONTRACT BASE/COPY CHG-MGR OFFICE	06/10/2019	20.28	12/19	802-24-30-5380-225
683799	12	Invoice	CONTRACT BASE/COPY CHG-MGR OFFICE	06/10/2019	20.28	12/19	803-24-30-5380-225
683799	13	Invoice	CONTRACT BASE/COPY CHG-MGR OFFICE	06/10/2019	78.71	12/19	100-21-18-5190-225
683799	14	Invoice	CONTRACT BASE/COPY CHG-MGR OFFICE	06/10/2019	78.71	12/19	100-24-18-5470-225
Total 683799:					715.64		
Total ADVANCED SYSTEMS, INC. (18):					715.64		
AGSOURCE LABORATORIES (4456)							
2019051210	1	Invoice	WATER TEST/FH POOL	05/31/2019	25.50	12/19	100-22-42-5233-299
Total 2019051210839:					25.50		
Total AGSOURCE LABORATORIES (4456):					25.50		
ALTEC INDUSTRIES, INC. (35)							
50409007	1	Invoice	SEAL KIT FOR HYDRAULIC HOSE REEL	05/17/2019	119.99	12/19	801-23-52-5935-314
Total 50409007:					119.99		
Total ALTEC INDUSTRIES, INC. (35):					119.99		
AUREON COMMUNICATIONS (6170)							
060119	1	Invoice	TELEPHONE SERVICE	06/01/2019	21.06	12/19	100-24-12-5430-230
060119	2	Invoice	TELEPHONE SERVICE	06/01/2019	42.11	12/19	802-23-81-5921-230
060119	3	Invoice	TELEPHONE SERVICE	06/01/2019	70.19	12/19	801-23-81-5921-230
060119	4	Invoice	TELEPHONE SERVICE	06/01/2019	7.02	12/19	803-23-81-5921-230
060119	5	Invoice	TELEPHONE SERVICE	06/01/2019	12.61	12/19	100-24-14-5435-230
060119	6	Invoice	TELEPHONE SERVICE	06/01/2019	28.08	12/19	802-23-80-5921-230
060119	7	Invoice	TELEPHONE SERVICE	06/01/2019	8.44	12/19	803-23-80-5921-230
060119	8	Invoice	TELEPHONE SERVICE	06/01/2019	91.25	12/19	801-23-80-5903-230
060119	9	Invoice	TELEPHONE SERVICE	06/01/2019	77.21	12/19	100-24-30-5380-230
060119	10	Invoice	TELEPHONE SERVICE	06/01/2019	28.08	12/19	100-24-18-5470-230
060119	11	Invoice	TELEPHONE SERVICE	06/01/2019	35.10	12/19	100-21-18-5190-230
060119	12	Invoice	TELEPHONE SERVICE	06/01/2019	69.70	12/19	204-23-30-5320-230
060119	13	Invoice	TELEPHONE SERVICE	06/01/2019	17.87	12/19	100-22-42-5280-230
060119	14	Invoice	TELEPHONE SERVICE	06/01/2019	39.95	12/19	100-21-22-5140-230
060119	15	Invoice	TELEPHONE SERVICE	06/01/2019	38.92	12/19	100-23-42-5371-230
060119	16	Invoice	TELEPHONE SERVICE	06/01/2019	32.11	12/19	801-23-51-5566-230
060119	17	Invoice	TELEPHONE SERVICE	06/01/2019	71.28	12/19	801-23-52-5566-230
060119	18	Invoice	TELEPHONE SERVICE	06/01/2019	15.76	12/19	100-22-42-5242-230
060119	19	Invoice	TELEPHONE SERVICE	06/01/2019	143.12	12/19	100-22-42-5233-230
060119	20	Invoice	TELEPHONE SERVICE	06/01/2019	10.50	12/19	100-21-21-5180-230
060119	21	Invoice	TELEPHONE SERVICE	06/01/2019	17.00	12/19	100-22-42-5280-230
060119	22	Invoice	TELEPHONE SERVICE	06/01/2019	32.39	12/19	204-23-30-5310-230
060119	23	Invoice	TELEPHONE SERVICE	06/01/2019	34.19	12/19	803-23-70-5642-230

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
060119	24	Invoice	TELEPHONE SERVICE	06/01/2019	32.11	12/19	603-23-70-5642-230
060119	25	Invoice	TELEPHONE SERVICE	06/01/2019	100.69	12/19	602-23-61-5642-230
Total 060119:					973.48		
Total AUREON COMMUNICATIONS (6170):					973.48		
BENITEZ, GUADALUPE (6559)							
314800024	1	Invoice	CUST DEP REFUND/626 1/2 SECOND #1	06/06/2019	105.61	12/19	601-21011
Total 314800024:					105.61		
314844009	1	Invoice	CUST DEP REFUND/626 1/2 SECOND #3	06/06/2019	109.96	12/19	601-21011
Total 314844009:					109.96		
Total BENITEZ, GUADALUPE (6559):					215.57		
BLACK HILLS ENERGY (3466)							
0976116930	1	Invoice	GAS UTILITY/LINE DEPT	06/10/2019	6.44	12/19	601-23-52-5586-234
0976116930	2	Invoice	GAS UTILITY/LINE DEPT	06/10/2019	6.43	12/19	601-23-52-5586-234
0976116930	3	Invoice	GAS UTILITY/LINE DEPT	06/10/2019	6.43	12/19	601-23-51-5586-234
Total 0976116930 06/10/19:					19.30		
5978424719	1	Invoice	GAS UTILITY/WATER PLANT SHED	06/10/2019	20.27	12/19	602-23-61-5642-234
Total 5978424719 06/10/19:					20.27		
6506989580	1	Invoice	GAS UTILITY/ WATER PLANT	06/10/2019	55.97	12/19	602-23-61-5642-234
Total 6506989580 06/10/19:					55.97		
6886529163	1	Invoice	GAS UTILITY/OD POOL	05/22/2019	33.50	12/19	100-22-42-5242-234
Total 6886529163 05/22/19:					33.50		
9634407409	1	Invoice	GAS UTILITY/STREET DEPT	05/22/2019	57.55	12/19	204-23-30-5310-234
Total 9634407409 05/22/19:					57.55		
Total BLACK HILLS ENERGY (3466):					186.59		
BOMGAARS (5165)							
62469839	1	Invoice	CLAMPS & TAPE	05/22/2019	12.51	12/19	603-23-70-5642-318
Total 62469839:					12.51		
62470166	1	Invoice	POLY ROPE	05/23/2019	16.58	12/19	204-23-30-5310-318
Total 62470166:					16.58		
62472931	1	Invoice	PIPE FITTINGS	05/29/2019	59.90	12/19	603-23-70-5642-318
Total 62472931:					59.90		
62473090	1	Invoice	GARDEN HOSE & HANGER	05/30/2019	48.98	12/19	602-23-61-5642-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 62473090:					48.98		
62473184	1	Invoice	HOSE CLAMP & FITTINGS	05/30/2019	17.63	12/19	803-23-70-5842-318
Total 62473184:					17.63		
62475470	1	Invoice	MATERIALS-BREWER CREEK SHELTER	06/04/2019	86.98	12/19	100-22-42-5210-310
Total 62475470:					86.98		
62476275	1	Invoice	BATTERIES	06/06/2019	1.64	12/19	100-24-16-5420-317
62476275	2	Invoice	BATTERIES	06/06/2019	8.05	12/19	801-24-16-5921-317
62476275	3	Invoice	BATTERIES	06/06/2019	1.65	12/19	802-24-16-5921-317
62476275	4	Invoice	BATTERIES	06/06/2019	1.65	12/19	803-24-16-5921-317
Total 62476275:					10.99		
62476608	1	Invoice	TELEPHONE CORD	06/07/2019	.67	12/19	100-24-16-5420-317
62476608	2	Invoice	TELEPHONE CORD	06/07/2019	2.47	12/19	801-24-16-5921-317
62476608	3	Invoice	TELEPHONE CORD	06/07/2019	.67	12/19	802-24-16-5921-317
62476608	4	Invoice	TELEPHONE CORD	06/07/2019	.68	12/19	803-24-16-5921-317
Total 62476608:					4.49		
Total BOMGAARS (5165):					238.06		
CAPITAL SANITARY SUPPLY (6096)							
C282541	1	Invoice	CHAIR MATS	05/29/2019	44.10	12/19	100-24-14-5435-511
C282541	2	Invoice	CHAIR MATS	05/29/2019	318.50	12/19	801-23-80-5935-511
C282541	3	Invoice	CHAIR MATS	05/29/2019	98.00	12/19	802-23-80-5935-511
C282541	4	Invoice	CHAIR MATS	05/29/2019	29.40	12/19	803-23-80-5935-511
C282541	5	Invoice	CHAIR MATS	05/29/2019	98.00	12/19	100-24-18-5470-511
C282541	6	Invoice	CHAIR MATS	05/29/2019	88.60	12/19	100-24-36-5480-318
C282541	7	Invoice	CHAIR MATS	05/29/2019	49.00	12/19	801-23-36-5480-318
C282541	8	Invoice	CHAIR MATS	05/29/2019	39.20	12/19	802-23-36-5480-318
C282541	9	Invoice	CHAIR MATS	05/29/2019	39.20	12/19	803-23-36-5480-318
Total C282541:					784.00		
C283003	1	Invoice	COPY PAPER	05/29/2019	7.10	12/19	100-21-22-5140-316
C283003	2	Invoice	COPY PAPER	05/29/2019	7.10	12/19	204-23-30-5310-316
C283003	3	Invoice	COPY PAPER	05/29/2019	7.10	12/19	803-23-70-5921-316
C283003	4	Invoice	COPY PAPER	05/29/2019	7.10	12/19	100-23-42-5371-316
C283003	5	Invoice	COPY PAPER	05/29/2019	7.10	12/19	802-23-61-5921-316
C283003	6	Invoice	COPY PAPER	05/29/2019	7.10	12/19	100-21-18-5190-316
C283003	7	Invoice	COPY PAPER	05/29/2019	7.10	12/19	100-23-43-5361-316
C283003	8	Invoice	COPY PAPER	05/29/2019	7.10	12/19	801-24-16-5921-316
C283003	9	Invoice	COPY PAPER	05/29/2019	7.10	12/19	100-22-42-5233-316
C283003	10	Invoice	COPY PAPER	05/29/2019	7.10	12/19	801-23-52-5921-316
C283003	11	Invoice	COPY PAPER	05/29/2019	7.10	12/19	100-21-21-5110-316
C283003	12	Invoice	COPY PAPER	05/29/2019	7.10	12/19	100-24-18-5470-316
C283003	13	Invoice	COPY PAPER	05/29/2019	6.39	12/19	100-24-12-5430-316
C283003	14	Invoice	COPY PAPER	05/29/2019	12.78	12/19	802-23-81-5921-316
C283003	15	Invoice	COPY PAPER	05/29/2019	2.13	12/19	803-23-81-5921-316
C283003	16	Invoice	COPY PAPER	05/29/2019	22.60	12/19	801-23-81-5921-316
C283003	17	Invoice	COPY PAPER	05/29/2019	3.83	12/19	100-24-14-5435-316
C283003	18	Invoice	COPY PAPER	05/29/2019	8.52	12/19	802-23-80-5921-316

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
C283003	19	Invoice	COPY PAPER	05/29/2019	2.56	12/19	603-23-80-5921-318
C283003	20	Invoice	COPY PAPER	05/29/2019	28.99	12/19	601-23-80-5921-318
C283003	21	Invoice	COPY PAPER	05/29/2019	1.77	12/19	100-24-30-5380-318
C283003	22	Invoice	COPY PAPER	05/29/2019	1.76	12/19	601-24-30-5380-318
C283003	23	Invoice	COPY PAPER	05/29/2019	1.78	12/19	602-24-30-5380-318
C283003	24	Invoice	COPY PAPER	05/29/2019	1.77	12/19	603-24-30-5380-318
Total C283003:					180.10		
C283026	1	Invoice	MISC OD POOL SUPPLIES	05/29/2019	369.44	12/19	100-22-42-5242-318
Total C283026:					369.44		
C283026A	1	Invoice	MISC OD POOL SUPPLIES	06/05/2019	85.00	12/19	100-22-42-5242-318
Total C283026A:					85.00		
C283029	1	Invoice	MISC SUPPLIES/FULLER HALL	05/29/2019	74.60	12/19	100-22-42-5233-318
Total C283029:					74.60		
C283029A	1	Invoice	PAPER PLATES	06/05/2019	37.50	12/19	100-22-42-5233-318
Total C283029A:					37.50		
C283031	1	Invoice	SHOP RAGS	05/29/2019	44.43	12/19	601-23-52-5588-318
Total C283031:					44.43		
C283033	1	Invoice	CLEANER-TP-TRASH BAGS-AIR FRESHNER	05/29/2019	175.50	12/19	204-23-30-5310-318
Total C283033:					175.50		
Total CAPITAL SANITARY SUPPLY (6098)					1,750.57		
CARD SERVICES (140)							
0000 06/03/1	1	Invoice	OVERHEAD SCHOOL EXP	06/03/2019	875.90	12/19	601-23-52-5926-231
0000 06/03/1	2	Invoice	HEAT EXCHANGER	06/03/2019	1,487.73	12/19	603-23-70-5642-318
0000 06/03/1	3	Invoice	TAMP HANDLE ASSEMBLY	06/03/2019	288.55	12/19	601-23-52-5588-318
0000 06/03/1	4	Invoice	WINDOW A/C FOR LAB AT WWTP	06/03/2019	651.78	12/19	603-23-70-5652-226
0000 06/03/1	5	Invoice	LED HIGH BAY LIGHTS/WATER PLANT	06/03/2019	571.32	12/19	602-23-61-5661-310
0000 06/03/1	6	Invoice	OVERHEAD SCHOOL EXP	06/03/2019	117.98	12/19	601-23-52-5926-231
Total 0000 06/03/19:					3,993.26		
0001	1	Invoice	MISC OFFICE SUPPLIES	06/03/2019	278.84	12/19	100-21-21-5180-318
0001	2	Invoice	BATTERIES FOR EQUIPMENT	06/03/2019	68.54	12/19	100-21-21-5110-318
Total 0001:					347.38		
0002	1	Invoice	PAINT FOR BALLFIELD	06/03/2019	181.50	12/19	100-22-42-5210-318
0002	2	Invoice	STARTER GUN	06/03/2019	130.37	12/19	100-22-42-5222-318
0002	3	Invoice	FIRST AID FANNY PACKS	06/03/2019	289.50	12/19	100-22-42-5242-319
Total 0002:					601.37		
0004 06/03/1	1	Invoice	MISC OFFICE SUPPLIES	06/03/2019	154.08	12/19	100-24-12-5430-318
0004 06/03/1	2	Invoice	MISC OFFICE SUPPLIES	06/03/2019	96.30	12/19	602-23-61-5921-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
0004 06/03/1	3	Invoice	MISC OFFICE SUPPLIES	06/03/2019	98.30	12/19	603-23-81-5921-318
0004 06/03/1	4	Invoice	MISC OFFICE SUPPLIES	06/03/2019	424.12	12/19	601-23-81-5921-318
0004 06/03/1	5	Invoice	NOTARY RENEWAL/BONJOUR	06/03/2019	2.70	12/19	100-24-14-5435-215
0004 06/03/1	6	Invoice	NOTARY RENEWAL/BONJOUR	06/03/2019	19.50	12/19	601-23-80-5930-215
0004 06/03/1	7	Invoice	NOTARY RENEWAL/BONJOUR	06/03/2019	8.00	12/19	602-23-80-5930-215
0004 06/03/1	8	Invoice	NOTARY RENEWAL/BONJOUR	06/03/2019	1.80	12/19	603-23-80-5930-215
0004 06/03/1	9	Invoice	REGISTRATION IMPA/BONJOUR	06/03/2019	16.65	12/19	100-24-14-5436-232
0004 06/03/1	10	Invoice	REGISTRATION IMPA/BONJOUR	06/03/2019	120.25	12/19	601-23-80-5926-232
0004 06/03/1	11	Invoice	REGISTRATION IMPA/BONJOUR	06/03/2019	37.00	12/19	602-23-80-5926-232
0004 06/03/1	12	Invoice	REGISTRATION IMPA/BONJOUR	06/03/2019	11.10	12/19	603-23-80-5926-232
0004 06/03/1	13	Invoice	MEETING EXPENSE	06/03/2019	13.26	12/19	100-24-11-5410-232
0004 06/03/1	14	Invoice	MEETING EXPENSE	06/03/2019	36.48	12/19	601-24-11-5410-232
0004 06/03/1	15	Invoice	MEETING EXPENSE	06/03/2019	8.30	12/19	602-24-11-5410-232
0004 06/03/1	16	Invoice	MEETING EXPENSE	06/03/2019	8.30	12/19	603-24-11-5410-232
0004 06/03/1	17	Invoice	THANK YOU CARDS	06/03/2019	7.20	12/19	100-24-12-5430-316
0004 06/03/1	18	Invoice	THANK YOU CARDS	06/03/2019	23.99	12/19	601-23-81-5921-316
0004 06/03/1	19	Invoice	THANK YOU CARDS	06/03/2019	14.39	12/19	602-23-81-5921-316
0004 06/03/1	20	Invoice	THANK YOU CARDS	06/03/2019	2.40	12/19	603-23-81-5921-316
0004 06/03/1	21	Invoice	PDI CONF EXP/HENDERSON	06/03/2019	104.82	12/19	100-23-36-5393-232
0004 06/03/1	22	Invoice	PDI CONF EXP/HENDERSON	06/03/2019	104.82	12/19	601-23-36-5393-232
0004 06/03/1	23	Invoice	BRIGGS WOOD CONF CTR RENTAL	06/03/2019	212.50	12/19	100-23-36-5393-299
0004 06/03/1	24	Invoice	BRIGGS WOOD CONF CTR RENTAL	06/03/2019	212.50	12/19	601-23-36-5393-299
0004 06/03/1	25	Invoice	WATER DEPT ADV	06/03/2019	95.00	12/19	602-23-61-5651-210
Total 0004 06/03/19:					1,829.76		
0005 06/03/1	1	Invoice	POCKET PLANNER	03/06/2019	12.83	12/19	100-21-18-5190-318
0005 06/03/1	2	Invoice	CONF EXP/INSP DEPT	03/06/2019	24.23	12/19	100-21-18-5190-231
0005 06/03/1	3	Invoice	IPAD WIRELESS KEYBOARD	03/06/2019	53.49	12/19	100-21-18-5190-318
Total 0005 06/03/19:					90.55		
0006 06/03/1	1	Invoice	CHAINSAW PLUG	06/03/2019	9.73	12/19	100-21-22-5140-318
0006 06/03/1	2	Invoice	BLADDER PACKS/DNR GRANT	06/03/2019	386.97	12/19	100-21-22-5140-311
Total 0006 06/03/19:					396.70		
0008 06/03/1	1	Invoice	BREAK ROOM SUPPLIES	06/03/2019	3.29	12/19	100-24-12-5430-316
0008 06/03/1	2	Invoice	BREAK ROOM SUPPLIES	06/03/2019	10.97	12/19	601-23-81-5921-316
0008 06/03/1	3	Invoice	BREAK ROOM SUPPLIES	06/03/2019	6.58	12/19	602-23-81-5921-316
0008 06/03/1	4	Invoice	BREAK ROOM SUPPLIES	06/03/2019	1.10	12/19	603-23-81-5921-316
0008 06/03/1	5	Invoice	MIDWEST LEADERSHIP CONF/BAHRENFUS	06/03/2019	848.47	12/19	204-23-30-5310-231
0008 06/03/1	6	Invoice	MIDWEST LEADERSHIP CONF/BAHRENFUS	06/03/2019	258.23	12/19	602-23-82-5926-231
0008 06/03/1	7	Invoice	MIDWEST LEADERSHIP CONF/BAHRENFUS	06/03/2019	122.97	12/19	603-23-71-5926-231
0008 06/03/1	8	Invoice	WATER DIST TESTING/RATCLIFF	06/03/2019	30.00	12/19	602-23-62-5926-231
0008 06/03/1	9	Invoice	WATER DIST TESTING/RATCLIFF	06/03/2019	20.00	12/19	602-23-62-5926-231
Total 0008 06/03/19:					1,301.61		
0069	1	Invoice	PARKING/LESHER CPM TRAINING	06/03/2019	10.00	12/19	100-23-42-5371-232
0069	2	Invoice	BLDG MATERIALS/SKATE PARK	06/03/2019	1,809.00	12/19	100-22-42-5210-310
0069	3	Invoice	CHIMNEY CAP FOR PARK SHELTER	06/03/2019	87.67	12/19	100-22-42-5210-310
Total 0069:					1,906.67		
0148	1	Invoice	MISC OPERATING SUPPLIES	06/03/2019	334.89	12/19	100-21-21-5110-318
0148	2	Invoice	RANGE SUPPLIES	06/03/2019	41.39	12/19	100-21-21-5110-231
0148	3	Invoice	UNIFORM & SAFETY EQUIPMENT	06/03/2019	575.77	12/19	100-21-21-5110-312

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
0148	4	Invoice	VEHICLE EXPENSE	06/03/2019	148.49	12/19	100-21-21-5110-227
Total 0148:					1,098.54		
Total CARD SERVICES (140):					11,565.84		
CASADY BROTHERS IMP. (145)							
55651W	1	Invoice	TRACTOR PARTS	05/30/2019	208.10	12/19	100-22-42-5210-314
Total 55651W:					208.10		
55685W	1	Invoice	TIRES FOR KUBOTA TRACTOR	05/31/2019	521.38	12/19	100-22-42-5210-314
Total 55685W:					521.38		
Total CASADY BROTHERS IMP. (145):					729.46		
CEMSTONE CONCRETE MATERIALS, LLC (6320)							
C2020914	1	Invoice	CONCRETE - RIVER ST	05/12/2019	670.50	12/19	204-23-30-5310-318
Total C2020914:					670.50		
C2020974	1	Invoice	CONCRETE - RIVER ST	05/02/2019	1,117.50	12/19	204-23-30-5310-318
Total C2020974:					1,117.50		
C2023128	1	Invoice	CONCRETE - STORM SEWER MAINT *ERRO	05/07/2019	819.50	12/19	204-23-30-5330-318
Total C2023128:					819.50		
C2023199	1	Invoice	MISC DUTIES MAILBOXES ON FAIRMEADO	05/09/2019	482.50	12/19	204-23-30-5310-318
Total C2023199:					482.50		
C2027676	1	Invoice	CONCRETE REPAIR - W 2nd	05/15/2019	819.50	12/19	204-23-30-5310-318
Total C2027676:					819.50		
C2028741	1	Invoice	CONCRETE REPAIR - W 2nd	05/16/2019	1,667.50	12/19	204-23-30-5310-318
Total C2028741:					1,667.50		
Total CEMSTONE CONCRETE MATERIALS, LLC (6320):					5,557.00		
CENTRAL IOWA BLDG SUPPLY (1298)							
10077174	1	Invoice	BATTERY BOE BOTTOM & STAINLESS STEE	05/14/2019	154.15	12/19	204-23-30-5310-314
Total 10077174:					154.15		
10077329	1	Invoice	1/2"x20' REBAR	05/20/2019	111.88	12/19	204-23-30-5310-318
Total 10077329:					111.88		
Total CENTRAL IOWA BLDG SUPPLY (1298):					266.03		
CENTRAL IOWA DISTRIBUTING, INC (153)							
180454	1	Invoice	CLEANING SUPPLIES	05/21/2019	169.00	12/19	100-22-42-5210-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 180454:					189.00		
180455	1	Invoice	2 BROOMS & HANDLES	05/21/2019	128.60	12/19	602-23-61-5642-318
Total 180455:					128.60		
Total CENTRAL IOWA DISTRIBUTING, INC (153):					297.60		
CENTRAL TRUST BANK (6350)							
053119	1	Invoice	LEASE PYMT #3 FOR CIS SOFTWARE	05/31/2019	39,406.83	12/19	100-41-21-5110-515
Total 053119:					39,406.83		
Total CENTRAL TRUST BANK (6350):					39,406.83		
CENTURY LINK (4614)							
832-2525 05/	1	Invoice	PHONE SERVICE-SENIOR CENTER	05/22/2019	110.30	12/19	100-22-42-5280-230
Total 832-2525 05/22/19:					110.30		
832-9133 05/	1	Invoice	FIRE DEPT FAX LINE	05/22/2019	97.91	12/19	100-21-22-5140-230
Total 832-9133 05/22/19:					97.91		
832-9166 05/	1	Invoice	PHONE SERVICE - POLICE DEPT	05/22/2019	182.92	12/19	100-21-21-5110-230
Total 832-9166 05/22/19:					182.92		
E65-4065 06/	1	Invoice	ALARM CIRCUIT LINE	06/01/2019	148.00	12/19	100-21-22-5140-230
Total E65-4065 06/01/19:					148.00		
Total CENTURY LINK (4614):					539.13		
CERTIFIED LABORATORIES (157)							
3529088	1	Invoice	GREASE (1cs=24tubes)	05/02/2019	271.45	12/19	204-23-30-5310-314
Total 3529088:					271.45		
Total CERTIFIED LABORATORIES (157):					271.45		
CINTAS CORPORATION (6330)							
762679909	1	Invoice	FR CLOTHING/UNIFORM RENTAL	05/27/2019	14.72	12/19	601-23-51-5588-312
762679909	2	Invoice	FR CLOTHING/UNIFORM RENTAL	05/27/2019	51.89	12/19	601-23-52-5588-312
762679909	3	Invoice	FR CLOTHING/UNIFORM RENTAL	05/27/2019	7.92	12/19	601-23-80-5905-312
762679909	4	Invoice	FR CLOTHING/UNIFORM RENTAL	05/27/2019	7.92	12/19	602-23-80-5903-312
Total 762679909:					82.25		
762681426	1	Invoice	FR CLOTHING/UNIFORM RENTAL	06/03/2019	14.72	12/19	601-23-51-5588-312
762681426	2	Invoice	FR CLOTHING/UNIFORM RENTAL	06/03/2019	51.89	12/19	601-23-52-5588-312
762681426	3	Invoice	FR CLOTHING/UNIFORM RENTAL	06/03/2019	7.92	12/19	601-23-80-5905-312
762681426	4	Invoice	FR CLOTHING/UNIFORM RENTAL	06/03/2019	7.92	12/19	602-23-80-5903-312
Total 762681426:					82.25		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total CINTAS CORPORATION (6330):					164.50		
CIVIC SYSTEMS, LLC (178)							
CVC17836	1	Invoice	FINAL PYMT-CONNECT UPGRADE	05/24/2019	960.00	12/19	100-24-16-5420-317
CVC17836	2	Invoice	FINAL PYMT-CONNECT UPGRADE	05/24/2019	3,520.00	12/19	601-24-16-5921-317
CVC17836	3	Invoice	FINAL PYMT-CONNECT UPGRADE	05/24/2019	960.00	12/19	602-24-16-5921-317
CVC17836	4	Invoice	FINAL PYMT-CONNECT UPGRADE	05/24/2019	960.00	12/19	603-24-16-5921-317
Total CVC17836:					6,400.00		
Total CIVIC SYSTEMS, LLC (178):					6,400.00		
CON-STRUCT, INC. (6679)							
FINAL NO. 5	1	Invoice	CONST - SUPERIOR/FAIRMEADOW INTERSE	05/13/2019	25,063.78	12/19	525-23-30-5310-299
Total FINAL NO. 5 RET:					25,063.78		
Total CON-STRUCT, INC. (6679):					25,063.78		
CORMANEY, SARA (6128)							
051319	1	Invoice	ENERGY EFFICIENCY REBATE	05/13/2019	75.00	12/19	601-23-36-5930-979
051319	2	Invoice	CORN BELT EE RESIDENTIAL REBATE	05/13/2019	25.00	12/19	601-23-53-5930-979
Total 051319:					100.00		
Total CORMANEY, SARA (6128):					100.00		
CRESCENT ELECTRIC SUPPLY (203)							
S506585604	1	Invoice	LED LAMPS (200)	05/31/2019	840.00	12/19	100-24-36-5480-226
S506585604	2	Invoice	LED LAMPS (200)	05/31/2019	800.00	12/19	601-23-36-5480-226
S506585604	3	Invoice	LED LAMPS (200)	05/31/2019	480.00	12/19	602-23-36-5480-226
S506585604	4	Invoice	LED LAMPS (200)	05/31/2019	480.00	12/19	603-23-36-5480-226
Total S506585604 001					2,400.00		
Total CRESCENT ELECTRIC SUPPLY (203):					2,400.00		
CTS LANGUAGE LINK (6323)							
146357	1	Invoice	TELE LANGUAGE TRANSLATION/PD	06/03/2019	36.75	12/19	100-21-21-5110-230
146357	2	Invoice	TELE LANGUAGE TRANSLATION/UTILITIES	06/03/2019	2.42	12/19	601-23-80-5930-299
Total 146357:					39.17		
Total CTS LANGUAGE LINK (6323):					39.17		
DAILY FREEMAN JOURNAL, INC. (211)							
000103 05/3	1	Invoice	BID + BUY ADV	05/31/2019	75.00	12/19	100-22-42-5233-210
Total 000103 05/31/19					75.00		
000120 05/3	1	Invoice	MAY STMT/RECYCLING ADV	05/31/2019	151.04	12/19	100-23-30-5340-235
000120 05/3	2	Invoice	MY HOMETOWN - MAY 2019	05/31/2019	80.00	12/19	100-24-12-5430-233
000120 05/3	3	Invoice	MY HOMETOWN - MAY 2019	05/31/2019	220.00	12/19	601-23-81-5921-233
000120 05/3	4	Invoice	MY HOMETOWN - MAY 2019	05/31/2019	50.00	12/19	602-23-81-5921-233
000120 05/3	5	Invoice	MY HOMETOWN - MAY 2019	05/31/2019	50.00	12/19	603-23-81-5921-233
Total 000120 05/31/19:					551.04		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
5007	1	Invoice	PH NOTICE/REZONING	05/28/2019	17.19	12/19	100-24-18-5470-210
Total 5007:					17.19		
5008	1	Invoice	PH NOTICE/REZONING	05/28/2019	16.20	12/19	100-24-18-5470-210
Total 5008:					16.20		
5009	1	Invoice	PH NOTICE/REZONING	05/28/2019	16.69	12/19	100-24-18-5470-210
Total 5009:					16.69		
5057	1	Invoice	ORD 2019-1824/SMALL WIRELESS FACILITY	08/10/2019	375.64	12/19	100-24-14-5435-210
Total 5057:					375.64		
5058	1	Invoice	ORD 2019-1825/ADOPT CODE	08/10/2019	37.64	12/19	100-24-14-5435-210
Total 5058:					37.64		
MAY 2019	1	Invoice	ADV/WATER PLANT	05/31/2019	1,312.25	12/19	802-23-61-5851-210
Total MAY 2019:					1,312.25		
Total DAILY FREEMAN JOURNAL, INC. (211):					2,401.65		
DINSDALE, ASHLEY (5339)							
042919	1	Invoice	ENERGY EFFICIENCY REBATE	04/29/2019	121.64	12/19	801-23-36-5930-979
Total 042919:					121.64		
Total DINSDALE, ASHLEY (5339):					121.64		
DMc CONSULTING (2440)							
6619	1	Invoice	TRAINING - ALL DEPARTMENTS	06/06/2019	501.00	12/19	801-23-80-5926-231
6619	2	Invoice	TRAINING - ALL DEPARTMENTS	06/06/2019	334.00	12/19	801-23-52-5926-231
6619	3	Invoice	TRAINING - ALL DEPARTMENTS	06/06/2019	167.00	12/19	100-21-22-5140-231
6619	4	Invoice	TRAINING - ALL DEPARTMENTS	06/06/2019	334.00	12/19	100-22-42-5233-231
6619	5	Invoice	TRAINING - ALL DEPARTMENTS	06/06/2019	164.00	12/19	100-21-21-5180-231
Total 6619:					1,500.00		
Total DMc CONSULTING (2440):					1,500.00		
DOC'S STOP, INC. (238)							
27010064	1	Invoice	FUEL PUMPS DOWN/GASOLINE	05/28/2019	54.63	12/19	204-23-30-5310-315
Total 27010064:					54.63		
27010068	1	Invoice	FUEL PUMPS DOWN/GASOLINE & DIESEL	05/28/2019	190.21	12/19	100-22-42-5210-315
Total 27010068:					190.21		
27010073	1	Invoice	FUEL PUMPS DOWN/GASOLINE	05/28/2019	49.21	12/19	100-21-22-5140-315
Total 27010073:					49.21		
27010083	1	Invoice	FUEL PUMPS DOWN/GASOLINE	05/28/2019	77.14	12/19	204-23-30-5310-315

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 27010083:					77.14		
27010084	1	Invoice	FUEL PUMPS DOWN/DIESEL	05/28/2019	270.75	12/19	602-23-61-5935-315
Total 27010084:					270.75		
27010086	1	Invoice	FUEL PUMPS DOWN/GASOLINE	05/28/2019	21.56	12/19	601-23-80-5935-315
27010086	2	Invoice	FUEL PUMPS DOWN/GASOLINE	05/28/2019	21.55	12/19	602-23-80-5935-315
Total 27010086:					43.11		
27010109	1	Invoice	FUEL PUMPS DOWN/GASOLINE	05/29/2019	49.02	12/19	100-21-21-5110-315
Total 27010109:					49.02		
27010110	1	Invoice	FUEL PUMPS DOWN/GASOLINE	05/29/2019	32.72	12/19	100-21-21-5110-315
Total 27010110:					32.72		
Total DOC'S STOP, INC. (238):					766.79		
ELECTRICAL ENGINEERING & EQUIP (257)							
6442753-00	1	Invoice	12-2 URD WIRE (3=250' ROLLS)	05/17/2019	345.85	12/19	601-23-52-5935-871
Total 6442753-00:					345.85		
Total ELECTRICAL ENGINEERING & EQUIP (257):					345.85		
ELECTRONIC ENGINEERING-D M (260)							
552001083-1	1	Invoice	PROGRAMMING/2013 TAHOE	03/08/2019	400.00	12/19	100-21-21-5110-314
Total 552001083-1+:					400.00		
80036404	1	Invoice	PAGER RENTAL	04/25/2019	56.70	12/19	100-21-21-5110-318
Total 80036404:					56.70		
80037515	1	Invoice	PAGER RENTAL	05/25/2019	56.70	12/19	100-21-21-5110-318
Total 80037515:					56.70		
Total ELECTRONIC ENGINEERING-D M (260):					513.40		
ELLEDGE, KADY (6077)							
040219	1	Invoice	ENERGY EFFICIENCY REBATE	04/02/2019	250.00	12/19	601-23-36-5930-979
Total 040219:					250.00		
Total ELLEDGE, KADY (6077):					250.00		
ERICKSON, CHRIS (6727)							
042619	1	Invoice	ENERGY EFFICIENCY REBATE	04/29/2019	200.00	12/19	601-23-36-5930-979
Total 042619:					200.00		
Total ERICKSON, CHRIS (6727):					200.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
FIRE SERVICE TRAINING BUREAU (294)							
191758	1	Invoice	FIREFIGHTER I TESTING	05/29/2019	100.00	12/19	100-21-22-5140-231
Total 191758:					100.00		
Total FIRE SERVICE TRAINING BUREAU (294):					100.00		
FLETCHER-REINHARDT COMPANY (305)							
S1199665.00	1	Invoice	WHITE LOCATE FLAGS	05/28/2019	100.57	12/19	801-23-52-5588-318
Total S1199665.001:					100.57		
Total FLETCHER-REINHARDT COMPANY (305):					100.57		
FLOWER CART (308)							
85406	1	Invoice	PERPETUAL CARE FLOWERS	05/24/2019	28.54	12/19	403-23-42-5371-310
85406	2	Invoice	PERPETUAL CARE FLOWERS	05/24/2019	28.53	12/19	401-23-42-5371-310
85406	3	Invoice	PERPETUAL CARE FLOWERS	05/24/2019	28.53	12/19	400-23-42-5371-310
Total 85406:					85.60		
Total FLOWER CART (308):					85.60		
GERBER AUTO ELECTRIC (342)							
118282	1	Invoice	TIRES/DODGE DAKOTA	05/03/2019	272.82	12/19	100-21-22-5140-227
Total 118282:					272.82		
Total GERBER AUTO ELECTRIC (342):					272.82		
GRIMES ASPHALT & PAVING CORP. (1837)							
16226	1	Invoice	Cold mix 9 18TON	05/10/2019	1,340.28	12/19	204-23-30-5310-318
Total 16226:					1,340.28		
Total GRIMES ASPHALT & PAVING CORP. (1837):					1,340.28		
HAMILTON COUNTY (366)							
061119	1	Invoice	IT SERVICES-MAY 2019	06/11/2019	2,953.19	12/19	100-24-16-5420-212
061119	2	Invoice	IT SERVICES-MAY 2019	06/11/2019	805.41	12/19	801-24-16-5923-212
061119	3	Invoice	IT SERVICES-MAY 2019	06/11/2019	805.41	12/19	802-24-16-5923-212
061119	4	Invoice	IT SERVICES-MAY 2019	06/11/2019	805.41	12/19	803-24-16-5923-212
061119	5	Invoice	IT TRAINING	06/11/2019	154.13	12/19	100-24-16-5420-231
061119	6	Invoice	IT TRAINING	06/11/2019	42.04	12/19	801-24-16-5926-231
061119	7	Invoice	IT TRAINING	06/11/2019	42.04	12/19	802-24-16-5926-231
061119	8	Invoice	IT TRAINING	06/11/2019	42.04	12/19	803-24-16-5926-231
Total 061119:					5,849.87		
901	1	Invoice	AMEND BC COVENANTS	05/13/2019	17.00	12/19	100-24-18-5470-214
Total 901:					17.00		
902	1	Invoice	AMEND BC COVENANTS	05/13/2019	17.00	12/19	100-24-18-5470-214
Total 902:					17.00		
903	1	Invoice	COURT ORDER/CARLSON	05/13/2019	42.00	12/19	100-21-18-5190-214

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 903:					42.00		
Total HAMILTON COUNTY (368):					5,725.67		
HERITAGE WOODWORKS, INC. (6761)							
NO. 5	1	Invoice	2018 WILSON BREWER PARK CABIN DISMA	08/10/2019	23,825.05	12/19	534-23-42-5221-299
Total NO. 5:					23,825.05		
Total HERITAGE WOODWORKS, INC. (6761):					23,825.05		
IOWA DEPT OF PUBLIC SAFETY (468)							
060319	1	Invoice	TERMINAL BILLING/APR-JUNE	06/03/2019	792.00	12/19	100-21-21-5110-225
Total 060319:					792.00		
Total IOWA DEPT OF PUBLIC SAFETY (468):					792.00		
IOWA LAW ENFORCEMENT ACADEMY (480)							
312427	1	Invoice	PROCTORING 3-12-19	05/17/2019	15.00	12/19	100-24-12-5430-231
312427	2	Invoice	PROCTORING 3-12-19	05/17/2019	41.24	12/19	601-23-81-5926-231
312427	3	Invoice	PROCTORING 3-12-19	05/17/2019	9.38	12/19	602-23-81-5926-231
312427	4	Invoice	PROCTORING 3-12-19	05/17/2019	9.38	12/19	603-23-81-5926-231
Total 312427:					75.00		
Total IOWA LAW ENFORCEMENT ACADEMY (480):					75.00		
IOWA LEAGUE OF CITIES (481)							
082847	1	Invoice	2019-2020 MEMBERSHIP DUES	06/13/2019	169.52	12/19	100-24-14-5435-215
082847	2	Invoice	2019-2020 MEMBERSHIP DUES	06/13/2019	1,224.28	12/19	601-23-80-5930-215
082847	3	Invoice	2019-2020 MEMBERSHIP DUES	06/13/2019	376.70	12/19	602-23-80-5930-215
082847	4	Invoice	2019-2020 MEMBERSHIP DUES	06/13/2019	113.00	12/19	603-23-80-5930-215
082847	5	Invoice	2019-2020 MEMBERSHIP DUES	06/13/2019	113.00	12/19	603-23-81-5930-215
082847	6	Invoice	2019-2020 MEMBERSHIP DUES	06/13/2019	376.70	12/19	602-23-81-5930-215
082847	7	Invoice	2019-2020 MEMBERSHIP DUES	06/13/2019	1,224.28	12/19	601-23-81-5930-215
082847	8	Invoice	2019-2020 MEMBERSHIP DUES	06/13/2019	169.52	12/19	100-24-12-5430-215
Total 082847:					3,767.00		
Total IOWA LEAGUE OF CITIES (481):					3,767.00		
ITSavvy LLC (5472)							
01111929	1	Invoice	REPLACEMENT UPS'S	05/30/2019	35.01	12/19	100-24-16-5420-317
01111929	2	Invoice	REPLACEMENT UPS'S	05/30/2019	128.37	12/19	601-24-16-5921-317
01111929	3	Invoice	REPLACEMENT UPS'S	05/30/2019	35.01	12/19	602-24-16-5921-317
01111929	4	Invoice	REPLACEMENT UPS'S	05/30/2019	35.01	12/19	603-24-16-5921-317
Total 01111929:					233.40		
Total ITSavvy LLC (5472):					233.40		
JANE YOUNG HOUSE FOUNDATION (6835)							
081219	1	Invoice	H/M ROUND 22/PARTIAL PYMT #1	08/12/2019	3,015.93	12/19	208-23-36-5393-299
Total 081219:					3,015.93		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total JANE YOUNG HOUSE FOUNDATION (8835):					3,015.93		
KARL CHEVROLET (1653)							
CTCS865173	1	Invoice	REPAIR 2013 TAHOE	06/06/2019	726.39	12/19	100-21-21-5110-227
Total CTCS865173:					726.39		
Total KARL CHEVROLET (1653):					726.39		
KQWC RADIO STATION (553)							
19050124	1	Invoice	RECYCLING ADS	05/31/2019	153.00	12/19	100-23-30-5340-235
Total 19050124:					153.00		
Total KQWC RADIO STATION (553):					153.00		
LAMPERT'S (564)							
24321552	1	Invoice	CONCRETE CEMENT MIX (STORM SEWER &	05/23/2019	76.08	12/19	204-23-30-5330-318
24321552	2	Invoice	CONCRETE CEMENT MIX (STORM SEWER &	05/23/2019	76.08	12/19	204-23-30-5310-318
Total 24321552:					152.16		
24321592	1	Invoice	BOX TAPCONS & WATER PLUG	05/23/2019	40.98	12/19	601-23-52-5588-318
24321592	2	Invoice	DRILL BITS	05/23/2019	5.29	12/19	601-23-51-5568-311
Total 24321592:					46.27		
24322631	1	Invoice	SOCKET SET	06/10/2019	11.49	12/19	100-22-42-5210-318
Total 24322631:					11.49		
Total LAMPERT'S (564):					209.92		
LATELLA, DR. JOSEPH (1231)							
052119	1	Invoice	2ND QTR DRUG TESTING 2019	05/21/2019	231.00	12/19	204-23-30-5310-212
Total 052119:					231.00		
Total LATELLA, DR. JOSEPH (1231):					231.00		
LINCOLN NATL LIFE INSURANCE CO (3031)							
060119	1	Invoice	LIFE INSURANCE PREMIUMS	06/01/2019	35.85	12/19	902-11215
Total 060119:					35.85		
Total LINCOLN NATL LIFE INSURANCE CO (3031):					35.85		
MALDONADO, KARLA SANCHEZ (6829)							
811058624	1	Invoice	CUSTOMER DEPOSIT REFUND	06/10/2019	44.27	12/19	601-21011
Total 811058624:					44.27		
Total MALDONADO, KARLA SANCHEZ (6829):					44.27		
MARTINO, KATE (6830)							
916880007	1	Invoice	CUSTOMER DEPOSIT REFUND	05/30/2019	28.51	12/19	601-21011

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 916880007:					28.51		
Total MARTINO, KATE (6830):					28.51		
MATT PARROTT & SONS COMPANY (605)							
PINV692926	1	Invoice	PURCHASE ORDER BOOKS/POLICE	05/30/2019	307.38	12/19	100-21-21-5110-223
PINV692926	2	Invoice	PURCHASE ORDER BOOKS/LINE	05/30/2019	307.38	12/19	601-23-52-5921-316
PINV692926	3	Invoice	PURCHASE ORDER BOOKS/STREET DEPT	05/30/2019	153.69	12/19	204-23-30-5310-316
PINV692926	4	Invoice	PURCHASE ORDER BOOKS/IT	05/30/2019	113.73	12/19	601-24-16-5921-316
PINV692926	5	Invoice	PURCHASE ORDER BOOKS/IT	05/30/2019	19.98	12/19	602-24-16-5921-316
PINV692926	6	Invoice	PURCHASE ORDER BOOKS/IT	05/30/2019	19.98	12/19	603-24-16-5921-316
PINV692926	7	Invoice	PURCHASE ORDER BOOKS/RECREATION	05/30/2019	153.69	12/19	100-22-42-5233-316
PINV692926	8	Invoice	PURCHASE ORDER BOOKS/FIRE	05/30/2019	153.69	12/19	100-21-22-5140-316
PINV692926	9	Invoice	PURCHASE ORDER BOOKS/PUBLIC GRNDS	05/30/2019	153.69	12/19	100-23-42-5371-316
Total PINV692926:					1,383.21		
PINV894133	1	Invoice	PAYROLL CHECKS	06/04/2019	118.80	12/19	100-24-14-5435-316
PINV894133	2	Invoice	PAYROLL CHECKS	06/04/2019	858.00	12/19	601-23-80-5921-316
PINV894133	3	Invoice	PAYROLL CHECKS	06/04/2019	264.00	12/19	602-23-80-5921-316
PINV894133	4	Invoice	PAYROLL CHECKS	06/04/2019	79.20	12/19	603-23-80-5921-316
Total PINV894133:					1,320.00		
PINV894134	1	Invoice	ACCTS PAYABLE CHECKS	06/04/2019	40.89	12/19	100-24-14-5435-316
PINV894134	2	Invoice	ACCTS PAYABLE CHECKS	06/04/2019	298.01	12/19	601-23-80-5921-316
PINV894134	3	Invoice	ACCTS PAYABLE CHECKS	06/04/2019	91.08	12/19	602-23-80-5921-316
PINV894134	4	Invoice	ACCTS PAYABLE CHECKS	06/04/2019	27.32	12/19	603-23-80-5921-316
Total PINV894134:					455.40		
Total MATT PARROTT & SONS COMPANY (605):					3,158.61		
MID IOWA FASTENERS (3243)							
25683	1	Invoice	10=CUT OFF WHEEL GRINDERS	05/28/2019	19.40	12/19	204-23-30-5310-311
Total 25683:					19.40		
Total MID IOWA FASTENERS (3243):					19.40		
MIDAMERICAN ENERGY (629)							
387561784	1	Invoice	BOOSTER STATION ELECTRICITY	05/29/2019	180.33	12/19	602-23-62-5662-237
Total 387561784:					180.33		
Total MIDAMERICAN ENERGY (629):					180.33		
MUELLER, JAMES (6831)							
1110150319	1	Invoice	CUSTOMER DEPOSIT REFUND	05/31/2019	29.62	12/19	601-21011
Total 1110150319:					29.62		
Total MUELLER, JAMES (6831):					29.62		
MUNICIPAL SUPPLY, INC. (672)							
0726658-IN	1	Invoice	16 HANDICAP SQUARES FOR STOCK	05/20/2019	1,861.86	12/19	204-23-30-5310-316

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 0726658-IN:					1,861.86		
Total MUNICIPAL SUPPLY, INC. (672):					1,861.86		
NAPA AUTO PARTS (677)							
873737	1	Invoice	10pk CUT OFF DISCS	05/23/2019	18.99	12/19	204-23-30-5310-311
Total 873737:					18.99		
873955	1	Invoice	OIL/FILTERS	05/28/2019	128.70	12/19	100-22-42-5210-315
Total 873955:					128.70		
874064	1	Invoice	CONNECTOR	05/29/2019	14.81	12/19	100-22-42-5210-314
Total 874064:					14.81		
874139	1	Invoice	RET CONNECTOR/PURCHASE NEW	05/30/2019	1.78	12/19	100-22-42-5210-314
Total 874139:					1.78		
874171	1	Invoice	VARIOUS STOCK PARTS	05/30/2019	274.74	12/19	204-23-30-5310-314
Total 874171:					274.74		
874205	1	Invoice	GAS ADDITIVE	05/31/2019	95.97	12/19	204-23-30-5310-314
874205	2	Invoice	FUEL ADDITIVE	05/31/2019	122.34	12/19	204-23-30-5310-314
Total 874205:					218.31		
874393	1	Invoice	FUEL LINE HOSE	06/03/2019	1.82	12/19	204-23-30-5310-314
Total 874393:					1.82		
Total NAPA AUTO PARTS (677):					655.59		
ON-HOLD PRODUCTIONS (726)							
6068	1	Invoice	ON HOLD MESSAGE - JUNE 2019	05/31/2019	15.20	12/19	100-22-12-5370-210
6068	2	Invoice	ON HOLD MESSAGE - JUNE 2019	05/31/2019	41.80	12/19	601-23-81-5930-210
6068	3	Invoice	ON HOLD MESSAGE - JUNE 2019	05/31/2019	9.50	12/19	602-23-81-5930-210
6068	4	Invoice	ON HOLD MESSAGE - JUNE 2019	05/31/2019	9.50	12/19	603-23-81-5930-210
Total 6068:					76.00		
Total ON-HOLD PRODUCTIONS (726):					76.00		
O'REILLY AUTOMOTIVE, INC. (727)							
0357-429540	1	Invoice	2 DOOR PIN KITS - CEM#64	05/21/2019	15.28	12/19	204-23-30-5310-314
Total 0357-429540:					15.28		
0357-429712	1	Invoice	LEFT DOOR INNER HANDLE (CEM#19)	05/23/2019	7.63	12/19	204-23-30-5310-314
Total 0357-429712:					7.63		
0357-430578	1	Invoice	BATTERY	05/31/2019	96.39	12/19	601-23-52-5935-315

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 0357-430578:					96.39		
0357-430601	1	Invoice	BATTERY (CORE RETURN)	05/31/2019	19.26	12/19	601-23-52-5935-315
Total 0357-430601:					19.26		
Total O'REILLY AUTOMOTIVE, INC. (727):					100.02		
PAGEL REPAIR (3497)							
59811	1	Invoice	REPAIR WINDOW/KYP	05/21/2019	30.23	12/19	100-22-42-5210-226
Total 59811:					30.23		
Total PAGEL REPAIR (3497):					30.23		
PAGEL WINDOW & DOOR (3594)							
213526	1	Invoice	CM FRONT COUNTER REMODEL	05/28/2019	3,438.75	12/19	100-24-36-5480-880
213526	2	Invoice	CM FRONT COUNTER REMODEL	05/28/2019	2,381.25	12/19	601-23-36-5480-880
213526	3	Invoice	CM FRONT COUNTER REMODEL	05/28/2019	1,852.50	12/19	602-23-36-5480-880
213526	4	Invoice	CM FRONT COUNTER REMODEL	05/28/2019	1,852.50	12/19	803-23-36-5480-880
Total 213526:					9,525.00		
Total PAGEL WINDOW & DOOR (3594):					9,525.00		
PESTICIDE BUREAU-IALS (748)							
43103 RENE	1	Invoice	APPLICATOR CERTIFICATION/RODEN	06/11/2019	15.00	12/19	100-22-30-5230-231
Total 43103 RENEWAL:					15.00		
Total PESTICIDE BUREAU-IALS (748):					15.00		
PLEASANT HILL (2166)							
060519	1	Invoice	STREET LIGHTS/PH LINE/VIRGINIA PKWY	06/05/2019	453.46	12/19	100-21-30-5160-233
Total 060519:					453.46		
Total PLEASANT HILL (2166):					453.46		
PRAIRIE ENERGY COOPERATIVE (768)							
061019	1	Invoice	AIRPORT ELECTRICITY	06/10/2019	437.00	12/19	205-23-45-5372-237
Total 061019					437.00		
061019 CEN	1	Invoice	ELECTRICITY/HANGAR - CENTER BAY	06/10/2019	32.43	12/19	205-23-45-5372-237
Total 061019 CENTER:					32.43		
061019 EAS	1	Invoice	ELECTRICITY/HANGAR-EAST BAY	06/10/2019	37.89	12/19	205-23-45-5372-237
Total 061019 EAST:					37.89		
061019 WES	1	Invoice	ELECTRICITY/HANGAR - WEST BAY	06/10/2019	51.00	12/19	205-23-45-5372-237
Total 061019 WEST:					51.00		
061019+	1	Invoice	AIRPORT RUNWAY LIGHTING	06/10/2019	122.26	12/19	205-23-45-5372-237

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 061019+:					122.26		
Total PRAIRIE ENERGY COOPERATIVE (768):					680.58		
PREMIER CLEANERS (6543)							
41123	1	Invoice	DRY CLEANING/CREMATION STAND COVER	06/10/2019	26.75	12/19	100-23-42-5371-299
Total 41123:					26.75		
Total PREMIER CLEANERS (6543):					26.75		
PRESTO-X-COMPANY INC. (774)							
3128643	1	Invoice	DOWNTOWN AREA/COOP - SSMID	05/28/2019	230.00	12/19	260-23-36-5393-210
Total 3128643:					230.00		
Total PRESTO-X-COMPANY INC. (774):					230.00		
PRINTING SERVICES, INC. (1130)							
671920-0	1	Invoice	EPSON RIBBONS	05/20/2019	1.80	12/19	100-24-14-5435-316
671920-0	2	Invoice	EPSON RIBBONS	05/20/2019	12.97	12/19	801-23-80-5921-316
671920-0	3	Invoice	EPSON RIBBONS	05/20/2019	3.98	12/19	802-23-80-5921-316
671920-0	4	Invoice	EPSON RIBBONS	05/20/2019	1.20	12/19	803-23-80-5921-316
Total 671920-0:					19.95		
672458-0	1	Invoice	MARKERS	06/04/2019	11.33	12/19	100-21-22-5140-318
Total 672458-0:					11.33		
Total PRINTING SERVICES, INC. (1130):					31.28		
RICOH USA, INC. (4831)							
10221868	1	Invoice	COPY MACHINE LEASE/COPY CHARGE	06/05/2019	181.40	12/19	100-21-21-5110-225
Total 10221868:					181.40		
Total RICOH USA, INC. (4831):					181.40		
RUBA LAWN CARE (2708)							
21868	1	Invoice	MAIN STREET CLEANUP/MAINTENANCE	06/04/2019	5,020.00	12/19	260-23-36-5393-210
Total 21868:					5,020.00		
Total RUBA LAWN CARE (2708):					5,020.00		
SANDRY FIRE SUPPLY (834)							
INV - 004268	1	Invoice	FIT TEST SOLUTION/SENSITIVITY Solutio	01/16/2019	236.41	12/19	100-21-22-5140-318
Total INV - 004268:					236.41		
Total SANDRY FIRE SUPPLY (834):					236.41		
SCHLOTFELDT ENGINEERING, INC. (838)							
26720	1	Invoice	Eng Fees - WILLSON BREWER PARK CABIN	06/11/2019	993.00	12/19	534-23-42-5221-212

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 26720:					993.00		
26721	1	Invoice	Eng Fees - WILSON BREWER SITE IMPR PR	06/11/2019	7,721.40	12/19	534-23-42-5221-212
Total 26721:					7,721.40		
Total SCHLOTFELDT ENGINEERING, INC. (836):					8,714.40		
SNYDER & ASSOCIATES (2951)							
119.0338.03-	1	Invoice	ENG - NEW ST DEPT BLDG (CIP20/21) PROJ	05/28/2019	12,129.82	12/19	204-23-30-5310-880
Total 119.0338.03-1:					12,129.82		
Total SNYDER & ASSOCIATES (2951):					12,129.82		
STRONER, ERIK (3803)							
091718	1	Invoice	ENERGY EFFICIENCY REBATE	09/17/2018	250.00	12/19	601-23-36-5930-979
Total 091718:					250.00		
Total STRONER, ERIK (3803):					250.00		
THE PAVEMENT DOCTOR (1483)							
1905	1	Invoice	SPRAY PATCHING of CITY STREETS-MAY201	05/30/2019	18,983.12	12/19	204-23-30-5310-299
Total 1905:					18,983.12		
Total THE PAVEMENT DOCTOR (1483):					18,983.12		
THE TRASHMAN, LLC (843)							
625-1469	1	Invoice	EXTRA SERVICE/FULLER HALL	06/03/2019	15.00	12/19	100-22-42-5233-236
Total 625-1469:					15.00		
625-1696	1	Invoice	GARBAGE AT GRASS SITE	06/03/2019	25.00	12/19	204-23-30-5310-236
Total 625-1696:					25.00		
625-1697	1	Invoice	TRASH SERVICE/FUEL SURCHARGE	06/03/2019	32.20	12/19	100-24-36-5480-236
625-1697	2	Invoice	TRASH SERVICE/FUEL SURCHARGE	06/03/2019	23.00	12/19	801-23-36-5480-236
625-1697	3	Invoice	TRASH SERVICE/FUEL SURCHARGE	06/03/2019	18.40	12/19	802-23-36-5480-236
625-1697	4	Invoice	TRASH SERVICE/FUEL SURCHARGE	06/03/2019	18.40	12/19	803-23-36-5480-236
625-1697	5	Invoice	TRASH SERVICE/FUEL SURCHARGE	06/03/2019	77.00	12/19	100-22-42-5280-236
625-1697	6	Invoice	TRASH SERVICE/FUEL SURCHARGE	06/03/2019	44.00	12/19	204-23-30-5310-236
625-1697	7	Invoice	TRASH SERVICE/FUEL SURCHARGE	06/03/2019	16.50	12/19	100-21-22-5140-236
625-1697	8	Invoice	TRASH SERVICE/FUEL SURCHARGE	06/03/2019	77.00	12/19	100-22-42-5233-236
625-1697	9	Invoice	TRASH SERVICE/FUEL SURCHARGE	06/03/2019	44.00	12/19	801-23-52-5588-236
625-1697	10	Invoice	TRASH SERVICE/FUEL SURCHARGE	06/03/2019	44.00	12/19	803-23-70-5642-236
625-1697	11	Invoice	TRASH SERVICE/FUEL SURCHARGE	06/03/2019	44.00	12/19	100-22-42-5210-236
625-1697	12	Invoice	TRASH SERVICE/FUEL SURCHARGE	06/03/2019	44.00	12/19	802-23-61-5642-236
625-1697	13	Invoice	TRASH SERVICE/FUEL SURCHARGE	06/03/2019	44.00	12/19	205-23-45-5372-236
Total 625-1697:					526.50		
625-1698	1	Invoice	DROP BOX CHARGES/EXTRA SVC	06/03/2019	472.00	12/19	100-23-30-5340-235

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 625-1698:					472.00		
625-1699	1	Invoice	ROLL-OFF CHARGES/CEMETERY	06/03/2019	641.18	12/19	100-22-42-5210-236
Total 625-1699:					641.18		
625-1700	1	Invoice	TRASH BAGS FOR RESALE	06/03/2019	795.00	12/19	100-23-30-5340-299
Total 625-1700:					795.00		
626-101	1	Invoice	CURB RECYCLING-MAY 2019	06/01/2019	12,913.63	12/19	100-23-30-5340-235
Total 626-101:					12,913.63		
Total THE TRASHMAN, LLC (943):					15,388.29		
TOLLE AUTOMOTIVE, INC. (3188)							
15057	1	Invoice	USED L DOOR WINDOW (CEM#25)	05/28/2019	30.00	12/19	204-23-30-5310-314
Total 15057:					30.00		
Total TOLLE AUTOMOTIVE, INC. (3188):					30.00		
TONY'S TIRE SERVICE (958)							
MULTIPLE	1	Invoice	OIL CHANGES/E32,E33,R35,L31	05/29/2019	1,337.61	12/19	100-21-22-5140-227
Total MULTIPLE:					1,337.61		
Total TONY'S TIRE SERVICE (958):					1,337.61		
TOWN & COUNTRY INSURANCE (959)							
3912	1	Invoice	WORKER'S COMP RENEWAL	06/10/2019	25.53	12/19	201-21-18-5190-129
3912	2	Invoice	WORKER'S COMP RENEWAL	06/10/2019	1,585.22	12/19	201-21-21-5110-129
3912	3	Invoice	WORKER'S COMP RENEWAL	06/10/2019	12.78	12/19	201-21-21-5170-129
3912	4	Invoice	WORKER'S COMP RENEWAL	06/10/2019	114.86	12/19	201-21-21-5180-129
3912	5	Invoice	WORKER'S COMP RENEWAL	06/10/2019	8,032.33	12/19	201-21-22-5140-129
3912	6	Invoice	WORKER'S COMP RENEWAL	06/10/2019	109.61	12/19	201-21-30-5120-129
3912	7	Invoice	WORKER'S COMP RENEWAL	06/10/2019	86.44	12/19	201-22-42-5210-129
3912	8	Invoice	WORKER'S COMP RENEWAL	06/10/2019	183.35	12/19	201-22-42-5210-129
3912	9	Invoice	WORKER'S COMP RENEWAL	06/10/2019	18.52	12/19	201-22-42-5221-129
3912	10	Invoice	WORKER'S COMP RENEWAL	06/10/2019	61.74	12/19	201-22-42-5222-129
3912	11	Invoice	WORKER'S COMP RENEWAL	06/10/2019	249.77	12/19	201-22-42-5233-129
3912	12	Invoice	WORKER'S COMP RENEWAL	06/10/2019	135.83	12/19	201-22-42-5242-129
3912	13	Invoice	WORKER'S COMP RENEWAL	06/10/2019	6.17	12/19	201-22-42-5280-129
3912	14	Invoice	WORKER'S COMP RENEWAL	06/10/2019	122.36	12/19	201-23-30-5310-129
3912	15	Invoice	WORKER'S COMP RENEWAL	06/10/2019	467.85	12/19	201-23-30-5320-129
3912	16	Invoice	WORKER'S COMP RENEWAL	06/10/2019	331.13	12/19	201-23-30-5330-129
3912	17	Invoice	WORKER'S COMP RENEWAL	06/10/2019	247.37	12/19	201-23-30-5350-129
3912	18	Invoice	WORKER'S COMP RENEWAL	06/10/2019	80.26	12/19	201-23-42-5371-129
3912	19	Invoice	WORKER'S COMP RENEWAL	06/10/2019	275.03	12/19	201-23-42-5371-129
3912	20	Invoice	WORKER'S COMP RENEWAL	06/10/2019	10.21	12/19	201-23-43-5361-129
3912	21	Invoice	WORKER'S COMP RENEWAL	06/10/2019	15.32	12/19	201-24-12-5430-129
3912	22	Invoice	WORKER'S COMP RENEWAL	06/10/2019	11.49	12/19	201-24-14-5435-129
3912	23	Invoice	WORKER'S COMP RENEWAL	06/10/2019	3.83	12/19	201-24-16-5420-129
3912	24	Invoice	WORKER'S COMP RENEWAL	06/10/2019	25.53	12/19	201-24-18-5470-129
3912	25	Invoice	WORKER'S COMP RENEWAL	06/10/2019	26.80	12/19	201-24-30-5380-129
3912	26	Invoice	WORKER'S COMP RENEWAL	06/10/2019	7.46	12/19	201-24-38-5480-129

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
3912	27	Invoice	WORKER'S COMP RENEWAL	06/10/2019	34.50	12/19	601-21-21-5925-129
3912	28	Invoice	WORKER'S COMP RENEWAL	06/10/2019	5.11	12/19	601-23-43-5925-129
3912	29	Invoice	WORKER'S COMP RENEWAL	06/10/2019	306.30	12/19	601-23-51-5925-129
3912	30	Invoice	WORKER'S COMP RENEWAL	06/10/2019	11.49	12/19	601-23-51-5925-129
3912	31	Invoice	WORKER'S COMP RENEWAL	06/10/2019	1,102.89	12/19	601-23-52-5925-129
3912	32	Invoice	WORKER'S COMP RENEWAL	06/10/2019	82.98	12/19	601-23-80-5925-129
3912	33	Invoice	WORKER'S COMP RENEWAL	06/10/2019	61.26	12/19	601-23-80-5925-129
3912	34	Invoice	WORKER'S COMP RENEWAL	06/10/2019	42.12	12/19	601-23-81-5925-129
3912	35	Invoice	WORKER'S COMP RENEWAL	06/10/2019	14.04	12/19	601-24-16-5925-129
3912	36	Invoice	WORKER'S COMP RENEWAL	06/10/2019	5.33	12/19	601-24-36-5925-129
3912	37	Invoice	WORKER'S COMP RENEWAL	06/10/2019	11.50	12/19	602-21-21-5926-129
3912	38	Invoice	WORKER'S COMP RENEWAL	06/10/2019	5.11	12/19	602-23-43-5926-129
3912	39	Invoice	WORKER'S COMP RENEWAL	06/10/2019	19.14	12/19	602-23-60-5925-129
3912	40	Invoice	WORKER'S COMP RENEWAL	06/10/2019	72.97	12/19	602-23-60-5925-129
3912	41	Invoice	WORKER'S COMP RENEWAL	06/10/2019	413.48	12/19	602-23-61-5925-129
3912	42	Invoice	WORKER'S COMP RENEWAL	06/10/2019	7.86	12/19	602-23-61-5925-129
3912	43	Invoice	WORKER'S COMP RENEWAL	06/10/2019	321.03	12/19	602-23-62-5925-129
3912	44	Invoice	WORKER'S COMP RENEWAL	06/10/2019	22.97	12/19	602-23-62-5925-129
3912	45	Invoice	WORKER'S COMP RENEWAL	06/10/2019	16.59	12/19	602-23-80-5925-129
3912	46	Invoice	WORKER'S COMP RENEWAL	06/10/2019	30.63	12/19	602-23-80-5925-129
3912	47	Invoice	WORKER'S COMP RENEWAL	06/10/2019	9.57	12/19	602-23-81-5925-129
3912	48	Invoice	WORKER'S COMP RENEWAL	06/10/2019	3.83	12/19	602-24-16-5925-129
3912	49	Invoice	WORKER'S COMP RENEWAL	06/10/2019	4.27	12/19	602-24-36-5926-129
3912	50	Invoice	WORKER'S COMP RENEWAL	06/10/2019	11.50	12/19	603-21-21-5926-129
3912	51	Invoice	WORKER'S COMP RENEWAL	06/10/2019	5.11	12/19	603-23-43-5926-129
3912	52	Invoice	WORKER'S COMP RENEWAL	06/10/2019	271.29	12/19	603-23-70-5925-129
3912	53	Invoice	WORKER'S COMP RENEWAL	06/10/2019	19.14	12/19	603-23-70-5925-129
3912	54	Invoice	WORKER'S COMP RENEWAL	06/10/2019	171.58	12/19	603-23-71-5925-129
3912	55	Invoice	WORKER'S COMP RENEWAL	06/10/2019	16.59	12/19	603-23-80-5925-129
3912	56	Invoice	WORKER'S COMP RENEWAL	06/10/2019	9.57	12/19	603-23-81-5925-129
3912	57	Invoice	WORKER'S COMP RENEWAL	06/10/2019	3.83	12/19	603-24-16-5925-129
3912	58	Invoice	WORKER'S COMP RENEWAL	06/10/2019	4.27	12/19	603-24-36-5926-129
Total 3912:					13,384.00		
Total TOWN & COUNTRY INSURANCE (959):					13,384.00		
TULP, SHAWN (6832)							
101410115	1	Invoice	CUSTOMER DEPOSIT REFUND	05/31/2019	39.65	12/19	601-21011
Total 101410115:					39.65		
Total TULP, SHAWN (6832):					39.65		
UNITY POINT CLINIC-OCC MEDICINE (5263)							
226202	1	Invoice	2ND QTR DRUG TESTING 2019	06/04/2019	126.00	12/19	204-23-30-5310-212
Total 226202:					126.00		
Total UNITY POINT CLINIC-OCC MEDICINE (5263):					126.00		
UNIVERSITY OF IOWA OFFICE OF (6833)							
0013	1	Invoice	IISC PROJECTS	06/01/2019	8,500.00	12/19	100-23-36-5393-299
0013	2	Invoice	IISC PROJECTS	06/01/2019	8,500.00	12/19	601-23-36-5393-299
Total 0013:					17,000.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total UNIVERSITY OF IOWA OFFICE OF (6833):					17,000.00		
US BANK OPERATIONS CENTER (4821)							
081119	1	Invoice	PRIN PYMT-2019 EL REFUND BOND	06/11/2019	83,801.47	12/19	601-21009
081119	2	Invoice	INT PYMT-2019 EL REFUND BOND	06/11/2019	35,364.10	12/19	601-23-98-5938-911
Total 081119:					99,165.57		
Total US BANK OPERATIONS CENTER (4821):					99,165.57		
US CELLULAR (986)							
0311319255	1	Invoice	CELLULAR SERVICE	05/20/2019	485.19	12/19	100-21-21-5110-230
0311319255	2	Invoice	CELLULAR SERVICE	05/20/2019	56.88	12/19	204-23-30-5310-230
0311319255	3	Invoice	CELLULAR SERVICE	05/20/2019	37.18	12/19	601-23-52-5588-230
0311319255	4	Invoice	CELLULAR SERVICE	05/20/2019	37.18	12/19	601-23-51-5588-230
0311319255	5	Invoice	CELLULAR SERVICE	05/20/2019	51.89	12/19	100-21-18-5190-230
0311319255	6	Invoice	CELLULAR SERVICE	05/20/2019	25.95	12/19	100-24-30-5380-230
0311319255	7	Invoice	CELLULAR SERVICE	05/20/2019	25.94	12/19	601-24-30-5380-230
0311319255	8	Invoice	CELLULAR SERVICE	05/20/2019	25.94	12/19	602-24-30-5380-230
0311319255	9	Invoice	CELLULAR SERVICE	05/20/2019	25.94	12/19	603-24-30-5380-230
0311319255	10	Invoice	CELLULAR SERVICE	05/20/2019	9.57	12/19	100-24-16-5420-215
0311319255	11	Invoice	CELLULAR SERVICE	05/20/2019	35.07	12/19	601-24-16-5930-215
0311319255	12	Invoice	CELLULAR SERVICE	05/20/2019	9.56	12/19	602-24-16-5930-215
0311319255	13	Invoice	CELLULAR SERVICE	05/20/2019	9.56	12/19	603-24-16-5930-215
0311319255	14	Invoice	CELLULAR SERVICE	05/20/2019	258.16	12/19	100-21-21-5110-230
0311319255	15	Invoice	CELLULAR SERVICE	05/20/2019	5.38	12/19	100-24-12-5430-230
0311319255	16	Invoice	CELLULAR SERVICE	05/20/2019	14.78	12/19	601-23-81-5921-230
0311319255	17	Invoice	CELLULAR SERVICE	05/20/2019	3.36	12/19	602-23-81-5921-230
0311319255	18	Invoice	CELLULAR SERVICE	05/20/2019	3.36	12/19	603-23-81-5921-230
0311319255	19	Invoice	CELLULAR SERVICE	05/20/2019	28.88	12/19	100-23-43-5361-230
Total 0311319255:					1,147.77		
Total US CELLULAR (986):					1,147.77		
US POSTAL SERVICE (6502)							
081219	1	Invoice	ANNUAL BOX RENT #217	06/12/2019	120.00	12/19	601-23-80-5931-224
Total 081219:					120.00		
Total US POSTAL SERVICE (6502):					120.00		
VAN DIEST MEDICAL CENTER (4456)							
053019	1	Invoice	SUPPLIES FOR WELLNESS SCREENING	05/30/2019	269.01	12/19	100-22-42-5233-318
Total 053019:					269.01		
50000293	1	Invoice	CITY EMPLOYEE WELLNESS SCREENING	05/30/2019	3,050.00	12/19	902-11100
Total 50000293:					3,050.00		
Total VAN DIEST MEDICAL CENTER (4456):					3,319.01		
VEROBLUE FARMS USA, INC (6308)							
1112340305	1	Invoice	CUST DEP REFUND/2209 RODLYN RD	06/10/2019	218.94	12/19	601-21011
Total 1112340305:					218.94		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
917380321	1	Invoice	CUST DEP REFUND/801 OHIO ST #8	06/03/2019	23.39	12/19	601-21011
Total 917380321:					23.39		
Total VEROBLUE FARMS USA, INC (6308):					240.33		
WAGNER, KRISTEN (6834)							
413260413	1	Invoice	CUSTOMER DEPOSIT REFUND	05/31/2019	152.90	12/19	601-21011
Total 413260413:					152.90		
Total WAGNER, KRISTEN (6834):					152.90		
WCAD - CHAMBER OF COMMERCE (3486)							
060619	1	Invoice	2ND HALF FY19 ALLOCATION	06/06/2019	10,000.00	12/19	601-23-36-5930-213
Total 060619:					10,000.00		
369	1	Invoice	CHAMBER TABLE TENT ADS	05/29/2019	60.00	12/19	100-22-42-5221-215
Total 369:					60.00		
Total WCAD - CHAMBER OF COMMERCE (3486):					10,060.00		
WEBSTER CITY TRUE VALUE (2155)							
134414	1	Invoice	PHONE CORDS	05/15/2019	1.64	12/19	100-24-16-5420-318
134414	2	Invoice	PHONE CORDS	05/15/2019	6.04	12/19	601-24-16-5930-318
134414	3	Invoice	PHONE CORDS	05/15/2019	1.65	12/19	602-24-16-5930-318
134414	4	Invoice	PHONE CORDS	05/15/2019	1.65	12/19	603-24-16-5930-318
Total 134414:					10.98		
134778	1	Invoice	ELECTRICAL PLUGS	05/28/2019	29.94	12/19	602-23-61-5642-318
Total 134778:					29.94		
134815	1	Invoice	2 PLASTIC STORAGE TOTES (16QT)	05/29/2019	11.98	12/19	204-23-30-5310-318
Total 134815:					11.98		
135074	1	Invoice	BATTERIES	06/07/2019	9.99	12/19	100-22-42-5210-318
Total 135074:					9.99		
Total WEBSTER CITY TRUE VALUE (2155):					62.89		
WESCO DISTRIBUTION (1038)							
654017	1	Invoice	URD CONVERSION PROJECT MATERIAL	05/24/2019	31,183.44	12/19	601-23-52-5588-871
Total 654017:					31,183.44		
Total WESCO DISTRIBUTION (1038):					31,183.44		
WHKS (6409)							
39247	1	Invoice	ENG SVS - 2018 DUBUQUE ST BRIDGE (Proj	05/29/2019	4,701.02	12/19	528-23-30-5310-212
Total 39247:					4,701.02		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total WHKS (6409):					4,701.02		
WILLIAMS, DON & DARLENE (6593)							
052919	1	Invoice	ENERGY EFFICIENCY REBATE	05/29/2019	200.00	12/19	801-23-36-5930-879
052919	2	Invoice	CORN BELT AC REBATE	05/29/2019	150.00	12/19	801-23-53-5930-979
Total 052919:					350.00		
Total WILLIAMS, DON & DARLENE (6593):					350.00		
WINTER, KIRBY (6142)							
060319	1	Invoice	MILEAGE EXP/PICK UP ADAPTER	06/03/2019	30.16	12/19	801-24-16-5926-232
Total 060319:					30.16		
Total WINTER, KIRBY (6142):					30.16		
Total 06/17/2019:					404,275.30		
Grand Totals:					1,538,116.12		

2,461,883.88

Report GL Period Summary

GL Period	Amount
12/19	2,461,883.88
11/19	4,000,000.00-
Grand Totals:	<u>1,538,116.12-</u>

Vendor number hash: 487764
 Vendor number hash - split: 1097895
 Total number of invoices: 186
 Total number of transactions: 475

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	1,538,116.12-	1,538,116.12-
Grand Totals:	<u>1,538,116.12-</u>	<u>1,538,116.12-</u>

FUND LIST TOTALS FOR BILLS JUNE 17, 2019

Account	Fund	Total Amount
001	Cash Account	1,500,000.00
100	General	88,470.58
201	Workers Comp	10,246.57
204	Road Use Tax Fund	43,115.48
205	Airport Fund	724.58
208	Hotel/Motel Tax Fund	3,015.93
260	SSMID	5,250.00
400	Joe E. Barr Trust	28.53
401	Edgar Foster Trust	28.53
403	Zella Silvers Trust	28.54
525	Street Improvement	25,063.78
528	Columbia Bridge Impr	4,701.02
534	Wilson Brewer Park Impr Project	32,539.45
601	Electric Utility	727,553.60
602	Water Utility	10,113.93
603	Sewer Utility	7,917.51
902	Medical/Flex	<u>3,085.85</u>
	Grand Total	2,461,883.88

June XX, 2019

STATE'S LARGEST RIVER CLEANUP ADVENTURE SET FOR JULY

MEDIA CONTACT: Brian Soenen at (319) 538-6970 or brian@iowaprojectaware.org

BOONE RIVER – It's not every day hundreds of strangers converge on a river to pick up trash. That, however, is exactly what will happen July 7-12, when over XXX volunteers will spend their vacations cleaning up, learning about, and exploring 64 miles of the Boone River between Goldfield and Stratford in Wright, Hamilton, and Webster counties.

"A clean river is vital to our communities. From the paddlers and anglers that visit our county to the residents that take pride in our river. We strongly support Project AWARE and all of its work to keep Iowa's rivers clean," says Brian Lammers, Hamilton County Conservation Executive Director.

Iowa Project AWARE, which stands for A Watershed Awareness River Expedition, is the state's largest volunteer river cleanup event. In addition to muscling trash out of the river, participants learn about watersheds, geology, archaeology, recycling and other natural resource topics. This year's expedition not only showcases the Boone River, but it also offers opportunities for residents and visitors alike to connect with the river and enrich their sense of place.

Volunteers can officially join the river cleanup by paddling the river, but there are opportunities for others to experience Project AWARE as well. "Infotainment" programs, for example, are held each evening and are open to the public. These programs will highlight local natural resources, history, and archaeology that make this area unique.

"Over the years, the City of Webster City has been active in promoting/enhancing outdoor recreation activities and in improving the environmental quality of the Boone River Valley. The Boone River is the State of Iowa's first Protected Water Area and one of the first designated Water Trails. Project AWARE's goals and mission fit in perfectly with what the City of Webster City values," says Brian Stroner, Webster City's Environmental/GIS Coordinator.

Registration is not required for the general public to attend evening programs, but it is required for those who wish to volunteer for the river cleanup itself. To avoid a late registration fee, volunteers are asked to have their registration forms postmarked by Friday, June 15. Tent camping is included with registration and a limited number of canoes are available.

For more information on this event and to download the registration materials, please visit www.iowaprojectaware.org.

Event Sponsors Include:
INSERT UPDATED SPONSOR LIST

###



Planning Meeting Agenda

Thursday, May 30, 2019 – 12:30-3:00pm

Hamilton CCB Headquarters – Briggs Woods Park – 2490 Briggs Woods Trail

1. **Introductions**
2. **Sponsorship Update** – If you are a sponsor, have worked with a sponsor, and/or know of a sponsor, please review the list below. The deadline for sponsorship information is June 1.
3. **Registration Update**
4. **Detailed AWARE Agenda, Daily Maps & Risk Management Plan**
5. **Trash/Recycling Logistics Update**
6. **Media Release** – mid-June to include list of sponsors; promotion of educational programs locally
7. **Plan B alternative plans if river is deemed too dangerous for cleanup**
8. **Open Discussion**

Iowa Project AWARE Sponsors

DRAFT as of 5/28/2019

Platinum Paddle Sponsors: Alliant Energy Foundation • Boone River Cleanup Crew • Bridgestone Tires4ward Program, Firestone Complete Auto Care • City of Goldfield • Conservation Corps Iowa • Enhance Hamilton County Foundation • Hamilton County Conservation • IIHR - Hydroscience & Engineering at The University of Iowa, Iowa Flood Center • Iowa DNR Rivers Programs • Lake Delhi Combined Recreational Facility and Water Quality District • Linn County Conservation • N-Compass, Inc. • State Hygienic Laboratory at The University of Iowa • University of Iowa Office of Outreach and Engagement • Zanfel Laboratories, Inc.

Golden Yoke Sponsors: Ansell Protective Products • DuPont • Iowa Whitewater Coalition • Simply Soothing

Silver Stern Sponsors: Alan Henderson • Dan Ceynar • ITC • Kathy DeLong • Zimmerman Buildings, Inc.

River Steward Sponsors: Butler County SWCD • Environmental Advocates • Goldfield Commercial Club • Hamilton County Solid Waste Commission • Iowa Geological Survey • Iowa Rivers Revival • Snyder & Associates, Inc. • Stantec • The Nature Conservancy • Wright County Conservation

River Rescue Sponsors: Al Hermanson • Boy Scout Troop 242 • Can Shed LLC • Casey's General Stores, Inc. • Cedar Rapids Linn County Solid Waste Agency • Cedar Valley Paddlers • Cedar's Association - Lake Delhi • Cindy Barrowcliff • Connie Struve & Bill Covington • Corn, LP • Delhi Lakeview Estates • Des Moines Area Community College • Don Wall • Eloise "Wheeze" Wilson • Gold-Eagle Cooperative • Greg & Cheryl Long • Greg & Liz Soenen • Hutton Family Foundation • James & Shelly Weeks • Jane & Peter Lutz • Jeff White • Jim Urban • John & Shawna Larison • Kata McCarville • Ken & Diane Birt • Lake Lutheran Women • Mark Bohner • Richard Worm • Rick Dietz • Rivers & Streams LLC • Skunk River Paddlers • Soenen Family Christmas • Sqwincher Corporation • The Dental Practice • Tony Geerts • United Presbyterian Church • University of Iowa Research Park • William & Joan Kauten • Wright County Transfer Station

Life Jacket Sponsors: Andrew & Maureen Johnson • Angel Shawda • Lori Poulos • Matt Crayne • Mike Parker

Detailed Daily Agenda

Sunday, July 7 (Meet & Greet)
River Park, Goldfield

River Park Amenities

- Portable toilets (8) available
- No running water available
- No electricity available
- Emergency Storm Shelter – Goldfield Elementary School (300 School St.)

- 8:00 am – Shuttle departs from University of Iowa – Oakdale Campus (Iowa City)
- 9:00 am – Shuttle departs from Des Moines Area Community College (Ankeny)
- 10:00 am – Shuttle departs from Briggs Woods Park (Webster City) – 2 buses (Webster City CSD)
- 11:00 am – Arrive at River Park (Goldfield)
- 11:30 am – Registration
- 12:00 pm – *Poison Ivy: Plant Identification, Prevention, & Treatment* – Dan Boelman (Zanfel Laboratories, Inc.)
- 1:00 pm – **Afternoon Campground Programs**
 - *Rock collecting and Gold Prospecting in Iowa* – Bill Jeffries and David Letche (Local Prospectors)
 - *History of Goldfield and the Boone River* – Sonna Johnson (Local Historian)
 - *Aunt Bee, Barney Fife & The Mayberry Jail* – Mimi Cameron (Local Resident)
 - *Canoe Skills and Safety Clinic* – Nate Hooegeveen (Iowa Department of Natural Resources)
 - *Tubing the Rapids* – tubes courtesy of Greg Soenen
- 6:00 pm – **Dinner** at River Park, Goldfield
- 7:30 pm – Welcome & Introductions

Monday, July 8 (15.5 miles)
River Park (Goldfield) to Troy Roadside Park (Hwy 17)

- 8:00 am – **Breakfast and lunch distribution** at River Park
- 9:00 am – Morning Safety Program (Iowa Department of Natural Resources Rivers Program)
- 10:00 am – **Depart** from River Park
- CAUTION – 12.5 miles – Sportsman Park Concrete Rubble Rapids**
- 15.5 miles – Take Out** at Troy Roadside Park Access (carry down access, river right – west side of river)
 - **Bus shuttle** from Troy Roadside Park to Briggs Woods Park (2 buses – Webster City CSD)
- 1:00 pm – **Concurrent Campground Activities**
 - *Atlatl Throwing* - Elizabeth Reetz (Office of the State Archaeologist) and Chérie Haury Artz (Office of the State Archaeologist)
 - *Boone River Community Sculpture Project* – Eden Hall (2019 MFA graduate of The University of Iowa, School of Art and Art History) (*This activity will occur throughout the week*)
- 5:00 pm – **Daily Shuttle Service** to River Park (Goldfield) from Briggs Woods Park (Webster City) – 1.5-Hour Round Trip
- 6:00 pm – **Dinner** at Briggs Woods Park (Webster City)
- 7:00 pm – **Concurrent Evening Campground Programs** (Briggs Woods Park, Webster City)

- *Geology of the Boone River Watershed* – Ryan Clark (Iowa Geological Survey) and Kata McCarville (Upper Iowa University)
- *Burial Mounds in Iowa* – Chérie Haury Artz (Office of the State Archaeologist) and Elizabeth Reetz (Office of the State Archaeologist)
- *Wrap it Up! (Waxed Sandwich/Food Wraps for kids (and Adults) of all Ages)* – Melisa Jacobsen (Veteran Iowa Project AWARE Volunteer)

Briggs Woods Park (Webster City) Amenities

- Modern restrooms and portable toilets (8) available
- Running water available
- Electricity available in park
- Emergency Storm Shelter – Briggs Woods Barn

Tuesday, July 9 (12.2 miles)

Troy Roadside Park (Hwy 17) to 173rd St (Private Access)

- **Breakfast and lunch distribution** at Briggs Woods Park (Webster City)
- Morning Safety Program (Iowa Department of Natural Resources Rivers Program)
- **Bus Shuttle** volunteers to Troy Roadside Park (3 buses – Webster City CSD)
- **Depart** from Troy Riverside Park

12.2 miles – Take Out at 173rd St (carry down right-of-way access, river left – east side of river)

- **Bus Shuttle** from 173rd Street to Briggs Woods Park (2 buses – Webster City CSD)
- **Concurrent Campground Activities**
- *Wildflower-watching, lichen-looking, and insect-inspecting in parks, preserves, and peaceful places (Briggs Woods Park)* – John Pearson (Iowa DNR Botanist)
- **Dinner** at Briggs Woods Park (Webster City)
- **Concurrent Evening Campground Programs** (Briggs Woods Park, Webster City)
- *Reflections on Iowa Rivers and Their Future* – Dr. Jim Pease (Emeritus Professor, Iowa State University and Master Interpreter)
- *Climbing Everest* – Jen Loeb (First Iowa Woman to Summit Mount Everest)
- **Late Night Campground Program**
- *Astronomy Basics 101 / Stargazing* – John M. Laird (Hamilton County Conservation Board)

Briggs Woods Park (Webster City) Amenities

- Modern restrooms and portable toilets (8) available
- Running water available
- Electricity available in park
- Emergency Storm Shelter – Briggs Woods Barn

Wednesday, July 10 (15.5 miles)

173rd St (Private Access) to Briggs Woods Park

- **Breakfast and lunch distribution** at Briggs Woods Park (Webster City)
- Morning Safety Program (Iowa Department of Natural Resources Rivers Program)
- **Bus Shuttle** volunteers to 173rd Street Access (3 buses – Webster City CSD)
- **Depart** from 173rd St. (carry down right-of-way access, river left – east side of river)

9.4 miles – Halfway point & Trash Pickup Location – Nokomis Park, Webster City (hard surface ramp, river right – south side of river)

- **1:30 pm** – anyone not here by this time will have to exit the river

CAUTION – 10.1 miles – Webster City Rock Dam Portage – Self Portage River Right

On-River Programs – Riverside Park (hard surface ramp, river right – west side of river)

- *Riverside Stormwater Wetland Tour* - Brian Stroner (City of Webster City/Boone River Cleanup) and Judy E. Joyce (Impact7G)
- *Doodle Bug Club of America - Keeping the Legacy Alive* – Doodle Bug Club Members (Members Who are Otherwise Known as Gray-Haired 14-Year Olds)

6.1 miles – Take Out at Briggs Woods Park (paved ramp, river left – south side of river)

–Campground Activity

- *Nature Hike to Brigg's Woods Park Waterfalls* – John M. Laird (Hamilton County Conservation Board)
 - **Dinner** at Briggs Woods Park (Webster City)
 - **Concurrent Evening Campground Programs** (Briggs Woods Park, Webster City)
- *History of Hamilton County* – Rebecca Mines (Hamilton Hometowns)
- *Conservation at the Watershed Scale* – Karen Wilke (The Nature Conservancy) and Tim Smith (Local Farmer)
- *Adventure Journal for Kids (and Adults) of all Ages* – Melisa Jacobsen (Veteran Iowa Project AWARE Volunteer)

Briggs Woods Park (Webster City) Amenities

- Modern restrooms and portable toilets (8) available
- Running water available
- Electricity available in park
- Emergency Storm Shelter – Briggs Woods Barn

Thursday, July 11 (16.1 miles)

Briggs Woods Park Access to Bell's Mills Park

7:00 am – Breakfast and lunch distribution at Briggs Woods Park (Webster City)

8:00 am – Morning Safety Program (Iowa Department of Natural Resources Rivers Program)

8:25 am – Depart from Briggs Woods Park (paved ramp, river left – south side of river)

CAUTION – 0.8 miles – Rock Rapids

3.5 miles – Support Stop – Albright's Canoe Access (carry down ramp, river left – east side of river)

CAUTION – 4.5 miles – Barner Wildlife Area Ledge

CAUTION – 6.0 miles – 280th St Bridge Construction

11.1 miles – Support Stop – Tunnel Mill Canoe Access (carry down ramp, river left – south side of river)

- **Leave time: 2:00 pm** – anyone not here by this time will have to exit the river

16.1 miles – Take Out at Bell's Mills Park (hard surface ramp, river right – northeast side of river)

- **Bus Shuttle** from Bell's Mills Park to Briggs Woods Park (2 buses – Webster City CSD)

2:00 pm – Dinner at Briggs Woods Park (Webster City)

5:00 pm – Concurrent Evening Campground Programs (Briggs Woods Park, Webster City)

- *Boone River Water Trail and Beyond* – Brian Lammers (Hamilton County Conservation Director) and John Wenck (Iowa DNR)
- *Tour of Wilson Brewer Park* – Darlene Dingman and Carolynn Miller (Wilson Brewer Park staff)
- *Native Flower Fridge Magnets for Kids (and Adults) of all Ages* – Melisa Jacobsen (Veteran Project AWARE Volunteer)

Briggs Woods Park (Webster City) Amenities

- Modern restrooms and portable toilets (8) available
- Running water available
- Electricity available in park
- Emergency Storm Shelter – Briggs Woods Barn

Friday, July 12 (5.3 miles)

Bell's Mills Park to Boone Forks Wildlife Area Access

- **Breakfast and lunch distribution** at Briggs Woods Park (Webster City)
- Morning Safety Program (Iowa Department of Natural Resources Rivers Program)
- **Bus Shuttle** volunteers to Bell's Mills Park (3 buses – Webster City CSD)
- **Morning Program** – *History Tour of Bell's Mill Park* – John M. Laird (Hamilton County Conservation Board)
- **Depart** from Bell's Mills Park

5.3 miles – Take Out at Boone Forks Access (carry down ramp, river right – northwest side of river)

- **Bus Shuttle** from access to Briggs Woods Park

Organize volunteers and equipment for shuttle home (depart ~1:00 pm)

- Post-event shuttle arrives in Iowa City
- Post-event shuttle arrives in Des Moines

MEMORANDUM

TO: Mayor & City Council

FROM: Kent Harfst, Interim City Manager/
Recreation & Public Grounds Director

DATE OF MEMO: June 13, 2019

RE: Request to Support Boone Forks Recreational District Plan

SUMMARY:

As stated in the attached letter from Brian Lammers of the Hamilton County Conservation Department, this is to request the City of Webster City contribute \$1,333.33 to go towards the hiring of a part time position to help promote the Tri-county region. This is in partial response to the recent findings from the University of Iowa Students Marketing Department Sustainability Study.

PREVIOUS COUNCIL ACTION:

In the past the City Council has supported the Boone Forks Recreational District Plan

BACKGROUND/DISCUSSION:

The Boone Forks Regional Plan is a partnership between Boone, Hamilton, and Webster Counties. The plan focuses on achieving economic, social, and natural resources balances and improvements. The Boone Forks Parks to People planning team involves collaborators from state, county, and local government, non-profit organizations, and private sector economic leaders to build a strong regional approach for the future.

FINANCIAL IMPLICATIONS:

I have checked with the Finance Director and this request can be paid out of the Economic Development fund account.

RECOMMENDATION:

I recommend the City Council support the request of \$1,333.33

ALTERNATIVES:

The City Council can choose to modify the request or to deny the request.

Attachments

RESOLUTION NO. 2019 -

**APPROVING MEMORANDUM OF UNDERSTANDING BETWEEN THE
FORT DODGE CONVENTION AND VISITORS BUREAU AND
BOONE FORKS RECREATIONAL DISTRICT PARTNERS FOR
ADMINISTRATIVE SERVICES IN CONNECTION WITH THE
BOONE FORKS RECREATION DISTRICT FOR FY 2020.**

WHEREAS, in cooperation with the efforts begun by the Iowa Parks Foundation, the work of marketing our city, county and state parks and other outdoor areas into one cohesive marketing plan for recreation and education is continuing; and

WHEREAS, Webster City and Hamilton County are partners in the Boone Forks Recreational District; and.

WHEREAS, it is now desired to enter into a Memorandum of Understanding with the Fort Dodge Convention and Visitors Bureau and the City of Webster City, for the Bureau to provide administrative services for FY 2020 in connection with park related purposes and to commit \$1,333.33 for the City of Webster City's share in this project.

WHEREAS, the terms and conditions are outlined in the Memorandum of Understanding; and,

WHEREAS, said Memorandum of Understanding is now ready to be approved by the City Council.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa:

1. That the City of Webster City will commit \$1,333.33 for this Service.
2. That the Memorandum of Understanding between the Fort Dodge Convention and Visitors Bureau and the City of Webster City, Iowa in conjunction with Boone Forks Recreational District Partners is hereby approved upon execution by both parties.

Passed and adopted this 17th day of June, 2019.

CITY OF WEBSTER CITY, IOWA

John Hawkins, Mayor

ATTEST: _____
Karyl K. Bonjour, City Clerk

A Memorandum of Understanding
**Between the Fort Dodge Convention and Visitors Bureau and
Boone Forks Recreational District partners**

This serves as an agreement to provide administrative services for the
Boone Forks Recreation District for FY 2020

Fort Dodge Convention and Visitors Bureau will provide administrative duties no more than 520 (regular) pay hours between July 2, 2019-June 30, 2020:

- Communication and organization of regional partner meetings including agendas, and minutes.
- Communication and organization of volunteer and focus meetings, including written updates.
- Task management and contacts to partners.
- Organizing and storing paperwork and information for the region.
- Coordination and development of marketing requested by partners.
- Coordination of grant efforts but not necessarily grant writing.
- Information gathering necessary within the region.
- General administrative tasks as needed.
- Administration of the University of Iowa contract
- Develop quarterly invoice for the Community Foundation reimbursement to the City of Fort Dodge for the billable hours.
- Schedule staff accordingly not to accumulated overtime or comp time by CVB staff by performing these duties.
- No duties will be assigned until proper paperwork is completed by the District.

Boone Forks Recreational District will provide:

- Finances to cover (not to exceed) 520 hours between July 1, 2019-June 30, 2020 at \$23.08/hour for Fort Dodge CVB's Visitor Services Coordinator billable hours. This includes a portion of the salary and benefits for Fort Dodge CVB's Visitor Services Coordinator.
- Finances to cover mileage at .39 per mile for travel expenses, and meal reimbursement according to City of Fort Dodge handbook.
- All finances to be held with the Fort Dodge Community Foundation.
- Letters of Support from the identified major city and county entities in Boone, Hamilton and Webster County in support of their contribution to the District by June 1, 2019.
- Approved list of work to be completed by the District coordinator as well as Board contact representative for communication purposes.

Webster City will provide:

- Financial support in the amount of \$1,333.33 (\$4,000.00 *total county share*) to fund the proposed administrative services.
- A designated staff contact for regular communication with CVB staff.
- Information, photos and additional resources to assist the CVB staff in promotion of the Boone Forks Region.

This document contains the entire agreement between the CVB and County. No amendment, alteration, modification, of, or addition to the agreement will be valid or binding unless expressed in writing and signed by both parties.

Sign and agreed upon on this _____ day of _____, 2019

Fort Dodge Convention & Visitors Bureau

John Hawkins, Mayor, Webster City



Hamilton County Conservation Board

2490 Briggs Woods Trail • Webster City, IA 50595

Phone: 515-832-9570 • Email: hccb@wmtel.net

www.mycountyparks.com

June 12, 2019

Mr. Kent Harfst
Assistant City Manager
Webster City

Dear Mr. Harfst

As you know in 2014, and in conjunction with Gov. Terry Branstad's formation of the Green Ribbon State Parks Commission, the Iowa Parks Foundation set out a plan to reward regions of the state for their creative and impactful public/private concepts by proposing a competition to award nearly \$2 million dollars in state funding for the winning project. While we did not win the initial grant, the Iowa Parks Foundation was sufficiently impressed enough to award us a matching grant of \$20,000 to further pursue our concept. Thanks to the partnership with Webster City, Fort Dodge, Boone County and Webster County, we were able to meet the match and complete a master plan for the Tri-county area.

In the almost five years since, an effort that came together between Boone, Hamilton and Webster counties to parlay synergies in our city, county and state parks along with other outdoor areas into one cohesive marketing plan for recreation and education is now ready for the next step. We are moving forward with the recent findings from the University of Iowa Students Marketing Department and looking to partner in the Tri-County region to hire a part time position in conjunction with the Fort Dodge Convention and Visitors Bureau. Details of the position for the Tri-County Region are included in the MOU presented. Each total county share is \$4,000. We are respectfully requesting \$1,333.33 from Webster City for the fiscal year 2020 to complete this partnership.

We are also working with the Iowa Parks Foundation again to secure another \$20,000 in financial support for the future marketing and support in our region. However this will require a strong bond and partnerships within our city and county region. If you have any further questions or concerns regarding the Boone Forks Region, please do not hesitate to contact me.

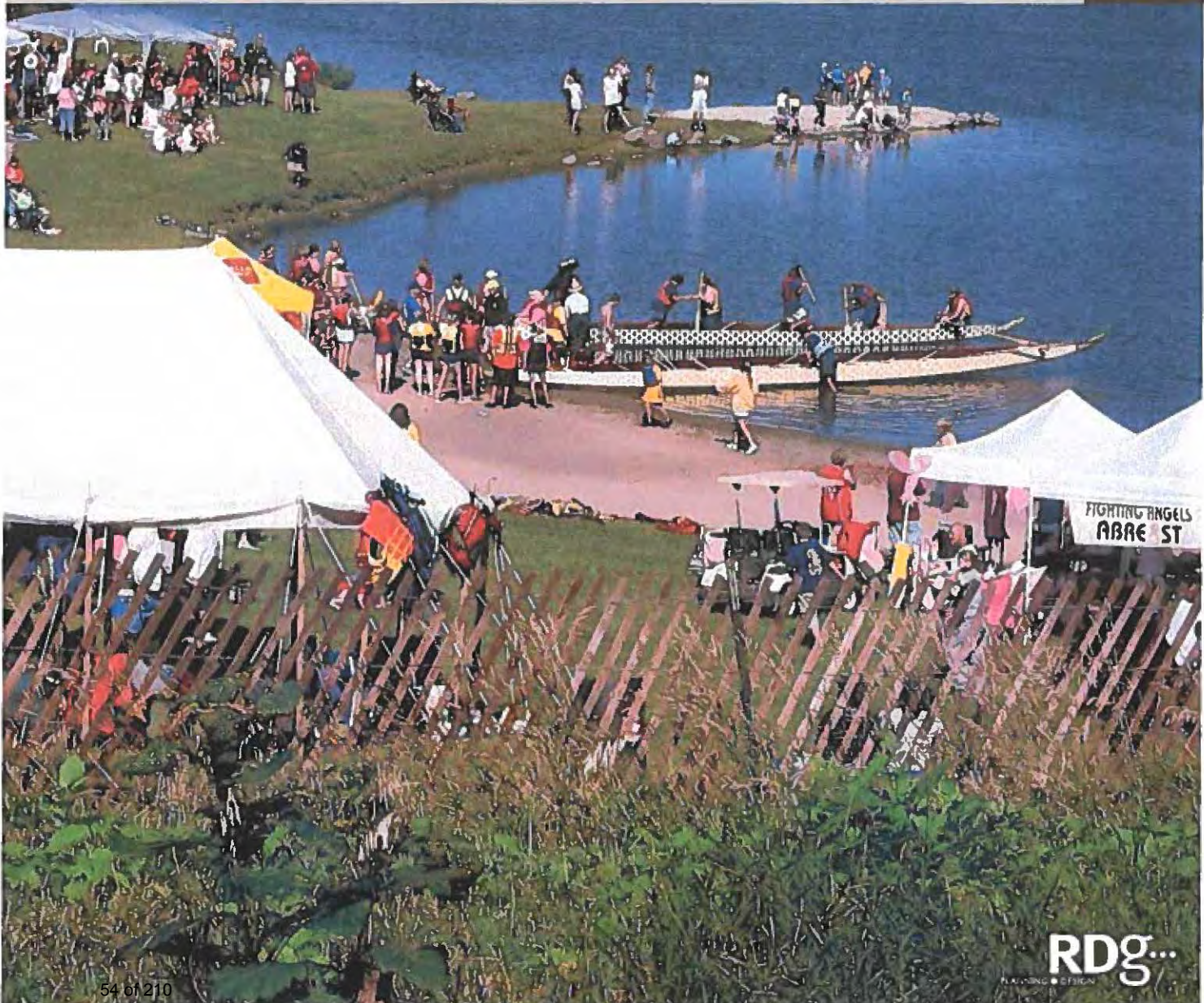
Respectfully,

Brian Lammers
Executive Director
Hamilton County Conservation



Boone Forks Regional Plan

Boone-Hamilton-Webster Counties



**We extend a special thank you to the Boone County Chamber of Commerce;
County Conservation Boards of Boone, Hamilton, and Webster Counties;
the Iowa Arboretum; Legacy Learning; and Prairie Rivers of Iowa.
The efforts of Matt Cosgrove, Brian Lammers, Kurt Phillips, Andy
Hockenson, Mike Brandrup and Penny Brown Huber, with support by
dozens of other key players in the region, have made this plan possible.**

Acknowledgements

We want to thank the State of Iowa and the Iowa Parks Foundation for partnering with our local sponsors to make this plan possible:

*Boone County Board of Supervisors
Boone County Conservation Board
Boone County Convention and Visitors Bureau
CDS Global
City of Boone
City of Fort Dodge
City of Webster City
Fareway Stores, Inc.
Fort Dodge Convention & Visitors Bureau
Friends of Ledges State Park
Greater Fort Dodge Growth Alliance
Hamilton County Board of Supervisors*

*Hamilton County Conservation Board
Hamilton Hometowns
Iowa Department of Natural Resources
Legacy Learning
Linco
Prairie Rivers of Iowa
Rotary Club of Boone
Seven Oaks Recreation
The Iowa Arboretum
Webster County Board of Supervisors
Webster County Conservation Board*

Also, we want to acknowledge the many organizations and individuals who participated in this planning process.

Consulting Team Supporting the Effort: RDG Planning & Design

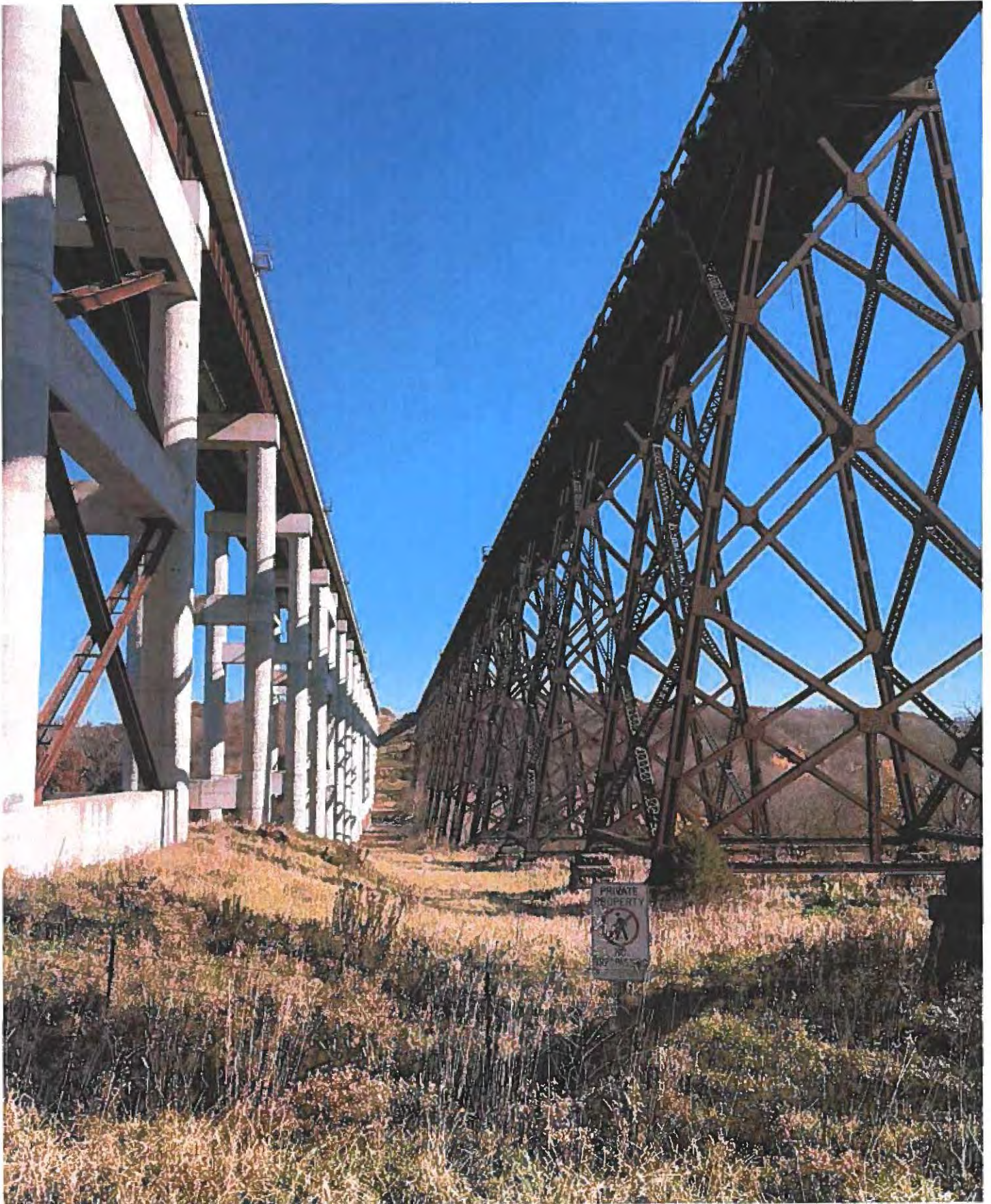
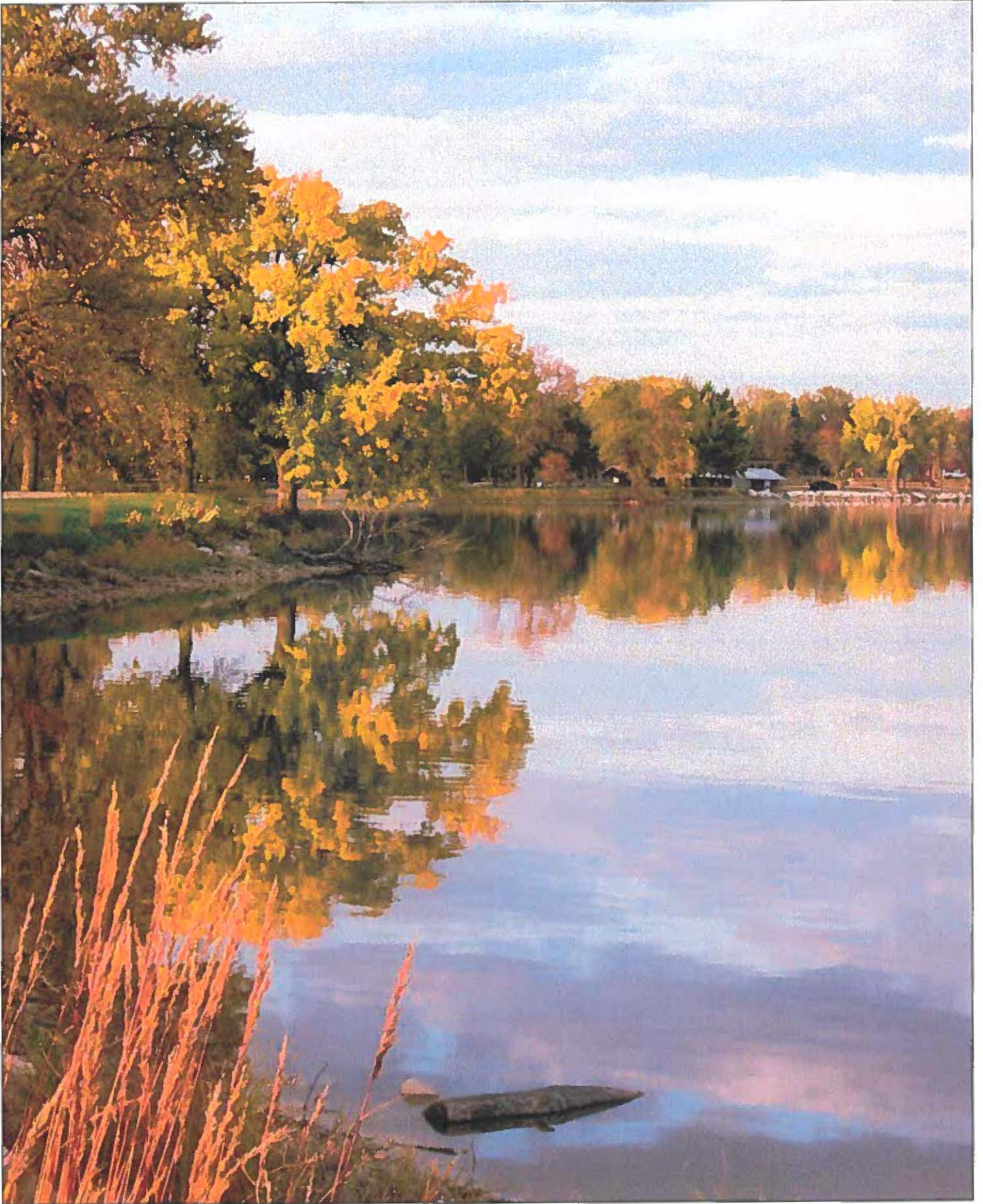


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EXECUTIVE SUMMARY

Executive Summary



This tri-county region is blessed with exceptional natural resources, iconic features, rich multi-cultural heritage and communities on the move. Perhaps most essential to the success of this plan, however, is the dedicated team of conservation, commerce and community leaders—from throughout the region—who believe in working across boundaries for success.

Executive Summary

This plan supports a three-county region focused on achieving economic, social and natural resources balance and improvements. The Boone Forks Parks to People planning team involves collaborators from state, county and local government, non-profit organizations and private sector economic leaders to build a strong regional approach for the future.

Their work aligns with their vision and mission statements:

Vision:

Lands and communities fulfilling dreams

A region renowned for its breathtaking river valleys, high trestle rail lines, working farms and natural lands—connected to historic communities of character and opportunity.

Mission:

People and places work and grow together

To collaborate across political and geographic boundaries for effective connection and integration of arts, heritage, nature, community and economic vitality.



About the Region

The Boone Forks Region boasts the internationally recognized High Trestle Trail to the south, the breathtaking Des Moines River Valley as its backbone, star woodlands throughout and a series of vibrant and revitalizing communities. All of this is embedded in an agricultural context, rich in history and heritage features. Complementary to an exceptional parks, recreation and conservation system, these include:

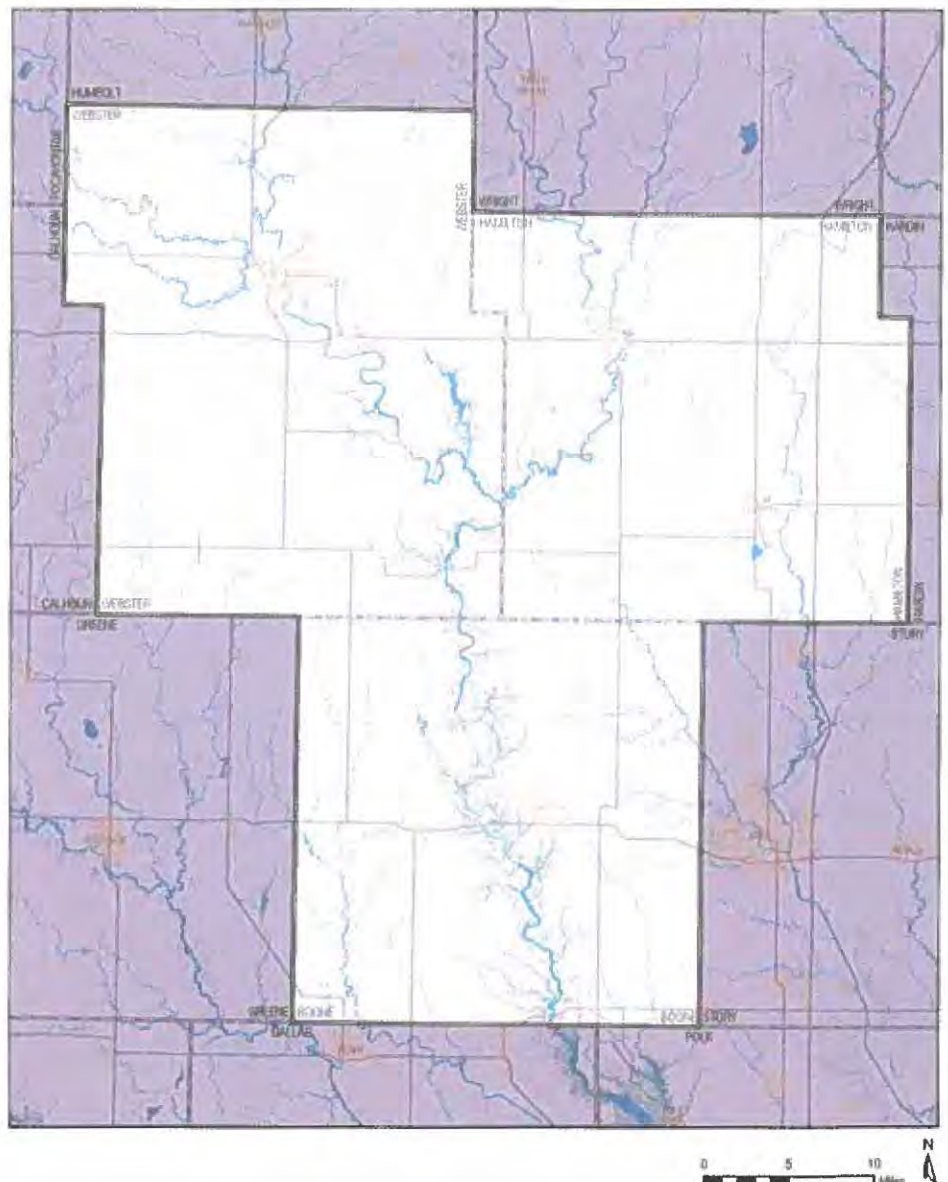
- A series of cemeteries—on-the-ground “archives” of farm families and life on the prairie
- A grassroots-led “Legacy Learning” academy, initially targeting adults and their knowledge for both learning and teaching
- The Dragoon Trail—signposts of the path of early explorers
- The Fort Museum
- The nation’s first transcontinental highway—now known as the Lincoln Highway Heritage Byway
- The Boone & Scenic Valley Railroad
- Crown jewel communities throughout the region
- Several high trestle train tracks—including those of Kate Shelley Bridge fame

The parks system mixes state, county and local lands and facilities to create a full complement of opportunities. Features include bluffland hiking, equestrian trails, a premier OHV (off-highway vehicle) park and an emerging riverfront development in Fort Dodge (Webster County). The water trails of this region are some of the earliest in the state to get established and the network here continues to attract attention and expand. And the public sector is not left to its own devices for enjoying those water trails; private outfitters have stepped up in this region to support the initiative.

Meanwhile, some of the camping and facilities are among the finest in the state with Briggs Woods Cabins (for example) an extremely popular destination.

The region also hosts the bi-annual Farm Progress Show in Boone County—making it a prime launch point for agri-tourism. The Iowa Arboretum continues to expand as an important statewide asset, emphasizing the role this region can and should play in protecting and enjoying Iowa’s woodland assets.

This region is primed for a collaborative effort to connect parks to people and places—from nationally recognized historic byways and history-celebrating world-class paved trails to a notable water trails network, nearly 50 county park assets, two state preserves, three state parks and facilities within each of the region’s vital communities. When we add the heritage, cultural and educational assets to the region, the potential is unbounded.



About the Plan

This plan builds from these exceptional natural resources, geological and historical features.

This plan finds its foundation in the passions of the people in this region. Focus groups, interviews, public engagement sessions and stakeholder workshops have led to a series of concepts designed to meet regional needs—from collaboration for marketing to intentional protection of historic river valleys and historical features. Nature-based artisan education, world-class welcome facilities, overnight stay, and an expansion of a multi-faceted trails and byways network (water and land) emerge as “wow” factors and connectors.

Six key initiatives emerge as foundational to the work of this plan over the next 1-5 years.

Linking the Lincoln Highway Heritage Byway to the Kate Shelley Bridge produces an exceptional draw for the region—potentially comparable to stellar results of the High Trestle Trail Bridge, with its 20,000 visitors monthly for the biking season. **“Hike, Bike and Paddle”** takes mixed-use outdoor recreation to new levels. **Legacy Learning** builds from a successful program in the region while **quirky tours, resource protection** and a **regional branding initiative** tie this plan together.

All six initiatives are complementary to each other and involve a mix of improvements to built facilities, natural resources protection, the arts and programming. The sixth, regional branding, pays attention to the region's strong commitment to market together—and complements the “quirky tours” concept most directly. All of these efforts are underpinned by a strategic direction that calls for improving the overall brand/identity of the region, enhancing signage/way-finding, and making an ongoing effort to enrich program offerings and interpretation.

The Kate Shelley Welcome Center: *Home of the Lincoln Highway Heritage Byway and Legacy Learning*

The Lincoln Highway shifted the nation from train to car culture with its completion in 1913. Both histories converge in this region of Iowa. As the first transcontinental highway to span 13 states and take travelers from New York to San Francisco, the “byway” version of this historic highway can once again do the same, but travelers need a place on the map to land—a place with a history as rich as the highway itself: The Kate Shelley Bridge.

The concept here is to create a visitor/welcome campus—complete with diverse opportunities for overnight stay—repurposing a section of the Kate Shelley Bridge as an interpretive focal point. The Kate Shelley Welcome Center provides a vantage point of the past, present and future—like no other. Both metaphorical and physically dramatic, it provides exceptional potential to “pull” byway visitors into the region and encourage their stay.

Hike, Bike and Paddle: *A multi-use network*

This initiative provides wide-ranging experiences—appealing to the most adventurous and most contemplative users of the parks-trails system all at once. Locating ten hubs for access to equipment, information and/or outfitters, this effort builds from the growing regional water trails network to include a mix of soft, gravel and paved trails. As envisioned, this network would let a user stop at a hub, rent a bike, pedal North then drop off the cycle and similarly pick up a canoe and paddle to head back to her point of origin. The network provides 93 miles of north-south trail on its western leg, 83 miles on its eastern leg, and 20 miles of rails-with-trails linking Fort Dodge to Duncombe to Webster City. This east-west

portion of the trail serves as a path to celebrate Iowa's agricultural and railroad heritage with strategically spaced oases for the user along the way.

Key existing anchor points for this initiative include: The Fort Museum (Fort Dodge); Dolliver and Ledges State Parks; Brushy Creek Recreational Area; Deer Creek; Kennedy Park; communities of the region; Tunnel Mill; Briggs Woods; Bell's Mill Park; Saylorville Wildlife Area; Sportsman's Park; High Trestle Trail Bridge/Trail; and Swede Point Park.

Legacy Learning Revisited: *Hands-on arts, history and nature*

Legacy Learning in the Boone River Valley has already launched this exceptional concept to link nature, history and the arts through the work of artists, artisans, makers, historians and naturalists. Even without a physical center, well-received programs have been delivered and a Board of Directors has worked hard on behalf of this initiative. Expanding this program's physical reach and generational appeal is the goal of this re-energized approach. The work ahead includes expansion of resources, improved branding and outreach, identification of mobile sites and the development of a permanent home as part of the Kate Shelley Welcome Center:

- Development of resources to include an executive director or dedicated part-time staff within an existing organization
- Potential growth/expansion of the Board of Directors
- Consideration of re-branding for broader appeal
- Enhancement/growth of programming, including greater emphasis on program appeal to families and young adults, expansion of the arts/crafts and science components included
- Expansion to pre-identified program sites throughout the region

- Mobilizing (literally) through a discovery van to bring tools/resources to various pre-identified program sites
- Enhancement of some existing sites to best accommodate use of and identification as “Legacy Learning” locations
- Eventual development of a Legacy Learning home base as part of the Kate Shelley Welcome Center

Protect the Source: *Boone Forks and beyond*

When we first think of the scenic Boone and Des Moines River Valleys (and the many public lands throughout this region), we tend to forget the importance of protecting these lands from inappropriate development. Much of Boone County’s Des Moines River Valley enjoys some level of protection through the Saylorville Wildlife Area designation.

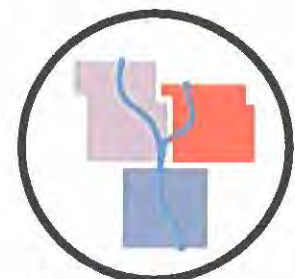
For this plan to succeed, the natural resources values of the entirety of these river valleys and associated tree canopies deserve some protection—through conservation easements, wildlife management or park designations, public ownership, etc. Any number of tools and partnerships can be employed to help protect these lands. Currently, many of the parcels in these river valleys are privately held—often by well-meaning church camps, scouting or other outdoor-interest groups. However, development pressures can be brought to bear on any lands, and the beautiful landscapes nestled in these valleys can be particularly appealing. It’s imperative this plan address identifying land pieces at particular risk and/or of highest value and work to put reasonable protection mechanisms in place.

Quirky Wonders: *Tours and itineraries tailored to your curiosity*

This concept, also potentially of interest to Iowa Parks Foundation and/or other regions, is modeled after the Canadian Board of Tourism’s “Explorer Quotient” initiative. Go online. Answer a few questions about yourself, and the system presents you with a series of options that will address your personal motivation for visiting the region. Intrigued by ghosts and history? The cemetery tour is for you. Inspired by your spirit of adventure? You’ll want to hike, bike and paddle with a side trip to Briggs Woods. This proposal starts small—establishing a mix of itineraries and tour options—then grows as the technology catches up with the concept.

Brand and Market: *Unite to tell the region’s story*

Many of the conversations leading to this plan speak to the region as a best-kept secret. Participants know the need to name/brand and promote the many assets already in place as well as those identified through this planning effort. Naming this region, giving it a memorable brand and promoting the many benefits associated with that brand is a first ongoing step for success.



Boone Forks Regional Plan

Boone-Hamilton-Webster Counties

Proposed logo

Accomplishing the Plan

Prairie Rivers of Iowa is in the process of evaluating its role as a potential long-term facilitator of this plan. Their geographic footprint and associated mission are an excellent fit for helping the county conservation boards, regional planners, economic concerns, educational institutions and communities carry through with many of the elements of this plan. Perhaps this plan's longest-term but highest-impact project is the Kate Shelley Welcome Center. Prairie Rivers of Iowa, as the instigator

of the Lincoln Highway Heritage Byway, is well prepared to assist in championing this large-scale destination project. At the same time, they're willing to help monitor the strategic success of other regional initiatives. Throughout this plan, we also call out additional champions for the various initiatives—organizations with vested interests in providing the critical follow-through for the plan's success.

We anticipate this plan will find a home at the respective conservation boards, within the Chambers of Commerce, and at Prairie Rivers of Iowa—at a minimum.

Advocating for the Plan

As you will see in these pages, the natural resources, trails potential, community enthusiasm, cultural heritage and economic potential here are rich. But no amount of planning will achieve the results desired if resources are not ultimately available. The logic behind these planning efforts calls for public-private partnerships to achieve

meaningful goals. The vision must have sufficient public dollars available for effective leveraging of private resources. Iowa parks, trails, natural resources and cultural institutions have been historically underfunded. This trend continues but it must be reversed. This plan supports REAP, Iowa's Natural Resources and Outdoor Recreation Trust Fund, the Iowa Parks

Foundation and other state and public-private programs that can help this region and the state achieve the worthy initiatives included here. This plan will further explore start-up steps for considering bond referendums or similar locally-driven funding initiatives.



How to Read This Plan

The Master Plan has three basic sections to address the context, the planning effort and its ongoing support. While the Table of Contents provides the plan's overall outline, a little explanation is warranted:

Part One: The Planning Context and Process

Here you learn a little about the history of the Iowa Parks Foundation, its granting effort that led to the plan and the process used to develop the plan. The emerging themes, derived from focused discussions, are included here as they underpin the work of the plan.

Part Two: The Plan—Strategy and Fundamentals

This section includes the plan's strategic framework, derived from stakeholder and public engagement workshops and focus groups. The criteria used to develop the plan's initiatives can also be found here.

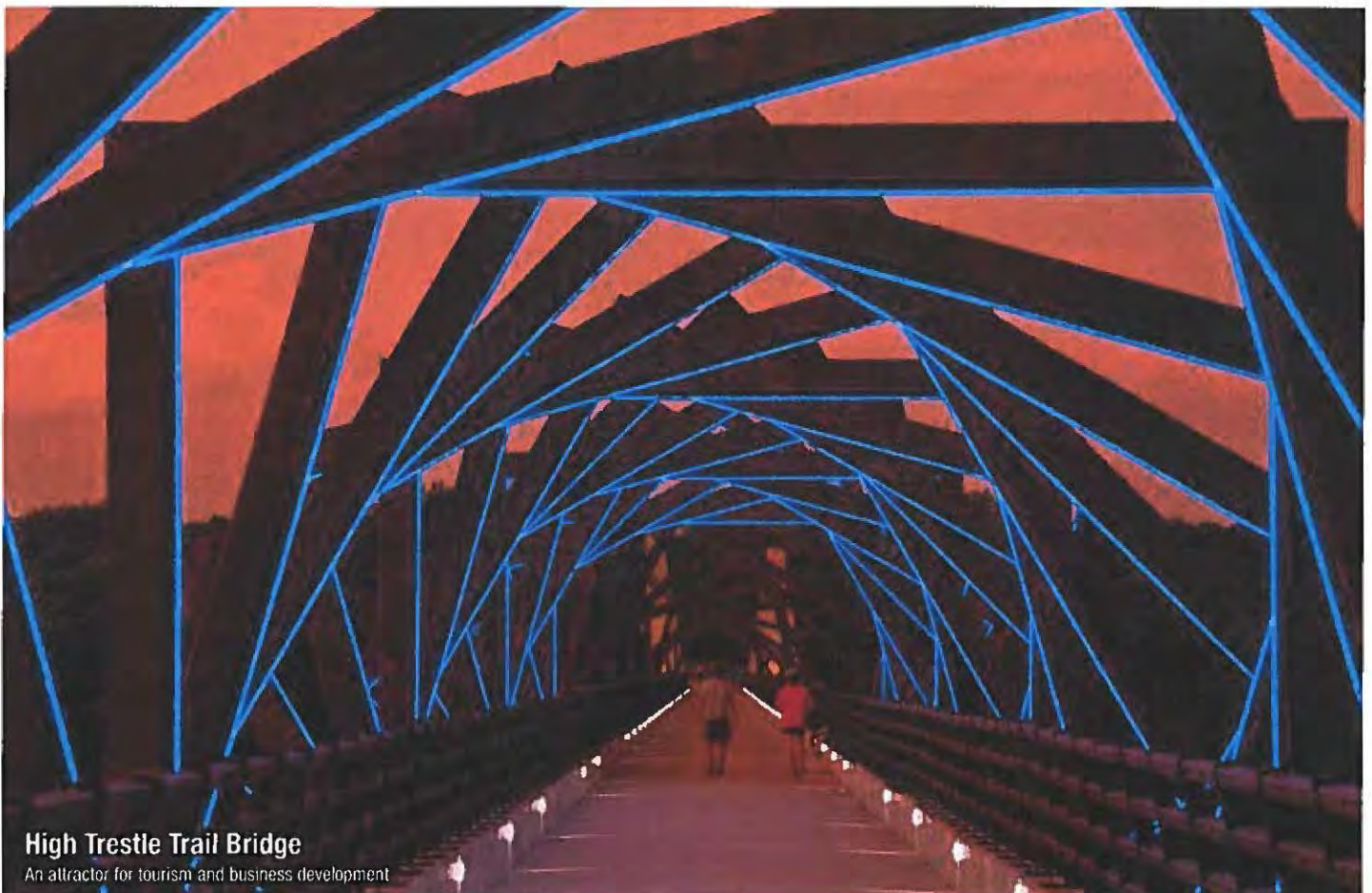
Then we address the key initiatives that have surfaced through this process. We include checklists for early implementation and highlight the project champions. We provide an overall possible magnitude of cost for each of these initiatives, noting the difficulty with providing any cost notes at such early stages with few project parameters defined.

Part Three: Facilitating Success

This section discusses measurement, structure, fundraising and advocacy intended to support the short-term and long-term success of this plan.

Appendix

The Appendix contains a series of references that were created for this plan, or otherwise supportive of the plan, and used through the process.





ROAD MAP AND GREEN LIGHTS

A 21st Century Iowa Parks and Trails System requires a new era of cooperation and coordination among many players (public and private). At the Iowa Parks Foundation (IPF), we bring the partners together to identify their region's park needs, make joint plans (the road map), and support priority projects (the greenlights). This document describes that process.

WHAT IS A GREEN RIBBON PARK?

Successful communities, counties and states are often known for their great parks. An Iowa Green Ribbon Park System/Green Ribbon Park will provide a measure of greatness by providing recreation, open space, and natural beauty. These systems of parks build civic, county and state pride and have an economic impact on their communities as well as contribute to the overall health and quality of life.

1 DISCOVER

Our first step in the regional journey - understand all the past planning work - through studies, maps, interviews and small group discussions.

COLLECT THE BACKGROUND INFORMATION

IDENTIFY A LOCAL PARTNER

RECRUIT A STEERING COMMITTEE

CITY

STATE

COUNTY

2 ASSESS

Analyze natural and financial resources, facilities, conditions, market potential and public interests.

MARKET STUDY

Who are the competitors for the services the park delivers and at what price?

SURVEY PUBLIC

INVENTORY FACILITIES

PARK TRAIL TOURS

Concessions
User Experiences

Overall Conditions and Major Facilities

CHARACTERIZE

Understand each park's role within the regional system and that system's potential for the future.

Character/brand of region, parks, community, trails

Cultural Connections

Economic Drivers

Functions and Programs

Partners/Organization

Strategic Potential/Actions

Future Potential(s)

3 STRATEGY

Using the questions below and others, the buckets to the left are filled giving direction to the regional plan.

VISION

MISSION

GOALS

BRAND

GREAT SPACES.
GREAT EXPERIENCES

How do we expand and enrich current programming?

What's the condition, use and potential of historic structures?

CONNECTED PARKS

How can the parks be connected to the community?
Are there missing trail pieces?

HEALTHY PARKS.
HEALTHY PEOPLE

How do we restore and preserve the prime natural features of this region?
What facilities and programs will fill public health needs for this area?

How do parks, trails, arts, communities and tourism work together to create regional destinations?

COMMUNITY AND CULTURAL VITALITY

LEGACY

How do we enrich advocacy, financial support and revenue generation to create and maintain parks of lasting value?

After gaining input from the people who will use the parks, the steering committee and other stakeholders gather.

PUBLIC OPEN HOUSE

4 REGIONAL MAP

The steering committee identifies priority projects and programs for the region and how these parks will connect to each other and the community.

5

PROJECT GREENLIGHT

STRATEGIC DAY AGENDA

- Current System
- Public Desires
- Potential
- Gap Analysis
- What to do

Priority projects get a green light for site selection, design, and a strategy for project funding.

RDG...

CLIM

apple

Note: this graphic depicts the over-arching process need for development of this regional plan as originally envisioned by the Iowa Parks Foundation.
The process used here echoes that original mission.

THE PLANNING CONTEXT AND PROCESS

CH 01



Photo by Jessica Johnson

Plan Background

Purpose of the Plan

This Boone Forks Regional Plan serves as a roadmap and living document for collaboration toward a shared vision within the region. It will work best when considered a guide for the sustaining stakeholders and a resource for residents and visitors. The Iowa Parks Foundation's strategic plan called for these regional initiatives to develop a park system for the 21st century that meets the needs of the people. They recognized one size would not fit all as Iowa grows and diversifies.

The Master Plan's purpose is to establish and implement an ambitious vision of connecting people to their communities and to each other through parks, trails, quality of life assets and healthy-living programming. We consider not just natural resources, but also the built environment; not just economics, but also public health; not just social gathering spaces, but also cultural events. This document reflects these values through established strategic directions and identified priority initiatives.

It should also be noted that this plan is not intended to define land use, operating, or capital improvement plans for any individual entity or facility.

Plan History

As mentioned above, this plan is rooted in the strategic work of the Iowa Parks Foundation, founded in 2008, initially to support state park enhancements in preparation for the state park system's centennial in 2020. While the 2020 celebrations remain a driving force in the work of the foundation, IPF realized the dearth of resources available to parks at all levels. They recognized we cannot look at parks in isolation. A 21st century park system involves public health, cultural and community vitality, natural resources protection/preservation and economic vitality, as well as recreation. It includes state, county and city parks and trails. Toward that end, as we prepare our state parks to once again lead the nation in outdoor

appreciation and stewardship, IPF sought regions to take a broad-based look at their many assets and create plans to achieve:

- Great places, great experiences
- Connected parks
- Community and cultural vitality
- Healthy people, healthy parks
- A lasting legacy (for parks, trails, culture and community)

The Governor and State Legislature awarded IPF initial dollars to pilot their vision for regional Parks to People plans. Boone, Hamilton and Webster counties applied for a portion of those

resources and secured a \$20K grant to be matched by the region. The region eventually designated an executive team to oversee the plan and funds, facilitated through the Fort Dodge Community Foundation. RDG Planning & Design, due to its experience with the IPF strategic plan and past involvement with county conservation boards, main streets and arts initiatives across the state, was asked to develop this plan. Work got underway with some concentrated effort in late fall 2015 and the planning concluded in spring 2017.



The Planning Process

Community-Driven

The process for this plan is rooted in a community involvement effort. The concepts and projects have been developed by those who know and understand the region best—its residents, civic leaders and community organizations. All with a compelling interest in the enhancement or development of additional recreational opportunities had the opportunity to participate.

The public participation process included:

- **Steering Committee**

The committee met at key points during the planning process to review the progress of the plan and make revisions to the draft concepts.

- **Stakeholder Interviews**

At the beginning of the planning process, the planning team sent invitations to key stakeholders within the three counties, requesting their participation as representatives of culture, history, tourism and recreation in the region. Small discussion groups were conducted in each county with additional interviews completed as needed. The discussions

introduced participants to the process and asked for initial thoughts and ideas for the plan.

- **Public Open Houses**
(see next page)

The process, described graphically, also starts with an initial overview of the region's facilities and assets—through a bus tour with the many partners, which was part of the initial application process for the IPF grant—and a series of informative maps. Many of the maps appear in the appendix of this report, and they served as the foundation for some of the proposed initiatives that received consideration.

As maps were being developed, the consulting team met with the stakeholders as outlined above. Emerging themes related to needs and opportunities were derived from that series of conversations. Those themes, coupled with the regional maps, were compiled into a "Discovery Document." Much of the information that appeared in that Discovery Document is included in this plan or the appendix. The Discovery Document served as a tool for

stakeholder workshops. Two were held. The first focused on:

- Enhancing the asset maps
- Understanding the region's needs
- Critiquing early strategic documents
- Establishing criteria for selecting initiatives
- Generating early ideas for desired initiatives

Between workshops, the strategic documents received some refinement and public open houses were held to gain additional insights into the region's needs and opportunities. At this juncture, the stakeholders were then encouraged to develop proposals to submit for review and prioritization at their next workshop. The consulting team also submitted proposals.

The second stakeholder workshop was an intense, successful effort to set priorities. These were further vetted during subsequent steering committee meetings before forming the foundation for this plan.



Additional Tour: “Ground-Truthing” Ideas

Two of the concepts were further ground-tested by the steering committee through a November 2016 tour. The committee wanted to understand the potential viability of the Kate Shelley Welcome Center and a concept (not proposed here as originally envisioned) to enhance and/or expand the Dragoon Trail. Through these on-site visits, the steering committee agreed the potential for the Kate Shelley Welcome Center site was exceptional—potentially accessible land

close at hand, dramatic vistas and dynamic underpasses. As noted above, this concept has become one of the top-tier interests of the steering committee to pursue further.

Conversely, the Dragoon Trail route did not test well. At some points in the most southern reaches of the tri-county region, the trail—almost exclusively gravel-surfaced—leads to some scenic riverside settings, but the winding, dusty nature of the trail through landscapes,

with minimal views of the river valley, make it a challenging concept to pursue. Some aspects of this trail may make sense to pursue for fat tire/gravel riding (an increasingly popular sport, complementary to adventure recreation like the OHV park), but the steering committee suggests pulling away from a Dragoon Trail focus for this region.

Public Engagement

In addition to the focus groups and workshops, the tri-county region made a commitment to reach out to the broader public for input,

including a series of open houses and an online questionnaire for the public to make their voices heard.

Online Questionnaire and Public Open Houses

The online questionnaire was launched to coincide with three public open houses, held in February of 2016 (one per county). Attendance at the open houses ranged from single digits at one venue to well over fifty participants in Boone. Through news releases, online sources and contacts with those involved with the project up to this point, the public was encouraged to participate in both the open houses and the online questionnaire. The tables below summarize the results and demonstrate the high level of interest in trails based on the 99 participants who participated online. The questionnaire appears in the Appendix of this report.

The schedule for public open houses was as follows:

- February 16: Sampson Room at Fuller Hall at 625 Bank Street, Webster City (Hamilton)
- February 17: Greater Fort Dodge Growth Alliance Office at 24 North Ninth Street, Fort Dodge (Webster)
- February 18: Second-Floor Auditorium, Boone City Hall, 923 8th Street, Boone (Boone)

Each open house was held from 5:00–6:30 p.m. and included Q&A and discussion with participants who reviewed materials

highlighting strategy and ideas, and encouraging public recommendations and feedback.



Emerging Themes

Background

In preparation for developing vision, mission and strategies to support the Boone Forks Regional Plan, RDG Planning & Design conducted six focus groups/interviews (two per county) in September of 2015, exploring what participants saw as strengths and challenges ahead for the regional effort. Participants represented multiple backgrounds in the

region – including history/heritage sites, various parks and trails, culture and the arts, economic development, tourism, conservation, community development, education, policy-making and public health. This document summarizes those conversations and provides material to use in development of a draft strategic framework.

Quotations from participants that reflect some of the conversation highlights appear in *shaded italics* throughout this section.

The region faces both opportunities and challenges in working together. Participants say a solid foundation has taken shape for working together, built on some long-lasting relationships across county boundaries. At the same time, they acknowledge there still is work to be done in removing barriers and creating a region of "no boundaries." They recognize that when resources are tight, multiple parties at the table can be interpreted as competition, and collaboration can suffer.

Our people are our biggest asset. They're very supportive and when there is a cause, the people step up – willing to collaborate.

Some are not wanting to buy into the whole regional plan due to efforts going on in communities . . . some focus on their own little silo and worry about their own little community.

I think part of the problem is an elderly population on fixed income that doesn't see the benefits in the [quality of life and recreation] things we're talking about. They're not going to kayak or ride horses . . . they just don't see the need, and they vote.

I don't want everything to be about finances, but when you have counties like Hamilton – it's a classic example. It's dependent on revenue for their existence . . . if you want them to think regionally, and Hamilton County loses revenue, that's an underlying impediment.

Nature-based experiences provide exceptional, lasting opportunities and the counties' nature assets appear largely complementary. Assets abound here, including thousands of acres set aside for public ground that take in exceptional vistas and natural resources. Exceptional forest timber, river valleys, park lands, trails, other landscape set-asides and remnants of native habitat – all combine to give this area, rooted in its own geology, an opportunity for distinctive natural experiences.

Some see nature-based experiences as a powerful tool for economic development, in that they will stand the test of time—unlike the manufacturing sector, for example, where businesses come and go.

We have a unique geology and geological resources in this area.

We have the Central Coast of Iowa – as the Boone meets up with the Des Moines, we have one of the most beautiful and diverse habitats.

Underlying this whole thing is the Boone River Protected Watershed Area – the first protected waters in the state.

I truly believe when you do economic development and you anchor it with natural resources, it can't be moved away from you. It's anchored here because the natural resources anchor it.

The Boone and Des Moines Rivers in particular present some tremendous opportunity out there. If you look at the land cover map in Iowa, one spot shows as having a larger forest resource, and it's this resource right here in the Hamilton, Boone and Webster County river corridors. We have a tremendous opportunity to develop that as an economic development opportunity.

I think it does come back to the forest resource – how do you begin to develop a changed view of the place?

Individual [outdoor skills] instruction to youth is being overlooked – as a regional center, bringing natural hands-on experience to the environment, to the woodlands, to wildlife – is a real strong plus. . . [The county] dimensions . . . are very complementary in terms of the outdoor recreation.

We have Dolliver, Ledges, Brushy Creek and substantial county parks.

This opportunity also presents a challenge – adjusting a mind-set that hasn't looked at this region's economic development as nature-based. Participants say thinking differently about the area's natural resources could require a "paradigm shift."

Even though in the past we have looked at our natural resources as a minor opportunity, we really have a unique resource here and I think we have the opportunity to begin to have the local economic shift from ag and manufacturing to recreation and tourism.

Connections can make all the difference. They speak to building from the success of the High Trestle Trail and the current Boone River Water Trail. They want more connections, more loops, more options and more experiences along the way. They recognize the expense of paved trails and value alternatives, but they see real potential in loops and links that take advantage of the already vibrant HTT. They also wonder, though – how difficult will it be to convince the High Trestle Trail users to ride North? They also speculate on building around the artful bridges theme as a trail system expands – this could be a distinguishing characteristic for the region.

They recognize, too, the importance of way-finding, signage, interpretation, apps and more in the development of any kind of a trails network – or the whole of the region overall. They also see some potential early wins through connections that don't necessarily mean trails – they're thinking byway potential.

High Trestle Trail artistically stands as a major feature. Could that be done at other sites along the river that would excite people to not only go to the high trestle but other trestles or bridges along this river?

We need to make it fun to get to the next stop.

Rather than try to build everything, we have a lot of what needs to be built already here. We would love those pathways – that's a vision: connect and sign the roads we already have.

Been up to Minnesota? They have businesses along their trail – a pie place, you not only ride the trail, you have Flat Tire [trailside bar] experiences along the way. You can buy a candle . . .

Healthy communities, healthy counties – those trails add to that.

We haven't even touched yet on the commuter piece and I think Ames has a high commuter rate.

Culture, heritage, history and the arts also present powerful program opportunities that these participants say are under-used today.

Respondents have a long list of opportunities they see here. Some examples include:

- Native sons (and daughters) who had a place in history
- A series of under-used, disconnected museums of quality and potential interest
- Many skilled/talented artists and artisans
- A number of interesting historical attributes
- First people's history and culture – unsung and not well understood
- The Dragons
- Historical buildings/architectural significance
- Scattered cemeteries
- Incoming wineries, breweries
- Community theater

Some participants in these discussions are already attempting to leverage these pieces through tour plans, social media and events planning. "Legacy Learning" has been launched as well. This is an initiative to connect adults to unique, educational opportunities building from the talents/resources of

the region and also creating new energy in the region through invited guests, perhaps reminiscent of the historic Chautauquas.

Additionally, work is already underway to connect these resources (at least in part) through exploration of a folk arts school – particularly emphasizing nature-based arts.

We pull in regionally known people to teach everything from basket making to flint knapping, to welding garden sculptures.

We see a folk arts school really focused in the natural resources as a base.

The Dragoon Trail – it's marked and we know very little about the Dragoons.

Could there be something like the Dragoon Loop?

The American Cream Draft Horse story – a native-bred draft horse – they bred them down at Jewel. . . . It's a rare breed.

The towns themselves present significant opportunities for signature recognition and experiences. In some instances, the communities connect via a circuit and create a distinct experience that way. In other situations, community amenities can stand alone as a draw. Regardless, these communities count and can help set this region apart. At the same time, the communities could use some assistance to stay as vibrant and vital as desired.

We're branding Hamilton Hometowns – four communities going to brand together and market together to get people to come and shop and open businesses: Ellsworth, Jewel, Stanhope and Stratford. We just had a big party on Saturday and a social media scavenger hunt.

What we're working on right now is building up these downtowns.

Transportation as recreation – current and historic – also resonates in this region. From equestrian uses to the Boone & Scenic Valley Railroad, to the largest off-highway vehicle (OHV) park in the state, these features also present one-of-a-kind opportunities to leverage.

We're about to have the largest OHV park in Iowa, if not the Midwest.

Ride a train across a high bridge . . . that's a market we have cornered.

Let's not forget agriculture and agri-tourism. These participants come to realize that what seems day-to-day to us – the production of corn and soybeans – can actually be of interest to visitors. Especially when combined with the local foods movement, "foodie tourists" and incoming wineries and breweries, opportunities pop. Participants say we have potentially underestimated the possibilities of our agriculture heritage – as a draw and as something to celebrate throughout our parks and trails systems. The Farm Progress show is also a significant event that has not yet translated into its full potential for the region – perhaps that factors in here as well.

In the agri-tourism business, we're hearing more about how it would be a great way to entertain people here – a hops farm and the wineries and the full-out experiences. I just missed the grape stomp, for example.

I'm thinking of the lady, her husband's driving the RV up I-35 and she has her camera and she's taking pictures of the wind turbines. They don't see them in New Jersey.

If you give people peeks at certain areas, and farming is one of them, [they will want to visit].

These are farm counties and we're in the middle of it.

It almost lends itself to an ag museum of some type – or historical place that tells the story of agriculture in this region.

Branding, partnerships and planning are keys to success. Nearly every participant at some point acknowledges that this area needs its own distinctive brand – and they struggle to define it. But that's only a struggle because of the wealth of what's here. How do you create a focused brand when land, waterways, history, arts, heritage, communities and much more all have a significant role in this region's future? Because of the many opportunities (and the needs associated with taking advantage of those opportunities), they also recognize the critical need of partnerships – of various configurations.

Finally, they recognize the need to be strategic in the development of this plan. It won't happen all at once and they desire a plan that can build/unfold in a way that leads from one iteration to the next.

We need public-private partnerships.

Our first phase is awareness, letting people know where we are. Starting to get the word out.

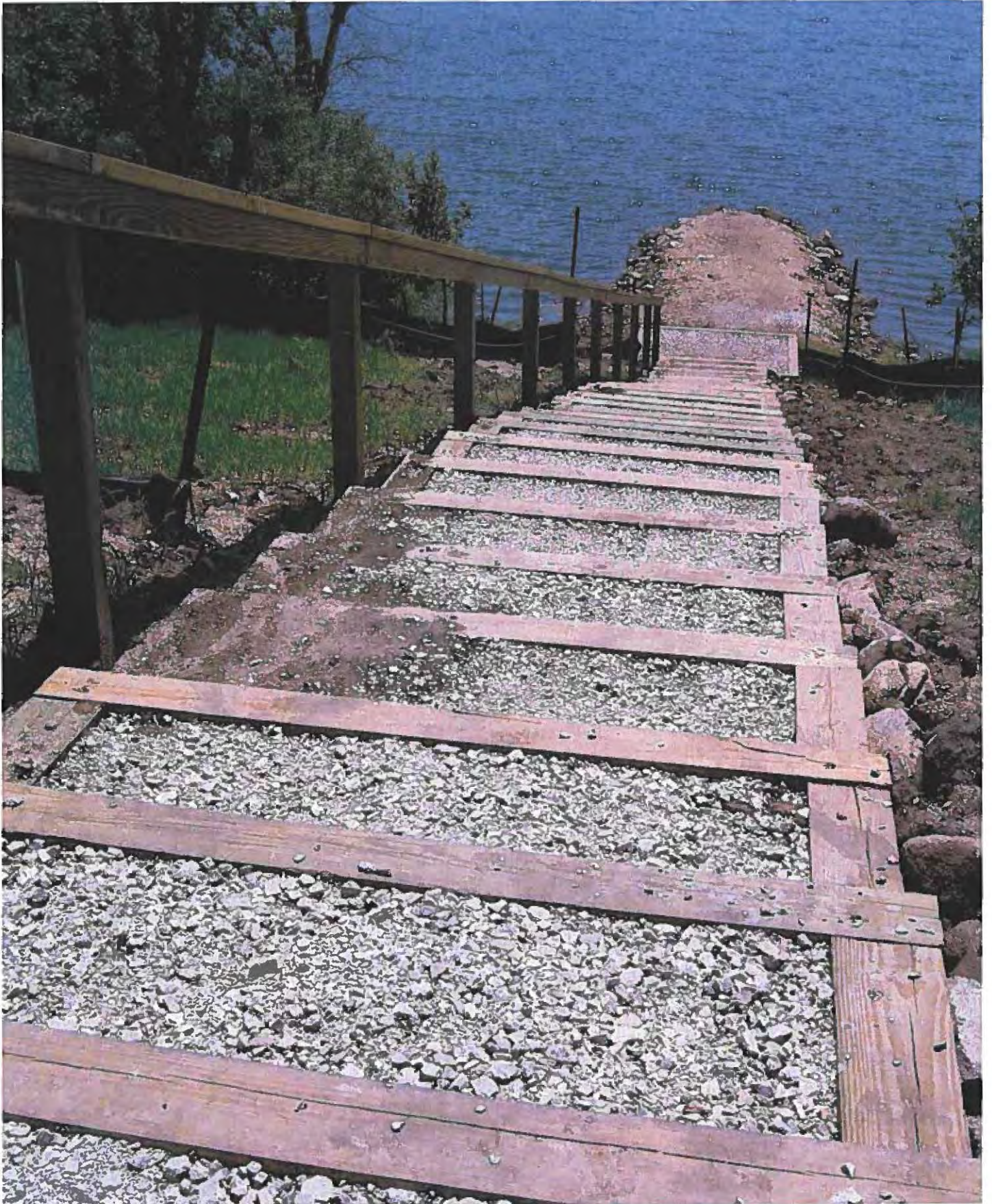
And then look at the phases, making sure that the phases make sense and that the funding stream comes in when you want to do these things.

You have to have a solid plan and have to get a lot of people to get eyes on it and have to do some politicking to get people to buy into it. We need to build testimonials from people . . . see the big picture and know that this is an important part for all three counties.

That's why these three counties have come together. Create an experience and brand it. This is us and this is where we are.

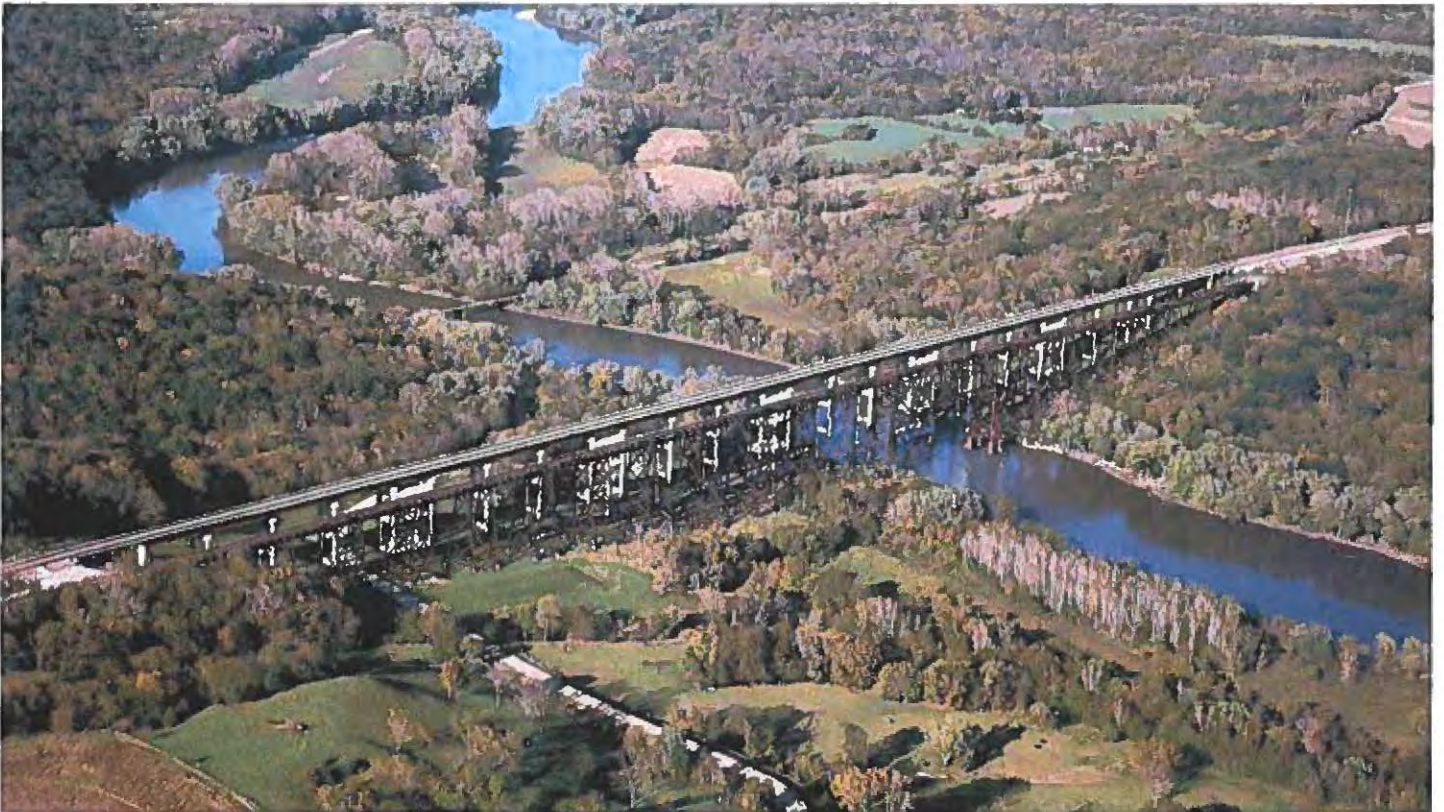






THE PLAN STRATEGY AND FUNDAMENTALS

CH 02



This strategic framework emerged from focus group discussions, individual interviews, survey results, public meetings and a series of workshops focused on the region's future.



Vision:

Lands and communities fulfilling dreams

A region renowned for its breathtaking river valleys, high trestle rail lines, working farms and natural lands—connected to historic communities of character and opportunity.

Mission:

People and places work and grow together

To collaborate across political and geographic boundaries for effective connection and integration of arts, heritage, nature, community and economic vitality.

Strategic Directions

Great Spaces, Great Experiences

The Value of Our Public Lands

1. Pursue a paradigm shift from emphasizing more traditional economic models to advancing appreciation for the region's natural history and the economic gains that come from outdoor recreation and tourism
2. Develop a community of stewards and advocates for the region's exceptional timber lands, river valleys, prairies/savannahs and geologic features
3. Foster an outdoor culture rooted in both agriculture and nature

The Parks

4. Create unique overnight stay opportunities within the region, particularly enhancing river valley and trail experiences
5. Expand mini-destination experiences within and leading to parks

Arts/Culture/Heritage

6. Enhance opportunities for using/learning/ experiencing the region's many cultural and heritage amenities, including museum tours, architectural tours, cemetery trails, winery circuits, etc.

Connections

7. Building from the reputation and history of the region's current water trail and the popularity of the High Trestle Trail, plan and implement a Boone River Trail Spine-and-Spur system, enhanced through day-trip loops and connecting to the region's many communities and amenities

8. Connect parks to parks, parks to trails and parks to communities

9. Expand the water trails network

10. Expand the incorporation of the arts in the trails-and-bridges system (e.g., the next High Trestle Trail Art Bridge)

11. Consider a long-walk foot path system through the Boone River Valley

12. Build from the railroad history to expand one-of-a-kind experience opportunities

13. Leverage the Dragoon history and Lincoln Highway history and the associated byway work underway

Healthy Parks, Healthy People

14. Promote parks as "outdoor fitness centers" and build park-based outdoor health events (runs, hikes, rides, cross-country, etc.) into other promotional packages and events

15. See #11 above

16. Work with Watershed Management Authorities and other means to achieve improved water resources throughout the region to maintain quality parks, beaches and in-stream experiences

17. Employ a variety of means (volunteerism, conservation corps, citizen scientists, university teams, etc.) to supplement professionals and achieve ongoing natural resources stewardship and progress monitoring

Community and Cultural Vitality

18. Build on the talents of artists and artisans to integrate culture, art and conservation within communities and parks, and along

trails; expand offerings and reach of "Legacy Learning," a nature-and-folk arts school

19. Establish an agri-tourism component to the region's destination mix

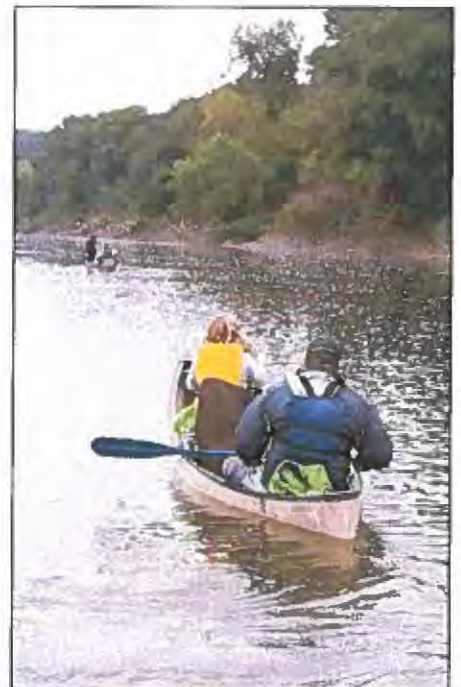
Lasting Legacy

20. Create a region that serves as an attractor to outside interests—appealing to both Sioux City and Des Moines audiences (at a minimum)—drawing from urban centers both north and south

21. Grow public, base-line support to ensure systems have ongoing maintenance and repair dollars

22. Establish ongoing, private funding strategies using the IPF Grant Match requirement as the means for initiating and/or enhancing critical relationships

23. Establish a mechanism for ongoing collaboration/coordination and shared responsibilities across the region



Priority Criteria

In order to set priorities during the second stakeholder workshop, we wanted to have general agreement in the room on the criteria used to make those assessments. Discussion at the first workshop touched on this and the second workshop provided a final review of criteria before launching into the priority exercises.

At its most basic level, priorities are often established by one or more of the following more “generic” ways of looking at priorities:

- **Chronological priorities**—Some projects or processes need to be developed early in the plan because other plan elements rely on their completion.
- **Low-hanging fruit**—Some initiatives have impact but are simple to execute. Sometimes this occurs due to low-to-no cost, current political will, available resources, and/or technological ease of execution.
- **Big impact**—Some efforts may take a long time to accomplish, either due to their cost or other challenges, but they will likely have a significant impact.
- **Personal passion/evident leadership**—Some projects have dedicated champions whose leadership and commitment will likely provide sufficient follow-through to achieve the desired result for the region.

Criteria used to assess proposals for the Boone Forks Region included:

Regional impact

Viable projects address the whole of the region directly (as do many of the touring initiatives, for example) or are easily replicable throughout the region.

Promotes regional culture and historical significance

The heritage features within this region are rich and unsung, not to mention the historians, artists and artisans finding homes in the area and looking to join forces for regional impact. These are among the factors considered here.

Educational

While educational features can certainly serve as tourism attractors, it is just as important here to identify the means to help residents understand the region’s many outstanding assets.

Sustainable

With the natural resources of the region poised to support the livelihoods of many and promising a way to promote tourism and economic development, this factor is intended to ensure those resources maintain their value through restoration or preservation and protection.

Marketable

The intent is to leverage the region’s location as a destination along the nationally significant Lincoln Highway; as a location with exceptional agricultural, natural and historical resources; and the region immediately up-river from the world-renowned High Trestle Trail. This factor gets to the recognition of the tourism (external and internal) potential of the region.

Community buy-in, public support, volunteerism

This region shouldn’t pursue efforts that do not have community support. We won’t be successful if residents aren’t willing to engage.

Access to resources/funding

Assessment of initiatives includes likely access to resources to make a project happen.

Positively impacts diverse users

This reflects the increasing diversity of the region and the capacity for successful tourism with improved understanding of the needs of diverse audiences.

Enhances current facilities and programs

Some of the most cost-effective and efficient initiatives build from an existing baseline.

Building the Regional Collaborative

A broad range of early partners have helped drive this regional collaborative with Webster County Conservation Board, Hamilton County Conservation Board and the Boone Chamber of Commerce providing much of the initial push with support from the Fort Dodge Community Foundation. The Boone County Conservation Board and Prairie Rivers of Iowa have joined the executive team as this initiative continues.

Throughout the process, state parks have been involved with county parks, regional planning groups, educational institutions, the Iowa Arboretum and many others.

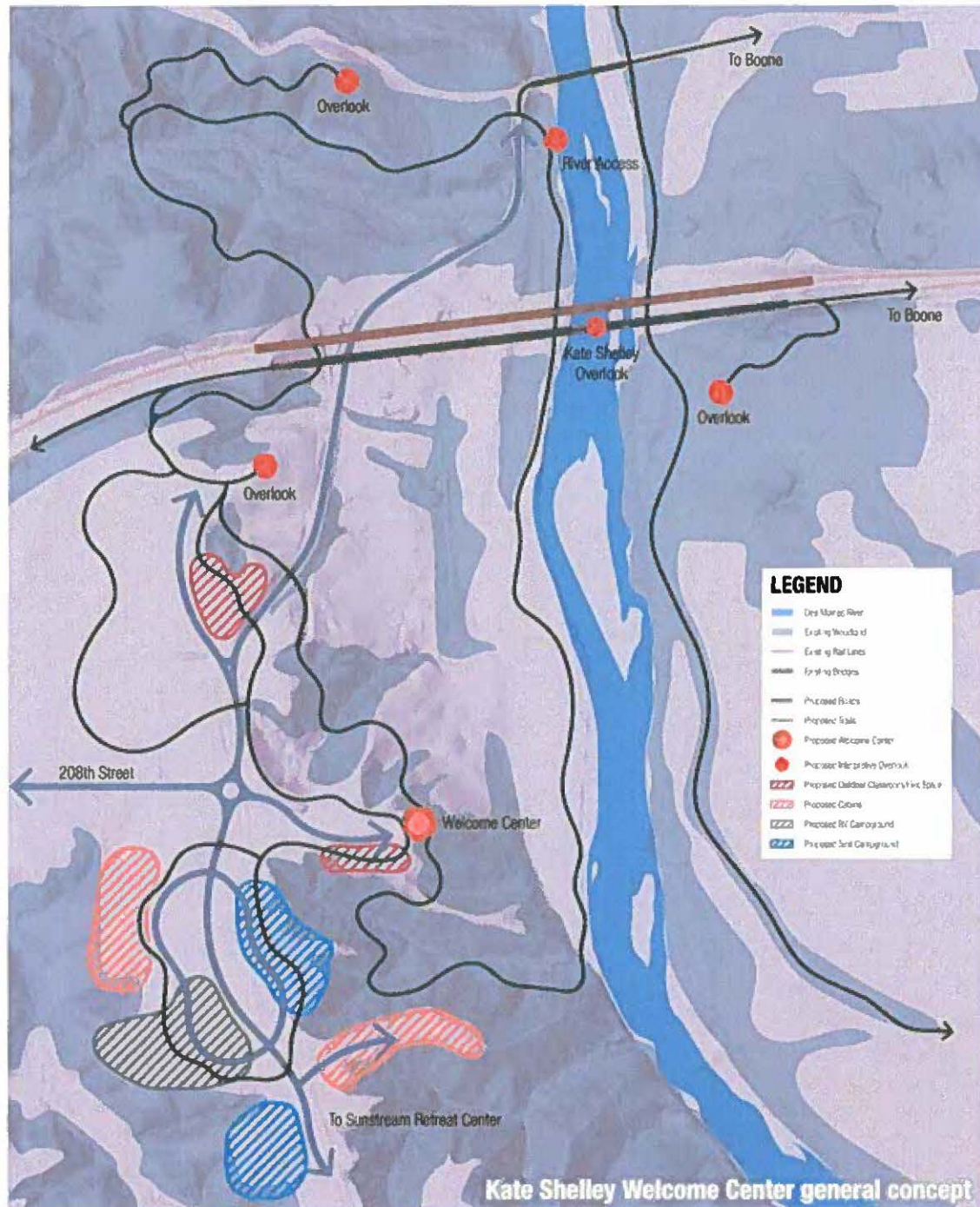
Some challenges and opportunities are too big to take on alone. This region acknowledged that and began working collaboratively to tackle issues prior to this planning process. Working regionally to identify needs and priorities creates efficiencies, eliminates redundancies and ties together local goals and projects. The Parks to People initiative builds on existing processes, priorities and public input.

The Plan/Priority Initiatives

The priority initiatives that appear here were selected as the heart of the Master Plan. Most of these initiatives have potential for early successes but substantial effort is required over time to achieve some of the

most meaningful projects on this list. These initiatives come to the fore because of the close match to strategic directions and criteria. Each of the initiatives in this section was developed as a regional effort consisting of

existing and planned local projects, connectors, upgrades to current facilities and assets, and major projects needed to meet the region's overarching goals.



The Kate Shelley Welcome Center: Home of the Lincoln Highway Heritage Byway and Legacy Learning

The Lincoln Highway shifted the nation from train to car culture with its completion in 1913. Both histories converge in this region of Iowa. As the first transcontinental highway to span 13 states and take travelers from New York to San Francisco, the "byway" version of this historic highway can once again do the same, but travelers need a place on the map to land—a place with a history as rich as the highway itself: The Kate Shelley Bridge.

The concept is to create a visitor/welcome campus—complete with diverse opportunities for overnight stay—with the repurposed Kate Shelley Bridge as its interpretive focal point. The Kate Shelley Welcome Center provides an unmatched vantage point of the past, present and future. Both metaphorical and physically dramatic, it provides exceptional potential to "pull" byway visitors into the region and encourage their further exploration and stay.

This vision includes using the Kate Shelley Welcome Center as a home campus for a re-branded and expanded Legacy Learning initiative: a nature-and-folk arts school already underway in the region. (Legacy Learning

is discussed in greater detail further in this document.) This central campus would act as a hub for the area's programming and activity, ensuring tourists and local residents continually activate this important space.

Land ownership near the bridge, links between the trail and the highway, and places and spaces for overnight stay (from primitive, to "glamping," to RV camping and beyond) must all be explored for this initiative to advance. But this concept leverages a prime tourism route while protecting landscape and history of the region. When coupled with "Quirky Tours," this likely creates a national draw for the region.

The Lincoln Highway

Dedicated in 1913, the Lincoln Highway was America's first transcontinental road. Although the Transcontinental Railroad had been completed 44 years earlier, there was only a patchwork of mostly rural, dirt roads for vehicles. But as automobile production increased dramatically in the early 1900s, the need for infrastructure development became clear.

At the time, road-building was more of a local charge and Congress wasn't prepared to fund it federally. In 1912 a young entrepreneur named Carl Fisher, who manufactured headlights, proposed a privately funded interstate road and began soliciting donations. The Lincoln Highway—originally called "The Coast-to-Coast Rock Highway" because "Lincoln Highway" had been reserved for another project, which collapsed—was underway.

The original route connected New York City to San Francisco, spanning 3,400 miles and 13 states, and traces portions of several historic roads, including a 1675 Dutch colonial road, the Mormon Trail, a Pony Express route and Donner Pass. It traverses Iowa roughly along what is now Highway 30 from Council Bluffs to Clinton.

The Lincoln Highway Association advocated cross-country trips, which would take 20 to 30 days and would be "something of a sporting proposition." The route breathed life into small towns along its path and by 1925 federal and state governments developed the numbered U.S. Highway System, then the Interstate Highway System 30 years later.

Iowa's section of the Lincoln Highway, the Heritage Byway, crosses 13 counties and features sites of archaeological, cultural, scenic, recreational, natural and/or historic significance. The longest of Iowa's byways, 460 miles, the Heritage Byway includes loops through landmarks, vistas and communities.



Tama, Iowa

Photo by Michael Kelly



The Kate Shelley High Bridge

Vistas/views

In general terms, the proposed Kate Shelley Welcome Center and Campus proposed here would take full advantage of the 200' vertical drop from the valley's edge to the river surface below.

Unique stay

The south side of the campus could provide a mix of overnight stay options (with amazing views!)—from RV, tent camping and cabins to a mix of historical pull-on campers (think Airstreams or older). The historical campers would mark the campus' relationship to the Lincoln Highway and create an authentic one-of-a-kind destination.

Learning and connections

The diagram imagines sites supportive to events and Legacy Learning—pottery kilns, interactive classroom space and flexible indoor-outdoor venues. The campus would include a network of trails—a mix of fully accessible and harder-to-maneuver stretches (where full access is not feasible but adventurers would want to wander).

History

Ongoing interpretation would take place here, allowing visitors to interact with the site's converging histories: Kate Shelley's heroism, Iowa's transportation leadership (rail and highway), as well as an introduction to the history of the wider Boone Forks Region.

Phasing

The diagram envisions phases of implementation, allowing for expansion over time.

LET'S GET STARTED!

Early Champions for the Kate Shelley Welcome Center:

- Prairie Rivers of Iowa
- Boone County Chamber of Commerce

Prairie Rivers of Iowa's work on the Lincoln Highway Heritage Byway and the Boone Chamber's early exploration into the feasibility of securing the Kate Shelley Bridge make them natural partners to pursue this initiative. Additional partners to contact in the earliest phases of this work include land owners in the vicinity (private property owners, Sunstream Recreation Center, railroad, DOT, etc.).

EARLY ACTION STEPS

- Pursue the potential for protecting the Kate Shelley Bridge (early exploration underway) including agreement in principle to secure the bridge if/when possible
- Identify and convene a staffed Project Committee with leadership from Prairie Rivers of Iowa for securing resources and advancing planning
- Secure resources to execute a feasibility study for this project that would include:
 - Discussions with landowners, decision-makers and a broad range of stakeholders
 - Further conceptual development
 - Exploring the possibility of a regional approach to development and operations
 - Funding and marketing feasibility
 - Options for costs, operations and phasing

The Kate Shelley Bridge

Kate Shelley, an Irish immigrant, was 17 years old when a fierce thunderstorm blew through central Iowa on July 6, 1881. The storm flooded Honey Creek, near her family farm, which was already swelled by recent heavy rains. At 11pm a pusher train, sent to inspect the Honey Creek Bridge, crashed into the creek when the bridge collapsed underneath, spilling four crewmen into the water.

Kate heard the crash and realized a passenger train was en route to the fallen bridge at midnight. She donned a jacket and a straw hat, grabbed a lantern and raced to cross the Des Moines River bridge to warn the station agent. The storm raged around her, blowing out her lantern, so she navigated by lightning. The bridge consisted only of rails and ties—including large gaps to discourage

people from walking—so Kate had to crawl across the long, high bridge. She finally felt solid ground and ran down the tracks to alert the railroad.

After explaining what had happened, Kate passed out (not before someone said, “the girl is crazy”). But the station agent recognized her and was able to stop the train, which was carrying 200 passengers. Kate accompanied the rescue party on a train to Honey Creek; rescuers saved two of the four crewmen.

Kate’s bravery brought her international acclaim. The passengers, the railroad and the State of Iowa all collected hundreds of dollars as a reward. Kate was given medals from school children, a gold watch from the Order of Railway Conductors and a lifetime pass from the Chicago and North Western Railroad.



KATE SHELLEY
The Kate Shelley High Bridge was constructed in 1901—the first bridge in the country named for a woman.

Hike, Bike and Paddle: Trestles, Trails and Waterways

Participants in the online questionnaire named a bike trails network their number-one choice for the region. This may, in part, be inspired by the exceptional success of the High Trestle Trail at the southernmost tip of Boone County. This facility draws an estimated 20,000 visitors monthly to the stretch between Madrid and



Woodward, which houses the massive High Trestle Trail Bridge, during the cycling season (May–October) and associated economic development. The goal here, in part, is to build on that success, drawing visitors north into the region while at the same time creating experiences of value for those who already live here.

This initiative will provide wide-ranging experiences—appealing to the most adventurous and most contemplative users of the parks-trails system at once. This proposal creates a user-directed network of easy-to-access hubs for equipment, information and/or outfitters. This effort builds not just from the High Trestle Trail audience, but from the growing regional water trails network. At build-out, this system will include a mix of soft, gravel and paved trails to complement the water trails network plus tools to rent and use this multi-modal system—cycles, paddles, canoes and life vests, for example.

The basis: water trails

The water trails network here has potential to work as its own signature destination but it is included as the foundation for this network due to its significant advancement thus far. The region continues to plan, build out and connect a land trails network, while the water trails system here is one of the more complete systems in the state. Ongoing work to maintain (or improve) water quality and flood mitigation will be part of the water trails’ continued success, coupled with dam removal and riverfront development. Communities in the region are already working on these fronts.

Hub-by-hub approach

As envisioned, each hub would offer visitors access to hike, bike or paddle without the need for premeditated outfitting. Most hubs would include opportunities to rent a bicycle or canoe on the spot, as well as providing necessary hiking/adventuring accommodation such as picnic tables, restrooms and drinking water.

This would allow a visitor to, for example, rent a bike and cycle upriver to the next hub, then pick up a canoe and paddle back to the point of origin.

The network hub points will need detailed assessment to make sure services are not duplicative or proposed in locations prone to flooding. In some instances, hub points may consist simply of durable signage pointing users to nearby pre-existing services.

Cost-effective land trails

The network also works to cost-effectively create trail connections, make loops and take advantage of new adventures in cycling (e.g., fat tire/gravel cycling). Many of the connecting pieces in this network are linked by taking advantage of low-use county roads, paved shoulders, gravel and some limited use of new soft trails for more “immersion-in-nature” experiences.

Livery needed

This work relies particularly on effective public-private partnerships to promote outfitter services/livery and capture economic development opportunities from the network. On the one hand, it sounds a bit confusing to develop a system that could work without a livery service, but this network will need ongoing management and back-up services, and may be best suited to private livery. Perhaps the best way to state it is thus: to create an effective on-demand recreation experience, a dedicated livery is needed behind the scenes to ensure resources (both recreational equipment and infrastructure) are properly maintained and distributed. Robust livery services will also help create the demand for the system and vice versa—introduction to short (three-mile or less) trips in urban areas should inspire longer, more challenging, and/or “curated” adventures best provided through a private livery service.

Technology improvements

Technology will also play an important role here. Not only can technology inform and guide a user, but the current livery service in the region has abandoned sites for service due to a lack of reliable cellular phone network coverage. Livery needs internet/cell connections at key locations for user communications and pick-up notification. This would also be an important safety back-up to this system. This plan recommends securing technology partners to aid in plugging this system hole.

The system

Key existing anchor points for this initiative include: The Fort Museum (Fort Dodge); Dolliver and Ledges State Parks; Brushy Creek Recreational Area; Deer Creek; Kennedy Park; communities of the region; Tunnel Mill; Briggs Woods; Bell's Mill Park; Saylorville Wildlife Area; Sportsman's Park; High Trestle Trail Bridge/Trail; and Swede Point Park.

Rails with/to trails

The network provides 93 miles of north-south water trail on its western leg, 83 water miles on its eastern leg; however, east-west trail links are not as easy. One solution: develop a network of rails-to-trails and rails-with-trails connections. For the uninitiated, rails with trails is exactly as it sounds: trails placed in the right-of-way along active rail lines. These are typically found on lower-volume rail

corridors; however, safety buffers allow higher-volume options as well.

One opportunity for a rails-with-trails route is the 20-mile corridor linking Fort Dodge to Duncombe to Webster City. This east-west trail link could serve as a path to celebrate Iowa's agricultural and railroad heritage with strategically spaced oases for the user along the way.

Introductory segments

Important pieces of this proposal are the three-mile paddling/hiking loops proposed in or near urban centers to provide short-duration excursions for those pressed for time, for easy family outings and as introductory experiences for novices to the outdoors. Options for short excursions in both Fort Dodge and Webster City have been suggested as part of this plan.





LET'S GET STARTED!

Early Champions for Hike, Bike and Paddle:

- Webster County Conservation Board (WCCB)
- National Park Service

Webster County Conservation Board is involved with the Fort Dodge riverfront project, water trails improvements, new trail links and expansion of its OHV park (a potential key destination for this network). This makes WCCB a good fit for helping a larger team work cooperatively on this project.

EARLY ACTION STEPS

The early work ahead includes:

- Convene a staffed coordinating committee, potentially including decision-makers, multi-use trail enthusiasts, regional/community leaders, livery/outfitter interests, tourism professionals, technology partners and outdoor skills-building educators
- Secure resources for and/or assign a task force to complete a more detailed network study, including:
 - Existing bike-share and canoe-share programs
 - Organizational structure for network
 - Regional signage convention (see branding), recognizing other signage systems already in play
 - Additional research in self-directed equipment/facility rental/use
 - Hub-by-hub verification of viability/needs
 - Funding and phasing approach
- Ongoing operations, maintenance, revenue-generation strategies
- Promotional/marketing requirements
- Livery/private sector role(s)

SUSTAINING THIS INITIATIVE

Ongoing work here includes:

- Enhance/establish:
 - Gateways
 - Improved/expanded access points
 - Interpretation
 - Off-trail adventures (River Valley scenic side-trips, e.g.)
 - Community/business/cultural draws/packages
 - Unique overnight experiences
 - Multi-night stays
- Work to continue meeting water trails network needs
- Partner with watershed management authorities, watershed advisory councils and others for water quality/quantity improvements
- Continue to flesh out more detailed trails plans on a multi-county basis

Legacy Learning Revisited: Hands-on Arts, History and Nature

Legacy Learning, originally an educational effort of Hamilton County Conservation and a dedicated team of exceptional volunteers, already has established a wonderful track record of attracting notice within the region and creating memorable experiences. The power of the concept of linking nature, history and the arts through the work of artists, artisans, makers, historians and naturalists cannot be oversold. Participants gain new meaning in their lives and appear more than willing to come back for more.

At the same time, the audience has likely been a bit limited compared to its potential—it was originally targeted to adults (hence the “legacy” moniker) and has no real home. Still, even without a physical center, there is a certain amount of momentum that should be the foundation for an exciting future on behalf of this program and the region. In partnership with the Board of Directors that has already put a great deal of investment in play here, the plan hopes to support expanding this program’s physical reach and multi-generational appeal.

This plan recommends partnering for improved resources (including grants, fundraising and revenue generation from services), re-branding, securing a wrapped/branded van for service delivery, and enhancing physical sites where this van will “land.”

Sites to enhance for Legacy Learning mobile-based services include:

Webster County

- Camp Wanoki
- Dolliver State Park
- Fort Museum
- Fort Dodge Riverfront
- Ann Smeltzer Learning Farm

Hamilton County

- Briggs Woods Park/Cabins



Boone County

- Iowa Arboretum
- Proposed Kate Shelley Welcome Center

Program expansion could target younger audiences and families and foster new/improved partnerships with arts/culture, history and conservation groups of the region. More adventure-related programming might include:

- Guided river floats (e.g., from Fort Dodge to Camp Wanoki)
- Outdoor skills-building
- Shooting sports (a natural for Brushy Creek State Recreation Area)
- Paddling lessons/skills-building (again, a good fit for Brushy Creek)

Outdoor art classes and women-in-agriculture forums are additional ideas that have surfaced through this planning process.

LET'S GET STARTED!

or, more accurately...

LET'S KEEP GOING!

Early Champion for Legacy Learning:

- Hamilton County's Legacy Learning Organization

In partnership with the Board of Directors, Hamilton County Conservation Board (HCCB) helped launch Legacy Learning and is poised to continue working with that board for version 2.0. Hamilton County Conservation and the Board have committed to keeping Legacy Learning going while hoping to expand, re-brand and re-invigorate the effort.

EARLY ACTION STEPS

The early work ahead includes:

- Board identify the potential for programming with broad-based/ family and/or youth/young adult appeal
- Establish and promote new program(s) as early as possible (perhaps Summer or Fall 2017)
- Participate in a branding effort to expand the reach of Legacy Learning
- Revise Legacy Learning branding, outreach and program needs accordingly
- In partnership with HCCB, Prairie Rivers of Iowa and other members of this regional planning team, secure additional grants/resources to enhance Legacy Learning sites identified in each county for ease-of-use and promotion
- Consider securing resources for a mobile van to support programming and outreach
- Participate in Kate Shelley Welcome Center planning (aid in securing this campus as future home base for Legacy Learning)
- Expand/enhance social media presence
- In partnership with this regional planning team, advance the concept of resources for part-/ full-time staff support for Legacy Learning



Protect the Source: Boone Forks and beyond

A map of the dramatic river valleys through these counties can fool a person. Typically, a swath of greenspace on an Iowa map implies publicly held lands, typically preserved as park, greenway, prairie or woodland. That occurs in this region—the Saylorville Wildlife Management Area and the many state, county and local parks are prime examples. But many of these greenspaces are private lands. They have been successfully stewarded over the years by church groups, scout camps and the YMCA. They have been exceptional private partners in supporting these lands. But as these organizations work to maintain their services in ever-tightening financial times, the immediate financial rewards of development place these lands at risk.

For this plan to succeed, the natural resources values of the entirety of these river valleys and associated tree canopies deserve some protection—through conservation easements, wildlife management or park designations, public ownership, etc. Any number of tools and partnerships can be employed to help protect these lands. It is imperative this plan address identifying land pieces at particular risk and/or of highest value and work to put reasonable protection mechanisms in place.

LET'S GET STARTED!

Early Champion for Protect the Source:

- Boone, Hamilton and Webster County Conservation Boards

Natural partners for the CCBs of the region include the Iowa Natural Heritage Foundation, Prairie Rivers of Iowa, the many church/private groups and camps within these pristine valleys, the Iowa Department of Natural Resources, the Audubon Society, and federal agencies working in the region, including U.S. Army Corps of Engineers, U.S. Fish and Wildlife Service, and possibly the National Park Service.

EARLY ACTION STEPS

The early work ahead includes:

- The three CCBs meet with the Iowa Natural Heritage Foundation to more fully understand work underway to preserve/protect elements of this landscape
- Gather enhanced/appropriate mapping tools as a means for identifying resources at greatest risk (each county's GIS expertise can be employed here)
- Convene a larger group of potential partners identified above, facilitate with mapping tools to begin to set criteria and prioritize sites for protection
- Strategize for developing appropriate piece-by-piece approaches, including protection and education tools needed for success
- Attempt to protect at least one priority piece by Spring 2018 (this goal is to serve as a measure for the needed continued planning outlined above)



SUSTAINING THIS INITIATIVE

We see the work above as needing a near-continuous loop—an annual assessment of priorities for land protection is needed (at a minimum) and ongoing work to fund those protections is also needed. Funding sources for land protection are addressed in greater detail in the “Lasting Legacy” section of this report.

Quirky Wonders: Tours and itineraries tailored to your curiosity

This concept, also potentially of interest to Iowa Parks Foundation and/or other regions, is modeled after the Canadian Board of Tourism's "Explorer Quotient" initiative: go online, answer a few questions about yourself, and the system presents you with a series of options that will address your personal motivation for visiting the region. Intrigued by ghosts and history? The cemetery tour is for you. Inspired by your spirit of adventure? You'll want to hike, bike and paddle with a side-trip to Briggs Woods. This proposal starts small—establishing a mix of itineraries and tour options—then grows as the technology catches up with the concept. The work ahead includes:

- Research on the app (in partnership with IPF and the Grant Woods Loop)
- Establishing a Tour and Itinerary Task Force to set the stage by advancing the Quirky Tours itineraries developed through this planning process



LET'S GET STARTED!

Early Champions for Quirky Wonders:

- Hamilton Hometowns Director Sarah Thompson
- Boone, Hamilton and Webster County Convention and Visitors Bureaus—Tourism Divisions

Additional partners include the for-profit and non-profit partners listed as potential tour destinations on the current Quirky Tours itineraries – along with partners for future tour summaries. Additionally, both Iowa Parks Foundation and other regions have keen interest in advancing the concept of appealing to visitors by virtue of their personal motivations.

A handful of Quirky Tours are essentially ready to launch because of this planning process. These tools can serve as an initial testing ground for how the "low-tech" version of motivation-based tourism can work to serve a region. These tools will likely also play a role in any more advanced version of this initiative.

EARLY ACTION STEPS

The early work ahead includes:

- Convene the region's tourism groups and some of the "destination partners" to form an active task force
- Walk through the existing Quirky Tours tools for feedback and first-wave expansion and/or edits
- In partnership with the branding exercise below, further fine-tune the current package of Quirky Tours
- Include electronically accessible versions of the tours (via websites and social media)
- Develop and execute a marketing/promotion plan for Quirky Tours
- Prepare methods of measuring use and feedback for continuous improvement

SUSTAINING THIS EFFORT

While a task force may well be involved in the initial launch of Quirky Tours, a more permanent overseeing group (either through the CVBs or other key stakeholders) will be required. This mechanism will likely be most accurately identified through the marketing plan for the region.

At the same time, either the task force or the more permanent home (or both) should connect as early as possible to other partners interested in this motivations-based tourism/marketing and develop long term partnerships for lasting growth and ongoing use of best practices.

Brand and Market: Unite to tell the region's story

Many of the conversations leading to this plan speak to the region as a best-kept secret. Participants know the need to name/brand and promote the many assets already in place as well as those identified through this planning effort. Naming this region, giving it a memorable brand and promoting the many benefits associated with that brand is a first and ongoing step for success.

The region is in a particularly good spot for launching a branding/marketing effort. The high-profile Lincoln Highway Heritage Byway and the University of Iowa's involvement in the region make bringing partners to the table for advancing branding and marketing a natural outgrowth of this plan and work already underway in the region.

This is also an essential piece of the work, as many of the partners and funders recognize this as a critical tool for the overall efficiency and effectiveness of this regional work. Regional

marketing can generate cost savings and synergisms from project to project, community to community, and county to county.

LET'S GET STARTED!

Early Champions for Brand and Market:

- University of Iowa
- Prairie Rivers of Iowa

EARLY ACTION STEPS

The early work ahead includes:

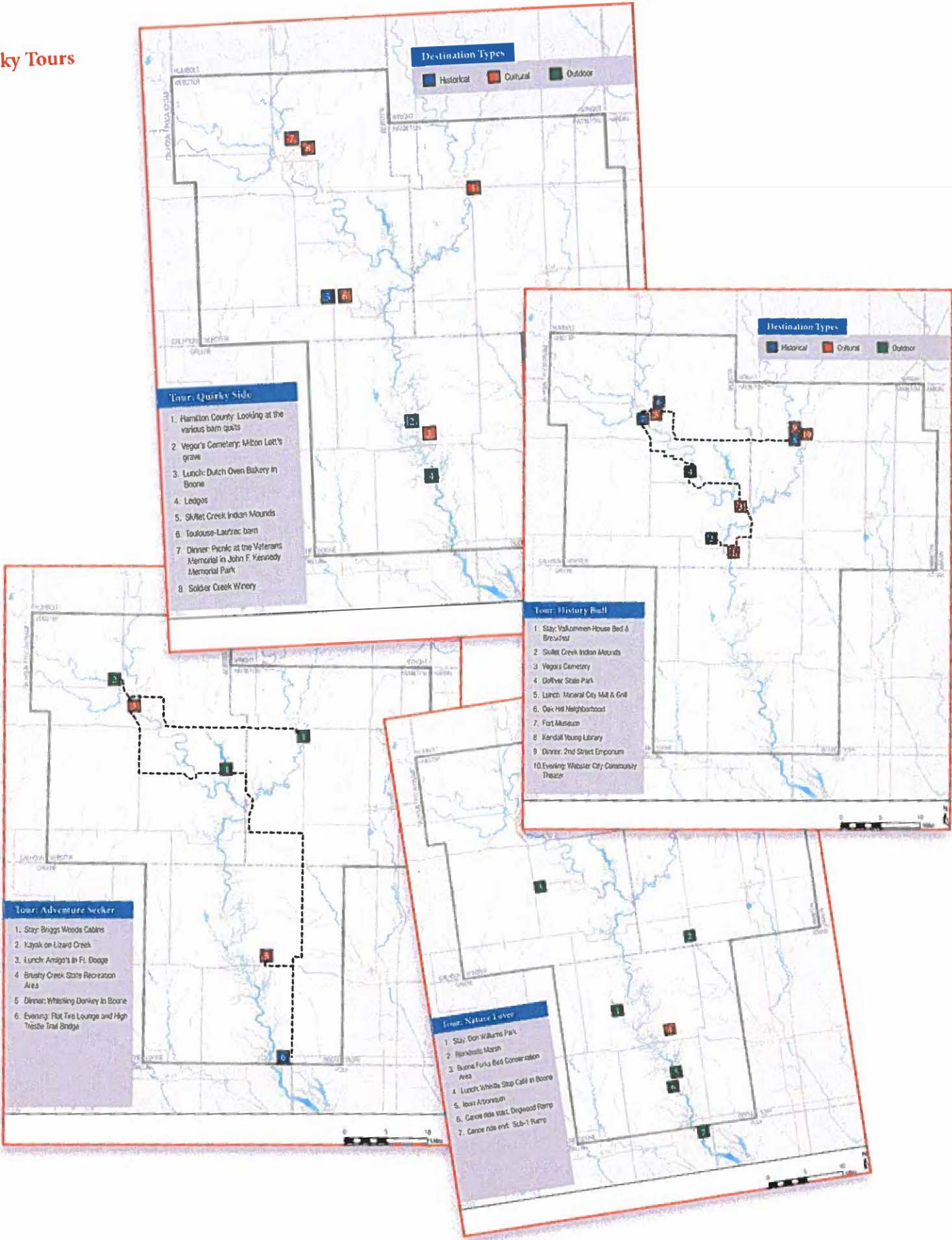
- Use the Quirky Tours work to launch an early-win regional branding product.
- Follow the University of Iowa branding/marketing processes but this work should likely include convening Convention and Visitors Bureau, Chamber representatives and similar partners involved with marketing and promoting the region.
- A marketing and branding plan should be deliverable in year one of this plan.

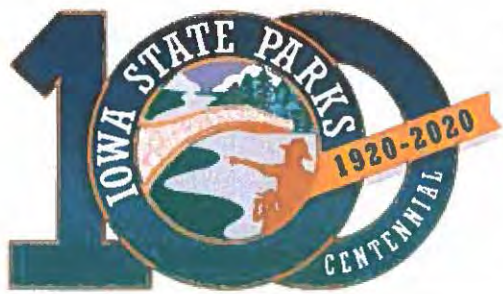
SUSTAINING THIS INITIATIVE

At the outset, work with the University of Iowa to establish mechanisms that will allow for ongoing regional marketing and assessment. Silos and Smokestacks might serve as a statewide model for the regional concept in play here.



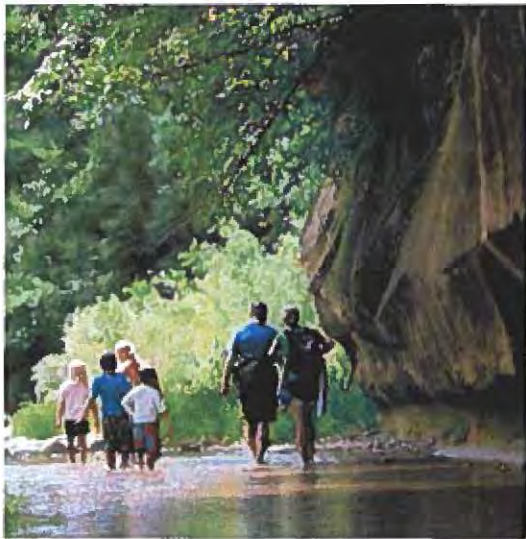
Quirky Tours





100 YEARS, 100 WAYS TO CELEBRATE IOWA STATE PARKS

HOW WILL YOU CELEBRATE?



The Iowa Parks Foundation was established in part to support the 100th anniversary celebration of Iowa's State Parks system. These regional plans address pathways for the region to take part in those 2020 celebrations. In the case of this region, a specific proposal for the anniversary has not yet been identified, but this plan's oversight committee will develop more specifics over the course of the next year. Meanwhile, the following list demonstrates a century's worth of ideas to use as starting points for that planning. This list was provided by the CELEBRATING ANNIVERSARY COMMITTEE.

The objectives of Iowa's State Park Centennial Celebration are simple.

- Ensure all Iowans know 2020 is the 100th anniversary of Iowa's State Parks*
- Increase public awareness and value of state parks*
- Encourage use of parks for good physical and mental health*
- Create state park events and stewardship opportunities prior to 2020*
- Propel Iowa State Parks into the next 100 years with 2020 celebrations*

100 WAYS TO CELEBRATE

Arts

- State Park Centennial print
- Coloring books for children and adults
- Coffee Table book
- Theatrical and performances at various state parks by major entertainers and local talent
- Impersonators playing the roles of early state parks leaders such as Louis Pammel, Ding Darling, Margo Frankel, etc.
- Artist in residence program at State Parks arts including theater, poetry, storytelling, painting, music
- Poster, photo, selfie, video, art, writing, and storytelling contests with parks as the subject; award major prizes; option to display winners at the State Fair

Beautification/Environmental

- Sponsor cleanup crew similar to AmeriCorps, to clean up state parks in 2019
- Supply paint for picnic tables, signs, buildings, etc.
- State Parks paint day including picnic tables and buildings
- Provide or plant trees, shrubs, flowers and do landscaping
- Organize park cleanup projects
- Adopt a state park

Capital Improvements

- Lodges
- Cabins
- Shower buildings
- Shelter buildings
- Restrooms
- Playgrounds
- Kiosks including campground registration kiosks
- Repair and enhance trails in parks
- Gravel camping pads
- Boat docks

Challenges

- Prizes for the people with the highest number of visits, number of parks visited, or number of camping nights
- Prizes everyone who visits every state park in Iowa during 2020
- Private sponsor to hide very high value item (or a symbol of that item) in a state park for visitors to find
- Daily, weekly and monthly drawing for park visitor of the day at each park
- Passports with brief description of each park; stamps to mark which parks have been visited

Events in State Parks

- Food events and/or cook-offs
- Organize and lead tours in the park
- State park birthday parties with birthday cake
- Something on New Year's Eve Day 2020 to conclude the yearlong celebration
- Every park has a special event has an event sometime during the year; type of event depends on the park and resources in the park, Friends Group, relationship with nearby communities

Faith and Local Communities

- Explore the spiritual nature of state parks, churches in the woods
- At least one church service in each state park
- Floats in community celebrations parades
- Booths at County Fairs





Fishing

- Multigenerational fishing contests
- Cops and Bobbers: Law enforcement officers take youth fishing, especially high-risk youth
- Other civic clubs take youth fishing for a day: Lions, Rotary, Pheasants Forever, Ducks Unlimited, etc.

Historical/Restoration

- Documentary on State Parks:
 - ◆ Recognizing history of state parks
 - ◆ 1st National Conference on State Parks held in Des Moines
 - ◆ Recognize Iowa's leadership role in the state park movement nationally in the early 1900s
- CCC - Civilian Conservation Corps story. Perhaps set up a replica of a CCC camp
- Highlights of today's state parks.
- Collect each park's history including photos, stories, memorabilia, etc.

Intergenerational Projects

- Bring together a youth congress to get their opinions of what parks should be in the future
- Mentoring program for elders bringing youth to the State Parks
- State Parks Scholarship Program
- Get schools involved
- Classroom in the park. Schools have class in a park
- Get private clubs and organizations of all types involved including auto clubs, RV travel clubs, flying clubs, geocache, earth-cache, gardening, hiking, birders, fishing, scouts, 4-H, etc.
- Involve local and state dignitaries
- Get youth involved in tree planting and other hands-on projects

- Nursing homes and adult day care. Park tours, picnics, fishing tournaments
- History project for high school students researching state park history
- Define a program to bring youth to the parks
- Volunteer interpreters for youth, adults and seniors

Other Items of Interest

- Fireworks, perhaps on New Year's Eve 2020 at a major state park
- Create a logo and slogan
- Make a commemorative coin or other collectable
- State Fair booth/display in 2020 and the years leading up to the centennial
- Recognize celebration on a food and/or beverage container: Local beers, American Popcorn, Palmer Candy Co. in Sioux City, Candy Company in Creston



Recognition

- Iowa State Park Hero's Program with the introduction of the first "Major John F. Lacy" Award
- Identify and recognize the longest standing family reunion located in a state park
- Feature volunteer projects and outstanding individual or group volunteers throughout the year
- Volunteer of the week
- New project ceremonies and ribbon cuttings
- Help provide prizes for contests and challenges

Technology

- Website for all events going on in parks and websites for local parks
- Photo contest using Pinterest or Facebook
- Geocaching
- Park video competition
- Online map of all state parks in Iowa

Tours

- Traveling exhibit of state park history
- Feature a State Park tour by commercial bus line
- Winnebago and/or RV dealer to sponsor a "wrapped" RV that travels throughout the state during the year
- Vintage car tours of selected state parks
- Flyovers of state parks by flying clubs
- Bike, horseback or motorcycle tours

Wellness/Health

- Bike ride to several state parks using Angela's map
- Runs, triathlons and walks
- First Day Hikes in state parks on Jan 1, 2020
- Bike rides in parks
- Kayak and canoe races

Setting a Course for the Next 100 Years

- Creation of a New State Park -- Blood Run State Park
 - ♦ Native American site inhabited for about 300 years between 1300 to 1600 A.D.
 - ♦ Proposed to be a joint state park with South Dakota which has already its side as a state park
 - ♦ South Dakota has named their side Good Earth State Park.
- Iowa to host national parks and state parks symposium - "Future of Parks in the Nation"
- Iowa to host worldwide parks symposium - "Future of Parks in the World"

State Agencies

- *Iowa Outdoors* magazine series of articles throughout 2020
- DNR staff presentations mention State Parks Centennial
- State Park Centennial on DNR stationary (possible all state government stationary) and email formats, Including DNR letterhead featuring State Parks Centennial
- Collect stories from park employees, past and present
- Fisheries partner with fishing contests
- Wildlife partner with bird watching
- Cabin and campsite giveaways throughout the year
- Governor makes a declaration with resolutions
- Proclamations with a pledge for cities, counties and state governments
- Legislative efforts and special recognitions
- State Parks 2020 day or week at the Capitol. Set up area at the Capitol to display photos, videos, handouts, etc. Find a sponsor for each day to provide food and drinks
- Picnics in the parks. Schedule visits to parks by public officials. Governor, Lt. Governor, legislators and local officials
- Picnic at the Capitol grounds
- Iowa 2020 license plate design and state highway map
- Postage stamp





FACILITATING SUCCESS

Facilitating Success

CH 03



To help ensure the success of this plan, we need to understand what the plan needs to move forward. At the same time, we need to know how this plan benefits the region if we intend to secure resources to help the plan become reality. We further need funding strategies, the means to monitor plan progress and an organizational approach for the plan. These are the elements addressed in this important chapter.



Photo by Jessica Johnson

Plan Benefits

Strategic/Vision

The accompanying table highlights the original Parks to People Statewide Plan Strategic Directions and where these regional initiatives deliver on that statewide plan.

A case can be made that each of these initiatives delivers across the board; but, conservatively, the mix of initiatives provides a full strategic complement.



STRATEGIC DIRECTIONS—PLAN INITIATIVES

Strategic Direction	Great Spaces, Great Experiences	Connected Parks, People & Pathways	Healthy Parks, Healthy People	Community & Cultural Vitality	Lasting Legacy
Kate Shelley Welcome Center	•	•		•	
Hike, Bike and Paddle	•	•	•		
Legacy Learning Revisited	•	•		•	•
Protect the Source	•		•		•
Quirky Tours	•	•		•	
Regional Branding and Marketing		•		•	•

Health Benefits

Health benefits through a plan like this are many-fold. Data shows a simple ten-minute walk in the woods enhances immune systems. The fact that mental/emotional health benefits stem from exposure to natural settings has also been documented. Similarly, increases in physical activity link to reduced medical expenses that stem from sedentary lifestyles.

The Surgeon General recommends at least 150 minutes of moderate activity a week, and that children and adolescents are active for at least 50 minutes every day (Surgeon General, 2015). The Center for Disease Control (CDC) reports only 20% of adults meet the physical activity guidelines. While physical activity and obesity rates rise, so do the economic impacts of poor health. **The CDC estimates a lack of physical activity costs \$615 per person per year in direct medical expenses.**

The following table shows the 2021 population of the tri-county region that will receive increased opportunities for physical activity, based on 1/8 and 1/4 mile access to an expanded trails network. Using the CDC's \$615 annual cost estimate, we calculate the potential medical cost benefits of exposure to the proposed trails network highlighted in this plan.

POTENTIAL MEDICAL SAVINGS FROM POPULATION WITH NEW EXPOSURE TO RAILS-TO-TRAILS

Pct.	1/4 Mile Savings (population: 4,450)	1/8 Mile Savings (population: 1,659)
10%	\$279,210	\$102,090
20%	\$558,420	\$204,057
30%	\$837,630	\$306,085
40%	\$1,116,840	\$408,114
50%	\$1,396,050	\$510,142

Based on 2021 population projections

Note: Table indicates savings depending on percentage of population using the new access opportunity

POTENTIAL MEDICAL SAVINGS FROM POPULATION WITH NEW EXPOSURE TO TRAILS

Pct.	1/4 Mile Savings (population: 11,173)	1/8 Mile Savings (population: 6,094)
10%	\$687,139	\$374,781
20%	\$1,374,279	\$749,562
30%	\$2,061,418	\$1,124,343
40%	\$2,748,558	\$1,499,124
50%	\$3,435,697	\$1,873,905

Based on 2021 population projections

Note: Table indicates savings depending on percentage of population using the new access opportunity

Outdoor Recreation Benefits

According to the Economic Value of Outdoor Activities in Iowa report which was completed in 2012: "Accessing outdoor recreation opportunities and improving the quality of the natural resource environment that support recreation are important to Iowans. Our current report documents continued increase in the utilization of Iowa's outdoor recreational resources since a benchmark study in 2007. Along with the increased utilization is an increased economic impact as Iowans spend on equipment, travel, and supplies to enjoy Iowa's parks, lakes, rivers, and trails. The growth in outdoor recreation participation occurs alongside production agriculture in many parts of Iowa. The co-existence of these

two major resource based industries presents a challenge for successfully encouraging the growth of both industries in Iowa. In examining the magnitude and growth of outdoor recreation activities in Iowa, our report underscores several major points:"

- "Outdoor recreation opportunities are increasingly important to Iowans."
- "Outdoor recreation spending is a big business in Iowa."
- "Considerable attention is being paid and substantial effort has gone into improving water quality in the state."
- "Studies have shown that recreational amenities and quality of life opportunities are important to attracting business and entrepreneurs."

- "Increased access to outdoor parks and recreation amenities can contribute to lower health care costs for Iowans by increasing participation in outdoor physical activity." (See Health Benefits, above).

Estimated spending values noted in this study:

State Parks:	\$45.53 per party (camping) \$41.77 per party (day trips)
County Parks:	\$25.37 per person
Rivers and Streams:	\$34.75 per/person (interior rivers)

SUMMARY OF VISITS AND ECONOMIC IMPACTS OF OUTDOOR RECREATION ACTIVITIES IN IOWA 2011

\$ millions	Visits	Spending	Value Added	Income	Jobs (000s)
State Parks	3.7	785.9	376.4	216.2	7.5
County Parks	24.0	608.9	291.6	167.5	5.8
Trails	1.9	22.1	8.5	4.9	0.2
Lakes	12.0	1,210.0	394.8	302.2	14.8
Rivers	18.8	823.5	268.8	130.0	6.4
Total	60.3	3,450.8	1,340.3	820.8	34.5
Duplicates from lakes located in parks	3.8	376.9	180.5	103.7	3.6
Net Total	56.6	3,073.9	1,159.7	717.1	31.0

A more recent study prepared for the Iowa Economic Development Authority, Iowa Department of Tourism by the research department of the U.S. Travel Association, Washington, D.C. (August 2015) provides more specific information about economic impacts of tourism through the Boone Forks Region (Boone, Hamilton and Webster Counties).

2015 DOMESTIC TRAVEL IMPACT ON IOWA

County (Rank)	Expenditures (\$ millions)	Payroll (\$ millions)	Employment (000s)	State Tax Receipts (\$ millions)	Local Tax Receipts (\$ millions)
Boone (39)	26.0	3.0	0.16	1.86	0.21
Hamilton (41)	23.9	3.0	0.18	1.51	0.19
Webster (20)	95.7	10.8	0.57	4.13	0.62

Note: These figures do not consider the likely potential growth in travel impacts from the build-out of this plan. Arguably, this plan's connectivity, iconic features, and collective branding/promotion could conservatively be considered to lead to 5–10% growth in the region's domestic travel impact in Iowa, as outlined in the following table.

POTENTIAL GROWTH IN DOMESTIC TRAVEL IMPACT BOONE FORKS REGION (CONSERVATIVE)

Growth Assumption	Expenditures (\$ millions)	Payroll (\$ millions)	Employment (000s)	State Tax Receipts (\$ millions)	Local Tax Receipts (\$ millions)
5%	5.8	0.8	0.05	0.4	0.05
10%	11.6	1.7	0.09	0.7	0.10

Additionally, we can look specifically at the economic impacts of Iowa's river-based recreation. A 2010 study by Iowa State University Professor Dan Otto (note: his 2012 study is referenced above) focused on Economic Impacts of Iowa's River and Nature-Based Recreation. In this study he references the stream segments that dominate the Boone Forks Region as stream segments 23 and 39 and determines the following impacts:

ECONOMIC IMPACTS ASSOCIATED WITH RIVER VISITS IN IOWA (2010)

River Segment	Trips	Statewide Trips		Total \$ Spent	Multiplier Spending	Income Effects	Job Effects
		Persons	Households				
23	979	711,794	287,753	\$19,522,824	\$30,952,120	\$4,882,976	239
39	68	49,440	19,987	\$1,358,112	\$2,149,892	\$339,165	17

Again, assuming 5–10% increase in growth from this plan, we could see the following potential impacts:

POTENTIAL GROWTH IN ECONOMIC IMPACTS ASSOCIATED WITH RIVER VISITS IN IOWA

Growth Assumption	Trips	Statewide Trips		Total \$ Spent	Multiplier Spending	Income Effects	Job Effects
		Persons	Households				
5%	52	38,062	15,387	\$1,044,046	\$1,655,100	\$261,107	13
10%	105	76,123	30,774	\$2,088,093	\$3,310,201	\$522,214	26

This review paints a picture of potentially saving significant dollars in health care costs while growing jobs/payroll and state and local tax receipts. This is without quantifying the extensive natural resources benefits from the plan, and taking a conservative view of the potential tourism impacts.



Portions of this section were previously developed for another regional plan by Lynn Dittmer of Metropolitan Area Planning Association (MAPA), but were updated for inclusion in this report due to their applicability.

Plan Needs

Here we summarize the cost of this plan while encouraging the reader to recognize a 10- to 20-year build-out is anticipated for this plan, involving many partners. We would particularly like to note that the plan's most costly feature—road improvements in the tri-county region to support an extensive cycling network—may well prove feasible through a partnership with the Iowa Department of Transportation. That single ticket item alone is nearly double almost any other line item in the plan.

The plan can be meaningfully launched through pursuit of two low-cost options as early wins: Quirky Tours brochure development and branding/marketing for the region. A mobile van supporting a rebranded Legacy Learning component is also an opportunity for a notable impact early in the plan's implementation.

We would look to the reasonably affordable hubs in the three counties as the means to get the Hike, Bike, Paddle concept underway. As for the Welcome Campus, that work is already getting started through the Lincoln Highway Heritage Byway efforts of the Prairie Rivers of Iowa and Boone's Chamber of Commerce pursuing bridge protections/preservation.

Where appropriate, a table featuring a project cost range (low to high) is included. For the built projects, costs include inflation over ten years, 15% contingency and fees for design, engineering and contractors. Cost estimations at this extremely early stage of any project can—at best—reflect some magnitude of cost. As can be seen below, some of these estimates reflect a high number that doubles the low estimate—further evidence of the difficulty in landing on a number at this stage. That said, more detailed cost figures are included in the Appendix of this report.



KATE SHELLEY WELCOME CENTER		
Item	Low (\$)	High (\$)
Property Acquisition, Utilities, Site Preparation, and Grading	\$1,750,000	\$2,500,000
Trails, Trailheads, Signage, Overlooks, and Interpretation	\$1,200,000	\$2,500,000
New Road Networks and Parking Lots	\$6,500,000	\$7,500,000
Bridge Rehabilitation	\$1,500,000	\$2,500,000
Welcome Center	\$14,500,000	\$16,500,000
Camping Options (RV, Tent, and Historic Camper)	\$1,300,000	\$2,300,000
Landscaping, Native Seeding, and Turf	\$750,000	\$1,250,000
Total	\$27,500,000	\$35,050,000

The first phase for this project should be property acquisition and the creation of selected roads, parking lots and the welcome center. This will likely require an investment of between \$5–7 million, depending on how much property is acquired. This phase will begin to draw people to the site and encourage future economic investment. This first phase

should also include starting the necessary conversations with Union Pacific to discuss the transfer of ownership of the Kate Shelley Bridge.

Subsequent phases should focus on expanding the use of the site. We would recommend first creating a basic trail loop with one interpretive

destination. Based on the conversations with Union Pacific, developing the Kate Shelley Bridge would be an ideal path. Subsequent phases should include the integration of additional trail loops, interpretive destinations and overlooks and the addition of on-site camping.

HIKE, BIKE AND PADDLE

Item	Low	High
River Hiking Trail with Signage	\$7,000,000	\$11,000,000
Paved-road Biking Improvements with Signage	\$25,000,000	\$50,000,000
Rails-to-Trails: Stratford to Ellsworth, with Trailheads	\$14,000,000	\$20,000,000
Rails-with-Trails: Ft. Dodge to Webster City, with Trailheads	\$15,000,000	\$18,000,000
Rails-with-Trails: Webster City to Story City, with Trailheads	\$17,000,000	\$20,000,000
Property Acquisition and Easement Allowance	\$2,000,000	\$5,000,000
Hike, Bike and Paddle Hubs: Webster County	\$1,500,000	\$3,000,000
Hike, Bike and Paddle Hubs: Hamilton County	\$300,000	\$500,000
Hike, Bike and Paddle Hubs: Boone County	\$1,000,000	\$2,000,000
Total	\$82,800,000	\$129,500,000

Phasing for the Hike, Bike, Paddle project should begin with developing a relationship with a private outfitter, branding the experience, and upgrading the existing park infrastructure, including making boat ramps ADA-accessible

and providing locations for bike and boat check-out. These steps will get the project off the ground and start the private-side investment which may dramatically shape how the initiative moves forward.

Second phase projects include signing on-road bike routes, developing high-priority non-park hubs and starting a dialogue with railroad companies to initiate rails-with-trails projects.

LEGACY LEARNING REVISITED

Item	Low	High
Mobile Legacy Learning Vehicle	\$60,000	\$85,000
Outdoor Classrooms - Indoor and Outdoor Education Centers	\$19,350,000	\$22,000,000
Outdoor Classrooms - Moveable Equipment	\$5,000	\$10,000
Rebranding	(see below)	(see below)
Total	\$19,415,000	\$22,095,000

Phasing for the Legacy Learning project should start with the rebranding initiatives. This will ensure that the project is properly marketed

towards its broader audience. The next phase will be to acquire the van and moveable equipment which will start increasing the

mobility of the program in the tri-county area. The third phase would include the construction of outdoor classrooms—a task that should

be integrated into other park construction efforts to ensure efficiencies in cost and proper park integration.

As this work progresses, it will require additional board development and resources for operations, maintenance and permanent staffing. Cost estimates here address capital expenses only, but growing Legacy Learning from a voluntary to paid staff operation should be noted.



PROTECT THE SOURCE

The costs associated with land protection vary depending on the approach taken as well as the particular acres involved.

The following quantities can be used to provide some estimates involved in private lands protection for the region's main river valleys.

Lands needing protection will depend on the ultimate protection goals, as outlined in the two tables below.

PRIVATE LANDS REQUIRING PROTECTION—WHEN AFFECTED PARCELS CANNOT BE SUBDIVIDED ⁽¹⁾

County/ Protection Goal	25' Either Side of River (Total: 50 ft)		400' Either Side of River (Total: 800 ft)		100-Yr Flood Zone (Main River Channel)	
	Parcels	Acres	Parcels	Acres	Parcels	Acres
Webster	500	7,166	1,347	12,100	1,112	12,562
Hamilton	314	6,214	562	8,474	570	8,912
Boone	77	1,758	297	4,875	302	5,264
Total	891	15,139	2,206	25,449	1,984	26,740

PRIVATE LANDS REQUIRING PROTECTION—WHEN AFFECTED PARCELS CAN BE SUBDIVIDED ⁽²⁾

Protection Goal	25' Either Side of River (Total: 50 ft)		400' Either Side of River (Total: 800 ft)		100-Yr Flood Zone (Main River Channel)	
	Parcels	Acres	Parcels	Acres	Parcels	Acres
Total	956	982	2,186	8,820	1,947	9,981

QUIRKY TOURS

Item	Estimate
Brochure Development	\$4,000
Printing	\$1,500
Social Media/Website (Development and ongoing five years)	\$17,000
Total	\$22,500

We anticipate brochure development, printing, and accompanying social media would make an effective Phase One launch of this project. The technological build-out to reach the high-level customer interaction referenced in this plan has potential to be accomplished in partnership with the Iowa Parks Foundation and other regional parks initiatives, including the Grant Wood Loop and/or Loess Hills Missouri River Region.

REGIONAL BRANDING AND MARKETING

Item	Low	High
Consulting Fee Estimate for Marketing Plan	\$90,000	\$110,000
Logo/Brand Development	\$15,000	\$20,000
Initial Incorporation of Logo/ Brand into Materials (annual/three years)	\$20,000	\$30,000
Ongoing Implementation of Regional Marketing (annual/five years)	\$75,000	\$100,000
Total	\$200,000	\$260,000

This cost could be dramatically reduced through a partnership with the University of Iowa or Iowa State University business/marketing schools to assist in consulting/facilitating the branding/rebranding effort.

Notes:

1. This table looks at land parcels and acreages requiring protection when there is no ability to sub-divide the land—that is, no ability to just purchase the acreage specifically required to meet the intended goal.
2. These acres do not include river or right-of-way footprints.

Funding the Plan

A plan of this caliber needs many partners and wide-ranging strategies for successful implementation. The funding strategies include: local and/or regional bond referendums and/or local option sales taxes; advocacy for effective state supports; partnering with other state agencies; private fundraising; and public and private grants/foundational supports. Highlights of some of the

most immediately available resources are included in the funding matrix on the next few pages of this report. Meanwhile, this plan recommends contacting those who have been successful with local bond referendums in the past. In 2012, nearby Polk County Conservation succeeded in passing a \$50 million bond referendum to support parks, conservation, trails and water quality. West Des

Moines, Iowa is currently considering a similar strategy. In 2016, ballot measures in support of conservation and/or recreation were on the ballot in 86 locations across the country. Sixty-eight passed (79%), achieving \$6.9 billion in support, including a \$40 million bond referendum in Linn County, Iowa, garnering 74% support.

POTENTIAL FUNDING SOURCES

Description	Program Element	Possible Uses
Federal Transportation Enhancement Program; IDOT through Regional Planning Affiliate (RFA)		
Funding for enhancement or preservation activities of transportation related projects.	T, L, O, W	The following projects are funded: facilities for pedestrians and bicyclists; safety and educational activities for pedestrians and bicyclists; scenic or historic highway programs; acquisition of scenic or historic sites; landscaping and scenic beautification; historic preservation; rehabilitation and operation of historic transportation facilities; preservation of abandoned railway corridors; control and removal of outdoor advertising; archaeological planning and research; mitigation of water pollution due to highway runoff; or transportation museums.
Recreational Trails Program (Federal)		
Funding for creation and maintenance of motorized and non-motorized recreational trails and trail related projects.	T	Recreational trail extension.
Recreational Trails Program (State); IDOT		
Funding for public recreational trails.	T	Trail projects that are part of a local, area-wide, regional, or statewide trail plan.
Iowa Clean Air Attainment Program (ICAAP); IDOT		
Funding for highway/street, transit, bicycle/pedestrian or freight projects or programs which help maintain Iowa's clean air quality by reducing transportation related emissions.	T, O	Projects which will reduce vehicle miles traveled or single-occupant vehicle trips; Transportation improvements to improve air quality.
Land and Water Conservation Fund; Iowa DNR		
Federal funding for outdoor recreation area development and acquisition.	T, P	Improvements to existing recreation facilities and development of new facilities.
General Obligation Bonds		
Allows cities to secure funding by pledging future tax revenues to repay the bond.	W, T, P, L, O	Capital improvements, such as street projects

H	Health
N	Nature/Habitat
W	Water Resources/Streambank/Stormwater Management
T	Trail
P	Parks
A	Art
L	Land Acquisition
O	Other Amenities

Deadline	Available Funds	Required Match
Typically October 1 for statewide applications; Check with RPA for deadlines.	Dependent on allocation as part of reauthorization of MAP-21. Funding has historically been \$4,500,000 annually statewide. Funds available vary by region.	Varies by region; Contact RPA.
Typically October 1	Varies each year	20%
Typically July 1	Varies each year	25%
Typically October 1	Approximately \$4,000,000 annually Minimum \$20,000 total project cost	20%
March 15, or closest working day	Varies annually	50%
NA	Varies	NA

POTENTIAL FUNDING SOURCES

Description	Program Element	Possible Uses
Community Attraction and Tourism – Enhance Iowa – Iowa Economic Development Authority (IEDA)		
To assist projects that will provide recreational, cultural, entertainment and educational attractions.	T, P, A	Packaged amenities and connections to existing tourist attractions
Iowa Great Places – Cultural Affairs		
Supports the development of new and existing infrastructure intended to cultivate the unique qualities of neighborhoods, communities and regions in Iowa.	T, P, A	Streetscape, façade repair, community spaces
Iowa Arts Council Grants – Cultural Affairs		
To support the creation and presentation of new artwork, development of an arts experience or formation of an arts education program.	A	Functional art; event space art; other community art projects
Brownfield/Grayfield Redevelopment Tax Credit – IEDA		
Tax credit incentive for the rehabilitation of dilapidated/underutilized commercial properties with environmental challenges.	H, W, O	Dilapidated/hazardous buildings and other redevelopment sites
Brownfields Program – Iowa DNR		
Cost reimbursement for Phase I, asbestos/lead inspection; free Phase II services; 50% reimbursement for environmental cleanup.	H, W, O	Dilapidated/hazardous buildings and other redevelopment sites
National Endowment for the Arts		
Several grant programs that foster art and culture – Challenge America, ArtWORKS, and OurTown	A	Creative placemaking, community art
Public Works Program – EDA		
Provides resources to meet construction and design of infrastructure essential to economic development	O	Workforce facilities; shipping/logistics; business incubators; telecommunications
Fort Dodge Community Foundation		
The foundation supports quality-of-life initiatives including Fort Dodge/ Webster County trails.	H, P, T, A, O	Potential to apply to nearly any aspect of the master plan
Other Private Funders		
Additional private foundations and corporate giving programs are available for a variety of projects.	N, W, T, P, A, L, O	Varies

H	Health
N	Nature/Habitat
W	Water Resources/Streambank/Stormwater Management
T	Trail
P	Parks
A	Art
L	Land Acquisition
O	Other Amenities

Deadline	Available Funds	Required Match
October 1; often times other deadlines throughout the year	In flux; contact Nicole Shala at enhanceiowa@iowaeda.com	1:1 (typically)
Online application typically due May 1; June site visits; August letter of intent for grant funding	\$1,000,000 annually; communities can apply for \$15,000–\$400,000; can only apply for three years of funding after designation; average award \$185,000	1:1
Usually May and November rounds	\$1,000 to \$10,000 grants	At least 1:1
September 1	Up to 30%, up to \$1,000,000 per project; up to \$10,000,000 each fiscal year.	None
Rolling	Varies (up to \$25,000 each for investigation and cleanup)	50% for cleanups
Varies	Varies	Varies
Rolling – Discuss with ECIA (project must meet CEDS goals)	\$100,000–\$3,000,000	
County Endowment Funding Grant application: May 1, 2017	Hosts FortDodgeResources.com and funding resources appear to vary	(unclear)
Varies	Varies	Varies

POTENTIAL FUNDING SOURCES

Description	Program Element	Possible Uses
Healthy Watershed Consortium		
The goal of the Healthy Watersheds Consortium Grant Program is to accelerate protection and enhancement of healthy watersheds.	N, W	Boone River Watershed has received special attention in the past, which could be helpful here
Community Development Block Grant (CDBG) – Sustainable Community Demonstration		
Provides grants for varied projects demonstrating comprehensive innovative approaches to support community sustainability. Applications must meet at least one HUD national objective.	N, W, O, Varied	Varied
Iowa Initiative for Sustainable Communities (IISC)		
IISC partners with communities through a formal request for proposals process. Typically, the RFP is released each Fall for the following academic year. Each partnership is one year long, with the opportunity to extend into two years. If all partners choose to extend their partnerships each year, the RFP may be released on an every other year basis.	Many varied	Nearly any of these Boone Forks Regional Plan initiatives might get consideration
Resource Enhancement and Protection (REAP)		
REAP-CEP; roadside vegetation; historical resources; public land management; city parks and open space; soil and water enhancement; county conservation; state open space. Administered through four state agencies: DNR, IDALS, DCA and DOT.	N, W, T, P, L	Varied
National Fish and Wildlife Foundation (NFWF)		
NFWF provides funding to projects that sustain, restore and enhance fish, wildlife, plants, habitats. Initiatives have science-directed business plans approved by the board. Grant available to support actions in the plan.	N, W, Possibly L	Habitat, possibly water quality
Wellmark Foundation		
Focus on active living and healthy nutrition	H, T	Community gardens and/or ped/trail links
Iowa Clinic Healthcare Foundation: Rise Up Iowa		
Grants to charitable organizations in Central Iowa focused on improving community; this grant launches with program details provided on September 1, 2016	H, other options unclear	Likely varied

H	Health
N	Nature/Habitat
W	Water Resources/Streambank/Stormwater Management
T	Trail
P	Parks
A	Art
L	Land Acquisition
O	Other Amenities

Deadline	Available Funds	Required Match
Typically March	Grant range \$50,000–\$200,000	25% minimum match required
Discuss application with Jeff Geerts; 515-725-3069	Max award: \$500,000	Unclear
Typically January	Appears focused on technical assistance	Unclear
County Conservation – Aug City Parks – Aug Cost Share – Aug REAP – CEP: May and Nov	Depends on annual allocation; REAP-CEP consistently \$350,000, however	Cost Share requires 25%
Various Grants; www.nfwf.org	Various	Cost Share requires 25%
May	\$75,000 max	1:1
Program launches Sept 1, 2016	\$100,000	Unknown

POTENTIAL FUNDING SOURCES

Description	Program Element	Possible Uses
Kresge Foundation		
Works to reduce health disparities among children and adults by addressing conditions that lead to poor health outcomes. Many programs. www.Kresge.org/opportunities ; receive updates on Twitter for current opportunities @kresgefdn	H	Highly varied. Many potential fits.
RW Johnson Foundation		
Culture of Health Prize places priority on communities emphasizing health and partnerships to meet the needs of all, especially those with health challenges. Other funding sources through Robert Wood Johnson also available.	H	Varied.
De Beaumont Foundation		
Health related – many programs; not typically awarded to communities, but this appears possible	H, Varied	Varied
Meredith Foundation; Edwin T. Meredith Foundation		
Grants largely for youth agencies, higher education, cultural programs, and historic preservation areas; some support for hospitals and health agencies, as well as for conservation; sustainability	N, W, T, P, O	Conservation, youth programming, capital campaigns, varied
State Revolving Fund Sponsored Projects		
Municipalities that borrow funds to complete sanitary collection or treatment projects can potentially support a stormwater project through the Sponsored Projects Program. The state adjusts the interest rate on the project loan, allowing an extra 10% to be borrowed, but the repayment amount remains the same. Essentially, for every \$1 million spent on a sanitary project, \$100,000 can be borrowed toward construction of a stormwater quality project, at no additional cost to the municipality receiving the loan.	N, W	Stormwater management projects, streambank stabilization, might apply to some aspects of habitat restoration
Boone County Community Endowment		
Support community betterment projects in Boone County, including arts & culture, community affairs & development, education, environmental protection, health, historic preservation and human services.	Likely all	

H	Health
N	Nature/Habitat
W	Water Resources/Streambank/Stormwater Management
T	Trail
P	Parks
A	Art
L	Land Acquisition
O	Other Amenities

Deadline	Available Funds	Required Match
Varied – some rolling; some with deadlines	Varied	Varied
November 3, 2016 and annually	\$25,000 "Prize"	N/A
Varied	Varied	Varied
Appears rolling	Edwin T. Meredith \$500,000 in giving annually; Meredith \$1,500,000	Preferred; requirements unclear
Currently September 1, 2016	Depends on status of Wastewater Reclamation Authority loans; statewide total \$35,000,000 for 2016	"Match" provided through WRA projects; technically this is not a grant but it functions similarly
Typically February with April award. This may vary; last date accessed, 2015.	Unclear, but project completion deadline typically six months	Match queried in grant application but requirements unclear

POTENTIAL FUNDING SOURCES

Description	Program Element	Possible Uses
Enhance Hamilton County Foundation		
Projects must improve the quality of life for Hamilton County residents in areas of arts/culture, community affairs & development, environment, health, human services, historic preservation, youth and education; multi-benefit projects preferred	Likely all	Varied. Many potential fits.
Ann Smeltzer Charitable Trust		
Provides outreach and resources in the arts, music, literature, history, environmental conservation and stewardship, and social justice. Trust Board consists of representatives from Fort Dodge and Webster County.	N, W, A, O	Varied. Many potential fits.
Catherine Vincent Deardorf Charitable Foundation		
Fine arts, education, libraries and parks are primary recipients but grants support arts and culture, local history, education and nature. Funds awarded only to 501(c)3 organizations in Webster County.	P, A, N, O – possibly W	Varied. Many potential fits.
Friends of Webster County Conservation		
Supports Webster County Conservation; funding priorities are environmental education, youth recreation, trails (land and water), outdoor recreation, natural resource conservation and habitat protection	Likely all if impacting WCCB but P, N, T, W most likely fits	Varied. Many potential fits.

H	Health
N	Nature/Habitat
W	Water Resources/Streambank/Stormwater Management
T	Trail
P	Parks
A	Art
L	Land Acquisition
O	Other Amenities

Deadline	Available Funds	Required Match
Next grant cycle begins October 15, 2017; deadline December 31, 2017	Typically distributes 90,000 annually to local organizations	Unclear
Grant applications on-line, must be submitted at least six months prior to event or project	Unclear	Match queried in grant application but requirements unclear
Grant applications reviewed six times per year during meetings held the 3rd Monday of Feb, Apr, Jun, Aug, Oct and Dec	Has granted more than \$6,700,000 since 1993	Match queried in grant application but requirements unclear
Unclear	Unclear	Unclear

Building a Lasting Legacy

Advocacy

Just as efforts to establish and support a formal regional collaborative are a necessary precursor to successful implementation of the priority initiatives, so too is it imperative to maintain the assets built and developed through these initiatives. Sustainable and predictable funding sources are necessary for the long-term survival of our natural, cultural and recreational resources.

The Boone Forks Region is particularly concerned about the ever-increasing reduction in funding for necessary facilities maintenance, operation and support of the State and County Parks systems, while also acknowledging resources continue to decline for city parks as well. As laid out in the Green Ribbon Commission's Vision: Parks to People Plan, the number one "To-Do" is to grow basic state and county agency support and build a strong parks system on a base of dependable funding for basic park infrastructure and operations.

In honoring that vision, the Boone Forks region challenges our stakeholders, partners, private entities and the people of Iowa to advocate for resources to restore our parks to a baseline level of quality. Only then can we work as a state to enhance our exceptional places and experiences. The Boone Forks Region proposes to support the following activities:

- Full funding for the Resource Enhancement and Protection Program (REAP)—this annual program offers a balanced approach to the various partners who work to support natural resources and parks.
- Continuous funding for dam mitigation and stream restoration work. At the time of this writing, funding for these initiatives is in serious jeopardy. These dollars are of particular importance to a region leading in water trails development.
- Advocating for securing the 3/8-cent sales tax intended to fund the Natural Resources and Outdoor Recreation Trust Fund. The Trust Fund received 63% public support at the voting booth in 2010.
- Developing the Boone Forks Regional organization into a sustainable entity advocating for parks, trails, water trails, cultural/heritage and agri-tourism supports, as well as the natural resources features critical to the region's health (water quality and quantity, wildlife/habitat, woodland protection, etc.)
- Including operating and maintenance support in all project budgets.
- Identifying funding opportunities for key projects, necessary upgrades and operating support.



Organizational Structure

As of the time of this writing, the partners are considering a structure to support the plan that would involve Prairie Rivers of Iowa serving as the coordinator/facilitator of the overall plan, while specifically leading funding and implementation strategies in support of the Kate Shelley Welcome Center. The lead partners at this juncture (Webster/Hamilton County Conservation Boards and Boone Chamber of Commerce plus Prairie Rivers) would serve as an initial executive team to a broader-based coalition of partners, including:

- Communities of the Region
- Watershed groups
- Chambers of Commerce
- Economic Development and Tourism Boards
- Educational institutions
- Other stakeholders

A partnership, likely achieved through a tri-county 28E agreement, could formalize plan oversight/facilitation while still allowing individual jurisdictions the control they need for specific project implementation. A variety of mechanisms can be put into play here.



Photo by Jessica Johnson

In the Loess Hills Missouri River Region, the Golden Hills RC&D is serving a similar coordinator/facilitator role.

The methods required to achieve a regional park management strategy for the Kate Shelley Welcome Center will require additional study and legal review.

Sustainable Effort

The Boone Forks Region has launched an ambitious vision through this plan. The tremendous work that will come out of this plan will not have been possible without the dedication and input of the partners and stakeholders and citizens of the region. As a collaborative region, honest evaluation of successes, failures and opportunities will allow the region to adjust the plan as needed.

We recommend use of the "Let's Get Started Checklists" as a master means to monitor progress for at least the first 1–2 years of this plan. These checklists should be updated annually, always noting specific outputs or outcomes in each and every year and reporting those results. We recommend quarterly meetings of the partners with report-outs from the initiative champions and an annual report submitted to all of the partners. A broad report to the tri-county residents of annual accomplishments would also help identify areas of plan progress and where it lags.

This plan presents the region with potential to launch an innovative regional park at one end of the spectrum and a simple, effective co-branding on the other. This range of ease and impact provides the partners with the opportunity to get short term wins along the way to a plan of significant regional (if not national) impact. Do not lose or bury this plan. Take it with you to meetings, workshops and camp-outs. Keep remembering all that is in this document, and continue to chip away at it—bringing it to life.



MEMORANDUM

TO: Mayor and Council

FROM: Karyl Bonjour, City Clerk

DATE OF MEMO: June 7, 2019

RE: Support for County Fair

SUMMARY: Webster City is the County seat of Hamilton County. As such the County Fair is held in Webster City each summer. In the past, the City Council has supported the County Fair as a sponsor at the Champion Ribbon level (\$1,000) from the Council contingency. The Fair is again soliciting sponsorships for this summer's County Fair.

PREVIOUS COUNCIL ACTION: City Council has supported the Fair in previous years. Last year (2018) we were a sponsor at the Champion Ribbon level (\$1,000).

BACKGROUND/DISCUSSION: At least, during the years I have been processing Accounts Payable, the Council has sponsored the County Fair at the level of \$1,000, from the Council Contingency. The Council Contingency budget is set at \$3,000 per year and there is adequate amounts left in the budget for this sponsorship should you decide to support the Fair. The County Fair is scheduled for July 23th-28th, 2019 and brings many visitors to the community which benefits the City of Webster City in numerous other ways. If sponsorship is approved, due to the gift law, we would decline the receipt of the in kind packet of grandstand tickets, parking passes and carnival vouchers as noted in the attached letter of request.

RECOMMENDATION: This is strictly a Council decision, but based on past history, the City has been a Championship Ribbon level sponsor of the County Fair for several years.

FINANCIAL IMPLICATIONS: This would be paid out of the Council Contingency from the General Fund 2018-2019 budget.

ALTERNATIVES: Not sponsor the Fair, or sponsor the Fair at a different financial level (list attached).

CITY MANAGER COMMENTS: I recommend the City Council support the County Fair with the \$1,000.00 donation.



Hamilton County Fairgrounds – Hamilton County Exposition

P O Box 563 – Webster City, Iowa 50595

515-832-1443 FAX: 515-832-6972

Email: fairgrnd@wintel.net www.hamcoexpo.com

July 23-28, 2019. Theme: Boots, Buckles and Barrels of Fun!

We invite your business to share in our celebration by sponsoring, which helps support fair activities.

Sponsorship opportunities include trophies, ribbons, banners, and awards for youth livestock shows and contests, and much more.

The six days of the Hamilton County Fair kicks off with the annual parade to the fair on Tuesday, July 23rd at 6:00 PM. Then the next 5 days are full of junior livestock shows, 4H and FFA contests, open class competition, midway amusements, business and organization displays, queen competition, free concerts and evening events.

All sponsorships are publicly recognized during the fair. In order for the sponsors to be listed in the flyer/tabloid that the local newspaper print and listed on a 2019 Fair T-Shirt, sponsorships need to be returned by June 28th.

We appreciate all of our sponsors, as every dollar helps us make the fair a memorable one, not only for the youth but adults! The next page lists options available, although others can be discussed, just call the fair office at 515-832-1443.

Thank you for your support,

Hamilton County Fairboard

Adam Richardson, President Marty Johnson, Vice President

Heather Arnold, Treasurer Jamie Griffith, Fair Manager

Brent Odland Randy Chalfant Darrel Hay Tim Holt Tennie Carlson

Dana Casey Kylee Ormesher Dan Schaa Zach Sukraw

Tuesday –Parade followed by Farmer's Challenge & Vinyl Vagabonds Concert

Wednesday – Wild Card Wednesday Races

Thursday – Harness Racing, Queen Coronation & Jay Clyde Band Concert

Friday – John Riggins & Jason Brown Concert

Saturday –Season Championship Night at the Races

Sunday – Demo Derby & Trailer Races

2019 Hamilton County Fair Sponsorship Form

July 23-28, 2019

2019 Evening Events

Tuesday-Parade. Farmer's Challenge. Vinyl Vagabonds 🎵 Free Stage

Wednesday-Wild Card Wednesday Races 🏁

Thursday-Queen Coronation. Jay Clyde Band 🎵 Free Stage

Friday- John Riggins & Jason Brown Concert 🎵 Free Stage

Saturday- Season Championship Night 🏆

Sunday- Eve of Destruction-Demolition Derby & Trailer Races 🏁

2019 Carnival: Scott Amusements

All levels of sponsorships are recognized in our Fair radio and print advertising, provided this form returned prior to the ads being produced

	\$1,000 Champion	\$750 Purple Ribbon	\$500 Blue Ribbon	\$250 Red Ribbon	\$100 White Ribbon
Wednesday	8	6	4	2	
Saturday	8	6	4	2	
Sunday	8	6	4	2	
Parking Passes	8	6	4	2	1
Carnival Voucher	8	6	4	2	1

\$1,000-\$5,000 Sponsor/Special Event Sponsor: Signage and Advertising included. Packages will be determined by donation amount. Vinyl Vagabonds, Jay Clyde Band, John Riggins, Jason Brown, Farmers Challenge and Chain Saw Artist

\$10,000 Stage Sponsor 50 Prime Rib Meal Tickets. 200 Drink tickets. 50 one day parking passes.

If there is another event or item you would like to sponsor that is not listed, don't hesitate to call the fair office 515-832-1443

Sponsorships due June 28th, 2019. Any sponsorship received after June 28 will not be printed in newspaper or on the 2019 Fair t-shirt.

How Sponsorship is to be listed: _____

Phone Number: _____ Sponsorship Amount \$ _____



MEMORANDUM

TO: Mayor and City Council

FROM: Karyl Bonjour, City Clerk

DATE: June 12, 2019

RE: TTMM Promotions/Hamilton County Speedway Fireworks Request(s)

SUMMARY: A written request was received in the City Clerk's Office from TTMM Promotions, LLC/dba Hamilton County Speedway to host a fireworks show at the Hamilton County Speedway on the dates of June 29, 2019 and September 28, 2019.

PREVIOUS COUNCIL ACTION: Council has approved similar requests in the past when various organizations/entities have wanted to sponsor fireworks shows. Last year the request from TTMM Promotions, LLC was approved by Council and the show was held on July 7, 2018.

BACKGROUND/DISCUSSION: This year's request(s) are very similar to last year, with a couple changes. One being the two separate dates and the second being the format of the shows. During the show to be held on June 29th, the request is not only for shooting fireworks at approximately 10:00 p.m., but also following the National Anthem. During the show to be held on September 28, the request includes the same format/schedule as June 29th, but would also shoot off fireworks prior to the main events as the cars come across the backstretch during the "parade lap". The location of where the fireworks will be disengaged is the same as last year and TTMM Promotions has contacted Gene Barrick regarding access to, and use of this area, as he holds a lease with the City for this parcel of the property to the south of the river. I have also visited with Fire Chief Stansfield regarding the request and the coverage his department would need to provide. Details of the coverage will be discussed at the meeting TTMM Promotions scheduled to be held with the Fire Department on Monday, June 17th. Eric Schoen of Wald Fireworks will be the Fireworks Display Operator.

SUMMARY: I have obtained a copy of the insurance for Wald and Company, Inc. d/b/a All American Display Fireworks and also a copy of Mr. Schoen's license as a Fireworks Display Operator. Once I have approval from the Fire Department and City Council, I will proceed with issuing the Fireworks Permits.

FINANCIAL IMPLICATIONS: None.

RECOMMENDATION: This would be an added feature to the Saturday evening races that bring many people to Webster City each week. Providing all criteria are met and approval is obtained from the Fire Department, it is recommended that Council approve the issuance of the Fireworks Permits.

ALTERNATIVE(s): Not approve the issuance of one or both of the Fireworks Permits for reasons given by Council.

CITY MANAGER'S COMMENTS: As long as they are in compliance, I recommend the City Council approve this request.

Todd & Janet Staley
Hamilton County Speedway
P.O. Box 905
Webster City, IA 50595
515-297-3870
hamiltoncountyspeedway@gmail.com



June 5, 2019

City of Webster City
400 Second Street
P.O. Box 217
Webster City, IA 50595

Dear City Council:

I am writing today to request approval to allow the Hamilton County Speedway, along with Eric Schoen of Wald Fireworks, to host a fireworks show at the Hamilton County Speedway on the following dates:

- Saturday, June 29, 2019
 - This event is our annual 4th of July celebration at the track. Our host sponsor for this event is Seneca Foundry.
- Saturday, September 28, 2019
 - This is the final night of our 6th Annual Summit USRA Nationals. A weeklong event to take place Tuesday, September 24 through Saturday, September 28, 2019.

Our plan for the evening of Saturday, June 29, 2019 is to begin the night with a guest singing the National Anthem for our drivers & fans. During the National Anthem we will have race car on the track carrying the American Flag and as the car enters the backstretch, a few fireworks will be set off. This will take place at approximately 7:15 pm.

To conclude the night's events on Saturday, June 29, 2019, we will host a fireworks show. We will run a short intermission to ensure that our fireworks show will begin at approximately 10 o'clock on the evening of June 29, 2019.

Our plan for the evening of Saturday, September 28, 2019 is to begin the night the exact same as on June 29, 2019. During the main events, we will also shoot off fireworks as the cars come across the backstretch during our "parade lap". Our tentative plan is close the evening out with a small fireworks show for our guests to enjoy.

Per Eric's request, we will use the property to the south of the river. We have been in contact with Gene Barrick regarding the property to the south of the river. Gene has advised us to contact Kent Shell and we will do so in the coming week.

TTMM Promotions, LLC DBA Hamilton County Speedway | hamiltoncountyspeedway@gmail.com

We also plan to meet with Chief Stansfield with the WC Fire Department to go over our plans. The date has been set for Monday, June 17th through Brandon Hayes. We will also have two (2) employees from HCS to be positioned on each side of the trail during the fireworks show to ensure the safety of anyone crossing the trail during that time. To which we would not let them cross until the conclusion of the show.

It is our understanding that Eric, with Wald Fireworks, has been in contact with Karyl in regards to the copy of his insurance and also his license to shoot fireworks. My last conversation with Eric took place on Friday, June 7th. You should have everything you need from him by early next week (week of June 10th).

Our fireworks show last year was a huge success; in large parts, thanks to the support we have received from the city and many local businesses. I hope that you will approve this request and more so, I hope that you and your families will join us at the track this race season.

We are looking forward to many great events coming up at the Hamilton County Speedway, especially our annual 4th of July celebration to take place on June 29th, as well as our upcoming 6th Annual Summit USRA Nationals.

Thank you for your time and consideration.

Sincerely,

Todd Staley
TTMM Promotions, LLC
Hamilton County Speedway



MEMORANDUM

TO: Interim City Manager
Mayor and City Council

FROM: Planning Director

DATE: June 12, 2019

RE: Set Public Hearings to Vacate and Dispose of City Right-of-Way

SUMMARY: The City has received a request to vacate and dispose of Third Street right-of-way north of and adjacent to 1539 Second Street. Public hearings need to be set for each action by the City Council.

PREVIOUS COUNCIL ACTION: Council referred this issue to the Planning and Zoning Commission for their recommendation on June 3, 2019.

BACKGROUND/DISCUSSION: We have received a written request from the attorney representing Darren Hemmen and Michon Leddy-Hemmen to vacate and dispose of a parcel located in Third Street ROW as there is an addition to the structure located in said right-of-way. The Planning and Zoning Commission met on June 10, 2019 and recommended approval for the vacation and disposal of this tract of land. They also recommended that the Hemmen's grant a permanent easement to the City for the maintenance of existing utilities located in this parcel. The City Council now needs to set Public Hearings, one for the vacation and one for the disposal. Note the attached request and a map depicting the area to be vacated and sold to the Hemmen's.

FINANCIAL IMPLICATIONS: N/A

RECOMMENDATION: Set the Public Hearing for the vacation of a portion of Third Street right of way for July 1, 2019, at 6:05 p.m., and a Public Hearing for the disposal of a portion of Third Street right-of-way for July 1, 2019, at 6:05 p.m.

CITY MANAGER COMMENTS: I also recommend the City Council set the Public Hearings for this request.

RESOLUTION NO. 2019 - ____

**SETTING TIME AND PLACE FOR A PUBLIC HEARING
ON THE PROPOSED VACATION OF A PORTION OF
THIRD STREET RIGHT-OF-WAY, WEBSTER CITY, IOWA.**

WHEREAS, the City Council of the City of Webster City, Iowa, intends to vacate a portion of Third Street right-of-way described as follows:

Parcel letter "Q" located in the NE ¼ of Section 2, Township 88 North, Range 26 West of the 5th P.M., City of Webster City, Hamilton County, Iowa, also being in the Third Street right-of-way North of Block 3, Lawn Hill Addition to Webster City, Hamilton County, Iowa described as follows:

Beginning at the Northeast corner of Lot 6 of said Block 3; thence South 89°58'22" West 166.14 feet on the North line of said Block 3; also being the South right-of-way line of Third Street to a point on the Southeasterly line of the former Fort Dodge-Des Moines and Southern Railway Company right-of-way; thence Easterly 176.98 feet along a 3528.27 foot radius curve concave southerly with a chord of North 70°04'10" East 176.96 feet on said Southeasterly right-of-way line; thence South 00°12'54" West 60.25 feet to the point of beginning, containing 0.12 acres. Said parcel letter "Q" is subject to any and all easement, be they of record or not.

For the purpose of this survey the North line of Block 3, Lawn Hill Addition was assumed to bear South 89°58'22" West.

WHEREAS, the City of Webster City Planning and Zoning Commission did on June 10, 2019, recommend the vacation of said property.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa, that a Public Hearing be set at the Council Chambers on the 1st day of July, 2019, at 6:05 P.M., on the proposed vacation of the aforementioned property and that the City Clerk is directed to publish notice as required by law.

Passed and adopted this 17th day of June, 2019.

CITY OF WEBSTER CITY, IOWA

John Hawkins, Mayor

ATTEST: _____
Karyl K. Bonjour, City Clerk

NOTICE

Public Notice is hereby given that the City Council of the City of Webster City, Iowa, will meet in regular session at the Council Chambers, on the 1st day of July, 2019, at 6:05 P.M., at which meeting the Council will consider the vacation of a portion of Third Street right-of-way, described as follows:

Parcel letter "Q" located in the NE ¼ of Section 2, Township 88 North, Range 26 West of the 5th P.M., City of Webster City, Hamilton County, Iowa, also being in the Third Street right-of-way North of Block 3, Lawn Hill Addition to Webster City, Hamilton County, Iowa described as follows:

Beginning at the Northeast corner of Lot 6 of said Block 3; thence South 89°58'22" West 166.14 feet on the North line of said Block 3; also being the South right-of-way line of Third Street to a point on the Southeasterly line of the former Fort Dodge-Des Moines and Southern Railway Company right-of-way; thence Easterly 176.98 feet along a 3528.27 foot radius curve concave southerly with a chord of North 70°04'10" East 176.96 feet on said Southeasterly right-of-way line; thence South 00°12'54" West 60.25 feet to the point of beginning, containing 0.12 acres. Said parcel letter "Q" is subject to any and all easement, be they of record or not.

For the purpose of this survey the North line of Block 3, Lawn Hill Addition was assumed to bear South 89°58'22" West.

The Public Hearing on this vacation will be held at the time and place stated above at which time written and oral objections will be heard.

CITY OF WEBSTER CITY

Karyl K. Bonjour, City Clerk

RESOLUTION NO. 2019 - ____

**SETTING TIME AND PLACE FOR A PUBLIC HEARING
ON THE PROPOSED DISPOSAL OF A PORTION OF
THIRD STREET RIGHT-OF-WAY, WEBSTER CITY, IOWA.**

WHEREAS, the City Council of the City of Webster City, Iowa, intends to dispose of a portion of Third Street right-of-way described as follows:

Parcel letter "Q" located in the NE ¼ of Section 2, Township 88 North, Range 26 West of the 5th P.M., City of Webster City, Hamilton County, Iowa, also being in the Third Street right-of-way North of Block 3, Lawn Hill Addition to Webster City, Hamilton County, Iowa described as follows:

Beginning at the Northeast corner of Lot 6 of said Block 3; thence South 89°58'22" West 166.14 feet on the North line of said Block 3; also being the South right-of-way line of Third Street to a point on the Southeasterly line of the former Fort Dodge-Des Moines and Southern Railway Company right-of-way; thence Easterly 176.98 feet along a 3528.27 foot radius curve concave southerly with a chord of North 70°04'10" East 176.96 feet on said Southeasterly right-of-way line; thence South 00°12'54" West 60.25 feet to the point of beginning, containing 0.12 acres. Said parcel letter "Q" is subject to any and all easement, be they of record or not.

For the purpose of this survey the North line of Block 3, Lawn Hill Addition was assumed to bear South 89°58'22" West.

WHEREAS, the City of Webster City Planning and Zoning Commission did on June 10, 2019, recommend the vacation of said property.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa, that a Public Hearing be set at the Council Chambers on the 1st day of July, 2019, at 6:05 P.M., on the proposed disposal of the aforementioned property and that the City Clerk is directed to publish notice as required by law.

Passed and adopted this 17th day of June, 2019.

CITY OF WEBSTER CITY, IOWA

John Hawkins, Mayor

ATTEST: _____
Karyl K. Bonjour, City Clerk

NOTICE

Public Notice is hereby given that the City Council of the City of Webster City, Iowa, will meet in regular session at the Council Chambers, on the 1st day of July, 2019, at 6:05 P.M., at which meeting the Council will consider the disposal of a portion of Third Street right-of-way, described as follows:

Parcel letter "Q" located in the NE ¼ of Section 2, Township 88 North, Range 26 West of the 5th P.M., City of Webster City, Hamilton County, Iowa, also being in the Third Street right-of-way North of Block 3, Lawn Hill Addition to Webster City, Hamilton County, Iowa described as follows:

Beginning at the Northeast corner of Lot 6 of said Block 3; thence South 89°58'22" West 166.14 feet on the North line of said Block 3; also being the South right-of-way line of Third Street to a point on the Southeasterly line of the former Fort Dodge-Des Moines and Southern Railway Company right-of-way; thence Easterly 176.98 feet along a 3528.27 foot radius curve concave southerly with a chord of North 70°04'10" East 176.96 feet on said Southeasterly right-of-way line; thence South 00°12'54" West 60.25 feet to the point of beginning, containing 0.12 acres. Said parcel letter "Q" is subject to any and all easement, be they of record or not.

For the purpose of this survey the North line of Block 3, Lawn Hill Addition was assumed to bear South 89°58'22" West.

The Public Hearing on this disposal will be held at the time and place stated above at which time written and oral objections will be heard.

CITY OF WEBSTER CITY

Karyl K. Bonjour, City Clerk

LAUGHLIN

LAW FIRM

May 9, 2018

Ms. Karla Wetzler
Planning Director
City of Webster City
400 2nd Street
P.O. Box 217
Webster City, Iowa 50595
karlaw@webstercity.com

Sent via Email and USPS

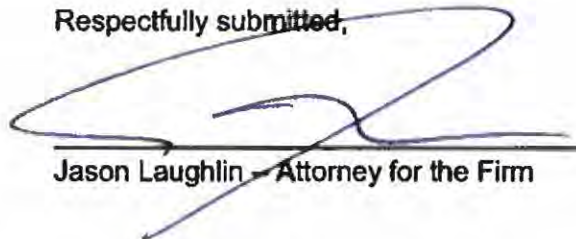
RE: A parcel of land abutting 1539 2nd Street West, Webster City, IA

Ms. Wetzler,

As you are aware, our office has been retained by Darren Hemmen and Michon Leddy Hemmen (the "Hemmen's"), to assist them in the resolution of an encroachment matter. A portion of a habitable structure located upon the land at 1539 2nd Street West, Webster City, IA ("Property") appears to encroach upon abandoned Third Street abutting the northern boundary line of the Hemmen's Property. After diligent research and discussions with your office, it appears that the City would lay claim to the encroached-upon land and would be willing to vacate and convey a portion of that abandoned land to the Hemmen's for purposes of resolving the encroachment. The Hemmen's have engaged Schlotfeldt Engineering, Inc. ("Schlotfeldt") to survey the affected property for this purpose. After conversation with your office, they prepared the attached schematic drawing setting forth the land desired to be vacated and conveyed via quit claim deed to our client. Please note that the attached drawing is an approximation. A formal survey of the desired portion to be conveyed will be forwarded directly from Schlotfeldt to your office upon completion on or about May 14th in order to accommodate the City Council's next meeting requirements. Please consider this a formal request to the City of Webster City, Iowa, for the vacation and conveyance of the above referenced parcel of land.

Our office would gladly provide additional information as needed and may be contacted at any time for that purpose or any other. We look forward to working with you and the City Council to resolve this matter. Thank you.

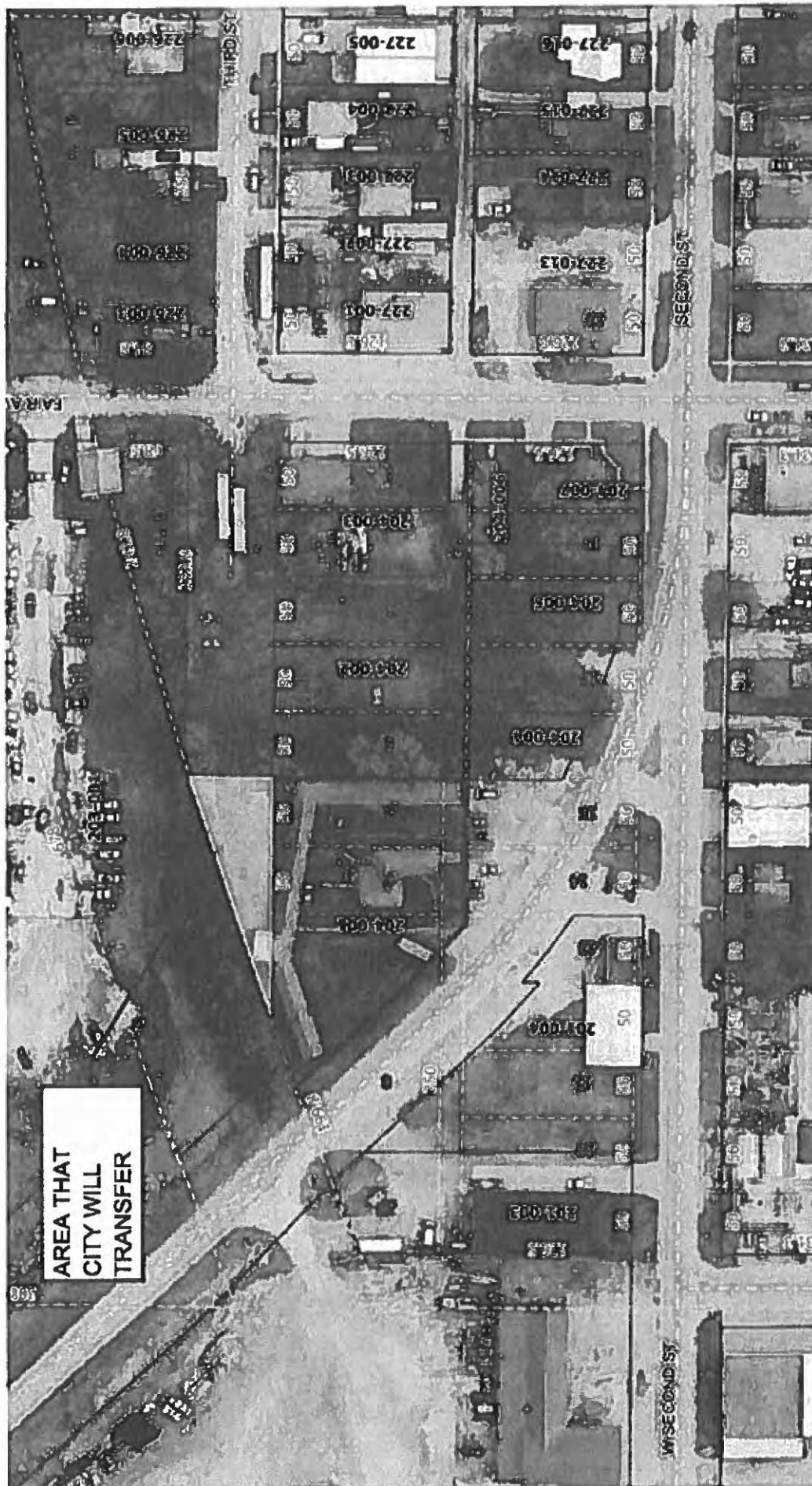
Respectfully submitted,



Jason Laughlin - Attorney for the Firm

Cc: Mr. Darren Hemmen via email.
Enclosure: Land Grant Photo

1200 Valley West Drive, Suite 506, West Des Moines, Iowa 50266 P: (515) 608-4797 F: (515) 608-4795
www.LaughlinLawFirm.com



PIN 40882602204001
Address 1539 2 ND ST WEST
Owner HEMMEN, DARREN L & LEDDY-HEMMEN, MICHON
Class MULTI-RES

138 d 210





MEMORANDUM

TO: Interim City Manager
Mayor and City Council

FROM: Planning Director

DATE: June 12, 2019

RE: Second Reading of Ordinances Reflecting Revisions to Zoning Map

SUMMARY: At the May Planning and Zoning Commission meeting, the Commission reviewed the 2001 zoning map initiating some revisions.

PREVIOUS COUNCIL ACTION: At the June 3, 2019, City Council meeting, the Council held the 3 Public Hearings regarding the zoning revisions mentioned below and approved the first reading of each of the 3 ordinances, **with one legal description being revised.**

BACKGROUND/DISCUSSION: Per Municipal Code Chapter 124.18, the City can, on its own initiative, or on recommendation by the Planning and Zoning Commission, amend the official zoning map from time to time. The last official map was adopted on June 4, 2001. At the P&Z meeting on May 13, 2019, the Commission looked at 4 specific areas, tabling one (1), and recommending moving forward with the following three (3) hearings.

The first hearing is on the rezoning of property from C-3 (Highway Business) District to R-1 (Single Family Dwelling) District. The area includes 4 properties to the west and north of Faith United Methodist Church along Superior and Edgewood. These properties all have single family homes on them. This is clearly a residential neighborhood, and the P&Z is recommending that it be zoned as such. Such action basically limits all uses to residential and not commercial. Note the attached maps of this area. One map shows the “existing zoning” and the other the “proposed zoning”. This zoning revision is consistent with the city’s Comprehensive Plan.

The second hearing is on the rezoning of property from A-1 (Agricultural) District to C-3 (Highway Business) District along the north side of East Second Street in the area which includes the Grid Iron Grill and adjacent properties to the west and east of it. All the affected properties are zoned C-3 on the front half but A-1 on the back half. The recommended rezoning will create one zone for all of the properties, all contiguous to their surroundings. This area was first reviewed at the time the City lot next to the Grid Iron Grill was sold. Note the attached maps of this area. At the Public Hearing on June 3, 2019, I reported that the property owner with a horse barn wished to be withdrawn from this area. **The ordinance has been revised to reflect this change in the legal description.**

The third hearing is on the rezoning of property on the south side of the 800 block of James Street and a portion of the 400 block of Prospect Street. This property is currently zoned R-2 (Multiple Family Dwelling) District and M-1 (Light Industrial) District. It was recommended by

P&Z to change this to C-3 (Highway Business) District which is contiguous with the existing property to the south (HyVee & Dollar Tree, etc.). Hamilton County owns the building on James Street and Brian Hubbard and Matthew Hubbard own the property on Prospect Street. There is railroad property in between these parcels. The Hubbards' use is acceptable in the C-3 District, and the building owned by the County would be able to offer more allowable uses than if it remains in a residential zone. It was originally allowed in the R-2 as all City, County, State and Federal buildings, except maintenance and storage buildings, are allowed in R-2 zones. See attached maps depicting this area before and after rezoning.

All of these recommendations are consistent with the Comprehensive Plan. They also will cause no increase in property taxes as property is taxed by use, not by the zone.

FINANCIAL IMPLICATIONS: N/A

RECOMMENDATION: Approve the second reading of all three ordinances rezoning the three areas mentioned above.

ALTERNATIVES: Decide not to rezone with justification.

CITY MANAGER COMMENTS: I also recommend the City Council approve the second reading of all three ordinances as mentioned above.

ORDINANCE NO. 2019 - _____

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF WEBSTER CITY, AS PROVIDED BY SECTION 121.06 OF THE CODE OF ORDINANCES OF WEBSTER CITY, IOWA, 1996, BY REZONING PROPERTY FROM C-3 (HIGHWAY BUSINESS) DISTRICT TO R-1(SINGLE FAMILY DWELLING) DISTRICT, SAID PROPERTY BEING LOCATED ALONG SUPERIOR STREET AND EDGEWOOD DRIVE, WEBSTER CITY, IOWA.

BE IT ENACTED by the City Council of the City of Webster City, Iowa, as follows, to-wit:

SECTION 1. That the land described as follows is hereby rezoned from C-3 (Highway Business) District to R-1 (Highway Business) District:

Lot 1, Auditor Parcel B, Arnold's Addition; Lot 1, Auditor Parcel C, Arnold's Addition; Lot 2, Arnold's Addition; Lot 1, Auditor's Parcel A, Arnold's Addition all in Webster City, Hamilton County, Iowa.

SECTION 2. That the Official Zoning Map of the City of Webster City, Iowa, as provided by Section 121.06 of the Code of Ordinances of Webster City, Iowa, 1996, referred to therein and made a part thereof, be and hereby is amended and changed by making necessary changes and reclassification in accordance with the recommendation as filed by the Webster City Planning and Zoning Commission with the City Council on May 13, 2019, and that the same is hereby adopted and made a part hereof by reference.

SECTION 3. That the City Clerk is hereby directed to change the Official Zoning Map on file to conform with the foregoing change and to publish this Ordinance as required by law, and to certify said change to the Recorder of Hamilton County, Iowa.

SECTION 4. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 5. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

Passed and adopted this ____ day of _____, 2019.

CITY OF WEBSTER CITY, IOWA

(SEAL)

John Hawkins, Mayor

ATTEST:

Karyl Bonjour, City Clerk





ORDINANCE NO. 2019 - _____

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF WEBSTER CITY, AS PROVIDED BY SECTION 121.06 OF THE CODE OF ORDINANCES OF WEBSTER CITY, IOWA, 1996, BY REZONING PROPERTY FROM A-1 (AGRICULTURAL) DISTRICT TO C-3 (HIGHWAY BUSINESS) DISTRICT, SAID PROPERTY BEING LOCATED ALONG EAST SECOND STREET WEBSTER CITY, IOWA.

BE IT ENACTED by the City Council of the City of Webster City, Iowa, as follows, to-wit:

SECTION 1. That the land described as follows is hereby rezoned from A-1 (Agricultural) District to C-3 (Highway Business) District:

Lots 3, 4, and 5, Shady Oaks Subdivision, all
in Webster City, Hamilton County, Iowa.

SECTION 2. That the Official Zoning Map of the City of Webster City, Iowa, as provided by Section 121.06 of the Code of Ordinances of Webster City, Iowa, 1996, referred to therein and made a part thereof, be and hereby is amended and changed by making necessary changes and reclassification in accordance with the recommendation as filed by the Webster City Planning and Zoning Commission with the City Council on May 13, 2019, and that the same is hereby adopted and made a part hereof by reference.

SECTION 3. That the City Clerk is hereby directed to change the Official Zoning Map on file to conform with the foregoing change and to publish this Ordinance as required by law, and to certify said change to the Recorder of Hamilton County, Iowa.

SECTION 4. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 5. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not

affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

Passed and adopted this ____ day of _____, 2019.

CITY OF WEBSTER CITY, IOWA

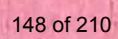
(SEAL)

John Hawkins, Mayor

ATTEST:

Karyl Bonjour, City Clerk





ORDINANCE NO. 2019 - _____

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF WEBSTER CITY, AS PROVIDED BY SECTION 121.06 OF THE CODE OF ORDINANCES OF WEBSTER CITY, IOWA, 1996, BY REZONING PROPERTY FROM R-2 (MULTIPLE FAMILY DWELLING) DISTRICT AND M-1 (LIGHT INDUSTRIAL) DISTRICT TO C-3 (HIGHWAY BUSINESS) DISTRICT, SAID PROPERTY BEING LOCATED ALONG JAMES STREET AND PROSPECT STREET, WEBSTER CITY, IOWA.

BE IT ENACTED by the City Council of the City of Webster City, Iowa, as follows, to-wit:

SECTION 1. That the land described as follows is hereby rezoned from R-2 (Multiple Family Dwelling) District and M-1 (Light Industrial) District to C-3 (Highway Business) District:

Lots 1 thru 8, Block 19, Willson Funk & Co. to
Webster City, Hamilton County, Iowa; and,
Lots 5, 6 & 7, Block 9, Jones & Smith Addition to
Webster City, Hamilton County, Iowa.

SECTION 2. That the Official Zoning Map of the City of Webster City, Iowa, as provided by Section 121.06 of the Code of Ordinances of Webster City, Iowa, 1996, referred to therein and made a part thereof, be and hereby is amended and changed by making necessary changes and reclassification in accordance with the recommendation as filed by the Webster City Planning and Zoning Commission with the City Council on May 13, 2019, and that the same is hereby adopted and made a part hereof by reference.

SECTION 3. That the City Clerk is hereby directed to change the Official Zoning Map on file to conform with the foregoing change and to publish this Ordinance as required by law, and to certify said change to the Recorder of Hamilton County, Iowa.

SECTION 4. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 5. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

Passed and adopted this ____ day of _____, 2019.

CITY OF WEBSTER CITY, IOWA

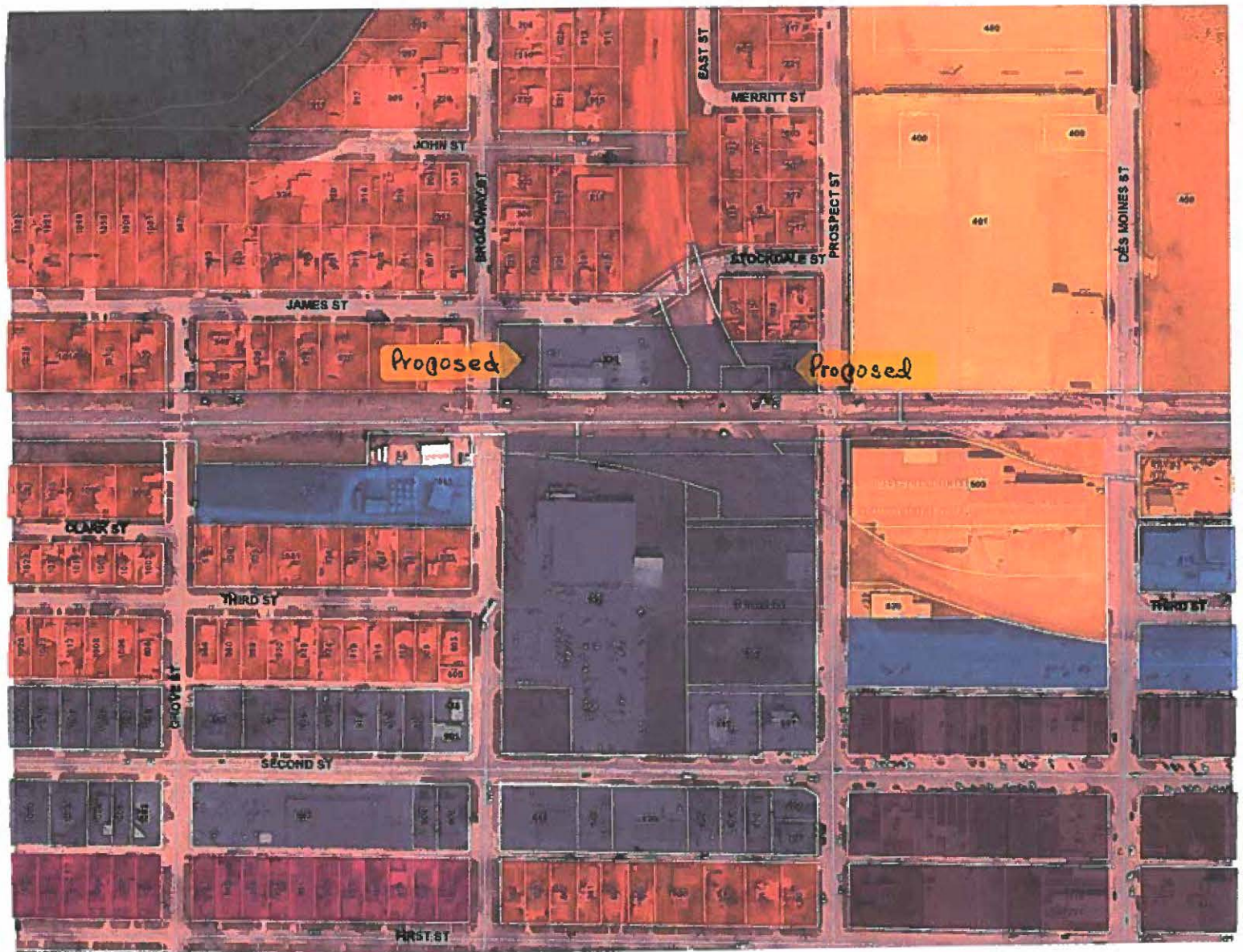
(SEAL)

John Hawkins, Mayor

ATTEST:

Karyl Bonjour, City Clerk







MEMO

TO: Mayor and City Council

FROM: Dodie Wolfgram, Finance Director

DATE: June 11, 2019

RE: Transfer of Funds

SUMMARY: I am asking Council for authorization to make 17 transfers for a total of \$3,699,594.03

PREVIOUS COUNCIL ACTION: This annual procedure is done in December and June. The June transfers move money from fund to fund for projects, LMI, SSMID and to reconcile negative balances.

BACKGROUND/DISCUSSION: The transactions included in the June 2019 transfer request are:

1. This transfer is to reconcile the Seized Property Trust Fund by transferring the needed \$4,549.54 from the General Fund. This is the only transfer that was not budgeted.
2. This is an annual transfer to move the money we receive from the Emergency Levy to the General Fund.
3. This transfer will move the balance from the Brewer Creek TIF Fund to the Electric Reserve Fund to begin repaying the internal loan.
4. This will move 34.32% of the FY19 property tax receipts received for the Gourley Addition to the LMI Fund which was the state mandated percentage at the initiation of the agreement. The percentage is based on the county income level.
5. This will move 40.58% of the FY19 property tax receipts received from the Home Addition to the LMI Fund.
6. This transfer is calculated during the budgeting process for the City's portion of SSMID.
7. This is the balance of the taxes collected in the Riverview TIF District after the SSMID contribution to pay off the 2nd Street Construction Project.
8. This transfer is to reconcile the Beach Street Watermain Extension Project completed last summer as the expenses were coded from the Annual Street Maintenance Fund.
9. This is to transfer LOSST Funds to the Annual Street Maintenance Fund for the 2019 Street Improvement Project and the Superior/Fair Meadow Project.
10. This is to transfer Road Use Tax monies to the Bridge Improvement Project Fund for the Millards Lane Box Culvert and Dubuque Street Bridge Projects.

11. This is to transfer Electric Reserve to the Electric Operations for the Electric Capital Improvement Projects. The projects were: 2018/19 URD Conversion, LED Lighting at Beach & Ohio, electric portion of the GIS Data Collection Project and a percentage of the City Hall Improvements.
12. Transfer the money collected from the SW Watermain TIF to the Electric Reserve to pay back debt.
13. This is to transfer from the Water Improvement Reserve to Water Operations for the water portion of the GIS Data Collection Project and a percentage of the City Hall Improvements.
14. This is the budgeted transfer from Water Operations to the Water Reserve to fund future Capital Improvement Projects.
15. This is to transfer from Sewer Improvements to Sewer Operations for the sewer portion of the GIS Data Collection Project, FY19 Sewer Rehab Project, Digester/Clarifier Project, Makeup Air Unit Project and a percentage of the City Hall Improvements.
16. This is the budgeted transfer from Sewer Operations to Sewer Reserve to fund future Capital Improvement Projects.
17. This is the annual transfer from the WCF TIF to the Sewer Reserve to pay back the sewer advance.

FINANCIAL IMPLICATIONS: These transfers were all budgeted except the reconciliation of the Seized Property Trust Fund.

RECOMMENDATION: I recommend that the Council approve the transfer of the funds.

ALTERNATIVES: Approve a portion or none of the transfers

CITY MANAGER COMMENTS: I also recommend the City Council approve the transfer of these funds.

RESOLUTION NO. 2019 –

TRANSFERRING CASH TO PROVIDE FUNDING FOR CERTAIN PROJECTS AND RETURN BALANCES TO SUPPORTING FUNDS AND MAKE THE ANNUAL TRANSFERS FOR LOAN PAYMENTS AND TIF RECEIPTS

WHEREAS, the following projects require transfers in cash for funding of certain projects, and to return balances of completed projects to their supporting funds as follows:

	CASH TRANSFERS	FUND	TRANSFERS IN	TRANSFERS OUT	FUND
(1)	100-General Fund to 212-Seized Property Trust Fund	212	4,549.54	4,549.54	100
(2)	209-Emergency Levy Fund to 100-General Fund	100	62,598.56	62,598.56	209
(3)	255-Brewer Creek TIF Fund to 601D-Electric Reserve	601D	55,307.00	55,307.00	255
(4)	281-Gourley TIF Fund to 228-LMI Revolving Fund	228	2,883.67	2,883.67	281
(5)	294-Ridge Development TIF Fund to 228-LMI Revolving Fund	228	7,327.32	7,327.32	294
(6)	250-Riverview TIF Fund to 260-SSMID	260	771.00	771.00	250
(7)	250-Riverview TIF Fund to 504-2nd Street Reconstruction	504	11,654.02	11,654.02	250
(8)	602D-Water Improvement Reserve to 525-Annual Street Maintenance	525	4,059.16	4,059.16	602D
(9)	500-Capital Improvement Fund to 525-Annual Street Maintenance	525	1,050,644.00	1,050,644.00	500
(10)	204 Road Use Fund to 528-Bridge Improvements	528	581,938.00	581,938.00	204
(11)	601D-Electric Reserve to 601-Electric Operations	601	1,168,468.00	1,168,468.00	601D
(12)	282-SW Watermain TIF Fund to 601D-Electric Reserve	601D	1,121.76	1,121.76	282

CASH TRANSFERS	FUND	TRANSFERS IN	TRANSFERS OUT	FUND
(13) 602D Water Impr Reserve to 602-Water Operations	602	23,756.00	23,756.00	602D
(14) 602-Water Operations to 602D-Water Impr+ Reserve	602D	150,000.00	150,000.00	602
(15) 603D Sewer Impr Reserve to 603-Sewer Operations	603	366,516.00	366,516.00	603D
(16) 603-Sewer Operations to 603D-Sewer Impr Reserve	603D	200,000.00	200,000.00	603
(17) 287-WCF Financial TIF to 603D-Sewer Impr Reserve	603D	8,000.00	8,000.00	287
TOTAL TRANSFERS		3,699,594.03	3,699,594.03	

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa that the Finance Director is hereby authorized and directed to make the cash transfers in the amounts described above.

Passed and adopted this 17th day of June, 2019.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk



MEMO

TO: Mayor and City Council

FROM: Dodie Wolfgram, Finance Director

DATE: June 11, 2019

RE: Accounts Receivable and Utility Write Off's

SUMMARY: The City's procedure for handling uncollectible accounts is to write off those accounts that have been inactive for three years, or known to be uncollectible. The utility accounts on this year's list have been inactive from July 1, 2015 – June 30, 2016. The AR accounts have been inactive for the same time period, mowing for property that the City now owns or due to billing adjustments. This procedure moves the accounts from current to bad debt but does not permanently remove the account from our records.

PRIOR COUNCIL ACTION: This is an annual procedure that is given to City Council for approval in June.

BACKGROUND/DISCUSSION: The write off total for the 2018/19 fiscal year is \$37,922.00 which includes \$29,953.91 for utility accounts and \$7,968.09 for department charges.

The procedure of moving an inactive account from current to bad debt does not mean that we cannot still collect in the future. If a customer would need to put utilities in their name at a later date the old account will show in our software. The customer is required to pay the outstanding debt prior to the new account being established. We have collected \$2,626.07 since 2014 as a result of customers that had old accounts written off but established a new account. This amount does not include unpaid finals that had not yet been written off prior to the customer establishing a new account.

We continue to be successful using the Iowa Offset Program to collect outstanding accounts. The amount owed must be over \$50.00 and a social security number is required to file. The City began utilizing this program in 2014 with \$97,072.09 collected through December 31, 2018 - \$28,881.27 from former write offs.

Resolution 2018-18 passed by Council allowed the City to certify amounts owed for abatement work to the Hamilton County Treasurer. This filing has resulted in \$995.00 collected on 3 accounts.

The majority of the department charges are mowing expenses for properties the City now owns. The 2 plumber patch repairs are for invoices that were disputed by the contractor with the City negotiating on the amount owed. The contractor will pay \$440.36 of the original amount invoiced. The City is to receive \$51.00 in July toward the frozen water meter through the Offset Program, we hope to file the underground service with the County Treasurer in July and the pole repair has been filed with the Iowa Offset Program.

FINANCIAL IMPLICATIONS: We budget an expense for uncollectible accounts each fiscal year. This allowance is used to off-set the annual write offs to give us a better picture of actual revenue.

RECOMMENDATION: I recommend that Council authorize the write-off of these inactive accounts from our current accounts receivable. Our auditor will verify we have a process in place as this is part of generally accepted accounting principles.

CITY MANAGER COMMENTS: I also recommend the City Council authorize the write-off of these accounts.

RESOLUTION NO. 2019 - _____

**CHARGING OFF OF DELINQUENT UTILITY ACCOUNTS
(FINAL UTILITY BILLS) AND DELINQUENT DEPARTMENT CHARGES
FROM ACTIVE ACCOUNTS RECEIVABLE**

WHEREAS, efforts have been made to contact and collect delinquent final utility bills in the amount of \$29,953.91 and delinquent department charges in the amount of \$7,968.09, and

WHEREAS, said accounts outstanding and unpaid are listed and attached to this resolution for final utility bills, department charges and loans.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa as follows:

That the Finance Director is authorized and directed to remove the attached list of delinquent utility accounts accumulating to \$29,953.91 and department charges accumulating to \$7,968.09 from the active accounts receivable, but it is stated that said accounts are still collectible that have not been negotiated through legal procedures or the courts.

Passed and adopted this 17th day of June, 2019.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

AR WRITE-OFFS 2019

CUST #	INVOICE #	DATE BILLED	AMOUNT	FUND		Sent to Offset Program
1407	142203	1/29/2016	\$58.50	602	Frozen water meter	X
68	143245	2/17/2017	\$192.24	602	Repair contractor plumber's patch	
68	143246	2/17/2017	\$194.74	602	Repair contractor plumber's patch	
1414	142409	4/6/2016	\$734.04	601	Pole repairs-accident	X
1041	142479	5/12/2016	\$240.75	601	Underground electric service	X
906	144492	6/2/2017	\$325.00	100	Mowing-property city now owns	
1490	144494	6/2/2017	\$337.50	100	Mowing-property city now owns	
1490	144495	11/1/2017	\$337.50	100	Mowing-property city now owns	
1158	144496	11/1/2017	\$325.00	100	Mowing-property city now owns	
1158	144497	2/1/2018	\$742.82	100	Mowing-property city now owns	
1158	144500	6/20/2018	\$640.00	100	Mowing-property city now owns	
906	144501	6/20/2018	\$320.00	100	Mowing-property city now owns	
1490	144502	6/20/2018	\$320.00	100	Mowing-property city now owns	
1583	144747	9/7/2018	\$640.00	100	Mowing-property city now owns	
1490	144748	9/7/2018	\$640.00	100	Mowing-property city now owns	
1158	144749	9/7/2018	\$640.00	100	Mowing-property city now owns	
1584	144751	9/7/2018	\$320.00	100	Mowing-property city now owns	
1583	144844	10/2/2018	\$320.00	100	Mowing-property city now owns	
1492	144845	10/2/2018	\$320.00	100	Mowing-property city now owns	
1158	144846	10/2/2018	\$320.00	100	Mowing-property city now owns	

TOTAL WRITE-OFFS \$7,968.09

\$6,547.82 General

\$974.79 Electric

\$445.48 Water

FY 2018-2019 UTILITY DELINQUENT ACCOUNT WRITE-OFFS

Termination dates of July 1, 2015 - June 30, 2016

ACCOUNT #	TERMINATION DATE	ELECTRIC	WATER	SEWER	RECYCLE	LANDFILL	TOTAL	STATUS
714020023	7/2/2015	\$110.69	\$36.41	\$34.41	\$2.89	\$1.36	\$185.76	unable to locate
810800007	7/6/2015	\$70.91	\$49.33	\$44.98	\$3.42	\$1.60	\$170.24	unable to locate
1210200222	7/14/2015	\$61.68	\$19.39	\$19.84	\$1.98	\$0.93	\$103.82	unable to locate
311460715	7/14/2015	\$117.58	\$0.00	\$0.00	\$3.63	\$1.69	\$122.90	unable to locate
1433257209	7/21/2015	\$150.68	\$0.00	\$0.00	\$7.26	\$3.40	\$161.34	unable to locate
1937020709	7/31/2015	\$129.26	\$0.00	\$0.00	\$7.79	\$3.64	\$140.69	unable to locate
1512800617	8/4/2015	\$155.32	\$0.00	\$0.00	\$7.81	\$3.66	\$166.79	unable to locate
1512460623	8/4/2015	\$146.37	\$0.00	\$0.00	\$8.21	\$3.84	\$158.42	unable to locate
1512880622	8/4/2015	\$260.38	\$0.00	\$0.00	\$10.49	\$4.91	\$275.78	unable to locate
1512520117	8/4/2015	\$293.40	\$0.00	\$0.00	\$14.40	\$6.90	\$314.70	unable to locate
1213560307	8/5/2015	\$113.15	\$37.03	\$42.71	\$5.20	\$2.43	\$200.52	unable to locate
611663118	8/10/2015	\$179.26	\$54.89	\$63.84	\$7.85	\$3.68	\$309.52	unable to locate
1937140722	8/11/2015	\$85.12	\$0.00	\$0.00	\$2.91	\$1.36	\$89.39	unable to locate
1213500909	8/11/2015	\$39.06	\$28.40	\$22.01	\$0.82	\$0.39	\$90.68	unable to locate
915580411	8/12/2015	\$269.03	\$71.47	\$71.32	\$6.74	\$3.15	\$421.71	unable to locate
713440006	8/19/2015	\$36.45	\$7.65	\$8.44	\$0.96	\$0.45	\$53.95	unable to locate
1943660204	8/25/2015	\$361.28	\$0.00	\$0.00	\$0.00	\$0.00	\$361.28	unable to locate
1011641025	8/31/2015	\$60.54	\$24.97	\$25.21	\$2.45	\$1.15	\$114.32	unable to locate
810900110	8/31/2015	\$149.08	\$30.68	\$29.28	\$2.50	\$1.17	\$212.71	unable to locate
1512920015	9/1/2015	\$332.70	\$0.00	\$0.00	\$9.75	\$4.55	\$347.00	unable to locate
112180001	9/1/2015	\$90.13	\$243.50	\$201.25	\$9.92	\$4.63	\$549.43	unable to locate
212480813	9/1/2015	\$777.89	\$167.92	\$175.40	\$18.16	\$8.49	\$1,147.86	unable to locate
413040621	9/2/2015	\$166.66	\$57.95	\$58.84	\$5.76	\$2.69	\$291.90	unable to locate
411000005	9/8/2015	\$134.43	\$28.25	\$27.35	\$2.42	\$1.13	\$193.58	unable to locate
1512620520	9/8/2015	\$193.76	\$0.00	\$0.00	\$9.08	\$4.24	\$207.08	unable to locate
712900402	9/10/2015	\$741.44	\$143.20	\$155.73	\$17.27	\$8.05	\$1,065.69	unable to locate
1512360011	9/28/2015	\$188.69	\$0.00	\$0.00	\$9.19	\$4.29	\$202.17	unable to locate
1512240022	10/2/2015	\$177.08	\$0.00	\$0.00	\$5.77	\$2.69	\$185.54	unable to locate
213000002	10/6/2015	\$309.44	\$176.97	\$218.29	\$28.94	\$13.50	\$747.14	unable to locate
111140604	10/8/2015	\$225.07	\$396.74	\$471.90	\$60.17	\$28.08	\$1,181.96	unable to locate
1210180420	10/13/2015	\$353.86	\$57.61	\$62.85	\$7.01	\$3.27	\$484.60	unable to locate
1512400519	10/14/2015	\$108.98	\$0.00	\$0.00	\$5.69	\$2.66	\$117.33	unable to locate
511300218	10/14/2015	\$56.38	\$0.00	\$0.00	\$3.99	\$1.86	\$62.23	unable to locate
712960807	10/14/2015	\$168.94	\$89.78	\$75.42	\$4.30	\$2.02	\$340.46	unable to locate
1433237418	10/19/2015	\$65.29	\$0.00	\$0.00	\$3.54	\$1.66	\$70.49	unable to locate
311900418	10/19/2015	\$237.05	\$0.00	\$0.00	\$6.53	\$3.06	\$246.64	unable to locate
811070111	10/19/2015	\$18.75	\$2.56	\$3.49	\$0.53	\$0.25	\$25.58	unable to locate
1011940605	10/20/2015	\$103.27	\$288.75	\$342.24	\$54.06	\$25.23	\$813.55	unable to locate
315850903	11/2/2015	\$138.73	\$0.00	\$0.00	\$8.48	\$3.96	\$151.17	unable to locate
512440216	11/3/2015	\$417.35	\$264.04	\$230.73	\$15.24	\$7.13	\$934.49	unable to locate
210060011	11/9/2015	\$396.97	\$320.47	\$254.33	\$11.00	\$5.14	\$987.91	unable to locate
1512580418	11/13/2015	\$284.88	\$0.00	\$0.00	\$5.35	\$2.50	\$292.73	unable to locate
1511380418	11/18/2015	\$64.84	\$36.42	\$43.41	\$5.52	\$2.59	\$152.78	unable to locate
111340023	11/24/2015	\$337.32	\$183.25	\$169.26	\$12.70	\$5.94	\$708.47	unable to locate
1512560225	11/25/2015	\$136.43	\$0.00	\$0.00	\$6.36	\$2.96	\$145.75	unable to locate
315870817	12/1/2015	\$77.82	\$0.00	\$0.00	\$6.03	\$2.82	\$86.67	unable to locate
1512980219	12/2/2015	\$38.32	\$0.00	\$0.00	\$1.32	\$0.62	\$40.26	unable to locate
1512280712	12/2/2015	\$162.08	\$0.00	\$0.00	\$8.58	\$4.00	\$174.66	unable to locate
1015880013	12/2/2015	\$28.27	\$49.96	\$40.67	\$2.00	\$0.93	\$121.83	unable to locate
311960423	12/2/2015	\$291.34	\$0.00	\$0.00	\$9.17	\$4.29	\$304.80	unable to locate
210040107	12/8/2015	\$111.34	\$35.42	\$38.47	\$4.26	\$1.99	\$191.48	unable to locate
1434940617	12/9/2015	\$3.17	\$0.00	\$0.00	\$0.15	\$0.07	\$3.39	unable to locate
215000124	12/23/2015	\$41.04	\$23.92	\$28.69	\$3.68	\$1.72	\$99.05	unable to locate
2015 total		\$9,768.95	\$2,926.93	\$2,960.36	\$459.23	\$214.72	\$16,330.19	

ACCOUNT #	TERMINATION DATE	ELECTRIC	WATER	SEWER	RECYCLE	LANDFILL	TOTAL	STATUS
513850307	1/12/2016	\$80.92	\$84.03	\$70.55	\$4.01	\$1.87	\$241.38	unable to locate
1433257211	1/18/2016	\$33.75	\$0.00	\$0.00	\$0.89	\$0.42	\$35.06	unable to locate
914140003	1/26/2016	\$597.70	\$209.92	\$184.35	\$12.42	\$5.80	\$1,010.19	unable to locate
1433234514	1/26/2016	\$81.06	\$0.00	\$0.00	\$0.78	\$0.37	\$82.21	unable to locate
613050615	1/26/2016	\$68.62	\$62.47	\$54.17	\$3.49	\$1.63	\$190.38	unable to locate
1217200409	1/26/2016	\$629.29	\$330.56	\$392.66	\$49.98	\$23.33	\$1,425.82	unable to locate
1437250503	2/1/2016	\$57.74	\$0.00	\$0.00	\$2.28	\$1.07	\$61.09	unable to locate
512480108	2/3/2016	\$85.16	\$22.28	\$22.80	\$2.27	\$1.06	\$133.57	unable to locate
412680006	3/1/2016	\$38.86	\$20.62	\$19.95	\$1.77	\$0.82	\$82.02	unable to locate
1433235414	3/14/2016	\$33.00	\$0.00	\$0.00	\$0.21	\$0.10	\$33.31	unable to locate
1117080005	3/24/2016	\$153.91	\$35.00	\$59.29	\$10.25	\$4.78	\$263.23	unable to locate
214220114	3/29/2016	\$240.76	\$49.33	\$66.68	\$9.82	\$4.59	\$371.18	unable to locate
6100000817	3/30/2016	\$461.22	\$154.18	\$165.27	\$19.32	\$9.01	\$809.00	unable to locate
714415510	3/30/2016	\$62.41	\$47.24	\$49.57	\$5.19	\$2.42	\$166.83	unable to locate
915220117	4/1/2016	\$6.45	\$4.67	\$2.27	\$1.37	\$0.65	\$15.41	unable to locate
1217240004	4/4/2016	\$111.40	\$83.53	\$78.27	\$6.37	\$2.98	\$282.55	unable to locate
411092107	4/5/2016	\$470.90	\$256.49	\$263.46	\$26.51	\$12.37	\$1,029.73	unable to locate
917320310	4/7/2016	\$207.47	\$71.30	\$64.96	\$9.63	\$4.50	\$357.86	unable to locate
111080003	4/7/2016	\$106.38	\$24.44	\$39.08	\$6.63	\$3.09	\$179.62	unable to locate
1412340002	4/12/2016	\$118.49	\$27.99	\$52.30	\$9.81	\$4.58	\$213.17	unable to locate
915260418	4/20/2016	\$231.40	\$128.55	\$115.13	\$8.26	\$3.87	\$487.21	unable to locate
1937050412	4/22/2016	\$672.71	\$0.00	\$0.00	\$16.06	\$7.50	\$696.27	unable to locate
1434950817	4/29/2016	\$117.82	\$0.00	\$0.00	\$2.37	\$1.11	\$121.30	unable to locate
210080712	5/2/2016	\$764.62	\$88.50	\$136.02	\$22.43	\$10.47	\$1,022.04	unable to locate
1112620203	5/2/2016	\$102.77	\$38.53	\$58.83	\$9.63	\$4.49	\$214.25	deceased
1012120101	5/4/2016	\$11.34	\$5.15	\$5.36	\$1.01	\$0.47	\$23.33	unable to locate
814940204	5/6/2016	\$260.70	\$109.90	\$103.25	\$8.49	\$3.96	\$486.30	unable to locate
315590312	5/6/2016	\$43.04	\$0.00	\$0.00	\$1.77	\$0.82	\$45.63	unable to locate
1216720429	5/10/2016	\$151.78	\$107.72	\$96.01	\$6.80	\$3.17	\$365.48	unable to locate
1433255710	5/16/2016	\$280.22	\$0.00	\$0.00	\$12.62	\$5.89	\$298.73	unable to locate
1433244026	5/16/2016	\$560.79	\$0.00	\$0.00	\$14.30	\$6.67	\$581.76	unable to locate
1433237420	5/19/2016	\$243.23	\$0.00	\$0.00	\$7.50	\$3.51	\$254.24	unable to locate
316760608	5/23/2016	\$9.34	\$0.00	\$0.00	\$0.00	\$0.41	\$9.75	unable to locate
210820110	5/27/2016	\$117.29	\$60.93	\$56.38	\$4.45	\$2.07	\$241.12	unable to locate
413400105	5/27/2016	\$101.21	\$19.21	\$23.38	\$3.06	\$1.43	\$148.29	unable to locate
1512240024	6/1/2016	\$94.71	\$0.00	\$0.00	\$4.77	\$2.23	\$101.71	unable to locate
713290007	6/3/2016	\$208.73	\$117.15	\$109.95	\$8.99	\$4.19	\$449.01	unable to locate
510820403	6/6/2016	\$29.60	\$3.90	\$7.28	\$1.37	\$0.64	\$42.79	unable to locate
1512460625	6/6/2016	\$174.97	\$0.00	\$0.00	\$10.04	\$4.68	\$189.69	unable to locate
214120613	6/13/2016	\$177.56	\$46.84	\$58.62	\$7.92	\$3.70	\$294.64	unable to locate
613080109	6/14/2016	\$250.67	\$158.49	\$135.85	\$8.41	\$3.93	\$557.35	unable to locate
1437250504	6/22/2016	\$8.30	\$0.00	\$0.00	\$0.63	\$0.29	\$9.22	unable to locate
2016 total		\$8,258.29	\$2,368.92	\$2,491.69	\$343.88	\$160.94	\$13,623.72	
Total New Write Off's		\$18,027.24	\$5,295.85	\$5,452.05	\$803.11	\$375.66	\$29,953.91	

MEMORANDUM

TO: City Manager
Mayor and City Council

FROM: Karyl Bonjour, City Clerk

DATE: 06/06/2019

RE: Resolution for Renewal of 2019-2020
Cigarette/Tobacco/Nicotine/Vapor Permits

SUMMARY: This Resolution is for twelve businesses in Webster City that wish to renew their Cigarette/Tobacco/Nicotine/Vapor Permit.

PREVIOUS COUNCIL ACTION: Ten of these businesses were approved for the renewal of their annual permits at the June 18th, 2018 meeting last year. On December 3, 2018 Council approved permits for Fast and Fresh (Hy-Vee, Inc.) at 819 Second Street and Kwik Star #924 at 505 Fairmeadow Drive.

BACKGROUND/DISCUSSION: These Permits are renewed annually in June of each year for the fiscal year beginning in July. The City Clerk reviews the applications and upon approval from Council, issues the renewal permits. A copy of the applications are also sent to the Iowa Alcohol Beverage Division for their records. The Police Department performs compliance checks on these businesses randomly throughout the year to make sure they are following the law of selling the products.

FINANCIAL IMPLICATIONS: The annual renewal fee for the Permit is \$75.00 each and the money goes into the General Fund.

RECOMMENDATION: Providing the application and fee for each business is presented to me by the end of June, I recommend that you renew these Cigarette/Tobacco/Nicotine/Vapor permits for fiscal year 2019-2020.

ALTERNATIVES: Do not renew all or selected Cigarette/Tobacco/Nicotine/Vapor Permits.

CITY MANAGER COMMENTS: I also recommend the City Council renew these permits.

RESOLUTION NO. 2019 -

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY,
IOWA:**

That the City Clerk be authorized to issue Cigarette/Tobacco/Nicotine/Vapor permits to the following:

Casey's General Store #1828, 1300 Second Street
Casey's General Store #3054, 700 Superior Street
Doc's Stop #9, 407 Closz Drive
Dollar General, 814 Superior Street
Fareway Stores, Inc., 942 Second Street
Fast and Fresh (Hy-Vee, Inc.), 819 Second Street
Hiway 20 Liquor & Tobacco, 1345 Second Street
Hy-Vee Food Stores, 823 Second Street
Kwik Star #924, 505 Fairmeadow Drive
McCoy's 1447, 1447 Second Street
Yesway Store #10018, 1803 Superior Street
Yesway Store #10021, 1102 Second Street

Passed and adopted this 17th day of June, 2019.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

RESOLUTION NO. 2019 -

RESOLUTION ESTABLISHING FEES FOR SERVICES BEGINNING JULY 1, 2019

WHEREAS, as a result of various factors, many of the fees of the City of Webster City have increased and it is the desire of the City Council to make the various changes to the fee schedule at one time for the next fiscal year; and,

WHEREAS, many of the fees in this resolution are for internal accounting purposes for equipment and manpower as the City does not loan out the equipment; and,

WHEREAS, the fees in the Recreation section are for use of Fuller Hall and other recreation activities; and,

WHEREAS, all city departments have looked at the fees their department charges and have made the recommended changes as follows:

	Beginning 7/1/2019
CEMETERY	
Charges for Interments	
Infant Graves (Newborn to 2 Years Old)	\$330.00
Child/Adult Graves	\$720.00
Burial of Ashes (Cremation Urn)	\$230.00
Burial of Ashes (More than 12" Diameter)	\$465.00
Additional Charges	
Saturday & Holiday Burials	\$195.00
Week day burials departing after 3:00 p.m.	\$135.00
Thaw Grave	\$135.00
Removing monuments for interment	\$65.00
Disinterment's double the cost of regular)	
Charge for Grave Space	
Traditional Grave (5'x10')	\$760.00
Cremation Grave (5'x5')	\$380.00
Monument Permit	\$55.00
Easement (deed) change fee	\$35.00
Charge/mowing cycle of Fosters Baby Addition	\$115.00
Frost Remover & Refill Propane Day+fuel	\$70.00
PET CEMETERY	
Charge for Grave Space	
Approximate Size: 4' x 4	\$155.00
Size might be slightly altered due to concrete fill material	

Charge for Interments (No Vaults)

Traditional or Cremation	\$105.00
Permanent Monument Permit	\$30.00

All Other or Additional Fees will be same as

Graceland Cemetery

POLICE

False alarm	\$80.00
Vehicle Unlocks	\$25.00
Fingerprinting	\$30.00
Tree disposal site violation (commercial)	\$500.00

Parking Violations

72 hour 69.16	\$30.00
Parking Prohibited 69.06	\$30.00
No Parking Zone 69.08	\$30.00
No Parking 2am-6am 69.09	\$30.00
Handicap Parking Violation 69.07	\$100.00
2 Hour Parking 69.13	\$30.00
4 Hour Parking 69.14	\$30.00
Snow (Business District) 69.17	\$35.00
Snow (Residential District) 70.04	\$35.00
Other Parking Violations	\$30.00

Animal Impounds

First Offense	\$65.00
Second Offense	\$100.00
Third or more Offense	\$125.00
Storage at vets (per day)	\$25.00

Pictures & Report Copies

Photos (reprints) actual costs/whichever greater	\$10.00
Paper Copies per report	\$8.00
Audio/Visual Recordings	\$30.00
Additional CD/DVD or VHS	\$25.00

ZONING AND INSPECTION

Zoning Board of Adjustment appeal	\$115.00
Petition for zoning amendment	\$115.00
Zoning Permit in corp. limits+Bldg Permit	\$55.00
outside corp. limits	\$140.00

Plat fees

Minor subdivision	\$145.00
or Per lot	\$17.00
Major subdivision - preliminary (minimum \$100)	
Preliminary-Minimum	\$145.00
Final - Minimum	\$145.00
or Per Lot	\$17.00
Agricultural	\$65.00
Property line adjustment	\$65.00

ENCROACHMENT PERMIT FEES

Temporary (one(1) to three (3) days	\$50.00
Temporary (one (1) week	\$80.00

Temporary (six (6) months)		\$335.00
Temporary (construction)		\$80.00
Permanent		\$80.00

FIRE DEPARTMENT

Fire Reports (insurance requests)		\$10.00
Fire Truck (includes driver)	hr	\$125.00
Heavy Rescue (includes driver)	hr	\$125.00
Burn Ban Violation up to 2 hr		\$300.00
Extrication/Rescue		\$500.00
50 foot section of fire hose	day	\$6.00
Nozzle	day	\$6.00
Hydrant Pack-wrench, valve, adapter	day	\$6.00
Compressed air filling	cylinder	\$13.00

Hazardous Response Fee Schedule

Haz Mat Cleanup any size	\$295.70
Extra Response Personnel	\$23.68

Addition Charges

- 1.Expended materials
(foam,containment booms,sand, absorbent, etc)
- 2.Equipment repair and/or cleaning
(personal protective equipment, hose nozzles, apparatus, etc)
- 3.Damaged equipment and/or property
(may include injury to, destruction of, or loss of natural resources etc)
- 4.Other
(contracted services,contracted equipment,evacuation of people etc)

5. Billing charge

PUBLIC GROUNDS

Out Front Mower 72"	per hr	\$72.00
Riding Mower 30"	per hr	\$56.00
Snow Blower 48"	per hr	\$72.00
String Trimmer	per hr	\$49.00
Tractor with 48" Sidewalk Snow Removal Blade	per hr	\$41.00
Tractor with Blade	per hr	\$72.00
Tractor with Brush	per hr	\$72.00
Tractor with Mower, Boom, Disc, Rotary, Flail	per hr	\$106.00
Tractor with Post Hole Auger	per hr	\$56.00

STREET DEPARTMENT

Labor Regular Time \$33.00 Overtime \$66.00

**Equip only
no labor**

2009 Behnke Trailer (2 employees)	\$165.00
2009 Rockland Grapppler Bucket	\$28.00
2006 BG85 STIHL Blower	\$10.00
2007 Jet Machine with truck (2 employees)	\$47.00
2006 CAT Skid Loader	\$42.00
1971 LDI Saw Trailer	\$10.00
2012 Tandem Dump Truck	\$78.00
2011 Elgin Crosswind Sweeper	\$100.00
1999 H140 CAT Grader	\$75.00
1987 Snowgo Snow Blower	\$118.00
2005 John Deere 770D Grader	\$75.00

1986 Ingersoll-Rand air comp	\$46.00
2003 CAT Backhoe 420D	\$70.00
2014 Kent Backhoe Hammer	\$87.00
2008 CVP40 CAT Compactor	\$90.00
2017 CAT Payloader	\$72.00
2007 Monroe 12" Plow	\$21.00
2007 John Deere 624J Payloader	\$71.00
2016 Henderson 12" Plow	\$21.00
1999 Int 4700 Dump Truck	\$60.00
1995 Int 4700 Dump Truck	\$60.00
2010 Freightliner M2106 V	\$60.00
2009 Henderson Plow 11" x 36"	\$11.00
2009 Henderson Sander WSH-26711	\$11.00
2003 F250 Ford 4x4	\$23.00
1997 Chevy 2600 Dump Truck	\$60.00
2005 C8500 Chevy Dump Truck	\$60.00
2014 Bonnel Plow	\$11.00
2005 Monroe Salt Spreader	\$11.00
2011 Ford F-350	\$23.00
2017 Ram 3500	\$23.00
2015 Chevy K-3500Truck	\$23.00
2006 T-12DD Tow Master Trailer	\$11.00
2000 Lift Group Balderson	Not For Rent
2008 Greco Paint Machine 5900	\$15.00
2004 Aluma Ltd Trailer	\$11.00
2007 Hyd. Shoring, sheets, rams	\$51.00
1990 Aluma LTD Shoring Trailer	\$11.00
1989 Locator Metal Detector	\$11.00
1995 Locator Metal Detector	\$11.00
2002 Efficiency HS 68 New shoring	\$50/hr\$300/da
2005 Aluma LTD Trailer	\$11.00
1992 Wacker Tamper	\$11.00
2007 Stihl TS-800 Pipe Saw	\$11.00
2000 Olympia Pipe Saw 285TT-7	\$11.00
2009 Fairmount F-20 Hyd Power Unit	\$16.00
2009 Fairmount H6245A Hyd Saw	\$16.00
2009 Fairmount H49334 Trash Pump	\$19.00
1985 Koshin 3" Diaphragm Pump 120 GX	\$21.00
2006 Wacker 3" Diaphragm Pump 120GX	\$21.00
2008 Honda Generator EB 11000	\$16.00
2000 Mueller Tap Machine B-100	\$21.00
2000 Forks for Payloader	\$16.00
2008 7000 Locator	\$21.00
2002 Bosh Jack Hammer (electric)	\$16.00
2000 Fire Power Portable Welder 110V	\$31.00
Skid Loader Trailer	\$11.00
1998 Target Concrete Saw 18"	\$21.00
 Power Screed Rebuilt 5-1-03	 \$16.00
 2001 Echo Hand Blower PB-2100	 \$11.00
2003 Milwaukee Rotary Hammer	\$11.00

Charge for Curb Box Shut Off	36.00 .5hr	
All Water Main Tap fees are Time & Material		
Street Barricades w/frame	\$15.00	day1st7da
	\$29.00	day/after7
Flasher Stand	\$15.00	day1st7da
	\$29.00	day/after7
3 Tier High Barricade	\$21.00	day1st7da
	\$41.00	day/after7
Traffic Cone	\$13.00	day1st7da
	\$25.00	day/after7
Portable Sign	\$13.00	day1st7da
	\$25.00	day/after7
One Way Sign	\$13.00	day1st7da
	\$25.00	day/after7
Handicap Sign	\$13.00	day1st7da
	\$25.00	day/after7
Any Misc. Signage	\$13.00	day1st7da
	\$25.00	day/after7
Barricade Fencing	\$13.00	day1st7da
	\$25.00	day/after7
Asphalt Chips, Concrete Chips, Dirt, Ballast, Roadstone	Not for Sale	

LINE DEPARTMENT

Skid Loader	\$42.00
Aerial Bucket Truck	\$72.00
Boring machine	\$82.00
Brush Chipper	\$36.00
Digger Derrick	\$82.00
Dump truck	\$60.00
Big Trencher	\$51.00
Little Trencher	\$34.00
Vac unit	\$63.00
Trenching (April 1-Oct 31)	\$240.75
Boring (April 1-Oct 31)	\$240.75
Boring -outside City limits - Mobilization fee	\$100.00
Contractor boring	
Boring (April 1 - Oct 31) - Includes labor, equip)+ material at actual cost per ft. no minimum	\$22.00/ft
Mobilization charge	\$142.00
Boring NOT an Option from Nov 1-March 31	
Primary boring costs	
Three phase service (includes: labor, equipment)+ material at actual cost per ft. no minimum	\$16.00/ft
Single phase service (includes: labor, equipment)+ material at actual cost per ft. no minimum	\$13.00/ft
Mobilization fee (outside city limits)	\$157.00
Temporary Service -with existing pole	\$81.00
Temporary Service - with new pole being set	\$270.00

PUBLIC WORKS

Plotter Maps (per linear foot):

Plotter map without aerials	\$2.65
Plotter map with aerials	\$3.15
Color plots maps fitting on 8 ½" x 11" sheet	\$1.20
Color plots maps fitting on 8 ½" x 14" sheet	\$1.85
Color plots map fitting on 11" x 17" sheet	\$2.25

MEDIA ROOM CHARGES

Cost of services-Business Hrs(record, live broadcast) first hour	\$32.00
for each additional half hour	\$15.00
Cost of services- After Hrs (record, live broadcast) first hour	\$47.00
for each additional half hour	\$23.00
Rebroadcast on Channel 117.2	\$15.00

Additional Meetings will incur same expense as first meeting for same services

Copy of Recording:

DVD	\$11.00
Flashdrive	\$17.00

UTILITY OFFICE

Delivery slip charge	\$30.00
Reconnection	\$45.00
Reconnection at Pole	\$75.00
Returned of funds fee(check, ACH, CC., etc)	\$25.00
Curb box - off/locate	\$35.00

after-hours reconnections - additional equipment
and labor charges will apply

Replace Frozen-Damaged Meter	actual cost
Additional Charge for damaged meter tampering	actual cost

Meter testing fee	\$25.00
Service disconnection	\$30.00
Winter-Water Meter Strap-Off	\$30.00

Penalty for utility companies that cut, remove or damage
streets, curbs and/or gutters that have been built, rebuilt
or paved within:

Years 0-5 of city work being completed	\$2.50/sq ft
	Plus \$2000
Years 6-10 of city work being completed	\$1.25/sq ft
	Plus \$1000

REQUEST FOR COPIES

Black & White 1st 2 pages	Free
Black & White each additional single page(s)	\$0.40
Black & White double sided after initial page(s)	\$0.50
Color each single page	\$0.50
Color double sided after initial page(s)	\$0.60

LICENSES

Tree surgeon license	\$60.00
Tree disposal site permit fee (commercial)	\$500.00
Garbage & Rubbish Collectors	\$100.00

RECREATION

	<u>Resident</u>	<u>Non-Res</u>
Fuller Hall Adult Fitness Day Pass	\$5.20	\$6.00
Fuller Hall Student-Child Day Pass	\$4.45	\$5.10
Fuller Hall Adult Fitness Punch Card	\$51.75	\$59.50
Fuller Hall Student-Child Fitness Punch Card	\$41.60	\$47.80
Adult Season Pass (Annual Membership)	\$187.00	\$215.00
Youth Season Pass (Annual Membership)	\$101.00	\$116.00
Family Season Pass (Annual Membership)	\$345.00	\$396.00
Adult Hour Gym Time, Indoor Park Day Pass	\$3.60	\$4.10
Family Night Swim (Entire Family)	\$7.70	\$8.80
Indoor Park for Entire Season	\$42.80	\$49.20
Deep Water Patches (Good for Both Pools)	\$2.10	\$2.40
Indoor Swim Pool Rental	\$60.50	\$69.50
Middleton Softball Diamond Rental	\$145.00	\$166.00
Senior Citizen Rental for Weekly Tenant	\$50.75	\$66.00
Senior Citizen Rental-Half Center	\$75.00	\$86.00
Senior Citizen Rental-Entire Center	\$114.00	\$131.00
Fuller Hall Locker Rental (1 Year)	\$42.50	\$48.25
Racquetball Rental	\$0.25	\$0.25
Racquetball Racket Rental	\$1.75	\$1.75
Middleton Softball Diamond Light Usage	\$61.00	\$70.00
Fuller Hall Building Rental	\$208.00	\$238.00
Sampson Room Rental (1 Hour)	\$23.85	\$27.40
Lifeguard Service (1 Hour)	\$23.85	\$27.40
Mulberry Center Church Rental	\$167.00	\$192.00
Park Shelter Reservation (+\$50 Deposit)	\$38.50	\$38.50
Late Night Fuller Hall Rental	\$263.00	\$302.00
Youth Track	\$31.50	\$36.00
Adult Softball League	\$193.00	\$222.00
Adult Volleyball League	\$111.00	\$127.00
Adult Basketball League	\$138.00	\$158.00
Summer Playground	\$36.50	\$41.75
Youth Softball/Baseball Program	\$31.50	\$36.00
Youth Tennis	\$31.00	\$35.00
Tour de Webster Bicycle Ride	\$23.00	\$23.00
Youth Flag Football Program (NFL Affiliated)	\$36.50	\$41.75
Outdoor Pool Youth Daily Admission	\$4.30	\$4.90
Outdoor Pool Adult Daily Admission	\$5.30	\$6.05
Outdoor Pool Youth Pass	\$42.50	\$48.75
Outdoor Pool Adult Pass	\$50.75	\$58.00
Outdoor Pool Family Pass	\$109.50	\$125.75
Outdoor Pool Youth Pass if Fuller Hall Member	\$21.25	\$24.30
Outdoor Pool Adult Pass if Fuller Hall Member	\$25.50	\$29.00

Outdoor Pool Family Pass if Fuller Hall Member	\$54.75	\$62.50
Outdoor Pool Rental	\$275.00	\$315.00
Youth Swim Lessons	\$36.50	\$41.75
Aquacise Session	\$73.00	\$83.75
Aquacise Session if Fuller Hall Member	\$36.50	\$41.75
Kids After School Program	\$31.50	\$36.00
Aquatot Swim Program	\$31.50	\$36.00
Youth Basketball	\$31.50	\$36.00
Swim Team	\$36.50	\$41.75
Towel Service – Daily	\$1.50	\$1.50
Swim Diaper	\$2.00	\$2.00
Racquetball or Wallyball Tournament	\$29.50	\$34.00
Birthday Party Rental	\$73.00	\$84.00
Youth Volleyball Program	\$31.50	\$36.00
Wallyball League	\$71.00	\$81.50
Yoga Class (8 Week Session)	\$41.50	\$47.75
Gym Season Pass (Bball, Tennis, Pickle Ball)	\$71.00	\$81.50

Wellness Discount for Local Governmental Agencies

- 1-10 Employees - 10% off membership fee
- 11-20 Employees - 15% off membership fee
- 21 Plus Employees - 20% off membership fee
- Employees who volunteer 8 hours community service will receive an additional 5% off their membership fee

Adult Monthly Membership (6 mo min)	\$25.00	\$28.75
Youth Monthly Membership(6 mo.min)	\$18.00	\$20.00
Family Monthly Membership(6 mo min)	\$40.00	\$46.00

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa that the listed charges/fees are hereby approved and adopted and shall be in effect as of July 1, 2019.

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with the provisions of this resolution are hereby repealed.

Passed and adopted this 17th day of June, 2019.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk



WEBSTER
CITY

MEMORANDUM

TO: Kent Harfst, Interim City Manager
Mayor and Council

FROM: Ken Wetzler, Public Works Director

DATE: June 12, 2019

RE: Final Acceptance of 2018 Dubuque Street Bridge Repair Project

SUMMARY: The 2018 Dubuque Street Bridge Repair Project is complete. Project acceptance and final payment authorization needs to be considered by the City Council.

PREVIOUS COUNCIL ACTION: Council awarded the contract to Peterson Contractors Inc. Reinbeck, Iowa for the 2018 Dubuque Street Bridge Repair Project on September 4th, 2018.

BACKGROUND/DISCUSSION: The original contract with Peterson Contractors Inc. was to make repairs to the bridge. Note attached engineers letter.

Original contract with Peterson Contractors Inc., Reinbeck, Iowa	\$	286,790.55
Additional work requested amounts Change Order # 1	\$	8,250.00
Final Quantity Adjustment	\$	<u>6,649.55</u>
Total contract price	\$	301,690.10
Less 5% retainage	\$	<u>-15,084.51</u>
Net Payment This Estimate.	\$	286,605.59

FINANCIAL IMPLICATIONS: This project is funded with Road Use Tax Funds.

RECOMMENDATION: The Project Engineer and City Staff recommend the project be accepted, and authorization of the final pay estimate in the amount of \$286,605.59 and release of the retainage in the amount of \$15,084.51 in thirty days to Peterson Contractors Inc., Reinbeck, Iowa be approved by resolution.

ALTERNATIVES: N/A.

CITY MANAGER COMMENTS: I recommend the City Council accept the project, authorize the final pay estimate, and release the retainage amount for this project.

RESOLUTION NO. 2019 -

ACCEPTING WORK, AUTHORIZING PAYMENT OF FINAL ESTIMATE IN THE AMOUNT OF \$286,605.59, WITH THE FINAL RETAINAGE IN THE AMOUNT OF \$15,084.51 IN 30 DAYS TO PETERSON CONTRACTORS INC. REINBECK, IOWA, FOR THE COMPLETION OF THE 2018 DUBUQUE STREET BRIDGE REPAIR PROJECT

WHEREAS, on September 4, 2018, the City Council of the City of Webster City, Iowa, did enter into a contract with Peterson Contractors Inc., Reinbeck, Iowa, for completion of the 2018 Dubuque Street Bridge Repair Project, and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa, as follows:

1. That the work be accepted as recommended by the Public Works Director and Project Engineer.
2. That the final estimate in the amount of \$286,605.59 is authorized to be paid now and the retainage in the amount of \$15,084.51 is authorized to be paid in thirty days from the date of this resolution, to Peterson Contractors Inc., Reinbeck, Iowa.

Passed and adopted this 17th day of June, 2019.

John Hawkins, Mayor

ATTEST: _____
Karyl K. Bonjour, City Clerk

1421 South Bell, Suite 103
 Ames, IA 50010-7710
 Phone: 515.663.9997
 Fax: 515.663.9998
 Email: ames@whks.com
 Website: www.whks.com



June 11, 2019

Mr. Ken Wetzler
 Public Works Director
 City of Webster City
 400 Second Street
 Webster City, IA 50595

RE: Webster City
 2018 Dubuque Street Bridge Repair Project
Pay Request No. 1 – Final

Dear Mr. Wetzler:

Enclosed is Pay Request No. 1 – FINAL for the above referenced project.

Bid quantities, constructed quantities, and final quantity adjustments are summarized below:

Item No.	Description	Contract Quantity	Contract Amount	Final Quantity	Final Amount	Quantity Adjust.	Unit Price	Adjusted Amount
Bridge Items								
1.01	REMOVAL OF EXISTING HANDRAIL	1.00	\$1,890.00	1.00	\$1,890.00	0	\$1,890.00	\$0.00
1.02	REMOVALS, AS PER PLAN	1.00	\$31,080.00	1.00	\$31,080.00	0	\$31,080.00	\$0.00
1.03	EXCAVATION, CLASS 20	36	\$981.00	36	\$981.00	0	\$27.25	\$0.00
1.04	STRUCTURAL CONCRETE (MISC)	34.6	\$35,984.00	34.6	\$35,984.00	0	\$1,040.00	\$0.00
1.05	REINFORCING STEEL, EPOXY COATED	4,476	\$12,309.00	4,476	\$12,309.00	0	\$2.75	\$0.00
1.06	STEEL EXTRUSION JOINT WITH NEOPRENE	50.2	\$14,558.00	50.2	\$14,558.00	0	\$290.00	\$0.00
1.07	NEOPRENE GLAND INSTALLATION AND TESTING	50.2	\$4,216.80	50.2	\$4,216.80	0	\$84.00	\$0.00
1.08	CONCRETE REPAIR	187	\$17,765.00	232	\$22,040.00	45	\$95.00	\$4,275.00
1.09	DECK DRAINS	1.00	\$55,150.00	1.00	\$55,150.00	0	\$55,150.00	\$0.00
1.10	MOBILIZATION	1.00	\$25,050.00	1.00	\$25,050.00	0	\$25,050.00	\$0.00

Roadway Items								
2.01	BRIDGE APPROACH PAVEMENT, AS PER PLAN	359.6	\$68,503.80	368.7	\$70,237.35	9.1	\$190.50	\$1,733.55
2.02	REMOVAL OF PAVEMENT	360.5	\$9,012.50	360.5	\$9,012.50	0	\$25.00	\$0.00
2.03	REMOVAL OF SIDEWALK	56.2	\$2,374.45	56.2	\$2,374.45	0	\$42.25	\$0.00
2.04	SIDEWALK, P.C. CONCRETE, 4 IN.	13.9	\$973.00	15.4	\$1,078.00	1.5	\$70.00	\$105.00
2.05	SIDEWALK, P.C. CONCRETE, 6 IN.	38.1	\$2,667.00	38.1	\$2,667.00	0	\$70.00	\$0.00
2.06	DETECTABLE WARNINGS	18	\$576.00	18	\$576.00	0	\$32.00	\$0.00
2.07	TRAFFIC CONTROL	1	\$1,700.00	1	\$1,700.00	0.0	\$1,700.00	\$0.00
2.08	PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 12 IN. DIA.	250	\$1,500.00	317	\$1,902.00	67	\$6.00	\$402.00
2.09	REMOVAL OF PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE	250	\$500.00	317	\$634.00	67	\$2.00	\$134.00
Change Orders								
C.01	PARTIAL DEPTH BRIDGE DECK FINISH PATCH	0	\$0.00	20	\$8,250.00	20	\$412.50	\$8,250.00
Total			\$286,790.55		\$301,690.10			\$14,899.55

The project was substantially complete as of May 31, 2019. We recommend the City accept the project and make final payment in the amount of \$286,605.59 to:

Peterson Contractors, Inc.
104 Blackhawk Street
Reinbeck, IA 50669

Acceptance by the City will initiate the start of the two-year maintenance bond as specified in the contract documents.

Please note that the City is required to wait 30 days after project acceptance before releasing retainage. After 30 days and after all punch list items are completed to the satisfaction to the City we recommend the City release the 5% held retainage in the amount of \$15,084.51 to:

Peterson Contractors, Inc.
104 Blackhawk Street
Reinbeck, IA 50669

Please contact us if you have any questions.

Sincerely,

WHKS & co.



Casey V. Faber, P.E.
Project Manager

cc (w/ enclosures):

Matt Alcazar, City of Webster City
Ryan Noteboom, Peterson Contractors, Inc.
Derek Thomas, WHKS & Co.
Josh Angus, WHKS & Co.

1421 South Bell, Suite 103
 Ames, IA 50010-7710
 Phone: 515 663 9997
 Fax: 515 663 9998
 Email: ames@whks.com
 Website: www.whks.com



FINAL PAYMENT ESTIMATE
 FOR CONSTRUCTION WORK COMPLETED

Project: 2018 Dubuque Street Bridge Repair Project
 Project No.: 8417 03
 Location: Webster City, IA
 Contractor: Peterson Contractors, Inc
 Start Date: April 1, 2019

Bid Price: \$ 286,790.55
 Date: June 11, 2019
 Estimate #: FINAL
 % Complete: FINAL

Item No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimates	Quantity Completed This Estimate	Quantity Completed To Date	Percent Complete	Total
1.01	REMOVAL OF EXISTING HANDRAIL	1.00	LS	\$1,890.00	0.0	1	1	100%	\$1,890.00
1.02	REMOVALS, AS PER PLAN	1.00	LS	\$31,080.00	0.0	1	1	100%	\$31,080.00
1.03	EXCAVATION, CLASS 20	36	CY	\$27.25	0.0	36	36	100%	\$981.00
1.04	STRUCTURAL CONCRETE (MISC)	34.6	CY	\$1,040.00	0.0	34.6	34.6	100%	\$35,984.00
1.05	REINFORCING STEEL, EPOXY COATED	4,476	LB	\$2.75	0.0	4476	4476	100%	\$12,308.00
1.06	STEEL EXTRUSION JOINT WITH NEOPRENE	50.2	LF	\$290.00	0.0	50.2	50.2	100%	\$14,558.00
1.07	NEOPRENE GLAND INSTALLATION AND TESTING	50.2	LF	\$84.00	0.0	50.2	50.2	100%	\$4,216.80
1.08	CONCRETE REPAIR	187	SF	\$95.00	0.0	232	232	124%	\$22,040.00
1.09	DECK DRAINS	1.00	LS	\$55,150.00	0.0	1	1	100%	\$55,150.00
1.10	MOBILIZATION	1.00	LS	\$25,050.00	0.0	1	1	100%	\$25,050.00
2.01	BRIDGE APPROACH PAVEMENT, AS PER PLAN	359.6	SY	\$190.50	0.0	368.7	368.7	103%	\$70,237.35
2.02	REMOVAL OF PAVEMENT	360.5	SY	\$25.00	0.0	360.5	360.5	100%	\$9,012.50
2.03	REMOVAL OF SIDEWALK	56.2	SY	\$42.25	0.0	56.2	56.2	100%	\$2,374.45
2.04	SIDEWALK, P.C. CONCRETE, 4 IN	13.9	SY	\$70.00	0.0	15.4	15.4	111%	\$1,078.00
2.05	SIDEWALK, P.C. CONCRETE, 6 IN	38.1	SY	\$70.00	0.0	38.1	38.1	100%	\$2,667.00
2.06	DETECTABLE WARNINGS	18	SF	\$32.00	0.0	18	18	100%	\$576.00
2.07	TRAFFIC CONTROL	1	LS	\$1,700.00	0.0	1	1	100%	\$1,700.00
2.08	PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 12 IN DIA	250	LF	\$8.00	0.0	317	317	127%	\$1,902.00
2.09	REMOVAL OF PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE	250	LF	\$2.00	0.0	317	317	127%	\$634.00
Change Orders									
C.01	PARTIAL DEPTH BRIDGE DECK FINISH PATCH	20	SF	\$412.50	0.0	20	20	100%	\$8,250.00

Total Work Completed \$ 301,690.10
 Less 5% Retainage \$ 15,084.51
 Less Previous Payments \$ -
 Net Payment this Estimate \$286,605.59

Agreed to by [Signature] PCI Proj. Manager 6/12/19
 Title Date

Recommended by [Signature] WHKS & Co. Project Manager 6/11/2019
 Title Date

Approved by _____
 Title Date



MEMORANDUM

TO: Kent Harfst, Interim City Manager
Mayor and Council

FROM: Ken Wetzler, Public Works Director

DATE: June 11, 2019

RE: Change Order No. 1 Ingraham Watermain Repair Project

SUMMARY: This Change Order consists of installing a 12 inch valve rather than a 14 inch valve. The 14 inch valve is more expensive than a standard 12" valve, so initial costs and long term costs are higher and availability in event of replacement may be an issue in an emergency.

PREVIOUS COUNCIL ACTION: The project was approved in the FY 18-19 CIP. Council awarded the contract to Summers' Enterprise, Masonville, Iowa on February 18, 2019.

BACKGROUND/DISCUSSION: The scope of the change order is to use a 12 inch valve as opposed to a 14 inch valve.
Note attached Change Order No. 1.

Original contract with Summers' Enterprise Inc., Masonville, IA	\$124,512.50
Work requested amounts - decrease	<u>- \$1,185.44</u>
Revised Contract price	\$123,327.06

FINANCIAL IMPLICATIONS: This is a \$1,185.44 Change Order Decrease.

RECOMMENDATION: Staff recommends approving Change Order No. 1 per the attached resolution for the revised contract price of \$123,327.06.

ALTERNATIVES: The City Council could choose to use the 14 inch valve.

CITY MANAGER COMMENTS: I recommend the City Council approve the change order.

RESOLUTION NO. 2019 -

**APPROVING CHANGE ORDER NO. 1 TO THE INGRAHAM WATERMAIN REPAIR
PROJECT WITH SUMMERS' ENTERPRISE INC., MASONVILLE, IOWA**

WHEREAS, on February 18, 2019, the City Council of the City of Webster City, Iowa, did enter into a contract with Summers' Enterprise Inc., Masonville, Iowa, for completion of the Ingraham Watermain Repair Project, and

WHEREAS, Contract Change Order No. 1 has been prepared as follows:

Reason for change: Reduce cost up front and long term.

The following item is hereby deducted to the contract as previously approved by City Council:

1. Furnish and install 12 " valve instead of a 14" valve

By virtue of such changes in the Contract, the following revisions shall be made in the Contract price:

Original Contract Price \$124,512.50

Contract Price decrease by change \$1,185.44

Revised Contract Price \$123,327.06

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa, that Change Order No. 1 to the Ingraham Watermain Repair Project contract with Summers' Enterprise Inc., Masonville, Iowa, as described above and attached hereto is hereby approved.

Passed and adopted this 17th day of June, 2019.

John Hawkins, Mayor

ATTEST: _____
Karyl K. Bonjour, City Clerk

1421 South Bell, Suite 103
Ames, IA 50010-7710
Phone: 515.663.9997
Fax: 515.663.9998
Email: ames@whks.com
Website: www.whks.com



CHANGE ORDER

CHANGE ORDER NO.: 1 PROJECT NO.: 8417.02
PROJECT NAME: Ingraham Watermain Repair Project
LOCATION: Webster City, Iowa
CONTRACTOR: Summers' Enterprise
ADDRESS: 1776 Buchanan Delaware Ave; Masonville, IA 50654

TO CONTRACTOR:

You are hereby ordered to make the following change(s) in the plans and/or specifications for the above designated project:

1. Description of change(s) to be made:
 - a) Furnish and Install 12" Valve instead of 14" Valve
 - b)
 - c)
 - d)
2. Reason for ordering change:
 - a) Reduced cost
 - b)
 - c)
 - d)
3. Settlement for the cost of the above change is to be made as follows:
 - a) \$1185.44 deduct
 - b)
 - c)
 - d)
4. This change order decreases the contract time by 0 working days.

5. Summary of Costs:

Original Contract Price	\$ 124,512.50
Net decrease of this Change Order	\$ - 1,185.44
Total decrease of Previous Change Order(s)	\$ 0
Total decrease of all Change Orders to Date	\$ -1,185.44
Total Revised Contract Price to Date	\$ 123,327.06

Agreed to by:

Owner's Authorized Rep.

Title

Date

Agreed to by:

Angela Summers
Contractor's Authorized Rep.

Secretary
Title

10-3-19
Date

Recommended by:

Angela Koz
Engineer

WHKS & Co.
Title

6/3/19
Date

**WEBSTER CITY PLANNING AND ZONING COMMISSION MINUTES
JUNE 10, 2019**

The regular meeting of the Webster City Planning and Zoning Commission was held on June 10, 2019. The meeting was called to order by Chairperson Steve Struchen at 6:00 P.M. at City Hall.

ROLL CALL: Present: Doug Bailey, Carolyn Cross, Lynn Jaycox, Jill Burtnett, Shelby Kroona,
Steve Struchen, Sabrina Wohlford, Barb Wollan
Absent: Jim Kumm

Also in attendance: Karla Wetzler, Planning Director

It was moved by Wohlford and seconded by Bailey that the minutes of the May 13, 2019 meeting be approved as mailed to the Commission.

ROLL CALL: Aye: Bailey, Cross, Jaycox, Burtnett, Kroona, Struchen, Wohlford, Wollan
Nay: NONE
MOTION CARRIED.

Petitions – Communications – Requests: None

It was moved by Wollan and seconded by Jaycox to recommend approval of the vacation and disposal of a portion of Third Street right-of-way north of property owned by Darren and Michon Leddy Hemmen, addressed as 1539 Second Street. Said property contains 0.12 acres and is in the shape of a triangle. Said recommendation is with the condition that a permanent easement be granted to the City for the maintenance and repair of existing utilities located in this parcel.

ROLL CALL: Aye: Cross, Jaycox, Burtnett, Kroona, Struchen, Wohlford, Wollan, Bailey
Nay: NONE
MOTION CARRIED.

It was moved by Cross and seconded by Jaycox to recommend approval of the placement of an art structure measuring 13'11"x 9'x 8' in the City Plaza on the corner of Second and Seneca, west of City Hall. Said plans and design, framed around the Boone River, was presented to the Commission by Lindsay Henderson, City Community Vitality Director.

ROLL CALL: Aye: Jaycox, Burtnett, Kroona, Struchen, Wohlford, Wollan, Bailey, Cross
Nay: NONE
MOTION CARRIED.

Additional Notes:

- New member, Jill Burtnett, was introduced and welcomed to the Commission. Barb Wollan was acknowledged for being willing to serve another term.
- Via a consensus of the Commission members, beginning next month, agenda packets will be emailed to Commission members with hard copies available at the meeting.

Carolyn Cross
Acting-Secretary

ELECTRIC REPORT FOR THE MONTH OF MAY 2019

(Production Month-April 2019; Billing Month (Due) - May 2019)

	<u>MONTH 2019</u>	<u>Year to Date 2019</u>	<u>MONTH 2018</u>	<u>Year to Date 2018</u>
TOTAL PURCHASED POWER K.W.	7,704,343	43,434,023	8,424,241	45,933,991
Gross K.W. Generated For Maint.	0	0	0	31,700
For Corn Belt	0	46,020	0	0
Station Power K.W.	14,609	135,474	16,380	133,297
NET K.W.TO BOARD	7,689,734	43,298,549	8,407,861	45,800,694
Billed by Clerk's Office to Customers K.W:				
Commercial Sales	1,918,844	10,523,551	1,955,324	10,585,947
Industrial Sales	2,626,783	12,570,238	2,613,832	14,992,488
Residential Sales	1,926,538	12,483,784	1,952,611	12,453,012
Sales for Resale-Wholesale	543,400	3,341,900	497,300	3,435,600
City Departments & Street Lights	375,265	2,308,360	381,791	2,298,903
KILOWATTS UNACCOUNTED	298,904	2,070,716	1,007,003	2,034,744
Percentage of Unaccounted for	3.89%	4.78%	11.98%	4.44%

LOAD COMPARISON	2019	2018
Peak K.W. Demand	14,810	16,084
Purchased Power	7,704,343	8,424,241
Net to Board	7,689,734	8,407,861

REMARKS:

WASTEWATER TREATMENT PLANT REPORT FOR THE MONTH OF MAY 2019

	MONTH May	Year to Date 2019	MONTH May	Year to Date 2018	
Total gallons flow	101,536,000	311,273,000	66,947,000	274,228,000	gal
Average daily flow	3,275,354		2,159,580		gal/day
Percentage treated	100		100		%
Total gallons raw sludge	132,872	568,325	133,161	677,026	gal
Total gallons digested sludge out	0		0		gal
Total gallons sludge transferred to storage tank	132,872		70,500		gal
Total gallons supernatant returned	53,372		6,191		gal
Methane gas produced	143,992		246,493		cu. ft.
Average effluent CBOD (25 mg/l aver. 40 mg/l max.)	6.8		10.3		mg/l
Number of days max. limit was exceeded	0		0		da
Average % removal	90.4		94.5		%
Average effluent suspended solids (30 mg/l aver. 45 mg/l max.)	7.57		11.25		mg/l
Number of days max. limit was exceeded	0		0		da
Average percent removal	92.9		96.6		%
Average effluent ammonia nitrogen "May" (1.8 mg/l average, 15.2 mg/l max. limitation)	0		<1		mg/l
Number of days max. limit was exceeded	0		0		da
Average % removal	100		100		%

WATER PLANT REPORT FOR THE MONTH OF May 2019

(Production Month-April 2019 Billing Month (Due) - May 2019)

	MONTH May	Year to Date 2019	MONTH May	Year to Date 2018
Total Gallons Pumped from Wells	22,777,000	108,547,000	21,750,000	108,101,000
Average Gallons Pumped	(711,781)	(657,774)	(701,612)	(625,225)
Gallons for Sludge	63,450	232,650	39,950	296,100
Total Gallons to Water Plant	22,713,550	108,314,350	21,710,050	107,804,900
Gallons to Distribution System From From Water Plant (Effluent reading)	26,117,000	122,695,000	23,746,000	120,667,000
TOTAL TO SYSTEM - CUBIC FEET	3,491,335	16,401,935	3,174,378	16,130,830
Billed by Clerk's Office to Customers Cubic Feet	2,249,400	11,032,700	2,269,700	11,576,800
Billed by City Departments Cubic Feet	149,200	552,600	155,700	536,700
Used by City Departments, but not billed-estimated Cubic Feet				
Fire	0	0	0	0
Meter	0	0	0	0
Sew. Disp.	0	0	0	0
Street,Water,SewerDistribution,Line (main breaks,hydrant flush,sewer, valve rpr,w.tower, line dept	5,989	351,454	3,279	570,846
Water Plant filter backwash	127,050	635,250	127,050	635,250
Ground storage tank loss				
Recreation-Drink.Fount.	4,547	4,547	4,547	4,547
Cemetery	400	400	400	400
Change in Distribution System	0	0	0	0
Used by Contractor	0	0	0	0
CUBIC FEET UNACCOUNTED FOR	954,749	3,824,984	613,702	2,806,287
Percentage of Unaccounted for	27.35%	23.32%	19.33%	17.40%

NOTE: 27 loads of lime sludge
hailed to farm ground

NOTE: 17 loads of lime sludge
hailed to farm ground

REMARKS:

**CITY OF WEBSTER CITY, IOWA - UTILITY REPORT
ELECTRIC UTILITY PURCHASES & SALES - 2019**

Purch. Power Period	Billing Month (Due)	Month Purch. Power kWh	Pur Pwr less Sta Pwr = Net to Board kWh	Month Billed kWh less Sta Pwr	Col D Net to Board less Col E Mo billed Mo Unaccounted For	Month Unaccounted For %	Yr To Date Purch. Power less sta pwr kWh	Yr To Date Billed & SPwr kWh	Yr To Date Unaccounted kWh	Yr To Date Unaccounted For %
Dec	Jan 2019	8,978,604	8,948,106	8,463,814	484,292	5.41%	8,948,106	8,463,814	484,292	5.41%
Jan	Feb 2019	9,439,188	9,406,644	9,467,172	(60,528)	-0.64%	18,354,750	17,930,986	423,764	2.31%
Feb	Mar 2019	8,609,317	8,574,885	8,109,408	465,477	5.43%	26,929,635	26,040,394	889,241	3.30%
Mar	Apr 2019	8,702,571	8,679,180	7,796,609	882,571	10.17%	35,608,815	33,837,003	1,771,812	4.98%
Apr	May 2019	7,704,343	7,689,734	7,390,830	298,904	3.89%	43,298,549	41,227,833	2,070,716	4.78%
May	Jun 2019									
Jun	Jul 2019									
Jul	Aug 2019									
Aug	Sep 2019									
Sep	Oct 2019									
Oct	Nov 2019									
Nov	Dec 2019									

TOTALS 43,434,023 43,298,549 41,227,833 2,070,716

Billings

By Type of Serv-kWh	Commercial	Industrial	City Depts & Street Lights	Residential	Wholesale	Station Power-N/C	Billed & Sta. Pwr Total	Previous Year Bill & Sta. Pwr Tot
Jan 2019	2,061,773	2,489,565	508,600	2,689,276	714,600	30,498	8,494,312	9,819,207
Feb 2019	2,520,056	2,577,779	525,967	3,106,070	737,300	32,544	9,499,716	9,391,375
Mar 2019	2,035,774	2,300,346	445,301	2,628,097	699,900	34,432	8,143,850	8,197,721
Apr 2019	1,987,104	2,575,765	453,227	2,133,813	646,700	23,391	7,820,000	9,073,706
May 2019	1,918,844	2,626,783	375,265	1,926,538	543,400	14,609	7,405,439	7,417,238
Jun 2019								
Jul 2019								
Aug 2019								
Sep 2019								
Oct 2019								
Nov 2019								
Dec 2019								

TOTALS 10,523,551 12,570,238 2,308,360 12,483,794 3,341,900 135,474 41,363,317 43,899,247

BILLING AMOUNT	Commercial Sales	Industrial Sales	City Depts. & St. Light Sales	Residential Sales	Wholesale Sales	Station Power	TOTAL SALES	PREVIOUS YEAR
Jan 2019	\$242,325.53	\$245,835.22	\$52,230.85	\$347,822.31	\$69,757.27	N/C	\$957,971.18	\$1,011,484.84
Feb 2019	\$285,353.99	\$208,653.74	\$53,731.58	\$386,393.42	\$73,227.80	N/C	\$1,007,360.53	\$966,180.44
Mar 2019	\$239,840.39	\$184,550.29	\$46,367.62	\$342,469.71	\$69,024.66	N/C	\$882,252.67	\$901,486.25
Apr 2019	\$236,014.67	\$231,361.10	\$46,401.73	\$296,698.58	\$64,875.31	N/C	\$875,351.39	\$936,318.83
May 2019	\$229,804.96	\$249,123.00	\$40,947.02	\$276,860.58	\$55,213.17	N/C	\$851,948.73	\$844,962.49
Jun 2019								
Jul 2019								
Aug 2019								
Sep 2019								
Oct 2019								
Nov 2019								
Dec 2019								

TOTALS \$1,233,339.54 \$1,119,523.35 \$239,678.80 \$1,650,244.60 \$332,098.21 \$4,574,884.50 \$4,660,432.85

Number of Customers	Commercial	Industrial	City Depts & St. Lights	Residential	Wholesale	Total	Previous Year
Jan 2019	510	8	45	3,843	3	4,409	4,401
Feb 2019	512	8	45	3,842	3	4,410	4,405
Mar 2019	515	8	44	3,834	3	4,404	4,421
Apr 2019	519	8	48	3,859	3	4,437	4,414
May 2019	522	8	48	3,847	3	4,428	4,412
Jun 2019							
Jul 2019							
Aug 2019							
Sep 2019							
Oct 2019							
Nov 2019							
Dec 2019							

WATER UTILITY PRODUCTION SALES & USAGE 2019

Prod Mo.	Billing Month (Due)	Month to Distribution System C/F	Month Billed & Unbilled Usage C/F	Month Unaccounted For C/F	Month Unaccounted For %	Yr to Date To Distribution System C/F	Yr to Date Billed & Unbilled C/F	Yr To Date Unaccounted For C/F	Yr To Date Unaccounted For %
Dec	Jan 2019	3,021,849	2,791,049	230,800	7.64%	3,021,849	2,791,049	230,800	7.64%
Jan	Feb 2019	3,104,330	2,463,210	641,120	20.65%	6,126,178	5,254,259	871,919	14.23%
Feb	Mar 2019	3,083,877	2,187,918	895,959	29.05%	9,210,055	7,442,177	1,767,878	19.20%
Mar	Apr 2019	3,700,545	2,598,188	1,102,357	29.79%	12,910,600	10,040,365	2,870,235	22.23%
Apr	May 2019	3,491,335	2,536,586	954,749	27.35%	16,401,935	12,576,951	3,824,984	23.32%
May	Jun 2019								
June	July 2019								
July	Aug 2019								
Aug	Sep 2019								
Sep	Oct 2019								
Oct	Nov 2019								
Nov	Dec 2019								

TOTALS 16,401,936 12,576,951 3,824,985

Billings & Usage

By Type of Service-C/F

Used by City Dep
i.e. water breaks
flush, etc.
Not metered

Previous
Year

Previous
Year
Produced

	Commercial	Industrial	City Depts.	Residential	Not metered	Total		
Jan 2019	541,700	452,600	73,200	1,365,900	357,649	2,791,049	3,134,469	3,030,939
Feb 2019	651,100	333,300	70,200	1,253,300	155,310	2,463,210	2,567,918	3,507,243
Mar 2019	566,700	295,900	80,200	1,104,700	140,418	2,187,918	2,466,917	3,123,847
Apr 2019	677,100	386,400	179,800	1,154,600	200,288	2,598,188	2,594,563	3,294,423
May 2019	683,400	344,900	149,200	1,221,100	137,986	2,536,586	2,560,676	3,174,378
Jun 2019								
July 2019								
Aug 2019								
Sep 2019								
Oct 2019								
Nov 2019								
Dec 2019								

TOTALS 3,120,000 1,813,100 552,600 6,099,600 991,651 12,576,951 13,324,543 16,130,830

BILLING AMOUNT

	Commercial Sales	Industrial Sales	City Depts. Sales	Residential Sales	City Depts Not Sold	TOTAL SALES	PREVIOUS YEAR
Jan 2019	\$27,238.25	\$15,342.92	\$2,564.94	\$99,869.72	N/C	\$145,015.83	\$ 151,197.92
Feb 2019	\$31,002.74	\$11,679.51	\$2,875.24	\$95,756.75	N/C	\$141,314.24	\$ 144,442.24
Mar 2019	\$27,932.15	\$10,507.03	\$3,159.44	\$87,666.72	N/C	\$129,265.34	\$ 135,666.35
Apr 2019	\$31,910.48	\$13,249.08	\$6,239.57	\$90,429.12	N/C	\$141,828.25	\$ 144,031.14
May 2019	\$32,339.58	\$11,984.63	\$5,378.97	\$94,313.00	N/C	\$144,016.18	\$ 144,722.62
Jun 2019							
July 2019							
Aug 2019							
Sep 2019							
Oct 2019							
Nov 2019							
Dec 2019							

TOTALS \$150,423.20 \$62,763.17 \$20,218.16 \$468,035.31 \$701,439.84 \$ 720,060.27

Number of Customers

	Commercial	Industrial	City Depts.	Residential		Previous Year
Jan 2019	341	8	14	3,137	3,500	3,500
Feb 2019	344	8	13	3,138	3,503	3,503
Mar 2019	341	8	13	3,129	3,491	3,491
Apr 2019	349	8	16	3,146	3,519	3,519
May 2019	348	8	17	3,148	3,521	3,521
Jun 2019						
July 2019						
Aug 2019						
Sept 2019						
Oct 2019						
Nov 2019						
Dec 2019						



Webster City Police Department

Monthly Activity Report

May 2019

Description	Number	
Incident Reports	36	Year to Date- 174
Parking Violations	41	Year to Date- 199
Arrests	7	Year to Date- 65
Calls for Service	1,210	Year to Date- 4,431
Residential/Commercial Patrols	93	Year to Date- 697
Traffic Accidents-Property Damage	15	Year to Date- 82
Traffic Accidents-Personal Injury	0	Year to Date- 2
911 Calls for Service	69	Year to Date- 276
School Foot Patrols	19	Year to Date- 93
Vacation House Checks	1	Year to Date- 14
Animal Complaints	54	Year to Date- 180
Unlocks	21	Year to Date- 81
Assist Other Agencies-Outside City Limits	45	Year to Date- 187
Public Window Assist	74	Year to Date- 466
Fireworks Complaints	0	Year to Date- 3

Items of Interest:

- Officers assisted with the Avenue of Flags.
- Officers attended an appreciation service at Saint Thomas.
- Officers assisted with Memorial Day activities.
- Sergeants McKinley and Petersen participated in a table top exercise at the High School.
- Chief Mork attended a Civil Service Commission meeting.

Training:

- Officers completed firearms training.
- Officers completed the monthly Police Legal Sciences course.
- Dispatchers completed the monthly Police Legal Sciences course.

Respectfully submitted,

Shiloh B. Mork

Shiloh B. Mork, Chief of Police
Webster City Police Department

FIRE DEPARTMENT REPORT

May 2019

ALARMS

<u>DATE</u>	<u>TIME</u>	<u>ADDRESS</u>	<u>TYPE OF SITUATION FOUND</u>
5-4	0030	1515 Wall	Alarm system activation
5-8	1246	1301 Second Street	Dispatched and cancelled enroute
5-14	2134	803 Webster Street	Dispatched and cancelled enroute
5-18	2227	1004 Fair Meadow Drive	CO Detector malfunction
5-21	2120	810 E Second Street	Smoke detector activation
5-22	1604	Boone St. and Des Moines Street	Special Incident/ Hazmat cleanup
5-23	1021	814 Bank Street	Unauthorized burning
5-26	1437	138 Hwy 20	Grass Fire

Year to Date Total = 43

May Total = 8

TRAINING

<u>DATE</u>	<u>TIME</u>	<u>TYPE OF TRAINING</u>	<u>HOURS</u>	<u>PERSONNEL</u>
5-1	800	Officer Training/ Staff Mtg	2	11
	900	Supervisor Training	3	1
5-9	1530	High School emergency training	2	2
5-13	1600	River Rescue/ first due ops	2	25

Year to Date Total = 561

May Total = 78

INSPECTIONS

<u>DATE</u>	<u>BUSINESS</u>	<u>REASON FOR INSPECTION</u>
	All Webster City Schools	<u>Annual</u>
	High School	<u>Reinspect</u>
	Middle school	<u>Reinspect</u>
	Sunset	<u>Reinspect</u>
	Pleasant view	<u>Reinspect</u>
5-3	Hwy 20	<u>CMB</u>
	The Links	<u>CMB</u>
	Fareway	<u>CMB</u>
	Grid Iron	<u>CMB</u>

Year to Date Total = 23

May Total = 10

MISCELLANEOUS

<u>DATE</u>	<u>TIME</u>	<u>EVENT</u>
5-1	1730	EMA meeting
5-2	1900	IISC year end celebration
5-16	1000	8 High school kids did community service at station
5-23/26		JunqueFest standby

MEETING ROOM

<u>DATE</u>	<u>TIME</u>	<u>USED BY</u>
5/7,14,21,28	1800	Boy Scouts

**HAMILTON
COUNTY**

**SOLID WASTE
COMMISSION**

Serving:

BLAIRSBURG
ELLSWORTH
JEWELL
KAMRAR
RANDALL

STANHOPE

WEBSTER CITY
WILLIAMS
RURAL HAM. CO.

WEBSTER CITY, IOWA 50595-0128

TELEPHONE: 515-539-4420
800-535-1145

AGENDA

Regular Meeting

2605 McMurray Avenue

1 ½ Miles Northwest of Kamrar, Iowa

7:00 P.M.

June 12, 2019

1. Roll Call
2. Minutes of May 8, 2019
3. Approve Payment of Bills and Payrolls
4. Secretary-Treasurer's Financial Report May 2019
5. Manager's Reports May 2019
6. Approval of New Employee Policy Manual
7. Review and Approval of Roof Repair Bid
8. Employee Raises
9. Open Discussion
10. Adjourn

**REGULAR MEETING OF THE
HAMILTON COUNTY SOLID WASTE COMMISSION
MINUTES**

A regular meeting of the Hamilton County Solid Waste Commission was held at the Transfer Station Office building on May 8, 2019 at 7:00 P.M. The meeting was called to order Chairperson Mickey Walker and roll being called, members were present as follows:

Stanhope-Terry Painton
Hamilton County-Dan Campidilli
Jewell-Mickey Walker
Kamrar-Lendall Mechaelsen

Williams-Dennis Frayne
Randall-Carlene Auestad
Ellsworth-Dale Graham
Blairsburg-Troy Hassebrock

The representatives from the City of Webster City was absent.

It was moved by Hassebrock and seconded by Painton that:

1. The Minutes of April 10, 2019 be approved.
2. The issuance of Payroll for the period ending April 12, 2019 and paid on April 19, 2019, in the amount of \$5,974.54 be approved.
3. The issuance of Payroll for the period ending April 26, 2019 and paid on May 3, 2019 in the amount of \$6,179.96 be approved.
7. Payment of Bills for April 2019 in the amount of \$46,516.48 be approved.
8. The Secretary-Treasurer's Report for April 2019 be approved.

Motion carried with eight ayes, Webster City absent.

The representative from Webster City arrived at 7:04 P.M.

It was moved by Auestad and seconded by Mechaelsen that the Manager's reports for April 2019 be approved. Motion carried unanimously.

It was moved by Painton and seconded by Graham to offer a one time discounted rate of \$55 per ton for communities holding community wide clean up events. Motion carried unanimously.

It was moved by Auestad and seconded by Painton to approve and adopt the 2019-2020 Fiscal Year Budget as follows:

**HAMILTON COUNTY SOLID WASTE COMMISSION
FUND SUMMARY**

2019-2020 PROPOSED BUDGET

	7/1/2019			Transfers			6/30/2020
	Beginning			In	Out	+ or -	Ending
	Balance	Receipts	Expenditures				Balance
Operating & Maint. Fund	804,885	1,105,935	1,058,527	0	51,756	(4,348)	800,537
Equipment Reserve Fund	28,244	0	80,000	51,756	0	(28,244)	0
Post Closure Reserve-Land	758,221	5,734	34,261	0	0	(28,527)	729,694
RCC Closure Fund	5,000	0	0	0	0	0	5,000
Closure Reserve - Tr Sta	22,406	30	0	0	0	30	22,436
Totals	1,618,756	1,111,699	1,172,788	51,756	51,756	(61,089)	1,557,667

Roll Call: Ayes: Stanhope, Ellsworth, Webster City, Rural Hamilton County, Williams, Blairsburg, Randall, Jewell, Kamrar. Motion carried unanimously.

It was moved by Kloberdanz and seconded by Auestad to have Manager, Terry Klaver obtain bids to re-roof the Scale House with steel and to allow the Executive Committee to accept one on the Commission's behalf. Motion carried unanimously.

It was moved by Campidilli and seconded by Painton that the Hamilton County Solid Waste Commission adjourn. Motion carried unanimously.

The Commission stood adjourned at 7:19 P.M.

Mickey Walker, Chairperson

Cherie Ferguson, Secretary-Treasurer

Bills Approved 04/10/2019

ARNOLD MOTOR SUPPLY	\$12.09
BARKER LEMAR	\$900.00
BAUER TIRE	\$1,776.51
BLUE RIBBON PELHAM WATERS	\$40.50
CENTRAL TRAILER SERVICE	\$1,366.25
CINTAS	\$256.09
COLLECTION SERVICES CENTER	\$348.92
COOPERATIVE TELEPHONE EXCHANGE	\$136.56
DAILY FREEMAN JOURNAL	\$112.93
EFTPS	\$2,999.12
FIRST STATE BANK	\$30.00
HY-VEE	\$14.97
INGRAHAM CONSTRUCTION	\$699.76
IOWA FIRE CONTROL	\$218.00
IPERS	\$1,939.25
KEENAN ELLIOTT	\$20.00
MIDWEST ELECTRONICS RECOVERY	\$1,246.60
MY IOWA UI	\$35.88
NAPA AUTO PARTS	\$467.11
NCIARSWA	\$16,796.28
PAYROLL	\$7,988.30
POSTMASTER	\$14.50
PRINTING SERVICES	\$1,216.22
TRACKSIDE WELDING	\$48.75
TREASURER OF STATE	\$2,107.00
UNITED COOPERATIVE	\$2,541.77
WEBSTER CITY MUNICIPAL UTILITIES	\$519.76
U.S. CELLULAR	\$108.75
WELLMARK	<u>\$2,554.71</u>
Total	\$46,516.58

HAMILTON COUNTY SOLID WASTE COMMISSION
Check Detail
May 9 through June 12, 2019

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Liability Check	EFT	05/14/2019	IPERS		OPERATING FUND		-1,854.28
					Payroll Liabilities	-741.48	741.48
					Payroll Liabilities	-1,112.80	1,112.80
TOTAL						-1,854.28	1,854.28
Liability Check	EFT	05/15/2019	United States Treasury		OPERATING FUND		-2,831.18
					Payroll Liabilities	-1,019.00	1,019.00
					Payroll Liabilities	-734.35	734.35
					Payroll Liabilities	-734.35	734.35
					Payroll Liabilities	-171.74	171.74
					Payroll Liabilities	-171.74	171.74
TOTAL						-2,831.18	2,831.18
Liability Check	EFT	05/20/2019	Collection Services ...		OPERATING FUND		-174.46
					Payroll Liabilities	-174.46	174.46
TOTAL						-174.46	174.46
Liability Check	EFT	05/30/2019	United States Treasury		OPERATING FUND		-4,316.36
					Payroll Liabilities	-1,545.00	1,545.00
					Payroll Liabilities	-1,123.04	1,123.04
					Payroll Liabilities	-1,123.04	1,123.04
					Payroll Liabilities	-262.64	262.64
					Payroll Liabilities	-262.64	262.64
TOTAL						-4,316.36	4,316.36
Liability Check	EFT	05/30/2019	IPERS		OPERATING FUND		-2,796.71
					Payroll Liabilities	-1,118.33	1,118.33
					Payroll Liabilities	-1,678.38	1,678.38
TOTAL						-2,796.71	2,796.71
Liability Check	EFT	06/01/2019	WELLMARK		OPERATING FUND		-2,554.71
					Payroll Liabilities	-638.70	638.70
					Payroll Liabilities	-1,916.01	1,916.01
TOTAL						-2,554.71	2,554.71
Liability Check	EFT	06/03/2019	Collection Services ...		OPERATING FUND		-174.46
					Payroll Liabilities	-174.46	174.48
TOTAL						-174.46	174.46
Paycheck	10500	05/17/2019	CHERIE L FERGUSON		OPERATING FUND		-456.11
					Wages	-567.18	567.18
					Payroll Liabilities	35.68	-35.68
					IPERS	-53.54	53.54
					Payroll Liabilities	53.54	-53.54
					Payroll Liabilities	28.00	-28.00
					Medicare & Social Se...	-35.17	35.17
					Payroll Liabilities	35.17	-35.17
					Payroll Liabilities	35.17	-35.17
					Medicare & Social Se...	-8.22	8.22
					Payroll Liabilities	8.22	-8.22
					Payroll Liabilities	8.22	-8.22
					Payroll Liabilities	4.00	-4.00
					Unemployment Insura...	-0.57	0.57
					Payroll Liabilities	0.57	-0.57
TOTAL						-456.11	456.11

HAMILTON COUNTY SOLID WASTE COMMISSION
Check Detail
May 9 through June 12, 2019

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Paycheck	10601	05/17/2019	JERRY L KLAVER		OPERATING FUND		-134.36
				Wages		-145.50	145.50
				Medicare & Social Se...		-9.03	9.03
				Payroll Liabilities		9.03	-9.03
				Payroll Liabilities		9.03	-9.03
				Medicare & Social Se...		-2.11	2.11
				Payroll Liabilities		2.11	-2.11
				Payroll Liabilities		2.11	-2.11
				Unemployment Insura...		-0.14	0.14
				Payroll Liabilities		0.14	-0.14
TOTAL						-134.36	134.36
Paycheck	10502	05/17/2019	KEENAN L ELLIOTT		OPERATING FUND		-795.32
				Wages		-76.24	76.24
				Wages		-1,397.42	1,397.42
				Payroll Liabilities		92.69	-92.69
				Health Insurance		-319.34	319.34
				Payroll Liabilities		319.34	-319.34
				IPERS		-139.11	139.11
				Payroll Liabilities		139.11	-139.11
				Payroll Liabilities		106.45	-106.45
				Payroll Liabilities		174.46	-174.46
				Payroll Liabilities		138.00	-138.00
				Medicare & Social Se...		-91.37	91.37
				Payroll Liabilities		91.37	-91.37
				Payroll Liabilities		91.37	-91.37
				Medicare & Social Se...		-21.37	21.37
				Payroll Liabilities		21.37	-21.37
				Payroll Liabilities		21.37	-21.37
				Payroll Liabilities		54.00	-54.00
				Unemployment Insura...		-1.47	1.47
				Payroll Liabilities		1.47	-1.47
TOTAL						-795.32	795.32
Paycheck	10503	05/17/2019	KEVIN S DINGMAN		OPERATING FUND		-867.15
				Wages		-88.36	88.36
				Wages		-1,255.83	1,255.83
				Payroll Liabilities		106.45	-106.45
				Health Insurance		-319.34	319.34
				Payroll Liabilities		319.34	-319.34
				Payroll Liabilities		83.29	-83.29
				IPERS		-125.00	125.00
				Payroll Liabilities		125.00	-125.00
				Payroll Liabilities		120.00	-120.00
				Medicare & Social Se...		-82.10	82.10
				Payroll Liabilities		82.10	-82.10
				Payroll Liabilities		82.10	-82.10
				Medicare & Social Se...		-19.20	19.20
				Payroll Liabilities		19.20	-19.20
				Payroll Liabilities		19.20	-19.20
				Payroll Liabilities		46.00	-46.00
				Unemployment Insura...		-1.32	1.32
				Payroll Liabilities		1.32	-1.32
TOTAL						-867.15	867.15

HAMILTON COUNTY SOLID WASTE COMMISSION

Check Detail

May 9 through June 12, 2019

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Paycheck	10504	05/17/2019	TERRY A KLAVER		OPERATING FUND		-1,709.30
				Wages		-2,500.28	2,500.28
				Payroll Liabilities		106.45	-106.45
				Health Insurance		-319.34	319.34
				Payroll Liabilities		319.34	-319.34
				Payroll Liabilities		157.27	-157.27
				IPERS		-236.03	236.03
				Payroll Liabilities		236.03	-236.03
				Payroll Liabilities		221.00	-221.00
				Medicare & Social Se...		-155.01	155.01
				Payroll Liabilities		155.01	-155.01
				Payroll Liabilities		155.01	-155.01
				Medicare & Social Se...		-36.25	36.25
				Payroll Liabilities		36.25	-36.25
				Payroll Liabilities		36.25	-36.25
				Payroll Liabilities		115.00	-115.00
				Unemployment Insura...		-2.50	2.50
				Payroll Liabilities		2.50	-2.50
TOTAL						-1,709.30	1,709.30
Check	10505	05/17/2019	UNITED COOPERATI...		FIRST STATE BANK ...		-1,533.18
				Diesel Fuel/Fuel Oil		-1,533.18	1,533.18
TOTAL						-1,533.18	1,533.18
Paycheck	10506	05/31/2019	CHERIE L FERGUSON		OPERATING FUND		-440.65
				Wages		-137.36	137.36
				Wages		-408.36	408.36
				Payroll Liabilities		34.33	-34.33
				IPERS		-51.52	51.52
				Payroll Liabilities		51.52	-51.52
				Payroll Liabilities		26.00	-26.00
				Medicare & Social Se...		-33.83	33.83
				Payroll Liabilities		33.83	-33.83
				Payroll Liabilities		33.83	-33.83
				Medicare & Social Se...		-7.91	7.91
				Payroll Liabilities		7.91	-7.91
				Payroll Liabilities		7.91	-7.91
				Payroll Liabilities		3.00	-3.00
				Unemployment Insura...		-0.54	0.54
				Payroll Liabilities		0.54	-0.54
TOTAL						-440.65	440.65
Paycheck	10507	05/31/2019	JERRY L KLAVER		OPERATING FUND		-67.88
				Wages		-73.50	73.50
				Medicare & Social Se...		-4.55	4.55
				Payroll Liabilities		4.55	-4.55
				Payroll Liabilities		4.55	-4.55
				Medicare & Social Se...		-1.07	1.07
				Payroll Liabilities		1.07	-1.07
				Payroll Liabilities		1.07	-1.07
				Unemployment Insura...		-0.08	0.08
				Payroll Liabilities		0.08	-0.08
TOTAL						-67.88	67.88

HAMILTON COUNTY SOLID WASTE COMMISSION
Check Detail
May 9 through June 12, 2019

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Paycheck	10508	05/31/2019	KEENAN L ELLIOTT		OPERATING FUND		-927.58
				Wages		-1,511.78	1,511.78
				Payroll Liabilities		95.09	-95.09
				IPERS		-142.71	142.71
				Payroll Liabilities		142.71	-142.71
				Payroll Liabilities		174.48	-174.48
				Payroll Liabilities		143.00	-143.00
				Medicare & Social Se...		-93.73	93.73
				Payroll Liabilities		93.73	-93.73
				Payroll Liabilities		93.73	-93.73
				Medicare & Social Se...		-21.92	21.92
				Payroll Liabilities		21.92	-21.92
				Payroll Liabilities		21.92	-21.92
				Payroll Liabilities		56.00	-56.00
				Unemployment Insura...		-1.51	1.51
				Payroll Liabilities		1.51	-1.51
TOTAL						-927.58	927.58
Paycheck	10509	05/31/2019	KEVIN S DINGMAN		OPERATING FUND		-950.66
				Wages		-273.44	273.44
				Wages		-1,018.28	1,018.28
				Payroll Liabilities		81.25	-81.25
				IPERS		-121.94	121.94
				Payroll Liabilities		121.94	-121.94
				Payroll Liabilities		116.00	-116.00
				Medicare & Social Se...		-80.08	80.08
				Payroll Liabilities		80.08	-80.08
				Payroll Liabilities		80.08	-80.08
				Medicare & Social Se...		-18.73	18.73
				Payroll Liabilities		18.73	-18.73
				Payroll Liabilities		18.73	-18.73
				Payroll Liabilities		45.00	-45.00
				Unemployment Insura...		-1.29	1.29
				Payroll Liabilities		1.29	-1.29
TOTAL						-950.66	950.66
Paycheck	10510	05/31/2019	TERRY A KLAVER		OPERATING FUND		-1,815.74
				Wages		-2,500.28	2,500.28
				Payroll Liabilities		157.27	-157.27
				IPERS		-236.03	236.03
				Payroll Liabilities		236.03	-236.03
				Payroll Liabilities		221.00	-221.00
				Medicare & Social Se...		-155.02	155.02
				Payroll Liabilities		155.02	-155.02
				Payroll Liabilities		155.02	-155.02
				Medicare & Social Se...		-36.25	36.25
				Payroll Liabilities		36.25	-36.25
				Payroll Liabilities		36.25	-36.25
				Payroll Liabilities		115.00	-115.00
				Unemployment Insura...		-2.50	2.50
				Payroll Liabilities		2.50	-2.50
TOTAL						-1,815.74	1,815.74
Check	10511	06/05/2019	UNITED COOPERATI...		FIRST STATE BANK ...		-1,416.80
				Diesel Fuel/Fuel Oil		-1,416.80	1,416.80
TOTAL						-1,416.80	1,416.80

HAMILTON COUNTY SOLID WASTE COMMISSION
Unpaid Bills Detail
As of June 12, 2019

Memo	Amount
AUDITOR OF STATE AUDIT FILING FEE	175.00
Total AUDITOR OF STATE	175.00
BLUE RIBBON PELHAM WATERS BOTTLED WATER SERVICE	39.50
Total BLUE RIBBON PELHAM WATERS	39.50
BOMGAARS TEFLON TAPE	2.78
Total BOMGAARS	2.78
CENTRAL TRAILER SERVICE LTD. TARP REPAIR PARTS	520.47
Total CENTRAL TRAILER SERVICE LTD.	520.47
CLEAN HARBORS HAZARDOUS WASTE DISPOSAL	6,411.61
Total CLEAN HARBORS	6,411.61
COOPERATIVE TELEPHONE EXCHANGE PHONE & INTERNET SERVICE	138.24
Total COOPERATIVE TELEPHONE EXCHANGE	138.24
HY-VEE MEETING SNACKS	3.59
Total HY-VEE	3.59
IMWCA WORK COMP PREMIUM	5,305.00
Total IMWCA	5,305.00
LIBERTY TIRE RECYCLING, LLC TIRE DISPOSAL	2,561.83
Total LIBERTY TIRE RECYCLING, LLC	2,561.83
NCLARSWA APRIL GATE FEES	46,257.20
Total NCLARSWA	46,257.20
PER MAR SECURITY SERVICES SECURITY MONITORING SERVICE	299.55
Total PER MAR SECURITY SERVICES	299.55
REES TRUCK & TRAILER, INC VOLVO RADIATOR REPAIRS	2,272.03
Total REES TRUCK & TRAILER, INC	2,272.03
SOLID WASTE ASSOCIATION OF NORTH AMERICA MEMBERSHIP RENEWAL	223.00
Total SOLID WASTE ASSOCIATION OF NORTH AMERICA	223.00
THE SCALE GUYS SCALE INSPECTION	426.20
Total THE SCALE GUYS	426.20

Memo	Amount
THE TILE PROS	
LEACHATE PUMPING	465.26
Total THE TILE PROS	465.26
U.S. CELLULAR	
CELL PHONE SERVICE	108.75
Total U.S. CELLULAR	108.75
UNITED COOPERATIVE	
DUST MASKS	35.00
BARN LIME	10.50
Total UNITED COOPERATIVE	45.50
WEBSTER CITY MUNICIPAL UTILITIES	
ELECTRICAL SERVICE	113.89
ELECTRICAL SERVICE	111.62
ELECTRICAL SERVICE	239.47
Total WEBSTER CITY MUNICIPAL UTILITIES	464.98
TOTAL	65,720.49

HAMILTON COUNTY SOLID WASTE COMMISSION

Sales by Customer Summary

Accrual Basis

May 2019

	May 19
AG SOURCE	272.08
ALL SEASON GUTTERS	87.16
ANDY JONES ROCK & DIRT	686.88
BILL BEEMER WELL COMPANY	71.44
BLACK HILLS ENERGY	66.88
CASH	16,691.31
CHAD ARNOLD	116.00
CLASSIC CARPET	99.80
DAILY FREEMAN JOURNAL	63.24
DAVE SCOTT CONSTRUCTION	182.40
DAYTON DEVELOPMENT	224.20
FOAM CATZ	54.08
GILBERT FLOORING AND PAINT	93.48
GOOD LIFE RV	37.24
HAMILTON COUNTY CONSERVATION	33.44
HAMILTON COUNTY ENGINEER	262.31
HUBBARD CONCRETE	304.00
IOWA DEPARTMENT OF TRANSPORTATION	268.28
IOWA SELECT FARMS	33.44
J&C BUILDERS, LCC	939.36
JAYCOX CONSTRUCTION	68.40
JIM BRYAN ROOFING	138.32
JLE CONSTRUCTION	34.96
K & M AG	100.32
LEONARD MOSS ROOFING	1,859.72
MADSEN CONSTRUCTION	15.00
MCDOWELL & SONS CONTRACTORS, INC.	107.92
MERTZ ENGINEERING CO.	51.68
MIDWEST ECOSTRUCTION	49.76
MORTENSON PROPERTIES	114.00
NICK MURPHY CONSTRUCTION	155.24
NORTH CENTRAL TURF	80.56
PETERSON CONSTRUCTION	24.32
RUBA LAWN CARE	106.16
SERVICE MASTER CLEANING	54.98
SHAWN MORAN CONSTRUCTION	108.48
STEIN HEATING & COOLING	59.28
STEVE'S CENTRAL VACUUM	31.44
THE TRASH MAN	68,017.88
TILE PROS, INC.	220.40
TORKELSON CONSTRUCTION	1.94
WASTE MANAGEMENT	266.37
WEBSTER CITY COMMUNITY SCHOOLS	356.44
WIDICK ROOFING	15.00
ZATLOUKAL CONSTRUCTION	47.48
TOTAL	92,673.07

HAMILTON COUNTY SOLID WASTE COMMISSION
A/R Aging Summary
As of May 31, 2019

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
AG SOURCE	291.12	0.00	0.00	0.00	0.00	291.12
ALL SEASON GUTTERS	93.23	34.97	0.00	0.00	0.00	128.20
ANDY JONES ROCK & DIRT	340.58	0.00	0.00	0.00	0.00	340.58
BILL BEEMER WELL COMPANY	76.44	0.00	0.00	0.00	0.00	76.44
CHAD ARNOLD	72.93	0.00	0.00	0.00	0.00	72.93
CLASSIC CARPET	106.77	16.05	0.00	0.00	0.00	122.82
DAILY FREEMAN JOURNAL	19.51	0.00	0.00	0.00	0.00	19.51
DAVE SCOTT CONSTRUCTION	195.17	0.00	0.00	0.00	0.00	195.17
DAYTON DEVELOPMENT	239.89	0.00	0.00	0.00	0.00	239.89
FOAM CATZ	57.58	4.12	70.60	207.36	0.00	339.66
GILBERT FLOORING AND PAINT	100.02	0.00	1.06	0.00	0.00	101.08
GOOD LIFE RV	39.84	0.00	0.00	0.00	0.00	39.84
HABHAB CONSTRUCTION, INC.	0.00	16.99	1.10	0.00	0.00	18.09
HAMILTON COUNTY CONSERVATION	33.44	0.00	0.00	0.00	0.00	33.44
HAMILTON COUNTY ENGINEER	262.31	21.85	0.00	0.00	0.00	284.16
HUBBARD CONCRETE	325.28	0.00	0.00	0.00	0.00	325.28
IOWA DEPARTMENT OF TRANSPORTATION	268.25	0.00	0.00	0.00	0.00	268.25
IOWA SELECT FARMS	35.78	0.00	0.00	0.00	0.00	35.78
J&C BUILDERS, LLC	1,005.13	0.00	0.00	0.00	0.00	1,005.13
JAYCOX CONSTRUCTION	73.18	0.00	0.00	0.00	0.00	73.18
JIM BRYAN ROOFING	148.00	0.00	0.00	0.00	0.00	148.00
JLE CONSTRUCTION	37.41	0.00	0.00	0.00	0.00	37.41
K & M AG	107.33	0.00	0.00	0.00	0.00	107.33
LAMPERT'S LUMBER	0.00	0.00	0.00	2.48	0.00	2.48
LEONARD MOSS ROOFING	1,989.90	0.00	0.00	0.00	0.00	1,989.90
MADSEN CONSTRUCTION	16.05	0.00	0.00	0.00	0.00	16.05
MCDOWELL & SONS CONTRACTORS, INC.	107.92	0.00	0.00	0.00	0.00	107.92
MERTZ ENGINEERING CO.	55.30	0.00	0.00	0.00	0.00	55.30
MIDWEST ECOSTRUCTION	53.25	0.00	0.00	0.00	0.00	53.25
MORTENSON PROPERTIES	121.96	0.00	0.00	0.00	0.00	121.96
NICK MURPHY CONSTRUCTION	165.73	354.56	0.00	0.00	0.00	520.29
NORTH CENTRAL TURF	86.20	0.00	0.00	0.00	0.00	86.20
PETERSON CONSTRUCTION	26.02	0.00	0.00	0.00	0.00	26.02
RUBA LAWN CARE	113.59	0.00	0.00	0.00	0.00	113.59
SCHLOTFELDT ENGINEERING, INC.	0.00	0.00	0.63	0.00	0.00	0.63
SEAMLESS PROS LLC	0.00	-8.33	0.00	0.00	0.00	-8.33
SERVICE MASTER CLEANING	58.65	169.14	0.00	0.00	0.00	227.79
SHAWN MORAN CONSTRUCTION	116.07	0.00	0.00	0.00	0.00	116.07
STEVE'S CENTRAL VACUUM	33.56	69.12	0.00	0.00	0.00	102.68
THE TRASH MAN	68,017.88	0.00	0.00	0.00	0.00	68,017.88
TILE PROS, INC.	235.83	0.00	0.00	0.00	0.00	235.83
TONY'S TIRE SERVICE, INC.	0.00	0.00	0.00	0.00	1.00	1.00
TORKELSON CONSTRUCTION	1.94	129.30	0.00	0.00	0.00	131.24
WASTE MANAGEMENT	266.37	480.93	0.00	0.00	0.00	747.30
WEBSTER CITY COMMUNITY SCHOOLS	276.64	0.00	0.00	0.00	0.00	276.64
WIDICK ROOFING	16.05	0.00	0.00	0.00	0.00	16.05
ZATLOUKAL CONSTRUCTION	50.80	0.00	0.00	0.00	0.00	50.80
TOTAL	75,738.90	1,288.70	73.39	209.84	1.00	77,311.83

10:19 AM

HAMILTON COUNTY SOLID WASTE COMMISSION

Profit & Loss

06/08/19

May 2019

Cash Basis

	May 19
Income	
OPERATING FUND	
GATE CHARGES	
APPLIANCES	450.00
C&D	29,701.96
CONCRETE	103.24
ELECTRONICS	126.00
LATEX PAINT	81.00
MSW	58,831.15
PACKER	1,437.00
TIRE	-880.03
TVS	1,260.00
GATE CHARGES - Other	-72.69
Total GATE CHARGES	91,037.63
SCRAP METAL SOLD	460.20
OPERATING FUND - Other	136.05
Total OPERATING FUND	91,633.88
Total Income	91,633.88
Expense	
LANDFILL POST CLOSURE FUND	
CONSULTING ENGINEERING FEES	300.00
LEACHATE SYSTEM REPORTS	600.00
Total LANDFILL POST CLOSURE FUND	900.00
Operating Fund Expenses	
Building Expenses	143.81
Cell Phone Service	108.75
COMMUNICATIONS	575.61
Diesel Fuel/Fuel Oil	2,914.56
Drinking Water Service	40.50
Electricity	519.76
ELECTRONIC RECYCLING	1,246.60
Equipment and Vehicle Repairs	48.75
Gasoline	67.43
Maintenance and Repairs	14.97
NECAR - A Facility Assessments	16,796.28
Office Supplies	1,216.22
Payroll Expenses	
Health Insurance	1,916.04
PERM	1,678.39
Medical & Dental Insurance	1,385.68
Unemployment Insurance	18.11
Wages	18,113.77
Payroll Expenses - Other	0.00
Total Payroll Expenses	23,111.99
Programs and Materials	136.56
Postage	14.50
Public Utilities	112.93
Rents	699.76
Safety and Maintenance	218.00
Utilities	112.28
Vehicle and Equipment Supplies	1,845.45
Total Operating Fund Expenses	49,944.71
Total Expenses	50,844.71
Net Income	40,789.17

10:21 AM

06/08/19

Cash Basis

HAMILTON COUNTY SOLID WASTE COMMISSION

Profit & Loss Budget vs. Actual

July 2018 through May 2019

203 of 210

	Jul '18 - May 19	Budget	\$ Over Budget	% of Budget
Income				
CD INTEREST	11,918.94			
OPERATING FUND				
ASSESSMENTS	67,185.72	67,185.00	0.72	100.0%
FARM INCOME	1,767.14	1,000.00	767.14	176.7%
GAS TAX REFUND	0.00	200.00	-200.00	0.0%
GATE CHARGES				
APPLIANCES	3,720.00			
C&D	404,857.62			
CONCRETE	554.24			
ELECTRONICS	1,115.20			
EXTERIOR PAINT				
GLASS	404,857.62			
HAZARDOUS WASTE	404,857.62			
INTEREST	2,418.18	5,634.00	-3,215.82	42.7%
LANDFILL POST CLOSURE FUND	7,742.40	10,060.00	-2,317.60	77.0%
SCRAP METAL SOLD	668.58			
OPERATING FUND - Other				
Total OPERATING FUND	1,044,748.92	1,098,855.00	-54,106.08	95.1%
POST CLOSURE RESERVE FUND				
INTEREST ON INVESTMENTS	0.00	5,734.00	-5,734.00	0.0%
Total POST CLOSURE RESERVE FUND	0.00	5,734.00	-5,734.00	0.0%
Total Income	1,056,665.55	1,104,619.00	-47,953.44	95.7%
Expense				
EQUIPMENT RESERVE FUND				
EQUIPMENT PURCHASES	86,192.38	86,193.00	-0.62	100.0%
Total EQUIPMENT RESERVE FUND	86,192.38	86,193.00	-0.62	100.0%
LANDFILL POST CLOSURE FUND				
CONSULTING ENGINEERING FEES	4,165.00	5,058.00	-893.00	82.3%
DISCONTINUATION PROJECT	16,000.00	30,000.00	-14,000.00	53.3%
LAB TESTING	7,635.90	4,595.00	3,040.90	166.2%
LEACHATE DISPOSAL	11,570.19	1,000.00	10,570.19	1,157.0%
LEACHATE SEEP REPAIR	4,837.16	5,000.00	-1,162.84	96.6%
LEACHATE SYSTEM REPORTS	5,214.89	9,068.00	-3,853.11	57.5%
OTHER DISBURSEMENTS	149.99	790.00	-640.01	19.0%
WATER QUALITY REPORTS	12,875.00	9,250.00	3,625.00	139.2%
Total LANDFILL POST CLOSURE FUND	62,448.13	65,761.00	-3,312.87	95.0%

HAMILTON COUNTY SOLID WASTE COMMISSION

MAY - 2019 MONTHLY REPORT

DATE	DAY	TOTAL TONS TO BLDG.	CHARGE RECEIPTS TO BLDG.	CASH RECEIPTS TO PACKER	CASH RECEIPTS TO BLDG.	TOTAL RECEIPTS	PACKER WEIGHT (TONS)	DAY PACKER DUMPED & DISPOSAL CHG	LATEX PAINT FEES
1	Wed	37.93	2548.23	16.00	370.88	2935.11			
2	Thursday	50.08	3671.56	24.00	200.07	3920.63			
3	Friday	52.90	3274.49	40.00	840.43	4164.92			
4	Saturday	31.42	1624.07	104.00	932.51	2710.58			
5	Sun	0.00	0.00	0.00	0.00	0.00			
6	Monday	46.97	3049.25	32.00	624.09	3718.09			
7	Tuesday	62.40	4415.52	48.00	467.26	5005.78			
8	Wed	47.57	3573.52	8.00	88.21	3707.73			
9	Thursday	46.34	3293.48	40.00	319.14	3683.64	1.63	123.88	
10	Friday	46.72	2525.58	55.00	401.56	3420.76			15.00
11	Saturday	35.93	1851.61	159.00	1164.91	3405.07			
12	Sun	0.00	0.00	0.00	0.00	0.00			
13	Monday	56.71	3093.97	40.00	589.18	3795.20			24.00
14	Tuesday	36.19	2611.92	40.00	257.88	2954.80			
15	Wed	47.91	3327.25	40.00	368.28	3790.93			
16	Thursday	54.30	3457.85	40.00	795.73	4324.38	1.24	94.24	6.00
17	Friday	39.95	2738.16	24.00	374.89	3147.05			
18	Saturday	16.96	550.03	167.00	911.73	1678.51			
19	Sun	0.00	0.00	0.00	0.00	0.00			
20	Monday	70.62	2217.62	56.00	481.21	2861.33			
21	Tuesday	52.12	3949.15	72.00	153.04	4125.69			
22	Wed	32.28	2200.70	31.00	319.93	2551.63	1.70	129.20	
23	Thursday	55.58	4145.05	72.00	133.88	4364.18			
24	Friday	53.02	3599.71	16.00	543.77	4309.73			
25	Sat	12.54	250.24	119.05	896.69	1335.73			
26	Sun	0.00	0.00	0.00	0.00	0.00			
27	Monday	0.00	0.00	0.00	0.00	0.00			
28	Tuesday	47.40	3151.00	24.00	543.34	3786.14			
29	Wed	47.17	3142.22	54.00	513.42	3906.14			
30	Thursday	84.66	5804.16	40.00	810.07	6707.23			
31	Friday	43.08	2469.19	40.00	959.84	3569.03			
TOTAL		1208.75	76535.53	1401.05	14061.94	93880.01	4.57	347.32	45.00
TOTAL AVG		46.49	2943.67	53.89	540.84	3610.77	0.18	13.36	1.73

HAMILTON COUNTY SOLID WASTE COMMISSION
MAY - 2019 MONTHLY REPORT

DATE	DAY	Tires, Tubes & Rims		Appliances-White Goods		Tv & Electronics		DAILY FORT DODGE	TONS OF CONSTR.	TONS OF MSW
		UNITS	RECEIPTS	UNITS	RECEIPTS	UNITS	RECEIPTS	TONS	TO BLDG	WASTE
1	Wed	0.00	0.00	0.00	0.00	0.00	0.00	46.57	1.20	36.73
2	Thursday	0.00	0.00	1.00	10.00	1.00	15.00	43.63	1.21	48.87
3	Friday	0.00	0.00	1.00	10.00	0.00	0.00	47.60	4.36	48.54
4	Saturday	0.00	0.00	2.00	20.00	2.00	30.00	14.11	3.75	27.67
5	Sun	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6	Monday	1.00	2.75	1.00	10.00	0.00	0.00	40.46	3.17	43.80
7	Tuesday	0.00	0.00	0.00	0.00	5.00	75.00	72.47	11.58	50.82
8	Wed	0.00	0.00	2.00	20.00	1.00	15.00	49.08	4.34	43.23
9	Thursday	4.00	11.00	3.00	30.00	0.00	0.00	59.08	3.92	42.42
10	Friday	133.00	408.62	0.00	0.00	1.00	15.00	42.53	7.22	39.50
11	Saturday	62.00	199.55	0.00	0.00	2.00	30.00	20.87	6.08	29.85
12	Sun	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13	Monday	1.00	17.00	0.00	0.00	2.00	31.05	36.37	12.92	43.79
14	Tuesday	0.00	0.00	0.00	0.00	3.00	45.00	61.61	7.80	28.39
15	Wed	0.00	0.00	1.00	10.00	3.00	45.00	51.06	4.76	43.15
16	Thursday	0.00	0.00	1.00	10.00	1.00	15.00	61.92	3.43	50.87
17	Friday	0.00	0.00	1.00	10.00	0.00	0.00	28.53	3.28	36.67
18	Saturday	9.00	24.75	1.00	10.00	1.00	15.00	20.23	0.46	16.50
19	Sun	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20	Monday	26.00	76.50	0.00	0.00	2.00	30.00	29.48	38.72	31.90
21	Tuesday	10.00	31.50	2.00	20.00	0.00	0.00	54.29	10.72	41.40
22	Wed	0.00	0.00	0.00	0.00	0.00	0.00	21.74	0.69	31.59
23	Thursday	1.00	3.25	1.00	10.00	0.00	0.00	70.26	7.82	47.76
24	Friday	0.00	0.00	1.00	10.00	9.00	140.25	36.74	4.12	48.99
25	Sat	9.00	24.75	0.00	0.00	3.00	45.00	22.71	1.53	11.01
26	Sun	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
27	Monday	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
28	Tuesday	4.00	42.80	1.00	10.00	1.00	15.00	32.87	1.95	45.45
29	Wed	6.00	16.50	9.00	90.00	6.00	90.00	52.93	5.43	41.74
30	Thursday	4.00	11.00	2.00	20.00	2.00	22.00	37.92	8.70	75.96
31	Friday	0.00	0.00	1.00	10.00	6.00	90.00	64.60	7.37	35.71
TOTAL		270.00	869.97	31.00	310.00	51.00	763.30	1119.66	166.53	1042.31
TOTAL AVG		10.38	33.46	1.19	11.92	1.96	29.36	43.06	6.41	40.09

HAMILTON COUNTY TRANSFER STATION (Managers Report for May 2019)

Damage to the Mack Semi Tractor

On Friday May 31st our New Semi Tractor was damaged while backing into unload through a soft spot on the lower working face in Fort Dodge. Below is a photo of the skirting around and below the front bumper appears to have flexed and came apart. As time allows we plan to take it apart and evaluate the damage to bumper assemble today on 6/6/19. Mother nature has not been kind to us this spring with all the rain and wet weather.



2000 Hour Service Performed on Case Endloader

Last Tuesday we took our loader down a couple hours early to perform the 2000 hour service on it. This was a complete drive fluids and filter change out. Case projected a 6 hour estimated time line to complete the work. Keenan stayed after that night and performed the necessary tasks to carry out this service. I came in early the next morning to load a semi and everything went off with out any problems. The fluids were included in our warranty package we bought , and we also avoided the \$300.00 trip charge along with the hourly labor rate of their mechanic to do the work. Great job Keenan!

Timothy A. Keenan



MEMORANDUM

TO: Mayor and City Council
FROM: Karyl Bonjour, City Clerk
DATE: June 7, 2019
RE: Hamilton County Fair Parade Request

SUMMARY: Each year during the month of July, Webster City is host to the Hamilton County Fair. The annual Fair Parade is held on the Tuesday evening of the week of the fair.

PREVIOUS COUNCIL ACTION: Although the Fair Parade is not actually approved by Council, the City Council is made aware of the Fair Parade each year under Agenda Item: Other Items Sent to Council.

BACKGROUND/DISCUSSION: A letter requesting a parade permit for the Annual Hamilton County Fair Parade on Tuesday, July 23, 2019 at 6:00 p.m. was received by the City Clerk. The City Clerk has notified all City Departments of the request so they can prepare for their portion of services/items needed for this event (escort, barricades, signs, cleanup, etc.) Once the Clerk has heard back from each Department with their approval, a Parade Permit will be issued to hold the event.

SUMMARY: This is a request for a Parade Permit from the Hamilton County Fairgrounds – Hamilton County Exposition that has been granted annually for many years.

FINANCIAL IMPLICATIONS: There will be some overtime expense for services provided at this event that take place after the normal working hours of the City Staff.

RECOMMENDATION: Approve the issuance of the Parade Request once approval is obtained by the City Departments involved.

ALTERNATIVE(s): Not approve the issuance of the Parade Request, although this is an event that brings people to the Community from throughout the County.

CITY MANAGER COMMENTS: I recommend the City Council approve this request.



Hamilton County Fairgrounds – Hamilton County Exposition

P O Box 563 – Webster City, Iowa 50595

515-832-1443 FAX: 515-832-6972

Email: fairgrnd@wmtel.net www.hamcoexpo.com

May 23, 2019

Karyl Bonjour, City Clerk
City of Webster City
P O Box 217
Webster City, IA 50595

Dear Ms. Bonjour,

We are preparing for our 102nd annual Hamilton County Fair that will take place July 23-28. We would like to continue to kick off the fair with the parade. We will use the same staging and same parade route again this year.

This letter is requesting official permission for a parade permit and assistance from various departments of the city. The parade will be Tuesday, July 23 and start at 6:00 PM. Staging for the parade will begin at 4:00 PM.

The street and police departments have always been a huge help with the parade. We would really appreciate their continued assistance.

The Hamilton County Fairboard request official permission to:

- Block off the area as shown in the attached map for staging to start at 4:00 PM and for the duration of the parade. Start the parade at Prospect to Second Street, to Superior Street turning east on Bank Street and continuing to the Hamilton County Fairgrounds.
- Have police lead and stop traffic where necessary.
- Turn off streetlights for the duration of the parade

I would like to thank everyone for their assistance on this project. We want to make this fair parade a huge success as like each past year. Please call me with any questions you may have.

Sincerely,

Jamie Griffith

Hamilton County Fair Secretary

