

**CITY COUNCIL MEETING MINUTES  
Webster City, Iowa March 20, 2017**

The City Council met in regular session at the City Hall, Webster City, Iowa at 5:30 p.m. on March 20, 2017, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Matt McKinney, Brian Miller, Jim Talbot and Logan Welch.

It was moved by McKinney and seconded by Miller to approve the agenda.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

**PETITIONS – COMMUNICATIONS – REQUESTS**

None brought forth.

**PUBLIC INFORMATION**

Chamber Director Deb Brown passed along information from ACE Community Director Janet Toering regarding the Grand Opening at All Cultures Equal on Saturday, March 24 from 10 a.m. to 2 p.m.

Council Member Jim Talbot announced that Webster City American Legion Post 191 members Dean Block and Gus Dermand were recently recognized for 70 years of continuous membership with the Legion.

Council Member Logan Welch made a correction to a statement published in a previous article in the Daily Freeman Journal. Council will not be voting on the goals from the recent Goal Setting Session at this evening's meeting.

**MINUTES AND CLAIMS**

It was moved by Welch and seconded by Talbot that the following motion and Resolutions be approved and adopted collectively.

1. That the Meeting Minutes of March 6 and March 9, 2017 be approved.
2. That Resolution No. 2017-038 approving Payroll for the period ending March 4, 2017 and paid on March 10, 2017 in the amount of \$138,098.77 be passed and adopted.
3. That Resolution No. 2017-039 approving bills paid in the amount of \$1,046,216.15 be passed and adopted and the Fund List be approved.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

**GENERAL AGENDA**

1. It was moved by Welch and seconded by Miller that request from Deb Brown, Executive Director, Webster City Area Chamber of Commerce, to close four streets and designate portions of four parking lots for JunqueFest May 25 – May 28, 2017 to be held in the downtown area be approved.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

Prior to the vote, discussion was held on the number of vendors secured for the event to date and Brown updated Council on a change in the plans with the Beer Tent. She also thanked the City and Council for the years of working with the Chamber of Commerce. Her final day as the Executive Director for the Chamber is Friday.

**City Council Meeting Minutes, March 20, 2017**

2. It was moved by Welch and seconded by Miller that Sophia Vanderpool, Aiden Feltz and Anna Atchison be appointed as the three Middle School students to the Youth Advisory Commission for the terms of 3-20-2017 to 06-01-2018.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

3. It was moved by Miller and seconded by McKinney that Matthew Johnson, Brianna Luke and Katie Greenfield be appointed as the three High School students to the Youth Advisory Commission for the terms of 3-20-2017 to 06-01-2018.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

Council Member Welch thanked all applicants and spoke on behalf of the Council in the difficult decision of choosing only six individuals to serve. City Clerk Bonjour will contact the members and request schedules from them and proceed with setting up a date to meet.

4. It was moved by Welch and seconded by McKinney that the Planning and Zoning Commission minutes of March 13, 2017 be approved and placed on file.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

5. It was moved by Welch and seconded by Talbot that Resolution No. 2017-040 accepting and approving the Minor Subdivision Plat of Burgin 1, Hamilton County, Iowa, be passed and adopted.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

6. It was moved by McKinney and seconded by Miller that Resolution 2017-041 accepting and approving the Minor Subdivision Plat of Fair Meadow Heights in Webster City, Iowa, be passed and adopted.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

Karla Wetzler, Planning and Zoning Director was present to answer questions of Council on the above two Subdivisions.

7. It was moved by Welch and seconded by Miller that Resolution No. 2017-042 establishing a nuisance at 919 Third Street and ordering the abatement thereof within thirty (30) days, be passed and adopted.

ROLL CALL: Talbot voting nay.

Welch, Hawkins, McKinney and Miller voting aye.

Merlyn Tunesvik, owner of the property, was present and asked Council for an extension of time to complete a new roof, fix ceilings and repair and side the back porch. Under the most recent notice issued, Tunesvik would have 30 days prior to being issued a Municipal Infraction to complete these repairs. After much discussion, the above Resolution was passed on a 4-1 vote to proceed with abatement.

16. Monday, March 20, 2017 at 5:45 p.m., City Hall, Webster City, Iowa being the time and place for a Public Hearing on proposed plans and specifications and proposed form of contract and estimate of cost for the 2017 Water System Improvement Project, the same was held. No written objections were received and no oral objections were presented.

a. It was moved by Miller and seconded by Welch that Resolution No. 2017-043 finally approving and confirming plans, specifications and form of contract and estimate of cost for the 2017 Water System Improvement Project be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

**City Council Meeting Minutes, March 20, 2017**

b. It was moved by McKinney and seconded by Miller that Resolution No. 2017-044 awarding contract for the 2017 Water System Improvement Project to Wunsch Construction, Inc., of Greene, Iowa in the amount of \$296,236.90 be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

8. It was moved by Welch and seconded by McKinney that Resolution No. 2017-045 authorizing removal of No Parking Signs on the north side of the 700 block of Odell Street be passed and adopted.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

9. It was moved by Miller and seconded by Welch that Resolution No. 2017-046 authorizing entering into Amendment No. 1 to the On-Call Paving Specialist agreement with Snyder and Associates, Inc., Ankeny, Iowa for engineering services in connection with the 2017 PCC Street Improvement Project be passed and adopted.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

10. It was moved by Talbot and seconded by Welch that Resolution No. 2017-047 authorizing the Mayor and City Clerk to enter into an (On Call) Bridge Inspection and Underground Utility Distribution Systems Engineering Agreement with WHKS and Co., Ames, Iowa for engineering services be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

11. It was moved by Miller and seconded by McKinney that Resolution No. 2017-048 authorizing the Mayor and City Clerk to enter into a Pole Attachment Agreement with Iowa Communications Network (ICN), Des Moines, Iowa, to serve fiber to 1900 Superior Street, Webster City, Iowa be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

12. It was moved by Miller and seconded by Welch that Resolution No. 2017-049 accepting an Offer of Dedication from Van Diest Family, LLC to the public for a water main in an area located west of Edgewood Drive, Webster City, Iowa be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

13. It was moved by Miller and seconded by Welch that Resolution No. 2017-050 accepting an offer of dedication from Van Diest Medical Center to the public for street and public utility purposes in an area located north of the Van Diest Family Clinic, Webster City, Iowa be passed and adopted.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

Karla Wetzler, Planning and Zoning Director, informed Council that a five (5) Year Maintenance Bond has been received and will commence with the date of dedication. (March 20, 2017)

14. It was moved by Welch and seconded by Miller that Resolution No. 2017-051 authorizing and approving execution of an Offer to Buy Real Estate and acceptance between the City of Webster City, Iowa and Van Diest Family LLC, be passed and adopted.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

**City Council Meeting Minutes, March 20, 2017**

City Manager Daniel Ortiz-Hernandez explained this one acre is located between Brewer Creek 5<sup>th</sup> & 6<sup>th</sup> Additions and will be used as a staging area and means of moving between the Additions as development moves forward.

15. It was moved by Welch and seconded by Miller that Resolution No. 2017-052 amending City of Webster City, Webster City Municipal Utilities Service Rules Section 3.2(4) which provides for interest on deposits be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,  
BOARDS AND COMMISSIONS:**

It was moved by Welch and seconded by Miller that the following reports be approved collectively:

1. That the January 2017 and February 2017 Financial Reports consisting of Finance-Treasurer Report, Bank Reconciliation Report, Investment Summary, FSB ICS Savings, Public Fund Account, FSB Statement, Utility Cash Statement and Receipts; the July through December 2016 Utility Cash Statements; and the July through December 2016 Receipts be accepted and placed on file.
2. That the February 2017 City Manager Reports which include Electric, Wastewater, Water, Electric Year-to-Date and Water Year-to-Date be accepted and placed on file.
3. That the February 2017 Police Department Report be accepted and placed on file.
4. That the January and February 2017 Fire Department Reports be accepted and placed on file.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

**COUNCIL COMMITTEE REPORTS**

Council Member Welch extended a "Thank You" to City Employees and Departments for the hard work through the storm a couple weeks ago.

**OTHER REPORTS AND RECOMMENDATIONS**

None brought forth.

**OTHER ITEMS TO COUNCIL**

Reminder was given regarding the Town Hall Meeting scheduled for Monday, March 27 at 6:00 p.m. at the Middle School Commons. A presentation will be given by Kathy Getting, Power Up Youth, and Nuisances will be a topic on the agenda.

City Wide Cleanup was also discussed with tentative dates set for Friday, June 9 and Saturday, June 10, 2017.

It was moved by Welch and seconded by Talbot that Council adjourn.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

The March 20, 2017 City Council Meeting stood adjourned at 6:17 p.m.