

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa March 5, 2018**

The City Council met in regular session at the City Hall, Webster City, Iowa at 5:30 p.m. on March 5, 2018 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Matt McKinney, Brian Miller, Jim Talbot and Logan Welch.

It was moved by McKinney and seconded by Miller to approve the agenda

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

**PETITIONS – COMMUNICATIONS – REQUESTS**

Connie Evans, 1620 Wauneta Court commended and thanked Mayor Hawkins, Councilmen McKinney and Welch for assisting with the Food Pantry held in February at St. Thomas Church.

**PUBLIC INFORMATION**

None brought forth

**MINUTES AND CLAIMS**

It was moved by Welch and seconded by Miller that the following motion and Resolutions be approved and adopted collectively:

1. That the meeting Minutes of February 19, 2018, be approved.
2. That Resolution No. 2018-026 approving Payroll for the period ending February 17, 2018 and paid on February 23, 2018 in the amount of \$140,759.87 be passed and adopted.
3. That Resolution No. 2018-027 approving Bills paid in the amount of \$357,408.72 be passed and adopted and the Fund List be approved.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

**GENERAL AGENDA**

1. March 5, 2018 at 5:35 p.m., City Hall, Webster City, Iowa being the time and place for a Public Hearing on the plans and specifications and proposed form of contract and estimate of cost for the 2018 Wilson Brewer Park Cabin Foundations Project, the same was held. No written objections were received and no oral objections were presented.

a. It was moved by Talbot and seconded by McKinney that Resolution No. 2018-028 finally approving and confirming plans, specifications, and form of contract and estimate of cost for the 2018 Wilson Brewer Park Cabin Foundations Project be passed and adopted.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

b. It was moved by Welch and seconded by Talbot that Resolution No. 2018-029 awarding contract for the 2018 Wilson Brewer Park Cabin Foundations Project to Peterson Construction, Webster City, Iowa in the amount of \$28,000.00 be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

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2. March 5, 2018 at 5:40 p.m., City Hall, Webster City, Iowa being the time and place for a Public Hearing for 2018-2019 Capital Improvement Budget and 2018-2019 through 2022-2023 Capital Improvement Plan, the same was held. No written objections were received and no oral objections were presented.

a It was moved by McKinney and seconded by Welch that Resolution No. 2018-030 adopting, following notice and hearing, the 2018-2019 Capital Improvement Budget and the 2018-2019 through 2022-2023 Capital Improvement Plan of the City of Webster City, Iowa be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

3. March 5, 2018 at 5:45 p.m., City Hall, Webster City, Iowa being the time and place for a Public Hearing on proposed 2018-2019 Budget, the same was held. No written objections were received and no oral objections were presented.

a. It was moved by Miller and seconded by McKinney that Resolution No. 2018-031 adopting, following notice and hearing, the 2018-2019 Operating Budget and Certification of City Taxes for the fiscal year ending June 30, 2019 for the City of Webster City, Iowa be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

Prior to the vote on Items 2 and 3 City Manager Ortiz-Hernandez summarized the items in the Capital Improvement Budget and Plan and the Operating Budget.

Councilman Brian Miller left the meeting at 5:50 p.m.

4. It was moved by McKinney and seconded by Talbot that the First Reading of a proposed ordinance, an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 1996, by amending Chapter 85 Title II Community Protection, Division 2 Enforcement: Animal Protection and Control be approved.

ROLL CALL: McKinney, Talbot, Welch and Hawkins voting aye.

Discussion was held on the proposed Ordinance which would allow the TNR (Trap, Neuter, Return) Program, but does not remove the feeding ban. Monica Becker of Hamilton County AdvoCATes spoke to the Council. She stated her concern in regard to the feeding ban.

5. Options were discussed for the Superior Street and Fair Meadow Drive Intersection. Considerable discussion was held on the proposed design for this intersection which included whether to remove the medians completely or leave in place with the alterations noted on the proposed design by the engineer. One of the main items brought forward was maintaining the safety of the intersection.

Council Members; John Haldeman, engineer, Snyder and Associates; Ken Wetzler, Public Works Director; Chuck Stansfield, Fire Chief and Connie Evans all spoke.

The Consensus of the Council was to move forward with the Option of Concept C for the intersection of Superior Street and Fair Meadow Drive with the final plans to be decided at the March 19, 2018 Council meeting. Council Members encouraged residents to give input on the intersection prior to the regular meeting on March 19, 2018.

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6. Linda Christianson, Chamber Executive Director, provided Council Members with a quarterly report of events sponsored and upcoming events planned by the Chamber. The Fifth Annual Junquefest is planned for Memorial Day Weekend – May 25–27, 2018 and volunteers are needed. She encouraged all to visit [www.visitwebstercityiowa.com](http://www.visitwebstercityiowa.com), or stop by the Chamber Office for more information on events taking place or volunteer opportunities.

7 It was moved by Welch and seconded by Talbot that the recommendation for issuance of Beer and Liquor Licenses by the Iowa Department of Commerce for the following be approved:

- a. Renewal of Class C Native Wine Permit and Outdoor Service -  
Mornin Glory Coffee, 719 Des Moines Street
- b. Class E Liquor License, Class B Wine Permit,  
Class C Beer Permit and Sunday Sales -  
Hiway 20 Liquor & Tobacco, 1345 Second Street (New license applied  
for due to change in name of Corporation)
- c. NEW Class B Beer Permit, Outdoor Service and Sunday Sales -  
TTMM Promotions, LLC, Hamilton County Speedway, 1200 Bluff Street

ROLL CALL: Talbot, Welch, Hawkins and McKinney voting aye.

8. It was moved by McKinney and seconded by Talbot that Resolution No. 2018-032 setting April 2, 2018 at 5:35 p.m. at City Hall, Webster City, Iowa for a Public Hearing on proposed plans and specifications and proposed form of contract and estimate of cost for the 2018 Beach Street Water Main Extension Project be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney and Talbot voting aye

9. It was moved by Welch and seconded by Talbot that Resolution No. 2018-033 accepting and approving acquisition of property generally located at 119 Prospect Street in the City of Webster City, Hamilton County, Iowa be passed and adopted.

ROLL CALL: Hawkins, McKinney, Talbot and Welch voting aye.

10. It was moved by Welch and seconded by Talbot that Resolution No. 2018-034 authorizing the Mayor and City Clerk to enter into an agreement with Municipal Code Corporation (MuniCode), Tallahassee, Florida for Recodification Services, Publication, Web Hosting and Supplement Services for the City of Webster City be passed and adopted.

ROLL CALL: McKinney, Talbot, Welch and Hawkins voting aye.

11. It was moved by Welch and seconded by McKinney that Resolution No. 2018-035 authorizing the Mayor and City Clerk to enter into an Agreement for Engineering Services with P & E Engineering Co., Carlisle, Iowa in the amount of \$56,000.00 for the Electrical Underground Conversion Project be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins and McKinney voting aye.

City Manager Ortiz-Hernandez informed Council that the City has been working on this task as part of a 25-year plan, but due to other projects and work by the Line Department, has fallen behind schedule by a few years. The City would like to remain proactive so this project doesn't continue to fall further and further behind.

Connie Evans expressed concern that the contractor be made aware of property Easements.

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12. It was moved McKinney and seconded by Welch that Resolution No. 2018-036 authorizing the Mayor and City Clerk to enter into an agreement with SportSites, Inc., Pleasant Grove, Utah for Software and Services in connection with Registration and Payments for the Recreation and Public Grounds Department of the City of Webster City be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney and Talbot voting aye.

Kent Harfst, Assistant City Manager/Recreation and Public Grounds Director spoke on the need to provide the public with more user friendly amenities in connection with registration and payment, among other services, within the department.

13. It was moved by Welch and seconded by Talbot that Resolution No. 2018-037 authorizing the Mayor and City Clerk to enter into an agreement for GPS/GIS Mapping Consultant Services with Midland GIS Solutions, Maryville, Missouri in the amount of \$231,538.00 and \$3,600/annual hosting be passed and adopted.

ROLL CALL: Hawkins, McKinney, Talbot and Welch voting aye.

City Manager Ortiz-Hernandez explained the need for mapping services of water, sewer, storm sewer and electric utilities which will aid in future infrastructure planning.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,  
BOARDS AND COMMISSIONS:**

It was moved by Talbot and seconded by McKinney that the following items (1-2) be approved collectively:

1. That the December 2017 and January 2018 Financial Reports consisting of Finance-Treasurer Report, Bank Reconciliation Report, Investment Summary, FSB ICS Savings, Public Fund Account, FSB Statement, Utility Cash Statement and Receipts; and the July through November 2017 Receipts be accepted and placed on file.
2. That the January 2018 Code Enforcement Report be accepted and placed on file.

ROLL CALL: McKinney, Talbot, Welch and Hawkins voting aye.

**COUNCIL COMMITTEE REPORTS**

Councilman Welch advised the next meeting of the Youth Advisory Commission will be March 18, 2018 at 7:00 p.m. at Fuller Hall. The Commission is working on the "Frolfing" Tournament scheduled for June 16, 2018.

**OTHER REPORTS AND RECOMMENDATIONS**

None brought forth.

**OTHER ITEMS SENT TO COUNCIL**

1. The City Attorney update/report dated February 28, 2018 was previously given to Council for review. City Attorney Zach Chizek noted a decision will be needed from Council on how to move forward with City acquired properties: 1203 East Second , 1118 John, 601 Woolsey and 119 Prospect.

It was moved by McKinney and seconded by Talbot that Council adjourn.

ROLL CALL: Talbot, Welch, Hawkins and McKinney voting aye.

The March 5, 2018 regular City Council Meeting stood adjourned at 7:35 p.m.