

CITY COUNCIL MEETING MINUTES
Webster City, Iowa October 2, 2017

The City Council met in regular session at the City Hall, Webster City, Iowa at 5:30 p.m. on October 2, 2017, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Matt McKinney, Brian Miller, Jim Talbot and Logan Welch.

It was moved by Talbot and seconded by Miller to approve the agenda with the removal of item number 18 of the current agenda.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

Luanne Tanner presented a petition, in favor of Kwik Star locating in Webster City, to the City Council. The petition was accepted and will be placed on file.

PUBLIC INFORMATION

Mayor Hawkins noted the following upcoming events:

Ground Breaking for the Briggs Woods Conference Center will be held Wednesday, October 4th at 10:00 a.m.

Manufacturing Day will be celebrated on Friday, October 6th, 2017. Seneca Foundry is planning an Open House from 10:00 a.m.-2:00 p.m.

The next Town Hall Meeting has been scheduled for Monday, October 30, 2017 at 7:00 p.m. at the Middle School Commons.

MINUTES AND CLAIMS

It was moved by Welch and seconded by McKinney that the following motion and Resolutions be approved and adopted collectively.

1. That the Meeting Minutes of September 18, 2017 be approved.
2. That Resolution No. 2017- 128 approving Payroll for the period ending September 16, 2017 and paid on September 22, 2017 in the amount of \$151,271.77 be passed and adopted.
3. That Resolution No. 2017-129 approving bills paid in the amount of \$129,809.57 be passed and adopted and the Fund List be approved.

ROLL CALL: McKinney, Miller, Talbot, Welch, and Hawkins voting aye.

GENERAL AGENDA

2. Linda Christianson, Executive Director of Webster City Area Chamber of Commerce, provided an update on past, current and future events planned. The Chamber is gearing up for the Fall and Holiday Season and encourage citizens to shop locally. Downtown Trick-or-Treating will take place on October 31st and Ladies Night Out is scheduled for October 19th. For more information on events, visit the Chamber website, www.visitwebstercityiowa.com.

3. Gary Groves, Chairperson of Wilson Brewer Historic Park Committee was present to give an update on Wilson Brewer Park Project(s). The Committee is moving forward through their three-phase plan that was presented to Council at a joint Work Session held with Council in September, 2016. Sub-committees have been established and fundraising is slightly underway.

4. It was moved by Talbot and seconded by Miller that Resolution No. 2017-130 authorizing the Mayor and City Clerk to enter into an Agreement with Schlotfeldt Engineering Inc., Webster City, Iowa for engineering services in connection with the Wilson Brewer Park Cabins Project be passed and adopted.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

Kent Harfst, Recreation & Public Grounds Director, was present to further explain the agreement.

5. It was moved by Welch and seconded by Miller that the issuance of Beer and Liquor Licenses by the Iowa Department of Commerce be approved for the following:

- a. Renewal of Class C Beer Permit and Sunday Sales
LaPerla Jarocha LLC, 611 2nd Street

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

6. It was moved by Welch and seconded by McKinney that the Second Reading of a proposed Ordinance, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 1996, by adding Paragraph 33 to Chapter 65, Section 02, providing the addition of a Stop Sign on Fair Meadow Drive be approved.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

It was moved by Welch and seconded by McKinney that the Third Reading of a proposed Ordinance, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 1996, by adding Paragraph 33 to Chapter 65, Section 02, providing the addition of a Stop Sign on Fair Meadow Drive be waived.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

It was moved by Welch and seconded by McKinney that Ordinance 2017-1805 an ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 1996, by adding Paragraph 33 to Chapter 65, Section 02, providing the addition of a Stop Sign on Fair Meadow Drive be passed and adopted.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

1. LuAnn Jackson, Administrator of Hamilton County Veteran Affairs, reported on the display of "Remembering Our Fallen" Memorial Wall that will be coming to Webster City October 18th-October 28th, 2017. It will be located at 749 Second Street and open from noon to 7 p.m. No admission will be charged and special events are also planned throughout the dates of the display.

7. It was moved by McKinney and seconded by Talbot that the First Reading of a proposed Ordinance, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 1996, by modifying sections to Chapter 63 Pertaining to Speed Regulations be approved.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

Matt Alcazar, Engineering Tech/Project Coordinator, explained the changes for the speed regulations on Beach Street.

8. It was moved by Talbot and seconded by Miller that the First Reading of a proposed Ordinance, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa, by amending Chapter 48 Public Health and Safety: Fireworks be approved.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

City Attorney Chizek explained the changes of the Ordinance made per guidance from Council for the use of Fireworks only on July 4th from 10 a.m. to 12:00 a.m. July 5th, and no consideration for the December dates. He also pointed out a clarification made in the location guidelines of the sale of fireworks as well.

9. It was moved by Welch and seconded by McKinney that Resolution No. 2017-131 accepting work, authorizing Final/No. 4 Payment of \$19,300.72 and retainage of \$29,063.17 to be paid in 30 days to Wicks Construction, Inc., Decorah, Iowa for completion of contract for the Lyons Creek Pedestrian Bridge and Sidewalk Extension Project be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

Council Member Welch expressed concern with a couple of dark areas along sections of the sidewalk on East Second Street.

10. It was moved by Welch and seconded by Miller that Resolution No. 2017-132 accepting work, authorizing Final/No. 3 Payment of \$0.00 and retainage of \$22,307.96 to be paid in 30 days to Jensen Builders, Inc., Fort Dodge, Iowa for completion of contract for the 2017 PCC Pavement Repair Project be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

11. It was moved by Welch and seconded by Miller that Resolution No. 2017-133 setting November 6, 2017 at 5:45 p.m., City Hall, Webster City, Iowa, for a Public Hearing on proposed plans and specifications and proposed form of contract and estimate of cost for the Union Street Hot Mix Asphalt (HMA) Overlay Project be passed and adopted.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

Matt Alcazar, Engineer Tech/Project Coordinator was present for further explanation and to answer questions on items 9, 10 and 11.

12. It was moved by Miller and seconded by Welch that Resolution No. 2017-134 setting November 6, 2017 at 5:50 p.m., City Hall, Webster City, Iowa, for a Public Hearing on Urban Renewal Plan Amendment be passed and adopted.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

13. It was moved by Welch and seconded by Miller that request from Recreation and Public Grounds Director to approve specifications and seek bids for a Backhoe for the Public Grounds Department be approved.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

Kent Harfst, Recreation and Public Grounds Director explained the use of the backhoe for digging graves at the Cemetery, but that the Street Department also uses this backhoe for various projects as well.

14. It was moved by McKinney and seconded by Talbot that request from Street Supervisor to hire Reding's Gravel & Excavating, Algona, Iowa to crush an estimated 5,000 tons of concrete that is located at the Street Department be approved.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

15. It was moved by Miller and seconded by McKinney that request from Fire Chief on additional costs to the concrete replacement project at the Fire Station be approved.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

Chuck Stansfield, Fire Chief, was present to provide details of problems encountered with the back parking lot that warrants the additional costs. Mayor Hawkins will inquire on the specifications used by Contractor when back parking lot was done previously.

17. Monday, October 2, 2017 at 5:45 p.m., City Hall, Webster City, Iowa being the time and place for a Public Hearing on proposed use of property located at 1700 Second Street, Webster City, Iowa the same was held. No written objections were received and no oral objections were presented.

a. It was moved by Welch and seconded by McKinney that the amended use of "pre-nursery, raising early lifecycle fish prior to the larger grow-out facility" to be located at 1700 Second Street, as recommended by the Planning and Zoning Commission on 9-11-17 and as per Municipal Code Chapter 122.10 be approved.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

16. Discussion was held on Lot Prices and Covenants for Brewer Creek 5th & 6th Additions. City Manager Ortiz-Hernandez informed Council the process involved with establishing the lot prices presented and provided details on the TIF program. If prices are lowered, lot sales may be quicker, but would take longer for TIF to offset the cost of additions. Consensus of Council was to further reduce prices of lots and put together another scenario to consider, check with Realtors to see if prices are in line with market in Webster City, and check on lot prices in cities comparable to Webster City. It is the goal of City Staff to set lot prices at the November 6, 2017 regular City Council meeting.

Connie Evans, 1620 Wauneta Court, spoke to Council regarding the Covenants.

18. This agenda item was removed with approval of Agenda.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,
BOARDS AND COMMISSIONS**

None brought forth.

COUNCIL COMMITTEE REPORTS

None brought forth.

OTHER REPORTS AND RECOMMENDATIONS

None brought forth.

OTHER ITEMS SENT TO COUNCIL

1. The City Attorney update/report dated September 26, 2017 was previously given to Council for review. City Attorney Zach Chizek gave details on items included on the report.
2. City Clerk Karyl Bonjour informed Council that a request to hold the Homecoming Parade on October 13, 2017, had been received and a permit will be issued for the event.
3. The next Town Hall Meeting will be held on October 30, 2017 - 7:00 p.m. at the Middle School Commons.

It was moved by McKinney and seconded by Miller that Council adjourn.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

The October 2, 2017 regular City Council Meeting stood adjourned at 7:24 p.m.