

CITY COUNCIL MEETING MINUTES
Webster City, Iowa December 4, 2017

The City Council met in regular session at the City Hall, Webster City, Iowa at 5:30 p.m. on December 4, 2017, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Matt McKinney, Brian Miller, Jim Talbot and Logan Welch.

It was moved by Talbot and seconded by McKinney to approve the agenda.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

Mayor Hawkins reminded of the following:

-Donations for the Police Department B.L.U.E. event will be accepted until December 16th, 2017 at the Police Department.

-Hotel/Motel Grant Application Presentations will be given on December 12, 2017 at 6:30 p.m. at City Hall.

Mayor Hawkins also thanked all who participated in the “Christmas in the City” activities held Sunday, December 3rd.

MINUTES AND CLAIMS

It was moved by McKinney and seconded by Miller that the following motion and Resolutions be approved and adopted collectively.

1. That the Meeting Minutes of November 20, 2017 be approved.
2. That Resolution No. 2017-170 approving Payroll for the period ending November 25, 2017 and paid on December 1, 2017 in the amount of \$149,091.20 be passed and adopted.
3. That Resolution No. 2017-171 approving bills paid in the amount of \$1,715,140.76 be passed and adopted and the Fund List be approved.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

GENERAL AGENDA

1. Gary Groves, Chairman of the Wilson Brewer Historic Park Committee, with assistance from Kent Harfst, Recreation and Public Grounds Director, gave a power point presentation to update Council on status of the park. Throughout the presentation he posed questions to be considered regarding the importance of Wilson Brewer Park to the Community. He explained there needs to be a vision of what the park can be and to determine the value of the park. He described the phases of improvements at the park that have been discussed by the Committee and sub-committees, stating the projects would commence with the Cabins as the first priority. Fundraising efforts have begun and those who wish to donate can contact committee members Gary Groves, Kim Anderson, Laurie Graham, Lindsay McCormick-Welch and Jay Talbot or through the Enhance Hamilton County Foundation by contacting Darcy Swon. Since this park is a city-owned park, guidelines will need to be followed according to Government processes and procedures when projects are ready to be undertaken. A Resolution will be placed on the next City Council Agenda regarding setting a Public Hearing to solicit bids for the installation of the foundations for the Cabins.

2. Linda Christianson, Chamber Executive Director, provided Council Members with a quarterly report of events sponsored and upcoming events planned by the Chamber. The final quarterly coffee of 2017 will be held Thursday, December 7th at 7:30 a.m. at the Hamilton County Extension and Outreach Office and the Annual Dinner has been scheduled for January 29th, 2018.

3. It was moved by Miller and seconded by McKinney that the issuance of Beer and Liquor Licenses by the Iowa Department of Commerce be approved for the following:

- a. Five-Day Class A Liquor License for Webster City Area Development and Chamber of Commerce, 628 Second Street for Annual Dinner to be held January 29, 2018 at St. Thomas Church, 1008 Des Moines Street.
- b. Renewal of Class C Liquor License and Catering Privilege, Second Street Emporium, 615 Second Street

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

4. It was moved by Welch and seconded by Miller that the First Reading of a proposed Ordinance, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 1996, by amending Paragraphs 1, 2, 3, 5 and 6 to Chapter 69 Section 09, Pertaining to all night parking prohibited be approved.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

5. It was moved by Welch and seconded by McKinney that the First Reading of a proposed Ordinance, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 1996 by amending Chapter 171, Title VI Hotel/Motel Tax be approved.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

6. It was moved by Welch and seconded by Talbot that Resolution No. 2017-172 authorizing the Mayor and City Clerk to enter into an agreement with Robb's Tree & Stump Service, Story City, Iowa providing for 2017-2018 Tree Trimming and Removal Services in the amount of \$121,300.00 be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

7. It was moved by Miller and seconded by McKinney that Resolution No. 2017-173 authorizing the Mayor and City Clerk to enter into a \$1,000,000 Rural Economic Development Loan Agreement with Mary Ann's Specialty Foods, Inc., be passed and adopted.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

8. It was moved by McKinney and seconded by Miller that Resolution No. 2017-174 authorizing entering into a purchase agreement with Civic Systems, LLC, Madison, Wisconsin for a Civic Systems "Connect" Software For Life Upgrade System for the Utility Office be passed and adopted.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

9. It was moved by Talbot and seconded by Miller that obtaining bids for Asbestos Testing, Asbestos Removal and Demolition of 1203 East Second Street and demolition for 1118 John Street and 601 Woolsey Avenue be approved.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

Several options were discussed by Council on the above city-owned properties. Council directed staff to proceed with the above, with possible consideration for an alternative option on the property at 601 Woolsey if presented.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,
BOARDS AND COMMISSIONS**

None brought forth.

COUNCIL COMMITTEE REPORTS:

None brought forth.

OTHER REPORTS AND RECOMMENDATIONS

None brought forth.

OTHER ITEMS SENT TO COUNCIL

1. The City Attorney update/report dated November 28, 2017 was previously given to Council Members for review. City Attorney Zach Chizek summarized the report on items from the last month.

It was moved by Miller and seconded by McKinney that Council adjourn.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

The December 4, 2017 regular City Council Meeting stood adjourned at 7:11 p.m.