

CITY COUNCIL MEETING MINUTES
Webster City, Iowa September 18, 2017

The City Council met in regular session at the City Hall, Webster City, Iowa at 5:30 p.m. on September 18, 2017, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Matt McKinney, Brian Miller, Jim Talbot and Logan Welch.

It was moved by Welch and seconded by McKinney to approve the agenda with the removal of item number 16 of the current agenda.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

Paul Dahl, 1430 Kendall Young Road #26, asked Council Members to consider housing options for homeless families in Webster City.

Council Member Welch informed the audience that with the removal of item number 16 (Public Hearing) from the agenda, that this would be the time for any comments pertaining to the item since it was no longer on the agenda. No comments were brought forth.

PUBLIC INFORMATION

A proclamation was read by Mayor Hawkins proclaiming September 22, 2017 as "Falls Prevention Awareness Day" in Webster City. Mayor Hawkins also noted this past weekend the Doodlebug Reunion brought many to Webster City and deemed the annual event successful.

Council Member Welch spoke on the recent Drive-In/Fly-In Breakfast held at the Airport this past weekend sponsored by the Sons of the American Legion. He also stated that Fall Fest, "Bark in the Park" will be held Sunday, September 24 from 1 to 5 p.m. at Wilson Brewer Park.

MINUTES AND CLAIMS

It was moved by Miller and seconded by McKinney that the following motion and Resolutions be approved and adopted collectively.

1. That the Meeting Minutes of September 5, 2017 be approved.
2. That Resolution No. 2017- 121 approving Payroll for the period ending September 2, 2017 and paid on September 8, 2017 in the amount of \$154,174.07 be passed and adopted.
3. That Resolution No. 2017-122 approving bills paid in the amount of \$985,973.46 be passed and adopted and the Fund List be approved.

ROLL CALL: McKinney, Miller, Talbot, Welch, and Hawkins voting aye.

GENERAL AGENDA

1. It was moved by Welch and seconded by Miller that action on establishing a nuisance at 612 Seneca Street and ordering the abatement thereof within thirty (30) days be deferred to the first meeting in January, 2018 (January 2, 2018).

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

- a. Jack McGonegle of United Cooperative was present to discuss the contractor bid and timeline for Council to consider/discuss prior to the above motion.

2. Hamilton County Public Health Administrator, Shelby Kroona, presented to Council results of the Iowa Youth Survey taken in Hamilton County. She provided the background and specifics of the survey and informed of the alarming results amongst many of the questions asked of 6th, 8th and 11th grade students. She encouraged adults to acknowledge youth when they see them doing something good, with a pat on the back. A caring adult has an immediate impact on youth in our community. Council will also visit with the School Board Members and encourage them to request Kroona present the information to them as well.

3. Katie Greenfield and Brianna Luke, members of the Youth Advisory Commission were present to ask Council for their support in planning a possible Winter Fest event that would also coincide with the Tree Lighting Ceremony. They plan to start small and "grow" the event in the next few years so it can be an annual Winter Fest full of activities that would involve youth in the community. Council Members encouraged the Commission to collaborate and work with the Chamber on the date they have planned for Winter activities. The members also thanked Council for their support in the summer "Bucket List" scavenger hunt that was held.

4. It was moved by Miller and seconded by Talbot that the issuance of Beer and Liquor Licenses by the Iowa Department of Commerce be approved collectively for the following:

- a. Renewal of Class C Liquor License, Outdoor Sales and Sunday Sales
C & C's American Tap, 526 Second Street
- b. Renewal of Class C Liquor License, Outdoor Service and Sunday Sales
Carpy's Biker Bar, 732 Second Street

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

5. It was moved by McKinney and seconded by Miller that Resolution No. 2017-123 approving the Official Financial Report for City streets be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

6. It was moved by Miller and seconded by Welch that Memo of Understanding between the City of Webster City and the International Union of Operating Engineers, Local No. 234 be approved.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

7. It was moved by Miller and seconded by McKinney that Resolution No. 2017-124 authorizing the Mayor and City Clerk to enter into a 28E Agreement with Hamilton County, Iowa for the Joint Beach Street Improvement Project be passed and adopted.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

Ken Wetzler, Public Works Director, gave details of the Agreement and thanked the County Engineer and City Attorney Zach Chizek for drafting the 28E Agreement.

8. It was moved by Miller and seconded by Welch that the First Reading of a proposed Ordinance, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 1996, by adding Paragraph 33 to Chapter 65, Section 02, providing the addition of a Stop Sign on Fair Meadow Drive be approved.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

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9. It was moved by Welch and seconded by Miller that request from Public Works Director to seek bids for a Grader Wing for the Street Department and to purchase Grader Wing if bid does not exceed \$25,000.00, be approved.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

Ken Wetzler, Public Works Director, explained this grader wing would be obtained to plow the eastbound lane of Second Street among other areas around the city.

10. It was moved by Welch and seconded by Talbot that request from Police Chief to purchase a 2018 Chevrolet Tahoe police vehicle from Karl Chevrolet, Ankeny, Iowa in the amount of \$25,110.00, using the State Bid Program be approved.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

City Manager Ortiz-Hernandez explained that the amount budgeted for the 2018 model year Police Tahoe is \$48,395. This includes the vehicle at a cost of \$36,395 as well as decaling, equipment repair, equipment replacement, installation of the existing equipment and the purchase of a new police radio for \$12,000. The City will receive a trade in allowance of \$23,285 for the 2015 Tahoe. This will make the purchase price of the 2018 Tahoe with equipment \$25,110.

11. It was moved by Welch and seconded by Talbot that the Planning and Zoning Commission Minutes of September 11, 2017 be accepted and placed on file.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

12. It was moved by Miller and seconded by McKinney that Resolution No. 2017-125 setting October 2, 2017 at 5:45 p.m. at City Hall, Webster City, Iowa for public hearing on the proposed use of property located at 1700 Second Street, Webster City, Iowa be passed and adopted.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

Council Member Talbot inquired on the status of VeroBlue's progression on their business and also the recent development of the sale of the lots/deeds in Brewer Creek Estates Third Addition. Discussion was held and City Attorney Chizek informed that once the deeds are returned to the City, Council will need to determine at that time how to proceed.

13. It was moved by Welch and seconded by Miller that request for completion of second segment of Brewer Creek Trail from Brewer Creek Bridge to Beach Street Parking Lot be approved: and that Resolution No. 2017-126 authorizing an agreement for the surfacing of Brewer Creek Trail Extension Project with Fort Dodge Asphalt Company, Fort Dodge, Iowa be passed and adopted.

ROLL CALL: Miller, Welch, Hawkins and McKinney voting aye.
Talbot voting nay.

14. It was moved by Talbot and seconded by Welch that request extending quantities to include designated roads in Graceland Cemetery with the aforementioned agreement with Fort Dodge Asphalt Company, Fort Dodge, Iowa be approved.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

15. It was moved by Talbot and seconded by Miller that Monday, October 30, 2017 at 7:00 p.m. be set for the next Town Hall Meeting.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

City Clerk Bonjour will check to see if the Middle School Commons is available for that date or the Ace Building as an alternate site and report back to Council. Council is seeking topics to be discussed at the meeting as well.

16. This agenda item was removed with approval of agenda.

17. It was moved by McKinney and seconded by Welch that Resolution No. 2017-127 setting October 2, 2017 at 5:50 p.m., at City Hall, Webster City, Iowa for a public hearing on the proposed rezoning of property from R-1(Single Family Dwelling) District and R-2 (Multiple Family Dwelling) District to C-3 (Highway Commercial) District, said property being located in an area West of Superior Street and North of Fair Meadow Drive be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

REPORTS AND RECOMMENDATIONS OF OFFICERS, BOARDS AND COMMISSIONS

It was moved by Miller and seconded by Talbot that the following items (1-4) be approved collectively:

1. That the August 2017 Financial reports which include Finance-Treasurer Report, Bank Reconciliation Report, Investment Summary, FSB ICS-Savings 791, Public Fund Account and FSB Statement be accepted and placed on file.

2. That the August 2017 City Manager Reports which include Electric, Wastewater, Water, Electric Year-to-Date, Water Year-to-Date and Code Enforcement be accepted and placed on file.

3. That the August 2017 Police Department Report be accepted and placed on file.

4. That the August 2017 Fire Department Report be accepted and placed on file.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

COUNCIL COMMITTEE REPORTS

Council Member Welch informed Council that the next Youth Advisory Commission meeting is scheduled for Sunday, September 24, 2017 at 7 p.m. at Fuller Hall. He requested input from Council on events or projects the Commission could assist with. He also informed of a vacancy on the Commission to be filled by a Middle School student. City Clerk Bonjour has requested a notice be put in the Middle School announcements and will drop off applications at the Middle School office for any 6th-8th grade student who may be interested in serving on this Commission.

OTHER REPORTS AND RECOMMENDATIONS

None brought forth.

It was moved by Miller and seconded by McKinney that Council adjourn.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

The September 18, 2017 regular City Council meeting stood adjourned at 7:13 p.m.