

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa April 15, 2019**

The City Council met in regular session at the Sampson Room at Fuller Hall Recreation Center, Webster City, Iowa at 6:00 p.m. on April 15, 2019 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Matt McKinney, Jim Talbot and Logan Welch. Brian Miller was absent.

It was moved by Talbot and seconded by Welch to approve the agenda.  
ROLL CALL: Hawkins, McKinney, Talbot and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance  
Council Member Brian Miller arrived at 6:02 p.m.

**PETITIONS – COMMUNICATIONS – REQUESTS**

None brought forth.

**PUBLIC INFORMATION**

Council Member Talbot congratulated Pat Powers on his 40 years of broadcasting. He also invited those interested to enter the Great Tater Contest sponsored by the American Legion Post #191.

Council Member Miller informed those present of the Farmer's Market meeting to be held Thursday, April 18 at 7:00 p.m. at the Sampson Room at the Fuller Hall Rec Center.

**MINUTES AND CLAIMS**

It was moved by Welch and seconded by Talbot that the following motion and Resolutions be approved and adopted collectively.

1. That the April 1, 2019 Regular Meeting Minutes, the April 8, 2019 Work Session Minutes and the April 8, 2019 Special Meeting Minutes be approved.
2. That Resolution No. 2019-071 approving Payroll for the period ending March 30, 2019 and paid on April 5, 2019 in the amount of \$152,266.60 be passed and adopted.
3. That Resolution No. 2019-072 approving Bills paid in the amount of \$921,162.35 be passed and adopted and the Fund List be approved.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

**GENERAL AGENDA**

1. Chamber Executive Director Jennifer Peterman and Chamber Membership Director Denise Smith were present to provide details on the upcoming JunqueFest to be held in Webster City on May 24-26, 2019. Smith gave a summary of street closures, signage, emergency response plan, vendors, food vendors and informed Council Members that they had been in contact with City Police and Fire Departments and City Staff during the initial planning stages. She encouraged anyone wishing to volunteer to help with the event to contact the Chamber Office.

- a. It was moved by Miller and seconded by McKinney that request for Street and Parking Lot closings (beginning May 23 – 2:00 p.m.) in connection with the 2019 JunqueFest Event be approved.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

2. It was moved by Welch and seconded by Miller that the resignation of Kristen Crystal from the Hotel/Motel Tax Board be accepted.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

3. It was moved by Miller and seconded by Welch that Resolution No. 2019-073 approving and confirming the policy for Small Wireless Facility Antenna/Tower Right-Of-Way Siting within Webster City be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

City Attorney Zach Chizek gave the specifics of the Policy.

4. It was moved by Welch and seconded by Miller that Resolution No. 2019-074 setting May 20, 2019 at 6:05 p.m. at City Council Chambers, Webster City City Hall, Webster City, Iowa, for a Public Hearing on proposed plans and specifications and proposed form of contract and estimate of cost for the 605 Second Street Demolition Project be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

Ken Wetzler, Public Works Director, spoke on the timeline for this project stating the completion date has been changed to December 1, 2019, from the bid letting of the initial plans and specifications, which had been rejected due to high bid amounts.

5. It was moved by McKinney and seconded by Miller that request from Engineering Tech/Project Coordinator to seek bids for 2019 Concrete Street Patching be approved.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

6. It was moved by Miller and seconded by Welch that request from Line Department Supervisor to purchase an Aerial Bucket Truck from Altec Industries, Inc., be approved.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

7. Discussion was held on Second Street Improvements. Public Works Director Ken Wetzler provided maps to Council Members showing infrastructure and preliminary estimated costs for improvements on Second Street beginning at Prospect Street moving west to Overpass Drive. Funding options of the project were discussed. Consensus of Council was to move forward working with an engineer on design and plans. This will be placed on a future agenda as an amendment to the agreement with Snyder and Associates to begin this process.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,  
BOARDS AND COMMISSIONS**

It was moved by Welch and seconded by Talbot that the following items (1-4) be accepted and placed on file:

1. The March 2019 City Manager Reports including Electric, Wastewater, Water, Electric Year-to-Date, Water Year-to-Date and Code Enforcement;
2. The March 2019 Police Department Report;
3. The March 2019 Fire Department Report; and
4. The Hamilton County Solid Waste Commission April Agenda Packet

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

**COUNCIL COMMITTEE REPORTS**

Council Member Welch informed Council that the Youth Advisory Commission had met on Sunday, April 14, 2019 and discussed the 2<sup>nd</sup> Annual Frisbee Golf Tournament they will be sponsoring. The tentative date for the Tournament has been set for June 8, 2019 at Brewer Creek Park.

**OTHER REPORTS AND RECOMMENDATIONS**

City Clerk Karyl Bonjour stated that she was in the process of reserving the Middle School Parking Lot for the annual Clean Up/Drop Off Event tentatively scheduled for June 7 and 8, 2019.

It was moved by Talbot and seconded by Miller that Council adjourn.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

The April 15, 2019 regular City Council Meeting stood adjourned at 6:55 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk