

CITY COUNCIL MEETING MINUTES
Webster City, Iowa March 18, 2019

The City Council met in regular session at the City Hall, Webster City, Iowa at 5:30 p.m. on March 18, 2019 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Matt McKinney, Brian Miller, Jim Talbot and Logan Welch.

It was moved by Miller and seconded by McKinney to approve the agenda.
ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

Council Member Brian Miller mentioned there will be a Farmer's Market meeting for vendors in the near future. He will be contacting the media once the date is set.

MINUTES AND CLAIMS

It was moved by Welch and seconded by McKinney that the following motion and Resolutions be approved and adopted collectively:

1. That the March 4, 2019 Regular Meeting Minutes be approved.
2. That Resolution No. 2019-049 approving Payroll for the period ending March 2, 2019 and paid on March 8, 2019 in the amount of \$159,245.35 be passed and adopted.
3. That Resolution No. 2019-050 approving Bills paid in the amount of \$1,080,764.80 be passed and adopted and the Fund List be approved.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

GENERAL AGENDA

1. It was moved by Miller and seconded by McKinney that issuance of Beer and Liquor Licenses by the Iowa Department of Commerce be approved for the following:
 - a. Special Class C Liquor License-Special Event License (5-Day)
Hy-Vee-Webster City Healthy Cooking Class, 823 2nd Street
Event to be held 04/25/2019
 - b. Renewal of Class C Native Wine Permit, Outdoor Service and Sunday Sales
Mornin' Glory Coffee - 719 Des Moines Street

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

2. It was moved by Welch and seconded by Miller that the Appointment of Cody Seiser to the Youth Advisory Commission for the term ending 05/31/2020 be approved.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

3. It was moved by Welch and seconded by McKinney that Resolution No. 2019-051 establishing a Nuisance at 411 Prospect Street and ordering the abatement thereof within six months from the date of this meeting (03-18-2019), be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

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Brian Hubbard and Matthew Hubbard, owners of the property, were present to address the Council on their plans and timeline for this project. They informed Council that financing had been obtained and would be approximately three weeks to finalize. They requested two years to complete the rehabilitation of this building. Council was pleased to know financing had been obtained and that some of the repairs had been started, however felt that two years was an excessive amount of time to allow for the abatement of this property. Therefore, the above timeline of six months was set, with a review to be done at that time on the progress of addressing the issues of the building.

4. It was moved by McKinney and seconded by Miller that Resolution No. 2019-052 setting April 1, 2019 at 5:35 p.m. at City Hall Council Chambers, Webster City, Iowa for a Public Hearing on a proposed purchase agreement for City Owned property located in Brewer Creek Estates 5th and 6th Additions Webster City, Iowa be passed and adopted.
ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

5. It was moved by Talbot and seconded by Miller that the Second Reading of a proposed ordinance, an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 1996, by Amending Chapter 55 Title II Community Protection: General Provisions, be approved.
ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

6. It was moved by Miller and seconded by Welch that the Second Reading of a proposed ordinance, an Ordinance repealing the Code of Ordinances of the City of Webster City, Iowa, 1996, by Repealing Chapter 141 Pertaining to Junk and Junk Vehicles be approved.
ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

7. It was moved by Miller and seconded by Talbot that the First Reading of a proposed Ordinance, an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 1996, by Amending Chapter 99 Pertaining to Sewer Rental be approved.
ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

8. It was moved by Miller and seconded by Welch that the First Reading of a proposed Ordinance, an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 1996, by adding Chapter 101 Pertaining to Industrial Sewer User Compliance Enforcement, be approved.
ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.
City Attorney Zach Chizek gave a brief summary on the changes in the two items above regarding updating the Ordinances.

9. It was moved by Talbot and seconded by McKinney that Resolution No. 2019-053 authorizing the Mayor and City Clerk to enter into a Standard Professional Services Agreement with Callahan Municipal Consultants, LLC, Anamosa, Iowa for services in connection with the City Manager Recruitment Process be passed and adopted.
ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.
Beth Chelesvig, Administrative Services Director, mentioned to Council that April 8, 2019 has been tentatively set for a Work Session with the Consultant.

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10. It was moved by McKinney and seconded by Talbot that request from Administrative Services Director in connection with City Hall remodeling be approved.
ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.
Chelesvig provided information on the project and the reason for the request to access funds budgeted in the future fiscal year enabling the completion of the project at this time.

11. It was moved by Talbot and seconded by Welch that request from Police Chief to enter into a three year lease agreement with Ruan Car Leasing and Karl Chevrolet for three fully equipped 2019 Chevrolet Tahoe Police Pursuit Vehicles and installation of Police equipment (State of Iowa Bid) be approved.
ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.
Police Chief Shiloh Mork was present to answer questions and stated the lease process would be a good solution to the issues encountered with current vehicles in the fleet.

12. It was moved by Talbot and seconded by Welch that Resolution No. 2019-054 amending the Master Bond Resolution be passed and adopted.
ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

13. It was moved by Miller and seconded by Welch that Resolution No. 2019-055 authorizing and approving an Indenture of Trust providing for the issuance of revenue bonds, a Bond Purchase Agreement providing for the sale of the bonds and other documents related to the bonds, be passed and adopted.
ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.
Paul R. Donna, Managing Director of Public Finance Investment Banking for Robert W. Baird and Co., was present to address Council on the two items above. The approval of these Resolutions are part of the refinancing of the 2012 Electric Revenue Bonds. He reviewed the City's credit rating and the process of obtaining bids for the bonds, stating there were a couple local entities who placed bids as well. This will be a savings just shy of \$1,000,000 or approximately \$55,000 per year for the remaining life of these bonds.

14. It was moved by Welch and seconded by McKinney that an extension of the Agreement between the City of Webster City, Iowa and Williams and Company, P.C., LeMars, Iowa for auditing services be approved.
ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

15. Discussion was held on changing the meeting time for regular meetings of the City Council. Consensus was to change the current time of 5:30 p.m. to the new time of 6:00 p.m. This will be done by Resolution at the next council meeting on April 1, 2019 with the new time to be in effect with the April 15, 2019 regular City Council Meeting.

16. It was moved by Miller and seconded by Talbot that Resolution No. 2019-056 authorizing the City Manager to enter into an Iowa Department of Natural Resources Treatment Agreement with Mary Ann's Specialty Foods, Inc., Webster City, Iowa be passed and adopted.
ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.
City Attorney Zach Chizek provided specifics of the Agreement. Pam Netzel from Mary Ann's Specialty Foods, was also present at the meeting.

17. It was moved by Miller and seconded by McKinney that request from Community Vitality Director to attend the Community Capital Conference presented by the National Coalition for Community Capital in Detroit, Michigan on June 11 – 14, 2019 be approved.
ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.
Lindsay Henderson, Community Vitality Director was present and informed Council that half of the cost incurred for the Conference will be reimbursed by Corn Belt Power Cooperative.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,
BOARDS AND COMMISSIONS**

It was moved by McKinney and seconded by Miller that the following minutes and reports (Agenda Items 1-4) be accepted and placed on file:

1. The February 2019 City Manager Reports including Electric, Wastewater, Water, Electric Year-to-Date, Water Year-to-Date and Code Enforcement;
2. The February 2019 Police Department Report;
3. The February 2019 Fire Department Report; and
4. The Hamilton County Solid Waste Commission March Agenda Packet.

COUNCIL COMMITTEE REPORTS

None brought forth.

OTHER REPORTS AND RECOMMENDATIONS

None brought forth.

It was moved by Welch and seconded by Miller to meet in Closed Session to discuss the purchase/sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property, as provided by Chapter 21.5 j. of the Code of Iowa.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

The Council went out of Open Session at 6:12 p.m.

The Council took a short recess and went into Closed Session at 6:17 p.m.

The Council returned to Open Session at 7:11 p.m.

It was moved by Miller and seconded by Welch that Council adjourn.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

The March 18, 2019 regular City Council Meeting stood adjourned at 7:12 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk