

CITY COUNCIL MEETING MINUTES
Webster City, Iowa April 1, 2019

The City Council met in regular session at the Sampson Room at Fuller Hall Recreation Center, Webster City, Iowa at 5:30 p.m. on April 1, 2019 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Matt McKinney, Jim Talbot and Logan Welch. Brian Miller was absent.

It was moved by Talbot and seconded by Welch to approve the agenda.
ROLL CALL: Hawkins, McKinney, Talbot and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

Mayor John Hawkins administered the Oath of Office to new Police Officers Andrew Lowe and Shawn Schroeder.

MINUTES AND CLAIMS

It was moved by Welch and seconded by Talbot that the following motion and Resolutions be approved and adopted collectively with the removal of the invoice to be paid to Stony Creek Landscapes in the amount of \$7,545.00 due to discrepancies on the work completed on the Webster City Entrance Signs

1. That the March 18, 2019 Regular Meeting Minutes be approved.
2. That Resolution No. 2019-057 approving Payroll for the period ending March 16, 2019 and paid on March 22, 2019 in the amount of \$152,835.45 be passed and adopted.
3. That Resolution No. 2019-058 approving Bills paid in the amount of \$156,138.09 be passed and adopted and the Fund List be approved.

ROLL CALL: McKinney, Talbot, Welch and Hawkins voting aye.

GENERAL AGENDA

1. Public Hearings – 5:35 p.m.

A. Monday, April 1, 2019 at 5:35 p.m. at the Sampson Room at Fuller Hall Recreation Center, Webster City, Iowa being the time and place for a Public Hearing on a proposed purchase agreement for City Owned property located in Brewer Creek Estates 5th and 6th Additions, Webster City, Iowa, the same was held. No written objections were received and no oral objections were presented.

Council Member Brian Miller arrived at 5:43 p.m.

1. It was moved by McKinney and seconded by Welch that Resolution No. 2019-059 authorizing and approving execution of Purchase Agreement between the City of Webster City and J. Larson Homes ,LLC, Des Moines, Iowa be passed and adopted.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

Karla Wetzler, City Planning and Zoning Director provided Council a list of the lots included in the agreement and John Larson, representing J. Larson Homes, LLC was present as well to answer any questions of Council Members.

B. Monday, April 2, 2019 at 5:35 p.m. at the Sampson Room at Fuller Hall Recreation Center, Webster City, Iowa being the time and place for a Public Hearing on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for **Furnishing Materials** for the 2018-19 Electrical Underground Conversion Project, the same was held. No written objections were received and no oral objections were presented.

1. It was moved by Talbot and seconded by Miller that Resolution No. 2019-060 finally approving and confirming Plans and Specifications and Form of Contract and Estimate of Cost for **Furnishing Materials** for the 2018-19 Electrical Underground Conversion Project be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

2. It was moved by Talbot and seconded by Miller that Resolution No. 2019-061 awarding contract(s) for **Furnishing Materials** for the 2018-19 Electrical Underground Conversion Project to RESCO, Ankeny, Iowa in the amount of \$86,935.45 and Wesco Distribution, Inc., Des Moines, Iowa in the amount of \$52,216.38 be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

C. **Hearing Cancelled**

Public Hearing on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for **Construction** of 2018-19 Electrical Underground Conversion Project was cancelled due to no bids received.

2. It was moved by Miller and seconded by McKinney that Resolution No. 2019-062 setting May 6, 2019 at 6:05 p.m. for a Public Hearing on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for **Construction** of 2018-19 Electrical Underground Conversion Project be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

Ken Wetzler, Public Works Director informed Council Members that the only change to the previous Plans and Specifications was the extension of the completion date to December 1, 2020. He mentioned after visiting with the Engineer, the project should be re-bid and hopefully the timing will be better for contractors to bid on this project.

3. It was moved by Welch and seconded by Talbot that issuance of Beer and Liquor Licenses by the Iowa Department of Commerce be approved for the following:

a. Renewal of Class E Liquor License, Class B Native Wine Permit, Class B Wine Permit, Class C Beer Permit and Sunday Sales

NYC Mart, Inc. – 1345 Second Street

b. Class C Liquor License - 5 day Special Event License for Annual Event on May 4, 2019 - St. Thomas Aquinas Church, 1010 Des Moines Street

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

4. It was moved by Miller and seconded by Welch that the Third Reading of a proposed Ordinance, an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 1996, by Amending Chapter 55 Title II Community Protection: General Provisions be approved.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

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a. It was moved by McKinney and seconded by Miller that Ordinance No. 2019-1820, an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 1996, by Amending Chapter 55 Title II Community Protection: General Provisions be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

5. It was moved by Welch and seconded by Talbot that Third Reading of a proposed Ordinance, an Ordinance repealing the Code of Ordinances of the City of Webster City, Iowa, 1996, by Repealing Chapter 141 Pertaining to Junk and Junk Vehicles be approved.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

a. It was moved by Welch and seconded by Miller that Ordinance No. 2019-1821, an Ordinance repealing the Code of Ordinances of the City of Webster City, Iowa, 1996, by Repealing Chapter 141 Pertaining to Junk and Junk Vehicles be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

6. It was moved by Talbot and seconded by Welch that the Second Reading of a proposed Ordinance, an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 1996, by Amending Chapter 99 Pertaining to Sewer Rental be approved.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

It was moved by Welch and seconded by McKinney that the Third Reading of a proposed Ordinance, an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 1996, by Amending Chapter 99 Pertaining to Sewer Rental be waived.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

It was moved by Miller and seconded by McKinney that Ordinance No. 2019-1822, an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 1996, by Amending Chapter 99 Pertaining to Sewer Rental be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

7. It was moved by Talbot and seconded by Miller that the Second Reading of a proposed Ordinance, an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 1996, by adding Chapter 101 Pertaining to Industrial Sewer User Compliance Enforcement be approved.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye

It was moved by Welch and seconded by Talbot that the Third Reading of a proposed Ordinance, an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 1996, by adding Chapter 101 Pertaining to Industrial Sewer User Compliance Enforcement be waived.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

It was moved by Welch and seconded by Talbot that Ordinance No. 2019-1823, an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 1996, by adding Chapter 101 Pertaining to Industrial Sewer User Compliance Enforcement be passed and adopted.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

8. It was moved by Miller and seconded by McKinney that Resolution No. 2019-063 repealing Resolution No. 2019-005 by changing meeting time to 6:00 p.m. for regular meetings of the City Council for 2019 be passed and adopted.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

The new meeting time of 6:00 p.m. will be in effect with the next regular City Council Meeting scheduled for April 15, 2019.

9. It was moved by Talbot and seconded by Welch that Resolution No. 2019-064 authorizing the Mayor and City Clerk to enter into an agreement/proposal for Engineering Services with Schlotfeldt Engineering Inc., Webster City, Iowa for the Wilson Brewer Site Improvement Project be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

10. It was moved by Talbot and seconded by Welch that Resolution No. 2019-065 authorizing the Mayor and City Clerk to enter into an agreement/proposal for Engineering Services with Schlotfeldt Engineering Inc., Webster City, Iowa for the Wilson Brewer Courthouse Project be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

Kent Harfst, Interim City Manager/Recreation and Public Grounds Director informed Council Members that the funding is not completely secured for the work on these projects, but funding for the engineering services has been acquired and having this phase completed will assist in moving forward with the projects once funding is secured.

11. It was moved by Talbot and seconded by Miller that Resolution No. 2019-066 awarding Contract and authorizing the Mayor and City Clerk to enter into a Three Year Agreement with Iowa Plains Signing, Inc., Slater, Iowa for Street (Traffic) Lane Striping Services be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

12. It was moved by Welch and seconded by Talbot that Resolution No. 2019-067 authorizing entering into Amendment No. 8 to the On-Call Paving Specialist Agreement with Snyder and Associates, Inc., Ankeny, Iowa for engineering services in connection with the 2019 Water Main Repair Project be passed and adopted.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

13. It was moved by Talbot and seconded by McKinney that Resolution No. 2019-068 authorizing entering into Amendment No. 5 to the On-Call Bridge Inspection and Underground Utility Distribution Systems Agreement of March 20, 2017 with WHKS & Co., Ames, Iowa to extend engineering services for the term of one year be passed and adopted.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

14. It was moved by Talbot and seconded by Miller that Resolution No. 2019-069 awarding Contract and authorizing the Mayor and City Clerk to extend the current three year agreement with The Pavement Doctor, Fort Dodge, Iowa, for a Spray Injection Patching Program for the term of one year, be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

15. It was moved by Miller and seconded by McKinney that Resolution No. 2019-070 awarding Contract and authorizing the Mayor and City Clerk to enter into a three year agreement with ACCU-JET, Perry, Iowa, providing for Sanitary and Storm Sewer Services be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

Ken Wetzler, Public Works Director, was present at the meeting to answer any questions Council Members may have on Agenda Items 11-15 above.

16. It was moved by Talbot and seconded by Miller to accept the proposal of River City Communications Inc., for a new Phone System Purchase for all City Offices be approved.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

Kirby Winter, City IT Director, informed Council Members that the current phone system at City Offices is approximately 20 years old. Moving to an IP based system will benefit the City in many different ways and will also be cost saving on the monthly phone charges.

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17. It was moved by Talbot and seconded by Miller that request from Interim City Manager/Public Grounds Director to seek bids for, and purchase, if not exceeding \$12,500, a Zero Turn Mower for the Cemetery Department be approved.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,
BOARDS AND COMMISSIONS**

None brought forth.

COUNCIL COMMITTEE REPORTS

Council was reminded of the Work Session scheduled for Monday, April 8, 2019 at 6:00 p.m. This Work Session will be held at the Sampson Room at Fuller Hall Recreation Center.

OTHER REPORTS AND RECOMMENDATIONS

None brought forth.

OTHER ITEMS SENT TO COUNCIL

1. The City Attorney update/report dated 3/26/2019 was previously given to Council for review. City Attorney Zach Chizek provided details on some of the items in the report.

It was moved by Welch and seconded by Miller that Council adjourn.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

The April 1, 2019 regular City Council Meeting stood adjourned at 6:14 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk