

CITY COUNCIL MEETING MINUTES
Webster City, Iowa May 6, 2019

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on May 6, 2019 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Jim Talbot and Logan Welch. Council Members Matt McKinney and Brian Miller were absent.

It was moved by Talbot and seconded by Welch to approve the agenda.
ROLL CALL: Hawkins, Talbot and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

Mayor Hawkins invited all to attend the Movie Premier on May 13th at the Webster Theatre. The mini documentaries featuring citizens from the community will be shown at 6:00 p.m. and again at 7:00 p.m.

MINUTES AND CLAIMS

It was moved by Welch and seconded by Talbot that the following motion and Resolutions be approved and adopted collectively:

1. That the April 15, 2019 Regular Meeting Minutes be approved.
2. That Resolution No. 2019-075 approving Payroll for the period ending April 13, 2019 and paid on April 19, 2019 in the amount of \$156,282.40 be passed and adopted.
3. That Resolution No. 2019-076 approving Payroll for the period ending April 27, 2019 and paid on May 3, 2019 in the amount of \$160,479.05 be passed and adopted.
4. That Resolution No. 2019-077 approving Bills paid in the amount of \$330,597.84 be passed and adopted and the Fund List be approved.

ROLL CALL: Talbot, Welch and Hawkins voting aye.

City Clerk Karyl Bonjour informed that the total amount of Bills approved in the Resolution and the Fund List would be increased by \$7,545.00 to reflect approval of the Additional Invoice.

Council Member Brian Miller arrived at 6:03 p.m.

C. GENERAL AGENDA

2. It was moved by Welch and seconded by Talbot that issuance of Beer and Liquor Licenses by the Iowa Department of Commerce be approved for the following:

- a. Renewal of Class C Liquor License, Outdoor Service & Sunday Sales - GridIron Family Grill & Sports Lounge - 1121 East Second Street
- b. Renewal of Class C Liquor License, Outdoor Service & Sunday Sales – The Links at Webster City - 405 N. Des Moines Street
- c. Renewal of Class E Liquor License, Class B Wine Permit & Class C Beer Permit - Fareway Stores, Inc. #395 - 942 Second Street

ROLL CALL: Welch, Hawkins, Miller and Talbot voting aye.

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3. It was moved by Welch and seconded by Miller that May 20, 2019 at 6:05 p.m. be set for a Public Hearing on Budget Amendments for 2018-2019 budget.

ROLL CALL: Hawkins, Miller, Talbot and Welch voting aye.

1. PUBLIC HEARING 6:05 p.m.

Monday, May 6, 2019 at 6:05 p.m. at City Hall, Webster City, Iowa being the time and place for a Public Hearing on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for **Construction** of the 2018-19 Electrical Underground Conversion Project, the same was held. No written objections were received and no oral objections were presented.

a. It was moved by Welch and seconded by Talbot that Resolution No. 2019-078 finally approving and confirming Plans, Specifications and Form of Contract and Estimate of Cost for the **Construction** of the 2018-19 Electrical Underground Conversion Project be passed and adopted.

ROLL CALL: Miller, Talbot, Welch and Hawkins voting aye.

b. It was moved by Talbot and seconded by Miller that Resolution No. 2019-079 awarding contract for the **Construction** of the 2018-19 Electrical Underground Conversion Project to Primoris Aevenia, Inc., Johnston, Iowa in the amount of \$993,389.85 be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins and Miller voting aye.

4. It was moved by Talbot and seconded by Miller authorizing the Finance Director for the City of Webster City to move the checking account/sweep account to Availa Bank, Webster City, Iowa and to make investments (CD's) with First State Bank, Webster City, Iowa.

ROLL CALL: Welch, Hawkins, Miller and Talbot voting aye.

Finance Director Dodie Wolfgram summarized the bid/proposal process and presented Council with the results of the bids/proposals received from the local financial institutions. She stated that her recommendation was based on \$14,000,000 currently on hand and what was best for the City of Webster City at this time.

5. It was moved by Welch and seconded by Talbot that Resolution No. 2019-080 approving Change Order No. 1 to the 2018 Wilson Brewer Park Cabin Foundations Project with Peterson Construction, Webster City, Iowa be passed and adopted.

ROLL CALL: Hawkins, Miller, Talbot and Welch voting aye.

Kent Harfst, Interim City Manager and Director of Parks and Recreation/Public Grounds informed Council this Change Order would allow for concrete floors to be added for the cabins and paid with funds from Enhance Hamilton County transferred to the City.

6. It was moved by Miller and seconded by Welch to set June 7, 2019 from 12 Noon to 4:00 p.m. and June 8, 2019 from 8:00 a.m. to 2:00 p.m. for the CleanUp/DropOff Event at the Middle School Parking Lot.

ROLL CALL: Miller, Talbot, Welch and Hawkins voting aye.

The Trash Man and Scrap Processors will be contacted as well as contacting the Lynx Wrestling Program to assist in the CleanUp/DropOff Event. As in previous years, a free-will donation will be taken and given to the Wrestling Program at the conclusion of the event.

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7. It was moved by Welch and seconded by Talbot that request to temporarily close Streets around West Twin Park on July 4, 2019 from 7:30 to 9:30 a.m. for the Annual Firecracker 5K Fun Run be approved.

ROLL CALL: Talbot, Welch, Hawkins and Miller voting aye.

8. It was moved by Welch and seconded by Talbot that Resolution No. 2019-081 Supporting the cooperative efforts between Boone, Hamilton and Webster Counties to apply for Re-Designation with Iowa's Great Places Program be passed and adopted.

ROLL CALL: Welch, Hawkins, Miller and Talbot voting aye.

Lindsay Henderson, Community Vitality Director, informed Council this was a request from the State to apply for Re-Designation with the program and to add Boone County in the Re-Designation.

9. It was moved by Miller and seconded by Welch that Resolution No. 2019-082 authorizing the Mayor and City Clerk to enter into an Agreement with ASK Studio, Des Moines, Iowa for the Façade Improvements to 713 Second Street be passed and adopted.

ROLL CALL: Hawkins, Miller, Talbot and Welch voting aye.

Henderson reminded Council of their previous approval to send out Requests for Qualifications on these services, and now approving the services to be performed.

10. It was moved by Talbot and seconded by Miller that Resolution No. 2019-083 approving and confirming plans, specifications and form of contract and estimate of cost for the 2019 Concrete Street Repair Project, Webster City, Iowa be passed and adopted.

ROLL CALL: Miller, Talbot, Welch and Hawkins voting aye.

11. It was moved by Miller and seconded by Welch that Resolution No. 2019-084 awarding Agreement for the 2019 Concrete Street Repair Project, Webster City, Iowa to Habhab Construction Inc., Webster City, Iowa in the amount of \$51,364.00 be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins and Miller voting aye.

12. It was moved by Welch and seconded by Miller that Amendment to Restrictive Covenants for Brewer Creek Fifth Addition be approved.

ROLL CALL: Welch, Hawkins, Miller and Talbot voting aye.

13. It was moved by Welch and seconded by Talbot that Amendment to Restrictive Covenants for Brewer Creek Sixth Addition be approved.

ROLL CALL: Hawkins, Miller, Talbot and Welch voting aye.

Karla Wetzler, Planning and Zoning Director, explained the amendments being requested to the initial Restrictive Covenants for Brewer Creek Fifth and Sixth Additions.

14. It was moved by Welch and seconded by Miller that Resolution No. 2019-085 accepting and approving acquisition of property generally located at 1014 Elm Street in the City of Webster City, Hamilton County, Iowa be passed and adopted.

ROLL CALL: Miller, Talbot, Welch and Hawkins voting aye.

City Attorney Zach Chizek summarized the acquisition of this property stating the City first filed on this property May 17, 2017. Council Member Welch expressed appreciation for the diligence of Chizek and City Staff in working on obtaining this property. Options for the property will be determined in the future.

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15. It was moved by Welch and seconded by Miller that Resolution No. 2019-086 establishing a nuisance consisting of junk vehicles at 1330 Second Street and ordering the abatement thereof within twenty (20) days, given the directions of Council provided within the Resolution, be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins and Miller voting aye.

Josh Gordon, property owner of 1330 Second Street, was present to ask Council for an extension or assistance in finding a solution for the nuisance. He mentioned that he participates in Demolition Derbys and the Trailer Races locally and that some of the vehicles noted in the notice are registered and roadworthy. After much discussion the above Resolution was voted upon providing him twenty (20) days to abate the nuisance, and provide proof of title and registration of roadworthy vehicles, with all other vehicles moved into the garage within the time frame given.

16. It was moved by Welch and seconded by Miller that Resolution No. 2019-087 approving Amendment No. 9 to the On-Call Street Paving Specialist Engineering Services Agreement with Snyder & Associates, Inc., Ankeny, Iowa for the 2020 Street Department Maintenance Building Project be passed and adopted.

ROLL CALL: Welch, Hawkins, Miller and Talbot voting aye.

Ken Wetzler, Public Works Director informed Council this would allow the Engineer to design plans and specifications and bring City closer for construction of a new Street Department Maintenance Building.

17. It was moved by Miller and seconded by Welch that Resolution No. 2019-088 approving Amendment No.10 to the On-Call Street Paving Specialist Engineering Services Agreement with Snyder & Associates, Inc., Ankeny, Iowa, for the 2020 Second Street Reconstruction Project be passed and adopted.

ROLL CALL: Hawkins, Miller, Talbot and Welch voting aye.

Wetzler reminded Council of consensus given at April 15, 2019 meeting to proceed with having an Engineer start designing and planning for 2020 Second Street Reconstruction Project. He stated that this Amendment will allow the Engineer to begin the process, with option that Council can stop the process at any time they deem necessary.

18. It was moved by Talbot and seconded by Miller that request from Water Plant Supervisor to enter into an agreement with Peerless Well Company, Dubuque, Iowa to Pull and Inspect Well No. 8, be approved.

ROLL CALL: Miller, Talbot, Welch and Hawkins voting aye.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,
BOARDS AND COMMISSIONS**

Council Member Welch stated that the Youth Advisory Commission met and are planning their 2nd Annual Frisbee Golf Tournament at Brewer Creek Park for Saturday, June 8, 2019 with approximate time of event to be from 10 a.m. to 2 p.m. He also mentioned that a couple members will be on an Ad-hoc committee with others to design an additional course also to be located at Brewer Creek Park.

COUNCIL COMMITTEE REPORTS

None brought forth.

OTHER REPORTS AND RECOMMENDATIONS

None brought forth.

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OTHER ITEMS SENT TO COUNCIL

1. The City Attorney update/report dated May 1, 2019 was previously given to Council for review.
2. The Annual Report from Hamilton County Animal AdvoCates dated April 12, 2019 was previously given to Council for review.

Council Member Jim Talbot suggested Council address parking issues relating to vehicles parking for extended periods of time in the downtown business areas, at a future meeting.

It was moved by Talbot and seconded by Welch that Council adjourn.

ROLL CALL: Talbot, Welch, Hawkins and Miller voting aye.

The May 6, 2019 Regular City Council Meeting stood adjourned at 6:59 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk