

**AGENDA**  
**Regular City Council Meeting**  
**CITY HALL**  
**Webster City, Iowa**  
**September 17, 2018**  
**5:30 p.m.**

**ROLL CALL**

**Approval of Agenda**

**Pledge of Allegiance**

**A. PETITIONS – COMMUNICATIONS – REQUESTS**

This is the time of the meeting that a citizen may address the Council on a matter not on the Agenda.

Except in cases of emergency, the City Council will not take any action at this meeting, but may ask the City Staff to research the matter or have the matter placed on the Agenda for a future meeting.

**1. Public Information**

- a. Proclamation by Mayor on National Rail Safety Week Sept 23-29
- b. Presentation of Life Saving Commendation Awards

**B. MINUTES AND CLAIMS**

The following items have been deemed to be non-controversial, routine actions to be approved by the Council in a single motion.

If a Council member, or a member of the audience wishes to have an item removed from this list, it will be considered in its normal sequence on the Agenda.

- 1. Minutes of September 4, 2018
- 2. Resolution on Payroll for the period ending September 1, 2018 and paid on September 7, 2018
- 3. Resolution on Bills Fund List

**C. GENERAL AGENDA**

- 1. **5:35 PM** COUNCIL MEMORANDUM  
Public Hearing on Option to Purchase for City owned property located on Ohio Street
  - a. Resolution authorizing and approving execution of an Option To Purchase Real Estate to Prairie Fire Development Group, LLC.

**City Council Meeting Agenda September 17, 2018**

2. Recommend approval for issuance of Beer and Liquor Licenses by the Iowa Department of Commerce for the following:
  - a. Renewal of Class C Liquor License, Outdoor Service and Sunday Sales - C & C's American Tap, 526 Second Street
  - b. Renewal of Class C Liquor License, Outdoor Service and Sunday Sales - Carpy's Biker Bar, 732 Second Street
  - c. Renewal of Class C Beer Permit and Sunday Sales - La Perla Jarocha LLC, 611 Second Street
  - d. NEW – 5 Day License for St. Thomas Aquinas – Special Class C Liquor License and Outdoor Service, 624 Dubuque Street for Event scheduled on Saturday, October 6, 2018
3. Appointment of Sabrina Wohlford to the City Planning and Zoning Commission for the unexpired term ending May 31, 2020. [LIST](#)
4. [COUNCIL MEMORANDUM](#): Second Reading of a proposed Ordinance, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 1996, by amending Chapter 123, Pertaining to Zoning, as it relates to Fences. [Ordinance](#)
5. [COUNCIL MEMORANDUM: 8-20-18 meeting](#) Second Reading of a proposed Ordinance, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 1996, by amending Chapter 99 Pertaining to Sewer Rental. [Ordinance](#)
6. [Resolution](#) to approve the commitment of matching funds for an application for funding to the Iowa Finance Authority in support of the Heart of Iowa Regional Housing Trust Fund. [Letters](#)
7. [COUNCIL MEMORANDUM](#): [Resolution](#) approving the Official City Street Financial Report. [Report](#)
8. [Resolution](#) establishing Depositories for the City of Webster City and Financial Institutions, the maximum amount, which may be kept on deposit in each depository and Designating Authorized Officers.
9. [COUNCIL MEMORANDUM](#): [Resolution](#) authorizing entering into Amendment No. 4 to the On-Call Bridge Inspection and Underground Utility Distribution Systems Agreement with WHKS & Co., Ames, Iowa for engineering services in connection with the 2019 Millards Lane Box Culvert Replacement Project. [Amendment](#)
10. [COUNCIL MEMORANDUM](#): [Resolution](#) authorizing the Mayor and City Clerk to enter into an agreement with Skott & Anderson Architects, Mason City, Iowa for architectural services in connection with the Shelter at West Twin Park Project. [Agreement](#) [ParkRecrMin](#)



**D. REPORTS AND RECOMMENDATIONS OF OFFICERS,  
BOARDS AND COMMISSIONS:**

The following items have been deemed to be non-controversial, routine actions to be approved by the Council in a single motion.

If a Council member, or a member of the audience wishes to have an item removed from this list, it will be considered in its normal sequence on the Agenda.

1. Motion to accept and place on file the [City Manager August Reports Electric Wastewater Water ElectricYTD WaterYTD Code Enforcement](#)
2. Motion to accept and place on file the [Fire Department August](#) report
3. Motion to accept and place on file the Hamilton County [Solid Waste](#) Commission September Agenda Packet
4. Council Committee Reports
5. Other reports and recommendations

**E. OTHER ITEMS SENT TO COUNCIL**

1. Homecoming Parade [Request](#) – September 28

**F. ADJOURN**

NOTE: The Council may act by motion, resolution or ordinance on items listed on the Agenda.

**Proclamation**  
**National Rail Safety Week September 23 – 29, 2018**

**WHEREAS**, 2,105 rail grade crossing collisions resulted in 807 personal injuries and were responsible for 274 fatalities in the United States during 2017; and

**WHEREAS**, 1,027 trespassing incidents have occurred in the United States resulting in 520 pedestrians being killed and another 507 injured while trespassing on railroad property rights of way during 2017; and

**WHEREAS**, educating and informing the public about rail safety, reminding the public that railroad right of ways are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws will reduce the number of fatalities and injuries; and

**WHEREAS**, the International Association of Chiefs of Police, National Operation Lifesaver, United States Department of Transportation, and all local, state, county, and railroad law enforcement officers, first responders, and railroad corporations commit to partnering together in an effort to educate at a national level all aspects of railroad safety, to enforce applicable laws in support of National Rail Safety Week;

**THEREFORE**, I, John Hawkins, Mayor, do hereby attest my full support proclaiming September 23<sup>rd</sup> to 29<sup>th</sup>, 2018, National Rail Safety Week and I encourage all citizens to recognize the importance of rail safety education.

Signed this 17<sup>th</sup> day of September, 2018,

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John Hawkins

Mayor

City of Webster City





# Memo

**To:** City Manager, Council and Mayor  
**From:** Chuck Stansfield, Fire Chief  
**Date:** September 17, 2018  
**Re:** Life- saving commendation presentation

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I am requesting a time to be able to present during the next council meeting on September 17, 2018. Webster City Fire Department would like to acknowledge the work of the members that rescued a woman from the River on August 29, 2018. Within a very short period of time, the Firefighters were able to pull the victim from the branch she was holding on to into the Rescue boat and bring her to shore. Although the entire department worked together to effect the rescue the following members were directly involved with the rescue efforts:

- Brandon Hayes
- Jeromy Estlund

Because of their efforts, they are being awarded the Life- Saving commendation award.

Thank you for your consideration of this request.

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa September 4, 2018**

The City Council met in regular session at the City Hall, Webster City, Iowa at 5:30 p.m. on September 4, 2018 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Matt McKinney, Jim Talbot and Logan Welch. Council Member Brian Miller was absent at the time of roll call.

It was moved by Welch and seconded by McKinney to approve the agenda with the removal of Item 3. Public Hearing scheduled for 5:41 p.m., under the General Agenda.  
ROLL CALL: Hawkins, McKinney, Talbot and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance  
Council Member Miller arrived at 5:36 p.m.

**PETITIONS – COMMUNICATIONS – REQUESTS**

Travis Wearda, co-owner of TMI Services and Tile Pros was present to address the Council on the recent ceasing of allowing waste haulers to dump at the Webster City Wastewater Treatment Plant. He inquired about the reasons behind the decision as they have been dumping regularly at the plant for several years and stated that this has a major impact on their business. Council Member Welch encouraged both owners to stop and visit with City Staff to discuss.

Connie Evans, 1620 Wauneta Court, inquired if this could be treated as an emergency and the dumping could be allowed for this business.

Joshua and Katie Gordon spoke to Council regarding an incident that occurred on August 24, 2018 in which their 2-year old daughter was about abducted at a local Casey's store. They inquired what the protocol was when the Police Chief was not on duty as they do not feel much information has been provided to the public for the awareness of the incident.

**PUBLIC INFORMATION**

Council Member Welch informed the public of the Sons of the American Legion Flight Lunch to be held Sunday, September 16, 2018 from 10:30 a.m. – 2:00 p.m. at the Webster City Airport.

Mayor John Hawkins administered the Oath of Office to new Police Officer Micheal Lehman.

Mayor Hawkins gave a Proclamation for Doodlebug Days from September 10-15, 2018 in Webster City. Members of the Doodlebug Club present for the proclamation were Gerald Huisman, Jim Juon, Don Nokes, Vern Ratcliff and Jerry Wells. Huisman invited all to come out to the Fairgrounds during the event and enjoy the porkburger meal on Friday, September 14<sup>th</sup> from 5 to 7, with all proceeds going to FFA Organization.

**MINUTES AND CLAIMS**

It was moved by Miller and seconded by Talbot that the following motion and Resolutions be approved and adopted collectively:

1. That the meeting Minutes of August 20 and August 27, 2018 be approved.
2. That Resolution No. 2018-139 approving Payroll for the period ending August 18, 2018 and paid on August 24, 2018 in the amount of \$172,887.36 be passed and adopted.
3. That Resolution No. 2018-140 approving Bills paid in the amount of \$321,442.21 be passed and adopted and the Fund List be approved.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.



## GENERAL AGENDA

1. Tuesday, September 4, 2018 at 5:35 p.m. at City Hall, Webster City, Iowa being the time and place for a Public Hearing on proposed plans and specifications and proposed form of contract and estimate of cost for the 2018 Dubuque Street Bridge Repair Project, the same was held. No written objections were received and no oral objections were presented.

a. It was moved by Talbot and seconded by Welch that Resolution No. 2018-141 finally approving and confirming plans, specifications and form of contract and estimate of cost for the 2018 Dubuque Street Bridge Repair Project be passed and adopted.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

b. It was moved by Welch and seconded by Talbot that Resolution No. 2018-142 awarding contract for the 2018 Dubuque Street Bridge Repair Project to Peterson Contractors, Inc., Reinbeck, Iowa in the amount of \$286,790.55 be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miler voting aye.

Ken Wetzler, Public Works Director, provided Council with specifics of the Bridge Repair Project and the bids received.

2. Tuesday, September 4, 2018 at 5:38 p.m., City Hall, Webster City, Iowa being the time and place for a Public Hearing on the proposed amending of the Code of Ordinances of the City of Webster City, Iowa, 1996, by amending Chapter 123 Pertaining to Zoning, as it relates to fences, the same was held. No written objections were received and no oral objections were presented.

a. It was moved by Welch and seconded by McKinney that the First Reading of a proposed Ordinance, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 1996, by amending Chapter 123, pertaining to Zoning, as it relates to Fences be approved.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

Elise Timm, Building Inspector, gave Council details on the changes being made.

3. Public Hearing Cancelled.

4. It was moved by McKinney and seconded by Miller that Resolution No. 2018-143 setting September 17, 2018 at 5:35 p.m. at City Hall, Webster City, Iowa for a Public Hearing on a proposed Option to Purchase for City owned property located on Ohio Street, Webster City, Iowa be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

5. It was moved by Talbot and seconded by Miller that recommendation for the issuance of Beer and Liquor Licenses by the Iowa Department of Commerce for the following be approved:

a. Renewal of Class C Liquor License, Outdoor Service and Sunday Sales  
TK's Tavern, 723 Second Street

b. Renewal of Class E Liquor License, Class B Wine Permit, Class C Beer Permit  
and Sunday Sales - McCoys 1447, 1447 Second Street

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

6. It was moved by Welch and seconded by McKinney that the Second Reading of a proposed Ordinance, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 1996, by amending Chapter 99 Pertaining to Sewer Rental, be postponed until the September 17, 2018 regular City Council Meeting.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

7. It was moved by McKinney and seconded by Miller that Resolution No. 2018-144 adopting the Iowa League of Cities Record Retention Manual for Iowa Cities which includes Record Retention and Record Disposal Schedule be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

City Clerk Karyl Bonjour gave details on the purpose and benefit of having a Record Retention Manual in place.

8. It was moved by Miller and seconded by Welch that Resolution No. 2018-145 authorizing entering into Amendment No. 5 to the On-Call Street Paving Specialist Agreement of February 6, 2017 with Snyder and Associates, Inc., Ankeny, Iowa for engineering services in connection with the Demolition of 605 Second Street Project be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

#### **REPORTS AND RECOMMENDATIONS OF OFFICERS, BOARDS AND COMMISSIONS**

None brought forth.

#### **COUNCIL COMMITTEE REPORTS**

None brought forth.

#### **OTHER REPORTS AND RECOMMENDATIONS**

None brought forth.

#### **OTHER ITEMS SENT TO COUNCIL**

1. Council previously received the City Attorney update/report dated August 29, 2018 for review.

It was moved by Talbot and seconded by Miller that Council adjourn.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

The September 4, 2018 regular City Council Meeting stood adjourned at 6:10 p.m.

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**John Hawkins, Mayor**

Attest:

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**Karyl K. Bonjour, City Clerk**



**RESOLUTION NO. 2018 -**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY,  
IOWA:

That the payroll for the 80 hour period ending September 1, 2018 and paid on  
September 7, 2018 aggregating the sum of \$163,258.93 herewith presented,  
be and the same is hereby approved.

Passed and adopted this 17<sup>th</sup> day of September, 2018.

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John Hawkins, Mayor

ATTEST:

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Karyl K. Bonjour, City Clerk

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
61171	ROE, DONALD J.	1,316.80	80.00	.00	.00	.00	.00	.00	.00	.00	577.80
Total BUILDING:		1	1,316.80	80.00	.00	.00	.00	.00	.00	.00	577.80
11183	HAWKINS, JOHN C.	180.00	.00	.00	.00	.00	.00	180.00	.00	.00	165.07
11184	MCKINNEY, MATTHEW L.	150.00	.00	.00	.00	.00	.00	150.00	.00	.00	138.38
11186	MILLER, BRIAN S.	150.00	.00	.00	.00	.00	.00	150.00	.00	138.52	.00
11188	TALBOT, JAMES M.	150.00	.00	.00	.00	.00	.00	150.00	.00	138.52	.00
11185	WELCH, LOGAN A.	150.00	.00	.00	.00	.00	.00	150.00	.00	.00	138.38
Total CITY COUNCIL:		5	780.00	.00	.00	.00	.00	780.00	.00	277.04	441.83
60722	CHELESVIG, BETH A.	2,803.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,816.61
61220	HENDERSON, LINDSAY E.	2,216.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,629.39
20020	ORTIZ-HERNANDEZ, DANIEL	4,271.60	80.00	.00	.00	.00	.00	.00	150.00	.00	2,793.76
60003	SMITH, ELIZABETH A.	1,976.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,316.68
Total CITY MANAGER:		4	11,267.60	320.00	.00	.00	.00	.00	150.00	.00	7,556.44
30980	STRONER, BRIAN M.	2,530.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,767.00
Total ENVIRONMENTAL/SAFETY:		1	2,530.40	80.00	.00	.00	.00	.00	.00	.00	1,767.00
61164	BONJOUR, KARYL K.	1,868.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,211.34
61180	GRIMSHAW, STACY M.	1,455.20	80.00	.00	.00	.00	.00	.00	.00	.00	909.34
61190	NERLAND, DEDRA R.	1,493.61	80.00	.00	.00	.00	.00	.00	.00	.00	1,057.05
61163	PEVESTORF, ELIZABETH J.	1,717.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,243.18
30329	WOLFGAM, DOREEN A.	2,796.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,929.43
Total FINANCE OFFICE:		5	9,331.21	400.00	.00	.00	.00	.00	.00	.00	6,350.34
41215	CASEY, DANA R	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	17.11
40857	DOOLITTLE, KENDALL J.	60.00	.00	.00	.00	.00	.00	60.00	.00	51.32	.00
41263	ESTLUND, JEROMY J.	2,295.04	116.00	.00	.00	143.44	.00	.00	143.44	.00	1,608.69
41395	FEICKERT, DAKOTA L.	100.00	.00	.00	.00	.00	.00	100.00	.00	.00	92.35
41038	FERGUSON, WILLIAM M.	60.00	.00	.00	.00	.00	.00	60.00	.00	51.32	.00
41300	FOX, JEFFREY A.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	18.47
41438	FRAKES, JUSTIN M.	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	36.94
41260	FRAZIER, LOGAN W.	40.00	.00	.00	.00	.00	.00	40.00	.00	36.94	.00
41432	HANSON, STEVEN M.	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	36.94
41431	HARTNETT, JORDAN T.	20.00	.00	.00	.00	.00	.00	20.00	.00	18.47	.00
40971	HAYES, BRANDON W.	2,613.00	118.00	.00	.00	.00	.00	.00	241.20	.00	1,878.81
41445	HAYES, HARRISON W.	100.00	.00	.00	.00	.00	.00	100.00	.00	92.35	.00
41441	HAYES, HUNTER W.	20.00	.00	.00	.00	.00	.00	20.00	.00	18.47	.00
40031	HOLST, RONALD W	60.00	.00	.00	.00	.00	.00	60.00	.00	51.32	.00
41192	JESSEN, PHILLIP N.	60.00	.00	.00	.00	.00	.00	60.00	.00	51.32	.00
41200	MADSEN, TODD M	100.00	.00	.00	.00	.00	.00	100.00	.00	.00	85.54
41433	ORTIZ, BRIAN J.	40.00	.00	.00	.00	.00	.00	40.00	.00	36.94	.00
41434	SCHRECK, JON C.	10.00	.00	.00	.00	.00	.00	10.00	.00	.00	9.23
41219	SOWLE JR., ANDREW W.	2,389.48	112.00	.00	.00	.00	.00	.00	231.24	.00	1,613.66
41400	STANSFIELD, CHARLES T.	2,759.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,882.71



Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
41436	STENSLAND, CALEB W.	60.00	.00	.00	.00	.00	.00	60.00	.00	55.41	.00
41029	STEWART, EARL L.	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	36.94
41088	TOLLE, PAUL A.	100.00	.00	.00	.00	.00	.00	100.00	.00	85.54	.00
41216	WEINSCHENK, KENRIC J.	80.00	.00	.00	.00	.00	.00	80.00	.00	.00	73.88
41213	WILLIAMS, ZACHARY W.	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	34.22
40815	WILLS, DON H.	100.00	.00	.00	.00	.00	.00	100.00	.00	85.54	.00
41340	YOUNGDALE, COLE C.	40.00	.00	.00	.00	.00	.00	40.00	.00	36.94	.00
41270	ZEHNER, DONALD F.	60.00	.00	.00	.00	.00	.00	60.00	.00	.00	55.41
Total FIRE DEPARTMENT:											
28		11,366.72	426.00	.00	.00	143.44	.00	1,310.00	615.88	671.88	7,480.90
61218	TIMM, ELISE	1,825.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,286.94
Total INSPECTION:											
1		1,825.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,286.94
31210	BARNES, DERRICK S.	1,828.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,254.53
31185	CASEY, DANA R.	2,528.81	80.00	.00	.00	.00	.00	.00	.00	.00	1,732.17
31190	DAYTON, BRYAN K.	1,936.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,353.70
30678	DICKINSON, ADAM L.	3,110.84	82.00	.00	112.44	.00	.00	.00	.00	.00	2,078.47
31208	HUGHES, NATHAN R.	2,201.29	90.00	.00	72.57	.00	.00	.00	.00	.00	1,526.59
31184	MOURTON, RUSSELL E.	2,530.41	80.00	.00	.00	.00	.00	.00	.00	.00	1,367.04
31186	ORTON, RYAN D.	2,805.43	88.50	.00	23.71	.00	.00	.00	.00	.00	1,818.62
30918	PARKHILL, MARTY E.	3,033.36	88.00	.00	.00	.00	.00	.00	.00	.00	2,069.01
31077	PETERSBURG, RYAN W.	2,756.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,565.72
Total LINE DEPARTMENT:											
9		22,731.74	748.50	.00	208.72	.00	.00	.00	.00	.00	14,765.85
30976	MADSEN, TODD M.	1,592.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,147.96
31188	PASCHKE, RODNEY A.	1,683.44	88.00	.00	.00	.00	.00	.00	.00	.00	1,202.37
Total METER DEPARTMENT:											
2		3,275.44	168.00	.00	.00	.00	.00	.00	.00	.00	2,350.33
60421	WETZLER, KARLA J.	2,593.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,865.04
Total PLANNING/ZONING:											
1		2,593.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,865.04
40540	ARENDS, PEGGY J.	2,037.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,257.73
41435	ARONSON, ALISSA A.	1,412.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,023.88
41360	DURNELL, KAYCE J.	1,399.20	80.00	.00	.00	.00	.00	.00	.00	.00	995.80
41390	NOWELL, TANNER J.	1,420.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,028.87
41074	SCHULZ, RHONDA F.	1,906.24	88.00	.00	248.64	.00	.00	.00	.00	.00	1,224.99
41207	WINDSCHITL, JOAN E.	1,658.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,049.11
Total POLICE DEPARTMENT-D:											
6		9,835.04	488.00	.00	248.64	.00	.00	.00	.00	.00	6,580.38
41430	BASINGER, RYAN A.	3,544.00	122.00	936.00	.00	576.00	.00	.00	.00	.00	2,559.92
41191	HOUGE, CLINTON J.	4,605.45	135.00	1,597.05	.00	655.20	.00	.00	.00	.00	3,191.66
41453	LEHMAN, MICHAEL L.	2,031.12	84.00	.00	.00	.00	.00	.00	.00	.00	1,495.34
41349	LONG, SAMUEL M.	2,549.32	92.75	335.48	.00	.00	.00	.00	.00	.00	1,858.16
41230	MC KINLEY, ERIC K.	2,928.84	96.00	515.16	.00	.00	.00	.00	.00	.00	2,117.51

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
41110	MORK, SHILOH B.	2,930.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,948.73
41275	PETERSEN, ADAM R.	4,136.64	124.00	1,713.60	.00	.00	.00	.00	.00	.00	2,940.05
41225	PRITCHARD, BRANDON D.	2,281.80	84.00	.00	.00	.00	.00	.00	.00	.00	1,603.21
41190	QUEEN, PHILLIP D.	2,294.16	84.00	.00	.00	.00	.00	.00	.00	.00	1,646.20
41426	ROSE, DYLAN M.	2,456.00	96.00	432.00	.00	.00	.00	.00	.00	.00	1,740.03
41450	THUMMA, STEVEN L.	2,025.52	84.00	.00	.00	.00	.00	.00	.00	.00	1,398.44
Total POLICE DEPARTMENT-O:											
		11	31,783.25	1,081.75	5,529.29	.00	1,231.20	.00	.00	.00	22,499.25
81291	ASKLUND, ANTHONY T.	787.50	63.00	.00	.00	.00	.00	.00	.00	.00	622.35
50891	BAUER, LANNY R.	2,140.01	80.00	.00	.00	.00	.00	.00	.00	.00	1,448.39
70980	HARMS, BRIAN K.	1,500.02	80.00	.00	.00	.00	.00	.00	.00	.00	1,079.34
81471	JANSEN, JIMMIE J.	816.50	71.00	.00	.00	.00	.00	.00	.00	.00	642.59
70975	LESHER, BREANNE	1,640.02	80.00	.00	.00	.00	.00	.00	.00	.00	1,217.46
81483	ODEGAARD, MICHAEL L.	255.00	25.50	.00	.00	.00	.00	.00	.00	.00	202.78
81617	OLSON, NICHOLAS L.	620.00	62.00	.00	.00	.00	.00	.00	.00	474.25	.00
81664	VASKE, TIMOTHY J.	710.00	71.00	.00	.00	.00	.00	.00	.00	571.88	.00
81662	VASQUEZ, MICHAEL R.	702.50	70.25	.00	.00	.00	.00	.00	.00	.00	566.85
Total PUBLIC GROUNDS:											
		9	9,171.55	602.75	.00	.00	.00	.00	.00	1,046.13	5,779.76
61200	ALCAZAR, MATTHEW D.	1,898.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,328.98
61068	HISLER, KATHY J.	722.92	53.00	.00	.00	.00	.00	.00	.00	.00	532.26
20025	WETZLER, KENNETH L.	3,171.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,920.34
Total PUBLIC WORKS:											
		3	5,792.52	213.00	.00	.00	.00	.00	.00	.00	3,781.58
81591	BERG, BRAYDEN	33.00	4.00	.00	.00	.00	.00	.00	.00	30.47	.00
81653	BINDER, MEREDITH K.	62.00	8.00	.00	.00	.00	.00	.00	.00	57.26	.00
81639	CHAMBERS, STEFFEN D.	16.00	2.00	.00	.00	.00	.00	.00	.00	14.78	.00
81488	DINGMAN, DARLENE L.	290.00	29.00	.00	.00	.00	.00	.00	.00	267.81	.00
81654	EDWARDS, HAAKON B.	23.25	3.00	.00	.00	.00	.00	.00	.00	21.47	.00
81492	FLAWS, ASHLEY R.	40.00	4.00	.00	.00	.00	.00	.00	.00	34.42	.00
81575	FLAWS, HALEY M.	28.00	3.50	.00	.00	.00	.00	.00	.00	25.85	.00
70100	FLAWS, LARRY J.	2,060.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,346.40
81661	FOLKERDS, MAKAYLA N.	108.50	14.00	.00	.00	.00	.00	.00	.00	100.20	.00
81659	FOSTER, HALEY D.	36.25	5.00	.00	.00	.00	.00	.00	.00	33.47	.00
81649	GALLETINE, MORGAN R.	72.50	10.00	.00	.00	.00	.00	.00	.00	66.95	.00
70107	GLASCOCK, MARK A.	1,838.48	92.00	.00	337.68	.00	.00	.00	.00	.00	1,235.90
70111	HARFST, KENT E.	3,227.20	80.00	.00	.00	.00	.00	.00	.00	.00	2,131.62
81602	HARFST, MAXWELL K.	74.38	9.50	.00	.00	.00	.00	.00	.00	.00	68.69
81629	HOOKE, ALEX E.	80.00	10.00	.00	.00	.00	.00	.00	.00	73.88	.00
81623	HOOKE, ISABELLE M.	88.00	11.00	.00	.00	.00	.00	.00	.00	81.26	.00
81604	JUDKINS, TUCKER O.	16.00	2.00	.00	.00	.00	.00	.00	.00	14.78	.00
81552	KEENAN, CORY W.	62.50	5.00	.00	.00	.00	.00	.00	.00	.00	53.78
81565	LATEER, JOYCE E.	83.25	9.00	.00	.00	.00	.00	.00	.00	76.88	.00
81376	LEHMAN, ESTHER L.	126.75	13.00	.00	.00	.00	.00	.00	.00	117.05	.00
81651	LINDSTROM, SARAH J.	108.50	14.00	.00	.00	.00	.00	.00	.00	100.20	.00
81479	MC KENZIE, JERRY L.	644.00	56.00	.00	.00	.00	.00	.00	.00	.00	536.22
81594	MCBURNIE, SONYA L.	72.00	8.00	.00	.00	.00	.00	.00	.00	61.97	.00
81648	MCCOLLOUGH, JENNIFER K.	150.75	16.75	.00	.00	.00	.00	.00	.00	139.21	.00
81567	MOEN, JORDAN R.	577.50	57.75	.00	.00	.00	.00	.00	.00	497.00	.00
81609	MYERS, OLIVIA K.	16.50	2.00	.00	.00	.00	.00	.00	.00	15.24	.00



Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
81470	SPELLMEYER, WILLIAM C.	123.00	10.25	.00	.00	.00	.00	.00	.00	105.85	.00
81593	VAN DIEST, JENNIFER A.	31.50	3.00	.00	.00	.00	.00	.00	.00	.00	27.11
81643	WHITEHILL, AUDRIANA G.	65.88	8.50	.00	.00	.00	.00	.00	.00	60.84	.00
81650	WILLSON, JACOB B.	15.50	2.00	.00	.00	.00	.00	.00	.00	14.32	.00
Total RECREATION:											
		30	10,171.19	572.25	.00	337.68	.00	.00	.00	2,011.16	5,399.72
51187	BAHRENFUSS, BRANDON D.	2,393.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,641.23
51189	MACRUNNEL, MATTHEW A.	1,684.01	80.00	.00	.00	.00	.00	.00	.00	.00	1,197.33
51200	McKIBBAN, JACOB D.	1,560.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,120.77
31195	PETERSON, RICK E.	1,691.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,163.41
51190	RATCLIFF, BRETT D.	1,684.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,130.81
51195	RODEN, JACOB J.	1,600.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,121.49
51184	WILLIAMS, ZACHARY W.	2,016.81	80.00	.00	.00	.00	.00	.00	.00	.00	1,375.61
51124	ZIEGENBEIN, TIMOTHY L.	2,116.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,396.74
Total STREET DEPARTMENT:											
		8	14,745.62	640.00	.00	.00	.00	.00	.00	.00	10,147.39
30772	DINGMAN, CHAD M.	2,040.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,519.33
30977	JACKSON, JEFFREY S.	2,002.88	88.00	.00	.00	.00	.00	.00	.00	.00	1,349.86
31179	WEST, JOHN A.	1,815.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,297.67
Total WASTEWATER:											
		3	5,858.08	248.00	.00	.00	.00	.00	.00	.00	4,166.86
31189	CHAMBERS, TODD A.	2,082.55	80.50	.00	.00	.00	.00	.00	.00	.00	1,465.26
31200	CONAWAY, WILLIAM D.	2,016.81	80.00	.00	.00	.00	.00	.00	.00	.00	1,454.16
31191	DANIELSON, TIMOTHY E.	2,947.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,952.69
30358	JOHNSTON, GEORGE A.	1,836.01	80.00	.00	.00	.00	.00	.00	.00	.00	1,151.00
Total WATER PLANT:											
		4	8,882.57	320.50	.00	.00	.00	.00	.00	.00	6,023.11
Grand Totals:											
		131	163,258.93	6,548.75	5,529.29	795.04	1,374.64	.00	2,090.00	765.88	4,006.21
											108,820.52

**RESOLUTION NO. 2018 -**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY,  
IOWA:

That we, the City Council of the City of Webster City, Iowa, having examined bills aggregating the sum of \$446,305.93 presented herewith, hereby approve said bills, and the City Clerk is hereby authorized to issue warrants in payment of the same.

Passed and adopted this 17<sup>th</sup> day of September, 2018.

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John Hawkins, Mayor

ATTEST:

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Karyl K. Bonjour, City Clerk

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>ASTRA SECURITY (6495)</b>							
1590	1	Invoice	DOWN PYMT FOR ACCESS CONTROL SYST	08/21/2018	1,688.58	03/19	100-24-36-5480-880
1590	2	Invoice	DOWN PYMT FOR ACCESS CONTROL SYST	08/21/2018	1,206.13	03/19	601-23-36-5480-880
1590	3	Invoice	DOWN PYMT FOR ACCESS CONTROL SYST	08/21/2018	964.90	03/19	602-23-36-5480-880
1590	4	Invoice	DOWN PYMT FOR ACCESS CONTROL SYST	08/21/2018	964.89	03/19	603-23-36-5480-880
Total 1590:					4,824.50		
Total ASTRA SECURITY (6495):					4,824.50		
<b>CHIZEK LAW OFFICE (5715)</b>							
090418	1	Invoice	CITY ATTORNEY FEES/SEPT 2018	09/04/2018	1,083.33	03/19	100-24-13-5460-212
090418	2	Invoice	CITY ATTORNEY FEES/SEPT 2018	09/04/2018	2,979.17	03/19	601-24-13-5460-212
090418	3	Invoice	CITY ATTORNEY FEES/SEPT 2018	09/04/2018	677.08	03/19	602-24-13-5460-212
090418	4	Invoice	CITY ATTORNEY FEES/SEPT 2018	09/04/2018	677.09	03/19	603-24-13-5460-212
Total 090418:					5,416.67		
Total CHIZEK LAW OFFICE (5715):					5,416.67		
<b>PITNEY BOWES-RESERVE ACCT (758)</b>							
090418	1	Invoice	PREPAID POSTAGE	09/04/2018	3,500.00	03/19	100-11210
Total 090418:					3,500.00		
Total PITNEY BOWES-RESERVE ACCT (758):					3,500.00		
<b>STIVERS FORD LINCOLN (2920)</b>							
149818	1	Invoice	2018 FORD ESCAPE SE/STATE BID	08/31/2018	5,214.50	03/19	100-41-30-5380-510
149818	2	Invoice	2018 FORD ESCAPE SE/STATE BID	08/31/2018	5,214.50	03/19	601-41-30-5380-510
149818	3	Invoice	2018 FORD ESCAPE SE/STATE BID	08/31/2018	5,214.50	03/19	602-41-30-5380-510
149818	4	Invoice	2018 FORD ESCAPE SE/STATE BID	08/31/2018	5,214.50	03/19	603-41-30-5380-510
Total 149818:					20,858.00		
Total STIVERS FORD LINCOLN (2920):					20,858.00		
Total 09/06/2018:					34,599.17		



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>A &amp; T AUTO TRUCK CENTER, INC. (5801)</b>							
080918	1	Invoice	OIL CHANGE/ROTATE TIRES	09/08/2018	32.22	03/19	601-23-80-5935-227
080918	2	Invoice	OIL CHANGE/ROTATE TIRES	09/08/2018	32.23	03/19	602-23-80-5935-227
Total 080918:					64.45		
082118	1	Invoice	REPLACE THERMOSTAT TRK#12	08/21/2018	116.89	03/19	601-23-80-5935-227
082118	2	Invoice	REPLACE THERMOSTAT TRK#12	08/21/2018	116.89	03/19	602-23-80-5935-227
Total 082118:					233.78		
Total A & T AUTO TRUCK CENTER, INC. (5801):					298.23		
<b>AFLAC, INC. (20)</b>							
315374	1	Invoice	AFLAC PREMIUMS	09/10/2018	2,134.63	03/19	902-11215
Total 315374:					2,134.63		
Total AFLAC, INC. (20):					2,134.63		
<b>ARCH CHEMICALS, INC. (5793)</b>							
93697608	1	Invoice	CHEMICALS FOR FH POOL	08/13/2018	516.00	03/19	100-22-42-5233-318
Total 93697608:					516.00		
Total ARCH CHEMICALS, INC. (5793):					516.00		
<b>ARNOLD MOTOR SUPPLY (68)</b>							
26NV002532	1	Invoice	KT PACK	08/30/2018	2.99	03/19	100-21-22-5140-314
Total 26NV002532:					2.99		
Total ARNOLD MOTOR SUPPLY (68):					2.99		
<b>AUREON COMMUNICATIONS (6170)</b>							
090118	1	Invoice	TELEPHONE SERVICE	09/01/2018	21.73	03/19	100-24-12-5430-230
090118	2	Invoice	TELEPHONE SERVICE	09/01/2018	43.45	03/19	602-23-81-5921-230
090118	3	Invoice	TELEPHONE SERVICE	09/01/2018	72.42	03/19	601-23-81-5921-230
090118	4	Invoice	TELEPHONE SERVICE	09/01/2018	7.24	03/19	603-23-81-5921-230
090118	5	Invoice	TELEPHONE SERVICE	09/01/2018	13.02	03/19	100-24-14-5435-230
090118	6	Invoice	TELEPHONE SERVICE	09/01/2018	28.97	03/19	602-23-80-5921-230
090118	7	Invoice	TELEPHONE SERVICE	09/01/2018	8.71	03/19	603-23-80-5921-230
090118	8	Invoice	TELEPHONE SERVICE	09/01/2018	94.15	03/19	601-23-80-5903-230
090118	9	Invoice	TELEPHONE SERVICE	09/01/2018	79.66	03/19	100-24-30-5380-230
090118	10	Invoice	TELEPHONE SERVICE	09/01/2018	28.97	03/19	100-24-18-5470-230
090118	11	Invoice	TELEPHONE SERVICE	09/01/2018	36.21	03/19	100-21-18-5190-230
090118	12	Invoice	TELEPHONE SERVICE	09/01/2018	71.91	03/19	204-23-30-5320-230
090118	13	Invoice	TELEPHONE SERVICE	09/01/2018	38.25	03/19	100-22-42-5280-230
090118	14	Invoice	TELEPHONE SERVICE	09/01/2018	105.42	03/19	100-21-22-5140-230
090118	15	Invoice	TELEPHONE SERVICE	09/01/2018	68.29	03/19	100-23-42-5371-230
090118	16	Invoice	TELEPHONE SERVICE	09/01/2018	32.38	03/19	601-23-51-5566-230
090118	17	Invoice	TELEPHONE SERVICE	09/01/2018	72.57	03/19	601-23-52-5588-230
090118	18	Invoice	TELEPHONE SERVICE	09/01/2018	34.31	03/19	100-22-42-5242-230
090118	19	Invoice	TELEPHONE SERVICE	09/01/2018	142.52	03/19	100-22-42-5233-230
090118	20	Invoice	TELEPHONE SERVICE	09/01/2018	192.35	03/19	100-21-21-5180-230
090118	21	Invoice	TELEPHONE SERVICE	09/01/2018	39.91	03/19	100-22-42-5280-230
090118	22	Invoice	TELEPHONE SERVICE	09/01/2018	33.30	03/19	204-23-30-5310-230
090118	23	Invoice	TELEPHONE SERVICE	09/01/2018	33.79	03/19	603-23-70-5642-230

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
090118	24	Invoice	TELEPHONE SERVICE	09/01/2018	32.07	03/19	603-23-70-5642-230
090118	25	Invoice	TELEPHONE SERVICE	09/01/2018	100.49	03/19	602-23-61-5642-230
Total 090118:					1,432.09		
Total AUREON COMMUNICATIONS (6170):					1,432.09		
<b>BOLTON &amp; MENK INC. (106)</b>							
0222135	1	Invoice	PROFESS SVS - EVALUATION of WW Treatm	08/29/2018	1,000.00	03/19	603-23-70-5652-860
Total 0222135:					1,000.00		
Total BOLTON & MENK INC. (106):					1,000.00		
<b>BOMGAARS (5165)</b>							
62390561	1	Invoice	EYE BOLT-FASTENERS-FERT SOLUTION HO	08/27/2018	34.65	03/19	204-23-30-5310-314
Total 62390561:					34.65		
62391140	1	Invoice	DEWALT GREASE GUN	08/29/2018	149.99	03/19	100-23-42-5371-311
Total 62391140:					149.99		
62391293	1	Invoice	WASP SPRAY/ROUNDUP	08/30/2018	74.95	03/19	100-22-42-5210-318
Total 62391293:					74.95		
62391539	1	Invoice	OVERSHOES/MISC SMALL TOOLS	08/31/2018	18.36	03/19	601-23-80-5905-318
62391539	2	Invoice	OVERSHOES/MISC SMALL TOOLS	08/31/2018	18.35	03/19	602-23-80-5903-318
Total 62391539:					36.71		
62392516	1	Invoice	FAN	09/03/2018	14.99	03/19	602-23-61-5642-318
Total 62392516:					14.99		
62393169	1	Invoice	ENGRAVER - PLUG	09/05/2018	25.98	03/19	601-23-52-5588-318
Total 62393169:					25.98		
62394612	1	Invoice	SOFTENER SALT & STUMP KILLER	09/10/2018	57.89	03/19	603-23-70-5642-318
Total 62394612:					57.89		
62394651	1	Invoice	CONDUIT STRAP	09/10/2018	1.39	03/19	601-23-52-5588-318
Total 62394651:					1.39		
Total BOMGAARS (5165):					396.55		
<b>BROKAW SUPPLY (6676)</b>							
P25076	1	Invoice	VALVE REGULATOR	08/24/2018	88.94	03/19	100-22-42-5210-315
Total P25076:					88.94		
Total BROKAW SUPPLY (6676):					88.94		



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>BROWN SUPPLY COMPANY, INC. (122)</b>							
87158	1	Invoice	2=15"x4' 45 DEG BEND- STORM SEWER UPD	08/24/2018	605.84	03/19	204-23-30-5330-318
Total 87158:					605.84		
Total BROWN SUPPLY COMPANY, INC. (122):					605.84		
<b>BROWNELLS, INC. (4593)</b>							
16288748.00	1	Invoice	RIFLE GAS RINGS	08/28/2018	59.70	03/19	100-21-21-5110-318
Total 16288748.00:					59.70		
Total BROWNELLS, INC. (4593):					59.70		
<b>CAPITAL SANITARY SUPPLY (6096)</b>							
C261600	1	Invoice	TOILET PAPER	07/11/2018	45.00	03/19	100-22-42-5210-318
Total C261600:					45.00		
C261639	1	Invoice	TRASH BAGS/HAND TOWELS	07/11/2018	170.76	03/19	100-22-42-5210-318
Total C261639:					170.76		
C263643	1	Invoice	CENTER PULL TOWELS	09/05/2018	16.76	03/19	603-23-70-5642-318
Total C263643:					16.76		
C263727	1	Invoice	TRASH CAN LINERS/TERI WIPES	08/15/2018	200.75	03/19	100-22-42-5210-318
Total C263727:					200.75		
C264006	1	Invoice	TOILET PAPER	08/15/2018	90.00	03/19	100-22-42-5210-318
Total C264006:					90.00		
C264933	1	Invoice	TRASH BAGS/SHOP TOWELS/BOWL CLEAN	08/29/2018	193.01	03/19	204-23-30-5310-318
Total C264933:					193.01		
C264958	1	Invoice	PAPER TOWELS	08/29/2018	13.41	03/19	100-24-36-5480-318
C264958	2	Invoice	PAPER TOWELS	08/29/2018	9.59	03/19	601-23-36-5480-318
C264958	3	Invoice	PAPER TOWELS	08/29/2018	7.66	03/19	602-23-36-5480-318
C264958	4	Invoice	PAPER TOWELS	08/29/2018	7.66	03/19	603-23-36-5480-318
Total C264958:					38.32		
C264991	1	Invoice	BOUNTY PAPER TOWELS	08/29/2018	56.00	03/19	603-23-70-5642-318
Total C264991:					56.00		
C265314	1	Invoice	CLEANING SUPPLIES	09/05/2018	424.32	03/19	100-22-42-5233-318
Total C265314:					424.32		
Total CAPITAL SANITARY SUPPLY (6096):					1,234.92		
<b>CARD SERVICES (140)</b>							
0000 09/03/1	1	Invoice	HW BURNER CONTROL-WWTP	09/03/2018	792.09	03/19	603-23-70-5642-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
0000 09/03/1	2	Invoice	FLAT BOTTOM FLASK	09/03/2018	145.00	03/19	603-23-70-5642-318
0000 09/03/1	3	Invoice	BOILER PRESSURE SWITCH-WWTP	09/03/2018	94.68	03/19	603-23-70-5642-318
0000 09/03/1	4	Invoice	FALL CONF REG/CHAMBERS	09/03/2018	150.00	03/19	602-23-61-5926-231
0000 09/03/1	5	Invoice	WATER HEATER FOR LINE DEPT	09/03/2018	406.69	03/19	601-23-52-5591-310
0000 09/03/1	6	Invoice	NIMECA CONF/DICKINSON	09/03/2018	155.68	03/19	601-23-52-5926-232
0000 09/03/1	7	Invoice	CONF REG/DINGMAN	09/03/2018	220.00	03/19	603-23-70-5926-231
Total 0000 09/03/18:					1,964.14		
0001 09/03/1	1	Invoice	DISPATCHER TRAINING	09/03/2018	30.00	03/19	100-21-21-5180-231
0001 09/03/1	2	Invoice	MISC OPERATING EXPENSES	09/03/2018	166.74	03/19	100-21-21-5180-316
0001 09/03/1	3	Invoice	VEHICLE EXPENSES	09/03/2018	126.56	03/19	100-21-21-5110-227
0001 09/03/1	4	Invoice	MISC OPERATING EXPENSE	09/03/2018	11.98	03/19	100-21-21-5110-318
0001 09/03/1	5	Invoice	LABELS	09/03/2018	37.90	03/19	100-21-21-5110-316
0001 09/03/1	6	Invoice	UNIFORM EXPENSE	09/03/2018	91.78	03/19	100-21-21-5110-312
Total 0001 09/03/18:					464.96		
0002 09/03/1	1	Invoice	SUPPLIES FOR BIKE RACE	09/03/2018	19.67	03/19	100-22-42-5222-318
0002 09/03/1	2	Invoice	PICKLE BALL SET	09/03/2018	175.13	03/19	100-22-42-5233-318
0002 09/03/1	3	Invoice	TOWELS FOR FULLER HALL	09/03/2018	613.38	03/19	100-22-42-5233-318
Total 0002 09/03/18:					808.18		
0003 09/03/1	1	Invoice	RECYCLING FEE	09/03/2018	2.25	03/19	100-24-16-5420-399
0003 09/03/1	2	Invoice	RECYCLING FEE	09/03/2018	8.25	03/19	601-24-16-5930-399
0003 09/03/1	3	Invoice	RECYCLING FEE	09/03/2018	2.25	03/19	602-24-16-5930-399
0003 09/03/1	4	Invoice	RECYCLING FEE	09/03/2018	2.25	03/19	603-24-16-5921-399
0003 09/03/1	5	Invoice	SMART TV/CITY MECHANIC	09/03/2018	58.49	03/19	100-24-16-5420-317
0003 09/03/1	6	Invoice	SMART TV/CITY MECHANIC	09/03/2018	214.50	03/19	601-24-16-5921-317
0003 09/03/1	7	Invoice	SMART TV/CITY MECHANIC	09/03/2018	58.49	03/19	602-24-16-5921-317
0003 09/03/1	8	Invoice	SMART TV/CITY MECHANIC	09/03/2018	58.50	03/19	603-24-16-5921-317
Total 0003 09/03/18:					404.98		
0004 09/03/1	1	Invoice	CONF EXP/HENDERSON	09/03/2018	127.68	03/19	100-23-36-5393-232
0004 09/03/1	2	Invoice	CONF EXP/HENDERSON	09/03/2018	127.68	03/19	601-23-36-5393-232
0004 09/03/1	3	Invoice	MEAL EXP/DOWNTOWN CONF/HENDERSON	09/03/2018	9.00	03/19	100-23-36-5393-232
0004 09/03/1	4	Invoice	MEAL EXP/DOWNTOWN CONF/HENDERSON	09/03/2018	9.00	03/19	601-23-36-5393-232
0004 09/03/1	5	Invoice	MEAL EXP/ECON DEV MTG	09/03/2018	46.67	03/19	100-23-36-5393-232
0004 09/03/1	6	Invoice	MEAL EXP/ECON DEV MTG	09/03/2018	46.67	03/19	601-23-36-5393-232
0004 09/03/1	7	Invoice	RURAL THAT WORKS CONF/HENDERSON	09/03/2018	50.00	03/19	100-23-36-5393-232
0004 09/03/1	8	Invoice	RURAL THAT WORKS CONF/HENDERSON	09/03/2018	50.00	03/19	601-23-36-5393-232
0004 09/03/1	9	Invoice	MEAL EXP/DOWNTOWN CONF/HENDERSON	09/03/2018	7.42	03/19	100-23-36-5393-232
0004 09/03/1	10	Invoice	MEAL EXP/DOWNTOWN CONF/HENDERSON	09/03/2018	7.42	03/19	601-23-36-5393-232
0004 09/03/1	11	Invoice	WEBINAR MTG EXPENSE	09/03/2018	9.05	03/19	100-24-12-5430-232
0004 09/03/1	12	Invoice	WEBINAR MTG EXPENSE	09/03/2018	5.65	03/19	602-23-81-5926-232
0004 09/03/1	13	Invoice	WEBINAR MTG EXPENSE	09/03/2018	5.65	03/19	603-23-81-5926-232
0004 09/03/1	14	Invoice	WEBINAR MTG EXPENSE	09/03/2018	24.87	03/19	601-23-81-5926-232
Total 0004 09/03/18:					526.76		
0008 09/03/1	1	Invoice	SHIPPING/RETURN ENGINE	09/03/2018	226.34	03/19	603-23-70-5921-221
0008 09/03/1	2	Invoice	APWA CONF EXPENSE	09/03/2018	763.06	03/19	100-24-30-5380-231
0008 09/03/1	3	Invoice	APWA CONF EXPENSE	09/03/2018	974.41	03/19	204-23-30-5310-231
0008 09/03/1	4	Invoice	APWA CONF EXPENSE	09/03/2018	296.56	03/19	602-23-62-5926-231
0008 09/03/1	5	Invoice	APWA CONF EXPENSE	09/03/2018	141.20	03/19	603-23-71-5926-231
0008 09/03/1	6	Invoice	SAFETY GAS CANS/TRAILER #1	09/03/2018	79.16	03/19	204-23-30-5310-318



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
0008 09/03/1	7	Invoice	WATERMAIN SAFETY EQUIP-BOOTS	09/03/2018	228.87	03/19	204-23-30-5310-312
0008 09/03/1	8	Invoice	WATERMAIN SAFETY EQUIP-BOOTS	09/03/2018	69.66	03/19	602-23-62-5662-312
0008 09/03/1	9	Invoice	WATERMAIN SAFETY EQUIP-BOOTS	09/03/2018	33.17	03/19	603-23-71-5662-312
Total 0008 09/03/18:					2,812.43		
0114 09/03/1	1	Invoice	GASOLINE	09/03/2018	57.15	03/19	100-21-21-5110-315
0114 09/03/1	2	Invoice	MISC OPERATING EXPENSES	09/03/2018	369.88	03/19	100-21-21-5110-318
0114 09/03/1	3	Invoice	MISC UNIFORM EXPENSES	09/03/2018	116.87	03/19	100-21-21-5110-312
0114 09/03/1	4	Invoice	VEHICLE EXPENSES	09/03/2018	371.58	03/19	100-21-21-5110-227
Total 0114 09/03/18:					915.48		
0130 09/03/1	1	Invoice	GLOVES/UNIFORM EXP	09/03/2018	325.13	03/19	100-21-22-5140-312
0130 09/03/1	2	Invoice	NOTEBOOKS	09/03/2018	23.98	03/19	100-21-22-5140-316
0130 09/03/1	3	Invoice	SUBWAY/MEAL EXP	09/03/2018	17.09	03/19	100-21-22-5140-318
Total 0130 09/03/18:					366.20		
Total CARD SERVICES (140):					8,263.13		
<b>CASADY BROTHERS IMP. (145)</b>							
50817W	1	Invoice	MOWER PARTS	05/29/2018	10.90	03/19	100-23-42-5371-315
Total 50817W:					10.90		
51557W	1	Invoice	MOWER PARTS	07/09/2018	11.64	03/19	100-23-42-5371-315
Total 51557W:					11.64		
52092W	1	Invoice	KUBOTA REAR END PARTS	08/14/2018	1,436.15	03/19	100-22-42-5210-314
Total 52092W:					1,436.15		
52298W	1	Invoice	PARTS FOR GRAVELY MOWER	08/28/2018	40.85	03/19	100-23-42-5371-314
Total 52298W:					40.85		
52318W	1	Invoice	SHARPEN CHAINS/MISC PARTS	08/29/2018	171.23	03/19	100-22-42-5210-314
Total 52318W:					171.23		
52319W	1	Invoice	TRIMMER BLADE	08/29/2018	21.95	03/19	100-22-42-5210-314
Total 52319W:					21.95		
52391W	1	Invoice	REAR END PARTS FOR KUBOTA TRACTOR	09/04/2018	693.31	03/19	100-22-42-5210-314
Total 52391W:					693.31		
52422W	1	Invoice	FILTER, HYD OIL	09/05/2018	225.50	03/19	100-22-42-5210-315
Total 52422W:					225.50		
52432W	1	Invoice	FUEL FILTERS	09/06/2018	58.00	03/19	100-23-42-5371-315
Total 52432W:					58.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
52489W	1	Invoice	IDLER FOR TRACTOR	09/10/2018	49.95	03/19	100-22-42-5210-314
Total 52489W:					49.95		
Total CASADY BROTHERS IMP. (145):					2,719.48		
<b>CENTRAL IOWA BLDG SUPPLY (1298)</b>							
10072713	1	Invoice	CONDUIT, CLAMPS, COVER, FLEX, STRAIN	08/27/2018	91.46	03/19	602-23-61-5642-318
Total 10072713:					91.46		
10072735	1	Invoice	3/8x3 20' ~ SANITARY SEWER MANHOLE UP	08/27/2018	45.28	03/19	603-23-71-5662-318
Total 10072735:					45.28		
10072816	1	Invoice	ROUND TUBING FOR TOOLS IN SHOP	08/29/2018	4.54	03/19	100-23-42-5371-311
Total 10072816:					4.54		
Total CENTRAL IOWA BLDG SUPPLY (1298):					141.28		
<b>CENTRAL IOWA DISTRIBUTING, INC (153)</b>							
170068	1	Invoice	FLOOR CLEANER-LIME DESCALER-BRUSH-	09/05/2018	455.60	03/19	603-23-70-5642-318
Total 170068:					455.60		
170069	1	Invoice	MOPS/FLOOR CLEANER	09/05/2018	165.80	03/19	100-22-42-5210-318
Total 170069:					165.80		
Total CENTRAL IOWA DISTRIBUTING, INC (153):					621.40		
<b>CENTURY LINK (4614)</b>							
E65-4065 09/	1	Invoice	ALARM CIRCUIT LINE	09/01/2018	148.00	03/19	100-21-22-5140-230
Total E65-4065 09/01/18:					148.00		
Total CENTURY LINK (4614):					148.00		
<b>CINTAS CORPORATION (6330)</b>							
762622800	1	Invoice	FR CLOTHING/UNIFORM RENTAL	09/03/2018	51.69	03/19	601-23-52-5588-312
762622800	2	Invoice	FR CLOTHING/UNIFORM RENTAL	09/03/2018	14.72	03/19	601-23-51-5566-312
762622800	3	Invoice	FR CLOTHING/UNIFORM RENTAL	09/03/2018	7.92	03/19	601-23-80-5905-312
762622800	4	Invoice	FR CLOTHING/UNIFORM RENTAL	09/03/2018	7.92	03/19	602-23-80-5903-312
Total 762622800:					82.25		
Total CINTAS CORPORATION (6330):					82.25		
<b>CON-STRUCT, INC. (6679)</b>							
PYMT #1	1	Invoice	CONST - SUPERIOR/FAIRMEADOW INTERS	09/04/2018	110,639.38	03/19	525-23-30-5310-299
Total PYMT #1:					110,639.38		
Total CON-STRUCT, INC. (6679):					110,639.38		
<b>CRESCENT ELECTRIC SUPPLY (203)</b>							
S505483213.	1	Invoice	RAISED COVERS & SQUARE BOXES	08/22/2018	36.27	03/19	601-23-52-5588-318



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total S505483213.001:					36.27		
Total CRESCENT ELECTRIC SUPPLY (203):					36.27		
<b>CTS LANGUAGE LINK (6323)</b>							
131305	1	Invoice	TELE LANGUAGE TRANSLATION/PD	09/04/2018	39.92	03/19	100-21-21-5110-230
131305	2	Invoice	TELE LANGUAGE TRANSLATION/UTILITIES	09/04/2018	1.55	03/19	601-23-80-5930-299
Total 131305:					41.47		
Total CTS LANGUAGE LINK (6323):					41.47		
<b>DAILY FREEMAN JOURNAL, INC. (211)</b>							
000151	1	Invoice	ADV-FH OFFICE SUPPORT	08/31/2018	390.00	03/19	100-22-42-5233-215
Total 000151:					390.00		
091718	1	Invoice	DFJ SUBSCRIPTION/FULLER HALL	09/10/2018	171.60	03/19	100-22-42-5233-215
Total 091718:					171.60		
4133	1	Invoice	PH NOTICE/ORDINANCE/FENCES	08/27/2018	12.77	03/19	100-21-18-5190-210
Total 4133:					12.77		
4134	1	Invoice	PH NOTICE/800 OHIO	08/27/2018	36.33	03/19	100-24-18-5470-210
Total 4134:					36.33		
4141	1	Invoice	LEGAL PUBL - LANDFILL FEE DISBURSEME	08/28/2018	42.80	03/19	100-24-14-5435-210
Total 4141:					42.80		
4146	1	Invoice	ORDINANCE 2018-1814-ANIMAL PROT	08/29/2018	42.06	03/19	100-24-14-5435-210
Total 4146:					42.06		
4155	1	Invoice	CM 08/20/2018	09/05/2018	271.03	03/19	100-24-14-5435-210
Total 4155:					271.03		
Total DAILY FREEMAN JOURNAL, INC. (211):					966.59		
<b>DERRY, ROD &amp; BRENDA (6677)</b>							
072418	1	Invoice	ENERGY EFFICIENCY REBATE	07/24/2018	200.00	03/19	601-23-36-5930-979
072418	2	Invoice	CORN BELT A/C REBATE	07/24/2018	150.00	03/19	601-23-53-5930-979
Total 072418:					350.00		
Total DERRY, ROD & BRENDA (6677):					350.00		
<b>DIAMOND VOGEL PAINTS (2240)</b>							
233097918	1	Invoice	PACKING KIT	08/16/2018	84.09	03/19	204-23-30-5310-318
Total 233097918:					84.09		
233098102	1	Invoice	PAINT MACHINE PUMP REPLACEMENT	08/29/2018	900.00	03/19	100-21-30-5120-314

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 233098102:					900.00		
Total DIAMOND VOGEL PAINTS (2240):					984.09		
<b>DICKINSON, ADAM (230)</b>							
081718	1	Invoice	MILEAGE EXP/NIMECA BD MTG	08/17/2018	141.70	03/19	601-23-52-5926-232
Total 081718:					141.70		
Total DICKINSON, ADAM (230):					141.70		
<b>DMc CONSULTING (2440)</b>							
90418	1	Invoice	PROF TRAINING SERVICES	09/04/2018	690.00	03/19	204-23-30-5310-231
90418	2	Invoice	PROF TRAINING SERVICES	09/04/2018	210.00	03/19	602-23-62-5926-231
90418	3	Invoice	PROF TRAINING SERVICES	09/04/2018	100.00	03/19	603-23-71-5926-231
Total 90418:					1,000.00		
Total DMc CONSULTING (2440):					1,000.00		
<b>DOOLITTLE OIL COMPANY, INC. (243)</b>							
29615	1	Invoice	HYDRAULIC OIL - WW	09/05/2018	116.90	03/19	603-23-70-5935-315
Total 29615:					116.90		
Total DOOLITTLE OIL COMPANY, INC. (243):					116.90		
<b>EMBROIDERY BY DESIGN (266)</b>							
1006	1	Invoice	CITY LOGO SETUP/LOGOS	09/07/2018	2.97	03/19	100-24-14-5435-316
1006	2	Invoice	CITY LOGO SETUP/LOGOS	09/07/2018	21.45	03/19	601-23-80-5921-316
1006	3	Invoice	CITY LOGO SETUP/LOGOS	09/07/2018	6.60	03/19	602-23-80-5921-316
1006	4	Invoice	CITY LOGO SETUP/LOGOS	09/07/2018	1.98	03/19	603-23-80-5921-316
Total 1006:					33.00		
Total EMBROIDERY BY DESIGN (266):					33.00		
<b>EMPLOYEE BENEFIT SYSTEMS (4707)</b>							
091018	1	Invoice	HEALTH INSURANCE - OCT 2018	09/10/2018	462.00	03/19	902-11100
091018	2	Invoice	HEALTH INSURANCE - OCT 2018	09/10/2018	90,622.81	03/19	902-11215
Total 091018:					91,084.81		
Total EMPLOYEE BENEFIT SYSTEMS (4707):					91,084.81		
<b>GALLS, LLC - DBA CARPENTER UNIFORM (331)</b>							
010570077	1	Invoice	MISC UNIFORM SUPPLIES/NEW OFFICER	08/20/2018	364.44	03/19	100-21-21-5110-312
Total 010570077:					364.44		
010589952	1	Invoice	UNIFORM EXPENSE	08/22/2018	104.98	03/19	100-21-21-5110-312
Total 010589952:					104.98		
Total GALLS, LLC - DBA CARPENTER UNIFORM (331):					469.42		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>HACH COMPANY (362)</b>							
1120236	1	Invoice	PH LAB KIT	09/04/2018	1,329.71	03/19	602-23-61-5642-319
Total 1120236:					1,329.71		
Total HACH COMPANY (362):					1,329.71		
<b>HAMILTON COUNTY (366)</b>							
091018	1	Invoice	IT SERVICES-AUGUST 2018	09/10/2018	805.41	03/19	100-24-16-5420-212
091018	2	Invoice	IT SERVICES-AUGUST 2018	09/10/2018	2,953.19	03/19	601-24-16-5923-212
091018	3	Invoice	IT SERVICES-AUGUST 2018	09/10/2018	805.41	03/19	602-24-16-5923-212
091018	4	Invoice	IT SERVICES-AUGUST 2018	09/10/2018	805.42	03/19	603-24-16-5923-212
091018	5	Invoice	CITY SHARE/NET FACILITIES	09/10/2018	165.67	03/19	100-24-16-5420-215
091018	6	Invoice	CITY SHARE/NET FACILITIES	09/10/2018	607.48	03/19	601-24-16-5930-215
091018	7	Invoice	CITY SHARE/NET FACILITIES	09/10/2018	165.67	03/19	602-24-16-5930-215
091018	8	Invoice	CITY SHARE/NET FACILITIES	09/10/2018	165.68	03/19	603-24-16-5930-215
Total 091018:					6,473.93		
1928-1930	1	Invoice	RECORDING FEES/1203 SECOND ST	08/22/2018	46.00	03/19	100-21-18-5190-212
Total 1928-1930:					46.00		
1943-1965	1	Invoice	RECORDING FEES/ELECTRIC EASEMENTS	08/24/2018	621.00	03/19	601-23-52-5930-214
Total 1943-1965:					621.00		
Total HAMILTON COUNTY (366):					7,140.93		
<b>HAMILTON COUNTY ABSTRACTING (367)</b>							
960418	1	Invoice	LEIN & JUDGEMENT REPORT/1120 JOHN ST	06/07/2018	125.00	03/19	100-21-18-5190-212
Total 960418:					125.00		
960456	1	Invoice	LEIN & JUDGEMENT REPORT/1021 CLARK S	06/18/2018	95.00	03/19	100-21-18-5190-212
Total 960456:					95.00		
Total HAMILTON COUNTY ABSTRACTING (367):					220.00		
<b>HAWKINS, INC. (3668)</b>							
4347311	1	Invoice	Chlorine & SODIUM BISUFITE	08/21/2018	1,473.42	03/19	603-23-70-5641-318
Total 4347311:					1,473.42		
4353203	1	Invoice	SODIUM ALUMINATE	08/29/2018	2,385.54	03/19	602-23-61-5641-318
Total 4353203:					2,385.54		
Total HAWKINS, INC. (3668):					3,858.96		
<b>HENDERSON, LINDSAY (6585)</b>							
090418	1	Invoice	MILEAGE EXP 8/28-9/4	09/04/2018	84.53	03/19	100-23-36-5393-232
090418	2	Invoice	MILEAGE EXP 8/28-9/4	09/04/2018	84.53	03/19	601-23-36-5393-232
Total 090418:					169.06		



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total HENDERSON, LINDSAY (6585):					169.06		
<b>HY-VEE ACCOUNTS RECEIVABLE (424)</b>							
5819733944	1	Invoice	OD POOL CONCESSIONS	06/04/2018	31.96	03/19	100-22-42-5242-323
Total 5819733944:					31.96		
Total HY-VEE ACCOUNTS RECEIVABLE (424):					31.96		
<b>INDEPENDENT SALT COMPANY (1533)</b>							
0135727-IN	1	Invoice	Salt	08/29/2018	34,640.37	03/19	204-23-30-5320-318
Total 0135727-IN:					34,640.37		
Total INDEPENDENT SALT COMPANY (1533):					34,640.37		
<b>IOWA ASSN OF MUNICIPAL UTILITY (451)</b>							
17805	1	Invoice	SAFETY TRAINING	08/31/2018	917.50	03/19	601-23-52-5926-231
Total 17805:					917.50		
Total IOWA ASSN OF MUNICIPAL UTILITY (451):					917.50		
<b>ITsavvy LLC (5472)</b>							
01052142	1	Invoice	OFFICE PRO FOR CEMETERY	08/22/2018	73.51	03/19	100-24-16-5420-317
01052142	2	Invoice	OFFICE PRO FOR CEMETERY	08/22/2018	269.54	03/19	601-24-16-5921-317
01052142	3	Invoice	OFFICE PRO FOR CEMETERY	08/22/2018	73.51	03/19	602-24-16-5921-317
01052142	4	Invoice	OFFICE PRO FOR CEMETERY	08/22/2018	73.51	03/19	603-24-16-5921-317
Total 01052142:					490.07		
01052166	1	Invoice	REPLACEMENT UPS'S	08/22/2018	35.01	03/19	100-24-16-5420-317
01052166	2	Invoice	REPLACEMENT UPS'S	08/22/2018	128.37	03/19	601-24-16-5921-317
01052166	3	Invoice	REPLACEMENT UPS'S	08/22/2018	35.01	03/19	602-24-16-5921-317
01052166	4	Invoice	REPLACEMENT UPS'S	08/22/2018	35.01	03/19	603-24-16-5921-317
Total 01052166:					233.40		
Total ITsavvy LLC (5472):					723.47		
<b>KESTERSON, JAMES P. (6615)</b>							
54118	1	Invoice	APPRAISAL- 800 OHIO STREET	08/25/2018	450.00	03/19	100-24-18-5470-212
Total 54118:					450.00		
Total KESTERSON, JAMES P. (6615):					450.00		
<b>KIESLER'S POLICE SUPPLY, INC. (5763)</b>							
0875367	1	Invoice	CASES OF AMMO	09/04/2018	1,031.46	03/19	100-21-21-5110-231
Total 0875367:					1,031.46		
Total KIESLER'S POLICE SUPPLY, INC. (5763):					1,031.46		
<b>KQWC RADIO STATION (553)</b>							
18080177	1	Invoice	RECYCLING ADS	08/31/2018	153.00	03/19	100-23-30-5340-235

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 18080177:					153.00		
18080178	1	Invoice	ADV-FH OFFICE STAFF	08/31/2018	153.00	03/19	100-22-42-5233-215
Total 18080178:					153.00		
Total KQWC RADIO STATION (553):					306.00		
<b>LAMPERT'S (564)</b>							
24307080	1	Invoice	HANDLE & MAGNETIC CATCH	08/21/2018	6.48	03/19	204-23-30-5310-318
Total 24307080:					6.48		
24307132	1	Invoice	3/4" PLYWOOD ~ STORM SEWER UPDATES	08/22/2018	144.68	03/19	204-23-30-5330-318
Total 24307132:					144.68		
24308052	1	Invoice	STEP LADDER	09/06/2018	89.99	03/19	100-23-42-5371-318
Total 24308052:					89.99		
24308116	1	Invoice	STAPLES & SCREWS	09/06/2018	369.93	03/19	601-23-52-5588-318
Total 24308116:					369.93		
24308206	1	Invoice	SAW & BITS	09/07/2018	70.26	03/19	601-23-52-5588-318
Total 24308206:					70.26		
Total LAMPERT'S (564):					681.34		
<b>LESHER, BREANNE (6622)</b>							
081418	1	Invoice	REIMBURSE/TESTING	08/14/2018	20.00	03/19	100-23-42-5371-215
Total 081418:					20.00		
Total LESHER, BREANNE (6622):					20.00		
<b>MATT PARROTT &amp; SONS COMPANY (605)</b>							
PINV612760	1	Invoice	MINUTE BOOK/SHIPPING	08/31/2018	28.11	03/19	100-24-14-5435-316
PINV612760	2	Invoice	MINUTE BOOK/SHIPPING	08/31/2018	62.46	03/19	602-23-80-5921-316
PINV612760	3	Invoice	MINUTE BOOK/SHIPPING	08/31/2018	18.74	03/19	603-23-80-5921-316
PINV612760	4	Invoice	MINUTE BOOK/SHIPPING	08/31/2018	203.00	03/19	601-23-80-5921-316
Total PINV612760:					312.31		
Total MATT PARROTT & SONS COMPANY (605):					312.31		
<b>MECHANICAL COMFORT, INC. (618)</b>							
35192	1	Invoice	REPAIR COUPLER ON A/C PUMP	08/30/2018	151.47	03/19	100-24-36-5480-226
35192	2	Invoice	REPAIR COUPLER ON A/C PUMP	08/30/2018	108.19	03/19	601-23-36-5480-226
35192	3	Invoice	REPAIR COUPLER ON A/C PUMP	08/30/2018	86.56	03/19	602-23-36-5480-226
35192	4	Invoice	REPAIR COUPLER ON A/C PUMP	08/30/2018	86.56	03/19	603-23-36-5480-226
Total 35192:					432.78		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total MECHANICAL COMFORT, INC. (618):					432.78		
<b>MIDAMERICAN ENERGY (629)</b>							
000924018	1	Invoice	BOOSTER STATION ELECTRICITY	08/28/2018	244.37	03/19	602-23-62-5662-237
Total 000924018:					244.37		
Total MIDAMERICAN ENERGY (629):					244.37		
<b>MIDAS COUNCIL OF GOVERNMENT (631)</b>							
0718189	1	Invoice	CDBG HOUSING GENERAL ADM/JULY 2018	07/31/2018	25.41	03/19	231-21-18-5391-299
Total 0718189:					25.41		
0718190	1	Invoice	CDBG HOUSING TECHNICAL SVCS-JULY 20	07/31/2018	127.28	03/19	231-21-18-5391-299
Total 0718190:					127.28		
Total MIDAS COUNCIL OF GOVERNMENT (631):					152.69		
<b>MIDLAND GIS SOLUTIONS, LLC (6658)</b>							
9624	1	Invoice	UTILITY GPS/GIS PROJECT ~ WATER SYSTE	09/04/2018	10,000.00	03/19	602-23-62-5673-870
Total 9624:					10,000.00		
Total MIDLAND GIS SOLUTIONS, LLC (6658):					10,000.00		
<b>NAPA AUTO PARTS (677)</b>							
853684	1	Invoice	THERMOSTAT FOR TRACTOR	07/24/2018	27.14	03/19	100-22-42-5210-315
Total 853684:					27.14		
855946	1	Invoice	OIL FOR TRACTORS	08/27/2018	72.24	03/19	100-22-42-5210-315
Total 855946:					72.24		
856175	1	Invoice	OIL FILTER	08/29/2018	7.17	03/19	204-23-30-5310-314
Total 856175:					7.17		
856516	1	Invoice	PARTS FOR STATION GENERATOR	09/05/2018	42.93	03/19	100-21-22-5140-310
Total 856516:					42.93		
856555	1	Invoice	DIESEL ENGINE OIL	09/05/2018	37.50	03/19	100-22-42-5210-315
Total 856555:					37.50		
856557	1	Invoice	WATER PUMP FOR STATION GENERATOR	09/05/2018	46.40	03/19	100-21-22-5140-310
Total 856557:					46.40		
856582	1	Invoice	HYD FITTINGS	09/05/2018	12.50	03/19	603-23-70-5642-318
Total 856582:					12.50		
856586	1	Invoice	HYD HOSE & FITTINGS	09/05/2018	349.72	03/19	603-23-70-5642-318



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 856586:					349.72		
Total NAPA AUTO PARTS (677):					595.60		
<b>NORTH CENTRAL TURF, INC. (703)</b>							
6777	1	Invoice	BROADLEAF CONTROL @ WATER PLANT, T	08/27/2018	243.75	03/19	602-23-61-5651-299
Total 6777:					243.75		
Total NORTH CENTRAL TURF, INC. (703):					243.75		
<b>O'REILLY AUTOMOTIVE, INC. (727)</b>							
0357-405661	1	Invoice	BRAKE LINE & UNION	08/23/2018	15.46	03/19	204-23-30-5310-314
Total 0357-405661:					15.46		
0357-406302	1	Invoice	1 QT MOTOR OIL	08/30/2018	4.49	03/19	204-23-30-5310-314
Total 0357-406302:					4.49		
0357-406442	1	Invoice	BATTERY FOR FORD TRACTOR	08/31/2018	97.88	03/19	100-22-42-5210-315
Total 0357-406442:					97.88		
Total O'REILLY AUTOMOTIVE, INC. (727):					117.83		
<b>OVERHEAD DOOR COMPANY (732)</b>							
46887	1	Invoice	SVC HANGAR DOORS/RPR CAROUSEL	08/28/2018	1,587.75	03/19	205-23-45-5372-226
Total 46887:					1,587.75		
Total OVERHEAD DOOR COMPANY (732):					1,587.75		
<b>P &amp; M APPAREL (734)</b>							
29106	1	Invoice	PG STAFF SHIRTS/LOGOS	08/23/2018	247.30	03/19	100-23-42-5371-318
29106	2	Invoice	SHIPPING	08/23/2018	12.00	03/19	100-23-42-5371-221
Total 29106:					259.30		
Total P & M APPAREL (734):					259.30		
<b>P &amp; P ELECTRIC (2978)</b>							
10609	1	Invoice	1/2" STRAIN RELIEF CORD CONNECT	08/16/2018	22.48	03/19	601-23-52-5588-318
Total 10609:					22.48		
10640	1	Invoice	OUTLET COVER & 20 AMP CH BREAKER	08/23/2018	11.98	03/19	601-23-52-5588-318
Total 10640:					11.98		
Total P & P ELECTRIC (2978):					34.46		
<b>P &amp; R ENTRY DOORS, INC. (6680)</b>							
17305	1	Invoice	RPR OVERHEAD DOOR AT CEMETERY	08/26/2018	533.93	03/19	100-23-42-5371-310
Total 17305:					533.93		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total P & R ENTRY DOORS, INC. (6680):					533.93		
<b>PITNEY BOWES-RESERVE ACCT (758)</b>							
3306964649	1	Invoice	POSTAGE MACHINE LEASE	09/05/2018	100.31	03/19	100-24-14-5435-225
3306964649	2	Invoice	POSTAGE MACHINE LEASE	09/05/2018	724.43	03/19	601-23-80-5931-225
3306964649	3	Invoice	POSTAGE MACHINE LEASE	09/05/2018	222.90	03/19	602-23-80-5931-225
3306964649	4	Invoice	POSTAGE MACHINE LEASE	09/05/2018	66.86	03/19	603-23-80-5931-225
Total 3306964649:					1,114.50		
Total PITNEY BOWES-RESERVE ACCT (758):					1,114.50		
<b>PLEASANT HILL (2166)</b>							
090618	1	Invoice	STREET LIGHTS/PH LINE/VIRGINIA PKWY	09/06/2018	432.09	03/19	100-21-30-5160-233
Total 090618:					432.09		
Total PLEASANT HILL (2166):					432.09		
<b>PRAIRIE ENERGY COOPERATIVE (768)</b>							
090618	1	Invoice	AIRPORT ELECTRICITY	09/06/2018	274.43	03/19	205-23-45-5372-237
Total 090618:					274.43		
090618 CEN	1	Invoice	ELECTRICITY/HANGAR - CENTER BAY	09/06/2018	31.56	03/19	205-23-45-5372-237
Total 090618 CENTER:					31.56		
090618 EAS	1	Invoice	ELECTRICITY/HANGAR-EAST BAY	09/06/2018	38.64	03/19	205-23-45-5372-237
Total 090618 EAST:					38.64		
090618 WES	1	Invoice	ELECTRICITY/HANGAR - WEST BAY	09/06/2018	34.92	03/19	205-23-45-5372-237
Total 090618 WEST:					34.92		
090618+	1	Invoice	AIRPORT RUNWAY LIGHTING	09/06/2018	97.20	03/19	205-23-45-5372-237
Total 090618+:					97.20		
Total PRAIRIE ENERGY COOPERATIVE (768):					476.75		
<b>PRESTO-X-COMPANY INC. (774)</b>							
8895513	1	Invoice	DOWNTOWN AREA/COOP - SSMID	08/27/2018	230.00	03/19	260-23-36-5393-299
Total 8895513:					230.00		
Total PRESTO-X-COMPANY INC. (774):					230.00		
<b>PRINTING SERVICES, INC. (1130)</b>							
661574-0	1	Invoice	ENVELOPES FOR PAYROLL	08/28/2018	1.92	03/19	100-24-14-5435-316
661574-0	2	Invoice	ENVELOPES FOR PAYROLL	08/28/2018	13.79	03/19	601-23-80-5921-316
661574-0	3	Invoice	ENVELOPES FOR PAYROLL	08/28/2018	4.24	03/19	602-23-80-5921-316
661574-0	4	Invoice	ENVELOPES FOR PAYROLL	08/28/2018	1.27	03/19	603-23-80-5921-316
Total 661574-0:					21.22		
661603-0	1	Invoice	TONER	08/29/2018	91.79	03/19	603-23-70-5921-316

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 661603-0:					91.79		
661737-0	1	Invoice	MANILLA ENV/PENS	08/30/2018	8.18	03/19	100-24-14-5435-316
661737-0	2	Invoice	MANILLA ENV/PENS	08/30/2018	59.07	03/19	601-23-80-5921-316
661737-0	3	Invoice	MANILLA ENV/PENS	08/30/2018	18.18	03/19	602-23-80-5921-316
661737-0	4	Invoice	MANILLA ENV/PENS	08/30/2018	5.45	03/19	603-23-80-5921-316
Total 661737-0:					90.88		
Total PRINTING SERVICES, INC. (1130):					203.89		
<b>RICOH USA, INC. (4831)</b>							
101057287	1	Invoice	COPY MACHINE LEASE/COPY CHARGE	09/05/2018	159.34	03/19	100-21-21-5110-225
Total 101057287:					159.34		
Total RICOH USA, INC. (4831):					159.34		
<b>STATE HYGIENIC LABORATORY (423)</b>							
145777	1	Invoice	WASTEWATER TESTING	08/31/2018	1,451.50	03/19	603-23-70-5923-212
Total 145777:					1,451.50		
145779	1	Invoice	PUBLIC WATER	08/31/2018	84.50	03/19	602-23-61-5651-299
Total 145779:					84.50		
Total STATE HYGIENIC LABORATORY (423):					1,536.00		
<b>THE TRASHMAN, LLC (943)</b>							
596-1748	1	Invoice	TRASH SERVICE/FUEL SURCHARGE	09/03/2018	26.95	03/19	100-24-36-5480-236
596-1748	2	Invoice	TRASH SERVICE/FUEL SURCHARGE	09/03/2018	19.25	03/19	601-23-36-5480-236
596-1748	3	Invoice	TRASH SERVICE/FUEL SURCHARGE	09/03/2018	15.40	03/19	602-23-36-5480-236
596-1748	4	Invoice	TRASH SERVICE/FUEL SURCHARGE	09/03/2018	15.40	03/19	603-23-36-5480-236
596-1748	5	Invoice	TRASH SERVICE/FUEL SURCHARGE	09/03/2018	77.00	03/19	100-22-42-5280-236
596-1748	6	Invoice	TRASH SERVICE/FUEL SURCHARGE	09/03/2018	44.00	03/19	204-23-30-5310-236
596-1748	7	Invoice	TRASH SERVICE/FUEL SURCHARGE	09/03/2018	16.50	03/19	100-21-22-5140-236
596-1748	8	Invoice	TRASH SERVICE/FUEL SURCHARGE	09/03/2018	77.00	03/19	100-22-42-5233-236
596-1748	9	Invoice	TRASH SERVICE/FUEL SURCHARGE	09/03/2018	44.00	03/19	601-23-52-5588-236
596-1748	10	Invoice	TRASH SERVICE/FUEL SURCHARGE	09/03/2018	44.00	03/19	603-23-70-5642-236
596-1748	11	Invoice	TRASH SERVICE/FUEL SURCHARGE	09/03/2018	44.00	03/19	100-22-42-5210-236
596-1748	12	Invoice	TRASH SERVICE/FUEL SURCHARGE	09/03/2018	44.00	03/19	602-23-61-5642-236
596-1748	13	Invoice	TRASH SERVICE/FUEL SURCHARGE	09/03/2018	88.00	03/19	100-22-42-5242-236
596-1748	14	Invoice	TRASH SERVICE/FUEL SURCHARGE	09/03/2018	44.00	03/19	205-23-45-5372-236
Total 596-1748:					599.50		
596-1749	1	Invoice	DROP BOX CHARGES/EXTRA SVC	09/03/2018	377.00	03/19	100-23-30-5340-235
Total 596-1749:					377.00		
596-1750	1	Invoice	EXTRA SERVICE/CEMETERY	09/03/2018	30.00	03/19	100-22-42-5210-236
Total 596-1750:					30.00		
597-101	1	Invoice	CURB RECYCLING - AUGUST 2018	09/07/2018	12,889.69	03/19	100-23-30-5340-235



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 597-101:					12,889.69		
Total THE TRASHMAN, LLC (943):					13,896.19		
<b>threads (6678)</b>							
3469	1	Invoice	LOGO SETUP FEE/LOGOS	09/06/2018	5.16	03/19	100-24-14-5435-316
3469	2	Invoice	LOGO SETUP FEE/LOGOS	09/06/2018	37.25	03/19	601-23-80-5921-316
3469	3	Invoice	LOGO SETUP FEE/LOGOS	09/06/2018	11.46	03/19	602-23-80-5921-316
3469	4	Invoice	LOGO SETUP FEE/LOGOS	09/06/2018	3.44	03/19	603-23-80-5921-316
Total 3469:					57.31		
Total threads (6678):					57.31		
<b>TOLLE AUTOMOTIVE, INC. (3188)</b>							
11698	1	Invoice	TIRE REPAIR/2014 TAHOE	08/10/2018	25.00	03/19	100-21-21-5110-227
Total 11698:					25.00		
Total TOLLE AUTOMOTIVE, INC. (3188):					25.00		
<b>TRAMPEL, DWIGHT (6673)</b>							
1511480219	1	Invoice	CUSTOMER DEPOSIT REFUND	08/31/2018	104.21	03/19	601-21011
Total 1511480219:					104.21		
Total TRAMPEL, DWIGHT (6673):					104.21		
<b>UBBEN, JOHN (6674)</b>							
1011340103	1	Invoice	CUSTOMER DEPOSIT REFUND	08/30/2018	71.98	03/19	601-21011
Total 1011340103:					71.98		
Total UBBEN, JOHN (6674):					71.98		
<b>ULTIMATE SAFETY CONCEPTS INC. (6344)</b>							
178768	1	Invoice	HOODS	08/24/2018	78.00	03/19	100-21-22-5140-312
Total 178768:					78.00		
Total ULTIMATE SAFETY CONCEPTS INC. (6344):					78.00		
<b>UNITED COOPERATIVE (979)</b>							
0118876	1	Invoice	PROPANE FOR AIRPORT/CONTRACT	09/07/2018	750.00	03/19	205-23-45-5372-234
Total 0118876:					750.00		
Total UNITED COOPERATIVE (979):					750.00		
<b>UPPER DES MOINES OPPORTUNITY (1386)</b>							
091018	1	Invoice	ANNUAL PROJECT SHARE PAYMENT	09/10/2018	1,927.51	03/19	601-21010
Total 091018:					1,927.51		
Total UPPER DES MOINES OPPORTUNITY (1386):					1,927.51		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>US BANK OPERATIONS CENTER (4821)</b>							
091018	1	Invoice	PRINCIPAL PYMT - EL BOND SERIES	09/10/2018	37,500.00	03/19	601-21009
091018	2	Invoice	INTEREST PAYMENT-EL BOND SERIES	09/10/2018	57,499.58	03/19	601-23-98-5938-911
Total 091018:					94,999.58		
Total US BANK OPERATIONS CENTER (4821):					94,999.58		
<b>US CELLULAR (986)</b>							
0265270509	1	Invoice	CELLULAR SERVICE	08/20/2018	251.02	03/19	100-21-21-5110-230
0265270509	2	Invoice	CELLULAR SERVICE	08/20/2018	58.67	03/19	204-23-30-5310-230
0265270509	3	Invoice	CELLULAR SERVICE	08/20/2018	24.08	03/19	601-23-52-5588-230
0265270509	4	Invoice	CELLULAR SERVICE	08/20/2018	24.08	03/19	601-23-51-5566-230
0265270509	5	Invoice	CELLULAR SERVICE	08/20/2018	53.27	03/19	100-21-18-5190-230
0265270509	6	Invoice	CELLULAR SERVICE	08/20/2018	26.64	03/19	100-24-30-5380-230
0265270509	7	Invoice	CELLULAR SERVICE	08/20/2018	26.64	03/19	601-24-30-5380-230
0265270509	8	Invoice	CELLULAR SERVICE	08/20/2018	26.63	03/19	602-24-30-5380-230
0265270509	9	Invoice	CELLULAR SERVICE	08/20/2018	26.63	03/19	603-24-30-5380-230
0265270509	10	Invoice	CELLULAR SERVICE	08/20/2018	9.14	03/19	100-24-16-5420-215
0265270509	11	Invoice	CELLULAR SERVICE	08/20/2018	33.53	03/19	601-24-16-5930-215
0265270509	12	Invoice	CELLULAR SERVICE	08/20/2018	9.14	03/19	602-24-16-5930-215
0265270509	13	Invoice	CELLULAR SERVICE	08/20/2018	9.15	03/19	603-24-16-5930-215
0265270509	14	Invoice	CELLULAR SERVICE	08/20/2018	212.94	03/19	100-21-21-5110-230
0265270509	15	Invoice	CELLULAR SERVICE	08/20/2018	16.65	03/19	100-24-12-5430-230
0265270509	16	Invoice	CELLULAR SERVICE	08/20/2018	45.79	03/19	601-23-81-5921-230
0265270509	17	Invoice	CELLULAR SERVICE	08/20/2018	10.41	03/19	602-23-81-5921-230
0265270509	18	Invoice	CELLULAR SERVICE	08/20/2018	10.40	03/19	603-23-81-5921-230
Total 0265270509:					874.81		
Total US CELLULAR (986):					874.81		
<b>W.S. DARLEY &amp; CO. (1102)</b>							
17335082	1	Invoice	PARTS FOR E34 PONY PUMP	08/23/2018	74.59	03/19	100-21-22-5140-314
Total 17335082:					74.59		
Total W.S. DARLEY & CO. (1102):					74.59		
<b>WEBER, JACOB (6675)</b>							
1417607020	1	Invoice	CUSTOMER DEPOSIT REFUND	09/07/2018	10.90	03/19	601-21011
Total 1417607020:					10.90		
Total WEBER, JACOB (6675):					10.90		
<b>WEBSTER CITY TRUE VALUE (2155)</b>							
125194	1	Invoice	LOUNGE CHAIRS - OUTDOOR POOL	06/04/2018	890.89	03/19	100-22-42-5242-318
Total 125194:					890.89		
126461	1	Invoice	UPS SHIPPING FEE	07/18/2018	55.65	03/19	100-23-43-5361-221
Total 126461:					55.65		
126752	1	Invoice	STREET PAINTING SUPPLIES	07/27/2018	24.18	03/19	100-24-12-5430-316
126752	2	Invoice	STREET PAINTING SUPPLIES	07/27/2018	15.11	03/19	602-23-81-5921-316
126752	3	Invoice	STREET PAINTING SUPPLIES	07/27/2018	15.11	03/19	603-23-81-5921-316

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
126752	4	Invoice	STREET PAINTING SUPPLIES	07/27/2018	66.50	03/19	601-23-81-5921-316
Total 126752:					120.90		
127909	1	Invoice	BATTERY	09/07/2018	4.29	03/19	100-21-21-5110-318
Total 127909:					4.29		
Total WEBSTER CITY TRUE VALUE (2155):					1,071.73		
<b>WETZLER, KEN (1043)</b>							
083118	1	Invoice	ENERGY EFFICIENCY REBATE	08/31/2018	75.00	03/19	601-23-36-5930-979
Total 083118:					75.00		
Total WETZLER, KEN (1043):					75.00		
<b>WHKS (6409)</b>							
38044	1	Invoice	ENG SVS - BEACH ST WATERMAIN EXT - 6.3	09/04/2018	1,483.00	03/19	602-23-62-5673-870
Total 38044:					1,483.00		
38045	1	Invoice	ENG SVS - INGRAHAM WM REPL & MARY A	09/04/2018	321.50	03/19	602-23-62-5673-870
Total 38045:					321.50		
Total WHKS (6409):					1,804.50		
<b>WINTER, KIRBY (6142)</b>							
080718	1	Invoice	MILEAGE/RECYCLE LOAD TO CLIVE	08/07/2018	13.24	03/19	100-24-16-5420-232
080718	2	Invoice	MILEAGE/RECYCLE LOAD TO CLIVE	08/07/2018	48.57	03/19	601-24-16-5926-232
080718	3	Invoice	MILEAGE/RECYCLE LOAD TO CLIVE	08/07/2018	13.24	03/19	602-24-16-5926-232
080718	4	Invoice	MILEAGE/RECYCLE LOAD TO CLIVE	08/07/2018	13.24	03/19	603-24-16-5926-232
Total 080718:					88.29		
Total WINTER, KIRBY (6142):					88.29		
Total 09/17/2018:					411,706.76		
Grand Totals:					446,305.93		

## Report GL Period Summary

GL Period	Amount
03/19	446,305.93
Grand Totals:	446,305.93

Vendor number hash: 378396  
Vendor number hash - split: 789939  
Total number of invoices: 160  
Total number of transactions: 326



Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	446,305.93	446,305.93
Grand Totals:	446,305.93	446,305.93

FUND LIST TOTALS FOR BILLS SEPTEMBER 17, 2018

Account	Fund	Total Amount
100	General	43,894.10
204	Road Use Tax Fund	37,916.56
205	Airport Fund	2,858.50
231	Hazard Mitigation Fund	152.69
260	SSMID	230.00
525	Street Improvement	110,639.38
601	Electric Utility	116,275.42
602	Water Utility	25,829.80
603	Sewer Utility	15,290.04
902	Medical/Flex	<u>93,219.44</u>
	Grand Total	446,305.93

## MEMORANDUM

**TO:** Interim City Manager  
Mayor and City Council

**FROM:** Planning Director

**DATE:** September 11, 2018

**RE:** Public Hearing for Disposal of City Owned Property

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**SUMMARY:** There has been a request for the City Council to approve an Option to Purchase for City-owned property on Ohio Street in the amount of \$153,000.00. It is the site of the former Hamilton Hospital. The Developer would construct 16 duplexes for workforce housing on this parcel.

**PREVIOUS COUNCIL ACTION:** The Council holds public hearings on all disposals and purchases of City-owned property.

**BACKGROUND/DISCUSSION:** This parcel is the location of the former Hamilton Hospital located on Ohio Street and Des Moines Street. The entire parcel contains 6.47 acres; however, approximately .56 acres will be retained by the City for the building being used by the American Legion for the Avenue of Flags and another parcel will be retained for the use of children sledding down "Hospital Hill".

The project would consist of 32 units in 16 duplexes and a small playground on the southwest corner. The development would be open to all populations including single people, families, empty nesters, and senior citizens. The unit mix would consist of no less than 7 three-bedroom, two bathroom units. The remaining units would be two-bedroom, one bathroom. There would be 4 market-rate units that would not be income restricted.

This project will be based on an award by the Iowa Finance Authority relating to the Housing Tax Credit Program. This program frequently provides the last critical element to ensure the financial feasibility of a project.

**FINANCIAL IMPLICATIONS:** An appraisal on this property was done on August 24, 2018. Its value is listed at \$153,000.00.

**RECOMMENDATION:** Approve this Option Agreement for the Purchase of Real Estate which would address a need in the community for housing. It would also eliminate the need for the City to maintain, mow grass, and shovel sidewalks on 6 acres of vacant land.

**ALTERNATIVES:** The Council could choose not to approve this Option stating justification as to why not.

**CITY MANAGER COMMENTS:** I recommend the City Council approve this option agreement for the purchase of real estate.



**RESOLUTION NO. 2018 - \_\_\_\_**

**AUTHORIZING AND APPROVING EXECUTION OF  
AN OPTION TO PURCHASE REAL ESTATE TO  
PRAIRIE FIRE DEVELOPMENT GROUP, LLC.**

**WHEREAS**, the City Council of the City of Webster City, Iowa, did hold a public hearing on the proposed sale of the following described property:

Parcel Letter "A" located in the SW ¼ of the SE ¼ of Section 1, Township 88 North, Range 26 West of the 5<sup>th</sup> P.M., City of Webster City, Hamilton County, Iowa described as follows:

Commencing at the Southeast corner of Block 63 of Webster City Acknowledged Addition; thence South 00°44'33" East 66.00 feet to the Southwest corner of the intersection with Des Moines Street and Ohio Street located in the said City of Webster City; thence South 00°48'41" East 378.74 feet along the west right-of-way line of the said Des Moines Street; thence North 89°49'30" west 746.62 feet; thence North 00°36'44" West 376.44 feet to a point on the South right-of-way line of the said Ohio Street; thence South 90°00'00" East 745.28 feet along the said South right-of-way line of Ohio Street to the point of beginning, containing 6.47 acres, *except* for the following:

*Parcel 'A of A'* located in the SW1/4 of the SE1/4 of Section 1, Township 88 North, Range 26 West of the 5th p.m., City of Webster City, Hamilton County, Iowa described as follows:

Beginning at the Northwest corner of parcel 'A' of said SW1/4 of the SE1/4 of Section 1; thence North 89°53'33" East 65.00 feet on the North line of said parcel 'A'; thence South 00°43'25" East 148.00 feet; thence

South 89°53'33" West 65.00 feet to a point on the West line of said parcel 'A'; thence North 00°43'25" West 148.00 feet on said West line to the point of beginning, containing 0.22 acres. Said parcel 'A' is subject to any and all easements, be they of record or not.

For the purpose of this survey the North line of said parcel 'A' is assumed to bear North 89°53'33" East.

**And,**

*Parcel 'B of A'* located in the SW1/4 of the SE1/4 of Section 1, Township 88 North, Range 26 West of the 5th p.m., City of Webster City, Hamilton County, Iowa described as follows:

Beginning at the Southeast corner of parcel 'A' of said SW1/4 of the SE1/4 of Section 1; thence North 89°54'47" West 746.70 feet to the Southwest corner of said parcel 'A'; thence North 00°43'25" West 20.00 feet on the West line of said parcel 'A'; thence South 89°54'47" East 746.62 feet to a point on the East line of said parcel 'A'; thence South 00°55'56" East 20.00 feet on said East line to the point of beginning, containing 0.34 acres. Said parcel 'B of A' is subject to any and all easements, be they of record or not.

For the purpose of this survey the North line of said parcel 'A' is assumed to bear North 89°53'33" East.

**WHEREAS**, public notice was given as required by law and a public hearing was held on September 17, 2018, and no written or oral objections were presented to the proposed sale of the City owned property described above; and,

**WHEREAS**, this Council proposes to sell this parcel of land for \$153,000 plus all legal and associated costs.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Webster City, Iowa, that the Mayor and City Clerk are hereby authorized and directed to execute the Option to Purchase subject to a Development Agreement between both parties.

**BE IT FURTHER RESOLVED** that said Option to Purchase is approved upon execution by both parties.

Passed and adopted this 17th day of September, 2018.

**CITY OF WEBSTER CITY, IOWA**

---

John Hawkins, Mayor

**ATTEST:**

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Karyl K. Bonjour, City Clerk



**OPTION AGREEMENT  
FOR THE  
PURCHASE OF REAL ESTATE**

**THIS AGREEMENT**, made and entered into on this \_\_\_\_\_ day of September 2018, by and between Prairie Fire Development Group, LLC, whose address for purposes of this Agreement is 770 East 5th Street, Kansas City, Missouri, 64106, ("Prairie Fire") and City of Webster City, Iowa, a Municipal Corporation, whose address for purposes of this Agreement is 400 2<sup>nd</sup> Street, Webster City, Iowa, ("City").

**WITNESSETH:**

WHEREAS, City owns real estate legally described as:

**Parcel Letter "A" located in the SW ¼ of the SE ¼ of Section 1, Township 88 North, Range 26 West of the 5th P.M., City of Webster City, Hamilton County, Iowa described as follows:**

**Commencing at the Southeast corner of Block 63 of Webster City Acknowledged Addition; thence South 00°44'33" East 66.00 feet to the Southwest corner of the intersection with Des Moines Street and Ohio Street located in the said City of Webster City; thence South 00°48'41" East 378.74 feet along the west right-of-way line of the said Des Moines Street; thence North 89°49'30" west 746.62 feet; thence North 00°36'44" West 376.44 feet to a point on the South right-of-way line of the said Ohio Street; thence South 90°00'00" East 745.28 feet along the said South right-of-way line of Ohio Street to the point of beginning, containing 6.47 acres, except for the following:**

**Parcel 'A of A' located in the SW1/4 of the SE1/4 of Section 1, Township 88 North, Range 26 West of the 5th p.m., City of Webster City, Hamilton County, Iowa described as follows:**

**Beginning at the Northwest corner of parcel 'A' of said SW1/4 of the SE1/4 of Section 1; thence North 89°53'33" East 65.00 feet on the North line of said parcel 'A'; thence South 00°43'25" East 148.00 feet; thence South 89°53'33" West 65.00 feet to a point on the West line of said parcel 'A'; thence North 00°43'25" West 148.00 feet on said West line to the point of beginning, containing 0.22 acres. Said parcel 'A of A' is subject to any and all easements, be they of record or not. For the purpose of this survey the North line of said parcel 'A' is assumed to bear North 89°53'33" East.**

**And also excepting the following:**

**Parcel 'B of A' located in the SW1/4 of the SE1/4 of Section 1, Township 88 North, Range 26 West of the 5th p.m., City of Webster City, Hamilton County, Iowa described as follows:**

**Beginning at the Southeast corner of parcel 'A' of said SW1/4 of the SE1/4 of Section 1; thence North 89°54'47" West 746.70 feet to the Southwest corner of said parcel 'A'; thence North 00°43'25" West 20.00 feet on the West line of said parcel 'A'; thence South 89°54'47" East 746.62 feet to a point on the East line of said parcel 'A'; thence South 00°55'56" East 20.00 feet on said East line to the point of beginning, containing 0.34 acres. Said parcel 'B of A' is subject to any and all easements, be they of record or not. For the purpose of this survey the North line of said parcel 'A' is assumed to bear North 89°53'33" East.**

and,

WHEREAS, Prairie Fire desires to obtain an option for a limited period of time, in accordance with the terms herein, to purchase said real estate consisting of a vacant lot from City, subject to the terms outlined below.

WHEREAS, the Parties have reached an agreement on the terms and provisions for the option to purchase and wish to herein reduce their agreement to writing for formal execution and acknowledgement.

IT IS THEREFORE AGREED as follows, to-wit:

1. Optioned Property: City hereby grants to Prairie Fire the exclusive right of option to purchase the real estate legally described above.
2. Option Payment: City hereby acknowledges as consideration for this option, the receipt of the sum of ten dollars and no cents (\$10.00), plus the mutual covenants and agreements contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged.
3. Option Term: Prairie Fire shall be required to exercise said option within thirty (30) days immediately following the announcement of the 2018 Iowa Finance Authority Housing Tax Credit Program award to recipient ("Option Term").
4. Purchase Price: The purchase price to be paid by Prairie Fire shall be one hundred fifty-three thousand dollars and no cents (\$153,000.00) ("Purchase Price").
5. Exercise of Option: The option shall be exercised by Prairie Fire providing



written notice to City on or before the expiration of the Option Term or any extension thereof.

6. Development Agreement: This Agreement is contingent upon both Parties agreeing to and executing a Development Agreement between the Parties which shall include, but not be limited to, development plans for the vacant lot, time lines for said development, and possible incentives offered by the City for completion of said development.

7. Date of Closing: Unless the Parties agree to a deferred date, possession shall be delivered and closing shall occur within thirty (30) days after execution of the above-noted Development Agreement and delivery by City of an abstract showing marketable title. For this Agreement, both Parties acknowledge that time is of the essence.

8. Abstract and Title: Unless the Parties agree to defer, as soon as reasonably possible after receipt of notice of the option being exercised, but in no event later than fifteen (15) days after such notice of exercise, City shall continue at City's expense and deliver to Prairie Fire an abstract(s) of title. The abstract(s) shall be continued to and include the date of exercise of the option (unless a deferred date is agreed) and shall show marketable title in conformity with this Agreement, the Iowa Land Title laws, and the Title Standards of the Iowa State Bar Association. In the event Prairie Fire determines there are any valid objections to the title, then City will use due diligence to remove such objections at City's expense prior to closing. If such objections cannot be removed prior to closing, then Prairie Fire may elect to purchase said property subject to such objections or may elect to terminate this Agreement. In the event of termination of this Agreement for failure of title, then all payments made previously shall be returned to Prairie Fire.

9. Real Estate Taxes: In the event of the exercise of the option contained herein, City shall be responsible for real estate taxes attributable to the period of time to the date of closing. In other words, real estate taxes shall be prorated in the customary fashion.

10. Assessments: City shall pay all assessments which are liens as of the date of closing.

11. Insurance: City shall retain liability insurance on the premises until the date of closing when possession is transferred to Prairie Fire.

12. Warranty Deed: Upon payment of the purchase price, City shall execute and deliver to Prairie Fire or its successor or assign, a Warranty Deed conveying to Prairie Fire good and marketable title to the property, together with all mineral, oil and gas rights, in fee simple absolute, free and clear of all liens, and encumbrances, except those excepted only for recorded easements. City will not record additional easements during the term of the option contained herein without Prairie Fire's prior written consent.

13. Condition of Property: City agrees that the property shall remain in the same condition as of the date of execution of this Agreement until and through the date of closing and that City will prevent and refrain from any use of the property for any purpose or in any manner



which will adversely affect Prairie Fire's intended use or purpose of or for the property. Normal wear and tear and acts of God are excluded. In the event of such action, Prairie Fire may, without liability, refuse to accept the conveyance of title and to declare this Agreement null and void and of no further effect, and receive a refund of any funds previously given to City, alternatively, Prairie Fire may elect to accept the conveyance of title to the property.

14. Failure to Exercise Option: In the event Prairie Fire fails or neglects to timely exercise the option or in any other manner fails to timely fulfill the terms of this Agreement, all sums paid to City shall be forfeited to and become the property of City and neither party shall have any further rights or claims against the other.

15. Assignment: It is expressly agreed and understood that neither Party shall assign their interest and/or benefits of this Agreement without first obtaining prior written consent from the other Party. Either Party shall have the right to refuse consent of said assignment for any reason.

16. Successors and Assigns: Should either party agree to allow an assignment of this Agreement, this Agreement shall become binding upon and inures to the benefit of successors and assigns. In the event of assignment, a complete copy of the assignment document shall be promptly given to the other party. An assignment shall not relieve the assignor of performing unless the Parties otherwise agree in writing.

17. Entire Agreement: This Agreement contains the complete Agreement between the Parties and shall, as of the effective date of this Agreement, supersede all other Agreements between the Parties. The Parties stipulate that neither has made any representations including the execution and delivery of this Agreement except such representations as are specifically set forth in this Agreement, and each of the Parties acknowledges (s)he/it has relied on its own judgment in entering into this Agreement. The Parties further acknowledge that any payments or representations that may have been made by either to the other prior to the date of executing this Agreement are of no effect and that neither has relied on such payments or representations in connection with his or its dealings with the other.

18. Modification of Agreement: Any modification of this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding only if evidenced in writing signed by each party.

19. Effect of Partial Invalidity: The validity of any portion of this Agreement will not and shall not be deemed to affect the validity of any other provision. In the event that any provision of this Agreement is held to be invalid by a court of competent jurisdiction, the Parties agree that the remaining provisions shall be deemed to be in full force and effect as if they had been executed by both Parties subsequent to the holding of the invalid provision.

20. Governing Law: This Agreement and rights and duties hereunder shall be construed in accordance with the laws of the State of Iowa.

21. No Waiver: The failure of either party to this Agreement to insist upon the performance of any of the terms and conditions of this Agreement, or the waiver of any breach of any terms and conditions of this Agreement, shall not be construed as thereafter waiving any such terms and conditions, but the same shall continue and remain in full force and effect as if no such forbearance or waiver had occurred.

22. Section Headings: The titles to the Sections of this Agreement are solely for the convenience of the Parties and shall not be used to explain, modify, simplify, or aide in the interpretation of the provisions of this Agreement.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be exercised to be effective the day and year as first set forth above.

**Prairie Fire Development Group, LLC**

**City of Webster City, Iowa**

By: \_\_\_\_\_

By: \_\_\_\_\_

John Hawkins, Mayor

\_\_\_\_\_  
[Name]

\_\_\_\_\_  
[Title]

**ATTEST:**

By: \_\_\_\_\_

Karyl Bonjour, City Clerk

STATE OF \_\_\_\_\_, COUNTY OF \_\_\_\_\_: ss

On this \_\_\_\_\_ day of September, 2018, before me, a Notary Public in and for the State of \_\_\_\_\_, personally appeared \_\_\_\_\_, to me personally known, and, who, being by me duly sworn, did say that he/she is the \_\_\_\_\_ of Prairie Fire Development Group; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its Board of Directors and that \_\_\_\_\_ acknowledged the execution of the instrument to be his/her voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

\_\_\_\_\_  
Notary Public in and for the State of \_\_\_\_\_

STATE OF IOWA, COUNTY OF HAMILTON: ss

On this \_\_\_\_\_ day of August, 2018, before me, a Notary Public in and for the State of Iowa, personally appeared John Hawkins, to me personally known, and, who, being by me duly sworn, did say that he is the Mayor of the City of Webster City, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council and that John Hawkins acknowledged the execution of the instrument to be his voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

\_\_\_\_\_  
Notary Public in and for the State of Iowa.



**CITY PLANNING AND ZONING COMMISSION Interview**

(Nine Members - Four year terms – Seven members who are residents of the City appointed by the Council.

Two members –five year terms shall be appointed by the County Board of Supervisors, one being a member of the Board of Supervisors, or the Board's designee, and the other member shall be a resident of the area outside the City over which the zoning jurisdiction of the City has been extended.

**Amy Keller**                      **11/02/2015 / 05-31-2019**

**Lynn Jaycox**                      **06-20-2016 / 05-31-2020**

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**/ 05-31-2020**

**James Kumm**                      **06-01-2018 / 05-31-2022**

**Carolyn Cross**                      **06-01-2017 / 05-31-2021**

**Shelby Kroona**                      **06-01-2018 / 05-31-2022**

**Barb Wollan**                      **06-01-2015 / 05-31-2019**  
Two Mile Limit Repr

**County:**  
**\*\* Steve Struchen**                      **01-01-2014 /12-31-2018**    County appointment

**\*\* County Supervisor:**  
**Doug Bailey**                      **01-01-2014/ 12/31/2018**    County appointment



## MEMORANDUM

**TO:** Interim City Manager  
Mayor and City Council

**FROM:** Planning Director

**DATE:** September 7, 2018

**RE:** Second Reading for Zoning Ordinance Amendment - Chapter 123 (Fences)

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**SUMMARY:** P&Z has recommended that the City Council amend the zoning ordinance to include a list of approved and prohibited fence materials.

**PREVIOUS COUNCIL ACTION:** On August 20, 2018, the City Council set September 4, 2018, as the date for a Public Hearing on this matter. The Hearing was held with no objections. The first reading was approved.

**BACKGROUND/DISCUSSION:** On August 13, 2018, the P&Z Commission recommended that Chapter 123.01 be amended to list approved fence materials and prohibited fence materials. We polled several other communities and most of them do this so there is no question as to what a fence can be made of. As a community wanting to attract new residents, fencing materials should be safe (materials and construction) and aesthetically pleasing to the neighborhood. If this amendment is approved by Council, all currently existing fences will be allowed to exist and will be considered non-conforming fences. At the time a fence is reconstructed or rebuilt, it will have to comply with the zoning ordinance.

**FINANCIAL IMPLICATIONS:** N/A

**RECOMMENDATION:** Approve second reading of the ordinance.

**ALTERNATIVES:** The Council could choose not to approve the second reading of the ordinance justifying reasons why. Or, the City Council could approve the second reading and waive the third.

**CITY MANAGER COMMENTS:** I concur with the Planning Director's recommendation.

**ORDINANCE NO. 2018 – \_\_\_\_**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES  
OF THE CITY OF WEBSTER CITY, IOWA, 1996, BY  
AMENDING CHAPTER 123, PERTAINING TO ZONING,  
AS IT RELATES TO FENCES.**

**BE IT ENACTED** by the City Council of the City of Webster City, Iowa, as follows, to-wit:

**SECTION 1. SECTION MODIFIED.** Chapter 123, Section .01, of the Code of Ordinances of the City of Webster City, Iowa, 1996, is hereby repealed and the following adopted in lieu thereof:

**123.01 FENCES, WALLS, AND HEDGES.**

1. In any “G”, “A”, or “R” District, fences, walls and hedges must meet the following regulations:

- A. In front yards, cannot exceed 4 feet in height.
- B. In side yards, cannot exceed 6 feet in height.
- C. In rear yards, cannot exceed 6 feet in height.
- D. In street side yards on a corner lot, can be a maximum of 6 feet tall with a 10 feet setback.
- E. In the case of retaining walls supporting embankments, the above requirements shall only apply to the part of the wall above the ground surface of the retained embankment.

2. In any “C” or “M” District, fences, walls or hedges must meet the following regulations:

- A. In front yards, cannot exceed 4 feet in height.
- B. In side yards, cannot exceed 8 feet in height.



- C. In rear yards, cannot exceed 8 feet in height.
- D. In the case of retaining walls supporting embankments, the above requirements shall only apply to the part of the wall above the ground surface of the retained embankment.

3. Approved fence materials for all Districts:

A. Residential fences and commercial fences abutting residentially zoned property shall be constructed of stone, brick, treated wood, wood composite, vinyl panel, plaster, open ornamental/tubular metal, landscape hedge, or other building material as approved by the Zoning Administrator. Residential fences may also be chain link if not located in front of any portion of the primary structure's front façade.

B. Commercial fences (except where abutting residential uses) shall be constructed of stone, brick, CMU block, pre-cast concrete panel, treated wood, wood composite, vinyl panel, chain link with or without mesh, chain link with or without vinyl coating, plaster, open ornamental/tubular metal, landscape hedge, metal pipe barrier, chained/cabled bollards.

C. Commercial fences (except where abutting residential uses) may be constructed of R-panel/metal sheet panel if the property is zoned M-1 (Light Industrial) or M-2 (Heavy Industrial).

4. Prohibited fence materials for all Districts:

A. Electrical fences or electrical attachments of any type designed to administer a shock shall not be constructed within the legal limits of the city.

B. Permanent barbed wire and razor wire fences of any type or dimension shall not be constructed within the legal limits of the city. Vee arms or base and arms with barbed wire not to exceed three strands will be permitted in a C-3 (Highway Business) District, a M-1 (Light Industrial) District and a M-2 (Heavy Industrial) District. The lowest strand of barbed wire shall be a minimum of six feet above ground level.

C. CMU block walls, R-panel/metal sheet panel, metal pipe barrier, and chained/cabled bollards shall be prohibited in residentially zoned areas and where nonresidential uses abut residentially zoned areas.

5. Temporary fences in all Districts:

A. Temporary fencing for the purpose of protecting or securing of construction sites shall be allowed and must be removed at the completion of the project.

6. Fences, walls and hedges that are not in compliance with current regulations can remain until a new fence, wall, or hedge is installed. For the purpose of this section,

replacing 50% of a fence constitutes a new fence. The only exception to this is when a fence is adjacent an alley or a driveway, the fence must meet current regulations.

7. All fences and walls, whether new or replacement, require a zoning permit.

8. For the purpose of this section, the front yard is considered the side where the front door is located and property addressed. If there is a conflict, a determination will be made by the Building Inspector.

**SECTION 2. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 3. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**SECTION 4. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**CITY OF WEBSTER CITY, IOWA**

(seal)

\_\_\_\_\_  
John Hawkins, Mayor

**ATTEST:**

\_\_\_\_\_  
Karyl K. Bonjour, City Clerk



**MEMO**

**TO:** Mayor and City Council  
**FROM :** Daniel Ortiz-Hernandez, City Manager  
**DATE:** August 16, 2018  
**RE:** Management of Discharge into the City's Wastewater System and Ordinance Amending Chapter 99 of the Municipal Code

---

**SUMMARY:** Ordinance amending the penalties assessed to sewer users with wastewater treatment/discharge agreements who discharge in excess of their allowable limits and recommendations for the compliance and management of discharge into the City's wastewater system.

**PREVIOUS COUNCIL ACTION:** 2005, City Council Approved Ordinance 2005-1639 establishing current rates

**BACKGROUND/DISCUSSION:** The City Council previously established the current wastewater penalties assessed to users contributing wastewater to the City sanitary sewer in excess of the limits established within their wastewater treatment/discharge agreement or any user for violation of other discharge limitation established by City ordinance. The penalties have not been revised in 13 years. In 2016 the City began reviewing its penalties and violations incurred by wastewater users. The development of new proposed penalties was prolonged until now due to a variety of factors such as a review of upgrades or expansion of the wastewater treatment facility, growth and changes to industrial customers, and development of compliance enforcement language.

It is important to note that the penalties established are not intended to generate additional revenue for the City's wastewater system and treatment expenses. Penalties outlined are part of the overall wastewater management requirements mandated by state (Iowa DNR) and federal (EPA) regulations as part of the City's permit to operate and maintain a wastewater system referred to as a Publicly Owned Treatment Works (POTW). Publicly Owned Treatment Works that are required to regulate industrial discharges into their systems. Penalties adopted are considered an enforcement remedy recognized as a standard practice by the EPA and Iowa DNR that helps ensure industrial users manage their wastewater discharge to the City's wastewater system and remain in compliance within permitted limits approved by the City and reviewed and approved by the Iowa Department Natural Resources.

***Treatment Agreements for Significant Industrial Users – Iowa DNR***

The Iowa DNR requires wastewater treatment/discharge agreements if a Significant Industrial User (SIU) discharges to a publicly owned treatment works (POTW). A SIU is an industrial user of a POTW that meets any one of the following conditions:

1. Discharges an average of 25,000 gallons per day or more of process wastewater excluding sanitary, noncontact cooling and boiler blowdown wastewater;
2. Contributes a process waste stream which makes up 5 percent or more of the average dry weather hydraulic or organic capacity of the POTW;
3. Is subject to Categorical Pretreatment Standards under 40 CFR 403.6 and 40 CFR Chapter I, Subchapter N; or



4. Is designated by the department as a significant industrial user on the basis that the contributing industry, either singly or in combination with other contributing industries, has a reasonable potential for adversely affecting the operation of or effluent quality from the POTW or for violating any pretreatment standards or requirements.

Upon a finding that an industrial user meeting the criteria in paragraph 1 or 2 has no reasonable potential for adversely affecting operation of the POTW or for violating any pretreatment standard or requirement, the DNR may, on its own initiative or in response to a request from an industrial user or POTW, determine that an industrial user is not a significant industrial user.

A significant industrial user's treatment agreement is factored in the POTW's permit limit. That is to say that the SIU's permitted discharge are included in the DNR approved limits for the City's wastewater treatment plant. In Webster City Mary Ann's Specialty Foods and Webster City Custom Meats are significant industrial users with wastewater treatment agreement per DNR's requirements. VeroBlue in its initial stages, its president at the time, argued against being required to obtain a treatment agreement under requirement for a significant industrial user citing that VeroBlue planned to operate three separate facilities with separate operations and would operate as separate business units. In general, the DNR did not believe an SIU treatment agreement under such a circumstance provided that the user's discharge did not exceed 25,000 gallon per day and was less than 5% of the wastewater treatment plant's rated hydraulic or organic capacity.

The Iowa DNR conducted a facility inspection back on August 9, 2017. In addition to the plants' operations, the facility inspection included a review of the City's industrial pretreatment and treatment agreement with industrial users. The following was noted:

*"3-a Industrial Pretreatment*

*The City has TAs with Mary Ann's Specialty Foods (Mary Ann's) and Webster City Custom Meats (Custom Meats). The monitoring data for both industries was reviewed for the period of March 2016 to June 2017. Custom Meats exceeded BOD loading limits in two months, flow limits in two months, pH limits during seven months and TKN during one month. Mary Ann's exceeded BOD limits during two months, flow limits during four months, pH limits during eight months, TKN limits during two months and TSS limit during one month.*

*VeroBlue, a fish grower/processor has purchased a portion of the old Electrolux facilities in Webster City and is currently growing fish. The City has a treatment agreement with the industry, though the industry is not a 'Significant Industrial User' and therefore, the agreement was not incorporated into the permit. VeroBlue does plan to begin processing fish in the facility. If the processing results in being designated as a Significant Industrial User, the treatment agreement must be submitted to the DNR wastewater section for review and inclusion in the permit*

*Mr. Danielson indicated that he anticipates reworking the agreements"*

In addition to Mary Ann's Specialty Foods and Webster City Custom Meats periodically exceeding their discharge limits as noted in the Iowa DNR's facility inspection report, VeroBlue has also exceeded the limits of their wastewater treatment/discharge agreement with the City. VeroBlue has undergone significant changes to its operations and personnel since its inception. They are no longer operating under the premise originally presented. Originally expected to be operating out of three separate sites, they now operate out of a single location. Their operations were expected to maintain a treatment system onsite that would enable them to recycle their



wastewater and maintain their discharge below the established limits of their wastewater agreement. This has not been realized. Their change in management, personnel, and consultants has meant that any previously provided information regarding their wastewater discharge is no longer valid. Efforts to ascertain new updated information and status of their wastewater treatment system, discharge, and future anticipated discharge amounts have not provided any meaningful or consistent information. VeroBlue's wastewater discharge above the permitted limits has been frequent and significant resulting in substantial penalties. Given their current and past wastewater discharge amounts, they would likely be considered a significant industrial user subject to a treatment agreement under the Iowa DNR's regulations.

The facility inspection reported stated as one of the required actions was to "Continue to enforce the treatment agreement with industrial contributors per Subrules 567 IAC 64.3(1) and 567 IAC 62.1 (6)." The City continued to impose previously adopted sewer discharge penalties for users. Unfortunately, the penalties imposed fail to obtain the compliance required to the extent that users are comfortable paying the established penalties in lieu of ensuring their discharge is with their permitted limits on a consistent basis. If the City fails to manage industrial discharge users then the City shall be subject to enforcement action by the Iowa DNR. The Iowa DNR may impose compliance orders, establish greater oversight over the City's operations and actions, or impose fines that would be shared by residential and industrial users.

	2005 Penalties	Proposed Penalties	
A.	\$0.50	\$2.50	per 1000 gallons for flow in excess of a 30-day average discharge limit.
B.	\$0.50	\$2.50	per 1000 gallons for flow in excess of a daily maximum discharge limit.
C.	\$0.10	\$0.50	per pound of CBOD in excess of a 30-day average discharge limit.
D.	\$0.10	\$0.50	per pound of CBOD in excess of a daily maximum discharge limit.
E.	\$0.10	\$0.50	per pound of TSS in excess of a 30-day average discharge limit.
F.	\$0.10	\$0.50	per pound of TSS in excess of a daily maximum discharge limit.
G.	\$0.50	\$1.00	per pound of TKN in excess of a 30-day average discharge limit.
H.	\$0.50	\$1.00	per pound of TKN in excess of a daily maximum discharge limit.
I.	\$100.00	\$250.00	per occurrence for Oil & Grease discharge in excess of a daily maximum discharge limit based upon data from a compliance sampling event.
J.	\$500.00	\$750.00	per occurrence for Oil & Grease discharge in excess of a 30-day average discharge limit.
K.	\$100.00	\$250.00	per occurrence for discharges with a pH in violation of a discharge limit.

The penalties proposed are significant and are intended to reduce the frequency and magnitude that users exceed their permitted discharge limits. It needs to be pointed out that the penalties outlined in the ordinance do not apply solely to industrial users, but any user that discharges wastewater in violation of established limits. Currently the City's wastewater treatment plant lacks the ability to monitor, control, and test waste hauled to the wastewater treatment plant. The EPA's *Guidance Manual for the Control of Wastes Hauled to Publicly Owned Treatment Works* states the following:

*"Hauled waste may cause adverse impacts to wastewater treatment plants because it is usually more concentrated than typical domestic wastewater and may not be equalized when discharged. Adverse impacts may include pass through, interference, sludge contamination, and hazards to*



*POTW personnel. To help prevent hauled wastes from causing problems, POTWs need to adequately control the discharge of hauled waste to their treatment plants.*

*Many POTWs with pretreatment programs have already developed controls for hauled waste. The control of hauled waste at these POTWs can result in the disposal of hauled waste to POTWs without controls, usually smaller POTWs. This shift in disposal of hauled wastes to smaller POTWs can result in negative impacts at those plants."*

The guide pointed out an event at wastewater treatment plant was negatively impacted after hauled waste was dumped at the plant:

*Treatment Plant Damaged by Illegal Discharge*

*On March 23, 1995 a truckload of waste contaminated with solvent was discharged to the Wareham, MA POTW. The discharge resulted in the emission of toxic fumes to the treatment works in sufficient quantity to threaten worker health and safety. One plant employee suffered upper respiratory problems.*

*The solvent-laden discharge caused a major disruption at the treatment plant when it contaminated 90,000 gallons of sewage, killing half of the microorganisms used to treat the raw sewage.*

*The waste hauler was instructed by his supervisor to discharge the contents of the truck to the treatment works. When he arrived at the receiving station, he filled out a form on which he made false statements concerning the truck registration number and the waste source.*

*Source: Associated Press, February 1997*

A more recent example occurred in 2013 when the Ithaca Area Waste Water Treatment Facility to was forced to shut down for several days after a large quantity of unknown chemicals believed to come from a tanker or warehouse entered the plant.

Hauled waste might include:

- chemical toilet waste,
- domestic septage,
- ground water remediation site waste,
- grease and sand trap waste,
- restaurant grease,
- hazardous waste,
- landfill leachate,
- nonhazardous commercial and industrial (categorical and noncategorical) waste,
- wastewater from hydrofracturing or other drilling processes

The City currently has no manner to determine what waste a hauler may bring in, determine if its from within the corporate limits or beyond, calculate the amount being discharged, or test it as we would other users with established sampling sites. This poses a significant liability that may only increase as the City fields inquiries to discharge at our wastewater treatment plant from haulers working in the region at construction or agriculture related sites. In addition to the impacts to the plant, the City may be held liable for lacking appropriate system and process to monitor and control hauled waste in the event that an employee is hurt or injured as a result of unknown or uncontrolled waste that impacts an employee(s) due to a hazardous substance or unexpected





City of Webster City  
400 Second Street  
PO Box 217  
Webster City, IA 50595

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f: (515) 832-9153  
[webstercity.com](http://webstercity.com)

chemical reaction. It is estimated that a system that would meet the needs at the wastewater treatment plant could cost approximately \$45,000-\$60,000.

**FINANCIAL IMPLICATIONS:** Revenue generated from penalties are returned to the wastewater operating fund.


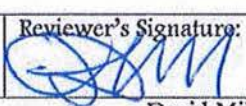
**RECOMMENDATION:**

1. Recommend passing the first reading of the ordinance adopting the new wastewater penalties
2. Upon final adoption of the ordinance, issue VeroBlue an order to comply with the discharge limits of their wastewater treatment agreement within 60 days or terminate the agreement if they fail to do so.
3. Suspend waste haulers from discharging in the wastewater system and treatment plant until an adequate system can be installed and fee structure established.

**ALTERNATIVES:** Reduce the amount of penalties, no longer accept hauled waste permanently, continue with plans to construct new wastewater plans with an expedited schedule.

IOWA DEPARTMENT OF NATURAL RESOURCES  
ENVIRONMENTAL SERVICES DIVISION  
WASTEWATER TREATMENT FACILITY INSPECTION

FACILITY NO. 4063001  
PAGE 1

<b>FACILITY</b>	Name: Wastewater Treatment Plant		Owner: City of Webster City	
	Address: 400 2nd St. PO Box 217		City: Webster City, Iowa 50595	Phone: 515-832-3141
<b>PLANT GRADE</b>	<input type="checkbox"/> IL <input type="checkbox"/> I <input type="checkbox"/> IIL <input type="checkbox"/> II <input checked="" type="checkbox"/> III <input type="checkbox"/> IV			
<b>RESPONSIBLE OPERATOR</b>	Name: Tim Danielson		Grade: III	Certification No. 9349
<b>TREATMENT PROCESS</b>	<input checked="" type="checkbox"/> Trickling Filter <input type="checkbox"/> Lagoon <input checked="" type="checkbox"/> Disinfection <input type="checkbox"/> Activated Sludge => Modification: <input checked="" type="checkbox"/> Other /Supplementary: RBC			
	Process Waste Description: Domestic and Industrial			
<b>DESIGN CAPACITY</b>	MGD: 3.3		Pounds BOD: 4150	PE (BOD): 24,412
<b>NOW TREATING</b>	MGD (Ave. Daily): 1.79 (3/16-6/17)		Pounds BOD: 2847 (3/16-6/17)	PE (BOD): 17,048
	Population Served: 8070 (2010 census)	Significant Industrial Contributors: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Treatment Agreement(s) Adequate <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
<b>RECEIVING STREAM</b>	Stream Name: Oxbow Lakes Tributary to Boone River			
<b>INSPECTION INFORMATION</b>	Date of This Inspection: 08/09/2017		Time of This Inspection: 10 AM	Date of Previous Inspection: 09/21/2015 (EPA)
	Purpose of Inspection: Compliance Evaluation Inspection			
<b>PERSONS INTERVIEWED</b>	Name: Tim Danielson		Title: Public Works Director	
	Name:		Title:	
	Name:		Title:	
<b>SIGNATURES</b>	Inspector's Signature:  Jeremy Klatt		Date: 8/18/17	Reviewer's Signature:  David Miller
<b>PERMIT COMPLIANCE SUMMARY</b>				
<b>SELF-MONITORING</b>	Operation Reports Submitted: <input checked="" type="checkbox"/> Sat. <input type="checkbox"/> Marg* <input type="checkbox"/> Unsat.* <input type="checkbox"/> N/A		Required Data Entered on Reports: <input checked="" type="checkbox"/> Sat. <input type="checkbox"/> Marg* <input type="checkbox"/> Unsat.* <input type="checkbox"/> N/A	
<b>EFFLUENT LIMITATIONS</b>	Self-Monitoring Results: <input checked="" type="checkbox"/> Sat. <input type="checkbox"/> Marg. <input type="checkbox"/> Unsat.* <input type="checkbox"/> N/A			
<b>SAMPLES THIS INSPECTION</b>	Type: None		Lab Data Attached: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Results: <input type="checkbox"/> Sat. <input type="checkbox"/> Marg. <input type="checkbox"/> Unsat.* <input checked="" type="checkbox"/> N/A			
	Visual Appearance of Effluent: Clear		Visual Appearance of Receiving Stream: Clear	
<b>COMPLIANCE SCHEDULE</b>	Compliance with Schedule: <input checked="" type="checkbox"/> Sat <input type="checkbox"/> Marg* <input type="checkbox"/> Unsat.* <input type="checkbox"/> N/A		Next Item Due: Progress Report	Date Due: 9/1/2017

Revised 01/09/13



IOWA DEPARTMENT OF NATURAL RESOURCES  
WASTEWATER TREATMENT FACILITY INSPECTION

FACILITY NO. 4063001  
PAGE 2

FACILITY EVALUATION

Were deficiencies noted or significant observations made during the inspection?  
Yes = See Comments Section for details  
No = No deficiencies or significant observations were noted.  
Lack of entry = Item not applicable or not observed.

ITEM	YES	NO		YES	NO
1. COLLECTION SYSTEM			9. SLUDGE HANDLING AND DISPOSAL		
a. Operation and Maintenance	<input type="checkbox"/>	<input checked="" type="checkbox"/>	a. Operation and Maintenance	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Physical Condition	<input type="checkbox"/>	<input checked="" type="checkbox"/>	b. Physical Condition	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Dry Weather Capacity	<input type="checkbox"/>	<input checked="" type="checkbox"/>	c. Capacity	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Infiltration/Inflow	<input type="checkbox"/>	<input checked="" type="checkbox"/>	d. Effectiveness	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. By-pass	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	e. Final Disposal, Solids	<input checked="" type="checkbox"/>	<input type="checkbox"/>
			f. Final Disposal, Liquids	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. LIFT STATION(S) (COLLECTION SYSTEM)			10. LAGOON STRUCTURES ( )		
a. Operation & Maintenance	<input type="checkbox"/>	<input checked="" type="checkbox"/>	a. Maintenance	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Physical Condition	<input type="checkbox"/>	<input checked="" type="checkbox"/>	b. Physical Condition	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. Capacity	<input type="checkbox"/>	<input checked="" type="checkbox"/>	c. Capacity	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Reliability/Emergency Operation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	d. Cell Configuration	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. INDUSTRIAL WASTE PRE-TREATMENT			e. Storage/Drawdown Management	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a. Waste Toxicity/Compatibility	<input checked="" type="checkbox"/>	<input type="checkbox"/>	11. FLOW MEASUREMENT		
b. Strength Reduction	<input type="checkbox"/>	<input checked="" type="checkbox"/>	a. Operation & Maintenance	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. Affect on Treatment Plant	<input type="checkbox"/>	<input checked="" type="checkbox"/>	b. Capacity	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. PRE-TREATMENT UNITS (this facility)			c. Continuity	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a. Operation & Maintenance	<input checked="" type="checkbox"/>	<input type="checkbox"/>	d. Location/Method/Effectiveness	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Physical Condition	<input type="checkbox"/>	<input checked="" type="checkbox"/>	12. PUMPING		
c. Capacity	<input type="checkbox"/>	<input checked="" type="checkbox"/>	a. Operation & Maintenance	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Effectiveness	<input type="checkbox"/>	<input checked="" type="checkbox"/>	b. Physical Condition	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. PRIMARY TREATMENT			c. Capacity	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a. Operation & Maintenance	<input checked="" type="checkbox"/>	<input type="checkbox"/>	d. Reliability/Emergency Operation	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Physical Condition	<input type="checkbox"/>	<input checked="" type="checkbox"/>	13. MISCELLANEOUS		
c. Capacity	<input type="checkbox"/>	<input checked="" type="checkbox"/>	a. Location	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Sludge/Scum Removal	<input type="checkbox"/>	<input checked="" type="checkbox"/>	b. Odors	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Effectiveness	<input type="checkbox"/>	<input checked="" type="checkbox"/>	c. Emergency Operation	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. SECONDARY TREATMENT			d. By-pass(es)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a. Operation & Maintenance	<input checked="" type="checkbox"/>	<input type="checkbox"/>	e. Equipment	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Physical Condition	<input checked="" type="checkbox"/>	<input type="checkbox"/>	f. Buildings & Grounds	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. Capacity	<input type="checkbox"/>	<input checked="" type="checkbox"/>	g. Other (Lab Certification)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Recirculation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	14. STAFFING, OPERATOR CERTIFICATION		
e. Freezing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	a. Operator, Direct Responsibility	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Effectiveness	<input type="checkbox"/>	<input checked="" type="checkbox"/>	b. Shift Operator(s)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. FINAL SETTLING			c. General Staffing	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Operation & Maintenance	<input type="checkbox"/>	<input checked="" type="checkbox"/>	15. SUPPLEMENTARY		
b. Physical Condition	<input type="checkbox"/>	<input checked="" type="checkbox"/>	a. Permit Availability	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. Capacity	<input type="checkbox"/>	<input checked="" type="checkbox"/>	b. Operation Reports Availability	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Effectiveness	<input type="checkbox"/>	<input checked="" type="checkbox"/>	c. Equipment Records Maintenance	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. SUPPLEMENTARY TREATMENT			d. Previously Noted Deficiencies	<input type="checkbox"/>	<input checked="" type="checkbox"/>
a. Operation & Maintenance	<input type="checkbox"/>	<input checked="" type="checkbox"/>	e. Improvements	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Physical Condition	<input type="checkbox"/>	<input checked="" type="checkbox"/>	f. Domestic/Industrial Growth	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. Capacity	<input type="checkbox"/>	<input checked="" type="checkbox"/>	g. Recommendations	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Effectiveness	<input type="checkbox"/>	<input checked="" type="checkbox"/>	h. Required Actions	<input checked="" type="checkbox"/>	<input type="checkbox"/>



## **FACILITY DESCRIPTION**

The wastewater treatment facility consists of 2 barscreens, comminutor (Muffin Monster), 2 aerated grit chambers, 2 pumping stations, 3 primary clarifiers, 1 trickling filter, 20 RBC units, 2 final clarifiers, chlorine detention tank (2 chlorinators), dechlorination with sodium bisulfite, 1 fixed-cover primary anaerobic digester (heated), 1 floating cover secondary digester, gas recirculation, heat exchanger, 2 sludge drying beds and a 1.2 million gallon sludge storage tank. Specifications for process equipment are on file at the treatment plant and at the DNR Field Office in Mason City.

## **PERMIT COMPLIANCE SUMMARY**

Discharge from this facility is authorized by NPDES Permit No. 40-63-0-01, which was issued March 1, 2016, and will expire on February 28, 2021. The City has the ability to discharge at two separate locations; this is reflected in the new permit. Outfall 001 is the discharge to the Oxbow Lakes, which flow to the Boone River while Outfall 003 is a direct discharge to the Boone River. Limits for some parameters change based on the location of discharge.

The monthly operation reports (MOR's) were reviewed for compliance since the issuance of the new permit (March 2016-June 2017). During this period, the City discharged exclusively to Outfall 001. The following permit effluent violations were reported during the reviewed period:

*Copper* – Concentration and mass violations occurred in November of 2016 and May of 2017.

*E. coli* – The geomean limit was exceeded in August of 2016.

*pH* – The maximum pH limit was exceeded in March of 2017.

*Total Suspended Solids* – The average and maximum concentration limits were exceeded in November of 2016. Additionally, the maximum TSS concentration limit was exceeded in August, September and October 2016. Lastly, the maximum mass limit was exceeded in September of 2016.

Annual toxicity testing was completed in July of 2016; the effluent passed both toxicity tests. The 2017 toxicity was recently taken and results have not been received.

The City inadvertently sent a blank monitoring report for February of 2017. Please update and resubmit the February 2017 monitoring report.

## **Compliance Schedule**

The new permit has a compliance schedule for meeting limits for cadmium, copper, silver, zinc, and total residual chlorine. The facility was required to submit a compliance strategy by September of 2016. This report was submitted in February of 2017 and indicated that the existing equipment will be evaluated to determine if the TRC limit can be met without upgrades. For metals, a site-specific study will be conducted in hopes of revising the limits. However, the City is currently contemplating a plant upgrade to an activated sludge treatment system (see item 15e).

## **Nutrient Reduction Strategy**

The City of Webster City is also subject to the State's Nutrient Reduction Strategy. The permit requires that the City submit a report that evaluates the feasibility and reasonableness of reducing the amounts of nitrogen and phosphorus discharged into surface water. The report is due by March 1, 2018.



## **FACILITY EVALUATION**

### **1-e Bypassing**

Bypassing occurred on March 7, 2017, due to a power outage at the plant. The power was out for about 60 minutes and sewage flowed out of a manhole near the plant. Once power was restored the bypass subsided.

### **3-a Industrial Pretreatment**

The City has TAs with Mary Ann's Specialty Foods (Mary Ann's) and Webster City Custom Meats (Custom Meats). The monitoring data for both industries was reviewed for the period of March 2016 to June 2017. Custom Meats exceeded BOD loading limits in two months, flow limits in two months, pH limits during seven months and TKN during one month. Mary Ann's exceeded BOD limits during two months, flow limits during four months, pH limits during eight months, TKN limits during two months and TSS limit during one month.

VeroBlue, a fish grower/processor has purchased a portion of the old Electrolux facilities in Webster City and is currently growing fish. The City has a treatment agreement with the industry, though the industry is not a 'Significant Industrial User' and therefore, the agreement was not incorporated into the permit. VeroBlue does plan to begin processing fish in the facility. If the processing results in being designated as a Significant Industrial User, the treatment agreement must be submitted to the DNR wastewater section for review and inclusion in the permit.

Mr. Danielson indicated that he anticipates reworking the agreements for Mary Ann's and Custom Meats in the near future as plans to expand the facility progress.

### **4a Pre-treatment**

Grit is placed in a drying bed for dewatering and then is mixed with woodchips and stockpiled across the street and the City's compost operation. There was a significant accumulation of grit in the drying beds at the time of inspection. Grit must be ultimately disposed either by land application in accordance with Chapter 567 IAC 121, after meeting pathogen reduction and vector reduction requirements, or by disposal at the landfill. If the City decides to land apply the grit, contact the DNR field office for land application requirements.

### **5a Primary Clarifier**

One of the City's three primary clarifiers is being rebuilt with new concrete walls, weirs, and troughs and is currently out of service. Mr. Danielson indicated that the construction crew is waiting on baffles and weirs to finish the project. Construction Permit No. 2016-0356-S was obtained for the project.

### **6-a,b Secondary Treatment**

Four of the 20 RBC units are currently not operational. As of now, the City is not intending to make repairs to these units as they prepare to upgrade secondary treatment to activated sludge. Should the City decide against the plant upgrade, these units will need to be repaired.

### **9-b,e Biosolids Disposal**

The primary digester is also under repair and is currently not being used; this work was also authorized by Construction Permit No. 2016-0356-S. Past sludge report records have indicated that the pathogen reduction is met by achieving the required detention time in the anaerobic digester; however, Mr. Danielson reported that he has never seen the calculation to document that the detention time is adequate.



With the primary digester out of commission, it is unlikely that the required detention time is being achieved. The City must either demonstrate that the required detention time is achieved or meet the pathogen reduction requirement by other means.

The 5-year application was completed by V & K Engineering in May of 2016 and the report recommends that the City demonstrate pathogen reduction by calculating the geometric mean of fecal coliform of seven samples of the sewage sludge and showing a concentration of less than 2,000,000 MPN/gram. I recommend that the City begin using this method annually, as the City has not calculated the detention time in the digester.

Sludge was hauled in the fall of 2016 and the sludge application records were reviewed. The sludge was sampled for pollutants required in Chapter 67 and all pollutants were below ceiling concentrations. Vector reduction was met by injecting the sludge below the soil surface. The report indicated that pathogen reduction was met by detention time in the anaerobic digester.

Mr. Danielson was not able to locate the 2015 sludge application records, although the results of the sludge sampling were located in the May 2016, 5-year sludge plan. All pollutants were below ceiling limits in the samples taken both in March and October of 2015. The City must ensure that all sludge application records are maintained on-site for five years (the required recordkeeping items are attached to this report).

9f      Sludge Drying Beds

The previous inspection report noted that the City also disposes of grit, etc. from sewer cleaning in the sludge drying beds. In March of 2013, the City asked the Department about disposal of this material in their dead animal (road kill) compost pile. At that time the Department notified the City that this material must be handled in accordance with the sewage sludge regulations. See Item 4a above regarding disposal options.

13-g      Laboratory Certification

There has been no change in the laboratories used for the various analyses required by this facility. The City's lab, AgSource Labs, and SHL, are all being used and remain certified.

14-c      General Staffing

Tim Danielson was named Public Works Director in July 2011 and is the responsible operator for the facility. Mr. Danielson currently is certified as a Grade III wastewater operator.

15e      Improvements

The City is making plans to expand their wastewater treatment facility. A project initiation meeting between the City and the DNR occurred in December of 2016 (DNR Project # 2017-0216A). Mr. Danielson reported that the City currently is hoping to construct new secondary treatment facilities at a new location, south of Highway 20. Preliminary treatment and primary clarification would occur at the current facilities.



### **RECOMMENDATION**

1. To meet pathogen reduction requirements, take seven fecal coliform samples during sludge hauling and calculate a geomean.
2. Contact the DNR Field Office if grit from the drying beds will be land applied.

### **REQUIRED ACTIONS**

1. Comply with all effluent limitations in the permit per Subrule 567 IAC 64.3(1).
2. Submit the monitoring report for February 2017 per Subrule 567 IAC 64.3(1).
3. Continue to enforce the treatment agreement with industrial contributors per Subrules 567 IAC 64.3(1) and 567 IAC 62.1(6).
4. Ensure the pathogen reduction requirement is being met for application of sewage sludge per Subrule 567 IAC 67.8(1).
5. Maintain sludge application records for five years per Subrule 567 IAC 67.8(4).
6. Properly dispose of grit accumulations in the drying bed by either land application or at the landfill per Rule 567 IAC 100.4 (455B).

IAC 4/13/16  
Amount of sewage sludge  
metric tons per 365-day  
period  
dry weight basis

(English ton 325 to 1,680)

Equal to or greater than  
1,500 but less than 15,000  
(English ton 1,680 to 16,800)

Equal to or greater than  
15,000  
(or 16,800 English ton)

Environmental Protection[567]

Monitoring  
Frequency

once per 60 days  
(6 times per year)

once per month  
(12 times per year)

Ch,

b. After the sewage sludge has been monitored for two years, the department may reduce the frequency of monitoring, but in no case shall the frequency of monitoring be less than once per year when sewage sludge is applied to the land.

**67.8(4) Record keeping for Class II sewage sludge.**

a. Both the generator and applicator of Class II sewage sludge shall develop the following information and shall retain the information for five years:

- (1) The concentration of each pollutant listed in Table 3 in the sewage sludge.
- (2) The following certification statement: "I certify, under penalty of law, that the Class II sewage sludge requirements have been met. I am aware that there are significant penalties for false certification including the possibility of fine and imprisonment."
- (3) A description of how the Processes to Significantly Reduce Pathogens (PSRP) requirements are met.
- (4) A description of how the vector attraction reduction requirements are met.
- (5) A description of how the management practices for Class II sewage sludge are met for each site.
- (6) The location and area of each site.
- (7) The date and time and amount of sewage sludge applied to each site.
- (8) If subjected to cumulative loading limits, the amount and cumulative amount of each pollutant listed in Table 4 of paragraph 67.8(2) "b" in the sewage sludge applied to each site.
- (9) The amount of sewage sludge (i.e., metric tons) applied to each site.

b. Treatment works with a design flow rate of 1 million gallons per day or greater and treatment works that serve 10,000 people or more shall submit the above information to the department by February 19 of each year for the previous calendar year.

**567—67.9(455B) Class III sewage sludge.**

67.9(1) Class III sewage sludge is any sewage sludge that cannot meet either Class I sewage sludge criteria or Class II sewage sludge criteria.

67.9(2) Class III sewage sludge shall not be utilized for beneficial use for land application as specified in the chapter.

67.9(3) Class III sewage sludge shall be disposed according to the surface disposal subpart of the 40 CFR Part 503 regulation and 567—103.6(455B) or the incineration subpart of the 40 CFR Part 503 regulation.

**567—67.10(455B) Sampling and analytical methods.**

67.10(1) *General.* Representative samples of sewage sludge that are applied to the land shall be collected and analyzed. Methods listed below shall be used to analyze samples of sewage sludge and calculation procedures shall be used to calculate the percent of volatile solids reduction for sewage



**ORDINANCE NO. 2018 -**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF  
THE CITY OF WEBSTER CITY, IOWA, 1996, BY AMENDING  
CHAPTER 99 PERTAINING TO SEWER RENTAL**

**BE IT ENACTED** by the City Council of the City of Webster City, Iowa, as follows, to-wit:

**SECTION 1. SECTION MODIFIED.** Chapter 99.02.01 **Penalty**, of the Code of Ordinances of the City of Webster City, Iowa, 1996, pertaining to rates for sewer rental, is repealed and the following adopted in lieu thereof:

**99.02.01 PENALTY.** An industrial user contributing wastewater to the City sanitary sewer in excess of the limitations contained within its wastewater discharge agreement or any user for violation of other discharge limitation established by City ordinance shall be assessed a penalty charge, based on the schedule below, which shall be in addition to the rates and charges ordinarily billed to such user for sewer rental:

A.	\$2.50	per 1000 gallons for flow in excess of a 30-day average discharge limit.
B.	\$2.50	per 1000 gallons for flow in excess of a daily maximum discharge limit.
C.	\$0.50	per pound of CBOD in excess of a 30-day average discharge limit.
D.	\$0.50	per pound of CBOD in excess of a daily maximum discharge limit.
E.	\$0.50	per pound of TSS in excess of a 30-day average discharge limit.
F.	\$0.50	per pound of TSS in excess of a daily maximum discharge limit.
G.	\$1.00	per pound of TKN in excess of a 30-day average discharge limit.
H.	\$1.00	per pound of TKN in excess of a daily maximum discharge limit.
I.	\$250.00	per occurrence for Oil & Grease discharge in excess of a daily maximum discharge limit based upon data from a compliance sampling event.
J.	\$750.00	per occurrence for Oil & Grease discharge in excess of a 30-day average discharge limit.
K.	\$250.00	per occurrence for discharges with a pH in violation of a discharge limit.

Example of penalty for 30 day average violation:

If 30-day average limit was exceeded for CBOD by 25 lbs/day, then the penalty for the month could be calculated as follows:

$$\text{Penalty} = 25 \text{ lbs/day} \times \$0.50/\text{lb} \times 30 \text{ days} = \$375.00$$

Example of penalty for daily maximum violations:

If maximum daily limits were exceeded for CBOD by 325 lbs/day on day 5 of the month and TKN maximum daily limits were exceeded by 55 lbs/day on day 23 of the month, then the penalty for the month could be calculated as follows:

$$\text{Penalty} = (325 \text{ lbs} \times \$0.50/\text{lb}) + (55 \text{ lbs} \times \$1.00/\text{lb}) = \$217.50$$



**SECTION 2. NEW SECTION.** The Code of Ordinances of the City of Webster City, Iowa, 1996, is amended by adding a new section in Chapter 99, numbered 99.09 entitled **Payment of Increased Costs**, which is hereby adopted to read as follows:

**99.09 PAYMENT OF INCREASED COSTS.** Any user which discharges any toxic pollutants which cause an increase in the cost of managing the effluent or the sludge from the City's treatment works or any user which discharges any substance which singly or by interaction with other substances caused identifiable increases in the cost of operation, maintenance or replacement of the treatment works shall pay for such increased costs. The charge to each such user shall be as determined by the responsible plant operating personnel and approved by the City Manager.

**99.10 RIGHT TO TERMINATE.** Any user that fails to pay in full penalties assessed by their due date or frequently discharges into the City's publicly owned treatment works (POTW) in excess of the limitations contained within its wastewater treatment/discharge agreement or any user for violation of other discharge limitation established by City ordinance may be subject to enforcement remedies, up to and including, suspension or termination of wastewater discharge into the City's POTW and/or suspension or termination of their wastewater treatment/discharge agreement.

**SECTION 3. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 4. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**SECTION 5. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2018

**CITY OF WEBSTER CITY, IOWA**

\_\_\_\_\_  
John Hawkins, Mayor

ATTEST:

\_\_\_\_\_  
Karyl K. Bonjour, City Clerk

**RESOLUTION NO. 2018 -**

**A RESOLUTION TO APPROVE THE COMMITMENT OF MATCHING FUNDS FOR AN APPLICATION FOR FUNDING TO THE IOWA FINANCE AUTHORITY IN SUPPORT OF THE HEART OF IOWA REGIONAL HOUSING TRUST FUND**

WHEREAS, the development and preservation of affordable housing for low-income Iowans is a priority for Webster City; and,

WHEREAS, it is important for the area's communities and counties to collaborate to address this issue; and,

WHEREAS, Webster City understands that opportunities exist to secure resources to address the various housing needs in our region through the establishment of a regional housing trust fund; and,

WHEREAS, Webster and Hamilton Counties have collaborated to create the Heart of Iowa Regional Housing Trust Fund (HIRHTF), whose general mission and purpose is to address the affordable housing needs within the region through coordination and long-term planning; and,

WHEREAS, the HIRHTF, having been certified by the Iowa Finance Authority, is now eligible to apply for grant funding in the amount of \$217,108, with a 25% match requirement; and,

WHEREAS, participating cities and communities within Webster and Hamilton Counties are required to contribute toward the match requirement, based on the funds distributed within their jurisdiction; and,

WHEREAS, Webster City has agreed to provide up to \$6,497.40 of the match requirement for this application, to be used within the boundaries of Webster City.

NOW THEREFORE BE IT RESOLVED that Webster City does hereby commit a maximum of \$6,497.40, as match for an application being submitted to the Iowa Finance Authority by the HIRHTF.

Be It Further Resolved that committed matching funds will only be used on projects completed within Hamilton County.

PASSED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2018.

Ayes: \_\_\_\_\_  
Nays: \_\_\_\_\_  
Other: \_\_\_\_\_

Webster City, Iowa

By: \_\_\_\_\_  
John Hawkins, Mayor  
Webster City City Council

ATTEST:

\_\_\_\_\_  
Karyl Bonjour, City Clerk  
Webster City



635 First St  
Webster City, IA 50595  
515.832.1133  
availa.bank

September 13, 2018

Lindsay Henderson – Community Vitality Director  
City of Webster City  
400 2<sup>nd</sup> Street  
Webster City, IA 50595

Dear Lindsay Henderson:

I'm glad to info you that Availa Bank is in support of the Heart of Iowa Regional Housing Trust Fund and has approved to commit \$1,000 for the match requirement in applying for FY19 funds through the Iowa Finance Authority.

Sincerely,

A handwritten signature in blue ink that reads "Scott L. Bargfrede".

Scott L. Bargfrede  
Market President & Senior Loan Officer





*First for You!*

September 11, 2018

Lindsay Henderson  
Community Vitality Director  
City of Webster City  
400 2<sup>nd</sup> Street  
Webster City, IA 50595

Dear Lindsay,

I am pleased to inform you that First State Bank is in support of the Heart of Iowa Regional Housing Trust Fund and agrees to commit \$1,000 for the match requirement in applying for FY19 funds through the Iowa Finance Authority.

Sincerely,

Dave Taylor  
President/CEO

**WEBSTER CITY**  
505 Second Street  
PO Box 70  
Webster City, IA 50595  
515-832-2520  
67 of 123

**STANHOPE**  
600 Park Street  
PO Box 125  
Stanhope, IA 50246  
515-826-3222

**FORT DODGE**  
3031 5th Ave South  
Fort Dodge, IA 50501  
515-573-5150

**EAGLE GROVE**  
323 South Commercial Ave  
PO Box 88  
Eagle Grove, IA 50533  
515-448-4567

**CLARION**  
714 Central Ave E  
PO Box 536  
Clarion, IA 50525  
515-532-2210

**HUMBOLDT**  
605 13th St North  
Humboldt, IA 50548  
515-604-6420



September 11, 2018

Lindsay Henderson  
Community Vitality Director  
City of Webster City  
400 2nd Street  
P.O. Box 217  
Webster City, IA 50595

Dear Ms. Henderson,

WCF Financial Bank is in support of the Heart of Iowa Regional Housing Trust Fund and agrees to commit \$1,000 for the match requirement in applying for FY19 funds through the Iowa Finance Authority.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael Segner'.

Michael Segner  
President/CEO

## MEMORANDUM

TO: Mayor and Council

FROM: Dodie Wolfgram, Finance Director

DATE: September 13, 2018

RE: Annual Street Finance Report for Fiscal Year 2017-2018

---

**SUMMARY:** Iowa Code Section 312.14 requires all cities to submit the Street Financial Report (SFR) to the Iowa Department of Transportation by September 30<sup>th</sup> of each year. This report is to show the money received and spent on street maintenance and improvements on a cash basis for the previous fiscal year.

**PREVIOUS COUNCIL ACTION:** This is an annual report that is presented to the City Council each year for approval prior to submitting electronically to the State of Iowa.

**BACKGROUND/DISCUSSION:** This report includes all of the revenues and expenses for the construction, repairs and maintenance to the streets, bridges, sidewalks and storm sewers on a fiscal year cash basis.

The project section is used to report completed projects within the fiscal year we are reporting. The final retainage and engineering would need to be paid on or before June 30, 2018 to be included in this section. We have several projects that are complete today but the final payment was not made prior to June 30<sup>th</sup>. This would include East and West 2<sup>nd</sup> Street, Union Street Overlay and the Beach Street Paving Project.

**FINANCIAL IMPLICATIONS:** The DOT is required to notify the state treasurer of any delinquent SFR reports. The treasurer will hold the road use tax money until the report is received. If the report has not been filed by December 15<sup>th</sup>, all of the money for the year will be lost.

**RECOMMENDATION:** I recommend that you approve the Street Finance Report to ensure the report is filed with the Iowa Department of Transportation before the due date of September 30, 2018.

**CITY MANAGER COMMENTS:** I also recommend the City Council approve the Street Finance Report.



**RESOLUTION NO. 2018 -**

**RESOLUTION APPROVING THE OFFICIAL CITY STREET FINANCIAL  
REPORT**

WHEREAS, the City Council of Webster City, Iowa, has considered and prepared an Official Financial Report for City Streets for the period July 1, 2017 to June 30, 2018, and

WHEREAS, it is necessary for the City Council to formally adopt and approve said report.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Webster City, Iowa that the Official Financial Report for City Streets for the period July 1, 2017 to June 30, 2018 is hereby adopted and approved.

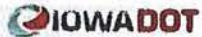
BE IT FURTHER RESOLVED, that the City Clerk of the City of Webster City, Iowa is hereby authorized to attach to said report a true copy of this resolution.

PASSED AND APPROVED this 17th day of September, 2018.

\_\_\_\_\_  
John Hawkins, Mayor

ATTEST:

\_\_\_\_\_  
Karyl K. Bonjour, City Clerk



Form 517007 (5-2018)  
Office of Local Systems  
Ames, IA 50010

City Name
WEBSTER CITY

## City Street Financial Report

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### Cover Sheet

Now therefore let it be resolved that the city council WEBSTER CITY, Iowa  
(City Name)

On 09/17/2018 did hereby approve and adopt the annual  
(month/day/year)

City Street Financial Report from July 1, 2017 to June 30, 2018  
(Year) (Year)

#### Contact Information

Name	E-mail Address	Street Address	city	ZIP Code
Dodie Wolfgram	dodie@webstercity.com	400 Second Street PO Box 217	Webster City, Iowa	50595-0000
Hours	Phone	Extension	Phone(Alternative)	
8:00am - 5:00pm M-F	515-832-9116	0000000239	515-832-9141	

#### Preparer Information

Name	E-mail Address	Phone	Extension
Dodie Wolfgram	dodie@webstercity.com	515-832-9141	

#### Mayor Information

Name	E-mail Address	Street Address	city	ZIP Code
John Hawkins	jhawkins@webstercity.com	400 Second Street PO Box 217	Webster City, Iowa	50595-0000
Phone	Extension			
515-832-9151				

Resolution Number 2018-

\_\_\_\_\_  
Signature Mayor

\_\_\_\_\_  
Signature City Clerk



## City Street Financial Report

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City Name
WEBSTER CITY
City Number
6332

### Summary Statement Sheet

Column 1    Column 2    Column 3    Column 4  
Road use    Other Street    Street Debt    Totals  
Tax Fund    Monies

Round Figures to Nearest Dollars

<b>A. BEGINNING BALANCE</b>				
1. July 1 Balance	\$1,991,892	\$981,019	\$374,933	\$3,347,844
2. Adjustments (Note on Explanation Sheet)	\$0	\$0	\$896,401	\$896,401
3. Adjusted Balance	\$1,991,892	\$981,019	\$1,271,334	\$4,244,245
<b>B. REVENUES</b>				
1. Road Use Tax	\$1,029,652			\$1,029,652
2. Property Taxes		\$603,842	\$345,695	\$949,537
3. Special Assessments		\$0	\$0	\$0
4. Miscellaneous		\$1,009,524	\$9,020	\$1,018,544
5. Proceeds from Bonds, Notes, and Loans		\$0	\$0	\$0
6. Interest Earned		\$10,487	\$0	\$10,487
7. Total Revenues (Lines B1 thru B6)	\$1,029,652	\$1,623,853	\$354,715	\$3,008,220
<b>C. Total Funds Available (Line A3 + Line B7)</b>				
	\$3,021,544	\$2,604,872	\$1,626,049	\$7,252,465

Column 1    Column 2    Column 3    Column 4  
Road use    Other Street    Street Debt    Totals  
Tax Fund    Monies

Round Figures to Nearest Dollars

<b>EXPENSES</b>				
<b>D. Maintenance</b>				
1. RoadWay Maintenance	\$240,104	\$311,266	\$0	\$551,370
2. Snow and Ice Removal	\$132,228	\$41,646	\$0	\$173,874
<b>E. Construction, Reconstruction and Improvements</b>				
1. Engineering	\$9,902	\$85,150	\$81,768	\$176,840
2. Right of Way Purchased	\$0	\$0	\$0	\$0
3. Street/Bridge Construction	\$206,505	\$632,173	\$907,099	\$1,745,777
4. Traffic Services	\$0	\$0	\$0	\$0
F. Administration	\$25,083	\$53,743	\$0	\$78,826
G. Equipment	\$61,878	\$283	\$0	\$62,161
H. Miscellaneous		\$0	\$0	\$0
<b>J. Street Debt</b>				
1. Bonds, Notes and Loans - Principal Paid	\$0	\$0	\$251,801	\$251,801
2. Bonds, Notes and Loans - Interest Paid	\$0	\$0	\$93,894	\$93,894
<b>TOTALS</b>				
K. Total Expenses (Lines D thru J)	\$675,700	\$1,124,261	\$1,334,582	\$3,134,543
L. Ending Balance (Line C-K)	\$2,345,844	\$1,480,611	\$291,467	\$4,117,922
M. Total Funds Accounted For (K + L = C)	\$3,021,544	\$2,604,872	\$1,626,049	\$7,252,465





Form 517007 {5-2018}  
Office of Local Systems  
Ames, IA 50010

<b>City Name</b>
<b>WEBSTER CITY</b>

## City Street Financial Report

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### Miscellaneous Revenues and Expenses Sheet

Code Number and Itemization of Miscellaneous Revenues (Line B4 on the Summary Statement Sheet)(See Instructions)	Column 2 Other Street Monies	Column 3 Street Debt
174---Sales Tax / Local Option	\$752,128.00	\$0.00
112---Utility Revenue	\$257,396.00	\$0.00
124---Iowa DOT	\$0.00	\$9,020.00
<b>Line B4 Totals</b>	<b>\$1,009,524.00</b>	<b>\$9,020.00</b>

Code Number and Itemization of Miscellaneous Expenses (Line H on the Summary Statement Sheet) "On street" parking expenses, street maintenance, buildings, insurance, administrative costs for printing, legal fees, bond fees etc. (See Instructions)	Column 2 Other Street Monies	Column 3 Street Debt
<b>Line H Totals</b>		

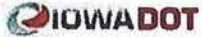
## City Street Financial Report

<b>City Name</b>
<b>WEBSTER CITY</b>
<b>City Number</b>
<b>8212</b>

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## Bonds, Notes and Loans Sheet

New Bond ?	Debt Type	Debt Purpose	DOT Use Only	Issue Date	Issue Amount	% Related to Street	Year Due	Principal Balance as of 7/1	Total Principal Paid	Total Interest Paid	Principal Roads	Interest Roads	Principal Balance as of 6/30
<input type="checkbox"/>	General Obligation	Street Improvements	105	11/01/2011	\$956,711	100	2018	\$89,250	\$89,250	\$1,562	\$89,250	\$1,562	\$0
<input type="checkbox"/>	General Obligation	Paving & Construction	301	06/29/2016	\$3,763,800	100	2029	\$3,710,600	\$118,900	\$75,409	\$118,900	\$75,409	\$3,591,600
<input type="checkbox"/>	General Obligation	Equipment	401	11/01/2010	\$186,369	100	2020	\$59,245	\$19,508	\$1,611	\$19,508	\$1,611	\$39,737
<input type="checkbox"/>	General Obligation	Storm Sewer	701	06/29/2016	\$298,809	100	2029	\$294,577	\$9,440	\$5,987	\$9,440	\$5,987	\$285,137
<input type="checkbox"/>	General Obligation	Sidewalk	801	06/29/2016	\$465,426	100	2029	\$458,835	\$14,703	\$9,325	\$14,703	\$9,325	\$444,132
<b>New Bond Totals</b>					<b>\$0</b>	<b>\$0</b>	<b>Totals</b>	<b>\$4,812,407</b>	<b>\$251,801</b>	<b>\$93,894</b>	<b>\$251,801</b>	<b>\$93,894</b>	<b>\$4,360,608</b>



Form 517007 {5-2018}  
Office of Local Systems  
Ames, IA 50010

<b>City Name</b>
WEBSTER CITY

## City Street Financial Report

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### Project Final Costs Sheet

For construction, reconstruction, and improvement projects with costs equal to or greater than 90% of the bid threshold in effect as the beginning of the fiscal year.

Check here if there are no entities for this year ☐

### Project Final Costs Sheet (Section A)

1. Project Number	2. Estimated Cost	3. Project Type	4. Public Letting?	5. Location/Project Description (limits, length, size of structure)
2017 Str Impr Project	\$452,000	SURF	Yes	PCC replace on Ohio St, 3rd, Des Moines, Seneca, Fairmeadow, Crestview. Full depth patches of 8" and 10" on street, 6" on sidewalk
Lyons Creek Ped Bridge	\$652,600	BRID	Yes	Furnish/install pre-fabricated steel pedestrian bridge, construction of bridge abutments located at E 2nd St Lyons Creek and sidewalk construction

### Project Final Costs Sheet (Section B)

1. Project Number	6. Contractor Name	7. Contract Price	8. Additions/Deductions	9. Labor	10. Equipment	11. Materials	12. Overhead	13. Total
2017 Str Impr Project	Jensen Builders	\$364,500	\$81,659	\$0	\$0	\$0	\$0	\$446,159
Lyons Creek Ped Bridge	Wicks Construction	\$557,761	\$23,502	\$0	\$0	\$0	\$0	\$581,263





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Ames, IA 50010

City Name
WEBSTER CITY
City Number
8272

## City Street Financial Report

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### Road/Street Equipment Inventory Sheet

1. Local Class I.D. #	2. Model Year	3. Description	4. Purchase Cost	5. Lease Cost	/Unit	6. Rental Cost	/Unit	7. Used On Project this FY?	8. Status
29	2011	Ford F350 4x4 Pickup w/utility box	\$30,540	\$0		\$0		Yes	NOCH
8	2011	Elgin 3300 Crosswind Street Sweeper	\$186,369	\$0		\$0		Yes	NOCH
23	2010	Freightliner Dump Truck	\$120,697	\$0		\$0		Yes	NOCH
11	2006	John Deere 770D Maintainer	\$149,500	\$0		\$0		Yes	NOCH
5	2006	Caterpillar 242B Vertical Lift Skid Loader	\$32,020	\$0		\$0		Yes	NOCH
27	2005	Chevrolet C8500 Dump Truck Single Axle	\$92,040	\$0		\$0		Yes	NOCH
16	2003	Caterpillar 420 Backhoe	\$85,038	\$0		\$0		Yes	NOCH
17	2002	John Deere 544H Endloader	\$130,500	\$0		\$0		Yes	TRAD
21	1999	International Dump Truck 4700 Single Axle	\$53,416	\$0		\$0		Yes	NOCH
26	1997	Chevrolet Dump Truck 2600 Single Axle	\$42,000	\$0		\$0		Yes	NOCH
22	1995	International Dump Truck 4700 Single Axle	\$38,267	\$0		\$0		Yes	NOCH
25	2003	Ford 4 x 4 Pickup F250	\$21,231	\$0		\$0		Yes	NOCH
70	1998	Target Self-propelled Concrete Saw	\$7,968	\$0		\$0		Yes	NOCH
18	2007	John Deere 624J Endloader	\$137,500	\$0		\$0		Yes	NOCH
16-20	2008	Compactor CUP 40 Cat	\$8,900	\$0		\$0		Yes	NOCH
43	2008	Greco Paint Machine 5900	\$5,049	\$0		\$0		Yes	NOCH
2	2009	Rockland Grappler Bucket/Rake	\$20,800	\$0		\$0		Yes	NOCH
9	1999	H140 Caterpillar Grader	\$158,544	\$0		\$0		Yes	NOCH
007	2013	International Tandem Dump Truck	\$111,582	\$0		\$0		Yes	NOCH



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Office of Local Systems  
Ames, IA 50010

## City Street Financial Report

City Name
WEBSTER CITY
City Number
2012

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### Road/Street Equipment Inventory Sheet

1. Local Class I.D. #	2. Model Year	3. Description	4. Purchase Cost	5. Lease Cost	/Unit	6. Rental Cost	/Unit	7. Used On Project this FY?	8. Status
16-10	2014	Concrete Hammer	\$10,900	\$0		\$0		Yes	NOCH
31	2015	Chevrolet Silverado 3500	\$37,951	\$0		\$0		Yes	NOCH
30	2017	Dodge Ram 3500 Pickup w/utility box	\$39,394	\$0		\$0		Yes	NOCH
17	2017	Model 938M Cat Loader	\$170,844	\$0		\$0		Yes	NOCH



Form 517007 {5-2018}  
Office of Local Systems  
Ames, IA 50010

<b>City Name</b>
<b>WEBSTER CITY</b>
<b>City Number</b>
8212

## City Street Financial Report

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## Explanation Sheet

### Comments

Adjusted beginning balance for Street Debt a total of \$896,401 broken down as:

FY17 - \$856,900. for IDOT reimbursements for STP-U-8212(616)-70-40

FY17 - \$39,501. - for utility reimbursements for their portion of street projects





Form 517007 {5-2018}  
Office of Local Systems  
Ames, IA 50010

City Name
WEBSTER CITY

## City Street Financial Report

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### Monthly Payment Sheet

Month	Road Use tax Payments
July	\$104,553.13
August	\$108,055.71
September	\$105,508.73
October	\$69,366.96
November	\$93,212.13
December	\$80,827.31
January	\$67,322.54
February	\$113,452.00
March	\$71,889.49
April	\$39,247.15
May	\$96,932.69
June	\$79,304.62
Totals	\$1,029,652.46

**RESOLUTION NO. 2018 -**

**ESTABLISHING DEPOSITORIES FOR THE CITY OF WEBSTER CITY  
AND FINANCIAL INSTITUTIONS, THE MAXIMUM AMOUNT, WHICH MAY BE KEPT ON  
DEPOSIT IN EACH DEPOSITORY AND DESIGNATING AUTHORIZED OFFICERS**

WHEREAS, 12C.2 of the Iowa Code requires the approval of financial institutions as depositories for City funds by written resolution, and which shall distinctly name each depository approved and specify the maximum amount which may be kept on deposit in each depository, and

WHEREAS, the City of Webster City, Iowa depositories need to be updated.

Now Therefore Be It Resolved by the City Council of the City of Webster City, Iowa that the following financial institutions be named for the deposit of public funds belonging to the City of Webster City, Iowa as follows:

<u>NAME OF DEPOSITORY</u>	<u>MAXIMUM DEPOSIT</u>
Availa Bank, Webster City, Iowa	\$18,000,000.00
First State Bank, Webster City, Iowa	\$18,000,000.00
WCF Financial Bank, Webster City, Iowa	\$18,000,000.00
United Bank of Iowa, Fort Dodge, Iowa	\$18,000,000.00
Iowa Public Agency Investment Trust, W. Des Moines, Iowa	\$18,000,000.00

BE IT FURTHER RESOLVED that the following officers are hereby authorized and directed to take such action and execute such documents and agreements as may be necessary to secure the repayment of the deposit of public funds authorized hereunder, including but not limited to, security agreements, custodian bailment agreements, notices and other documents or instruments supplemental or incidental thereto, and to execute and deliver signature authorization cards to depository concurrently therewith to execute all drafts, checks or other documents and correspondence regarding any accounts of public agency at depository, and to determine with the depository in accordance with law, the rate of interest to be paid by depository on such deposits:

Dodie Wolfgram, Finance Director  
Karyl K. Bonjour, City Clerk  
Elizabeth Ann Smith, Deputy City Clerk

Passed and adopted this 17<sup>th</sup> day of September, 2018.

---

John Hawkins, Mayor

ATTEST:

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Karyl K. Bonjour, City Clerk





## MEMORANDUM

TO: Kent Harfst, Interim City Manager  
Mayor and Council

FROM : Matt Alcazar, Engineering Tech/Project Coordinator

DATE: September 10, 2018

RE: Amendment #4 for the 2019 Millards Lane Box Culvert Replacement Project

---

**SUMMARY:** Attached is Amendment No. 4 to the Agreement for the On-Call Bridge Inspection and Underground Utility Distribution Systems with WHKS & Co., which contract was approved on March 20, 2017. This Amendment is for design and construction administration work on the 2019 Millards Lane Box Culvert Replacement Project.

The project consists or replacing an 8' x 6' reinforced concrete box culvert conveying a small stream under Millards Lane.

The existing 8' x 6' reinforced concrete box is located under Millards Lane 0.2 miles north of the intersection with IA 17. The year of original construction of the existing culvert is unknown.

An Iowa DOT standard cast-in-place reinforced concrete box culvert with the same cross-sectional opening (8' x 6') will be used. Hydraulic analysis will not be performed to size the culvert since the drainage area is less than 2 square miles. Removal and replacement of roadway above the culvert will be necessary to facilitate replacement of the culvert. Erosion countermeasures will be installed at the inlet and outlet.

**PREVIOUS COUNCIL ACTION:** The City has an Agreement with the Consultant to provide these On-Call Bridge Inspection and Underground Utility Distribution Systems services. The Amendment will establish the scope of service and the cost of their services for this specific project. This Amendment will also authorize the consultant to perform the work necessary for the Project.

**BACKGROUND/DISCUSSION:** This Amendment, reviewed by staff, sets forth the 'scope of work' and the 'not to exceed costs' to provide the design services and construction services for the City's project. Work on the design phase will begin upon approval of this Amendment, with construction anticipated to start in spring or early summer of 2019.

Approval of this Amendment will authorize the Mayor to execute Amendment No. 4, direct the Consultant and City Staff to perform the design and bid letting phase. Staff will seek Council approval for award of a construction contract prior to the start of construction.



**FINANCIAL IMPLICATIONS:** This work will be funded through the Road Use Fund. The not to exceed fee for design and construction administration work associated with the 2019 Millards Lane Box Culvert Replacement Project is \$40,500.00.

**RECOMMENDATION:** It is recommended that Council approve Amendment No. 4 for the 2019 Millards Lane Box Culvert Replacement Project, authorize the Mayor to execute the Amendment, and authorize staff to proceed with the design and bid letting phases of the project.

**ALTERNATIVES:** If Council chooses, they can:

1. Request staff to re-evaluate the scope of the project and/or seek other alternatives in materials or construction methods.

**CITY MANAGER COMMENTS:** I concur with Matt's recommendation for the City Council to approve Amendment No. 4 for the 2019 Millards Lane Box Culvert Replacement Project which authorizes the Mayor to execute the Amendment.

**RESOLUTION NO. 2018 –**

**AUTHORIZING ENTERING INTO AMENDMENT NO. 4 TO THE  
ON-CALL BRIDGE INSPECTION AND UNDERGROUND UTILITY DISTRIBUTION  
SYSTEMS AGREEMENT WITH WHKS & CO., AMES, IOWA FOR ENGINEERING  
SERVICES IN CONNECTION WITH THE 2019 MILLARDS LANE BOX CULVERT  
REPLACEMENT PROJECT**

WHEREAS, the City of Webster City entered into an engineering agreement with WHKS & Co., Ames, Iowa for On-Call Bridge Inspection and Underground Utility Distribution Systems on March 20, 2017; and,

WHEREAS, the City of Webster City now desires to enter into Amendment No. 4 to this agreement to provide services in connection with the 2019 Millards Lane Box Culvert Replacement Project; and,

WHEREAS, the City Council and City Staff have reviewed said form of Amendment No. 4.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa to enter into Amendment No. 4 to the On-Call Bridge Inspection and Underground Utility Distribution Systems Agreement for the Project with WHKS & Co., Ames, Iowa, to provide engineering services for design and construction administration work on the 2019 Millards Lane Box Culvert Replacement Project, and authorize the Mayor to execute the amendment.

BE IT FURTHER RESOLVED that said Amendment No. 4 is hereby approved upon being executed by both parties.

Passed and adopted this 17<sup>th</sup> day of September, 2018.

---

John Hawkins, Mayor

ATTEST:

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Karyl K. Bonjour, City Clerk



1412 South Bell Ave Ste #103  
Ames, IA 50010  
Phone: 515-663-9997

**AMENDMENT #4  
TO  
ON-CALL BRIDGE INSPECTION AND  
UNDERGROUND UTILITY DISTRIBUTION SYSTEMS**

WHEREAS, the **City of Webster City, IA** hereinafter referred as the "Client" and WHKS & Co., hereinafter referred to as "WHKS" executed a Professional Technical Services Agreement dated March 20, 2017 for certain engineering services for on-call bridge inspection and underground utility distribution systems, and

WHEREAS, the Client has requested WHKS to perform additional services as part of Amendment #4 for the **2019 Millards Lane Box Culvert Replacement (Project)**; and

WHEREAS, WHKS proposes to furnish the professional services required by the Client for said project,

NOW THEREFORE, the Client hereby agrees to retain and compensate WHKS to perform the professional services in accordance with the terms and conditions of this Amendment, the initial Professional Services Agreement, and the Standard Terms and Conditions accompanying the initial agreement.

**Scope of Services**

WHKS shall perform the following described services for the Client:

**Design, bid, and construction phase engineering services as described on the attached Scope of Services included in Exhibit A.**

**Basis of Compensation**


For the services described above, the Client shall remunerate WHKS as follows:

**Billed Hourly based on 2018 fee schedule with a Not-to-Exceed fee of \$40,500.00 including Expenses.**

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**City of Webster City**

By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

  
By: \_\_\_\_\_  
Printed Name: Fouad K. Daoud, P.E. & S.E.  
Title: President & CEO





## Exhibit A to Professional Services Agreement

### A. Project Description

The project consists of replacing an 8' x 6' reinforced concrete box culvert conveying a small stream under Millards Lane. The culvert replacement project described below will be funded locally.

The existing 8' x 6' reinforced concrete box is located under Millards Lane 0.2 miles north of the intersection with IA 17. The drainage area is less than 2 square miles. The culvert span is less than 20' and is not listed on the National Bridge Inventory and does not have a Federal Highway Administration number. There is no traffic count data available. The year of original construction of the existing culvert is unknown. The latest bridge inspection (2017) report notes the following deficiencies:

*There are leaking, leaching cracks in the walls, especially at the northwest corner near the pipe at the base of the wall. The floor and bottom of the walls has deteriorated and spalled/eroded and reinforcing is visible the entire length. The floor and wings have failed at the outlet (east) end and fallen into the stream. There is a four-foot drop at the east end. There is debris in the channel at the east end. There is erosion and scour at the east and southwest corners threatening to cut into the roadway.*

An Iowa DOT standard cast-in-place reinforced concrete box culvert with the same cross-sectional opening (8' x 6') will be used. Hydraulic analysis will not be performed to size the culvert since the drainage area is less than 2 square miles. Removal and replacement of roadway above the culvert will be necessary to facilitate replacement of the culvert. Erosion countermeasures will be installed at the inlet and outlet.

The above-listed culvert replacement will be performed with the road closed to traffic throughout construction.

### B. Scope of Services Provided Under This Agreement:

#### 1. **Project Management and Meetings**

- Perform general project administrative duties including supervision and coordination of the project team, review of project costs and billings, prepare invoices using Consultant's standard forms, preparation of status reports, and general administrative activities.
- Hold kick-off meeting with Client to discuss the project and review the scope.
- Advise the Client of the necessity of obtaining Special Engineering Services as described in Paragraph C., and act as the Client's representative in connection with any such services not actually performed by WHKS.
- Attend two (2) meetings for the project including the bid opening.

#### 2. **Topographic Survey and Research of Existing Conditions**

- Perform site topographical surveys to support new facilities, exclusive of boundary surveys for land and easement acquisition.
- Develop project control and base map for the project.

- Locate the existing underground utilities as located by the Iowa One Call locate system.
- Collect, obtain and review relevant information from the Client.

**3. Preliminary and Final Design**

- Prepare preliminary and final plans and specifications to show the character and scope of work to be performed by contractors on the Project. Plans will follow Iowa DOT and SUDAS standards.
- Prepare forms of notice for bids, contractor's proposal, construction agreement, payment bond and performance bond for approval by the Client, subject to prior review and approval by Client's Attorney, Bond Counsel, and/or Fiscal Agent.
- Prepare opinion of probable construction cost on completed plans and specifications.
- Furnish electronic copies of the plans, specifications, and other contract documents as required to the Client.
- Furnish plans and specifications to bidders through the use of a web based plan room.
- Answer contractor's questions during the bidding phase.
- Prepare addendums to the contract documents prior to bid letting, if necessary.
- Assist in the receiving and tabulation of Contractors' proposals and assist in awarding construction contract.

**4. Construction Administration**

- Provide construction administration assistance during construction. Contract administration assistance activities conducted during project construction include clarification of design details, periodic visits to the construction site to observe the progress of work, review of shop drawings, review periodic payment estimates for completed construction work and recommend payments for processing, prepare change orders when required, and prepare the final summary of construction costs.
- Conduct a preconstruction meeting with Client, Contractor and Utility Owners.
- Prepare record drawings from Contractor provided "mark-ups" at the completion of the construction.
- Provide construction updates to the Client.
- Construction staking will be included in the bid package as a bid item.

**5. Construction Observation**

- Provide resident project observation services during the construction of the Project. Resident observation is a part time function during construction. Duties are to provide on-site evaluations of the Project progress in accordance with the plans and specifications and report said progress to the Engineer. Additionally, the observer maintains a log book recording conditions at the job site, weather, record of visitors, summary of daily activities, actions taken, observations in general and assists in recording data for eventual preparation of Record Drawings. The observer duties do not include construction means, methods, procedures, and job-site safety. Fee based on 120 hours of observation and travel time.
- The testing of materials will be included in the bid package as a bid allowance to be paid by the Contractor.





**C. Special Engineering Services:**

Special Engineering Services are those services not listed above, but which may be required or advisable to accomplish the Project. Special Engineering Services shall be performed when authorized by the Client for additional fees, to be determined at the time authorized.

Special Engineering Services include:

1. Land surveying and platting
2. Easement research, plats or descriptions
3. Negotiation for easements or land acquisition
4. Quality control testing and construction materials testing
5. Permits other than those identified above
6. Funding assistance, including grant and/or loan applications
7. Wetland Delineations or mitigation plans
8. Floodplain and hydraulic/hydrologic modeling
9. Geotechnical design/recommendations
10. Cultural resource survey or other studies or documentation that may be required by regulatory agencies that are not specifically listed in the scope of services
11. National Environmental Policy Act (NEPA) compliance, including historical and archeological investigations
12. Attendance at additional meetings (other than those listed above)

**D. Items to be Provided by the Client:**

The Client will provide the following items:

- Current base maps, aerial photos, and GIS maps in the project vicinity
- Existing culvert plans
- Existing pavement structure



## MEMORANDUM

TO: Mayor and City Council

FROM: Kent Harfst, Interim City Manager/  
Recreation & Public Grounds Director

DATE OF MEMO: September 12, 2018

RE: Approval of Agreement with Skott & Anderson Architects for  
Preliminary Design of New Shelter at West Twin Park

---

**SUMMARY:** In the previous 2017-2018 and current 2018-2019 budgets there is \$259,350.00 allocated for the design and construction of a new park shelter at West Twin Park. To proceed with this project, an architect needs to be hired to begin the process of providing preliminary design study drawings. The Park and Recreation Commission, as well as City staff recommend entering into an agreement with Skott & Anderson Architects of Mason City, Iowa.

### **PREVIOUS COUNCIL ACTION:**

Last year and earlier this year, the City Council did approve the Capital Improvement Plan and operating budget that is funding this project.

### **BACKGROUND/DISCUSSION:**

The Park and Recreation Commission has discussed this project the past few years. At their August 16, 2018 meeting they supported the proposed agreement and recommends the City Council sign the agreement.

Skott and Anderson proposes to provide the following services at a cost of \$5,000.00:

1. Provide preliminary site plan with Schlotfeldt Engineering indicating known property limits, street locations, park shelter footprint, possible ADA (Americans with Disabilities) park areas, possible sidewalk locations.
2. Provide preliminary floor plan of park shelter buildings with restroom(s) and utility area.
3. Provide preliminary exterior elevations in 2-D form.
4. Provide preliminary 3-D image of exterior.

### **FINANCIAL IMPLICATIONS:**

As mentioned above there is \$259,350.00 budgeted for this project. Of the total cost, the City will be funding \$229,350.00 with the remaining \$30,000.00 being funded with grants or private donations. The cost of the preliminary study will be paid with these funds.

### **RECOMMENDATION:**

I recommend the City Council approve the agreement with Skott & Anderson Architects in the amount of \$5,000.00.

### **ALTERNATIVES:**

If the City Council chooses to not approve this agreement: other options include:

1. Find a different architectural or engineering firm.
2. Delay the project.
3. Discontinue the project.

**RESOLUTION NO. 2018 -**

**AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER INTO AN AGREEMENT  
WITH SKOTT & ANDERSON ARCHITECTS, MASON CITY, IOWA  
FOR ARCHITECTURAL SERVICES IN CONNECTION  
WITH THE SHELTER AT WEST TWIN PARK PROJECT**

WHEREAS, the City of Webster City desires to enter into an agreement for architectural services for the Shelter at West Twin Park Project; and,

WHEREAS, an agreement has been negotiated with Skott & Anderson Architects, Mason City, Iowa to provide architectural services in connection with the preliminary design of a new Shelter at West Twin Park; and,

WHEREAS, the City Council has reviewed said form of agreement.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa that the Mayor and City Clerk are hereby authorized and directed to enter into an agreement with Skott & Anderson, Architects, Mason City, Iowa to provide architectural services in connection with the preliminary design for the new Shelter at West Twin Park Project.

BE IT FURTHER RESOLVED that said agreement is hereby approved upon being executed by both parties.

Passed and adopted this 17<sup>th</sup> day of September, 2018.

---

John Hawkins, Mayor

ATTEST:

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Karyl K. Bonjour, City Clerk





## Technical Services Agreement

July 10, 2018

City of Webster City  
c/o Kent Harfst  
Assistant City Manager/Recreation & Public Grounds Director  
Fuller Hall Recreation Center  
625 Bank Street  
Webster City, IA 50595

Re: Park Shelter at West Twin Park  
Webster City, Iowa

Dear Mr. Harfst:

Skott & Anderson Architects (ARCHITECT) proposes herein professional architectural services to assist City of Webster City (CLIENT) to provide preliminary design study drawings of the following:

1. Provide preliminary site plan with Schlotfeldt Engineering indicating known property limits, street locations, park shelter footprint, possible ADA parking areas, possible sidewalk locations.
2. Provide preliminary floor plan of park shelter building with restroom(s) and utility area.
3. Provide preliminary exterior elevations in 2-D form.
4. Provide preliminary 3-D image of exterior.

Skott & Anderson Architects proposes utilizing standard billable HOURLY RATES for Items 1-3 above for a not to exceed amount of \$4,500.

Skott & Anderson Architects proposes a LUMP SUM for Item 4 above for \$500 as needed.

Hourly Rates and Reimbursed Expenses shall be as per Attachment EXHIBIT A. Mileage for study project shall be included in the hourly rate.

Excluded Work items that can be provided for as requested by the Owner for additional fee.

1. Site Survey indicating topography, existing structures, existing vegetation, existing utilities, existing pavement locations.
2. Site Engineering.
3. Landscape Design.

2800 4<sup>th</sup> Street SW Suite 6 • Mason City, Iowa 50401 • Tel: 641-424-8689 • Fax: 641-421-5967

[www.saarchitects.biz](http://www.saarchitects.biz)





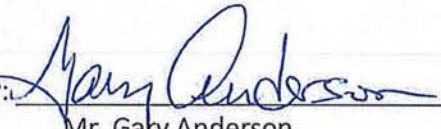
4. Structural Engineering.
5. Electrical Engineering.
6. Mechanical Engineering.
7. Energy code review.
8. Low voltage systems; security, access control, structured wiring.
9. Interior Design.
10. Technical Specifications.
11. Creation and implementation of a NPDES General Permit No. 2, Storm Water Pollution Prevention Plan, and erosion control plan when the disturbed site is over one acre.
12. Printing and shipping of deliverables for owner use shall be a reimbursed expense.
13. Cost estimating.
14. Drawings for grant applications or any work associated with grant application work.
15. Special Inspections required by building code during construction shall be by a third-party company and be a direct reimbursed expense to the services.
16. Requested alternate pricing shall be evaluated on a case by case basis to determine the level of work involved and any associated cost.
17. Permit Fees, Inspection Fees and Application Fees.
18. Environmental Services, including the investigation for asbestos, mold and other recognized dangerous or unhealth conditions.
19. Meetings with organization outside of the CLIENT.

Services by this Agreement shall be performed in accordance with the Provisions included with this Agreement and any aforementioned enclosed Exhibit. The Agreement supersedes all prior agreements and may only be changed by written amendment executed by both parties.

Approved for CLIENT  
City of Webster City

Accepted for ARCHITECT  
Skott & Anderson Architects

By: \_\_\_\_\_

By:   
Mr. Gary Anderson

Date: \_\_\_\_\_

Date: July 10, 2018

Enclosures: Exhibit A  
Provisions



## Exhibit A - Billing Rates Effective January 1, 2018

### Professional Hourly Rates

Principal / Architect	\$ 140.00 / HR
Project Architect	\$ 120.00 / HR
Project Manager	\$ 90.00 / HR
Administrative Assistant	\$ 45.00 / HR

### Reimbursable Costs

Mileage \$ .60 / Mile

#### Printing or Copies Costs

Printing Company	Cost +10%
B&W Plan Sheets 42x30	\$1.75 per sheet (in-house)
B&W Plan Sheets 24x36	\$1.25 per sheet (in-house)
Color Printing	\$ .50 per sheet per side "Letter" size \$1.00 per sheet per side "11x17" size
Color Plan Sheets 42x30	\$20.00 per sheet (in-house)
Color Plan Sheets 24x36	\$15.00 per sheet (in-house)
Color Renderings 24x36	\$50 per sheet (in-house)
Color Renderings 30x40	\$70 per sheet (in-house)
Mounting Boards:	\$10 per board
Frames/Plexi-Glass	Cost + 10%

#### Drawing Scanning Into PDF/JPEG

Any Size Sheet	\$2 per sheet
Flash Drive	\$10 each plus shipping/handling (\$8)

#### Shipping and Handling

Full Plan & Specification Sets	In-House Shipping: Typical Range \$10-13 per set Printing Company Shipping: Actual Cost plus 10%
--------------------------------	---

#### Additional Consultant Charges

Additional services that a consultant to the Architect charges their services will be a direct reimbursable expense plus 15% for administration and liability costs.

#### Plan Review, Energy Code Review and/or State Inspection Fee

Fees paid to State/Local Departments will be a direct reimbursable expense plus 5% for administration costs.



# PROVISIONS

## ARTICLE I – SCOPE OF SERVICES

This Agreement represents the entire Agreement between the parties and may be amended only by written Agreement executed by both parties. It supersedes all prior communications, representations, or agreements, whether oral or written, relating to the subject matter of this Agreement. Execution of this Agreement signifies that each party has read the document thoroughly. Amendments to this Agreement shall not be binding unless made in writing and signed by both Client and Consultant.

## ARTICLE II – COMPENSATION AND PAYMENT

1. The Architect shall submit a monthly invoice for services rendered, including reimbursement of expenses incurred.
2. Client shall make payment for monthly statement of services provided promptly after receipt of invoice or statement for services. If Client fails to make payment within forty (40) days after receipt of invoice or statement, the Architect, at its discretion, may charge interest at a rate of eighteen percent (18%) annually or the maximum legal rate, whichever is less, starting thirty (30) days from the date of the invoice.
3. If Client fails to make payments within sixty (60) days from the date of an invoice, Architect may, at its option, suspend performance of services upon five (5) calendar days' notice to Client. Architect shall have no liability whatsoever to Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by Client. If Client fails to make payment to Architect in accordance with the payment terms herein, this shall be a cause for termination by Architect.
4. Reimbursable expenses including, but limited to materials, supplies, reproduction costs for plans, details, reports, travel time, mileage, and subsistence will be charged at a multiple of one and ten one hundredths (1.10) times the actual cost to the Architect when furnished by commercial sources and on the basis of current rates when furnished by Architect.
5. Accounting of Costs: Records of the Architect relating to time, reimbursable expenses and accounts between the parties shall be kept in accordance with generally recognized accounting standards.

## ARTICLE III – USE OF ARCHITECT'S DOCUMENTS

All tangible items produced or prepared by Architect are instruments of service and remain the property of the Architect. Owner may retain copies for reference. Reuse of the documents (paper instruments and electronic data and media) prepared by Architect on another project without the Architect written consent shall be prohibited. Client will indemnify Architect, its employees, agents or consultants against claims resulting from the reuse of such documents if prior written approval is not obtained from Architect.

## ARTICLE IV – SCHEDULE AND DELAYS

Architect services shall be as expeditiously as is consistent with professional skill and care and orderly progress of the project. Neither party hereto shall be considered in default in the performance of its obligations hereunder to the extent that the performance of and such obligations is prevented or delayed by cause, existing or future, which is beyond the reasonable control of such party.

## ARTICLE V – CONSTRUCTION COST ESTIMATES

If included, the Architect shall provide an opinion of cost for the construction of the Project based on its best available information and judgment. It is understood the opinion of cost or cost estimate is only an estimate based on the best judgment of the Architect. The Architect shall not be responsible for any deviations between the actual cost and its cost estimate.

## ARTICLE VI – TERMINATION, ASSIGNMENT AND CERTIFICATION

Client may terminate the Agreement at any time upon payment to the Architect of all expenditures incurred in the performance of its service plus termination expenses of ten percent (10%) of the total compensation to date. Architect may terminate this Agreement in the event of non-payment as specified herein.

This Agreement shall not be assigned by either party without prior written approval of the other party. If Client assigns the Agreement to an affiliate or institutional lender providing financing for the project, such affiliate or lender shall assume Client's rights and obligations. Architect shall have no obligation to execute lender certifications required to facilitate assignments.

## ARTICLE VII – CLAIM FOR CONSEQUENTIAL DAMAGES

Architect and Client mutually waive consequential damages for claims, disputes or other matters in question arising out of or relation to this Agreement. This mutually waiver is applicable, without limitations, to all consequential damages due to either party's termination in accordance with Article VIII of the Provisions.

## ARTICLE VIII – LIMITATION OF LIABILITY

Client agrees that the limit of the Architect's (or its employees, agents, representatives, related engineers or other professional staff who work on the project) liability for claims, including but limited to negligent acts, errors, omissions or breach of contractual obligations relating to or arising out of the project shall not exceed the total aggregate sum of \$25,000.00 or the Architect's total fee for services rendered in the project whichever is greater. This limitation will apply to Client, contractors and/or subcontractors on the project. The Client agrees to require contractors to execute similar agreement limiting the Architect's liability in accordance with the provisions of this paragraph.

## ARTICLE IX – EQUAL EMPLOYMENT OPPORTUNITY

Architect is committed to an affirmative action program that enhances opportunities for minorities in business and women owned business in the work force. To ensure fulfillment in this commitment, corporate policy encourages demonstration of participation in the subcontracting of goods and services and equitable work force distribution with respect to minorities and women. The Architect is encouraged to design and implement effective strategies consistent with applicable federal, state and local regulations in all areas of performance. Such strategies are evidence of the Architect's proactive affirmative action policy, practice, and commitment.

## ARTICLE XI – HAZARDOUS MATERIALS

Architect and Architect's consultants have no responsibility for the discovery, presence, handling, removal, disposal or exposure of person to hazardous materials in any form at the project site, including, but not limited to asbestos, poly-chlorinated biphenyl (PCB), lead based paints, mold, or other toxic substances.

## ARTICLE XII – ADA COMPLIANCE

Architect's review and evaluation for ADA is performed upon the Architect's best knowledge, information and belief based on what's the Architect's observations have revealed and Architect's interpretation of the ADA requirements. The Architect and Architect's consultants have no responsibility to the total compliance for the project with the Americans with Disabilities Act (ADA).

## ARTICLE XIII – PROMOTION AND PROFESSIONAL CREDIT

Architect shall have the right to claim credit for use representations of the design of the project among the Architect's promotional and professional materials. The Architect's materials shall not include the Client's confidential or proprietary information if the Client has previously advised the Architect in writing of the specific material not for use by the Architect.

## ARTICLE XIV – AGREEMENT TERMS AND CONDITIONS

The terms and conditions of this Agreement shall have the same meaning as those in the AIA B141, Standard Form of Agreement Between Owner & Architect, current version as of the date of this Agreement.

## ARTICLE XV – GOVERNING LAW

This Agreement and any of its terms and provisions shall be interpreted and any claims hereto shall be governed under the laws of the State of Iowa.

## ARTICLE XVI – MEDIATION

Any claim, disputes of other matters in question arising out of or relating to this Agreement shall be subject to mediation as a condition precedent to the institution of legal or equitable proceedings by either party unless the parties mutually agree otherwise. If such matter relates to or is the subject of lien arising out of the Architect's service, Architect may proceed in accordance with applicable law to comply with the lien notice of filing deadlines prior to resolution of the matter by mediation. Non-binding mediation shall be in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect.

## ARTICLE XVII – ATTORNEY'S FEES

In the event that legal action is made, filed or instituted by the Architect to enforce the terms and conditions hereof or arising from breach of any provision hereof the Architect is entitled to receive from the Client all costs, damages and expenses include reasonable attorney's fees, incurred whether or not such claim or legal action is litigated or prosecuted to judgment.

## ARTICLE XVIII – SEVERABILITY AND SURVIVAL

If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the enforceability of the remaining provisions shall not be impaired thereby, limitations of liability and indemnities shall survive termination of this Agreement for any cause.



**WEBSTER CITY PARK & RECREATION COMMISSION MEETING MINUTES**  
**Webster City, Iowa      August 16, 2018**

The Webster City Park and Recreation Commission met in regular session in the West Twin Park Band Shelter at 5:15 p.m. on August 16, 2018 upon call of the Chairperson and advance agenda. The meeting was called to order and roll being called there were present and the following named Park and Recreation Commission members: Chris Kehoe, Ann Kness, and Ty Wohlford. Also present was Kent Harfst. Allison Appel and Zoami Sosa were absent.

**Approval of Agenda**

It was moved by Kness and seconded by Wohlford to approve the agenda.

ROLL CALL: Kehoe, Kness, and Wohlford voting aye.

**A. PETITIONS – COMMUNICATIONS – REQUESTS**

1. Public Information

Harfst mentioned another successful Sculpture in the Park was held at West Twin Park earlier in the month.

Wohlford suggested to invite the Park and Recreation Commission to meet with the University of Iowa staff and students next time they are in town working with City officials.

**B. MINUTES**

It was moved by Wohlford and seconded by Kness that the minutes of the July 19, 2018 meeting be approved.

ROLL CALL: Kehoe, Kness, and Wohlford voting aye.

**C. GENERAL AGENDA**

1. Reports

It was moved by Kness and seconded by Wohlford to accept the reports.

ROLL CALL: Kehoe, Kness, and Wohlford voting aye.

2. Discuss New Shelter @ West Twin Park

It was moved by Kness and seconded by Wohlford to approve the agreement with Skott and Anderson Architects for the preliminary design work of the new park shelter at West Twin Park.

ROLL CALL: Kehoe, Kness, and Wohlford voting aye.

3. Discuss Capital Improvement Plan

In addition to the items listed in the plan, the following are projecting the Commission would like to be considered:

- a. Improvements with the infields at Nokomis Park/Middleton Sports Complex.
- b. Open Shelter at Nokomis Park.
- c. Trail around the perimeter of Kendall Young Park.
- d. Water main extension to Kendall Young Park.

Harfst will revise the Capital Improvement Plan for the September meeting. Harfst also recommended sending him an email for additional ideas.

4. Trails Study Update

It was moved by Wohlford and seconded by Kness to send out the Request for Qualifications for the County Trails Plan and preliminary design study for the extension of the Boone River Trail to Kendall Young Park.

ROLL CALL: Kehoe, Kness, and Wohlford voting aye.

**D. ADJOURNMENT**

It was moved by Wohlford and seconded by Kness to adjourn the meeting.

ROLL CALL: Kehoe, Kness, and Wohlford voting aye.

The Park and Recreation Commission stood adjourned at approximately 6:00 p.m.

**Next Meeting: September 20, 2018 @ Kendall Young Park**

Respectfully Submitted By:

---

Kent Harfst, Recreation & Public Grounds Director



# **ELECTRIC REPORT FOR THE MONTH OF AUGUST 2018**

(Production Month-July 2018; Billing Month (Due)-August 2018)

	<u>MONTH</u> <u>August</u>	<u>Year to</u> <u>Date 2018</u>	<u>MONTH</u> <u>August</u>	<u>Year to</u> <u>Date 2018</u>
TOTAL PURCHASED POWER K.W.	11,137,409	77,027,390	11,474,122	71,634,779
Gross K.W. Generated For Maint.	0	31,700	0	56,980
For Corn Belt	0	159,730	0	0
Station Power K.W.	15,976	188,739	16,055	173,975
NET K.W.TO BOARD	11,121,433	76,838,651	11,458,067	71,460,804
Billed by Clerk's Office to Customers K.W:				
Commercial Sales	2,374,613	17,477,517	2,429,298	17,904,082
Industrial Sales	3,439,649	25,106,055	3,402,683	20,593,711
Residential Sales	3,666,171	22,372,788	3,459,407	21,023,314
Sales for Resale-Wholesale	853,400	5,609,200	847,800	5,352,200
City Departments & Street Lights	390,249	3,476,964	421,903	3,372,077
KILOWATTS UNACCOUNTED	<u>397,351</u>	<u>2,796,127</u>	<u>896,976</u>	<u>3,215,420</u>
Percentage of Unaccounted for	3.57%	3.64%	7.83%	4.50%

LOAD COMPARISON	<u>2018</u>	<u>2017</u>
Peak K.W. Demand	23,878	24,426
Purchased Power	11,137,409	11,474,122
Net to Board	11,121,433	11,458,067

REMARKS:

# WASTEWATER TREATMENT PLANT REPORT FOR THE MONTH OF AUGUST 2018

	MONTH August	Year to Date 2018	MONTH August	Year to Date 2017	
Total gallons flow	69,346,000	487,065,000	32,897,000	390,474,000	gal
Average daily flow	2,236,967		1,350,000		gal/da
Percentage treated	100		100		%
Total gallons raw sludge	125,180	1,048,925	99,725	1,015,350	gal
Total gallons digested sludge out	0		0		gal
Total gallons sludge transferred to storage tank	110,360		151,340		gal
Total gallons supernatant returned	120,180		7,600		gal
Methane gas produced	62,690		236,060		cu.ft.
Average effluent CBOD (25 mg/l aver. 40 mg/l max.)	9.6		12.5		mg/l
Number of days max. limit was exceeded	0		0		da
Average % removal	91.6		96.3		%
Average effluent suspended solids (30 mg/l aver. 45 mg/l max.)	8.8		10.8		mg/l
Number of days max. limit was exceeded	0		0		da
Average percent removal	96.8		97.7		%
Average effluent ammonia nitrogen "Aug" (1.0 mg/l average, 16.2 mg/l max. limitation)	<1		<1		mg/l
Number of days max. limit was exceeded	0		0		da
Average % removal	100		100		%



# **WATER PLANT REPORT FOR THE MONTH OF AUGUST 2018**

(Production Month-July 2018 Billing Month (Due) - August 2018)

	MONTH August	Year to Date 2018	MONTH August	Year to Date 2017
Total Gallons Pumped from Wells (Inf)	23,614,000	159,755,585	25,420,000	175,514,000
Average Gallons Pumped	(761,741)	(625,225)	(820,000)	
Gallons for Sludge	63,450	505,250	56,400	512,300
Total Gallons to Water Plant	23,550,550	159,250,335	25,363,600	175,001,700
Gallons to Distribution System From From Water Plant (Effluent reading)	26,768,000	200,673,000	27,962,000	188,070,000
TOTAL TO SYSTEM - CUBIC FEET	3,578,361	26,826,076	3,737,975	25,141,300
Billed by Clerk's Office to Customers Cubic Feet	2,678,700	19,237,300	2,845,100	19,707,500
Billed by City Departments Cubic Feet	242,700	1,291,900	233,200	1,174,900
Used by City Departments, but not billed-estimated Cubic Feet				
Fire	0	0	0	0
Meter	0	0	0	0
Sew. Disp.	0	0	0	0
Street, Water, Sewer Distribution, Line est (main breaks, hydrant flush, sewer, valve rpr, w. tower, line dept	6,684	585,497	9,745	287,948
Water Plant filter backwash	127,050	1,016,400	127,050	1,016,400
Ground storage tank loss				
Recreation-Drink. Fount.	4,547	18,041	4,547	18,041
Cemetery	400	1,600	400	1,600
Change in Distribution System	0	0	0	0
Used by Contractor	0	0	0	0
CUBIC FEET UNACCOUNTED FOR	518,280	4,675,338	517,933	2,934,911
Percentage of Unaccounted for	14.48%	17.43%	13.86%	11.67%

NOTE: 27 loads of lime sludge  
hauled to farm ground

NOTE: 24 loads of lime sludge  
hauled to farm ground

REMARKS:

**CITY OF WEBSTER CITY, IOWA - UTILITY REPORT  
ELECTRIC UTILITY PURCHASES & SALES - 2018**

Purch. Power Period	Billing Month (Due)	Month Purch. Power kWh	Pur Pwr less Sta Pwr = Net to Board kWh	Month Billed kWh less Sta Pwr	Col D Net to Board less Col E Mo billed Mo Unaccounted For	Month Unaccounted For %	Yr To Date Purch. Power less sta pwr kWh	Yr To Date Billed & SPwr kWh	Yr To Date Unaccounted kWh	Yr To Date Unaccounted For %
Dec	Jan 2018	9,653,861	9,625,615	9,790,961	(165,346)	-1.72%	9,625,615	9,790,961	(165,346)	-1.72%
Jan	Feb 2018	10,039,517	10,009,996	9,361,854	648,142	6.47%	19,635,611	19,152,815	482,796	2.46%
Feb	Mar 2018	8,817,749	8,788,174	8,168,146	620,028	7.06%	28,423,785	27,320,961	1,102,824	3.88%
Mar	Apr 2018	8,998,623	8,969,048	9,044,131	(75,083)	-0.84%	37,392,833	36,365,092	1,027,741	2.75%
Apr	May 2018	8,424,241	8,407,861	7,400,858	1,007,003	11.98%	45,800,694	43,765,950	2,034,744	4.44%
May	Jun 2018	9,420,888	9,395,823	9,832,245	(436,422)	-4.64%	55,196,517	53,598,195	1,598,322	2.90%
Jun	July 2018	10,535,102	10,520,701	9,720,247	800,454	7.61%	65,717,218	63,318,442	2,398,776	3.65%
July	Aug 2018	11,137,409	11,121,433	10,724,082	397,351	3.57%	76,838,651	74,042,524	2,796,127	3.64%
Aug	Sept 2018									
Sep	Oct 2018									
Oct	Nov 2018									
Nov	Dec 2018									
TOTALS		77,027,390	76,838,651	74,042,524	2,796,127					

Billings By Type of Serv-kWh						Station Power-N/C	Billed & Sta. Pwr Total	Previous Year Bill&Sta.Pwr Tot
Commercial	Industrial	City Depts & Street Lights	Residential	Wholesale				
Jan 2018	2,334,493	2,988,101	524,318	3,103,549	840,500	28,246	9,819,207	8,882,695
Feb 2018	2,287,302	3,038,272	476,385	2,830,595	729,300	29,521	9,391,375	8,127,933
Mar 2018	1,969,546	2,812,766	435,288	2,297,946	652,600	29,575	8,197,721	7,484,987
Apr 2018	2,039,282	3,539,517	481,121	2,268,311	715,900	29,575	9,073,706	8,029,018
May 2018	1,955,324	2,613,832	381,791	1,952,611	497,300	16,380	7,417,238	7,188,185
Jun 2018	2,387,450	3,331,308	411,896	3,058,991	642,600	25,065	9,857,310	8,627,579
July 2018	2,129,507	3,342,610	375,916	3,194,614	677,600	14,401	9,734,648	9,501,816
Aug 2018	2,374,613	3,439,649	390,249	3,666,171	853,400	15,976	10,740,058	10,577,146
Sep 2018								
Oct 2018								
Nov 2018								
Dec 2018								
TOTALS	17,477,517	25,106,055	3,476,964	22,372,788	5,609,200	188,739	74,231,263	68,419,359

BILLING AMOUNT	Commercial Sales	Industrial Sales	City Depts. & St. Light Sales	Residential Sales	Wholesale Sales	Station Power	TOTAL SALES	PREVIOUS YEAR
Jan 2018	\$260,785.66	\$231,176.62	\$52,833.50	\$387,476.67	\$79,212.39	N/C	\$1,011,484.84	\$881,273.89
Feb 2018	\$256,735.27	\$229,267.55	\$48,430.77	\$360,823.00	\$70,923.85	N/C	\$966,180.44	\$840,910.07
Mar 2018	\$227,190.34	\$253,181.00	\$45,205.34	\$311,220.62	\$64,688.95	N/C	\$901,486.25	\$786,250.81
Apr 2018	\$234,276.77	\$281,440.56	\$47,900.16	\$308,455.77	\$64,245.57	N/C	\$936,318.83	\$824,478.78
May 2018	\$226,500.48	\$243,539.14	\$40,685.71	\$279,313.51	\$54,923.65	N/C	\$844,962.49	\$782,022.12
Jun 2018	\$265,982.72	\$216,386.80	\$42,719.78	\$382,954.56	\$69,595.78	N/C	\$977,639.64	\$860,383.14
July 2018	\$242,591.96	\$253,577.71	\$40,100.22	\$395,765.34	\$70,983.48	N/C	\$1,003,018.71	\$974,950.97
Aug 2018	\$270,469.80	\$280,910.86	\$40,888.36	\$441,099.11	\$79,828.17	N/C	\$1,113,196.30	\$1,095,200.84
Sept 2018								
Oct 2018								
Nov 2018								
Dec 2018								
TOTALS		\$1,984,533.00	\$1,989,480.24	\$358,763.84	\$2,867,108.58	\$554,401.84	\$7,754,287.50	\$7,045,470.62

Number of Customers	Commercial	Industrial	City Depts & St. Lights	Residential	Wholesale	Total	Previous Year
Jan 2018	503	8	44	3,843	3	4,401	4,389
Feb 2018	506	8	44	3,844	3	4,405	4,391
Mar 2018	501	8	44	3,865	3	4,421	4,395
Apr 2018	504	8	48	3,851	3	4,414	4,405
May 2018	502	8	48	3,851	3	4,412	4,409
Jun 2018	502	8	48	3,859	3	4,420	4,424
July 2018	501	8	48	3,839	3	4,399	4,405
Aug 2018	505	8	48	3,861	3	4,425	4,408
Sept 2018							
Oct 2018							
Nov 2018							
Dec 2018							



# WATER UTILITY PRODUCTION SALES & USAGE 2018

Prod Mo.	Billing Month (Due)	Month to Distribution System C/F	Month Billed & Unbilled Usage C/F	Month Unaccounted For C/F	Month Unaccounted For %	Yr to Date To Distribution System C/F	Yr to Date Billed & Unbilled C/F	Yr To Date Unaccounted For C/F	Yr To Date Unaccounted For %
Dec	Jan 2018	3,030,939	3,134,469	(103,530)	-3.42%	3,030,939	3,134,469	(103,530)	-3.42%
Jan	Feb 2018	3,507,243	2,567,918	939,325	26.78%	6,538,182	5,702,387	835,795	12.78%
Feb	Mar 2018	3,123,847	2,466,917	656,930	21.03%	9,662,029	8,169,304	1,492,725	15.45%
Mar	Apr 2018	3,294,423	2,594,563	699,860	21.24%	12,956,452	10,763,867	2,192,585	16.92%
Apr	May 2018	3,174,378	2,560,676	613,702	19.33%	16,130,830	13,324,543	2,806,287	17.40%
May	Jun 2018	3,741,585	3,219,534	522,051	13.95%	19,872,415	16,544,077	3,328,338	16.75%
June	July 2018	3,375,300	2,546,580	828,720	24.55%	23,247,715	19,090,657	4,157,058	17.88%
July	Aug 2018	3,578,361	3,060,081	518,280	14.48%	26,826,076	22,150,738	4,675,338	17.43%
Aug	Sep 2018								
Sep	Oct 2018								
Oct	Nov 2018								
Nov	Dec 2018								

TOTALS 26,826,076 22,150,738 4,675,338

## Billings & Usage

By Type of Service-C/F

Used by City Dep  
i.e. water breaks  
flush, etc.

Previous Year

Previous Year

	Commercial	Industrial	City Depts.	Residential	Not metered	Total	Produced
Jan 2018	621,500	506,500	108,800	1,375,600	522,069	3,134,469	3,020,111
Feb 2018	699,300	354,800	67,900	1,305,500	140,418	2,567,918	3,061,017
Mar 2018	648,500	384,800	84,700	1,103,500	245,417	2,466,917	2,681,632
Apr 2018	677,400	432,300	119,600	1,197,400	167,863	2,594,563	2,857,555
May 2018	721,900	333,200	155,700	1,214,600	135,276	2,560,676	2,853,144
Jun 2018	897,800	415,500	299,300	1,468,400	138,534	3,219,534	3,523,552
July 2018	600,600	419,900	213,200	1,179,600	133,280	2,546,580	3,406,314
Aug 2018	828,600	454,600	242,700	1,395,500	138,681	3,060,081	3,737,975
Sep 2018							
Oct 2018							
Nov 2018							
Dec 2018							

TOTALS 5,695,600 3,301,600 1,291,900 10,240,100 1,621,538 22,150,738 21,254,237 25,141,300

## BILLING AMOUNT

	Commercial Sales	Industrial Sales	City Depts. Sales	Residential Sales	City Depts Not Sold	TOTAL SALES	PREVIOUS YEAR
Jan 2018	\$30,176.72	\$17,002.55	\$4,065.66	\$99,952.99	N/C	\$151,197.92	\$ 151,395.58
Feb 2018	\$32,663.56	\$12,358.86	\$2,733.53	\$96,686.29	N/C	\$144,442.24	\$ 137,897.21
Mar 2018	\$30,938.21	\$13,278.96	\$3,259.49	\$88,189.69	N/C	\$135,666.35	\$ 137,231.14
Apr 2018	\$31,986.81	\$14,760.91	\$4,403.25	\$92,880.17	N/C	\$144,031.14	\$ 147,238.47
May 2018	\$33,744.45	\$11,703.24	\$5,490.49	\$93,784.44	N/C	\$144,722.62	\$ 148,862.44
Jun 2018	\$39,506.83	\$14,313.55	\$10,269.71	\$105,847.93	N/C	\$169,938.02	\$ 151,574.53
July 2018	\$29,179.69	\$14,411.03	\$7,503.44	\$91,915.42	N/C	\$143,009.58	\$ 157,633.07
Aug 2018	\$37,035.76	\$15,484.42	\$8,464.59	\$102,096.55	N/C	\$163,081.32	\$ 151,747.30
Sep 2018							
Oct 2018							
Nov 2018							
Dec 2018							

TOTALS \$265,232.03 \$113,313.52 \$46,190.16 \$771,353.48 \$1,196,089.19 \$1,183,579.74

Number of Customers

Previous Year

	Commercial	Industrial	City Depts.	Residential		
Jan 2018	340	8	13	3,144	3,505	3,482
Feb 2018	340	8	13	3,144	3,505	3,477
Mar 2018	339	8	13	3,155	3,515	3,480
Apr 2018	346	8	16	3,143	3,513	3,490
May 2018	343	8	16	3,145	3,512	3,514
Jun 2018	340	8	17	3,163	3,528	3,529
July 2018	339	8	17	3,147	3,511	3,516
Aug 2018	342	8	17	3,159	3,526	3,519
Sept 2018						
Oct 2018						
Nov 2018						
Dec 2018						

## Trends



# FIRE DEPARTMENT REPORT

August 2018

## ALARMS

<u>DATE</u>	<u>TIME</u>	<u>ADDRESS</u>	<u>TYPE OF SITUATION FOUND</u>
8-1	1300	1201 Bluff Street.	Trash fire
8-4	1129	749 Second Street	Gas leak
8-5	0923	1031 Webster Street	Power line down
8-6	0115	2305 Rodlyn Road	False Alarm
8-7	1524	1996 Poplar Grove	Dispatched and cancelled en route
8-11	0655	2403 Kamen Drive	Smoke detector activation
8-13	0116	1020 First Street.	Smoke detector activation
8-15	1304	1116 Kathy Lane	Cooking fire
8-16	1600	908 Walnut Street	Cooking Fire
8-17	0230	1233 Bank Street.	Dispatched and cancelled en route
8-21	1446	2350 Hospital Drive	Alarm system activation
8-22	1051	1300 Second Street.	Gasoline spill
8-24	1356	500 Fair Meadow Drive	False Alarm
8-24	2129	1434 First Street	Co Detector activation
8-29	1410	Boone River Ohio and 2 <sup>nd</sup>	Swift Water Rescue

Year to Date Total = 77

August Total = 15

## TRAINING

<u>DATE</u>	<u>TIME</u>	<u>TYPE OF TRAINING</u>	<u>HOURS</u>	<u>PERSONNEL</u>
8-13	1800	Seneca Foundry Tour/ confined space	2	25
8-27	1800	Aerial Operations	2	25

Year to Date Total =754

August Total =100

## INSPECTIONS

<u>DATE</u>	<u>BUSINESS</u>	<u>REASON FOR INSPECTION</u>

Year to Date Total =16

August Total =0

## MISCELLANEOUS

<u>DATE</u>	<u>TIME</u>	<u>EVENT</u>
8-1		Officer meeting/ SCOTT air pack demo
8-2		City picnic
8-7		National night out
8-11		Active shooter training
8-12		Department Golf tournament fund raiser
8-15		Interspiro demo
8-24		FOTM

## MEETING ROOM

<u>DATE</u>	<u>TIME</u>	<u>USED BY</u>
8-25		Class reunion

**HAMILTON  
COUNTY**

**SOLID WASTE  
COMMISSION**

*Serving:*

BLAIRSBURG  
ELLSWORTH  
JEWELL  
KAMRAR  
RANDALL

STANHOPE

WEBSTER CITY  
WILLIAMS  
RURAL HAM. CO.

WEBSTER CITY, IOWA 50595-0128

TELEPHONE: 515-539-4420  
800-535-1145

**AGENDA**

**Regular Meeting**

**2605 McMurray Avenue**

**1 ½ Miles Northwest of Kamrar, Iowa**

**7:00 P.M.**

**September 12, 2018**

1. Roll Call
2. Minutes of August 8, 2018
3. Approve Payment of Bills and Payrolls
4. Secretary-Treasurer's Financial Reports for August 2018
5. Manager's Reports for August 2018
6. Boone River Clean Up Fee Waiver
7. Open Discussion
8. Adjourn



REGULAR MEETING OF THE  
HAMILTON COUNTY SOLID WASTE COMMISSION  
MINUTES

A regular meeting of the Hamilton County Solid Waste Commission was held at the Transfer Station Office building on August 8, 2018 at 7:00 P.M. The meeting was called to order by Chairperson Mickey Walker and roll being called, members were present as follows:

Stanhope-Terry Painton  
Williams-Todd Hiemstra  
Kamrar-Lendall Mechaelsen

Randall-Carlene Auestad  
Webster City-Jerry Kloberdanz  
Jewell-Mickey Walker

The representatives from the Cities of Blairsburg and Ellsworth and the representative from Hamilton County were absent.

It was moved by Auestad and seconded by Kloberdanz that:

1. The Minutes of June 13, 2018 be approved.
2. The issuance of Payroll for the period ending June 8, 2018 and paid on June 15, 2018 in the amount of \$6,084.12 be approved.
3. The issuance of Payroll for the period ending June 22, 2018 and paid on June 29, 2018 in the amount of \$6,390.55 be approved.
4. The issuance of Payroll for the period ending July 6, 2018 and paid on July 13, 2018, in the amount of \$6,019.01 be approved.
5. The issuance of Payroll for the period ending July 20, 2018 and paid on July 27, 2018 in the amount of \$7,305.95 be approved.
7. Payment of Bills for June and July 2018 in the amount of \$215,922.25 be approved.
8. The Secretary-Treasurer's Reports for June and July 2018 be approved.

Motion carried with six ayes, Hamilton County, Ellsworth, and Blairsburg absent.

It was moved by Auestad and seconded by Painton that the Manager's reports for June and July 2018 be approved.

Motion carried with six ayes, Hamilton County, Ellsworth, and Blairsburg absent.

It was moved by Painton and seconded by Kloberdanz that the Hamilton County Solid Waste Commission adjourn.

Motion carried with six ayes, Hamilton County, Ellsworth, and Blairsburg absent.

The Commission stood adjourned at 7:20 P.M.

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Mickey Walker, Chairperson

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Cherie Ferguson, Secretary-Treasurer

# Bills Approved 8/8/2018

BARKER LEMAR	\$14,830.00
BAUER TIRE	\$1,150.00
BLUE Ribbon Pelham Water	\$133.50
BOMGAARS	\$216.52
CARD SERVICE	\$119.99
CARLENE AUESTAD	\$95.40
CASADY PROTHERS	\$181.62
CINTAS	\$461.18
CLEAN HARBORS	\$2,825.57
COLLECTION SERVICES	\$697.84
COOPERATIVE TELEPHONE EXCHANGE	\$457.91
CORNWELL, FRIDERES, & MAHER	\$5,200.00
DAILY FREEMAN JOURNAL	\$76.75
DALE GRAHAM	\$116.16
DENNIS FRAYNE	\$30.71
DOOLITTLE OIL	\$272.58
DOUG MEYER	\$90.00
EFTPS	\$4,390.08
HAMILTON COUNTY TREASURER	\$171.02
HY-VEE	\$11.97
IMWCA	\$1,276.00
IPERS	\$2,697.95
IOWA RECYCLING ASSOCIATION	\$175.00
JERRY KOBERDANZ	\$38.18
KINNETZ SIGNS	\$150.00
LIBERTY TIRE	\$372.55
MICKEY WALKER	\$58.34
MIDWEST ELECTRONICS	\$2,324.90
MY IOWA UI	\$40.66
NAPA AUTO PARTS	\$600.39
PAYROLL	\$17,476.80
NCIARSWA	\$135,408.18
PER MAR SECURITY SERVICES	\$560.69
PETTY CASH	\$94.72
POSTMASTER	\$82.60
PRINTING SERVICES	\$210.96
REES TRUCK & TRAILER	\$28.36
ROGERS TIRE	\$882.00
TERRY PAINTON	\$69.24
TESTAMERICA	\$1,009.35
THE COMPUTER GUY	\$670.00
THE SCALE GUYS	\$1,382.30
THE TILE PROS	\$275.00
TREASURER OF STATE	\$7,583.00
TROY HASSEBROCK	\$41.80
UNITED COOPERATIVE	\$4,308.62
U.S. CELLULAR	\$271.77
WEBSTER CITY MUNICIPAL UTILITIES	\$1,563.91
WEBSTER CITY TRU VALUE	\$95.94
WELLMARK	\$4,644.24
Total	\$215,922.25



# HAMILTON COUNTY SOLID WASTE COMMISSION

## Check Detail

August 10 through September 12, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Liability Check	EFT	08/15/2018	IPERS		OPERATING FUND		-1,901.16
					Payroll Liabilities	-760.23	760.23
					Payroll Liabilities	-1,140.93	1,140.93
TOTAL						-1,901.16	1,901.16
Liability Check	EFT	08/16/2018	United States Treasury		OPERATING FUND		-3,116.74
					Payroll Liabilities	-1,078.00	1,078.00
					Payroll Liabilities	-826.15	826.15
					Payroll Liabilities	-826.15	826.15
					Payroll Liabilities	-193.22	193.22
					Payroll Liabilities	-193.22	193.22
TOTAL						-3,116.74	3,116.74
Liability Check	EFT	08/16/2018	Collection Services ...		OPERATING FUND		-174.46
					Payroll Liabilities	-174.46	174.46
TOTAL						-174.46	174.46
Liability Check	EFT	08/28/2018	Collection Services ...		OPERATING FUND		-174.46
					Payroll Liabilities	-174.46	174.46
TOTAL						-174.46	174.46
Liability Check	EFT	09/01/2018	WELLMARK		OPERATING FUND		-2,322.12
					Payroll Liabilities	-580.56	580.56
					Payroll Liabilities	-1,741.56	1,741.56
TOTAL						-2,322.12	2,322.12
Liability Check	EFT	09/11/2018	Collection Services ...		OPERATING FUND		-174.46
					Payroll Liabilities	-174.46	174.46
TOTAL						-174.46	174.46
Paycheck	10109	08/10/2018	CHERIE L FERGUSON		OPERATING FUND		-437.68
					Wages	-543.43	543.43
					Payroll Liabilities	34.18	-34.18
					IPERS	-51.30	51.30
					Payroll Liabilities	51.30	-51.30
					Payroll Liabilities	26.00	-26.00
					Medicare & Social Se...	-33.69	33.69
					Payroll Liabilities	33.69	-33.69
					Payroll Liabilities	33.69	-33.69
					Medicare & Social Se...	-7.88	7.88
					Payroll Liabilities	7.88	-7.88
					Payroll Liabilities	7.88	-7.88
					Payroll Liabilities	4.00	-4.00
					Unemployment Insura...	-0.55	0.55
					Payroll Liabilities	0.55	-0.55
TOTAL						-437.68	437.68

# HAMILTON COUNTY SOLID WASTE COMMISSION

## Check Detail

August 10 through September 12, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Paycheck	10110	08/10/2018	JERRY L KLAVER		OPERATING FUND		-1,099.96
				Wages		-1,180.00	1,180.00
				Wages		-83.63	83.63
				Payroll Liabilities		18.00	-18.00
				Medicare & Social Se...		-78.35	78.35
				Payroll Liabilities		78.35	-78.35
				Payroll Liabilities		78.35	-78.35
				Medicare & Social Se...		-18.32	18.32
				Payroll Liabilities		18.32	-18.32
				Payroll Liabilities		18.32	-18.32
				Payroll Liabilities		49.00	-49.00
				Unemployment Insura...		-1.26	1.26
				Payroll Liabilities		1.26	-1.26
TOTAL						-1,099.96	1,099.96
Paycheck	10111	08/10/2018	KEENAN L ELLIOTT		OPERATING FUND		-897.13
				Wages		-1,512.09	1,512.09
				Wages		-105.78	105.78
				Payroll Liabilities		101.76	-101.76
				Health Insurance		-290.26	290.26
				Payroll Liabilities		290.26	-290.26
				IPERS		-152.73	152.73
				Payroll Liabilities		152.73	-152.73
				Payroll Liabilities		96.76	-96.76
				Payroll Liabilities		174.46	-174.46
				Payroll Liabilities		157.00	-157.00
				Medicare & Social Se...		-100.31	100.31
				Payroll Liabilities		100.31	-100.31
				Payroll Liabilities		100.31	-100.31
				Medicare & Social Se...		-23.45	23.45
				Payroll Liabilities		23.45	-23.45
				Payroll Liabilities		23.45	-23.45
				Payroll Liabilities		67.00	-67.00
				Unemployment Insura...		-1.62	1.62
				Payroll Liabilities		1.62	-1.62
TOTAL						-897.13	897.13
Paycheck	10112	08/10/2018	KEVIN S DINGMAN		OPERATING FUND		-826.95
				Wages		-273.44	273.44
				Wages		-410.16	410.16
				Wages		-575.65	575.65
				Payroll Liabilities		96.76	-96.76
				Health Insurance		-290.26	290.26
				Payroll Liabilities		290.26	-290.26
				Payroll Liabilities		79.21	-79.21
				IPERS		-118.87	118.87
				Payroll Liabilities		118.87	-118.87
				Payroll Liabilities		112.00	-112.00
				Medicare & Social Se...		-78.07	78.07
				Payroll Liabilities		78.07	-78.07
				Payroll Liabilities		78.07	-78.07
				Medicare & Social Se...		-18.26	18.26
				Payroll Liabilities		18.26	-18.26
				Payroll Liabilities		18.26	-18.26
				Payroll Liabilities		48.00	-48.00
				Unemployment Insura...		-1.26	1.26
				Payroll Liabilities		1.26	-1.26
TOTAL						-826.95	826.95



# HAMILTON COUNTY SOLID WASTE COMMISSION

## Check Detail

August 10 through September 12, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Paycheck	10113	08/10/2018	TERRY A KLAVER		OPERATING FUND		-1,707.98
				Wages		-2,500.28	2,500.28
				Payroll Liabilities		96.76	-96.76
				Health Insurance		-290.26	290.26
				Payroll Liabilities		290.26	-290.26
				Payroll Liabilities		157.27	-157.27
				IPERS		-236.03	236.03
				Payroll Liabilities		236.03	-236.03
				Payroll Liabilities		222.00	-222.00
				Medicare & Social Se...		-155.02	155.02
				Payroll Liabilities		155.02	-155.02
				Payroll Liabilities		155.02	-155.02
				Medicare & Social Se...		-36.25	36.25
				Payroll Liabilities		36.25	-36.25
				Payroll Liabilities		36.25	-36.25
				Payroll Liabilities		125.00	-125.00
TOTAL						-1,707.98	1,707.98
Check	10115	08/10/2018	UNITED COOPERATI...		FIRST STATE BANK ...		-2,388.24
				Diesel Fuel/Fuel Oil		-2,388.24	2,388.24
TOTAL						-2,388.24	2,388.24
Check	10141	08/16/2018	UNITED CO-OPERAT...		FIRST STATE BANK ...		-1,127.52
				Diesel Fuel/Fuel Oil		-1,127.52	1,127.52
TOTAL						-1,127.52	1,127.52
Check	10142	08/16/2018	POSTMASTER		FIRST STATE BANK ...		-50.00
				Postage		-50.00	50.00
TOTAL						-50.00	50.00
Paycheck	10143	08/24/2018	CHERIE L FERGUSON		OPERATING FUND		-442.84
				Wages		-452.14	452.14
				Wages		-97.30	97.30
				Payroll Liabilities		34.56	-34.56
				IPERS		-51.87	51.87
				Payroll Liabilities		51.87	-51.87
				Payroll Liabilities		26.00	-26.00
				Medicare & Social Se...		-34.07	34.07
				Payroll Liabilities		34.07	-34.07
				Payroll Liabilities		34.07	-34.07
				Medicare & Social Se...		-7.97	7.97
				Payroll Liabilities		7.97	-7.97
				Payroll Liabilities		7.97	-7.97
				Payroll Liabilities		4.00	-4.00
				Unemployment Insura...		-0.54	0.54
				Payroll Liabilities		0.54	-0.54
TOTAL						-442.84	442.84
Paycheck	10144	08/24/2018	JERRY L KLAVER		OPERATING FUND		-754.54
				Wages		-830.00	830.00
				Wages		-10.87	10.87
				Medicare & Social Se...		-52.13	52.13
				Payroll Liabilities		52.13	-52.13
				Payroll Liabilities		52.13	-52.13
				Medicare & Social Se...		-12.20	12.20
				Payroll Liabilities		12.20	-12.20
				Payroll Liabilities		12.20	-12.20
				Payroll Liabilities		22.00	-22.00
				Unemployment Insura...		-0.84	0.84
				Payroll Liabilities		0.84	-0.84
TOTAL						-754.54	754.54

# HAMILTON COUNTY SOLID WASTE COMMISSION

## Check Detail

August 10 through September 12, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Paycheck	10145	08/24/2018	KEENAN L ELLIOTT		OPERATING FUND		-989.46
				Wages		-1,522.58	1,522.58
				Wages		-233.96	233.96
				Payroll Liabilities		110.49	-110.49
				Health Insurance		-290.26	290.26
				Payroll Liabilities		290.26	-290.26
				IPERS		-165.82	165.82
				Payroll Liabilities		165.82	-165.82
				Payroll Liabilities		96.76	-96.76
				Payroll Liabilities		174.46	-174.46
				Payroll Liabilities		176.00	-176.00
				Medicare & Social Se...		-108.90	108.90
				Payroll Liabilities		108.90	-108.90
				Payroll Liabilities		108.90	-108.90
				Medicare & Social Se...		-25.47	25.47
				Payroll Liabilities		25.47	-25.47
				Payroll Liabilities		25.47	-25.47
				Payroll Liabilities		75.00	-75.00
				Unemployment Insura...		-1.75	1.75
				Payroll Liabilities		1.75	-1.75
TOTAL						-989.46	989.46
Paycheck	10146	08/24/2018	KEVIN S DINGMAN		OPERATING FUND		-984.78
				Wages		-1,347.55	1,347.55
				Wages		-142.73	142.73
				Payroll Liabilities		96.76	-96.76
				Health Insurance		-290.26	290.26
				Payroll Liabilities		290.26	-290.26
				Payroll Liabilities		93.74	-93.74
				IPERS		-140.68	140.68
				Payroll Liabilities		140.68	-140.68
				Payroll Liabilities		141.00	-141.00
				Medicare & Social Se...		-92.40	92.40
				Payroll Liabilities		92.40	-92.40
				Payroll Liabilities		92.40	-92.40
				Medicare & Social Se...		-21.60	21.60
				Payroll Liabilities		21.60	-21.60
				Payroll Liabilities		21.60	-21.60
				Payroll Liabilities		60.00	-60.00
				Unemployment Insura...		-1.49	1.49
				Payroll Liabilities		1.49	-1.49
TOTAL						-984.78	984.78
Paycheck	10147	08/24/2018	TERRY A KLAVER		OPERATING FUND		-1,707.98
				Wages		-2,500.28	2,500.28
				Payroll Liabilities		96.76	-96.76
				Health Insurance		-290.26	290.26
				Payroll Liabilities		290.26	-290.26
				Payroll Liabilities		157.27	-157.27
				IPERS		-236.03	236.03
				Payroll Liabilities		236.03	-236.03
				Payroll Liabilities		222.00	-222.00
				Medicare & Social Se...		-155.01	155.01
				Payroll Liabilities		155.01	-155.01
				Payroll Liabilities		155.01	-155.01
				Medicare & Social Se...		-36.26	36.26
				Payroll Liabilities		36.26	-36.26
				Payroll Liabilities		36.26	-36.26
				Payroll Liabilities		125.00	-125.00
TOTAL						-1,707.98	1,707.98



# HAMILTON COUNTY SOLID WASTE COMMISSION

## Check Detail

August 10 through September 12, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Paycheck	10148	09/07/2018	CHERIE L FERGUSON		OPERATING FUND		-426.39
				Wages		-526.83	526.83
				Payroll Liabilities		33.14	-33.14
				IPERS		-49.73	49.73
				Payroll Liabilities		49.73	-49.73
				Payroll Liabilities		24.00	-24.00
				Medicare & Social Se...		-32.66	32.66
				Payroll Liabilities		32.66	-32.66
				Payroll Liabilities		32.66	-32.66
				Medicare & Social Se...		-7.64	7.64
				Payroll Liabilities		7.64	-7.64
				Payroll Liabilities		7.64	-7.64
				Payroll Liabilities		3.00	-3.00
				Unemployment Insura...		-0.53	0.53
				Payroll Liabilities		0.53	-0.53
TOTAL						-426.39	426.39
Paycheck	10149	09/07/2018	JERRY L KLAVER		OPERATING FUND		-354.85
				Wages		-384.25	384.25
				Medicare & Social Se...		-23.83	23.83
				Payroll Liabilities		23.83	-23.83
				Payroll Liabilities		23.83	-23.83
				Medicare & Social Se...		-5.57	5.57
				Payroll Liabilities		5.57	-5.57
				Payroll Liabilities		5.57	-5.57
				Unemployment Insura...		-0.39	0.39
				Payroll Liabilities		0.39	-0.39
TOTAL						-354.85	354.85
Paycheck	10150	09/07/2018	KEENAN L ELLIOTT		OPERATING FUND		-783.87
				Wages		-609.92	609.92
				Wages		-841.50	841.50
				Payroll Liabilities		91.29	-91.29
				Health Insurance		-290.26	290.26
				Payroll Liabilities		290.26	-290.26
				IPERS		-137.01	137.01
				Payroll Liabilities		137.01	-137.01
				Payroll Liabilities		96.76	-96.76
				Payroll Liabilities		174.46	-174.46
				Payroll Liabilities		136.00	-136.00
				Medicare & Social Se...		-89.99	89.99
				Payroll Liabilities		89.99	-89.99
				Payroll Liabilities		89.99	-89.99
				Medicare & Social Se...		-21.05	21.05
				Payroll Liabilities		21.05	-21.05
				Payroll Liabilities		21.05	-21.05
				Payroll Liabilities		58.00	-58.00
				Unemployment Insura...		-1.46	1.46
				Payroll Liabilities		1.46	-1.46
TOTAL						-783.87	783.87
Paycheck	10151	09/07/2018	KEVIN S DINGMAN		OPERATING FUND		-980.85
				Wages		-68.36	68.36
				Wages		-1,344.41	1,344.41
				Wages		-71.79	71.79
				Payroll Liabilities		96.76	-96.76
				Health Insurance		-290.26	290.26
				Payroll Liabilities		290.26	-290.26
				Payroll Liabilities		93.38	-93.38
				IPERS		-140.14	140.14
				Payroll Liabilities		140.14	-140.14
				Payroll Liabilities		140.00	-140.00
				Medicare & Social Se...		-92.04	92.04
				Payroll Liabilities		92.04	-92.04
				Payroll Liabilities		92.04	-92.04
				Medicare & Social Se...		-21.53	21.53
				Payroll Liabilities		21.53	-21.53
				Payroll Liabilities		21.53	-21.53

# HAMILTON COUNTY SOLID WASTE COMMISSION

## Check Detail

August 10 through September 12, 2018

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					Payroll Liabilities	60.00	-60.00
					Unemployment Insura...	-1.48	1.48
					Payroll Liabilities	1.48	-1.48
TOTAL						-980.85	980.85
Paycheck	10152	09/07/2018	TERRY A KLAVER		OPERATING FUND		-1,707.98
					Wages	-2,500.28	2,500.28
					Payroll Liabilities	96.76	-96.76
					Health Insurance	-290.26	290.26
					Payroll Liabilities	290.26	-290.26
					Payroll Liabilities	157.27	-157.27
					IPERS	-236.03	236.03
					Payroll Liabilities	236.03	-236.03
					Payroll Liabilities	222.00	-222.00
					Medicare & Social Se...	-155.02	155.02
					Payroll Liabilities	155.02	-155.02
					Payroll Liabilities	155.02	-155.02
					Medicare & Social Se...	-36.25	36.25
					Payroll Liabilities	36.25	-36.25
					Payroll Liabilities	36.25	-36.25
					Payroll Liabilities	125.00	-125.00
TOTAL						-1,707.98	1,707.98
Check	10153	09/04/2018	UNITED COOPERATI...		FIRST STATE BANK ...		-1,218.90
					Diesel Fuel/Fuel Oil	-1,218.90	1,218.90
TOTAL						-1,218.90	1,218.90

**HAMILTON COUNTY SOLID WASTE COMMISSION**  
**Unpaid Bills Detail**  
As of September 12, 2018

Memo	Amount
<b>AK AUTOBODY</b>	
PICKUP BODY REPAIRS-DEDUCTIBLE	350.00
Total AK AUTOBODY	350.00
<b>BLUE RIBBON PELHAM WATERS</b>	
BOTTLED WATER SERVICE	55.00
Total BLUE RIBBON PELHAM WATERS	55.00
<b>BOMGAARS</b>	
SPRAYPAINT	5.79
GLOVES	23.98
Total BOMGAARS	29.77
<b>CARD SERVICES</b>	
PRINTER	332.49
TONER	120.64
Total CARD SERVICES	453.13
<b>FREEMAN JOURNAL</b>	
MINUTES PUBLICATION	153.19
Total FREEMAN JOURNAL	153.19
<b>HY-VEE</b>	
MEETING SNACKS	13.89
Total HY-VEE	13.89
<b>IMWCA</b>	
WORK COMP PREMIUM	638.00
Total IMWCA	638.00
<b>INGRAHAM CONSTRUCTION INC.</b>	
HAULING FEE	194.00
PEA ROCK	223.16
CLAY	250.00
HAULING FEE	125.00
ROADSTONE	188.05
Total INGRAHAM CONSTRUCTION INC.	980.21
<b>LIBERTY TIRE RECYCLING, LLC</b>	
TIRE RECYCLING	633.85
Total LIBERTY TIRE RECYCLING, LLC	633.85
<b>MIDWEST ELECTRONIC RECOVERY</b>	
TV & ELECTRONICS RECYCLING	926.10
Total MIDWEST ELECTRONIC RECOVERY	926.10
<b>PER MAR SECURITY SERVICES</b>	
QUARTERLY SECURITY MONITORING	293.04
Total PER MAR SECURITY SERVICES	293.04
<b>UNITY POINT CLINIC</b>	
PRE-EMPLOYMENT DRUG TESTING	42.00
Total UNITY POINT CLINIC	42.00



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Memo	Amount
WEBSTER CITY MUNICIPAL UTILITIES	
ELECTRICAL SERVICE	108.12
ELECTRICAL SERVICE	165.73
ELECTRICAL SERVICE	112.28
ELECTRICAL SERVICE	237.96
	<hr/>
Total WEBSTER CITY MUNICIPAL UTILITIES	624.09
WEBSTER CITY TRUE VALUE	
WASP SPRAY	10.58
	<hr/>
Total WEBSTER CITY TRUE VALUE	10.58
	<hr/>
TOTAL	<hr/> <hr/> 5,202.85

# HAMILTON COUNTY SOLID WASTE COMMISSION

## Sales by Customer Summary

Accrual Basis

August 2018

	Aug 18
ALL SEASON GUTTERS	36.48
ANDY JONES ROCK & DIRT	4,598.27
BILL BEEMER WELL COMPANY	313.12
CASH	16,283.55
CHAD ARNOLD	392.92
CHRIS MC NEIL PLUMBING	0.57
CRESTVIEW MANOR	0.45
DAILY FREEMAN JOURNAL	78.64
DAYTON DEVELOPMENT	79.76
GILBERT FLOORING AND PAINT	135.08
GOOD LIFE RV	41.04
HABHAB CONSTRUCTION, INC.	1,101.24
HAMILTON COUNTY CONSERVATION	98.60
HAMILTON COUNTY ENGINEER	114.68
HUBBARD CONCRETE	15.00
JAYCOX CONSTRUCTION	1,022.00
JELINEK CONSTRUCTION	177.08
JIM'S TREE SERVICE AND CONSTRUCTION	110.20
JIM BRYAN ROOFING	273.60
LEONARD MOSS ROOFING	1,530.44
MADSEN CONSTRUCTION	15.00
MANN-SON PROPERTIES	108.68
MARY ANN'S SPECIALTY FOODS	40.92
MCDOWELL & SONS CONTRACTORS, INC.	234.08
MERTZ ENGINEERING CO.	69.16
MIDWEST ECOSTRUCTION	414.20
NEIBERGALL CONSTRUCTION	19.00
NICK MURPHY CONSTRUCTION	388.96
NORTH CENTRAL TURF	528.00
PAGEL REPAIR AND LOCK	185.80
PAGEL WINDOWS	27.36
PETERSON CONSTRUCTION	231.80
PULIS INVESTMENTS	51.68
REMINGTON SEEDS	59.28
RUBA LAWN CARE	65.93
SEAMLESS PROS LLC	380.52
SOUTH HAMILTON COMMUNITY SCHOOL	345.00
STANHOPE TELEPHONE COOPERATIVE	15.00
STEIN HEATING & COOLING	1,011.56
STEVE'S CENTRAL VACUUM	39.52
STRUCHEN RENTALS	23.56
T & D HANDYMAN SERVICES	0.16
TASLER PALLET	411.16
THE TRASH MAN	75,421.21
THOMPSON CONSTRUCTION	183.16
TILE PROS, INC.	23.16
TORKELSON CONSTRUCTION	150.48
UNITED CO-OPERATIVE	86.36
WASTE MANAGEMENT	2,016.58
WEBSTER CITY COMMUNITY SCHOOLS	107.92
WIDICK ROOFING	30.00
ZATLOUKAL CONSTRUCTION	75.00
TOTAL	109,162.92

**HAMILTON COUNTY SOLID WASTE COMMISSION**  
**A/R Aging Summary**  
As of August 31, 2018

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
ALL SEASON GUTTERS	39.03	0.00	0.00	0.00	0.00	39.03
ANDY JONES ROCK & DIRT	4,916.91	3,108.86	0.00	0.00	0.00	8,025.77
BILL BEEMER WELL COMPANY	335.04	0.00	0.00	0.00	0.00	335.04
CHAD ARNOLD	22.49	0.00	0.00	0.00	0.00	22.49
CHRIS MC NEIL PLUMBING	0.57	38.22	0.00	0.00	0.00	38.79
CITY OF WEBSTER CITY	0.00	1.66	0.00	0.00	0.00	1.66
CRESTVIEW MANOR	0.45	30.09	0.00	0.00	0.00	30.54
DAILY FREEMAN JOURNAL	32.31	0.00	0.00	0.00	0.00	32.31
DAYTON DEVELOPMENT	85.33	16.05	0.00	0.00	0.00	101.38
GILBERT FLOORING AND PAINT	144.52	0.00	0.00	0.00	0.00	144.52
GOOD LIFE RV	43.91	0.00	0.00	0.00	0.00	43.91
HABHAB CONSTRUCTION, INC.	1,132.66	0.00	0.00	0.00	0.00	1,132.66
HAMILTON COUNTY CONSERVATION	15.00	0.00	0.00	0.00	0.00	15.00
HAMILTON COUNTY ENGINEER	114.68	0.00	0.00	0.00	0.00	114.68
HUBBARD CONCRETE	16.05	0.00	0.00	0.00	0.00	16.05
IOWA DEPARTMENT OF TRANSPORTATION	0.00	0.00	0.00	0.00	-0.03	-0.03
IOWA SELECT FARMS	0.00	1.31	0.00	0.00	0.00	1.31
JAYCOX CONSTRUCTION	1,093.54	0.00	0.00	0.00	0.00	1,093.54
JELINEK CONSTRUCTION	189.48	0.00	0.00	0.00	0.00	189.48
JIM'S TREE SERVICE AND CONSTRUCTION	117.91	0.00	0.00	0.00	0.00	117.91
JIM BRYAN ROOFING	292.76	0.00	0.00	0.00	0.00	292.76
LEONARD MOSS ROOFING	1,637.59	0.00	0.00	0.00	0.00	1,637.59
MADSEN CONSTRUCTION	16.05	0.00	0.00	0.00	0.00	16.05
MANN-SON PROPERTIES	116.29	0.00	0.00	0.00	0.00	116.29
MARY ANN'S SPECIALTY FOODS	40.92	895.60	1,860.60	0.00	0.00	2,797.12
MCDOWELL & SONS CONTRACTORS, INC.	234.08	0.00	0.00	0.00	0.00	234.08
MERTZ ENGINEERING CO.	74.00	0.00	0.00	0.00	0.00	74.00
MIDWEST ECOSTRUCTION	443.19	0.00	0.00	0.00	0.00	443.19
NEIBERGALL CONSTRUCTION	20.33	0.00	0.00	0.00	0.00	20.33
NICK MURPHY CONSTRUCTION	413.69	1,770.55	609.08	0.00	0.00	2,793.32
NORTH CENTRAL TURF	564.95	0.00	0.00	0.00	0.00	564.95
PAGEL REPAIR AND LOCK	198.81	0.00	0.00	0.00	0.00	198.81
PAGEL WINDOWS	29.27	0.00	0.00	0.00	0.00	29.27
PETERSON CONSTRUCTION	248.03	0.00	0.00	0.00	0.00	248.03
REMINGTON SEEDS	63.43	0.00	0.00	0.00	0.00	63.43
RUBA LAWN CARE	70.50	0.00	39.06	0.00	0.00	109.56
SEAMLESS PROS LLC	406.64	490.36	0.00	0.00	0.00	897.00
SOUTH HAMILTON COMMUNITY SCHOOL	345.00	0.00	0.00	0.00	0.00	345.00
STANHOPE TELEPHONE COOPERATIVE	16.05	0.00	0.00	0.00	0.00	16.05
STEIN HEATING & COOLING	1,082.37	0.00	0.00	0.00	0.00	1,082.37
STEVE'S CENTRAL VACUUM	42.29	0.00	0.00	0.00	0.00	42.29
STRUCHEN RENTALS	25.21	0.00	0.00	0.00	0.00	25.21
T & D HANDYMAN SERVICES	0.16	0.16	0.16	0.16	10.70	11.34
THE TRASH MAN	75,421.21	0.00	0.00	0.00	0.00	75,421.21
THOMPSON CONSTRUCTION	195.98	0.00	0.00	0.00	0.00	195.98
TILE PROS, INC.	24.21	544.03	0.00	0.00	0.16	568.40
TONY'S TIRE SERVICE, INC.	0.00	0.00	0.00	0.00	1.00	1.00
TORKELSON CONSTRUCTION	161.01	0.00	0.00	0.00	0.00	161.01
WASTE MANAGEMENT	2,013.80	526.36	0.00	0.00	0.00	2,540.16
WEBSTER CITY COMMUNITY SCHOOLS	107.92	0.00	0.00	0.00	0.00	107.92
WIDICK ROOFING	32.10	0.00	0.00	0.00	0.00	32.10
ZATLOUKAL CONSTRUCTION	80.25	0.00	0.00	0.00	0.00	80.25
<b>TOTAL</b>	<b>92,717.97</b>	<b>7,423.25</b>	<b>2,508.90</b>	<b>0.16</b>	<b>11.83</b>	<b>102,662.11</b>



# HAMILTON COUNTY SOLID WASTE COMMISSION

## Profit & Loss

August 2018

Cash Basis

	Aug 18
Income	
OPERATING FUND	
GATE CHARGES	
APPLIANCES	560.00
C&D	51,410.86
CONCRETE	188.32
ELECTRONICS	217.00
LATEX PAINT	3.00
MSW	49,950.98
PACKER	1,403.00
RCC FEES	32.90
TIRES	545.00
TVS	510.00
GATE CHARGES - Other	-59.09
Total GATE CHARGES	104,761.97
SCRAP METAL SOLD	895.65
OPERATING FUND - Other	11.11
Total OPERATING FUND	105,668.73
Total Income	105,668.73
Expense	
LANDFILL POST CLOSURE FUND	
DISCONTINUATION PROJECT	9,900.00
LAB TESTING	1,009.35
LEACHATE DISPOSAL	186.41
LEACHATE SEEP REPAIR	90.00
OTHER DISBURSEMENTS	149.99
WATER QUALITY REPORTS	3,000.00
Total LANDFILL POST CLOSURE FUND	14,335.75
Operating Fund Expenses	
Building and Fixture Repairs	195.55
Building Supplies	100.91
Cell Phone Service	135.85
Diesel Fuel/Fuel Oil	3,515.76
Drinking Water Service	63.00
Electricity	616.95
Equipment and Vehicle Repairs	1,382.30
Gasoline	80.81
Meeting/Training Expenses	11.97
MISC EXPENSES	446.02
NCIARSWA Gate Fees	57,400.40
NCIARSWA Per Capita Assessments	16,796.28
Office Supplies	210.96
Payroll Expenses	
Health Insurance	1,741.56
IPERS	1,153.33
Medicare & Social Security	1,095.61
Unemployment Insurance	9.31
Wages	14,321.87
Payroll Expenses - Other	0.00
Total Payroll Expenses	18,321.68

# HAMILTON COUNTY SOLID WASTE COMMISSION

## Profit & Loss

August 2018

Cash Basis

	Aug 18
Phone & Internet Service	131.47
Postage	66.30
Public Notices	76.75
RCC DISPOSAL/SUPPLIES	2,825.57
Safety Clothing and Equipment	58.97
Security Monitoring	293.04
Signs	150.00
Tires	1,150.00
Uniform Service	112.28
Vehicle&Equip. Parts&Supplies	254.17
WORKERS' COMP INSURANCE	638.00
Total Operating Fund Expenses	105,034.99
Total Expense	119,370.74
Net Income	-13,702.01

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09/08/18

Cash Basis

## HAMILTON COUNTY SOLID WASTE COMMISSION

## Profit &amp; Loss Budget vs. Actual

July through August 2018

118 of 123

	Jul - Aug 18	Budget	\$ Over Budget	% of Budget
Income				
CD INTEREST	2,820.39			
OPERATING FUND				
ASSESSMENTS	16,796.28	67,185.00	-50,388.72	25.0%
FARM INCOME	0.00	1,000.00	-1,000.00	0.0%
GAS TAX REFUND	0.00	200.00	-200.00	0.0%
GATE CHARGES				
APPLIANCES	1,090.00			
C&D	152,853.81			
CONCRETE	192.32			
ELECTRONICS	357.00			
LATEX PAINT	66.00			
MSW	94,863.49			
PACKER	2,983.00			
RCC FEES	32.90	1,000.00	-967.10	3.3%
TIRES	1,073.00			
TVS	1,620.00			
GATE CHARGES - Other	-128.49	1,018,000.00	-1,018,128.49	-0.0%
Total GATE CHARGES	255,003.03	1,019,000.00	-763,996.97	25.0%
REFUNDS AND REIMBURSEMENTS	0.00	1,500.00	-1,500.00	0.0%
SCRAP METAL SOLD	3,379.99	10,000.00	-6,620.01	33.8%
OPERATING FUND - Other	15.36			
Total OPERATING FUND	275,194.66	1,098,885.00	-823,690.34	25.0%
POST CLOSURE RESERVE FUND				
INTEREST ON INVESTMENTS	0.00	5,734.00	-5,734.00	0.0%
Total POST CLOSURE RESERVE FUND	0.00	5,734.00	-5,734.00	0.0%
Total Income	278,015.05	1,104,619.00	-826,603.95	25.2%
Expense				
EQUIPMENT RESERVE FUND				
EQUIPMENT PURCHASES	0.00	70,000.00	-70,000.00	0.0%
Total EQUIPMENT RESERVE FUND	0.00	70,000.00	-70,000.00	0.0%
LANDFILL POST CLOSURE FUND				
CONSULTING ENGINEERING FEES	1,730.00	5,058.00	-3,328.00	34.2%
DISCONTINUATION PROJECT	9,900.00	1,000.00	8,900.00	990.0%
LAB TESTING	1,009.35	4,595.00	-3,585.65	22.0%
LEACHATE DISPOSAL	186.41	1,000.00	-813.59	18.6%
LEACHATE SEEP REPAIR	90.00	6,000.00	-5,910.00	1.5%
LEACHATE SYSTEM REPORTS	279.89	9,068.00	-8,788.11	3.1%
OTHER DISBURSEMENTS	149.99	790.00	-640.01	19.0%
WATER QUALITY REPORTS	3,000.00	9,250.00	-6,250.00	32.4%
Total LANDFILL POST CLOSURE FUND	16,345.64	36,761.00	-20,415.36	44.5%



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09/08/18

Cash Basis

## HAMILTON COUNTY SOLID WASTE COMMISSION

## Profit &amp; Loss Budget vs. Actual

July through August 2018

119 of 123

	Jul - Aug 18	Budget	\$ Over Budget	% of Budget
<b>Operating Fund Expenses</b>				
Attorney Fees	0.00	1,200.00	-1,200.00	0.0%
Audits	5,200.00	6,000.00	-800.00	86.7%
Bank Service Charges	0.00	100.00	-100.00	0.0%
Building and Fixture Repairs	760.62	20,000.00	-19,239.38	3.8%
Building Supplies	242.57	2,000.00	-1,757.43	12.1%
Cell Phone Service	271.77	1,600.00	-1,328.23	17.0%
Change Fund	92.67	200.00	-107.33	46.3%
COMMISSION FEES	449.83	2,000.00	-1,550.17	22.5%
Computer Service	670.00	1,500.00	-830.00	44.7%
Diesel Fuel/Fuel Oil	5,850.76	30,000.00	-24,149.24	19.5%
Drinking Water Service	133.50	650.00	-516.50	20.5%
Electricity	1,297.61	8,700.00	-7,402.39	14.9%
ELECTRONICS RECYCLING	2,324.90	20,000.00	-17,675.10	11.6%
Engineering Fees	0.00	2,500.00	-2,500.00	0.0%
Equipment and Vehicle Repairs	1,563.92	30,000.00	-28,436.08	5.2%
Gasoline	145.82	750.00	-604.18	19.4%
Insurance Expense	0.00	11,236.00	-11,236.00	0.0%
Licenses and Permits	0.00	250.00	-250.00	0.0%
Medical Supplies	0.00	250.00	-250.00	0.0%
Meeting/Training Expenses	11.97	1,500.00	-1,488.03	0.8%
Membership Dues	175.00	750.00	-575.00	23.3%
MISC EXPENSES	446.02			
NCIARSWA Gate Fees	118,611.90	560,000.00	-441,388.10	21.2%
NCIARSWA Per Capita Assessments	16,796.28	67,185.00	-50,388.72	25.0%
Office Supplies	210.96	3,000.00	-2,789.04	7.0%
Other Capital Outlay	119.99	2,000.00	-1,880.01	6.0%
<b>Payroll Expenses</b>				
Health Insurance	3,483.12	21,422.00	-17,938.88	16.3%
IPERS	2,294.28	16,040.00	-13,745.72	14.3%
Medicare & Social Security	2,114.98	12,999.00	-10,884.02	16.3%
Unemployment Insurance	17.64	100.00	-82.36	17.6%
Wages	27,646.83	169,919.00	-142,272.17	16.3%
Payroll Expenses - Other	84.00			
<b>Total Payroll Expenses</b>	<b>35,640.85</b>	<b>220,480.00</b>	<b>-184,839.15</b>	<b>16.2%</b>
Phone & Internet Service	262.36	1,700.00	-1,437.64	15.4%
Postage	134.65	600.00	-465.35	22.4%
Propane	0.00	3,500.00	-3,500.00	0.0%
Public Notices	76.75	1,200.00	-1,123.25	6.4%
RCC DISPOSAL/SUPPLIES	2,825.57	15,000.00	-12,174.43	18.8%
Rock	0.00	600.00	-600.00	0.0%
Safety Clothing and Equipment	112.95	500.00	-387.05	22.6%
Security Monitoring	293.04	1,200.00	-906.96	24.4%
Signs	150.00	500.00	-350.00	30.0%
TIRE REMOVAL	372.55	6,000.00	-5,627.45	6.2%
Tires	2,032.00	8,000.00	-5,968.00	25.4%
Uniform Service	260.57	1,500.00	-1,239.43	17.4%
Vehicle&Equip. Parts&Supplies	904.51	15,000.00	-14,095.49	6.0%
Weed Chemicals	0.00	150.00	-150.00	0.0%
WORKERS' COMP INSURANCE	1,276.00	6,981.00	-5,705.00	18.3%
<b>Total Operating Fund Expenses</b>	<b>199,717.89</b>	<b>1,056,282.00</b>	<b>-856,564.11</b>	<b>18.9%</b>
<b>Total Expense</b>	<b>216,063.53</b>	<b>1,163,043.00</b>	<b>-946,979.47</b>	<b>18.6%</b>
<b>Net Income</b>	<b>61,951.52</b>	<b>-58,424.00</b>	<b>120,375.52</b>	<b>-106.0%</b>

# **HAMILTON COUNTY TRANSFER STATION**

## **(Managers Report for August 2018)**

### **Leachate Disposal Outlet Shut Off.**

On August 24th, 2018 a notice from the Webster City Waste Water Plant was received in the mail. This notice states that effective immediately all outside waste haulers could no longer dispose of waste at the above site. The next day I spoke with Mr. Walker about the turn of events that had taken place. He agreed that we needed to seek some expert help finding us another approved disposal site so hauling could continue. I have contacted Barker Lemar and they are willing to help us find a new outlet. Barker was just here last week to take leachate measurements. So we have been given the go ahead to temporarily stop hauling leachate. Thi is a part of our closure activity project. Again they agree we still need a location for disposal incase a problem surfaces and we would need to start hauling again.

### **Barker Lemar Repair Project**

Our leachate seep repair happened on the 14th of August one day later than scheduled. They were only onsite around 4 hrs. The repair consisted of a 13" trench dug down about 12' with a length of about 20'. Waste removed was hauled to the transfer station for disposal. After that some of the clay and pea gravel was placed in the trench by Keenan. The top layer was black dirt of course. Repair was complete by 10:30 that morning. On August 30th I sowed grass seed out on repair site. Hopefully it will grow!!

### **Part Time Help Update**

We lost our part time driver on August 29th, when school started back up. He plans on continuing to support us as needed. With his school bus driving that window is 9 to 2 each full school day. His help was appreciated as he did a great job! The help was super!!

TERRY KLAVER



# HAMILTON COUNTY SOLID WASTE COMMISSION

## August - 2018 MONTHLY REPORT

DATE	DAY	Tires, Tubes & Rims		Appliances-White Goods		Tv & Electronics		DAILY FORT DODGE	TONS OF CONSTR.	TONS OF MSW
		UNITS	RECEIPTS	UNITS	RECEIPTS	UNITS	RECEIPTS	TONS	TO BLDG.	WASTE
1	Wed	0.00	0.00	3.00	30.00	2.00	31.05	46.33	8.92	51.24
2	Thursday	0.00	0.00	0.00	0.00	4.00	37.47	72.86	15.52	59.09
3	Friday	0.00	0.00	2.00	20.00	0.00	0.00	58.16	31.47	49.58
4	Saturday	1.00	2.75	2.00	20.70	1.00	16.05	39.06	0.00	21.45
5	Sun	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6	Monday	1.00	3.25	6.00	60.00	1.00	15.00	58.96	32.94	42.96
7	Tuesday	1.00	2.75	2.00	20.00	7.00	73.00	62.36	1.58	47.33
8	Wed	9.00	38.00	0.00	0.00	0.00	0.00	85.66	3.28	40.12
9	Thursday	0.00	0.00	1.00	10.00	3.00	45.00	41.81	5.53	66.79
10	Friday	12.00	33.00	2.00	20.00	2.00	30.00	91.21	19.56	47.43
11	Saturday	3.00	4.50	2.00	20.00	2.00	30.00	25.99	1.91	7.25
12	Sun	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13	Monday	1.00	3.25	1.00	10.00	0.00	0.00	37.09	9.03	44.27
14	Tuesday	0.00	0.00	0.00	0.00	0.00	0.00	61.49	7.11	43.42
15	Wed	33.00	214.00	3.00	30.00	0.00	0.00	35.88	9.37	29.71
16	Thursday	29.00	94.00	4.00	40.00	2.00	30.00	49.30	4.59	44.71
17	Friday	0.00	0.00	5.00	50.00	26.00	374.00	38.18	11.92	50.96
18	Saturday	9.00	24.75	1.00	10.00	2.00	30.00	20.60	3.45	8.08
19	Sun	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20	Monday	0.00	0.00	0.00	0.00	4.00	60.00	39.56	6.34	40.28
21	Tuesday	2.00	5.50	2.00	20.00	3.00	45.00	77.40	11.42	44.49
22	Wed	2.00	69.00	5.00	50.70	14.00	138.05	34.62	2.35	59.40
23	Thursday	1.00	3.75	1.00	10.00	1.00	15.00	72.15	3.63	31.17
24	Friday	0.00	0.00	0.00	0.00	0.00	0.00	14.54	8.81	52.69
25	Saturday	0.00	0.00	2.00	20.00	2.00	30.00	49.63	0.95	14.11
26	Sun	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
27	Monday	0.00	0.00	1.00	10.00	6.00	90.00	27.65	4.21	28.22
28	Tuesday	0.00	0.00	5.00	52.10	0.00	0.00	42.65	7.07	56.82
29	Wed	3.00	9.75	1.00	10.00	7.00	65.00	45.88	3.91	35.16
30	Thursday	0.00	0.00	0.00	0.00	2.00	30.00	66.05	11.01	59.74
31	Friday	17.00	67.41	0.00	0.00	9.00	87.00	45.85	8.03	70.22
<b>TOTAL</b>		<b>124.00</b>	<b>575.66</b>	<b>51.00</b>	<b>513.50</b>	<b>100.00</b>	<b>1271.62</b>	<b>1340.92</b>	<b>233.91</b>	<b>1146.69</b>
<b>TOTAL AVG</b>		<b>4.59</b>	<b>21.32</b>	<b>1.89</b>	<b>19.02</b>	<b>3.70</b>	<b>47.10</b>	<b>49.66</b>	<b>8.66</b>	<b>42.47</b>



# HAMILTON COUNTY SOLID WASTE COMMISSION

## August - 2018 MONTHLY REPORT

DATE	DAY	TOTAL TONS TO BLDG.	CHARGE RECEIPTS TO BLDG.	CASH RECEIPTS TO PACKER	CASH RECEIPTS TO BLDG.	TOTAL RECEIPTS	PACKER WEIGHT (TONS)	DAY PACKER DUMPED & DISPOSAL CHG	LATEX PAINT FEES
1	Wed	60.16	3954.34	48.00	744.92	4808.31			
2	Thursday	74.61	5562.12	32.00	252.16	5883.75			
3	Friday	81.05	5808.74	63.00	577.36	6472.09			3.00
4	Saturday	21.45	945.53	119.00	897.73	2001.76			
5	Sun	0.00	0.00	0.00	0.00	0.00			
6	Monday	75.90	5569.49	24.00	277.32	5949.06	2.40	182.40	
7	Tuesday	48.91	3325.30	40.00	443.07	3904.12			
8	Wed	43.40	2914.38	40.00	466.13	3458.51			
9	Thursday	72.32	5190.43	48.00	362.24	5655.67			
10	Friday	66.99	3707.58	56.00	893.43	4740.01			
11	Saturday	9.16	177.27	96.00	702.76	1045.53			
12	Sun	0.00	0.00	0.00	0.00	0.00			
13	Monday	53.30	3746.20	32.00	478.28	4269.73			
14	Tuesday	50.53	3451.05	48.00	473.56	3972.61			
15	Wed	39.08	2786.66	24.00	247.12	3301.78			
16	Thursday	49.30	3645.22	16.00	143.40	3968.62			
17	Friday	62.88	4365.69	32.00	415.43	5237.12	2.30	174.80	
18	Saturday	11.53	405.95	112.00	667.40	1250.10			
19	Sun	0.00	0.00	0.00	0.00	0.00			
20	Monday	46.62	2947.10	24.00	626.40	3657.50			
21	Tuesday	55.91	4067.13	24.00	286.44	4448.07			
22	Wed	61.75	4195.35	56.00	608.88	5117.98			
23	Thursday	34.80	2444.74	32.00	251.81	2757.30	1.37	104.12	
24	Friday	61.50	4534.46	32.00	195.44	4761.90			
25	Saturday	15.06	423.89	152.00	989.36	1615.25			
26	Sun	0.00	0.00	0.00	0.00	0.00			
27	Monday	32.43	1750.04	88.00	832.75	2761.79			
28	Tuesday	63.89	3675.91	81.00	801.20	4610.21			
29	Wed	39.01	2660.82	16.00	391.74	3153.31			
30	Thursday	70.75	5244.14	47.00	247.33	5568.47			
31	Friday	78.25	5607.33	32.00	756.74	6550.48	1.93	146.68	
<b>TOTAL</b>		<b>1380.54</b>	<b>93106.86</b>	<b>1414.00</b>	<b>14030.40</b>	<b>110921.03</b>	<b>8.00</b>	<b>608.00</b>	<b>3.00</b>
<b>TOTAL AVG</b>		<b>51.13</b>	<b>3448.40</b>	<b>52.37</b>	<b>519.64</b>	<b>4108.19</b>	<b>0.30</b>	<b>22.52</b>	<b>0.11</b>

August 27, 2018

Office of City Manager  
400 Second Street  
Webster City, IA 50595

To Whom It May Concern:

The Webster City High School National Honor Society would like to request a permit for the WCHS Homecoming parade. The parade will take place on Friday, September 28, 2018. It will start at approximately 2:30 PM with parade entries arriving approximately at 1:30.

The proposed parade route would begin at West Twin Parks on Seneca Street at the Bank Street intersection. The participants would line up from north to south on Seneca Street from that intersection. The parade would travel north to Second Street and then turn west and travel to Des Moines Street and continue to the Webster City Middle School where the parade would conclude.

If you have any questions, please contact me, Karen Daniels, at 515-832-9210. Please provide me with a written confirmation of your approval which may be sent to the above address.

Your consideration is appreciated.



Karen Daniels  
National Honor Society Advisor