

CITY COUNCIL MEETING MINUTES
Webster City, Iowa November 19, 2018

The City Council met in regular session at the City Hall, Webster City, Iowa at 5:30 p.m. on November 19, 2018 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Matt McKinney, Jim Talbot and Logan Welch. Council Member Brian Miller was absent.

It was moved by McKinney and seconded by Welch to approve the agenda.

ROLL CALL: Hawkins, McKinney, Talbot and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

Mayor Hawkins thanked those who came out to celebrate Christmas in the City on Sunday afternoon.

MINUTES AND CLAIMS

It was moved by Welch and seconded by McKinney that the following motion and Resolutions be approved and adopted collectively:

1. That the meeting Minutes of November 5, 2018 be approved.
2. That Resolution No. 2018-178 approving Payroll for the period ending November 10, 2018 and paid on November 16, 2018 in the amount of \$157,012.65 be passed and adopted.
3. That Resolution No. 2018-179 approving Bills paid in the amount of \$908,981.87 be passed and adopted and the Fund List be approved.

ROLL CALL: McKinney, Talbot, Welch and Hawkins voting aye.

GENERAL AGENDA

2. John Boughton, Board Member of Ace (All Cultures Equal) gave a presentation on their organization and the services they provide to the community. Other members of the ACE Board present at the meeting were Nancy Baukham, Kathy Vaughn and Jeff Flagg. At the conclusion of the presentation, a funding request of \$15,000 was presented to Council. This request will be placed on the December 3rd, 2019 City Council Agenda.

PUBLIC HEARING(S) – 5:35 p.m.

1. Monday, November 19, 2018 at 5:35 p.m. at City Hall, Webster City, Iowa being the time and place set for a Public Hearing on proposed Amendment to the 2013 Red Bull Division Urban Renewal Area, the same was held. No written objections were received and no oral objections were presented.

1.a. It was moved by Talbot and seconded by Welch that Resolution No. 2018-180 to approve Urban Renewal Plan Amendment for the 2013 Red Bull Division Urban Renewal Area be passed and adopted.

ROLLCALL: Talbot, Welch, Hawkins and McKinney voting aye.

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3. It was moved by McKinney and seconded by Welch that Resolution No. 2018-181 setting December 3, 2018 at 5:35 p.m. at City Hall, Webster City, Iowa for a Public Hearing at which it is proposed to Approve a Development Agreement with Kenyon Ridge, LLC, including Annual Appropriation Tax Increment Payments be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney and Talbot voting aye.

4. It was moved by Talbot and seconded by McKinney that Resolution No. 2018-182 setting December 17, 2018 at 5:35 p.m. at City Hall, Webster City, Iowa for a Public Hearing on proposed plans and specifications and proposed form of contract and estimate of cost for the 605 Second Street Demolition Project be passed and adopted.

ROLL CALL: Hawkins, McKinney, Talbot and Welch voting aye.

Ken Wetzler, Public Works Director, informed Council that staff had met with the adjacent property owner on the project.

5. It was moved by Talbot and seconded by Welch that Resolution No. 2018-183 Transferring Cash from Various Funds to Other Various Funds be passed and adopted.

ROLL CALL: McKinney, Talbot, Welch and Hawkins voting aye.

6. It was moved by Talbot and seconded by Welch that Resolution No. 2018-184 approving the official annual Urban Renewal Report be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins and McKinney voting aye.

7. It was moved by Talbot and seconded by Welch that Resolution No. 2018-185 obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of Annual Appropriation Tax Increment Financed Obligations which shall come due in the next succeeding fiscal year (Fareway) be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney and Talbot voting aye.

8. It was moved by Welch and seconded by McKinney that Resolution No. 2018-186 obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of Annual Appropriation Tax Increment Financed Obligations which shall come due in the next succeeding fiscal year (WCF Financial Bank City [Sewer]) be passed and adopted.

ROLL CALL: Hawkins, McKinney, Talbot and Welch voting aye.

9. It was moved by Welch and seconded by McKinney that Resolution No. 2018-187 obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of Annual Appropriation Tax Increment Financed Obligations which shall come due in the next succeeding fiscal year (3DK Enterprises) be passed and adopted.

ROLL CALL: McKinney, Talbot, Welch and Hawkins voting aye.

10. It was moved by Welch and seconded by Talbot that Resolution No. 2018-188 obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of Annual Appropriation Tax Increment Financed Obligations which shall come due in the next succeeding fiscal year (Shopko) be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins and McKinney voting aye.

11. It was moved by Welch and seconded by Talbot that Resolution No. 2018-189 obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of Annual Appropriation Tax Increment Financed Obligations which shall come due in the next succeeding fiscal year (WC Custom Meats) be passed and adopted.
ROLL CALL: Welch, Hawkins, McKinney and Talbot voting aye.

12. It was moved by Welch and seconded by McKinney that Resolution No. 2018-190 obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of Annual Appropriation Tax Increment Financed Obligations which shall come due in the next succeeding fiscal year (Ridge Development) be passed and adopted.
ROLL CALL: Hawkins, McKinney, Talbot and Welch voting aye.
Dodie Wolfgram, Finance Director, was present to answer any questions and give details on Agenda Items 5-12.

13. It was moved by Welch and seconded by McKinney that Resolution No. 2018-191 accepting and approving acquisition of property generally located at 806 Stockdale Street in the City of Webster City, Hamilton County, Iowa be passed and adopted.
ROLL CALL: McKinney, Talbot, Welch and Hawkins voting aye.
Zach Chizek, City Attorney, summarized the above acquisition of property.

14. It was moved by Welch and seconded by Talbot that Resolution No. 2018-192 authorizing the Mayor and City Clerk to enter into an Agreement with Stony Creek Landscapes Inc., Webster City, Iowa to provide for three Entrance to Webster City signs, be passed and adopted.
ROLL CALL: Talbot, Welch, Hawkins and McKinney voting aye.
Lindsay Henderson, Community Vitality Director, was present to speak on the Agreement.

15. It was moved by Welch and seconded by McKinney that Resolution No. 2018-193 authorizing the Mayor and City Clerk to enter into a Mutual Release and Settlement Agreement with Veenstra & Kimm, Inc. and Precision Drainage & Excavating, Inc. be passed and adopted.
ROLL CALL: Welch, Hawkins, McKinney and Talbot voting aye.
Ken Wetzler, Public Works Director, provided background of the Mutual Release and Settlement Agreement.

16. It was moved by McKinney and seconded by Talbot that Resolution No. 2018-194 authorizing entering into Amendment No. 6 to the On-Call Street Paving Specialist Agreement of February 6, 2017 with Snyder and Associates, Inc., Ankeny, Iowa for engineering services in connection with the 2019 Street Improvement Project be passed and adopted.
ROLL CALL: Hawkins, McKinney, Talbot and Welch voting aye.

17. It was moved by Talbot and seconded by Welch that Resolution No. 2018-195 authorizing the Mayor and City Clerk to enter into an agreement with Robb's Tree & Stump Service, Story City, Iowa providing for the 2018-2019 Tree Trimming Services be passed and adopted.
ROLL CALL: McKinney, Talbot, Welch and Hawkins voting aye.

Karyl Bonjour, City Clerk, noted that the date of June 30, 2018 in the agreement was incorrect and that the corrected date of June 30, 2019 will be made in the agreement prior to the execution thereof.

Ken Wetzler, Public Works Director, also provided details of the agreement.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,
BOARDS AND COMMISSIONS:**

It was moved by Welch and seconded by Talbot that the following items (1-4) be approved collectively:

1. That the October 2018 City Manager Reports which include Electric, Wastewater, Water, Electric Year-to-Date, Water Year-to-Date and Code Enforcement be accepted and placed on file.
2. That the October 2018 Police Department Report be accepted and placed on file.
3. That the October 2018 Fire Department Report be accepted and placed on file.
4. That the Hamilton County Solid Waste Commission November 2018 Agenda Packet be accepted and placed on file.

ROLL CALL: Talbot, Welch, Hawkins and McKinney voting aye.

COUNCIL COMMITTEE REPORTS

Council Member Logan Welch informed Council that the Youth Advisory Commission had postponed their meeting from November 18, 2018 to November 25, 2018 at 5:30 p.m. at Fuller Hall due to conflicts in schedules of the Commission members.

OTHER REPORTS AND RECOMMENDATIONS

None brought forth.

It was moved by McKinney and seconded by Talbot that Council meet in Closed Session to evaluate the performance of the City Clerk, which is necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session as provided by Chapter 21.5 i of the Code of Iowa.

ROLL CALL: Welch, Hawkins, McKinney and Talbot voting aye.

Council came out of Open Session at 6:26 p.m. and a short recess was taken.

Council went into Closed Session at 6:36 p.m.

Council returned to Open Session at 7:26 p.m.

It was moved by Welch and seconded by McKinney that Council adjourn.

ROLL CALL: Hawkins, McKinney, Talbot and Welch voting aye.

The November 19, 2018 regular City Council Meeting stood adjourned at 7:27 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk