

**CITY COUNCIL MEETING MINUTES  
Webster City, Iowa January 7, 2019**

The City Council met in regular session at the City Hall, Webster City, Iowa at 5:30 p.m. on January 7, 2019 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Matt McKinney, Brian Miller Jim Talbot and Logan Welch.

It was moved by Talbot and seconded by Welch to approve the agenda.  
ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance

**PETITIONS – COMMUNICATIONS – REQUESTS**

None brought forth.

**PUBLIC INFORMATION**

Mayor Hawkins advised of the Health Fair to be held January 12 from 9 a.m. to 1 p.m. at Fuller Hall. There are currently 30 vendors registered and free usage of the Center's facilities will be offered for the day.

**APPOINTMENTS OF OFFICERS**

**It was moved by McKinney and seconded by Talbot that the following appointments, Agenda items numbered 1 – 12 be approved collectively:**

1. Appointment by the City Council of Karyl K. Bonjour as City Clerk for the two year term ending December 31, 2020.
2. Appointment by the City Council of Elizabeth Ann Smith as the Deputy City Clerk for the two year term ending December 31, 2020.
3. Appointment by the City Council of Zachary Chizek as the City Attorney for the two year term ending December 31, 2020.
4. Appointment of Adam Dickinson as representative and Ken Wetzler as alternate representative to the North Iowa Municipal Electric Cooperative Association for the year 2019.
5. Appointment of Brian Stroner as Right To Know Coordinator for the year 2019.
6. Appointment of Kent Harfst as representative to the Greenbelt Advisory Commission for the year 2019.
7. Appointment of the City Manager as representative to the Hamilton County Communication Service Advisory Board (E911) for the year 2019.
8. Appointment of John Hawkins as representative and Charles Stansfield as alternate representative to the Hamilton County Emergency Management Board for the year 2019.
9. Appointment of John Hawkins to the Hamilton County Resource Enhancement Committee for the year 2019.
10. Appointment of Kent Harfst as representative and Matt Alcazar as alternate representative to the MIDAS Transportation Advisory Committee for the year 2019.
11. Appointment of Brian Miller as representative to serve on the board of the Webster City Day Care for the year 2019.

**City Council Meeting Minutes, January 7, 2019**

12. Appointment of Logan Welch as representative to serve on the board of the Riverview Early Childhood Center for the year 2019.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

13. It was moved by Miller and seconded by Welch that the Appointment of the Daily Freeman Journal as the Official Newspaper for the year 2019 be approved.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

**It was moved by Talbot and seconded by Miller that the following Resolutions, agenda items numbered 14-18, be passed and adopted collectively:**

14. That Resolution No. 2019-001 authorizing the City Finance Director to invest City Funds be passed and adopted.

15. That Resolution No. 2019-002 authorizing City Clerk to issue warrants in payment of certain types of expenditures be passed and adopted.

16. That Resolution No. 2019-003 authorizing City Clerk to issue and deliver warrants for the payroll upon receiving approval by the City Manager be passed and adopted.

17. That Resolution No. 2019-004, a Resolution of purpose providing for expenditures of Economic Development funds be passed and adopted.

18. That Resolution No. 2019-005 setting dates and time for regular meetings of the City Council for 2019 be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

**MINUTES AND CLAIMS**

It was moved by Welch and seconded by McKinney that the following motion and Resolutions be approved and adopted collectively:

1. That the meeting Minutes of December 17, 2018 be approved.

2. That Resolution No. 2019-006 approving Payroll for the period ending December 22, 2018 and paid on December 28, 2018 in the amount of \$156,394.71 be passed and adopted.

3. That Resolution No. 2019-007 approving Bills paid in the amount of \$432,108.08 be passed and adopted and the Fund List be approved.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

**GENERAL AGENDA**

1. Jane Adams, Director of YSS of Hamilton County gave a presentation on new and ongoing programs and services offered by YSS and thanked the City Council for their continued support.

2. It was moved by Welch and seconded by McKinney that the Minutes/ Recommendation from the Planning and Zoning Commission of December 18, 2018 be accepted and placed on file.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

3. It was moved by Welch and seconded by McKinney that Resolution No. 2019-008 setting January 28, 2019 at 6:05 p.m. at City Hall, Webster City Iowa for a Public Hearing at which the City Council of the City of Webster City proposes to take action on the continuation of the SSMID (Downtown Webster City Self-Supported Municipal Improvement District) be passed and adopted.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

**City Council Meeting Minutes, January 7, 2019**

4. It was moved by Miller and seconded by McKinney that Resolution No. 2019-009 setting February 18, 2019 at 5:35 p.m. at City Hall, Webster City, Iowa for a Public Hearing on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for Construction of 2019 Millards Lane Box Culvert Replacement Project be passed and adopted.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

5. It was moved by McKinney and seconded by Welch that the request from Community Vitality Director to subscribe to the Locable Service (Community Calendar) in an amount up to \$3,500.00 be approved.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

Lindsay Henderson, Community Vitality Director, gave additional details on this service. Tiffany Larson and Loween Getter also spoke in favor of the subscription with Locable Service which will provide a more thorough and much needed Community Calendar.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,  
BOARDS AND COMMISSIONS**

None brought forth

**COUNCIL COMMITTEE REPORTS**

None brought forth.

**OTHER REPORTS AND RECOMMENDATIONS:**

None brought forth

**OTHER ITEMS SENT TO COUNCIL**

1. The City Attorney update/report dated 1/2/19 was previously given to Council Members for review.

It was moved by Talbot and seconded by Miller that Council adjourn.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

The January 7, 2019 regular City Council Meeting stood adjourned at 6:07 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk