

CITY COUNCIL MEETING MINUTES
Webster City, Iowa April 16, 2018

The City Council met in regular session at the City Hall, Webster City, Iowa at 5:30 p.m. on April 16, 2018 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Matt McKinney, Brian Miller, Jim Talbot and Logan Welch.

It was moved by Talbot and seconded by McKinney to approve the agenda
ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

Jeff VanHorn, 112 Edgewood Drive spoke on the Superior Street and Fair Meadow Drive intersection. He requested additional information from the Council regarding the intersection.

GENERAL AGENDA

1. April 16, 2018, at 5:35 p.m., City Hall, Webster City, Iowa being the time and place for a Public Hearing on the sale of City owned property located in Lawn Hill Addition, Webster City, Iowa – 601 Woolsey Avenue, the same was held. No written objections were received and no oral objections were presented.

a. It was moved by Welch and seconded by Miller that Resolution No. 2018-053 approving the executed real estate contract conveying City owned property, Lot 1, Block 2, Lawn Hill Addition to Webster City, Iowa to Tony Sponsel be passed and adopted.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

2. April 16, 2018, at 5:40 p.m., City Hall, Webster City, Iowa being the time and place for a Public Hearing on the sale of City owned property located in Jones and Smith Addition, Webster City, Iowa – 119 Prospect Street, the same was held. No written objections were received and no oral objections were presented.

a. It was moved by Welch and seconded by Talbot that Resolution No. 2018-054 approving the executed real estate contract conveying City owned property, E. 10' of Lot 9, all of Lot 10, Block 2, Jones and Smith Addition to Webster City, Iowa to Andrew W. Jones be passed and adopted.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

PUBLIC INFORMATION

Mayor Hawkins gave the Oath of Office to new Police Officer Steven Thumma.

MINUTES AND CLAIMS

It was moved by McKinney and seconded by Miller that the following motion and Resolutions be approved and adopted collectively:

1. That the meeting Minutes of April 2, 2018, be approved.
2. That Resolution No. 2018-055 approving Payroll for the period ending March 31, 2018 and paid on April 6, 2018 in the amount of \$147,404.20 be passed and adopted.
3. That Resolution No. 2018-056 approving Bills paid in the amount of \$1,249,272.99 be passed and adopted and the Fund List be approved.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

GENERAL AGENDA

3. It was moved by Talbot and seconded by Welch that the recommendation for issuance of Beer and Liquor Licenses by the Iowa Department of Commerce for the following be approved collectively:
- a. Class C Liquor License (5 day license) - St. Thomas Aquinas Church for their Annual Event on May 5, 2018, 1010 Des Moines Street
 - b. Renewal of Class C Liquor License, Outdoor Service & Sunday Sales Gridiron Family Grill & Sports Lounge, 1121 East Second Street
 - c. Renewal of Class C Liquor License, Outdoor Service & Sunday Sales The Links at Webster City, 405 N. Des Moines Street
 - d. Additional Outdoor Service Area for Saturday, May 26, 2018 (JunqueFest) Gridiron Family Grill and Sports Lounge, 1121 East 2nd Street

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

4. It was moved by Welch and seconded by McKinney that Resolution No. 2018-057 setting May 21, 2018 at 5:35 p.m. at City Hall, Webster City, Iowa for a Public Hearing on proposed plans and specifications and proposed form of contract and estimate of cost for the 2018 Superior/Fair Meadow Intersection Project be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

5. It was moved by McKinney and seconded by Miller that Resolution No. 2018-058 accepting and approving acquisition of property generally located at 1513 River Street in the City of Webster City, Hamilton County, Iowa be passed and adopted.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

6. It was moved by Welch and seconded by Miller that Resolution No. 2018-059 approving Change Order No. 1 to the Union Street Hot Mix Asphalt (HMA) Overlay Project with Fort Dodge Asphalt Company, Fort Dodge, Iowa be passed and adopted.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

7. It was moved by Miller and seconded by McKinney that Resolution No. 2018-060 authorizing and approving execution of a Real Estate Purchase Agreement between the City of Webster City, Iowa and Fuhs Pastry Shop, LLC be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

8. It was moved by Miller and seconded by McKinney that Resolution No. 2018-061 authorizing and approving execution of a Real Estate Purchase Agreement between the City of Webster City and Big Dawg Investments, LLC be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

9. It was moved by McKinney and seconded by Talbot that the request of the Fire Chief to initiate a Fire Department program on Commercial and Multi-Family Dwelling/Commercial Occupancy Inspections be approved.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

Fire Chief Chuck Stansfield had previously given a power point presentation on the program at the last Town Hall Meeting and was present to answer questions on the program.

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10. It was moved by Miller and seconded by McKinney that Resolution No.2018-062 approving 2018 CTS Improvements Agreement and a related letter agreement, and consenting to the issuance of Notes by the Board of Directors of North Iowa Municipal Electric Cooperative Association for the purpose of acquisition of an undivided interest in certain transmission facilities known as the Common Transmission System, be passed and adopted.

ROLL CALL: McKinney, Miller, Welch and Hawkins voting aye.
Talbot voting Nay

City Manager Daniel Ortiz-Hernandez provided information regarding the 2018 CTS Improvements Agreement.

11. It was moved by Miller and seconded by McKinney to approve cost sharing for resurfacing the alley adjacent to 605 Prospect Street with One Site Development, LLC.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.
City Manager Ortiz-Hernandez gave details of the cost sharing for resurfacing the alley to Council.

12. It was moved by Miller and seconded by McKinney to refer to the Planning and Zoning Commission a request for a proposed Planned Unit Development.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye
City Manager Ortiz-Hernandez provided specifics on the proposed Planned Unit Development (PUD) to Council.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,
BOARDS AND COMMISSIONS:**

It was moved by Welch and seconded by Talbot that the following items (1-5) be approved collectively:

1. That the Planning and Zoning Commission minutes of April 9, 2018 be accepted and placed on file.
2. That the March 2018 Financial Reports including the Finance-Treasurer Report, Bank Reconciliation Report, Investment Summary, FSB I CS-Savings, Public Fund Account, FSB Statement, Utility Cash Statement and Receipts be accepted and placed on file.
3. That the March 2018 City Manager Reports which include Electric, Wastewater, Water, Electric Year-to-Date, Water Year-to-Date and Code Enforcement be accepted and placed on file.
4. That the March 2018 Police Department Report be accepted and placed on file.
5. That the March 2018 Fire Department Report be accepted and placed on file.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

COUNCIL COMMITTEE REPORTS:

Councilman Welch reported on the Youth Advisory Commission

OTHER REPORTS AND RECOMMENDATIONS

None brought forth.

OTHER REPORTS SENT TO COUNCIL

Mayor Hawkins reminded everyone of the Town Hall meeting at the Middle School Commons on April 30, 2018 at 7:00 p.m.

The upcoming Clean Up/Drop Off Event at the Middle School Parking Lot scheduled for June 8 and 9 was also mentioned.

It was moved by Miller and seconded by Welch that the City Council meet in Closed Session to discuss the purchase/sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property, as provided by Chapter 21.5 j. of the Code of Iowa

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

The Council went out of Regular Session at 6:45 p.m.

The Council took a 15 minute recess

The Council went into Closed Session at 7:00 p.m.

The Council returned to Open Session at 7:08 p.m.

It was moved by McKinney and seconded by Miller that Council Adjourn.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

The April 16, 2018 regular City Council Meeting stood adjourned at 7:09 p.m.

CITY COUNCIL MEETING MINUTES – TOWN HALL MEETING
Webster City, Iowa April 30, 2018

The City Council met for a Town Hall Meeting at the Middle School Commons, Webster City, Iowa at 7:00 p.m. on April 30, 2018, upon call of the Mayor and the advance agenda.

1. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Matt McKinney, Brian Miller, Jim Talbot and Logan Welch.
 2. It was moved by Talbot and seconded by McKinney to approve the agenda.
- ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.
3. Mayor John Hawkins led the Pledge of Allegiance.

Also in attendance were City Manager Daniel Ortiz-Hernandez and City Clerk Karyl Bonjour. A total of five individuals were there to present on topics on the agenda, as well as approximately 32 other community members in attendance including Anne Blankenship from the Daily Freeman Journal.

4. Lindsay Henderson, Community Vitality Director for the City of Webster City provided an Update on Rebranding/Marketing for the City of Webster City. She presented highlights of the many stakeholders group discussions held recently and presented results of those discussions. She informed that the “identity” piece for Webster City has not been completed yet and stated the City Website will be completed by June 30, 2018.

5. Nick Benson, Program Director of the University of Iowa Initiative for Sustainable Communities (IISC), and Travis Kraus, Assistant Director for the IISC were present to provide information on this program in connection with University of Iowa Initiative for Sustainable Communities Grant recently awarded to the City of Webster City. They explained that this program is a campus wide community engagement initiative focused on partnering with University of Iowa students and faculty with Iowa communities to complete real-world projects related to sustainability. Also present from the IISC were Leslie Finer, Director of Arts and Humanities and Michelle Sillman, Marketing Director/Communications Specialist.

Community Vitality Director Henderson then explained the benefits of this partnership between the IISC and Webster City and outlined several of the projects being considered at this time. Further information can be obtained by contacting Henderson at City Hall, (515) 832-9151.

6. At this time Mayor Hawkins asked those in attendance for any questions, concerns or comments they may have. An inquiry was made on the recent nomination of Webster City for the Opportunity Zone designation announced by the State. Henderson spoke on the nomination, but informed that many details are still being worked out and she will share more information once it is provided.

7. It was moved by Miller and seconded by Talbot that Council adjourn.
- ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.
The April 30, 2018 Town Hall Meeting stood adjourned at 8:15 p.m.