

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa December 3, 2018**

The City Council met in regular session at the City Hall, Webster City, Iowa at 5:30 p.m. on December 3, 2018 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Matt McKinney, Brian Miller, Jim Talbot and Logan Welch.

It was moved by Miller and seconded by Talbot to approve the agenda.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance

**PETITIONS – COMMUNICATIONS – REQUESTS**

None brought forth.

**PUBLIC INFORMATION**

None brought forth.

**MINUTES AND CLAIMS**

It was moved by McKinney and seconded by Welch that the following motion and Resolutions be approved and adopted collectively:

1. That the meeting Minutes of November 19, 2018 be approved.
2. That Resolution No. 2018-196 approving Payroll for the period ending November 24, 2018 and paid on November 30, 2018 in the amount of \$171,507.30 be passed and adopted.
3. That Resolution No. 2018-197 approving Bills paid in the amount of \$5,320,287.26 be passed and adopted and the Fund List be approved.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

**GENERAL AGENDA**

2. It was moved by McKinney and seconded by Miller that request for funding in the amount of \$15,000.00 from ACE (All Cultures Equal) be approved.

ROLL CALL: Miller, Welch, Hawkins and McKinney voting aye.  
Talbot voting nay.

Council Members discussed the request noting the amenities that ACE provides the community. Council Member Talbot expressed concerns regarding the request. John Boughton, ACE Board Member was present to answer any questions and Dan Campidilli was present from the Hamilton County Board of Supervisors and acknowledged that the same item will be on the agenda for their Board meeting December 11<sup>th</sup>, 2018.

1. **PUBLIC HEARING(S) – 5:35 p.m.**

1.A. Monday, December 3, 2018 at 5:35 p.m. at City Hall, Webster City, Iowa being the time and place set for a Public Hearing on 2018 Wilson Brewer Park Cabins Dismantling & Reconstruction Project Webster City, Iowa, the same was held. No written objections were received and no oral objections were presented.

(1) It was moved by Welch and seconded by McKinney that Resolution No. 2018-198 finally approving and confirming plans, specifications and form of contract and estimate of cost for the 2018 Wilson Brewer Park Cabins Dismantling & Reconstruction Project Webster City, Iowa be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

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(2) It was moved by Talbot and seconded by Miller that Resolution No. 2018-199 awarding contract to Heritage Woodworks, Inc., Clemons, Iowa in the amount of \$126,060.00 for the 2018 Wilson Brewer Park Cabins Dismantling & Reconstruction Project, Webster City Iowa be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

Philip and Tracy Grossmann of Heritage Woodworks, Inc., were present to give details on the process of the Dismantling and Reconstruction of the Cabins. Gary Groves, Chairman of the Wilson Brewer Park Historic Committee was also in attendance to update Council Members on the other buildings at the Depot Complex and informed that donations can still be made through Enhance Hamilton County or through the City of Webster City toward ongoing projects at the Park.

1.B. Monday, December 3, 2018 at 5:35 p.m. at City Hall, Webster City, Iowa being the time and place set for a Public Hearing on approving a Development Agreement with Kenyon Hill Ridge, LLC, Including Annual Appropriation Tax Increment Payments, the same was held. No written objections were received and no oral objections were presented.

(1) It was moved by Welch and seconded by Miller that Resolution No. 2018-200 approving Development Agreement with Kenyon Hill Ridge, LLC, authorizing Annual Appropriation Tax Increment Payments and Pledging Certain Tax Increment Revenues to the payment of the Agreement be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller and Welch voting aye.

Talbot voting nay.

Karla Wetzler, Planning and Zoning Director, explained the details of the Agreement. Dave Walters, Developer and Dean Quirk, Kenyon Hill Ridge, LLC were also in attendance to answer any questions on the development.

3. It was moved by Talbot and seconded by McKinney that approval for issuance of Beer and Liquor Licenses by the Iowa Department of Commerce for the following be approved:

- a. Renewal of Class C Liquor License and Catering Privilege - Second Street Emporium, 615 Second Street
- b. Renewal of Class C Liquor License, Catering Privilege, Outdoor Service & Sunday Sales - Seneca Street Saloon, 919 Seneca Street.
- c. New Class C Beer Permit & Sunday Sales - Webster City Fast and Fresh Express (Hy-Vee, Inc.), 823 Second Street
- d. New Class C Beer Permit, Class B Wine Permit and Sunday Sales - Kwik Star #924, 505 Fair Meadow Drive

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

4. It was moved by Welch and seconded by McKinney that Resolution No. 2018-201 approving new Cigarette/Tobacco/Nicotine/Vapor Permits for Fast and Fresh Express (Hy-Vee Inc.), 823 Second Street and Kwik Star #924, 505 Fair Meadow Drive be passed and adopted.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

5. It was moved by Talbot and seconded by Welch that Resolution No. 2018-202 amending terms of employment for City Clerk be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

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6. It was moved by McKinney and seconded by Talbot that request from Public Works Director to seek bids for Mosquito Spraying equipment be approved.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

Ken Wetzler, Public Works Director was present to provide information on the request.

7. It was moved by Welch and seconded by Miller that Resolution No. 2018-203 approving Change Order No. 2, decrease in contract amount of \$28,000.00 to the Wastewater Treatment Plant Improvements South Digester Cover and North Primary Clarifier Project with Peterson Construction, Webster City, Iowa be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

8. It was moved by Welch and seconded by McKinney that Resolution No. 2018-204 approving Change Order No. 3, increase in contract amount of \$24,656.00 to the Wastewater Treatment Plant Improvements South Digester Cover and North Primary Clarifier Project with Peterson Construction, Webster City, Iowa be passed and adopted.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

9. It was moved by Talbot and seconded by Welch that Resolution No. 2018-205 accepting work, authorizing Final Payment of \$144,548.20 and the release of the Retainage of \$38,809.42 for the Wastewater Treatment Plant Improvements South Digester Cover and North Primary Clarifier Project to Peterson Construction, Webster City, Iowa be passed and adopted.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

Ken Wetzler, Public Works Director, gave a brief summary of the project addressed above in Items 7, 8 & 9 of the agenda and stated this would close out the project.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,  
BOARDS AND COMMISSIONS:**

1. It was moved by McKinney and seconded by Miller to accept and place on file the October 2018 Financial Reports consisting of Finance-Treasurer Report, Bank Reconciliation Report, Investment Summary, FSB I CS-Savings, Public Fund Account and FSB Statement.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

**COUNCIL COMMITTEE REPORTS**

Council Member Welch informed Council that the Youth Advisory Commission are working on a recommendation to bring to Council for an additional Frisbee Golf Course. They are currently conducting a survey on location. Kent Harfst, Interim City Manager/Parks and Recreation Director suggested the Commission present the information to the Parks and Recreation Board prior to bringing to Council.

**OTHER REPORTS AND RECOMMENDATIONS**

None brought forth.

**OTHER REPORTS TO COUNCIL**

1. The City Attorney update/report dated 11/28/2018 was previously given to Council Members for review.

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**CLOSED SESSION**

It was moved by Talbot and seconded by Welch to meet in closed session to discuss information relevant to the provision of electric service by the City Utility as per Iowa Code Chapters 21.5 a, 22.7 3 & 6, and 388.9 pertaining to confidential and competitive information in records.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

Council came out of Open Session at 6:11 p.m. and a short recess was taken.

Council went into Closed Session at 6:21 p.m.

Council returned to Open Session at 7:18 p.m.

It was moved by Welch and seconded by McKinney that Council adjourn.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

The December 3<sup>rd</sup>, 2018 regular City Council Meeting stood adjourned at 7:19 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk