

AGENDA
Regular City Council Meeting
CITY HALL
Webster City, Iowa
February 19, 2018
5:30 p.m.

ROLL CALL

Approval of Agenda

Pledge of Allegiance

A. PETITIONS – COMMUNICATIONS – REQUESTS

This is the time of the meeting that a citizen may address the Council on a matter not on the Agenda.

Except in cases of emergency, the City Council will not take any action at this meeting, but may ask the City Staff to research the matter or have the matter placed on the Agenda for a future meeting.

1. Public Information

- a. **Proclamation** by Mayor on 50th Anniversary of Home Rule-Local Control to Cities in Iowa

B. MINUTES AND CLAIMS

The following items have been deemed to be non-controversial, routine actions to be approved by the Council in a single motion.

If a Council member, or a member of the audience wishes to have an item removed from this list, it will be considered in its normal sequence on the Agenda.

- 1. **Minutes** of **February 5** and **February 12**, 2018
- 2. **Resolution** on **Payroll** for the period ending February 3, 2018 and and paid on February 9, 2018
- 3. **Resolution** on **Bills** **Fund List**

C. GENERAL AGENDA

1. 5:35 p.m. COUNCIL MEMORANDUM
Public Hearing on the proposed purchase agreement of City owned property located in Dubuque and Pacific Railroad Addition, Webster City, Iowa.
 - a. Resolution authorizing and approving execution of a Contract For Sale and Purchase and an Access Easement Agreement between the City of Webster City and One Site Development, LLC, an Iowa Company
2. Presentation by Jane Adams, Director of YSS of Hamilton County.
3. Continue discussion on Hamilton County Animal AdvoCATes TNR program topic. Org.Material
4. Appointment of one member to the Civil Service Commission for the unexpired term ending 1st Monday in April, 2020. LIST
5. Recommend approval for issuance of Beer and Liquor Licenses by the Iowa Department of Commerce for the following:
 - a. Renewal of Class C Beer Permit, Class B Wine Permit and Sunday Sales - Dollar General Store #2421, 814 Superior Street
 - b. Renewal of Class B Native Wine Permit - Heart N Home, 1423 Superior Street
6. Motion setting time and place for a public hearing for 2018-2019 Capital Improvement Budget and 2018-2019 through 2022-2023 Capital Improvement Plan. (March 5 5:40 p.m.) NOTICE
7. Motion setting time and place for a Public Hearing on proposed 2018-2019 Budget (March 5 5:45 p.m.) NOTICE
8. Resolution directing publication of Gross Wage Salaries for full time and part time City Employees for the Calendar Year 2017.
9. COUNCIL MEMORANDUM: Resolution approving Police Department Work Agreement for 2018-2021 and approving the execution of same by the City Manager.
10. COUNCIL MEMORANDUM: Resolution accepting and approving the Minor Subdivision Plat of Sahai's Second Addition in Webster City Iowa. Plat

11. **COUNCIL MEMORANDUM: Resolution** authorizing Fire Chief to execute Mutual Aid Fire and Emergency Services Response **Agreement** in and surrounding Hamilton County, Iowa.
12. Motion accepting **Goal** Session Report of 2018.

D. REPORTS AND RECOMMENDATIONS OF OFFICERS, BOARDS AND COMMISSIONS:

The following items have been deemed to be non-controversial, routine actions to be approved by the Council in a single motion. If a Council member, or a member of the audience wishes to have an item removed from this list, it will be considered in its normal sequence on the Agenda

1. Motion to accept **City Manager January** reports:
Electric Wastewater Water ElectricYTD WaterYTD
2. Motion to accept **Police Department** January report
3. Motion to accept **Fire Department** January report
4. Council Committee Reports
5. Other reports and recommendations

E. CLOSED SESSION

Meet in Closed Session to discuss the purchase/sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property, as provided by Chapter 21.5 j. of the Code of Iowa

RETURN TO OPEN SESSION

F. ADJOURN

NOTE: The Council may act by motion, resolution or ordinance on items listed on the Agenda.

PROCLAMATION

50th ANNIVERSARY OF HOME RULE-LOCAL CONTROL TO CITIES IN IOWA

WHEREAS, Home Rule is essential to effective and responsive municipal governance in Iowa and provides flexibility to make decisions at the local level, where decisions are made closest to the people they impact and can be tailored to fit local conditions, needs and concerns in order to better serve taxpayers; and

WHEREAS the City of Webster City supports Home Rule and the powers it provides to make local decisions that best reflect the residents of our community; and

WHEREAS, the citizens of Iowa approved the adoption of Home Rule in the Constitution of Iowa on November 5, 1968 which granted local control to cities; and

WHEREAS, this is the 50th year of municipal Home Rule in Iowa;

WHEREAS, Home Rule continues to be vital to the health and prosperity of all cities in Iowa.

NOW, THEREFORE I, John Hawkins, Mayor of the City of Webster City, do hereby recognize the 50th Anniversary of municipal Home Rule in Iowa and proudly support its continued authority.

Signed this 19th day of February, 2018

John Hawkins Mayor
City of Webster City, Iowa

CITY COUNCIL MEETING MINUTES
Webster City, Iowa February 5, 2018

The City Council met in regular session at the City Hall, Webster City, Iowa at 5:15 p.m. on February 5, 2018 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Matt McKinney, Brian Miller, Jim Talbot and Logan Welch.

It was moved by Talbot and seconded by McKinney to approve the agenda.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

It was moved by Miller and seconded by Talbot that Council meet in Closed Session to evaluate the professional competency of an individual whose appointment, hiring performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session as provided by Chapter 21.5 i of the Code of Iowa.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

Council went into Closed Session at 5:17 p.m.

Council returned to Open Session at 5:30 p.m. and proceeded with the approved Agenda.

PETITIONS – COMMUNICATIONS – REQUESTS

Nicole Stinn, Hamilton County Engineer, was present to offer ideas on possible cost-saving measures for improvements to Kendall Young Park.

PUBLIC INFORMATION

Council Member McKinney reminded that caucuses for the political parties were being held this evening at 7:00 p.m.

MINUTES AND CLAIMS

It was moved by Welch and seconded by Miller that the following motion and Resolutions be approved and adopted collectively:

1. That the meeting Minutes of January 15 and January 22, 2018, be approved.
2. That Resolution No. 2018-012 approving Payroll for the period ending January 20, 2018 and paid on January 26, 2018 in the amount of \$148,119.53 be passed and adopted.
3. That Resolution No. 2018-013 approving Bills paid in the amount of \$995,793.81 be passed and adopted and the Fund List be approved.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

GENERAL AGENDA

1. It was moved by Miller and seconded by McKinney that Second Reading of a proposed Ordinance, an ordinance amending the Official Zoning Map of the City of Webster City, as provided by Section 121.06 of the Code of Ordinances of Webster City, Iowa, 1996, by rezoning property from R-1 (Single Family Dwelling) District and R-2 (Multiple Family Dwelling) District to C-3 (Highway Commercial) District, said property being located on Fair Meadow Drive, Webster City, Iowa be approved.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

It was moved by Miller and seconded by McKinney that the Third Reading of a proposed Ordinance, an ordinance amending the Official Zoning Map of the City of Webster City, as provided by Section 121.06 of the Code of Ordinances of Webster City, Iowa, 1996, by rezoning property from R-1 (Single Family Dwelling) District and R-2 (Multiple Family Dwelling) District to C-3 (Highway Commercial) District, said property being located on Fair Meadow Drive, Webster City, Iowa be waived.

ROLL CALL: Welch, Hawkins, McKinney and Miller voting aye.
Talbot voting nay.

It was moved by Miller and seconded by Welch that Ordinance No. 2018-1813, an ordinance amending the Official Zoning Map of the City of Webster City, as provided by Section 121.06 of the Code of Ordinances of Webster City, Iowa, 1996, by rezoning property from R-1 (Single Family Dwelling) District and R-2 (Multiple Family Dwelling) District to C-3 (Highway Commercial) District, said property being located on Fair Meadow Drive, Webster City, Iowa be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller and Welch voting aye.
Talbot voting nay.

Prior to Roll Call votes on the above items, City Attorney Zach Chizek provided information on the Cost-Sharing Agreement, (Item #2 on the Agenda), with Kwik Trip (aka Kwik Star) outlining improvements to the Superior Street and Fair Meadow Drive Intersection and the Site Plan proposed.

Wade DuMond, Real Estate Development Manager for Kwik Star, LaCrosse, WI spoke on the intent of the agreement and the current site plan. He stated that under the current management, there would be no changes to request alterations from this site plan.

Council Member Welch thanked the Planning and Zoning Commission for their work on this amendment and also thanked the residents who have come forward to express their opinions on the rezoning of this area.

2. It was moved by McKinney and seconded by Miller that Resolution No. 2018-014 authorizing the Mayor and City Clerk to enter into an Intersection Cost-Sharing Agreement with Kwik Trip, Inc. a Wisconsin Corporation be passed and adopted

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

3. It was moved by Miller and seconded by Welch that Resolution No. 2018-015 approving Amendment No. 3 to the Engineering Services Agreement with Snyder & Associates, Inc., Ankeny, Iowa, for the Superior Street and Fair Meadow Drive Intersection Improvements be passed and adopted.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

Prior to the vote on the above two agenda items, discussion was held on the improvements proposed on the Superior Street and Fair Meadow Drive Intersection. Council Member Welch requested Council consider the option of complete removal of the medians currently located at the intersection versus partial removal in the plans currently proposed. Council Member Talbot expressed concern on where the funding was coming from for the improvements and if other street repairs would not get completed due to the work on this intersection.

4. Richard Stroner, representing American Legion Post 191/Boy Scouts Troop 17, spoke to Council on proposed improvements needed at Kendall Young Park, which included running water service to the park, access to the Girl Scout Lodge, addressing repairs to the Lodge due to animal habitation as well as updating electrical service.

Council thanked Stroner for the presentation and for his concern for the future of the Park.

5. It was moved by Welch and seconded by Miller that approval for the issuance of Beer and Liquor Licenses by the Iowa Department of Commerce be approved for the following:

- a. Renewal of Class C Beer Permit and Sunday Sales
Doc's Stop #9, 407 Closz Drive
- b. Transfer of Class C Liquor License (5 Day) for Briggs Woods Golf Course to the Hamilton County Fairgrounds (Show Arena) for Hamilton County Pheasants Forever Banquet to be held March 26, 2018.
- c. New Class C Liquor License and Sunday Sales
El Patron Mexican Restaurant, 817 Second Street (Formerly Godfather's Pizza)

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

6. It was moved by Welch and seconded by Talbot that Resolution No. 2018-016 setting February 19, 5:35 p.m. at City Hall, Webster City, Iowa, for a Public Hearing on the proposed purchase agreement of City owned property located in Dubuque and Pacific Railroad Addition, Webster City, Iowa be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

City Manager Ortiz-Hernandez informed Council there is a Developer interested in the purchase of this property for the possible location of a Dollar Tree store.

7. It was moved by Welch and seconded by Talbot that Resolution No. 2018-017 setting March 5, 2018 at 5:35 p.m. at City Hall, Webster City, Iowa for a Public Hearing on proposed plans and specifications and proposed form of contract and estimate of cost for the 2018 Wilson Brewer Park Cabin Foundations Project be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

Kent Harfst, Parks and Recreation Director/Assistant City Manager summarized the Project, stating this will be the first phase of four phases for the Log Cabins at Wilson Brewer Park.

Council Member Welch excused himself from the meeting at this time. (6:37 p.m.)

8. It was moved by McKinney and seconded by Miller that Resolution No. 2018-018 authorizing the City Clerk to certify to the Hamilton County Treasurer for collection for abatement work done by the City of Webster City be passed and adopted.

ROLL CALL: McKinney, Miller, Talbot and Hawkins voting aye.

9. It was moved by Miller and seconded by McKinney that request from Community Vitality Director for Branding and Website Development Proposal with inTANDEM Marketing, LLC, Webster City, Iowa, be approved.

ROLL CALL: Miller, Talbot, Hawkins and McKinney voting aye.

Lindsay Henderson, Community Vitality Director and Darcy Swon of inTANDEM Marketing, LLC, provided details on the proposal.

City Council Meeting Minutes, February 5, 2018

10. It was moved by McKinney and seconded by Miller that request from Fire Chief for two Firemen to attend Fire Department Instructors Conference (FDIC) in Indianapolis, Indiana on April 22 to 27, 2018 be approved.

ROLL CALL: Talbot, Hawkins, McKinney and Miller voting aye.

Fire Chief Stansfield was present to answer questions regarding the Conference.

11. It was moved by Miller and seconded by McKinney that Resolution No. 2018-019 amending terms of employment for City Clerk be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller and Talbot voting aye.

Evaluation of the City Clerk was completed in Closed Session at the January 15th regular City Council Meeting. An increase of two percent was proposed, staying in line with the percentage given other staff for the current year.

REPORTS AND RECOMMENDATIONS OF OFFICERS, BOARDS AND COMMISSIONS

It was moved by McKinney and seconded by Miller that the Planning and Zoning Commission minutes of January 22, 2018 be accepted and placed on file.

ROLL CALL: McKinney, Miller, Talbot and Hawkins voting aye.

COUNCIL COMMITTEE REPORTS

None brought forth.

OTHER REPORTS AND RECOMMENDATIONS

None brought forth.

OTHER ITEMS SENT TO COUNCIL

1. The City Attorney update/report dated January 31, 2018 was previously given to Council for review.

It was moved by Miller and seconded by Talbot that Council adjourn.

ROLL CALL: Miller, Talbot, Hawkins and McKinney voting aye.

The February 5, 2018 regular City Council Meeting stood adjourned at 7:02 p.m.

CITY COUNCIL MEETING MINUTES – WORK SESSION
Webster City, Iowa February 12, 2018

The City Council met in a special Work Session at City Hall, Webster City, Iowa at 5:30 p.m. on February 12, 2018, upon call of the Mayor and the advance agenda.

1. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Matt McKinney, Brian Miller, Jim Talbot and Logan Welch.

2. It was moved by Welch and seconded by McKinney to approve the Agenda.
ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

3. Mayor Hawkins led the Pledge of Allegiance.

Also present were City Manager Daniel Ortiz-Hernandez, City Clerk Karyl Bonjour, Finance Director Dodie Wolfgram, several City Department Directors and staff members and additional members from the public.

4. The Work Session was held for the purpose of reviewing and discussion on the 2018-2019 through 2022-2023 Operating Budget, Capital Improvement Plan and Capital Equipment Plan.

City Manager Ortiz-Hernandez led the session and presented a powerpoint which provided an overview of the General Fund Expenses and General Fund Revenue. He then proceeded to give details on the Capital Improvement Plan and Capital Equipment Plan for each City Department for the next few years. Council Members and others present provided input and were given the opportunity to ask questions

Without any objections presented, it was consensus to proceed with the proposed budget as presented. The public hearings for the budget information will be set at the February 19, 2018 regular City Council Meeting to be held at the March 5, 2018 regular City Council Meeting.

It was moved by Miller and seconded by Talbot that Council adjourn.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

The February 12, 2018 Special Work Session of the City Council adjourned at 6:53 p.m.

RESOLUTION NO. 2018 -

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY,
IOWA:

That the payroll for the 80 hour period ending February 3, 2018 and paid on
February 9, 2018 aggregating the sum of \$148,672.05 herewith presented,
be and the same is hereby approved.

Passed and adopted this 19th day of February, 2018

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
61171	ROE, DONALD J.	1,234.40	80.00	.00	.00	.00	.00	.00	.00	.00	524.62
Total BUILDING:											
		1	1,234.40	80.00	.00	.00	.00	.00	.00	.00	524.62
60722	CHELESVIG, BETH A.	2,338.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,525.20
61220	HENDERSON, LINDSAY E.	1,961.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,461.93
20020	ORTIZ-HERNANDEZ, DANIEL	4,271.60	80.00	.00	.00	.00	.00	.00	150.00	.00	2,655.87
60003	SMITH, ELIZABETH A.	1,920.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,287.12
Total CITY MANAGER:											
		4	10,492.40	320.00	.00	.00	.00	.00	150.00	.00	6,930.12
30980	STRONER, BRIAN M.	2,456.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,725.87
Total ENVIRONMENTAL/SAFETY:											
		1	2,456.00	80.00	.00	.00	.00	.00	.00	.00	1,725.87
61164	BONJOUR, KARYL K.	1,868.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,218.11
61180	GRIMSHAW, STACY M.	1,410.40	80.00	.00	.00	.00	.00	.00	.00	.00	887.45
61190	NERLAND, DEDRA R.	1,450.41	80.00	.00	.00	.00	.00	.00	.00	.00	1,054.51
61163	PEVESTORF, ELIZABETH J.	1,667.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,212.47
30329	WOLFGRAM, DOREEN A.	2,260.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,571.36
Total FINANCE OFFICE:											
		5	8,656.81	400.00	.00	.00	.00	.00	.00	.00	5,943.90
41263	ESTLUND, JEROMY J.	1,970.60	118.00	.00	.00	.00	.00	.00	.00	.00	1,442.54
41038	FERGUSON, WILLIAM M.	20.00	.00	.00	.00	.00	.00	20.00	.00	17.16	.00
41431	HARTNETT, JORDAN T.	110.00	.00	.00	.00	.00	.00	110.00	.00	101.58	.00
40971	HAYES, BRANDON W.	2,303.36	118.00	.00	.00	.00	.00	.00	.00	.00	1,662.97
40031	HOLST, RONALD W.	20.00	.00	.00	.00	.00	.00	20.00	.00	17.16	.00
41192	JESSEN, PHILLIP N.	20.00	.00	.00	.00	.00	.00	20.00	.00	17.16	.00
41200	MADSEN, TODD M.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	17.16
41089	PREW, DONALD T.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	18.47
41219	SOWLE JR., ANDREW W.	2,139.34	118.00	.00	.00	.00	.00	.00	.00	.00	1,473.46
41400	STANSFIELD, CHARLES T.	2,552.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,735.86
41436	STENSLAND, CALEB W.	110.00	.00	.00	.00	.00	.00	110.00	.00	101.58	.00
41088	TOLLE, PAUL A.	20.00	.00	.00	.00	.00	.00	20.00	.00	17.16	.00
40815	WILLS, DON H.	20.00	.00	.00	.00	.00	.00	20.00	.00	17.16	.00
41340	YOUNGDALE, COLE C.	20.00	.00	.00	.00	.00	.00	20.00	.00	18.47	.00
41270	ZEHNER, DONALD F.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	18.47
Total FIRE DEPARTMENT:											
		15	9,365.30	434.00	.00	.00	.00	400.00	.00	307.43	6,368.93
61218	TIMM, ELISE	1,731.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,227.08
Total INSPECTION:											
		1	1,731.20	80.00	.00	.00	.00	.00	.00	.00	1,227.08
31185	CASEY, DANA R.	2,471.92	88.00	.00	.00	.00	.00	.00	.00	.00	1,700.00
31190	DAYTON, BRYAN K.	1,775.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,275.55
30678	DICKINSON, ADAM L.	3,226.86	90.00	.00	106.38	.00	.00	.00	.00	.00	2,167.11
31184	MOURTON, RUSSELL E.	2,247.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,203.66
31186	ORTON, RYAN D.	2,317.63	80.00	.00	.00	.00	.00	.00	.00	.00	1,493.77

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
30918	PARKHILL, MARTY E.	2,648.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,816.80
31077	PETERSBURG, RYAN W.	2,912.80	88.00	.00	.00	.00	.00	.00	.00	.00	1,667.97
Total LINE DEPARTMENT:											
		7	17,599.61	586.00	106.38	.00	.00	.00	.00	.00	11,324.86
30976	MADSEN, TODD M.	1,546.42	80.00	.00	.00	.00	.00	.00	.00	.00	1,120.48
31188	PASCHKE, RODNEY A.	1,486.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,069.40
Total METER DEPARTMENT:											
		2	3,032.82	160.00	.00	.00	.00	.00	.00	.00	2,189.88
60421	WETZLER, KARLA J.	2,256.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,640.22
Total PLANNING/ZONING:											
		1	2,256.00	80.00	.00	.00	.00	.00	.00	.00	1,640.22
40540	AREND, PEGGY J.	1,979.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,224.15
41435	ARONSON, ALISSA A.	1,367.20	80.00	.00	.00	.00	.00	.00	.00	.00	995.86
41360	DURNELL, KAYCE J.	1,358.40	80.00	.00	.00	.00	.00	.00	.00	.00	954.08
41250	MALLOY, HEATHER N.	64.00	4.00	.00	.00	.00	.00	.00	.00	.00	55.29
41390	NOWELL, TANNER J.	1,301.60	80.00	.00	.00	.00	.00	.00	.00	.00	931.76
41074	SCHULZ, RHONDA F.	1,610.41	80.00	.00	.00	.00	.00	.00	.00	.00	1,010.21
41207	WINDSCHITL, JOAN E.	1,607.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,039.35
Total POLICE DEPARTMENT-D:											
		7	9,288.01	484.00	.00	.00	.00	.00	.00	.00	6,210.70
41430	BASINGER, RYAN A.	1,965.52	84.00	.00	.00	.00	.00	.00	.00	.00	1,440.39
41191	HOUGE, CLINTON J.	4,322.38	132.00	1,430.46	.00	635.76	.00	.00	.00	.00	2,988.74
41349	LONG, SAMUEL M.	2,899.20	108.00	866.88	.00	.00	.00	.00	.00	.00	2,097.48
41230	MC KINLEY, ERIC K.	2,767.02	96.00	486.18	.00	.00	.00	.00	.00	.00	1,996.62
41110	MORK, SHILOH B.	2,844.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,895.01
41275	PETERSEN, ADAM R.	3,739.10	120.00	1,455.30	.00	.00	.00	.00	.00	.00	2,660.80
41225	PRITCHARD, BRANDON D.	2,245.86	84.00	.00	.00	.00	.00	.00	.00	.00	1,563.57
41190	QUEEN, PHILLIP D.	2,699.66	96.00	473.94	.00	.00	.00	.00	.00	.00	1,918.87
41426	ROSE, DYLAN M.	1,969.52	84.00	.00	.00	.00	.00	.00	.00	.00	1,443.16
40821	WARDELL, EDWARD J.	2,433.48	84.00	.00	.00	.00	.00	.00	.00	.00	1,639.09
Total POLICE DEPARTMENT-O:											
		10	27,885.74	968.00	4,712.76	.00	635.76	.00	.00	.00	19,643.73
50891	BAUER, LANNY R.	2,076.62	81.00	.00	38.22	.00	.00	.00	.00	.00	1,412.36
70813	BIGGS, CRAIG L.	7,899.30	.00	.00	.00	.00	.00	582.90	7,316.40	.00	5,115.58
Total PUBLIC GROUNDS:											
		2	9,975.92	81.00	38.22	.00	.00	582.90	7,316.40	.00	6,527.94
61200	ALCAZAR, MATTHEW D.	1,843.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,298.38
61068	HISLER, KATHY J.	569.32	43.00	.00	.00	.00	.00	.00	.00	.00	426.04
20025	WETZLER, KENNETH L.	3,077.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,872.23
Total PUBLIC WORKS:											
		3	5,490.12	203.00	.00	.00	.00	.00	.00	.00	3,596.65
81591	BERG, BRAYDEN	16.00	2.00	.00	.00	.00	.00	.00	.00	14.78	.00

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
81575	FLAWS, HALEY M.	16.50	2.00	.00	.00	.00	.00	.00	.00	15.24	.00
70100	FLAWS, LARRY J.	2,001.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,313.86
70107	GLASCOCK, MARK A.	1,456.80	80.00	.00	.00	.00	.00	.00	.00	.00	979.92
70111	HARFST, KENT E.	3,134.40	80.00	.00	.00	.00	.00	.00	.00	.00	2,078.74
81602	HARFST, MAXWELL K.	132.50	17.00	.00	.00	.00	.00	.00	.00	.00	122.36
81629	HOOKE, ALEX E.	189.88	24.50	.00	.00	.00	.00	.00	.00	169.60	.00
81623	HOOKE, ISABELLE M.	131.75	17.00	.00	.00	.00	.00	.00	.00	121.67	.00
81604	JUDKINS, TUCKER O.	60.00	8.00	.00	.00	.00	.00	.00	.00	55.41	.00
81606	KLEIN, CLARA B.	16.00	2.00	.00	.00	.00	.00	.00	.00	14.78	.00
81595	LAIRD, ANDREW C.	536.50	58.00	.00	.00	.00	.00	.00	.00	415.31	.00
81594	MCBURNIE, SONYA L.	288.00	28.00	.00	.00	.00	.00	.00	.00	232.96	.00
81608	MCKEE, KYRA N.	220.00	27.50	.00	.00	.00	.00	.00	.00	203.17	.00
81585	MITCHELL, MCKENNA K.	39.00	4.00	.00	.00	.00	.00	.00	.00	36.01	.00
81567	MOEN, JORDAN R.	559.63	60.50	.00	.00	.00	.00	.00	.00	483.52	.00
81274	PEVESTORF, JESSICA L.	40.00	4.00	.00	.00	.00	.00	.00	.00	36.94	.00
81630	SCOTT, MAKAYLEE R.	77.50	10.00	.00	.00	.00	.00	.00	.00	71.57	.00
81470	SPELLMEYER, WILLIAM C.	308.44	26.25	.00	.00	.00	.00	.00	.00	262.50	.00
81633	STEEN, DYLAN A.	31.00	4.00	.00	.00	.00	.00	.00	.00	28.63	.00
81621	STEENHARD, BRENDA L.	126.00	14.00	.00	.00	.00	.00	.00	.00	.00	116.36
81245	TRUJILLO, MONICA M.	10.00	1.00	.00	.00	.00	.00	.00	.00	.00	8.63
81593	VAN DIEST, JENNIFER A.	588.00	56.00	.00	.00	.00	.00	.00	.00	.00	452.06
81583	VOGELBACHER, SARAH A.	33.00	4.00	.00	.00	.00	.00	.00	.00	.00	30.47
Total RECREATION:											
		23	10,012.50	609.75	.00	.00	.00	.00	.00	2,162.09	5,102.40
51187	BAHRENFUSS, BRANDON D.	2,267.65	83.50	.00	139.65	.00	.00	.00	.00	.00	1,563.97
51178	DOOLITTLE, DAN L.	2,013.84	90.00	.00	66.39	.00	.00	.00	.00	.00	1,483.82
51189	MACRINNEL, MATTHEW A.	1,486.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,064.94
31195	PETERSON, RICK E.	1,496.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,035.04
51190	RATCLIFF, BRETT D.	1,486.40	80.00	.00	.00	.00	.00	.00	.00	.00	999.58
51195	RODEN, JACOB J.	1,555.02	80.00	.00	.00	.00	.00	.00	.00	.00	1,105.83
51184	WILLIAMS, ZACHARY W.	1,762.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,208.02
51124	ZIEGENBEIN, TIMOTHY L.	2,149.86	82.50	.00	96.26	.00	.00	.00	.00	.00	1,427.68
Total STREET DEPARTMENT:											
		8	14,217.57	656.00	.00	302.30	.00	.00	.00	.00	9,888.88
30772	DINGMAN, CHAD M.	1,980.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,484.37
30977	JACKSON, JEFFREY S.	1,768.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,213.37
31179	WEST, JOHN A.	1,994.62	90.00	.00	33.06	.00	.00	.00	.00	.00	1,428.05
Total WASTEWATER:											
		3	5,743.42	250.00	.00	33.06	.00	.00	.00	.00	4,125.79
31189	CHAMBERS, TODD A.	2,059.84	82.00	.00	.00	.00	.00	.00	.00	.00	1,457.61
31200	CONAWAY, WILLIAM D.	1,958.39	80.00	.00	.00	.00	.00	.00	.00	.00	1,356.84
31191	DANIELSON, TIMOTHY E.	3,432.00	96.00	.00	.00	.00	.00	.00	.00	.00	2,290.83
30358	JOHNSTON, GEORGE A.	1,784.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,119.65
Total WATER PLANT:											
		4	9,234.23	338.00	.00	.00	.00	.00	.00	.00	6,224.93
Grand Totals:											
		97	148,672.05	5,809.75	4,712.76	479.96	635.76	.00	982.90	7,466.40	2,469.52
											99,196.50

RESOLUTION NO. 2018 -

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY,
IOWA:

That we, the City Council of the City of Webster City, Iowa, having examined bills aggregating the sum of \$907,469.59 presented herewith, hereby approve said bills, and the City Clerk is hereby authorized to issue warrants in payment of the same.

Passed and adopted this 19th day of February, 2018.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
inTANDEM (6526)							
1529	1	Invoice	BRANDING/MARKETING/WEBSITE	02/12/2018	997.50	08/18	100-24-12-5430-299
1529	2	Invoice	BRANDING/MARKETING/WEBSITE	02/12/2018	3,325.00	08/18	601-23-81-5930-299
1529	3	Invoice	BRANDING/MARKETING/WEBSITE	02/12/2018	1,995.00	08/18	602-23-81-5930-299
1529	4	Invoice	BRANDING/MARKETING/WEBSITE	02/12/2018	332.50	08/18	603-23-81-5930-299
Total 1529:					6,650.00		
Total inTANDEM (6526):					6,650.00		
NORTH IOWA MUNICIPAL ELECTRIC (705)							
021218	1	Invoice	PURCHASED POWER - JANUARY 2018	02/12/2018	677,133.02	08/18	601-23-50-5555-233
Total 021218:					677,133.02		
Total NORTH IOWA MUNICIPAL ELECTRIC (705):					677,133.02		
Total 02/13/2018:					683,783.02		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
AFLAC, INC. (20)							
331832	1	Invoice	AFLAC PREMIUMS	02/13/2018	2,029.59	08/18	902-11215
Total 331832:					2,029.59		
Total AFLAC, INC. (20):					2,029.59		
AGSOURCE LABORATORIES (4458)							
2018011210	1	Invoice	INDOOR POOT WATER TESTING	01/31/2018	12.00	08/18	100-22-42-5233-299
Total 2018011210839:					12.00		
2018011210	1	Invoice	WASTEWATER TESTING	01/31/2018	794.50	08/18	603-23-70-5923-212
2018011210	2	Invoice	PUBLIC WATER	01/31/2018	121.50	08/18	602-23-61-5642-299
Total 2018011210839+:					916.00		
Total AGSOURCE LABORATORIES (4458):					928.00		
AHEELA SWIM CONFERENCE (4440)							
102	1	Invoice	SWIM TEAM CONFERENCE DUES	02/11/2018	100.00	08/18	100-22-42-5242-215
Total 102:					100.00		
Total AHEELA SWIM CONFERENCE (4440):					100.00		
AMERICINN OF WEBSTER CITY (1683)							
020118	1	Invoice	LODGING FOR PROP OWNER/CDBG GRANT	02/01/2018	782.91	08/18	231-21-18-5391-299
Total 020118:					782.91		
Total AMERICINN OF WEBSTER CITY (1683):					782.91		
AUREON COMMUNICATIONS (6170)							
020118	1	Invoice	TELEPHONE SERVICE	02/01/2018	21.45	08/18	100-24-12-5430-230
020118	2	Invoice	TELEPHONE SERVICE	02/01/2018	42.90	08/18	602-23-81-5921-230
020118	3	Invoice	TELEPHONE SERVICE	02/01/2018	71.50	08/18	601-23-81-5921-230
020118	4	Invoice	TELEPHONE SERVICE	02/01/2018	7.15	08/18	603-23-81-5921-230
020118	5	Invoice	TELEPHONE SERVICE	02/01/2018	12.85	08/18	100-24-14-5435-230
020118	6	Invoice	TELEPHONE SERVICE	02/01/2018	28.60	08/18	602-23-80-5921-230
020118	7	Invoice	TELEPHONE SERVICE	02/01/2018	8.60	08/18	603-23-80-5921-230
020118	8	Invoice	TELEPHONE SERVICE	02/01/2018	92.96	08/18	601-23-80-5903-230
020118	9	Invoice	TELEPHONE SERVICE	02/01/2018	78.65	08/18	100-24-30-5380-230
020118	10	Invoice	TELEPHONE SERVICE	02/01/2018	28.60	08/18	100-24-18-5470-230
020118	11	Invoice	TELEPHONE SERVICE	02/01/2018	35.75	08/18	100-21-18-5190-230
020118	12	Invoice	TELEPHONE SERVICE	02/01/2018	71.00	08/18	204-23-30-5320-230
020118	13	Invoice	TELEPHONE SERVICE	02/01/2018	38.32	08/18	100-22-42-5280-230
020118	14	Invoice	TELEPHONE SERVICE	02/01/2018	107.45	08/18	100-21-22-5140-230
020118	15	Invoice	TELEPHONE SERVICE	02/01/2018	68.64	08/18	100-23-42-5371-230
020118	16	Invoice	TELEPHONE SERVICE	02/01/2018	32.14	08/18	601-23-51-5566-230
020118	17	Invoice	TELEPHONE SERVICE	02/01/2018	74.78	08/18	601-23-52-5588-230
020118	18	Invoice	TELEPHONE SERVICE	02/01/2018	33.80	08/18	100-22-42-5242-230
020118	19	Invoice	TELEPHONE SERVICE	02/01/2018	144.86	08/18	100-22-42-5233-230
020118	20	Invoice	TELEPHONE SERVICE	02/01/2018	191.86	08/18	100-21-21-5180-230
020118	21	Invoice	TELEPHONE SERVICE	02/01/2018	36.93	08/18	100-22-42-5280-230
020118	22	Invoice	TELEPHONE SERVICE	02/01/2018	32.72	08/18	204-23-30-5310-230
020118	23	Invoice	TELEPHONE SERVICE	02/01/2018	34.23	08/18	603-23-70-5642-230
020118	24	Invoice	TELEPHONE SERVICE	02/01/2018	32.14	08/18	603-23-70-5642-230

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
020118	25	Invoice	TELEPHONE SERVICE	02/01/2018	101.18	08/18	602-23-61-5642-230
Total 020118:					1,429.06		
Total AUREON COMMUNICATIONS (6170):					1,429.06		
BLACK HILLS ENERGY (3466)							
0976116930	1	Invoice	GAS UTILITY/LINE DEPT	02/08/2018	176.87	08/18	601-23-52-5588-234
0976116930	2	Invoice	GAS UTILITY/LINE DEPT	02/08/2018	176.86	08/18	601-23-52-5586-234
0976116930	3	Invoice	GAS UTILITY/LINE DEPT	02/08/2018	176.86	08/18	601-23-51-5566-234
Total 0976116930 02/08/18:					530.59		
5978424719	1	Invoice	GAS UTILITY/WATER PLANT SHED	02/08/2018	329.15	08/18	602-23-61-5642-234
Total 5978424719 02/08/18:					329.15		
6506969580	1	Invoice	GAS UTILITY/WATER PLANT	02/08/2018	408.90	08/18	602-23-61-5642-234
Total 6506969580 02/08/18:					408.90		
Total BLACK HILLS ENERGY (3466):					1,268.64		
BLACK, TYCHA (6528)							
372480206	1	Invoice	CUSTOMER DEPOSIT REFUND	02/14/2018	102.14	08/18	601-21011
Total 372480206:					102.14		
Total BLACK, TYCHA (6528):					102.14		
BOMGAARS (5165)							
62320956	1	Invoice	PVC FITTINGS - BALL VALVE	01/17/2018	22.37	08/18	602-23-61-5642-318
Total 62320956:					22.37		
62322278	1	Invoice	RATCHET WRENCH SET	01/22/2018	34.99	08/18	603-23-70-5642-311
62322278	2	Invoice	LIGHT BULBS	01/22/2018	5.38	08/18	603-23-70-5642-318
Total 62322278:					40.37		
62324057	1	Invoice	DRILL BIT	01/30/2018	5.99	08/18	204-23-30-5310-311
62324057	2	Invoice	FASTENERS	01/30/2018	18.90	08/18	204-23-30-5310-318
Total 62324057:					24.89		
62324672	1	Invoice	PROPANE TORCH & PROPANE CYLINDER-v	02/02/2018	114.98	08/18	602-23-62-5662-311
Total 62324672:					114.98		
62325693	1	Invoice	30 AMP BREAKER	02/07/2018	12.99	08/18	601-23-52-5588-318
Total 62325693:					12.99		
62326992	1	Invoice	PHOTOCELL-GLOVES-SPARK PLUG-SEAFO	02/12/2018	28.74	08/18	603-23-70-5642-318
Total 62326992:					28.74		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total BOMGAARS (5165):					244.34		
BRIM, ANDY (6524)							
080717	1	Invoice	ENERGY EFFICIENCY REBATE	08/07/2017	250.00	08/18	601-23-36-5930-979
Total 080717:					250.00		
Total BRIM, ANDY (6524):					250.00		
CAPITAL SANITARY SUPPLY (6096)							
C249837	1	Invoice	TRASH BAGS & SHOP TOWELS	01/17/2018	196.06	08/18	204-23-30-5310-318
Total C249837:					196.06		
C250976	1	Invoice	TOWELS & GLOVES	02/07/2018	158.67	08/18	603-23-70-5642-318
Total C250976:					158.67		
C251223	1	Invoice	COPY PAPER	02/07/2018	4.12	08/18	100-21-22-5140-316
C251223	2	Invoice	COPY PAPER	02/07/2018	4.12	08/18	204-23-30-5310-316
C251223	3	Invoice	COPY PAPER	02/07/2018	4.12	08/18	603-23-70-5921-316
C251223	4	Invoice	COPY PAPER	02/07/2018	4.12	08/18	100-23-42-5371-316
C251223	5	Invoice	COPY PAPER	02/07/2018	4.12	08/18	602-23-61-5921-316
C251223	6	Invoice	COPY PAPER	02/07/2018	4.12	08/18	100-21-18-5190-316
C251223	7	Invoice	COPY PAPER	02/07/2018	4.12	08/18	100-23-43-5361-316
C251223	8	Invoice	COPY PAPER	02/07/2018	4.12	08/18	601-24-16-5921-316
C251223	9	Invoice	COPY PAPER	02/07/2018	4.12	08/18	100-22-42-5233-316
C251223	10	Invoice	COPY PAPER	02/07/2018	4.12	08/18	601-23-52-5921-316
C251223	11	Invoice	COPY PAPER	02/07/2018	4.12	08/18	100-21-21-5110-316
C251223	12	Invoice	COPY PAPER	02/07/2018	4.12	08/18	100-24-18-5470-316
C251223	13	Invoice	COPY PAPER	02/07/2018	3.72	08/18	100-24-12-5430-316
C251223	14	Invoice	COPY PAPER	02/07/2018	7.43	08/18	602-23-81-5921-316
C251223	15	Invoice	COPY PAPER	02/07/2018	1.24	08/18	603-23-81-5921-316
C251223	16	Invoice	COPY PAPER	02/07/2018	7.73	08/18	601-23-81-5921-316
C251223	17	Invoice	COPY PAPER	02/07/2018	2.23	08/18	100-24-14-5435-316
C251223	18	Invoice	COPY PAPER	02/07/2018	4.95	08/18	602-23-80-5921-316
C251223	19	Invoice	COPY PAPER	02/07/2018	1.49	08/18	603-23-80-5921-316
C251223	20	Invoice	COPY PAPER	02/07/2018	11.23	08/18	601-23-80-5921-316
C251223	21	Invoice	COPY PAPER	02/07/2018	1.03	08/18	100-24-30-5380-316
C251223	22	Invoice	COPY PAPER	02/07/2018	1.03	08/18	601-24-30-5380-316
C251223	23	Invoice	COPY PAPER	02/07/2018	1.03	08/18	602-24-30-5380-316
C251223	24	Invoice	COPY PAPER	02/07/2018	1.03	08/18	603-24-30-5380-316
Total C251223:					93.58		
Total CAPITAL SANITARY SUPPLY (6096):					448.31		
CARD SERVICES (140)							
0000 02/01/1	1	Invoice	TIMERS	02/01/2018	109.07	08/18	603-23-70-5642-318
0000 02/01/1	2	Invoice	RELAYS	02/01/2018	57.26	08/18	603-23-70-5642-318
0000 02/01/1	3	Invoice	CLEANING SUPPLIES	02/01/2018	40.77	08/18	601-23-52-5588-318
0000 02/01/1	4	Invoice	CITY HALL/CONF ROOM MATERIALS	02/01/2018	222.04	08/18	100-24-36-5480-318
0000 02/01/1	5	Invoice	CITY HALL/CONF ROOM MATERIALS	02/01/2018	158.60	08/18	601-23-36-5480-318
0000 02/01/1	6	Invoice	CITY HALL/CONF ROOM MATERIALS	02/01/2018	126.88	08/18	602-23-36-5480-318
0000 02/01/1	7	Invoice	CITY HALL/CONF ROOM MATERIALS	02/01/2018	126.88	08/18	603-23-36-5480-318
0000 02/01/1	8	Invoice	BUSINESS CARDS	02/01/2018	12.32	08/18	100-24-30-5380-318
0000 02/01/1	9	Invoice	BUSINESS CARDS	02/01/2018	12.32	08/18	100-23-42-5371-318
0000 02/01/1	10	Invoice	BUSINESS CARDS	02/01/2018	25.48	08/18	204-23-30-5310-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
0000 02/01/1	11	Invoice	BUSINESS CARDS	02/01/2018	2.59	08/18	602-23-62-5662-318
0000 02/01/1	12	Invoice	BUSINESS CARDS	02/01/2018	1.23	08/18	603-23-71-5662-318
Total 0000 02/01/18:					895.44		
0001 02/01/1	1	Invoice	DISPATCHER TRAINING	02/01/2018	747.00	08/18	100-21-21-5180-231
0001 02/01/1	2	Invoice	MEMBERSHIP FEE	02/01/2018	69.00	08/18	100-21-21-5180-215
0001 02/01/1	3	Invoice	MISC OFFICE SUPPLIES	02/01/2018	238.14	08/18	100-21-21-5180-316
Total 0001 02/01/18:					1,054.14		
0002 02/01/1	1	Invoice	HDMI CABLE	02/01/2018	19.99	08/18	100-22-42-5233-318
Total 0002 02/01/18:					19.99		
0003 02/01/1	1	Invoice	FLASH DRIVE	02/01/2018	4.05	08/18	100-24-16-5420-317
0003 02/01/1	2	Invoice	FLASH DRIVE	02/01/2018	14.84	08/18	601-24-16-5921-317
0003 02/01/1	3	Invoice	FLASH DRIVE	02/01/2018	4.05	08/18	602-24-16-5921-317
0003 02/01/1	4	Invoice	FLASH DRIVE	02/01/2018	4.05	08/18	603-24-16-5921-317
0003 02/01/1	5	Invoice	MICROSOFT OFFICE/WIRELESS MOUSE	02/01/2018	33.92	08/18	100-24-16-5420-317
0003 02/01/1	6	Invoice	MICROSOFT OFFICE/WIRELESS MOUSE	02/01/2018	124.38	08/18	601-24-16-5921-317
0003 02/01/1	7	Invoice	MICROSOFT OFFICE/WIRELESS MOUSE	02/01/2018	33.92	08/18	602-24-16-5921-317
0003 02/01/1	8	Invoice	MICROSOFT OFFICE/WIRELESS MOUSE	02/01/2018	33.92	08/18	603-24-16-5921-317
Total 0003 02/01/18:					253.13		
0004 02/01/1	1	Invoice	ADM MEETING EXP	02/01/2018	20.33	08/18	100-24-12-5430-232
0004 02/01/1	2	Invoice	ADM MEETING EXP	02/01/2018	12.71	08/18	602-23-81-5926-232
0004 02/01/1	3	Invoice	ADM MEETING EXP	02/01/2018	12.71	08/18	603-23-81-5926-232
0004 02/01/1	4	Invoice	ADM MEETING EXP	02/01/2018	55.90	08/18	601-23-81-5926-232
0004 02/01/1	5	Invoice	POLICE ADV	02/01/2018	200.00	08/18	100-21-21-5110-210
0004 02/01/1	6	Invoice	POLICE ADV	02/01/2018	399.00	08/18	100-21-21-5110-210
0004 02/01/1	7	Invoice	REGISTRATION/IMMI CONF/HARFST	02/01/2018	450.00	08/18	100-22-42-5233-232
0004 02/01/1	8	Invoice	REGISTRATION/IMMI CONF/ORTIZ-HERNAN	02/01/2018	90.00	08/18	100-24-12-5430-232
0004 02/01/1	9	Invoice	REGISTRATION/IMMI CONF/ORTIZ-HERNAN	02/01/2018	56.25	08/18	602-23-81-5926-232
0004 02/01/1	10	Invoice	REGISTRATION/IMMI CONF/ORTIZ-HERNAN	02/01/2018	56.25	08/18	603-23-81-5926-232
0004 02/01/1	11	Invoice	REGISTRATION/IMMI CONF/ORTIZ-HERNAN	02/01/2018	247.50	08/18	601-23-81-5926-232
0004 02/01/1	12	Invoice	GOAL SESSION MTG EXPENSE	02/01/2018	12.46	08/18	100-24-12-5430-232
0004 02/01/1	13	Invoice	GOAL SESSION MTG EXPENSE	02/01/2018	7.79	08/18	602-23-81-5926-232
0004 02/01/1	14	Invoice	GOAL SESSION MTG EXPENSE	02/01/2018	7.79	08/18	603-23-81-5926-232
0004 02/01/1	15	Invoice	GOAL SESSION MTG EXPENSE	02/01/2018	34.27	08/18	601-23-81-5926-232
0004 02/01/1	16	Invoice	GOAL SESSION MTG EXPENSE	02/01/2018	12.46	08/18	100-24-11-5410-232
0004 02/01/1	17	Invoice	GOAL SESSION MTG EXPENSE	02/01/2018	7.79	08/18	602-24-11-5410-232
0004 02/01/1	18	Invoice	GOAL SESSION MTG EXPENSE	02/01/2018	7.79	08/18	603-24-11-5410-232
0004 02/01/1	19	Invoice	GOAL SESSION MTG EXPENSE	02/01/2018	34.27	08/18	601-24-11-5410-232
0004 02/01/1	20	Invoice	POSTAGE EXP	02/01/2018	.64	08/18	100-24-14-5435-221
0004 02/01/1	21	Invoice	POSTAGE EXP	02/01/2018	4.65	08/18	601-23-80-5921-221
0004 02/01/1	22	Invoice	POSTAGE EXP	02/01/2018	1.43	08/18	602-23-80-5921-221
0004 02/01/1	23	Invoice	POSTAGE EXP	02/01/2018	.43	08/18	603-23-80-5921-221
Total 0004 02/01/18:					1,732.42		
0005 02/01/1	1	Invoice	CAR WASH	02/01/2018	10.00	08/18	100-21-18-5190-315
0005 02/01/1	2	Invoice	MEAL EXP/TRAINING	02/01/2018	27.56	08/18	100-21-18-5190-231
0005 02/01/1	3	Invoice	FUEL EXP/TRAINING	02/01/2018	23.41	08/18	100-21-18-5190-315
Total 0005 02/01/18:					60.97		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
0008 02/01/1	1	Invoice	TRAINING/STREET DEPT EMPLOYEES	02/01/2018	270.00	08/18	602-23-62-5926-231
Total 0008 02/01/18:					270.00		
0106 02/01/1	1	Invoice	VEHICLE EXPENSES	02/01/2018	119.76	08/18	100-21-21-5110-314
0106 02/01/1	2	Invoice	MEMBERSHIP FEE	02/01/2018	150.00	08/18	100-21-21-5110-215
0106 02/01/1	3	Invoice	MISC OPERATING EXPENSE	02/01/2018	192.61	08/18	100-21-21-5110-318
0106 02/01/1	4	Invoice	UNIFORM EXPENSE	02/01/2018	221.80	08/18	100-21-21-5110-312
0106 02/01/1	5	Invoice	CREDIT	02/01/2018	25.30	08/18	100-21-21-5110-314
Total 0106 02/01/18:					658.87		
Total CARD SERVICES (140):					4,944.96		
CARPENTER UNIFORM COMPANY (142)							
458563	1	Invoice	UNIFORM SUPPLIES	01/30/2018	363.91	08/18	100-21-21-5110-312
Total 458563:					363.91		
Total CARPENTER UNIFORM COMPANY (142):					363.91		
CASADY BROTHERS IMP. (145)							
49153W	1	Invoice	KUBOTA TRACTOR PART	02/02/2018	148.52	08/18	100-22-42-5210-315
Total 49153W:					148.52		
49154W	1	Invoice	KUBOTA TRACTOR PARTS	02/02/2018	101.51	08/18	100-22-42-5210-315
Total 49154W:					101.51		
49207W	1	Invoice	FUEL LINE & FILTER/LEAF BLOWER	02/08/2018	28.34	08/18	100-22-42-5210-315
Total 49207W:					28.34		
Total CASADY BROTHERS IMP. (145):					278.37		
CENTRAL IOWA DISTRIBUTING, INC (153)							
161311	1	Invoice	CLEANING SUPPLIES	01/30/2018	125.00	08/18	603-23-70-5642-318
Total 161311:					125.00		
161410	1	Invoice	AIR FRESHNER DISPENSORS & CASE OF F	02/01/2018	123.00	08/18	601-23-52-5588-318
Total 161410:					123.00		
Total CENTRAL IOWA DISTRIBUTING, INC (153):					248.00		
CENTURY LINK (4614)							
E65-4065 02/	1	Invoice	ALARM CIRCUIT LINE	02/01/2018	148.00	08/18	100-21-22-5140-230
Total E65-4065 02/01/18:					148.00		
Total CENTURY LINK (4614):					148.00		
CINTAS CORPORATION (6330)							
762573218	1	Invoice	FR CLOTHING/UNIFORM RENTAL	01/15/2018	7.55	08/18	601-23-80-5905-312
762573218	2	Invoice	FR CLOTHING/UNIFORM RENTAL	01/15/2018	7.55	08/18	602-23-80-5903-312
762573218	3	Invoice	FR CLOTHING/UNIFORM RENTAL	01/15/2018	52.81	08/18	601-23-52-5588-312

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
762573218	4	Invoice	FR CLOTHING/UNIFORM RENTAL	01/15/2018	7.55	08/18	601-23-51-5566-312
Total 762573218:					75.46		
762576211	1	Invoice	FR CLOTHING/UNIFORM RENTAL	01/29/2018	7.55	08/18	601-23-80-5905-312
762576211	2	Invoice	FR CLOTHING/UNIFORM RENTAL	01/29/2018	7.55	08/18	602-23-80-5903-312
762576211	3	Invoice	FR CLOTHING/UNIFORM RENTAL	01/29/2018	52.81	08/18	601-23-52-5588-312
762576211	4	Invoice	FR CLOTHING/UNIFORM RENTAL	01/29/2018	7.55	08/18	601-23-51-5566-312
Total 762576211:					75.46		
Total CINTAS CORPORATION (6330):					150.92		
CITY OF WEBSTER CITY (176)							
020818	1	Invoice	H/M GRANT-WILSON BREWER	02/08/2018	15,713.93	08/18	208-23-36-5393-299
Total 020818:					15,713.93		
Total CITY OF WEBSTER CITY (176):					15,713.93		
COUNSEL OFFICE & DOCUMENT (3995)							
269624	1	Invoice	LEASE AGREEMENT & COPY CHARGE-STR	11/07/2017	21.61	08/18	204-23-30-5310-225
Total 269624:					21.61		
285552	1	Invoice	COPY MACHINE CONTRACT/COPY CHARGE	01/29/2018	87.92	08/18	100-22-42-5233-299
Total 285552:					87.92		
Total COUNSEL OFFICE & DOCUMENT (3995):					109.53		
CTS LANGUAGE LINK (6323)							
119702	1	Invoice	TELE LANGUAGE TRANSLATION/PD	02/01/2018	4.90	08/18	100-21-21-5110-230
119702	2	Invoice	TELE LANGUAGE TRANSLATION/UTILITIES	02/01/2018	1.05	08/18	601-23-80-5930-299
Total 119702:					5.95		
Total CTS LANGUAGE LINK (6323):					5.95		
DAILY FREEMAN JOURNAL, INC. (211)							
3410	1	Invoice	CM 01/15/2018	01/26/2018	252.32	08/18	100-24-14-5435-210
Total 3410:					252.32		
3433	1	Invoice	NOTICE/ZONING BD OF ADJ	01/01/2018	26.38	08/18	100-21-18-5190-210
Total 3433:					26.38		
Total DAILY FREEMAN JOURNAL, INC. (211):					278.70		
DON'S PEST CONTROL (3349)							
32172	1	Invoice	PEST CONTROL	02/12/2018	43.00	08/18	602-23-61-5651-299
Total 32172:					43.00		
Total DON'S PEST CONTROL (3349):					43.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
EMPLOYEE BENEFIT SYSTEMS (4707)							
020518	1	Invoice	HEALTH INSURANCE - MAR 2018	02/05/2018	535.50	08/18	902-11100
020518	2	Invoice	HEALTH INSURANCE - MAR 2018	02/05/2018	82,267.06	08/18	902-11215
Total 020518:					82,802.56		
Total EMPLOYEE BENEFIT SYSTEMS (4707):					82,802.56		
ESTLUND HEATING & AC (2137)							
6776	1	Invoice	REPAIR OF RADIANT HEAT TUBE	01/29/2018	439.40	08/18	601-23-52-5591-310
Total 6776:					439.40		
Total ESTLUND HEATING & AC (2137):					439.40		
FACTUAL DATA (6523)							
1602IA02070	1	Invoice	REHAB LOAN APPS/CREDIT REPORTS	01/31/2018	155.80	08/18	100-24-18-5470-212
Total 1602IA02070118:					155.80		
Total FACTUAL DATA (6523):					155.80		
FLETCHER-REINHARDT COMPANY (305)							
S1171813.00	1	Invoice	INSULATOR FOR GANG OPERATED SWITCH	02/05/2018	337.81	08/18	601-23-52-5588-318
Total S1171813.001:					337.81		
S1172143.00	1	Invoice	RED MARKING FLAGS (QUOTE 011518)	02/07/2018	286.44	08/18	601-23-52-5588-318
Total S1172143.001:					286.44		
S1172143.00	1	Invoice	VARIOUS MATERIAL FROM QUOTE 011518	02/12/2018	1,642.15	08/18	601-23-52-5588-318
Total S1172143.003:					1,642.15		
Total FLETCHER-REINHARDT COMPANY (305):					2,266.40		
FORCE AMERICA DISTRIBUTING, LLC (311)							
IN001-12116	1	Invoice	4 BUTTON - ST#23-21	01/24/2018	152.41	08/18	204-23-30-5310-314
Total IN001-1211607:					152.41		
Total FORCE AMERICA DISTRIBUTING, LLC (311):					152.41		
HAMILTON COUNTY (366)							
021318	1	Invoice	IT SERVICES/JANUARY 2018	02/13/2018	778.22	08/18	100-24-16-5420-212
021318	2	Invoice	IT SERVICES/JANUARY 2018	02/13/2018	2,853.48	08/18	601-24-16-5923-212
021318	3	Invoice	IT SERVICES/JANUARY 2018	02/13/2018	778.22	08/18	602-24-16-5923-212
021318	4	Invoice	IT SERVICES/JANUARY 2018	02/13/2018	778.22	08/18	603-24-16-5923-212
Total 021318:					5,188.14		
2723	1	Invoice	COPIES/PUBLIC WORKS	01/05/2018	1.62	08/18	100-24-30-5380-318
2723	2	Invoice	COPIES/PUBLIC WORKS	01/05/2018	1.62	08/18	601-24-30-5380-318
2723	3	Invoice	COPIES/PUBLIC WORKS	01/05/2018	1.63	08/18	602-24-30-5380-318
2723	4	Invoice	COPIES/PUBLIC WORKS	01/05/2018	1.63	08/18	603-24-30-5380-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 2723:					6.50		
85	1	Invoice	RECORD MORTGAGE/AYERS	01/16/2018	27.00	08/18	228-23-36-5391-214
Total 85:					27.00		
Total HAMILTON COUNTY (366):					5,221.64		
HAMILTON COUNTY ABSTRACTING (367)							
960051	1	Invoice	ABSTRACT NO. 960051 / OBTAINED LAND F	01/31/2018	395.00	08/18	525-23-30-5310-212
Total 960051:					395.00		
Total HAMILTON COUNTY ABSTRACTING (367):					395.00		
HAMILTON COUNTY CONSERVATION (2937)							
012518	1	Invoice	H/M GRANT RD 18/PARTIAL PYMT	01/25/2018	22,500.00	08/18	208-23-36-5393-299
Total 012518:					22,500.00		
Total HAMILTON COUNTY CONSERVATION (2937):					22,500.00		
HAMILTON COUNTY SOLID WASTE (375)							
262270	1	Invoice	TRASH	01/31/2018	118.56	08/18	204-23-30-5310-236
Total 262270:					118.56		
262278	1	Invoice	TRASH	01/31/2018	15.00	08/18	204-23-30-5310-236
Total 262278:					15.00		
262280	1	Invoice	TRASH	01/31/2018	20.00	08/18	204-23-30-5310-236
Total 262280:					20.00		
262281	1	Invoice	TRASH	01/31/2018	27.50	08/18	204-23-30-5310-236
Total 262281:					27.50		
262282	1	Invoice	TRASH	01/31/2018	74.75	08/18	204-23-30-5310-236
Total 262282:					74.75		
262283	1	Invoice	TRASH	01/31/2018	100.32	08/18	204-23-30-5310-236
Total 262283:					100.32		
Total HAMILTON COUNTY SOLID WASTE (375):					356.13		
HAWKINS, INC. (3668)							
4223152	1	Invoice	Chlorine	02/01/2018	1,193.20	08/18	602-23-61-5641-318
Total 4223152:					1,193.20		
Total HAWKINS, INC. (3668):					1,193.20		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
HOLMES MURPHY & ASSOCIATES, INC. (5556)							
444137	1	Invoice	HOLMES MURPHY FEES - MARCH 2018	02/06/2018	2,205.00	08/18	902-11215
Total 444137:					2,205.00		
Total HOLMES MURPHY & ASSOCIATES, INC. (5556):					2,205.00		
HOTSY EQUIPMENT COMPANY, INC. (411)							
43233	1	Invoice	SOAP FOR HOTSY POWER WASHER	02/06/2018	71.50	08/18	601-23-52-5588-318
Total 43233:					71.50		
Total HOTSY EQUIPMENT COMPANY, INC. (411):					71.50		
IA CHAPTER APCO/Cara Sorrells (449)							
020518	1	Invoice	REGISTRATION APCO CONFERENCE X 4	02/05/2018	440.00	08/18	100-21-21-5180-231
Total 020518:					440.00		
Total IA CHAPTER APCO/Cara Sorrells (449):					440.00		
IMFOA (482)							
021418	1	Invoice	IMFOA DUES/BONJOUR/WOLFGRAM	02/14/2018	6.30	08/18	100-24-14-5435-215
021418	2	Invoice	IMFOA DUES/BONJOUR/WOLFGRAM	02/14/2018	45.50	08/18	601-23-80-5930-215
021418	3	Invoice	IMFOA DUES/BONJOUR/WOLFGRAM	02/14/2018	14.00	08/18	602-23-80-5930-215
021418	4	Invoice	IMFOA DUES/BONJOUR/WOLFGRAM	02/14/2018	4.20	08/18	603-23-80-5930-215
Total 021418:					70.00		
Total IMFOA (482):					70.00		
IOWA ONE CALL (485)							
199318	1	Invoice	ONE CALL SERVICES	02/07/2018	10.80	08/18	601-23-52-5930-299
199318	2	Invoice	ONE CALL SERVICES	02/07/2018	7.20	08/18	602-23-62-5662-299
199318	3	Invoice	ONE CALL SERVICES	02/07/2018	7.20	08/18	603-23-71-5662-299
Total 199318:					25.20		
Total IOWA ONE CALL (485):					25.20		
IOWA PRISON INDUSTRIES (489)							
946570	1	Invoice	MULTIPLE SIGNS	01/19/2018	528.81	08/18	100-21-30-5120-318
Total 946570:					528.81		
Total IOWA PRISON INDUSTRIES (489):					528.81		
IOWA PUBLIC AIRPORTS ASSN. (490)							
021318	1	Invoice	2018 MEMBERSHIP FEE	02/13/2018	150.00	08/18	205-23-45-5372-215
Total 021318:					150.00		
Total IOWA PUBLIC AIRPORTS ASSN. (490):					150.00		
J & S CONSTRUCTION (6321)							
020818	1	Invoice	REHAB PROGRAM/CONTRACTOR	02/08/2018	26,875.00	08/18	231-21-18-5391-299

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 020818:					26,875.00		
Total J & S CONSTRUCTION (6321):					26,875.00		
KEYSTONE LABORATORIES, INC. (5979)							
13089	1	Invoice	SLUDGE TESTING	01/12/2018	200.00	08/18	603-23-70-5923-212
Total 13089:					200.00		
Total KEYSTONE LABORATORIES, INC. (5979):					200.00		
KINNETZ SIGNS (547)							
020218	1	Invoice	MAGNETIC SIGNS	02/02/2018	148.00	08/18	100-21-21-5110-314
Total 020218:					148.00		
Total KINNETZ SIGNS (547):					148.00		
KQWC RADIO STATION (553)							
18010171	1	Invoice	RECYCLING ADS	01/31/2018	153.00	08/18	100-23-30-5340-235
Total 18010171:					153.00		
18010172	1	Invoice	UTILITY TECH ADV	01/31/2018	153.00	08/18	601-23-52-5930-210
Total 18010172:					153.00		
Total KQWC RADIO STATION (553):					306.00		
LAMPERT'S (564)							
24295378	1	Invoice	(#25) 2=2x6x8 & 2=4x8x3/4	01/29/2018	74.82	08/18	204-23-30-5310-318
Total 24295378:					74.82		
Total LAMPERT'S (564):					74.82		
LATELLA, DR. JOSEPH (1231)							
010518	1	Invoice	PRE-EMPLOYMENT TESTING	01/05/2018	23.00	08/18	204-23-30-5310-212
Total 010518:					23.00		
Total LATELLA, DR. JOSEPH (1231):					23.00		
MIDAMERICAN ENERGY (629)							
000903118	1	Invoice	BOOSTER STATION ELECTRICITY	01/30/2018	277.47	08/18	602-23-62-5662-237
Total 000903118:					277.47		
Total MIDAMERICAN ENERGY (629):					277.47		
MIDAS COUNCIL OF GOVERNMENT (631)							
0118122	1	Invoice	CDBG HOUSING GENERAL ADM/JAN 2018	01/31/2018	24.63	08/18	231-21-18-5391-299
Total 0118122:					24.63		
0118123	1	Invoice	CDBG HOUSING TECHNICAL SVCS-JAN 201	01/31/2018	1,245.15	08/18	231-21-18-5391-299

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 0118123:					1,245.15		
1117122	1	Invoice	CDBG HOUSING GENERAL ADM/NOV 2017	11/30/2017	115.11	08/18	231-21-18-5391-299
Total 1117122:					115.11		
1117123	1	Invoice	CDBG HOUSING TECHNICAL SVCS-NOV 201	11/30/2017	1,345.14	08/18	231-21-18-5391-299
Total 1117123:					1,345.14		
1217119	1	Invoice	CDBG HOUSING TECHNICAL SVCS-DEC 201	12/31/2017	1,938.72	08/18	231-21-18-5391-299
Total 1217119:					1,938.72		
Total MIDAS COUNCIL OF GOVERNMENT (631):					4,668.75		
MUNICIPAL SUPPLY, INC. (672)							
068095-IN	1	Invoice	1-1/2 OMNI TURBO WATER METER + METER	01/08/2018	955.00	08/18	602-23-62-5935-870
Total 068095-IN:					955.00		
0683491-IN	1	Invoice	6x15" WATERMAIN CLAMP	01/30/2018	178.90	08/18	602-23-62-5662-318
Total 0683491-IN:					178.90		
Total MUNICIPAL SUPPLY, INC. (672):					1,133.90		
NAPA AUTO PARTS (677)							
841740	1	Invoice	SMALL PROPANE TANK/DRILL BIT SET	01/30/2018	84.05	08/18	100-23-42-5371-311
Total 841740:					84.05		
Total NAPA AUTO PARTS (677):					84.05		
NATIONAL RECREATION & PARK ASN (684)							
25207 2018	1	Invoice	MEMBERSHIP DUES/HARFST	02/12/2018	170.00	08/18	100-22-42-5233-315
Total 25207 2018:					170.00		
Total NATIONAL RECREATION & PARK ASN (684):					170.00		
NCL OF WISCONSIN, INC. (687)							
401395	1	Invoice	LAB SUPPLIES	01/24/2018	585.26	08/18	603-23-70-5642-319
Total 401395:					585.26		
Total NCL OF WISCONSIN, INC. (687):					585.26		
OPG-3 INC. (6482)							
INV #2306 S	1	Invoice	SCANNER FOR LASERFISCHE	01/31/2018	639.75	08/18	100-24-16-5420-317
INV #2306 S	2	Invoice	SCANNER FOR LASERFISCHE	01/31/2018	2,345.75	08/18	601-24-16-5921-317
INV #2306 S	3	Invoice	SCANNER FOR LASERFISCHE	01/31/2018	639.75	08/18	602-24-16-5921-317
INV #2306 S	4	Invoice	SCANNER FOR LASERFISCHE	01/31/2018	639.75	08/18	603-24-16-5921-317
Total INV #2306 STMT 1434:					4,265.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total OPG-3 INC. (6482):					4,265.00		
O'REILLY AUTOMOTIVE, INC. (727)							
0357-386800	1	Invoice	WIRE LOOM COVER	01/31/2018	14.00	08/18	204-23-30-5310-314
Total 0357-386800:					14.00		
0357-386848	1	Invoice	TRAILER END - TAPE - ADAPTER	02/01/2018	55.61	08/18	601-23-52-5935-315
Total 0357-386848:					55.61		
0357-386905	1	Invoice	MARKER LIGHTS	02/02/2018	8.54	08/18	601-23-52-5935-315
Total 0357-386905:					8.54		
0357-387328	1	Invoice	WELDING WIRE	02/08/2018	127.98	08/18	204-23-30-5310-318
Total 0357-387328:					127.98		
0357-387439	1	Invoice	FLOOR MAT	02/09/2018	62.75	08/18	601-23-80-5905-318
0357-387439	2	Invoice	FLOOR MAT	02/09/2018	62.74	08/18	602-23-80-5903-318
Total 0357-387439:					125.49		
0357-387582	1	Invoice	HEADLIGHT	02/11/2018	36.80	08/18	100-21-21-5110-314
Total 0357-387582:					36.80		
Total O'REILLY AUTOMOTIVE, INC. (727):					368.42		
OVERHEAD DOOR COMPANY (732)							
45944	1	Invoice	REPAIR WORK TO SHOP DOOR #7	02/08/2018	269.56	08/18	204-23-30-5310-226
Total 45944:					269.56		
Total OVERHEAD DOOR COMPANY (732):					269.56		
P & P ELECTRIC (2978)							
9864	1	Invoice	REPAIR ELECTRIC MOTOR FOR DUMP TRU	02/12/2018	81.70	08/18	601-23-52-5935-227
Total 9864:					81.70		
Total P & P ELECTRIC (2978):					81.70		
PAULSON, BRYANNA (6525)							
021218	1	Invoice	METER DEPOSIT REFUND	02/12/2018	220.00	08/18	601-21011
Total 021218:					220.00		
Total PAULSON, BRYANNA (6525):					220.00		
PRAIRIE ENERGY COOPERATIVE (768)							
020618	1	Invoice	AIRPORT ELECTRICITY	02/06/2018	827.60	08/18	205-23-45-5372-237
Total 020618:					827.60		
020618 CEN	1	Invoice	ELECTRICITY/HANGAR - CENTER BAY	02/06/2018	31.70	08/18	205-23-45-5372-237

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 020618 CENTER:					31.70		
020618 EAS	1	Invoice	ELECTRICITY/HANGAR-EAST BAY	02/06/2018	43.48	08/18	205-23-45-5372-237
Total 020618 EAST:					43.48		
020618 WES	1	Invoice	ELECTRICITY/HANGAR - WEST BAY	02/06/2018	41.05	08/18	205-23-45-5372-237
Total 020618 WEST:					41.05		
020618+	1	Invoice	AIRPORT RUNWAY LIGHTING	02/06/2018	197.60	08/18	205-23-45-5372-237
Total 020618+:					197.60		
Total PRAIRIE ENERGY COOPERATIVE (768):					1,141.43		
PRINTING SERVICES, INC. (1130)							
651835-0	1	Invoice	ADULT PUNCH CARDS	01/29/2018	50.70	08/18	100-22-42-5233-323
Total 651835-0:					50.70		
652319-0	1	Invoice	INK CARTRIDGES	01/26/2018	28.98	08/18	603-23-70-5921-316
Total 652319-0:					28.98		
652829-0	1	Invoice	MISC OFFICE SUPPLIES	02/08/2018	6.18	08/18	100-24-14-5435-316
652829-0	2	Invoice	MISC OFFICE SUPPLIES	02/08/2018	44.65	08/18	601-23-80-5921-316
652829-0	3	Invoice	MISC OFFICE SUPPLIES	02/08/2018	13.74	08/18	602-23-80-5921-316
652829-0	4	Invoice	MISC OFFICE SUPPLIES	02/08/2018	4.12	08/18	603-23-80-5921-316
Total 652829-0:					68.69		
Total PRINTING SERVICES, INC. (1130):					148.37		
REGISTER MEDIA (5383)							
0001231781	1	Invoice	POLICE OFFICER ADV	01/31/2018	1,605.90	08/18	100-21-21-5110-210
Total 0001231781:					1,605.90		
Total REGISTER MEDIA (5383):					1,605.90		
RICOH USA, INC. (4831)							
100077466	1	Invoice	COPY MACHINE LEASE	02/02/2018	107.14	08/18	100-21-21-5110-225
Total 100077466:					107.14		
Total RICOH USA, INC. (4831):					107.14		
RIPPENTROP, RYAN (6268)							
092517	1	Invoice	ENERGY EFFICIENCY REBATE	09/25/2017	250.00	08/18	601-23-36-5930-979
092517	2	Invoice	CB LIGHTING REBATE	09/25/2017	20.00	08/18	601-23-53-5930-979
Total 092517:					270.00		
Total RIPPENTROP, RYAN (6268):					270.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
SCHLOTFELDT ENGINEERING, INC. (836)							
26147	1	Invoice	Eng Fees - 1ST PHASE LOG CABIN PROJ	01/30/2018	4,130.00	08/18	100-22-42-5221-880
Total 26147:					4,130.00		
Total SCHLOTFELDT ENGINEERING, INC. (836):					4,130.00		
STAPLES ADVANTAGE (5906)							
MULTIPLE+	1	Invoice	BULLETIN BOARD/CORK MESSAGE BARS	01/23/2018	10.75	08/18	100-24-12-5430-316
MULTIPLE+	2	Invoice	BULLETIN BOARD/CORK MESSAGE BARS	01/23/2018	29.54	08/18	601-23-81-5921-316
MULTIPLE+	3	Invoice	BULLETIN BOARD/CORK MESSAGE BARS	01/23/2018	6.71	08/18	602-23-81-5921-316
MULTIPLE+	4	Invoice	BULLETIN BOARD/CORK MESSAGE BARS	01/23/2018	6.71	08/18	603-23-81-5921-316
Total MULTIPLE+:					53.71		
Total STAPLES ADVANTAGE (5906):					53.71		
STEIN HEATING & COOLING, INC. (5576)							
5341	1	Invoice	AUGER DRAIN/REPAIR PIPE/PD	01/29/2018	56.99	08/18	100-24-36-5480-226
5341	2	Invoice	AUGER DRAIN/REPAIR PIPE/PD	01/29/2018	40.71	08/18	601-23-36-5480-226
5341	3	Invoice	AUGER DRAIN/REPAIR PIPE/PD	01/29/2018	32.57	08/18	602-23-36-5480-226
5341	4	Invoice	AUGER DRAIN/REPAIR PIPE/PD	01/29/2018	32.57	08/18	603-23-36-5480-226
Total 5341:					162.84		
Total STEIN HEATING & COOLING, INC. (5576):					162.84		
TERMINAL SUPPLY CO. (6527)							
81855-00	1	Invoice	DRILL BIT KIT	01/12/2018	169.00	08/18	204-23-30-5310-311
Total 81855-00:					169.00		
Total TERMINAL SUPPLY CO. (6527):					169.00		
THE TRASHMAN, LLC (943)							
573-1618	1	Invoice	TRASH SERVICE/FUEL SURCHARGE	02/01/2018	26.95	08/18	100-24-36-5480-236
573-1618	2	Invoice	TRASH SERVICE/FUEL SURCHARGE	02/01/2018	19.25	08/18	601-23-36-5480-236
573-1618	3	Invoice	TRASH SERVICE/FUEL SURCHARGE	02/01/2018	15.40	08/18	602-23-36-5480-236
573-1618	4	Invoice	TRASH SERVICE/FUEL SURCHARGE	02/01/2018	15.40	08/18	603-23-36-5480-236
573-1618	5	Invoice	TRASH SERVICE/FUEL SURCHARGE	02/01/2018	77.00	08/18	100-22-42-5280-236
573-1618	6	Invoice	TRASH SERVICE/FUEL SURCHARGE	02/01/2018	44.00	08/18	204-23-30-5310-236
573-1618	7	Invoice	TRASH SERVICE/FUEL SURCHARGE	02/01/2018	16.50	08/18	100-21-22-5140-236
573-1618	8	Invoice	TRASH SERVICE/FUEL SURCHARGE	02/01/2018	77.00	08/18	100-22-42-5233-236
573-1618	9	Invoice	TRASH SERVICE/FUEL SURCHARGE	02/01/2018	44.00	08/18	601-23-52-5588-236
573-1618	10	Invoice	TRASH SERVICE/FUEL SURCHARGE	02/01/2018	44.00	08/18	603-23-70-5642-236
573-1618	11	Invoice	TRASH SERVICE/FUEL SURCHARGE	02/01/2018	44.00	08/18	100-22-42-5210-236
573-1618	12	Invoice	TRASH SERVICE/FUEL SURCHARGE	02/01/2018	44.00	08/18	602-23-61-5642-236
573-1618	13	Invoice	TRASH SERVICE/FUEL SURCHARGE	02/01/2018	44.00	08/18	205-23-45-5372-236
Total 573-1618:					511.50		
573-1619	1	Invoice	DROP BOX CHARGES	02/01/2018	377.00	08/18	100-23-30-5340-235
Total 573-1619:					377.00		
573-1620	1	Invoice	TRASH BAGS FOR RESALE	02/01/2018	795.00	08/18	100-23-30-5340-299

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 573-1620:					795.00		
575-101	1	Invoice	CURB RECYCLING - JANUARY 2018	02/05/2018	12,896.46	08/18	100-23-30-5340-235
Total 575-101:					12,896.46		
Total THE TRASHMAN, LLC (943):					14,579.96		
UNITED COOPERATIVE (979)							
03106	1	Invoice	PROPANE FOR AIRPORT	01/08/2018	1,102.50	08/18	205-23-45-5372-234
Total 03106:					1,102.50		
03241	1	Invoice	PROPANE FOR AIRPORT	01/26/2018	840.00	08/18	205-23-45-5372-234
Total 03241:					840.00		
100857	1	Invoice	FUEL OIL/DIESEL	01/10/2018	508.00	08/18	205-23-45-5372-315
Total 100857:					508.00		
101064 & 10	1	Invoice	GAS REPORT	02/08/2018	1,320.76	08/18	100-21-21-5110-315
101064 & 10	2	Invoice	GAS REPORT	02/08/2018	40.57	08/18	100-21-22-5140-315
101064 & 10	3	Invoice	GAS REPORT	02/08/2018	270.12	08/18	204-23-30-5310-315
101064 & 10	4	Invoice	GAS REPORT	02/08/2018	125.50	08/18	603-23-70-5935-315
101064 & 10	5	Invoice	GAS REPORT	02/08/2018	141.90	08/18	602-23-61-5935-315
101064 & 10	6	Invoice	GAS REPORT	02/08/2018	47.72	08/18	100-21-18-5190-315
101064 & 10	7	Invoice	GAS REPORT	02/08/2018	171.95	08/18	601-23-52-5935-315
101064 & 10	8	Invoice	GAS REPORT	02/08/2018	104.58	08/18	601-23-80-5935-315
101064 & 10	9	Invoice	GAS REPORT	02/08/2018	104.58	08/18	602-23-80-5935-315
101064 & 10	10	Invoice	GAS REPORT	02/08/2018	42.88	08/18	100-22-42-5210-315
101064 & 10	11	Invoice	GAS REPORT	02/08/2018	116.25	08/18	100-23-42-5371-315
101064 & 10	12	Invoice	GAS REPORT	02/08/2018	38.27	08/18	100-21-22-5140-315
101064 & 10	13	Invoice	GAS REPORT	02/08/2018	1,860.22	08/18	204-23-30-5310-315
101064 & 10	14	Invoice	GAS REPORT	02/08/2018	200.11	08/18	602-23-61-5935-315
101064 & 10	15	Invoice	GAS REPORT	02/08/2018	302.99	08/18	601-23-52-5935-315
101064 & 10	16	Invoice	GAS REPORT	02/08/2018	56.50	08/18	100-23-42-5371-315
Total 101064 & 101065:					4,944.90		
98552	1	Invoice	PROPANE	01/31/2018	294.00	08/18	100-23-42-5371-234
Total 98552:					294.00		
Total UNITED COOPERATIVE (979):					7,689.40		
UNITY POINT CLINIC-OCC MEDICINE (5263)							
211901	1	Invoice	PRE-EMPLOYMENT DRUG TEST	02/02/2018	37.00	08/18	204-23-30-5310-212
Total 211901:					37.00		
Total UNITY POINT CLINIC-OCC MEDICINE (5263):					37.00		
WALKER PROCESS EQUIPMENT (1625)							
INV015049	1	Invoice	REBUILD PARTS-PRIMARY CLARIFIER GEA	10/10/2017	4,491.49	08/18	603-23-70-5652-860

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total INV015049:					4,491.49		
Total WALKER PROCESS EQUIPMENT (1625):					4,491.49		
WEBSTER CITY TRUE VALUE (2155)							
121614	1	Invoice	SHIPPING/PASSPORT REPAIR	01/05/2018	21.95	08/18	601-23-80-5905-299
121614	2	Invoice	SHIPPING/PASSPORT REPAIR	01/05/2018	21.94	08/18	602-23-80-5902-299
Total 121614:					43.89		
122029	1	Invoice	UPS SHIPPING FEE	01/23/2018	15.09	08/18	602-23-61-5921-221
Total 122029:					15.09		
122108	1	Invoice	HAND SANITIZER	01/26/2018	8.37	08/18	602-23-61-5642-318
Total 122108:					8.37		
122316	1	Invoice	PHONE CORD/FILTER	02/05/2018	27.97	08/18	100-22-42-5233-318
Total 122316:					27.97		
Total WEBSTER CITY TRUE VALUE (2155):					95.32		
WOLFF, LOUISE (6529)							
011818	1	Invoice	CORN BELT A/C REBATE	01/18/2018	100.00	08/18	601-23-53-5930-979
Total 011818:					100.00		
Total WOLFF, LOUISE (6529):					100.00		
WOLFGRAM, JOE (5604)							
012518	1	Invoice	ENERGY EFF REBATE/821 JAMES ST	01/25/2018	75.00	08/18	601-23-36-5930-979
012518	2	Invoice	EE CORN BELT REBATE/821 JAMES ST	01/25/2018	25.00	08/18	601-23-53-5930-979
Total 012518:					100.00		
Total WOLFGRAM, JOE (5604):					100.00		
ZIEGLER, INC. (1071)							
PC51026942	1	Invoice	LEFT FRONT FENDER	01/11/2018	212.77	08/18	204-23-30-5310-314
Total PC51026942:					212.77		
Total ZIEGLER, INC. (1071):					212.77		
Total 02/19/2018:					223,686.57		
Grand Totals:					907,469.59		

Report GL Period Summary

GL Period	Amount
08/18	907,469.59
Grand Totals:	907,469.59

Vendor number hash: 295939
Vendor number hash - split: 783904
Total number of invoices: 133
Total number of transactions: 298

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	907,469.59	907,469.59
Grand Totals:	907,469.59	907,469.59

FUND LIST TOTALS FOR BILLS FEBRUARY 19, 2018

Account	Fund	Total Amount
100	General	31,774.63
204	Road Use Tax Fund	3,986.89
205	Airport Fund	3,785.93
208	Hotel/Motel Tax Fund	38,213.93
228	Low/Moderate Income Revolving	27.00
231	Hazard Mitigation Fund	32,326.66
525	Street Improvement	395.00
601	Electric Utility	692,494.07
602	Water Utility	8,476.14
603	Sewer Utility	8,952.19
902	Medical/Flex	<u>87,037.15</u>
	Grand Total	907,469.59

MEMORANDUM

TO: City Manager
Mayor and City Council

FROM: Karla Wetzler

DATE: February 13, 2018

RE: Purchase Agreement and Access Easement Between the City and
One Site Development, LLC, an Iowa Company

SUMMARY: The City Council will be holding a Public Hearing on the purchase of City-owned property formerly addressed as 605 Prospect Street. It is the vacant lot, owned by the City, located east of HyVee.

PREVIOUS COUNCIL ACTION: On February 5, 2018, the City Council set the 19th of February, 2018, for the Public Hearing on the disposal of this property.

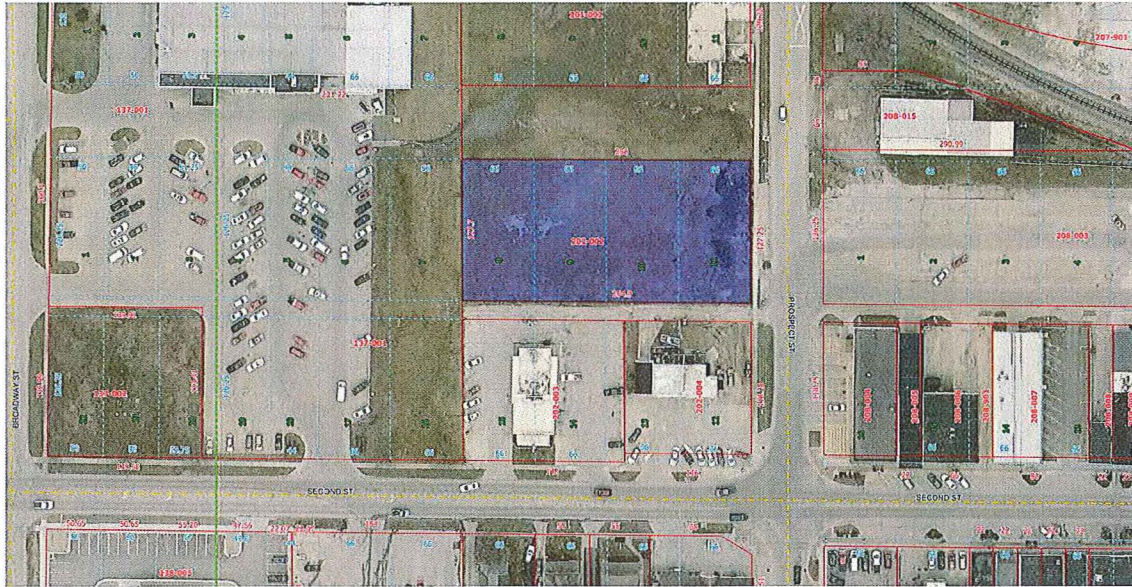
BACKGROUND/DISCUSSION: This is a parcel of land which the City took possession of around 2002 for a potential project. The project never came to fruition. The parcel contains 4 lots totaling approximately .78 acres. It has obviously been for sale for several years with some interest expressed but no developer ever followed through. We now have an offer for the asking price of \$75,000.00, including a signed Contract for Sale and Purchase. We will also have a signed Access Easement granting the developer a means of ingress and egress through vacated Third Street on the north side of this property.

FINANCIAL IMPLICATIONS: The sale price of \$75,000 will go into the General Fund.

RECOMMENDATION: Approve this sale of land and easement via the attached resolution.

ALTERNATIVES: The City Council may choose to retain these lots.

CITY MANAGER COMMENTS: The parcel has sat vacant for many years now. While it has attracted developers in the past, no development has come to fruition. One Site Development is seeking to develop a 9,000 square foot retail store on the parcel they are purchasing from the City. The buyer has requested an access agreement for the adjacent parcel to the north, also owned by the City. The parcel was an undeveloped right-of-way with underground municipal utilities. One Site Development desires to develop the parcel they are purchasing and utilize the vacated right-of-way for truck access.



RESOLUTION NO. 2018 - _____

**AUTHORIZING AND APPROVING EXECUTION OF A
CONTRACT FOR SALE AND PURCHASE AND AN ACCESS
EASEMENT AGREEMENT BETWEEN THE CITY OF WEBSTER
CITY AND ONE SITE DEVELOPMENT, LLC, AN IOWA COMPANY.**

WHEREAS, One Site Development, LLC, an Iowa Company, has offered to purchase City-owned property located on Prospect Street; and,

WHEREAS, the property, located within the boundaries of the city limits of Webster City, Iowa, is described as follows, to-wit:

Lots 8, 9, 10, and 11, Block 110, Dubuque and
Pacific Railroad Addition to Webster City, Iowa.

WHEREAS, a Contract for Sale and Purchase for \$75,000.00 together with an Access Easement Agreement granting egress and ingress through vacated Third Street on the north of said property, described as follows:

That portion of Third Street right-of-way, measuring 66' x 264', bounded on the east by Prospect Street, adjacent Lots 8 through 11, Block 111, Dubuque and Pacific Railroad Addition to Webster City, Iowa, on the north, and adjacent Lots 8 through 11, Block 110, Dubuque and Pacific Railroad Addition to Webster City, Iowa, on the south,

has been prepared and presented to the City Council to authorize its execution and approve said offer and easement.

WHEREAS, public notice was given as required by law and the public hearing was held on February 19, 2018, and no written or oral objections were presented to the proposed sale of the City owned property described above; and,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa, as follows:

- 1) The Contract for Sale and Purchase, together with the Access Easement Agreement, have been prepared by the City Attorney and are presented to the City Council, and are hereby approved. The Mayor and City Clerk are hereby authorized and directed to execute the said documents on behalf of the City.
- 2) This Resolution, together with the Contract for Sale and Purchase and the Access Easement Agreement, shall be effective immediately following their approval and execution.

Passed and adopted by the City Council of the City of Webster City this 19th day of February, 2018.

CITY OF WEBSTER CITY, IOWA

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

CONTRACT FOR SALE AND PURCHASE

Seller and Buyer, as hereinafter defined, for good and valuable consideration given by each to the other, the receipt and sufficiency of which is hereby acknowledged, hereby enter into this Contract for Sale and Purchase ("Contract") and covenant and agree as follows:

1. **Defined Terms.** The following Terms, as used herein and in any exhibits and addenda attached hereto and any subsequent amendments hereof, shall be defined as follows:

- a. SELLER: City of Webster City, Iowa, a Municipal Corporation
- b. BUYER: One Site Development, LLC; an Iowa limited liability company, and/or its assigns.
- c. SELLER'S ATTORNEY: Zachary S. Chizek
Groves & Chizek Law Office
805 Des Moines Street
Webster City, IA 50595
Telephone: (515) 832-2885
Email: zach@groveslaw.net
- d. BUYER'S ATTORNEY: TBD
- e. SELLER'S BROKER: N/A
- f. BUYER'S BROKER: Dustin W. Whitehead, CCIM
Lockard Realty Company
4501 Prairie Parkway
Cedar Falls, IA 50613
Telephone: (319) 277-8000
Facsimile: (319) 277-8080
Email: dustinw@lockardonline.com
- g. CLOSING AGENT: TBD
- h. PURCHASE PRICE: Seventy-Five Thousand and 00/100 Dollars (\$75,000.00).
- i. EARNEST MONEY: One Thousand and No/100 Dollars
- j. EFFECTIVE DATE: The last date on which the Buyer or Seller executes this Contract.
- k. INSPECTION PERIOD: One Hundred Twenty (120) days after the Effective Date, as more particularly defined in Paragraph 6, unless extended by this Contract or the parties in writing.
- m. CLOSING: Fifteen (15) days after the expiration of the Inspection Period.
- n. SUBJECT PROPERTY: Approximately 0.776 acres located on Prospect Street in Webster City, IA. Hamilton County Parcel Number: 40882601202002.

2. **Agreement to Sell and Purchase.** Subject to terms and conditions of this Contract, Seller agrees to sell to Buyer and Buyer agrees to purchase from Seller all of the following described property ("Subject Property"):

(a) The Subject Property described in Paragraph 1 above, together with all easements, rights-of-way and appurtenances used in connection with the beneficial use and enjoyment of the Subject Property, but subject to any reasonable easements of record for public utilities or roads and any zoning restrictions;

(b) all intangible property ("Intangible Property") owned or held by Seller in connection with the Subject Property including, but not limited to, (i) all transferable licenses, guarantees, and warranties covering the Subject Property, or any part thereof; (ii) all transferable permits covering the Subject Property, or any part thereof; and (iii) all transferable utility contracts, plans and specifications, governmental approvals, licenses and development rights related to the Subject Property.

(c) Seller shall remove all equipment and personal property prior to Closing.

3. **Purchase Price and Method of Payment.** Purchase Price is subject to credits, adjustments, and prorations for which provisions are hereinafter made in this Contract. Purchase Price shall be paid by Buyer to Seller in the manner and at the times following, to wit:

(a) **Earnest Money.** The Earnest Money shall be deposited with the Escrow Agent by Buyer five (5) business days of the Effective Date. Earnest Money shall be paid to _____ ("Escrow Agent"). Earnest Money shall be applied to Purchase Price and any other sums due and owing from Buyer to Seller at Closing. Any interest earned on Earnest Money shall be the property of Buyer and shall not be applied to Purchase Price or any other sum due and owing from Buyer at Closing.

(b) **Balance.** The balance of Purchase Price and all other sums due and owing from Buyer to Seller under this Contract after credits, adjustments and prorations, shall be paid by Buyer to Seller by federal funds wire transfer at Closing.

4. **Earnest Money Refund.** Earnest Money shall be non-refundable except upon the occurrence of one or more of the following events: (a) Prior to expiration of Inspection Period, as it may be extended, Buyer determines that the Subject Property is unsatisfactory and terminates this Contract as provided in Paragraph 6; (b) Buyer terminates this Contract following Seller's failure to correct an objection to title as provided in Paragraph 7; (c) Buyer terminates this Contract following Seller's failure to correct an objection to the condition of the Subject Property based upon a survey as provided in Paragraph 7; or (d) Seller defaults or fails to perform any of its obligations under this Contract which have not been waived by Buyer. If Buyer chooses to terminate this Contract pursuant to events referenced in this Paragraph 4, it shall return to Seller the original and all photocopies of Documents as a condition to the return of any Earnest Money.

5. **Delivery of Documents.** Within ten (10) business days of Effective Date, Seller shall deliver to Buyer the following information relating to the Subject Property to the extent in Seller's possessions: (a) existing environmental or geotechnical reports, (b) site plan; (c) building plans; (d) existing title information; (e) utility plans, (f) appraisal, and (g) all other reasonably requested documents relating to the Subject Property (collectively "Documents").

6. **Inspection Period.** Buyer shall have a period commencing the day after the Effective Date

and expiring One Hundred Twenty (120) days thereafter ("Inspection Period") in which to inspect, examine, obtain any required retailer approval for Buyer's intended use, obtain a commitment for satisfactory financing, examine the Subject Property and Documents, if any, and determine whether the Subject Property is satisfactory to Buyer and Buyer's tenant, in Buyer's sole discretion. Buyer's inspection may include a title search, survey, geotechnical testing, environmental testing, market studies, and appraisals of the Subject Property, but may not disturb Seller's business. During the Inspection Period, Seller shall vacate the right-of-way immediately to the north of the Subject Property and both parties shall use best efforts to execute a separate access easement agreement for Buyer's intended use over the right-of-way.

Seller agrees to cooperate fully with Buyer, in Buyer's effort to obtain such zoning, platting, site plan, utility and other development approvals and permits from applicable governmental authorities and from utility companies as may reasonably be necessary for Buyer's intended use and proposed development of the Subject Property (the "Development Approvals"). Seller agrees to execute all documents required for the Development Approvals, including applications for the Development Approvals and documents appointing the Buyer or its nominee to act on Seller's behalf to obtain any Development Approvals. At the request of Buyer, Seller agrees to appear at public hearings, city staff meetings or other meetings related to the Development Approvals.

In the event Buyer elects to terminate this Contract pursuant to this Paragraph 6, Buyer shall deliver written notice to Seller of its election to terminate this Contract and return all Documents to Seller.

7. **Title.** As soon as commercially reasonable after the Effective Date, Seller shall deliver to Buyer an abstract of title, updated to the Effective Date, for the Subject Property ("Abstract"), at Seller's sole cost and expense. Buyer may prepare at Buyer's sole cost and expense, an ALTA survey ("Survey") of the Subject Property. Within twenty (20) days after receipt of the later of the Survey or Abstract, Buyer shall notify Seller of any objections to the Abstract or Survey and Seller shall have thirty (30) days after the receipt of Buyer's objections within which to resolve Buyer's objections. In the event Seller is unable to satisfy Buyer's objections within said time period, Buyer may elect to cancel this Agreement, in which event Escrow Agent shall immediately return to Buyer the Earnest Money and any other deposit(s) made by Buyer together with any interest earned thereon, or Buyer may waive in writing its title and survey objections and accept the condition of title and survey. Title exceptions (exclusive of any liens, all of which Seller hereby agrees to satisfy on or before Closing) approved or accepted in writing by Buyer shall hereinafter be referred to as "Permitted Exceptions".

8. **Warranties and Representations of Seller.** Seller represents and warrants to Buyer as follows:

(a) **No other Rights.** There are no adverse or other parties in possession of the Subject Property or any part thereof. No party has been granted any license, lease, or other right or interest relating to the use or possession of Subject Property, or any part thereof, other than as expressly provided for herein or of record.

(b) **Environmental Matters.** To the best knowledge and belief of Seller: (i) the Subject Property does not contain, no activity upon the Subject Property has produced, and the Subject Property has not been used in any manner for the storage of, any hazardous or toxic waste, material, discharge, deposit, dumping, or contamination, whether of soil, ground water, air, or otherwise, which activity or condition violates any federal, state, local, or governmental agency law, statute, rule, regulation, or other similar provision, or creates any liability to third-parties, or required reporting to any governmental authority; (ii) the Subject Property does not contain underground storage tanks of any type, or any materials

containing or producing any polychlorinated biphenyls or any asbestos; and (iii) there are no subsurface conditions that constitute or with the passage of time may constitute a public or private nuisance.

(c) **Authority.** Seller has full right, power, and authority to sell and convey Subject Property to Buyer as provided in this Contract and to carry out the Seller's obligations hereunder. All requisite partnership, corporate, or other actions necessary to authorize Seller to enter into this Contract and to perform its obligations hereunder have been taken; the joinder of no person or entity other than Seller will be necessary to convey Subject Property fully and completely to Buyer at Closing; and the execution and delivery of this Contract and the consummation of the transaction herein contemplated will not conflict with or result in a breach of any terms or provisions of, or constitute a default under, any indenture, mortgage loan agreement, or instrument to which Seller is a party or by which Seller or the Subject Property is bound.

(d) **Insolvency.** That there has not been filed by or against Seller any petition in bankruptcy or other insolvency proceedings or for reorganization of Seller or for the appointment of a receiver or trustee for Seller's property, nor has Seller made any assignment for the benefit of its creditors or filed a petition for an arrangement or entered into an arrangement with creditors, or otherwise admitted in writing their inability to pay their debts as they become due.

(e) **Litigation.** That there is no litigation or proceeding pending or threatened against Seller and Seller has no reasonable grounds to know the basis for any such action that would in any way effect its ability to convey title to the Subject Property.

(f) **Contract.** There are no service or maintenance contracts or other contracts or agreements now in force between Seller and any other party with respect to or affecting the Subject Property, other than those delivered or to be delivered as part of Buyer's inspection.

(g) **Foreign Person Status.** Seller is not a foreign person as defined in Internal Revenue Code Section 1445 and any related regulations. At Closing, Buyer will have no duty to collect withholding taxes for Seller pursuant to the Foreign Investors Real Property Tax Act of 1980, as amended.

The representations and warranties made above shall survive Closing and are express representations and warranties upon which Buyer shall be entitled to rely regardless of any investigation or inquiry made by, or any knowledge of Buyer.

9. **Closing.** Provided all conditions contained herein have been satisfied, the sale and purchase transaction contemplated in this Contract shall be closed on or before 12:00 P.M. Central Standard Time on or before the fifteen (15) days after the expiration of the Inspection Period, as it may be extended. Closing shall occur at the office of Closing Agent, unless the parties expressly and mutually agree in writing to the contrary. At Closing, each party shall deliver originals of the following documents:

(a) **Seller's Documents.**

- (i) Warranty Deed in form reasonably acceptable to Buyer from Seller conveying the Subject Property to Buyer;
- (ii) Bill of Sale in form reasonably acceptable to Buyer;
- (iii) Certificate of Non-Foreign Status of Seller in form reasonably acceptable to Buyer

as required by Section 1445 of the Internal Revenue Code;

- (iv) Assignment of all applicable contractor's, manufacturer's, and supplier's warranties relating to the Subject Property, to the extent assignable, in a form acceptable to Buyer;
- (vi) a closing statement evidencing the Purchase Price and prorations;
- (vii) such proof of Seller's authority to enter into this transaction as may be required by Buyer or Closing Agent; and
- (viii) any reasonable and customary documentation typically required of sellers in a transaction of this kind.

(b) **Buyer's Documents.**

- (i) the balance of Purchase Price in accordance with Paragraph 3(b), plus Buyer's share of closing costs;
- (ii) such proof of Buyer's authority and authorization to enter into this transaction as may be required by Seller or Escrow Agent;
- (iii) an acknowledgment of Buyer's acceptance of the closing statement; and
- (iv) any reasonable and customary documentation typically required of buyers in a transaction of this kind.

10. **Closing Costs.** Buyer shall pay all costs associated with premiums for an owner's title insurance policy, premiums for a mortgagee's title insurance policy, title policy endorsement fees, survey costs, costs associated with financing obtained by Buyer, Inspection Period investigation costs, preliminary title report preparation fees, and the cost of recording Deed. Seller shall pay all costs associated with updating the Abstract one time prior to Closing, intangible tax, documentary stamp, transfer, sales, and other taxes due in connection with the sale and purchase of the Subject Property, Seller's brokerage commissions, if any, and any corrective instruments necessary to cure Buyer's objections to title to the Subject Property. Fees for services provided by Closing Agent shall be split equally between Seller and Buyer. Seller and Buyer shall each bear their own attorneys' fees.

11. **Prorations.** Real estate taxes, assessments, association dues, common area maintenance costs, insurance premiums, and utility charges shall be prorated as of Closing. These obligations shall specifically survive Closing.

12. **Risk of Loss.** Seller shall bear the risk of loss or damage to the Subject Property prior to Closing. Seller agrees to maintain any existing insurance and Buyer may purchase additional insurance. In the event of substantial damage or destruction prior to Closing, this Contract shall be null and void unless otherwise agreed by the parties; provided, however, Buyer shall have the right to receive insurance proceeds and complete Closing. The Subject Property shall be deemed substantially damaged or destroyed if it cannot be restored to its present condition on or before Closing.

13. **Condemnation.** In the event all of the Subject Property is condemned prior to Closing,

this Contract shall be deemed terminated. In the event more than half of the Subject Property is condemned prior to Closing, Buyer may at its option: (a) terminate this Contract in which event Buyer shall be entitled to a full refund of Earnest Money plus Buyer's reasonable attorney's fees and Buyer's reasonable inspection expenses both in the aggregate not to exceed twenty-five thousand dollars (\$25,000.00); or (b) proceed on with this Contract, in which event, Buyer shall be entitled to receive all condemnation awards and proceeds.

14. **Remedies of the Parties.**

(a) **Termination by Buyer.** In the event Buyer terminates this Contract pursuant to a right to do so contained herein, this Contract shall thereafter be null and void and of no further force or effect and Buyer shall be entitled to a return of Earnest Money;

(b) **Seller's Failure to Close.** In the event Seller fails to consummate the sale of the Subject Property in accordance with the terms of this Contract for any reason, except for Buyer's default or its termination as provided in this Contract, Buyer shall be entitled to: (i) terminate this Contract and Earnest Money shall be delivered to Buyer free of any claims by Seller or any other person with respect thereto; or (ii) enforce specific performance.

(c) **Buyer's Failure to Close.** If Buyer should breach, or be in default under, this Contract and fail to cure or remedy such breach or default within ten (10) days following receipt of written notice of such default (provided no such notice and cure period shall be required if such would extend beyond Closing), Seller's sole remedy shall be to retain Earnest Money as liquidated damages occasioned by such breach, such amount having been agreed to by the parties as a good faith estimate of Seller's actual damages, which damages are difficult to ascertain.

15. **Cooperation in a Tax-Deferred Exchange.** Each party reserves the right to consummate this transaction as a deferred exchange of like kind property as provided by Section 1031 of the Internal Revenue Code. Each party agrees to reasonably cooperate with the other in such event (provided there is no delay whatsoever in closing in any respect in this regard) at or prior to Closing and to execute necessary documents as appropriate and reasonable, provided that neither party shall have any liability in connection with the execution of the other's exchange documents and neither party shall become a title holder in connection with the other's exchange. Should there be any additional costs associated with this deferred exchange, they will be borne solely by the party requesting the exchange. The party requesting the exchange agrees to indemnify and hold the other harmless in connection with any matter concerning or arising out of such exchange or deferred exchange, which indemnification shall survive Closing.

16. **Brokerage.** Seller acknowledges that no broker or finder has been employed by Seller, other than Seller's Broker, who shall be paid by Seller. Buyer hereby acknowledges that no broker or finder has been employed by Buyer other than Buyer's Broker, who shall be paid by Buyer. Seller and Buyer each warrants to the other that no commissions are payable or due to any other broker or finder in connection with this Contract or the transaction contemplated herein, other than as stated above, and each agrees to indemnify, defend and hold the other harmless from and against any commissions or fees or claims for commissions or fees arising due to the indemnifying party, which indemnification shall expressly survive the termination of this Contract and the closing of the sale and purchase of the Subject Property contemplated by this Contract. Buyer shall pay all brokerage commissions under a separate agreement.

17. **General Provisions.**

(a) **Severability.** If any term or provision of this Contract or the application thereof to any

circumstance shall, in any jurisdiction and to any extent, be invalid or unenforceable, such term or provision shall be ineffective as to such jurisdiction to the extent of such invalidity or unenforceability without invalidating or rendering unenforceable such term or provision in any other jurisdiction, the remaining terms and provisions of this Contract or the application of such terms and provisions to circumstances other than those as to which it is held invalid or enforceable.

(b) **Further Actions.** The parties agree to execute and deliver from time to time hereafter any and all such further documents and to take such further actions as shall be reasonably necessary to carry out the transactions contemplated by this Contract.

(c) **Successors and Assigns.** This Contract shall be binding upon and inure to the benefit of Buyer and the Seller and their respective successors, heirs and assigns; however, the Seller and Buyer shall not directly or indirectly transfer or assign any of their respective rights hereunder in whole or in part without the prior written consent of the other party or parties, and any such transfer or assignment without such consent shall be void, ab initio. This Contract is not intended to benefit, and shall not run to the benefit of or be enforceable by, any other person or entity other than the parties hereto and their permitted successors and assigns. The parties further agree that said written consent shall not be unreasonably withheld. Buyer may assign this Contract to a subsidiary or sister corporation without Seller's written approval.

(d) **Entire Contract.** In entering into and closing this Contract, no party has relied or shall rely upon any promises, representations and warranties not expressed herein, and this Contract expresses their entire Contract on the subject matter.

(e) **Amendment and Waiver.** Neither this Contract nor any provision or provisions herein may be amended or waived except by an amendment or new Contract executed by the parties in writing.

(f) **Survival of Provisions.** The provisions of this Contract shall survive the closing hereunder, unless expressly provided elsewhere in this Contract.

(g) **Time of the Essence.** It is expressly agreed by both Seller and Buyer that time is of the essence of this Contract and in the performance of all conditions, covenants, requirements, obligations and warranties to be performed or satisfied by the parties hereto. Waiver of performance or satisfaction of timely performance or satisfaction of any condition, covenant, requirement, obligation or warranty by one party shall not be deemed to be a waiver of the performance or satisfaction of any other condition, covenant, requirement, obligation, or warranty unless specifically consented to in writing.

(h) **Governing Law.** The validity, interpretation, performance and enforcement of this Contract shall be governed by the laws of Iowa. Each of the parties consents to the jurisdiction of the federal and state courts in Iowa in all matters relating to this Contract. The prevailing party in any action to enforce this Contract shall be entitled to reasonable attorney fees and costs.

(i) **Notices.** All notices or other communications hereunder shall be given in writing and shall be deemed to be duly given if delivered by overnight delivery service (e.g. Federal Express), faxed to the party entitled or required to receive the same, or sent via electronic mail with read receipt, including the parties respective attorneys, at the address listed on front page of this Contract or to such other person or address as either party shall furnish in writing.

(j) **Recording.** Neither this Contract, nor any memorandum hereof, shall be recorded in any

public records.

(k) **Captions.** The captions contained herein are for convenience only and shall in no way be deemed to limit, restrict, or otherwise modify the terms of this Contract.

(l) **Other Exhibits.** All of the terms set forth in the attached Exhibits are incorporated herein by this reference and agreed to by Seller and Buyer as if fully set forth at length herein.

(m) **Counterparts.** This Contract may be executed in one or more counterparts, each of which shall be deemed an original, but all such counterparts together shall constitute but one and the same Contract.

18. **Miscellaneous.** Parties associated with Buyer are licensed real estate agents in the State of Iowa, purchasing the property for their own profit or gain.

19. **Expiration of Offer.** This Contract is being executed first by Buyer and then presented to Seller for execution. Each party shall date this Contract below its signature as of the date of such signature. Upon Buyer's execution, this Contract constitutes an offer, which if not accepted and executed by the Seller at their next regularly scheduled council meeting, subject to a public hearing, and delivered to Escrow Agent within five (5) days thereafter, expires unless extended by Buyer in writing.

(Signature page to follow)

Seller

City of Webster City, Iowa, a Municipal Corporation

By: John Hawkins

Its: Mayor

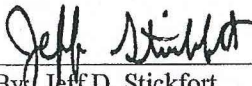
Dated: _____

ATTEST: _____

By: Karyl Bonjour, City Clerk

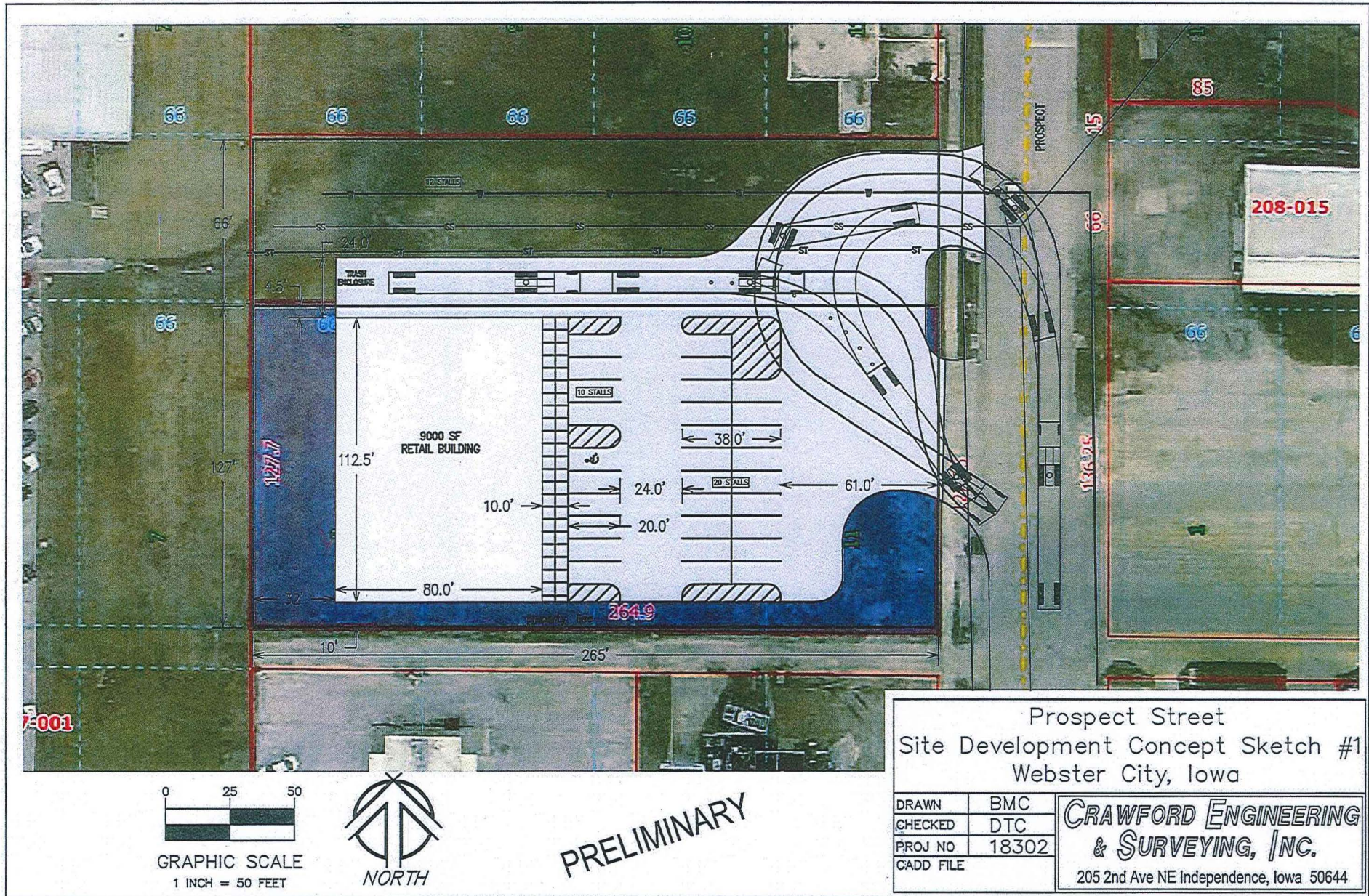
Buyer

One Site Development, LLC; an Iowa
limited liability company, and/or its
assigns


By: Jeff D. Stickfort

Its: Managing Member

Dated: February 2, 2018



ACCESS EASEMENT AGREEMENT

THIS AGREEMENT, made and entered into on this ____ day of March, 2018, by and between City of Webster City, Webster City, Iowa, a municipal corporation, hereinafter referred to as GRANTOR, and One Site Development, LLC; an Iowa limited liability company, and/or its assigns, hereinafter referred to as GRANTEE, as follows:

WHEREAS, Grantor owns land located in Webster City, Hamilton County, Iowa, described as:

That portion of Third Street right-of-way, measuring 66' x 264', bounded on the east by Prospect Street, adjacent Lots 8 through 11, Block 111, Dubuque and Pacific Railroad Addition to Webster City, Iowa, on the north, and adjacent Lots 8 through 11, Block 110, Dubuque and Pacific Railroad Addition to Webster City, Iowa, on the south.

which, for purposes of this Agreement is referred to as "Parcel 1", and

WHEREAS, Grantee owns real estate located in Webster City, Hamilton County, Iowa, described as:

Lots 8, 9, 10 and 11, Block 110, Dubuque and Pacific Railroad Addition to Webster City, Iowa.

which, for purposes of this Agreement is referred to as "Parcel 2", and

WHEREAS, Grantee desires to obtain an easement over Parcel 1 for purposes of ingress and egress to Parcel 2, and the right to construct, reconstruct, maintain, occupy with, and repair and operate a driveway and/or parking lot through and across Parcel 1, and

WHEREAS, Grantor is willing to grant an easement over Parcel 1 to Grantee, all in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Easement. Grantor hereby grants to Grantee and their assigns or successors in interest, for the sole purpose of providing access to Grantee's Parcel 2, a perpetual easement of ingress and egress and the right to construct, reconstruct, maintain, occupy with, and repair and operate a driveway and/or parking lot through and across Parcel 1, according to the following terms:

A. Grantee shall use Parcel 1 only for the purpose of a driveway and/or parking lot for access to Parcel 2 and shall not use Parcel 1 for any other purpose nor shall Grantee use Parcel 1 in any manner that interferes with Grantor's use of Parcel 1;

B. Grantee shall not construct any buildings and/or any other structure over or on Parcel 1 now or into the future;

C. Grantor shall not be required to improve Parcel 1 in any manner now or into the future;

D. Grantee, at Grantee's expense, shall maintain Parcel 1 in a reasonable condition, including but not limited to, landscaping maintenance and snow removal;

E. Grantee shall not damage Parcel 1 or any property of Grantor in connection with Grantee's use of Parcel 1; and

F. Grantee shall be responsible for any and all repairs as a result of damage to any parking lot, driveway, or any other portion of Parcel 1, as result of construction, reconstruction, or repair by Grantor or their representatives, of any and all new and/or existing public utilities across, over and under Parcel 1 that may occur from time to time as deemed necessary by Grantor.

2. No Joint Venture. Nothing contained in this Agreement shall be construed to make the parties hereto, or their successors and assigns, partners or joint venturers or to render either of the parties liable for the debts or obligations of the other, except as expressly provided in this Agreement.

3. Waiver. No delay or omission by either of the parties, or their successors and assigns, to exercise any right or power accruing upon any non-compliance or failure of performance by the other party under the provisions of this Agreement shall impair any such right or power or be construed to be a waiver thereof. A waiver by either of the parties, or their successors or assigns, of any of the covenants, conditions or agreements hereof to be performed by the other shall not be construed to be a waiver of any

succeeding breach thereof or of any other covenant, condition or agreement contained herein.

4. Indemnification. Grantee shall indemnify, defend and hold harmless Grantor from all claims, demands, causes of action, losses, damages, liabilities and expenses, including, without limitation, reasonable attorneys' fees and court costs arising from any personal injury or property damage occurring as a result of the direct or indirect use of Parcel 1 by Grantee or Grantee's tenants, employees or invitees in Parcel 1.

5. Headings. The section headings herein are for convenience or reference only and in no way define or limit the scope and content of this Agreement or in any way affect its provisions.

6. Partial Invalidity. If any provisions or portions thereof of this Agreement, or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement or the application of such provision, or portion thereof, to any other persons or circumstances shall be valid and enforceable to the fullest extent permitted by law.

7. Agreements to be in Writing. No agreement shall be effective to add to, change, modify, waive or discharge this Agreement, in whole or in part, unless such agreement is in writing and signed by the party to be bound.

8. Covenants Running with the Land. All of the covenants, conditions and restrictions set forth in this Agreement to be performed or observed by either party are intended to be and shall be construed as covenants running with and appurtenant to the land, and shall be binding upon, inure to the benefit of and be enforceable by the parties hereto and all subsequent owners of their respective parcels or any part thereof. A party shall be personally obligated hereunder for only those obligations of a party which accrue during the period such party owns its respective parcel.

9. Entire Agreement. This Agreement contains the entire agreement of the parties hereto with respect to the subject matters hereof and supersedes all negotiations, preliminary agreements and all prior and contemporaneous discussions and understandings of the parties hereto with respect to the subject matters hereof.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first above written.

[Remainder of Page Intentionally Left Blank – Signature Page to Follow]

**City of Webster City Iowa,
a Municipal Corporation**

**One Site Development, LLC,
an Iowa Company**

John Hawkins, Mayor

Jeff D. Stickfort

ATTEST:

Karyl Bonjour, City Clerk

STATE OF IOWA, COUNTY OF HAMILTON: ss

On this _____ day of March, 2018, before me, the undersigned a Notary Public in and for the said State, personally appeared Jeff D. Stickfort, to me personally known, who being by me duly sworn, did say that he/she is the Managing Member of One Site Development, LLC, and that the said Jeff D. Stickfort acknowledged the execution of said instrument to be the voluntary act and deed of said entity, by it and by them voluntarily executed.

Notary Public in and for the State Of Iowa.



HAMILTON COUNTY ANIMAL ADVOCATES
1302 321ST STREET
STRATFORD, IA 50249
hamiltoncountyanimaladvocates@gmail.com

February 16, 2018

Webster City City Council
John Hawkins, Matt McKinney, Logan Welch, Brian Miller, Jim Talbot
City of Webster City
400 Second Street
PO Box 217
Webster City, IA 50595

Dear Council Members,

Please consider adopting the proposed changes to the City Ordinance, Chapter 85, Animal Protection and Control, to allow for Trap-Neuter-Return of Community Cats, as we've discussed previously. Enclosed is a copy of the ordinance with recommendations from Alley Cat Allies' attorney Misty Christo. The additions in red allow for TNR without significantly modifying the ordinance.

Like most cities and towns, Webster City has a problem with free-roaming cats. Catch and kill doesn't work to reduce the population, nor is it publicly acceptable. Communities throughout Iowa and the US are increasingly implementing Trap-Neuter-Return programs as an effective means to stabilize the stray cat population. While there isn't a perfect solution, TNR is an improvement over the status quo.

Officially allowing TNR in Webster City will enable our 501(c)3 organization to apply for grants and initiate fundraising to pay for the program, as well as encouraging cat caregivers to come forward and request assistance. The cats are out there, and they will continue to reproduce and repopulate. TNR can help reduce the numbers over time.

Thank you very much for your consideration.

Sincerely,

Monica Becker, President
515-318-9005

CHAPTER 85

ANIMAL PROTECTION AND CONTROL

85.01 DEFINITIONS. The following terms are defined for use in the chapters of this Code of Ordinances pertaining to Animal Protection and Control:

1. "Animal" means any nonhuman vertebrate.
2. "At Large" means an animal off the premises of the owner. An animal shall not be deemed at large if such animal:
 - A. Is confined within a suitable enclosure under the control of a competent person, or
 - B. Is confined within a motor vehicle under the control of a competent person, or
 - C. Is under the control of a person competent to restrain and control the animal, either by leash, cord, chain, or other similar restraint not more than ten (10) feet in length, or properly restrained within a motor vehicle, or
 - D. Is properly housed in a veterinary hospital or licensed kennel, pet shop, or City designated animal pound.
3. "Bite" means any puncture, laceration, abrasion, scratch or any other break in the skin of a human being or animal, caused by an animal.
4. "Cat" is a member of the species Felis catus.
5. "Community Cat" is a free-roaming cat who may be cared for by one or more residents of the immediate area who is/are known or unknown; a community cat may or may not be feral.
6. "Community Cat Caregiver" is a person who, in accordance with a good faith effort to conduct Trap-Neuter-Return, provides care. This care includes providing food, shelter, or medical care to a community cat. However, community cat caregivers are not the owner, harbinger, controller, or keeper of a community cat.
47. "Dangerous wild animal" means any animal as set forth in Iowa Code Chapter 717F.
58. "Domestic animal" means any animal owned by a person as a pet, for profit, or for any other purpose, and said animal is allowed to reside within the City limits as defined by this Chapter.
9. "Eartipping" is the removal of the ¼ inch tip of a community cat's left ear, performed while the cat is under anesthesia in compliance with any applicable

federal or state law and under the supervision of a licensed veterinarian. Eartips are designed to identify a community cat as being sterilized and lawfully vaccinated for rabies.

610. "Livestock" means an animal belonging to the bovine (cattle family), caprine (goat family), equine (horse family), ovine (sheep family), or porcine (swine family) species, ostriches, rheas and emus; farm deer as defined in Section 170.1 of the Code of Iowa; or poultry (chicken family).

711. "Owner" means any person owning, keeping, sheltering or harboring an animal, but shall not include a community cat caregiver.

12. "Trap-Neuter-Return" means the nonlethal process of humanely trapping, sterilizing, vaccinating for rabies, eartipping, and returning community cats to their original location.

85.02 CRUELTY TO ANIMALS. No person who impounds or confines, in any place, any domestic animal, or fowl, or dog or cat, shall fail to supply such animal with a sufficient quantity of food and water, or shall fail to provide the animal with adequate shelter appropriate for the type and breed and the environmental conditions, or shall torture, torment, deprive of necessary sustenance, mutilate, overdrive, overload, drive when overloaded, beat, or kill any such animal by any means which causes unjustified pain, distress or suffering, whether intentionally or negligently.

85.03 ABANDONMENT. A person who has ownership of a cat or dog shall not abandon the cat or dog, except the person may deliver the cat or dog to another person who will accept ownership and custody or the person may deliver the cat or dog to an animal shelter or pound.

85.04 INJURIES TO ANIMALS. No person, having no right to do so, shall maliciously kill, maim, or disfigure any animal of another, or maliciously administer poison to any such animal, or expose any poisonous substance with the intent that the same should be taken by any such animal.

85.05 LIVESTOCK. No person shall keep, own or shelter any livestock within the City limits, subject to the following exceptions:

1. Said livestock is kept in compliance with the City's zoning ordinances and regulations.
2. Chickens (*Gallus gallus domesticus*), pursuant to the following requirements:
 - A. Only hens are allowed, excluding all rooster and capons.
 - B. Hens are only allowed for those residences that have a rear yard.
 - C. Hens are also allowed at any community garden or project, as approved by the City Council.
 - D. All hens must be kept within an enclosure or coop located in the rear yard of said residence. No person shall keep hens inside a single-family dwelling unit, multi family dwelling unit(s) or rental dwelling unit.

E. Hens shall not be kept or raised on any residential premises for any business or commercial purposes, including, but not limited to, egg production, chicken breeding or fertilizer production.

85.06 DANGEROUS WILD ANIMALS. No person shall keep, own or shelter any dangerous wild animals within the City limits. In addition, this ordinance adopts Chapter 717F of the Code of the State of Iowa by reference and incorporated the same herein.

85.07 EXHIBITIONS AND FIGHTS. No person shall arrange, promote, or stage an exhibition at which any animal is tormented, or any fight between animals or between a person and an animal, or shall keep a place where such exhibitions and fights are staged for the entertainment of spectators.

85.08 PET AWARDS PROHIBITED. This ordinance adopts Chapter 717E of the Code of the State of Iowa by reference and incorporated the same herein.

85.09 AT LARGE PROHIBITED. It shall be unlawful for any owner to allow an animal to run at large within the corporate limits of the City.

85.10 AT LARGE: IMPOUNDMENT. Animals found at large in violation of this chapter shall be seized and impounded, or at the discretion of the peace officer, the owner may be served a summons to appear before a proper court to answer charges made thereunder.

85.11 ANIMAL NUISANCE. The following acts and circumstances are hereby declared to be nuisances and therefore prohibited:

1. An owner that keeps an animal on private property in such number or in such manner that allows for the accumulation of solid waste of such animal which becomes a detriment to or menace to the health of the animal, or an annoyance to humans.
2. An owner that allows any dog, cat or animal to cause serious annoyance or disturbance to any person or persons by frequent and habitual howling, baying, barking, whining, growling, meowing, or making a sound of any kind or nature.
3. An owner that allows a pet animal to cause any damage or defilement to public or private property.
4. An owner that allows a pet animal to threaten, harass, attack, bite, or claw any person on public or private property who has a legitimate reason to be thereon.

85.12 FEEDING ANIMALS. It shall be illegal for any person to feed and water any stray or feral animal except in accordance with Trap-Neuter-Return conducted pursuant to provision 85.25 of the ordinance. Owners shall only put out food and water sufficient to meet the needs of the animals under their care. For purposes of this ordinance, stray or feral animal is deemed to be animal that is unowned, unclaimed, or a cat or dog that does not possess a collar, harness or microchip pursuant to provision 85.23 of the ordinance. This provision does not apply to the feeding of wild birds or squirrels.

85.13 DAMAGE OR INTERFERENCE. It shall be unlawful for the owner of an animal to allow or permit such animal to pass upon the premises of another thereby causing damage to, or interference with, the premises.

85.14 VICIOUS ANIMALS. It shall be unlawful for any person to harbor or keep a vicious dog within the City. A dog is deemed to be vicious when it shall have attacked or bitten any person without provocation, or when propensity to attack or bite persons shall exist and is known or ought reasonably to be known to the owner, or when it has previously been deemed or adjudicated to be a vicious dog in any other jurisdiction.

1. It shall have attacked, bitten or clawed a person or persons causing puncture injuries breaking the skin; or
2. It shall have attacked, bitten or clawed a person or persons, not
3. It shall have attacked, bitten or clawed a person or persons on the command of the owner or person in control of the animal, unless such attack was for the legitimate protection of persons or property, or the animal was under the control and use of a law enforcement officer; or
4. It shall have attacked, bitten or clawed another domestic animal, livestock, or fowl, and said animal died as a result of the attack; or
5. It shall have attacked, bitten or clawed another domestic animal, livestock, or fowl, other than that of the owner of the attacking animal, on three (3) separate occasions within a twenty-four (24) month period following the first occurrence; or
6. It shall have previously been deemed or adjudicated to be a vicious animal in another jurisdiction.

85.15 OWNER'S DUTY. It shall be the duty of the owner of any dog, cat or other animal which has attacked, bitten or clawed a person or any person having knowledge of such incident to report this act to a local health or law enforcement official. It shall be the duty of physicians and veterinarians to report to the local board of health the existence of any animal known or suspected to be suffering from rabies.

85.16 CONFINEMENT FOR ANIMALS DEEMED NOT TO BE VICIOUS OR DANGEROUS WILD ANIMALS. When a local board of health or law enforcement official receives information that any person has been bitten by an animal or that a dog or animal is suspected of having rabies, it shall order the owner to confine such animal in the manner the Police Chief or designee appointed directs. If the owner fails to confine such animal in the manner directed, the animal shall be seized and impounded by the Police Chief or designee appointed. Any animal so seized shall be impounded for a period not to exceed fourteen (14) days. After the designated time period for impoundment has expired the Police Chief or designee appointed may deem the animal recoverable in accordance with 85.18, humanely destroy or otherwise dispose of the animal in accordance with law.

85.16A CONFINEMENT FOR ANIMALS DEEMED NOT TO BE VICIOUS OR DANGEROUS WILD ANIMALS. When a local board of health or law enforcement official receives information that any person is keeping, sheltering or harboring a vicious animal or dangerous wild animal, the Police Chief or designee appointed shall cause the matter to be investigated and if after investigation, the facts indicate that the person named in the complaint is keeping, sheltering or harboring any such animal in the City, the Police Chief or designee

appointed shall immediately seize any such animal. Any animal so seized shall be impounded for a period of fourteen (14) days. If at the end of the impoundment period, the individual or entity keeping, sheltering or harboring such animal has not petitioned the District Court of Hamilton County seeking return of such animal, the Police Chief or designee appointed shall cause the animal to be humanely destroyed or otherwise disposed of in accordance with law. At the discretion of the Police Chief or designee appointed, the City shall be under no duty to attempt to seize, capture or confine a vicious animal or dangerous wild animal found at large, nor shall it have a duty to notify the owner of such animal prior to its destruction if such animal's at large status is one deemed to have created a hazard to persons or property and where seizure, capture or confinement would be a hazard to those tasked with seizing said animal.

85.17 NOTICE OF IMPOUNDMENT. When an animal has been seized and impounded, written notice shall be given within two (2) days to the owner, if known and located, outlining the complaint presented, the relevant provisions of this Chapter, and any other relevant information pertaining to the incident. If the owner is unknown or cannot be located within fourteen (14) days, the animal shall be placed for adoption in a suitable home, humanely destroyed or otherwise disposed of in accordance with the relevant provisions of this Chapter.

85.18 RECLAIMING IMPOUNDED ANIMALS.

1. Impounded animals that the Police Chief, designee appointed, or the Courts deem to be recoverable may be recovered by the owner upon payment of impounding costs, boarding fees, veterinarian expenses, or any other costs incurred in the care of the animal. The refusal to recover any impounded animal shall not relieve the owner of the duty to pay the impoundment fees, boarding fees, veterinarian expenses, or any other costs incurred in the care of the animal.

2. Community cat caregivers are empowered to reclaim impounded community cats without proof of ownership solely for the purpose of carrying out Trap-Neuter-Return and/or returning eartipped community cats to their original locations.

85.19 IMPOUNDING FEES. Impounding fees shall be as established by resolution of the Council.

85.20 UNHEALTHY OR UNSANITARY CONDITIONS. No person shall harbor or maintain such animals in such a condition as shall create an unhealthy or unsanitary condition for humans occupying the premises or any neighboring premises or create any other such conditions constituting a nuisance.

85.21 ANIMAL WASTE. No owner of any dog, cat or other animal, or person having control or responsibility therefore, shall:

1. Allow or permit such animal to leave waste on private property without the consent of the owner of such property.
2. Allow or permit such animal to leave waste on public property, including public right-of-way between the curb lines of public streets and alleys.

85.22 RABIES VACCINATION. Every owner of a dog or cat shall obtain a rabies vaccination for each animal between four (4) and six (6) months of age and at such intervals thereafter as stipulated by the manufacturers of the vaccines used. This section applies to all

dogs and cats kept within the City, brought into the City for shows, exhibitions or performance, or in transit. This section does not apply to dogs and cats in transit that are continuously held in secure cages and dogs and cats assigned to research, production of biologics, and licensed animal care shelters or similar facilities.

85.23 RABIES TAGS. All dogs and cats over the age of sixth months shall wear a collar or harness to which a valid rabies tag is attached. In lieu of the collar and tag, a dog or cat may be micro chipped with a chip that contains the appropriate vaccination and ownership information. This section shall not apply to dogs being exhibited or trained at a kennel club event or while being transported to and from such event if the dog is properly controlled and the owner or trainer has in their possession documentation of valid vaccination and registration. This section shall not apply to community cats.

85.24 CITATION FOR VIOLATIONS. The Chief of Police or his/her designee is authorized to issue and deliver citations to persons accused of violating any of the provisions of this ordinance. Scheduled fines for any violation of this ordinance shall be in such amount established by resolution by the City Council. However, nothing in this ordinance shall be construed so as to limit the City's authority to proceed in accordance with the nuisance of municipal infraction provisions of the City Code or other law concerning animal control.

85.25 TRAP-NEUTER-RETURN PROGRAM

1. Trap-Neuter-Return shall be permitted to be practiced by community cat caregivers, organizations, and animal control, in compliance with any applicable federal or state law. As a part of Trap-Neuter-Return, spay or neuter and vaccination for rabies shall take place under the supervision of a licensed veterinarian.
2. A trapped eartipped cat will be released on the site where trapped unless veterinary care is required. An eartipped cat received by a shelter or animal control will be returned to the location where trapped unless veterinary care is required.
3. A community cat caregiver who returns a community cat to its original location while conducting Trap-Neuter-Return is not deemed to have abandoned the cat.
4. Trap-Neuter-Return shall be the preferred disposition for impounded community cats. Animal control and the local shelter are authorized and encouraged to conduct Trap-Neuter-Return or to direct impounded community cats to a Trap-Neuter-Return program.
5. All at large cats not identified as owned by a collar or microchip may be subject to Trap-Neuter-Return.

CIVIL SERVICE COMMISSION:-INTERVIEW

(Three Members - 4 year terms from **First Monday in April** - appointed by Mayor with approval of Council, Chapter 400, Code of Iowa, City Code 10.02.)

/ 1st Mon.Apr 2020

George Caggiano 04-03-2017 / 1st Mon.Apr 2021 —

Trish Bahrenfuss 04-21-2014 / 1st Mon.Apr 2018 —

Members: 3

How long appointment: 4 year term

Responsibilities/function: Administers civil service procedure and shall have, exercise and perform all powers and duties in State Code 400

City Code Section: 10.02

State Code: 400

Authority: Administrative

Budget Source: General Fund No operating budget

Interacts with other board: N/A

Primary staff contact: Beth Chelesvig, Administrative Services Director

NOTICE

Public Notice is hereby given that the City Council of the City of Webster City, Iowa will meet at the Council Chambers, on **March 5, 2018, at 5:40 p.m.**, at which time the City Council will consider the proposed 2018-2019 Capital Improvement Budget and the Capital Improvement Plan for the City of Webster City for the fiscal years 2018-2019 through 2022-2023.

The proposed Capital Improvement Plan is on file and available for inspection at the City Clerk's Office, City Hall, Webster City, Iowa.

At the above time and place any interested persons may appear and file written or oral objections to the proposed Capital Improvement Plan.

CITY OF WEBSTER CITY, IOWA
Karyl K. Bonjour, City Clerk

NOTICE OF PUBLIC HEARING BUDGET ESTIMATE

FISCAL YEAR BEGINNING JULY 1, 2018 - ENDING JUNE 30, 2019

City of **Webster City**, Iowa

The City Council will conduct a public hearing on the proposed Budget at City Hall, 400 2nd Street

on 3/5/2018 at 5:45 p.m.
(Date) xx/xx/xx (hour)

The Budget Estimate Summary of proposed receipts and expenditures is shown below.

Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property \$ 16.24219

The estimated tax levy rate per \$1000 valuation on Agricultural land is \$ 3.00375

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

515-832-9141

phone number

Dodie Wolfgram

City Clerk/Finance Officer's NAME

		Budget FY 2019	Re-estimated FY 2018	Actual FY 2017
		(a)	(b)	(c)
Revenues & Other Financing Sources				
Taxes Levied on Property	1	3,659,683	3,554,999	3,480,000
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	3,659,683	3,554,999	3,480,000
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	233,437	296,625	213,657
Other City Taxes	6	837,310	783,147	1,174,193
Licenses & Permits	7	107,460	104,810	174,743
Use of Money and Property	8	440,933	420,904	373,529
Intergovernmental	9	1,709,166	1,245,530	2,919,755
Charges for Fees & Service	10	16,272,304	14,398,871	16,188,931
Special Assessments	11	0	0	0
Miscellaneous	12	2,435,086	1,670,267	443,758
Other Financing Sources	13	35,000,000	35,000,000	2,030,279
Transfers In	14	22,853,260	21,848,052	6,462,856
Total Revenues and Other Sources	15	83,548,639	79,323,205	33,461,701
Expenditures & Other Financing Uses				
Public Safety	16	2,523,733	2,490,359	2,196,266
Public Works	17	1,684,905	1,529,564	1,708,351
Health and Social Services	18	65,135	65,135	49,730
Culture and Recreation	19	1,689,265	1,271,448	1,264,768
Community and Economic Development	20	312,438	276,054	1,373,888
General Government	21	351,593	297,610	416,360
Debt Service	22	802,763	756,855	631,210
Capital Projects	23	969,900	1,875,203	4,055,350
Total Government Activities Expenditures	24	8,399,732	8,562,228	11,695,923
Business Type / Enterprises	25	34,441,315	32,983,421	16,296,412
Total ALL Expenditures	26	42,841,047	41,545,649	27,992,335
Transfers Out	27	22,853,260	21,848,052	6,462,856
Total ALL Expenditures/Transfers Out	28	65,694,307	63,393,701	34,455,191
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	17,854,332	15,929,504	-993,490
Beginning Fund Balance July 1	30	41,834,949	25,905,445	26,898,935
Ending Fund Balance June 30	31	59,689,281	41,834,949	25,905,445

RESOLUTION NO. 2018-

**DIRECTING PUBLICATION OF GROSS WAGE SALARIES FOR FULL TIME
AND PART TIME CITY EMPLOYEES FOR THE CALENDAR YEAR 2017**

BE IT RESOLVED by the City Council of the City of Webster City, Iowa as follows:

The City Clerk of the City of Webster City, Iowa is hereby directed to publish the following list of full time and part time employees' gross wages, for the calendar year 2017; as required by Section 388.4, paragraph 4 of the Iowa Code and 372.13, paragraph 6 of the Iowa Code.

<u>Name</u>	<u>Gross Amount</u>
HAWKINS, JOHN C.	2100.00
MCKINNEY, MATTHEW L.	1650.00
WELCH, LOGAN A.	1800.00
MILLER, BRIAN S.	1800.00
TALBOT, JAMES M.	1700.00
ORTIZ-HERNANDEZ, DANIEL	108948.80
WETZLER, KENNETH L.	66199.20
WOLFGRAM, DOREEN A.	58161.64
JOHNSTON, GEORGE A.	46414.86
DICKINSON, ADAM L.	78736.60
DINGMAN, CHAD M.	52401.59
PARKHILL, MARTY E.	69420.00
MADSEN, TODD M.	41261.05
JACKSON, JEFFREY S.	48710.93
STRONER, BRIAN M.	63236.00
PETERSBURG, RYAN W.	68634.92
WEST, JOHN A.	49042.69
MOURTON, RUSSELL E.	53600.17
CASEY, DANA R.	49284.74
ORTON, RYAN D.	59186.68
PASCHKE, RODNEY A.	40389.85
CHAMBERS, TODD A.	54099.18
DAYTON, BRYAN K.	11497.66
DANIELSON, TIMOTHY E.	84239.22
PETERSON, RICK E.	41094.58
KARAS, TAYLOR J.	44001.18
CONAWAY, WILLIAM D.	52248.67
KRUCKENBERG, JOHN A.	33200.35
HOLST, RONALD W.	2125.00
HILDEBRAND, GORDON K.	1120.00
JANSSEN, ANTHONY D.	55782.77
ARENDS, PEGGY J.	51348.61
WILLS, DON H.	2345.00
WARDELL, EDWARD J.	75564.79
DOOLITTLE, KENDALL J.	1590.00
HAYES, BRANDON W.	65674.61
STEWART, EARL L.	1390.00
FERGUSON, WILLIAM M.	1765.00
SCHULZ, RHONDA F.	44530.16
TOLLE, PAUL A.	2225.00
PREW, DONALD T.	1185.00
MORK, SHILOH B.	73314.01
FOWLER, JOHN L.	90.00
QUEEN, PHILLIP D.	62615.91
HOUGE, CLINTON J.	68972.76

JESSEN, PHILLIP N.	1990.00
MADSEN, TODD M	2315.00
WINDSCHITL, JOAN E.	43648.31
WILLIAMS, ZACHARY W.	1965.00
CASEY, DANA R	870.00
WEINSCHENK, KENRIC J	1605.00
SOWLE JR., ANDREW W.	64647.76
STANLEY, JULIE L.	960.37
RUBY, JARED A.	60.00
PRITCHARD, BRANDON D.	57220.71
DELANEY, JOEL A.	65985.87
MC KINLEY, ERIC K.	71501.73
MARK, MACEY L.	160.82
BENTON, NESHA C.	679.55
MALLOY, HEATHER N.	12552.24
FRAZIER, LOGAN W.	770.00
ESTLUND, JEROMY J.	54666.96
ZEHNER, DONALD F.	1980.00
PETERSEN, ADAM R.	67336.81
ELONICH, JORDAN L.	22627.38
CONAWAY, LINDA L.	6111.56
FOX, JEFFREY A.	1395.00
DELANEY, JOEL A.	1125.00
YOUNGDALE, COLE C.	1270.00
LONG, SAMUEL M.	68732.78
BOUGE, DYLAN Z.	19132.82
DURNELL, KAYCE J.	33497.47
RATCLIFF, BRETT D.	1505.00
HARRILL, MIKALA S.	3022.54
NOWELL, TANNER J.	34197.11
FEICKERT, DAKOTA L.	2775.00
STANSFIELD, CHARLES T.	62330.20
FEICKERT, BRENT R.	1240.00
GOODPASTER, DANIEL J.	200.50
ROSE, DYLAN M.	18336.19
BASINGER, RYAN A.	17040.17
HARTNETT, JORDAN T.	560.00
HANSON, STEVEN M.	325.00
ORTIZ, BRIAN J.	40.00
SCHRECK, JON C.	345.00
ARONSON, ALISSA A.	6411.68
STENSLAND, CALEB W.	90.00
FRAKES, JUSTIN M.	50.00
RODENBORN, CALEB A.	20.00
BAUER, LANNY R.	63207.80
ZIEGENBEIN, TIMOTHY L.	56282.56
DOOLITTLE, DAN L	48574.48
WILLIAMS, ZACHARY W.	46373.57
BAHRENFUSS, BRANDON	23756.90
ANDERSON, LOREN D.	21471.04
MACRUNNEL, MATTHEW A.	40666.59

RATCLIFF, BRETT D.	39247.03
SMITH, ELIZABETH A.	49462.40
WETZLER, KARLA J.	58063.22
CHELESVIG, BETH A.	60212.80
HISLER, KATHY J.	15779.25
PEVESTORF, ELIZABETH J.	42904.01
BONJOUR, KARYL K.	47611.33
ROE, DONALD J.	31694.44
GRIMSHAW, STACY M.	34263.21
NERLAND, DEDRA R.	37311.23
ALCAZAR, MATTHEW D.	47415.21
WETZLER, KENNETH L.	5261.25
TIMM, ELISE	32696.54
HENDERSON, LINDSAY E.	7454.08
FLAWS, LARRY J.	52726.39
GLASCOCK, MARK A.	40590.04
HARFST, KENT E.	80697.61
BIGGS, CRAIG L.	42146.08
JONDAL, TIMOTHY A.	31064.78
FAULKNER, JERRY L.	6670.43
JENSEN, DALE E.	10899.60
TRUJILLO, MONICA M.	3735.00
PEVESTORF, JESSICA L.	617.50
ASKLUND, ANTHONY T.	11449.42
HARFST, BRADY M.	7681.39
LEHMAN, ESTHER L.	1160.25
HANSON, ALLEN R.	10745.45
MOLINE, MORGAN D.	3122.26
HARFST, HANNAH L.	612.38
SMITH, JESSE L.	7824.60
FOLLETT, DARCEY I.	3960.00
CHALFANT, LYNNE M.	1041.56
TUDOR, ALEXIS N.	346.13
SPELLMEYER, WILLIAM C.	4484.78
JANSEN, JIMMIE J.	2651.00
MC KENZIE, JERRY L.	4056.25
DINGMAN, DARLENE L.	3500.00
FLAWS, ASHLEY R.	3638.83
FLAWS, ALLIE V.	1546.76
HOVELAND, TANNER M.	603.14
FELTZ, LEAH C.	447.38
AUSENHUS, BRANDON C.	6288.83
SCHNATHORST, TY A.	340.75
BIGGS, AUSTIN D.	4238.39
LASOURD, ANN MARIE	1855.13
KEENAN, CORY W.	8637.14
LATEER, JOYCE E.	1214.13
MOEN, JORDAN R.	5632.96
FLAWS, HALEY M.	1554.43
LASOURD, PATRICE A.	260.25

ROHMILLER, LUCAS A.	331.50
LEMAN, LAUREN E.	1185.65
WOODHOUSE, TRENT R.	1826.72
VOGELBACHER, SARAH A.	1705.28
BULTENA, TYLER P.	1176.16
MITCHELL, MCKENNA K.	2769.02
BERG, BRAYDEN	2440.38
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HEDEEN, MACKENZIE L.	1345.88
VAN DIEST, JENNIFER A.	11929.74
MCBURNEY, SONYA L.	5430.00
LAIRD, ANDREW C.	11539.32
JACOBSON, CARLY R.	563.88
WOOD, RIHANNA R.	400.00
BORDWELL, DESTINY A.	432.00
WAGONER, CHELSEY D.	796.75
HARFST, MAXWELL K.	3081.60
VANKOOTEN, DEVYN K.	1825.81
JUDKINS, TUCKER O.	1048.13
POLAND, MACKENZIE I.	1305.75
KLEIN, CLARA B.	2145.88
PECK, DARRIAN M.	3119.38
MCKEE, KYRA N.	2791.88
MARK, EVAN R.	935.25
SMOUSE, LAUREN A.	153.00
OLSON, NICHOLAS L.	4319.25
REIGELSBERGER, COLE G.	246.50
MOEN, CAMERON C.	14.50
STEENHARD, BRENDA L.	1485.75
O'HEARN, EMELYN A.	1011.38
HOOKE, ISABELLE M.	3319.91
ANDERSON, ANDREA R.	1650.76
MOLINE, CHRISTINA L.	461.25
ASKLUND, NATALIE L.	835.07
NERLAND, CASSIDY N.	572.77
HOOKE, ALEX E.	3256.02
SCOTT, MAKAYLEE R.	1061.76
HJELMELAND, DAWSON S.	1829.01
JOHNSON, CHEYENNE L.	900.95
STEEN, DYLAN A.	447.59
FIELDER, DREW C.	643.44
FERRARI, ABBEY N.	1836.76
BERNARD, ISAAC J.	410.76
LASOURD, LINCOLN P.	726.58
FOOSE, TREY M.	1395.01
CHAMBERS, STEFFEN D.	1218.70
GRIMSHAW, BENJAMIN	3987.64
SIGNORIN, BREANNA M.	480.00
PETERSON, TAYLOR C.	195.00
Grand Totals:	3818330.99

A detailed listing of fringe benefits is on file at the City Manager's and City Clerk's offices.

Passed and adopted this 19th day of February, 2018.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

MEMORANDUM

TO: Mayor and Council

FROM: Beth Chelesvig

DATE OF MEMO: 2/13/18

**RE: American Federation of State, County and Municipal Employees Iowa Council 61
Police Bargaining Agreement**

SUMMARY:

Resolution approving American Federation of State, County and Municipal Employees Iowa Council 61 Work Agreement for 2018-2021 and approving the execution of same by the City Manager.

PREVIOUS COUNCIL ACTION:

The previous work agreement applied to fiscal years 2015-2018.

BACKGROUND/DISCUSSION:

The agreement will be for three years, below is summary of changes to current contract:

Duration of Agreement

This agreement shall be in effect for a period of three (3) years beginning July 1, 2018 and ending June 30, 2021.

WAGE RATES

The City proposes that there be a three percent increase (3%) year one, two and one-quarter percent increase (2.25%) year two, two and one-quarter percent increase (2.25%) year three.

Regularly Scheduled Hours of Work

Dispatcher

Each full-time employee will have regularly scheduled work shifts of 8 consecutive hours per day, for 5 consecutive days per week in 14 day work periods, subject to temporary changes necessitated by personnel shortages due to sickness, vacation, holidays, training, any other absence, or other special circumstances.

Dispatchers will be assigned to shifts as follows:

Shift Number 1	0000-0800 hours
Shift Number 2	0800-1600 hours
Shift Number 3	1600-0000 hours

Officers/Sergeants

Each full-time employee will have regularly scheduled work shifts of 12 consecutive hours per day, for 7 shifts in a 14 day work period (84 hours), subject to temporary changes necessitated by personnel shortages due to sickness, vacation, holidays, training, any other absence, or other special circumstances.

Officers/Sergeants will be assigned to shifts as follows:

0400 – 1600 hours
1600 – 0400 hours

Overtime

Section A - Definition

Dispatchers

Overtime is all time properly authorized in excess of 40 hours per week.

Officers/Sergeants

Overtime is all time properly authorized in excess of 84 hours per 14 day work period, or in excess of twelve (12) hours per shift.

Section B - Procedure

Add: "Overtime opportunities for dispatchers that are not filled by part-time employees will be offered to employees by seniority on a rotational basis."

Dispatchers

1 1/2 x regular rate for hours worked outside normal scheduled hours.

2 x regular rate for hours worked outside normal scheduled hours on Sundays and holidays; an additional holiday shall also be taken.

1 1/2 x regular rate for all hours worked on holidays; an additional holiday shall also be taken.

2 x regular rate for hours worked on Sunday by non-scheduled employees.

2 x regular rate for hours worked by scheduled employees required to work the second day of their scheduled 2 days off.

Officers/Sergeants

1 1/2 x regular rate for hours worked outside normal scheduled hours over 84 hours in 14 day work period, or in excess of twelve (12) hours per shift.

Exceptions:

2 x regular rate for hours worked outside normal scheduled hours on holidays.

1 1/2 x regular rate for normal scheduled hours on holidays.

2 x regular rate for hours worked by employees who are required by the Employer to work the third day of their scheduled 3 days off.

If employees works third day off in exchange for a different day off during the 14 day work period, no overtime will be paid until 84 hours have been worked in the 14 day work period.

Dispatchers/Officers/Dispatchers

Compensatory time may be accrued to a maximum of ~~seventy-two (72) hours~~. **eighty (80) hours.**

Vacation

Section A - Eligibility

All full-time employees who have completed twelve (12) months of continuous service shall be eligible for vacation leave upon accrual.

Section B - Accrual

1. Vacation leave shall accrue as follows:

- 1-7 completed years of service - ~~40 days 80 hours~~ **84 hours**
- 8 -15 completed years of service - ~~45 days~~ 120 hours
- 16+ completed years of service - ~~20 days~~ 160 hours

Sick Leave

Section B - Accrual

1. Sick leave shall accrue at ~~one (1) day per month up to 150 days~~ **eight (8) hours per month up to 1200 hours for dispatchers and up to 1500 hours for police officers.**

If an employee uses eight (8) hours or less of sick leave (**dispatchers**) or **twelve (12) hours or less of sick leave (officers/sergeants)** during a calendar year, the employee will be granted ~~one (1) additional Personal Day~~ **an additional eight (8) hours** Personal Day which must be used during the succeeding calendar year.

Section E - Separation Credit

Any employee upon severance of employment after ten years shall receive 25% cash payment for accumulated sick leave up to ~~30 days~~ **240 hours**.

Section F – Paid Time Off Donation Policy

If an individual has a catastrophic situation which requires the need for paid time off and the individual has exhausted his or her sick leave, funeral leave and all other forms of leave which is available to be used, the City Manager, with permission from the affected individual, may request voluntary donations of paid time off (sick leave, vacation, compensatory time) from staff for use by the affected individual.

The City Manager will consult with the affected individual and determine the number of days to be solicited on a case-by-case basis. Notice will be put out to affected individuals department first and if number of days needed are not received; notice will be put out to all other departments of City. Donations will be taken in order received.

Each staff member will be able to donate leave hours. Hours donated **for dispatchers** cannot be less than four (4) hours or more than eight (8) hours, **for officers/sergeants hours donated cannot be less than six (6) hours or more that twelve (12) hours**. Staff members that wish to donate must have eighty (80) hours of sick leave in their sick leave bank before they will be allowed to donate sick leave to another employee. The City Manager may approve and request additional donation days for the same individual if the original allotment runs out.

Payroll Deductions

Any employee may authorize deductions from his/her pay for the following purposes:

1. Credit Union
2. ~~Savings Bond~~
3. United Campaign Fund
4. ~~Union Dues~~
5. Special Assessments
6. Any other item which may be mutually agreed to.

Dues Check-off

~~During the life of this Agreement and in accordance with the terms of the authorized dues check-off form, the City agrees to deduct dues and assessments levied in accordance with the Constitution and By-Laws of the Iowa State Policemen's Association, Local Number 32 from the pay of each employee who executes or has executed the authorization form.~~

~~The deductions shall be certified to the City by the Secretary-Treasurer of the Union on the appropriate forms, signed by the employee; and the aggregate deductions of all employees shall be remitted to the Union within a reasonable length of time after such deductions are made.~~

Wages

Section C - Shift Differential Pay

Shift differential pay shall be added to regular pay rates according to the following schedules.

Officers:

0400-1200 hours	.20 cents per hour
2000-0400 hours	.30 cents per hour
No shift differential paid between 1200-2000 hours	

Dispatchers

Shift 1	.30 cents per hour
Shift 2	None
Shift 3	.20 cents per hour

FINANCIAL IMPLICATIONS:

All costs will be included in the budget.

RECOMMENDATION:

I recommend the Council adopt the Resolution approving American Federation of State, County and Municipal Employees Iowa Council 61 Work Agreement for 2018-2021 and approving the execution of same by the City Manager.

CITY MANAGER COMMENTS:

Concur with the recommendation. The increase in wages of 3% for the first year is consistent with the increase provided to the firefighters last year. The subsequent two years provide for a reasonable increase and is in line with many other communities. The three year agreement provides consistency and stability moving forward for the next three years. It also provides for a permanent transition to twelve hour schedules which officers like since it provides them greater flexibility for weekends off.

RESOLUTION NO. 2018 -

**APPROVING POLICE DEPARTMENT WORK AGREEMENT
FOR 2018-2021 AND APPROVING THE EXECUTION OF SAME BY
THE CITY MANAGER.**

WHEREAS, after Collective Bargaining procedures, the City of Webster City and the American Federation of State, County and Municipal Employees Iowa Council 61 have agreed the existing work agreement shall apply for the fiscal years

July 1, 2018 – June 30, 2021

Including, wage and other changes as outlined in the attached Agreement:

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa that the work agreement for the American Federation of State, County and Municipal Employees Iowa Council 61 for the 2018 – 2021 fiscal years is hereby approved and the execution by the City Manager is hereby approved.

Passed and adopted this 19th day of February, 2018.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

MEMORANDUM

TO: City Manager
Mayor and City Council

FROM: Karla Wetzler

DATE: February 12, 2018

RE: Minor Subdivision Plat of Sahai's Second Addition in Webster City,
Iowa.

SUMMARY: The Minor Subdivision Plat of Sahai's Second Addition has been reviewed by City Staff and utility companies. The Planning & Zoning Commission recommended approval of said plat at their January 22, 2018, meeting.

PREVIOUS COUNCIL ACTION: The Council has approved many minor subdivisions in the past. This is necessary before the plat can be recorded at the Court House.

BACKGROUND/DISCUSSION: Sahai's Second Addition is located south of Highway #20, east of Millards Lane, and west of the railroad tracks. It contains approximately 57 acres and is zoned M-1 (Light Industrial) District. All the accompanying documents required have been prepared and everything is in order for the City Council to approve said subdivision plat.

FINANCIAL IMPLICATIONS: N/A

RECOMMENDATION: Approve this subdivision via the attached resolution.

ALTERNATIVES: The Council could deny said subdivision meeting the requirements stated in Chapter 126.07(1) of the subdivisions regulations:

- 1) Disapproval of Plat. In the event that said plat is disapproved by the Council, such disapproval shall be expressed in writing and shall point out wherein said proposed plat is objectionable.

CITY MANAGER COMMENTS: Concur with recommendation.

RESOLUTION NO. 2018 - ____

**ACCEPTING AND APPROVING THE MINOR SUBDIVISION
PLAT OF SAHAI'S SECOND ADDITION IN WEBSTER CITY, IOWA.**

WHEREAS, the Minor Subdivision Plat of Sahai's Second Addition in Webster City, Iowa, was filed on October 2, 2017, said plat being of the following described real estate, to-wit:

ALL THAT PART OF THE EAST HALF (E1/2) OF SECTION SEVEN (7), LYING SOUTH OF UNITED STATES HIGHWAY NUMBER TWENTY (US HWY 20) AND SOUTH AND WEST OF THE RIGHT-OF-WAY (ROW) LINE OF CHICAGO AND NORTHWESTERN RAILROAD COMPANY AND ALSO THAT PART OF THE SOUTHWEST QUARTER (SW1/4) OF SECTION EIGHT (8) LYING WEST OF SAID RAILROAD RIGHT-OF-WAY (ROW) AND NORTH AND WEST OF THE CENTER OF BOONE RIVER, ALL BEING IN TOWNSHIP EIGHTY-EIGHT (88) NORTH, RANGE TWENTY-FIVE (25) WEST OF THE 5TH P.M., BEING WITHIN THE CORPORATE LIMITS OF WEBSTER CITY, IOWA, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH QUARTER CORNER OF SAID SECTION 7; THENCE ON AN ASSUMED BEARING OF NORTH 00°03'09" EAST 1310.62 FEET, ALONG THE WEST LINE OF LOT TWO (2) OF SAHAI ADDITION TO WEBSTER CITY, IOWA RECORDED AS DOCUMENT NUMBER 2013-2346 IN THE HAMILTON COUNTY RECORDER'S OFFICE, TO THE SOUTHWEST CORNER (SW) OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER (NW1/4 SE1/4), SAID POINT BEING ALSO THE NORTHWEST CORNER OF SAID LOT 2 AND THE SOUTHWEST CORNER OF SAID LOT 1 OF SAID SAHAI ADDITION; THENCE NORTH 89°29'34" EAST 1321.13 FEET, ALONG THE NORTH LINE OF SAID LOT 2 TO THE NORTHEAST CORNER THEREOF, POINT BEING ALSO THE POINT OF BEGINNING; THENCE NORTH 00°07'34" EAST 1181.27 FEET, ALONG THE EAST LINE OF SAID LOT 1 TO THE SOUTH LINE OF RELOCATED IOWA HIGHWAY NUMBER FIVE HUNDRED TWENTY (IA HWY 520), SAID ROAD NOW REFERRED TO AS UNITED STATES HIGHWAY NUMBER TWENTY (US HWY 20), SAID POINT BEING ALSO THE NORTHEAST CORNER OF SAID LOT 1 OF SAID SAHAI ADDITION; THENCE LEAVING SAID SAHAI ADDITION, SOUTH 86°44'42" EAST 718.87 FEET, ALONG THE SOUTH LINE OF SAID US HWY 20 PARCEL TO A CORNER ANGLE POINT IN SAID PARCEL MONUMENTED WITH AN IOWA DEPARTMENT OF TRANSPORTATION RAIL; THENCE SOUTH 89°58'03" EAST 310.47 FEET, ALONG THE SOUTH LINE OF SAID US HWY 20 PARCEL, TO THE WEST RIGHT-OF-WAY (ROW) LINE OF THE CHICAGO & NORTHWESTERN RAILROAD COMPANY, FORMERLY KNOWN AS THE TOLEDO & NORTHWESTERN RAILWAY AS FIRST DESCRIBED IN BOOK 19 AT PAGE 25-27 IN THE HAMILTON COUNTY RECORDER'S OFFICE; THENCE LEAVING SAID HWY 20 PARCEL, SOUTH 17°26'38" EAST 1384.27 FEET, ALONG THE WEST ROW LINE OF SAID RAILROAD COMPANY; THENCE CONTINUING ALONG SAID WEST ROW LINE, SOUTH 73°08'18" WEST 50.00 FEET; THENCE CONTINUING ALONG SAID WEST ROW LINE, ALONG THE ARC OF A 2965.00 FEET RADIUS CURVE CONCAVE

NORTHEAST FOR 724.43 FEET, SAID CURVE HAVING A CHORD WHICH BEARS SOUTH 23°51'40" EAST FOR 722.63 FEET; THENCE CONTINUING ALONG SAID WEST ROW LINE AND IT'S EXTENSION THEREOF, SOUTH 31°26'11" EAST 315.00 FEET TO THE APPROXIMATE CENTERLINE OF THE BOONE RIVER AS SHOWN ON A PLAT OF SURVEY BY RAYMOND J. SCHLOTFELDT, DATED SEPTEMBER 20, 1973, RECORDED IN THE HAMILTON COUNTY AUDITOR'S OFFICE IN BOOK 1 AT PAGE 152, SAID POINT BEING 100.00 FEET MEASURED AT RIGHT ANGLES FROM THE CENTERLINE TRACK OF SAID RAILROAD COMPANY; THENCE ALONG SAID RIVER CENTERLINE, SOUTH 76°33'49" WEST 131.43 FEET, SAID POINT BEING 225.00 FEET MEASURED AT RIGHT ANGLES FROM THE CENTERLINE TRACK OF SAID RAILROAD COMPANY; THENCE LEAVING SAID RIVER CENTERLINE, NORTH 31°26'11" WEST 535.29 FEET; THENCE NORTH 89°46'10" WEST 1449.02 FEET TO THE EAST LINE OF SAID LOT 2 OF SAID SAHAI ADDITION; THENCE NORTH 00°07'34" EAST 592.40 FEET, ALONG SAID EAST LINE OF SAID SAHAI ADDITION; THENCE NORTH 00°07'34" EAST 100.00 FEET, ALONG SAID EAST LINE, TO THE POINT OF BEGINNING.

PARCEL CONTAINS 56.97 ACRES AND IS SUBJECT TO EASEMENTS OF RECORD. NOTE: FOR THE PURPOSE OF THIS SURVEY, THE WEST LINE OF THE SOUTHEAST QUARTER OF SECTION 7 IS ASSUMED TO BEAR NORTH 00°03'09" EAST.

WHEREAS, said Plat has heretofore been presented to the City Planning & Zoning Commission and recommended for approval by the City Planning & Zoning Commission on January 22, 2018.

WHEREAS, said plat appears to be in proper form and said plat should be approved.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa, that the Minor Subdivision Plat of Sahai's Second Addition in Webster City, Iowa, is hereby approved.

Passed and adopted this 19th day of February, 2018.

CITY OF WEBSTER CITY, IOWA

(SEAL)

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

SECTION 7, T43N, R48E

LOT 1 SUMMARY TABLE:

LOT 1	TOTAL ROAD
NE 1/4 SEC 7-48-25	21.64 0.00
SE 1/4 SEC 7-48-25	21.34 0.00
NW 1/4 SEC 7-48-25	0.10 0.00
SW 1/4 SEC 7-48-25	3.33 0.00
TOTAL	26.41 0.00

LOT 1 SIZE (ACRES):

LOT 1 SIZE (ACRES)	58.87
AVERAGE LOT SIZE	58.87
MINIMUM LOT SIZE	58.87
MAXIMUM LOT SIZE	58.87

NOTES:

- MAJORITY OF EUDORSHOWN FALLS OUTSIDE OF FEMA DETERMINED 100 YEAR FLOOD AREA & OUTSIDE OF FEMA DETERMINED 500 YEAR FLOOD AREA AS SHOWN ON FEMA MAP #19010202C.
- FLOODWAY ZONE & BOUNDARY GRADUAL AS SHOWN ON FEMA MAP #19010202C.
- THIS BOUNDARY DOES NOT LIE WITHIN THE AIRPORT CORRELATION DATE.
- THE EVIDENCE OF CLOSURE OF THE EUDORSHOWN PLAT OF SAHAI RECORDED ADDITION DOES NOT MEET OR EXCEED THE REQUIREMENTS OF THE CODE OF IOWA.
- WATKINS TRACK REQUIREMENTS.
- FRONT: 30' STREET, REAR: 44' STREET, SIDES: 3' STREET, ZONED: M-1 LIGHT INDUSTRIAL, SUBDIVISION: CITY OF WESTBURY CITY, 400 SECOND STREET, PO BOX 217, WESTBURY CITY, IOWA 50566, OWNER: SHIVA REAL ESTATE LLC, 280 VANCE COURT, WESTBURY CITY, IOWA 50566.
- SUBDIVISION SAHAI AS TRUSTEE OF EUDORSHOWN SAHAI TRUST.

AREA BREAKDOWN			
LOT 1	TOTAL	ROAD	TAXABLE
HE 1/4 SE 1/4 7-88-26	31.64	0.00	31.64
SE 1/4 SE 1/4 7-88-25	21.24	0.00	21.24
NW 1/4 SW 1/4 8-88-25	0.16	0.00	0.16
SW 1/4 SW 1/4 8-88-25	3.93	0.00	3.93
TOTAL	62.97	0.00	62.97

ALL THAT PART OF THE EAST L/2 (E1/2) OF SECTION SEVEN (7), LYING SOUTH OF UNITED STATES HIGHWAY NUMBER TWENTY (US HWY 20) AND SOUTH AND WEST OF THE RIGHT-OF-WAY (ROW) LINE OF CHICAGO AND NORTHWESTERN RAILROAD COMPANY AND ALSO THAT PART OF THE SOUTHWEST QUARTER (SW1/4) OF SECTION EIGHT (8) LYING WEST OF SAID RAILROAD RIGHT-OF-WAY (ROW) AND NORTH AND WEST OF THE CENTER OF BOONE RIVER, ALL BEING IN TOWNSHIP EIGHTY-EIGHT (88) NORTH, RANGE TWENTY-FIVE (25) WEST OF THE 5TH P.M., BEING WITHIN THE CORPORATE LIMITS OF WEBSTER CITY, IOWA, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH WARTER CORNER OF SAID SECTION 7, THENCE ON AN ASSUMED BEARING OF NORTH 00°03'09"
SAY 132.62 FEET, ALONG THE WEST LINE OF LOT TWO (2) OF SAHAI ADDITION TO WEBSTER CITY, IOWA RECORDED AS
DOCUMENT NUMBER 2013-2346 IN THE HAMILTON COUNTY RECORDER'S OFFICE, TO THE SOUTHWEST CORNER (SW) OF
THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER (NW¼ SE¼), SAID POINT BEING ALSO THE NORTHWEST CORNER OF
SAID LOT 2 AND THE SOUTHWEST CORNER OF SAID LOT 1 OF SAID SAHAI ADDITION, THENCE NORTH 89°29'34" EAST 1321.13
FEET, TO THE INTERSECTION OF SAID EIGHTH AVENUE AND SAID NINTH STREET, THENCE ALONG SAID NINTH STREET
BEGINNING; THENCE NORTH 00°07'34" EAST 1181.27 FEET, ALONG THE EAST LINE OF SAID LOT 1 TO THE SOUTH LINE OF
RELOCATED IOWA HIGHWAY NUMBER FIVE HUNDRED TWENTY (IA HWY 52), SAID ROAD NOW REFERRED TO AS UNITED STATES
HIGHWAY NUMBER TWENTY (US HWY 20), SAID POINT BEING ALSO THE NORTHEAST CORNER OF SAID LOT 1 OF SAID SAHAI
ADDITION; THENCE LEAVING SAID SAHAI ADDITION, SOUTH 88°44'42" EAST 718.87 FEET, ALONG THE SOUTH LINE OF SAID US
HWY 20, TO THE INTERSECTION OF SAID US HWY 20 AND SAID CHICAGO & NORTHWESTERN RAILROAD COMPANY'S "PORTKART
RAIL"; THENCE SOUTH 89°58'03" EAST 310.47 FEET, ALONG THE SOUTH LINE OF SAID US HWY 20 PARCEL, TO THE WEST
RIGHT-OF-WAY (ROW) LINE OF THE CHICAGO & NORTHWESTERN RAILROAD COMPANY, FORMERLY KNOWN AS THE TOLEDO &
NORTHWESTERN RAILWAY AS FIRST DESCRIBED IN BOOK 19 AT PAGE 25-27 IN THE HAMILTON COUNTY RECORDER'S OFFICE,
THENCE LEAVING SAID HWY 20 PARCEL, SOUTH 17°28'38" EAST 1384.27 FEET, ALONG THE WEST ROW LINE OF SAID RAILROAD
COMPANY, TO THE INTERSECTION OF SAID RAILROAD COMPANY'S PORTKART RAIL AND SAID CHICAGO & NORTHWESTERN
RAILROAD COMPANY'S "PORTKART RAIL", THENCE ALONG SAID WEST ROW LINE, ALONG THE ARC OF A 2585.0 FEET RADIUS CURVE CONCAVE
NORTHWEST FOR 724.43 FEET, SAID CURVE HAVING A CHORD WHICH BEARS SOUTH 33°51'40" EAST FOR 722.53 FEET; THENCE CONTINUING ALONG SAID WEST ROW
LINE AND ITS EXTENSION THEREOF, SOUTH 31°28'11" EAST 315.00 FEET TO THE APPROXIMATE CENTERLINE OF THE BOONE
RIVER AS SHOWN ON A PLAT OF SURVEY BY RAYMOND J. SCHLOTTFELD, DATED SEPTEMBER 28, 1973, RECORDED IN THE
HAMILTON COUNTY RECORDER'S OFFICE AS DOCUMENT NUMBER 1973-2349, THENCE ALONG SAID CENTERLINE OF THE BOONE
RIVER FROM THE CENTERLINE TRACK OF SAID RAILROAD COMPANY, THENCE ALONG SAID RIVER CENTERLINE, SOUTH 76°33'49"
WEST 131.43 FEET, SAID POINT BEING 225.00 FEET MEASURED AT RIGHT ANGLES FROM THE CENTERLINE TRACK OF SAID RAILROAD
COMPANY, THENCE LEAVING SAID RIVER CENTERLINE, NORTH 31°28'11" WEST 535.29 FEET; THENCE NORTH 89°46'10" WEST
1449.02 FEET TO THE EAST LINE OF SAID LOT 2 OF SAID SAHAI ADDITION, THENCE NORTH 00°07'34" EAST 592.40 FEET, ALONG
SAID EAST LINE OF SAID SAHAI ADDITION, THENCE NORTH 00°07'34" EAST 100.00 FEET, ALONG SAID EAST LINE, TO THE POINT
OF BEGINNING.

PARCEL CONTAINS 56.97 ACRES AND IS SUBJECT TO EASEMENTS OF RECORD. NOTE: FOR THE PURPOSE OF THIS SURVEY, THE WEST LINE OF THE SOUTHEAST QUARTER OF SECTION 7 IS ASSUMED TO BEAR NORTH 00°03'09" EAST.



MEMORANDUM

TO: Mayor and Council

FROM: Chuck Stansfield, Fire Chief

DATE OF MEMO: February 12, 2018

RE: Resolution Approving "Hamilton County Fire Department Mutual Aid Agreement"

SUMMARY: Asking for a resolution to renew a mutual aid agreement between the Webster City Fire Department and the Hamilton County Fire Departments pursuant to Chapter 28E, Code of Iowa, including all of the following: Blairsburg FD, Ellsworth Fire and EMS, Jewell FD, Kamrar FD, Randall FD, Stanhope FD, Stratford FD, Williams FD. There has been a long standing mutual aid agreement with the Hamilton County Fire Departments, but is in need of being updated to reflect current time.

PREVIOUS COUNCIL ACTION: Council last approved a mutual aid agreement for all Fire Departments in Hamilton County in 2008.

BACKGROUND/DISCUSSION: The current Mutual Aid agreement regarding mutual aid between Webster City Fire Department and Hamilton County fire departments has expired. It is the desire of each of the departments to return to a written and current mutual aid agreement.

FINANCIAL IMPLICATIONS: There is no cost to the City of Webster City. Each responding city shall assume all operating expenses incurred if mutual aid is rendered.

RECOMMENDATION: Council approve the resolution entering the Webster City Fire Department into a renewed mutual aid agreement with Hamilton County Fire Departments.

ALTERNATIVES: We could stay with the current verbal mutual aid agreement that is not agreed upon by each city in writing. This would leave Webster City without a mutual aid agreement with Hamilton County Fire Departments in writing.

CITY MANAGER COMMENTS: The Webster City Fire Department is routinely called to assist other departments and the response is reciprocated if requested. Recommend council approve the agreement to allow for its execution.

RESOLUTION NO. 2018 -

**AUTHORIZING FIRE CHIEF TO EXECUTE MUTUAL
AID FIRE AND EMERGENCY SERVICES RESPONSE AGREEMENT IN
AND SURROUNDING HAMILTON COUNTY, IOWA**

WHEREAS, the City of Webster City, Iowa, by and through its Fire Department desires to take part in a mutual aid fire and emergency services response agreement between any and all of the following:

Blairsburg Fire Department	Stanhope Fire and First Responders
Ellsworth Fire and EMS	Stratford Fire and Rescue
Jewell Fire and Rescue	Williams Fire and Rescue
Kamrar Fire and Rescue	Webster City Fire Department
Randall Fire Department	

WHEREAS, a stated purpose of these cities, departments and agencies is to provide fire protection, fire prevention and other emergency services; and

WHEREAS, occasions may arise whereby fires or other emergencies would exhaust the available fire fighting, water and other emergency equipment maintained by one of the parties herein; and

WHEREAS, in such a situation the availability of additional fire fighting and emergency service personnel and equipment from outside sources may be required; and

WHEREAS, Chapter 28E, Code of Iowa, provides that powers, privileges or authority exercised by a public agency of this state may be exercised jointly with any other public agency of this state having such powers, privilege, and authority;

BE IT FURTHER RESOLVED that the terms and conditions of emergency assistance on a reciprocal basis be governed by the Mutual Aid Agreement hereto attached and made a part hereof and the City of Webster City, Iowa, mutually agrees to give fire and emergency assistance when needed under the terms and conditions thereof.

NOW THEREFORE BE IT RESOLVED that the Fire Chief is hereby directed to execute the said agreement, which shall be binding on the City of Webster City, Iowa, at such time that it is executed by all parties to said agreement.

Passed and adopted this 19th day of February, 2018.

John Hawkins, Mayor

ATTEST:



HAMILTON COUNTY FIREMEN'S ASSOCIATION

Prepared By: Duane Hendrickson, Chief, Jewell Fire and Rescue
838 Main Street, Jewell Iowa 50130
515.827.5922

AGREEMENT FOR MUTUAL AID FIRE AND EMERGENCY SERVICES RESPONSE

IN AND SURROUNDING HAMILTON COUNTY, IOWA

This agreement is made pursuant to Chapter 28E, Code of Iowa, between any and all of the following:

Blairsburg Fire Department
Ellsworth Fire and EMS
Jewell Fire and Rescue
Kamrar Fire and Rescue
Randall Fire Department

Stanhope Fire and First Responders
Stratford Fire and Rescue
Williams Fire and Rescue
Webster City Fire Department

WHEREAS, a stated purpose of these cities, departments and agencies is to provide fire protection, fire prevention and other emergency services; and

WHEREAS, occasions may arise whereby fires or other emergencies would exhaust the available fire fighting, water and other emergency equipment maintained by one of the parties herein; and

WHEREAS, in such a situation the availability of additional fire fighting and emergency service personnel and equipment from outside sources may be required; and

WHEREAS, Chapter 28E, Code of Iowa, provides that powers, privileges or authority exercised by a public agency of this state may be exercised jointly with any other public agency of this state having such powers, privilege, and authority; and

WHEREAS, the parties hereto are desirous of entering into a 28E agreement to render fire and emergency assistance upon a reciprocal basis.

THEREFORE, THE PARTIES HERETO mutually agree to give fire and emergency assistance when needed on a reciprocal basis under the following terms and conditions:

Section 1. Authority to Respond to Provide Assistance

The power to make a request for assistance or to provide aid under this agreement shall reside in the member department fire chief or his official designee only. For the purposes of this agreement, the "requesting department" shall mean the fire chief or designee asking for assistance and the "responding department" shall mean the fire chief or designee sending assistance. Any member department shall have the right to request assistance from any other member department or departments, subject to the terms and conditions of this agreement. For the purpose of this agreement, the terms "member department" and "member" shall mean the fire department of the respective parties hereto.

Section 2. Situation Where Assistance is requested

A member department may request assistance from another member department only when the requesting department has concluded that such assistance is essential to protect life and/or property at a location afforded fire protection service by the requesting department.

Section 3. Response to Request

Upon request, a responding department, upon determination that an emergency situation exists and subject to the availability of personnel and equipment, shall dispatch personnel and equipment to aid the requesting department.

Section 4. Personnel and Equipment Provided

The requesting department shall include in its request for assistance the amount and type of equipment and number of personnel required, and shall specify the location where the personnel and equipment are needed.

The final decision on the number and the amount and type of equipment to be sent shall be solely that of the responding department. The responding party shall be absolved from liability in connection with all acts associated herewith provided that the final decision is made with reasonable diligence.

No member department shall make any claim whatsoever against another member department for refusal to send the requested equipment or personnel where such refusal is based on the judgment of the responding department that such personnel and equipment are needed to protect the district of the responding department.

Section 5. Command at Fire Scene

The responding department personnel and equipment shall report to the incident command officer of the requesting department who shall be in charge at the fire or emergency scene. The incident command officer shall have the power to issue reasonable orders and directives, responding officers will then act on said orders. The responding department personnel and equipment shall be released by the requesting department when the services of the responding department are no longer required or when the responding department personnel and/or equipment are needed in their home districts. Responding department personnel and equipment may withdraw from the requesting district upon giving notice to the incident command officer at the fire location that they are needed in their home district.

It is understood that the purpose of this section is to maintain order at the fire scene and shall not be construed to establish an employer/employee relationship.

Section 6. No Reimbursement for Costs

No member department shall be required to reimburse any other member department for the cost of providing the services set forth in this agreement. Each member department shall pay its own costs (salaries, repairs, materials, compensation, etc.) for responding to the requests of other member departments. However, the requesting department may provide without charge, such additional fuel as may be required by the responding department to carry on the combined fire fighting or other emergency efforts after its initial fuel supply is depleted, plus sufficient fuel to fill their fuel tanks before they return to their home district. Further, the requesting department may reimburse the responding department(s) for the cost of special materials, such as but not limited to, foam or other special materials, specifically requested by the requesting department and which are provided by the responding department and utilized at the site of assistance.

Section 7. Liability

Employees of any member department acting pursuant to this agreement shall be considered as acting under the lawful orders and instructions pertaining to their employment with their member department. Under no circumstances are they to be considered employees of any other jurisdiction, but rather shall be considered to be employees of their member department.

Each party hereto shall bear the liability and/or cost of damage to its member department's equipment and the death of or injury to its member department's personnel, whether the death, injury or damage occurs at a fire or other emergency in the member's own protection area, or in a protection area where the personnel is working as a member of a responding department.

Each party shall provide appropriate and reasonable insurance for its member department's personnel who may suffer injury, disability, or death and/or are involved in loss or damage to private property, and/or death of or injury to private individuals in the performance of official duties while assisting another member department under the terms of this agreement and, if necessary, supply proof of such reasonable insurance to the other parties hereto by providing a certificate thereof. Each party hereto shall be responsible for defending against claims made against it or its member department or personnel and arising from its participation in this agreement. The parties hereto shall not be obligated by this agreement to defend against claims made against other parties hereto, or against the member departments or personnel of said parties.

Section 8. Term of Agreement

This agreement shall be in full force and effect upon execution by all parties hereto and the filing and recording thereof as provided in Section 11. The agreement shall have a term of five (5) years from the date of execution and thereafter shall continue in effect from year to year. The agreement may be amended by agreement of all parties. Any party may withdraw from the agreement by giving thirty (30) days written notice to each of the other parties hereto by certified mail in which case said notifying party shall be deleted from further operation of the agreement.

Section 9. Administration of Agreement

This agreement shall be administered by the agreeing parties who shall periodically review said agreement and resolve any problems which may arise in carrying out said agreement.

Section 10. Notices

Any written notice as required in this agreement shall be sent to the address of the respective parties as shown on the execution portion of this agreement.

Section 11. Prior Fire Mutual Aid Agreements

This agreement supersedes any and all prior fire and emergency response mutual aid agreements between and among the parties or their respective member departments.

Section 13. Filing and Recording

IN WITNESS THEREOF, the parties hereto have duly executed this agreement effective on the date(s) as shown below.

Blairsburg Fire Department
%Don Roe, Chief
2885 210th Street
Williams, Iowa 50271

Ellsworth Fire and EMS
% Bruce Thompson, Chief
P.O. Box 310
Ellsworth, Iowa 50075

Jewell Fire and Rescue
%Duane Hendrickson, Chief
P.O. Box 399
Jewell, Iowa 50130

Kamrar Fire and Rescue
%Tim Mortenson, Chief
2730 Poplar Grove Ave.
Kamrar, Iowa 50132

Randall Fire Department
%Jason Lewis, Chief
P.O. Box 45
Randall, Iowa 50231

Stanhope Fire and First Responders
%Mike Hanson, Chief
P.O. Box 22
Stanhope, Iowa 50246

Stratford Fire and Rescue
% Dan Ostrem, Chief
P.O. Box 287
Stratford, Iowa 50249

Webster City Fire Department
%Chuck Stansfield, Chief
919 Superior Street
Webster City, Iowa 50595

Section 13. Filing and Recording

Williams Fire and Rescue
%Jesse Hiemstra, Chief
P.O. Box 11
Williams, Iowa 50271

Dated this _____ day of _____, 2017

(Each governing body of each fire department should pass a resolution approving the mutual aid agreement and all parties sign)

City of Webster City, Iowa Goal Setting Report 2018

Mayor:
John Hawkins

City Council:
Matt McKinney
Logan Welch
Brian Miller
Jim Talbot

City Staff:
Daniel Ortiz-Hernandez, City Manager
Karyl Bonjour, City Clerk
Zach Chizek, City Attorney



Facilitated by:
Jeff Schott
Institute of Public Affairs
University of Iowa

CITY OF WEBSTER CITY, IOWA

GOAL SETTING SESSION

2018

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CITY OF WEBSTER CITY, IOWA

GOAL SETTING SESSION

2018

Introduction

The City of Webster City requested the Institute of Public Affairs (IPA) to assist the city with goal setting. IPA agreed to organize and facilitate a process that involved the following steps:

1. Prepare a questionnaire to identify recent accomplishments, issues/trends/concerns, potential new initiatives/programs/policies and suggestions to improve organizational effectiveness.
2. Conduct a goal-setting session with the elected officials.
3. Hold a preliminary session with department heads.
4. Preparation of this report.

Goal Setting Work Session

City Council Members and the Mayor held a work session conducted by the IPA on January 4, 2018. In attendance and participating at this meeting were Mayor John Hawkins and Council Members Matt McKinney, Logan Welch, Brian Miller, and Jim Talbot. Also in attendance and participating in this meeting were City Manager Daniel Ortiz-Hernandez, City Clerk Karyl Bonjour, Assistant City Manager/Recreation and Public Grounds Director Kent Harfst, Administrative Services Director Beth Chelesvig, City Manager's Secretary/Deputy City Clerk Ann Smith, Water and Wastewater Treatment Plant Plants Supervisor Tim Danielson, Electric Distribution Supervisor Adam Dickinson, Interim Street Supervisor Brandon Bahrenfuss, Fire Chief Chuck Stansfield, Planning Director Karla Wetzler, Public Works Director Ken Wetzler, Community Vitality Director Lindsay Henderson and City Attorney Zach Chizek.

A preliminary session with department heads was conducted by the IPA on December 14, 2017. In attendance and participating at this session with City Manager Daniel Ortiz-Hernandez, City Clerk Karyl Bonjour, Assistant City Manager/Recreation and Public Grounds Director Director Kent Harfst, Administrative Services Director Beth Chelesvig, City Manager's Secretary/Deputy City Clerk Ann Smith, Interim Street Supervisor Brandon Bahrenfuss, Fire Chief Chuck Stansfield, Water and Waste Water Treatment Plant Supervisor Tim Danielson, Electric Distribution Supervisor Adam Dickinson, Finance Director Dodie Wolfgram, Police Chief Shiloh Mork, Planning Director Karla Wetzler, Public Works Director Ken Wetzler, Community Vitality Director Lindsay Henderson and City Attorney Zach Chizek

Major City Accomplishments

The following were identified as major accomplishments by the city during the past two years:

Budget/Financial

- Electric rates study completed with modifications to current code
- Rate increase for electric to cover increased purchase costs as well as automatic 1% each year
- Continued strong audit results year to year

Economic Development

- Sold Beam Building to VeroBlue
- Patience of working with VeroBlue and the potential impact they have with the community
- Retaining the major employers in town
- Bought property from Hospital-corner of Des Moines & Ohio
- Van Diest Medical Family Clinic
- Finalized USDA Rural Development Loan for Mary Ann Specialty Foods

Infrastructure

- Completion of James Street road project
- James St water main replacement project 1000 – 1200 blocks
- Completion of Lyons Creek Pedestrian Bridge
- East Second Street road, sidewalk and trail
- Naden Addition street improvement project
- Superior Street sidewalk
- Improvements/repairs to Waste Water Plant
 - Nearing Completion on Digester/Clarifier Project at Waste Water Plant
- Planning, site selection/land purchase (pending) for future Waste Water Treatment Plant
- Concrete intersection replacement project on Des Moines St, Crestview Dr and Ohio St.
- Storm sewer project on Millards Lane
- Recycle concrete at Street Dept. by crushing old concrete for new street subbase
- Electrical URD conversion of overhead to underground-behind but still making progress
- Underground utility repairs

City Operations/Facilities

- Hiring of the following positions:
 - New City Manager
 - Community Vitality Director
 - Public Works Director
 - New Fire Chief
 - FT Dispatcher
 - Utility Tech-Line Department
 - Building Inspector
 - Street Department Crew Leader
 - Public Grounds Tech
 - 3 Police officers hired after completing 2 testing procedures
 - Completed Fire Captain promotion process
 - Completed Police Sergeant promotion process
- City Council that works effectively with the City Manager
- City Manager that is approachable and knowledgeable that lets Department heads run their Departments without micromanaging
- Opened lines of communication between Administration and employees
- Improved employee morale
- Technology updates at City Hall
- Media/Council room camera upgrades
- Council Chamber improvements
- Additional avenues to connect with the community established (You Tube Channel, Facebook, Youth Advisory, etc.)
- City wide cleanup event
- Wetland Project
- Youth Advisory Commission established
- New fireworks policy
- New generator for City Hall
- Language link implemented for translating services and is working well
- Security improvements at City Hall
 - Door installed as second exit for Finance Office
 - Window installed for Finance Office
 - Installation of security glass at Utility window & door in mailroom in Utility Office as second exit
 - Upgraded security camera system
- Sifted compost & wood chip piles for recycling purposes.
- Street Dept. uses google calendar on a TV in the hallway to set crews weekly/monthly projects

Housing/Code Enforcement

- Completion of Brewer Creek Estates 5th & 6th Additions (52 lots available) with trail
- Demolition of 9 dwellings, 8 accessory buildings, 3 commercial with 8 pending
- Active code enforcement
- CDBG Housing Rehab Program – 4 houses completed, starting on 4 more, 2 to go
- Acquired 1203 2nd St & 1118 John St – unsafe properties

Parks & Rec

- Addition of trail connection to Brewer Creek trail from Brewer Creek 6th addition – being used frequently
- Continued progress on removal of ash trees
- New playground equipment at Lions Stafford Park
- Boone River walk trail repair next to the river banks in a few locations.

Public Safety

- Fire Chief Finished 3rd year of NFA Executive officer
- Fire Dept created several operational Standard operating procedures
- Fire Dept created an Incident Command Structure
- Promoted 1 Captain, 1 Lieutenant, and 2 Senior Firefighters
- Renewed Mutual Aid agreement with Ft. Dodge Fire Dept.
- Grants:
 - New pagers
 - Put in for grant again for updated mobile radio repeater and to complete the pagers needed but not funded
 - Put in for AFG Grant- lasted to the end/ Putting in again for AFG grant
- Fire dept conducted four volunteer recruitment tests- Increased Volunteer staff from 24-31 (full complement)
- Fire Dept building maintenance:
 - Re-did front apron and back apron concrete
 - Painted all bay doors
- Fire Dept Training:
 - Did two live fire training fires
 - One of them was a regional training with members from other county departments participating
 - Finished a firefighter I/ Hazmat ops class held at WCFD for 20 students
 - Added one additional investigator to department/ attended state investigator class
- Updated firehouse software to be able to collect more data for use with operational decision making
- Work on city emergency operations plan/ GIS mapping/ Emergency Operations Center
- Police Department implementation of body cameras

Issues, Concerns, Trends and Opportunities

The following were identified as issues, concerns, trends, and opportunities that may affect future city services, policies, finances or operations:

Budget/Financial

- Sewer revenue – how to pay for new plant – rates-debt service levy
- Decreasing tax revenues
- Potential loss of state backfill
- The State of Iowa's political decisions on property tax and how it affects Webster City
- Renewal of Local Option Sales Tax (LOSST), will sunset in coming years. (S)
- Unfunded mandates/requirements
- Balancing the General Fund Budget
- Impact of Electric Utility transfer funding/loans

Economic Development

- Opportunities and challenges that the Prestage plant will bring
 - Having available housing
 - Public services needed (police, fire, etc.)
 - Prestage Foods coming just 12 miles from City Hall is an opportunity to bring new people to town.
 - Local regional growth (Prestage, Vero Blue, etc.)
- VeroBlue Fish Farm:
 - Stressing infrastructure, wanting more & more
 - Possible incentives
 - Putting new construction on hold
- Continued economic development focus
- Lack of commercial and industrial properties and available buildings
- River tourism
- Availability of existing workforce
- Rezoning request for possible construction of Kwik Star
- Area development – county impact and City housing
- Recruiting employees to replace our aging workforce.
- NIMBY (Not in My Backyard) attitude

Infrastructure

- Studying the cost/need of a new Wastewater Treatment Plant and how to pay for it
 - Identifying future requirements of meeting wastewater treatment needs, including working with industries to understand their present and future wastewater streams. Also explaining their share of the cost
- Aging/failing infrastructure – lack of money to fix-old streets and underground systems
- Continue Second Street renewal – overpass to Prospect - how to fund it
- Road improvements needed

City Operations/Facilities

- Aging public facilities and public grounds in need of attention and reinvestment
- New position – Community Vitality Director
- Succession planning for key city positions
- City employees - recruitment and retention
- Ongoing professional development of staff
- Ongoing professional development of staff (S)
- Follow state law against gun ban
- Review past list and shorten to remove finished projects.
- City website
 - Redesign website
 - Searchable public documents for citizens
 - Continual updates
- Public communications (social media, cable access channel, monthly City Scene, etc.)
 - Managing social media concerning the City
- Annexation and expansion of City limits
- Possibly working with D.M.A.C.C and Iowa Central on establishing an apprenticeship program for utilities/public works operations with promising local youth
- Changes to collective bargaining and decertification of non-public safety union
- Capital equipment needs (vehicles, radio system, fire apparatus, equipment)
- Municipal code recodification
- Quality of seasonal staff employed by the City
- Taking care of City owned properties with limited resources
- Corn Belt Power Cooperative's relationship to Basin and their ability to continue providing affordable electricity to Webster City
- Low staffing in several City departments resulting in large amounts of overtime and or services being cut or reduced
- Inability to communicate with other City Departments during emergencies and day to day operations
- AMI metering – are we ready? (S)
- Update the Kiosk at City Hall Plaza. Looks bad and looking poorly maintained.
- Review snow emergency policy to see if any changes need to be made?
- Multiple hazard emergency plan needs to be updated (sunsets in 2019)/ departments' contingency plans need to be u[dated – in process

Housing/Code Enforcement

- Need for additional housing/housing alternatives (Senior housing, apartments, etc.)
- Low income housing needs
- Impact of demographics on housing:
 - Some elderly have difficulty maintaining their dwellings & utilities
 - Change in culture as to what is felt important i.e. property standards and personal morals
 - Increasing senior population and the lack of specialty housing for their needs
- Revisions to nuisance ordinance needed
- Community pride
- Unwanted TV, couches, beds and gas grills set out on curb side. Let people know that Landfill does take these items and this is what it would cost if they dropped their item off at the Landfill. Put on city web site & City TV channel. Police Dept. could add this to their Facebook page? Put reminder for Grass site, tree site and landfill cost for disposing of their items at the landfill and what it would cost, in with their utility bill in the spring and fall each year?

Public Safety

- Need for more Police to handle people from Pork Plant and Fish Processing
- Trend of lower interest in volunteerism. Also, level of commitment to respond to calls has decreased. Recruitment and Retention of Fire Dept volunteers
- Fire code enforcement not happening in commercial occupancies
- Dual occupancies in downtown commercial/ residential
- Fire Dept Equipment very outdated/ needing replacement (E34)

Parks & Rec

- Wilson Brewer Historical Park revitalization and limited revenue to support
- Aging outdoor swimming pool – needs improvement
- Splash pad
- Expand trail system in Webster City

Other

- Unknown problems associated with new Prestage plant and how it will affect City services and public safety
- Increasingly diverse community –impact on housing and school system
- Population increase
- Lack of daycare facilities for families

On-Going Commitments/Obligations

The following were identified as on-going city commitments and/or obligations for the upcoming 24 month period:

- Continue to promote economic development and housing development in Webster City to attract businesses and residents and expand the tax base
 - Expand efforts with Iowa Area Development Group and Corn Belt
 - Move forward with investment opportunities using USDA Rural Development funding
 - Brewer Creek V and VI marketing/home construction development
 - Attract additional developers to construct affordable rental housing
- Continue to effectively manage city finances/budget
 - Continue to monitor impact of state property tax legislation on projected future loss of city revenues
 - Continue to identify investments that will lower City operating expenses
- Continue to address infrastructure issues:
 - Continue street repair program
 - Continue major repairs to water and sanitary sewer lines (including slip lining)
 - Continue underground installation of electric utility lines
 - Continue to implement street lighting plan
- Waste Water Treatment Plant study, include waste water rate study
 - Make a decision regarding wastewater treatment plant and financing
- Continue community improvement projects:
 - Code enforcement
 - LMI projects
 - Program addressing abandoned housing properties
- Continue to support Historic Committee's efforts to expand Wilson Brewer complex and raise more money for year-around use
- Evaluate programs to promote downtown revitalization, including façade improvements and second story improvements; follow up on recommendations as appropriate
- Promote having a yearly city festival
- Joint communications initiative to assure every entity is compatible in emergencies
- Develop marketing plan for city
- Continue program to improve security at City Hall
- Re-codify City Code
- Laser Fiche Record retention and storage
- Conduct a community survey
- Start a Webster City Foundation
- Finalize the emergency plan for the City

New Priority Projects, Programs, Policies and Initiatives

The City Council reviewed potential new projects, programs, policies and initiatives for consideration and selected the following as priorities for the upcoming 24 month period:

- Identify, develop plan for implementation, financing and marketing of amenities to attract new residents and keep current ones in Webster City, including:
 - More bike trails to Kendall Young Park and around town
 - Camping at Kendall Young Park
- Develop plan for funding the completion of Second Street
- Adopt ordinance/conduct commercial occupancy inspections annually
- Develop plan to increase staffing, including fire and police

A complete list of all programs and initiatives considered by the Mayor and City Council members is attached as **Exhibit A**.

Organizational Effectiveness

The Mayor and City Council reviewed a variety of ideas relating to improving organizational effectiveness to accomplish the selected goals and priorities. After review and discussion, the Mayor and City Council selected the following steps to improve organizational effectiveness:

- Continue to include Department Heads in goal setting, and other decisions that guide the direction of the City
- Solicit input from city employees as part of the goal setting process
- Have a quarterly meeting to review goals
- Develop succession plan/mentoring program with city staff
- Invest in staff and City Council with additional learning opportunities such as the Certified Public Management program offered by the State of Iowa/Drake University or additional programs offered by the Iowa League of Cities
- Continue Town Hall meetings
- Review Council Code of Conduct

Final Comments

It was a pleasure to once again assist the City of Webster City with this goal setting process. I was very impressed by the level of leadership and teamwork exhibited by the participants in the session.

It is important to note that the prioritization of projects and initiatives is not “cast in stone.” They can be modified as new circumstances may occur.

It is recommended that city staff prepare an “action plan” for accomplishing the planning goals. The action plan would define the steps that would be needed to accomplish each goal, identify who is responsible for implementation, and establish a timeline for accomplishment. The action plan should then be presented to the Mayor and City Council for review and approval. It is also recommended that staff review with the Mayor and City Council the status of implementing the goals on a quarterly basis.

Jeff Schott
Institute of Public Affairs
University of Iowa
January 5, 2018

Exhibit A

City of Webster City Goal Setting Session – 2018

SIGNIFICANT NEW INITIATIVES OR PROGRAMS CONSIDERED

- Smart Metering
- Reinstate meter change-out program (moving electric/water outside)
- Billing on a time-of-use basis
- Evaluate distributive generation systems (solar, wind, etc.) to reduce power consumption
- Identify, develop plan for implementation, financing and marketing of amenities to attract new residents and keep current ones in Webster City, including:
 - More bike trails to Kendall Young Park and around town
 - Camping at Kendall Young Park
- Find better ways to encourage and financially support home improvement grants or loans
- Tax abatement for new housing
- Long term storm water plans
- Yard waste options for community (city vacuum, temp burn ban, etc.)
- Identify programs for students to help those not in sports
- Develop joint use building for Seniors and Teens
- Conduct major disaster drill involving law – Fire and other agencies
- Develop plan for funding the completion of Second Street
- New Brewer Creek 7
- Implement new rate or increase recycling fee to address expense of compost pile and tree grinding
- Develop plan to increase staffing, including fire and police
- Develop a strategy to boost tourism to the city through recreation, shopping, entertainment, etc.
- Adopt ordinance/conduct commercial occupancy inspections annually
- Promote Webster City as a SAFE town. Fully staffed emergency services.
- Evaluate accreditation process for Fire Dept – start data collection to try to accredit the Fire department starting in 2020.
- Review water rates – implement automatic percent increase each year to be consistent with electric
- Establish storm water utility fee charge to fund storm sewer pipe repairs and slip lining
- Expand city-wide fiber network
- Consider tuition reimbursement for employees seeking a college education or advanced degree.

ELECTRIC REPORT FOR THE MONTH OF JANUARY 2018

(Production Month-December 2017; Billing Month (Due) - January 2018)

	<u>MONTH</u> <u>January</u>	<u>Year to</u> <u>Date 2018</u>	<u>MONTH</u> <u>January</u>	<u>Year to</u> <u>Date 2017</u>
TOTAL PURCHASED POWER K.W.	9,653,861	9,653,861	9,177,163	9,177,163
Gross K.W. Generated For Maint.	0	0	0	0
For Corn Belt	0	0	0	0
Station Power K.W.	28,246	28,246	30,998	30,998
NET K.W.TO BOARD	9,625,615	9,625,615	9,146,165	9,146,165
Billed by Clerk's Office to Customers K.W:				
Commercial Sales	2,334,493	2,334,493	2,217,830	2,217,830
Industrial Sales	2,988,101	2,988,101	2,373,780	2,373,780
Residential Sales	3,103,549	3,103,549	2,941,234	2,941,234
Sales for Resale-Wholesale	840,500	840,500	822,200	822,200
City Departments & Street Lights	524,318	524,318	496,653	496,653
KILOWATTS UNACCOUNTED	<u>(165,346)</u>	<u>(165,346)</u>	<u>294,468</u>	<u>294,468</u>
Percentage of Unaccounted for	-1.72%	-1.72%	3.22%	3.22%

LOAD COMPARISON	<u>2018</u>	<u>2017</u>
Peak K.W. Demand	16,728	16,522
Purchased Power	9,653,861	9,177,163
Net to Board	9,625,615	9,146,165

REMARKS:

WASTEWATER TREATMENT PLANT REPORT FOR THE MONTH OF JANUARY 2018

	MONTH January	Year to Date 2018	MONTH January	Year to Date 2017	
Total gallons flow	37,511,000	37,511,000	4,173,000	4,173,000	gal
Average daily flow	1,210,032		1,328,161		gal/da
Percentage treated	100		100		%
Total gallons raw sludge	189,440	189,440	127,840	127,840	gal
Total gallons digested sludge out	0		0		gal
Total gallons sludge transferred to storage tank	122,200		135,195		gal
Total gallons supernatant returned	0		0		gal
Methane gas produced	1,101,544		270,532		cu.ft.
Average effluent CBOD (25 mg/l aver. 40 mg/l max.)	20		12		mg/l
Number of days max. limit was exceeded	0		0		da
Average % removal	92.5		95.3		%
Average effluent suspended solids (30 mg/l aver. 45 mg/l max.)	11.5		16.5		mg/l
Number of days max. limit was exceeded	0		0		da
Average percent removal	96.5		95.2		%
Average effluent ammonia nitrogen "Jan" (5.2 mg/l average, 15.2 mg/l max. limitation)	<1		<1	<	mg/l
Number of days max. limit was exceeded	0		0		da
Average % removal	100		100		%

WATER PLANT REPORT FOR THE MONTH OF JANUARY 2018

(Production Month-December 2017 Billing Month (Due) - January 2018)

	MONTH January	Year to Date 2018	MONTH January	Year to Date 2017
Total Gallons Pumped from Wells	19,382,000	19,382,000	21,253,000	21,253,000
Average Gallons Pumped	(625,225)	(625,225)	(685,580)	
Gallons for Sludge	63,450	63,450	63,450	63,450
Total Gallons to Water Plant	19,318,550	19,318,550	21,189,550	21,189,550
Gallons to Distribution System From From Water Plant (Effluent reading)	22,673,000	22,673,000	22,592,000	22,592,000
TOTAL TO SYSTEM - CUBIC FEET	3,030,939	3,030,939	3,020,111	3,020,111
Billed by Clerk's Office to Customers Cubic Feet	2,503,600	2,503,600	2,469,200	2,469,200
Billed by City Departments Cubic Feet	108,800	108,800	63,400	63,400
Used by City Departments, but not billed-estimated Cubic Feet				
Fire	0	0	0	0
Meter	0	0	0	0
Sew. Disp.	0	0	0	0
Street, Water, Sewer Distribution, Line (main breaks, hydrant flush, sewer, valve rpr, w. tower, line dept	395,019	395,019	91,705	91,705
Water Plant filter backwash	127,050	127,050	127,050	127,050
Ground storage tank loss				
Recreation-Drink. Fount.	0	0	0	0
Cemetery	0	0	0	0
Change in Distribution System	0	0	0	0
Used by Contractor	0	0	0	0
CUBIC FEET UNACCOUNTED FOR (Note several water main breaks)	(103,530)	(103,530)	268,756	268,756
Percentage of Unaccounted for	-3.42%	-3.42%	8.90%	8.90%

NOTE: 27 loads of lime sludge
hailed to farm ground

NOTE: 27 loads of lime sludge
hailed to farm ground

REMARKS:
99 of 103

CITY OF WEBSTER CITY, IOWA - UTILITY REPORT
ELECTRIC UTILITY PURCHASES & SALES - 2018

Purch. Power Period	Billing Month (Due)	Month Purch. Power kWh	Pur Pwr less Sta Pwr = Net to Board kWh	Month Billed kWh less Sta Pwr	Col D Net to Board less Col E Mo billed Mo Unaccounted For	Month Unaccounted For %	Yr To Date Purch. Power less sta pwr kWh	Yr To Date Billed & SPwr kWh	Yr To Date Unaccounted kWh	Yr To Date Unaccounted For %
Dec	Jan 2018	9,653,861	9,625,615	9,790,961	(165,346)	-1.72%	9,625,615	9,790,961	(165,346)	-1.72%
Jan	Feb 2018									
Feb	Mar 2018									
Mar	Apr 2018									
Apr	May 2018									
May	Jun 2018									
Jun	July 2018									
July	Aug 2018									
Aug	Sept 2018									
Sep	Oct 2018									
Oct	Nov 2018									
Nov	Dec 2018									
TOTALS		9,653,861	9,625,615	9,790,961	(165,346)					

Billings By Type of Serv-kWh		Commercial	Industrial	City Depts & Street Lights	Residential	Wholesale	Station Power-N/C	Billed & Sta. Pwr Total	Previous Year Bill & Sta. Pwr Tot
Jan 2018		2,334,493	2,988,101	524,318	3,103,549	840,500	28,246	9,819,207	8,882,695
Feb 2018									
Mar 2018									
Apr 2018									
May 2018									
Jun 2018									
July 2018									
Aug 2018									
Sep 2018									
Oct 2018									
Nov 2018									
Dec 2018									
TOTALS		2,334,493	2,988,101	524,318	3,103,549	840,500	28,246	9,819,207	8,882,695

BILLING AMOUNT	Commercial Sales	Industrial Sales	City Depts. & St. Light Sales	Residential Sales	Wholesale Sales	Station Power	TOTAL SALES	PREVIOUS YEAR
Jan 2018	\$260,785.66	\$231,176.62	\$52,833.50	\$387,476.67	\$79,212.39		\$1,011,484.84	\$881,273.89
Feb 2018								
Mar 2018								
Apr 2018								
May 2018								
Jun 2018								
July 2018								
Aug 2018								
Sep 2018								
Oct 2018								
Nov 2018								
Dec 2018								
TOTALS		\$260,785.66	\$231,176.62	\$52,833.50	\$387,476.67	\$79,212.39	\$1,011,484.84	\$881,273.89

Number of Customers	Commercial	Industrial	City Depts & St. Lights	Residential	Wholesale	Total	Previous Year
Jan 2018	503	8	44	3,843	3	4,401	4,389
Feb 2018							
Mar 2018							
Apr 2018							
May 2018							
Jun 2018							
July 2018							
Aug 2018							
Sep 2018							
Oct 2018							
Nov 2018							
Dec 2018							

WATER UTILITY PRODUCTION SALES & USAGE 2018

Prod Mo.	Billing Month (Due)	Month to Distribution System C/F	Month Billed & Unbilled Usage C/F	Month Unaccounted For C/F	Month Unaccounted For %	Yr to Date To Distribution System C/F	Yr to Date Billed & Unbilled C/F	Yr To Date Unaccounted For C/F	Yr To Date Unaccounted For %
Dec	Jan 2018	3,030,939	3,134,469	(103,530)	-3.42%	3,030,939	3,134,469	(103,530)	-3.42%
Jan	Feb 2018								
Feb	Mar 2018								
Mar	Apr 2018								
Apr	May 2018								
May	Jun 2018								
June	July 2018								
July	Aug 2018								
Aug	Sep 2018								
Sep	Oct 2018								
Oct	Nov 2018								
Nov	Dec 2018								

TOTALS 3,030,939 3,134,469 (103,530)

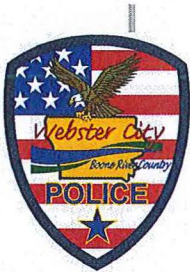
Billings & Usage By Type of Service-C/F		Commercial	Industrial	City Depts.	Residential	Used by City Dep i.e. water breaks flush, etc. Not metered	Total	Previous Year	Previous Year Produced
Jan 2018		621,500	506,500	108,800	1,375,600	522,069	3,134,469	2,703,686	3,020,111
Feb 2018									
Mar 2018									
Apr 2018									
May 2018									
Jun 2018									
July 2018									
Aug 2018									
Sep 2018									
Oct 2018									
Nov 2018									
Dec 2018									

TOTALS 621,500 506,500 108,800 1,375,600 522,069 3,134,469 2,703,686 3,020,111

BILLING AMOUNT	Commercial Sales	Industrial Sales	City Depts. Sales	Residential Sales	City Depts Not Sold	TOTAL SALES	PREVIOUS YEAR
Jan 2018	\$30,176.72	\$17,002.55	\$4,065.66	\$99,952.99	N/C	\$151,197.92	\$ 151,395.58
Feb 2018							
Mar 2018							
Apr 2018							
May 2018							
Jun 2018							
July 2018							
Aug 2018							
Sep 2018							
Oct 2018							
Nov 2018							
Dec 2018							

TOTALS \$30,176.72 \$17,002.55 \$4,065.66 \$99,952.99 \$151,197.92 \$ 151,395.58

Number of Customers	Commercial	Industrial	City Depts.	Residential		Previous Year
Jan 2018	340	8	13	3,144	3,505	3,482
Feb 2018						
Mar 2018						
Apr 2018						
May 2018						
Jun 2018						
July 2018						
Aug 2018						
Sept 2018						
Oct 2018						
Nov 2018						
Dec 2018						



Webster City Police Department

Monthly Activity Report

January 2018

Description	Number	Year to Date-
Incident Reports	46	46
Parking Tickets	14	14
Arrests	14	14
Calls for Service	636	636
Residential/Commercial Patrols	2	2
Traffic Accidents-Property Damage	4	4
Traffic Accidents-Personal Injury	5	5
911 Calls for Service	64	64
School Foot Patrols	3	3
Vacation House Checks	3	3
Animal Complaints	29	29
Unlocks	22	22
Assist Other Agencies-Outside City Limits	35	35
Public Window Assist	103	103
Fireworks Complaints	5	5

Items of Interest:

- Chief Mork attended an E911/EMA board meeting.
- Chief Mork attended a Goal Setting meeting.

Training:

- Officers completed the monthly Police Legal Sciences course.
- Officers completed Taser recertification.
- Officers completed Active Shooter training.
- Dispatchers completed the monthly Police Legal Sciences course.

Respectfully submitted,

Shiloh B. Mork, Chief of Police
Webster City Police Department

FIRE DEPARTMENT REPORT

January 2018

ALARMS

<u>DATE</u>	<u>TIME</u>	<u>ADDRESS</u>	<u>TYPE OF SITUATION FOUND</u>
1-5	0204	1335 Third St.	Vehicle Fire
1-11	1019	1101 Boone	False alarm
1-16	1317	1001 E Second St.	Unauthorized Burning
1-20	1300	2300 Superior St.	Excessive heat, scorch burns
1-21	0029	1300 Walnut	Hazmat release investigation
1-23	1208	1231 Second St.	Animal Rescue

Year to Date Total = 6

January Total = 6

TRAINING

<u>DATE</u>	<u>TIME</u>	<u>TYPE OF TRAINING</u>	<u>HOURS</u>	<u>PERSONNEL</u>
1-8	1800	Drafting/ Air bag lifting	2	25
1-22	1000	Officer Training	1	3

Year to Date Total = 53

January Total = 53

INSPECTIONS

<u>DATE</u>	<u>BUSINESS</u>	<u>REASON FOR INSPECTION</u>
1-1	Super 8 Hotel	General
1-11	Caseys	CMB
1-22	Hamilton County Fairgrounds	CMB
1-29	Doc Stop #9	CMB
1-31	El Patron	CMB

Year to Date Total = 5

January Total = 5

MISCELLANEOUS

<u>DATE</u>	<u>TIME</u>	<u>EVENT</u>
		Filled air bottles for Stratford FD
		Radio work for interoperability
		Create annual training
		Budget work

MEETING ROOM

<u>DATE</u>	<u>TIME</u>	<u>USED BY</u>
	1900	Boy Scouts