

CITY COUNCIL MEETING MINUTES
Webster City, Iowa February 5, 2018

The City Council met in regular session at the City Hall, Webster City, Iowa at 5:15 p.m. on February 5, 2018 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Matt McKinney, Brian Miller, Jim Talbot and Logan Welch.

It was moved by Talbot and seconded by McKinney to approve the agenda.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

It was moved by Miller and seconded by Talbot that Council meet in Closed Session to evaluate the professional competency of an individual whose appointment, hiring performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session as provided by Chapter 21.5 i of the Code of Iowa.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

Council went into Closed Session at 5:17 p.m.

Council returned to Open Session at 5:30 p.m. and proceeded with the approved Agenda.

PETITIONS – COMMUNICATIONS – REQUESTS

Nicole Stinn, Hamilton County Engineer, was present to offer ideas on possible cost-saving measures for improvements to Kendall Young Park.

PUBLIC INFORMATION

Council Member McKinney reminded that caucuses for the political parties were being held this evening at 7:00 p.m.

MINUTES AND CLAIMS

It was moved by Welch and seconded by Miler that the following motion and Resolutions be approved and adopted collectively:

1. That the meeting Minutes of January 15 and January 22, 2018, be approved.
2. That Resolution No. 2018-012 approving Payroll for the period ending January 20, 2018 and paid on January 26, 2018 in the amount of \$148,119.53 be passed and adopted.
3. That Resolution No. 2018-013 approving Bills paid in the amount of \$995,793.81 be passed and adopted and the Fund List be approved.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

GENERAL AGENDA

1. It was moved by Miller and seconded by McKinney that Second Reading of a proposed Ordinance, an ordinance amending the Official Zoning Map of the City of Webster City, as provided by Section 121.06 of the Code of Ordinances of Webster City, Iowa, 1996, by rezoning property from R-1 (Single Family Dwelling) District and R-2 (Multiple Family Dwelling) District to C-3 (Highway Commercial) District, said property being located on Fair Meadow Drive, Webster City, Iowa be approved.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

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It was moved by Miller and seconded by McKinney that the Third Reading of a proposed Ordinance, an ordinance amending the Official Zoning Map of the City of Webster City, as provided by Section 121.06 of the Code of Ordinances of Webster City, Iowa, 1996, by rezoning property from R-1 (Single Family Dwelling) District and R-2 (Multiple Family Dwelling) District to C-3 (Highway Commercial) District, said property being located on Fair Meadow Drive, Webster City, Iowa be waived.

ROLL CALL: Welch, Hawkins, McKinney and Miller voting aye.
Talbot voting nay.

It was moved by Miller and seconded by Welch that Ordinance No. 2018-1813, an ordinance amending the Official Zoning Map of the City of Webster City, as provided by Section 121.06 of the Code of Ordinances of Webster City, Iowa, 1996, by rezoning property from R-1 (Single Family Dwelling) District and R-2 (Multiple Family Dwelling) District to C-3 (Highway Commercial) District, said property being located on Fair Meadow Drive, Webster City, Iowa be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller and Welch voting aye.
Talbot voting nay.

Prior to Roll Call votes on the above items, City Attorney Zach Chizek provided information on the Cost-Sharing Agreement, (Item #2 on the Agenda), with Kwik Trip (aka Kwik Star) outlining improvements to the Superior Street and Fair Meadow Drive Intersection and the Site Plan proposed.

Wade DuMond, Real Estate Development Manager for Kwik Star, LaCrosse, WI spoke on the intent of the agreement and the current site plan. He stated that under the current management, there would be no changes to request alterations from this site plan.

Council Member Welch thanked the Planning and Zoning Commission for their work on this amendment and also thanked the residents who have come forward to express their opinions on the rezoning of this area.

2. It was moved by McKinney and seconded by Miller that Resolution No. 2018-014 authorizing the Mayor and City Clerk to enter into an Intersection Cost-Sharing Agreement with Kwik Trip, Inc. a Wisconsin Corporation be passed and adopted

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

3. It was moved by Miller and seconded by Welch that Resolution No. 2018-015 approving Amendment No. 3 to the Engineering Services Agreement with Snyder & Associates, Inc., Ankeny, Iowa, for the Superior Street and Fair Meadow Drive Intersection Improvements be passed and adopted.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

Prior to the vote on the above two agenda items, discussion was held on the improvements proposed on the Superior Street and Fair Meadow Drive Intersection. Council Member Welch requested Council consider the option of complete removal of the medians currently located at the intersection versus partial removal in the plans currently proposed. Council Member Talbot expressed concern on where the funding was coming from for the improvements and if other street repairs would not get completed due to the work on this intersection.

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4. Richard Stroner, representing American Legion Post 191/Boy Scouts Troop 17, spoke to Council on proposed improvements needed at Kendall Young Park, which included running water service to the park, access to the Girl Scout Lodge, addressing repairs to the Lodge due to animal habitation as well as updating electrical service.

Council thanked Stroner for the presentation and for his concern for the future of the Park.

5. It was moved by Welch and seconded by Miller that approval for the issuance of Beer and Liquor Licenses by the Iowa Department of Commerce be approved for the following:

- a. Renewal of Class C Beer Permit and Sunday Sales
Doc's Stop #9, 407 Closz Drive
- b. Transfer of Class C Liquor License (5 Day) for Briggs Woods Golf Course to the Hamilton County Fairgrounds (Show Arena) for Hamilton County Pheasants Forever Banquet to be held March 26, 2018.
- c. New Class C Liquor License and Sunday Sales
El Patron Mexican Restaurant, 817 Second Street (Formerly Godfather's Pizza)

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

6. It was moved by Welch and seconded by Talbot that Resolution No. 2018-016 setting February 19, 5:35 p.m. at City Hall, Webster City, Iowa, for a Public Hearing on the proposed purchase agreement of City owned property located in Dubuque and Pacific Railroad Addition, Webster City, Iowa be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

City Manager Ortiz-Hernandez informed Council there is a Developer interested in the purchase of this property for the possible location of a Dollar Tree store.

7. It was moved by Welch and seconded by Talbot that Resolution No. 2018-017 setting March 5, 2018 at 5:35 p.m. at City Hall, Webster City, Iowa for a Public Hearing on proposed plans and specifications and proposed form of contract and estimate of cost for the 2018 Wilson Brewer Park Cabin Foundations Project be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

Kent Harfst, Parks and Recreation Director/Assistant City Manager summarized the Project, stating this will be the first phase of four phases for the Log Cabins at Wilson Brewer Park.

Council Member Welch excused himself from the meeting at this time. (6:37 p.m.)

8. It was moved by McKinney and seconded by Miller that Resolution No. 2018-018 authorizing the City Clerk to certify to the Hamilton County Treasurer for collection for abatement work done by the City of Webster City be passed and adopted.

ROLL CALL: McKinney, Miller, Talbot and Hawkins voting aye.

9. It was moved by Miller and seconded by McKinney that request from Community Vitality Director for Branding and Website Development Proposal with inTANDEM Marketing, LLC, Webster City, Iowa, be approved.

ROLL CALL: Miller, Talbot, Hawkins and McKinney voting aye.

Lindsay Henderson, Community Vitality Director and Darcy Swon of inTANDEM Marketing, LLC, provided details on the proposal.

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10. It was moved by McKinney and seconded by Miller that request from Fire Chief for two Firemen to attend Fire Department Instructors Conference (FDIC) in Indianapolis, Indiana on April 22 to 27, 2018 be approved.

ROLL CALL: Talbot, Hawkins, McKinney and Miller voting aye.

Fire Chief Stansfield was present to answer questions regarding the Conference.

11. It was moved by Miller and seconded by McKinney that Resolution No. 2018-019 amending terms of employment for City Clerk be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller and Talbot voting aye.

Evaluation of the City Clerk was completed in Closed Session at the January 15th regular City Council Meeting. An increase of two percent was proposed, staying in line with the percentage given other staff for the current year.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,
BOARDS AND COMMISSIONS**

It was moved by McKinney and seconded by Miller that the Planning and Zoning Commission minutes of January 22, 2018 be accepted and placed on file.

ROLL CALL: McKinney, Miller, Talbot and Hawkins voting aye.

COUNCIL COMMITTEE REPORTS

None brought forth.

OTHER REPORTS AND RECOMMENDATIONS

None brought forth.

OTHER ITEMS SENT TO COUNCIL

1. The City Attorney update/report dated January 31, 2018 was previously given to Council for review.

It was moved by Miller and seconded by Talbot that Council adjourn.

ROLL CALL: Miller, Talbot, Hawkins and McKinney voting aye.

The February 5, 2018 regular City Council Meeting stood adjourned at 7:02 p.m.