

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa March 4, 2019**

The City Council met in regular session at the City Hall, Webster City, Iowa at 5:30 p.m. on March 4, 2019 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Matt McKinney, Jim Talbot and Logan Welch. Council Member Brian Miller was absent.

It was moved by Talbot and seconded by Welch to approve the agenda.  
ROLL CALL: Hawkins, McKinney, Talbot and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance

**PETITIONS – COMMUNICATIONS – REQUESTS**

None brought forth.

**PUBLIC INFORMATION**

None brought forth.

**MINUTES AND CLAIMS**

It was moved by Welch and seconded by McKinney that the following motion and Resolutions be approved and adopted collectively:

1. That the February 18, 2019 Regular Meeting Minutes be approved.
2. That Resolution No. 2019-041 approving Payroll for the period ending February 16, 2019 and paid on February 22, 2019 in the amount of \$153,441.39 be passed and adopted.
3. That Resolution No. 2019-042 approving Bills paid in the amount of \$221,274.68 be passed and adopted and the Fund List be approved.

ROLL CALL: McKinney, Talbot, Welch and Hawkins voting aye.

**GENERAL AGENDA**

2. It was moved by Welch and seconded by Talbot that issuance of Beer and Liquor Licenses by the Iowa Department of Commerce be approved for the following:
  - a. New Class C Liquor License, Outdoor Service and Sunday Sales  
Hamilton County Speedway (TTMM Promotions, LLC) 1200 Bluff Street

ROLL CALL: Talbot, Welch, Hawkins and McKinney voting aye.

City Clerk Bonjour explained the above entity changed the type of license from the one previously approved by Council on February 18, therefore approval was needed on the new license to move forward with issuance.

3. It was moved by McKinney and seconded by Welch that Third Reading of a proposed Ordinance, an ordinance continuing the Downtown Webster City Self-Supported Municipal Improvement District pursuant to the provisions of Chapter 386, Code of Iowa, and providing for the continuation of a fund and the levy of annual taxes in connection therewith be approved.

ROLL CALL: Welch, Hawkins, McKinney and Talbot voting aye.

- a. It was moved by McKinney and seconded by Talbot that Ordinance No. 2019-1818, an ordinance continuing the Downtown Webster City Self-Supported Municipal Improvement District pursuant to the provisions of Chapter 386, Code of Iowa, and providing for the continuation of a fund and the levy of annual taxes in connection therewith be passed and adopted.

ROLL CALL: Hawkins, McKinney, Talbot and Welch voting aye.

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4. It was moved by Welch and seconded by McKinney that Third Reading of a proposed Ordinance, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 1996, by Amending Chapter 185 Pertaining to Sidewalks be approved.  
ROLL CALL: McKinney, Talbot, Welch and Hawkins voting aye.

a. It was moved by Welch and seconded by McKinney that Ordinance No. 2019-1819, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 1996, by Amending Chapter 185 Pertaining to Sidewalks be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins and McKinney voting aye.

1. **PUBLIC HEARINGS 5:35 p.m.**

A. Monday, March 4, 2019, City Council Chambers, City Hall, Webster City, Iowa being the time and place for a Public Hearing for 2019-2020 Capital Improvement Budget and 2019-2020 through 2023-2024 Capital Improvement Plan, the same was held. No written objections were received and no oral objections were presented.

(1) It was moved by Talbot and seconded by Welch that Resolution No. 2019-043 adopting, following notice and hearing, the 2019-2020 Capital Improvement Budget and the 2019-2020 through 2023-2024 Capital Improvement Plan of the City of Webster City, Iowa, be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney and Talbot voting aye.

B. Monday, March 4, 2019, City Council Chambers, City Hall, Webster City, Iowa being the time and place for a Public Hearing on proposed 2019-2020 Budget, the same was held. No written objections were received and no oral objections were presented.

(1) It was moved by Talbot and seconded by Welch that Resolution No. 2014-044 adopting, following notice and hearing, the 2019-2020 Operating Budget and Certification of City Taxes for the fiscal year ending June 30, 2020 for the City of Webster City, Iowa be passed and adopted.

ROLL CALL: Hawkins, McKinney, Talbot and Welch voting aye.

Finance Director Dodie Wolfgram was present to provide a few details of the two agenda items above and address any concerns or questions.

5. It was moved by Talbot and seconded by McKinney that First Reading of a proposed Ordinance, an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 1996, by Amending Chapter 55 Title II Community Protection: General Provisions be approved.

ROLL CALL: McKinney, Talbot, Welch and Hawkins voting aye.

6. It was moved by Talbot and seconded by Welch that First Reading of a proposed Ordinance, an Ordinance repealing the Code of Ordinances of the City of Webster City, Iowa, 1996, by Repealing Chapter 141 Pertaining to Junk and Junk Vehicles be approved.

ROLL CALL: Talbot, Welch, Hawkins and McKinney voting aye.

City Attorney Zach Chizek informed Council that City Staff have been working on how to address the issue of Junk Vehicles and that repealing Chapter 141 and amending Chapter 55 would take care of duplication of items in both chapters and combine into one area of the Code of Ordinances for the City of Webster City.

7. It was moved by Welch and seconded by McKinney that entering into three year farm leases with Wayne Johnson on City owned property located in Sahai 2<sup>nd</sup> Addition and West of Beach Street be approved.

ROLL CALL: Welch, Hawkins, McKinney and Talbot voting aye.

8. It was moved by Welch and seconded by McKinney that Resolution No. 2019-045 directing publication of Gross Wage Salaries for full time and part time City Employees for the Calendar Year 2018 be passed and adopted.

ROLL CALL: Hawkins, McKinney, Talbot and Welch voting aye.

9. It was moved by Talbot and seconded by Welch that the Goal Session Report of January 28, 2019 be accepted and placed on file.

ROLL CALL: McKinney, Talbot, Welch and Hawkins voting aye.

Kent Harfst, Interim City Manager/Parks and Recreation Director, gave a brief summary of the Goal Session and highlighted a few of the top goals/ongoing commitments set by Council for the next few years.

10. It was moved by Welch and seconded by McKinney that Resolution No. 2019-046 approving Fire Department Work Agreement for 2019-2020 and approving the execution of same by the City Manager be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins and McKinney voting aye.

11. Consideration was given by Council on City Manager Recruitment Search Firm Proposals that had been received. After discussion, the following motion was made:

It was moved by McKinney and seconded by Talbot to enter an agreement with Callahan Municipal Consultants, LLC of Anamosa, Iowa to proceed with recruitment of a City Manager for the City of Webster City.

ROLL CALL: Welch, Hawkins, McKinney and Talbot voting aye.

12. It was moved by Talbot and seconded by Welch that Resolution No. 2019-047 authorizing the use of a preliminary official statement for the sale of bonds be passed and adopted.

ROLL CALL: Hawkins, McKinney, Talbot and Welch voting aye.

13. It was moved by Welch and seconded by Talbot that request from Finance Director to seek proposals for Banking Services be approved.

ROLL CALL: McKinney, Talbot, Welch and Hawkins voting aye.

Finance Director Wolfgram explained this was in compliance with the City of Webster City's Investment Policy to bid out banking services every five years.

14. It was moved by Talbot and seconded by McKinney that Amendment to Option Agreement for the purchase of Real Estate with WC Partners, LLC (Ohio Street) be approved.

ROLL CALL: Talbot, Welch, Hawkins and McKinney voting aye.

Karla Wetzler, Planning and Zoning Director, explained that the amendments to the agreement with WC Partners, LLC, were needed for the consideration of their application to the Iowa Finance Authority on this property.

15. It was moved by Talbot and seconded by Welch that request from Fire Chief for two Firemen to attend the Fire Department Instructors Conference (FDIC) in Indianapolis, Indiana on April 7 to April 13, 2019 be approved.

ROLL CALL: Welch, Hawkins, McKinney and Talbot voting aye.

Fire Chief Chuck Stansfield was present to give details on the Conference.

16. It was moved by Welch and seconded by McKinney that request from Wastewater Plant Superintendent to purchase two Air-Makeup Units for the Wastewater Treatment Plant from Mechanical Comfort Inc., in the amount of \$49,360.00 be approved.

ROLL CALL: Hawkins, McKinney, Talbot and Welch voting aye.

Public Works Director Ken Wetzler stated these need to be replaced and that the City needs to continue to keep up repairs on the current plant.

17. It was moved by Talbot and seconded by McKinney that Resolution No. 2019-048 authorizing entering into Amendment No. 7 to the On-Call Paving Specialist Agreement of February 6, 2017 with Snyder and Associates, Inc., Ankeny, Iowa to extend engineering services for the term of one year, be passed and adopted.

ROLL CALL: McKinney, Talbot, Welch and Hawkins voting aye.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,  
BOARDS AND COMMISSIONS**

None brought forth.

**COUNCIL COMMITTEE REPORTS**

None brought forth.

**OTHER REPORTS AND RECOMMENDATIONS**

None brought forth

**OTHER ITEMS SENT TO COUNCIL**

1. The City Attorney update/report dated February 27, 2019 was previously given to Council for review. City Attorney Chizek provided an overview of the items addressed in the past month.

Council Member Brian Miller arrived at the meeting at 6:10 p.m.

Prior to going into Closed Session, Council Member Talbot commended the Public Works Department, Police Department, Fuller Hall Staff and all others who contributed to the cleanup and assistance in various ways of the recent winter storm.

It was moved by Welch and seconded by Miller to meet in Closed Session to discuss the purchase/sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property, as provided by Chapter 21.5 j. of the Code of Iowa.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

The Council went out of Open Session at 6:14 p.m.

The Council took a short recess and went into Closed Session at 6:20 p.m.

The Council returned to Open Session at 6:49 p.m.

It was moved by McKinney and seconded by Miller that Council adjourn.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

The March 4, 2019 regular City Council Meeting stood adjourned at 6:50 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk