

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa May 7, 2018**

The City Council met in regular session at the City Hall, Webster City, Iowa at 5:30 p.m. on May 7, 2018 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Matt McKinney, Brian Miller, Jim Talbot and Logan Welch.

It was moved by McKinney and seconded by Miller to approve the agenda  
ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye

Mayor John Hawkins led the Pledge of Allegiance.

**PETITIONS – COMMUNICATIONS – REQUESTS**

None brought forth.

**PUBLIC INFORMATION**

Mayor Hawkins reminded residents of the Clean Up/Drop Off Event scheduled for June 8, 2018 from noon to 4 p.m. and June 9, 2018 from 8 a.m. to 2 p.m. at the Middle School Parking Lot.

City Clerk Karyl Bonjour informed that applications are still being taken for the vacancies on City Boards and Commissions through Friday, May 11 at 5:00 p.m.

Council Member Welch noted that Teacher Amanda Nichols and a group of her students are sponsoring the movie "Radio" at the Webster City Theatre on May 21, 2018. It was also mentioned that volunteers are still needed to help with JunqueFest to be held May 25, 26 & 27, 2018 in downtown Webster City. Contact the Chamber if interested.

**MINUTES AND CLAIMS**

It was moved by McKinney and seconded by Miller that the following motion and Resolutions be approved and adopted collectively:

1. That the meeting Minutes of April 16 and April 30, 2018, be approved.
2. That Resolution No. 2018-063 approving Payroll for the period ending April 14, 2018 and paid on April 20, 2018 in the amount of \$145,383.65 be passed and adopted.
3. That Resolution No. 2018-064 approving Payroll for the period ending April 28, 2018 and paid on May 4, 2018 in the amount of \$143,677.75 be passed and adopted.
4. That Resolution No. 2018-065 approving Bills paid in the amount of \$1,676,912.25 be passed and adopted and the Fund List be approved.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

**GENERAL AGENDA**

1. It was moved by Welch and seconded by Miller that the Planning & Zoning Commission minutes of April 19 and May 1, 2018 be accepted and placed on file.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

Prior to the motion on Agenda Item Number 2, Developer Dave Walters of Green Stream Homes of Iowa gave an overview of the Planned Residential Units Project he would like to build East of Van Diest Medical Center and South along Edgewood Drive. The Development would include Apartment Complex(es), Town Homes, Independent Living, and eventually an Assisted Living Unit and a Nursing Home. Walters and Steve Troskey of CGA Engineers also answered questions from Council Members and those from the public who were in attendance at the meeting.

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Members of the public who spoke on the above item included: Jeff Severson, Rick Rasmussen, Gerald Oates, Carol Schlotfeldt and Mary Clausen, all residents who live on Edgewood Drive.

Council Members listened to the concerns of the residents and discussed at length the proposed Planned Residential Units Project. The following action was then taken on Agenda Item #2.

2. It was moved by Miller and seconded by Welch that request for a proposed Planned Residential Units Project be approved.

ROLL CALL: Welch, Hawkins, McKinney and Miller voting aye.  
Talbot voting nay.

3. It was moved by Welch and seconded by Talbot that the recommendation for issuance of Beer and Liquor Licenses by the Iowa Department of Commerce for the following be approved collectively:

- a. Renewal of Class E Liquor License, Class B Wine Permit, Class C Beer Permit and Sunday Sales - Hy-Vee, 823 Second Street
- b. Renewal of Class E Liquor License, Class B Wine Permit and Class C Beer Permit Fareway Stores, Inc., 942 Second Street

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

4. It was moved by Miller and seconded by McKinney that Resolution No. 2018-066 setting May 21, 2018 at 5:40 p.m. at City Hall, Webster City, Iowa for a Public Hearing on the status of funded activities for the Webster City Housing Rehabilitation Project be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

5. It was moved by Miller and seconded by Welch to set May 21, 2018 at 5:45 p.m. for a Public Hearing on Budget Amendments for 2017-2018 budget.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

6. It was moved by Miller and seconded by Welch that Resolution No. 2018-067 adopting Group Benefit Plan for City Employees beginning July 1, 2018, with Iowa Governmental Health Care Plan, Third Party Administrator Employee Benefit Systems be passed and adopted.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

7. It was moved by Talbot and seconded by McKinney that Resolution No. 2018-068 authorizing vacation of easements on City owned property located in Brewer Creek Estates Third Addition in Webster City, Iowa be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

8. It was moved by Miller and seconded by Talbot that Resolution No. 2018-069 authorizing the sale of real estate and approving execution of a Warranty Deed conveying City owned property in Brewer Creek Estates Third Addition, Webster City to Jamie Jon Staley be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

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9. It was moved by Talbot and seconded by Welch that Resolution No. 2018-070 approving executed Airport Management Agreement and Fixed Base Operator's Lease Agreement between Webster City Airport Commission and Storm Flying Service Inc. and Airport Mechanic Agreement between Webster City Airport Commission and Neal Hinman be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

10. It was moved by Miller and seconded by McKinney that request from Fire Chief Chuck Stansfield to attend Executive Fire Officer Program in Emmitsburg, Maryland be passed and adopted.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

11. It was moved by Miller and seconded by Talbot authorizing entering into an Agreement with T&D Handyman Services, 904 Second Street, Webster City for nuisance mowing, snow removal and related services within the corporate limits of Webster City for a three year period be approved.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

12. It was moved by Miller and seconded by Talbot that Resolution No. 2018-071 authorizing the Mayor and City Clerk to enter into an Alley Improvement Cost-Sharing Agreement with One Site Development, LLC, an Iowa Limited Liability Company, Cedar Falls, Iowa be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

Connie Evans stated that the Alley to be improved was currently a one way alley.

13. It was moved by McKinney and seconded by Miller that Resolution No. 2018-072 approving Change Order No. 2 to the Union Street Hot Mix Asphalt (HMA) Overlay Project with Fort Dodge Asphalt Co., Fort Dodge, Iowa be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

14. It was moved by Miller and seconded by McKinney that Resolution No. 2018-073 authorizing the Mayor and City Clerk to enter into an agreement with Robb's Tree & Stump Service, Story City, Iowa providing for 2018 Tree Stump Removal Services be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

15. It was moved by Miller and seconded by Welch that Resolution No. 2018-074 authorizing the Mayor and City Clerk to enter into an agreement with Jones Rock & Dirt, Webster City, Iowa for the 2018 Demolition Project be passed and adopted.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

Jones Rock & Dirt will begin demolition on 1203 East Second Street. City Manager Daniel Ortiz Hernandez explained once the demolition is complete, the properties should be appraised and process of sale of properties would need to be determined.

16. It was moved by Miller and seconded by Talbot that Resolution No. 2018-075 approving Amendment No. 4 to the Engineering Services Agreement with Snyder & Associates, Inc., Ankeny, Iowa, for the 2018 Sewer Rehab Project be passed and adopted.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

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17. It was moved by McKinney and seconded by Talbot that request from Public Works Director to purchase a 2018 vehicle (Ford Escape) using the State Bid Program be approved.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.  
Council Member Welch expressed his desire to buy local if possible.

18. It was moved by Welch and seconded by McKinney that execution of Hamilton County, Iowa-Marketing Agreement with OHP Marketing Services, Webster City, Iowa between City of Webster City, Hamilton County and Webster City ABI be approved.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.  
Doug Bailey, Hamilton County Board of Supervisors, was present to give details on the Marketing Agreement.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,  
BOARDS AND COMMISSIONS**

None brought forth.

**COUNCIL COMMITTEE REPORTS**

Council Member Welch updated Council on the "Frolfing" (Frisbee Golf) Tournament that the Youth Advisory Commission is sponsoring on June 16, 2018 at Brewer Creek Park. He mentioned that anyone wishing to volunteer or donate to the event could contact him or any member of the Commission.

**OTHER REPORTS AND RECOMMENDATIONS**

City Manager Ortiz-Hernandez was notified and informed Council there were some issues with taping/broadcasting the meeting tonight.

**OTHER ITEMS SENT TO COUNCIL**

1. The City Attorney Update/Report dated May 2, 2018 was previously given to Council for review.

It was moved by Miller and seconded by McKinney that Council adjourn.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

The May 7, 2018 Regular City Council Meeting was adjourned at 8:02 p.m.