

AGENDA
Regular City Council Meeting
CITY HALL
Webster City, Iowa
May 7, 2018
5:30 p.m.

ROLL CALL

Approval of Agenda

Pledge of Allegiance

A. PETITIONS – COMMUNICATIONS – REQUESTS

This is the time of the meeting that a citizen may address the Council on a matter not on the Agenda.

Except in cases of emergency, the City Council will not take any action at this meeting, but may ask the City Staff to research the matter or have the matter placed on the Agenda for a future meeting.

1. Public Information

B. MINUTES AND CLAIMS

The following items have been deemed to be non-controversial, routine actions to be approved by the Council in a single motion.

If a Council member, or a member of the audience wishes to have an item removed from this list, it will be considered in its normal sequence on the Agenda.

1. Minutes of [April 16](#) and [April 30](#), 2018
2. [Resolution](#) on [Payroll](#) for the period ending April 14, 2018 and paid on April 20, 2018.
3. [Resolution](#) on [Payroll](#) for the period ending April 28, 2018 and paid on May 4, 2018.
4. [Resolution](#) on [Bills](#) [Fund List](#)

C. GENERAL AGENDA

1. Motion on Planning & Zoning Commission minutes of [April 19](#) and [May 1](#), 2018 [P&Z PUD Checklist](#)
2. [COUNCIL MEMORANDUM:](#) Motion on request for a proposed
Planned Unit Development. [Code 123.20](#) [PUD Plans](#)

3. Recommend approval for issuance of Beer and Liquor Licenses by the Iowa Department of Commerce for the following:
 - a. Renewal of Class E Liquor License, Class B Wine Permit, Class C Beer Permit and Sunday Sales - Hy-Vee, 823 Second Street
 - b. Renewal of Class E Liquor License, Class B Wine Permit and Class C Beer Permit - Fareway Stores, Inc., 942 Second Street
4. COUNCIL MEMORANDUM: Resolution setting time and place for a Public Hearing on the status of funded activities for the Webster City Housing Rehabilitation Project. (May 21 5:40 p.m.)
NOTICE
5. COUNCIL MEMORANDUM: Motion setting Public Hearing on Budget Amendments for 2017-2018 budget. (May 21 5:45 pm)
NOTICE Amendments/Chart
6. COUNCIL MEMORANDUM: MEMO Resolution adopting Group Benefit Plan for City Employees beginning July 1, 2018, with Iowa Governmental Health Care Plan, Third Party Administrator Employee Benefit Systems.
7. COUNCIL MEMORANDUM: Resolution authorizing vacation of easements on City owned property located in Brewer Creek Estates Third Addition in Webster City, Iowa. MAP
8. COUNCIL MEMORANDUM: Resolution authorizing the sale of real estate and approving execution of a Warranty Deed conveying City owned property in Brewer Creek Estates Third Addition, Webster City to Jamie Jon Staley.
9. COUNCIL MEMORANDUM: Resolution approving executed Airport Management Agreement and Fixed Base Operator's Lease Agreement between Webster City Airport Commission and Storm Flying Service Inc. and Airport Mechanic Agreement between Webster City Airport Commission and Neal Hinman. Agreements
10. COUNCIL MEMORANDUM: Motion on request from Fire Chief to attend Executive Fire Officer Program in Emmitsburg, Maryland.
Exp.Form
11. COUNCIL MEMORANDUM: Motion authorizing entering into an Agreement with T&D Handyman Services, 904 Second Street, Webster City for nuisance mowing, snow removal and related services within the corporate limits of Webster City for a three year period. Agreement
12. COUNCIL MEMORANDUM: Resolution authorizing the Mayor and City Clerk to enter into an Alley Improvement Cost-Sharing Agreement with One Site Development, LLC, an Iowa Limited Liability Company, Cedar Falls, Iowa.

13. **COUNCIL MEMORANDUM:** **Resolution** approving Change **Order** No. 2 to the Union Street Hot Mix Asphalt (HMA) Overlay Project with Fort Dodge Asphalt Co., Fort Dodge, Iowa
14. **COUNCIL MEMORANDUM:** **Resolution** authorizing the Mayor and City Clerk to enter into an agreement with Robb's Tree & Stump Service, Story City, Iowa providing for 2018 Tree Stump Removal Services **Agreement**
15. **COUNCIL MEMORANDUM:** **Resolution** authorizing the Mayor and City Clerk to enter into an agreement with Jones Rock & Dirt, Webster City, Iowa for the 2018 Demolition Project. **Agreement**
16. **COUNCIL MEMORANDUM:** **Resolution** approving **Amendment** No. 4 to the Engineering Services Agreement with Snyder & Associates, Inc., Ankeny, Iowa, for the 2018 Sewer Rehab Project.
17. **COUNCIL MEMORANDUM:** Motion on request from Public Works Director to purchase a 2018 vehicle using the State Bid Program. **Vehicle Quotes**
18. **COUNCIL MEMORANDUM:** Motion approving execution of Hamilton County, Iowa-Marketing Agreement with OHP Marketing Services, Webster City, Iowa between City of Webster City, Hamilton County and Webster City ABI. **Agree-Mark.Analysis**

**D. REPORTS AND RECOMMENDATIONS OF OFFICERS,
BOARDS AND COMMISSIONS:**

1. Council Committee Reports
2. Other reports and recommendations

E. OTHER ITEMS SENT TO COUNCIL

1. **Update/report** from City Attorney 5-2-18

F. ADJOURN

NOTE: The Council may act by motion, resolution or ordinance on items listed on the Agenda.

CITY COUNCIL MEETING MINUTES
Webster City, Iowa April 16, 2018

The City Council met in regular session at the City Hall, Webster City, Iowa at 5:30 p.m. on April 16, 2018 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Matt McKinney, Brian Miller, Jim Talbot and Logan Welch.

It was moved by Talbot and seconded by McKinney to approve the agenda
ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

Jeff VanHorn, 112 Edgewood Drive spoke on the Superior Street and Fair Meadow Drive intersection. He requested additional information from the Council regarding the intersection.

GENERAL AGENDA

1. April 16, 2018, at 5:35 p.m., City Hall, Webster City, Iowa being the time and place for a Public Hearing on the sale of City owned property located in Lawn Hill Addition, Webster City, Iowa – 601 Woolsey Avenue, the same was held. No written objections were received and no oral objections were presented.

a. It was moved by Welch and seconded by Miller that Resolution No. 2018-053 approving the executed real estate contract conveying City owned property, Lot 1, Block 2, Lawn Hill Addition to Webster City, Iowa to Tony Sponsel be passed and adopted.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

2. April 16, 2018, at 5:40 p.m., City Hall, Webster City, Iowa being the time and place for a Public Hearing on the sale of City owned property located in Jones and Smith Addition, Webster City, Iowa – 119 Prospect Street, the same was held. No written objections were received and no oral objections were presented.

a. It was moved by Welch and seconded by Talbot that Resolution No. 2018-054 approving the executed real estate contract conveying City owned property, E. 10' of Lot 9, all of Lot 10, Block 2, Jones and Smith Addition to Webster City, Iowa to Andrew W. Jones be passed and adopted.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

PUBLIC INFORMATION

Mayor Hawkins gave the Oath of Office to new Police Officer Steven Thumma.

MINUTES AND CLAIMS

It was moved by McKinney and seconded by Miller that the following motion and Resolutions be approved and adopted collectively:

1. That the meeting Minutes of April 2, 2018, be approved.

2. That Resolution No. 2018-055 approving Payroll for the period ending March 31, 2018 and paid on April 6, 2018 in the amount of \$147,404.20 be passed and adopted.

3. That Resolution No. 2018-056 approving Bills paid in the amount of \$1,249,272.99 be passed and adopted and the Fund List be approved.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

GENERAL AGENDA

3. It was moved by Talbot and seconded by Welch that the recommendation for issuance of Beer and Liquor Licenses by the Iowa Department of Commerce for the following be approved collectively:

- a. Class C Liquor License (5 day license) - St. Thomas Aquinas Church for their Annual Event on May 5, 2018, 1010 Des Moines Street
- b. Renewal of Class C Liquor License, Outdoor Service & Sunday Sales Gridiron Family Grill & Sports Lounge, 1121 East Second Street
- c. Renewal of Class C Liquor License, Outdoor Service & Sunday Sales The Links at Webster City, 405 N. Des Moines Street
- d. Additional Outdoor Service Area for Saturday, May 26, 2018 (JunqueFest) Gridiron Family Grill and Sports Lounge, 1121 East 2nd Street

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

4. It was moved by Welch and seconded by McKinney that Resolution No. 2018-057 setting May 21, 2018 at 5:35 p.m. at City Hall, Webster City, Iowa for a Public Hearing on proposed plans and specifications and proposed form of contract and estimate of cost for the 2018 Superior/Fair Meadow Intersection Project be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

5. It was moved by McKinney and seconded by Miller that Resolution No. 2018-058 accepting and approving acquisition of property generally located at 1513 River Street in the City of Webster City, Hamilton County, Iowa be passed and adopted.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

6. It was moved by Welch and seconded by Miller that Resolution No. 2018-059 approving Change Order No. 1 to the Union Street Hot Mix Asphalt (HMA) Overlay Project with Fort Dodge Asphalt Company, Fort Dodge, Iowa be passed and adopted.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

7. It was moved by Miller and seconded by McKinney that Resolution No. 2018-060 authorizing and approving execution of a Real Estate Purchase Agreement between the City of Webster City, Iowa and Fuhs Pastry Shop, LLC be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

8. It was moved by Miller and seconded by McKinney that Resolution No. 2018-061 authorizing and approving execution of a Real Estate Purchase Agreement between the City of Webster City and Big Dawg Investments, LLC be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

9. It was moved by McKinney and seconded by Talbot that the request of the Fire Chief to initiate a Fire Department program on Commercial and Multi-Family Dwelling/Commercial Occupancy Inspections be approved.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

Fire Chief Chuck Stansfield had previously given a power point presentation on the program at the last Town Hall Meeting and was present to answer questions on the program.

10. It was moved by Miller and seconded by McKinney that Resolution No.2018-062 approving 2018 CTS Improvements Agreement and a related letter agreement, and consenting to the issuance of Notes by the Board of Directors of North Iowa Municipal Electric Cooperative Association for the purpose of acquisition of an undivided interest in certain transmission facilities known as the Common Transmission System, be passed and adopted.

ROLL CALL: McKinney, Miller, Welch and Hawkins voting aye.
Talbot voting Nay

City Manager Daniel Ortiz-Hernandez provided information regarding the 2018 CTS Improvements Agreement.

11. It was moved by Miller and seconded by McKinney to approve cost sharing for resurfacing the alley adjacent to 605 Prospect Street with One Site Development, LLC.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

City Manager Ortiz-Hernandez gave details of the cost sharing for resurfacing the alley to Council.

12. It was moved by Miller and seconded by McKinney to refer to the Planning and Zoning Commission a request for a proposed Planned Unit Development.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye

City Manager Ortiz-Hernandez provided specifics on the proposed Planned Unit Development (PUD) to Council.

REPORTS AND RECOMMENDATIONS OF OFFICERS, BOARDS AND COMMISSIONS:

It was moved by Welch and seconded by Talbot that the following items (1-5) be approved collectively:

1. That the Planning and Zoning Commission minutes of April 9, 2018 be accepted and placed on file.
2. That the March 2018 Financial Reports including the Finance-Treasurer Report, Bank Reconciliation Report, Investment Summary, FSB I CS-Savings, Public Fund Account, FSB Statement, Utility Cash Statement and Receipts be accepted and placed on file.
3. That the March 2018 City Manager Reports which include Electric, Wastewater, Water, Electric Year-to-Date, Water Year-to-Date and Code Enforcement be accepted and placed on file.
4. That the March 2018 Police Department Report be accepted and placed on file.
5. That the March 2018 Fire Department Report be accepted and placed on file.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

COUNCIL COMMITTEE REPORTS:

Councilman Welch reported on the Youth Advisory Commission

OTHER REPORTS AND RECOMMENDATIONS

None brought forth.

OTHER REPORTS SENT TO COUNCIL

Mayor Hawkins reminded everyone of the Town Hall meeting at the Middle School Commons on April 30, 2018 at 7:00 p.m.

The upcoming Clean Up/Drop Off Event at the Middle School Parking Lot scheduled for June 8 and 9 was also mentioned.

It was moved by Miller and seconded by Welch that the City Council meet in Closed Session to discuss the purchase/sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property, as provided by Chapter 21.5 j. of the Code of Iowa
ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

The Council went out of Regular Session at 6:45 p.m.

The Council took a 15 minute recess

The Council went into Closed Session at 7:00 p.m.

The Council returned to Open Session at 7:08 p.m.

It was moved by McKinney and seconded by Miller that Council Adjourn.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

The April 16, 2018 regular City Council Meeting stood adjourned at 7:09 p.m.

CITY COUNCIL MEETING MINUTES – TOWN HALL MEETING
Webster City, Iowa April 30, 2018

The City Council met for a Town Hall Meeting at the Middle School Commons, Webster City, Iowa at 7:00 p.m. on April 30, 2018, upon call of the Mayor and the advance agenda.

1. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Matt McKinney, Brian Miller, Jim Talbot and Logan Welch.
 2. It was moved by Talbot and seconded by McKinney to approve the agenda.
- ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.
3. Mayor John Hawkins led the Pledge of Allegiance.

Also in attendance were City Manager Daniel Ortiz-Hernandez and City Clerk Karyl Bonjour. A total of five individuals were there to present on topics on the agenda, as well as approximately 32 other community members in attendance including Anne Blankenship from the Daily Freeman Journal.

4. Lindsay Henderson, Community Vitality Director for the City of Webster City provided an Update on Rebranding/Marketing for the City of Webster City. She presented highlights of the many stakeholders group discussions held recently and presented results of those discussions. She informed that the "identity" piece for Webster City has not been completed yet and stated the City Website will be completed by June 30, 2018.

5. Nick Benson, Program Director of the University of Iowa Initiative for Sustainable Communities (IISC), and Travis Kraus, Assistant Director for the IISC were present to provide information on this program in connection with University of Iowa Initiative for Sustainable Communities Grant recently awarded to the City of Webster City. They explained that this program is a campus wide community engagement initiative focused on partnering with University of Iowa students and faculty with Iowa communities to complete real-world projects related to sustainability. Also present from the IISC were Leslie Finer, Director of Arts and Humanities and Michelle Sillman, Marketing Director/Communications Specialist.

Community Vitality Director Henderson then explained the benefits of this partnership between the IISC and Webster City and outlined several of the projects being considered at this time. Further information can be obtained by contacting Henderson at City Hall, (515) 832-9151.

6. At this time Mayor Hawkins asked those in attendance for any questions, concerns or comments they may have. An inquiry was made on the recent nomination of Webster City for the Opportunity Zone designation announced by the State. Henderson spoke on the nomination, but informed that many details are still being worked out and she will share more information once it is provided.

7. It was moved by Miller and seconded by Talbot that Council adjourn.
- ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.
- The April 30, 2018 Town Hall Meeting stood adjourned at 8:15 p.m.

RESOLUTION NO. 2018 -

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY,
IOWA:

That the payroll for the 80 hour period ending April 14, 2018 and paid on
April 20, 2018 aggregating the sum of \$145,383.65 herewith presented,
be and the same is hereby approved.

Passed and adopted this 7th day of May 2018.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
61171	ROE, DONALD J.	1,234.41	80.00	.00	.00	.00	.00	.00	.00	.00	524.63
Total BUILDING:											
		1	1,234.41	80.00	.00	.00	.00	.00	.00	.00	524.63
11183	HAWKINS, JOHN C.	120.00	.00	.00	.00	.00	.00	120.00	.00	.00	111.12
11184	MCKINNEY, MATTHEW L.	100.00	.00	.00	.00	.00	.00	100.00	.00	.00	92.60
11186	MILLER, BRIAN S.	100.00	.00	.00	.00	.00	.00	100.00	.00	92.35	.00
11188	TALBOT, JAMES M.	100.00	.00	.00	.00	.00	.00	100.00	.00	92.35	.00
11185	WELCH, LOGAN A.	100.00	.00	.00	.00	.00	.00	100.00	.00	.00	92.60
Total CITY COUNCIL:											
		5	520.00	.00	.00	.00	.00	520.00	.00	184.70	296.32
60722	CHELESVIG, BETH A.	2,339.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,525.80
61220	HENDERSON, LINDSAY E.	1,961.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,461.93
20020	ORTIZ-HERNANDEZ, DANIEL	4,271.60	80.00	.00	.00	.00	.00	.00	150.00	.00	2,655.87
60003	SMITH, ELIZABETH A.	1,920.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,287.12
Total CITY MANAGER:											
		4	10,493.20	320.00	.00	.00	.00	.00	150.00	.00	6,930.72
30980	STRONER, BRIAN M.	2,457.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,726.06
Total ENVIRONMENTAL/SAFETY:											
		1	2,457.60	80.00	.00	.00	.00	.00	.00	.00	1,726.06
61164	BONJOUR, KARYL K.	1,868.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,218.11
61180	GRIMSHAW, STACY M.	1,412.80	80.00	.00	.00	.00	.00	.00	.00	.00	882.79
61190	NERLAND, DEDRA R.	1,450.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,031.06
61163	PEVESTORF, ELIZABETH J.	1,667.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,212.47
30329	WOLFGRAM, DOREEN A.	2,260.01	80.00	.00	.00	.00	.00	.00	.00	.00	1,571.37
Total FINANCE OFFICE:											
		5	8,659.21	400.00	.00	.00	.00	.00	.00	.00	5,915.80
41215	CASEY, DANA R	100.00	.00	.00	.00	.00	.00	100.00	.00	.00	85.79
41263	ESTLUND, JEROMY J.	2,171.00	118.00	.00	.00	.00	.00	.00	200.40	.00	1,515.49
41410	FEICKERT, BRENT R.	110.00	.00	.00	.00	.00	.00	110.00	.00	.00	101.58
41395	FEICKERT, DAKOTA L.	370.00	.00	.00	.00	.00	.00	370.00	.00	.00	311.92
41038	FERGUSON, WILLIAM M.	150.00	.00	.00	.00	.00	.00	150.00	.00	128.68	.00
41300	FOX, JEFFREY A.	140.00	.00	.00	.00	.00	.00	140.00	.00	.00	129.29
41438	FRAKES, JUSTIN M.	110.00	.00	.00	.00	.00	.00	110.00	.00	101.58	.00
41260	FRAZIER, LOGAN W.	40.00	.00	.00	.00	.00	.00	40.00	.00	36.94	.00
41432	HANSON, STEVEN M.	130.00	.00	.00	.00	.00	.00	130.00	.00	.00	120.05
41431	HARTNETT, JORDAN T.	110.00	.00	.00	.00	.00	.00	110.00	.00	101.58	.00
40971	HAYES, BRANDON W.	2,732.80	118.00	.00	.00	.00	.00	.00	429.44	.00	2,004.65
41445	HAYES, HARRISON W.	180.00	.00	.00	.00	.00	.00	180.00	.00	166.23	.00
41441	HAYES, HUNTER W.	200.00	.00	.00	.00	.00	.00	200.00	.00	184.70	.00
40142	HILDEBRAND, GORDON K.	130.00	.00	.00	.00	.00	.00	130.00	.00	111.52	.00
40031	HOLST, RONALD W	150.00	.00	.00	.00	.00	.00	150.00	.00	128.68	.00
41192	JESSEN, PHILLIP N.	150.00	.00	.00	.00	.00	.00	150.00	.00	128.68	.00
41200	MADSEN, TODD M	130.00	.00	.00	.00	.00	.00	130.00	.00	.00	111.52
41433	ORTIZ, BRIAN J.	120.00	.00	.00	.00	.00	.00	120.00	.00	110.82	.00
41089	PREW, DONALD T.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	18.47
41377	RATCLIFF, BRETT D.	110.00	.00	.00	.00	.00	.00	110.00	.00	101.58	.00

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
41219	SOWLE JR., ANDREW W.	2,610.72	118.00	.00	.00	.00	.00	.00	471.38	.00	1,805.30
41400	STANSFIELD, CHARLES T.	3,442.40	80.00	.00	.00	.00	.00	763.20	.00	.00	2,372.84
41436	STENSLAND, CALEB W.	110.00	.00	.00	.00	.00	.00	110.00	.00	101.58	.00
41029	STEWART, EARL L.	110.00	.00	.00	.00	.00	.00	110.00	.00	.00	101.58
41088	TOLLE, PAUL A.	150.00	.00	.00	.00	.00	.00	150.00	.00	128.68	.00
41216	WEINSCHENK, KENRIC J.	130.00	.00	.00	.00	.00	.00	130.00	.00	.00	120.05
41213	WILLIAMS, ZACHARY W.	140.00	.00	.00	.00	.00	.00	140.00	.00	.00	120.11
40815	WILLS, DON H.	150.00	.00	.00	.00	.00	.00	150.00	.00	128.68	.00
41340	YOUNGDALE, COLE C.	110.00	.00	.00	.00	.00	.00	110.00	.00	101.58	.00
41270	ZEHNER, DONALD F.	180.00	.00	.00	.00	.00	.00	180.00	.00	.00	165.23
Total FIRE DEPARTMENT:											
		30	14,486.92	434.00	.00	.00	.00	4,293.20	1,101.22	1,761.51	9,083.87
61218	TIMM, ELISE	1,732.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,228.32
Total INSPECTION:											
		1	1,732.80	80.00	.00	.00	.00	.00	.00	.00	1,228.32
31185	CASEY, DANA R.	2,247.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,546.20
31190	DAYTON, BRYAN K.	2,002.53	83.50	.00	123.32	.00	.00	.00	.00	.00	1,432.31
30678	DICKINSON, ADAM L.	3,421.89	91.00	.00	585.09	.00	.00	.00	.00	.00	2,299.61
31208	HUGHES, NATHAN R.	1,775.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,275.45
31184	MOURTON, RUSSELL E.	2,248.81	80.00	.00	.00	.00	.00	.00	.00	.00	1,204.72
31186	ORTON, RYAN D.	2,549.39	88.00	.00	.00	.00	.00	.00	.00	.00	1,652.86
30918	PARKHILL, MARTY E.	2,914.56	88.00	.00	.00	.00	.00	.00	.00	.00	1,999.01
31077	PETERSBURG, RYAN W.	2,995.56	87.00	.00	347.55	.00	.00	.00	.00	.00	1,717.35
Total LINE DEPARTMENT:											
		8	20,155.14	677.50	.00	1,055.96	.00	.00	.00	.00	13,127.51
30976	MADSEN, TODD M.	1,546.42	80.00	.00	.00	.00	.00	.00	.00	.00	1,120.48
31188	PASCHKE, RODNEY A.	1,635.04	88.00	.00	.00	.00	.00	.00	.00	.00	1,173.06
Total METER DEPARTMENT:											
		2	3,181.46	168.00	.00	.00	.00	.00	.00	.00	2,293.54
60421	WETZLER, KARLA J.	2,256.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,640.22
Total PLANNING/ZONING:											
		1	2,256.00	80.00	.00	.00	.00	.00	.00	.00	1,640.22
40540	AREND, PEGGY J.	1,979.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,224.15
41435	ARONSON, ALISSA A.	1,368.20	80.00	.00	.00	.00	.00	.00	.00	.00	996.61
41285	CONAWAY, LINDA L.	128.00	8.00	.00	.00	.00	.00	.00	.00	.00	65.58
41360	DURNELL, KAYCE J.	1,358.40	80.00	.00	.00	.00	.00	.00	.00	.00	954.08
41390	NOWELL, TANNER J.	1,374.00	80.00	.00	.00	.00	.00	.00	.00	.00	982.14
41074	SCHULZ, RHONDA F.	1,610.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,029.03
41207	WINDSCHITL, JOAN E.	1,729.56	84.00	.00	119.76	.00	.00	.00	.00	.00	1,084.70
Total POLICE DEPARTMENT-D:											
		7	9,547.76	492.00	.00	119.76	.00	.00	.00	.00	6,336.29
41430	BASINGER, RYAN A.	1,963.92	84.00	.00	.00	.00	.00	.00	.00	.00	1,439.28
41191	HOUGE, CLINTON J.	2,241.16	84.00	.00	.00	.00	.00	.00	.00	.00	1,548.89
41349	LONG, SAMUEL M.	2,537.76	96.00	433.44	.00	.00	.00	.00	.00	.00	1,838.51

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
41230	MC KINLEY, ERIC K.	2,274.84	84.00	.00	.00	.00	.00	.00	.00	.00	1,650.30
41110	MORK, SHILOH B.	2,844.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,895.01
41275	PETERSEN, ADAM R.	2,273.80	84.00	.00	.00	.00	.00	.00	.00	.00	1,641.03
41225	PRITCHARD, BRANDON D.	2,759.38	96.00	471.42	.00	.00	.00	.00	.00	.00	1,921.59
41190	QUEEN, PHILLIP D.	2,225.72	84.00	.00	.00	.00	.00	.00	.00	.00	1,586.06
41426	ROSE, DYLAN M.	2,393.16	96.00	419.04	.00	.00	.00	.00	.00	.00	1,741.12
40821	WARDELL, EDWARD J.	2,433.48	84.00	.00	.00	.00	.00	.00	.00	.00	1,639.09
Total POLICE DEPARTMENT-O:											
		10	23,947.22	872.00	1,323.90	.00	.00	.00	.00	.00	16,900.88
81291	ASKLUND, ANTHONY T.	948.01	80.00	.00	.00	.00	.00	.00	.00	.00	739.33
50891	BAUER, LANNY R.	2,038.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,386.66
81483	ODEGAARD, MICHAEL L.	90.00	9.00	.00	.00	.00	.00	.00	.00	77.75	.00
Total PUBLIC GROUNDS:											
		3	3,076.41	169.00	.00	.00	.00	.00	.00	77.75	2,125.99
61200	ALCAZAR, MATTHEW D.	1,843.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,298.38
61068	HISLER, KATHY J.	529.60	40.00	.00	.00	.00	.00	.00	.00	.00	396.99
20025	WETZLER, KENNETH L.	3,079.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,873.29
Total PUBLIC WORKS:											
		3	5,452.00	200.00	.00	.00	.00	.00	.00	.00	3,568.66
81575	FLAWS, HALEY M.	64.00	8.00	.00	.00	.00	.00	.00	.00	59.10	.00
70100	FLAWS, LARRY J.	2,001.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,313.86
70107	GLASCOCK, MARK A.	1,459.20	80.00	.00	.00	.00	.00	.00	.00	.00	981.72
70111	HARFST, KENT E.	3,134.40	80.00	.00	.00	.00	.00	.00	.00	.00	2,078.74
81602	HARFST, MAXWELL K.	91.00	12.00	.00	.00	.00	.00	.00	.00	.00	84.04
81644	HEGGEBO, TRINITY R.	36.25	5.00	.00	.00	.00	.00	.00	.00	33.47	.00
81629	HOOKER, ALEX E.	122.00	16.00	.00	.00	.00	.00	.00	.00	112.67	.00
81623	HOOKER, ISABELLE M.	121.63	16.50	.00	.00	.00	.00	.00	.00	112.33	.00
81604	JUDKINS, TUCKER O.	82.50	11.00	.00	.00	.00	.00	.00	.00	76.18	.00
81595	LAIRD, ANDREW C.	529.56	57.25	.00	.00	.00	.00	.00	.00	409.97	.00
81594	MCBURNIE, SONYA L.	294.00	28.00	.00	.00	.00	.00	.00	.00	237.60	.00
81608	MCKEE, KYRA N.	120.00	15.00	.00	.00	.00	.00	.00	.00	110.82	.00
81585	MITCHELL, MCKENNA K.	91.50	10.00	.00	.00	.00	.00	.00	.00	84.50	.00
81567	MOEN, JORDAN R.	524.94	56.75	.00	.00	.00	.00	.00	.00	453.55	.00
81274	PEVESTORF, JESSICA L.	30.00	3.00	.00	.00	.00	.00	.00	.00	27.70	.00
81630	SCOTT, MAKAYLEE R.	46.50	6.00	.00	.00	.00	.00	.00	.00	42.95	.00
81470	SPELLMEYER, WILLIAM C.	287.88	24.50	.00	.00	.00	.00	.00	.00	245.73	.00
81633	STEEN, DYLAN A.	17.44	2.25	.00	.00	.00	.00	.00	.00	16.11	.00
81621	STEENHARD, BRENDA L.	72.00	8.00	.00	.00	.00	.00	.00	.00	.00	66.50
81245	TRUJILLO, MONICA M.	225.00	22.50	.00	.00	.00	.00	.00	.00	.00	185.47
81593	VAN DIEST, JENNIFER A.	472.50	45.00	.00	.00	.00	.00	.00	.00	.00	368.03
81583	VOGELBACHER, SARAH A.	33.00	4.00	.00	.00	.00	.00	.00	.00	.00	30.47
81643	WHITEHILL, AUDRIANA G.	93.00	12.00	.00	.00	.00	.00	.00	.00	85.88	.00
Total RECREATION:											
		23	9,949.90	602.75	.00	.00	.00	.00	.00	2,108.56	5,108.83
51187	BAHRENFUSS, BRANDON D.	2,502.50	85.00	.00	214.50	.00	.00	.00	.00	.00	1,724.37
51189	MACRINNEL, MATTHEW A.	1,570.01	83.00	.00	83.61	.00	.00	.00	.00	.00	1,123.73
31195	PETERSON, RICK E.	1,799.88	93.50	.00	154.28	.00	.00	.00	.00	.00	1,246.29
51190	RATCLIFF, BRETT D.	1,786.00	90.75	.00	299.60	.00	.00	.00	.00	.00	1,208.63

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
51195	RODEN, JACOB J.	1,612.90	89.00	.00	232.88	.00	.00	.00	.00	.00	1,137.14
51184	WILLIAMS, ZACHARY W.	2,076.35	89.50	.00	313.94	.00	.00	.00	.00	.00	1,418.00
51124	ZIEGENBEIN, TIMOTHY L.	2,170.82	83.00	.00	115.61	.00	.00	.00	.00	.00	1,441.43
Total STREET DEPARTMENT:											
		7	13,518.46	613.75	.00	1,414.42	.00	.00	.00	.00	9,299.59
30772	DINGMAN, CHAD M.	2,179.76	88.00	.00	.00	.00	.00	.00	.00	.00	1,621.41
30977	JACKSON, JEFFREY S.	1,945.68	88.00	.00	.00	.00	.00	.00	.00	.00	1,320.59
31179	WEST, JOHN A.	1,763.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,268.22
Total WASTEWATER:											
		3	5,888.64	256.00	.00	.00	.00	.00	.00	.00	4,210.22
31189	CHAMBERS, TODD A.	2,009.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,422.87
31200	CONAWAY, WILLIAM D.	1,958.41	80.00	.00	.00	.00	.00	.00	.00	.00	1,356.84
31191	DANIELSON, TIMOTHY E.	3,074.51	84.00	.00	214.51	.00	.00	.00	.00	.00	2,049.31
30358	JOHNSTON, GEORGE A.	1,784.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,119.65
Total WATER PLANT:											
		4	8,826.52	324.00	.00	214.51	.00	.00	.00	.00	5,948.67
Grand Totals:											
		118	145,383.65	5,849.00	1,323.90	2,804.65	.00	.00	4,813.20	1,251.22	96,266.12

RESOLUTION NO. 2018 -

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY,
IOWA:

That the payroll for the 80 hour period ending April 28, 2018 and paid on
May 4, 2018 aggregating the sum of \$143,677.75 herewith presented,
be and the same is hereby approved.

Passed and adopted this 7th day of May 2018.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
61171	ROE, DONALD J.	1,234.40	80.00	.00	.00	.00	.00	.00	.00	.00	524.62
Total BUILDING:											
		1	1,234.40	80.00	.00	.00	.00	.00	.00	.00	524.62
60722	CHELESVIG, BETH A.	2,339.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,525.80
61220	HENDERSON, LINDSAY E.	1,961.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,461.93
20020	ORTIZ-HERNANDEZ, DANIEL	4,271.60	80.00	.00	.00	.00	.00	.00	150.00	.00	2,655.87
60003	SMITH, ELIZABETH A.	1,920.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,287.12
Total CITY MANAGER:											
		4	10,493.20	320.00	.00	.00	.00	.00	150.00	.00	6,930.72
30980	STRONER, BRIAN M.	2,457.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,726.06
Total ENVIRONMENTAL/SAFETY:											
		1	2,457.60	80.00	.00	.00	.00	.00	.00	.00	1,726.06
61164	BONJOUR, KARYL K.	1,868.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,218.11
61180	GRIMSHAW, STACY M.	1,412.80	80.00	.00	.00	.00	.00	.00	.00	.00	886.02
61190	NERLAND, DEDRA R.	1,450.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,031.06
61163	PEVESTORF, ELIZABETH J.	1,667.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,212.47
30329	WOLFGRAM, DOREEN A.	2,260.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,571.36
Total FINANCE OFFICE:											
		5	8,659.20	400.00	.00	.00	.00	.00	.00	.00	5,919.02
41215	CASEY, DANA R	45.00	.00	.00	.00	.00	.00	45.00	.00	.00	38.61
40857	DOOLITTLE, KENDALL J.	65.00	.00	.00	.00	.00	.00	65.00	.00	55.77	.00
41263	ESTLUND, JEROMY J.	1,870.40	118.00	.00	.00	.00	.00	.00	.00	.00	1,282.61
41410	FEICKERT, BRENT R.	45.00	.00	.00	.00	.00	.00	45.00	.00	.00	41.56
41395	FEICKERT, DAKOTA L.	65.00	.00	.00	.00	.00	.00	65.00	.00	.00	60.03
41038	FERGUSON, WILLIAM M.	65.00	.00	.00	.00	.00	.00	65.00	.00	55.77	.00
41300	FOX, JEFFREY A.	65.00	.00	.00	.00	.00	.00	65.00	.00	.00	60.03
41438	FRAKES, JUSTIN M.	65.00	.00	.00	.00	.00	.00	65.00	.00	.00	60.03
41260	FRAZIER, LOGAN W.	45.00	.00	.00	.00	.00	.00	45.00	.00	41.56	.00
41431	HARTNETT, JORDAN T.	20.00	.00	.00	.00	.00	.00	20.00	.00	18.47	.00
40971	HAYES, BRANDON W.	2,440.00	112.00	.00	.00	.00	.00	.00	253.76	.00	1,780.92
41445	HAYES, HARRISON W.	65.00	.00	.00	.00	.00	.00	65.00	.00	60.03	.00
41441	HAYES, HUNTER W.	65.00	.00	.00	.00	.00	.00	65.00	.00	60.03	.00
40142	HILDEBRAND, GORDON K.	65.00	.00	.00	.00	.00	.00	65.00	.00	55.77	.00
40031	HOLST, RONALD W	65.00	.00	.00	.00	.00	.00	65.00	.00	55.77	.00
41200	MADSEN, TODD M	65.00	.00	.00	.00	.00	.00	65.00	.00	.00	55.77
41433	ORTIZ, BRIAN J.	65.00	.00	.00	.00	.00	.00	65.00	.00	60.03	.00
41377	RATCLIFF, BRETT D.	20.00	.00	.00	.00	.00	.00	20.00	.00	18.47	.00
41434	SCHRECK, JON C.	65.00	.00	.00	.00	.00	.00	65.00	.00	.00	60.03
41219	SOWLE JR., ANDREW W.	2,139.34	118.00	.00	.00	.00	.00	.00	.00	.00	1,473.46
41400	STANSFIELD, CHARLES T.	2,679.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,827.44
41436	STENSLAND, CALEB W.	45.00	.00	.00	.00	.00	.00	45.00	.00	41.56	.00
41088	TOLLE, PAUL A.	65.00	.00	.00	.00	.00	.00	65.00	.00	55.77	.00
41216	WEINSCHENK, KENRIC J	45.00	.00	.00	.00	.00	.00	45.00	.00	.00	41.56
41213	WILLIAMS, ZACHARY W.	45.00	.00	.00	.00	.00	.00	45.00	.00	.00	38.61
40815	WILLS, DON H.	65.00	.00	.00	.00	.00	.00	65.00	.00	55.77	.00
41340	YOUNGDALE, COLE C.	65.00	.00	.00	.00	.00	.00	65.00	.00	60.03	.00
41270	ZEHNER, DONALD F.	85.00	.00	.00	.00	.00	.00	85.00	.00	.00	78.50

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
Total FIRE DEPARTMENT:											
		28	10,498.94	428.00	.00	.00	.00	1,370.00	253.76	694.80	6,899.16
61218	TIMM, ELISE	1,732.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,228.32
Total INSPECTION:											
		1	1,732.80	80.00	.00	.00	.00	.00	.00	.00	1,228.32
31185	CASEY, DANA R.	2,247.21	80.00	.00	.00	.00	.00	.00	.00	.00	1,546.21
31190	DAYTON, BRYAN K.	1,879.21	80.00	.00	.00	.00	.00	.00	.00	.00	1,347.69
30678	DICKINSON, ADAM L.	3,120.48	88.00	.00	.00	.00	.00	.00	.00	.00	2,095.20
31208	HUGHES, NATHAN R.	1,775.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,275.45
31184	MOURTON, RUSSELL E.	2,248.81	80.00	.00	.00	.00	.00	.00	.00	.00	1,204.72
31186	ORTON, RYAN D.	2,317.64	80.00	.00	.00	.00	.00	.00	.00	.00	1,493.78
30918	PARKHILL, MARTY E.	2,649.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,818.01
31077	PETERSBURG, RYAN W.	2,648.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,508.97
Total LINE DEPARTMENT:											
		8	18,886.15	648.00	.00	.00	.00	.00	.00	.00	12,290.03
30976	MADSEN, TODD M.	1,546.42	80.00	.00	.00	.00	.00	.00	.00	.00	1,120.48
31188	PASCHKE, RODNEY A.	1,486.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,069.40
Total METER DEPARTMENT:											
		2	3,032.82	160.00	.00	.00	.00	.00	.00	.00	2,189.88
60421	WETZLER, KARLA J.	2,256.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,640.22
Total PLANNING/ZONING:											
		1	2,256.00	80.00	.00	.00	.00	.00	.00	.00	1,640.22
40540	AREND, PEGGY J.	1,979.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,224.15
41435	ARONSON, ALISSA A.	1,366.00	80.00	.00	.00	.00	.00	.00	.00	.00	994.96
41380	DURNELL, KAYCE J.	1,358.40	80.00	.00	.00	.00	.00	.00	.00	.00	954.08
41250	MALLOY, HEATHER N.	129.20	8.00	.00	.00	.00	.00	.00	.00	.00	111.63
41390	NOWELL, TANNER J.	1,477.70	84.00	.00	101.70	.00	.00	.00	.00	.00	1,054.03
41074	SCHULZ, RHONDA F.	1,610.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,029.03
41207	WINDSCHITL, JOAN E.	1,608.80	80.00	.00	.00	.00	.00	.00	.00	.00	999.98
Total POLICE DEPARTMENT-D:											
		7	9,529.70	492.00	.00	101.70	.00	.00	.00	.00	6,367.86
41430	BASINGER, RYAN A.	1,961.52	84.00	.00	.00	.00	.00	.00	.00	.00	1,437.63
41191	HOUGE, CLINTON J.	2,239.16	84.00	.00	.00	.00	.00	.00	.00	.00	1,547.51
41349	LONG, SAMUEL M.	2,818.32	100.00	144.48	.00	577.92	.00	.00	.00	.00	2,035.89
41230	MC KINLEY, ERIC K.	2,276.04	84.00	.00	.00	.00	.00	.00	.00	.00	1,651.13
41110	MORK, SHILOH B.	2,844.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,895.01
41275	PETERSEN, ADAM R.	2,277.80	84.00	.00	.00	.00	.00	.00	.00	.00	1,643.80
41225	PRITCHARD, BRANDON D.	2,276.96	84.00	.00	.00	.00	.00	.00	.00	.00	1,583.10
41190	QUEEN, PHILLIP D.	2,225.72	84.00	.00	.00	.00	.00	.00	.00	.00	1,586.06
41426	ROSE, DYLAN M.	2,429.28	97.00	453.96	.00	.00	.00	.00	.00	.00	1,766.69
41450	THUMMA, STEVEN L.	835.40	40.00	.00	.00	.00	.00	.00	.00	.00	677.28
40821	WARDELL, EDWARD J.	2,433.48	84.00	.00	.00	.00	.00	.00	.00	.00	1,639.09

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
Total POLICE DEPARTMENT-O:											
		11	24,617.68	905.00	598.44	.00	577.92	.00	.00	.00	17,463.19
81291	ASKLUND, ANTHONY T.	948.01	80.00	.00	.00	.00	.00	.00	.00	.00	739.33
50891	BAUER, LANNY R.	2,210.40	84.50	.00	172.00	.00	.00	.00	.00	.00	1,504.84
81471	JANSEN, JIMMIE J.	189.75	16.50	.00	.00	.00	.00	.00	.00	.00	163.95
81238	JENSEN, DALE E.	516.00	40.00	.00	.00	.00	.00	.00	.00	428.72	.00
70975	LESHER, BREANNE	1,735.21	80.25	.00	7.69	.00	.00	.00	.00	.00	1,292.45
81479	MC KENZIE, JERRY L.	287.50	25.00	.00	.00	.00	.00	.00	.00	.00	246.39
81483	ODEGAARD, MICHAEL L.	500.00	50.00	.00	.00	.00	.00	.00	.00	.00	383.21
Total PUBLIC GROUNDS:											
		7	6,386.87	376.25	.00	179.69	.00	.00	.00	428.72	4,330.17
61200	ALCAZAR, MATTHEW D.	1,843.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,298.38
61068	HISLER, KATHY J.	569.32	43.00	.00	.00	.00	.00	.00	.00	.00	426.04
20025	WETZLER, KENNETH L.	3,079.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,873.29
Total PUBLIC WORKS:											
		3	5,491.72	203.00	.00	.00	.00	.00	.00	.00	3,597.71
81488	DINGMAN, DARLENE L.	150.00	15.00	.00	.00	.00	.00	.00	.00	138.52	.00
81495	FLAWS, ALLIE V.	17.50	2.00	.00	.00	.00	.00	.00	.00	16.16	.00
81575	FLAWS, HALEY M.	16.50	2.00	.00	.00	.00	.00	.00	.00	15.24	.00
70100	FLAWS, LARRY J.	2,001.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,313.86
70107	GLASCOCK, MARK A.	1,459.20	80.00	.00	.00	.00	.00	.00	.00	.00	981.72
70111	HARFST, KENT E.	3,134.40	80.00	.00	.00	.00	.00	.00	.00	.00	2,078.74
81602	HARFST, MAXWELL K.	125.50	16.50	.00	.00	.00	.00	.00	.00	.00	115.90
81644	HEGGEBO, TRINITY R.	300.00	40.00	.00	.00	.00	.00	.00	.00	272.05	.00
81629	HOOKE, ALEX E.	84.56	11.25	.00	.00	.00	.00	.00	.00	78.09	.00
81623	HOOKE, ISABELLE M.	108.50	14.00	.00	.00	.00	.00	.00	.00	100.20	.00
81604	JUDKINS, TUCKER O.	63.75	8.50	.00	.00	.00	.00	.00	.00	58.88	.00
81595	LAIRD, ANDREW C.	541.13	58.50	.00	.00	.00	.00	.00	.00	418.86	.00
81565	LATEER, JOYCE E.	115.63	12.50	.00	.00	.00	.00	.00	.00	106.78	.00
81594	MCBURNIEY, SONYA L.	318.00	34.00	.00	.00	.00	.00	.00	.00	255.07	.00
81608	MCKEE, KYRA N.	152.00	19.00	.00	.00	.00	.00	.00	.00	140.38	.00
81567	MOEN, JORDAN R.	407.00	44.00	.00	.00	.00	.00	.00	.00	351.65	.00
81274	PEVESTORF, JESSICA L.	30.00	3.00	.00	.00	.00	.00	.00	.00	27.70	.00
81630	SCOTT, MAKAYLEE R.	120.13	15.50	.00	.00	.00	.00	.00	.00	110.94	.00
81470	SPELLMEYER, WILLIAM C.	276.13	23.50	.00	.00	.00	.00	.00	.00	235.58	.00
81633	STEEN, DYLAN A.	15.50	2.00	.00	.00	.00	.00	.00	.00	14.32	.00
81621	STEENHARD, BRENDA L.	72.00	8.00	.00	.00	.00	.00	.00	.00	.00	66.50
81245	TRUJILLO, MONICA M.	195.00	19.50	.00	.00	.00	.00	.00	.00	.00	163.37
81593	VAN DIEST, JENNIFER A.	427.88	40.75	.00	.00	.00	.00	.00	.00	.00	335.68
81583	VOGELBACHER, SARAH A.	33.00	4.00	.00	.00	.00	.00	.00	.00	.00	30.47
81643	WHITEHILL, AUDRIANA G.	108.50	14.00	.00	.00	.00	.00	.00	.00	100.20	.00
Total RECREATION:											
		25	10,273.41	647.50	.00	.00	.00	.00	.00	2,440.62	5,086.24
51187	BAHRENFUSS, BRANDON D.	2,566.85	87.00	.00	235.95	.00	.00	.00	.00	.00	1,768.71
51189	MACRINNEL, MATTHEW A.	1,709.36	88.00	.00	222.96	.00	.00	.00	.00	.00	1,220.41
51200	McKIBBAN, JACOB D.	363.51	16.00	.00	.00	.00	.00	.00	.00	.00	288.05
31195	PETERSON, RICK E.	1,566.13	82.50	.00	70.13	.00	.00	.00	.00	.00	1,083.72
51190	RATCLIFF, BRETT D.	1,542.14	82.00	.00	55.74	.00	.00	.00	.00	.00	1,038.44

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
51195	RODEN, JACOB J.	1,483.51	84.00	.00	103.50	.00	.00	.00	.00	.00	1,046.95
51184	WILLIAMS, ZACHARY W.	1,762.41	80.00	.00	.00	.00	.00	.00	.00	.00	1,208.03
51124	ZIEGENBEIN, TIMOTHY L.	2,199.71	83.75	.00	144.51	.00	.00	.00	.00	.00	1,461.13
Total STREET DEPARTMENT:											
		8	13,193.62	603.25	.00	832.79	.00	.00	.00	.00	9,115.44
30772	DINGMAN, CHAD M.	1,981.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,485.57
30977	JACKSON, JEFFREY S.	1,768.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,213.37
31179	WEST, JOHN A.	1,961.56	89.00	.00	.00	.00	.00	.00	.00	.00	1,405.22
Total WASTEWATER:											
		3	5,711.96	249.00	.00	.00	.00	.00	.00	.00	4,104.16
31189	CHAMBERS, TODD A.	2,047.28	81.50	.00	.00	.00	.00	.00	.00	.00	1,449.18
31200	CONAWAY, WILLIAM D.	1,958.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,356.84
31191	DANIELSON, TIMOTHY E.	3,432.00	96.00	.00	.00	.00	.00	.00	.00	.00	2,290.83
30358	JOHNSTON, GEORGE A.	1,784.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,119.65
Total WATER PLANT:											
		4	9,221.68	337.50	.00	.00	.00	.00	.00	.00	6,216.50
Grand Totals:											
		119	143,677.75	6,089.50	598.44	1,114.18	577.92	.00	1,370.00	403.76	3,564.14
											95,629.30

RESOLUTION NO. 2018 -

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY,
IOWA:

That we, the City Council of the City of Webster City, Iowa, having examined bills aggregating the sum of \$1,676,912.25 presented herewith, hereby approve said bills, and the City Clerk is hereby authorized to issue warrants in payment of the same.

Passed and adopted this 7th day of May, 2018.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
ANIL SAHAI FAMILY TRUST (6577)							
042318	1	Invoice	LAND PURCHASE FOR RESALE	04/23/2018	355,360.18	10/18	601-23-36-5397-516
042318	2	Adjustmen	LAND PURCHASE FOR RESALE	04/23/2018	355,360.18-	10/18	601-23-36-5397-516
Total 042318:					.00		
04232018	1	Invoice	LAND PURCHASE FOR RESALE	04/23/2018	335,360.18	10/18	601-23-36-5397-516
Total 04232018:					335,360.18		
Total ANIL SAHAI FAMILY TRUST (6577):					335,360.18		
HAMILTON COUNTY (366)							
042318	1	Invoice	REVENUE STAMPS/LAND FOR RESALE-Sah	04/23/2018	2,187.20	10/18	601-23-36-5397-516
Total 042318:					2,187.20		
Total HAMILTON COUNTY (366):					2,187.20		
SHIVA REAL ESTATE, LLC (6509)							
042318	1	Invoice	LAND PURCHASE FOR FUTURE WWTP	04/23/2018	600,000.00	10/18	603-23-70-5673-516
042318	2	Invoice	LAND PURCHASE FOR RESALE	04/23/2018	93,468.49	10/18	601-23-36-5397-516
Total 042318:					693,468.49		
Total SHIVA REAL ESTATE, LLC (6509):					693,468.49		
SUBHASH SAHAI TRUST (6576)							
042318	1	Invoice	LAND PURCHASE FOR RESALE	04/23/2018	355,360.18	10/18	601-23-36-5397-516
042318	2	Adjustmen	LAND PURCHASE FOR RESALE	04/23/2018	355,360.18-	10/18	601-23-36-5397-516
Total 042318:					.00		
04232018	1	Invoice	LAND PURCHASE FOR RESALE	04/23/2018	335,360.18	10/18	601-23-36-5397-516
Total 04232018:					335,360.18		
Total SUBHASH SAHAI TRUST (6576):					335,360.18		
Total 04/23/2018:					1,366,376.05		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
ADVANCED SYSTEMS, INC. (18)							
607367	1	Invoice	COPY MACHINE MAINTENANCE	04/12/2018	8.15	11/18	100-24-14-5435-225
607367	2	Invoice	COPY MACHINE MAINTENANCE	04/12/2018	58.90	11/18	601-23-80-5931-225
607367	3	Invoice	COPY MACHINE MAINTENANCE	04/12/2018	18.12	11/18	602-23-80-5931-225
607367	4	Invoice	COPY MACHINE MAINTENANCE	04/12/2018	5.44	11/18	603-23-80-5931-225
Total 607367:					90.61		
Total ADVANCED SYSTEMS, INC. (18):					90.61		
AFLAC, INC. (20)							
181568	1	Invoice	AFLAC PREMIUMS	04/13/2018	2,029.59	11/18	902-11215
Total 181568:					2,029.59		
Total AFLAC, INC. (20):					2,029.59		
AHLERS & COONEY, P.C. (22)							
746379	1	Invoice	HR ATTORNEY FEES	04/27/2018	29.39	11/18	100-24-13-5460-212
746379	2	Invoice	HR ATTORNEY FEES	04/27/2018	80.85	11/18	601-24-13-5460-212
746379	3	Invoice	HR ATTORNEY FEES	04/27/2018	18.38	11/18	602-24-13-5460-212
746379	4	Invoice	HR ATTORNEY FEES	04/27/2018	18.38	11/18	603-24-13-5460-212
Total 746379:					147.00		
Total AHLERS & COONEY, P.C. (22):					147.00		
ANDERSON, ASHLEY (6580)							
1512240028	1	Invoice	CUSTOMER DEPOSIT REFUND	04/23/2018	45.62	11/18	601-21011
Total 1512240028:					45.62		
Total ANDERSON, ASHLEY (6580):					45.62		
ARCH CHEMICALS, INC. (5793)							
93425098	1	Invoice	POOL TEST KIT	04/17/2018	144.56	11/18	100-22-42-5242-318
Total 93425098:					144.56		
Total ARCH CHEMICALS, INC. (5793):					144.56		
ARNOLD MOTOR SUPPLY (68)							
26-604471	1	Invoice	ALT BELT	04/24/2018	14.79	11/18	100-21-22-5140-227
Total 26-604471:					14.79		
Total ARNOLD MOTOR SUPPLY (68):					14.79		
AVAILA BANK (6318)							
050118	1	Invoice	FULLER HALL INTEREST PYMT	05/01/2018	4,411.00	11/18	300-22-98-5295-911
050118	2	Invoice	FULLER HALL PRINCIPAL PYMT	05/01/2018	4,743.30	11/18	300-22-98-5295-910
Total 050118:					9,154.30		
Total AVAILA BANK (6318):					9,154.30		
BALDWIN POLE & PILING (6281)							
13646	1	Invoice	UTILITY POLES (8=50')(15=40')(13=35')(10=30'	04/16/2018	12,520.07	11/18	601-23-52-5935-871

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 13646:					12,520.07		
Total BALDWIN POLE & PILING (6281):					12,520.07		
BLACK HILLS ENERGY (3466)							
2074931097	1	Invoice	GAS UTILITY/CEMETERY	04/20/2018	513.35	11/18	100-23-42-5371-234
Total 2074931097 04/20/18:					513.35		
4752063290	1	Invoice	GAS UTILITY/DEPOT	04/16/2018	67.39	11/18	100-22-42-5221-234
Total 4752063290 04/16/18:					67.39		
5470636360	1	Invoice	GAS UTILITY/FULLER HALL	04/16/2018	337.14	11/18	100-22-42-5233-234
Total 5470636360 04/16/18:					337.14		
5542531803	1	Invoice	GAS UTILITY/FIRE STATION	04/16/2018	334.66	11/18	100-21-22-5140-234
Total 5542531803 04/16/18:					334.66		
6886529163	1	Invoice	GAS UTILITY/POOL	04/23/2018	33.62	11/18	100-22-42-5242-234
Total 6886529163 04/23/18:					33.62		
7824805624	1	Invoice	GAS UTILITY/WWTP	04/23/2018	1,479.58	11/18	603-23-70-5642-234
Total 7824805624 04/23/18:					1,479.58		
8081102404	1	Invoice	GAS UTILITY/SENIOR CENTER	04/16/2018	330.31	11/18	100-22-42-5280-234
Total 8081102404 04/16/18:					330.31		
9634407409	1	Invoice	GAS UTILITY/STREET DEPT	04/23/2018	319.63	11/18	204-23-30-5310-234
Total 9634407409 04/23/18:					319.63		
Total BLACK HILLS ENERGY (3466):					3,415.68		
BOMGAARS (5165)							
62341345	1	Invoice	CLEVIS FARM & FASTENERS	04/11/2018	32.43	11/18	601-23-52-5588-318
Total 62341345:					32.43		
62342029	1	Invoice	SURVEYOR TAPE	04/13/2018	4.98	11/18	601-23-52-5588-318
62342029	2	Invoice	12-1 SCREWDRIVER'	04/13/2018	6.99	11/18	601-23-52-5588-311
Total 62342029:					11.97		
62342717	1	Invoice	RATCHET STRAPS & BATTERY	04/16/2018	18.98	11/18	601-23-52-5588-318
Total 62342717:					18.98		
62343041	1	Invoice	PROPANE CYLINDERS	04/17/2018	7.98	11/18	204-23-30-5310-318
Total 62343041:					7.98		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
62345033	1	Invoice	WORK GLOVES/SEASONAL STAFF	04/23/2018	51.98	11/18	100-22-42-5210-318
Total 62345033:					51.98		
62345648	1	Invoice	AAA BATTERIES	04/24/2018	4.25	11/18	601-23-80-5905-318
62345648	2	Invoice	AAA BATTERIES	04/24/2018	4.24	11/18	602-23-80-5903-318
Total 62345648:					8.49		
62345672	1	Invoice	PIPE UNION	04/24/2018	3.69	11/18	602-23-61-5642-318
Total 62345672:					3.69		
62345884	1	Invoice	WORK GLOVES/SEASONAL STAFF	04/25/2018	14.99	11/18	100-22-42-5210-318
Total 62345884:					14.99		
62345916	1	Invoice	DETERGENT	04/25/2018	7.99	11/18	603-23-70-5642-318
Total 62345916:					7.99		
62346206	1	Invoice	NEW EMPLOYEE SAFETY EQUIPMENT (Jaco	04/26/2018	91.03	11/18	204-23-30-5310-312
62346206	2	Invoice	NEW EMPLOYEE SAFETY EQUIPMENT (Jaco	04/26/2018	27.71	11/18	602-23-62-5662-312
62346206	3	Invoice	NEW EMPLOYEE SAFETY EQUIPMENT (Jaco	04/26/2018	13.19	11/18	603-23-71-5662-312
Total 62346206:					131.93		
62346213	1	Invoice	GORILLA CEMENT & BRUSH	04/26/2018	16.46	11/18	601-23-52-5588-318
Total 62346213:					16.46		
62346402	1	Invoice	HYDRANT & PIPE FITTINGS	04/26/2018	95.46	11/18	602-23-61-5642-318
Total 62346402:					95.46		
62346821	1	Invoice	BIT-BRUSH-IMPACT ADAPTER	04/27/2018	41.47	11/18	601-23-52-5588-318
Total 62346821:					41.47		
62348396	1	Invoice	KUBOTA MOWER PARTS	05/01/2018	46.08	11/18	100-22-42-5210-315
Total 62348396:					46.08		
62348632	1	Invoice	TILE PROBE/SPRAY PAINT	05/02/2018	45.38	11/18	100-23-42-5371-318
Total 62348632:					45.38		
Total BOMGAARS (5165):					535.28		
BONJOUR, KARYL (2357)							
041818	1	Invoice	MILEAGE - IMFOA SPRING CONFERENCE	04/18/2018	7.46	11/18	100-24-14-5436-232
041818	2	Invoice	MILEAGE - IMFOA SPRING CONFERENCE	04/18/2018	53.85	11/18	601-23-80-5926-232
041818	3	Invoice	MILEAGE - IMFOA SPRING CONFERENCE	04/18/2018	16.57	11/18	602-23-80-5926-232
041818	4	Invoice	MILEAGE - IMFOA SPRING CONFERENCE	04/18/2018	4.96	11/18	603-23-80-5926-232
Total 041818:					82.84		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total BONJOUR, KARYL (2357):					82.84		
BURT, MARY LOUISE (1567)							
050118	1	Invoice	SPRING SESSION YOGA INSTRUCTOR	05/01/2018	790.50	11/18	100-22-42-5233-299
Total 050118:					790.50		
Total BURT, MARY LOUISE (1567):					790.50		
BUTLER, ROSALYN (6560)							
031918+	1	Invoice	CORN BELT AC REBATE	03/19/2018	150.00	11/18	601-23-53-5930-979
Total 031918+:					150.00		
Total BUTLER, ROSALYN (6560):					150.00		
CAPITAL SANITARY SUPPLY (6096)							
C254689A	1	Invoice	YELLOW PAPER	04/11/2018	4.76	11/18	100-24-14-5435-316
C254689A	2	Invoice	YELLOW PAPER	04/11/2018	34.35	11/18	601-23-80-5921-316
C254689A	3	Invoice	YELLOW PAPER	04/11/2018	10.57	11/18	602-23-80-5921-316
C254689A	4	Invoice	YELLOW PAPER	04/11/2018	3.17	11/18	603-23-80-5921-316
Total C254689A:					52.85		
C255787	1	Invoice	TRASH BAGS/GLOVES/SOAP	04/11/2018	323.28	11/18	100-22-42-5233-318
Total C255787:					323.28		
C255787A	1	Invoice	DISPOSABLE GLOVES	04/25/2018	64.00	11/18	100-22-42-5233-318
Total C255787A:					64.00		
C255830	1	Invoice	PAPER TOWELS/TRASH BAGS	04/11/2018	103.24	11/18	100-22-42-5233-318
Total C255830:					103.24		
C256244	1	Invoice	PAPER TOWELS/TP	04/18/2018	29.53	11/18	100-24-36-5480-318
C256244	2	Invoice	PAPER TOWELS/TP	04/18/2018	21.09	11/18	601-23-36-5480-318
C256244	3	Invoice	PAPER TOWELS/TP	04/18/2018	16.88	11/18	602-23-36-5480-318
C256244	4	Invoice	PAPER TOWELS/TP	04/18/2018	16.88	11/18	603-23-36-5480-318
Total C256244:					84.38		
C256389	1	Invoice	ROLL TOWELS/BOX OF TOWELS	04/25/2018	122.33	11/18	100-21-22-5140-226
Total C256389:					122.33		
C256572	1	Invoice	COPY PAPER	04/25/2018	4.12	11/18	100-21-22-5140-316
C256572	2	Invoice	COPY PAPER	04/25/2018	4.12	11/18	204-23-30-5310-316
C256572	3	Invoice	COPY PAPER	04/25/2018	4.12	11/18	603-23-70-5921-316
C256572	4	Invoice	COPY PAPER	04/25/2018	4.12	11/18	100-23-42-5371-316
C256572	5	Invoice	COPY PAPER	04/25/2018	4.12	11/18	602-23-61-5921-316
C256572	6	Invoice	COPY PAPER	04/25/2018	4.12	11/18	100-21-18-5190-316
C256572	7	Invoice	COPY PAPER	04/25/2018	4.12	11/18	100-23-43-5361-316
C256572	8	Invoice	COPY PAPER	04/25/2018	4.12	11/18	601-24-16-5921-316
C256572	9	Invoice	COPY PAPER	04/25/2018	4.12	11/18	100-22-42-5233-316
C256572	10	Invoice	COPY PAPER	04/25/2018	4.12	11/18	601-23-52-5921-316
C256572	11	Invoice	COPY PAPER	04/25/2018	4.12	11/18	100-21-21-5110-316

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
C256572	12	Invoice	COPY PAPER	04/25/2018	4.12	11/18	100-24-18-5470-316
C256572	13	Invoice	COPY PAPER	04/25/2018	3.72	11/18	100-24-12-5430-316
C256572	14	Invoice	COPY PAPER	04/25/2018	7.43	11/18	602-23-81-5921-316
C256572	15	Invoice	COPY PAPER	04/25/2018	1.24	11/18	603-23-81-5921-316
C256572	16	Invoice	COPY PAPER	04/25/2018	14.83	11/18	601-23-81-5921-316
C256572	17	Invoice	COPY PAPER	04/25/2018	2.23	11/18	100-24-14-5435-316
C256572	18	Invoice	COPY PAPER	04/25/2018	4.95	11/18	602-23-80-5921-316
C256572	19	Invoice	COPY PAPER	04/25/2018	1.49	11/18	603-23-80-5921-316
C256572	20	Invoice	COPY PAPER	04/25/2018	18.35	11/18	601-23-80-5921-316
C256572	21	Invoice	COPY PAPER	04/25/2018	1.03	11/18	100-24-30-5380-316
C256572	22	Invoice	COPY PAPER	04/25/2018	1.03	11/18	601-24-30-5380-316
C256572	23	Invoice	COPY PAPER	04/25/2018	1.03	11/18	602-24-30-5380-316
C256572	24	Invoice	COPY PAPER	04/25/2018	1.03	11/18	603-24-30-5380-316
Total C256572:					107.80		
C256762	1	Invoice	TRASH BAGS/WYPALL WIPES	04/25/2018	159.80	11/18	100-23-42-5371-318
Total C256762:					159.80		
Total CAPITAL SANITARY SUPPLY (6096):					1,017.68		
CASADY BROTHERS IMP. (145)							
16859W	1	Invoice	REPAIR KUBOTA TRACTOR	04/26/2018	2,268.19	11/18	100-23-42-5371-314
Total 16859W:					2,268.19		
50135W	1	Invoice	TRACTOR BACK WINDOW	05/01/2018	422.40	11/18	100-22-42-5210-314
Total 50135W:					422.40		
50143W	1	Invoice	FREIGHT FOR WINDOW	05/01/2018	72.25	11/18	100-22-42-5210-314
Total 50143W:					72.25		
50176W	1	Invoice	MOWER BLADES	05/02/2018	104.20	11/18	100-22-42-5210-315
Total 50176W:					104.20		
Total CASADY BROTHERS IMP. (145):					2,867.04		
CENTRAL IOWA BLDG SUPPLY (1298)							
10069818	1	Invoice	PARTS FOR STREET SWEEPER	04/02/2018	86.66	11/18	100-23-30-5350-314
Total 10069818:					86.66		
10070175	1	Invoice	LIGHT POLE REPAIR	04/17/2018	312.20	11/18	100-21-22-5140-226
Total 10070175:					312.20		
10070413	1	Invoice	2 PCS OF PIPE 8" X 6" FOR LINE DEPT	04/30/2018	150.68	11/18	601-23-52-5588-318
10070413	2	Invoice	8 PIPES USED AS PROTECTORS AROUND C	04/30/2018	120.55	11/18	603-23-36-5480-880
10070413	3	Invoice	8 PIPES USED AS PROTECTORS AROUND C	04/30/2018	120.55	11/18	602-23-36-5480-880
10070413	4	Invoice	8 PIPES USED AS PROTECTORS AROUND C	04/30/2018	150.69	11/18	601-23-36-5480-880
10070413	5	Invoice	8 PIPES USED AS PROTECTORS AROUND C	04/30/2018	210.93	11/18	100-24-36-5480-880
Total 10070413:					753.40		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
10070473	1	Invoice	WELCOME SIGN REPAIR	04/30/2018	131.20	11/18	100-22-42-5210-310
Total 10070473:					131.20		
Total CENTRAL IOWA BLDG SUPPLY (1298):					1,283.46		
CENTRAL IOWA DISTRIBUTING, INC (153)							
164805	1	Invoice	PARK CLEANING SUPPLIES	04/26/2018	203.50	11/18	100-22-42-5210-318
Total 164805:					203.50		
Total CENTRAL IOWA DISTRIBUTING, INC (153):					203.50		
CHELESVIG, BETH (162)							
041118	1	Invoice	MILEAGE EXP/CONFERENCE	04/11/2018	16.35	11/18	100-24-12-5430-232
041118	2	Invoice	MILEAGE EXP/CONFERENCE	04/11/2018	44.96	11/18	601-23-81-5926-232
041118	3	Invoice	MILEAGE EXP/CONFERENCE	04/11/2018	10.22	11/18	602-23-81-5921-232
041118	4	Invoice	MILEAGE EXP/CONFERENCE	04/11/2018	10.22	11/18	603-23-81-5926-232
Total 041118:					81.75		
Total CHELESVIG, BETH (162):					81.75		
CHIZEK LAW OFFICE (5715)							
042018	1	Invoice	COST ADVANCED FOR MISC FEES	04/20/2018	71.84	11/18	100-21-18-5190-210
042018	2	Invoice	COST ADVANCED FOR MISC FEES	04/20/2018	13.40	11/18	100-21-18-5190-221
042018	3	Invoice	COST ADVANCED FOR MISC FEES	04/20/2018	169.00	11/18	100-24-18-5470-214
Total 042018:					254.24		
050418	1	Invoice	CITY ATTORNEY FEES/MAY 2018	05/04/2018	1,083.33	11/18	100-24-13-5460-212
050418	2	Invoice	CITY ATTORNEY FEES/MAY 2018	05/04/2018	2,979.17	11/18	601-24-13-5460-212
050418	3	Invoice	CITY ATTORNEY FEES/MAY 2018	05/04/2018	677.08	11/18	602-24-13-5460-212
050418	4	Invoice	CITY ATTORNEY FEES/MAY 2018	05/04/2018	677.09	11/18	603-24-13-5460-212
Total 050418:					5,416.67		
Total CHIZEK LAW OFFICE (5715):					5,670.91		
CHRISTIANSEN, COREY (6582)							
1416263613	1	Invoice	CUSTOMER DEPOSIT REFUND	05/03/2018	48.04	11/18	601-21011
Total 1416263613:					48.04		
Total CHRISTIANSEN, COREY (6582):					48.04		
CINTAS CORPORATION (6330)							
762588165	1	Invoice	FR CLOTHING/UNIFORM RENTAL	03/26/2018	7.92	11/18	601-23-80-5905-312
762588165	2	Invoice	FR CLOTHING/UNIFORM RENTAL	03/26/2018	7.92	11/18	602-23-80-5903-312
762588165	3	Invoice	FR CLOTHING/UNIFORM RENTAL	03/26/2018	51.70	11/18	601-23-52-5588-312
762588165	4	Invoice	FR CLOTHING/UNIFORM RENTAL	03/26/2018	7.17	11/18	601-23-51-5566-312
Total 762588165:					74.71		
Total CINTAS CORPORATION (6330):					74.71		
CITY OF WEBSTER CITY (176)							
042518	1	Invoice	CITY UTILITIES	04/25/2018	899.52	11/18	100-24-36-5480-233

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
042518	2	Invoice	CITY UTILITIES	04/25/2018	642.52	11/18	601-23-36-5480-233
042518	3	Invoice	CITY UTILITIES	04/25/2018	514.01	11/18	602-23-36-5480-233
042518	4	Invoice	CITY UTILITIES	04/25/2018	514.01	11/18	603-23-36-5480-233
042518	5	Invoice	CITY UTILITIES	04/25/2018	1,122.40	11/18	100-21-22-5140-233
042518	6	Invoice	CITY UTILITIES	04/25/2018	808.67	11/18	204-23-30-5310-233
042518	7	Invoice	CITY UTILITIES	04/25/2018	863.27	11/18	100-21-30-5120-233
042518	8	Invoice	CITY UTILITIES	04/25/2018	192.82	11/18	602-23-62-5662-233
042518	9	Invoice	CITY UTILITIES	04/25/2018	748.37	11/18	603-23-71-5662-233
042518	10	Invoice	CITY UTILITIES	04/25/2018	16,652.90	11/18	603-23-70-5642-233
042518	11	Invoice	CITY UTILITIES	04/25/2018	10,135.03	11/18	100-21-30-5160-233
042518	12	Invoice	CITY UTILITIES	04/25/2018	332.81	11/18	100-22-42-5221-233
042518	13	Invoice	CITY UTILITIES	04/25/2018	312.54	11/18	100-22-42-5210-233
042518	14	Invoice	CITY UTILITIES	04/25/2018	27.18	11/18	100-22-42-5210-233
042518	15	Invoice	CITY UTILITIES	04/25/2018	611.34	11/18	100-22-42-5222-233
042518	16	Invoice	CITY UTILITIES	04/25/2018	5,078.51	11/18	100-22-42-5233-233
042518	17	Invoice	CITY UTILITIES	04/25/2018	396.29	11/18	100-23-42-5371-233
042518	18	Invoice	CITY UTILITIES	04/25/2018	7,932.37	11/18	602-23-60-5601-233
042518	19	Invoice	CITY UTILITIES	04/25/2018	159.83	11/18	601-23-51-5566-233
042518	20	Invoice	CITY UTILITIES	04/25/2018	164.67	11/18	601-23-52-5588-233
042518	21	Invoice	CITY UTILITIES	04/25/2018	159.83	11/18	601-23-52-5586-233
042518	22	Invoice	CITY UTILITIES	04/25/2018	130.49	11/18	100-22-42-5242-233
042518	23	Invoice	CITY UTILITIES	04/25/2018	1,980.34	11/18	602-23-61-5642-233
042518	24	Invoice	CITY UTILITIES	04/25/2018	473.49	11/18	100-23-43-5361-233
042518	25	Invoice	CITY UTILITIES	04/25/2018	541.28	11/18	100-22-42-5280-233
042518	26	Invoice	CITY UTILITIES	04/25/2018	363.00	11/18	100-21-22-5140-233
Total 042518:					51,757.49		
042518 SHE	1	Invoice	UTILITIES/WEST TWIN SHELTER	04/25/2018	27.68	11/18	100-22-42-5222-233
Total 042518 SHELTER:					27.68		
042518 WEL	1	Invoice	CITY UTILITIES/well #8	04/25/2018	1,473.90	11/18	602-23-60-5601-233
Total 042518 WELL #8:					1,473.90		
Total CITY OF WEBSTER CITY (176):					53,259.07		
CLAPSADDLE-GARBER ASSOCIATES (6492)							
37029	1	Invoice	ENG - BEACH ST RESURFACE PROJ w/ COU	04/26/2018	1,652.30	11/18	525-23-30-5310-212
Total 37029:					1,652.30		
37030	1	Invoice	EN- MILLARDS LANE BOX CULVERT-LOCAT	04/26/2018	1,248.65	11/18	204-23-30-5310-212
Total 37030:					1,248.65		
37031	1	Invoice	ENG - MARY ANN'S WATER MAIN - SURVEY	04/26/2018	1,825.15	11/18	602-23-62-5673-870
Total 37031:					1,825.15		
Total CLAPSADDLE-GARBER ASSOCIATES (6492):					4,726.10		
CORN BELT POWER COOP, INC. (197)							
12776	1	Invoice	TAPE READINGS & REPORTS	04/12/2018	40.00	11/18	601-23-51-5566-299
Total 12776:					40.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total CORN BELT POWER COOP, INC. (197):					40.00		
COUNSEL OFFICE & DOCUMENT (3995)							
302582	1	Invoice	LEASE AGREEMENT & COPY CHARGE	04/19/2018	28.75	11/18	100-24-12-5430-225
302582	2	Invoice	LEASE AGREEMENT & COPY CHARGE	04/19/2018	79.05	11/18	601-23-81-5931-225
302582	3	Invoice	LEASE AGREEMENT & COPY CHARGE	04/19/2018	17.97	11/18	602-23-81-5931-225
302582	4	Invoice	LEASE AGREEMENT & COPY CHARGE	04/19/2018	17.97	11/18	603-23-81-5931-225
302582	5	Invoice	LEASE AGREEMENT & COPY CHARGE	04/19/2018	12.94	11/18	100-24-14-5435-225
302582	6	Invoice	LEASE AGREEMENT & COPY CHARGE	04/19/2018	93.42	11/18	601-23-80-5931-225
302582	7	Invoice	LEASE AGREEMENT & COPY CHARGE	04/19/2018	28.75	11/18	602-23-80-5931-225
302582	8	Invoice	LEASE AGREEMENT & COPY CHARGE	04/19/2018	8.62	11/18	603-23-80-5931-225
302582	9	Invoice	LEASE AGREEMENT & COPY CHARGE	04/19/2018	12.22	11/18	100-24-30-5380-225
302582	10	Invoice	LEASE AGREEMENT & COPY CHARGE	04/19/2018	12.22	11/18	601-24-30-5380-225
302582	11	Invoice	LEASE AGREEMENT & COPY CHARGE	04/19/2018	12.22	11/18	602-24-30-5380-225
302582	12	Invoice	LEASE AGREEMENT & COPY CHARGE	04/19/2018	12.22	11/18	603-24-30-5380-225
302582	13	Invoice	LEASE AGREEMENT & COPY CHARGE	04/19/2018	47.42	11/18	100-21-18-5190-225
302582	14	Invoice	LEASE AGREEMENT & COPY CHARGE	04/19/2018	47.42	11/18	100-24-18-5470-225
302582	15	Invoice	COPY CHARGES	04/19/2018	14.84	11/18	100-24-14-5435-225
302582	16	Invoice	COPY CHARGES	04/19/2018	107.17	11/18	601-23-80-5931-225
302582	17	Invoice	COPY CHARGES	04/19/2018	32.98	11/18	602-23-80-5931-225
302582	18	Invoice	COPY CHARGES	04/19/2018	9.89	11/18	603-23-80-5931-225
Total 302582:					596.07		
304005	1	Invoice	COPY MACHINE LEASE/COPY CHARGES	04/26/2018	92.48	11/18	100-22-42-5233-299
Total 304005:					92.48		
Total COUNSEL OFFICE & DOCUMENT (3995):					688.55		
CULLIGAN FORT DODGE (207)							
042018	1	Invoice	AIRPORT-SOFT WATER SERVICE	04/20/2018	176.17	11/18	205-23-45-5372-299
Total 042018:					176.17		
Total CULLIGAN FORT DODGE (207):					176.17		
DAILY FREEMAN JOURNAL, INC. (211)							
3620	1	Invoice	ZON BD OF ADJ/PH	03/28/2018	32.62	11/18	100-21-18-5190-210
Total 3620:					32.62		
3625	1	Invoice	RESO/2017 GROSS WAGES	03/29/2018	214.91	11/18	100-24-14-5435-210
Total 3625:					214.91		
3627	1	Invoice	CM 03/19/2018	03/29/2018	251.36	11/18	100-24-14-5435-210
Total 3627:					251.36		
3656	1	Invoice	PH/601 WOOLSEY	04/06/2018	16.31	11/18	100-24-18-5470-210
Total 3656:					16.31		
3657	1	Invoice	PH/119 PROSPECT	04/06/2018	16.79	11/18	100-24-18-5470-210
Total 3657:					16.79		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
3677	1	Invoice	CM 04/02/2018	04/16/2018	246.57	11/18	100-24-14-5435-210
Total 3677:					246.57		
3698	1	Invoice	P&Z PH NOTICE	04/16/2018	51.81	11/18	100-24-18-5470-210
Total 3698:					51.81		
Total DAILY FREEMAN JOURNAL, INC. (211):					830.37		
DMc CONSULTING (2440)							
42518	1	Invoice	CONSULTING SERVICES	04/26/2018	150.00	11/18	100-24-12-5430-212
42518	2	Invoice	CONSULTING SERVICES	04/26/2018	412.50	11/18	601-23-81-5923-212
42518	3	Invoice	CONSULTING SERVICES	04/26/2018	93.75	11/18	602-23-81-5923-212
42518	4	Invoice	CONSULTING SERVICES	04/26/2018	93.75	11/18	603-23-81-5923-212
Total 42518:					750.00		
Total DMc CONSULTING (2440):					750.00		
ELECTRONIC ENGINEERING-D M (260)							
220002065-1	1	Invoice	RADIO REPAIR	04/17/2018	579.95	11/18	100-21-21-5110-227
Total 220002065-1:					579.95		
225000349-1	1	Invoice	SIREN REPAIR	04/12/2018	244.95	11/18	100-21-21-5110-227
Total 225000349-1:					244.95		
228000397-1	1	Invoice	PROGRAMMING	04/17/2018	55.00	11/18	100-21-21-5110-227
Total 228000397-1:					55.00		
550002331-1	1	Invoice	TOWER SITE RADIO ANTENNA REPLACEME	04/06/2018	2,484.00	11/18	204-23-30-5310-299
550002331-1	2	Invoice	TOWER SITE RADIO ANTENNA REPLACEME	04/06/2018	756.00	11/18	602-23-62-5662-299
550002331-1	3	Invoice	TOWER SITE RADIO ANTENNA REPLACEME	04/06/2018	360.00	11/18	603-23-71-5662-299
Total 550002331-1:					3,600.00		
Total ELECTRONIC ENGINEERING-D M (260):					4,479.90		
FLETCHER-REINHARDT COMPANY (305)							
S1176591.00	1	Invoice	7/16" x 1/2" SQUARE DRIVE SHANK ADAPTE	04/25/2018	311.00	11/18	601-23-52-5588-311
Total S1176591.001:					311.00		
Total FLETCHER-REINHARDT COMPANY (305):					311.00		
G & K SERVICES (325)							
6183836640	1	Invoice	TOWEL SERVICE/PD	04/17/2018	45.35	11/18	100-21-21-5110-225
Total 6183836640:					45.35		
Total G & K SERVICES (325):					45.35		
GALLS, LLC - DBA CARPENTER UNIFORM (331)							
009768077	1	Invoice	ITEMS FOR NEW OFFICER	04/23/2018	1,414.85	11/18	100-21-21-5110-312

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 009768077:					1,414.85		
Total GALLS, LLC - DBA CARPENTER UNIFORM (331):					1,414.85		
GERBER AUTO ELECTRIC (342)							
111352	1	Invoice	FIX WINDOW/TRUCK #30	04/16/2018	313.18	11/18	100-21-22-5140-227
Total 111352:					313.18		
111545	1	Invoice	FIX BRAKES/TRUCK #30	04/26/2018	287.53	11/18	100-21-22-5140-227
Total 111545:					287.53		
Total GERBER AUTO ELECTRIC (342):					600.71		
HAMILTON COUNTY (366)							
MULTIPLE 0	1	Invoice	COPIES	04/30/2018	1.88	11/18	100-24-30-5380-214
MULTIPLE 0	2	Invoice	COPIES	04/30/2018	1.88	11/18	601-24-30-5380-214
MULTIPLE 0	3	Invoice	COPIES	04/30/2018	1.87	11/18	602-24-30-5380-214
MULTIPLE 0	4	Invoice	COPIES	04/30/2018	1.87	11/18	603-24-30-5380-214
MULTIPLE 0	5	Invoice	RELEASE MORTGAGE/MOURTON	04/30/2018	7.00	11/18	228-23-36-5391-214
MULTIPLE 0	6	Invoice	MISC RECORDING FEES	04/30/2018	114.00	11/18	603-23-70-5673-516
MULTIPLE 0	7	Invoice	MISC RECORDING FEES	04/30/2018	175.00	11/18	100-21-18-5190-214
Total MULTIPLE 04/30/18:					303.50		
Total HAMILTON COUNTY (366):					303.50		
HAMILTON COUNTY ABSTRACTING (367)							
960249	1	Invoice	ABSTRACT FEE/PROSPECT STREET	04/23/2018	285.00	11/18	100-24-18-5470-212
Total 960249:					285.00		
960250	1	Invoice	ABSTRACT FEE/LOT 6/BC 5TH ADDN	04/25/2018	375.00	11/18	228-23-36-5391-299
Total 960250:					375.00		
960251	1	Invoice	ABSTRACT FEE/LOT 18/BC 6TH ADDN	04/25/2018	355.00	11/18	228-23-36-5391-299
Total 960251:					355.00		
Total HAMILTON COUNTY ABSTRACTING (367):					1,015.00		
HAMILTON COUNTY SOLID WASTE (375)							
040118	1	Invoice	2ND QUARTER 2018 ASSESSMENT	04/01/2018	9,078.75	11/18	100-23-30-5340-236
Total 040118:					9,078.75		
264839	1	Invoice	LANDFILL FEE	04/27/2018	13.68	11/18	100-22-42-5210-236
Total 264839:					13.68		
Total HAMILTON COUNTY SOLID WASTE (375):					9,092.43		
HAMILTON COUNTY VETERANS AFFAIRS (6583)							
042318	1	Invoice	VETERAN MARKER REPLACEMENT	04/23/2018	35.00	11/18	100-23-42-5371-310

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 042318:					35.00		
Total HAMILTON COUNTY VETERANS AFFAIRS (6583):					35.00		
HENDERSON, LINDSAY (6585)							
040418	1	Invoice	MILEAGE EXP/CONFERENCES	04/04/2018	198.93	11/18	100-23-36-5393-232
040418	2	Invoice	MILEAGE EXP/CONFERENCES	04/04/2018	198.93	11/18	601-23-36-5393-232
Total 040418:					397.86		
042218	1	Invoice	MILEAGE EXP/HEARTLAND ECON DEV COU	04/22/2018	140.17	11/18	100-23-36-5393-232
042218	2	Invoice	MILEAGE EXP/HEARTLAND ECON DEV COU	04/22/2018	140.17	11/18	601-23-36-5393-232
Total 042218:					280.34		
050118	1	Invoice	MILEAGE EXP/PDI CONF & SMART CONF	05/01/2018	40.66	11/18	100-23-36-5393-232
050118	2	Invoice	MILEAGE EXP/PDI CONF & SMART CONF	05/01/2018	40.66	11/18	601-23-36-5393-232
Total 050118:					81.32		
Total HENDERSON, LINDSAY (6585):					759.52		
HOTSY EQUIPMENT COMPANY, INC. (411)							
43965	1	Invoice	SPRAYER NOZZLE	04/17/2018	101.80	11/18	602-23-61-5642-318
Total 43965:					101.80		
Total HOTSY EQUIPMENT COMPANY, INC. (411):					101.80		
HY-VEE ACCOUNTS RECEIVABLE (424)							
4818668144	1	Invoice	COFFEE	04/27/2018	14.98	11/18	100-21-21-5180-318
Total 4818668144:					14.98		
Total HY-VEE ACCOUNTS RECEIVABLE (424):					14.98		
inTANDEM (6526)							
1620	1	Invoice	MAY MARKETING SVCS-BRANDING, WEBSI	04/14/2018	247.50	11/18	100-24-12-5430-299
1620	2	Invoice	MAY MARKETING SVCS-BRANDING, WEBSI	04/14/2018	825.00	11/18	601-23-81-5930-299
1620	3	Invoice	MAY MARKETING SVCS-BRANDING, WEBSI	04/14/2018	495.00	11/18	602-23-81-5930-299
1620	4	Invoice	MAY MARKETING SVCS-BRANDING, WEBSI	04/14/2018	82.50	11/18	603-23-81-5930-299
Total 1620:					1,650.00		
Total inTANDEM (6526):					1,650.00		
INTERSTATE POWER SYSTEMS (5986)							
R012059980:	1	Invoice	REPAIR E33 ENGINE/EMERGENCY RPR	04/18/2018	1,917.49	11/18	100-21-22-5140-227
Total R012059980:01:					1,917.49		
Total INTERSTATE POWER SYSTEMS (5986):					1,917.49		
IOWA ASSN OF MUNICIPAL UTILITY (451)							
17329	1	Invoice	SAFETY TRAINING	04/30/2018	924.50	11/18	601-23-52-5926-231

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 17329:					924.50		
Total IOWA ASSN OF MUNICIPAL UTILITY (451):					924.50		
IOWA DEPT OF AGRICULTURE (1306)							
MAY 2018	1	Invoice	FY 2019 COMMERCIAL METER LICENSES	04/16/2018	9.00	11/18	205-23-45-5372-215
Total MAY 2018:					9.00		
Total IOWA DEPT OF AGRICULTURE (1306):					9.00		
IOWA DIVISION OF LABOR (2600)							
161962	1	Invoice	BOILER INSPECTION FEE/POOL/FULLER HA	04/05/2018	80.00	11/18	100-22-42-5233-215
161962	2	Invoice	BOILER INSPECTION/FULLER HALL	04/05/2018	40.00	11/18	100-22-42-5280-226
Total 161962:					120.00		
161966	1	Invoice	BOILER INSPECTION/FIRE STATION	04/05/2018	40.00	11/18	100-21-22-5140-226
161966	2	Invoice	BOILER INSPECTION/CITY HALL	04/05/2018	14.00	11/18	100-24-36-5480-299
161966	3	Invoice	BOILER INSPECTION/CITY HALL	04/05/2018	10.00	11/18	601-23-36-5480-299
161966	4	Invoice	BOILER INSPECTION/CITY HALL	04/05/2018	8.00	11/18	602-23-36-5480-299
161966	5	Invoice	BOILER INSPECTION/CITY HALL	04/05/2018	8.00	11/18	603-23-36-5480-299
161966	6	Invoice	BOILER INSPECTION - OD POOL	04/05/2018	40.00	11/18	100-22-42-5242-215
Total 161966:					120.00		
Total IOWA DIVISION OF LABOR (2600):					240.00		
IOWA LAW ENFORCEMENT ACADEMY (480)							
309691	1	Invoice	PRE-EMPLOYMENT EVALUATION	04/23/2018	300.00	11/18	100-21-21-5110-212
Total 309691:					300.00		
Total IOWA LAW ENFORCEMENT ACADEMY (480):					300.00		
IOWA NURSERY & LANDSCAPE ASSN (6584)							
2017-2018	1	Invoice	MEMBERSHIP DUES/HARFST	04/20/2018	50.00	11/18	100-23-42-5371-215
2017-2018	2	Invoice	SHADE TREE SHORT COURSE/LESHER	04/20/2018	20.00	11/18	100-23-42-5371-215
2017-2018	3	Invoice	ICNP RECOGNITION PLAQUE	04/20/2018	40.00	11/18	100-23-42-5371-215
Total 2017-2018:					110.00		
Total IOWA NURSERY & LANDSCAPE ASSN (6584):					110.00		
IOWA ONE CALL (485)							
200190	1	Invoice	ONE CALL SERVICES	04/11/2018	26.10	11/18	601-23-52-5930-299
200190	2	Invoice	ONE CALL SERVICES	04/11/2018	15.30	11/18	602-23-62-5662-299
200190	3	Invoice	ONE CALL SERVICES	04/11/2018	15.30	11/18	603-23-71-5662-299
Total 200190:					56.70		
Total IOWA ONE CALL (485):					56.70		
IOWA'S FIRST INC. (6586)							
1974680102	1	Invoice	CUSTOMER DEPOSIT REFUND	04/30/2018	100.02	11/18	601-21011

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 1974680102:					100.02		
Total IOWA'S FIRST INC. (6586):					100.02		
JIFFY PLUMBING, HEATING, & AC. (528)							
1012-33573	1	Invoice	PLUMBING PARTS/WEST TWIN PARK	04/20/2018	94.05	11/18	100-22-42-5210-310
Total 1012-33573:					94.05		
Total JIFFY PLUMBING, HEATING, & AC. (528):					94.05		
KOLBECK, KATHY (6587)							
032718	1	Invoice	ENERGY EFFICIENCY REBATE	03/27/2018	75.00	11/18	601-23-36-5930-979
032718	2	Invoice	CORN BELT AC REBATE	03/27/2018	100.00	11/18	601-23-53-5930-979
Total 032718:					175.00		
Total KOLBECK, KATHY (6587):					175.00		
LAMPERT'S (564)							
24298281	1	Invoice	SCREWS 10 x 3-1/8	04/11/2018	49.99	11/18	204-23-30-5310-318
Total 24298281:					49.99		
24298749	1	Invoice	PASLODE BATTERY & BULK SCREWS	04/18/2018	223.99	11/18	601-23-52-5588-318
Total 24298749:					223.99		
Total LAMPERT'S (564):					273.98		
LINCOLN NATL LIFE INSURANCE CO (3031)							
050418	1	Invoice	LIFE INSURANCE PREMIUMS	05/04/2018	1,248.00	11/18	902-11215
Total 050418:					1,248.00		
Total LINCOLN NATL LIFE INSURANCE CO (3031):					1,248.00		
MARTIN MARIETTA MATERIALS (601)							
22698138	1	Invoice	CLASS E RIP RAP FOR RIVER BANK STABILI	04/05/2018	3,499.75	11/18	100-22-42-5210-880
Total 22698138:					3,499.75		
22747634	1	Invoice	CLASS E RIP RAP FOR RIVER BANK STABILI	04/12/2018	1,710.25	11/18	100-22-42-5210-880
Total 22747634:					1,710.25		
Total MARTIN MARIETTA MATERIALS (601):					5,210.00		
MC FARLAND CLINIC PC (609)							
2173695	1	Invoice	PRE-EMPLOYMENT TESTS	04/24/2018	385.50	11/18	100-21-21-5110-212
Total 2173695:					385.50		
Total MC FARLAND CLINIC PC (609):					385.50		
MCMaster-CARR SUPPLY CO (616)							
57403454	1	Invoice	SHIPPING	02/26/2018	26.10	11/18	603-23-70-5642-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 57403454:					26.10		
Total MCMASTER-CARR SUPPLY CO (616):					26.10		
MEDCO SUPPLY COMPANY (604)							
IN90156297	1	Invoice	BANDAIDS	04/16/2018	10.65	11/18	100-22-42-5233-319
Total IN90156297:					10.65		
Total MEDCO SUPPLY COMPANY (604):					10.65		
MEDIACOM (5464)							
041618	1	Invoice	DIGITAL BOX RENTAL	04/16/2018	4.48	11/18	100-21-21-5110-230
Total 041618:					4.48		
Total MEDIACOM (5464):					4.48		
MIDAMERICAN ENERGY (629)							
000911718	1	Invoice	BOOSTER STATION ELECTRICITY	04/27/2018	257.46	11/18	602-23-62-5662-237
Total 000911718:					257.46		
Total MIDAMERICAN ENERGY (629):					257.46		
MID-AMERICAN RESEARCH CHEMICAL (630)							
0633908-IN	1	Invoice	POOL CLEANER	04/18/2018	234.36	11/18	100-22-42-5242-318
Total 0633908-IN:					234.36		
Total MID-AMERICAN RESEARCH CHEMICAL (630):					234.36		
MIDLAND NATIONAL LIFE INS CO (1678)							
041818	1	Invoice	MIDLANDS PREMIUM	04/18/2018	50.00	11/18	902-11215
Total 041818:					50.00		
Total MIDLAND NATIONAL LIFE INS CO (1678):					50.00		
MIDWEST ALARM SERVICES (2420)							
284728	1	Invoice	ALARM INSPECTION/CITY HALL	02/19/2018	61.25	11/18	100-24-36-5480-299
284728	2	Invoice	ALARM INSPECTION/CITY HALL	02/19/2018	43.75	11/18	601-23-36-5480-299
284728	3	Invoice	ALARM INSPECTION/CITY HALL	02/19/2018	35.00	11/18	602-23-36-5480-299
284728	4	Invoice	ALARM INSPECTION/CITY HALL	02/19/2018	35.00	11/18	603-23-36-5480-299
Total 284728:					175.00		
Total MIDWEST ALARM SERVICES (2420):					175.00		
MUNICIPAL CODE CORPORATION (6588)							
00307251	1	Invoice	RECODIFICATION SERVICES/1ST PYMT	04/17/2018	3,500.00	11/18	100-24-14-5435-212
00307251	2	Invoice	RECODIFICATION SERVICES/1ST PYMT	04/17/2018	500.00	11/18	601-23-80-5923-212
00307251	3	Invoice	RECODIFICATION SERVICES/1ST PYMT	04/17/2018	500.00	11/18	602-23-81-5923-212
00307251	4	Invoice	RECODIFICATION SERVICES/1ST PYMT	04/17/2018	500.00	11/18	603-23-80-5923-212
Total 00307251:					5,000.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total MUNICIPAL CODE CORPORATION (6588):					5,000.00		
MURPHY TRACTOR & EQUIPMENT CO. (1429)							
919108	1	Invoice	50 SCAFFIRE TEETH - ST#19	03/28/2018	554.00	11/18	204-23-30-5310-314
Total 919108:					554.00		
Total MURPHY TRACTOR & EQUIPMENT CO. (1429):					554.00		
NAPA AUTO PARTS (677)							
846481	1	Invoice	GAS FOR WELDER	04/11/2018	115.28	11/18	100-23-42-5371-299
Total 846481:					115.28		
846893	1	Invoice	SOCKETS & STROBE LIGHT	04/18/2018	93.29	11/18	601-23-52-5935-314
Total 846893:					93.29		
846982	1	Invoice	STOCK PARTS	04/19/2018	198.13	11/18	204-23-30-5310-314
846982	2	Invoice	SHOP TOOLS	04/19/2018	85.92	11/18	204-23-30-5310-311
Total 846982:					284.05		
847475	1	Invoice	STOCK PARTS	04/26/2018	295.46	11/18	204-23-30-5310-314
Total 847475:					295.46		
847491	1	Invoice	BACK UP LAMPS	04/26/2018	20.28	11/18	100-21-22-5140-227
Total 847491:					20.28		
946636	1	Invoice	RED CLEARANCE LIGHT - ST#8	04/13/2018	6.39	11/18	100-23-30-5350-318
Total 946636:					6.39		
Total NAPA AUTO PARTS (677):					814.75		
OLMSTEAD, PATRICK (6579)							
1	1	Invoice	HOUR OF DRONE FLIGHT	04/23/2018	125.00	11/18	502-23-30-5310-212
Total 1:					125.00		
Total OLMSTEAD, PATRICK (6579):					125.00		
ON-HOLD PRODUCTIONS (726)							
5793	1	Invoice	MARKETING SERVICES - APRIL 2018	04/30/2018	150.00	11/18	100-22-12-5370-210
5793	2	Invoice	MARKETING SERVICES - APRIL 2018	04/30/2018	412.50	11/18	601-23-81-5930-210
5793	3	Invoice	MARKETING SERVICES - APRIL 2018	04/30/2018	93.75	11/18	602-23-81-5930-210
5793	4	Invoice	MARKETING SERVICES - APRIL 2018	04/30/2018	93.75	11/18	603-23-81-5930-210
Total 5793:					750.00		
5794	1	Invoice	ECON DEV MARKETING CHARGE/APRIL 201	04/30/2018	250.00	11/18	601-23-36-5393-210
5794	2	Invoice	ECON DEV MARKETING CHARGE/APRIL 201	04/30/2018	250.00	11/18	100-23-36-5393-210
Total 5794:					500.00		
5795	1	Invoice	ON HOLD MESSAGE - MAY 2018	04/30/2018	15.20	11/18	100-22-12-5370-210

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
5795	2	Invoice	ON HOLD MESSAGE - MAY 2018	04/30/2018	41.80	11/18	601-23-81-5930-210
5795	3	Invoice	ON HOLD MESSAGE - MAY 2018	04/30/2018	9.50	11/18	602-23-81-5930-210
5795	4	Invoice	ON HOLD MESSAGE - MAY 2018	04/30/2018	9.50	11/18	603-23-81-5930-210
Total 5795:					76.00		
Total ON-HOLD PRODUCTIONS (726):					1,326.00		
O'REILLY AUTOMOTIVE, INC. (727)							
0357-392652	1	Invoice	PLIERS	04/13/2018	19.99	11/18	100-22-42-5210-311
Total 0357-392652:					19.99		
0357-392995	1	Invoice	LED MARKER LIGHT FOR VAC UNIT	04/18/2018	5.13	11/18	601-23-52-5935-314
Total 0357-392995:					5.13		
0357-393136	1	Invoice	THERMOSTAT & WATER PUMP - POLICE #6	04/20/2018	136.32	11/18	204-23-30-5310-314
Total 0357-393136:					136.32		
0357-393529	1	Invoice	CONNECTOR	04/23/2018	23.98	11/18	204-23-30-5310-314
Total 0357-393529:					23.98		
0357-393629	1	Invoice	FRONT & REAR PADS AND ROTORS ~ ST#2	04/24/2018	277.77	11/18	204-23-30-5310-314
Total 0357-393629:					277.77		
Total O'REILLY AUTOMOTIVE, INC. (727):					463.19		
OVERHEAD DOOR COMPANY (732)							
46332	1	Invoice	REPAIR OVERHEAD DOOR AT LINE DEPT.	04/13/2018	221.35	11/18	601-23-52-5591-226
Total 46332:					221.35		
46405	1	Invoice	REPAIR TRK#15 OVERHEAD DOOR	04/25/2018	319.42	11/18	601-23-52-5591-226
Total 46405:					319.42		
Total OVERHEAD DOOR COMPANY (732):					540.77		
PAGEL REPAIR (3497)							
42018-8	1	Invoice	GLASS/CONF ROOM TABLE	04/20/2018	77.04	11/18	100-24-12-5430-318
42018-8	2	Invoice	GLASS/CONF ROOM TABLE	04/20/2018	48.15	11/18	602-23-81-5921-318
42018-8	3	Invoice	GLASS/CONF ROOM TABLE	04/20/2018	48.15	11/18	603-23-81-5921-318
42018-8	4	Invoice	GLASS/CONF ROOM TABLE	04/20/2018	211.86	11/18	601-23-81-5921-318
Total 42018-8:					385.20		
42518-2	1	Invoice	CITY HALL KEY	04/25/2018	5.00	11/18	100-24-36-5480-310
Total 42518-2:					5.00		
Total PAGEL REPAIR (3497):					390.20		
PEREZ, GASPAR (6589)							
311970520	1	Invoice	CUSTOMER DEPOSIT REFUND	05/01/2018	91.52	11/18	601-21011

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 311970520:					91.52		
Total PEREZ, GASPAR (6589):					91.52		
PITNEY BOWES-RESERVE ACCT (758)							
050418	1	Invoice	PREPAID POSTAGE	05/04/2018	3,500.00	11/18	100-11210
Total 050418:					3,500.00		
Total PITNEY BOWES-RESERVE ACCT (758):					3,500.00		
POWER LINE SUPPLY (6581)							
56244548	1	Invoice	5 LG GLOVES & 1 XL GLOVE	04/06/2018	114.00	11/18	601-23-52-5588-312
Total 56244548:					114.00		
Total POWER LINE SUPPLY (6581):					114.00		
PRESTO-X-COMPANY INC. (774)							
7579151	1	Invoice	BUG SPRAYING-SENIOR CENTER	04/13/2018	41.00	11/18	100-22-42-5280-299
Total 7579151:					41.00		
7579152	1	Invoice	PEST CONTROL/FULLER HALL	04/13/2018	38.00	11/18	100-22-42-5233-299
Total 7579152:					38.00		
7579153	1	Invoice	PEST CONTROL	04/13/2018	11.90	11/18	100-24-36-5480-299
7579153	2	Invoice	PEST CONTROL	04/13/2018	8.50	11/18	601-23-36-5480-299
7579153	3	Invoice	PEST CONTROL	04/13/2018	6.80	11/18	602-23-36-5480-299
7579153	4	Invoice	PEST CONTROL	04/13/2018	6.80	11/18	603-23-36-5480-299
Total 7579153:					34.00		
Total PRESTO-X-COMPANY INC. (774):					113.00		
PRINTING SERVICES, INC. (1130)							
656003-0	1	Invoice	TONER/WIRELESS MICE	04/19/2018	286.93	11/18	100-22-42-5233-316
Total 656003-0:					286.93		
656003-1	1	Invoice	TONER CARTRIDGE	04/20/2018	63.23	11/18	100-22-42-5233-316
Total 656003-1:					63.23		
656011-0	1	Invoice	DEPOT PRINTER INK	04/20/2018	126.46	11/18	100-22-42-5233-316
Total 656011-0:					126.46		
656059-0	1	Invoice	MISC OFFICE SUPPLIES	04/19/2018	289.38	11/18	100-23-42-5371-316
Total 656059-0:					289.38		
656123-0	1	Invoice	POST IT NOTES/SCISSORS	04/23/2018	41.45	11/18	100-22-42-5233-316
Total 656123-0:					41.45		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
656228-0	1	Invoice	PLUMBING PERMITS	04/27/2018	66.50	11/18	100-21-18-5190-318
Total 656228-0:					66.50		
656376-0	1	Invoice	PENS	04/30/2018	22.29	11/18	100-24-18-5470-316
656376-0	2	Invoice	CALC PAPER/FOLDERS/ENVELOPES	04/30/2018	12.60	11/18	100-24-12-5430-316
656376-0	3	Invoice	CALC PAPER/FOLDERS/ENVELOPES	04/30/2018	41.99	11/18	601-23-81-5921-316
656376-0	4	Invoice	CALC PAPER/FOLDERS/ENVELOPES	04/30/2018	25.19	11/18	602-23-81-5921-316
656376-0	5	Invoice	CALC PAPER/FOLDERS/ENVELOPES	04/30/2018	4.19	11/18	603-23-81-5921-316
Total 656376-0:					106.26		
Total PRINTING SERVICES, INC. (1130):					980.21		
REEVES CO., INC. (5640)							
361021	1	Invoice	NAMEPLATE	04/06/2018	26.72	11/18	100-21-21-5110-312
Total 361021:					26.72		
Total REEVES CO., INC. (5640):					26.72		
ROBB'S TREE & STUMP SERVICE (5256)							
483240	1	Invoice	LINE CLEARANCE - Section 1	04/09/2018	41,500.00	11/18	601-23-52-5588-299
Total 483240:					41,500.00		
Total ROBB'S TREE & STUMP SERVICE (5256):					41,500.00		
S&P GLOBAL RATINGS (4287)							
11346412	1	Invoice	ANNUAL SVC/ELEC REV BOND 2012A	04/06/2018	2,500.00	11/18	601-23-98-5923-212
Total 11346412:					2,500.00		
Total S&P GLOBAL RATINGS (4287):					2,500.00		
SCRIVER, ZACHARY (6590)							
314810113	1	Invoice	CUSTOMER DEPOSIT REFUND	04/27/2018	65.65	11/18	601-21011
Total 314810113:					65.65		
Total SCRIVER, ZACHARY (6590):					65.65		
SECRETARY OF STATE (2610)							
041918	1	Invoice	NOTARY FEE/LESHER	04/19/2018	30.00	11/18	100-23-42-5371-215
Total 041918:					30.00		
Total SECRETARY OF STATE (2610):					30.00		
SKARSHAUG TESTING LAB, INC. (878)							
11345	1	Invoice	1 5K GLOVES - 2 20K GLOVES - 8 PAKS SCR	04/30/2018	539.44	11/18	601-23-52-5588-312
Total 11345:					539.44		
Total SKARSHAUG TESTING LAB, INC. (878):					539.44		
STEIN HEATING & COOLING, INC. (5576)							
040218	1	Invoice	EE REBATE/KEITH THOMASON	04/02/2018	125.00	11/18	601-23-36-5930-979

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 040218:					125.00		
Total STEIN HEATING & COOLING, INC. (5576):					125.00		
STOCKDALE, TROY (6591)							
030418	1	Invoice	ENERGY EFFICIENCY REBATE	03/04/2018	250.00	11/18	601-23-36-5930-979
Total 030418:					250.00		
Total STOCKDALE, TROY (6591):					250.00		
STORM FLYING SERVICE, INC. (911)							
050218	1	Invoice	AIRPORT MANAGER FEE - MAY 2018	05/02/2018	3,666.67	11/18	205-23-45-5372-299
Total 050218:					3,666.67		
1500	1	Invoice	REIMB FOR MATERIALS/DIESEL	04/24/2018	397.14	11/18	205-23-45-5372-299
1500	2	Invoice	REIMB FOR MATERIALS/DIESEL	04/24/2018	59.64	11/18	205-23-45-5372-315
Total 1500:					456.78		
Total STORM FLYING SERVICE, INC. (911):					4,123.45		
SUNNY COMMUNICATIONS, INC. (6420)							
68010	1	Invoice	RADIO/BATTERY/SHIPPING	03/26/2018	960.00	11/18	100-21-21-5110-227
Total 68010:					960.00		
68251	1	Invoice	MOTOROLA RADIO/SHIPPING	04/09/2018	490.00	11/18	100-21-21-5110-227
Total 68251:					490.00		
Total SUNNY COMMUNICATIONS, INC. (6420):					1,450.00		
THE AMERICAN BOTTLING CO. (4800)							
3446001478	1	Invoice	POP/BEVERAGES FOR RESALE	04/20/2018	233.76	11/18	100-22-42-5233-323
Total 3446001478:					233.76		
3446001640	1	Invoice	POP/BEVERAGES FOR RESALE	05/03/2018	271.68	11/18	100-22-42-5233-323
Total 3446001640:					271.68		
Total THE AMERICAN BOTTLING CO. (4800):					505.44		
UNION COLONY PROTECTIVE SERVICES (6592)							
413580413	1	Invoice	CUSTOMER DEPOSIT REFUND	04/23/2018	110.44	11/18	601-21011
Total 413580413:					110.44		
Total UNION COLONY PROTECTIVE SERVICES (6592):					110.44		
UNITED COOPERATIVE (979)							
101529 & 10	1	Invoice	GAS REPORT	04/27/2018	1,427.59	11/18	100-21-21-5110-315
101529 & 10	2	Invoice	GAS REPORT	04/27/2018	63.69	11/18	100-21-22-5140-315
101529 & 10	3	Invoice	GAS REPORT	04/27/2018	503.39	11/18	204-23-30-5310-315
101529 & 10	4	Invoice	GAS REPORT	04/27/2018	132.00	11/18	603-23-70-5935-315

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
101529 & 10	5	Invoice	GAS REPORT	04/27/2018	91.15	11/18	602-23-61-5935-315
101529 & 10	6	Invoice	GAS REPORT	04/27/2018	48.32	11/18	100-21-18-5190-315
101529 & 10	7	Invoice	GAS REPORT	04/27/2018	521.40	11/18	601-23-52-5935-315
101529 & 10	8	Invoice	GAS REPORT	04/27/2018	40.85	11/18	601-23-51-5935-315
101529 & 10	9	Invoice	GAS REPORT	04/27/2018	87.85	11/18	601-23-80-5935-315
101529 & 10	10	Invoice	GAS REPORT	04/27/2018	87.85	11/18	602-23-80-5935-315
101529 & 10	11	Invoice	GAS REPORT	04/27/2018	33.16	11/18	100-22-42-5233-315
101529 & 10	12	Invoice	GAS REPORT	04/27/2018	53.81	11/18	100-22-42-5210-315
101529 & 10	13	Invoice	GAS REPORT	04/27/2018	131.56	11/18	100-23-42-5371-315
101529 & 10	14	Invoice	GAS REPORT	04/27/2018	108.72	11/18	100-21-22-5140-315
101529 & 10	15	Invoice	GAS REPORT	04/27/2018	1,335.36	11/18	204-23-30-5310-315
101529 & 10	16	Invoice	GAS REPORT	04/27/2018	133.83	11/18	602-23-61-5935-315
101529 & 10	17	Invoice	GAS REPORT	04/27/2018	488.23	11/18	601-23-52-5935-315
101529 & 10	18	Invoice	GAS REPORT	04/27/2018	1,716.10	11/18	100-24-14-5435-315
Total 101529 & 101530:					7,004.86		
Total UNITED COOPERATIVE (979):					7,004.86		
US BANK OPERATIONS CENTER (4821)							
050218	1	Invoice	PRINCIPAL PYMT - EL BOND SERIES	05/02/2018	37,500.00	11/18	601-21009
050218	2	Invoice	INTEREST PAYMENT-EL BOND SERIES	05/02/2018	55,572.35	11/18	601-23-98-5938-911
Total 050218:					93,072.35		
Total US BANK OPERATIONS CENTER (4821):					93,072.35		
US CELLULAR (986)							
0245704602	1	Invoice	CELLULAR SERVICE	04/20/2018	253.07	11/18	100-21-21-5110-230
0245704602	2	Invoice	CELLULAR SERVICE	04/20/2018	59.59	11/18	204-23-30-5310-230
0245704602	3	Invoice	CELLULAR SERVICE	04/20/2018	24.12	11/18	601-23-52-5588-230
0245704602	4	Invoice	CELLULAR SERVICE	04/20/2018	24.12	11/18	601-23-51-5566-230
0245704602	5	Invoice	CELLULAR SERVICE	04/20/2018	56.43	11/18	100-21-18-5190-230
0245704602	6	Invoice	CELLULAR SERVICE	04/20/2018	27.09	11/18	100-24-30-5380-230
0245704602	7	Invoice	CELLULAR SERVICE	04/20/2018	27.09	11/18	601-24-30-5380-230
0245704602	8	Invoice	CELLULAR SERVICE	04/20/2018	27.09	11/18	602-24-30-5380-230
0245704602	9	Invoice	CELLULAR SERVICE	04/20/2018	27.09	11/18	603-24-30-5380-230
0245704602	10	Invoice	CELLULAR SERVICE	04/20/2018	9.41	11/18	100-24-16-5420-215
0245704602	11	Invoice	CELLULAR SERVICE	04/20/2018	34.51	11/18	601-24-16-5930-215
0245704602	12	Invoice	CELLULAR SERVICE	04/20/2018	9.41	11/18	602-24-16-5930-215
0245704602	13	Invoice	CELLULAR SERVICE	04/20/2018	9.41	11/18	603-24-16-5930-215
0245704602	14	Invoice	CELLULAR SERVICE	04/20/2018	218.16	11/18	100-21-21-5110-230
0245704602	15	Invoice	CELLULAR SERVICE	04/20/2018	11.73	11/18	100-24-12-5430-230
0245704602	16	Invoice	CELLULAR SERVICE	04/20/2018	32.27	11/18	601-23-81-5921-230
0245704602	17	Invoice	CELLULAR SERVICE	04/20/2018	7.34	11/18	602-23-81-5921-230
0245704602	18	Invoice	CELLULAR SERVICE	04/20/2018	7.33	11/18	603-23-81-5921-230
Total 0245704602:					865.26		
Total US CELLULAR (986):					865.26		
VAN DIEST MEDICAL CENTER (4456)							
041818	1	Invoice	SUPPLIES FOR WELLNESS SCREENING	04/18/2018	276.58	11/18	100-22-42-5233-318
Total 041818:					276.58		
042418	1	Invoice	CITY EMPLOYEE WELLNESS SCREENING	04/24/2018	2,910.00	11/18	902-11100

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 042418:					2,910.00		
Total VAN DIEST MEDICAL CENTER (4456):					3,186.58		
VERIZON WIRELESS (3812)							
9805146993	1	Invoice	GPS UNIT PHONE	04/10/2018	40.01	11/18	100-23-31-5420-230
9805146993	2	Invoice	GPS UNIT PHONE	04/10/2018	40.01	11/18	601-23-31-5420-230
9805146993	3	Invoice	GPS UNIT PHONE	04/10/2018	40.01	11/18	602-23-31-5420-230
9805146993	4	Invoice	GPS UNIT PHONE	04/10/2018	40.01	11/18	603-23-31-5420-230
Total 9805146993:					160.04		
Total VERIZON WIRELESS (3812):					160.04		
VESSCO, INC. (997)							
72777	1	Invoice	NOZZLES - PIPE MANIFOLD	04/16/2018	778.64	11/18	602-23-62-5935-315
Total 72777:					778.64		
Total VESSCO, INC. (997):					778.64		
WEBSTER CITY AUTO CENTER (5731)							
10102	1	Invoice	VEHICLE REPAIR/2014 CHEV TAHOE	04/13/2018	49.76	11/18	100-21-21-5110-227
Total 10102:					49.76		
Total WEBSTER CITY AUTO CENTER (5731):					49.76		
WEBSTER CITY TRUE VALUE (2155)							
123749	1	Invoice	C BATTERIES	04/11/2018	29.97	11/18	601-23-52-5588-318
Total 123749:					29.97		
123753	1	Invoice	VACUUM CLEANER/CEMETERY OFFICE	04/11/2018	143.86	11/18	100-23-42-5371-318
Total 123753:					143.86		
123809	1	Invoice	PLUMBING PARTS	04/13/2018	71.45	11/18	100-22-42-5221-310
Total 123809:					71.45		
123811	1	Invoice	PARTS FOR TOILET	04/13/2018	51.94	11/18	100-22-42-5221-310
Total 123811:					51.94		
123819	1	Invoice	PLUMBING PARTS	04/13/2018	52.98	11/18	100-22-42-5221-310
Total 123819:					52.98		
123853	1	Invoice	HOOKS FOR OFFICE	04/16/2018	29.95	11/18	100-23-42-5371-310
Total 123853:					29.95		
123947	1	Invoice	ELBOW-DEEP SWITCH-BOLTS & FASTENER	04/18/2018	7.48	11/18	100-24-36-5480-318
123947	2	Invoice	ELBOW-DEEP SWITCH-BOLTS & FASTENER	04/18/2018	5.35	11/18	601-23-36-5480-318
123947	3	Invoice	ELBOW-DEEP SWITCH-BOLTS & FASTENER	04/18/2018	4.27	11/18	602-23-36-5480-318
123947	4	Invoice	ELBOW-DEEP SWITCH-BOLTS & FASTENER	04/18/2018	4.27	11/18	603-23-36-5480-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 123947:					21.37		
123952	1	Invoice	3-WAY TOGGLE SWITCH & BOLTS+FASTEN	04/18/2018	2.52	11/18	100-24-36-5480-318
123952	2	Invoice	3-WAY TOGGLE SWITCH & BOLTS+FASTEN	04/18/2018	1.81	11/18	601-23-36-5480-318
123952	3	Invoice	3-WAY TOGGLE SWITCH & BOLTS+FASTEN	04/18/2018	1.44	11/18	602-23-36-5480-318
123952	4	Invoice	3-WAY TOGGLE SWITCH & BOLTS+FASTEN	04/18/2018	1.44	11/18	603-23-36-5480-318
Total 123952:					7.21		
123981	1	Invoice	MISC SUPPLIES	04/19/2018	59.50	11/18	100-23-42-5371-318
Total 123981:					59.50		
123982	1	Invoice	MISC SUPPLIES	04/19/2018	8.49	11/18	100-23-42-5371-318
Total 123982:					8.49		
124000	1	Invoice	LIGHT BULB	04/20/2018	9.49	11/18	100-21-22-5140-226
Total 124000:					9.49		
124006	1	Invoice	KYP PLUMBING SUPPLIES	04/20/2018	147.86	11/18	100-22-42-5210-310
Total 124006:					147.86		
124040	1	Invoice	GAS LEAK DETECTOR	04/23/2018	4.99	11/18	602-23-61-5642-318
Total 124040:					4.99		
124109	1	Invoice	C & AA BATTERIES	04/25/2018	53.96	11/18	601-23-52-5588-318
Total 124109:					53.96		
124115	1	Invoice	MISC SUPPLIES	04/25/2018	135.38	11/18	100-22-42-5233-318
Total 124115:					135.38		
124160	1	Invoice	PIPE FITTING & ABRASIVE CLOTH	04/26/2018	6.78	11/18	602-23-61-5642-318
Total 124160:					6.78		
124263	1	Invoice	KEYS FOR KYP BATHROOM	05/01/2018	11.34	11/18	100-22-42-5210-310
Total 124263:					11.34		
124340	1	Invoice	STAPLES	05/02/2018	1.99	11/18	601-23-52-5588-318
Total 124340:					1.99		
Total WEBSTER CITY TRUE VALUE (2155):					848.51		
WEST, DEVIN (5049)							
042718	1	Invoice	ENERGY EFFICIENCY REBATE	04/27/2018	75.00	11/18	601-23-36-5930-979
042718	2	Invoice	CORN BELT EE RESIDENTIAL REBATE	04/27/2018	25.00	11/18	601-23-53-5930-979
Total 042718:					100.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total WEST, DEVIN (5049):					100.00		
WHKS (6409)							
37364	1	Invoice	ENG SVS - ON CALL SERVICES + 5 YR CIP E	04/10/2018	4,018.14	11/18	204-23-30-5310-212
37364	2	Invoice	NBI BRIDGE INSPECTION - 2017	04/10/2018	14.95	11/18	204-23-30-5310-212
Total 37364:					4,033.09		
37383	1	Invoice	ENG SVS - WALL to BEACH ST WATER MAIN	04/11/2018	1,692.34	11/18	525-23-30-5310-212
Total 37383:					1,692.34		
Total WHKS (6409):					5,725.43		
WILLIAMS, DON & DARLENE (6593)							
031518	1	Invoice	CORN BELT AC REBATE	03/15/2018	150.00	11/18	601-23-53-5930-979
Total 031518:					150.00		
Total WILLIAMS, DON & DARLENE (6593):					150.00		
WINDOW MAN (3653)							
10120	1	Invoice	QUARTERLY WINDOW CLEANING/SR. CTR	03/31/2018	36.00	11/18	100-22-42-5280-299
Total 10120:					36.00		
Total WINDOW MAN (3653):					36.00		
WOOLSTOCK MUTUAL TELEPHONE ASN (1054)							
839-1086 05/	1	Invoice	INTERNET SERVICE	05/01/2018	3.03	11/18	100-24-14-5435-230
839-1086 05/	2	Invoice	INTERNET SERVICE	05/01/2018	21.90	11/18	601-23-80-5903-230
839-1086 05/	3	Invoice	INTERNET SERVICE	05/01/2018	6.74	11/18	602-23-80-5921-230
839-1086 05/	4	Invoice	INTERNET SERVICE	05/01/2018	2.02	11/18	603-23-80-5921-230
839-1086 05/	5	Invoice	INTERNET SERVICE	05/01/2018	3.61	11/18	100-24-12-5430-230
839-1086 05/	6	Invoice	INTERNET SERVICE	05/01/2018	12.03	11/18	601-23-81-5921-230
839-1086 05/	7	Invoice	INTERNET SERVICE	05/01/2018	7.22	11/18	602-23-81-5921-230
839-1086 05/	8	Invoice	INTERNET SERVICE	05/01/2018	1.20	11/18	603-23-81-5921-230
839-1086 05/	9	Invoice	INTERNET SERVICE	05/01/2018	6.02	11/18	100-24-30-5380-230
839-1086 05/	10	Invoice	INTERNET SERVICE	05/01/2018	6.02	11/18	601-24-30-5380-230
839-1086 05/	11	Invoice	INTERNET SERVICE	05/01/2018	6.02	11/18	602-24-30-5380-230
839-1086 05/	12	Invoice	INTERNET SERVICE	05/01/2018	6.01	11/18	603-24-30-5380-230
839-1086 05/	13	Invoice	INTERNET SERVICE	05/01/2018	14.44	11/18	100-21-22-5140-230
839-1086 05/	14	Invoice	INTERNET SERVICE	05/01/2018	38.50	11/18	100-21-21-5110-230
839-1086 05/	15	Invoice	INTERNET SERVICE	05/01/2018	7.22	11/18	601-23-52-5588-230
839-1086 05/	16	Invoice	INTERNET SERVICE	05/01/2018	7.22	11/18	601-23-51-5566-230
839-1086 05/	17	Invoice	INTERNET SERVICE	05/01/2018	14.44	11/18	602-23-61-5642-230
839-1086 05/	18	Invoice	INTERNET SERVICE	05/01/2018	4.81	11/18	100-23-43-5361-230
839-1086 05/	19	Invoice	INTERNET SERVICE	05/01/2018	19.25	11/18	100-22-42-5233-230
839-1086 05/	20	Invoice	INTERNET SERVICE	05/01/2018	118.62	11/18	601-24-16-5921-230
839-1086 05/	21	Invoice	INTERNET SERVICE	05/01/2018	20.84	11/18	602-24-16-5921-230
839-1086 05/	22	Invoice	INTERNET SERVICE	05/01/2018	20.84	11/18	603-24-16-5921-230
Total 839-1086 05/01/18:					348.00		
839-3034 05/	1	Invoice	INTERNET SERVICE/RSVP	05/01/2018	29.95	11/18	100-22-42-5280-230
Total 839-3034 05/01/18:					29.95		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
839-4828 05/	1	Invoice	INTERNET SERVICE/CEMETERY	05/01/2018	99.95	11/18	100-23-42-5371-230
Total 839-4828 05/01/18:					99.95		
839-6192 05/	1	Invoice	INTERNET SERVICE/DEPOT	05/01/2018	29.95	11/18	100-22-42-5221-230
Total 839-6192 05/01/18:					29.95		
839-7981 05/	1	Invoice	INTERNET SERVICE/FULLER HALL	05/01/2018	29.95	11/18	100-22-42-5233-230
Total 839-7981 05/01/18:					29.95		
Total WOOLSTOCK MUTUAL TELEPHONE ASN (1054):					537.80		
ZAHN, TIM (6594)							
042318	1	Invoice	CLEANING SERVICES	04/23/2018	70.00	11/18	100-24-36-5480-299
042318	2	Invoice	CLEANING SERVICES	04/23/2018	50.00	11/18	601-23-36-5480-299
042318	3	Invoice	CLEANING SERVICES	04/23/2018	40.00	11/18	602-23-36-5480-299
042318	4	Invoice	CLEANING SERVICES	04/23/2018	40.00	11/18	603-23-36-5480-299
Total 042318:					200.00		
Total ZAHN, TIM (6594):					200.00		
ZOLL MEDICAL CORPORATION (6578)							
2671167	1	Invoice	AED PEDI-PADZ	04/10/2018	117.67	11/18	100-22-42-5233-318
Total 2671167:					117.67		
Total ZOLL MEDICAL CORPORATION (6578):					117.67		
Total 05/07/2018:					310,536.20		
Grand Totals:					1,676,912.25		

Report GL Period Summary

GL Period	Amount
11/18	310,536.20
10/18	1,366,376.05
Grand Totals:	1,676,912.25

Vendor number hash: 613239
Vendor number hash - split: 1222099
Total number of invoices: 213
Total number of transactions: 439

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	1,676,912.25	1,676,912.25

Terms Description	Invoice Amount	Net Invoice Amount
Grand Totals:	1,676,912.25	1,676,912.25

FUND LIST TOTALS FOR BILLS MAY 7, 2018

Account	Fund	Total Amount
100	General	69,475.01
204	Road Use Tax Fund	12,517.08
205	Airport Fund	4,308.62
228	Low/Moderate Income Revolving	737.00
300	Debt Service	9,154.30
502	Brewer Creek Estates	125.00
525	Street Improvement	3,344.64
601	Electric Utility	930,202.11
602	Water Utility	18,791.06
603	Sewer Utility	622,019.84
902	Medical/Flex	<u>6,237.59</u>
	Grand Total	1,676,912.25

**WEBSTER CITY PLANNING AND ZONING COMMISSION MINUTES
APRIL 19, 2018 (SPECIAL MEETING)**

A special meeting of the Webster City Planning and Zoning Commission was held on April 19, 2018. The meeting was called to order by Chairperson Steve Struchen at 6:00 P.M. at City Hall.

ROLL CALL: Present: Carolyn Cross, Lynn Jaycox, Jim Kumm, Steve Struchen, Bob Vermett
Absent: Doug Bailey, Amy Keller, Shelby Kroona, Barb Wollan

Also in attendance: Daniel Ortiz, City Manager
Karla Wetzler, Planning Director
Becky Kepler
Connie Evans

It was moved by Kumm and seconded by Cross that the minutes of the April 9, 2018, meeting be approved as mailed to the Commission.

ROLL CALL: Aye: Cross, Jaycox, Kumm, Struchen, Vermett
Nay: NONE
MOTION CARRIED.

Petitions – Communications – Requests: None

According to Municipal Code, Chapter 123.20, the Planning and Zoning Commission is required to hold a Public Hearing on the submittal of a planned unit development. Therefore, it was moved by Jaycox and seconded by Vermett to set the Public Hearing on the 1st day of May, 2018 at 6:00 p.m., in the Council Chambers, regarding the proposed Planned Unit Development along Edgewood Drive submitted by Green Stream Homes of Iowa, LLC.

ROLL CALL: Aye: Jaycox, Kumm, Struchen, Vermett, Cross
Nay: NONE
MOTION CARRIED.

The meeting was adjourned at 6:03 p.m.

Jim Kumm
Secretary

**WEBSTER CITY PLANNING AND ZONING COMMISSION MINUTES
MAY 1, 2018 (SPECIAL MEETING)**

A meeting of the Webster City Planning and Zoning Commission was held on May 1, 2018. The meeting was called to order by Chairperson Steve Struchen at 6:04 P.M. at City Hall.

ROLL CALL: Present: Doug Bailey, Carolyn Cross, Lynn Jaycox, Amy Keller, Jim Kumm, Shelby Kroona, Steve Struchen, Bob Vermett
Absent: Barb Wollan

Staff in attendance: Daniel Ortiz, City Manager
Karla Wetzler, Planning Director

Others in attendance included:	Greg and Janice Malmstrom	Ann Blankenship
	Terry and Gloria Johnston	Karyl Bonjour
	Carol Schlotfeldt	Ann Smith
	Jeff and Lezlie Severson	Brian Miller
	Richard and Alayne Rasmussen	Matt McKinney
	Jerry Oaks	Zach Chezik
	Mary Clausen	Logan Welch
	Ken Wetzler	Becky Craig
	Elise Timm	Connie Evans
	Becky Kepler	

It was moved by Jaycox and seconded by Vermett that the minutes of the April 19, 2018, special meeting be approved as mailed to the Commission.

ROLL CALL: Aye: Bailey, Cross, Jaycox, Keller, Kumm, Kroona, Struchen, Vermett
Nay: NONE
MOTION CARRIED.

Petitions – Communications – Requests: None

A Public Hearing was held on the submittal of a planned residential unit development along Edgewood Drive submitted by developer Dave Walters of Green Stream Homes of Iowa, LLC. Comments were received from adjacent property owners. The Planning and Zoning Commission went through the 5 criteria necessary to recommend approval to the City Council. See attached. Documentation sited for decision-making process was narrative in the 2013 Housing Assessment and Strategy Plan for Webster City regarding a need for an additional 155 housing units by 2023. Also, the 2013 Comprehensive Plan for Webster City sets out housing goals, objectives and implementation strategies. Implementation strategies include: 1) Encourage developers to construct affordable, owner-occupied housing; 2) Encourage construction of alternative housing for empty nesters and older adults; 3) Encourage construction of multi-family housing; 4) Identify areas for infill development; and, 5) Establish areas for new building.

It was moved by Cross and seconded by Kroona to recommend approval of the housing plan submitted by Dave Walters, Green Stream Homes of Iowa, LLC per Municipal Code Chapter 123.20 Planned Residential Units Authorized; Conditions.

ROLL CALL: Aye: Cross, Jaycox, Keller, Kumm, Kroona, Struchen, Vermett, Bailey
Nay: NONE
MOTION CARRIED.

The meeting was adjourned at 7:55 p.m.

Jim Kumm
Secretary

P&Z APPROVAL FOR A PLANNED UNIT DEVELOPMENT IN WEBSTER CITY, IOWA

This approval and recommendation of the Commission shall be accompanied by a report stating the reasons for approval of the plans and specific evidence and facts showing that the proposed planned residential unit meets the following conditions:

1. That the property adjacent to the area included in the plan will not be adversely affected, and to this end, the Commission may provide, in the absence of a appropriate barrier, that uses of least intensity or a buffer of open space or screening be arranged along the borders of the project. *This Planned Unit Development does include landscaping and an existing street that will minimize the visual impact of the development. Adjacent houses on the other side of Edgewood Drive should not see a negative effect on their value. FYI: These homes now overlook the Sewage Treatment Plant and have active railroad tracks in their backyards.*
2. That the plan is consistent with the interest and purposes of the Zoning Ordinance to promote public health, safety, morals and general welfare. *This additional housing is designed to attract "empty nesters" which will free up older single family dwellings for young couples to purchase. The proximity to the Hospital and Clinic are a plus in attracting the older residents.*
3. That the building shall be used for only one(1) family dwellings, two (2) family dwellings, multi-family dwellings and the usual accessory buildings and uses such as garages, storage space or community activities, including churches and including limited commercial activities such as laundry facilities that primarily serve the residents of the complex. *No commercial enterprises are to be housed in the development. Home based could exist here with restrictions on size and related signage.*
4. That the average lot area per family, exclusive of the area occupied by public streets, shall not be less than the lot area per family required in the district in which the property is located. *R3 is required to have a minimum of 1250 sq ft and these units have above that minimum.*
5. That sufficient area is reserved for recreational facilities. *Greenspace and sidewalks are included in the plan. The City has many recreational facilities available including the trail system located nearby.*

Comments: *This will assist in fulfilling the needs for housing highlighted in the document "A Housing Assessment and Strategy Plan for Webster City" prepared by RDG Planning and Design in August of 2013. This document suggested that there would be a need for an additional 155 housing units by 2023.*



MEMO

TO: Mayor and City Council
FROM: Daniel Ortiz-Hernandez, City Manager
DATE: May 3, 2018
RE: Dean's Ridge Planned Residential Unit Development

SUMMARY: A developer is seeking to acquire and develop approximately 15 acres into a combination of multi-family units, single family units, and senior living facilities under a planned residential unit development pursuant to Webster City Code of Ordinances 123.20.

PREVIOUS COUNCIL ACTION: Approved resolution of support for workforce housing tax credit back on December 18, 2017

BACKGROUND/DISCUSSION: The City received a request from developer Dave Walters with Green Stream Homes of Iowa, LLC for the creation of a planned residential unit development pursuant to Webster City Code of Ordinances 123.20, which would accommodate a mixed-use development consisting of two thirty-unit apartment buildings, thirty-two single family residential lots which he intends to build twin homes on, and three senior living facilities consisting of an independent living, assisting living, and a nursing home. The planned residential unit development would be located between Van Diest Medical Center and Edgewood Drive. With regards to infrastructure, the developer will put in all required infrastructure and extend Fair Meadow Drive to Edgewood Drive in addition to the construction of two additional roads within the planned residential unit development.

A Planned Residential Unit Development is a special type of zoning in which the proposed land uses, transportation elements, building densities, arrangements and types are set out in a unified plan. This provides the City and the developer flexibility for planned multi-faceted developments that conform with the intent of the Comprehensive Plan. The planned residential unit development would overlay the existing zoning. However, should the developer fail to carry out the plans as approved in the planned residential unit development the area or applicable portion of the planned residential unit development would revert back to the underlying zoning.

A residential development of this magnitude is significant for Webster City. The City's comprehensive plan and housing study noted the need for additional housing and diversity of housing stock. The developer had previously reviewed these planning documents and his plan would address multiple points. The City is also evaluating a request for tax increment financing (TIF) to assist with the construction of the public infrastructure similar to what the City did in Brewer Creek subdivision 5th and 6th additions. The request for TIF is being evaluated and a development agreement drafted once the developer finalizes his development costs and a minimum assessment is calculated. Support for additional state or federal housing programs may be considered in the near future as well as was previously approved by the City Council when it passed a resolution of support for the developer's application for the state's workforce housing tax credit.

FINANCIAL IMPLICATIONS: None at this time though a development agreement would spell out financial implications.

RECOMMENDATION: Recommend City Council approve the planned residential unit development.

ALTERNATIVES: Deny the planned residential unit development or add stipulations which the Developer may decide not to agree to and withdraw their plans in Webster City.

area plus one (1) additional space for each twenty thousand (20,000) feet or any part thereof of additional square feet of gross floor area.

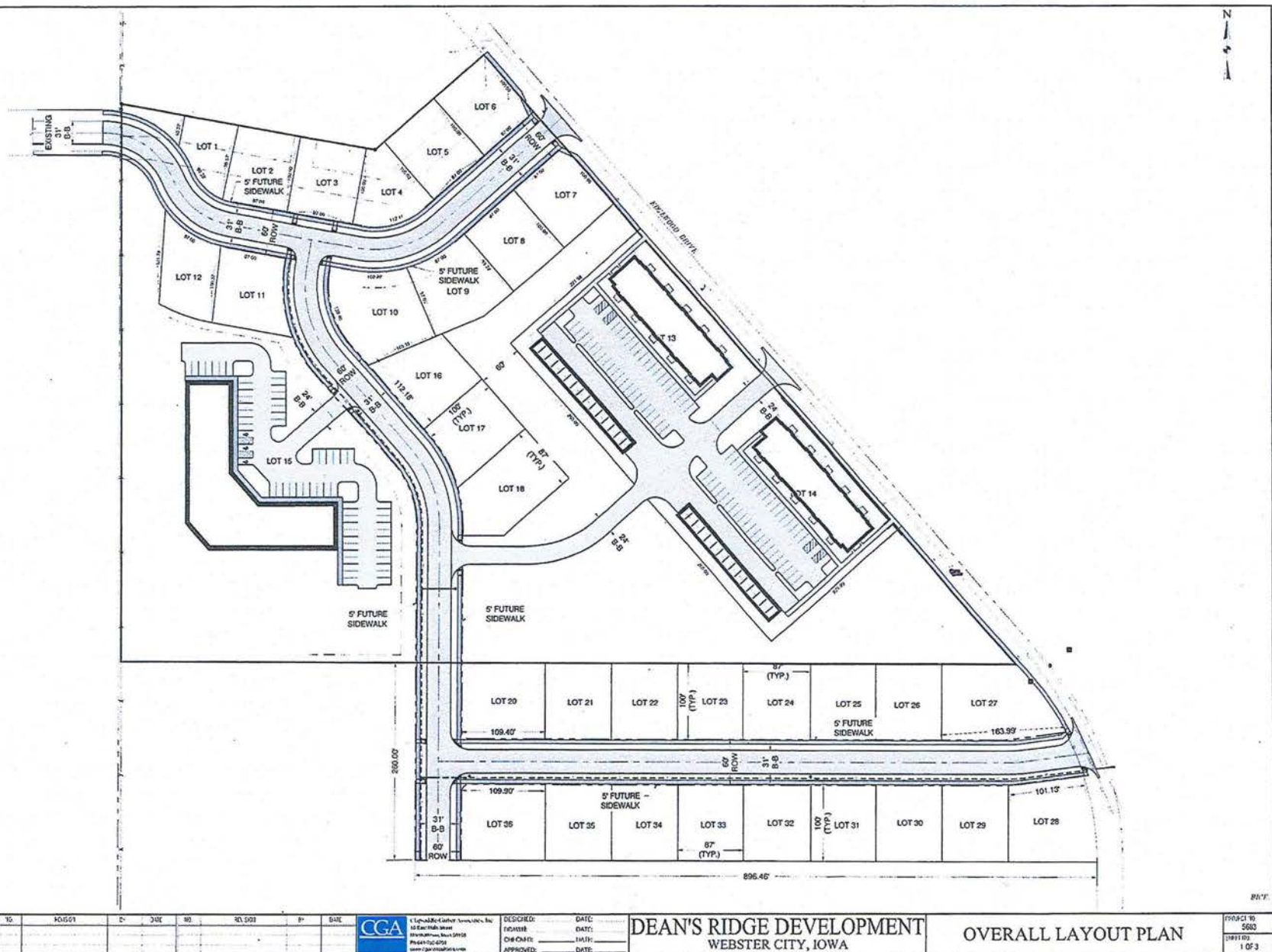
123.20 PLANNED RESIDENTIAL UNITS AUTHORIZED; CONDITIONS. The owner of any tract of land containing two (2) or more acres may submit to the Council a plan for the use and development of all of the tract of land for residential and accessory purposes. Such plan shall be referred to the City Planning Commission for study, report and public hearing. After public hearing, the same shall be submitted to the Council for consideration and action. The approval and recommendations of the Commission shall be accompanied by a report stating the reasons for approval of the plans and specific evidence and facts showing that the proposed planned residential unit meets the following conditions:

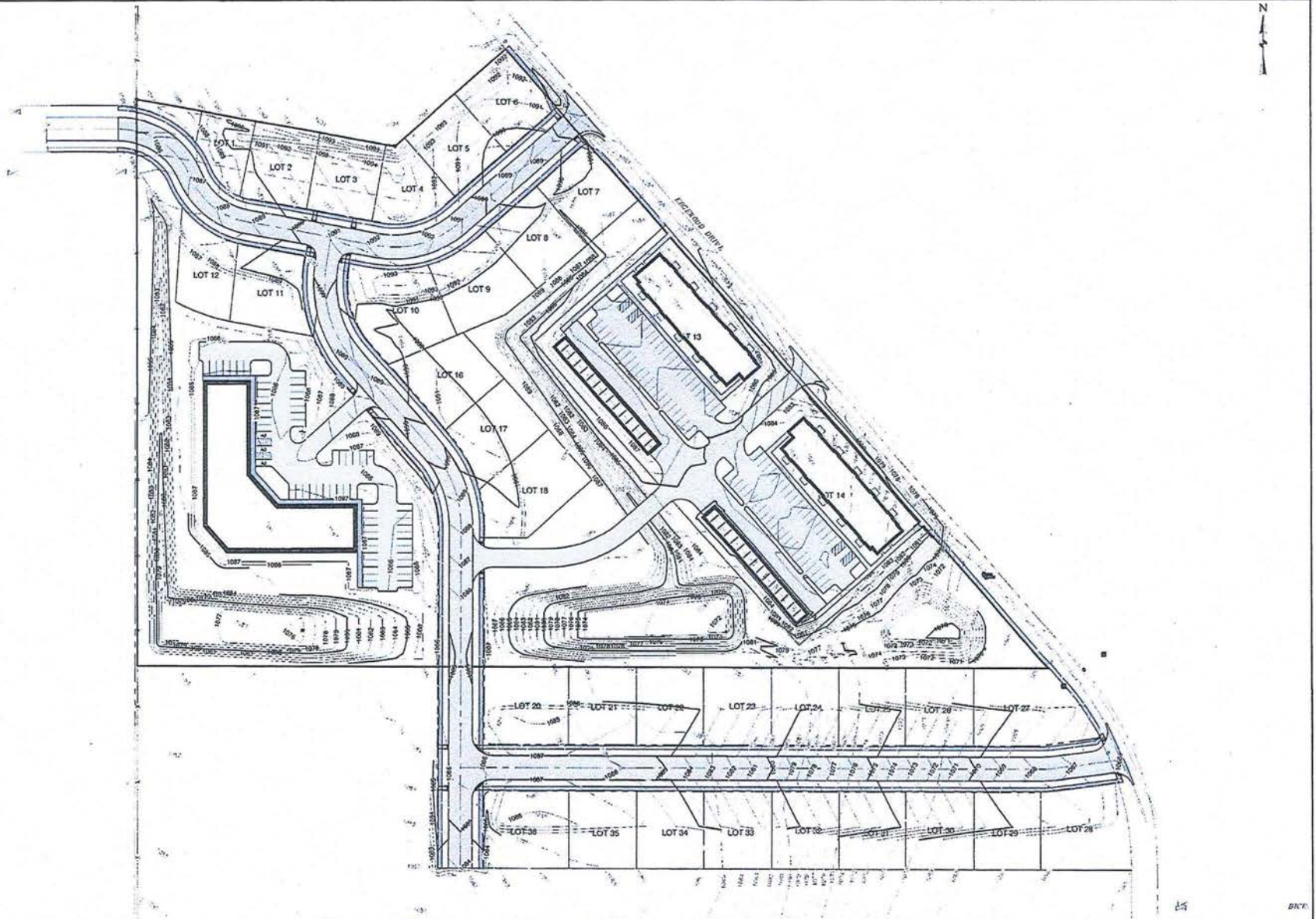
1. That the property adjacent to the area included in the plan will not be adversely affected, and to this end the Commission may provide, in the absence of an appropriate physical barrier, that uses of least intensity or a buffer of open space or screening be arranged along the borders of the project.
2. That the plan is consistent with the interest and purposes of the Zoning Ordinance to promote public health, safety, morals and general welfare.
3. That the building shall be used for only one (1) family dwellings, two (2) family dwellings, multi-family dwellings and the usual accessory buildings and uses such as garages, storage space or community activities, including churches and including limited commercial activities such as laundry facilities that primarily serve the residents of the complex.
4. That the average lot area per family, exclusive of the area occupied by public streets, shall not be less than the lot area per family required in the district in which the property is located.
5. That sufficient area is reserved for recreational facilities.

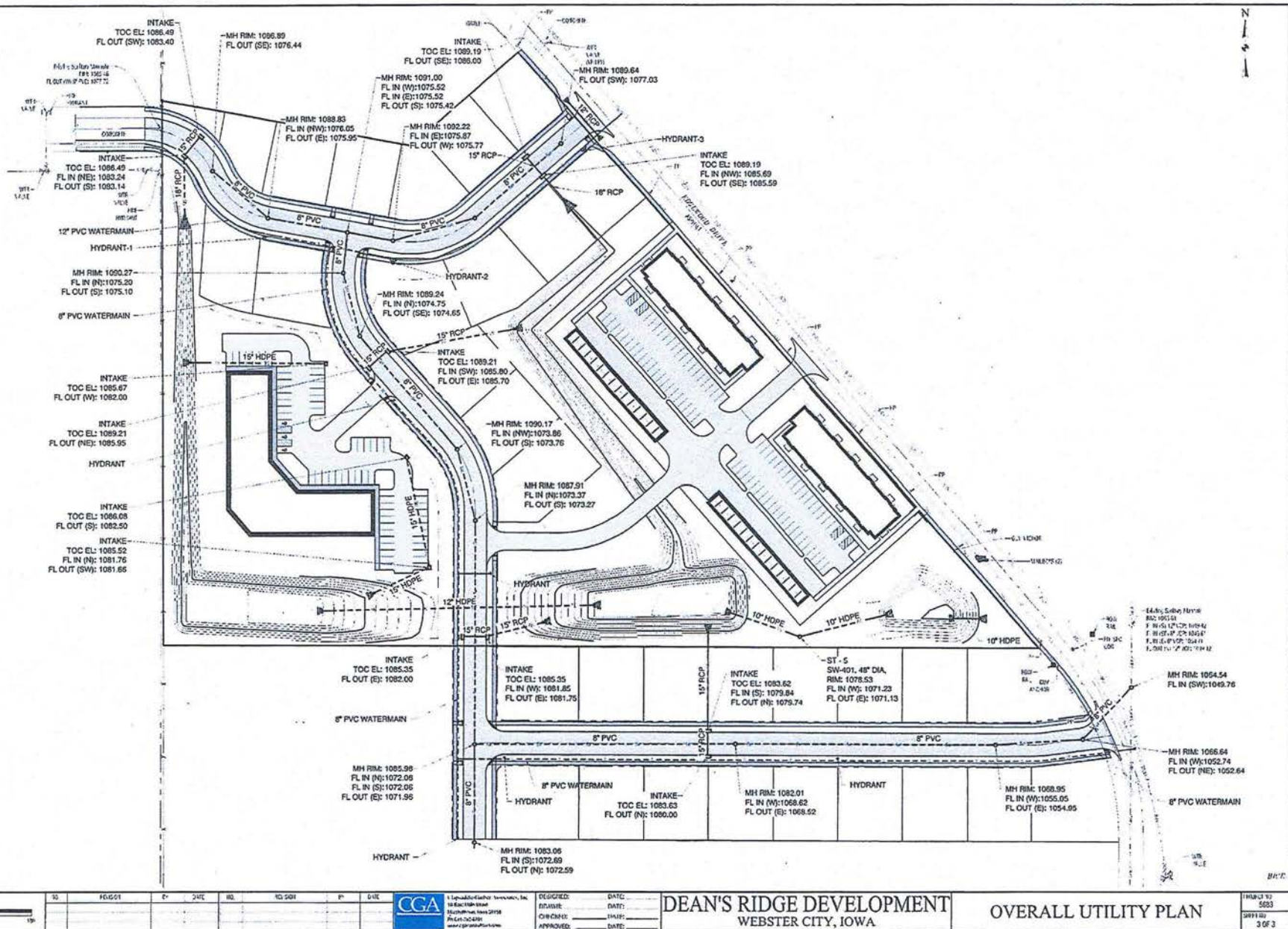
123.21 APPROVAL OF PLANNED RESIDENTIAL UNITS. If the Council approves the plan, building permits and certificates of occupancy may be issued, although the use of the land and the location of the buildings to be erected on the land, the yards and open spaces contemplated by the plan do not conform in all respects to the district regulations of the district in which it is located. In event of any variation in the plan, as approved by the Council, the zoning Administrative Officer shall deny the permit and the applicant for such permit may revise or amend his plan and resubmit the same to the Council for approval as an original plan.

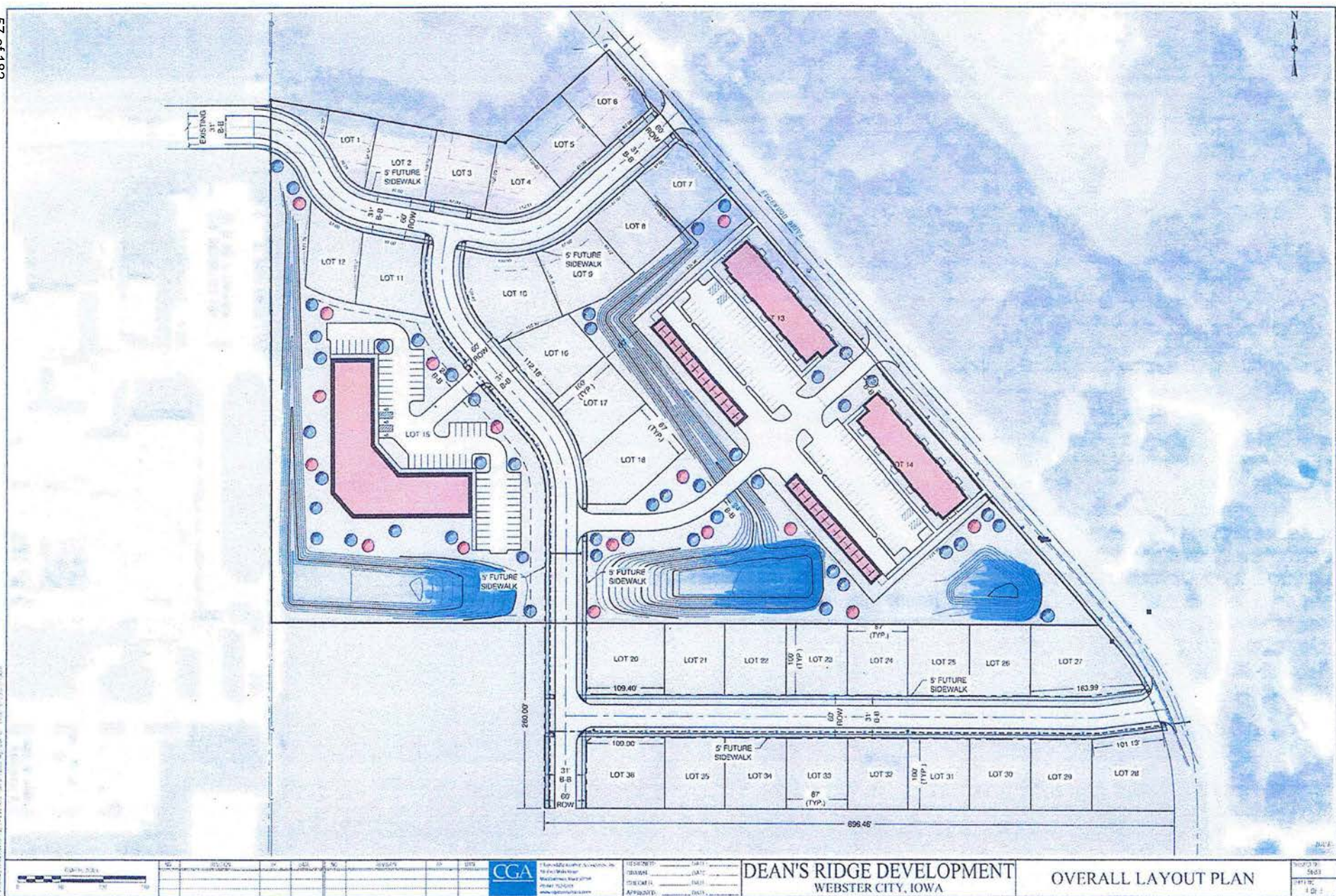
123.22 ADULT ENTERTAINMENT BUSINESSES. No person shall cause or permit the establishment of any adult entertainment business as defined in Section 121.02 in any district zoned for residential use or within one thousand (1,000) feet from another business, school, church, public park, public playground, public plaza, day nursery, day care center, nursery school, regularly scheduled school bus stop, or any dwelling (one family, two family or multiple dwelling).

The "establishment" of an adult entertainment business shall include the opening of such business as a new business, the relocation of such business, or the conversion of an existing business location to any of the uses described as an entertainment business in Section 121.02.



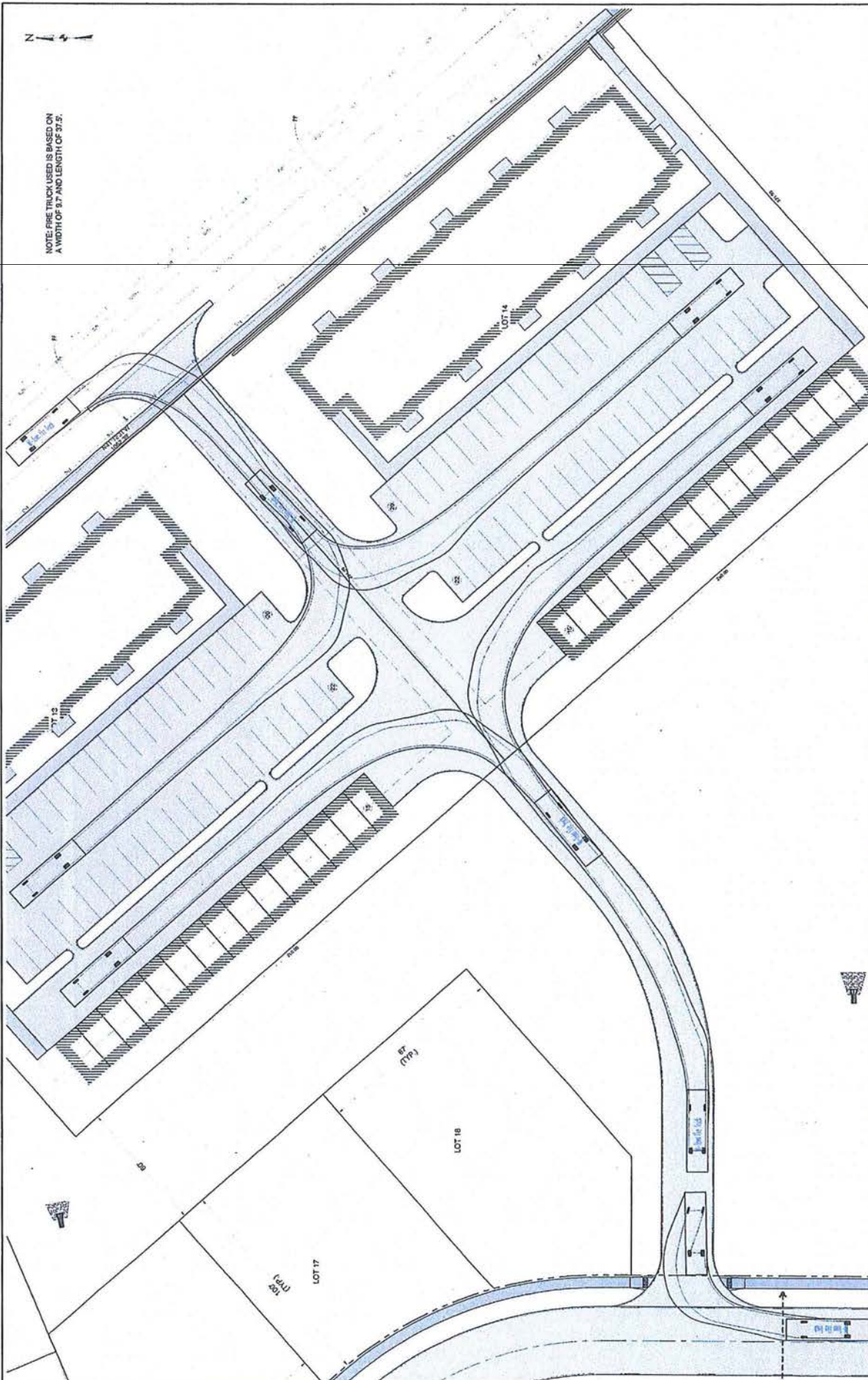






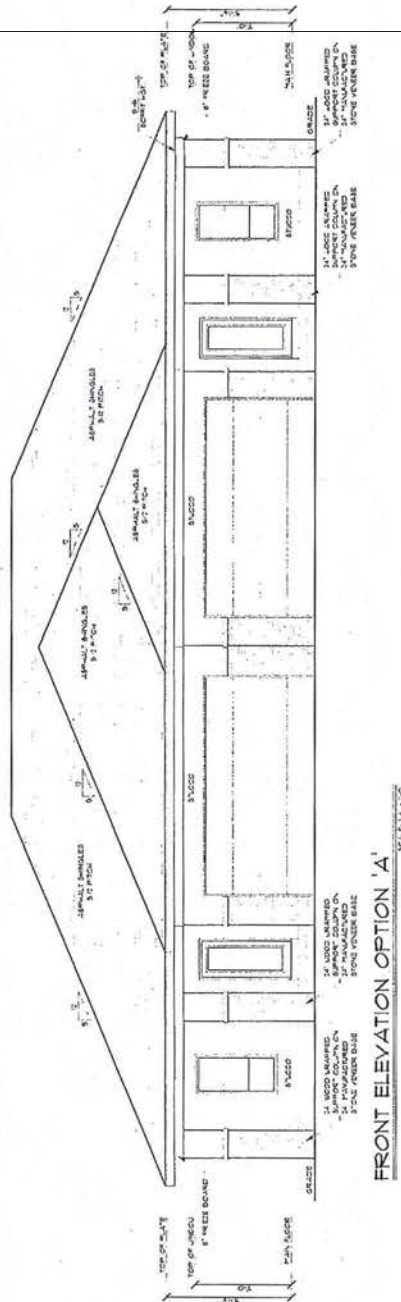


WEBSTER CITY APARTMENTS



NOTE: FIRE TRUCK USED IS BASED ON
A WIDTH OF 8.7 AND LENGTH OF 37.5.

				CCG <small>City of Cedar Rapids Public Works Department www.cedar-rapids.org</small>		<small>DESIGNED BY: DATE: _____</small> <small>DRAWN BY: DATE: _____</small> <small>CHECKED BY: DATE: _____</small> <small>APPROVED BY: DATE: _____</small>		DEAN'S RIDGE WEBSTER CITY, IOWA		APARTMENT COMPLEX TURNING MOVEMENT EXHIBIT		PROJECT NO. 5683	SHEET NO. 1 of 1
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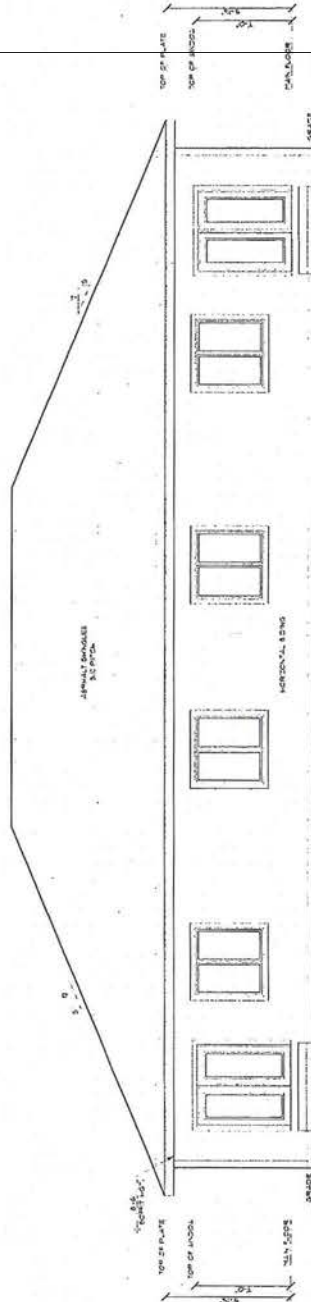


FRONT ELEVATION OPTION 'A'



LEFT ELEVATION OPTION "A"

RIGHT ELEVATION OPTION 'A'



REAR ELEVATION OPTION 'A'

570

MEMORANDUM

TO: City Manager
Mayor and City Council

FROM: Planning Director

DATE: May 1, 2018

RE: Set Public Hearing for Status of Funded Activities for the WC Housing Rehabilitation Project (CDBG)

SUMMARY: A Public Hearing needs to be set for a report on the status of funding for the Webster City Housing Rehabilitation project.

PREVIOUS COUNCIL ACTION: N/A

BACKGROUND/DISCUSSION: Pursuant to the requirements of Section 508 of the Housing and Community Development Act of 1987, as amended, the City Council must set a public hearing for the purpose of discussing with Shirley Helgevold, MIDAS Council of Governments, the status of funding for the above-mentioned project which is to bring 10 homes in Webster City up to the Iowa Minimum Standards.

FINANCIAL IMPLICATIONS: The majority of funding for this project is coming from the Iowa Economic Development Authority (CDBG) and a minimal amount from City funds which was approved by the City Council 2 years ago.

RECOMMENDATION: Set public hearing for the 21st of May, 2018, at 5:40 p.m. for update on this project.

ALTERNATIVES: This is the date and time that Shirley Helgevold can make it for the update which needs to be held in a required timeframe.

CITY MANAGER COMMENTS: Recommend Council set the public hearing.

RESOLUTION NO. 2018 - _____

**SETTING TIME AND PLACE FOR A PUBLIC HEARING
ON THE STATUS OF FUNDED ACTIVITIES FOR
THE WEBSTER CITY HOUSING REHABILITATION PROJECT.**

WHEREAS, pursuant to the requirements of Section 508 of the Housing and Community Development Act of 1987, as amended, the City Council needs to set a Public Hearing; and,

WHEREAS, the purpose of the hearing will be to discuss the status of funding for the Webster City Owner-Occupied Housing Rehabilitation project to bring 10 homes up to the Iowa Minimum Standards; and,

WHEREAS, the project is being funded in part through a Community Development Block Grant provided by the Iowa Economic Development Authority and City funds.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa, that a Public Hearing on the status of funded activities for the Webster City Housing Rehabilitation Project will be held in the Council Chambers on the 21st day of May, 2018, beginning at 5:40 p.m. and that the City Clerk is hereby directed to publish notice as required by law.

Passed and adopted by the City Council of the City of Webster City this 7th day of May, 2018.

CITY OF WEBSTER CITY, IOWA

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

NOTICE

Pursuant to the requirements of Section 508 of the Housing and Community Development Act of 1987, as amended, the Webster City City Council will hold a public hearing on May 21, 2018, at 5:40 p.m. at Webster City City Hall, 400 Second Street, Webster City, Iowa. The purpose of the hearing will be to discuss the status of funding for the Webster City Owner-Occupied Housing Rehabilitation project to bring 10 homes up to the Iowa Minimum Housing Standards. The project is being funded in part through a Community Development Block Grant provided by the Iowa Economic Development Authority and City funds. If you have questions concerning the project or if you require special accommodations to attend the hearing such as handicapped accessibility or translation services, you may contact Karla Wetzler, Planning Director, at (515)832-9151 or Shirley Helgevold, MIDAS Council of Governments, at (515)576-7183 ext. 212. Persons interested in the status of funding or the progress of the project are welcome to attend this meeting.

CITY OF WEBSTER CITY

Karyl K. Bonjour, City Clerk



MEMORANDUM

TO: Mayor & City Council

FROM: Dodie Wolfgram, Finance Director

DATE: May 3, 2018

RE: Set Public Hearing to Amend the 2017/2018 Budget

SUMMARY: I am asking City Council to set a public hearing to be held on Monday, May 21, 2018 to amend the 2017/18 fiscal year budget.

BACKGROUND/DISCUSSION: The State requires each municipality to review their revenues and expenditures based on their current budget to determine if they anticipate any function or program to be less than originally budgeted for revenues and more for expenses.

The amendments are due to the State by May 31, 2018 and require a public hearing. If we spend more or receive less than what we budgeted and/or amended we will not have a finding in our audit as we are compliant.

The revenues to be amended for this fiscal year are:

TAXES LEVIED ON PROPERTY

This category includes property taxes used by the General, Benefits and Debt Service Funds. The category was reviewed after receiving the May tax payment and looked to be short approximately \$31,000. The property tax amount comes from the valuations given to us by the State so the shortfall would be delinquent taxes. We did receive \$11,081 more in state backfill than budget in the funds that this category covers. The state backfill is accounted for in the Intergovernmental category and is required to be kept separate from the other tax payments.

TIF REVENUES

This category was also reviewed after given the May tax statement and felt that we would be short \$29,400. The majority of the shortfall is the TIF revenue budgeted for Brewer Creek Estates and purposely certified more than we would anticipate to collect on the annual appropriations to ensure that each entity received the full eligible rebate. We received \$30,269.00 more in backfill in this category which is also shown in Intergovernmental.

INTERGOVERNMENTAL

This category would not have needed to be amended as we increased the revenue budgeted due to the \$1,000,000 received from USDA for the REDLG loan to Mary Ann's. The expense side will need to be amended and I wanted to show the offset.

MISCELLANEOUS

This category will need to be reduced by \$95,000 as we had budgeted for possible donations towards a Playground Equipment Capital Improvement Project that will not take place this fiscal year.

OTHER FINANCING SOURCES

The \$35,000,000 that will be amended out was for bonding of a new Wastewater Treatment Plant. We will have several amendments due to this project not being funded this fiscal year.

TRANSFERS IN

The only transfer amendment will be the \$17,500,000 budgeted to be transferred in from the Sewer Improvement Fund to the Sewer Fund for 50% of the Wastewater Treatment Plant Project.

The *expenditure* program amendments are:

COMMUNITY & ECONOMIC DEVELOPMENT

This category consists of Economic Development and Planning & Zoning.

I would like to amend the category by \$360,000 which includes \$192,000 for Hotel/Motel, \$18,000 for LMI and \$150,000 for CDBG Housing Rehab Funds.

We have already paid more in Hotel Motel projects this fiscal year than the \$100,000 that was budgeted. This budget amount is based on prior years and does not mean that we have obligated more than we have received in revenue. The approved projects can take several months or even more than a year to complete. A spreadsheet is used to show the Hotel/Motel Tax Board how much is available at the time they are awarding new projects. At the end of March the fund has \$114,371.72 available with another payment from the state expected in June and interest earned averaging \$100.00 a month.

The LMI amendment is due to increased loans this year and the CDBG Housing Rehab Program had not been established at the time of certifying this budget. All expenses are offset with the reimbursement we receive from the State. At the end of April we had \$75,383.00 in paid claims with more in the works.

GENERAL GOVERNMENT

This category includes the expenses paid from the General and Benefit Funds for City Council, Special Elections, City Manager, City Attorney, Finance Office, GIS, IT, Public Works Administration and City Hall Building.

It would appear this category needs to be amended by \$50,341 to cover rebranding expenses as well as the Generator Project that was budgeted the prior year, and the remaining Wetland Project expenses.

DEBT SERVICE

This category not only includes our General Obligation Debt but also the TIF debt that we have certified through development agreements.

I would like to amend this category by \$65,000 to cover the non-budgeted but certified TIF rebate for Shopko. This was a complete oversight as the revenue side had been accounted for.

CAPITAL PROJECTS

The Capital Project category includes Bridge Projects, Annual Street Maintenance Project, Brewer Creek Estates, East Second, West Second and Superior Street Projects. I feel that we need to amend this category by \$1,485,000 for the Brewer Creek Estates Project where the expenses were budgeted last year but paid this year.

BUSINESS TYPE ENTERPRISE

This category includes any expense coming from the Electric, Water and Sewer funds.

I would like to reduce this category by \$16,500,000 even though we would not need to as our expenses are anticipated to be less than budget. The amount is derived from the Wastewater Treatment Plant Project not being part of this fiscal year (17,500,000) and increasing the line item where we expensed the REDLG loan payment of \$1,000,000 to Mary Ann's.

TRANSFERS OUT

This will offset the Transfers In amendment due to the transfer from the Sewer Improvement Fund to the Sewer Fund not taking place.

FINANCIAL IMPLICATIONS: The ending fund balance on the amendment form shows to be much less than I feel it will truly be at the end of our fiscal year. The categories not showing an amendment will be receiving more or spending less than what is budgeted but is not reflected on the state budget form. I have included a chart to show the projections for all of the categories to help get a better picture of what our fund balance may look like on June 30th.

The original budget shows us to have a fund balance of \$37,761,069 due to us budgeting \$35,000,000 in bond proceeds but only showing to spend \$17,500,000 of that money in this fiscal year. The other half of the project is in the 2018/19 budget.

RECOMMENDATION: I recommend that the Public Hearing be set for May 21, 2018 at 5:45 p.m.

ALTERNATIVES: I do not feel we have an alternative as amendments are required by the State of Iowa and we do have changes to the budget.

CITY MANAGER COMMENTS: Recommend setting the public hearing.

**NOTICE OF PUBLIC HEARING
AMENDMENT OF FY2017-2018 CITY BUDGET**

The City Council of Webster City in HAMILTON County, Iowa
will meet at City Hall, 400 Second Street, Webster City IA 50595
at 5:45 p.m. on 5/21/2018
(hour) (Date)

,for the purpose of amending the current budget of the city for the fiscal year ending June 30, 2018
(year)
by changing estimates of revenue and expenditure appropriations in the following functions for the reasons given.
Additional detail is available at the city clerk's office showing revenues and expenditures by fund type and by activity.

		Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources				
Taxes Levied on Property	1	3,554,999	-31,000	3,523,999
Less: Uncollected Property Taxes-Levy Year	2	0		0
Net Current Property Taxes	3	3,554,999	-31,000	3,523,999
Delinquent Property Taxes	4	0		0
TIF Revenues	5	296,625	-29,400	267,225
Other City Taxes	6	783,147		783,147
Licenses & Permits	7	104,810		104,810
Use of Money and Property	8	420,904		420,904
Intergovernmental	9	1,245,531	1,000,000	2,245,531
Charges for Services	10	14,398,871		14,398,871
Special Assessments	11	0		0
Miscellaneous	12	1,670,267	-95,000	1,575,267
Other Financing Sources	13	35,000,000	-35,000,000	0
Transfers In	14	21,848,052	-17,500,000	4,348,052
Total Revenues and Other Sources	15	79,323,206	-51,655,400	27,667,806
Expenditures & Other Financing Uses				
Public Safety	16	2,490,359		2,490,359
Public Works	17	1,529,564		1,529,564
Health and Social Services	18	65,135		65,135
Culture and Recreation	19	1,271,448		1,271,448
Community and Economic Development	20	276,054	360,000	636,054
General Government	21	297,610	50,341	347,951
Debt Service	22	756,855	65,000	821,855
Capital Projects	23	1,875,203	1,485,000	3,360,203
Total Government Activities Expenditures	24	8,562,228	1,960,341	10,522,569
Business Type / Enterprises	25	32,983,421	-16,500,000	16,483,421
Total Gov Activities & Business Expenditures	26	41,545,649	-14,539,659	27,005,990
Transfers Out	27	21,848,052	-17,500,000	4,348,052
Total Expenditures/Transfers Out	28	63,393,701	-32,039,659	31,354,042
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year	29	15,929,505	-19,615,741	-3,686,236
Beginning Fund Balance July 1	30	21,831,564		21,831,564
Ending Fund Balance June 30	31	37,761,069	-19,615,741	18,145,328

Explanation of increases or decreases in revenue estimates, appropriations, or available cash:

The reduction in revenues were due to budgeted bonding not taking place as well as TIF Revenues and Property Taxes Levied were lower than budget. The expenditure amendments include several projects that were budgeted in the FY17 budget but mostly paid in FY18, more Hotel/Motel grants being completed this fiscal year, CDBG Housing Program that was implemented but not budgeted, a REDLG loan that was awarded but not budgeted. The CDBG and REDLG were reimbursed in full and the Hotel/Motel grants never exceed their revenues.

There will be no increase in tax levies to be paid in the current fiscal year named above related to the proposed budget amendment. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget.

2017/18 Amendments

680 188	TYPE	ACCOUNT #	ACCT DESCRIPTION	ORIGINAL BUDGET	AMENDED AMOUNT	DIFFERENCE	JUSTIFICATION
	Revenue	100-10-00-4000-100	General Property Taxes	1,757,676.00	1,744,676.00	(13,000)	Actual revenues projected to be under budget
	Revenue	202-10-00-4000-100	Med/Flex Insurance Fund	517,974.00	499,974.00	(18,000)	Actual revenues projected to be under budget
	Revenue	250-11-00-4000-200	TIF Revenues-Riverview (Downtown)	25,099.00	24,099.00	(1,000)	Actual revenues projected to be under budget
	Revenue	255-11-00-4000-200	TIF Revenues-Brewer Creek Estates	25,000.00	-	(25,000)	Project not far enough along to have new houses on tax roll for TIF
	Revenue	289-11-00-4000-200	TIF Revenues-Shopko	69,000.00	65,600.00	(3,400)	Certified more than needed
	Revenue	601-15-00-4393-500	Federal Grants	-	1,000,000.00	1,000,000	USDA REDLG Pass through loan to Mary Ann's was not budgeted
	Revenue	100-18-42-4210-710	Donations from Private Sources	95,000.00	-	(95,000)	Playground Donations not received
	Revenue	603-33-00-4000-930	Proceeds of Long Term Debt	35,000,000.00	-	(35,000,000)	Did not bond for a new Wastewater Plant
	Revenue	603-31-99-4496-920	Transfer In - Sewer Fund	17,670,000.00	170,000.00	(17,500,000)	Wastewater Treatment CIP Project did not happen this fiscal year

TOTAL AMENDED REVENUES (51,655,400)

	Expense	208-23-36-5393-299	Misc Contractual Services-Hotel Motel Fund	100,000	292,000	192,000	Increased Grants - amended amount to cover all approved projects
	Expense	228-23-36-5391-299	Misc Contractual Services-LMI Fund	15,000	33,000	18,000	Increased LMI loans this year
	Expense	231-21-18-5391-299	Misc Cont Svs-CDBG Housing RehabFund	-	150,000	150,000	Did not budget-CDBG Housing Impr Grant Exp-revenue to offset
	Expense	100-24-12-5430-299	Misc Contractual Services-Manager's Office	540	7,540	7,000	Rebranding
	Expense	100-24-12-5430-880	Improvements-Manager's Office	-	17,000	17,000	Remaining expenses from the Wetland Project that were not in the budget
	Expense	100-24-14-5435-212	Consulting-Finance Department	7,590	12,590	5,000	City Code Recodification Expenses not budgeted
	Expense	100-24-36-5480-880	Improvements-City Hall Building	-	21,341	21,341	Generator Project-budgeted last year - expenses this year
	Expense	289-23-98-5395-910	Principal Redemption-Shopko	-	65,000	65,000	Did not budget the expense side of Shopko TIF
	Expense	502-23-30-5310-299	Misc Contractual-Brewer Creek Estates	-	1,485,000	1,485,000	Budgeted the expenses last fiscal year - actual this fiscal year
	Expense	601-23-36-5396-213	Contractual Payments- Electric Fund	-	1,000,000	1,000,000	USDA REDLG Pass through loan to Mary Ann's was not budgeted
	Expense	603-23-70-5652-860	Wastewater CIP	17,670,000	170,000	(17,500,000)	Remove the WWTP poriton of CIP
	Expense	603-31-99-5496-957	Transfers Out - Sewer Improvement Fund	17,670,000	170,000	(17,500,000)	Remove the WWTP poriton of CIP

TOTAL AMENDED EXPENSES (32,039,659)

	Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
REVENUES			
Taxes Levied on Property	3,554,999	(31,000)	3,523,999
TIF Revenues	296,625	(29,400)	267,225
Other City Taxes	783,147	71,200	854,347
Licenses & Permits	104,810	71,315	176,125
Use of Money & Property	420,904	215,994	636,898
Intergovernmental	1,245,531	1,000,000	2,245,531
Charges for Services	14,398,871	1,614,426	16,013,297
Miscellaneous	1,670,267	(95,000)	1,575,267
Other Financing Sources	35,000,000	(35,000,000)	-
Transfers In	21,848,052	(17,500,000)	4,348,052
Total Revenues and Other Sources	79,323,206	(49,682,465)	29,640,741
EXPENSES			
Public Safety	2,490,359	(119,173)	2,371,186
Public Works	1,529,564	(198,278)	1,331,286
Health & Social Services	65,135	(1,000)	64,135
Culture & Recreation	1,271,448	(164,601)	1,106,847
Community & Economic Development	276,054	360,000	636,054
General Government	297,610	50,341	347,951
Debt Service	756,855	65,000	821,855
Capital Projects	1,875,203	1,485,000	3,360,203
Business Type Enterprise	32,983,421	(16,500,000)	16,483,421
Transfers Out	21,848,052	(17,500,000)	4,348,052
Total Expenditures/Transfers Out	63,393,701	(32,522,711)	30,870,990
Excess Revenue & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year	15,929,505	(17,159,754)	(1,230,249)
Beginning Fund Balance July 1	21,831,564		21,831,564
Ending Fund Balance June 30	37,761,069	(17,159,754)	20,601,315

MEMORANDUM

TO: Mayor and Council

FROM: Beth Chelesvig

DATE OF MEMO: May 1, 2018

RE: Health Insurance Renewal FY18-19

SUMMARY: Attached is memo outlining the recommendation for health/dental/vision insurance renewal for FY 18-19. The Employee Health Insurance Committee met and reviewed all of the information and it is the recommendation that we continue with the current plan, with network change, for FY 18-19 with Iowa Governmental Health Care Plan (IGHCP) with third party administrator Two Rivers/Employee Benefit Systems (EBS).

This year after meeting with the Health Insurance Committee and reviewing options it is the recommendation of the group that we stay with the current partial self-funding amount resulting in a 3.39% increase in premium for FY18-19.

PREVIOUS COUNCIL ACTION: We are bound by contract for the fire bargaining unit for the contribution rates for health insurance, which is currently 100% single, 87% Family. The police bargaining unit, by current contract, is bound to the contribution rates that are established for non-bargaining employees which is currently 100% single, 90% family. The members of the IUOE unit that was decertified in November of last year are now part of the non-bargaining employee group.

BACKGROUND/DISCUSSION: The City of Webster City has been with this program since January of 2012. Being a part of this group has been beneficial for the City of Webster City in controlling health care costs and providing good insurance benefits for our employees.

FINANCIAL IMPLICATIONS: Budget will support the recommendation that is made.

RECOMMENDATION: Approval of plan as listed above.

ALTERNATIVES: Consider changing to another insurance carrier.

CITY MANAGER COMMENTS: Concur with the recommendation. If Council would wish to consider changing to another insurance carrier, the process may not be completed before the start of the new fiscal year. We have been fortunate to not experience the dramatic health care insurance costs that other municipalities in the United States have experienced.



Memo

To: Daniel Ortiz-Hernandez

From: Beth Chelesvig

Date: May 1, 2018

RE: Health Insurance Renewal FY 18-19

This year IGHCP group was looking at a 16.8% premium increase overall. In order to reduce that premium increase and reduce costs to the pool going forward the decision was made to make a change from the Alliance Select Network to the Blue Choice Network. For our drug program we will be moving from the Blue RX Complete to Blue RX Value Plus.

The two main issues with this change are that several of the chiropractors in town are not in the Blue Choice Network, Wellmark will be making contact with them to see if they can get them to join the network. On the drug side there will be some current tier 4 drugs that will not be covered under a co-pay and the person will need to use an alternative lower cost drug or have an exception form completed by their physician to continue on the higher cost drug. The report for our group indicates that there are 18 drugs currently being utilized by people in our group that will be affected. All of those people will receive a letter from Wellmark explaining and identifying alternatives that the person can discuss with their physician. We will be holding three meetings on May 30th to discuss changes. We will be offering two meeting during the day and one in the evening so that spouses can attend if they would like.

In January of 2012 we changed carriers from Coventry to Iowa Governmental Health Care Plan (IGHCP) with third party administrator Two Rivers/Employee Benefit Systems (EBS). At the time we entered into an 18-month agreement which changed our renewal for health insurance from calendar year to fiscal year. IGHCP is a pool of cities, counties and a few school systems, a high deductible plan is purchased from Wellmark (\$2000/\$4000 deductible, out of pocket maximum of \$4000/\$8000) and then the plan is partially self-funded to the current level of benefits that employees are receiving (deductible of \$750/\$1500, out of pocket maximum of \$1500/\$3000). The employees have been pleased with the program and it has been working well for us financially.

The premium from Wellmark then has claims funding amount and administration fees added in to arrive at the monthly premium. The claims funding amount is an actuarial estimate based on claims history and plan design.

Each year when we receive our renewal we have the option to adjust the claims funding amount to off-set or eliminate any increase in premium. This year after meeting with the Health Insurance Committee and reviewing options it is the recommendation of the group that we stay with the same claims funding amount as in FY 17/18 resulting in a 3.39% increase in premiums for FY18-19.

History of increases:

- 2010 – Principal – 9.6% increase
- 2011 – Coventry – 27.5% increase
- 2012 – IGHCP – No increase, transition process

- 2013/14 – IGHCP – 4.29% increase
- 2014/15 – IGHCP – 2.5% increase
- 2015/16 – IGHCP – 4.23% increase
- 2016/17 – IGHCP – 4.12% increase
- 2017/18 – IGHCP – 0% increase

We are currently under contract with the fire union. The city contribution for the fire unit are set at 100% for single coverage, 87% for family coverage. The city contribution rate for police union is set at the same rate as non-bargaining employees which is currently 100% single, 90% for family coverage. I would propose that remain the same.

I would like to thank all of the members of the committee for the time and attention they continue to dedicate to this process. The current members are Brian Stroner, Rhonda Schulz, Marty Parkhill, George Johnston, Zach Williams and Lanny Bauer.

I would like to have this on the agenda for the May 7, 2018 meeting.

RESOLUTION NO. 2018-

ADOPTING GROUP BENEFIT PLAN FOR CITY EMPLOYEES BEGINNING JULY 1, 2018, WITH IOWA GOVERNMENTAL HEALTH CARE PLAN, THIRD PARTY ADMINISTRATOR EMPLOYEE BENEFIT SYSTEMS.

WHEREAS, the City of Webster City desires to continue with agreement for the Group Health Insurance Plan with Iowa Governmental Health Care Plan administered by Two Rivers/Employee Benefit Systems, Third Party Administrative Services for Dental, Vision and Section 125 Flexible Benefit Plan with Two Rivers/Employee Benefit Systems; and,

WHEREAS, the City of Webster City desires to continue the following agreements for group insurance plan and group Section 125 Flexible Benefits for City employees;

Iowa Governmental Health Care Plan 28E agreement administered by Two Rivers/Employee Benefit Systems

Two Rivers/Employee Benefits Systems Third Party Administration Service Agreement for Dental, Vision and Section 125 Flexible Benefit Plan

WHEREAS, the said Group Health Plan and Flexible Benefits Program should be approved for the period of July 1, 2018 – June 30, 2019.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa that the above mentioned Group Benefit Plan is hereby adopted and approved, to be effective July 1, 2018 and the Administrative Services Director is hereby authorized and directed to execute the necessary documents for implementation.

Passed and adopted this 7th day of May, 2018.

ATTEST: _____
Karyl Bonjour, City Clerk

John Hawkins, Mayor

MEMORANDUM

TO: City Manager
Mayor and City Council

FROM: Planning Director

DATE: April 23, 2018

RE: Resolution Authorizing Vacation of Easements

SUMMARY: The City of Webster City desires to vacate two easements in Brewer Creek Estates Third Addition.

PREVIOUS COUNCIL ACTION: N/A

BACKGROUND/DISCUSSION: The two existing easements to be vacated came in with the acceptance and approval of the Final Plat of Brewer Creek Estates Third Addition. However, now that all the utilities are in place, there is no need for these additional easements, which, in this instance, is restricting a prospective property owner from constructing his new home in the center of the two lots. Utility maps and a conversation with the Line Department indicate that there is nothing located in the existing easements.

FINANCIAL IMPLICATIONS: N/A

RECOMMENDATION: Approve the resolution authorizing the vacation of the two easements between Lots 5 and 6, Brewer Creek Estates Third Addition so the purchase of these two lots may be completed.

CITY MANAGER COMMENTS: Concur with the recommendation. The prospective property owner intends to construct a new home and would be limited on how big by the easements.

RESOLUTION NO. 2018 - _____

**AUTHORIZING VACATION OF EASEMENTS ON CITY
OWNED PROPERTY LOCATED IN BREWER CREEK
ESTATES THIRD ADDITION IN WEBSTER CITY, IOWA.**

WHEREAS, the City Council of the City of Webster City, Iowa, desires to vacate easements which are on City owned property and described as follows:

A seven and one-half foot (7.5') wide easement located on the south side of Lot 5, Brewer Creek Estates Third Addition in Webster City, Iowa;

and,

A seven and one-half foot (7.5') wide easement located on the north side of Lot 6, Brewer Creek Estates Third Addition in Webster City, Iowa.

WHEREAS, said easements will serve no purpose in the current location as utilities to said lots and adjacent lots are in the street right-of-way and to the north of Lot 5, Brewer Creek Estates Third Addition.

WHEREAS, this is a partial easement release and shall only affect the above-described property and shall not affect any other easements.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa, that the above described easements are hereby vacated.

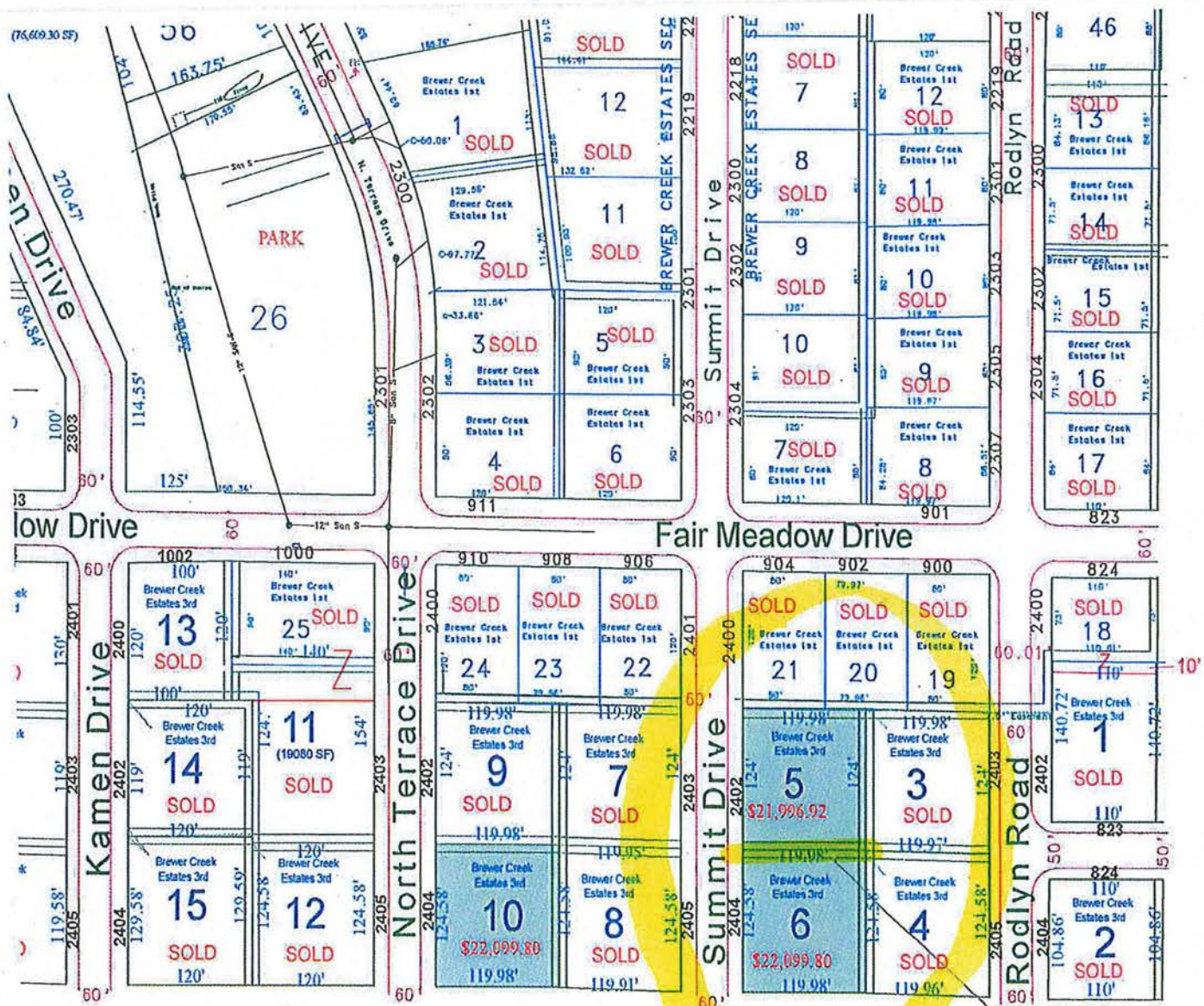
Passed and adopted this 7th day of May, 2018.

CITY OF WEBSTER CITY, IOWA

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk



Be a part of an innovative and progressive community. Build your new home in Webster City. *To be vacated.*

MEMORANDUM

TO: City Manager
Mayor and City Council

FROM: Karla Wetzler, Planning Director

DATE: April 18, 2018

RE: Authorizing Warranty Deed to Jamie Jon Staley

SUMMARY: We have received a Residential Purchase Agreement for Lots 5 and 6 in Brewer Creek Estates Third Addition. The Council now needs to authorize the Mayor and City Clerk to execute the Warranty Deed.

PREVIOUS COUNCIL ACTION: The City Council held a Public Hearing for the sale of lots in Brewer Creek Estates Third Addition in 1999.

BACKGROUND/DISCUSSION: These lots are being sold to Jamie Jon Staley, 2512 Inkpaduta Avenue, Webster City, Iowa for \$44,096.72. The down payment in the amount of \$2,000.00 has already been received and the balance should be here next week. Closing is slated on or before May 21, 2018. Jamie will be constructing a home that will be situated on both lots.

FINANCIAL IMPLICATIONS: The money received from this sale will be deposited into the General Fund as all debt from BCE Third Addition has been paid.

RECOMMENDATION: Approve the Resolution authorizing the sale and approving execution of the Warranty Deed for Lots 5 and 6, Brewer Creek Estates Third Addition.

ALTERNATIVES: Provide direction on how Council would like to proceed.

CITY MANAGER COMMENTS: Concur with recommendation.

RESOLUTION NO. 2018 -

**AUTHORIZING THE SALE OF REAL ESTATE AND
APPROVING EXECUTION OF A WARRANTY DEED CONVEYING
CITY OWNED PROPERTY IN BREWER CREEK ESTATES THIRD
ADDITION, WEBSTER CITY, TO JAMIE JON STALEY.**

WHEREAS, the City of Webster City, Iowa owns certain real estate in Brewer Creek Estates Third Addition described as follows:

Lots 5 & 6, Brewer Creek Estates
Third Addition, Webster City, Iowa

WHEREAS, the City Council desires to sell the above described property; and,

WHEREAS, public notice was given as required by law and the public hearing was held on October 4, 1999, and no written or oral objections were presented to the proposed sale of the City owned real estate described above; and,

WHEREAS, a Residential Purchase Agreement has been submitted to the City in the amount of \$44,096.72.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa, that the Mayor and City Clerk are hereby authorized and directed to accept the Residential Purchase Agreement for the above described real estate as proposed by Jamie Jon Staley, 2512 Inkpaduta Ave., Webster City, Iowa.

BE IT FURTHER RESOLVED that a Warranty Deed from the City be approved upon execution by the Mayor and City Clerk.

Passed and adopted this 7th day of May, 2018.

(Seal)

CITY OF WEBSTER CITY, IOWA

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk



WARRANTY DEED
(CORPORATE GRANTOR)
THE IOWA STATE BAR ASSOCIATION
Official Form No. 104
Recorder's Cover Sheet

Preparer Information: (Name, address and phone number)

Zachary S. Chizek, 805 Des Moines Street, Webster City, IA 50595, Phone: (515) 832-2885

Taxpayer Information: (Name and complete address)

Jamie Staley, 2512 Inkipaduta Avenue, Webster City, Iowa 50595

Return Document To: (Name and complete address)

Jamie Staley, 2512 Inkipaduta Avenue, Webster City, Iowa 50595

Grantors:

City of Webster City, Iowa, a Municipal
Corporation

Grantees:

Jamie Staley

Legal description: See Page 2

Document or instrument number of previously recorded documents:

WARRANTY DEED (CORPORATE GRANTOR)

For the consideration of One (\$1.00) ----- Dollar(s) and
other valuable consideration, City of Webster City, Iowa, a Municipal Corporation
a corporation organized and existing under the laws of the State of Iowa
Jamie Staley does hereby Convey to

the following described real estate in	Hamilton	County, Iowa:
--	----------	---------------

Lot 5 and Lot 6, Brewer Creek Estates Third Addition in Webster City, Iowa

The Corporation hereby covenants with grantees, and successors in interest, that it holds the real estate by title in fee simple; that it has good and lawful authority to sell and convey the real estate; that the real estate is free and clear of all liens and encumbrances, except as may be above stated; and it covenants to Warrant and Defend the real estate against the lawful claims of all persons, except as may be above stated.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, according to the context.

Dated on _____

City of Webster City, Iowa, a(n) Municipal Corporation

By John Hawkins, Mayor By Karyl Bonjour, City Clerk

STATE OF IOWA, COUNTY OF HAMILTON

This record was acknowledged before me on _____, by John Hawkins
and Karyl Bonjour
as Mayor and City Clerk, respectively
of City of Webster City, Iowa, a Municipal Corporation

Signature of Notary Public

CTRL #

COYYYYMM####



1557006019999

REAL ESTATE TRANSFER - DECLARATION OF VALUE

Please read the instructions comprised in form 57-011 before completing and filing this form.

Part I - TO BE COMPLETED BY BUYER, SELLER OR AGENT

Date of Instrument (MMDDYYYY)

Enter the number matching your selection in the box at the end of the line: Deed (1) Contract (2)

☐ 1

Seller: City of Webster City, Iowa

Phone Number: (515) 832-9151

Seller Address: 400 Second Street

City: Webster City

State: Iowa

ZIP: 50595

email:

Buyer: Jamie Staley

Phone Number: (515) 339-5589

Buyer Address: 2512 Inkpaduta Avenue

City: Webster City

State: Iowa

ZIP: 50595

email:

Address of Property Conveyed: See Legal Description

City:

State:

ZIP:

Legal Description: Lot 5 and Lot 6, Brewer Creek Estates Third Addition in Webster City, Iowa

Enter the number corresponding to your selection in the box at the end of the line, if applicable.

Type of Sale: Sale between related parties/family (1); Sale of partial interest (2); Trade (3); Quit Claim Deed (4); Auction (5) ☐

Was this a sale of agricultural land to: Corporation (1); Trust (2); Alien (3); Non-resident Alien (4); Limited Partnership (5) ☐

DECLARATION OF VALUE STATEMENT

1. Total Amount Paid..... 4 4 , 0 9 6 .00
2. Amount Paid for Personal Property..... 0 .00
3. Amount Paid for Real Property..... 4 4 , 0 9 6 .00

I hereby declare that the information contained in Part I of this form is true and correct.

Printed Name: John Hawkins, Mayor

Phone Number: (515) 832-9151

Signature: _____ Buyer ☐ or Seller ☒ or Agent ☐ or Attorney ☐

Assessed values must be as of January 1 of the year in which the sale occurred.

Primary Classification: Residential (4); Commercial (5); Industrial (2); Agricultural (1); Multi-residential (7)

City/Township:

Occupancy:

Primary Parcel Number: Year Built:

Class	Land				Building				Dwelling			
Res	<input type="text"/>	<input type="text"/>	<input type="text"/>	.00	<input type="text"/>	<input type="text"/>	<input type="text"/>	.00	<input type="text"/>	<input type="text"/>	<input type="text"/>	.00
Com	<input type="text"/>	<input type="text"/>	<input type="text"/>	.00	<input type="text"/>	<input type="text"/>	<input type="text"/>	.00				
Ind	<input type="text"/>	<input type="text"/>	<input type="text"/>	.00	<input type="text"/>	<input type="text"/>	<input type="text"/>	.00				
Ag	<input type="text"/>	<input type="text"/>	<input type="text"/>	.00	<input type="text"/>	<input type="text"/>	<input type="text"/>	.00	<input type="text"/>	<input type="text"/>	<input type="text"/>	.00
MultiRes	<input type="text"/>	<input type="text"/>	<input type="text"/>	.00	<input type="text"/>	<input type="text"/>	<input type="text"/>	.00	<input type="text"/>	<input type="text"/>	<input type="text"/>	.00

Subtotal	5	5	.00
----------	---	---	-----

Primary Classification: Commercial (5); Industrial (2); Multi-residential (7)

City/Township: _____

Occupancy: 11

Primary Parcel Number: _____ Year Built: _____

[illegible]

Subtotal

Total: Add Subtotal amounts from Sections A and B \$ 12,000.00

Enter amount from line 3, page 1

Ratio: Divide Total amount by the amount on line 3, page 1 00, 000.0 %

NUTC

Jurisdiction

Comments: _____

REAL ESTATE TRANSFER - GROUNDWATER HAZARD STATEMENT
TO BE COMPLETED BY TRANSFEROR

TRANSFEROR:

Name City of Webster City, Iowa, a Municipal Corporation

Address 400 Second Street, Webster City, IA 50595

Number and Street or RR

City, Town or P.O.

State

Zip

TRANSFeree:

Name Jamie Staley

Address 2512 Inkapaduta Avenue, Webster City, IA 50595

Number and Street or RR

City, Town or P.O.

State

Zip

Address of Property Transferred:

See Legal Description

Number and Street or RR

City, Town or P.O.

State

Zip

Legal Description of Property: (Attach if necessary) Lot 5 and Lot 6, Brewer Creek Estates Third
Addition in Webster City, Iowa

1. Wells (check one)

☒ There are no known wells situated on this property.

☐ There is a well or wells situated on this property. The type(s), location(s) and legal status are stated below or set forth on an attached separate sheet, as necessary.

2. Solid Waste Disposal (check one)

☒ There is no known solid waste disposal site on this property.

☐ There is a solid waste disposal site on this property and information related thereto is provided in Attachment #1, attached to this document.

3. Hazardous Wastes (check one)

☒ There is no known hazardous waste on this property.

☐ There is hazardous waste on this property and information related thereto is provided in Attachment #1, attached to this document.

4. Underground Storage Tanks (check one)

☒ There are no known underground storage tanks on this property. (Note exclusions such as small farm and residential motor fuel tanks, most heating oil tanks, cisterns and septic tanks, in instructions.)

☐ There is an underground storage tank on this property. The type(s), size(s) and any known substance(s) contained are listed below or on an attached separate sheet, as necessary.

5. Private Burial Site (check one)

- ☒ There are no known private burial sites on this property.
☐ There is a private burial site on this property. The location(s) of the site(s) and known identifying information of the decedent(s) is stated below or on an attached separate sheet, as necessary.

6. Private Sewage Disposal System (check one)

- ☒ All buildings on this property are served by a public or semi-public sewage disposal system.
☐ This transaction does not involve the transfer of any building which has or is required by law to have a sewage disposal system.
☐ There is a building served by private sewage disposal system on this property or a building without any lawful sewage disposal system. A certified inspector's report is attached which documents the condition of the private sewage disposal system and whether any modifications are required to conform to standards adopted by the Department of Natural Resources. A certified inspection report must be accompanied by this form when recording.
☐ There is a building served by private sewage disposal system on this property. Weather or other temporary physical conditions prevent the certified inspection of the private sewage disposal system from being conducted. The buyer has executed a binding acknowledgment with the county board of health to conduct a certified inspection of the private sewage disposal system at the earliest practicable time and to be responsible for any required modifications to the private sewage disposal system as identified by the certified inspection. A copy of the binding acknowledgment is attached to this form.
☐ There is a building served by private sewage disposal system on this property. The buyer has executed a binding acknowledgment with the county board of health to install a new private sewage disposal system on this property within an agreed upon time period. A copy of the binding acknowledgment is provided with this form.
☐ There is a building served by private sewage disposal system on this property. The building to which the sewage disposal system is connected will be demolished without being occupied. The buyer has executed a binding acknowledgment with the county board of health to demolish the building within an agreed upon time period. A copy of the binding acknowledgment is provided with this form. [Exemption #9]
☐ This property is exempt from the private sewage disposal inspection requirements pursuant to the following exemption [Note: for exemption #9 use prior check box]: _____
☐ The private sewage disposal system has been installed within the past two years pursuant to permit number _____

Information required by statements checked above should be provided here or on separate sheets attached hereto:

**I HEREBY DECLARE THAT I HAVE REVIEWED THE INSTRUCTIONS FOR THIS FORM
AND THAT THE INFORMATION STATED ABOVE IS TRUE AND CORRECT.**

Signature: _____ Telephone No.: (515) 832-9151
(Transferor or Agent)

FILE WITH RECORDER

DNR form 542-0960 (July 18, 2012)

MEMORANDUM

TO: Mayor and Council
Daniel Ortiz-Hernandez, City Manager

FROM: Kent Harfst, Assistant City Manager/
Recreation & Public Grounds Director

DATE OF MEMO: May 2, 2018

RE: Airport Management Agreement, Fixed Based Operator's Lease Agreement, and Airport Mechanic Agreement

SUMMARY:

At the April 24, 2018 Webster City Airport Commission meeting, the Airport Management Agreement, Fixed Based Operator's Lease Agreement, and Airport Mechanic Agreement were approved.

PREVIOUS COUNCIL ACTION:

In 2015 the Airport Management Agreement and Fixed Based Operator's Agreement were approved by both the Webster City Airport Commission and City Council. It had been several years since the City Council formally approved the Airport Mechanic Agreement.

BACKGROUND/DISCUSSION:

The FAA (Federal Aviation Administration) requires the City Council to approve the agreements since the Webster City Airport is owned by the City of Webster City. The conditions of the new contracts remain the same, with the only exception being the Airport Management salary is at \$44,000 and the effective dates are May 1, 2018 to April 30, 2021 (three years). The original Airport Management and Fixed Based Operator's agreements had expired on September 30, 2017 with the Airport Commission extending all three agreements to April 30, 2018.

All three agreements have been signed by the appropriate persons.

FINANCIAL IMPLICATIONS:

There will be no changes in the Airport budget due to these agreements.

RECOMMENDATION:

I recommend the City Council approve the executed Airport Management Agreement, Fixed Base Operator's Lease Agreement, and the Airport Mechanic Agreement.

ALTERNATIVES:

The City Council can choose to not approve one or all agreements. However, the Webster City Airport Commission is the governing body and all agreements would remain effective.

CITY MANAGER COMMENTS: Concur with recommendation.

RESOLUTION NO. 2018 -

**APPROVING EXECUTED AIRPORT MANAGEMENT AGREEMENT AND
FIXED BASE OPERATOR'S LEASE AGREEMENT BETWEEN WEBSTER
CITY AIRPORT COMMISSION AND STORM FLYING SERVICE, INC.
AND AIRPORT MECHANIC AGREEMENT BETWEEN WEBSTER CITY
AIRPORT COMMISSION AND NEAL HINMAN**

WHEREAS, on April 24, 2018 the Webster City Airport Commission and Storm Flying Service, Inc. entered into an Airport Management Agreement and Fixed Base Operator's Lease Agreement for a three year term for the period of May 1, 2018 to April 30, 2021; and,

WHEREAS, on April 24, 2018 the Webster City Airport Commission and Neal Hinman entered in an Airport Mechanic Agreement for a three year term for the period of May 1, 2018 to April 30, 2021; and

WHEREAS, said agreements were prepared by the City Attorney and have been executed by all parties and appear to be in proper order; and

WHEREAS, said agreements are now ready to be approved by the City Council.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa that the abovementioned Airport Management Agreement and Fixed Base Operator's Lease Agreement between the Webster City Airport Commission and Storm Flying Service, Inc., and the Airport Mechanic Agreement between the Webster City Airport Commission and Neal Hinman, are hereby approved and that the Mayor and City Clerk are authorized to execute the agreements.

Passed and adopted this 7th day of May, 2018.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

AIRPORT MANAGEMENT AGREEMENT

This Airport Management Agreement is made and entered into on this 24th day of April 2018, by and between the Webster City Airport Commission, hereinafter referred to as the *Commission*, and Storm Flying Service, Inc., hereinafter referred to as the *Manager*.

RECITALS

1. The *Commission* is authorized under Chapter 195 of the Municipal Code for the City of Webster City, Iowa, and Chapter 392 of the Code of Iowa, with the responsibility of operation and management of the Webster City Municipal Airport.
2. The *Manager* is currently serving under an Airport Management Agreement with the *Commission* that expired on September 30, 2017.
3. The parties have negotiated a new airport management agreement and desire to reduce their agreement to writing for the purpose of formal execution and for the approval of the City Council of Webster City, Iowa.

IT IS THEREFORE, in consideration of the mutual covenants expressed herein, agreed by and between the parties as follows:

ARTICLE I Term of Agreement

1. The term of this Agreement shall be for a period of three (3) years, commencing on the 1st day of May, 2018 and ending on the 30th day of April, 2021.
2. The Agreement herein may be periodically extended upon the request of the *Manager* and the approval of the *Commission*; however, said extension shall not exceed a total of three (3) years.

ARTICLE II Compensation

1. The *Manager* is an independent contractor and shall be paid for duties and services performed in the amount of forty-four thousand dollars (\$44,000.00) per year, payable monthly.

2. During the term of the Agreement, the *Manager* shall be entitled to an annual cost of living increase equal in amount to the cost of living increase for non-union Webster City employees as established by the City Council, but not to exceed 3% annually.

ARTICLE III Duties of Manager

1. Administrative Leadership

(a). The *Manager* will submit an annual budget to the *Commission* by November 1st of each year as to the revenues and expenditures required for the operation of the airport.

(b). The *Manager* shall provide the *Commission* with timely reports on the financial needs for capital improvements and other matters as may be requested by the *Commission*.

(c). The *Manager* shall be fully informed on the policies, rules and regulations of the Federal Aviation Administration in reference to the operation and management of the airport and shall advise the *Commission* accordingly to assure full compliance.

(d). The *Manager* shall provide the necessary expertise in the securing of grants through the various local, state and federal agencies.

(e). The *Manager* shall furnish the *Commission* monthly informational reports on the operation of the airport.

2. Public Relations

(a). The *Manager* will promote and encourage activities that educate and inform the community as to the benefits of the airport.

(b). The *Manager* shall perform all duties under this Agreement in a professional and lawful manner.

3. Supervision

(a). The *Manager* shall supervise the compliance and enforcement of all policies, rules and regulations of the Federal Aviation Administration, the State of Iowa, the City of Webster City, Iowa, and the *Commission*.

(b). The *Manager* shall supervise the rentals of the hangar stalls.

(c). The *Manager* shall supervise the maintenance and control of all airport records required in the operation of the airport by the *Commission* and/or by any other authorized governmental agency.

4. Inspection

(a). The *Manager* will oversee and inspect the condition of all buildings, equipment, runways, taxiways, parking areas, airport lighting systems, land and other facilities owned by the airport.

(b). The *Manager* will report to the *Commission* any conditions of the airport facilities that require maintenance or repair.

5. Maintenance

(a). The *Manager* will notify and pay the contractor responsible for the mowing of the grass areas when necessary to assure the safety of aircraft, auto traffic and those persons visiting or utilizing the airport facilities.

(b). The *Manager* will notify and pay the contractor responsible for the snow removal from the runways, taxiways, driveways, parking areas and hangar entrances when necessary to assume safety of aircraft, auto traffic and those persons visiting or utilizing the airport facilities.

(c). The *Manager* will ensure that fuel storage tanks, pumps and related equipment are properly maintained, tested and licensed as required by law.

(d). The *Manager* will keep all loose articles, chemicals, spray equipment and the like stored in proper areas in compliance with the policies, rules and regulations of the Federal Aviation Administration, the State of Iowa, the City of Webster City, Iowa and the *Commission*.

(e). Maintenance cost of five hundred dollars (\$500.00) or less may be incurred by the *Manager* without prior approval of the *Commission*. All costs of repair and maintenance that exceeds five hundred dollars (\$500.00) will require *Commission*

approval;

6. Hours

The *Manager* will ensure that the *Fixed Base Operator* at the airport will provide the following hours for service, to-wit:

(a). That telephone and radio service will be provided to the general public from 8:00 A.M. to 5:00 P.M., Monday through Friday.

(b). In addition to the above stated hours, any and all after hours telephone calls will be answered by the *Fixed Base Operator*, or its designee.

(c). That the home located upon the airport premises and leased to the *Fixed Base Operator* will be utilized for personnel to secure on a 24 hour per day basis, the airport, its facilities and equipment and the airplanes located thereon.

ARTICLE IV **Termination**

Termination of this Agreement may be made as follows:

1. Mutual Consent: The parties may by mutual consent terminate this Agreement prior to the expiration date.

2. Manager: The *Manager* may terminate this Agreement upon providing a sixty (60) day written notice to the *Commission*.

3. Commission: In the event the *Commission* should find that the *Manager* has failed to perform the duties and obligations set forth by this Agreement, the *Commission* shall notify the *Manager* by written notice of its findings and set a date and time for the *Manager* to respond. If the *Manager* fails to respond to the *Commission's* request, or fails to correct the requirements made by the *Commission* within a period of sixty (60) days from the date of the hearing, the *Commission* may thereafter proceed to terminate this Agreement upon giving a thirty (30) day written notice of termination to the *Manager*.

4. Peaceful Possession: Upon the expiration or termination of this Agreement, the *Manager* agrees to return peaceful possession of the airport and the facilities to the *Commission*.

ARTICLE V

Reservation of Rights

1. Landing Area:

(a). The *Commission* reserves the right to further develop or improve the landing area and all publicly-owned air navigation facilities of the airport as it sees fit, regardless of the desires or views of *Manager*, and to do so without interference or hindrance.

2. Aerial Approaches:

(a). The *Commission* reserves the right to take any action it considers necessary to protect the aerial approaches of the airport against obstruction, together with the right to prevent *Manager* from erecting, or permitting the erection of any building or other structure on the airport which, in the opinion of the *Commission*, would limit the usefulness of the airport or constitute a hazard to aircraft.

3. United States Government:

(a). The *Commission* shall have the right to enter into an agreement with the United States Government for military aircraft or naval use of part or all of the landing areas, the publicly owned air navigation facilities and/or other areas or facilities of the airport. If any such agreement is executed, any provisions of this Agreement with *Manager* that are inconsistent with the provisions of an agreement with the Government, shall be suspended.

(b). This Agreement shall be subordinate to the provisions of any existing or future agreement between the *Commission* and the United States relative to the operation or maintenance of the airport, the execution of which has been, or may be, required as a condition precedent to the expenditure of federal funds for the development of said airport.

ARTICLE VI

Official Notices

1. Notices to Commission: Notices to the *Commission* as referred to in this Agreement shall be sent by certified mail to the *Commission Chairperson* at City Hall, 400 2nd. Street, Webster City, Iowa 50595.

2. Notices to *Manager*: Notices to *Storm* as referred to in this Agreement shall be sent by certified mail to Storm Flying Service, Inc., 1524 240th Street, Webster City, Iowa 50595.

ARTICLE VII

Approval of City Council

1. Approval of City Council: As the sponsoring agent for the *Commission* under the policies and regulations of the Federal Aviation Administration, this Agreement is subject to the approval of the City Council of Webster City pursuant to Section 392.3 of the Code of Iowa.

ARTICLE VIII

General Terms

1. Applicable Law: The existence, validity, construction and operation of this Agreement, and all of its covenants, agreements, representations, warranties, terms, and conditions, shall be determined in accordance with the laws of the State of Iowa.

2. Entire Agreement: This Agreement sets forth the entire agreement between the undersigned, and fully supersedes any and all prior and/or contemporaneous agreements or understandings between the undersigned, which pertain to the subject matter hereof. The terms of this Agreement may not be contradicted by evidence of any prior or contemporaneous agreement and no extrinsic evidence whatsoever may be introduced to vary its terms in any judicial proceeding involving this Agreement.

3. Modification: This Agreement may be modified, but only if the modification is in writing and signed by the undersigned to this Agreement.

4. Severability: Should any provision of this Agreement be declared or determined by any court to be illegal or invalid, the validity of the remaining parts, terms, or provisions shall not be affected thereby, and said illegal or invalid part, term, or provision shall be deemed not to be part of this Agreement.

5. Counterparts: This Agreement may be executed in two (2) or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same document. Faxed signatures may be accepted as originals.

6. Mutual Drafting: This Agreement is the product of negotiations "at arms length" between the undersigned. As such, the terms of this Agreement are mutually agreed-upon, and no part of this Agreement will be construed against the drafter.

IN WITNESS WHEREOF, the parties hereto have hereunto affixed their signatures on the day and year above shown.


WEBSTER CITY AIRPORT
COMMISSION OF
WEBSTER CITY, IOWA

By: _____


Scott Bargfrede, Chairperson
P.O. Box 217
Webster City, Iowa 50595

STORM FLYING SERVICE, INC.
OF WEBSTER CITY, IOWA

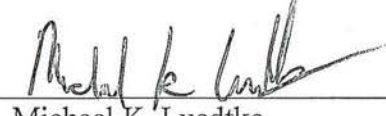
By: _____


Stephen T. Luedtke
1524 240th Street
Webster City, Iowa 50595

ATTEST:

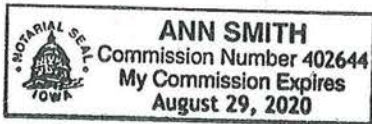

Diane Knudsen, Secretary
C/o City Clerk
City Hall
P.O. Box 217
Webster City, Iowa 505095
Telephone: (515) 832-9151

By: _____


Michael K. Luedtke
1524 240th Street
Webster City, Iowa 50595

STATE OF IOWA, COUNTY OF HAMILTON: ss.

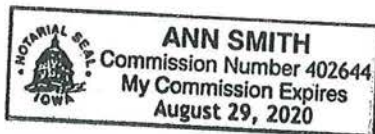
On this 24th day of April, 2018, before me, a Notary Public in and for the State of Iowa, personally appeared Scott Bargfrede and Diane Knudsen, to me personally known, and, who, being by me duly sworn, did say that they are the Chairperson and Secretary of the Webster City Airport Commission, and that the instrument was signed on behalf of the said Webster City Airport Commission, by authority of its Board of Directors, and that Scott Bargfrede and Diane Knudsen acknowledged the execution of this instrument to be their voluntary act and deed and the voluntary act and deed of the Webster City Airport Commission, by it voluntarily executed.



Ann Smith
Notary Public in and for the
State of Iowa.

STATE OF IOWA, COUNTY OF HAMILTON: ss.

On this 24th day of April, 2018, before me, a Notary Public in and for the State of Iowa, personally appeared Stephen T. Luedtke and Michael K. Luedtke, to me personally known, and, who, being by me duly sworn, did say that they are the President and Secretary of the Storm Flying Service, Inc. of Webster City, Iowa, and that this instrument was signed on behalf of the said Storm Flying Service, Inc. by authority of its Board of Directors, and that Stephen T. Luedtke and Michael K. Luedtke acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the Storm Flying Service, Inc., by it voluntarily executed.



Ann Smith
Notary Public in and for the
State of Iowa.

APPROVAL BY CITY COUNCIL

THIS AGREEMENT is approved by resolution of the City Council of the
City of Webster City, Iowa, on this ____ day of _____, 2018.

By: _____
John Hawkins, Mayor

ATTEST:

Karyl Bonjour, City Clerk

FIXED BASE OPERATOR'S LEASE AGREEMENT

This Fixed Base Operator's Agreement is made and entered into on this 24th day of April 2018, by and between the Webster City Airport Commission, hereinafter referred to as the **Commission**, and Storm Flying Service, Inc. hereinafter referred to as **Storm**.

RECITALS

1. The Commission is authorized under Chapter 195 of the Municipal Code for the City of Webster City, Iowa and Chapter 392 of the Code of Iowa to lease certain areas located upon the airport premises to a Fixed Base Operator for the purpose of providing aviation related services to the public.
2. *Storm* is currently operating from the airport as a fixed base operator under a Lease Agreement which expired on September 30, 2017.
3. The parties have negotiated a new Fixed Base Operator's Lease Agreement and desire to reduce their agreement to writing for the purpose of formal execution and for the approval of the City Council for the City of Webster City, Iowa.

IT IS THEREFORE, in consideration of the mutual covenants expressed, herein agreed by and between the parties as follows:

ARTICLE I Leased Premises

1. The Commission herein leases to *Storm* the house, the office, the classroom facilities, the public meeting rooms, the spray loading areas, six (6) hangar stalls, the navigation facilities, fuel tanks, the Unicom, telephone and the terminal facilities located upon the premises of the Webster City Municipal Airport in the Northwest Quarter (NW¼) of Section Fifteen (15), Township Eighty-Eight (88) North, Range Twenty-Six (26) West of the 5th P.M., Hamilton County, Iowa. The house herein above described is provided for by a separate residential lease which is attached hereto, marked as "Attachment A" and made a part hereof by this reference.

2. It is agreed between the parties that nothing herein contained in this lease shall be construed to grant or to authorize the granting of an exclusive right which is prohibited by Section 308 of the Federal Aviation Act of 1958, as amended.

ARTICLE II

Terms of Lease Agreement

1. The term of the Lease Agreement shall be for a period of three (3) years, commencing on the 1st day of May 2018, and ending on 30th day of April 2021.

2. The Agreement herein may be periodically extended upon the request of *Storm* and the approval of the *Commission*; however, said extension shall not exceed three (3) years.

ARTICLE III

Use of Premises

1. *Storm* agrees to lease the airport facilities as described in Article I above for the purpose of doing business as a Fixed Base Operator.

2. As the Fixed Base Operator, *Storm* agrees to provide aviation related services to the general public including, but not limited to the operation of a flight training school, aerial crop spraying, aircraft charters, sales of aviation fuel and oil and aircraft sales and rentals.

3. *Storm* agrees that the leased premises shall not be used for any non-aeronautical services, nor for any unlawful purpose and shall comply with all local, state and federal policies, rules and regulations, including the Iowa Department of Transportation and the Federal Aviation Administration.

4. *Storm* agrees to pay any property taxes, if any that may be assessed against the leased property or improvements thereon.

5. All improvements made to the leased property shall be owned by the City of Webster City.

6. During the term of the lease, *Storm* agrees to answer all telephone and radio communications from Monday through Friday between the hours of 8:00 A.M. to 5:00 P.M., and to provide the general public with information as to the available services.

7. After hours, telephone calls will be answered by *Storm* or its designee.

8. The house located on the premises will be utilized for personnel of *Storm* to secure on a twenty-four (24) hours per day basis the airport facility, equipment and aircraft located thereon.

9. *Storm* agrees to immediately notify the *Commission* and the City Manager for the City of Webster City as to any safety concerns.

ARTICLE IV Compensation

1. *Storm* agrees to pay rent and certain fees for the leased portion of the airport facilities as described in Article I above, as follows:

(a). The sum of \$500.00 per month for the rent the leased premises as described in Article I above.

(b). A storage fee of .05¢ per gallon of all aviation and jet fuel sold on the leased premises.

ARTICLE V. Insurance

1. *Storm* agrees to procure and maintain at its expense general liability and casualty insurance against claims for injuries to persons or damages to property which may arise from or in connection with its Fixed Base Operation on the airport premises.

2. *Storm* agrees to furnish the *Commission* with a Certificate of Insurance for comprehensive general liability in the minimum amount of \$1,000,000.00 per occurrence for bodily injury and property damage.

3. *Storm* further agrees to furnish the *Commission* with a Certificate of Insurance for worker's compensation as may be required by the State of Iowa.

4. The City of Webster City, Iowa and the *Commission* shall be named as an additional insured on the general liability and casualty insurance of *Storm*.

5. *Storm* agrees to provide adequate insurance coverage for its own fuel transport and storage tanks located upon the leased premises and hold harmless the *Commission* from general liability.

ARTICLE VI

Rules and Regulations

1. The *Commission* has the right to adopt and enforce reasonable rules and regulations for the use of the airport.
2. Storm agrees to observe and comply with all rules and regulations that may be adopted by the *Commission*.
3. Storm further agrees to observe and comply with all policies, rules and regulations of the State of Iowa and the Federal Aviation Administration.

ARTICLE VII

Rights of the Commission

1. The *Commission* reserves the right to protect the aerial approaches of the airport against obstructions, together with the right to prohibit Storm from erecting, or permitting to be erected, any building or other structure on the airport, which in the opinion of the *Commission*, would limit the usefulness of the airport or constitute a hazard to aircraft or violate any local, state, or federal law, policy, rule or regulation.
2. Storm agrees not to act as an agent or to represent itself as an agent of the *Commission* in any matter.

ARTICLE VIII

Rights of Storm

1. Storm shall have the non-exclusive right to the use of the landing field, the runways, taxiways, lighting system, ramp and tie down areas of the airport.
2. Storm shall have the non-exclusive right to ingress and egress and unlimited access to the leased premises and shall have peaceful possession and quiet enjoyment thereof during the term of this lease.

ARTICLE IX

Termination

Termination of this Lease Agreement may be made as follows:

1. Mutual Consent: The parties may, by mutual consent, terminate this Lease Agreement prior to the expiration date.

2. Commission: The *Commission* may terminate this Lease Agreement prior to the expiration date, upon providing *Storm* an official notice for any of the following reasons:

- (a). *Storm* files a petition in bankruptcy or has an involuntary petition in bankruptcy filed against *Storm*;
- (b). *Storm* makes a general assignment of assets for the benefit of creditors;
- (c). *Storm* found to abandon the airport premises;
- (d). *Storm* found to be in default on the payment of fees and rents, as stated in this Agreement;
- (e). *Storm* found to break any of the covenants and agreements contained herein;
- (f). In the event of civil commotion, acts of God, damage to runways, Court order restraining the use of the airport or similar events, which interrupt normal business operation at the airport for a period of more than sixty (60) days.

(3) Storm: *Storm* may terminate this Lease Agreement for any of the following reasons:

- (a). *Storm* desires to terminate and may do so by providing the Commission a sixty (60) day official notice.
- (b). In the event of civil commotion, acts of God, damage to the runways, Court order restraining the use of the airport or similar events, which interrupt normal business operations at the airport for a period of more than sixty (60) days.

ARTICLE X

Inspections

- 1. The *Commission* reserves the right to enter upon the leased premises at any reasonable time for the purpose of making an inspection of the facilities.
- 2. Said inspection may be done at any time in case of an emergency and/or accompanied by *Storm* or its employee during regular hours of operation.

ARTICLE XI

Advertising

1. *Storm* agrees that no signs or advertising material shall be placed or erected upon the leased premises without the prior written consent of the *Commission*.
2. All signs and advertising material shall be well maintained and in a readable condition.
3. Any such signs or advertising material that is determined by the Commission or the City of Webster City to be in non-conformance of the sign ordinance shall be removed.

ARTICLE XII

Official Notice

1. Official notices to the *Commission* shall be sent by certified mail to the Airport Commission Chairperson, City Hall, 400 2nd Street, Webster City, Iowa 50595.
2. Official notice to *Storm* shall be sent by certified mail to Storm Flying Service, Inc., 1524 240th Street, Webster City, Iowa 50595.
3. *Storm* shall provide the *Commission* written notice for the following:
 - (a). There is any abandonment or expected abandonment of any of the leased buildings or premises.
 - (b). When there is or is expected any breakdown in services or reduction or increase of services for a period of more than 48 hours. Interruption of fueling service must be reported within 8 hours to the Airport Manager or an Airport Commission member.
 - (c). When there is a change in the use of the leased premises or a planned or anticipated change in the use of the leased premises.
 - (d). When any condition exists that may lead to major maintenance and repair of Storm's facilities and equipment.
 - (e). Any event in which the Commission may be subjected to a major loss, accident, investigation, or need of representation by a City official.

ARTICLE XIII
Assignment or Transfer

1. *Storm* shall not assign or transfer this lease, or any interest herein, or sublet the premises or any part thereof without the prior written consent of the *Commission*.

2. This Agreement shall extend to and be binding upon the heirs, executors, administrators, trustees, successors, receivers, and assigns of the parties hereto.

ARTICLE XIV
Changes to be in Writing

1. This Agreement shall not be modified, waived, or abandoned except in writing duly executed by both parties.

2. This Agreement contains the whole agreement of the parties, and is not assignable by either party without the written consent of the other.

ARTICLE XV
Indemnification

1. To the fullest extent permitted by law, *Storm* and the *Commission* and the City of Webster City, its agents, servants, and employees shall indemnify and hold harmless each of the other parties against all claims, demands, and judgments, including attorney's fees, made or recovered for damages to real or tangible personal property, or for personal injury, bodily injury or death to any person arising out of, or in connection with, any acts or omissions or use or misuse of the leased premises by *Storm*, its agents, or sub lessees or any one directly or indirectly employed by any one of them.

ARTICLE XVI
Federal Aviation Administration

1. *Storm*, for itself, heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this lease (license, lease, permit, etc.) for a purpose for which a Department of Transportation program or activity is extended or for another purpose involving the provision of similar services or benefits,

Fixed Base Operator's Lease Agreement- Page 7

the (licensee, *Storm*, permittee, etc.) shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to 49CFR Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation, and as said Regulations may be amended.

2. *Storm*, for itself, its personal representative, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land that: (1) no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subject to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land and the furnishing of services thereon, no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subject to discrimination, (3) that *Storm*, shall use the premises in compliance with all other requirements imposed by or pursuant to 49 CFR Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation, and as said Regulations may be amended.

3. It is understood and agreed that nothing herein contained shall be construed to grant or authorize the granting of an exclusive right within the meaning of Section 308 of the Federal Aviation Act of 1958 or current revisions thereof.

4. *Storm* agrees to furnish service on a fair, equal and not unjustly discriminatory basis to all users thereof, and to charge fair, reasonable and not unjustly discriminatory prices for each unit or service; provided, that *Storm* may make reasonable and non-discriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.

5. *Commission* reserves the right (but shall not be obligated to *Storm*) to maintain and repair the landing area of the airport and all publicly-owned facilities of the airport, together with the right to direct and control all activities of *Storm* in this regard.

6. *Commission* reserves the right further to develop or improve the landing area and all publicly-owned air navigation facilities of the airport as it sees fit, regardless of the desires or view of *Storm*, and without interferences or hindrance.

7. *Commission* reserves the right to take any action it considers necessary to protect the aerial approaches of the airport against obstructions, together with the right to prevent *Storm* from erecting, or permitting to be erected, any building or other structure

on the airport which in the opinion of *Commission* would limit the usefulness of the airport or constitute a hazard to aircraft.

8. *Commission* shall have the right to enter into an agreement with the United States Government for military or naval use of part or all of the landing area, the publicly-owned air navigation facilities and/or other areas or facilities of the airport. If any such agreement is executed, the provisions of this instrument, insofar as they are inconsistent with the provisions of the agreement with the Government, shall be suspended.

9. It is understood and agreed that the rights granted by this Agreement will not be exercised in such a way as to interfere with or adversely affect the use, operation, maintenance or development of the airport.

10. There is hereby reserved to the *Commission*, its successors and assigns, for the use and benefit of the public, a free and unrestricted right of flight for the passage of aircraft in the airspace above the surface of the premises herein conveyed, together with the right to cause in said airspace such noise as may be inherent in the operation of aircraft, now known or hereafter used for navigation of or flight in the air, using said airspace or landing at, taking off from, or operating on or about the airport.

11. The lease shall become subordinate to provisions of any existing or future agreement between the *Commission* and the United States of America or any agency thereof relative to the operation, development, or maintenance of the airport, the execution of which has been or may be required as a condition precedent to the expenditure of federal funds for the development of the airport.

ARTICLE XVII

Severability

1. In the event any portion of this lease is found invalid, the remaining portions shall be deemed severable and shall remain in full force and effect.

ARTICLE XVIII

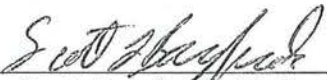
City Council Approval

1. As the sponsoring agent for the Commission under the policies and regulations of the Federal Aviation Administration, this Agreement is subject to the

approval of the City Council of Webster City pursuant to Section 392.3 of the Code of Iowa.

IN WITNESS WHEREOF, the parties hereto have hereunto affixed their signatures on the day and year above shown.


WEBSTER CITY AIRPORT
COMMISSION OF
WEBSTER CITY, IOWA

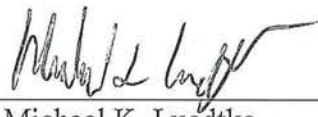
By: 
Scott Bargfrede, Chairperson
P.O. Box 217
Webster City, Iowa 50595

ATTEST:


Diane Knudsen, Secretary
C/o City Clerk
City Hall
P.O. Box 217
Webster City, Iowa 505095
Telephone: (515) 832-9151

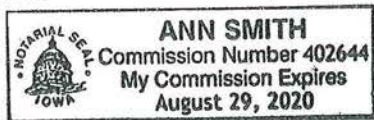
STORM FLYING SERVICE, INC.
OF WEBSTER CITY, IOWA

By: 
Stephen T. Luedtke
1524 240th Street
Webster City, Iowa 50595

By: 
Michael K. Luedtke
1524 240th Street
Webster City, Iowa 50595

STATE OF IOWA, COUNTY OF HAMILTON: ss.

On this 24th day of April, 2018, before me, a Notary Public in and for the State of Iowa, personally appeared Scott Bargfrede and Diane Knudsen, to me personally known, and, who, being by me duly sworn, did say that they are the Chairperson and Secretary of the Webster City Airport Commission, and that the instrument was signed on behalf of the said Webster City Airport Commission, by authority of its Board of Directors, and that Scott Bargfrede and Diane Knudsen acknowledged the execution of this instrument to be their voluntary act and deed and the voluntary act and deed of the Webster City Airport Commission, by it voluntarily executed.

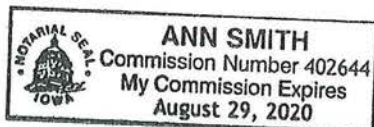


Ann Smith

Notary Public in and for the
State of Iowa.

STATE OF IOWA, COUNTY OF HAMILTON: ss.

On this 24th day of April, 2018, before me, a Notary Public in and for the State of Iowa, personally appeared Stephen T. Luedtke and Michael K. Luedtke, to me personally known, and, who, being by me duly sworn, did say that they are the President and Secretary of the Storm Flying Service, Inc. of Webster City, Iowa, and that this instrument was signed on behalf of the said Storm Flying Service, Inc. by authority of its Board of Directors, and that Stephen T. Luedtke and Michael K. Luedtke acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the Storm Flying Service, Inc., by it voluntarily executed.



Ann Smith

Notary Public in and for the
State of Iowa.

APPROVAL BY CITY COUNCIL

THIS AGREEMENT is approved by resolution of the City Council of the
City of Webster City, Iowa, on this ____ day of _____, 2018.

By: _____
John Hawkins, Mayor

ATTEST:

Karyl Bonjour, City Clerk

AIRPORT MECHANIC AGREEMENT

THIS AGREEMENT, entered into on this 24th day of April, 2018, by and between the Webster City Airport Commission of Webster City, Iowa, hereinafter referred to as the "*Commission*" and Neal C. Hinman of Webster City, Iowa, hereinafter referred to as "*Hinman*," as follows:

WITNESSETH:

WHEREAS, the *Commission* administers the operation of the Webster City Municipal Airport; and

WHEREAS, the *Commission* wants aviation mechanic services to be provided at the Airport; and

WHEREAS, *Hinman* is a qualified aviation mechanic who is available to provide those services to the Airport; and

WHEREAS, The Commission desires that *Hinman* provide aviation mechanic services at the Airport; and

WHEREAS the parties desire to reduce to writing their agreement for the purpose of formal execution.

IT IS THEREFORE AGREED by and between the parties as follows, to-wit:

1. The term of the lease agreement shall be for a period of three (3) years, commencing on the 1st day of May 2018, and ending on the 30th day of April 2021. It is further agreed that this agreement may be extended upon the request of *Hinman* and the approval of the *Commission*; however, said extension shall not exceed a total of three (3) years.

2. That *Hinman* agrees to lease from the *Commission*, three (3) heated stalls within the hanger for the amount of seven hundred dollars (\$700.00) per month.

3. That *Hinman* also agrees to provide evidence of the appropriate insurance coverage as required by the *Commission*, as well as to coordinate activities with the Airport Manager and to report to the *Commission* on a periodic basis as requested by the *Commission*.

4. The *Commission* agrees to provide to *Hinman* all utilities, including water, heat and electrical services.

5. The *Commission* further agrees to provide sufficient area within the main hangar for *Hinman* to perform the aviation mechanic services and to store his equipment.

6. The parties agree that this Agreement may be terminated within sixty (60) days by either party giving written notice to the other party at the address appearing below the executed signatures herein.

7. The existence, validity, construction and operation of this Agreement, and all of its covenants, agreements, representations, warranties, terms, and conditions, shall be determined in accordance with the laws of the State of Iowa.

8. This Agreement sets forth the entire agreement between the undersigned, and fully supersedes any and all prior and/or contemporaneous agreements or understandings between the undersigned, which pertain to the subject matter hereof. The terms of this Agreement may not be contradicted by evidence of any prior or contemporaneous agreement and no extrinsic evidence whatsoever may be introduced to vary its terms in any judicial proceeding involving this Agreement.

9. This Agreement may be modified, but only if the modification is in writing and signed by the undersigned to this Agreement.

10. Should any provision of this Agreement be declared or determined by any court to be illegal or invalid, the validity of the remaining parts, terms, or provisions shall not be affected thereby, and said illegal or invalid part, term, or provision shall be deemed not to be part of this Agreement.

11. This Agreement may be executed in two (2) or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same document. Faxed signatures may be accepted as originals.

12. This Agreement is the product of negotiations "at arms length" between the undersigned. As such, the terms of this Agreement are mutually agreed-upon, and no part of this Agreement will be construed against the drafter.

IN WITNESS WHEREOF, the parties hereto execute this Agreement at Webster City, Iowa, on this 29th day of April, 2018.

[Remainder of Page Intentionally Left Blank – Signature Page to Follow]

WEBSTER CITY AIRPORT
COMMISSION

NEAL C. HINMAN

By:

Scott Bargfrede
Scott Bargfrede, Chairperson
P.O. Box 217
Webster City, Iowa 50595

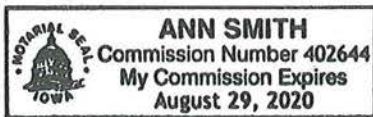
Neal C. Hinman
1524 240th St.
Webster City, Iowa 50595
Telephone: (515) 832-4366

ATTEST:

Diane Knudsen
Diane Knudsen, Secretary
C/o City Clerk
City Hall
P.O. Box 217
Webster City, Iowa 505095
Telephone: (515) 832-9151

STATE OF IOWA, COUNTY OF HAMILTON: ss.

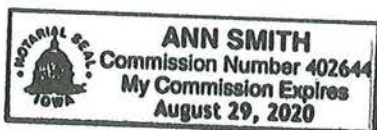
On this 25th day of April, 2018, before me, a Notary Public in and for the State of Iowa, personally appeared Neal C. Hinman, to me personally known; acknowledged the execution of this instrument to be his voluntary act and deed.



Ann Smith
Notary Public in and for the State of Iowa.

STATE OF IOWA, COUNTY OF HAMILTON: ss.

On this 24th day of April, 2018, before me, a Notary Public in and for the State of Iowa, personally appeared Scott Bargfrede and Diane Knudsen, to me personally known, and, who, being by me duly sworn, did say that they are the Chairperson and Secretary of the Webster City Airport Commission, and that the instrument was signed and sealed on behalf of the said Webster City Airport Commission, by authority of its Board of Directors, and that Scott Bargfrede and Diane Knudsen acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the Webster City Airport Commission, by it voluntarily executed.



Ann Smith
Notary Public in and for the State of Iowa.

APPROVAL BY CITY COUNCIL

THIS AGREEMENT is approved by resolution of the City Council of the
City of Webster City, Iowa, on this ____ day of _____, 2018.

By: _____
John Hawkins, Mayor

ATTEST:

Karyl Bonjour, City Clerk

MEMORANDUM

TO: Mayor and Council

FROM : Chuck Stansfield, Fire Chief

DATE OF MEMO: April 30, 2018

RE: Travel Expense for Executive Fire Officer Program

SUMMARY: Approve travel expense to go to Emmitsburg, Maryland for Executive Fire Officer Program.

PREVIOUS COUNCIL ACTION: Last year the Council approved this travel request to attend the third year of EFO course.

BACKGROUND/DISCUSSION: This request for travel expense is in conjunction with a four year commitment to be a part of the National Fire Academy's Executive Fire Officer Program. This program is designed to produce leading fire officials that are creating adaptive change within their communities. This will be year four of the four required. The four years cover the following:

Year one: Executive Development

Year two: Executive Analysis of community risk reduction

Year three: Executive Analysis of Fire Service Operations in Emergency Management

Year four: Executive Leadership

Each year gives great instruction on how to handle the many facets of a community's emergency service's needs.

FINANCIAL IMPLICATIONS: The National Fire Academy will pay for lodging, classes, and reimbursement of Airfare. The City financial part would be a meal ticket, and baggage costs. No overtime or comp time will be expended. The cost of meals will be just under \$400.00.

RECOMMENDATION: Approve the travel expense to the National Fire Academy.

ALTERNATIVES: The Council could choose to not approve the travel expense to the National Fire Academy.

CITY MANAGER COMMENTS: Recommend approval of this travel request. Current policy requires City Council approval for travel expenses in excess of 400 miles.

CITY OF WEBSTER CITY

TRAVEL EXPENSE AUTHORIZATION

EMPLOYEE: Chuck Stansfield DEPARTMENT: Fire

NAME OF MEETING: National Fire Academy

DESTINATION: Emmitsburg, MD DATES: 6-18-17 to 6-30-17

PURPOSE OF TRAVEL: Third of four year program for Executive Fire Officer program

ESTIMATED EXPENSES

AMOUNT

Registration Costs:	
Travel: Aircraft	630.00
City-Owned Vehicle Gas Costs	
Private Vehicle - .535 cents Per Mile	
Taxicab & Other Transportation	
Parking, Toll Fees	
Lodging: 1 Day(s)	
Meals: (If not included with registration-not to exceed \$51.00 per day)	302.04
**MUST HAVE RECEIPT FOR REIMBURSEMENT	
Other Expenses: baggage cost- 60.00 each way	120.00
Will there be over-time or comp-time expenses? Yes or No	no
If yes explain below:	
Add estimated total of over-time or comp-time to total	
TOTAL ESTIMATED EXPENSES	\$1,052.04

1/1/2017

Account #: 100-21-22-5140-231

Amount: \$422.04

airfare reimbursed by
National Fire Academy

\$630.00

Employee: _____

Date: _____

Director: _____

Date: _____

City Manager: _____

Date: _____

MEMORANDUM

TO: City Manager
Mayor and City Council

FROM: Elise Timm

DATE: May 01, 2018

RE: Request to Contract for Nuisance Mowing

SUMMARY: We would like authorization to enter into an Agreement with T&D Handyman Services, 904 Second Street, Webster City, for nuisance lawn mowing and snow removal services within the corporate limits of Webster City for the next three years

BACKGROUND/DISCUSSION: Nuisance mowing takes place when the grass or weeds are 8" or taller. A one-time 5 day notice is sent to the property owner. The property might either be abandoned with no one responding to our letters, or it can be a property owner who is disregarding our letters with no intent of mowing. Nuisance snow removal takes place when the snow has not been removed from the public sidewalk after a 24-hour notice has been issued by the inspection department. We are again entering into an agreement with a contractor for mowing, snow removal and related services associated with a bona fide nuisance.

This year we sent letters to 6 lawn-mowing contractors requesting a bid and only received a response from two:

T&D Handyman Services -	\$20 per hour – mowing
	\$20 per hour – snow removal
Ruba Lawn Care-	\$45 per hour – mowing
	\$65 per hour – trimming
	\$85 per hour – snow removal

FINANCIAL IMPLICATIONS: Money is budgeted each year in the Inspection Department's budget (Miscellaneous Contractual) for this. We pay the contractor and then invoice the property owner for the contractor's bill and the admin fee.

In 2017, approximately 99 letters were issued by the City to various property owners stating the requirement of the city's ordinance against nuisance properties pertaining to grass and weeds. We contracted out 18 properties to be mowed by T&D Handyman Services.

RECOMMENDATION: We would like Council approval to enter into an agreement with T&D Handyman Services for needed mowing, snow removal, and related services during 2018-2020. This is the same contractor who has done the mowing for us the last four years.

ALTERNATIVES: Have City personnel take it over again.

CITY MANAGER COMMENTS: Concur with recommendation. It would be difficult for City personnel to assume this task again without additional staff. Contracting this service provides Code Enforcement the responsiveness required to ensure nuisances are addressed promptly and adequately as our code and statute permit.

AGREEMENT FOR NUISANCE LAWN MOWING

This Agreement made and entered on the date hereinafter stated, between the City of Webster City, Iowa, ("City") and T & D Handyman, ("Contractor").

For and in consideration of the mutual covenants contained herein, the parties agree as follows:

1. Scope of Work. Contractor shall perform in a competent and Contractor manner the Scope of Work as set forth in Exhibit "A" attached hereto and by this reference incorporated herein.
2. Completion. Contractor shall commence work immediately on each nuisance property upon receipt of a written Notice to Proceed from the City and complete all phases of the Scope of Work within two (2) working days after receiving notice from the City's Inspection Department.
3. Payment. In consideration of the work performed, City shall pay Contractor after the Contractor has submitted, no more than twice a month, an invoice for work performed. The Inspection Department shall review such invoices and place on the next Council agenda for payment.
4. Non-Assignability. Both parties recognize that this contract is one for personal services and cannot be transferred, assigned, or sublet by either party without prior written consent of the other. Subcontracting, if authorized, shall not relieve the Contractor of any of the responsibilities or obligations under this agreement. Contractor shall be and remain solely responsible to the City for the acts, errors, omissions or neglect of any subcontractors officers, agents and employees, each of whom shall, for this purpose be deemed to be an agent or employee of the Contractor to the extent of the subcontract. The City shall not be obligated to pay or be liable for payment of any sums due which may be due to any sub-contractor.
5. Termination. The Contractor or the City may terminate this Agreement, without specifying the reason therefore, by giving a 30 day notice, in writing, addressed to the other party. No fees shall be earned after the effective date of the termination. All jobs must be completed to City's satisfaction by date of termination or payment will not be received.
6. Indemnification. Contractor agrees to indemnify and hold harmless the City, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with this contract, if such injury, loss, or damage is caused in whole or in part by, or is claimed to be caused in whole or in part by, the act, omission, error, Contractor error, mistake,

negligence, or other fault of the Contractor, any subcontractor of the Contractor, or any officer, employee, representative, or agent of the Contractor or of any subcontractor of the Contractor, or which arises out of any workmen's compensation claim of any employee of the Contractor or of any employee of any subcontractor of the Contractor.

7. Contractor's Insurance. Contractor agrees to procure and maintain, at its own expense, a policy or policies of insurance sufficient to insure against all liability, claims, demands, and other obligations assumed by the Contractor pursuant to Section 6 above. City reserves the right to request and receive a certified copy of any policy and any endorsement thereto.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement which shall be deemed the original on the date hereinafter written.

ATTESTED BY:

CITY OF WEBSTER CITY, IOWA:

Karyl K. Bonjour
City Clerk

By: _____
John Hawkins

Title: Mayor

Date: _____

CONTRACTOR:

T & D Handyman

By: _____

Title: _____

Date: _____

EXHIBIT "A" to Contractor Services Agreement

Scope of Work

- 1) Mow nuisance lawns, grass and weeds, within corporate limits of Webster City.
- 2) Clear any grass clippings from public sidewalk, street and gutter.
- 3) If directed by Inspection Department, trim shrubbery, bushes and low hanging tree branches.
- 4) Pick up debris before mowing commences (i.e. toys, rocks, twigs, etc.)
- 5) Submit invoice to Inspection Department within a timely manner.
- 6) Other related work as assigned.

EXHIBIT "B" to Contractor Services Agreement

Rate Schedule

(To be completed prior to execution of Agreement)

- 1) Rate for mowing is calculated as follows:

Per hour - \$ 20 - 1 hr minimum

Per employee at job site - _____

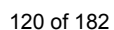
Other: _____

- 2) Additional charges will include:

a.) \$ 20 snow removal

b.) _____

c.) _____





MEMO

TO: Mayor and City Council
FROM: Daniel Ortiz-Hernandez, City Manager
DATE: May 03, 2018
RE: Alley Improvement Cost-Sharing Agreement with One Site Development, LLC,

SUMMARY: One Site Development, LLC is requesting the City share in the cost of improving the alley between and along the southern boundary where they wish to construct a Dollar Tree.

PREVIOUS COUNCIL ACTION: Council has previously approved a purchase agreement and at the April 16th Council Meeting agreed to the request.

BACKGROUND/DISCUSSION: One Site Development, LLC is requesting that the City participate in sharing in the cost to resurface the alley between the former Godfathers Pizza and the City owned lot they are considering purchasing. The City Council approved the sale of the lot to One Site Development, LLC back in February. The purchase agreement provided One Site Development, LLC with a 120-day inspection period for them to perform their due diligence and seek final approval from Dollar Tree.

One of the items Dollar Tree required of One Site Development, LLC is improving the condition of the alley. According to One Site Development, this is one of the final requirements Dollar Tree has stipulated for them to move forward.

The City policy has been to provide only minimal maintenance to alleys which entails snow removal and grading. The alley, One Site Development is requesting assistance from the City in the form of sharing in the cost is to overlay the alley with asphalt, is in rough shape. Dollar Tree's parking lot would be connected to the alley similar to the former Godfathers Pizza and the car dealership on the corner of Prospect Street and 2nd Street.

The estimated cost to do an asphalt overlay of the entire alley is \$ 11,194.95. Estimate comes from Fort Dodge Asphalt. The City would be responsible for 50%.

The City Council discussed and agreed to One Site Development's request at their April 16th meeting. One Site Development has executed the agreement which is now presented to the City Council for formal approval. In addition to the agreement, a formal change order follows this agenda item for the City Council to consider with Fort Dodge Asphalt who is currently working on the resurfacing of Union Street. The alley project would be added and it is expected that Fort Dodge Asphalt would complete all City projects by mid May.

One Site Development, LLC has agreed to reimburse the City for 100% of the cost to resurface the alley in the event that it does not close on the purchase of the City's lot.

One Site Development, LLC has agreed to purchase the City lot for \$75,000.00. They plan to construct an 8,550 square foot building with a current project estimate of \$1,002,700. Store opening would be sometime late spring 2019.



FINANCIAL IMPLICATIONS: \$5,598.48 or \$ 0.00 should One Site Development not move forward with developing a Dollar Tree.

RECOMMENDATION: Recommend Council approve the cost sharing agreement and change order.

ALTERNATIVES: Deny the request but risk losing out on a new development.

RESOLUTION NO. 2018 -

**AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER INTO AN ALLEY
IMPROVEMENT COST SHARING AGREEMENT WITH ONE SITE DEVELOPMENT,
LLC, AN IOWA LIMITED LIABILITY COMPANY, CEDAR FALLS, IOWA**

WHEREAS, One Site Development, LLC, an Iowa Limited Liability Company, 3759 Ranchero Road, Cedar Falls, Iowa is in the process of purchasing certain real estate located on Prospect Street, Webster City, Iowa, legally described as Lots 8, 9, 10 and 11, Block 110, Dubuque and Pacific Railroad Addition to Webster City, Iowa with the intentions of developing the property to accommodate a retail store; and

WHEREAS, said development is directly adjacent to an alley located south of the above described property, which is currently owned and maintained by the City of Webster City, Iowa which is the basis of this Agreement; and

WHEREAS, to better accommodate their development, One Site Development, LLC has requested that the City of Webster City improve the alley with an asphalt overlay to better accommodate vehicles entering and exiting their parking lot; and

WHEREAS, One Site Development LLC has proposed to the City Council of the City of Webster City, Iowa, to cover half of the costs associated with the necessary alley improvements; and

WHEREAS, an Agreement regarding the cost-sharing necessary to undergo the necessary alley improvements has been prepared and reviewed by City staff and the proposed Agreement appears to be in the best interest of the City of Webster City; and

WHEREAS, the City Council of the City of Webster City has reviewed said Alley Improvement Cost Sharing Agreement.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa that the Mayor and City Clerk are hereby authorized and directed to enter into a Alley Improvement Cost Sharing Agreement with One Site Development, LLC, 3759 Ranchero Road, Cedar Falls, Iowa, providing for the necessary alley improvements.

BE IT FURTHER RESOLVED that said Agreement is hereby approved upon being executed by both parties.

Passed and adopted this 7th day of May, 2018.

John Hawkins, Mayor

ATTEST:

K. Bonjour, City Clerk

ALLEY IMPROVEMENT COST-SHARING AGREEMENT

THIS AGREEMENT is entered into this ____ day of _____ 2018, by and between the City of Webster City, Iowa (the "City"), a municipal corporation, whose address, for the purpose of this Agreement, is 400 Second Street, Webster City, Iowa, 50595, and One Site Development, LLC, an Iowa limited liability company ("One Site"), whose address, for the purpose of this Agreement, is 3759 Ranchero Road, Cedar Falls, Iowa, 50613.

WHEREAS, One Site is in the process of purchasing certain real estate located on Prospect Street in Webster City, Iowa, legally described as Lots 8, 9, 10 and 11, Block 110, Dubuque and Pacific Railroad Addition to Webster City, Iowa, with the intentions of developing the property to accommodate a retail store.

WHEREAS, said development is directly adjacent to an alley located south of the above-described property, which is currently owned and maintained by the City. Said alley is the basis of this Agreement ("the Alley").

WHEREAS, to better accommodate their development, One Site has requested that the City improve the alley with an asphalt overlay to better accommodate vehicles entering and exiting their parking lot.

WHEREAS, One Site has proposed to the City Council of the City of Webster City, Iowa, to cover a portion of the costs associated with the necessary alley improvements.

WHEREAS the parties have reached an agreement regarding the cost-sharing necessary to undergo the necessary alley improvements and desire to memorialize their agreement and understandings regarding such; and

WHEREAS, this Agreement has no effect on any other agreements entered into between the City and One Site now or into the future.

NOW, THEREFORE, in consideration of the covenants and agreements set forth herein and for other good and valuable consideration, the parties hereby agree as follows:

1. Construction and Engineering Costs. City and One Site herein agree to share equally (50/50) in any and all costs that are associated with the necessary alley improvements. Once the City obtains final costs estimates, One Site shall, within ten (10) business days, deposit their share of the costs into escrow with satisfactory proof being given to the City. However, upon execution of this Agreement, should One Site decide to not move forward with the purchase of the real estate located on Prospect Street, as noted above, One Site herein agrees to pay for one hundred percent (100%) of any and all costs associated with the necessary alley improvements as a result of their failure to move forward with the intended purchase. As construction costs become due One Site shall see that immediate payment is made as requested by the City for their share of the costs.

2. Construction Timeline. Upon both parties executing this Agreement the City shall, within thirty (30) days of execution, begin working with all necessary parties to ensure the alley improvement project moves ahead in a timely fashion. Additionally, the City shall be solely responsible for organizing and supervising all the work necessary to complete the alley improvement project.

3. City's Jurisdiction and Control. Nothing in this Agreement shall be treated as removing this Alley from the City's jurisdiction or control now or into the future. However, One Site herein acknowledges the City's shall not be responsible for maintaining the alley beyond minimum maintenance consisting of limited snow removal, grading, and minor asphalt patch repair. Further, One Site shall be permitted to maintain the Alley or any portion thereof now and into the future at their own expense provided that such maintenance does not damage the alley surface or obstruct access and use of the alley by other adjacent businesses.

5. Successors and Assigns. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their successors and assigns.

6. Entire Agreement. This Agreement contains the complete Agreement between the parties and shall, as of the effective date of this Agreement, supersede all other Agreements between the parties. The parties stipulate that neither has made any representations including the execution and delivery of this Agreement except such representations as are specifically set forth in this Agreement, and each of the parties acknowledges that they have relied on their own judgment in entering into this Agreement. The parties further acknowledge that any representations that may have been made by either to the other prior to the date of executing this Agreement are of no effect and that neither has relied on such representations in connection with their dealings with the other.

7. Modification of Agreement. Any modification of this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding only if evidenced in writing signed by each party.

8. Effect of Partial Invalidity. The validity of any portion of this Agreement will not and shall not be deemed to affect the validity of any other provision. In the event that any provision of this Agreement is held to be invalid by a court of competent jurisdiction, the parties agree that the remaining provisions shall be deemed to be in full force and effect as if they had been executed by both parties subsequent to the holding of the invalid provision.

9. Governing Law. This Agreement and rights and duties hereunder shall be construed in accordance with the laws of the State of Iowa.

10. No Waiver. The failure of either party to this Agreement to insist upon the performance of any of the terms and conditions of this Agreement, or the waiver of any breach of any terms and conditions of this Agreement, shall not be construed as thereafter waiving any such terms and conditions, but the same shall continue and remain in full force and effect as if no such forbearance or waiver had occurred.

11. Section Headings. The titles to the Sections of this Agreement are solely for the convenience of the parties and shall not be used to explain, modify, simplify, or aide in the interpretation of the provisions of this Agreement.

IN WITNESS WHEREOF, the parties hereto sign and execute this Agreement on this _____ day of _____, 2018.

[Signature pages follow.]

CITY OF WEBSTER CITY, IOWA

By: _____
John Hawkins, Mayor

Attest: _____
Karyl Bonjour, City Clerk

STATE OF IOWA)
) SS.
COUNTY OF HAMILTON)

On this ____ day of _____, 2018 before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared John Hawkins and Karyl Bonjour, to me personally known, and who, being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of Webster City, Iowa; that the seal affixed to the foregoing instrument is the official seal of said City, and that the instrument was signed and sealed on behalf of the City, by authority of its City Council, and that John Hawkins and Karyl Bonjour acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the City, by it and them voluntarily executed.

Notary Public in and for the State of Iowa

My Commission expires _____

ONE SITE DEVELOPMENT, LLC,
an Iowa Limited Liability Company

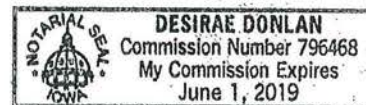
By: Jeff Stuckfort
Jeff Stuckfort Managing Member
Printed Name & Title

STATE OF IOWA)
) SS.
COUNTY OF Black Hawk)

On this 26th day of April, 2018, before me the undersigned, a Notary Public in and for the aforesaid State, personally appeared Jeff Stuckfort, to me personally known, and who, being by me duly sworn, did say that they are the Managing Member of One Site Development, LLC; that (a) no seal has been procured by said Corporation, and that the said instrument was signed on behalf of said Corporation by authority of its Board of Directors; and that the said Jeff Stuckfort, as such Managing Member, acknowledged the execution of said instrument to be the voluntary act and deed of said Corporation, by it and by them voluntarily executed.

Desirae Donlan
Notary Public in and for the State of Iowa

My Commission expires _____





MEMORANDUM

TO: Daniel Ortiz-Hernandez, City Manager
Mayor and Council

FROM: Ken Wetzler, Public Works Director

DATE: April 25, 2018

RE: Union Street HMA Overlay Project – Change Order # 2

SUMMARY: The original contract with Fort Dodge Asphalt Co., Fort Dodge, Iowa is to resurface Union Street. Change Order #1 included water main break and frost heave patches. Change Order No. 2 includes all materials, equipment, and labor needed for additional resurfacing of the Alley behind the former Godfathers building, more specifically the alley going west from Prospect Street between Second Street on the south and vacated Third Street to the north.

The additional work on the alley will include;

1. Clean existing pavement
2. Tack existing pavement for overly
3. Place a 1" scratch course (leveling course), then a 1.5" surface course
4. Roll and compact newly placed HMA
5. Clean and backfill as necessary

PREVIOUS COUNCIL ACTION: Council awarded a contract to Fort Dodge Asphalt Company, Fort Dodge, Iowa for the Union Street HMA Overlay Project on November 6, 2017 and approved Change Order #1 on April 16th 2018 to repair areas at Lynndale Drive, Hillcrest Drive and Buxton Drive. On April 16th 2018 Council moved to cost share the alley resurfacing adjacent to Prospect Street with One Site Development LLC.

BACKGROUND/DISCUSSION: The scope of resurfacing for the alley is in conjunction to save money by including this work while the contractor is working on Union Street.

Original Contract Price plus change order #1	\$165,644.12
Net Change (add)	\$11,194.95
Revised Contract Price	\$176,839.07

FINANCIAL IMPLICATIONS: This project is funded with L.O.S.S.T. Funds.

RECOMMENDATION: It is staff's recommendation that the Council approve Change Order No. 2 per the attached resolution for the revised contract price of \$176,839.07.

ALTERNATIVES: The City Council could choose not to include the repair of the alley.

CITY MANAGER COMMENTS: Concur with recommendation. As previously mentioned improving the alley by resurfacing as proposed is a requirement of the developers who are seeking to develop a new Dollar Tree retail store.

RESOLUTION NO. 2018 -

APPROVING CHANGE ORDER NO. 2 TO THE UNION STREET HOT MIX ASPHALT (HMA)
OVERLAY PROJECT WITH FORT DODGE ASPHALT CO. FORT DODGE, IOWA

WHEREAS, on November 6, 2017, the City Council of the City of Webster City, Iowa, did enter into a contract with Fort Dodge Asphalt Co. Fort Dodge, Iowa, for completion of the Union Street Hot Mix Asphalt (HMA) Overlay Project, and

WHEREAS, contract Change Order No. 2 has been prepared as follows:

Additional paving and quantities due to City's desire to include additional HMA resurfacing of the Alley behind the former Godfathers Pizza, more specifically the alley going west from Prospect Street between Second Street on the south and vacated Third Street to the north, to resurface the HMA pavement on said alley.

The following items are hereby added to the contract as previously approved by City Council:

Division 1 – Alley resurface: Lump sum cost of: \$11,194.95

1. Clean existing pavement
2. Tack existing pavement for overly
3. Place a 1" scratch course (leveling course), then a 1.5" surface course
4. Roll and compact newly placed HMA
5. Clean and backfill as necessary

By virtue of such changes in the Contract, the following revisions shall be made in the Contract price:

Original Contract Price plus change order #1 \$165,644.12

Net Change (add)..... \$11,194.95

Revised Contract Price \$176,839.07

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa, that Change Order No. 2 to the Union Street Hot Mix Asphalt (HMA) Overlay Project contract with Fort Dodge Asphalt Co. Fort Dodge, Iowa, as described above and attached hereto is hereby approved.

Passed and adopted this 7th day of May, 2018.

John Hawkins, Mayor

ATTEST: _____
Karyl K. Bonjour, City Clerk

Fort Dodge Asphalt Company

2516 7th Avenue South, Fort Dodge, IA 50501

Ph. (515) 573-3124 Fax (515) 576-4821

Proposal

April 11, 2018

Proposal may be withdrawn if not
accepted within 90 days.

TO: **Webster City, City of**

400 Second Street

Webster City, IA 50595

EMAIL

ATTN: Matt A

PH. 515.832.9119

FAX

CELL 515.297.1306

Job name or Project #: Alley behind the old Godfathers

This proposal will cover costs associated with the work outlined below:

1. Clean existing pavement
2. Tack existing pavement for overlay
3. Place a 1" scratch course (leveling course), then a 1.5" surface course
4. Roll and compact newly placed HMA
5. Clean and backfill as necessary

Lump Sum Cost of: \$

11,194.95

NOTES: FDA will utilize material on site for backfilling, if other material is needed or preferred it will be delivered and installed for \$27/TON. FDA assumes a good subbase to install new asphalt, if subbase material is needed for whatever reason it will be delivered and installed for \$27/TON.

Thank you for choosing Fort Dodge Asphalt Company for this project

Fort Dodge Asphalt
Authorized Signature

Bruce Marsh

04/11/2018

Authorized Signature
Accepted by & Date:

(Work cannot commence without a signed proposal)

Our material is guaranteed to be as specified. All work will be completed in a professional manner according to the standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Sites with minimal drainage can be subject to pooling water. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workers Compensation insurance. Asbestos abatement to be completed before demolition starts and is not included in estimate price.



MEMORANDUM

TO: Mayor and Council
Daniel Ortiz-Hernandez, City Manager

FROM: Matt Alcazar, Engineering Tech/Project Coordinator

DATE: April 24, 2018

RE: 2018 Tree Stump Removal Service Agreement

SUMMARY: This Agreement is for the 2018 Stump Removal Service. The stumps to be removed are from a list provided by the Electric Utility Line Clearance and Ash Tree Removal contracts.

PREVIOUS COUNCIL ACTION: Previous Councils have authorized agreements based on a per inch cost for stump removal.

BACKGROUND/DISCUSSION: The contractor will be responsible to complete the current list as soon as possible and to fulfill any future lists of stumps provided by the City until the end of the calendar year. The agreement spells out stumps are to be ground to 12" depth then backfilled with black dirt and seeded.

Requests for proposals were solicited from 12 Tree Stump Removal Contractors (list attached) with 3 being received as follows:

<u>CONTRACTOR</u>	<u>AMOUNT OF PROPOSAL</u>
Robb's Tree and Stump Service -	\$2.15 per inch
Jim's Tree Service & Construction -	\$3.50 per inch
Finco Tree Service -	\$4.75 per inch

FINANCIAL IMPLICATIONS:

2018-2019 Electric Utility Funds are budgeted in the amount of \$250,000 for the Ash Tree Removals and Stump Grinding.

Prior Year Expense

\$14,420.05 in 2017-2018

\$16,765.16 in 2016-2017

\$18,386.53 in 2015-2016

RECOMMENDATION: Enter into an agreement with Robb's Tree & Stump Service, Story City Iowa to perform the service.

ALTERNATIVES: We could reject any and all bids and rebid, or perform the service "in house". However, currently we don't have the staff or equipment to perform this service.

CITY MANAGER COMMENTS: Concur with recommendation. We are nearing the end of our ash tree removal project as most trees identified have been removed. Anticipate total cost may be in line with prior years unless additional trees or stumps require removal.

RESOLUTION NO. 2018 - _____

**AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER INTO AN
AGREEMENT WITH ROBB'S TREE & STUMP SERVICE, STORY CITY, IOWA
PROVIDING FOR 2018 TREE STUMP REMOVAL SERVICES**

WHEREAS, the City of Webster City has an ongoing Electric Line clearance tree trimming program under electrical lines within Webster City corporate limits, which includes a program for the removal of Ash trees on City maintained properties; and,

WHEREAS, requests for proposals were solicited from tree stump removal contractors as required by law for the 2018 Tree Stump Removal Service Agreement; and,

WHEREAS, all of the said proposals have been carefully considered, and it is necessary and advisable that provisions be made for the entering into a written agreement for the service;

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Webster City, Iowa, as follows:

SECTION 1. The proposal for the service submitted by the following contractor is fully responsive to the plans and specifications for the service, heretofore approved by the Council, and is the lowest responsible proposal received, such proposal being as follows:

<u>NAME AND ADDRESS OF CONTRACTOR</u>	<u>AMOUNT OF PROPOSAL</u>
Robb's Tree & Stump Service, Story City, Iowa	\$2.15 per inch

SECTION 2. The agreement for the Services be and the same is hereby entered into with said contractor at the total estimated cost set out above, the final settlement to be made on the basis of the unit prices therein set out and the actual final quantities of each stump removal service furnished, the said agreement to be subject to the terms of the aforementioned proposal, the plans and specifications and the terms of the bidder's written proposal.

SECTION 3. The Mayor and City Clerk are hereby authorized and directed to enter into a written agreement with said contractor for the project.

BE IT FURTHER RESOLVED that said agreement is hereby approved upon being executed by both parties.

Passed and adopted this 7th day of May, 2018.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

AGREEMENT FOR CONSTRUCTION SERVICES
2018 Tree Stump Removal Services

This Agreement made and entered on the date hereinafter stated, between the City of Webster City, Iowa, ("City") and Robb's Tree & Stump Service ("Contractor").

For and in consideration of the mutual covenants contained herein, the parties agree as follows:

1. Scope of Work. Contractor shall perform in a competent and professional manner the Scope of Work as set forth as follows.
 - A. The stump will need to be removed not less than 12" deep. The bid needs to be submitted on a **per inch basis** with the measurement of the stump being taken on the diameter or across the top of it.
 - B. The City right-of-way which includes the chipping and removing of the stump, cleanup of the site, filling the hole back in with dirt to make level with the surrounding ground and seeding.
 - C. The contractor is responsible for calling Iowa One Call to receive the proper locates for each stump to be removed.
 - D. Contractor will supply the Project Coordinator an **Itemized list** of the Stump locations, Inches, and cost of removal.
2. Completion. Contractor shall commence work immediately upon receipt of a written Notice to Proceed from the City and complete all phases of the Scope of Work as expeditiously as is consistent with Contractor skill and care and the orderly progress of the Work in a timely manner. The parties anticipate that all work pursuant to this agreement shall be completed no later than **December 31, 2018**. Upon request of the City, Contractor shall submit, for the City's approval, a schedule for the performance of Contractor's services which shall be adjusted as required as the project proceeds, and which shall include allowances for periods of time required by the City's project coordinator for review and approval of submissions and for approvals of authorities having jurisdiction over the project. This schedule, when approved by the City, shall not, except for reasonable cause, be exceeded by the Contractor.
3. Payment. In consideration of the work performed, City shall pay Contractor on a time and expense basis for all work performed. The unit prices for work performed by Contractor shall not exceed those unit prices set forth in **Itemized list** of Stump locations, Inches, and cost of removal appended hereto. Except as otherwise mutually agreed to by the parties the payments made to Contractor shall not initially exceed \$ _____ / inch . Contractor shall submit, in timely fashion, invoices for work performed. The City shall review such invoices and, if they are considered incorrect or untimely, the City shall review the matter with Contractor within ten days from receipt of the Contractor's bill.

A. The City of Webster City is set up to pay Accounts Payable (AP) twice each month. All bills are to be approved by the City Council at their regularly scheduled meetings which are the 1st and 3rd Monday's of each month. The AP checks are mailed out the following day. We will need your invoice by 5:00 p.m. on the Tuesday prior to the council meeting. The invoice you submit for payment must be itemized by stump address/location, diameter of the stump in inches and the cost per stump. You can mail the invoice to my attention at: Project Coordinator, City of Webster City, P.O. Box 217, Webster City, IA 50595; e-mail to malcazar@webstercity.com or fax to 515-832-6686.

4. Non-Assignability. Both parties recognize that this contract is one for personal services and cannot be transferred, assigned, or sublet by either party without prior written consent of the other. Sub-Contracting, if authorized, shall not relieve the Contractor of any of the responsibilities or obligations under this agreement. Contractor shall be and remain solely responsible to the City for the acts, errors, omissions or neglect of any subcontractors' officers, agents and employees, each of whom shall, for this purpose be deemed to be an agent or employee of the Contractor to the extent of the subcontract. The City shall not be obligated to pay or be liable for payment of any sums due which may be due to any sub-contractor.

5. Termination. The Contractor or the City may terminate this Agreement, by giving to the other party thirty (30) days written notice. Contractor shall not be relieved of any liability to the City for damages sustained by the City by virtue of any breach of this Agreement by the Contractor, and the City may withhold any payments to the Contractor for the purposes of set-off until such time as the exact amount of damages due the City from the Contractor may be determined.

6. Covenant Against Contingent Fees. The Contractor warrants that s/he has not employed or retained any company or person, other than a bona fide employee working for the Contractor, to solicit or secure this contract, that s/he has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of this contract.

7. Independent Contractor Status. It is expressly acknowledged and understood by the parties that nothing contained in this agreement shall result in, or be construed as establishing an employment relationship. Contractor shall be, and shall perform as, an independent Contractor who agrees to use his or her best efforts to provide the said services on behalf of the City. No agent, employee, or servant of Contractor shall be, or shall be deemed to be, the employee, agent or servant of the City. City is interested only in the results obtained under this contract. The manner and means of conducting the work are under the sole control of Contractor. None of the benefits provided by City to its employees including, but not limited to, workers' compensation insurance and unemployment insurance, are available from City to the employees, agents or servants of Contractor. Contractor shall be solely and entirely responsible for its acts and for the acts

of Contractor's agents, employees, servants and subcontractors during the performance of this contract. Contractor shall indemnify City against all liability and loss in connection with, and shall assume full responsibility for payment of all federal, state and local taxes or contributions imposed or required under unemployment insurance, social security and income tax law, with respect to Contractor and/or Contractor's employees engaged in the performance of the services agreed to herein.

8. Indemnification. Contractor agrees to indemnify and hold harmless the City, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with this contract, if such injury, loss, or damage is caused in whole or in part by, or is claimed to be caused in whole or in part by, the act, omission, error, Contractor error, mistake, negligence, or other fault of the Contractor, any subcontractor of the Contractor, or any officer, employee, representative, or agent of the Contractor or of any subcontractor of the Contractor, or which arises out of any workmen's compensation claim of any employee of the Contractor or of any employee of any subcontractor of the Contractor. The Contractor agrees to investigate, handle, respond to, and to provide defense for and defend against, any such liability, claims or demands at the sole expense of the Contractor. If it is determined by the final judgment of a court of competent jurisdiction agreed between the Parties or decided by any other method that such injury, loss, or damage was caused in whole or in part by the act, omission, or other fault of the City, its officers, or its employees, the City shall reimburse the Contractor for the portion of the judgment attributable to such act, omission, or other fault of the City, its officers, or employees.

9. Contractor Insurance Requirements

- A. Contractor agrees to procure and maintain, at its own expense, a policy or policies of insurance sufficient to insure against all liability, claims, demands, and other obligations assumed by the Contractor pursuant to Section 8 above. Such insurance shall be in addition to any other insurance requirements imposed by this contract or by law. The Contractor shall not be relieved of any liability, claims, demands, or other obligations assumed pursuant to Section 8 above by reason of its failure to procure or maintain insurance, or by reason of its failure to procure or maintain insurance in sufficient amounts, duration, or types.
- B. The contractor shall purchase and maintain such insurance as will protect the Contractor from claims set forth below which may arise out of or result from the Contractor's operations under the contract, whether such operations be by the Contractor or by any subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

- C. The insurance to be maintained by Contractor shall be written as follows:

Workers Compensation and Employers Liability Insurance as prescribed by Iowa law or the minimum limits shown below

The Workers Compensation policy shall include a *waiver of subrogation clause* in favor of the owner.

Commercial General Liability Insurance Combined Single Limits shown below covering Bodily Injury, Property Damage and Personal Injury:

This insurance must include the following features:

3. The Contractor will need to file with the City Clerk a public liability insurance policy, insuring against any loss that the City or any person may sustain arising out of or in connection with such services performed. The insurance coverage shall include not less than \$10,000.00 property damage, \$25,000.00 for a single personal injury or death and with limits of not less than \$50,000.00 for multiple injuries or death. This coverage shall be in addition to automobile public liability insurance required for any vehicle or equipment operated by the Contractor in conducting business.
4. Additional Insured — The Contractor will include the City or Utility as additional insured on all policies except Workers' Compensation as respects all work performed. The additional insureds shall fully cooperate with the Contractor and its insurers on any claim.
5. Insurance Certificates — Each policy noted above shall be issued by an insurance company authorized to write such insurance in the State of Iowa and shall be reasonably acceptable to the city or utility. These insurance policies shall not be canceled without at least 30 days prior written notice to City or Utility. A properly executed Certificate of Insurance showing evidence of these insurance requirements shall be delivered to the City or Utility prior to the commencement of this Contract.
6. The following clauses will be added to all liability coverages:

The company and the insured expressly agree and state that the purchase of this policy of insurance by the insured does not waive any of the defenses of governmental immunity available to the insured under Iowa Code Section 670.4 as it now exists and as it may be amended from time to time.

The company and the insured further agree that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under Iowa Code Section 670.4 as it now exists and as it may be amended from time to time.

D. Subrogation:

To the extent that such insurance is in force and collectible and to the extent permitted by law, the City or Utility and Contractor each hereby releases and waives all right of recovery against the other or anyone claiming through or under each of them by way of subrogation or otherwise. The foregoing release and waiver shall apply to damage to contractor's equipment, tools and other personal property as well as automobiles.

- E. The policy or policies required above shall be endorsed to include the City and the City's officers and employees as additional insured. The additional insureds shall fully cooperate with the Contractor and its insurers on any claim. Every policy required above shall be primary insurance, and any insurance carried by the City, its officers or employees, or carried by or provided through any insurance pool of the City, shall be excess and not contributory insurance to that provided by Contractor. No additional insured endorsement to the policy required above shall contain any exclusion for bodily injury or property damage arising from completed operations. The Contractor shall be solely responsible for any deductible losses under any policy required above.
- F. The **certificate of insurance** shall be completed by the Contractor's insurance agent as evidence that policies providing the required coverages, conditions, and minimum limits are in full force and effect, and shall be reviewed and approved by the City prior to commencement of the contract. The certificate shall identify this contract and shall provide that the coverages afforded under the policies shall not be canceled, terminated or materially changed until at least thirty (30) days prior written notice has been given to the City.
- G. Failure on the part of the Contractor to procure or maintain policies providing the required coverages, conditions, and minimum limits shall constitute a material breach of contract upon which City may immediately terminate this contract, or at its discretion City may procure or renew any such policy or any extended reporting period thereto and may pay any and all premiums in connection therewith, and all monies so paid by City shall be repaid by Contractor to City upon demand, or City may offset the cost of the premiums against monies due to Professional from City.
- H. City reserves the right to request and receive a certified copy of any policy any endorsement thereto.
- I. The parties hereto understand and agree that City is relying on, and does not waive or intend to waive by any provision of this contract, or any other rights, immunities, and protections provided by the Iowa Tort Liability of Governmental Subdivisions, Chapter 670, Iowa Code.

10. City's Insurance. The parties hereto understand that the City carries liability insurance for its officers and employees. Copy of said policies is available for inspection upon request during normal business hours.

11. Completeness of Agreement. It is expressly agreed that this agreement contains the entire undertaking of the parties relevant to the subject matter thereof and there are no verbal or written representations, agreements, warranties or promises pertaining to the project matter thereof not expressly incorporated in this writing.

12. Notice. Any written notices as called for herein may be hand delivered to the respective persons and/or addresses listed below or mailed by certified mail return receipt requested, to:

City: Project Coordinator
City of Webster City
P. O. Box 217, 400 Second Street
Webster City, IA 50595

Contractor:
Robb's tree & Stump service
228 Summit Drive
Story City, Iowa 50248

13. Non-Discrimination. No discrimination because of race, color, creed, sex, marital status, affectional or sexual orientation, family responsibility, national origin, ancestry, handicap, or religion shall be made in the employment of persons to perform services under this contract.

14. Waiver. The waiver by the City of any term, covenant, or condition hereof shall not operate as a waiver of any subsequent breach of the same or any other term. No term, covenant, or condition of this Agreement can be waived except by the written consent of the City, and forbearance or indulgence by the City in any regard whatsoever shall not constitute a waiver of any term, covenant, or condition to be performed by Contractor to which the same may apply and, until complete performance by Contractor of said term, covenant or condition, the City shall be entitled to invoke any remedy available to it under this Agreement or by law despite any such forbearance or indulgence.

15. Execution of Agreement by City. This agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

16. General Terms.

(a) It is agreed that neither this agreement nor any of its terms, provisions, conditions, representations or covenants can be modified, changed, terminated or amended, waived, superseded or extended except by appropriate written instrument fully executed by the parties.

(b) If any of the provisions of this agreement shall be held invalid, illegal or unenforceable it shall not affect or impair the validity, legality or enforceability of any other provision.

(c) The parties acknowledge and understand that there are no conditions or limitations to this understanding except those as contained herein at the time of the execution hereof and that after execution no alteration, change or modification shall be made except upon a writing signed by the parties.

(d) This agreement shall be governed by the laws of the State of Iowa as from time to time in effect.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in three copies each of which shall be deemed an original on the date hereinafter written.

CITY OF WEBSTER CITY, IOWA:

By: _____
John Hawkins

Title: Mayor

Date: _____

ATTEST:

Karyl K. Bonjour, City Clerk

WITNESSED BY:

CONTRACTOR:

Company: Bob's Tree & Stump Service

By: [Signature]

Title: Owner

Date: 4-13-18

CITY OF WEBSTER CITY

City Manager's Office
400 SECOND STREET
P. O. BOX 217
WEBSTER CITY, IA 50595-0217

PHONE: 515-832-9151
FAX: 515-832-9153
E-MAIL: wcmsmith@webstercity.com

"EXHIBIT A"

Date of Request	Quote No.
3/09/2018	
Quote Due Date	Page No.
3/26/2018	1 of 1

QUOTATION REQUEST

Company Name: Robb's Tree & Stump ServicePhone: 515-520-7175

Fax: _____

E-mail: Stumping68@yahoo.com

ITEM #	DESCRIPTION	Bidder's Information
1	Per inch cost to chip & remove a tree stump, cleanup of the site, back fill with dirt to be level with the surrounding ground and seeded. The depth of the removal will need to be a minimum of 12" deep.	<p>\$2.¹⁵ per inch</p> <p>Robb's Tree & Stump Service 228 Summit Drive Story City, Iowa 50248</p>

Arbor Pro
1343 13th Ave. N.
Fort Dodge, Ia. 50501
515-570-5577

Arbor Way All About Trees, LLC
7117 220th St
Colo, Ia. 50056
320-360-2151

Cutting Edge Tree Service
400 Monroe Ave. Suite 8
Mason City, Ia. 50401
641-424-6808

Finco Tree Service
52724 280th
Kelley, Ia. 50134
515-231-4346

Frye's Tree Service
P.O. Box 244
Webster City, Ia. 50595
515-832-3773

Jim's Tree Service
1339 E. Second St.
Webster City, Ia. 50595
515-832-6863

Robb's Tree & Stump Service
228 Summit Dr.
Story City, Ia. 50248
515-520-7175

Thomas Brother's Tree Service
P.O. Box 1619
Fort Dodge, Ia. 50501
515-571-6244

Weiss Tree Service, Inc.
60953 190th
Navada, Ia. 50201

Wright Tree Service, Inc.
P.O. Box 1718
Des Moines, Ia. 50306
515-277-6291

Powers Tree Service
3363 Zebulon Ave.
Farnhamville, Ia. 50538
515-571-7707

Elite Tree
P.O. Box 145
Tama Ia. 52339
641-651-0194



MEMORANDUM

TO: Daniel Ortiz-Hernandez, City Manager
Mayor and Council
FROM: Ken Wetzler, Public Works Director
DATE: May 1, 2018
RE: City owned properties at 1203 East 2nd Street, 1118 John Street, and 1513 River Street

SUMMARY: The above listed properties are now ready to be demolished. Requests for demolition proposals were sent out on or about April 11, 2018. (Note attached list of contractors) Bids/proposals were due April 30 at 2 p.m.

PREVIOUS COUNCIL ACTION: Council accepted ownership of these properties.

BACKGROUND/DISCUSSION: 1203 East 2nd property was a motel then apartments; there are 6 units within the "Z" shaped structure, plus a garage on the west side and a shed to the north. This property was used as a training fire on April 7th. 1118 John Street was a house fire plus debris. 1513 River Street was an abandoned property falling in on itself.

The bid letting was held April 30, 2018 at 2 p.m. in City Hall with bids opened by City Staff. City Staff recommends the agreement be granted to Jones Rock & Dirt, Webster City, Iowa for the bid of \$23,500.00.

After Council awards the agreement, and the City's receipt of all applicable executed documents the contractor will be given a Notice to Proceed. The completion date is on or before June 15, 2018. Liquidated damages are set at \$750.00 per calendar day.

<u>Name and City, State of Contractor</u>	<u>Amount of Proposal</u>
Jones Rock & Dirt, Webster City, IA	\$23,500.00
Habhab Construction, Webster City, IA	\$37,182.00

FINANCIAL IMPLICATIONS: 1203 East 2nd Street, 1118 John Street, and 1513 River Street would be funded by Low and Moderate Income (LMI) funds. Future sale of these properties could be used to help offset demolition costs.

RECOMMENDATION: Staff recommends the project, 2018 Demolition Project, be completed as described in the plans and specifications and grant the agreement to Jones Rock & Dirt, Webster City, Iowa for the bid of \$23,500.00.

ALTERNATIVES: The City Council could choose to not authorize City Staff to proceed.

CITY MANAGER COMMENTS: This is the next step in the City's effort to address unsafe and nuisance properties. The City previously sold two homes that were able to be rehabilitated. Unfortunately, the properties listed above are beyond rehabbing and require the full demolition and clearing from the property. Once completed, the City will evaluate selling the properties for new development with perhaps the exception of the home property on River Street which sits within the 1400 ft² in.

RESOLUTION NO. 2018 - _____

**AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER INTO AN AGREEMENT WITH
JONES ROCK & DIRT, WEBSTER CITY, IOWA FOR THE
2018 DEMOLITION PROJECT**

WHEREAS, pursuant to notice duly published in the manner and form prescribed by resolution of this Council and as required by law, bids and proposals were received by this Council for the 2018 Demolition Project; and,

WHEREAS, all of the said bids and proposals have been carefully considered, and it is necessary and advisable that provision be made for the award of the agreement for the project;

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Webster City, Iowa, as follows:

SECTION 1. The bid for the project submitted by the following contractor is fully responsive to the plans and specifications for the project, heretofore approved by the Council, and is the lowest responsible bid received, such bid being as follows:

<u>NAME AND ADDRESS OF CONTRACTOR</u>	<u>AMOUNT OF BID</u>
Jones Rock & Dirt, 400 Willow St., Webster City, IA	\$23,500.00

SECTION 2. The agreement for the Project be and the same is hereby awarded to such contractor at the total estimated cost set out above, the said agreement to be subject to the terms of the aforementioned plans and specifications and the terms of the bidder's written proposal.

SECTION 3. The Mayor and City Clerk are hereby authorized and directed to enter into a written agreement with said contractor for the project.

SECTION 4. The amount of the contractor's performance and/or payment bonds is hereby fixed and determined to be 100% of the amount of the agreement.

BE IT FURTHER RESOLVED that said agreement is hereby approved upon being executed by both parties.

Passed and adopted this 7th day of May, 2018.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement made and entered on the date hereinafter stated, between the City of Webster City, Iowa, ("City") and Jones Rock & Dirt, Webster City Iowa.

For and in consideration of the mutual covenants contained herein, the parties agree as follows:

1. Scope of Work. Professional shall perform in a competent and Professional manner the Scope of Work as set forth in Exhibit "A" attached hereto and by this reference incorporated herein for professional services in connection included Request for Proposal.

2. Completion. Professional shall commence work immediately upon receipt of a written Notice to Proceed from the City and complete all phases of the Scope of Work as expeditiously as is consistent with professional skill and care and the orderly progress of the Work in a timely manner. The parties anticipate that all work pursuant to this agreement shall be completed no later than **June 15, 2018**. Upon request of the City, Professional shall submit, for the City's approval, a schedule for the performance of Professional's services which shall be adjusted as required as the project proceeds, and which shall include allowances for periods of time required by the City's project engineer for review and approval of submissions and for approvals of authorities having jurisdiction over the project. This schedule, when approved by the City, shall not, except for reasonable cause, be exceeded by the Professional.

3. Liquidated damages Provisions for liquidated damages, if any, for failure to timely attain a Milestone, Substantial Completion, or completion of the Work in readiness for final payment, are set for in the agreement.

In addition to the amount provided for liquidated damages, Contractor shall reimburse Owner (1) for any fines or penalties imposed on Owner as a direct result of the Contractor's failure to attain Substantial Completion according to the Contract Times, and (2) for the actual costs reasonably incurred by Owner for engineering, construction observation, inspection, and administrative services needed after the time specified in Paragraph 4.02 for Substantial Completion (as duly adjusted pursuant to the Contract), until the Work is substantially complete.

4. Payment. In consideration of the work performed, City shall pay Professional on a time and expense basis for all work performed. The unit prices for work performed by Professional shall not exceed those unit prices set forth in Exhibit "A" of address, and cost of removal appended hereto. Except as otherwise mutually agreed to by the parties the payments made to Contractor shall not initially exceed \$23,500.00. Contractor shall submit, in timely fashion, invoices for work performed. The City shall review such invoices and, if they are considered incorrect or untimely, the City shall review the matter with Contractor within ten days from receipt of the Contractor's bill.

- A. The City of Webster City is set up to pay Accounts Payable (AP) twice each month. All bills are to be approved by the City Council at their regularly scheduled meetings which are the 1st and 3rd Monday's of each month. The AP checks are mailed out the following day. We will need your invoice by 1:00 p.m. on the Tuesday prior to the council meeting. The invoice you submit for payment must be itemized by Address, and the cost per Proposal. You can mail the invoice to my attention at: Project Coordinator, City of Webster City, P.O. Box 217, Webster City, IA 50595; e-mail to malcazar@webstercity.com or fax to 515-832-6686.
- B. Contractor(s) who have a previous outstanding debt(s) owed to the City of Webster City shall have such sum owed deducted from the amount to be paid to the Contractor at the completion of the project. The City will provide the Contractor with an invoice showing the outstanding debt and such deduction from the amount to be paid at the time of issuing payment. The City will remit the remaining balance per the terms outlined in this Agreement.

5. Non-Assignability. Both parties recognize that this contract is one for personal services and cannot be transferred, assigned, or sublet by either party without prior written consent of the other. Sub-Contracting, if authorized, shall not relieve the Professional of any of the responsibilities or obligations under this agreement. Professional shall be and remain solely responsible to the City for the acts, errors, omissions or neglect of any sub-professionals officers, agents and employees, each of whom shall, for this purpose be deemed to be an agent or employee of the Professional to the extent of the subcontract. The City shall not be obligated to pay or be liable for payment of any sums due which may be due to any sub-professional.

6. Termination. The Professional or the City may terminate this Agreement, without specifying the reason therefore, by giving notice, in writing, addressed to the other party, specifying the effective date of the termination. No fees shall be earned after the effective date of the termination. Upon any termination, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, reports or other material prepared by the Professional pursuant to this Agreement shall become the property of the City. Notwithstanding the above, Professional shall not be relieved of any liability to the City for damages sustained by the City by virtue of any breach of this Agreement by the Professional, and the City may withhold any payments to the Professional for the purposes of set-off until such time as the exact amount of damages due the City from the Professional may be determined.

7. Professional Staff Change Procedure: The Professional shall notify the City of the loss of consultant staff in writing and the effects it will have on current projects and the City interests. The Professional shall find mutually agreed replacement of staff within ninety days and having like expertise, other employed staff, new staffing, or contractual relationship. Failure to provide agreed replacement, allows the City at its discretion to terminate this contract, in full or in part, with no obligation to pay the Professional from the date of loss of consultant staff.

8. Covenant Against Contingent Fees. The Professional warrants that s/he has not employed or retained any company or person, other than a bona fide employee working for the Professional, to solicit or secure this contract, that s/he has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of this contract

9. Independent Contractor Status. It is expressly acknowledged and understood by the parties that nothing contained in this agreement shall result in, or be construed as establishing an employment relationship. Professional shall be, and shall perform as, an independent contractor who agrees to use his or her best efforts to provide the said services on behalf of the City. No agent, employee, or servant of Professional shall be, or shall be deemed to be, the employee, agent or servant of the City. City is interested only in the results obtained under this contract. The manner and means of conducting the work are under the sole control of Professional. None of the benefits provided by City to its employees including, but not limited to, workers' compensation insurance and unemployment insurance, are available from City to the employees, agents or servants of Professional. Professional shall be solely and entirely responsible for its acts and for the acts of Professional's agents, employees, servants and sub-professionals during the performance of this contract. Professional shall indemnify City against all liability and loss in connection with, and shall assume full responsibility for payment of all federal, state and local taxes or contributions imposed or required under unemployment insurance, social security and income tax law, with respect to Professional and/or Professional's employees engaged in the performance of the services agreed to herein.

10. Indemnification. Professional agrees to indemnify and hold harmless the City, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with this contract, if such injury, loss, or damage is caused in whole or in part by, or is claimed to be caused in whole or in part by, the act, omission, error, Professional error, mistake, negligence, or other fault of the Professional, any sub-professional of the Professional, or any officer, employee, representative, or agent of the Professional or of any sub-professional of the Professional, or which arises out of any workmen's compensation claim of any employee of the Professional or of any employee of any sub-professional of the Professional. The Professional agrees to investigate, handle, respond to, and to provide defense for and defend against, any such liability, claims or demands at the sole expense of the Professional, or at the option of the City, agrees to pay the City or reimburse the City for the defense costs incurred by the City in connection with, any such liability, claims, or demands. If it is determined by the final judgment of a court of competent jurisdiction that such injury, loss, or damage was caused in whole or in part by the act, omission, or other fault of the City, its officers, or its employees, the City shall reimburse the Professional for the portion of the judgment attributable to such act, omission, or other fault of the City, its officers, or employees.

11. Professional's Insurance Requirements

- A. Professional agrees to procure and maintain, at its own expense, a policy or policies of insurance sufficient to insure against all liability, claims, demands, and other obligations assumed by the Professional pursuant to Section 8 above. Such insurance shall be in addition to any other insurance requirements imposed by this contract or by law. The Professional shall not be relieved of any liability, claims, demands, or other obligations assumed pursuant to Section 8 above by reason of its failure to procure or maintain insurance, or by reason of its failure to procure or maintain insurance in sufficient amounts, duration, or types.
- B. The Professional shall purchase and maintain such insurance as will protect the Professional from claims set forth below which may arise out of or result from the Professional's operations under the contract, whether such operations be by the Professional or by any sub-Professional or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:
- C. The insurance to be maintained by Professional shall be written as follows:
1. Workers Compensation and Employers Liability Insurance as prescribed by Iowa law or the minimum limits shown below

- A. Iowa Benefits Statutory
B. Employers Liability

Bodily Injury by accident	\$500,000 each accident
Bodily Injury by disease	\$500,000 each accident
Bodily Injury by disease.	\$500,000 policy limit

The Workers Compensation policy shall include a waiver of *subrogation clause* in favor of the owner.

2. Commercial General Liability Insurance Combined Single Limits shown below covering Bodily Injury, Property Damage and Personal Injury:

General Aggregate Limit	\$2,000,000
Products - Completed Operations Aggregate Limit	\$2,000,000
Personal and Advertising Injury Limit	\$1,000,000
Each Occurrence Limit	\$1,000,000
Fire Damage Limit (for any one fire)	\$ 100,000

Medical Damage Limit (any one \$ 5,000 person)

This insurance must include the following features:

- a. Coverage for all premises and operations. The policy shall be endorsed to provide the aggregate Per Project Endorsement
 - b. Personal and Advertising Injury.
 - c. Operations by independent Professionals.
 - d. Contractual Liability coverage.
 - e. Coverage for property damage underground or damaged by explosion or collapse (XCU).
3. Automobile Liability insurance, covering all owned, non-owned, hired and leased vehicles with a minimum combined single limit for Bodily Injury and Property Damage of \$1,000,000 per accident. Insurance must include Contractual Liability.
 4. Umbrella/Excess Insurance- at Professional's option, the limits specified may be satisfied with a combination of primary and Umbrella/Excess Insurance.
 5. Additional Insured — The Professional will include the City or Utility as additional insured on all policies except Workers' Compensation as respects all work performed.
 6. Insurance Certificates — Each policy noted above shall be issued by an insurance company authorized to write such insurance in the State of Iowa and shall be reasonably acceptable to the city or utility. These insurance policies shall not be canceled without at least 30 days prior written notice to City or Utility. A properly executed Certificate of Insurance showing evidence of these insurance requirements shall be delivered to the City or Utility prior to the commencement of this lease.
 7. The following clauses will be added to all liability coverages:

The company and the insured expressly agree and state that the purchase of this policy of insurance by the insured does not waive any of the defenses of governmental immunity available to the insured under Iowa Code Section 670.4 as it now exists and as it may be amended from time to time.

The company and the insured further agree that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under Iowa Code Section 670.4 as it now exists and as it may be amended from time to time.

D. Subrogation:

To the extent that such insurance is in force and collectible and to the extent permitted by law, the City or Utility and Professional each hereby releases and waives all right of recovery against the other or anyone claiming through or under each of them by way of subrogation or otherwise. The foregoing release and waiver shall apply to damage to Professional's equipment, tools and other personal property as well as automobiles.

- E. The policy or policies required above shall be endorsed to include the City and the City's officers and employees as additional insureds. Every policy required above shall be primary insurance, and any insurance carried by the City, its officers or employees, or carried by or provided through any insurance pool of the City, shall be excess and not contributory insurance to that provided by Professional. No additional insured endorsement to the policy required above shall contain any exclusion for bodily injury or property damage arising from completed operations. The Professional shall be solely responsible for any deductible losses under any policy required above.
- F. The certificate of insurance shall be completed by the Professional's insurance agent as evidence that policies providing the required coverages, conditions, and minimum limits are in full force and effect, and shall be reviewed and approved by the City prior to commencement of the contract. The certificate shall identify this contract and shall provide that the coverages afforded under the policies shall not be canceled, terminated or materially changed until at least thirty (30) days prior written notice has been given to the City.
- G. Failure on the part of the Professional to procure or maintain policies providing the required coverages, conditions, and minimum limits shall constitute a material breach of contract upon which City may immediately terminate this contract, or at its discretion City may procure or renew any such policy or any extended reporting period thereto and may pay any and all premiums in connection therewith, and all monies so paid by City shall be repaid by Professional to City upon demand, or City may offset the cost of the premiums against monies due to Professional from City.
- H. City reserves the right to request and receive a certified copy of any policy any endorsement thereto.
- I. The parties hereto understand and agree that City is relying on, and does not waive or intend to waive by any provision of this contract, or any other rights, immunities, and protections provided by the Iowa Tort Liability of Governmental Subdivisions, Chapter 670, Iowa Code.

12. City's Insurance. The parties hereto understand that the City carries liability insurance for its officers and employees. Copy of said policies is available for inspection upon request during normal business hours.

13. Completeness of Agreement. It is expressly agreed that this agreement contains the entire undertaking of the parties relevant to the subject matter thereof and there are no verbal or written representations, agreements, warranties or promises pertaining to the project matter thereof not expressly incorporated in this writing.

14. Notice. Any written notices as called for herein may be hand delivered to the respective persons and/or addresses listed below or mailed by certified mail return receipt requested, to:

City:
City Manager
City of Webster City
P. O. Box 217,400 Second Street
Webster City, IA 50595

Professional:
Andrew Jones
Jones Rock and Dirt
400 Willow St.
Webster City, Ia. 50595

15. Non-Discrimination. No discrimination because of race, color, creed, sex, marital status, affectional or sexual orientation, family responsibility, national origin, ancestry, handicap, or religion shall be made in the employment of persons to perform services under this contract.

16. Waiver. The waiver by the City of any term, covenant, or condition hereof shall not operate as a waiver of any subsequent breach of the same or any other term. No term, covenant, or condition of this Agreement can be waived except by the written consent of the City, and forbearance or indulgence by the City in any regard whatsoever shall not constitute a waiver of any term, covenant, or condition to be performed by Professional to which the same may apply and, until complete performance by Professional of said term, covenant or condition, the City shall be entitled to invoke any remedy available to it under this Agreement or by law despite any such forbearance or indulgence.

17. Execution of Agreement by City.
This agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

18. General Terms.

(a) It is agreed that neither this agreement nor any of its terms, provisions, conditions, representations or covenants can be modified, changed, terminated or amended, waived, superseded or extended except by appropriate written instrument fully executed by the parties.

(b) If any of the provisions of this agreement shall be held invalid, illegal or unenforceable it shall not affect or impair the validity, legality or enforceability of any other provision.

(c) The parties acknowledge and understand that there are no conditions or limitations to this understanding except those as contained herein at the time of the execution hereof and that after execution no alteration, change or modification shall be made except upon a writing signed by the parties.

(d) This agreement shall be governed by the laws of the State of Iowa as from time to time in effect.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in three copies each of which shall be deemed an original on the date hereinafter written.

[SIGNATURES ON FOLLOWING PAGE]

ATTESTED BY:

City Clerk, Karyl Bonjour

CITY OF WEBSTER CITY, IOWA:

By: _____

Mayor, John Hawkins

Date: _____

WITNESSED BY:

PROFESSIONAL:

By: _____

Title: _____ Date: _____

"EXHIBIT A"

City of Webster City 2018 Demolition Project Webster City, Iowa

Demolition Proposal:

Scope of Contract will include: Removal of existing dwelling and other structures including foundations, and all other existing structural items and debris on the property except any existing sidewalks. Contractor will be required to protect the existing sidewalks and/or replace them at their own expense.

Disconnection of existing water service at water main must be completed by State of Iowa Licensed Plumber.

Disconnection of existing Sewer Service will be capped with Furnco Cap and encased with concrete.

Proposal Form

Address:	Lump Sum Cost
1203 E. Second Street	\$ 7000 ⁰⁰
1118 John Street	\$ 7500 ⁰⁰
1513 River Street	\$ 9000 ⁰⁰
Total for all listed Properties	\$ 23,500 ⁰⁰

The Bidder hereby acknowledges that all addenda become a part of the Contract Documents when issued and that each such addendum has been received and utilized in the preparation of this bid. The Bidder hereby acknowledges receipt of the following addenda by inserting the number of each addendum in the blanks below:

Addendum _____

Addendum _____

Contractor List.txt

Central Iowa Dirt & Demolition
2066 290th St.
Kamrar, Ia. 50132
(515) 539-4054

Friesth Construction
1822 220th St.
Fort Dodge, Ia. 50501
(515) 571-6393

Habhab Construction.
1221 Third St.
Webster City, Ia. 50595
(515) 832-3060

Ingraham Construction.
131 Second St.
Webster City, Ia. 50595
(515) 832-9958

Peterson Construction.
1929 W. Second St.
Webster City, Ia. 50595
(515) 832-1216

The Tile Pros, Inc.
308 Third St.
Webster City, Ia. 50595
(515) 832-4699

De Carlo Demolition Co.
260 NE 44th Ave.
Des Moines, IA 50313
(515) 243-1151

Iowa Demolition
1901 Easton Blvd.
Des Moines, IA 50316
(515) 265-0005

Demolition Specialists
1305 N Adams Ave.
Mason City, IA 50401
(641) 494-6093

Andy Jones
400 Willow
Webster, City, IA.
515-297-4448



MEMORANDUM

TO: Daniel Ortiz-Hernandez, City Manager
Mayor and Council

FROM: Ken Wetzler, Public Works Director

DATE: May 1, 2018

RE: Engineering Services Agreement Amendment No. 4 for Snyder & Associates Inc.
Ankeny, Iowa.

SUMMARY: The City of Webster City is currently under an agreement with Snyder & Associates for engineering services. This amendment to their agreement is to provide engineering for the 2018 Sewer Rehab Project.

PREVIOUS COUNCIL ACTION: Council awarded Snyder & Associates Inc., Ankeny, Iowa, Engineering Services Agreement on February 6, 2017 and approved Amendments 1(March 20, 2017) & 2(Sept.5, 2017) & 3(February 5, 2018) since then.

BACKGROUND/DISCUSSION: The project requiring engineering is to rehabilitate sanitary and storm sewer issues for engineering services with Snyder & Associates.

The engineering is to make repairs in the following locations;

1. Storm sewer repair at 2nd and Superior Street - patching back with PCC
2. Sanitary sewer slip lining repair along 1st Street near Woolsey – patching back with HMA
3. Sanitary sewer slip lining repair along 3rd Street near Funk Street- patching back with PCC
4. Sanitary sewer repair on E. 2nd Street near White Fox Road – grouting
5. Sanitary sewer repair along Cedar Street near Union Street – patching back with HMA
6. Sanitary sewer slip lining repair along Edgewood Drive – patching back with PCC

The City has asked Snyder & Associates to provide the City with engineering solutions to the aforementioned sewer areas.

FINANCIAL IMPLICATIONS: Engineering fees laid out in Amendment No. 4 is not to exceed \$45,630.00. Road Use Funds would be used for engineering as well as the project.

RECOMMENDATION: City staff recommends the Council approve Amendment No. 4.

ALTERNATIVES: In order to keep the project moving forward in a timely manner, there are no reasonable alternatives.

CITY MANAGER COMMENTS: Concur with recommendation. Unfortunately we have to continually stay on top of our infrastructure maintenance and repair or risk higher costs and interruptions in service, in the event it deteriorates to the point that repairs and maintenance are no longer viable.

RESOLUTION NO. 2018 - ____

**APPROVING AMENDMENT NO. 4 TO THE
ENGINEERING SERVICES AGREEMENT WITH SNYDER & ASSOCIATES, INC.,
ANKENY, IOWA, FOR THE 2018 SEWER REHAB PROJECT**

WHEREAS, on February 6, 2017, the City of Webster City did enter into an Engineering Agreement with Snyder & Associates, Inc., Ankeny, Iowa, for engineering services; and,

WHEREAS, the City of Webster City desires to repair sewers needing repair, thus requiring additional engineering services; and,

WHEREAS, Amendment No. 4 has been prepared by the Project Engineer for additional engineering services to prepare contract documents and administer construction contracts for 2018 Sewer Rehab Project.

WHEREAS, Amendment No. 4 has been negotiated with Snyder & Associates, Inc., 2727 SW Snyder Boulevard, Ankeny, Iowa to perform the project engineering services; and,

WHEREAS, the City Council has reviewed said Amendment No. 4.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa that Amendment No. 4 to the Snyder & Associates Engineering Services Agreement with Snyder & Associates, Inc., as described above and attached hereto is hereby approved.

BE IT FURTHER RESOLVED that said amendment is hereby approved upon being executed by both parties.

Passed and adopted this 7th day of May, 2018.

John Hawkins, Mayor

ATTEST:

Karyl Bonjour, City Clerk

WEBSTER CITY, IOWA

AMENDMENT No. 4 TO THE AGREEMENT FOR PROFESSIONAL SERVICES FOR THE ON-CALL STREET PAVING SPECIALIST

This Amendment to the Agreement for Engineering Services is made and entered into on the date hereinafter stated under City's signature, between the City of Webster City ("City"), Iowa, and Snyder & Associates, Inc. ("Professional").

For work on the On-Call Street Paving Specialist, the parties agree as follows:

1. **Engagement.** The City hereby engages the Professional to perform work necessary to provide all services as described in the Scope of Work in connection with this Amendment to the Contract.
2. **Scope of Work.** The Professional shall perform in a competent and professional manner, the scope of work as set forth in **Exhibit "A"** attached hereto and by reference incorporated herein.
3. **Completion.** The Professional shall commence work immediately upon receipt of a written notice from the City and complete the Scope of Work in an expeditious and professional manner as set forth in **Exhibit "B"** attached hereto and by reference incorporated herein.
4. **Payment.** The prices for work performed by the Professional on this Amendment shall not exceed those prices as set forth in **Exhibit "C"** attached hereto and by reference incorporated herein.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Amendment to the Agreement. All provisions of the Agreement shall remain in full force and effect.

CITY OF WEBSTER CITY, IOWA

Daniel Ortiz-Hernandez, City Manager

Dated: April 16, 2018

SNYDER & ASSOCIATES, INC.

EXHIBIT "A"

SCOPE OF WORK

To accomplish the City's mission of providing quality street, alley, electric, water, wastewater, and storm water services for its customers, it owns and maintains streets and alleys with appurtenant structures, electric facilities with appurtenant structures, water treatment and distribution systems, wastewater collection and treatment systems and storm water collection systems within public rights-of-way.

I. GENERAL

This Scope of Services is for the preliminary and final design, plan preparation, contract documents, bid assistance services, and construction services for the 2018 Sewer Rehab Project. The locations were determined by information from the City, conditions of the existing storm or sanitary pipe, and the City's budget amount. The project will include six (6) locations briefly described below:

STORM-1: Storm sewer spot repair located at the intersection of E. 2nd Street and Superior Street. Includes removing blind manhole that has collapsed and patching back with PCC pavement.

SAN-1: Sanitary sewer spot repair and CIPP lining of MH-444 to MH-445 on 1st Street near Woolsey Ave. Includes patching back with HMA pavement.

SAN-2: Sanitary sewer spot repair and CIPP lining of MH-525 to MH-526 on 3rd Street near Funk Street. Includes patching back with PCC pavement.

SAN-3: Sanitary sewer spot repair by pressure or manual grouting a spot location near MH-511 along E. 2nd Street near intersection with White Fox Road.

SAN-4: Sanitary sewer spot repair between MH-282 and MH-285 along Cedar Street near Union Street. Includes patching back with HMA pavement.

SAN-5: Sanitary sewer spot repair near MH-960 along Edgewood Drive, and CIPP of sanitary sewer from MH-30 to MH-32. Includes patching back driveway with PCC pavement.

The Professional will prepare a staging plan to maintain traffic at STORM-1, limit lane closure, and reduce inconveniences for the public. Spot repairs will require full closures and detour. The Professional will make field measurements for plan preparation. The scope of the Project will be adjusted to meet the City's available budget and prioritization. This includes any field revisions that may be necessary based on pre-construction cleaning and televising of each line. The Professional and the City will coordinate the scope of work and repair locations for inclusion in the construction drawings.

II. BASIC SERVICES

A. PROJECT DEVELOPMENT

The Professional reviewed video recordings of each location and prepared recommendations and a cost opinion. A meeting was held with the representatives of the City to establish lines of communication regarding elements of the scope and schedule, set design parameters for the Project and review recommendations and cost opinion. Additional meetings may be held for the purpose of reviewing design and reviewing budget considerations as the Project progresses.

B. PROJECT MANAGEMENT

For the duration of the project, the Professional will confer with the City for the purpose of accomplishing the following:

1. The Professional shall work with the City to develop a schedule for the project. Anticipated preliminary schedule is outlined in Exhibit "B".
2. To obtain from the City, as necessary, approvals and policy decisions regarding the project.
3. The Professional will provide to the City a monthly project status report. This written report will be submitted in such a way that is suitable for the use as a City Council information item. Accompanying this report at monthly intervals, the Professional will submit a certified invoice for allowable cost incurred for the performance of the project agreement. Invoice statements will be based on actual cost incurred by the Professional per invoice period. All invoices will be documented, detailing the work performed by the Professional during the invoice period.

C. DESIGN, PLANS, AND CONTRACT DOCUMENTS

The Professional will design and prepare plan documents for review, comment and coordination. The plans will address significant project features such as pavement, utility casting adjustment, traffic control, and other design issues that would affect the limits of construction. It is anticipated the work will be confined in the right-of-way and no easement acquisitions will be required. One meeting is anticipated to be held with the City to review the design.

The Professional will prepare plans for bidding in accordance with the City's process. Plan sets will include construction details, layout information, tabulations, and quantities. Production will include submittal of final plans, and contract documents for review and approval. All plans will be created on bond paper, with an 11" x 17" size. Final Plans will be certified by a Licensed Professional Engineer, licensed in the State of Iowa.

This Project will be let by the City and the Professional shall supply the necessary documents for this process. The Professional shall prepare the final special provisions to be included in the contract documents. Also included in the special provisions will be working day and liquidated damage requirements.

The Professional will prepare final cost opinion based on the final plans. Opinions of probable construction cost prepared by the Professional represent the best judgment of a design professional familiar with the construction industry. It is recognized, however, that the Professional has no control over the cost of labor, materials or equipment over the Contractor's methods of determining bid prices, or over the competitive bidding or market conditions. Accordingly, the Professional does not guarantee that any actual cost will not vary from any cost opinion prepared by the Professional.

A summary of the anticipated Engineering Services for the Project design are as follows:

1. Storm sewer spot repair
2. Sanitary sewer spot repairs and CIPP lining
3. Proposed demolition and removals plan

4. Traffic Control Plan for each site
5. Project quantities for bidding
6. Generation for Check Plans for review by the City
7. Generation of final construction plans based on City input
8. Generate Project Contract Documents
9. Cost Estimate

III. CONSTRUCTION SERVICES

A. CONSTRUCTION ADMINISTRATION

Upon award of the initial construction contracts, the Professional shall perform the following administrative services during construction of the Project:

1. During the construction phases, the Professional shall specify the testing of materials and administrative procedures as per the City's requirements and as directed by the Professional.
2. Preconstruction Conferences - The Professional shall arrange and conduct a preconstruction conference with the Contractor and City, to review the contract requirements, details of construction, utility conflicts and work schedule prior to construction.
3. Site Observation - The Professional shall visit the construction site, at such times and with such frequency deemed necessary to (a) observe the progress and (b) determine if the results of the construction work substantially conforms to the drawings and specifications in the Construction Documents.
4. Contractor Payment Requests - The Professional shall review the requests of the contractor for progress payments and shall approve a request, based on site observations, which authorizes payments and is a declaration that the contractor's work has progressed to the point indicated.
5. Notification of Nonconformance - The Professional shall notify the City of any known work which does not conform to the construction contract, make recommendations to the City for the correction of nonconforming work and, at the request of the City, see that these recommendations are implemented by the contractor.
6. Shop Drawings - The Professional shall review shop drawings and other submissions of the Contractor for general compliance with the construction contract.
7. Change Orders - The Professional shall prepare change orders for approval of the City.
8. Substantially Complete and Final Site Observation - The Professional shall perform a site observation to determine if the Project is substantially complete according to the plans and specifications and make recommendation on final payment for each construction phase.
9. During the Construction Services Phase, the Project Manager shall confer with the City to report Project status. A written progress report shall be submitted and written in such a way that it is suitable for use as a City Council information item.
10. If the Contractor exceeds the estimated working days in completing construction of the Project for any of the Project lettings, or if change orders or project additions require additional working days, the Professional will be compensated for administration and observation services based on established hourly rates and fixed expenses, as agreed and amended by the parties to this Agreement.
11. Final Acceptance - It is understood that the City will accept any portion of the Project only after recommendation by the Professional. Final acceptance of the Project by the City shall not be deemed to release the Contractor from responsibility for insuring that

the work is done in a good and workmanlike manner, free of defects in materials and workmanship nor the Professional for liability of design.

B. CONSTRUCTION OBSERVATION

The Professional will provide one or more Resident Engineer or Resident Construction Observer for the Project as required during the Construction Phases. If the Contractor requests a waiver of any provisions of the plans and specifications, the Professional will make a recommendation on the request to the City for their determination. No waiver shall be granted if such waiver would serve to reduce the quality of the final product. The City shall never be deemed to have authorized the Professional to consent to the use of defective workmanship or materials. The Construction Observer will give guidance to the Project during the construction periods, including the following:

1. Setting and/or checking of lines and grades required during construction.
2. Observation of the work for general compliance with plans and specifications.
3. Keep a record or log of Contractor's activities throughout construction, including notation on the nature and cost of any extra work or changes ordered during construction.
4. Resident Services provide the City with representation at the job site during the Construction Phases of the Project which results in increasing the probability that the Project will be constructed in substantial compliance with the plans and specifications, and Contract Documents. However, such Resident Services do not guarantee the Contractor's performance. Resident services do not include responsibility for construction means, controls, techniques, sequences, procedures or safety.
5. The Resident Engineer or Construction Observer shall coordinate the acceptance testing and monitoring according to City requirements. Concrete field air and slump tests required will be completed by the Resident Engineer or Construction Observer. Moisture and density control tests will be required by the Contractor. Assurance sampling, testing and source inspection required is not expected to be provided by the Professional. All material testing and inspection shall be provided either by the Professional or by the construction contractor with review for acceptance or denial by the Professional.

IV. ADDITIONAL SERVICES:

The following items shall be considered additional services and are not included within the Scope of Work. These items are listed to further assist with clarity of project scope as well as provide a listing of services, which the Professional could perform upon request.

1. Assessment Plats and Schedules
2. Easement Plats and/or Acquisition Plats
3. Right-of-way services
4. Submittal fees and/or permit fees to any and all regulatory agencies.
5. Soil borings and geotechnical investigation
6. Subsurface utility investigation
7. Franchise utility services, such as electrical, telephone, fiber optic and gas services
8. Client requested major revisions
9. Wetland delineation, or determination, or mitigation
10. As-built documents other than specified

All work is on an "as needed" basis and work on each project shall be as directed by the City. Costs for each project assigned shall be negotiated as 'lump sum,' 'not to exceed,' or performed on a 'time and materials' basis, as mutually agreed and detailed in Exhibit "C."

Responsible persons assigned to this project shall be:

City – Ken Wetzler

Professional – Jeremy Purvis

EXHIBIT "B"

COMPLETION

Professional shall commence work immediately upon receipt of a written Notice to Proceed from the City, and shall complete all phases of the Scope of Work as expeditiously as is consistent with professional skill and care and the orderly progress of the Work in a timely manner. The parties anticipate that all design work pursuant to this agreement shall be completed to facilitate a Summer 2018 bid letting.

The anticipated preliminary project schedule is as follows:

<u>Task</u>	<u>Completion Date</u>
City Council Approve Contract	April 16, 2018
Complete Design and Plans	May 25, 2018
Meeting with City to Review Plans	May 29, 2018
City Council set Letting and Hearing Dates	June 4, 2018
Bid Letting	June 26, 2018
City Council Review Bids Received / Contract Award	July 2, 2018
Preconstruction Meeting	Summer/Fall 2018
Start Construction	Summer/Fall 2018
End Construction	Winter 2018/Spring 2019

NOTE: In order to receive the best possible competitive bid on this project, a completion date for the overall project is anticipated to be Friday, May 31, 2019. This will allow flexibility for the contractor to complete this project that best fits their schedule for the upcoming construction season. It is anticipated that the project will be suspended over winter 2018/2019 for sites that require PCC or HMA patches.

Upon request of the City, Professional shall submit, for the City's approval, a schedule for the performance of Professional's services which shall be adjusted as required as the project proceeds, and which shall include allowances for periods of time required by the City for review and approval of submissions and for approvals of authorities having jurisdiction over the project. This schedule, when approved by the City, shall not, except for reasonable cause, be exceeded by the Professional.

All other incidental completion dates required to complete work under this Agreement shall be adhered to as stipulated.

EXHIBIT "C"
PAYMENT

COMPENSATION

Below is a table summarizing the Professional's fees for the scope of services outlined in this Exhibit "A". Fees will be invoiced and paid on an hourly rate plus expenses basis not to exceed amount and rates will be accrued in accordance with the Professional's 2017-2018 Standard Fee Schedule contained in Exhibit "D" of this Amendment No. 4 to the Agreement for Professional Services.

BASIC SERVICES

Project Development	\$9,330
Project Management	\$2,500
Design, Plans and Contract Documents	\$10,000
Bid Letting Services	<u>\$2,500</u>
Subtotal	\$24,330

CONSTRUCTION SERVICES

Construction Administration	\$3,900
Construction Observation	<u>\$17,400</u>
Subtotal	\$21,300

Amendment No. 4 Total	\$45,630
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EXHIBIT "D"

SNYDER & ASSOCIATES, INC. 2017-18 STANDARD FEE SCHEDULE

Billing Classification/Level	Billing Rate
Professional	
<i>Engineer, Landscape Architect, Land Surveyor, Legal, GIS, Environmental Scientist Project Manager, Planner, Right-of-Way Agent, Graphic Designer</i>	
Principal II	\$196.00 /hour
Principal I	\$185.00 /hour
Senior	\$166.00 /hour
VIII	\$153.00 /hour
VII	\$146.00 /hour
VI	\$140.00 /hour
V	\$130.00 /hour
IV	\$120.00 /hour
III	\$110.00 /hour
II	\$100.00 /hour
I	\$86.00 /hour
Technical	
<i>Technicians--CADD, Survey, Construction Observation</i>	
Lead	\$117.00 /hour
Senior	\$113.00 /hour
VIII	\$105.00 /hour
VII	\$97.00 /hour
VI	\$86.00 /hour
V	\$78.00 /hour
IV	\$72.00 /hour
III	\$60.00 /hour
II	\$52.00 /hour
I	\$45.00 /hour
Administrative	
II	\$60.00 /hour
I	\$49.00 /hour
Reimbursables	
Mileage	<i>current IRS standard rate</i>
Outside Services	<i>As Invoiced</i>



MEMORANDUM

TO: Daniel Ortiz-Hernandez, City Manager
Mayor and Council
FROM: Ken Wetzler, Public Works Director
DATE: April 26, 2018
RE: Request to purchase a new Public Works Vehicle

SUMMARY: We would like authorization to purchase a new, smaller 4 wheel drive SUV to view/inspect projects and have an economical vehicle available for City staff to attend trainings and meetings.

PREVIOUS COUNCIL ACTION: The City Council approved the budget for a new public works vehicle in the 2018-2019 Capital Equipment Plan.

BACKGROUND/DISCUSSION: This vehicle would mainly be used by the Public Works department to observe project status during construction, but also, during project development both at times when off road accessibility and ground clearance can be vital.

Personal vehicle use for City business at construction sites is never a good option, for several reasons: immediate identification, insurance, and citizens following a vehicle not having markings into restricted construction sites or around barricades potentially leading to personal injury and property damage.

This vehicle would also be available for City staff to attend out of town meetings rather than using service trucks with poor mileage, plus the department would lose the use of a vehicle and its tools during the time the truck is in use for the meeting. Most of our service vehicles (pick-ups) really don't accommodate 4 adults very well.

Our intent is to purchase a smaller, 4 wheel drive SUV that could accommodate four adults. The Ford Escape on the State Bid is \$20,850.00 (\$184.00 delivery charge) delivered. Note attached. Delivery is 14-16 weeks out. Warranty is 3 years or 36,000 miles bumper to bumper and 5 years or 60,000 miles on the powertrain. Webster City Auto was given the same spec sheet and quoted \$23,876.00 for a comparable vehicle, a difference of 13%

FINANCIAL IMPLICATIONS: \$25,000.00 was budgeted for this vehicle.

RECOMMENDATION: Proceed with the purchase of the Ford Escape.

ALTERNATIVES: Not purchase the vehicle as specified and continue to use personal vehicles and pay mileage to attend meetings.

CITY MANAGER COMMENTS: The City previously had a Ford Crown Victoria. Due to reliability concerns and inability to use on project sites, the vehicle was removed from the City's inventory and sold at auction last year. The City currently lacks a fleet vehicle which has resulted in mileage reimbursement for travel to trainings such as water and sewer trainings required to maintain certifications.

Fields of Opportunities

STATE OF IOWA
MASTER AGREEMENT
Contract Declaration and Execution

MA 005

17179A

EFFECTIVE BEGIN DATE: 11-08-2017
EXPIRATION DATE: 11-07-2018
PAGE: 1 of 8

VENDOR:

ED STIVERS FORD
Stivers Ford

1450 E Hickman Rd
WAUKEE, IA 50263-8310

VENDOR CONTACT:

— Ron Reese
PHONE: 515-987-3697
EMAIL: rreese@stiversfordia.com

ISSUER:

Nancy Wheelock
EXT: 1100 PHONE: 515-725-2288
EMAIL: Nancy.Wheelock@iowa.gov

FOB: FOB Dest, Freight Prepaid

Contract For: 2018 Model Year Trucks, Vans & SUVs - Stivers Ford

The parties agree to comply with the terms and conditions on the following attachments which are by this reference made a part of the Agreement. Attachments are on file with the Department of Administrative Service - Central Procurement.

Attachment 1: Competitive Solicitation RFB1117005161.

Attachment 2: Contractor's Response to Competitive Solicitation RFB1117005161 (except for any contractor objection or amendment to the Competitive Solicitation Document requirements that the State has not explicitly agreed to in writing)

Attachment 3: Contractor's Cost (final pricing documentation) Response to competitive solicitation document RFB1117005161.

Attachment 4: Special Terms

See Vehicle Specifications Terms and Conditions document attached. See Section 4.9 for information on purchases by political subdivisions in surrounding states.

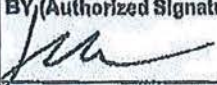

Sales Contact Information
Ron Reese
Phone 515-987-3697
rreese@stiversfordia.com

RENEWAL OPTIONS

AUTHORIZED DEPARTMENT

ALL
SUB Other Governmental Entities

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		STATE OF IOWA	
CONTRACTOR'S NAME (If other than an individual, state whether a corp, partnership, etc.)		AGENCY NAME	
Ed Stivers Ford Inc dba Stivers Ford Lincoln		DAS Central Procurement Bureau	
BY (Authorized Signature)	Date Signed	BY (Authorized Signature)	Date Signed
	11-6-17		11/6/17
Printed Name and Title of Person Signing		Printed Name and Title of Person Signing	
Scott Pollock President		Nancy WHEELLOCK Purchasing Agent	
Address		Address	
1450 E Hickman Waukegan, IA 50263		Hoover Bldg 3rd Floor 1305 E Walnut St Des Moines Iowa 50319-0105	

SUV Group 2 - Small 4 Door AWD or 4X4 SUV, Automatic Transmission or CVT

Examples: Equinox, Escape, Cherokee, Terrain, Rogue

DEALER NAME: STIVERS FORD

Make:	FORD
Model Name:	ESCAPE
Exact Model Code:	U9G
Trim Pkg. Common Name:	SE
Exact Trim Pkg. Code:	200A
Engine Code:	99D
Transmission Code:	446
State GVWR:	4800
Payload Capacity:	1300
Cargo Capacity Behind Rear Seat:	34 CU FT

BASE VEHICLE SPECIFICATIONS			
Body & Chassis	Minimum Requirements	Mfg. Codes - Specs (Note STD for standard)	
Wheelbase length	Wheelbase: 105 to 113 inches. Overall length 173 to 188 inches.	STATE WHEELBASE:106	
Engine			
Base Engine	4 cylinder engine, E85 FFV engine must be provided if available in 4 cylinder; include all required options and other pertinent information.	Cylinders: 4	Liters: 1.5 HP: 179 Torque:177
	E85 FFV Engine? NO		
Electrical			
Power Point	Located in Driver Area	STD	
Doors & Windows			
Doors	Four, Power door locks with remote keyless entry	STD	
Key Sets with Fobs	2 sets with fobs	STD	
Rear Window	Defroster, Wiper and Washer	STD	
Windows	Power	STD	
Windows	Dark tinted behind "B" pillar, Factory installed if available must provide; dealer installed if factory installed not available.	STD	
Wipers	Intermittent Wipers	STD	
Exterior			
Mirrors	Power exterior foldaway	STD	
Floor			
Floor Covering	Full length floor and cargo area carpet with color keyed floor mats	STD	
Interior			
Air Conditioning	AC with all required options.	STD	
Bluetooth	Dealer installed when factory installed is not available.	STD Factory Installed? YES	
Gauge Package	Standard Gauge Package	STD	
Interior Package	Full interior insulation/trim package, to include door/side wall panels, full headliner, dome lamp. Front bucket seats, one 3-person rear seat w/folding backs, all w/cloth upholstery, Nominally flat cargo area with rear seats folded. Vinyl seating acceptable only if cloth is not available.	KB	
Mirrors	Interior day/night, if available must provide	STD	
Radio	AM/FM with internal clock	STD	
Steering Column	Tilt with cruise control	STD	
Safety			
Brakes	Power 4 Wheel Anti-lock	STD	
Daytime Running Lights	If available must provide	942	
Traction Control		STD	
Seating			
Seating Capacity	Five (5) Passenger Seating	STD	
Tires & Wheels			
Tires	All Season Radial	STD	
Spare	If available must provide	Spare available?: YES	Full Size?:NO
BASE VEHICLE PRICE CONFIGURED AS PER ABOVE:		\$20,666.00	
Delivery Cost to Department of Administrative Services, Des Moines		\$0.00	
TOTAL VEHICLE PRICE INCLUDING BASE COST AND DELIVERY:		\$20,666.00	

FINAL BID PRICE

ADDITIONAL OPTIONS			
Engine	Minimum Requirements	Mfg. Codes - Specs (Note STD for standard)	Cost
Engine Block Heater		41H	\$35.00
Exterior			
Lamps	Fog	STD	\$0.00
Doors & Windows			
Key Sets, Additional	2 key sets including fobs	DLR	\$300.00
Keys, Working	2 working keys without fobs	DLR	\$100.00
Safety			
Backup Alarm	Backup alarm; Factory installed preferred, if available must provide; dealer installed acceptable when factory installed not available.	DLR	Factory Installed? NO
Reverse Backup Camera	Factory installed only.	STD	Factory Installed? YES
Reverse Sensing System	Factory installed preferred, if available must provide; dealer installed acceptable when factory installed not available.		Factory Installed? YES
Seating			
Driver's Seat	Front bucket, power with adjustable lumbar support	STD	\$0.00
Tires & Wheels			
Spare	Full Size tire, if not included in base	NA	\$0.00

SUV Group 2 - Small 4 Door AWD or 4X4 SUV, Automatic Transmission or CVT

Examples: Equinox, Escape, Cherokee, Terrain, Rogue

DEALER NAME: Webster City Auto Center

Make: Chevrolet
 Model Name: Equinox
 Exact Model Code: 1XX26
 Trim Pkg. Common Name: LS
 Exact Trim Pkg. Code: LS
 Engine Code: LYX
 Transmission Code: MNH
 State GVWR: 4630
 Payload Capacity: 4630
 Cargo Capacity Behind Rear Seat: 29.9 cu ft

BASE VEHICLE SPECIFICATIONS			
Body & Chassis	Minimum Requirements	Mfg. Codes - Specs (Note STD for standard)	
Wheelbase length	Wheelbase: 105 to 113 inches. Overall length 173 to 188 inches.	107.3	188
Engine			
Base Engine	4 cylinder engine, E85 FFV engine must be provided if available in 4 cylinder; include all required options and other pertinent information.	Cylinders: 4	Liters: 1.5
	E85 FFV Engine?	NO	HP: 170
Electrical			Torque: 263
Power Point	Located in Driver Area	STD	
Doors & Windows			
Doors	Four, Power door locks with remote keyless entry	STD	
Key Sets with Fobs	2 sets with fobs	STD	
Rear Window	Defroster, Wiper and Washer	STD	
Windows	Power	STD	
Windows	Dark tinted behind "B" pillar, Factory installed if available must provide; dealer installed if factory installed not available.	SHAR ABERBING	
Wipers	Intermittent Wipers	STD	
Exterior			
Mirrors	Power exterior foldaway	HEATED POWER ADJUST w/MANUAL FOLD	
Floor			
Floor Covering	Full length floor and cargo area carpet with color keyed floor mats	STD	
Interior			
Air Conditioning	AC with all required options.	STD	
Bluetooth	Dealer installed when factory installed is not available.	STD	Factory installed? YES
Gauge Package	Standard Gauge Package	STD	
Interior Package	Full interior insulation/trim package, to include door/side wall panels, full headliner, dome lamp. Front bucket seats, one 3-person rear seat w/folding backs, all w/cloth upholstery. Nominally flat cargo area with rear seats folded. Vinyl seating acceptable only if cloth is not available.	CLOTH SEATS STD.	
Mirrors	Interior day/night, if available must provide	STD	
Radio	AM/FM with internal clock	STD	
Steering Column	Tilt with cruise control	STD	
Safety			
Brakes	Power 4 Wheel Anti-lock	STD	
Daytime Running Lights	If available must provide	STD	
Traction Control		STD	
Seating			
Seating Capacity	Five (5) Passenger Seating	5 PASSENGER	
Tires & Wheels			
Tires	All Season Radial	ALL SEASON P225/65 R17	
Spare	If available must provide	T135/70R16	Spare available? YES Full Size: NO
BASE VEHICLE PRICE CONFIGURED AS PER ABOVE:		23876	
Delivery Cost		0	
TOTAL VEHICLE PRICE INCLUDING BASE COST AND DELIVERY:		23876	FINAL BID PRICE

MSRP \$ 28,295

ADDITIONAL OPTIONS			
Engine	Minimum Requirements	Mfg. Codes - Specs (Note STD for standard)	Cost
Engine Block Heater		KD5	100.00
Exterior			
Lamps	Fog	NOT AVAILABLE w/LS	
Doors & Windows			
Key Sets, Additional	2 key sets including fobs	13508766 / 1355242	3107.00
Keys, Working	2 working keys without fobs	N/A	
Safety			
Backup Alarm	Backup alarm; Factory installed preferred, if available must provide; dealer installed acceptable when Factory installed not available.	Factory Installed? NO	140.00
Reverse Backup Camera	Factory installed only.	STD	N/A
Reverse Sensing System	Factory installed preferred, if available must provide; dealer installed acceptable when Factory installed not available.	N/A with LS	
Seating			
Driver's Seat	Front bucket, power with adjustable lumbar support	AG1	400.00
Tires & Wheels			
Spare	Full Size tire, if not included in base		320.98

WEBSTER CITY AUTO CENTER

ADDITIONAL OPTIONS			
Other	Minimum Requirements	Mfg. Codes - Specs (Note STD for standard)	Cost
Options not listed above	Discount percentage off MSRP for options \$1500 or less as specified in the Vehicle Specifications Terms and Conditions document attached to the bid. Engine and powertrain options excluded.	Enter Percentage Discount MSRP:	0

DELIVERY			
Delivery Price Per Mile	Price per mile to deliver vehicle	Per Mile Charge	0
Delivery FOB	Delivery Cost	Enter miles in whole number: 0.00	0

Display Additional Vehicle Information
Display GM Marketing Information

Report Type:

Report For:

Detail Report for Customer

Vehicle #1: 2018 Chevrolet Equinox	VIN/Order #	MSRP	S
	2GNAXREV9J6197968	\$28,205.00	N

Additional Vehicle Information

GM Marketing Information

Body Style: 1XX26-LS AWD

PEG: 1LS-LS Model - 1.5L

Primary Color: GAN-Silver Ice Metallic

Trim: H72-Cloth, Medium Ash Gray

Engine: LYX-1.5L Turbo Gas Engine

Transmission: MNH-6 Speed Automatic Transmission

Options: 1LS-LS Model - 1.5L

5CY-225/65R17 All Season Tires V2

AKP-Solar Windshield Glass

FE9-Federal Emissions

GAN-Silver Ice Metallic

H72-Cloth, Medium Ash Gray

IOB-Connected MyLink Radio w/7" Color Screen

LYX-1.5L Turbo Gas Engine

MNH-6 Speed Automatic Transmission

RSB-17" x 7" Aluminum Wheels

TB4-Liftgate, Manual

U2J-XM Radio Not Installed

VK3-Front License Plate Mounting Kit

Select Vehicle

Disclaimer:

GM has tried to make the pricing information provided in this summary accurate. Please refer to actual vehicle invoice, however, for complete pricing information. GM will not make any adjustments in the case of inaccurate pricing information in this summary.

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MEMO

TO: Mayor and City Council
FROM: Daniel Ortiz-Hernandez, City Manager
DATE: May 3, 2018
RE: Extension of Marketing Agreement in Partnership with Hamilton County & Webster City Association of B&I

SUMMARY: Hamilton County is seeking to extend the marketing agreement established last year for the promotion of the region.

PREVIOUS COUNCIL ACTION: Council initially approved a marketing agreement with Hamilton County and Webster City Association of B & I back on April 17, 2017.

BACKGROUND/DISCUSSION: Hamilton County approved at their last Board of Supervisors meeting extending the regional marketing partnership and entering into a new 12-month agreement. The initial agreement provided for sharing in the cost to develop a new website and associated social media pages for marketing Hamilton County and the communities in order to attract a skilled workforce in Webster City and Hamilton County. Being able to attract skilled employees and their families to Webster City and Hamilton County will be crucial to enhancing existing businesses in the community and drawing new businesses seeking to expand to the area. The project entailed the development of content such as videos images, and community profiles.

The \$36,000 cost for the initial year was shared equally with each entity contributing \$12,000. The cost for the 2nd year of this project is proposed to be \$18,000 with each entity contributing \$6,000. Additionally, sponsorships have been solicited from business which had generated \$11,200 thus far as of February 2018. That would bring the total for this project to \$65,200.

Continuing this project at the proposed cost is not being considered without some reservations. As with any collaborative project that entails developing creative content for marketing and advertising, there have been some creative differences regarding content development including the length of the website domain name. I had requested to be included in the agreement monthly analytics that detail but not limited to the number of the new sessions versus repeats, whether the visits are being generated directly, organic search, referral, specific advertising, social media, etc. It's also important to get information regarding the bounce rate which is measurement of single-page website visits but also measure the visitor's engagement (how long they stayed on the website, how many pages visited, any particular pattern or trends of visitors on sequence of pages they visited), and similar analytics across

<https://hamiltoncountyiowawelcomehome.com/>

- Analytics for first quarter (January 1st – March 31st) attached.

<https://www.instagram.com/hamiltoncountyiowawelcomehome/>

- 11 posts
- 75 followers

<https://www.facebook.com/HamiltonCountyIowaWelcomeHome/>

- 455 people like this
- 460 people follow this

https://www.youtube.com/channel/UCXjOY56_TdEONmsfoxq3tw

- Joined Oct 31, 2017
- 2,298 views
- 5 Subscribers
- 24 Videos

Accounting and billing will be managed by Hamilton County. It was previously managed by the Chamber office. The change occurred shortly after the new year which resulted in the City being invoiced by both the county and the chamber in January. The City was notified of the change after it had submitted payment to the Chamber. The Chamber has been notified and were reviewing how to direct our payment to the county.

FINANCIAL IMPLICATIONS: \$6,000 if funded at the proposed amount

RECOMMENDATION: Recommend Council approve funding the marketing project for another year at the level of \$3,000.00

ALTERNATIVES: Fund at different level.

Hamilton County, Iowa – Marketing Agreement

This agreement dated _____ is made between Hamilton County, the City of Webster City, Webster City ABI (Contractor) and OHP Marketing Services (Subcontractor). In consideration of mutual promises and covenants contained herein, the contractor and subcontractor agree as follows:

The Subcontractor shall provide the following services, completed during the 12-month period of 5/1/18 – 4/30/19.

Daily Management

- **Website**
 - Content Management – daily assessment and review of desktop and mobile content
 - Updates – for example; new images, text adjustments and video within top level and community pages
 - SEO – daily assessment and adjustments
- **Social Media**
 - Content Management – daily content gathering and posting/sharing
 - Ad Tracking – daily monitoring/adjusting of social media ad performance
- **Google AdWords**
 - Create and manage AdWords campaign
- **Ads**
 - Social Media – new ad creation is ongoing, including image and video ads (this is separate from Business/Community videos)
 - Google AdWords - Create and manage AdWords campaign
 - Print
- **Photography**
- **Business/Community Partner Sponsorships**
 - Handle communication and creation of content on the website
- **Research**
 - SEO
 - Ad Targeting
- **Travel**
- **Meetings**
- **Analytics**
 - We will provide a quarterly analytics report

The Contractor will:

- Assume responsibility for marketing, advertising and public relations direct expenses.
- Pay subcontractor \$1,500.00 per month invoiced on a monthly basis, shared equally between contractors.
- Hamilton County will provide accounting services, including account receivables and payables for this project.
- All dollars from Business/Community Partner sponsorships go directly to the marketing budget. The only exception is a \$500 fee to create a video for the top-level sponsorships. This is separate from social media and general website videos.

OHP Marketing Services

The initial term of the agreement shall be 12-months. Fees will be reviewed after the initial 12-month period, then annually if so requested by either party.

_____ For OHP Marketing Services	_____ Date
	<u>4/24/18</u>

_____ For Hamilton County	_____ Date
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_____ For the City of Webster City	_____ Date
---------------------------------------	---------------

_____ For the Webster City ABI	_____ Date
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OHP Marketing Services

Hamilton County, Iowa – Marketing Agreement

This agreement dated 5/1/17 is made between Hamilton County, the City of Webster City, Webster City ABI (Contractor) and OHP Marketing Services (Subcontractor). In consideration of mutual promises and covenants contained herein, the contractor and subcontractor agree as follows:

The Subcontractor shall provide the following services, completed during the 12-month period of 5/1/17 – 4/30/18.

Phase I – Construction

- **Website**
 - Website build/design
 - Content creation
- **Graphic Design**
 - Ad Creation
 - Social Media
 - Print
 - Video
- **Video**
 - Onsite filming & editing – each community
- **Photography**
 - Onsite photo shoot & editing – each community
- **Social Media Creation and Content**
- **Research**
 - SEO
 - Ad Targeting
- **Travel**
- **Meetings**

Phase II – Daily Management

- **Website**
 - Content Management
 - Updates
 - SEO
- **Social Media**
 - Content Management
 - Ad Creation & Tracking
- **Ads**
 - Social Media
 - Print
 - Video
- **Photography**
- **Business Video**
- **Research**
 - SEO
 - Ad Targeting
- **Travel**
- **Meetings**

OHP Marketing Services

The Contractor will:

- Assume responsibility for marketing, advertising and public relations direct expenses.
- Pay subcontractor \$3,000.00 per month invoiced on a monthly basis, shared equally between contractors.
- The WC ABI office will provide accounting services, including account receivables and payables for this project.

The initial term of the agreement shall be 12-months. Fees will be reviewed after the initial 12-month period, then annually if so requested by either party.

Kurt Zailer 5/1/17

For OHP Marketing Services

Date

David Young 4/26/2017

For Hamilton County

Date

John Paul 4/17/2017

For the City of Webster City

Date

Joe Patton 5/1/2017

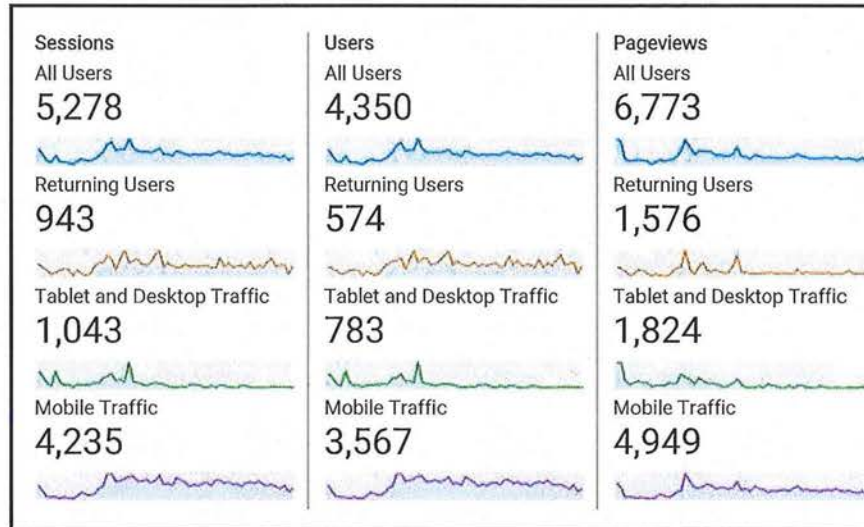
For the Webster City ABI

Date

HAMILTON COUNTY IOWA *Welcome Home*

Site Analytics: January 31 - March 31, 2018

Audience Overview



Top 10 Pages

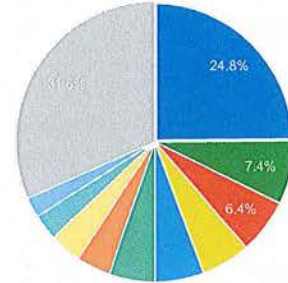
Page	Pageviews	Unique Pageviews	Avg. Time on Page
	6,773 % of Total: 100.00% (6,773)	5,980 % of Total: 100.00% (5,980)	00:02:09 Avg for View: 00:02:09 (0.00%)
1. /	4,543 (67.08%)	4,168 (69.70%)	00:01:33
2. /live-here/	422 (6.23%)	257 (4.30%)	00:02:05
3. /work-here/	414 (6.11%)	339 (5.67%)	00:02:04
4. /live-here/kamrar/	270 (3.99%)	239 (4.00%)	00:03:12
5. /live-here/stratford/	206 (3.04%)	181 (3.03%)	00:04:10
6. /live-here/blairsburg/	176 (2.60%)	164 (2.74%)	00:03:25
7. /live-here/webster-city/	157 (2.32%)	127 (2.12%)	00:03:27
8. /live-here/jewell/	105 (1.55%)	91 (1.52%)	00:03:15
9. /do-business-here/	94 (1.39%)	68 (1.14%)	00:01:51
10. /work-here/seneca-foundry/	80 (1.18%)	72 (1.20%)	00:02:02

HAMILTON COUNTY IOWA *Welcome Home*

Site Analytics: January 31 - March 31, 2018

Top 10 Outbound Links

Event Action	Total Events		Contribution to total: Total Events	
	Total Events	% of Total: 51.83% (575)	Total Events	% of Total: 51.83% (575)
1. https://hrti.rapmls.com/scripts/mgrqispi.dll?APPNAME=iowa&PRGNAME=MLSLogin&ARGU	74	24.83%	24.8%	
2. https://www1.iowajobs.org/jobs/seeker/search/search.seek?actionButton=Search&locationType=region&jobOrderDays=	22	7.38%	7.4%	
3. https://www.facebook.com/hamiltoncountyiowawelcomehome/	19	6.38%	6.4%	
4. https://www.indeed.com/jobs?l=Hamilton+County,+IA&radius=0&start=20	17	5.70%		
5. https://www.senecafoundry.com/careers/	17	5.70%		
6. https://hamiltoncountyiowawelcomehome.com/work-here/seneca-foundry/	16	5.37%		
7. https://hamiltoncountyiowawelcomehome.com/	12	4.03%		
8. http://abensrealty.com/	11	3.69%		
9. https://hrti.rapmls.com/scripts/mgrqispi.dll?APPNAME=iowa&PRGNAME=MLSLogin&ARGUMEN	9	3.02%		
10. https://www.futurereadyiowa.gov/	7	2.35%		



Top 10 States

Region	Acquisition		
	Sessions	% New Sessions	New Users
	5,159 % of Total: 97.75% (5,278)	81.80% Avg for View: 82.13% (-0.41%)	4,220 % of Total: 97.35% (4,335)
1. Iowa	988 (19.15%)	66.60%	658 (15.59%)
2. Texas	637 (12.35%)	83.99%	535 (12.68%)
3. California	394 (7.64%)	86.55%	341 (8.08%)
4. Illinois	390 (7.56%)	86.15%	336 (7.96%)
5. Nebraska	235 (4.56%)	87.23%	205 (4.86%)
6. Florida	229 (4.44%)	78.17%	179 (4.24%)
7. Missouri	213 (4.13%)	90.14%	192 (4.55%)
8. Georgia	181 (3.51%)	88.40%	160 (3.79%)
9. New York	179 (3.47%)	87.15%	156 (3.70%)
10. Minnesota	137 (2.66%)	89.78%	123 (2.91%)

805 Des Moines Street
Webster City, IA 50595
(515) 832-2885
(515) 832-2515 fax



GROVES & CHIZEK LAW OFFICE

Gary J. Groves
gary@groveslaw.net

Zachary S. Chizek
zach@groveslaw.net

May 2, 2018

TO: Members of the City Council

RE: Summary of Professional Services for April 2018.

Dear Council Members:

Outlined below is a summary of professional services I have provided for the City of Webster City as City Attorney for the month of April 2018. The main issues I addressed this past month were (a) closing on the purchase of Sahai Second Addition, (b) prepared all the necessary documents for the purchase of two downtown lots by the City, (c) worked with the City in regards to a planned residential unit development.

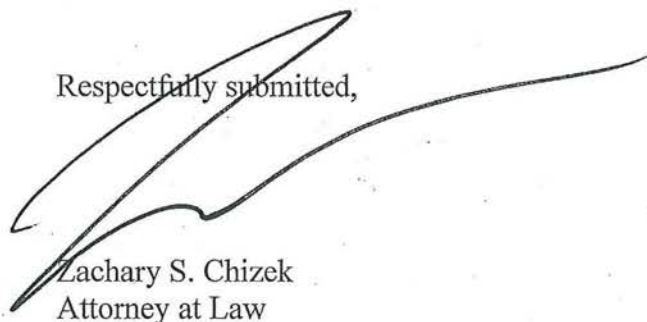
In regards to the Sahai Second Addition, we have now closed on the purchase of approximately sixty (60) acres of ground previously owned by the Sahai family. All deeds have been recorded and the property has been transferred into the City's name.

In regards to the Fuhs building downtown and the vacant lot adjacent to the east, the City is in the process of purchasing said properties. Closing on the purchase of the Fuhs building is scheduled for late this week, while the purchase of the vacant lot from Big Dawg Investments, LLC is scheduled for June 1, 2018.

Finally, in regards to the planned residential unit development, I have worked with the City and our zoning attorney is Des Moines to ensure we are following the outlined steps necessary per City Code 123.20. A public hearing was held last night in front of the Planning and Zoning Commission and they have subsequently recommended that the City move ahead with the planned unit development to be located east of the of hospital.

If you have any questions regarding any of the above summary please do not hesitate to contact me.

Respectfully submitted,



Zachary S. Chizek
Attorney at Law