

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa February 18, 2019**

The City Council met in regular session at the City Hall, Webster City, Iowa at 5:30 p.m. on February 18, 2019 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Jim Talbot and Logan Welch. Council Members Matt McKinney and Brian Miller were absent.

It was moved by Talbot and seconded by Welch to approve the agenda.  
ROLL CALL: Hawkins, Talbot and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance

**PETITIONS – COMMUNICATIONS – REQUESTS**

None brought forth.

**PUBLIC INFORMATION**

Council Member Welch acknowledged the group of Webelos (Scouts) that were present at the meeting.

Mayor John Hawkins gave a reminder that the Food Bank will be at St. Thomas Church tomorrow (February 19<sup>th</sup>) at 4:00 p.m.

A proclamation was given by Mayor Hawkins declaring February 27, 2019 as Honey Bee Day in Webster City. Those in attendance for the proclamation were Dan and Donna Ryherd, Scott and Juli Jaycox and Jacquelyn Edeker of Boone River Bee Club.

**MINUTES AND CLAIMS**

It was moved by Welch and seconded by Talbot that the following motion and Resolutions be approved and adopted collectively:

1. That the February 4, 2019 Regular Meeting Minutes, the February 11, 2019 Special Session Meeting Minutes and the February 11, 2019 Budget Work Session Meeting Minutes be approved.
2. That Resolution No. 2019-025 approving Payroll for the period ending February 2, 2019 and paid on February 8, 2019 in the amount of \$154,573.35 be passed and adopted.
3. That Resolution No. 2019-026 approving Bills paid in the amount of \$1,019,423.79 be passed and adopted and the Fund List be approved.

ROLL CALL: Talbot, Welch and Hawkins voting aye.

**GENERAL AGENDA**

1. It was moved by Talbot and seconded by Welch that Resolution No. 2019-027 accepting and executing Easements from the Hamilton County Board of Supervisors and Steven Peppel and Jenny Peppel in connection with the 2019 Millards Lane Box Culvert Replacement Project be passed and adopted.

ROLL CALL: Welch, Hawkins and Talbot voting aye.

**2. PUBLIC HEARINGS 5:35 p.m.**

A. Monday, February 18, 2019 at 5:35 p.m. at City Hall Council Chambers, Webster City, Iowa being the time and place for a Public Hearing on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for the 2019 Millards Lane Box Culvert Replacement Project, the same was held. No written objections were received and no oral objections were presented.

(1) It was moved by Talbot and seconded by Welch that Resolution No. 2019-028 finally approving and confirming Plans, Specifications and Form of Contract and Estimate of Cost for the 2019 Millards Lane Box Culvert Replacement Project be passed and adopted.

ROLL CALL: Hawkins, Talbot and Welch voting aye.

(2) It was moved by Welch and seconded by Talbot that Resolution No. 2019-029 awarding contract for the 2019 Millards Lane Box Culvert Replacement Project to Progressive Structures, Elkader, Iowa in the amount of \$152,899.25 be passed and adopted.

ROLL CALL: Talbot, Welch and Hawkins voting aye.

B. Monday, February 18, 2019 at 5:35 p.m. at City Hall Council Chambers, Webster City, Iowa being the time and place for a Public Hearing on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for the Ingraham Water Main Repair Project, the same was held. No written objections were received and no oral objections were presented.

(1) It was moved by Welch and seconded by Talbot that Resolution No. 2019-030 finally approving and confirming Plans, Specifications and Form of Contract and Estimate of Cost for the Ingraham Watermain Repair Project be passed and adopted.

ROLL CALL: Welch, Hawkins and Talbot voting aye.

(2) It was moved by Welch and seconded by Talbot that Resolution No. 2019-031 awarding contract for the Ingraham Watermain Repair Project to Summers' Enterprise, Inc., Masonville, Iowa in the amount of \$124,512.50 be passed and adopted.

ROLL CALL: Hawkins, Talbot and Welch voting aye.

C. Monday, February 18, 2019 at 5:35 p.m. at City Hall Council Chambers, Webster City, Iowa being the time and place for a Public Hearing on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for the 2019 Street Improvements Project, the same was held. No written objections were received and no oral objections were presented.

(1) It was moved by Talbot and seconded by Welch that Resolution No. 2019-032 finally approving and confirming Plans, Specifications and Form of Contract and Estimate of Cost for the 2019 Street Improvements Project be passed and adopted.

ROLL CALL: Talbot, Welch and Hawkins voting aye.

(2) It was moved by Welch and seconded by Talbot that Resolution No. 2019-033 awarding contract for 2019 Street Improvements Project to Heartland Asphalt, Inc., Mason City, Iowa in the amount of \$544,098.30 be passed and adopted.

ROLL CALL: Welch, Hawkins and Talbot voting aye.

Ken Wetzler, Public Works Director, was present to answer questions and give specific details on Agenda Items A-C (Public Hearings-Projects)

**City Council Meeting Minutes, February 18, 2019**

D. Monday, February 18, 2019 at 5:35 p.m. at City Hall Council Chambers, Webster City, Iowa being the time and place for a Public Hearing on the proposed sale of City Owned Property located in Lawn Hill Addition, Webster City, Iowa (1421 Second Street), the same was held. No written objections were received and no oral objections were presented.

(1) It was moved by Welch and seconded by Talbot that Resolution No. 2019-034 approving executed Real Estate Contract conveying City owned property in Lawn Hill Addition to Webster City, Iowa, (1421 Second Street) to Luis O. Celis Martinez and Ana Elizabeth Sanjuan Torrones be passed and adopted.

ROLL CALL: Hawkins, Talbot and Welch voting aye.

E. Monday, February 18, 2019 at 5:35 p.m. at City Hall Council Chambers, Webster City, Iowa being the time and place for a Public Hearing on the proposed sale of City Owned Property located in Dubuque and Pacific Railroad Addition, Webster City, Iowa (827 Water Street), the same was held. No written objections were received and no oral objections were presented.

(1) It was moved by Welch and seconded by Talbot that Resolution No. 2019-035 approving executed Real Estate contract conveying City owned property in Dubuque and Pacific Railroad Addition to Webster City, Iowa, (827 Water Street) to Tony and Betty Ann Sponsel be passed and adopted.

ROLL CALL: Talbot, Welch and Hawkins voting aye.

F. Monday, February 18, 2019 at 5:35 p.m. at City Hall Council Chambers, Webster City, Iowa being the time and place for a Public Hearing on the proposed sale of City Owned Property located in Wilson Funk and Co's Addition to Webster City, Iowa (921 James Street), the same was held. No written objections were received and no oral objections were presented.

(1) It was moved by Talbot and seconded by Welch that Resolution No. 2019-036 approving executed Real Estate Contract conveying City owned property in Wilson, Funk & Co's Addition to Webster City, Iowa, (921 James Street) to Russell E. Mourton, II be passed and adopted.

ROLL CALL: Welch, Hawkins and Talbot voting aye.

G. Monday, February 18, 2019 at 5:35 p.m. at City Hall Council Chambers, Webster City, Iowa being the time and place for a Public Hearing on the proposed sale of City Owned Property located in Jones and Smith's Addition, Webster City, Iowa (806 Stockdale Street), the same was held. No written objections were received and no oral objections were presented.

(1) It was moved by Talbot and seconded by Welch that Resolution No. 2019-037 approving executed Real Estate Contract conveying City owned property in Jones and Smith's Addition to Webster City, Iowa (806 Stockdale Street), to Jeremy and Elise Timm be passed and adopted.

ROLL CALL: Hawkins, Talbot and Welch voting aye.

Council Member Welch inquired if these were the only bids received for these properties. City Building Inspector Elise Timm informed Council that multiple bids were received for the above properties, but only the highest bidder for each were being presented for approval by Council.

**City Council Meeting Minutes, February 18, 2019**

City Attorney Zach Chizek also provided details of the purchasing guidelines of 90% paid now and 10% paid at the completion of repairs/rehab of the properties one year from now. At that time the deed will be transferred to the buyer if all requirements of the contract have been met.

H. Monday, February 18, 2019 at 5:35 p.m. at City Hall Council Chambers, Webster City, Iowa being the time and place for a Public Hearing on proposal to enter into an Electric Revenue Refunding Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$13,900,000, the same was held. No written objections were received and no oral objections were presented.

Paul R. Donna, Managing Director of Public Finance Investment Banking for Robert W. Baird and Co., was present to answer questions Council Members had on the Agreement. He informed Council this would enable the refinancing of current Electric Revenue Bonds at a lower interest rate, providing savings to the City.

(1) It was moved by Talbot and seconded by Welch that Resolution No. 2019-038 taking additional action on proposal to enter into an Electric Revenue Refunding Loan Agreement be passed and adopted.

ROLL CALL: Talbot, Welch and Hawkins voting aye.

3. It was moved by Welch and seconded by Talbot that recommendations for the issuance of Beer and Liquor licenses by the Iowa Department of Commerce be approved for the following, items a and b, collectively:

- a. Class B Beer Permit, Outdoor Service & Sunday Sales  
Hamilton County Speedway, (TTMM Promotions, LLC) 1200 Bluff Street
- b. Renewal of Class B Native Wine Permit – Living Quarters  
Heart N Home, 1423 Superior Street

ROLL CALL: Welch, Hawkins and Talbot voting aye.

4. It was moved by Welch and seconded by Talbot that March 4, 2019 at 5:35 p.m. at City Hall Council Chambers, Webster City, Iowa be set for a Public Hearing for 2019-2020 Capital Improvement Budget and 2019-2020 through 2023-2024 Capital Improvement Plan.

ROLL CALL: Hawkins, Talbot and Welch voting aye.

5. It was moved by Welch and seconded by Talbot that March 4, 2019 at 5:35 p.m. at City Hall Council Chambers, Webster City, Iowa be set for a Public Hearing on proposed 2019-2020 Budget.

ROLL CALL: Talbot, Welch and Hawkins voting aye.

6. It was moved by Welch and seconded by Talbot that Resolution No. 2019-039 setting April 1, 2019 at 5:35 p.m. at City Hall Council Chambers, Webster City, Iowa for a Public Hearing on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for **Construction** of 2018-19 Electrical Underground Conversion Project be passed and adopted.

ROLL CALL: Welch, Hawkins and Talbot voting aye.

7. It was moved by Welch and seconded by Talbot that Resolution No. 2019-040 setting April 1, 2019 at 5:35 p.m. at City Hall Council Chambers, Webster City, Iowa for a Public Hearing on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for **Furnishing Materials** for the 2018-19 Electrical Underground Conversion Project be passed and adopted.

ROLL CALL: Hawkins, Talbot and Welch voting aye.

Ken Wetzler, Public Works Director, informed council that the project area was decreased from the original plans and is now being re-bid.

**City Council Meeting Minutes, February 18, 2019**

8. It was moved by Welch and seconded by Talbot that the Second Reading of a proposed Ordinance, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 1996, by Amending Chapter 185 Pertaining to Sidewalks be approved.  
ROLL CALL: Talbot, Welch and Hawkins voting aye.

Prior to the next agenda item, City Building Inspector Timm provided Council with the purpose of Council acting on this request as it exceeded the time allotted for her to approve. Brian Hubbard and Matthew Hubbard, owners of the property at 411 Prospect Street informed Council they are in the process of securing financing to address the abatement issues. If financing is secured, they are requesting a six month extension to complete the necessary repairs, if financing is not secured, they would be requesting a one year extension to complete. Some repairs have been started which include getting the property safely secured.

Council Member Welch suggested waiting a month to act on the abatement. The owners would then return to Council to report on the financing aspect and provide a timeline with a solid completion date with understanding of no additional extensions being granted. The following motion was presented:

9. It was moved by Welch and seconded by Talbot that this item be tabled until the March 18, 2019 regular City Council meeting at which time owners will present financing update and request/timeline for completion of abatement.  
ROLL CALL: Welch, Hawkins and Talbot voting aye.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,  
BOARDS AND COMMISSIONS**

It was moved by Welch and seconded by Talbot that the following minutes and reports (Agenda Items 1-4) be accepted and placed on file:

1. The January 2019 City Manager Reports including Electric, Wastewater, Water, Electric Year-to-Date, Water Year-to-Date and Code Enforcement;
2. The January 2019 Police Department Report;
3. The January 2019 Fire Department Report; and
4. The Hamilton County Solid Waste Commission February Agenda Packet.

ROLL CALL: Hawkins, Talbot and Welch voting aye.

**COUNCIL COMMITTEE REPORTS**

Council Member Welch stated that some members of the Youth Advisory Commission have been working with Parks and Recreation Director Kent Harfst and the Park and Recreation Commission on the layout and details of an additional Frisbee Golf Course.

**OTHER REPORTS AND RECOMMENDATIONS**

None brought forth.

It was moved by Talbot and seconded by Welch that Council adjourn.

ROLL CALL: Talbot, Welch and Hawkins voting aye.

The February 18, 2019 regular City Council Meeting stood adjourned at 6:18 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk