

CITY COUNCIL MEETING MINUTES
Goal Setting Work Session
January 28, 2019 **Webster City, Iowa**

The City Council met in a special work session at the City Hall, Webster City, Iowa at 6:08 p.m. following a Special Session by Council held at 6:00 p.m., on January 28, 2019.

1. The work session was called to order by Mayor John Hawkins and roll being called there were present Mayor John Hawkins and the following named Council Members: Matt McKinney, Jim Talbot and Logan Welch. Council Member Brian Miller was absent.

2. It was moved by Talbot and seconded by McKinney to approve the agenda.

ROLL CALL: Hawkins, McKinney, Talbot, and Welch voting aye.

Also present were Interim City Manager/Parks and Recreation Director Kent Harfst, City Clerk Karyl Bonjour, City Attorney Zach Chizek, Finance Director Dodie Wolfgram, Administrative Services Director Beth Chelesvig, Public Works Director Ken Wetzler, Planning and Zoning Director Karla Wetzler, Police Chief Shiloh Mork, Fire Chief Chuck Stansfield, Street Department Supervisor Brandon Bahrenfuss, Line Department Supervisor Adam Dickinson, Water/Wastewater Department Supervisor Tim Danielson, City Manager Secretary/Deputy City Clerk Ann Smith, Community Vitality Director Lindsay Henderson and Patrick Callahan of Callahan Municipal Consultants, LLC, Anamosa, Iowa.

3. The purpose of the work session was for a Goal Setting Session for the City of Webster City. Mayor Hawkins turned the session over to Mr. Callahan who proceeded with a background of his experience and services. He provided an Overview of the Agenda, Goal Setting Ground Rules and the Goal Setting Process. Introductions of those present were conducted and the session proceeded with the approved agenda which included:

- Brief Review of City Accomplishments over the past two years, provided by Council Members and Department Directors
- Brief Review of Issues, Concerns and Trends, provided by Council Members and Department Directors
- Review and Ranking of Programs, Policies, and Initiatives as suggested by Council Members and Department Directors
- Review and Ranking of Capital Projects and Equipment Purchases as suggested by Council Members and Department Directors
- Review/Evaluate "Team Work Objectives"

Council Member Brian Miller arrived at 7:48 p.m.

Discussion was held throughout the Work Session and Council Members each chose ten priorities from a number of new Programs, Policies and Initiatives to work on in the future. Each Council Member also picked their top five priorities for Capital Improvements and Equipment Purchases for the next few years. Council acknowledged the On-Going Commitments still being worked on and accomplished as well

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Mr. Callahan will compile information obtained from the work session this evening and provide a report to Administrative Services Director Beth Chelesvig and Council Members for their review and approval on a future City Council Agenda. Council can then proceed with the Development of an Action Plan.

Mr. Callahan also provided several handouts which included information on how to write an action plan for each goal, hold quarterly reviews/updates of the goal objectives and suggestions for communicating the goals to the citizens.

A complete outline of the Goal Setting Session is on file in the office of the City Clerk for those interested in reviewing items reviewed/discussed.

It was moved by Welch and seconded by McKinney to adjourn the council work session.
ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

The January 28, 2019 Goal Setting Work Session stood adjourned at 8:25 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk