

CITY COUNCIL MEETING MINUTES
Webster City, Iowa February 20, 2017

The City Council met in regular session at the City Hall, Webster City, Iowa at 5:30 p.m. on February 20, 2017, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Brian Miller, Jim Talbot and Logan Welch. Matt McKinney was absent from the meeting.

It was moved by Welch and seconded by Miller to approve the agenda.

ROLL CALL: Hawkins, Miller, Talbot and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

Council Member Talbot informed residents of the Mobile Food Bank that will be at St. Thomas Catholic Church on Tuesday, February 21, from 4 to 6 p.m.

Council Member Miller reminded citizens of the Dodge Ball Tournament taking place on Saturday, February 24 at Jeff Gym from 5 to 8 p.m. This is a fundraiser sponsored by SHIFT Happens.

Pat Powers informed that the Webster City Community Theatre will be presenting "Murder on a Budget" on February 24th, 25th at 7:30 p.m. and February 26th at 2:00 p.m.

MINUTES AND CLAIMS

It was moved by Miller and seconded by Welch that the following motion and Resolutions be approved and adopted collectively.

1. That the Meeting Minutes of February 6, 2017 be approved.
2. That Resolution No. 2017-027 approving Payroll for the period ending February 4, 2017 and paid on February 10, 2017 in the amount of \$135,504.75 be passed and adopted.
3. That Resolution No. 2017-028 approving bills paid in the amount of \$1,190,252.64 be passed and adopted and the Fund List be approved.

ROLL CALL: Miller, Talbot, Welch and Hawkins voting aye.

GENERAL AGENDA

1. Justin Jacobsma of Williams & Company P.C. gave a presentation on the 2015-2016 City of Webster City Audit. Jacobsma highlighted some of the funds and balances of the City and answered questions of Council. Council Member Welch inquired about how financially sound Webster City is currently. Jacobsma commented that auditors recommend 90 to 120 days of operating costs be set aside as unassigned fund balance and that Webster City is doing well in that aspect.

a. It was moved by Welch and seconded by Miller that the 2015-2016 City of Webster City Audit be accepted and placed on file.

ROLL CALL: Talbot, Welch, Hawkins and Miller voting aye.

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3. It was moved by Miller and seconded by Talbot that the issuance of Beer and Liquor Licenses by the Iowa Department of Commerce be approved for the following:
- a. Transfer of Class C Liquor License from Hamilton County Conservation Board d/b/a Briggs Woods Golf Course to Ed Prince Building on Hamilton County Fairgrounds for Pheasants Forever Banquet March 27, 2017.

ROLL CALL: Welch, Hawkins, Miller and Talbot voting aye.

4. It was moved by Welch and seconded by Miller that the Planning and Zoning Commission minutes of February 13, 2017 be accepted and placed on file.

ROLL CALL: Hawkins, Miller, Talbot and Welch voting aye.

5. It was moved by Welch and seconded by Talbot that the First Reading of a proposed Ordinance, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 1996, by amending Chapter 126, pertaining to subdivision regulations be approved.

ROLL CALL: Miller, Talbot, Welch and Hawkins voting aye.

Karla Wetzler, Planning Director summarized the reasoning for the amendment and that some of the changes would also bring the City Code in compliance with the State Code.

10. February 20, 2017 at 5:45 p.m., at City Hall, Webster City, Iowa being the time and place for a Public Hearing on the proposed sale of a portion of City owned property located in Lot 1, Wall Creek First Addition, in Webster City, Iowa, the same was held. No written objections were filed and no oral objections were presented.

a. It was moved by Welch and seconded by Talbot that Resolution No. 2017-029 authorizing execution of a Quit Claim Deed conveying a portion of City owned property in Lot 1, Wall Creek Addition, Webster City, Iowa, to Debbie and Lynn Jaycox be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins, and Miller voting aye.

11. February 20, 2017 at 5:50 p.m., at City Hall, Webster City, Iowa being the time and place for a Public Hearing on proposed plans and specifications and proposed form of contract and estimate of cost for the Brewer Creek Estates 5th and 6th Additions project, the same was held. No written objections were filed and no oral objections were presented.

a. It was moved by Welch and seconded by Talbot that Resolution No. 2017-030 finally approving and confirming plans, specifications and form of contract and estimate of cost for the Brewer Creek Estates 5th & 6th Additions Project be passed and adopted.

ROLL CALL: Welch, Hawkins and Miller voting aye.
Talbot voting nay.

Matt Alcazar, Engineer Tech/Project Coordinator, informed Council that bid letting amounts came in under the original estimates for the Project. Due to time frame, paperwork to award contract could not be completed in time for approval at this meeting but will be on the March 6, 2017 Agenda.

Council Member Talbot expressed concern about maintaining current roads and infrastructure and adding to this with beginning the new project.

2. Gary Groves, Wilson Brewer Historic Park Committee Chairperson, and Nancy Kayser, presented on plans for the Depot Complex. A brief history of the park and buildings were given and Council was updated on the lead committees and phases of the project since the Joint Meeting with the Committee in September of 2016. Since the City of Webster City is the owner of the park, Groves explained this has now been brought back to Council, as there are certain procedures a Governmental Entity needs to follow when approving plans, specs, bid lettings, among other procedures for this project. Consensus of Council was to consider the project and scope of engineering services required.

6. It was moved by Welch and seconded by Miller that March 6, 2017 at 5:45 p.m., City Hall, Webster City, Iowa be set for a public hearing for 2017-2018 Capital Improvement Budget and 2017-2018 through 2021-2022 Capital Improvement Plan.
ROLL CALL: Hawkins, Miller, Talbot, and Welch voting aye.

7. It was moved by Miller and seconded by Welch that March 6, 2017 at 5:50 p.m., City Hall, Webster City, Iowa be set for a Public Hearing on proposed 2017-2018 Budget.
ROLL CALL: Miller, Talbot, Welch and Hawkins voting aye.

8. It was moved by Welch and seconded by Talbot that Resolution No. 2017-031 setting March 20, 2017 at 5:45 p.m., City Hall, Webster City, Iowa for a Public Hearing on proposed plans and specifications and proposed form of contract and estimate of cost for the 2017 Water System Improvement Project be passed and adopted.
ROLL CALL: Talbot, Welch, Hawkins and Miller voting aye.

9. It was moved by Miller and seconded by Talbot that request from Assistant City Manager/ Recreation and Public Grounds Director to seek proposals for a Heater for the Outdoor Swimming Pool be approved.
ROLL CALL: Welch, Hawkins, Miller and Talbot voting aye.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,
BOARDS AND COMMISSIONS:**

It was moved by Welch and seconded by Talbot that the following Reports and Minutes be approved collectively.

1. That the January 2017 City Manager Reports which include Electric, Wastewater, Water, Electric Year-to-Date and Water Year-to-Date be accepted and placed on file.
2. That the January 2017 Police Department Report be accepted and placed on file.
3. That the February 7, 2017 minutes of the Cemetery Advisory Committee be accepted and placed on file.

ROLL CALL: Hawkins, Miller, Talbot and Welch voting aye.

COUNCIL COMMITTEE REPORTS

None brought forth.

OTHER REPORTS AND RECOMMENDATIONS

Council Members were reminded of the Special Meeting on Monday, February 27, 2017 at 4:00 p.m. to conduct interviews for the Youth Advisory Commission. The remainder of the interviews will be conducted on Monday, March 6, 2017 beginning at 4:00 p.m. followed by the Regular Council Meeting at 5:30 p.m.

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The possible dates of Friday, June 9, and Saturday, June 10 for the City Cleanup was discussed. City Clerk Bonjour will check into the availability of the Middle School parking lot and report back to Council.

It was moved by Welch and seconded by Talbot that Council meet in Closed Session for the following reasons:

1. Meet in Closed Session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation, as provided by Chapter 21.5 c. of the Code of Iowa.
2. Meet in Closed Session for the purpose of holding a strategy meeting in connection with collective bargaining as authorized by Chapters 20.17 and 21.5 of the Iowa Code.

ROLL CALL: Miller, Talbot, Welch and Hawkins voting aye.

A five minute recess was taken.

Council went into Closed Session at 6:57 p.m.

Council returned to Open Session at 7:32 p.m.

It was moved by Miller and seconded by Talbot that the Settlement Agreement and General Mutual Release between William P. Demuth and the City of Webster City, Iowa for final payment be approved.

ROLL CALL: Talbot, Welch, Hawkins and Miller voting aye.

It was moved by Miller and seconded by Welch that Council adjourn.

ROLL CALL: Welch, Hawkins, Miller and Talbot voting aye.

The February 20, 2017 City Council Meeting stood adjourned at 7:34 p.m.