

**AGENDA**  
**Regular City Council Meeting**  
**CITY HALL**  
**Webster City, Iowa**  
**February 5, 2018**

**5:15 p.m.**

**ROLL CALL**

**Approval of Agenda**

**Pledge of Allegiance**

1. Meet in closed session to evaluate the professional competency of an Individual whose appointment, hiring performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session as provided by Chapter 21.5 i of the Code of Iowa (*Interview for Board/Commission*))

**RETURN TO OPEN SESSION**

**5:30 p.m.**

**A. PETITIONS – COMMUNICATIONS – REQUESTS**

This is the time of the meeting that a citizen may address the Council on a matter not on the Agenda.

Except in cases of emergency, the City Council will not take any action at this meeting, but may ask the City Staff to research the matter or have the matter placed on the Agenda for a future meeting.

**1. Public Information**

**B. MINUTES AND CLAIMS**

The following items have been deemed to be non-controversial, routine actions to be approved by the Council in a single motion.

If a Council member, or a member of the audience wishes to have an item removed from this list, it will be considered in its normal sequence on the Agenda.

1. Minutes of [January 15](#) and [January 22](#), 2018
2. [Resolution](#) on [Payroll](#) for the period ending January 20, 2018 and paid on January 26, 2018.
3. [Resolution](#) on [Bills](#) [Fund List](#)

**C. GENERAL AGENDA**

1. **COUNCIL MEMORANDUM:** Second reading of a proposed **Ordinance**, an ordinance amending the Official Zoning Map of the City of Webster City, as provided by Section 121.06 of the Code of Ordinances of Webster City, Iowa, 1996, by rezoning property from R-1 (Single Family Dwelling) District and R-2 (Multiple Family Dwelling) District to C-3 (Highway Commercial) District, said property being located on Fair Meadow Drive, Webster City, Iowa.
2. **COUNCIL MEMORANDUM:** **Resolution** authorizing the Mayor and City Clerk to enter into an Intersection Cost-Sharing **Agreement** with Kwik Trip, Inc. a Wisconsin Corporation.  
**Engr.Cost Opinion** **Concept C** **Kwik Star Site** **Fair Meadow Inter.**  
**Engr.Turning Movements**
3. **COUNCIL MEMORANDUM:** **Resolution** approving **Amendment** No. 3 to the Engineering Services Agreement with Snyder & Associates, Inc., Ankeny, Iowa, for the Superior Street and Fair Meadow Drive Intersection Improvements.
4. **COUNCIL MEMORANDUM:** Presentation by Richard Stroner representing American Legion Post 191/ Boy Scouts Troop 17 on proposal for Kendall Young Park. **Letter/Request**
5. Recommend approval for issuance of Beer and Liquor Licenses by the Iowa Department of Commerce for the following:
  - a. Renewal of Class C Beer Permit and Sunday Sales – Doc's Stop #9, 407 Closz Drive
  - b. Transfer of Class C Liquor license (5 Day) for Briggs Woods Golf Course to the Hamilton County Fairgrounds (Show Arena) for Hamilton County Pheasants Forever Banquet to be held March 26, 2018.
  - c. New Class C Liquor License and Sunday Sales for El Patron Mexican Restaurant, 817 Second Street (Formerly Godfather's Pizza)
6. **COUNCIL MEMORANDUM:** **Resolution** setting time and place for a Public Hearing on the proposed purchase agreement of City owned property located in Dubuque and Pacific Railroad Addition, Webster City, Iowa. *(February 19, 5:35 p.m.)* **NOTICE**
7. **COUNCIL MEMORANDUM:** **Resolution** providing for notice of hearing on proposed plans and specifications and proposed form of contract and estimate of cost for the 2018 Wilson Brewer Park Cabin Foundations Project *(March 5, 5:35 p.m.)* **NOTICE**



8. **COUNCIL MEMORANDUM:** **Resolution** authorizing the City Clerk to certify to the Hamilton County Treasurer for collection for abatement work done by the City of Webster City.
9. **COUNCIL MEMORANDUM:** Motion on request from Community Vitality Director for Branding and Website Development **Proposal.**
10. **COUNCIL MEMORANDUM:** **Request** from Fire Chief for two Firemen to attend Fire Department Instructors Conference (FDIC) in Indianapolis, Indiana on April 22 to 27, 2018. **Brochure**
11. **Resolution** amending terms of employment for City Clerk.

**D. REPORTS AND RECOMMENDATIONS OF OFFICERS, BOARDS AND COMMISSIONS:**

1. Motion to accept **Planning and Zoning** Commission minutes of January 22, 2018.
2. Council Committee Reports
3. Other reports and recommendations

**E. OTHER ITEMS SENT TO COUNCIL**

1. **City Attorney** update/report 1 -31-18.

**F. ADJOURN**

NOTE: The Council may act by motion, resolution or ordinance on items listed on the Agenda.

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa January 15, 2018**

The City Council met in regular session at the City Hall, Webster City, Iowa at 5:30 p.m. on January 15, 2018 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Matt McKinney, Brian Miller, Jim Talbot and Logan Welch.

It was moved by Talbot and seconded by Welch to approve the agenda.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

**PETITIONS – COMMUNICATIONS – REQUESTS**

None brought forth.

**PUBLIC INFORMATION**

Mayor Hawkins reminded the public of the Town Hall Meeting scheduled for Monday, January 22, 2018 at 7:00 p.m. at the Middle School Commons. Hawkins also mentioned the Annual Chamber Dinner scheduled for Monday, January 29, 2018.

**MINUTES AND CLAIMS**

It was moved by McKinney and seconded by Miller that the following motion and Resolutions be approved and adopted collectively:

1. That the meeting Minutes of January 2 and January 4, 2018, be approved.
2. That Resolution No. 2018-009 approving Payroll for the period ending January 6, 2018 and paid on January 12, 2018 in the amount of \$151,645.60 be passed and adopted.
3. That Resolution No. 2018-010 approving Bills paid in the amount of \$527,614.20 be passed and adopted and the Fund List be approved.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

**GENERAL AGENDA**

1. It was moved by McKinney and seconded by Miller that Resolution No. 2018-011 amending the 2013 Comprehensive Plan for the City of Webster City, Iowa, to reflect a change regarding the future Land Use Map be passed and adopted

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

Prior to the vote, City Manager Ortiz-Hernandez gave a brief summary and background of the change requested to the Land Use Map.

2. January 15, 2018 at 5:30 p.m., City Hall, Webster City, Iowa being the time and place for a Public Hearing on the proposed rezoning of property from R-1 (Single Family Dwelling) and R-2 (Multiple Family Dwelling) District to C-3 (Highway Commercial) District, said property being located in an area West of Superior Street and North of Fair Meadow Drive, the same was held.

Mayor Hawkins opened the hearing. City Clerk Bonjour reminded Council Members of a petition, with approximately 91 signatures, received on October 2, 2017 in favor of the new Kwik Star to be located on Fair Meadow Drive.



**Written Objections:** City Clerk Bonjour presented and read the following objections received:

- Petition received December 11, 2017 with approximately 99 signatures objecting to the rezoning of aforementioned property.
- Objection of proposed location of Kwik Star received January 18, 2018 from Jan Cook, 711 Laura Lane, Webster City, Iowa
- Objection of proposed rezoning of Lot 1, Fair Meadow Heights Addition received January 18, 2017 from Marilyn Doocy, 2301 Des Moines Street, Webster City, Iowa
- Letter received January 18, 2018 from Roger and LuAnn Garvey, 604 Middle Street, in favor of proposal, contingent on specific conditions being met by Kwik Star.
- Letter of objection received January 18, 2018 from Lynn Collins Seaba of Malloy Law Firm, LLP, representing property owners Leo and Sherry Lambi and Jeff and Jerita Nelson, protesting the change in the current zoning for a portion of the property from R-1 to C-3, and citing the protest in accordance with Iowa Code Section 414.5.

**Oral Objections:**

Lynn Collins Seaba, Malloy Law Firm. LLP addressed the Council representing property owners Leo and Sherry Lambi and Jeff and Jerita Nelson, requesting not to rezone the area that is currently R-1 as there would be room for a business to locate in what is currently zoned C-3 without any zoning change needed. She advised that if Council should consider the change, there would be nothing to prevent the site plan from changing from what is currently proposed.

Leo Lambi presented a comparison of square footage of Casey's General Store located on Superior Street to the same type of business in Kwik Star and stated that there is adequate square footage available in what is already zoned C-3.

Mayor Hawkins closed the Hearing.

Prior to the next agenda item, City Manager Ortiz-Hernandez provided a brief summary/history of the rezoning of this area for those in attendance. Discussion was held among Council Members and those from the public in attendance at the meeting.

Residents who addressed Council Members, in no particular order, were: John Hemingway, Luanne Tanner, Ryan Rippentrop, Richard Carlson, Tom Tanner, Angela Rottering, Greg Maharry and Ron Birkestrand. Wade DuMond, Real Estate Development Manager for Kwik Star, also spoke to Council and the audience in regard to some of the inquiries presented.

City Attorney Zach Chizek informed Council that due to a petition being filed against the re-zoning, and criteria under State of Iowa Code Section 414.5, a three-fourths vote would be needed to pass the Ordinance on each reading. With a five member Council, this would need a four out of five vote in favor of the proposed item to pass, not the simple majority.

2. a. It was moved by McKinney and seconded by Welch that the First Reading of a proposed Ordinance, an ordinance amending the Official Zoning Map of the City of Webster City, as provided by Section 121.06 of the Code of Ordinances of Webster City, Iowa, 1996, by rezoning property from R-1 (Single Family Dwelling) District and R-2 (Multiple Family Dwelling) District to C-3 (Highway Commercial) District, said property being located on Fair Meadow Drive, Webster City, Iowa be approved.

ROLL CALL: Talbot voting Nay.

Welch, Hawkins, McKinney and Miller voting aye.

First Reading of proposed Ordinance passed on a 4-1 roll call vote.



## **City Council Meeting Minutes, January 15, 2018**

3. Shirley Helgevold, MIDAS Council of Governments, Fort Dodge, Iowa was present to provide an update on the Status of the CDBG (Community Development Block Grant) monies for the Housing Rehab Program. Due to various changes from initial applicants, there are still two opportunities for those in the target area to apply for grant monies. Improvements and grants must be fulfilled by July 31, 2018. She informed of the various ways of contacting owner occupied homes that MIDAS has taken and is reaching out to Council to spread the word regarding the two available grant opportunities.

4. It was moved by McKinney and seconded by Miller that agenda items 4 and 5a and 5b, the issuance of Beer and Liquor Licenses by the Iowa Department of Commerce be approved for the following:

5.a. Renewal of Class E Liquor License, Class B Wine Permit, Class C Beer Permit and Sunday Sales - Casey's General Store #3054, 700 Superior Street

5.b. Renewal of Class B Beer Permit, Outdoor Service and Sunday Sales - Hamilton County Exposition/Hamilton County Fairgrounds, 1200 Bluff Street

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

6. It was moved by Miller and seconded by McKinney that recommending the award of the contract for the Beach Street Resurfacing Project to the low bidder, Mathy Construction Company, Onalaska, Wisconsin, to the Hamilton County Board of Supervisors; which is in accordance with the STP (Surface Transportation Block Grant Program) agreement, DOT funding agreement and 28E City-County Agreement be approved. (City of Webster City's portion of the project is known as Division 3.)

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

7. It was moved by Miller and seconded by McKinney to refer to the Planning and Zoning Commission a request to vacate a portion of Third Street right-of-way east of HyVee and abutting Prospect Street.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

## **REPORTS AND RECOMMENDATIONS OF OFFICERS, BOARDS AND COMMISSIONS**

It was moved by Welch and seconded by Talbot that the following items (1-3) be approved collectively:

1. That the December 2017 City Manager Reports which include Electric, Wastewater, Water, Electric Year-to-Date, Water Year-to-Date and Code Enforcement be accepted and placed on file.

2. That the December 2017 Police Department Report be accepted and placed on file.

3. That the December 2017 Fire Department Report be accepted and placed on file.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

## **COUNCIL COMMITTEE REPORTS**

Council Member Welch informed that the Youth Advisory Commission will meet on Sunday, January 22, 2018 at 7:00 p.m. The meeting place is yet to be determined.



## **City Council Meeting Minutes, January 15, 2018**

Council Member Miller encouraged those interested in volunteering throughout the community to attend the newly formed Community Betterment Group at the meeting scheduled for Thursday, January 19th, 2018 at 7 p.m. at the Sampson Room in Fuller Hall.

### **OTHER REPORTS AND RECOMMENDATIONS:**

None brought forth.

It was moved by Welch and seconded by McKinney that Council meet in Closed Session for the following reasons:

1. Meet in Closed Session for the purpose of holding a strategy meeting in connection with collective bargaining, as authorized by Chapters 20.17 and 21.5 of the Iowa Code.
2. Meet in Closed Session to evaluate the performance of the City Clerk which is necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. as provided by Chapter 21.5 i of the Code of Iowa

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

The Council went out of Regular Session at 6:46 p.m.

A short Recess was taken.

The Council went into Closed Session at 6:50 p.m.

The Council returned to Open Session at 7:54 p.m.

It was moved by Welch and seconded by Talbot that Council adjourn.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

The January 15, 2018 regular City Council Meeting stood adjourned at 7:55 p.m.

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa January 22, 2018**

The City Council met in special session at the Middle School Commons Area, Webster City, Iowa at 7:00 p.m. on January 22, 2018, upon call of the Mayor and the advance agenda.

1. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Matt McKinney, Brian Miller, Jim Talbot and Logan Welch.
2. It was moved by Welch and seconded by McKinney to approve the agenda.  
ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.
3. It was moved by Talbot and seconded by McKinney that the issuance of a Beer and Liquor License by the Iowa Department of Commerce for the following be approved:
  - a. Renewal of Class C Liquor License, Catering Privilege, Outdoor Service and Sunday Sales – Seneca Street Saloon, Inc., 919 Seneca StreetROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.  
It was moved by McKinney and seconded by Miller that Council adjourn.  
ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.  
The Special Session of the City Council of Webster City stood adjourned at 7:03 p.m.

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**CITY COUNCIL MEETING MINUTES – TOWN HALL MEETING**  
**Webster City, Iowa January 22, 2018**

The City Council met for a Town Hall Meeting at the Middle School Commons, Webster City, Iowa at 7:03 p.m., following a special session of the City Council. Roll Call, Approval of Agenda and the Pledge of Allegiance were completed at the beginning of the Special Session at 7:00 p.m.

Also in attendance were City Manager Daniel Ortiz-Hernandez and City Clerk Karyl Bonjour. A total of seven individuals were there to present on topics on the agenda, as well as approximately 10 other community members in attendance including Adri Siestra from the Daily Freeman Journal and Colin Magnuson of KQWC.

1. Jim Kersten, ICCC (Iowa Central Community College) Vice President of External Relations and Government Affairs, presented on the upcoming Bond Referendum for ICCC scheduled for February 6, 2018. Kersten outlined the details of the \$25.5 Million Dollar bond and summarized the projects to be completed with the bond. He expressed that the approximate cost for a homeowner with a \$100,000 assessed home value is \$12.00 per year and he also mentioned that voters can take advantage of voting by Absentee Ballot if the scheduled date of the vote does not work for them.
2. Monica Becker and Tina Poland, representing Hamilton County Animal AdvoCATes Organization, gave a presentation on the TNR (Trap, Neuter and Return) Program. Kim Anderson is also a member of the Organization. They gave a brief summary that led up to establishing the Organization and how the program works in communities. Becker mentioned that in several communities, a change in the current Ordinance would need to be made to allow the program to exist, including the current Ordinance the City of Webster City has in place. Their mission is to educate the community and residents about the program and garner support from both the public and Government entities.



3. Prior to the presentation by Fire Chief Chuck Stansfield on Commercial Occupancy Inspections, High School student Alma Mendoza presented the J Term Project completed by Grisel Moguel and herself. Katie Bernard, ELL (English Language Learner) Instructor was also present to assist in the presentation. The students worked on ways to communicate Fire Safety and the availability and use of Smoke Detectors through the Fire Department to the Latino Community by using a message board, posters and putting together pamphlets in the different language to break that barrier.

Following the information provided by the students, Fire Chief Stansfield proceeded with a power point presentation on Commercial Occupancy Inspections. Implementation of these types of inspections are currently being considered by the City of Webster City.

4. At this time, Mayor Hawkins asked those in attendance for any questions, concerns or comments they may have.

Mark Gillette inquired if there were currently any Outstanding Revenue Bonds on Sewer Related Projects. He also asked if anything was being done in regard to the previous bakery building which is adjacent to the vacant lot he owns in the 600 block of Second Street.

Becky Kepler inquired about the special grader wing purchased to push the snow back on East Second Street.

It was moved by Miller and seconded by Talbot that Council adjourn.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

The January 22, 2018 Town Hall Meeting stood adjourned at 8:29 p.m.

**RESOLUTION NO. 2018 -**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY,  
IOWA:

That the payroll for the 80 hour period ending January 20, 2018 and paid on  
January 26, 2018 aggregating the sum of \$148,119.53 herewith presented,  
be and the same is hereby approved.

Passed and adopted this 5<sup>th</sup> day of February, 2018

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John Hawkins, Mayor

ATTEST:

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Karyl K. Bonjour, City Clerk



Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
61171	ROE, DONALD J.	1,234.40	80.00	.00	.00	.00	.00	.00	.00	.00	524.62
Total BUILDING:											
		1	1,234.40	80.00	.00	.00	.00	.00	.00	.00	524.62
11183	HAWKINS, JOHN C.	180.00	.00	.00	.00	.00	.00	180.00	.00	.00	165.68
11184	MCKINNEY, MATTHEW L.	150.00	.00	.00	.00	.00	.00	150.00	.00	.00	138.89
11186	MILLER, BRIAN S.	150.00	.00	.00	.00	.00	.00	150.00	.00	138.52	.00
11188	TALBOT, JAMES M.	150.00	.00	.00	.00	.00	.00	150.00	.00	138.52	.00
11185	WELCH, LOGAN A.	150.00	.00	.00	.00	.00	.00	150.00	.00	.00	138.89
Total CITY COUNCIL:											
		5	780.00	.00	.00	.00	.00	780.00	.00	277.04	443.46
60722	CHELESVIG, BETH A.	2,338.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,525.20
61220	HENDERSON, LINDSAY E.	1,961.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,461.93
20020	ORTIZ-HERNANDEZ, DANIEL	4,271.60	80.00	.00	.00	.00	.00	.00	150.00	.00	2,655.87
60003	SMITH, ELIZABETH A.	1,920.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,287.12
Total CITY MANAGER:											
		4	10,492.40	320.00	.00	.00	.00	.00	150.00	.00	6,930.12
30980	STRONER, BRIAN M.	2,456.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,725.87
Total ENVIRONMENTAL/SAFETY:											
		1	2,456.00	80.00	.00	.00	.00	.00	.00	.00	1,725.87
61164	BONJOUR, KARYL K.	1,904.80	80.00	.00	.00	.00	.00	36.00	.00	.00	1,243.14
61180	GRIMSHAW, STACY M.	1,410.40	80.00	.00	.00	.00	.00	.00	.00	.00	887.45
61190	NERLAND, DEDRA R.	1,450.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,054.50
61163	PEVESTORF, ELIZABETH J.	1,667.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,212.47
30329	WOLFGRAM, DOREEN A.	2,260.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,571.36
Total FINANCE OFFICE:											
		5	8,692.80	400.00	.00	.00	.00	36.00	.00	.00	5,968.92
40857	DOOLITTLE, KENDALL J.	40.00	.00	.00	.00	.00	.00	40.00	.00	34.32	.00
41263	ESTLUND, JEROMY J.	2,104.20	118.00	.00	.00	.00	.00	.00	133.60	.00	1,549.18
41410	FEICKERT, BRENT R.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	18.47
41395	FEICKERT, DAKOTA L.	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	36.94
41038	FERGUSON, WILLIAM M.	40.00	.00	.00	.00	.00	.00	40.00	.00	34.32	.00
41300	FOX, JEFFREY A.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	18.47
41438	FRAKES, JUSTIN M.	20.00	.00	.00	.00	.00	.00	20.00	.00	18.47	.00
41432	HANSON, STEVEN M.	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	36.94
41431	HARTNETT, JORDAN T.	260.00	.00	.00	.00	.00	.00	260.00	.00	225.34	.00
40971	HAYES, BRANDON W.	2,381.44	118.00	.00	.00	.00	.00	.00	78.08	.00	1,724.55
40142	HILDEBRAND, GORDON K.	20.00	.00	.00	.00	.00	.00	20.00	.00	17.16	.00
40031	HOLST, RONALD W.	40.00	.00	.00	.00	.00	.00	40.00	.00	34.32	.00
41192	JESSEN, PHILLIP N.	40.00	.00	.00	.00	.00	.00	40.00	.00	34.32	.00
41200	MADSEN, TODD M.	60.00	.00	.00	.00	.00	.00	60.00	.00	.00	51.47
41433	ORTIZ, BRIAN J.	20.00	.00	.00	.00	.00	.00	20.00	.00	18.47	.00
41089	PREW, DONALD T.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	18.47
41377	RATCLIFF, BRETT D.	40.00	.00	.00	.00	.00	.00	40.00	.00	36.94	.00
41434	SCHRECK, JON C.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	18.47
41219	SOWLE JR., ANDREW W.	2,211.86	118.00	.00	.00	.00	.00	.00	72.52	.00	1,523.97
41400	STANSFIELD, CHARLES T.	2,552.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,735.86

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
41436	STENSLAND, CALEB W.	260.00	.00	.00	.00	.00	.00	260.00	.00	237.11	.00
41029	STEWART, EARL L	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	18.47
41088	TOLLE, PAUL A.	40.00	.00	.00	.00	.00	.00	40.00	.00	34.32	.00
41216	WEINSCHENK, KENRIC J	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	36.94
41213	WILLIAMS, ZACHARY W.	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	34.32
40815	WILLS, DON H.	40.00	.00	.00	.00	.00	.00	40.00	.00	34.32	.00
41340	YOUNGDALE, COLE C.	40.00	.00	.00	.00	.00	.00	40.00	.00	36.94	.00
41270	ZEHNER, DONALD F.	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	36.94
Total FIRE DEPARTMENT:											
		28	10,509.50	434.00	.00	.00	.00	1,260.00	284.20	796.35	6,859.46
61218	TIMM, ELISE	1,731.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,227.08
Total INSPECTION:											
		1	1,731.20	80.00	.00	.00	.00	.00	.00	.00	1,227.08
31185	CASEY, DANA R.	2,422.76	84.50	.00	147.47	.00	.00	.00	.00	.00	1,666.08
31190	DAYTON, BRYAN K.	1,775.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,275.55
30678	DICKINSON, ADAM L.	2,836.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,903.12
31199	KARAS, TAYLOR J.	3,195.53	.00	.00	.00	.00	.00	664.21	2,531.32	.00	2,410.29
31184	MOURTON, RUSSELL E.	2,247.21	80.00	.00	.00	.00	.00	.00	.00	.00	1,203.66
31186	ORTON, RYAN D.	2,824.62	95.00	.00	217.28	.00	.00	.00	.00	.00	1,841.60
30918	PARKHILL, MARTY E.	2,912.80	88.00	.00	.00	.00	.00	.00	.00	.00	1,997.70
31077	PETERSBURG, RYAN W.	2,648.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,508.97
Total LINE DEPARTMENT:											
		8	20,862.92	587.50	.00	364.75	.00	664.21	2,531.32	.00	13,806.97
30976	MADSEN, TODD M.	1,546.41	80.00	.00	.00	.00	.00	.00	.00	.00	1,120.48
31188	PASCHKE, RODNEY A.	1,635.04	88.00	.00	.00	.00	.00	.00	.00	.00	1,173.06
Total METER DEPARTMENT:											
		2	3,181.45	168.00	.00	.00	.00	.00	.00	.00	2,293.54
60421	WETZLER, KARLA J.	2,256.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,640.22
Total PLANNING/ZONING:											
		1	2,256.00	80.00	.00	.00	.00	.00	.00	.00	1,640.22
40540	ARENDS, PEGGY J.	1,979.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,224.15
41435	ARONSON, ALISSA A.	1,368.40	80.00	.00	.00	.00	.00	.00	.00	.00	996.77
41285	CONAWAY, LINDA L.	129.20	8.00	.00	.00	.00	.00	.00	.00	.00	66.63
41360	DURNELL, KAYCE J.	1,359.60	80.00	.00	.00	.00	.00	.00	.00	.00	954.98
41250	MALLOY, HEATHER N.	129.20	8.00	.00	.00	.00	.00	.00	.00	.00	111.63
41390	NOWELL, TANNER J.	1,301.60	80.00	.00	.00	.00	.00	.00	.00	.00	931.76
41074	SCHULZ, RHONDA F.	1,610.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,010.20
41207	WINDSCHITL, JOAN E.	1,603.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,036.66
Total POLICE DEPARTMENT-D:											
		8	9,481.20	496.00	.00	.00	.00	.00	.00	.00	6,332.78
41430	BASINGER, RYAN A.	1,963.92	84.00	.00	.00	.00	.00	.00	.00	.00	1,439.28
41191	HOUGE, CLINTON J.	4,311.38	132.00	1,430.46	.00	635.76	.00	.00	.00	.00	2,982.33
41349	LONG, SAMUEL M.	3,043.68	108.00	433.44	.00	577.92	.00	.00	.00	.00	2,198.08
41230	MC KINLEY, ERIC K.	2,277.24	84.00	.00	.00	.00	.00	.00	.00	.00	1,651.96



Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
41110	MORK, SHILOH B.	2,844.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,895.01
41275	PETERSEN, ADAM R.	3,735.10	120.00	1,455.30	.00	.00	.00	.00	.00	.00	2,658.11
41225	PRITCHARD, BRANDON D.	2,214.66	84.00	.00	.00	.00	.00	.00	.00	.00	1,542.98
41190	QUEEN, PHILLIP D.	3,177.60	108.00	947.88	.00	.00	.00	.00	.00	.00	2,253.44
41426	ROSE, DYLAN M.	1,969.52	84.00	.00	.00	.00	.00	.00	.00	.00	1,443.16
40821	WARDELL, EDWARD J.	2,433.48	84.00	.00	.00	.00	.00	.00	.00	.00	1,639.09
Total POLICE DEPARTMENT-O:											
10		27,970.58	968.00	4,267.08	.00	1,213.68	.00	.00	.00	.00	19,703.44
50891	BAUER, LANNY R.	2,114.84	82.00	.00	76.44	.00	.00	.00	.00	.00	1,439.07
70813	BIGGS, CRAIG L.	1,728.63	84.00	.00	120.60	.00	.00	.00	.00	.00	1,223.85
Total PUBLIC GROUNDS:											
2		3,843.47	166.00	.00	197.04	.00	.00	.00	.00	.00	2,662.92
61200	ALCAZAR, MATTHEW D.	1,843.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,298.38
61068	HISLER, KATHY J.	509.74	38.50	.00	.00	.00	.00	.00	.00	.00	382.71
20025	WETZLER, KENNETH L.	3,077.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,872.23
Total PUBLIC WORKS:											
3		5,430.54	198.50	.00	.00	.00	.00	.00	.00	.00	3,553.32
81591	BERG, BRAYDEN	16.00	2.00	.00	.00	.00	.00	.00	.00	14.78	.00
81492	FLAWS, ASHLEY R.	140.00	16.00	.00	.00	.00	.00	.00	.00	120.96	.00
81575	FLAWS, HALEY M.	16.50	2.00	.00	.00	.00	.00	.00	.00	15.24	.00
70100	FLAWS, LARRY J.	2,001.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,313.86
70107	GLASCOCK, MARK A.	1,566.06	84.00	.00	109.26	.00	.00	.00	.00	.00	1,055.98
70111	HARFST, KENT E.	3,134.40	80.00	.00	.00	.00	.00	.00	.00	.00	2,078.74
81602	HARFST, MAXWELL K.	213.75	27.50	.00	.00	.00	.00	.00	.00	.00	188.26
81629	HOOKE, ALEX E.	350.38	46.50	.00	.00	.00	.00	.00	.00	296.77	.00
81623	HOOKE, ISABELLE M.	122.00	16.00	.00	.00	.00	.00	.00	.00	112.67	.00
81604	JUDKINS, TUCKER O.	90.00	12.00	.00	.00	.00	.00	.00	.00	83.11	.00
81606	KLEIN, CLARA B.	48.00	6.00	.00	.00	.00	.00	.00	.00	44.32	.00
81595	LAIRD, ANDREW C.	531.88	57.50	.00	.00	.00	.00	.00	.00	411.75	.00
81594	MCBURNIE, SONIA L.	325.50	31.50	.00	.00	.00	.00	.00	.00	260.85	.00
81608	MCKEE, KYRA N.	64.00	8.00	.00	.00	.00	.00	.00	.00	59.10	.00
81585	MITCHELL, MCKENNA K.	19.50	2.00	.00	.00	.00	.00	.00	.00	18.01	.00
81567	MOEN, JORDAN R.	550.38	59.50	.00	.00	.00	.00	.00	.00	475.53	.00
81274	PEVESTORF, JESSICA L.	40.00	4.00	.00	.00	.00	.00	.00	.00	36.94	.00
81630	SCOTT, MAKAYLEE R.	23.25	3.00	.00	.00	.00	.00	.00	.00	21.47	.00
81470	SPELLMEYER, WILLIAM C.	255.56	21.75	.00	.00	.00	.00	.00	.00	218.80	.00
81633	STEEN, DYLAN A.	27.13	3.50	.00	.00	.00	.00	.00	.00	25.06	.00
81621	STEENHARD, BRENDA L.	54.00	6.00	.00	.00	.00	.00	.00	.00	.00	49.87
81593	VAN DIEST, JENNIFER A.	609.00	58.00	.00	.00	.00	.00	.00	.00	.00	466.84
81583	VOGELBACHER, SARAH A.	24.75	3.00	.00	.00	.00	.00	.00	.00	.00	22.86
Total RECREATION:											
23		10,223.64	629.75	.00	109.26	.00	.00	.00	.00	2,215.36	5,176.41
51187	BAHRENFUSS, BRANDON D.	2,507.05	89.50	.00	379.05	.00	.00	.00	.00	.00	1,727.80
51178	DOOLITTLE, DAN L.	2,102.37	90.00	.00	331.95	.00	.00	.00	.00	.00	1,544.32
51189	MACRUNNEL, MATTHEW A.	1,885.87	97.00	.00	250.83	.00	.00	.00	.00	.00	1,329.71
31195	PETERSON, RICK E.	1,496.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,035.04
51190	RATCLIFF, BRETT D.	1,486.40	80.00	.00	.00	.00	.00	.00	.00	.00	999.58
51195	RODEN, JACOB J.	690.00	40.00	.00	.00	.00	.00	.00	.00	.00	482.57

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
51184	WILLIAMS, ZACHARY W.	2,059.82	89.00	.00	297.41	.00	.00	.00	.00	.00	1,408.14
51124	ZIEGENBEIN, TIMOTHY L.	2,053.61	80.00	.00	.00	.00	.00	.00	.00	.00	1,361.38
Total STREET DEPARTMENT:											
		8	14,281.12	645.50	.00	1,259.24	.00	.00	.00	.00	9,888.54
30772	DINGMAN, CHAD M.	2,178.00	88.00	.00	.00	.00	.00	.00	.00	.00	1,620.10
30977	JACKSON, JEFFREY S.	1,945.68	88.00	.00	.00	.00	.00	.00	.00	.00	1,320.59
31179	WEST, JOHN A.	1,763.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,268.22
Total WASTEWATER:											
		3	5,886.88	256.00	.00	.00	.00	.00	.00	.00	4,208.91
31189	CHAMBERS, TODD A.	2,007.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,421.07
31200	CONAWAY, WILLIAM D.	2,154.23	88.00	.00	.00	.00	.00	.00	.00	.00	1,491.93
31191	DANIELSON, TIMOTHY E.	2,860.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,903.18
30358	JOHNSTON, GEORGE A.	1,784.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,119.65
Total WATER PLANT:											
		4	8,805.43	328.00	.00	.00	.00	.00	.00	.00	5,935.83
Grand Totals:											
		117	148,119.53	5,917.25	4,267.08	1,930.29	1,213.68	.00	2,740.21	2,965.52	98,882.41



**RESOLUTION NO. 2018 -**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY,  
IOWA:

That we, the City Council of the City of Webster City, Iowa, having examined bills aggregating the sum of \$995,793.81 presented herewith, hereby approve said bills, and the City Clerk is hereby authorized to issue warrants in payment of the same.

Passed and adopted this 5<sup>th</sup> day of February, 2018.

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John Hawkins, Mayor

ATTEST:

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Karyl K. Bonjour, City Clerk

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>NORTH IOWA MUNICIPAL ELECTRIC (705)</b>							
011218	1	Invoice	PURCHASED POWER - DECEMBER 2017	01/12/2018	670,130.90	07/18	601-23-50-5555-233
Total 011218:					670,130.90		
Total NORTH IOWA MUNICIPAL ELECTRIC (705):					670,130.90		
Total 01/17/2018:					670,130.90		



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>IAWEA (4734)</b>							
012418	1	Invoice	IAWEA MAINT CONF/DINGMAN	01/24/2018	210.00	07/18	603-23-70-5926-231
Total 012418:					210.00		
Total IAWEA (4734):					210.00		
Total 01/26/2018:					210.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>AYERS, DANIEL (6496)</b>							
012918	1	Invoice	REHAB LOAN/REIMBURSEMENT	01/29/2018	5,002.27	07/18	228-23-36-5391-299
Total 012918:					5,002.27		
Total AYERS, DANIEL (6496):					5,002.27		
Total 01/30/2018:					5,002.27		



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>ADVANCED SYSTEMS, INC. (18)</b>							
590261	1	Invoice	COPY MACHINE MAINTENANCE	01/11/2018	4.92	08/18	100-24-14-5435-225
590261	2	Invoice	COPY MACHINE MAINTENANCE	01/11/2018	35.55	08/18	601-23-80-5931-225
590261	3	Invoice	COPY MACHINE MAINTENANCE	01/11/2018	10.94	08/18	602-23-80-5931-225
590261	4	Invoice	COPY MACHINE MAINTENANCE	01/11/2018	3.28	08/18	603-23-80-5931-225
Total 590261:					54.69		
Total ADVANCED SYSTEMS, INC. (18):					54.69		
<b>AFLAC, INC. (20)</b>							
902285	1	Invoice	AFLAC PREMIUMS	01/12/2018	2,029.59	08/18	902-11215
Total 902285:					2,029.59		
Total AFLAC, INC. (20):					2,029.59		
<b>AGSOURCE LABORATORIES (4458)</b>							
2017121210	1	Invoice	WASTEWATER	12/31/2017	870.00	08/18	603-23-70-5923-212
2017121210	2	Invoice	PUBLIC WATER (special testing)	12/31/2017	1,018.50	08/18	602-23-61-5642-299
Total 2017121210839+:					1,888.50		
Total AGSOURCE LABORATORIES (4458):					1,888.50		
<b>AHLERS &amp; COONEY, P.C. (22)</b>							
741797	1	Invoice	HR LEGAL FEES	01/25/2018	269.40	08/18	100-24-13-5460-212
741797	2	Invoice	HR LEGAL FEES	01/25/2018	740.85	08/18	601-24-13-5460-212
741797	3	Invoice	HR LEGAL FEES	01/25/2018	168.38	08/18	602-24-13-5460-212
741797	4	Invoice	HR LEGAL FEES	01/25/2018	168.37	08/18	603-24-13-5460-212
Total 741797:					1,347.00		
Total AHLERS & COONEY, P.C. (22):					1,347.00		
<b>ALTEC INDUSTRIES, INC. (35)</b>							
50196950	1	Invoice	ANNUAL TRUCK INSPECTION - TK#5	01/09/2018	973.07	08/18	601-23-52-5935-227
Total 50196950:					973.07		
50196954	1	Invoice	ANNUAL TRUCK INSPECTION - TK#6	01/09/2018	916.98	08/18	601-23-52-5935-227
Total 50196954:					916.98		
50197463	1	Invoice	ANNUAL TRUCK INSPECTION - TK#4	01/10/2018	1,340.04	08/18	601-23-52-5935-227
Total 50197463:					1,340.04		
50197464	1	Invoice	ANNUAL TRUCK INSPECTION - TK#10	01/10/2018	1,302.31	08/18	601-23-52-5935-227
Total 50197464:					1,302.31		
50201300	1	Invoice	ANNUAL TRUCK INSPECTION - TK#10	01/23/2018	1,088.43	08/18	601-23-52-5935-227
Total 50201300:					1,088.43		
50201333	1	Invoice	ANNUAL TRUCK INSPECTION - TK#6	01/23/2018	1,308.09	08/18	601-23-52-5935-227

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 50201333:					1,308.09		
Total ALTEC INDUSTRIES, INC. (35):					6,928.92		
<b>ANDERSON, ALEXIS (6519)</b>							
411391412	1	Invoice	CUSTOMER DEPOSIT REFUND	01/30/2018	17.15	08/18	601-21011
Total 411391412:					17.15		
Total ANDERSON, ALEXIS (6519):					17.15		
<b>ARKLAND, MARK (6510)</b>							
910150504	1	Invoice	CUSTOMER DEPOSIT REFUND	01/23/2018	330.82	08/18	601-21011
Total 910150504:					330.82		
Total ARKLAND, MARK (6510):					330.82		
<b>ARNOLD MOTOR SUPPLY (68)</b>							
26-600107	1	Invoice	WIPER BLADES	01/22/2018	22.58	08/18	100-21-21-5110-314
Total 26-600107:					22.58		
26-600318	1	Invoice	BATTERY	01/26/2018	2.79	08/18	100-21-21-5110-318
Total 26-600318:					2.79		
26-600474	1	Invoice	TAPE/RESIDUE REMOVER	01/30/2018	25.97	08/18	100-21-21-5110-314
Total 26-600474:					25.97		
Total ARNOLD MOTOR SUPPLY (68):					51.34		
<b>ATWOOD, CONNIE (6511)</b>							
315000405	1	Invoice	CUSTOMER DEPOSIT REFUND	01/23/2018	139.94	08/18	601-21011
Total 315000405:					139.94		
Total ATWOOD, CONNIE (6511):					139.94		
<b>AVAILA BANK (6318)</b>							
012918	1	Invoice	FULLER HALL PRINCIPAL PYMT	01/29/2018	4,560.79	08/18	300-22-98-5295-910
012918	2	Invoice	FULLER HALL INTEREST PYMT	01/29/2018	4,593.51	08/18	300-22-98-5295-911
Total 012918:					9,154.30		
Total AVAILA BANK (6318):					9,154.30		
<b>BERGLUND, LISA (4090)</b>							
112517	1	Invoice	ENERGY EFFICIENCY REBATE	11/25/2017	75.00	08/18	601-23-36-5930-979
Total 112517:					75.00		
Total BERGLUND, LISA (4090):					75.00		
<b>BLACK HILLS ENERGY (3466)</b>							
0976116930	1	Invoice	GAS UTILITY/LINE DEPT	01/09/2018	225.09	08/18	601-23-51-5566-234

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
0976116930	2	Invoice	GAS UTILITY/LINE DEPT	01/09/2018	225.08	08/18	601-23-52-5586-234
0976116930	3	Invoice	GAS UTILITY/LINE DEPT	01/09/2018	225.08	08/18	601-23-52-5588-234
Total 0976116930 01/09/18:					675.25		
2074931097	1	Invoice	GAS UTILITY/CEMETERY	01/19/2018	736.06	08/18	100-23-42-5371-234
Total 2074931097 01/19/18:					736.06		
4752063290	1	Invoice	GAS UTILITY/DEPOT	01/15/2018	46.63	08/18	100-22-42-5221-234
Total 4752063290 01/15/18:					46.63		
5470636360	1	Invoice	GAS UTILITY/FULLER HALL	01/15/2018	475.55	08/18	100-22-42-5233-234
Total 5470636360 01/15/18:					475.55		
5542531803	1	Invoice	GAS UTILITY/FIRE STATION	01/15/2018	588.29	08/18	100-21-22-5140-234
Total 5542531803 01/15/18:					588.29		
5978424719	1	Invoice	GAS UTILITY/WATER PLANT SHED	01/09/2018	346.82	08/18	602-23-61-5642-234
Total 5978424719 01/09/18:					346.82		
6506969580	1	Invoice	GAS UTILITY/WATER PLANT	01/09/2018	412.40	08/18	602-23-61-5642-234
Total 6506969580 01/09/18:					412.40		
6886529163	1	Invoice	GAS UTILITY/POOL	01/22/2018	33.62	08/18	100-22-42-5242-234
Total 6886529163 01/22/18:					33.62		
7824805624	1	Invoice	GAS UTILITY/WWTP	01/22/2018	1,638.98	08/18	603-23-70-5642-234
Total 7824805624 01/22/18:					1,638.98		
8081102404	1	Invoice	GAS UTILITY/SENIOR CENTER	01/15/2018	473.87	08/18	100-22-42-5280-234
Total 8081102404 01/15/18:					473.87		
9634407409	1	Invoice	GAS UTILITY/STREET DEPT	01/22/2018	644.14	08/18	204-23-30-5310-234
Total 9634407409 01/22/18:					644.14		
Total BLACK HILLS ENERGY (3466):					6,071.61		
<b>BOMGAARS (5165)</b>							
62318635	1	Invoice	RV ANTIFREEZE (WINTERIZE JET MACHINE)	01/08/2018	95.68	08/18	204-23-30-5310-318
Total 62318635:					95.68		
62319033	1	Invoice	BLEACH	01/09/2018	4.78	08/18	602-23-62-5662-318
62319033	2	Invoice	EZ SLIDE GRAPHITE	01/09/2018	27.96	08/18	204-23-30-5320-318
62319033	3	Invoice	PLIERS-CLEVIS GRAB HOOK-DRIFT PUNCH	01/09/2018	39.46	08/18	100-21-30-5120-318
Total 62319033:					72.20		



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
62319054	1	Invoice	STEP LADDER	01/09/2018	104.99	08/18	602-23-62-5662-311
Total 62319054:					104.99		
62319224	1	Invoice	BLDG MATERIALS/PARK TRASH CANS	01/10/2018	79.48	08/18	100-22-42-5210-310
Total 62319224:					79.48		
62319232	1	Invoice	9V BATTERIES/BULB	01/10/2018	23.97	08/18	100-23-42-5371-318
Total 62319232:					23.97		
62319504	1	Invoice	PAINT & SUPPLIES FOR HALLWAY	01/11/2018	180.27	08/18	204-23-30-5310-226
Total 62319504:					180.27		
62319515	1	Invoice	PAINT BRUSHES FOR HALLWAY	01/11/2018	14.68	08/18	204-23-30-5310-226
Total 62319515:					14.68		
62319782	1	Invoice	STARTING FLUID, JUMPER CABLES	01/12/2018	37.46	08/18	602-23-61-5642-318
Total 62319782:					37.46		
62320499	1	Invoice	EXTENTION CORD - TRAILER END	01/15/2018	23.48	08/18	602-23-61-5642-318
Total 62320499:					23.48		
62320940	1	Invoice	SHOP TOWELS/PROPANE CYL/MISC	01/17/2018	23.68	08/18	601-23-80-5905-318
62320940	2	Invoice	SHOP TOWELS/PROPANE CYL/MISC	01/17/2018	23.68	08/18	602-23-80-5903-318
Total 62320940:					47.36		
62321175	1	Invoice	PAINT (BLDG)	01/18/2018	30.99	08/18	204-23-30-5310-226
62321175	2	Invoice	SUPPLIES FOR NEW EMPLOYEE (JAKE ROD	01/18/2018	98.62	08/18	204-23-30-5310-312
62321175	3	Invoice	SUPPLIES FOR NEW EMPLOYEE (JAKE ROD	01/18/2018	30.01	08/18	602-23-62-5662-312
62321175	4	Invoice	SUPPLIES FOR NEW EMPLOYEE (JAKE ROD	01/18/2018	14.29	08/18	603-23-71-5662-312
Total 62321175:					173.91		
62321457	1	Invoice	SOCKET	01/19/2018	2.99	08/18	601-23-52-5588-318
Total 62321457:					2.99		
62321549	1	Invoice	BATTERIES	01/19/2018	4.25	08/18	601-23-80-5905-318
62321549	2	Invoice	BATTERIES	01/19/2018	4.24	08/18	602-23-80-5903-318
Total 62321549:					8.49		
62322621	1	Invoice	PROTECTANT CLEANER	01/24/2018	7.29	08/18	204-23-30-5310-318
62322621	2	Invoice	WET/DRY VAC	01/24/2018	119.99	08/18	204-23-30-5310-311
Total 62322621:					127.28		
62323741	1	Invoice	PVC COUPLING & CEMENT	01/29/2018	17.56	08/18	601-23-52-5588-318
Total 62323741:					17.56		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total BOMGAARS (5165):					1,009.80		
<b>BONJOUR, KARYL (2357)</b>							
011818	1	Invoice	MIL EXP/REGION V CLERKS MTG	01/18/2018	3.60	08/18	100-24-14-5436-232
011818	2	Invoice	MIL EXP/REGION V CLERKS MTG	01/18/2018	26.00	08/18	601-23-80-5926-232
011818	3	Invoice	MIL EXP/REGION V CLERKS MTG	01/18/2018	8.00	08/18	602-23-80-5926-232
011818	4	Invoice	MIL EXP/REGION V CLERKS MTG	01/18/2018	2.40	08/18	603-23-80-5926-232
Total 011818:					40.00		
Total BONJOUR, KARYL (2357):					40.00		
<b>BROWN SUPPLY COMPANY, INC. (122)</b>							
82154	1	Invoice	BLUE MARKING PAINT	01/15/2018	152.00	08/18	602-23-62-5662-318
Total 82154:					152.00		
Total BROWN SUPPLY COMPANY, INC. (122):					152.00		
<b>BW GAS &amp; CONVENIENCE RETAIL, LLC (6516)</b>							
1072840102	1	Invoice	CUSTOMER DEPOSIT REFUND	01/25/2018	1,953.78	08/18	601-21011
Total 1072840102:					1,953.78		
Total BW GAS & CONVENIENCE RETAIL, LLC (6516):					1,953.78		
<b>CAPITAL SANITARY SUPPLY (6096)</b>							
C247047	1	Invoice	TRASH BAGS/LAUNDRY DETERGENT	12/06/2017	198.22	08/18	100-22-42-5233-318
Total C247047:					198.22		
C249254	1	Invoice	TERI TOWELS	01/10/2018	77.90	08/18	100-23-42-5371-318
Total C249254:					77.90		
C249792	1	Invoice	COPY PAPER	01/17/2018	5.39	08/18	100-21-22-5140-316
C249792	2	Invoice	COPY PAPER	01/17/2018	5.39	08/18	204-23-30-5310-316
C249792	3	Invoice	COPY PAPER	01/17/2018	5.39	08/18	603-23-70-5921-316
C249792	4	Invoice	COPY PAPER	01/17/2018	5.39	08/18	100-23-42-5371-316
C249792	5	Invoice	COPY PAPER	01/17/2018	5.39	08/18	602-23-61-5921-316
C249792	6	Invoice	COPY PAPER	01/17/2018	5.39	08/18	100-21-18-5190-316
C249792	7	Invoice	COPY PAPER	01/17/2018	5.39	08/18	100-23-43-5361-316
C249792	8	Invoice	COPY PAPER	01/17/2018	5.39	08/18	601-24-16-5921-316
C249792	9	Invoice	COPY PAPER	01/17/2018	5.39	08/18	100-22-42-5233-316
C249792	10	Invoice	COPY PAPER	01/17/2018	5.39	08/18	601-23-52-5921-316
C249792	11	Invoice	COPY PAPER	01/17/2018	5.39	08/18	100-21-21-5110-316
C249792	12	Invoice	COPY PAPER	01/17/2018	5.39	08/18	100-24-18-5470-316
C249792	13	Invoice	COPY PAPER	01/17/2018	4.85	08/18	100-24-12-5430-316
C249792	14	Invoice	COPY PAPER	01/17/2018	9.70	08/18	602-23-81-5921-316
C249792	15	Invoice	COPY PAPER	01/17/2018	1.62	08/18	603-23-80-5921-316
C249792	16	Invoice	COPY PAPER	01/17/2018	16.17	08/18	601-23-81-5921-316
C249792	17	Invoice	COPY PAPER	01/17/2018	2.91	08/18	100-24-14-5435-316
C249792	18	Invoice	COPY PAPER	01/17/2018	6.46	08/18	602-23-80-5921-316
C249792	19	Invoice	COPY PAPER	01/17/2018	1.95	08/18	603-23-80-5921-316
C249792	20	Invoice	COPY PAPER	01/17/2018	21.02	08/18	601-23-80-5921-316
C249792	21	Invoice	COPY PAPER	01/17/2018	1.35	08/18	100-24-30-5380-316
C249792	22	Invoice	COPY PAPER	01/17/2018	1.35	08/18	601-24-30-5380-316
C249792	23	Invoice	COPY PAPER	01/17/2018	1.35	08/18	602-24-30-5380-316

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
C249792	24	Invoice	COPY PAPER	01/17/2018	1.34	08/18	603-24-30-5380-316
Total C249792:					134.75		
C249832	1	Invoice	MISC OPERATING SUPPLIES	01/17/2018	432.39	08/18	100-22-42-5233-318
Total C249832:					432.39		
C249836	1	Invoice	VINYL GLOVES/PAPER TOWELS/KLEENEX	01/17/2018	26.83	08/18	100-24-36-5480-318
C249836	2	Invoice	VINYL GLOVES/PAPER TOWELS/KLEENEX	01/17/2018	19.16	08/18	601-23-36-5480-318
C249836	3	Invoice	VINYL GLOVES/PAPER TOWELS/KLEENEX	01/17/2018	15.33	08/18	602-23-36-5480-318
C249836	4	Invoice	VINYL GLOVES/PAPER TOWELS/KLEENEX	01/17/2018	15.33	08/18	603-23-36-5480-318
Total C249836:					76.65		
Total CAPITAL SANITARY SUPPLY (6096):					919.91		
<b>CARPENTER UNIFORM COMPANY (142)</b>							
457779	1	Invoice	UNIFORMEXP/JACKET	01/19/2018	320.36	08/18	100-21-21-5110-312
Total 457779:					320.36		
Total CARPENTER UNIFORM COMPANY (142):					320.36		
<b>CASADY BROTHERS IMP. (145)</b>							
48975W	1	Invoice	COUPLER-PLUGS-PLOW BOLTS	01/05/2018	438.80	08/18	204-23-30-5310-314
Total 48975W:					438.80		
48976W	1	Invoice	PLOW BOLTS	01/05/2018	62.70	08/18	204-23-30-5310-314
Total 48976W:					62.70		
48981W	1	Invoice	3" PLOW BOLTS	01/05/2018	22.40	08/18	204-23-30-5310-314
Total 48981W:					22.40		
Total CASADY BROTHERS IMP. (145):					523.90		
<b>CENTER FOR EDUCATION (6145)</b>							
07120966	1	Invoice	DESKBOOK ENCYCLOPEDIA/PLUBLIC EMPL	05/12/2017	124.95	08/18	100-21-21-5110-316
Total 07120966:					124.95		
Total CENTER FOR EDUCATION (6145):					124.95		
<b>CENTRAL IOWA BLDG SUPPLY (1298)</b>							
10068220	1	Invoice	CONDUIT - HANGERS	01/05/2018	40.78	08/18	602-23-61-5642-318
Total 10068220:					40.78		
Total CENTRAL IOWA BLDG SUPPLY (1298):					40.78		
<b>CENTURY LINK (4614)</b>							
E65-4065 01/	1	Invoice	ALARM CIRCUIT LINE	01/01/2018	148.00	08/18	100-21-22-5140-230
Total E65-4065 01/01/18:					148.00		



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total CENTURY LINK (4614):					148.00		
<b>CHIZEK LAW OFFICE (5715)</b>							
011818	1	Invoice	COST ADVANCED/CERTIFIED MAIL	01/18/2018	19.77	08/18	100-21-18-5190-221
011818	2	Invoice	COST ADVANCED/HAM CO SHERIFF	01/18/2018	32.00	08/18	100-21-18-5190-214
011818	3	Invoice	COST ADVANCED/RECORD QCD	01/18/2018	22.00	08/18	100-21-18-5190-214
011818	4	Invoice	COST ADVANCED/RECORD AGMT	01/18/2018	22.00	08/18	100-24-18-5470-214
Total 011818:					95.77		
013118	1	Invoice	CITY ATTORNEY FEES/FEB 2018	01/31/2018	1,083.33	08/18	100-24-13-5460-212
013118	2	Invoice	CITY ATTORNEY FEES/FEB 2018	01/31/2018	2,979.17	08/18	601-24-13-5460-212
013118	3	Invoice	CITY ATTORNEY FEES/FEB 2018	01/31/2018	677.08	08/18	602-24-13-5460-212
013118	4	Invoice	CITY ATTORNEY FEES/FEB 2018	01/31/2018	677.07	08/18	603-24-13-5460-212
Total 013118:					5,416.65		
Total CHIZEK LAW OFFICE (5715):					5,512.42		
<b>CINTAS CORPORATION (6330)</b>							
762570208	1	Invoice	FR CLOTHING/UNIFORM RENTAL	01/01/2018	7.55	08/18	601-23-80-5905-312
762570208	2	Invoice	FR CLOTHING/UNIFORM RENTAL	01/01/2018	7.55	08/18	602-23-80-5903-312
762570208	3	Invoice	FR CLOTHING/UNIFORM RENTAL	01/01/2018	52.81	08/18	601-23-52-5588-312
762570208	4	Invoice	FR CLOTHING/UNIFORM RENTAL	01/01/2018	7.55	08/18	601-23-51-5566-312
Total 762570208:					75.46		
762571694	1	Invoice	FR CLOTHING/UNIFORM RENTAL	01/08/2018	7.55	08/18	601-23-80-5905-312
762571694	2	Invoice	FR CLOTHING/UNIFORM RENTAL	01/08/2018	7.55	08/18	602-23-80-5903-312
762571694	3	Invoice	FR CLOTHING/UNIFORM RENTAL	01/08/2018	52.81	08/18	601-23-52-5588-312
762571694	4	Invoice	FR CLOTHING/UNIFORM RENTAL	01/08/2018	7.55	08/18	601-23-51-5566-312
Total 762571694:					75.46		
762574711	1	Invoice	FR CLOTHING/UNIFORM RENTAL	01/22/2018	7.55	08/18	601-23-80-5905-312
762574711	2	Invoice	FR CLOTHING/UNIFORM RENTAL	01/22/2018	7.55	08/18	602-23-80-5903-312
762574711	3	Invoice	FR CLOTHING/UNIFORM RENTAL	01/22/2018	52.81	08/18	601-23-52-5588-312
762574711	4	Invoice	FR CLOTHING/UNIFORM RENTAL	01/22/2018	7.55	08/18	601-23-51-5566-312
Total 762574711:					75.46		
Total CINTAS CORPORATION (6330):					226.38		
<b>CITY OF WEBSTER CITY (176)</b>							
01/25/18	1	Invoice	CITY UTILITIES	01/25/2018	1,458.33	08/18	100-24-36-5480-233
01/25/18	2	Invoice	CITY UTILITIES	01/25/2018	1,041.67	08/18	601-23-36-5480-233
01/25/18	3	Invoice	CITY UTILITIES	01/25/2018	833.33	08/18	602-23-36-5480-233
01/25/18	4	Invoice	CITY UTILITIES	01/25/2018	833.33	08/18	603-23-36-5480-233
01/25/18	5	Invoice	CITY UTILITIES	01/25/2018	1,554.87	08/18	100-21-22-5140-233
01/25/18	6	Invoice	CITY UTILITIES	01/25/2018	886.11	08/18	204-23-30-5310-233
01/25/18	7	Invoice	CITY UTILITIES	01/25/2018	1,090.11	08/18	100-21-30-5120-233
01/25/18	8	Invoice	CITY UTILITIES	01/25/2018	199.45	08/18	602-23-62-5662-233
01/25/18	9	Invoice	CITY UTILITIES	01/25/2018	569.22	08/18	603-23-71-5662-233
01/25/18	10	Invoice	CITY UTILITIES	01/25/2018	15,268.08	08/18	603-23-70-5642-233
01/25/18	11	Invoice	CITY UTILITIES	01/25/2018	10,520.23	08/18	100-21-30-5160-233
01/25/18	12	Invoice	CITY UTILITIES	01/25/2018	458.80	08/18	100-22-42-5221-233
01/25/18	13	Invoice	CITY UTILITIES	01/25/2018	325.53	08/18	100-22-42-5210-233
01/25/18	14	Invoice	CITY UTILITIES	01/25/2018	28.31	08/18	100-22-42-5210-233

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
01/25/18	15	Invoice	CITY UTILITIES	01/25/2018	832.16	08/18	100-22-42-5222-233
01/25/18	16	Invoice	CITY UTILITIES	01/25/2018	5,910.25	08/18	100-22-42-5233-233
01/25/18	17	Invoice	CITY UTILITIES	01/25/2018	429.49	08/18	100-23-42-5371-233
01/25/18	18	Invoice	CITY UTILITIES	01/25/2018	8,872.69	08/18	602-23-60-5601-233
01/25/18	19	Invoice	CITY UTILITIES	01/25/2018	194.86	08/18	601-23-51-5566-233
01/25/18	20	Invoice	CITY UTILITIES	01/25/2018	200.76	08/18	601-23-52-5588-233
01/25/18	21	Invoice	CITY UTILITIES	01/25/2018	194.86	08/18	601-23-52-5586-233
01/25/18	22	Invoice	CITY UTILITIES	01/25/2018	129.28	08/18	100-22-42-5242-233
01/25/18	23	Invoice	CITY UTILITIES	01/25/2018	2,744.46	08/18	602-23-61-5642-233
01/25/18	24	Invoice	CITY UTILITIES	01/25/2018	738.66	08/18	100-23-43-5361-233
01/25/18	25	Invoice	CITY UTILITIES	01/25/2018	621.13	08/18	100-22-42-5280-233
01/25/18	26	Invoice	CITY UTILITIES	01/25/2018	365.06	08/18	100-21-22-5140-233
Total 01/25/18:					56,301.03		
012518 WEL	1	Invoice	CITY UTILITIES/well #8	01/25/2018	1,810.50	08/18	602-23-60-5601-233
Total 012518 WELL #8:					1,810.50		
Total CITY OF WEBSTER CITY (176):					58,111.53		
<b>CORN BELT POWER COOP, INC. (197)</b>							
12483	1	Invoice	TAPE READING & REPORTS	01/10/2018	40.00	08/18	601-23-51-5566-299
Total 12483:					40.00		
12492	1	Invoice	RELAY TESTING @ PASSWATER/BOWMAN	01/10/2018	2,741.72	08/18	601-23-51-5566-299
Total 12492:					2,741.72		
12493	1	Invoice	ANNUAL METER MAINTENANCE 2017	01/10/2018	548.31	08/18	601-23-51-5566-299
Total 12493:					548.31		
12512	1	Invoice	REFRANCISE LINE (update for mapping syste	01/10/2018	5,967.70	08/18	601-23-52-5588-299
Total 12512:					5,967.70		
Total CORN BELT POWER COOP, INC. (197):					9,297.73		
<b>COUNSEL OFFICE &amp; DOCUMENT (3995)</b>							
281214	1	Invoice	LEASE AGREEMENT & COPY CHARGE/street	01/08/2018	27.04	08/18	204-23-30-5310-225
Total 281214:					27.04		
283940	1	Invoice	LEASE AGREEMENT & COPY CHARGE	01/22/2018	21.00	08/18	100-24-12-5430-225
283940	2	Invoice	LEASE AGREEMENT & COPY CHARGE	01/22/2018	57.74	08/18	601-23-81-5931-225
283940	3	Invoice	LEASE AGREEMENT & COPY CHARGE	01/22/2018	13.12	08/18	602-23-81-5931-225
283940	4	Invoice	LEASE AGREEMENT & COPY CHARGE	01/22/2018	13.12	08/18	603-23-81-5931-225
283940	5	Invoice	LEASE AGREEMENT & COPY CHARGE	01/22/2018	9.45	08/18	100-24-14-5435-225
283940	6	Invoice	LEASE AGREEMENT & COPY CHARGE	01/22/2018	68.25	08/18	601-23-80-5931-225
283940	7	Invoice	LEASE AGREEMENT & COPY CHARGE	01/22/2018	21.00	08/18	602-23-80-5931-225
283940	8	Invoice	LEASE AGREEMENT & COPY CHARGE	01/22/2018	6.30	08/18	603-23-80-5931-225
283940	9	Invoice	LEASE AGREEMENT & COPY CHARGE	01/22/2018	8.92	08/18	100-24-30-5380-225
283940	10	Invoice	LEASE AGREEMENT & COPY CHARGE	01/22/2018	8.92	08/18	601-24-30-5380-225
283940	11	Invoice	LEASE AGREEMENT & COPY CHARGE	01/22/2018	8.92	08/18	602-24-30-5380-225
283940	12	Invoice	LEASE AGREEMENT & COPY CHARGE	01/22/2018	8.92	08/18	603-24-30-5380-225
283940	13	Invoice	LEASE AGREEMENT & COPY CHARGE	01/22/2018	34.64	08/18	100-21-18-5190-225

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
283940	14	Invoice	LEASE AGREEMENT & COPY CHARGE	01/22/2018	34.64	08/18	100-24-18-5470-225
283940	15	Invoice	COPY CHARGES	01/22/2018	14.17	08/18	100-24-14-5435-225
283940	16	Invoice	COPY CHARGES	01/22/2018	102.30	08/18	601-23-80-5931-225
283940	17	Invoice	COPY CHARGES	01/22/2018	31.48	08/18	602-23-80-5931-225
283940	18	Invoice	COPY CHARGES	01/22/2018	9.44	08/18	603-23-80-5931-225
Total 283940:					472.33		
Total COUNSEL OFFICE & DOCUMENT (3995):					499.37		
<b>CULLIGAN FORT DODGE (207)</b>							
012018	1	Invoice	AIRPORT-SOFT WATER SERVICE	01/20/2018	131.51	08/18	205-23-45-5372-299
Total 012018:					131.51		
Total CULLIGAN FORT DODGE (207):					131.51		
<b>DAILY FREEMAN JOURNAL, INC. (211)</b>							
000146 12/3	1	Invoice	POLICE OFFICER ADV	12/31/2017	926.05	08/18	100-21-21-5110-210
000146 12/3	2	Invoice	UTILITY TECH ADV	12/31/2017	539.79	08/18	204-23-30-5310-210
000146 12/3	3	Invoice	UTILITY TECH ADV	12/31/2017	164.28	08/18	602-23-62-5662-210
000146 12/3	4	Invoice	UTILITY TECH ADV	12/31/2017	78.23	08/18	603-23-71-5662-210
Total 000146 12/31/17:					1,708.35		
000153 12/3	1	Invoice	OUR HOMETOWN - DECEMBER 2017	12/31/2017	80.00	08/18	100-24-12-5430-223
000153 12/3	2	Invoice	OUR HOMETOWN - DECEMBER 2017	12/31/2017	220.00	08/18	601-23-81-5921-223
000153 12/3	3	Invoice	OUR HOMETOWN - DECEMBER 2017	12/31/2017	50.00	08/18	602-23-81-5921-223
000153 12/3	4	Invoice	OUR HOMETOWN - DECEMBER 2017	12/31/2017	50.00	08/18	603-23-81-5921-223
Total 000153 12/31/17:					400.00		
3320	1	Invoice	ORD 2017-1810/ALL NIGHT PARKING	12/27/2017	30.86	08/18	100-24-14-5435-210
Total 3320:					30.86		
3321	1	Invoice	ORD 2017-1811/HOTEL MOTEL TAX	12/27/2017	69.12	08/18	100-24-14-5435-210
Total 3321:					69.12		
3327	1	Invoice	CM 12/18//2017	12/27/2017	280.14	08/18	100-24-14-5435-210
Total 3327:					280.14		
3334	1	Invoice	PUBLIC HEARING/REZONING	01/05/2018	15.35	08/18	100-24-18-5470-210
Total 3334:					15.35		
3361	1	Invoice	ORD 2018-1812/NO PARKING ZONES	01/12/2018	30.24	08/18	100-24-14-5435-210
Total 3361:					30.24		
3369	1	Invoice	CM-GOAL SESSION-01/04/18	01/12/2018	73.87	08/18	100-24-14-5435-210
Total 3369:					73.87		
3370	1	Invoice	CM 01/02/2018	01/12/2018	237.93	08/18	100-24-14-5435-210



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 3370:					237.93		
Total DAILY FREEMAN JOURNAL, INC. (211):					2,845.86		
<b>DOOLITTLE OIL COMPANY, INC. (243)</b>							
25040	1	Invoice	FUEL FILTER (fuel island)	01/08/2018	107.88	08/18	204-23-30-5310-314
Total 25040:					107.88		
25119	1	Invoice	DIESEL NOZZLE (fuel island)	01/11/2018	31.20	08/18	204-23-30-5310-315
Total 25119:					31.20		
25204	1	Invoice	BULK HYD OIL AW32	01/16/2018	372.63	08/18	204-23-30-5310-315
Total 25204:					372.63		
Total DOOLITTLE OIL COMPANY, INC. (243):					511.71		
<b>EGGER, DENNIS (6484)</b>							
012618	1	Invoice	ENERGY EFFICIENCY REBATE	01/26/2018	75.00	08/18	601-23-36-5930-979
012618	2	Invoice	CORN BELT EE RESIDENTIAL REBATE	01/26/2018	25.00	08/18	601-23-53-5930-979
Total 012618:					100.00		
Total EGGER, DENNIS (6484):					100.00		
<b>ELECTRICAL POWER PRODUCTS, INC. (6517)</b>							
9266-A	1	Invoice	41 COVER & NAME PLATES for BOWMAN SU	01/10/2018	2,041.83	08/18	601-23-51-5566-318
Total 9266-A:					2,041.83		
Total ELECTRICAL POWER PRODUCTS, INC. (6517):					2,041.83		
<b>ELECTRONIC ENGINEERING-D M (260)</b>							
552000561-1	1	Invoice	6 LEATHER PORTABLE RADIO HOLDERS + 1	01/22/2018	420.02	08/18	601-23-52-5588-318
Total 552000561-1:					420.02		
Total ELECTRONIC ENGINEERING-D M (260):					420.02		
<b>EMBROIDERY BY DESIGN (266)</b>							
1034+	1	Invoice	CITY LOGO (Zach Williams)	01/22/2018	4.49	08/18	204-23-30-5310-312
1034+	2	Invoice	CITY LOGO (Zach Williams)	01/22/2018	1.37	08/18	602-23-62-5662-312
1034+	3	Invoice	CITY LOGO (Zach Williams)	01/22/2018	.64	08/18	603-23-71-5662-312
Total 1034+:					6.50		
Total EMBROIDERY BY DESIGN (266):					6.50		
<b>FLEET SAFETY EQUIPMENT, INC. (4754)</b>							
212315	1	Invoice	LIGHT BAR/DOCKING STATION	01/19/2018	601.99	08/18	100-41-21-5110-510
Total 212315:					601.99		
Total FLEET SAFETY EQUIPMENT, INC. (4754):					601.99		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>G &amp; K SERVICES (325)</b>							
6183810951	1	Invoice	TOWEL SERVICE/PD	01/23/2018	45.35	08/18	100-21-21-5110-225
Total 6183810951:					45.35		
Total G & K SERVICES (325):					45.35		
<b>HALBACH, MARSHA (5703)</b>							
122217	1	Invoice	ENERGY EFFICIENCY REBATE	12/22/2017	88.43	08/18	601-23-36-5930-979
122217	2	Invoice	CORN BELT INSULATION REBATE	12/22/2017	12.39	08/18	601-23-53-5930-979
122217	3	Invoice	CORN BELT LIGHTING REBATE	12/22/2017	27.33	08/18	601-23-53-5930-979
Total 122217:					128.15		
Total HALBACH, MARSHA (5703):					128.15		
<b>HAMILTON COUNTY SOLID WASTE (375)</b>							
262145	1	Invoice	TRASH MATERIAL FROM CONF REMODEL	01/26/2018	4.26	08/18	100-24-36-5480-236
262145	2	Invoice	TRASH MATERIAL FROM CONF REMODEL	01/26/2018	3.04	08/18	601-23-36-5480-236
262145	3	Invoice	TRASH MATERIAL FROM CONF REMODEL	01/26/2018	2.43	08/18	602-23-36-5480-236
262145	4	Invoice	TRASH MATERIAL FROM CONF REMODEL	01/26/2018	2.43	08/18	603-23-36-5480-236
Total 262145:					12.16		
Total HAMILTON COUNTY SOLID WASTE (375):					12.16		
<b>HOLMES MURPHY &amp; ASSOCIATES, INC. (5556)</b>							
440450	1	Invoice	HOLMES MURPHY FEES - FEB 2018	01/08/2018	2,205.00	08/18	902-11215
Total 440450:					2,205.00		
Total HOLMES MURPHY & ASSOCIATES, INC. (5556):					2,205.00		
<b>HOTSY EQUIPMENT COMPANY, INC. (411)</b>							
08324	1	Invoice	STATIONARY POWER WASHER (CEP item)	01/15/2018	7,447.20	08/18	601-41-52-5935-515
Total 08324:					7,447.20		
Total HOTSY EQUIPMENT COMPANY, INC. (411):					7,447.20		
<b>HOUSE, RICHARD (6512)</b>							
313340505	1	Invoice	CUSTOMER DEPOSIT REFUND	01/10/2018	67.30	08/18	601-21011
Total 313340505:					67.30		
Total HOUSE, RICHARD (6512):					67.30		
<b>HY-VEE ACCOUNTS RECEIVABLE (424)</b>							
5814859977	1	Invoice	SENIOR BINGO SUPPLIES	01/18/2018	80.63	08/18	100-22-42-5233-318
Total 5814859977:					80.63		
5815611444	1	Invoice	POP FOR RESALE	01/30/2018	9.14	08/18	100-22-42-5233-323
Total 5815611444:					9.14		
Total HY-VEE ACCOUNTS RECEIVABLE (424):					89.77		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>IOWA ONE CALL (485)</b>							
198258	1	Invoice	ONE CALL SERVICES	01/15/2018	18.30	08/18	601-23-52-5930-299
198258	2	Invoice	ONE CALL SERVICES	01/15/2018	5.70	08/18	602-23-62-5662-299
198258	3	Invoice	ONE CALL SERVICES	01/15/2018	5.70	08/18	603-23-71-5662-299
Total 198258:					29.70		
Total IOWA ONE CALL (485):					29.70		
<b>IOWA PARKS &amp; RECREATION ASSN (486)</b>							
2017-2018	1	Invoice	IPRA MEMBERSHIP/HARFST	01/30/2018	165.00	08/18	100-22-42-5233-215
Total 2017-2018:					165.00		
Total IOWA PARKS & RECREATION ASSN (486):					165.00		
<b>IOWA STATE UNIVERSITY (495)</b>							
000610	1	Invoice	FF1 ESSENTIALS/TRAINING	01/02/2018	261.00	08/18	100-21-22-5140-316
Total 000610:					261.00		
Total IOWA STATE UNIVERSITY (495):					261.00		
<b>KIESLER'S POLICE SUPPLY, INC. (5763)</b>							
0851091	1	Invoice	TRAINING PISTOL MAGS/SHIPPING	01/24/2018	209.00	08/18	100-21-21-5110-318
Total 0851091:					209.00		
Total KIESLER'S POLICE SUPPLY, INC. (5763):					209.00		
<b>LAMPERT'S (564)</b>							
24294866	1	Invoice	STEP BITS 7/8" & 1-3/8"	01/12/2018	91.48	08/18	602-23-61-5642-318
24294866	2	Invoice	SAFETY GLASSES (Chambers)	01/12/2018	24.99	08/18	602-23-61-5642-311
Total 24294866:					116.47		
Total LAMPERT'S (564):					116.47		
<b>LEGISLATIVE SERVICES AGENCY (3650)</b>							
013118	1	Invoice	IOWA ACTS/OFFICIAL REGISTER/INFOBASE	01/31/2018	5.85	08/18	100-24-14-5435-316
013118	2	Invoice	IOWA ACTS/OFFICIAL REGISTER/INFOBASE	01/31/2018	42.25	08/18	601-23-80-5921-316
013118	3	Invoice	IOWA ACTS/OFFICIAL REGISTER/INFOBASE	01/31/2018	13.00	08/18	602-23-80-5921-316
013118	4	Invoice	IOWA ACTS/OFFICIAL REGISTER/INFOBASE	01/31/2018	3.90	08/18	603-23-80-5921-316
Total 013118:					65.00		
Total LEGISLATIVE SERVICES AGENCY (3650):					65.00		
<b>LINCOLN NATL LIFE INSURANCE CO (3031)</b>							
013018	1	Invoice	LIFE INSURANCE PREMIUMS	01/30/2018	1,303.92	08/18	902-11215
Total 013018:					1,303.92		
Total LINCOLN NATL LIFE INSURANCE CO (3031):					1,303.92		
<b>LUBBERS, RICHARD M. (4033)</b>							
010418	1	Invoice	ENERGY EFFICIENCY REBATE	01/04/2018	75.00	08/18	601-23-36-5930-979
010418	2	Invoice	CORN BELT EE RESIDENTIAL REBATE	01/04/2018	25.00	08/18	601-23-53-5930-979



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 010418:					100.00		
Total LUBBERS, RICHARD M. (4033):					100.00		
<b>M &amp; T FIRE AND SAFETY (6472)</b>							
2454	1	Invoice	GLOVES	01/19/2018	222.00	08/18	100-21-22-5140-312
Total 2454:					222.00		
Total M & T FIRE AND SAFETY (6472):					222.00		
<b>MARTIN MARIETTA MATERIALS (601)</b>							
22054484	1	Invoice	1" CLEAN ROCK	12/14/2017	331.31	08/18	601-23-52-5588-318
Total 22054484:					331.31		
Total MARTIN MARIETTA MATERIALS (601):					331.31		
<b>MATT PARROTT &amp; SONS COMPANY (605)</b>							
PINV550503	1	Invoice	2017 TAX FORMS/ENVELOPES	01/15/2018	24.02	08/18	100-24-14-5435-316
PINV550503	2	Invoice	2017 TAX FORMS/ENVELOPES	01/15/2018	173.50	08/18	601-23-80-5921-316
PINV550503	3	Invoice	2017 TAX FORMS/ENVELOPES	01/15/2018	53.38	08/18	602-23-80-5921-316
PINV550503	4	Invoice	2017 TAX FORMS/ENVELOPES	01/15/2018	16.02	08/18	603-23-80-5921-316
Total PINV550503:					266.92		
PINV551338	1	Invoice	BUSINESS CARDS/ROSE	01/17/2018	45.00	08/18	100-21-21-5110-223
PINV551338	2	Invoice	BUSINESS CARDS/BASINGER	01/17/2018	45.00	08/18	100-21-21-5110-223
Total PINV551338:					90.00		
Total MATT PARROTT & SONS COMPANY (605):					356.92		
<b>MEDIACOM (5464)</b>							
011618	1	Invoice	DIGITAL BOX RENTAL	01/16/2018	6.72	08/18	100-21-21-5110-230
Total 011618:					6.72		
Total MEDIACOM (5464):					6.72		
<b>MID IOWA GROWTH PARTNERSHIP (5344)</b>							
96	1	Invoice	ANNUAL MEMBERSHIP DUES	01/01/2018	1,312.50	08/18	100-23-36-5393-316
96	2	Invoice	ANNUAL MEMBERSHIP DUES	01/01/2018	1,312.50	08/18	601-23-36-5393-316
Total 96:					2,625.00		
Total MID IOWA GROWTH PARTNERSHIP (5344):					2,625.00		
<b>MIDLAND NATIONAL LIFE INS CO (1678)</b>							
011818	1	Invoice	MIDLAND PREMIUMS	01/18/2018	50.00	08/18	902-11215
Total 011818:					50.00		
Total MIDLAND NATIONAL LIFE INS CO (1678):					50.00		
<b>MIDWEST FENCE &amp; GATE CO., INC. (1479)</b>							
509431	1	Invoice	REMOVAL & INSTALLATION OF GATES DAM	01/18/2018	8,171.20	08/18	601-23-52-5591-310

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 509431:					8,171.20		
Total MIDWEST FENCE & GATE CO., INC. (1479):					8,171.20		
<b>MILLEA, JACQUELYN (6522)</b>							
1011846005	1	Invoice	CUSTOMER DEPOSIT REFUND	01/31/2018	129.88	08/18	601-21011
Total 1011846005:					129.88		
Total MILLEA, JACQUELYN (6522):					129.88		
<b>MUNICIPAL SUPPLY, INC. (672)</b>							
0682588-IN	1	Invoice	6x15" WATERMAIN CLAMP (2)	01/15/2018	324.50	08/18	602-23-62-5662-318
Total 0682588-IN:					324.50		
0682927-IN	1	Invoice	6x15" WATERMAIN CLAMP (2)	01/22/2018	358.42	08/18	602-23-62-5662-318
Total 0682927-IN:					358.42		
Total MUNICIPAL SUPPLY, INC. (672):					682.92		
<b>MURPHY TRACTOR &amp; EQUIPMENT CO. (1429)</b>							
875783	1	Invoice	CENTER BUCKET BLADE	01/10/2018	284.64	08/18	204-23-30-5310-314
Total 875783:					284.64		
Total MURPHY TRACTOR & EQUIPMENT CO. (1429):					284.64		
<b>NAPA AUTO PARTS (677)</b>							
839863	1	Invoice	STOCK PARTS	01/03/2018	295.89	08/18	204-23-30-5310-314
Total 839863:					295.89		
839926	1	Invoice	STOCK PARTS	01/03/2018	3.59	08/18	204-23-30-5310-314
Total 839926:					3.59		
840455	1	Invoice	STOCK MECHANICAL PARTS	01/10/2018	291.90	08/18	204-23-30-5310-314
Total 840455:					291.90		
840786	1	Invoice	HYD HOSE & FLOOR DRY	01/15/2018	213.71	08/18	204-23-30-5310-314
Total 840786:					213.71		
840837	1	Invoice	TEFLON TAPE & BRASS FITTINGS	01/16/2018	14.31	08/18	601-23-52-5588-318
Total 840837:					14.31		
840889	1	Invoice	STOCK MECHANICAL PARTS	01/17/2018	269.53	08/18	204-23-30-5310-314
Total 840889:					269.53		
Total NAPA AUTO PARTS (677):					1,088.93		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>ON-HOLD PRODUCTIONS (726)</b>							
5727	1	Invoice	MARKETING SERVICES - JAN 2018	01/29/2018	150.00	08/18	100-22-12-5370-210
5727	2	Invoice	MARKETING SERVICES - JAN 2018	01/29/2018	412.50	08/18	601-23-81-5930-210
5727	3	Invoice	MARKETING SERVICES - JAN 2018	01/29/2018	93.75	08/18	602-23-81-5930-210
5727	4	Invoice	MARKETING SERVICES - JAN 2018	01/29/2018	93.75	08/18	603-23-81-5930-210
Total 5727:					750.00		
5728	1	Invoice	ON HOLD MESSAGE - FEB 2018	01/29/2018	15.20	08/18	100-22-12-5370-210
5728	2	Invoice	ON HOLD MESSAGE - FEB 2018	01/29/2018	41.80	08/18	601-23-81-5930-210
5728	3	Invoice	ON HOLD MESSAGE - FEB 2018	01/29/2018	9.50	08/18	602-23-81-5930-210
5728	4	Invoice	ON HOLD MESSAGE - FEB 2018	01/29/2018	9.50	08/18	603-23-81-5930-210
Total 5728:					76.00		
5729	1	Invoice	ECON DEV MARKETING CHARGE/JAN 2018	01/29/2018	250.00	08/18	100-23-36-5393-210
5729	2	Invoice	ECON DEV MARKETING CHARGE/JAN 2018	01/29/2018	250.00	08/18	601-23-36-5393-210
Total 5729:					500.00		
Total ON-HOLD PRODUCTIONS (726):					1,326.00		
<b>O'REILLY AUTOMOTIVE, INC. (727)</b>							
0357-384557	1	Invoice	WINDOW MOTOR & SWITCH + CORE CHAR	01/04/2018	174.22	08/18	204-23-30-5310-314
Total 0357-384557:					174.22		
0357-384629	1	Invoice	RETURN WINDOW MOTOR & CORE	01/05/2018	119.79-	08/18	204-23-30-5310-314
Total 0357-384629:					119.79-		
0357-385159	1	Invoice	BATTERY FOR STREET TK#27	01/10/2018	209.92	08/18	204-23-30-5310-314
Total 0357-385159:					209.92		
0357-385243	1	Invoice	WINDSHIELD WIPERS	01/11/2018	37.12	08/18	100-21-22-5140-227
Total 0357-385243:					37.12		
0357-385531	1	Invoice	HITCH BALL FOR BACKHOE	01/15/2018	13.99	08/18	100-23-42-5371-318
Total 0357-385531:					13.99		
0357-386293	1	Invoice	RETURN WINDOW MOTOR & SWITCH + COR	01/25/2018	174.22-	08/18	204-23-30-5310-314
Total 0357-386293:					174.22-		
0357-386297	1	Invoice	MISC SUPPLIES	01/25/2018	53.48	08/18	100-23-42-5371-318
Total 0357-386297:					53.48		
0357-386334	1	Invoice	WINDOW MOTOR & SWITCH + CORE CHAR	01/26/2018	174.22	08/18	204-23-30-5310-314
Total 0357-386334:					174.22		
Total O'REILLY AUTOMOTIVE, INC. (727):					368.94		



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>PAGEL REPAIR (3497)</b>							
11918-3	1	Invoice	6 PADLOCKS & KEYS (Parks Dept/LANNY)	01/19/2018	66.00	08/18	100-22-42-5210-318
Total 11918-3:					66.00		
12218-7	1	Invoice	CHANGED LOCKS/MAINT BLDG-CEMETERY	01/22/2018	150.00	08/18	100-23-42-5371-226
Total 12218-7:					150.00		
12218-8	1	Invoice	REPAIR WINDOW/LOG CABIN	01/22/2018	58.50	08/18	100-22-42-5221-226
Total 12218-8:					58.50		
12618-10	1	Invoice	DOOR CLOSURE/LABOR/INDOOR POOL	01/26/2018	555.00	08/18	100-22-42-5233-226
Total 12618-10:					555.00		
Total PAGEL REPAIR (3497):					829.50		
<b>PEREZ ZARATE, LUIS ALFREDO (6518)</b>							
713520217	1	Invoice	CUSTOMER DEPOSIT REFUND	01/30/2018	68.08	08/18	601-21011
Total 713520217:					68.08		
Total PEREZ ZARATE, LUIS ALFREDO (6518):					68.08		
<b>PEREZ, YAJAIRA (6513)</b>							
412960030	1	Invoice	CUSTOMER DEPOSIT REFUND	01/16/2018	68.64	08/18	601-21011
Total 412960030:					68.64		
Total PEREZ, YAJAIRA (6513):					68.64		
<b>PITNEY BOWES-RESERVE ACCT (758)</b>							
013118	1	Invoice	PREPAID POSTAGE	01/31/2018	3,000.00	08/18	100-11210
Total 013118:					3,000.00		
Total PITNEY BOWES-RESERVE ACCT (758):					3,000.00		
<b>PRESTO-X-COMPANY INC. (774)</b>							
6779584	1	Invoice	PEST CONTROL-SENIOR CENTER	01/10/2018	41.00	08/18	100-22-42-5280-299
Total 6779584:					41.00		
6779586	1	Invoice	PEST CONTROL	01/10/2018	11.90	08/18	100-24-36-5480-299
6779586	2	Invoice	PEST CONTROL	01/10/2018	8.50	08/18	601-23-36-5480-299
6779586	3	Invoice	PEST CONTROL	01/10/2018	6.80	08/18	602-23-36-5480-299
6779586	4	Invoice	PEST CONTROL	01/10/2018	6.80	08/18	603-23-36-5480-299
Total 6779586:					34.00		
6779589	1	Invoice	PEST CONTROL/FULLER HALL	01/10/2018	38.00	08/18	100-22-42-5233-299
Total 6779589:					38.00		
Total PRESTO-X-COMPANY INC. (774):					113.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>PRINTING SERVICES, INC. (1130)</b>							
651747-0	1	Invoice	OFFICE SUPPLIES	01/15/2018	62.36	08/18	100-23-42-5371-316
Total 651747-0:					62.36		
651749-0	1	Invoice	MISC OFFICE SUPPLIES/FULLER HALL	01/12/2018	431.64	08/18	100-22-42-5233-316
Total 651749-0:					431.64		
652142-0	1	Invoice	PENCILS	01/22/2018	2.30	08/18	601-23-52-5921-316
Total 652142-0:					2.30		
652182-0	1	Invoice	RIBBON CARTRIDGE	01/27/2018	.21	08/18	100-24-14-5435-316
652182-0	2	Invoice	RIBBON CARTRIDGE	01/27/2018	1.49	08/18	601-23-80-5921-316
652182-0	3	Invoice	RIBBON CARTRIDGE	01/27/2018	.46	08/18	602-23-80-5921-316
652182-0	4	Invoice	RIBBON CARTRIDGE	01/27/2018	.13	08/18	603-23-80-5921-316
Total 652182-0:					2.29		
652325-0	1	Invoice	CORK BOARD-SHARPIES-PENCIL SHARPEN	01/30/2018	172.45	08/18	204-23-30-5310-316
Total 652325-0:					172.45		
Total PRINTING SERVICES, INC. (1130):					671.04		
<b>RASMUSSEN, GLORIA (6514)</b>							
121717	1	Invoice	ENERGY EFFICIENCY REBATE	12/17/2017	75.00	08/18	601-23-36-5930-979
Total 121717:					75.00		
Total RASMUSSEN, GLORIA (6514):					75.00		
<b>RATCLIFF, ROGER (6515)</b>							
010218	1	Invoice	ENERGY EFFICIENCY REBATE	01/02/2018	150.00	08/18	601-23-36-5930-979
010218	2	Invoice	CORN BELT EE RESIDENTIAL REBATE	01/02/2018	50.00	08/18	601-23-53-5930-979
010218	3	Invoice	CORN BELT EE RESIDENTIAL REBATE	01/02/2018	50.00	08/18	601-23-53-5930-979
Total 010218:					250.00		
Total RATCLIFF, ROGER (6515):					250.00		
<b>REGISTER MEDIA (5383)</b>							
0001090867	1	Invoice	POLICE OFFICER AD	12/31/2017	1,590.00	08/18	100-21-21-5110-210
Total 00010908679:					1,590.00		
Total REGISTER MEDIA (5383):					1,590.00		
<b>RICOH USA, INC. (4831)</b>							
99981202	1	Invoice	COPY MACHINE LEASE/COPY CHARGE	01/05/2018	166.49	08/18	100-21-21-5110-225
Total 99981202:					166.49		
Total RICOH USA, INC. (4831):					166.49		
<b>RUBA LAWN CARE (2708)</b>							
18601	1	Invoice	FINAL STREET CLEAN	01/06/2018	600.00	08/18	260-23-36-5393-299

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
18601	2	Invoice	CREDIT ON ACCOUNT	01/06/2018	450.00-	08/18	260-23-36-5393-299
Total 18601:					150.00		
Total RUBA LAWN CARE (2708):					150.00		
<b>SCHLOTFELDT ENGINEERING, INC. (836)</b>							
26112	1	Invoice	PLAT REVIEW/SAHAI 2ND ADDN	01/19/2018	256.25	08/18	100-24-18-5470-212
Total 26112:					256.25		
261444	1	Invoice	Eng Fees - 1ST PHASE LOG CABIN PROJ	01/24/2018	2,200.00	08/18	217-22-42-5221-299
Total 261444:					2,200.00		
Total SCHLOTFELDT ENGINEERING, INC. (836):					2,456.25		
<b>SENECA FOUNDRY (5770)</b>							
012318	1	Invoice	REIMBURSE LIGHTING REBATE/CB	01/23/2018	1,615.00	08/18	601-23-53-5588-212
Total 012318:					1,615.00		
Total SENECA FOUNDRY (5770):					1,615.00		
<b>SMITH, HARRY (3238)</b>							
011918	1	Invoice	ENERGY EFFICIENCY REBATE	01/19/2018	250.00	08/18	601-23-36-5930-979
Total 011918:					250.00		
Total SMITH, HARRY (3238):					250.00		
<b>STEIN HEATING &amp; COOLING, INC. (5576)</b>							
5138	1	Invoice	REPAIR REFRIGERATOR	01/03/2018	231.46	08/18	100-22-42-5280-226
Total 5138:					231.46		
5276	1	Invoice	REPAIR LEAKY SINK/RSVP	01/19/2018	157.76	08/18	100-22-42-5280-226
Total 5276:					157.76		
Total STEIN HEATING & COOLING, INC. (5576):					389.22		
<b>STORM FLYING SERVICE, INC. (911)</b>							
013018	1	Invoice	AIRPORT MANAGER FEE - FEB 2018	01/30/2018	3,333.33	08/18	205-23-45-5372-299
Total 013018:					3,333.33		
Total STORM FLYING SERVICE, INC. (911):					3,333.33		
<b>SUMPTER, DEB (6521)</b>							
1937170015	1	Invoice	CUSTOMER DEPOSIT REFUND	01/31/2018	4.65	08/18	601-21011
Total 1937170015:					4.65		
Total SUMPTER, DEB (6521):					4.65		
<b>SYNC/AMAZON (6343)</b>							
4475975573	1	Invoice	FLASH DRIVES	01/06/2018	7.00	08/18	100-24-12-5430-316



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
4475975573	2	Invoice	FLASH DRIVES	01/06/2018	4.37	08/18	602-23-81-5921-316
4475975573	3	Invoice	FLASH DRIVES	01/06/2018	4.37	08/18	603-23-81-5921-316
4475975573	4	Invoice	FLASH DRIVES	01/06/2018	19.25	08/18	601-23-81-5921-316
Total 447597557359:					34.99		
4666636773	1	Invoice	TRAFFIC VEST	01/08/2018	27.21	08/18	100-21-21-5110-314
Total 466663677378:					27.21		
4673384458	1	Invoice	MONITOR CABLES	01/07/2018	4.71	08/18	100-24-16-5420-317
4673384458	2	Invoice	MONITOR CABLES	01/07/2018	17.27	08/18	601-24-16-5921-317
4673384458	3	Invoice	MONITOR CABLES	01/07/2018	4.71	08/18	602-24-16-5921-317
4673384458	4	Invoice	MONITOR CABLES	01/07/2018	4.71	08/18	603-24-16-5921-317
Total 467338445893:					31.40		
4676735685	1	Invoice	REPL MONITORS/STAND/HARFST	12/11/2017	64.48	08/18	100-24-16-5420-317
4676735685	2	Invoice	REPL MONITORS/STAND/HARFST	12/11/2017	236.45	08/18	601-24-16-5921-317
4676735685	3	Invoice	REPL MONITORS/STAND/HARFST	12/11/2017	64.48	08/18	602-24-16-5921-317
4676735685	4	Invoice	REPL MONITORS/STAND/HARFST	12/11/2017	64.48	08/18	603-24-16-5921-317
Total 467673568565:					429.89		
4763946757	1	Invoice	REPLACEMENT MONITOR/CHELESVIG	12/11/2017	41.99	08/18	100-24-16-5420-317
4763946757	2	Invoice	REPLACEMENT MONITOR/CHELESVIG	12/11/2017	153.99	08/18	601-24-16-5921-317
4763946757	3	Invoice	REPLACEMENT MONITOR/CHELESVIG	12/11/2017	42.00	08/18	602-24-16-5921-317
4763946757	4	Invoice	REPLACEMENT MONITOR/CHELESVIG	12/11/2017	42.00	08/18	603-24-16-5921-317
Total 476394675737:					279.98		
4784955986	1	Invoice	TONER CARTRIDGE	01/05/2018	11.48	08/18	100-24-12-5430-316
4784955986	2	Invoice	TONER CARTRIDGE	01/05/2018	31.55	08/18	601-23-81-5921-316
4784955986	3	Invoice	TONER CARTRIDGE	01/05/2018	7.17	08/18	602-23-81-5921-316
4784955986	4	Invoice	TONER CARTRIDGE	01/05/2018	7.17	08/18	603-23-81-5921-316
Total 478495598646:					57.37		
5597455786	1	Invoice	PROTECTIVE SHIELD FOR TABLET	12/13/2017	4.48	08/18	100-23-36-5393-316
5597455786	2	Invoice	PROTECTIVE SHIELD FOR TABLET	12/13/2017	4.47	08/18	601-23-36-5393-316
5597455786	3	Invoice	TABLET CASE	12/13/2017	13.49	08/18	100-23-36-5393-316
5597455786	4	Invoice	TABLET CASE	12/13/2017	13.50	08/18	601-23-36-5393-316
5597455786	5	Invoice	TV & MOUNTING BRACKET/SECURITY SYST	12/13/2017	39.74	08/18	100-41-16-5420-513
5597455786	6	Invoice	TV & MOUNTING BRACKET/SECURITY SYST	12/13/2017	145.74	08/18	601-41-16-5420-513
5597455786	7	Invoice	TV & MOUNTING BRACKET/SECURITY SYST	12/13/2017	39.75	08/18	602-41-16-5420-513
5597455786	8	Invoice	TV & MOUNTING BRACKET/SECURITY SYST	12/13/2017	39.75	08/18	603-41-16-5420-513
Total 559745578658:					300.92		
5598533949	1	Invoice	INK CARTRIDGES	12/27/2017	4.09	08/18	100-24-14-5435-316
5598533949	2	Invoice	INK CARTRIDGES	12/27/2017	29.50	08/18	601-23-80-5921-316
5598533949	3	Invoice	INK CARTRIDGES	12/27/2017	9.08	08/18	602-23-80-5921-316
5598533949	4	Invoice	INK CARTRIDGES	12/27/2017	2.72	08/18	603-23-80-5921-316
5598533949	5	Invoice	INK CARTRIDGES	12/27/2017	44.00	08/18	601-23-52-5921-316
Total 559853394996:					89.39		
5964654935	1	Invoice	AIR WEDGE PUMP WEDGE	01/08/2018	11.99	08/18	100-21-21-5110-314

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 596465493567:					11.99		
7959375385	1	Invoice	FLASHLIGHT BRACKETS	01/08/2018	14.38	08/18	100-21-21-5110-314
Total 795937538589:					14.38		
8954357753	1	Invoice	HEX DRIVER	01/08/2018	27.14	08/18	100-21-21-5110-314
Total 895435775387:					27.14		
9338657458	1	Invoice	BOOTS/POUCH/HOLSTER	12/14/2017	230.38	08/18	100-21-21-5110-312
Total 933865745853:					230.38		
9548858439	1	Invoice	ECON DEV/OFFICE CHAIR	01/02/2018	54.99	08/18	100-23-36-5393-316
9548858439	2	Invoice	ECON DEV/OFFICE CHAIR	01/02/2018	55.00	08/18	601-23-36-5393-316
Total 954885843955:					109.99		
CAMEPJSC	1	Invoice	CREDIT ON ACCOUNT/RETURN	11/11/2017	83.99-	08/18	100-21-21-5110-318
Total CAMEPJSCVDQK:					83.99-		
Total SYNC/AMAZON (6343):					1,561.04		
<b>THE AMERICAN BOTTLING CO. (4800)</b>							
3446000490	1	Invoice	POP/BEVERAGES FOR RESALE	01/25/2018	258.96	08/18	100-22-42-5233-323
Total 3446000490:					258.96		
Total THE AMERICAN BOTTLING CO. (4800):					258.96		
<b>THE MESSENGER (1247)</b>							
013118	1	Invoice	1 YEAR SUBSCRIPTION	01/31/2018	48.35	08/18	100-24-12-5430-230
013118	2	Invoice	1 YEAR SUBSCRIPTION	01/31/2018	132.99	08/18	601-23-81-5921-230
013118	3	Invoice	1 YEAR SUBSCRIPTION	01/31/2018	30.23	08/18	602-23-81-5921-230
013118	4	Invoice	1 YEAR SUBSCRIPTION	01/31/2018	30.23	08/18	603-23-81-5921-230
Total 013118:					241.80		
Total THE MESSENGER (1247):					241.80		
<b>THE TILE PROS, INC. (2701)</b>							
8465	1	Invoice	STORM SEWER REPAIR MATERIAL	01/08/2018	75.18	08/18	204-23-30-5330-318
Total 8465:					75.18		
8474	1	Invoice	STORMWATER WETLAND PROJECT	01/12/2018	1,300.00	08/18	100-24-12-5430-880
Total 8474:					1,300.00		
Total THE TILE PROS, INC. (2701):					1,375.18		
<b>TOWN &amp; COUNTRY INSURANCE (959)</b>							
2613	1	Invoice	CHANGES IN INSURANCE COVERAGE	01/11/2018	70.00	08/18	204-23-30-5310-216
2613	2	Invoice	CHANGES IN INSURANCE COVERAGE	01/11/2018	66.00	08/18	100-21-21-5110-217

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 2613:					136.00		
2660	1	Invoice	COVERAGE-NEW BACKHOE/PG	01/23/2018	23.00	08/18	100-22-42-5210-216
Total 2660:					23.00		
Total TOWN & COUNTRY INSURANCE (959):					159.00		
<b>UNITED COOPERATIVE (979)</b>							
101774 & 10	1	Invoice	GAS REPORT	01/19/2018	1,128.28	08/18	100-21-21-5110-315
101774 & 10	2	Invoice	GAS REPORT	01/19/2018	42.48	08/18	100-21-22-5140-315
101774 & 10	3	Invoice	GAS REPORT	01/19/2018	257.07	08/18	204-23-30-5310-315
101774 & 10	4	Invoice	GAS REPORT	01/19/2018	96.68	08/18	603-23-70-5935-315
101774 & 10	5	Invoice	GAS REPORT	01/19/2018	102.43	08/18	602-23-61-5935-315
101774 & 10	6	Invoice	GAS REPORT	01/19/2018	51.33	08/18	100-21-18-5190-315
101774 & 10	7	Invoice	GAS REPORT	01/19/2018	234.28	08/18	601-23-52-5935-315
101774 & 10	8	Invoice	GAS REPORT	01/19/2018	64.80	08/18	601-23-51-5935-315
101774 & 10	9	Invoice	GAS REPORT	01/19/2018	100.00	08/18	601-23-80-5935-315
101774 & 10	10	Invoice	GAS REPORT	01/19/2018	100.00	08/18	602-23-80-5935-315
101774 & 10	11	Invoice	GAS REPORT	01/19/2018	33.63	08/18	100-22-42-5233-315
101774 & 10	12	Invoice	GAS REPORT	01/19/2018	113.27	08/18	100-23-42-5371-315
101774 & 10	13	Invoice	GAS REPORT	01/19/2018	1,652.76	08/18	204-23-30-5310-315
101774 & 10	14	Invoice	GAS REPORT	01/19/2018	306.52	08/18	601-23-52-5935-315
Total 101774 & 101775:					4,283.53		
Total UNITED COOPERATIVE (979):					4,283.53		
<b>UNITY POINT CLINIC-OCC MEDICINE (5263)</b>							
211842	1	Invoice	MUCCA MEMBERSHIP	01/08/2018	60.00	08/18	601-23-52-5923-212
Total 211842:					60.00		
Total UNITY POINT CLINIC-OCC MEDICINE (5263):					60.00		
<b>UNIVERSITY OF NORTHERN IOWA (6520)</b>							
10505396	1	Invoice	HEARTLAND ECON DEV COURSE REGIS	01/17/2018	442.50	08/18	100-23-36-5393-316
10505396	2	Invoice	HEARTLAND ECON DEV COURSE REGIS	01/17/2018	442.50	08/18	601-23-36-5393-316
Total 10505396:					885.00		
Total UNIVERSITY OF NORTHERN IOWA (6520):					885.00		
<b>US BANK OPERATIONS CENTER (4821)</b>							
013018	1	Invoice	PRINCIPAL PYMT - EL BOND SERIES	01/30/2018	37,500.00	08/18	601-21009
013018	2	Invoice	INTEREST PAYMENT-EL BOND SERIES	01/30/2018	57,499.58	08/18	601-23-98-5938-911
Total 013018:					94,999.58		
Total US BANK OPERATIONS CENTER (4821):					94,999.58		
<b>US CELLULAR (986)</b>							
0231044520	1	Invoice	CELLULAR SERVICE	01/20/2018	254.33	08/18	100-21-21-5110-230
0231044520	2	Invoice	CELLULAR SERVICE	01/20/2018	39.92	08/18	204-23-30-5310-230
0231044520	3	Invoice	CELLULAR SERVICE	01/20/2018	24.17	08/18	601-23-52-5588-230
0231044520	4	Invoice	CELLULAR SERVICE	01/20/2018	24.17	08/18	601-23-51-5566-230
0231044520	5	Invoice	CELLULAR SERVICE	01/20/2018	54.65	08/18	100-21-18-5190-230



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
0231044520	6	Invoice	CELLULAR SERVICE	01/20/2018	27.33	08/18	100-24-30-5380-230
0231044520	7	Invoice	CELLULAR SERVICE	01/20/2018	27.33	08/18	601-24-30-5380-230
0231044520	8	Invoice	CELLULAR SERVICE	01/20/2018	27.33	08/18	602-24-30-5380-230
0231044520	9	Invoice	CELLULAR SERVICE	01/20/2018	27.32	08/18	603-24-30-5380-230
0231044520	10	Invoice	CELLULAR SERVICE	01/20/2018	9.53	08/18	100-24-16-5420-215
0231044520	11	Invoice	CELLULAR SERVICE	01/20/2018	34.95	08/18	601-24-16-5930-215
0231044520	12	Invoice	CELLULAR SERVICE	01/20/2018	9.53	08/18	602-24-16-5930-215
0231044520	13	Invoice	CELLULAR SERVICE	01/20/2018	9.53	08/18	603-24-16-5930-215
0231044520	14	Invoice	CELLULAR SERVICE	01/20/2018	24.17	08/18	100-22-42-5221-230
0231044520	15	Invoice	CELLULAR SERVICE	01/20/2018	220.62	08/18	100-21-21-5110-230
0231044520	16	Invoice	CELLULAR SERVICE	01/20/2018	11.83	08/18	100-24-12-5430-230
0231044520	17	Invoice	CELLULAR SERVICE	01/20/2018	32.53	08/18	601-23-81-5921-230
0231044520	18	Invoice	CELLULAR SERVICE	01/20/2018	7.39	08/18	602-23-81-5921-230
0231044520	19	Invoice	CELLULAR SERVICE	01/20/2018	7.40	08/18	603-23-81-5921-230
Total 0231044520:					794.19		
Total US CELLULAR (986):					794.19		
<b>VAN DEER, LISA (2734)</b>							
090417	1	Invoice	ENERGY EFFICIENCY REBATE	09/04/2017	250.00	08/18	601-23-36-5930-979
Total 090417:					250.00		
Total VAN DEER, LISA (2734):					250.00		
<b>VANTEC, INC (995)</b>							
012318	1	Invoice	REIMBURSE/LIGHTING REBATE-CB	01/23/2018	1,257.90	08/18	601-23-53-5588-212
Total 012318:					1,257.90		
Total VANTEC, INC (995):					1,257.90		
<b>VERIZON WIRELESS (3812)</b>							
9799665161	1	Invoice	GPS UNIT PHONE	01/10/2018	40.01	08/18	100-23-31-5420-230
9799665161	2	Invoice	GPS UNIT PHONE	01/10/2018	40.01	08/18	601-23-31-5420-230
9799665161	3	Invoice	GPS UNIT PHONE	01/10/2018	40.01	08/18	602-23-31-5420-230
9799665161	4	Invoice	GPS UNIT PHONE	01/10/2018	40.01	08/18	603-23-31-5420-230
Total 9799665161:					160.04		
Total VERIZON WIRELESS (3812):					160.04		
<b>VESSCO, INC. (997)</b>							
71397	1	Invoice	CONTROL PANEL FOR LIME SLAKER	12/01/2017	36,825.00	08/18	602-23-61-5935-870
Total 71397:					36,825.00		
Total VESSCO, INC. (997):					36,825.00		
<b>WCAD - CHAMBER OF COMMERCE (3486)</b>							
012918	1	Invoice	CHAMBER ANNUAL DINNER	01/29/2018	18.00	08/18	100-24-12-5430-232
012918	2	Invoice	CHAMBER ANNUAL DINNER	01/29/2018	49.50	08/18	601-23-81-5926-232
012918	3	Invoice	CHAMBER ANNUAL DINNER	01/29/2018	11.25	08/18	602-23-81-5926-232
012918	4	Invoice	CHAMBER ANNUAL DINNER	01/29/2018	11.25	08/18	603-23-81-5926-232
012918	5	Invoice	CHAMBER ANNUAL DINNER	01/29/2018	30.00	08/18	100-21-21-5110-232
012918	6	Invoice	CHAMBER ANNUAL DINNER	01/29/2018	30.00	08/18	100-21-22-5140-232
012918	7	Invoice	CHAMBER ANNUAL DINNER	01/29/2018	30.00	08/18	100-22-42-5233-232

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
012918	8	Invoice	CHAMBER ANNUAL DINNER	01/29/2018	15.00	08/18	100-23-36-5393-232
012918	9	Invoice	CHAMBER ANNUAL DINNER	01/29/2018	15.00	08/18	601-23-36-5393-232
012918	10	Invoice	CHAMBER ANNUAL DINNER	01/29/2018	7.50	08/18	601-24-30-5380-232
012918	11	Invoice	CHAMBER ANNUAL DINNER	01/29/2018	7.50	08/18	602-24-30-5380-232
012918	12	Invoice	CHAMBER ANNUAL DINNER	01/29/2018	7.50	08/18	603-24-30-5380-232
012918	13	Invoice	CHAMBER ANNUAL DINNER	01/29/2018	7.50	08/18	100-24-30-5380-232
012918	14	Invoice	CHAMBER ANNUAL DINNER	01/29/2018	5.40	08/18	100-24-14-5435-232
012918	15	Invoice	CHAMBER ANNUAL DINNER	01/29/2018	12.00	08/18	602-23-80-5926-232
012918	16	Invoice	CHAMBER ANNUAL DINNER	01/29/2018	3.60	08/18	603-23-80-5926-232
012918	17	Invoice	CHAMBER ANNUAL DINNER	01/29/2018	39.00	08/18	601-23-80-5926-232
012918	18	Invoice	CHAMBER ANNUAL DINNER	01/29/2018	30.00	08/18	204-23-30-5310-232
012918	19	Invoice	CHAMBER ANNUAL DINNER	01/29/2018	6.00	08/18	100-24-11-5410-232
012918	20	Invoice	CHAMBER ANNUAL DINNER	01/29/2018	3.75	08/18	602-24-11-5410-232
012918	21	Invoice	CHAMBER ANNUAL DINNER	01/29/2018	3.75	08/18	603-24-11-5410-232
012918	22	Invoice	CHAMBER ANNUAL DINNER	01/29/2018	16.50	08/18	601-24-11-5410-232
012918	23	Invoice	CHAMBER ANNUAL DINNER	01/29/2018	30.00	08/18	100-24-18-5470-232
Total 012918:					390.00		
Total WCAD - CHAMBER OF COMMERCE (3486):					390.00		
<b>WEBSTER CITY TRUE VALUE (2155)</b>							
121524	1	Invoice	BOLTS	01/03/2018	1.08	08/18	601-23-52-5588-318
Total 121524:					1.08		
121564 & 12	1	Invoice	FUSES/KEYS/FASTENERS	01/04/2018	9.51	08/18	100-24-36-5480-226
121564 & 12	2	Invoice	FUSES/KEYS/FASTENERS	01/04/2018	6.79	08/18	601-23-36-5480-226
121564 & 12	3	Invoice	FUSES/KEYS/FASTENERS	01/04/2018	5.43	08/18	602-23-36-5480-226
121564 & 12	4	Invoice	FUSES/KEYS/FASTENERS	01/04/2018	5.43	08/18	603-23-36-5480-226
Total 121564 & 121691:					27.16		
121678	1	Invoice	MISC PLUMBING SUPPLIES	01/08/2018	22.77	08/18	100-21-22-5140-226
Total 121678:					22.77		
121679	1	Invoice	NUTS/WASHER AND RETURN MERCH	01/08/2018	.79	08/18	100-21-22-5140-226
Total 121679:					.79		
121687	1	Invoice	UPS SHIPPING FEE	01/09/2018	15.09	08/18	602-23-61-5921-221
Total 121687:					15.09		
121715	1	Invoice	UPS SHIPPING FEE	01/09/2018	10.29	08/18	602-23-61-5921-221
121715	2	Invoice	9V BATTERY	01/09/2018	9.99	08/18	602-23-61-5642-318
Total 121715:					20.28		
121716	1	Invoice	9V BATTERY RETURN	01/09/2018	9.99	08/18	602-23-61-5642-318
Total 121716:					9.99		
121771	1	Invoice	OUTLETS & SQUARE BOXES	01/11/2018	69.92	08/18	601-23-52-5588-318
Total 121771:					69.92		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
121802	1	Invoice	CLOCK	01/12/2018	6.99	08/18	601-23-52-5588-318
Total 121802:					6.99		
121849	1	Invoice	MATERIAL TO FIX DRAIN	01/15/2018	16.77	08/18	601-23-52-5588-318
Total 121849:					16.77		
121858	1	Invoice	MATERIAL TO FIX DRAIN	01/15/2018	2.29	08/18	601-23-52-5588-318
Total 121858:					2.29		
121906	1	Invoice	BATTERIES & GARAGE DOOR OPENER	01/17/2018	66.96	08/18	100-22-42-5233-318
Total 121906:					66.96		
121995	1	Invoice	SURGE PROTECTOR	01/22/2018	3.30	08/18	100-24-16-5420-317
121995	2	Invoice	SURGE PROTECTOR	01/22/2018	12.09	08/18	601-24-16-5921-317
121995	3	Invoice	SURGE PROTECTOR	01/22/2018	3.29	08/18	602-24-16-5921-317
121995	4	Invoice	SURGE PROTECTOR	01/22/2018	3.30	08/18	603-24-16-5921-317
Total 121995:					21.98		
122039 & 12	1	Invoice	16 GA WIRE/HOUSEHOLD GLOVES	01/23/2018	7.69	08/18	100-24-36-5480-318
122039 & 12	2	Invoice	16 GA WIRE/HOUSEHOLD GLOVES	01/23/2018	5.50	08/18	601-23-36-5480-318
122039 & 12	3	Invoice	16 GA WIRE/HOUSEHOLD GLOVES	01/23/2018	4.39	08/18	602-23-36-5480-318
122039 & 12	4	Invoice	16 GA WIRE/HOUSEHOLD GLOVES	01/23/2018	4.39	08/18	603-23-36-5480-318
Total 122039 & 122071:					21.97		
122054	1	Invoice	DEEP SWITCH/OUTBOX+WHT CORD COVER	01/24/2018	80.95	08/18	603-23-70-5642-318
Total 122054:					80.95		
122116	1	Invoice	PINE SOL	01/26/2018	11.99	08/18	100-21-22-5140-318
Total 122116:					11.99		
122120	1	Invoice	UPS SHIPPING FEE	01/26/2018	104.38	08/18	601-23-52-5921-221
Total 122120:					104.38		
Total WEBSTER CITY TRUE VALUE (2155):					481.38		
<b>WETZLER, KEN (1043)</b>							
011818	1	Invoice	ENERGY EFFICIENCY REBATE	01/18/2018	75.00	08/18	601-23-36-5930-979
011818	2	Invoice	CORN BELT EE RESIDENTIAL REBATE	01/18/2018	25.00	08/18	601-23-53-5930-979
Total 011818:					100.00		
Total WETZLER, KEN (1043):					100.00		
<b>WHKS (6409)</b>							
37128	1	Invoice	ENG SVS - WALL to BEACH ST WATER MAIN	01/25/2018	11,381.01	08/18	525-23-30-5310-212
Total 37128:					11,381.01		



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total WHKS (6409):					11,381.01		
<b>WILLIAMS &amp; COMPANY P.C. (3390)</b>							
115801	1	Invoice	FY17 AUDIT SVCS	01/10/2018	324.00	08/18	100-24-14-5435-212
115801	2	Invoice	FY17 AUDIT SVCS	01/10/2018	2,340.00	08/18	601-23-80-5923-212
115801	3	Invoice	FY17 AUDIT SVCS	01/10/2018	720.00	08/18	602-23-80-5923-212
115801	4	Invoice	FY17 AUDIT SVCS	01/10/2018	216.00	08/18	603-23-80-5923-212
Total 115801:					3,600.00		
Total WILLIAMS & COMPANY P.C. (3390):					3,600.00		
<b>WOOLSTOCK MUTUAL TELEPHONE ASN (1054)</b>							
839-1086 02/	1	Invoice	INTERNET SERVICE	02/01/2018	3.03	08/18	100-24-14-5435-230
839-1086 02/	2	Invoice	INTERNET SERVICE	02/01/2018	21.90	08/18	601-23-80-5903-230
839-1086 02/	3	Invoice	INTERNET SERVICE	02/01/2018	6.74	08/18	602-23-80-5921-230
839-1086 02/	4	Invoice	INTERNET SERVICE	02/01/2018	2.02	08/18	603-23-80-5921-230
839-1086 02/	5	Invoice	INTERNET SERVICE	02/01/2018	3.61	08/18	100-24-12-5430-230
839-1086 02/	6	Invoice	INTERNET SERVICE	02/01/2018	12.03	08/18	601-23-81-5921-230
839-1086 02/	7	Invoice	INTERNET SERVICE	02/01/2018	7.22	08/18	602-23-81-5921-230
839-1086 02/	8	Invoice	INTERNET SERVICE	02/01/2018	1.20	08/18	603-23-81-5921-230
839-1086 02/	9	Invoice	INTERNET SERVICE	02/01/2018	6.02	08/18	100-24-30-5380-230
839-1086 02/	10	Invoice	INTERNET SERVICE	02/01/2018	6.02	08/18	601-24-30-5380-230
839-1086 02/	11	Invoice	INTERNET SERVICE	02/01/2018	6.02	08/18	602-24-30-5380-230
839-1086 02/	12	Invoice	INTERNET SERVICE	02/01/2018	6.01	08/18	603-24-30-5380-230
839-1086 02/	13	Invoice	INTERNET SERVICE	02/01/2018	14.44	08/18	100-21-22-5140-230
839-1086 02/	14	Invoice	INTERNET SERVICE	02/01/2018	38.50	08/18	100-21-21-5110-230
839-1086 02/	15	Invoice	INTERNET SERVICE	02/01/2018	7.22	08/18	601-23-52-5588-230
839-1086 02/	16	Invoice	INTERNET SERVICE	02/01/2018	7.22	08/18	601-23-51-5566-230
839-1086 02/	17	Invoice	INTERNET SERVICE	02/01/2018	14.44	08/18	602-23-61-5642-230
839-1086 02/	18	Invoice	INTERNET SERVICE	02/01/2018	4.81	08/18	100-23-43-5361-230
839-1086 02/	19	Invoice	INTERNET SERVICE	02/01/2018	19.25	08/18	100-22-42-5233-230
839-1086 02/	20	Invoice	INTERNET SERVICE	02/01/2018	118.62	08/18	601-24-16-5921-230
839-1086 02/	21	Invoice	INTERNET SERVICE	02/01/2018	20.84	08/18	602-24-16-5921-230
839-1086 02/	22	Invoice	INTERNET SERVICE	02/01/2018	20.84	08/18	603-24-16-5921-230
Total 839-1086 02/01/18:					348.00		
839-3034 02/	1	Invoice	INTERNET SERVICE/RSVP	02/01/2018	29.95	08/18	100-22-42-5280-230
Total 839-3034 02/01/18:					29.95		
839-4828 02/	1	Invoice	INTERNET SERVICE/CEMETERY	02/01/2018	29.95	08/18	100-23-42-5371-230
Total 839-4828 02/01/18:					29.95		
839-6192 02/	1	Invoice	INTERNET SERVICE/DEPOT	02/01/2018	29.95	08/18	100-22-42-5221-230
Total 839-6192 02/01/18:					29.95		
839-7981 02/	1	Invoice	INTERNET SERVICE/FULLER HALL	02/01/2018	29.95	08/18	100-22-42-5233-230
Total 839-7981 02/01/18:					29.95		
Total WOOLSTOCK MUTUAL TELEPHONE ASN (1054):					467.80		
<b>ZIEGLER, INC. (1071)</b>							
SW51008084	1	Invoice	MULTIPLE REPAIRS ON ST#16 (Backhoe)	12/29/2017	4,370.36	08/18	204-23-30-5310-227

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total SW510080841:					4,370.36		
Total ZIEGLER, INC. (1071):					4,370.36		
Total 02/05/2018:					320,450.64		
Grand Totals:					995,793.81		

## Report GL Period Summary

GL Period	Amount
08/18	320,450.64
07/18	675,343.17
Grand Totals:	995,793.81

Vendor number hash: 634571  
 Vendor number hash - split: 1455289  
 Total number of invoices: 222  
 Total number of transactions: 492

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	995,793.81	995,793.81
Grand Totals:	995,793.81	995,793.81

# FUND LIST TOTALS FOR BILLS FEBRUARY 5, 2018

Account	Fund	Total Amount
100	General	47,535.39
204	Road Use Tax Fund	11,929.56
205	Airport Fund	3,464.84
217	Wilson Brewer Park/Depot Foundation	2,200.00
228	Low/Moderate Income Revolving	5,002.27
260	SSMID	150.00
300	Debt Service	9,154.30
525	Street Improvement	11,381.01
601	Electric Utility	821,038.63
602	Water Utility	57,021.16
603	Sewer Utility	21,328.14
902	Medical/Flex	<u>5,588.51</u>
	Grand Total	995,793.81





## MEMO

TO: Mayor and City Council  
FROM: Daniel Ortiz-Hernandez, City Manager  
DATE: February 2, 2018  
RE: 2<sup>nd</sup> Reading of Rezoning Ordinance – Kwik Trip/Kwik Star Request

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**SUMMARY:** Kwik Trip/Kwik Star, La Crosse, Wisconsin, has filed a Petition to Rezone. The Planning and Zoning Commission recommended approval of the zoning request at their December 11, 2017, meeting.

**PREVIOUS COUNCIL ACTION:** City Council passed first reading of rezoning ordinance on January 15, 2018 on 4-1 vote.

**BACKGROUND/DISCUSSION:** This petition has been resubmitted by Kwik Trip/Kwik Star from La Crosse, Wisconsin. They are requesting rezoning an area to the west of WCF Financial Bank from R-1 (Single Family Dwelling) District and R-2 (Multiple Family Dwelling) District to C-3 (Highway Commercial) District. After P&Z voted against the development at their August meeting, Kwik Star decided to withdraw their Petition and went back to the drawing board to see if they could meet the criteria that failed on the P&Z Rezoning Checklist. The major issue causing concern with the commission was the current intersection at Superior Street and Fair Meadow Drive with regard to the additional truck traffic Kwik Star would generate. Kwik Star has presented options to redo the intersection and a cost sharing agreement has been developed and agreed to by Kwik Trip Inc. and subject to Council's approval.

Kwik Star is requesting a convenience store, with a car wash, and gas/diesel sales. Originally, they were including eight (8) parking stalls for semis and a truck scale which has now been taken off the plans due to complaints from the neighbors. They have now included fencing and significantly more landscaping to help separate them from the neighbors. They completed a traffic study and are willing to contribute to the improvement of the intersection of Fair Meadow Drive and Superior Street as mentioned above.

The Planning & Zoning Commission recommended approval of this petition at their December 11, 2017 meeting. After the fact that Kwik Star met all of the items on their rezoning checklist, the P&Z also recognized the Kwik Star's proactive step to contribute financially to correct the issues at the Fair Meadow Drive and Superior Street intersection would further address the concerns with the intersection and the additional traffic at the intersection if Kwik Star is approved. Also, in their opinion, getting another new business to add to the City's tax base makes this request a win-win for the City's residents.

Kwik Trip has agreed to almost everything P&Z, City, and neighboring property owners have requested in an effort to ensure they fulfill any requests or requirements needed to obtain rezoning approval:

- Removed truck parking
- Removed truck scale
- Plans to construct privacy fence

- Landscaped buffer
- Obtained options from City's contracting engineering firm for improving the Intersection
- Agree to financially Contribute to Intersection Improvement
- Not make substantial improvements to the site without Council Approval

**FINANCIAL IMPLICATIONS:** The rezoning allowing the construction of this business will add to the City's tax base. However, the City will have to share in costs for the intersection improvements.

**RECOMMENDATION:** Recommend approval of the Kwik Trip/Kwik Star's rezoning request and waiving of the third reading.

It is contiguous with some C-3 zoning and rezoning the rest of the parcel would allow a business to locate there. In all the years it has been zoned R-1 and R-2, no one has ever inquired about building housing in that area.

**ALTERNATIVES:** Deny the request which will limit any future development of the site.

**ORDINANCE NO. 2018 - \_\_\_\_\_**

**AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF WEBSTER CITY, AS PROVIDED BY SECTION 121.06 OF THE CODE OF ORDINANCES OF WEBSTER CITY, IOWA, 1996, BY REZONING PROPERTY FROM R-1 (SINGLE FAMILY DWELLING) DISTRICT AND R-2 (MULTIPLE FAMILY DWELLING) DISTRICT TO C-3 (HIGHWAY COMMERCIAL) DISTRICT, SAID PROPERTY BEING LOCATED ON FAIR MEADOW DRIVE, WEBSTER CITY, IOWA.**

**BE IT ENACTED** by the City Council of the City of Webster City, Iowa, as follows, to-wit:

**SECTION 1.** That the land described as follows is hereby rezoned from R-1 (Single Family Dwelling) District and R-2 (Multiple Family Dwelling) District to C-3 (Highway Commercial) District:

Lot 1, Fair Meadow Heights Addition to Webster City, Iowa.

**SECTION 2.** That the Official Zoning Map of the City of Webster City, Iowa, as provided by Section 121.06 of the Code of Ordinances of Webster City, Iowa, 1996, referred to therein and made a part thereof, be and hereby is amended and changed by making necessary changes and reclassification in accordance with the recommendation as filed by the Webster City Planning and Zoning Commission with the City Council on December 11, 2017, and that the same is hereby adopted and made a part hereof by reference.

**SECTION 3.** That the City Clerk is hereby directed to change the Official Zoning Map on file to conform with the foregoing change and to publish this Ordinance as required by law, and to certify said change to the Recorder of Hamilton County, Iowa.



**SECTION 4. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 5. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**CITY OF WEBSTER CITY, IOWA**

(SEAL)

\_\_\_\_\_  
John Hawkins, Mayor

**ATTEST:**

\_\_\_\_\_  
Karyl Bonjour, City Clerk



## MEMO

TO: Mayor and City Council  
FROM: Daniel Ortiz-Hernandez, City Manager  
DATE: 2/2/2018  
RE: Cost Sharing Agreement with Kwik-Trip/Kwik-Star for Intersection Improvement Project of Fair Meadow Drive and Superior Street

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### SUMMARY:

**PREVIOUS COUNCIL ACTION:** P&Z commission recommended rezoning of parcel where Kwik Star would locate contingent on improvement to the intersection to accommodate additional traffic. Council approved first reading of ordinance to rezone with understanding that a cost sharing agreement would be worked out after passage of the first reading.

**BACKGROUND/DISCUSSION:** Kwik Trip engaged the City's on-call paving specialist engineering firm, Snyder & Associates Inc., to review and develop conceptual plans for improving the intersection in order to address the concerns of the Planning and Zoning Commission. Three conceptual plans were presented to the City. At a minimum, all three plans incorporate improving the intersection by reconfiguring the southwest, northwest, and northeast corners of the intersection and tapering the center median on the northside of Superior Street. This would accommodate a wider turning radius for trucks and vehicles. Plans "B" and "C" encompassed additional features such as a longer righthand turning lane for southbound traffic on Superior Street and tapering the center median on the northside of Superior Street in order to accommodate the continuation of two lanes of southbound traffic up to the intersection. One lane would then accommodate through traffic and the righthand lane would accommodate righthand turns for traffic heading west on to Fair Meadow Drive.

We are recommending the City proceed with plan "C" as it provides greater benefits than simply addressing the turning issues of the intersection. Kwik Trip has agreed as part of their request for rezoning the parcel to contribute financially to the intersection improvement project in the amount equal to the minimum value of the three concepts considered. Per the cost sharing agreement, Kwik Trip shall be responsible for \$412,800.00. The City shall be responsible for any costs in excess of Kwik Trip's agreed upon contribution. Additionally, both parties agree to share equally (50/50) in any costs that are a result of a change order received by the City after awarding the project to a contractor and subject to the Kwik Trip's review and approval.

Additionally, in consideration for the City Council approving Kwik Trip's rezoning request, Kwik Trip agrees to not substantially change, add or differentiate from its project site plan presented to the City's Planning & Zoning Commission without City Council review and approval. This ensures Kwik Trip does not alter their plans should the Council pass the rezoning request and alleviates apprehensions from adjacent property owners reluctant to see the parcel in question be developed.

**FINANCIAL IMPLICATIONS:**

Engineering Project Estimate	\$ 613,900.00
<i>Less Kwik Trip's Financial Responsibility</i>	<u>\$ 412,800.00</u>
City of Webster City's Minimum Financial Responsibility	\$ 201,100.00

**RECOMMENDATION:** Recommend council approve the cost sharing agreement with Kwik Trip Inc.

**ALTERNATIVES:** Reject the agreement and not improve the intersection.



**RESOLUTION NO. 2018 - \_\_\_\_**

**AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER INTO  
AN INTERSECTION COST-SHARING AGREEMENT WITH KWIK TRIP, INC., A  
WISCONSIN CORPORATION.**

**WHEREAS**, Kwik Trip, Inc., a Wisconsin Corporation, 1626 Oak Street, La Crosse, Wisconsin ("Kwik Trip"), is in the process of purchasing certain real estate located adjacent to 401 Fair Meadow Drive in the City of Webster City, Iowa, with the intentions of developing the property to accommodate a convenience store with fueling stations; and

**WHEREAS**, said development is near the intersection of Fair Meadow Drive and Superior Street in the City of Webster City, Iowa, which is the basis of this Agreement; and

**WHEREAS**, on December 11, 2017 the City's Planning & Zoning Commission considered Kwik Trip's site plan and request for rezoning of a portion of the above mentioned real estate; and

**WHEREAS**, at said Planning & Zoning Commission meeting, both the Commission and Kwik Trip agreed that the intersection in question would require improvements to accommodate the increase and type of traffic to Kwik Trip's site and the Commission's recommendation to rezone said site was, among other items, contingent on the intersection undergoing said improvements; and

**WHEREAS**, Kwik Trip commissioned a traffic study prepared by Snyder & Associates, Inc., which determined that intersection improvements and other roadway modifications were warranted at the intersection in question, in part based upon the proposed Kwik Trip development project; and

**WHEREAS**, Kwik Trip has proposed to the City Council of the City of Webster City, Iowa, to cover a portion of the costs associated with the necessary intersection improvements; and

**WHEREAS**, an Agreement regarding the cost-sharing necessary to undergo the necessary intersection improvements has been prepared and reviewed by City staff and the proposed Agreement appears to be in the best interest of the City of Webster City; and

**WHEREAS**, the City Council of the City of Webster City has reviewed said Intersection Cost-Sharing Agreement.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Webster City, Iowa that the Mayor and City Clerk are hereby authorized and directed to enter into a Intersection Cost-Sharing Agreement with Kwik Trip Inc., a Wisconsin Corporation, 1626 Oak Street, La Crosse, Wisconsin, providing for the necessary intersection improvements.

**BE IT FURTHER RESOLVED** that said Agreement is hereby approved upon being executed by both parties.

Passed and adopted this 5<sup>th</sup> day of February, 2018.

**CITY OF WEBSTER CITY, IOWA**

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John Hawkins, Mayor

**ATTEST:**

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Karyl K. Bonjour, City Clerk



## INTERSECTION COST SHARING AGREEMENT

THIS AGREEMENT is entered into this \_\_\_\_ day of \_\_\_\_\_ 2018, by and between the City of Webster City, Iowa (the "City"), a municipal corporation, whose address, for the purpose of this Agreement, is 400 Second Street, Webster City, Iowa, 50595, and Kwik Trip, Inc., a Wisconsin corporation ("Kwik Trip"), whose address, for the purpose of this Agreement, is 1626 Oak Street, La Crosse, Wisconsin, 54603.

WHEREAS, Kwik Trip, is in the process of purchasing certain real estate located adjacent to 401 Fair Meadow Drive in the City of Webster City, Iowa, with the intentions of developing the property to accommodate a convenience store with fueling stations.

WHEREAS, said development is near the intersection of Fair Meadow Drive and Superior Street in the City of Webster City, Iowa, which is the basis of this Agreement (the "Intersection").

WHEREAS, on December 11, 2017 the City's Planning & Zoning Commission (the "Commission") considered Kwik Trip's site plan and request for rezoning of a portion of the above mentioned real estate.

WHEREAS, at said Planning & Zoning Commission meeting, both the Commission and Kwik Trip agreed that the Intersection would require improvements to accommodate the increase and type of traffic to Kwik Trip's site and the Commission's recommendation to rezone said site was, among other items, contingent on the Intersection undergoing said improvements.

WHEREAS, Kwik Trip commissioned a traffic study prepared by Snyder & Associates, Inc., ("Snyder") which determined that Intersection improvements and other roadway modifications were warranted at the Intersection ("Intersection Improvements Project"), in part based upon the proposed Kwik Trip development project.

WHEREAS, Kwik Trip has proposed to the City Council of the City of Webster City, Iowa, to cover a portion of the costs associated with the necessary Intersection Improvements Project.

WHEREAS the parties have reached an agreement regarding the cost-sharing necessary to undergo the necessary Intersection Improvements Project and desire to memorialize their agreement and understandings regarding such; and

WHEREAS, this Agreement has no effect on any other agreements entered into between the City and Kwik Trip now or into the future.

NOW, THEREFORE, in consideration of the covenants and agreements set forth herein and for other good and valuable consideration, the parties hereby agree as follows:

1. Construction and Engineering Costs. Kwik Trip has agreed to cover any and all costs which are associated with and/or contributed to Option "A" only, as indicated on Snyder & Associates' Preliminary Opinion of Probable Construction Costs attached and made a part hereof



as Exhibit "A". To accommodate this and to ensure the Intersection Improvements Project proceeds in a timely manner, Kwik Trip shall be responsible for the first Four Hundred Twelve Thousand Eight Hundred and 00/100 Dollars (\$412,800.00) of costs associated with the Intersection Improvements Project as shown on Exhibit "A". The City shall be responsible for those costs in excess of Four Hundred Twelve Thousand Eight Hundred and 00/100 Dollars (\$412,800.00) which appear on the initial construction contract awarded to the respective contractor. However, both parties agree to share equally (50/50) in those costs that are a result of a change order received by the City after said construction contract has been awarded and/or after said Intersection Improvement Project has commenced; provided however that any such change order shall be provided to Kwik Trip for review and approval prior to any such change order being completed. Further, Kwik Trip shall deposit its share of the costs into escrow or provide the City with a letter of credit within ten (10) days of execution of this Agreement with satisfactory proof being given to the City. As construction costs become due Kwik Trip shall see that immediate payment is made as requested by the City.

2. Construction Timeline. Upon both parties executing this Agreement the City shall, within thirty (30) days of execution, begin working with Snyder to ensure the Intersection Improvements Project moves ahead in a timely fashion. Additionally, the City shall be solely responsible for securing all final design work and for the bidding and oversight of the Intersection Improvements Project. The Intersection Improvements Project shall be completed no later than December 1, 2019.

3. Kwik Trip's Site Plan. To align with the Commission's recommendation and as consideration for the City's willingness to move forward with this Intersection Improvements Project and share in said costs, Kwik Trip agrees to not substantially change, add or differentiate from its project site plan presented to the City's Planning & Zoning Commission (which is attached and made a part hereof as Exhibit "B" now or into the future), without City Council review and approval.

4. City's Jurisdiction and Control. Nothing in this Agreement shall be treated as removing this Intersection from the City's jurisdiction or control. This Intersection will be under the jurisdiction of the City now and into the future and will be maintained by the City at the City's expense.

5. Successors and Assigns. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their successors and assigns.

6. Entire Agreement. This Agreement contains the complete Agreement between the parties and shall, as of the effective date of this Agreement, supersede all other Agreements between the parties. The parties stipulate that neither has made any representations including the execution and delivery of this Agreement except such representations as are specifically set forth in this Agreement, and each of the parties acknowledges that they have relied on their own judgment in entering into this Agreement. The parties further acknowledge that any representations that may have been made by either to the other prior to the date of executing this Agreement are of no effect and that neither has relied on such representations in connection with their dealings with the other.



7. Modification of Agreement. Any modification of this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding only if evidenced in writing signed by each party.

8. Effect of Partial Invalidity. The validity of any portion of this Agreement will not and shall not be deemed to affect the validity of any other provision. In the event that any provision of this Agreement is held to be invalid by a court of competent jurisdiction, the parties agree that the remaining provisions shall be deemed to be in full force and effect as if they had been executed by both parties subsequent to the holding of the invalid provision.

9. Governing Law. This Agreement and rights and duties hereunder shall be construed in accordance with the laws of the State of Iowa.

10. No Waiver. The failure of either party to this Agreement to insist upon the performance of any of the terms and conditions of this Agreement, or the waiver of any breach of any terms and conditions of this Agreement, shall not be construed as thereafter waiving any such terms and conditions, but the same shall continue and remain in full force and effect as if no such forbearance or waiver had occurred.

11. Section Headings. The titles to the Sections of this Agreement are solely for the convenience of the parties and shall not be used to explain, modify, simplify, or aid in the interpretation of the provisions of this Agreement.

IN WITNESS WHEREOF, the parties hereto sign and execute this Agreement on this 31<sup>st</sup> day of January, 2018.

*[Signature pages follow.]*

**CITY OF WEBSTER CITY, IOWA**

By: \_\_\_\_\_  
John Hawkins, Mayor

Attest: \_\_\_\_\_  
Karyl Bonjour, City Clerk

STATE OF IOWA                    )  
                                          ) SS.  
COUNTY OF HAMILTON        )

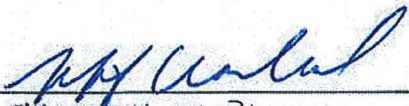
On this \_\_\_\_\_ day of \_\_\_\_\_, 2018 before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared John Hawkins and Karyl Bonjour, to me personally known, and who, being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of Webster City, Iowa; that the seal affixed to the foregoing instrument is the official seal of said City, and that the instrument was signed and sealed on behalf of the City, by authority of its City Council, and that John Hawkins and Karyl Bonjour acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the City, by it and them voluntarily executed.

\_\_\_\_\_  
Notary Public in and for the State of Iowa

My Commission expires \_\_\_\_\_

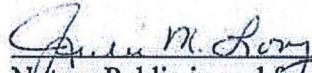


**KWIK TRIP, INC.**

By:   
JEFFREY WLOBET  
VICE PRESIDENT & CFO  
Printed Name & Title

STATE OF WISCONSIN )  
 ) SS.  
COUNTY OF LA CROSSE )

On this 3<sup>rd</sup> day of JANUARY, 2018, before me the undersigned, a Notary Public in and for the aforesaid State, personally appeared JEFFREY WLOBET, to me personally known, and who, being by me duly sworn, did say that ~~they~~<sup>he is</sup> are the VICE PRESIDENT & CFO of Kwik Trip, Inc., a Wisconsin corporation; that (a) no seal has been procured by said Corporation, and that the said instrument was signed on behalf of said Corporation by authority of its Board of Directors; and that the said VICE PRESIDENT & CFO, as such Officer, acknowledged the execution of said instrument to be the voluntary act and deed of said Corporation, by it and by ~~them~~<sup>him</sup> voluntarily executed.

  
Notary Public in and for the State of  
WISCONSIN

My Commission expires 10-31-21



**EXHIBIT A**  
**ENGINEER'S PRELIMINARY OPINION OF PROBABLE CONSTRUCTION COSTS**  
**SUPERIOR ST. AND FAIR MEADOW DR. INTERSECTION IMPROVEMENTS**  
**WEBSTER CITY, IOWA**  
**updated DECEMBER 28, 2017**

OPTION A: INTERSECTION ONLY

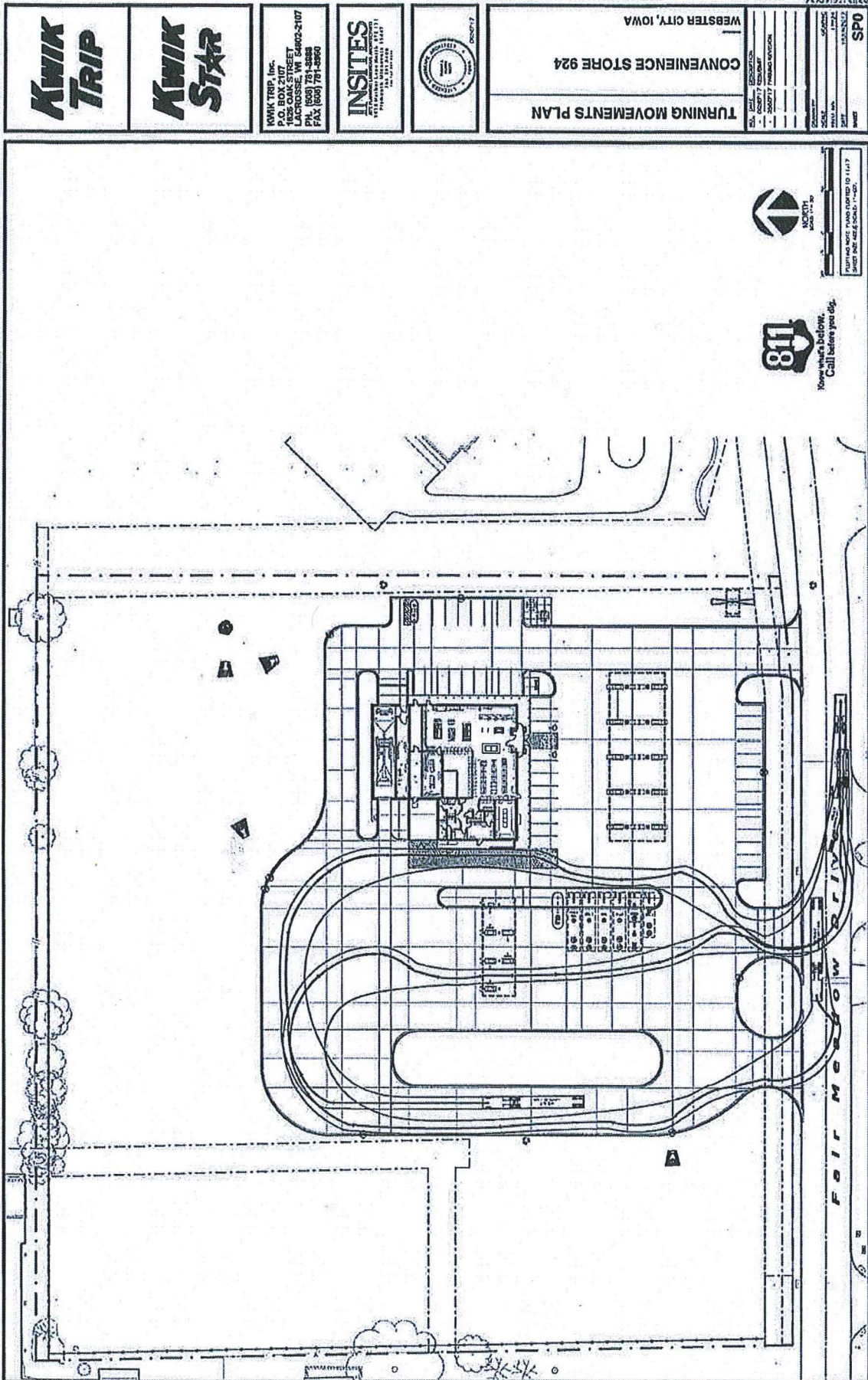
OPTION B: HAS BEEN REMOVED FROM CONSIDERATION

OPTION C: WITH 25:1 DUAL LANE SHIFT TO ADD 2ND SOUTHBOUND LANE

ITEM	DESCRIPTION	QUANTITIES		UNIT	UNIT PRICE	COST	
		OPT. A	OPT. C			OPTION A	OPTION C
DIVISION 2: EARTHWORK							
2.1	TOPSOIL, OFF SITE, 6 INCH	320	440	CY	\$ 25.00	\$ 8,000.00	\$ 11,000.00
2.2	EXCAVATION, CLASS 10	690	1,200	CY	\$ 20.00	\$ 13,800.00	\$ 24,000.00
2.3	RIP RAP REMOVAL	68	68	CY	\$ 25.00	\$ 1,700.00	\$ 1,700.00
2.4	MODIFIED SUBBASE, 8 INCH	920	1,580	SY	\$ 20.00	\$ 18,400.00	\$ 31,600.00
2.5	SUBGRADE PREPARATION	920	1,580	SY	\$ 4.00	\$ 3,680.00	\$ 6,320.00
DIVISION 4: SEWERS AND DRAINS							
4.1	STORM SEWER, TRENCHED, 2000D RCP, 15 INCH DIA	40	48	LF	\$ 100.00	\$ 4,000.00	\$ 4,800.00
4.2	STORM SEWER, TRENCHED, 2000D RCP, 30 INCH DIA	19	19	LF	\$ 150.00	\$ 2,850.00	\$ 2,850.00
4.3	STORM SEWER, TRENCHED, 2000D RCP, 48 INCH DIA	22	22	LF	\$ 250.00	\$ 5,500.00	\$ 5,500.00
4.4	REMOVE APRON AND FOOTING	2	2	EA	\$ 500.00	\$ 1,000.00	\$ 1,000.00
4.5	SUBDRAIN, PERFORATED, 4"	575	980	LF	\$ 15.00	\$ 8,625.00	\$ 14,700.00
4.6	SUBDRAIN CLEANOUT	4	4	EA	\$ 600.00	\$ 2,400.00	\$ 2,400.00
4.7	SUBDRAIN CONNECTION	5	7	EA	\$ 400.00	\$ 2,000.00	\$ 2,800.00
DIVISION 6: STRUCTURES FOR SANITARY AND STORM SEWERS							
6.1	INTAKE, SW-508	3	4	EA	\$ 5,000.00	\$ 15,000.00	\$ 20,000.00
6.2	INTAKE, SW-513	1	1	EA	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00
6.3	REMOVE INTAKE	3	4	EA	\$ 800.00	\$ 2,400.00	\$ 3,200.00
DIVISION 7: STREETS AND RELATED WORK							
7.1	PCC PAVEMENT SAMPLES AND TESTS	1.0	1.2	LS	\$ 2,000.00	\$ 2,000.00	\$ 2,400.00
7.2	SIDEWALK REMOVAL	55	249	SY	\$ 10.00	\$ 550.00	\$ 2,490.00
7.3	SIDEWALK, PCC, 4 INCH	28	217	SY	\$ 50.00	\$ 1,400.00	\$ 10,850.00
7.4	PCC PEDESTRIAN RAMP, 6 INCH	22	22	SY	\$ 65.00	\$ 1,430.00	\$ 1,430.00
7.5	DETECTABLE WARNINGS	32	82	SF	\$ 50.00	\$ 1,600.00	\$ 4,100.00
7.6	PCC PAVEMENT, 10 INCH DEPTH (MATCH EXISTING)	791	1,360	SY	\$ 75.00	\$ 59,325.00	\$ 102,000.00
7.7	FULL DEPTH PATCH, PCC PAVEMENT (REPLACE MEDIAN AREAS)	68	299	SY	\$ 140.00	\$ 9,520.00	\$ 41,860.00
7.8	PAVEMENT REMOVAL	113	113	SY	\$ 20.00	\$ 2,260.00	\$ 2,260.00
7.9	REMOVAL OF CURB	605	1,200	LF	\$ 10.00	\$ 6,050.00	\$ 12,000.00
DIVISION 8: TRAFFIC CONTROL							
8.1	TRAFFIC CONTROL	1.0	1.2	LS	\$ 25,000.00	\$ 25,000.00	\$ 30,000.00
8.2	PAVEMENT MARKINGS, SOLVENT/WATERBORNE	20.0	28.0	STA	\$ 70.00	\$ 1,400.00	\$ 1,960.00
8.3	PAVEMENT SYMBOLS AND LEGENDS, SOLVENT/WATERBORNE	2	4	EACH	\$ 250.00	\$ 500.00	\$ 1,000.00
8.4	REMOVE AND REINSTALL SIGN (1 POST)	3	3	EA	\$ 200.00	\$ 600.00	\$ 600.00
8.5	REMOVE AND REINSTALL SIGN (2 POST)	1	1	EA	\$ 300.00	\$ 300.00	\$ 300.00
8.6	SIGNAL EQUIPMENT MODIFICATIONS	1	1	LS	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00
8.7	RELOCATE STREET LIGHT POLE	0	2	EA	\$ 1,500.00	\$ -	\$ 3,000.00
DIVISION 9: SITE WORK AND LANDSCAPING							
9.1	HYDRAULIC SEEDING, FERTILIZING, & MULCHING	0.2	0.4	AC	\$ 12,000.00	\$ 2,400.00	\$ 4,800.00
9.2	FILTER SOCK, INSTALL, CLEAN, REMOVE	60	60	LF	\$ 10.00	\$ 600.00	\$ 600.00
DIVISION 11: MISCELLANEOUS							
11.1	CONSTRUCTION SURVEY	1.0	1.4	LS	\$ 8,000.00	\$ 8,000.00	\$ 11,200.00
11.2	MOBILIZATION	6	6	%		\$ 21,000.00	\$ 32,000.00
SUBTOTALS						\$ 322,290.00	\$ 483,220.00
10% CONTINGENCY						\$ 32,200.00	\$ 48,300.00
ENGINEERING AND CONSTRUCTION SERVICES						\$ 58,300.00	\$ 82,400.00
TOTAL CONSTRUCTION COST						\$ 412,800.00	\$ 613,900.00

<u>Engineering and Construction Services Fee Summary:</u>		Option A	Option C
Project Admin	\$	1,300	\$ 3,200
Topo Survey	\$	-	\$ 3,800
Prelim Design (Roadway)	\$	3,700	\$ 5,500
Project Info Meeting	\$	-	\$ -
Final Design and Plans (Roadway)	\$	9,800	\$ 17,400
Final Design and Plans (Signals)	\$	12,500	\$ 12,500
Bid Phase	\$	2,500	\$ 2,500
Construction Administration	\$	3,700	\$ 4,500
Construction Admin. Traffic Signals	\$	2,900	\$ 2,900
Construction Observation	\$	21,900	\$ 30,100
<b>Total</b>	<b>\$</b>	<b>58,300</b>	<b>\$ 82,400</b>

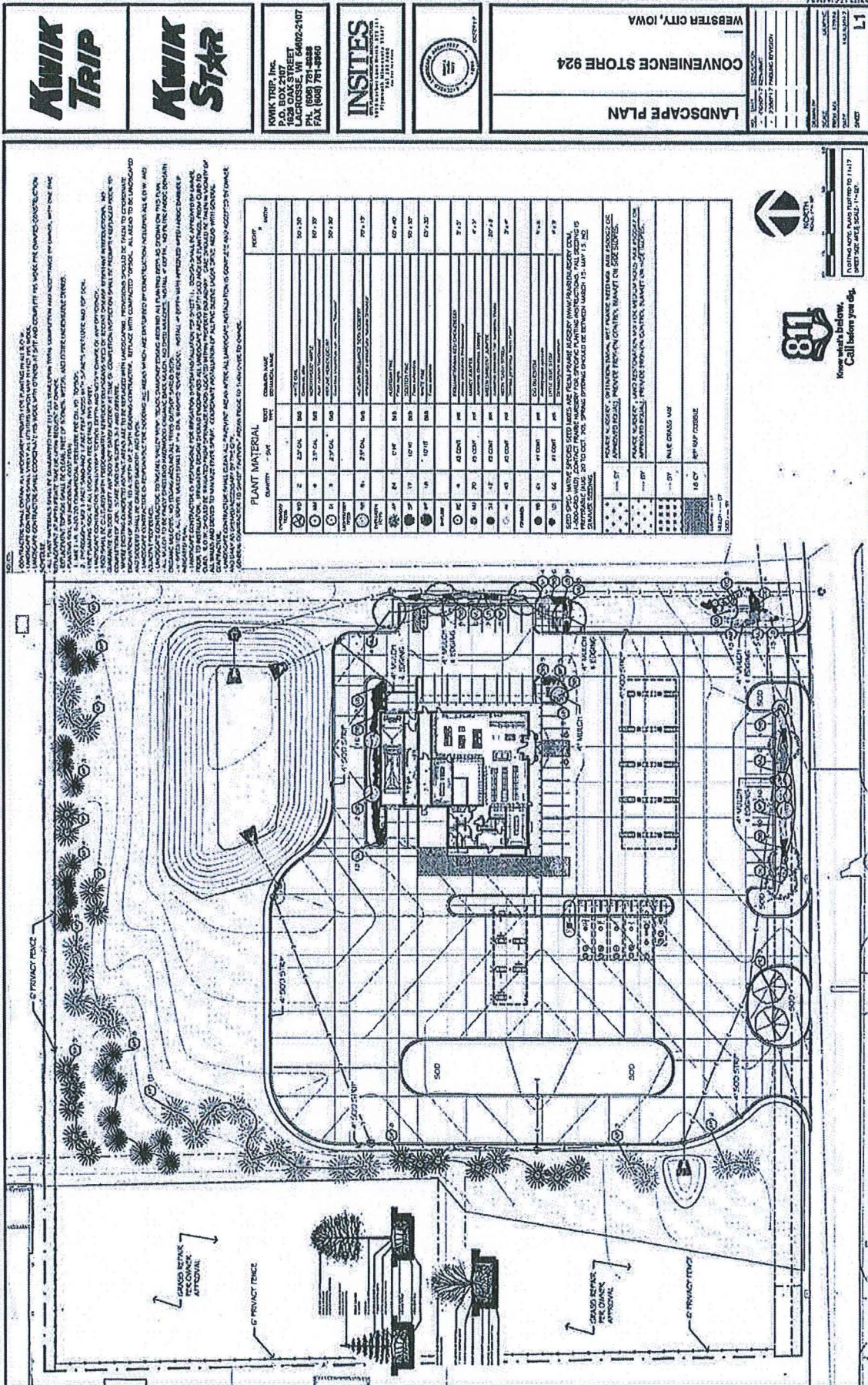














**ENGINEER'S PRELIMINARY OPINION OF PROBABLE CONSTRUCTION COSTS**  
**SUPERIOR STREET AND FAIR MEADOW DRIVE INTERSECTION IMPROVEMENTS**  
**WEBSTER CITY, IOWA**  
*updated JANUARY 29, 2018*

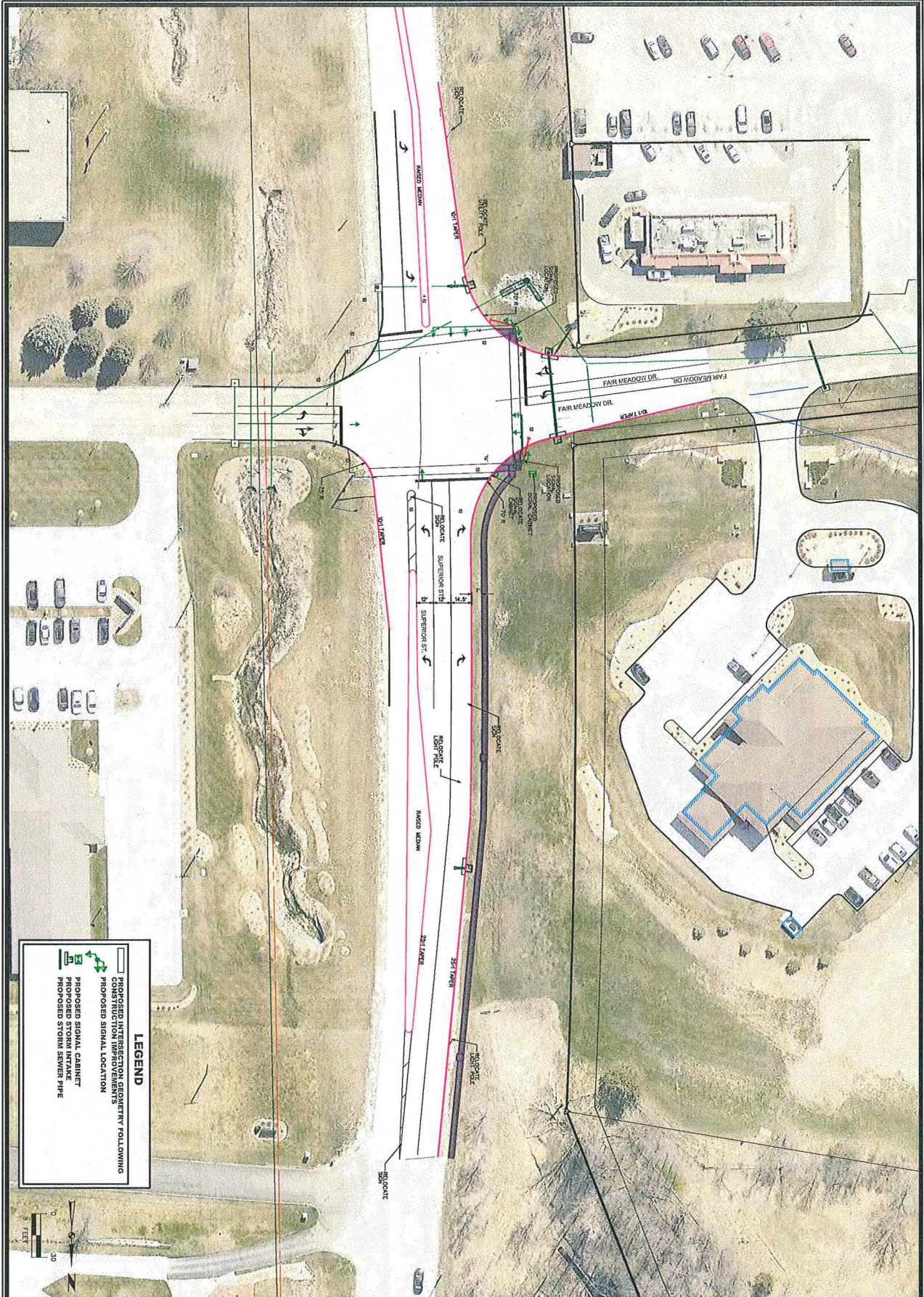
DIVISION 1: OPTION C - WITH 25:1 DUAL LANE SHIFT TO ADD 2ND SOUTHBOUND LANE

DIVISION 2: ADD ALTERNATIVE TO OPTION C - RAISED MEDIAN REMOVAL (NORTH & SOUTH LEGS) AND FULL DEPTH PCC PAVEMENT REPLACE

ITEM	DESCRIPTION	QUANTITIES		UNIT	UNIT PRICE	COST	
		DIV. 1	DIV. 2			DIVISION 1	DIVISION 2
DIVISION 2- EARTHWORK							
2.1	TOPSOIL, OFF SITE, 6 INCH	440		CY	\$ 25.00	\$ 11,000.00	\$ -
2.2	EXCAVATION, CLASS 10	1,200		CY	\$ 20.00	\$ 24,000.00	\$ -
2.3	RIP RAP REMOVAL	68		CY	\$ 25.00	\$ 1,700.00	\$ -
2.4	MODIFIED SUBBASE, 8 INCH	1,580		SY	\$ 20.00	\$ 31,600.00	\$ -
2.5	SUBGRADE PREPARATION	1,580		SY	\$ 4.00	\$ 6,320.00	\$ -
DIVISION 4- SEWERS AND DRAINS							
4.1	STORM SEWER, TRENCHED, 2000D RCP, 15 INCH DIA	48		LF	\$ 100.00	\$ 4,800.00	\$ -
4.2	STORM SEWER, TRENCHED, 2000D RCP, 30 INCH DIA	19		LF	\$ 150.00	\$ 2,850.00	\$ -
4.3	STORM SEWER, TRENCHED, 2000D RCP, 48 INCH DIA	22		LF	\$ 250.00	\$ 5,500.00	\$ -
4.4	REMOVE APRON AND FOOTING	2		EA	\$ 500.00	\$ 1,000.00	\$ -
4.5	SUBDRAIN, PERFORATED, 4"	980		LF	\$ 15.00	\$ 14,700.00	\$ -
4.6	SUBDRAIN CLEANOUT	4		EA	\$ 600.00	\$ 2,400.00	\$ -
4.7	SUBDRAIN CONNECTION	7		EA	\$ 400.00	\$ 2,800.00	\$ -
DIVISION 6- STRUCTURES FOR SANITARY AND STORM SEWERS							
6.1	INTAKE, SW-508	4		EA	\$ 5,000.00	\$ 20,000.00	\$ -
6.2	INTAKE, SW-513	1		EA	\$ 9,000.00	\$ 9,000.00	\$ -
6.3	REMOVE INTAKE	4		EA	\$ 800.00	\$ 3,200.00	\$ -
DIVISION 7- STREETS AND RELATED WORK							
7.1	PCC PAVEMENT SAMPLES AND TESTS	1.2	0.3	LS	\$ 2,000.00	\$ 2,400.00	\$ 600.00
7.2	SIDEWALK REMOVAL	249		SY	\$ 10.00	\$ 2,490.00	\$ -
7.3	SIDEWALK, PCC, 4 INCH	217		SY	\$ 50.00	\$ 10,850.00	\$ -
7.4	PCC PEDESTRIAN RAMP, 6 INCH	22		SY	\$ 65.00	\$ 1,430.00	\$ -
7.5	DETECTABLE WARNINGS	32		SF	\$ 50.00	\$ 1,600.00	\$ -
7.6	PCC PAVEMENT, 10 INCH DEPTH (MATCH EXISTING)	1,360		SY	\$ 75.00	\$ 102,000.00	\$ -
7.7	FULL DEPTH PATCH, PCC PAVEMENT (REPLACE MEDIAN NOSES)	299	-	SY	\$ 140.00	\$ 41,860.00	\$ -
7.8	FULL DEPTH PATCH, PCC PAVEMENT (REPLACE REMAINING MEDIANS)	-	951	SY	\$ 110.00	\$ -	\$ 104,600.00
7.9	PAVEMENT REMOVAL	113		SY	\$ 20.00	\$ 2,260.00	\$ -
7.10	REMOVAL OF CURB	1,200		LF	\$ 10.00	\$ 12,000.00	\$ -
DIVISION 8- TRAFFIC CONTROL							
8.1	TRAFFIC CONTROL	1.2	0.2	LS	\$ 25,000.00	\$ 30,000.00	\$ 5,000.00
8.2	PAVEMENT MARKINGS, SOLVENT/WATERBORNE	28.0	37.4	STA	\$ 70.00	\$ 1,960.00	\$ 2,600.00
8.3	PAVEMENT SYMBOLS AND LEGENDS, SOLVENT/WATERBORNE	4		EACH	\$ 250.00	\$ 1,000.00	\$ -
8.4	REMOVE AND REINSTALL SIGN (1 POST)	3	-1	EA	\$ 200.00	\$ 600.00	\$ (200.00)
8.5	REMOVE AND REINSTALL SIGN (2 POST)	1		EA	\$ 300.00	\$ 300.00	\$ -
8.6	REMOVE SIGN (1 POST)		4	EA	\$ 100.00	\$ -	\$ 400.00
8.7	SIGNAL EQUIPMENT MODIFICATIONS	1		LS	\$ 80,000.00	\$ 80,000.00	\$ -
8.8	RELOCATE STREET LIGHT POLE	2		EA	\$ 1,500.00	\$ 3,000.00	\$ -
DIVISION 9- SITE WORK AND LANDSCAPING							
9.1	HYDRAULIC SEEDING, FERTILIZING, & MULCHING	0.4		AC	\$ 12,000.00	\$ 4,800.00	\$ -
9.2	FILTER SOCK, INSTALL, CLEAN, REMOVE	60		LF	\$ 10.00	\$ 600.00	\$ -
DIVISION 11- MISCELLANEOUS							
11.1	CONSTRUCTION SURVEY	1.4	0.2	LS	\$ 8,000.00	\$ 11,200.00	\$ 1,600.00
11.2	MOBILIZATION	6		%		\$ 32,000.00	\$ -
SUBTOTALS						\$ 483,220.00	\$ 114,600.00
10% CONTINGENCY						\$ 48,300.00	\$ 11,500.00
ENGINEERING AND CONSTRUCTION SERVICES						\$ 82,400.00	\$ 15,700.00
TOTAL CONSTRUCTION COST						\$ 613,900.00	\$ 141,800.00

Engineering and Construction Services Fee Summary:		Division 1	Division 2
Project Admin	\$	3,200	\$ -
Topo Survey	\$	3,800	\$ 2,400
Prelim Design (Roadway)	\$	5,500	\$ 1,800
Project Info Meeting	\$	-	\$ -
Final Design and Plans (Roadway)	\$	17,400	\$ 5,800
Final Design and Plans (Signals)	\$	12,500	\$ -
Bid Phase	\$	2,500	\$ -
Construction Administration	\$	4,500	\$ 1,100
Construction Admin. Traffic Signals	\$	2,900	\$ -
Construction Observation	\$	30,100	\$ 4,600
<b>Total</b>	<b>\$</b>	<b>82,400</b>	<b>\$ 15,700</b>





**LEGEND**

- PROPOSED INTERSECTION SIGNAL CLOSURE FOLLOWING CONSTRUCTION IMPROVEMENTS
- PROPOSED SIGNAL CABINET
- PROPOSED STORM INTAKE
- PROPOSED STORM SEWER PIPE



**SNYDER & ASSOCIATES, INC.**

Project No: 1170965  
Sheet D.1(C)

**SUPERIOR ST AND FAIR MEADOW DR IMPROVEMENTS**

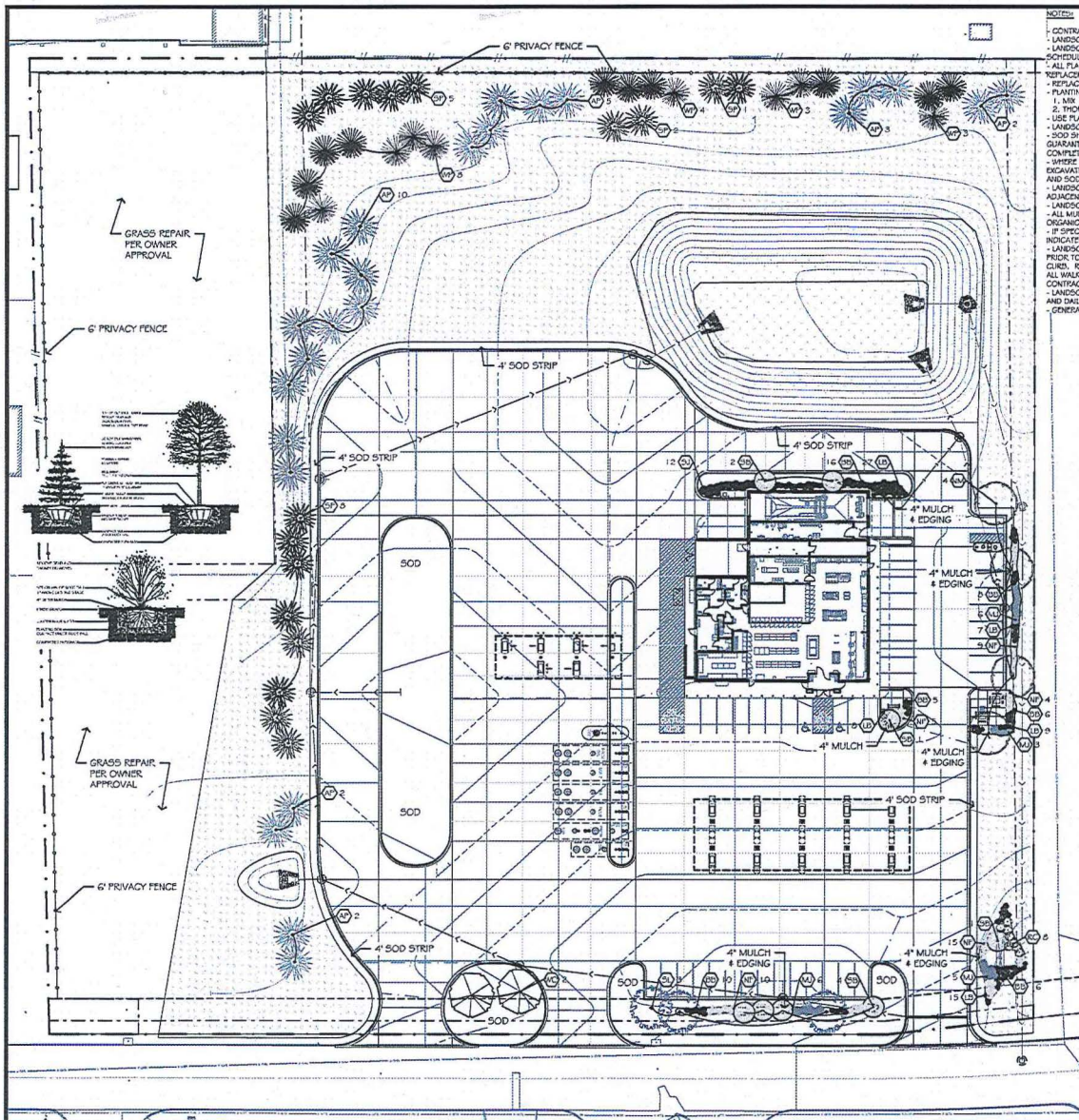
CONCEPT C - WITH 25:1 DUAL LANE SHIFT TO ADD 2ND LANE WEBSTER CITY, IA

**SNYDER & ASSOCIATES, INC.**

2727 S.W. SNYDER BLVD.  
ANKENY, IOWA 50023  
515-964-2020 | www.snyder-associates.com

1	COLOR EXISTING PCC	02/29/18	KSB
MARK	REVISION	DATE	BY
Engineer: JWH	Checked By: JWH	Scale: 1"=30'	
Technician: KSB	Date: 12/05/17	Field Etc:	Pg:
Project No:	1170965	Sheet D.1(C)	





# NOTES

- CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS FOR PLANTING IN ALL R.O.W.
- LANDSCAPE CONTRACTOR SHALL VERIFY ALL UTILITIES WHICH MAY AFFECT HIS WORK.
- LANDSCAPE CONTRACTOR SHALL COORDINATE HIS WORK WITH OTHERS AT SITE AND COMPLETE HIS WORK PER OWNER'S CONSTRUCTION SCHEDULE.
- ALL PLANT MATERIALS SHALL BE GUARANTEED ONE (1) FULL YEAR UPON TOTAL COMPLETION AND ACCEPTANCE BY OWNER, WITH ONE TIME REPLACEMENT AT APPROPRIATE TIME OR UPON REQUEST OF OWNER.
- REPLACEMENT TOPSOIL SHALL BE CLEAN, FREE OF STONES, WEEDS, AND OTHER UNDESIRABLE DEBRIS.
- PLANTING SOIL MAY EXCEED COST \$1000
1. MIX 1 LB. 5-30-20 COMMERCIAL FERTILIZER PER CU. YD. TOPSOIL.
2. THOROUGHLY MIX 1-PART SAND AND 1-PART PEAT MOSS WITH 5-PARTS FERTILIZER AND TOP SOIL.
- USE PLANTING SOIL AT ALL LOCATIONS PER DETAILS THIS SHEET.
- LANDSCAPE CONTRACTOR SHALL VERIFY TOPSOIL DEPTH AND NOTIFY OWNER OF ANY DEFICIENCY.
- SOD SHALL BE CULTURED WITH PREDOMINANTLY KENTUCKY BLUEGRASS SEED OF RECENT DISEASE RESISTANT INTRODUCTIONS. NO GUARANTEE ON SOD EXCEPT ANY SOD NOT SATISFACTORY AT TIME OF COMPLETION INSPECTION SHALL BE PROMPTLY REPLACED PRIOR TO COMPLETION OF JOB. STATE SOD ON SLOPES 3:1 AND GREATER.
- WHERE EXISTING CONCRETE ASPHALT AREAS ARE TO BE REPLACED WITH LANDSCAPING, PROVISIONS SHOULD BE TAKEN TO COORDINATE EXCAVATION OF SUBSIDE TO A DEPTH OF 2" WITH GRADING CONTRACTOR. REPLACE WITH COMPACTED TOPSOIL. ALL AREAS TO BE LANDSCAPED AND SODDED SHALL BE GRADED SMOOTH AND FINISH.
- LANDSCAPE CONTRACTOR IS RESPONSIBLE FOR SODDING ALL AREAS WHICH ARE DISTURBED BY CONSTRUCTION INCLUDING ALL R.O.W. AND ADJACENT PROPERTIES.
- LANDSCAPE CONTRACTOR TO INSTALL VALLEY VIEW "BLACK DIAMOND" EDGING AROUND ALL PLANTING BEDS AS SHOWN ON THIS PLAN.
- ALL MULCH TO BE FINELY SHREDDED HARDWOOD ORGANIC DARK MULCH. NO DRYED MULCHES. INSTALL 4" DEPTH. NO FILTER FABRIC BENEATH ORGANIC MULCHES. NO EDGING AROUND ALL TREES OUTSIDE SHIRUS BEDS.
- IF SPECIFIED, ALL GRAVEL MULCH SHALL BE 1 1/2" DIA. WASHED "ROVER ROCK". INSTALL 4" DEPTH WITH APPROVED WEED FABRIC BARRIER IF INDICATED PLAN.
- LANDSCAPE CONTRACTOR IS RESPONSIBLE FOR IRRIGATION SYSTEM INSTALLATION PER SHEET 11. DESIGN SHALL BE APPROVED BY OWNER PRIOR TO INSTALLATION. IRRIGATION DESIGN SHOULD ENCOMPASS ALL LANDSCAPE AREAS WITH SOD AND OR PLANTINGS. FROM CURB TO CURB. R.O.W. SHOULD BE SERVED FROM SPRINKLER HEADS LOCATED WITHIN PROPERTY BOUNDARY. CARE SHOULD BE TAKEN IN VICINITY OF ALL WALLS AND DRIVEWAYS TO MINIMIZE OVERSPRAY. COORDINATE INSTALLATION OF ALL PVC SLEEVE UNDER DRIVE AREAS WITH GENERAL CONTRACTOR.
- LANDSCAPE CONTRACTOR SHALL CLEAN ALL PAVEMENT AREAS AFTER ALL LANDSCAPE INSTALLATION IS COMPLETE AND ACCEPTED BY OWNER AND ONLY AS DEEMED NECESSARY BY THE CITY.
- GENERAL CONTRACTOR TO SWEEP PAVEMENT AREAS PRIOR TO TURN OVER TO OWNER.

## PLANT MATERIAL

QUANTITY	SIZE	ROOT TYPE	COMMON NAME	HEIGHT	WIDTH
UNIDENTIFIED					
WED	2	2.5" CAL.	WHITE OAK	50" x 50"	
WED	4	2.5" CAL.	QUERCUS ALBA	50" x 33"	
WED	3	2.5" CAL.	NORFOLK HEMLOCK	50" x 33"	
UNIDENTIFIED					
SOD	5	2.5" CAL.	ALBANY BRILLIANCE DEERWOOD	50" x 15"	
PERMISSION					
WED	24	12" HT.	AUSTRIAN PINE	60" x 40"	
WED	17	10" HT.	SCOTCH PINE	50" x 35"	
WED	15	10" HT.	WHITE PINE	60" x 35"	
WED	4	#3 CONT.	BRILLIANCE RED CHOKEBERRY	5" x 5"	
WED	20	#3 CONT.	ARNO ARNICA TRILABER	4" x 2"	
WED	12	#3 CONT.	MAINE JONQUIL	10" x 8"	
WED	43	#3 CONT.	NEON PUNCH SPIDER	2" x 4"	
WED	61	#1 CONT.	ING BLUESTEM	5" x 6"	
WED	52	#1 CONT.	LITTLE BLUE STEM	4" x 3"	

SEED SPEC. NATIVE SPECIES SEED MIXES ARE FROM PRAIRIE NURSERY (WWW.PRAIRIENURSERY.COM, 1-800-660-0000). CONTACT PRAIRIE NURSERY FOR SPECIFIC PLANTING INSTRUCTIONS. FALL SEEDING IS PREFERRED (AUG. 20 TO OCT. 20). SPRING SEEDING SHOULD BE BETWEEN MARCH 15-MAY 15. NO SUMMER SEEDING.	
SY	PRAIRIE NURSERY - DETENTION BASIN, WET PRAIRIE SEED MIX (MIX #50062 OR APPROVED EQUAL). PROVIDE EROSION CONTROL BLANKET ON SIDE SLOPES.
SY	PRAIRIE NURSERY - LAND RESTORATION MIX FOR MEDIUM SOILS (MIX #50047 OR APPROVED EQUAL). PROVIDE EROSION CONTROL BLANKET ON SIDE SLOPES.
SY	BLUE GRASS MIX
1.6 CY	R#1 RAP COBBLE

**Kwik Trip**

**Kwik Star**

KWIK TRIP, Inc.  
P.O. BOX 2107  
1626 OAK STREET  
LACROSSE, WI 54602-2107  
PH. (608) 781-8988  
FAX (608) 781-8960

**INSITES**  
SITE PLANNING LANDSCAPE ARCHITECTURE  
1010 West Lake Road, STE. 111  
Plymouth, Minnesota 55447  
TEL: 763.888.8888  
FAX: 763.888.8888

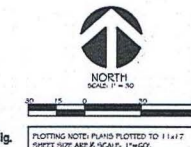


LANDSCAPE PLAN  
CONVENIENCE STORE 924  
WEBSTER CITY, IOWA

NO.	DATE	DESCRIPTION
1	02/27/17	REVISION
2	02/27/17	PARKING REVISION
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Know what's below.  
Call before you dig.





# Fair Meadow Intersection

North Side Median Improvement  
Before and After

## Legend

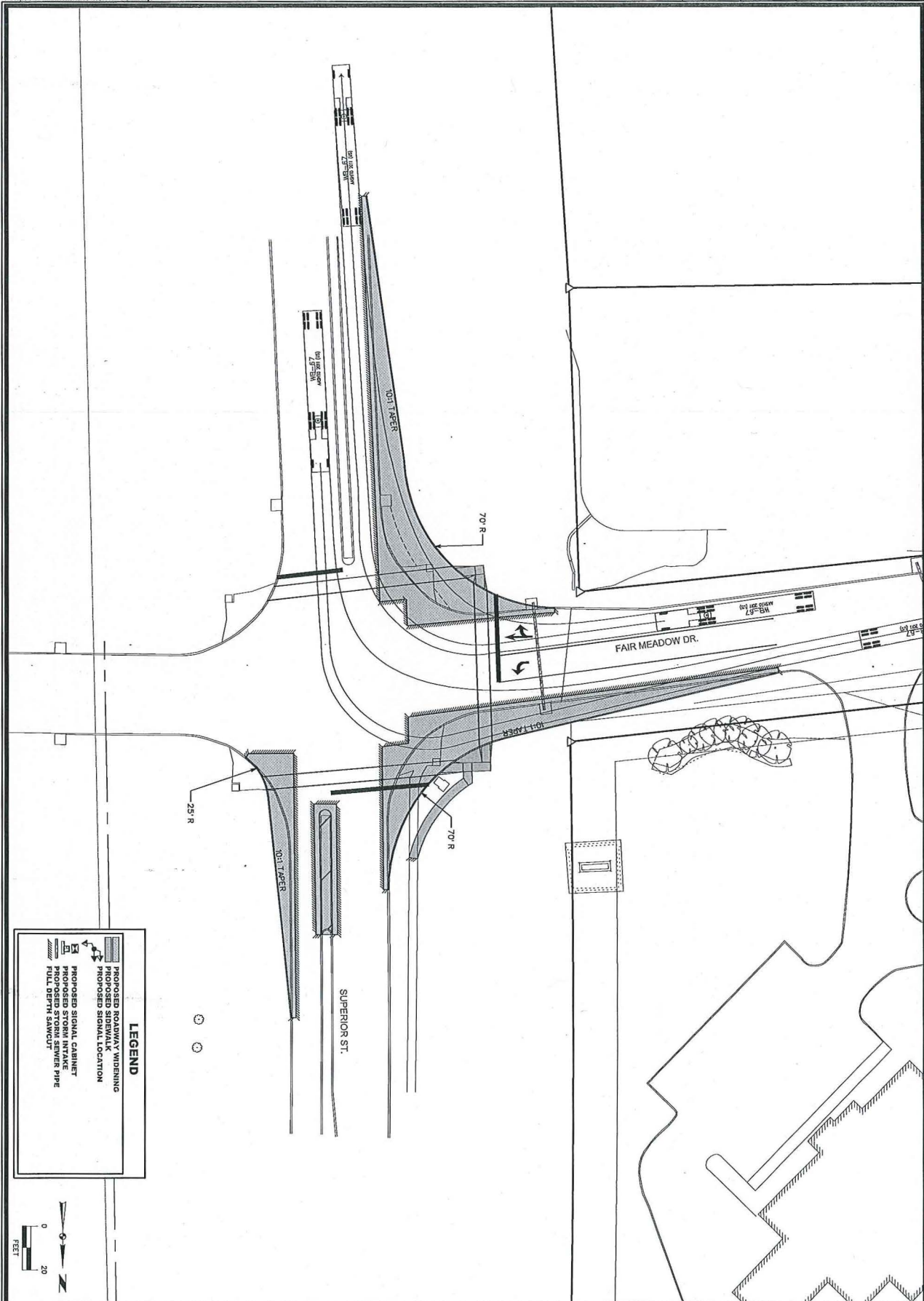
- Northside Median\_Current
- Northside Median\_Improved

LEGEND  
PROPOSED SIGNAL LOCATION  
PROPOSED SIGNALS  
PROPOSED SIDEWALK  
PROPOSED BIKEWAY  
PROPOSED BIKEWAY WITH SHARED LANE  
PROPOSED BIKEWAY WITH SHARED LANE



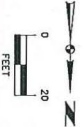
200 ft





**LEGEND**

- PROPOSED ROADWAY WIDENING
- PROPOSED SIGNAL CABINET
- PROPOSED SIGNAL LOCATION
- PROPOSED STORM INTAKE PIPE
- FIELD STORM DRAIN



**SNYDER & ASSOCIATES**

Project No: 170965  
Sheet D.1(A)

**SUPERIOR ST AND FAIR MEADOW DR IMPROVEMENTS**

CONCEPT INTERSECTION (ONLY) IMPROVEMENTS - Turns

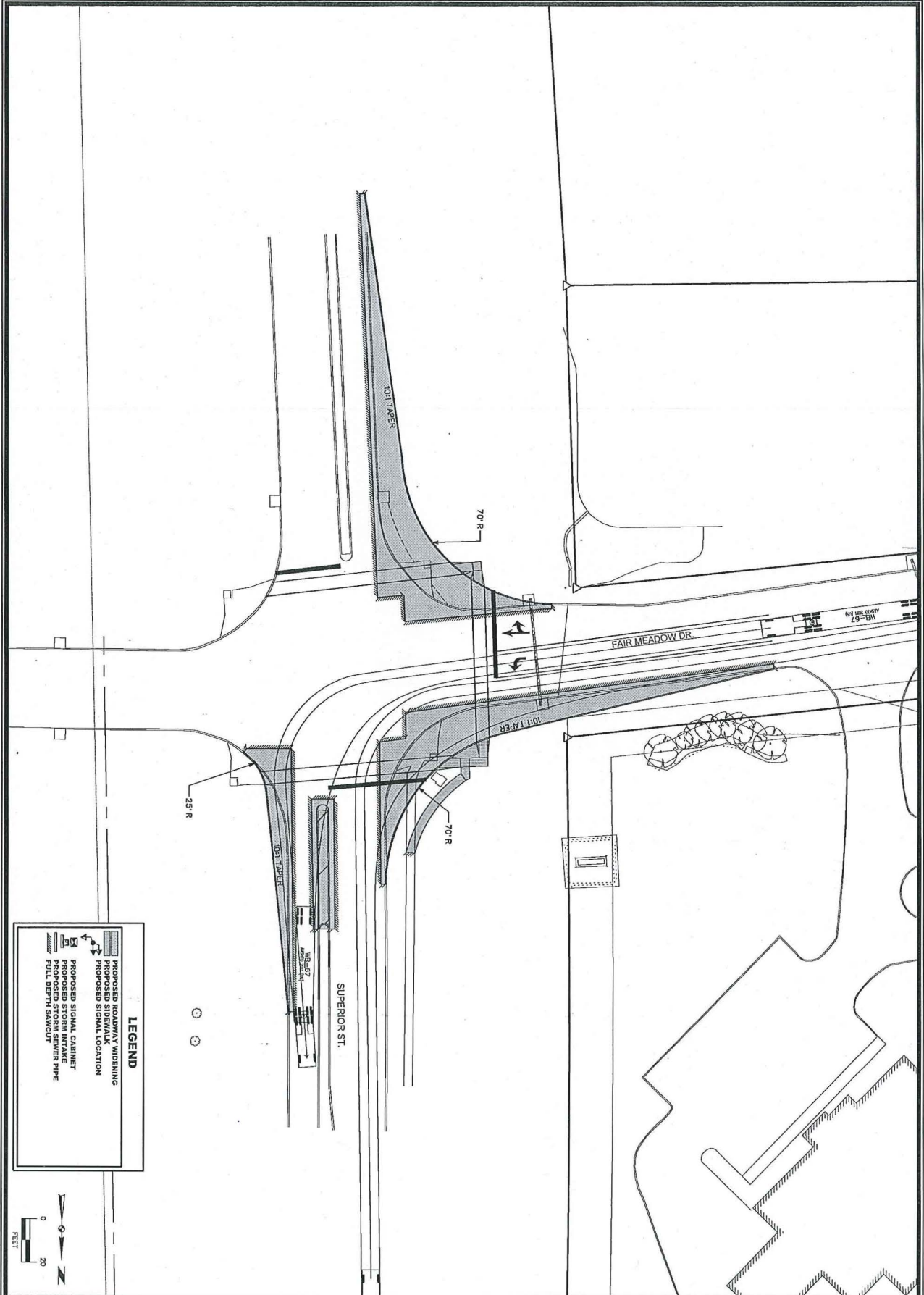
WEBSTER CITY, IA

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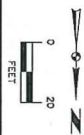
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Engineer: JWH	Checked By: JWH	Scale: 1"=20'	
Technician: KSB	Date: 12/05/17	Field Etc: Pjg	
Project No: 1170965	Sheet D.1(A)		





**LEGEND**

- PROPOSED SIGNAL CABINET
- PROPOSED STORM INTAKE PIPE
- PROPOSED SEWER PIPE
- PROPOSED SIGNAL LOCATION
- PROPOSED SIGNAL CABINET
- PROPOSED STORM INTAKE PIPE
- PROPOSED SEWER PIPE



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Project No: 1170965  
Sheet: D.1(A)

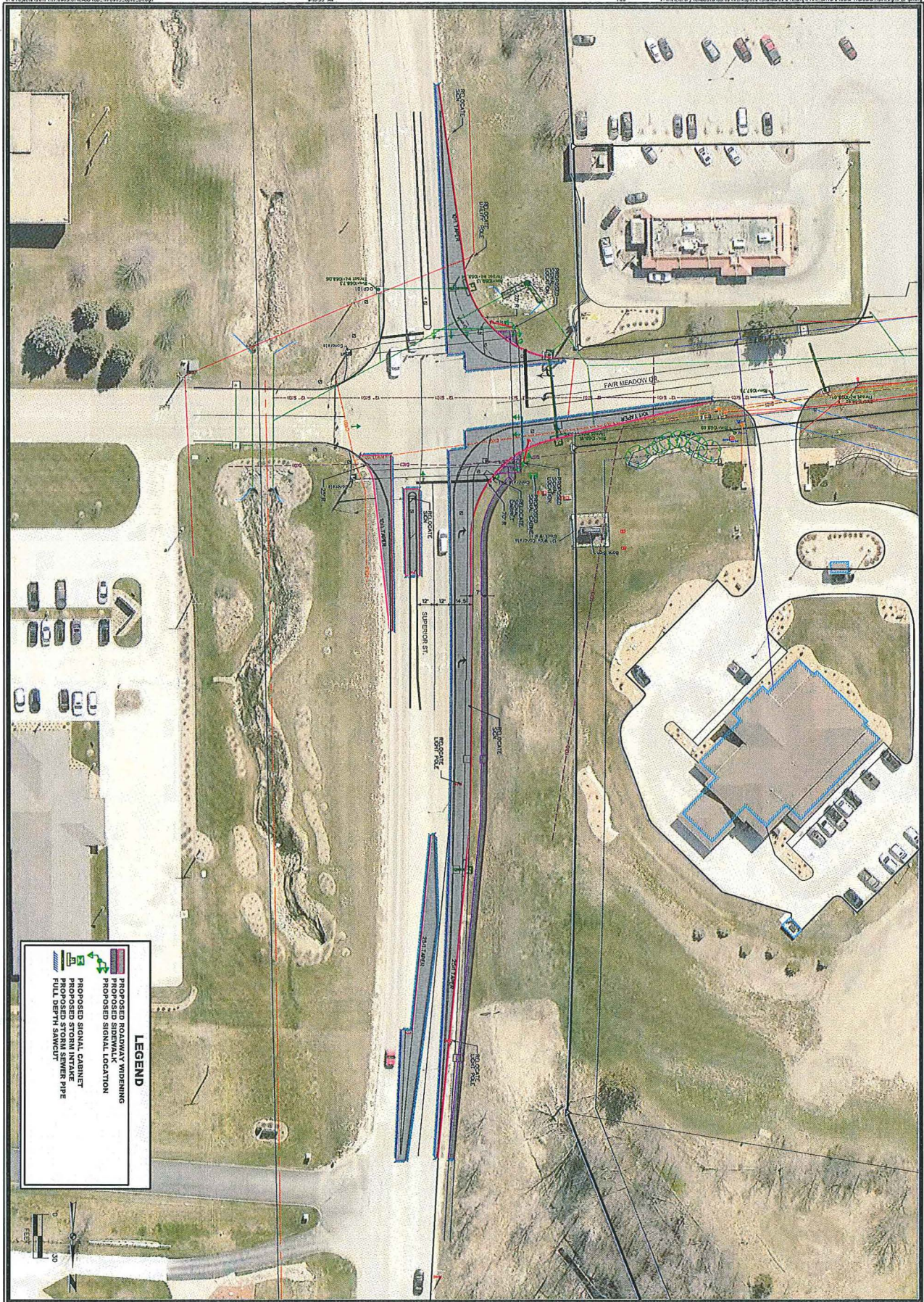
**SUPERIOR ST AND FAIR MEADOW DR IMPROVEMENTS**

CONCEPT INTERSECTION (ONLY) IMPROVEMENTS - Turns WEBSTER CITY, IA

**SNYDER & ASSOCIATES, INC.**

MARK	REVISION	DATE	BY
Engineer: JWH	Checked By: JWH	Scale: 1"= 20'	
Technician: KSB	Date: 12/05/17	Field BA: Pg:	
Project No: 1170965	Sheet: D.1(A)		





**LEGEND**

- PROPOSED ROADWAY WIDENING
- PROPOSED SIGNAL CABINET
- PROPOSED STORM INTAKE
- FULL DEPTH SAWCUT

**SNYDER & ASSOCIATES, INC.**

Project No: 170965

Sheet D.1(C)

**SUPERIOR ST AND FAIR MEADOW DR IMPROVEMENTS**

CONCEPT C - WITH 25:1 DUAL LANE SHIFT TO ADD 2ND LANE WEBSTER CITY, IA

**SNYDER & ASSOCIATES, INC.**

2727 S.W. SNYDER BLVD.  
ANKENY, IOWA 50023  
515-964-2020 | www.snyder-associates.com

MARK	REVISION	DATE	BY
Engineer: JWH	Checked By: JWH	Scale: 1"= 30'	
Technician: KSB	Date: 12/05/17	Field No:	Pg:
Project No: 170965	Sheet D.1(C)		





## MEMORANDUM

TO: Daniel Ortiz-Hernandez, City Manager  
Mayor and Council

FROM: Ken Wetzler, Public Works Director

DATE: January 31, 2018

RE: On-Call Street Paving Specialist Agreement Amendment No. 3 for Snyder & Associates Inc. Ankeny, Iowa.

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**SUMMARY:** The City of Webster City is currently under an agreement with Snyder & Associates for On-Call Street Paving; thus, making it natural to have them included in this project.

**PREVIOUS COUNCIL ACTION:** Council awarded Snyder & Associates Inc., Ankeny, Iowa, the On-Call Street Paving Specialist Agreement on February 6, 2017 and approved Amendments 1(March 20, 2017) & 2(Sept.5, 2017) since then.

**BACKGROUND/DISCUSSION:** As aforementioned the City of Webster City entered into an On-Call Street Paving Specialist Agreement for engineering services with Snyder & Associates.

Kwik Trip started the application to rezone the property adjacent WCF Financial Bank and agreed to perform improvements to the Superior/Fair Meadow Drive Intersection based on their traffic study. The City contacted Snyder & Associates to confirm, after a review of Kwik Trip's traffic study, at what degree the intersection needed improvements. The City asked Snyder & Associates to provide the City with solutions to the intersection, and is a contingency for the rezoning.

In the Kwik Trip and City of Webster City's Intersection Cost Sharing Agreement, the engineering firm named to perform the design, prepare plans, construction documents, and administer the project is Snyder & Associates because of their involvement.

**FINANCIAL IMPLICATIONS:** Engineering fees laid out in the Engineers Estimate of Probable Cost show the City's share to be \$24,100 (\$82,400.00 - \$58,300.00 = \$24,100.00). The \$58,300.00 is Kwik Trip's engineering share per the Intersection Shared Cost Agreement reimbursed to the City. Road Use Funds would be used for engineering this project.

**RECOMMENDATION:** City staff recommends the Council approve the amendment.

**ALTERNATIVES:** In order to keep the project moving forward in a timely manner, there are no reasonable alternatives.

**CITY MANAGER COMMENTS:** Concur with recommendation. This amendment with Snyder and Associates aligns with the Council's consideration of Kwik Trip's rezoning request and cost sharing agreement for improvements to the intersection.

**RESOLUTION NO. 2018 - \_\_\_\_**

**APPROVING AMENDMENT NO. 3 TO THE  
ENGINEERING SERVICES AGREEMENT WITH SNYDER & ASSOCIATES, INC.,  
ANKENY, IOWA, FOR THE SUPERIOR STREET AND FAIR MEADOW DRIVE  
INTERSECTION IMPROVEMENTS**

WHEREAS, on February 6, 2017, the City of Webster City did enter into an On-Call Street Paving Specialist Agreement with Snyder & Associates, Inc., Ankeny, Iowa, for engineering services; and,

WHEREAS, Snyder & Associates, Inc. are named as the engineer for the Superior Street and Fair Meadow Drive Intersection Improvements as indicated in the Kwik Trip, Intersection Cost Sharing Agreement; and,

WHEREAS, the City of Webster City desires to comply with said Kwik Trip Agreement, thus requiring additional engineering services; and,

WHEREAS, Amendment No. 3 has been prepared by the Project Engineer for additional engineering services to prepare contract documents and administer construction contracts for Superior Street and Fair Meadow Drive Intersection Improvements.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa that Amendment No. 3 to the Snyder & Associates Engineering Services Agreement with Snyder & Associates, Inc., as described above and attached hereto is hereby approved.

BE IT FURTHER RESOLVED that said amendment is hereby approved upon being executed by both parties.

Passed and adopted this 5<sup>th</sup> day of February, 2018.

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John Hawkins, Mayor

ATTEST:

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Karyl Bonjour, City Clerk



# WEBSTER CITY, IOWA

## AMENDMENT No. 3 TO THE AGREEMENT FOR PROFESSIONAL SERVICES FOR THE ON-CALL STREET PAVING SPECIALIST

This Amendment to the Agreement for Engineering Services is made and entered into on the date hereinafter stated under City's signature, between the City of Webster City ("City"), Iowa, and Snyder & Associates, Inc. ("Professional").

For work on the On-Call Street Paving Specialist, the parties agree as follows:

1. **Engagement.** The City hereby engages the Professional to perform work necessary to provide all services as described in the Scope of Work in connection with this Amendment to the Contract.
2. **Scope of Work.** The Professional shall perform in a competent and professional manner, the scope of work as set forth in **Exhibit "A"** attached hereto and by reference incorporated herein.
3. **Completion.** The Professional shall commence work immediately upon receipt of a written notice from the City and complete the Scope of Work in an expeditious and professional manner as set forth in **Exhibit "B"** attached hereto and by reference incorporated herein.
4. **Payment.** The prices for work performed by the Professional on this Amendment shall not exceed those prices as set forth in **Exhibit "C"** attached hereto and by reference incorporated herein.

**IN WITNESS WHEREOF**, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Amendment to the Agreement. All provisions of the Agreement shall remain in full force and effect.

CITY OF WEBSTER CITY, IOWA

\_\_\_\_\_  
Daniel Ortiz-Hernandez, City Manager

Dated: February 5, 2018

SNYDER & ASSOCIATES, INC.

\_\_\_\_\_  
*Maharaj*

## **EXHIBIT "A"**

### **SCOPE OF WORK**

To accomplish the City's mission of providing quality street, alley, electric, water, wastewater, and storm water services for its customers, it owns and maintains streets and alleys with appurtenant structures, electric facilities with appurtenant structures, water treatment and distribution systems, wastewater collection and treatment systems and storm water collection systems within public rights-of-way.

#### **I. GENERAL**

This Scope of Services is for the preliminary and final design, topographic survey, utility coordination, plan preparation, contract documents, bid assistance services, and construction services for traffic signal and pavement improvements at the Superior Street and Fair Meadow Drive intersection. These improvements are being made to accommodate semi-truck and trailer (WB-67 size) turning movements at the intersection, which result in wider intersection returns, new traffic signals on the west side of the intersection, and improvements to the raised medians along the north and south legs of the intersection.

The Professional developed three alternatives of potential intersection improvements for consideration by the City during the Project Development Phase. Option "C" was selected as the preferred alternative by the City and the Scope of Services is based on the design and plan preparation for construction of Option "C".

The Professional will prepare a staging plan to maintain traffic at the intersection, limit lane closures, and reduce inconveniences for the public.

The Professional will prepare an alternative alignment for City consideration of the new sidewalk along the west side of Superior Street to allow for additional snow storage space behind the roadway curb while maintaining or improving surface drainage in this area.

A Kwik Star site is being developed on the north side of Fair Meadow Drive west of the intersection. The Professional understands the City will coordinate the site development and this Project with Kwik Star. The Project will be bid through the City and is separate from the site development plans / construction.

#### **II. BASIC SERVICES**

##### **A. PROJECT DEVELOPMENT**

The Professional prepared three alternatives of potential intersection improvements and cost opinions for each concept. The three concepts are described as follows:

1. Intersection improvements to accommodate truck (WB-67) turning movements, which will include pavement widening, sidewalk and ramp replacement, and storm sewer modifications. The pavement widening will require modifications to the traffic signals on the west side of the intersection, which are further described in Section E. This was Option "A".
2. Same as Option "A" above, and also includes widening to accommodate a southbound right turn lane. This was Option "B".
3. Same as Option "A" above, and also includes widening to accommodate a second southbound lane along Superior Street north of Fair Meadow Drive. The approximate length of this additional lane is 600-feet. This was Option "C".



An initial project meeting was held with the representatives of the City to establish lines of communication regarding elements of the scope and schedule, set design parameters for the Project and review Options A, B, and C. Option "C" was selected by the City. Additional meetings may be held for the purpose of reviewing design, coordinating with design professionals for other projects in the area, and reviewing budget considerations as the Project progresses.

#### B. PROJECT MANAGEMENT

For the duration of the project, the Professional will confer with the City for the purpose of accomplishing the following:

1. The Professional shall work with the City to develop a schedule for the project. Anticipated preliminary schedule is outlined in Exhibit "B".
2. The Professional will contact the appropriate utility companies to determine the existing utility locations within the project's construction area. This information will be used in the design of the project to determine the impact of the project on each utility. The Professional will work with the City to determine the desirable locations for each new and relocated utility. The Professional will work with each utility to organize and schedule necessary relocations.
3. To obtain from the City, as necessary, approvals and policy decisions regarding the project.
4. The Professional will provide to the City a monthly project status report. This written report will be submitted in such a way that is suitable for the use as a City Council information item. Accompanying this report at monthly intervals, the Professional will submit a certified invoice for allowable cost incurred for the performance of the project agreement. Invoice statements will be based on actual cost incurred by the Professional per invoice period. All invoices will be documented, detailing the work performed by the Professional during the invoice period.

#### C. TOPOGRAPHIC SURVEY

The Professional completed topographic survey of the intersection to design and prepare plans for the Superior Street and East Second Street Sidewalk Extension Project. The construction of this project was completed in 2017. The Professional also received survey information from Kwik Star's design engineer. The Professional will complete a limited topographic survey under this project to corroborate the survey information received from Kwik Star, and survey areas outside the previous surveys noted above, to include the raised median area along the north leg of the intersection, the curb ramps on the east side of the intersection, and grass area along the west side of Superior Street for a potential new sidewalk alignment. The surveys will be merged to prepare a base map and digital terrain model.

The utility portion of the survey, where necessary, shall be created using the field survey and information provided to the Professional from the utility owners by either existing record and or physical field locates. The Professional shall make a diligent attempt to make an accurate representation of underground utilities, vaults and related items but no guarantee can be made as to the condition or location horizontally or vertically between each structure. This portion of the topographic survey would constitute a level "C" utility survey as outlined by the Subsurface

Utility Engineering profession. The location of surface features within the pavement are the primary target of survey operations.

#### D. DESIGN, PLANS, AND CONTRACT DOCUMENTS

The Professional will design and prepare plan documents for review, comment and coordination. The plans will address significant project features such as pavement, utility casting adjustment, and ADA ramp replacement as required by State and Federal law, staging, traffic control, accommodation of utilities, and other design issues that would affect the limits of construction. It is anticipated the work will be confined in the right-of-way and no easement acquisitions will be required. Two meetings are anticipated to be held with the City to review the design.

The Professional will prepare plans for bidding in accordance with the City's process. Plan sets will include construction details, layout information, tabulations, and quantities. Production will include submittal of final plans, and contract documents for review and approval. All plans will be created on bond paper, with an 11" x 17" size. Final Plans will be certified by a Licensed Professional Engineer, licensed in the State of Iowa.

This Project will be let by the City and the Professional shall supply the necessary documents for this process. The Professional shall prepare the final special provisions to be included in the contract documents. Also included in the special provisions will be working day and liquidated damage requirements.

The Professional will prepare construction cost opinions during the development of the Project and will provide a final cost opinion based on the final plans. Opinions of probable construction cost prepared by the Professional represent the best judgment of a design professional familiar with the construction industry. It is recognized, however, that the Professional has no control over the cost of labor, materials or equipment over the Contractor's methods of determining bid prices, or over the competitive bidding or market conditions. Accordingly, the Professional does not guarantee that any actual cost will not vary from any cost opinion prepared by the Professional.

A summary of the anticipated Engineering Services for the Project design are as follows:

1. Intersection geometry design and pavement widening (based on Concept "C")
2. Traffic Signal Modifications design (See detailed description in Section E.
3. Proposed demolition, phasing and removals plan
4. Traffic Control Plan
5. Grading Erosion Control Plan
6. Pavement Markings and Signage Plan
7. Storm Sewer relocation/improvements for intersection
8. SWPPP for Intersection Improvements
9. Sidewalk and Curb Ramp ADA Compliant Design
10. Coordination with utilities during design phase
11. Project quantities for bidding
12. Generation for Check Plans for review by the City
13. Generation of final construction plans based on City input
14. Generate Project Contract Documents
15. Cost Estimates



#### E. TRAFFIC SIGNAL MODIFICATIONS

1. Utilize intersection base mapping provided by City and proposed intersection geometric design/survey for design of proposed traffic signal modifications at the Superior Street & Fair Meadow Drive intersection.
2. Obtain intersection traffic signal plans from Iowa DOT or City, if available. Perform a field review of the existing traffic signal installation.
3. Prepare preliminary plans for traffic signal modifications needed to accommodate proposed site access using applicable design standards of the MUTCD, Iowa DOT and City. It is anticipated that SUDAS traffic signal specifications will apply. Signal modifications are anticipated to include:
  - a. Detection changes for west intersection leg to the intersection due to widening, and southbound left turn lane modifications.
  - b. Replacement of signal poles, heads and footings on west side of Superior Street, as needed to accommodate intersection widening.
  - c. Relocation of traffic signal control cabinet, cabinet modifications/upgrades to detection.
  - d. Modification of pedestrian signals, pushbuttons, and potential pedestal poles to accommodate proposed pedestrian crossing at west leg of the intersection and sidewalk reconstruction.
  - e. Modification of left turn lane signals to include current MUTCD standard flashing yellow arrow indications/signs.
  - f. Conduit, handholes and wiring associated with above modifications.
4. Provide recommended updated traffic signal timings for the intersection.
5. Submit preliminary plans to City for review. Finalize plans based on comments received.
6. Prepare and submit final plans to City.

### III. CONSTRUCTION SERVICES

#### A. CONSTRUCTION ADMINISTRATION

Upon award of the initial construction contracts, the Professional shall perform the following administrative services during construction of the Project:

1. During the construction phases, the Professional shall specify the testing of materials and administrative procedures as per the City's requirements and as directed by the Professional.
2. Preconstruction Conferences - The Professional shall arrange and conduct a preconstruction conference with the Contractor and City, to review the contract requirements, details of construction, utility conflicts and work schedule prior to construction.
3. Site Observation – The Professional shall visit the construction site, at such times and with such frequency deemed necessary to (a) observe the progress and (b) determine if the results of the construction work substantially conforms to the drawings and specifications in the Construction Documents.

4. Contractor Payment Requests - The Professional shall review the requests of the contractor for progress payments and shall approve a request, based on site observations, which authorizes payments and is a declaration that the contractor's work has progressed to the point indicated.
5. Notification of Nonconformance - The Professional shall notify the City of any known work which does not conform to the construction contract, make recommendations to the City for the correction of nonconforming work and, at the request of the City, see that these recommendations are implemented by the contractor.
6. Shop Drawings - The Professional shall review shop drawings and other submissions of the Contractor for general compliance with the construction contract.
7. Change Orders - The Professional shall prepare change orders for approval of the City.
8. Substantially Complete and Final Site Observation - The Professional shall perform a site observation to determine if the Project is substantially complete according to the plans and specifications and make recommendation on final payment for each construction phase.
9. During the Construction Services Phase, the Project Manager shall confer with the City to report Project status. A written progress report shall be submitted and written in such a way that it is suitable for use as a City Council information item.
10. If the Contractor exceeds the estimated working days in completing construction of the Project for any of the Project lettings, or if change orders or project additions require additional working days, the Professional will be compensated for administration and observation services based on established hourly rates and fixed expenses, as agreed and amended by the parties to this Agreement.
11. Final Acceptance - It is understood that the City will accept any portion of the Project only after recommendation by the Professional. Final acceptance of the Project by the City shall not be deemed to release the Contractor from responsibility for insuring that the work is done in a good and workmanlike manner, free of defects in materials and workmanship nor the Professional for liability of design.

B. CONSTRUCTION OBSERVATION

The Professional will provide one or more Resident Engineer or Resident Construction Observer for the Project as required during the Construction Phases. If the Contractor requests a waiver of any provisions of the plans and specifications, the Professional will make a recommendation on the request to the City for their determination. No waiver shall be granted if such waiver would serve to reduce the quality of the final product. The City shall never be deemed to have authorized the Professional to consent to the use of defective workmanship or materials. The Construction Observer will give guidance to the Project during the construction periods, including the following:

1. Setting and/or checking of lines and grades required during construction.
2. Observation of the work for general compliance with plans and specifications.
3. Keep a record or log of Contractor's activities throughout construction, including notation on the nature and cost of any extra work or changes ordered during construction.
4. Resident Services provide the City with representation at the job site during the Construction Phases of the Project which results in increasing the probability that the Project will be constructed in substantial compliance with the plans and specifications, and Contract Documents. However, such Resident Services do not guarantee the Contractor's performance. Resident services do not include responsibility for construction means, controls, techniques, sequences, procedures or safety.



5. The Resident Engineer or Construction Observer shall coordinate the acceptance testing and monitoring according to City requirements. Concrete field air and slump tests required will be completed by the Resident Engineer or Construction Observer. Moisture and density control tests will be required by the Contractor. Assurance sampling, testing and source inspection required is not expected to be provided by the Professional. All material testing and inspection shall be provided either by the Professional or by the construction contractor with review for acceptance or denial by the Professional.

#### IV. ADDITIONAL SERVICES:

The following items shall be considered additional services and are not included within the Scope of Work. These items are listed to further assist with clarity of project scope as well as provide a listing of services, which the Professional could perform upon request.

1. Assessment Plats and Schedules
2. Easement Plats and/or Acquisition Plats
3. Right-of-way services
4. Submittal fees and/or permit fees to any and all regulatory agencies.
5. Soil borings and geotechnical investigation
6. Subsurface utility investigation
7. Franchise utility services, such as electrical, telephone, fiber optic and gas services
8. Client requested major revisions
9. Wetland delineation, or determination, or mitigation
10. As-built documents other than specified

All work is on an "as needed" basis and work on each project shall be as directed by the City. Costs for each project assigned shall be negotiated as 'lump sum,' 'not to exceed,' or performed on a 'time and materials' basis, as mutually agreed and detailed in Exhibit "C."

Responsible persons assigned to this project shall be:

City – Ken Wetzler  
Professional – John Haldeman

## **EXHIBIT "B"**

### **COMPLETION**

Professional shall commence work immediately upon receipt of a written Notice to Proceed from the City, and shall complete all phases of the Scope of Work as expeditiously as is consistent with professional skill and care and the orderly progress of the Work in a timely manner. The parties anticipate that all design work pursuant to this agreement shall be completed to facilitate a Spring 2018 bid letting.

The anticipated preliminary project schedule is as follows:

<u>Task</u>	<u>Completion Date</u>
Submit One-Call Ticket for Utility Locates	February 1, 2018
City Council Approve Contract	February 5, 2018
Complete Topographic Survey	February 26, 2018
Complete Design and Plans	March 9, 2018
Meeting with City to Review Plans	March 13, 2018
City Council set Letting and Hearing Dates	March 19, 2018
Bid Letting	April 10, 2018
City Council Review Bids Received / Contract Award	April 16, 2018
Preconstruction Meeting	April 2018
Start Construction	April/May 2018
End Construction	Fall 2018

NOTE: Construction completion will be contingent on how soon the traffic signal equipment can be manufactured. These may take 12 to 16 weeks to manufacturer and deliver. A possible option to receive the traffic signal equipment sooner is for the City to purchase the equipment in advance of the bid letting. The Professional and City will review these potential options during the design phase.

Upon request of the City, Professional shall submit, for the City's approval, a schedule for the performance of Professional's services which shall be adjusted as required as the project proceeds, and which shall include allowances for periods of time required by the City for review and approval of submissions and for approvals of authorities having jurisdiction over the project. This schedule, when approved by the City, shall not, except for reasonable cause, be exceeded by the Professional.

All other incidental completion dates required to complete work under this Agreement shall be adhered to as stipulated.



**EXHIBIT "C"**  
**PAYMENT**

**COMPENSATION**

Below is a table summarizing the Professional's fees for the scope of services outlined in this Exhibit "A". Fees will be invoiced and paid on an hourly rate plus expenses basis not to exceed amount and rates will be accrued in accordance with the Professional's 2017-2018 Standard Fee Schedule contained in Exhibit "D" of this Amendment No. 3 to the Agreement for Professional Services.

**BASIC SERVICES**

Project Development	\$5,500
Project Management	\$3,200
Topographic Survey	\$3,800
Design, Plans and Contract Documents	\$17,400
Traffic Signal Modifications Design and Plans	\$12,500
Bid Letting Services	<u>\$2,500</u>
Subtotal	\$44,900

**CONSTRUCTION SERVICES**

Construction Administration	\$4,500
Construction Administration Traffic Signals	\$2,900
Construction Observation	<u>\$30,100</u>
Subtotal	\$37,500

<b>Amendment No. 3 Total</b>	<b>\$82,400</b>
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## EXHIBIT "D"

### SNYDER & ASSOCIATES, INC. 2017-18 STANDARD FEE SCHEDULE

Billing Classification/Level		Billing Rate	
Professional			
Engineer, Landscape Architect, Land Surveyor, Legal, GIS, Environmental Scientist Project Manager, Planner, Right-of-Way Agent, Graphic Designer			
Principal II		\$196.00	/hour
Principal I		\$185.00	/hour
Senior		\$166.00	/hour
VIII		\$153.00	/hour
VII		\$146.00	/hour
VI		\$140.00	/hour
V		\$130.00	/hour
IV		\$120.00	/hour
III		\$110.00	/hour
II		\$100.00	/hour
I		\$86.00	/hour
Technical			
Technicians--CADD, Survey, Construction Observation			
Lead		\$117.00	/hour
Senior		\$113.00	/hour
VIII		\$105.00	/hour
VII		\$97.00	/hour
VI		\$86.00	/hour
V		\$78.00	/hour
IV		\$72.00	/hour
III		\$60.00	/hour
II		\$52.00	/hour
I		\$45.00	/hour
Administrative			
II		\$60.00	/hour
I		\$49.00	/hour
Reimbursables			
Mileage		current IRS standard rate	
Outside Services		As Invoiced	



## M E M O

**TO:** Mayor and Council  
Daniel Ortiz-Hernandez, City Manager

**FROM:** Kent Harfst, Assistant City Manager/  
Recreation & Public Grounds Director

**DATE OF MEMO:** January 30, 2018

**RE:** Letter from Richard Stroner-Condition of Kendall Young Park  
& Girl Scout Lodge

This is in regard to the attached letter written by Richard Stroner. Richard met with the Park and Recreation Commission at their January 18, 2018 meeting. It was a very productive session that discussed possible solutions to the items mentioned. The main concerns from his letter are:

1. There is no potable (safe drinking) water at the park. Approximately 20 years ago the well started testing unsafe levels of nitrates and nitrites. The Iowa Department of Natural Resources allowed us to continue using the well for only flushing the toilets at the park restroom. Since then there has been informal discussion extending the water main to the park. Richard posed the idea of running a service line where the water main ends and have the line continue to the park.
2. Accessibility to the Girl Scout Lodge. Currently the only method of entry is driving across the White Fox Creek spillway. Unfortunately during high levels of water it is unsafe to cross the creek. Richard did mention an idea of building a bridge west of the existing spillway. Another idea is to seek an easement from the property and access the Girl Scout Lodge from White Fox Road.
3. The Girl Scout Lodge is needing electrical repair and other improvements. Richard is a licensed electrician and is willing to perform the work if the City purchases the materials. This was discussed at the meeting and any materials needed for the lodge will be paid for out of the current park operating budget.
4. There is not any type of bathroom near the Girl Scout Lodge. Richard suggested a very primitive type of toilet could be constructed.
5. Animals had been living in the attic. This will need to be cleaned out by a professional.

Richard will be at the City Council meeting to share additional ideas. Thank you.

Kent,

As the American Legion's Organizational representative for Troop 17 in Webster City I would like to get some items brought up at the next Parks and Rec. meeting about Kendall Young Park and the Scout Lodge. Those items are:

- The lack of potable water. One of the boys just completed his Eagle Scout project by a complete restroom rebuild, yet there is no place to wash your hands when you are done. When people come to the park they have to plan on bringing any water they need for any reason. When the Scout troop camps at the Scout Lodge (15 boys and adults) on a weekend they have to bring in 25 to 30 gallons minimum to support drinking, cooking, and clean-up. Could a 1 inch line be trenched to an all-weather hydrant located by the restrooms for drinking water and then sinks could be put back in service allowing people to wash their hands. Maybe someday potable water could also be run up to the Scout Lodge.
- Year round accessibility to the Scout Lodge. Currently there is only one way to access the Scout Lodge and that is to drive across the concrete low water dam on White Fox Creek. Because water is always flowing over the top of this concrete there are many times of the year that this crossing cannot be used due to safety concerns. For example during the winter with ice flows or during the spring with large volumes of melting snow, or like this last Oct. three days of heavy rains up stream. As we look at the map of Kendall Young there is three ways to make this happen. The first would be to install a metal bridge over the current low water dam allowing water and ice to underneath, making the Scout Lodge accessible year round without changing and roads. The second would be to move farther downstream where it is shallower and make a new bridge with culverts passing through it. This option would also require some road reworking. The third option would be to get some sort of an easement from the land owners on the west side of the Scout Lodge. A small gravel road could then be made from White Fox Road to the Scout Lodge. This would provide year round access except during periods of large snow falls. Also because there is city water running down White Fox Road water could be taken down this easement to the Scout Lodge.



- We know that there were animals living in the attic of the Scout Lodge, holes had to be boarded up to close off their access. But while they were up there animal waste and urine were left up there (there is a large urine stain on the ceiling in the kitchen). We are wondering if someone could be hired to go up in the attic and clean it out. Also they could check to see if there are any additional holes that need to be sealed.
- There are electrical problems with the Scout Lodge. When we cleaned it out last Oct. there are lights that are not working, lights that are being powered with an extension cord, and a light in one of the rooms that does not work do to an animal chewing through the electrical wire. We have a member of our group that has an electrical license and would volunteer to help if Parks and Rec. would buy the materials. If we went with LED fixtures and lamps the estimate would be under \$1,500.00
- We also know there are animals living under the Scout Lodge just by the holes dug around the foundation. If Parks and Rec. could get a couple of loads of gravel brought up there, we have a member that owns a small tractor with a front end loader that would be willing to spread it around the foundation to seal up those holes.
- Also while we were doing the fall clean-up there are a number of screens/shutters that need repairs made to them.
- There is a need for some type of bathroom/toilet near the Lodge. A pit toilet that is similar to the type at Briggs Woods would be great.

Thanks for your consideration

Richard Stroner

American Legion Post 191 / Boy Scout Troop 17

## MEMORANDUM

**TO:** City Manager  
Mayor and City Council

**FROM:** Planning Director

**DATE:** January 29, 2018

**RE:** Set Public Hearing for Disposal of City Owned Property

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**SUMMARY:** A Public Hearing needs to be set for the disposal of City owned property formerly addressed as 605 Prospect Street, containing approximately .78 acres, which is located on the vacant land east of HyVee and abutting Prospect Street on the east.

**PREVIOUS COUNCIL ACTION:** This is a parcel the City took ownership of around 2002 for a potential project. The project never came to fruition.

**BACKGROUND/DISCUSSION:** This parcel contains 4 lots making up approximately .78 acres. It has been for sale for several years with City Council putting an asking price on it in 2012 of \$75,000.00. We now have an offer for \$75,000.00, including a Purchase Agreement, for a potential project. Along with the Purchase Agreement we are the City will be providing an access easement granting ingress and egress through vacated Third Street on the north of said property.

**FINANCIAL IMPLICATIONS:** Taxes will eventually be generated once this lot is sold and a building constructed. The income from the sale of this parcel will go into the General Fund.

**RECOMMENDATION:** Set public hearing for the 19<sup>th</sup> of February, 2018, at 5:35 p.m. to dispose of this parcel.

**ALTERNATIVES:** Council may choose to retain these lots or change the date of the hearing.

**CITY MANAGER COMMENTS:** The parcel has sat vacant for many years now. While it has attracted developers in the past, no development has come to fruition.



**RESOLUTION NO. 2018 - \_\_\_\_\_**

**SETTING TIME AND PLACE FOR A PUBLIC HEARING  
ON THE PROPOSED PURCHASE AGREEMENT OF CITY  
OWNED PROPERTY LOCATED IN DUBUQUE AND  
PACIFIC RAILROAD ADDITION, WEBSTER CITY, IOWA.**

**WHEREAS**, the City of Webster City, Iowa, owns certain property described as follows, to-wit:

Lots 8, 9, 10, and 11, Block 110, Dubuque and  
Pacific Railroad Addition to Webster City, Iowa.

**WHEREAS**, the City has received a request to purchase the above described property; and,

**WHEREAS**, it is proposed by the City Council to enter into a Purchase Agreement with the buyer for \$75,000.00 together with a signed access easement granting egress and ingress through vacated Third Street on the north of said property, the easement covering the following described property:

That portion of Third Street right-of-way, measuring 66' x 264', bounded on the east by Prospect Street, adjacent Lots 8 through 11, Block 111, Dubuque and Pacific Railroad Addition to Webster City, Iowa, on the north, and adjacent Lots 8 through 11, Block 110, Dubuque and Pacific Railroad Addition to Webster City, Iowa, on the south.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Webster City, Iowa, that a Public Hearing on the proposal to sell the property described above will be held in the Council Chambers on the 19th day of February, 2018, beginning at 5:35 p.m. and that the City Clerk is hereby directed to publish notice as required by law.

Passed and adopted by the City Council of the City of Webster City this 5th day of February, 2018.

**CITY OF WEBSTER CITY, IOWA**

\_\_\_\_\_  
John Hawkins, Mayor

**ATTEST:**

\_\_\_\_\_  
Karyl K. Bonjour, City Clerk

## **NOTICE**

Public Notice is hereby given that the City Council of the City of Webster City, Iowa, will meet in a regular session at the Council Chambers, on the 19th day of February, 2018, at 5:35 p.m., at which meeting the Council will consider a proposed offer to dispose of real estate owned by the City of Webster City, Iowa, and described as follows:

Lots 8, 9, 10 and 11, Block 110, Dubuque and Pacific Railroad Addition to Webster City, Iowa.

At the above time and date the Council proposes to sell the above described property by means of a Purchase Agreement in the amount of \$75,000.00 together with an access easement granting ingress and egress through vacated Third Street on the north of said property, the easement covering the following described property:

That portion of Third Street right-of-way, measuring 66' x 264', bounded on the east by Prospect Street, adjacent Lots 8 through 11, Block 111, Dubuque and Pacific Railroad Addition to Webster City, Iowa, on the north, and adjacent Lots 8 through 11, Block 110, Dubuque and Pacific Railroad Addition to Webster City, Iowa, on the south.

The Public Hearing on this disposal will be held at the time and place stated above at which time written and oral objections will be heard.

**CITY OF WEBSTER CITY**

Karyl K. Bonjour, City Clerk



## MEMORANDUM

TO: Mayor & City Council  
Daniel Ortiz-Hernandez, City Manager

FROM: Kent Harfst, Assistant City Manager/  
Recreation & Public Grounds Director

DATE OF MEMO: January 31, 2018

RE: Request to Set the Public Hearing for 2018 for Wilson Brewer Park Cabin  
Foundations Project

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**SUMMARY:** Approximately 80 years ago the City of Webster City established Wilson Brewer Park with the understanding the City would maintain the log cabins. Since then the log cabins have been slowly deteriorating and are needing a major renovation. This phase will be for the foundation work of the new location of the cabins in the park.

### **PREVIOUS COUNCIL ACTION:**

The Council did appropriate \$40,000.00 in the current FY2017-2018 budget for this project. In addition, the City Council also approved the Webster City Hotel/Motel Tax Grant recommendation for \$25,000.00 for the cabins' project.

### **BACKGROUND/DISCUSSION:**

This past year the Historical Committee has been working extremely hard in developing a plan to renovate and restore the buildings. The log cabins are the first priority since they are needing the most attention. After much discussion, it was decided to recommend moving the cabins approximately 50 feet to the east of their existing place to help prevent any water runoff concerns that have occurred at their current location (standing water at the foot of the cabins during snow melting in the spring or after heavy rains).

The renovation of the cabins will be in four different phases:

1. Construct a foundation for each cabin at their new locations.
2. Have the cabins moved by a professional moving company to their new foundation.
3. Construct a new roof for both cabins.
4. Hire an artisan to repair or replace the logs, re-chink between the logs, and treat the logs to help prevent any additional decay.

### **FINANCIAL IMPLICATIONS:**

The estimated cost of the foundation phase is approximately \$30,000.00. This will be paid from the funds mentioned above. In addition to these funds, several thousand dollars have been raised through Enhance Hamilton County Foundation.

**RECOMMENDATION:**

I recommend the City Council set the public hearing for the proposed plans, specifications, form of contract and the estimated construction cost for the 2018 Wilson Brewer Park Cabin Foundations Project at its meeting at 5:35 p.m. on March 5, 2018.

**ALTERNATIVES:**

The City Council can choose to change the Notice of Hearing date or not approve the Hearing.

**CITY MANAGER COMMENTS:** Concur with recommendation to set public hearing and move the long awaited project along.



RESOLUTION NO. 2018 - \_\_\_\_\_

**PROVIDE FOR NOTICE OF HEARING ON PROPOSED PLANS AND SPECIFICATIONS  
AND PROPOSED FORM OF CONTRACT AND ESTIMATE OF COST FOR THE  
2018 WILSON BREWER PARK CABIN FOUNDATIONS PROJECT**

**WHEREAS**, the City Council of the City of Webster City, Iowa, has determined that it is necessary and desirable that a public improvement be done as described in the proposed plans and specifications and form of contract, which may be hereafter referred to as the 2018 Wilson Brewer Park Cabin Foundations Project, (and is sometimes hereinafter referred to as the Project), which proposed plans, specifications and form of contract and estimate of cost are on file with the City Clerk; and

**WHEREAS**, it is necessary to fix a time and place of public hearing on the proposed plans, specifications and form of contract and estimate of cost for the Project and to advertise for sealed bids for the Project;

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Webster City, Iowa, as follows:

**Section 1.** The detailed plans and specifications, notice of hearing and estimate of cost referred to in the preamble hereof be and the same are hereby approved.

**Section 2.** The Project is necessary and desirable for the City, and it is in the best interests of the City to proceed toward the construction of the Project.

**Section 3.** The amount of the bid security to accompany each bid is hereby fixed at 5% of the amount of the proposal.

**Section 4.** Sealed proposals will be received by the City Clerk of Webster City, at the Council Chambers of the City Council, in the City Hall of said City, until 4:00 p.m. on the 26<sup>th</sup> day of February, 2018, for the 2018 Wilson Brewer Park Cabin Foundations Project, as described in the plans and specifications therefor now on file in the office of the City Clerk. Proposals will be opened by City Staff appointed by the City Council as provided by Section 384.101, Code of Iowa.

**Section 5.** The 5<sup>th</sup> day of March, 2018, at 5:35 o'clock p.m. at the City Hall, Webster City, Iowa, is hereby fixed as the time and place of hearing on the proposed plans, specifications, form of contract and estimate of cost for the Project, and also as the time and place of considering bids previously received by the City Clerk in connection therewith.

**Section 6.** The City Clerk is hereby authorized and directed to give notice of the aforementioned hearing and letting by publication of such notices in a newspaper of general circulation in the City, which publication shall be made not less than four nor more than twenty days prior to the time of the said hearing, all in conformity with Chapters 362, 384, and 26 of the Code of Iowa. The said notice shall be in the form substantially as attached to this resolution.

**Section 7.** All provisions set out in the following form of notice are hereby recognized and prescribed by this Council and all resolutions or orders or parts thereof, to the extent the same may be in conflict herewith, are hereby repealed.

Passed and approved this 5<sup>th</sup> day of February, 2018.

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John Hawkins, Mayor

ATTEST: \_\_\_\_\_  
Karyl K. Bonjour, City Clerk



NOTICE OF HEARING

2018 WILSON BREWER PARK CABIN FOUNDATIONS PROJECT

CITY OF WEBSTER CITY, IOWA

Public Hearing on Proposed Contract Documents and Estimated Costs for Improvement:

Notice is hereby given that a public hearing will be held by the City of Webster City, Iowa on the proposed plans, specifications, form of contract and the estimated construction cost for the 2018 Wilson Brewer Park Cabin Foundations Project at its meeting at 5:35 p.m. on the 5th day of March, 2018, in said City Council Chambers, Webster City Hall, 400 Second Street, Webster City, Iowa 50595. At the hearing, the City will review the bids as received on February 26th, 2018 and will receive and consider any objections made by any interested party, to the Plans and Specifications, proposed Form of Contract, and estimated cost for the project.

This Notice is given by authority of the City Council of the City of Webster City, Iowa, and dated this 5th day of February, 2018.

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Karyl K. Bonjour, City Clerk

## MEMORANDUM

**TO:** City Manager  
Mayor and City Council

**FROM:** Planning Director

**DATE:** January 31, 2018

**RE:** Collection for Abatement Work Done by the City of Webster City

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**SUMMARY:** The City has decided to certify to the Hamilton County Treasurer for collection on abatement work performed by the City on several properties.

**PREVIOUS COUNCIL ACTION:** The Council has never pursued this manner before, but it is now time, as very few are paying their bills due to the City for abating the nuisance instead of the property owner doing it themselves.

**BACKGROUND/DISCUSSION:** The Inspection Department always sends out letters to property owners if their grass is over 8" tall in a residential area. They are given a one-time 5-day notice and, if said lawn hasn't been mowed or the property owner hasn't made contact with the Inspection Department to make other arrangements (i.e. ask for an extension, etc.) in that timeframe, our Contractor will mow and abate the nuisance.

**FINANCIAL IMPLICATIONS:** When the City abates the nuisance, it comes with a cost. We have to have the Building Inspector make at least two inspections. The Inspection Department sends out a 5-day notice. We have to hire a contractor and pay him to mow the property, and then we send a list of names to the Finance Office to send out invoices. Sometimes a second invoice is necessary.

**RECOMMENDATION:** Approve the resolution authorizing the City Clerk to certify to the County Treasurer for collection for abatement work done by the City.

**ALTERNATIVES:** Make no attempt to collect our costs.

**CITY MANAGER COMMENTS:** This process places a lien against the property for the abatement work the City has performed on a property and the property owner has not paid the invoice they receive from the City. One of the disadvantages to this is the time it may take to recoup the amount owed and release the lien.



**RESOLUTION NO. 2018- \_\_\_\_\_**

**AUTHORIZING THE CITY CLERK TO CERTIFY TO THE  
HAMILTON COUNTY TREASURER FOR COLLECTION FOR  
ABATEMENT WORK DONE BY THE CITY OF WEBSTER CITY**

**WHEREAS**, The City of Webster City, Iowa, has done abatement work of the below described properties and is now certifying to the Hamilton County Treasurer for collection the following described properties;

**WHEREAS**, the property at 1021 Clark Street, Webster City, Iowa, has not been mowed by the owner since May 17, 2017, with the City of Webster City removing overgrown vegetation May 26, 2017;

<u>Owner &amp; Legal Description</u>	<u>Parcel #</u>	<u>Cost</u>
<b>Keith J. Clark</b>	40882601123004	\$325.00
Lot 6, Block 13, Willson Funk & Company Addition to Webster City, Iowa, except that portion deeded for Railroad purposes, Hamilton County, Iowa.		

**WHEREAS**, the property at 806 Stockdale Street, Webster City, Iowa, has not been mowed by the owner since May 03, 2017, with the City of Webster City removing overgrown vegetation May 18, 2017;

<u>Owner &amp; Legal Description</u>	<u>Parcel #</u>	<u>Cost</u>
<b>Rick Dingman</b>	40882532387003	\$325.00
The East 1 feet of Lot 3, and all of Lot 2 EXCEPT the South 57 feet of East 25 feet and EXCEPT the North 75 feet of Least 17 feet of said Lot 2, all in Block 9, Jones and Smith's Addition to Webster City, Iowa.		

**WHEREAS**, the property at 207 E. Dubuque Street, Webster City, Iowa, has not been mowed by the owner since May 18, 2017, with the City of Webster City removing overgrown vegetation May 24, 2017;

<u>Owner &amp; Legal Description</u>	<u>Parcel #</u>	<u>Cost</u>
<b>Gilbert &amp; Doris Griffin</b>	40882506179006	\$337.50
The South Half (S½) of the East Half (E1/2) of Lot Three (3), all of Lot Five (5) and the West 8 feet of Lot Six (6) and the West 8 feet of the Sough Half (S1/2) of Lot Eight (8), all in Block "G", East Webster City, Iowa.		

**WHEREAS**, the property at 300 Linn Street, Webster City, Iowa, has not been mowed by the owner since May 22, 2017, with the City of Webster City removing overgrown vegetation May 29, 2017;

<u>Owner &amp; Legal Description</u>	<u>Parcel #</u>	<u>Cost</u>
<b>Brock J. Kelly</b>	40882506136005	\$325.00
Lot 5, and the East 5 feet of Lot 6, Block 5, Park Addition to Webster City, Iowa.		

**WHEREAS**, the property at 931 James Street, Webster City, Iowa, has not been mowed by the owner since May 15, 2017, with the City of Webster City removing overgrown vegetation May 24, 2017;

<u>Owner &amp; Legal Description</u>	<u>Parcel #</u>	<u>Cost</u>
<b>Michael Kelly</b> Lot 15, and the East ½ of Lot 14, Block 21, Willson, Funk and Company's Addition to Webster City, Iowa.	40892532377008	\$325.00

**WHEREAS**, the property at 1037 Water Street, Webster City, Iowa, has not been mowed by the owner since May 17, 2017, with the City of Webster City removing overgrown vegetation May 23, 2017;

<u>Owner &amp; Legal Description</u>	<u>Parcel #</u>	<u>Cost</u>
<b>Troy Martin</b> The South 58 feet of the East 2 ½ feet of Lot 2, and the South 58 feet of the West 30 feet of Lot 3; and East 20 feet of Lot 3, and all of Lot 4, all in Block "F", Railroad Addition to Webster City, Iowa.	40882601177014	\$325.00

**WHEREAS**, the property at 1021 N. Terrace Drive, Webster City, Iowa, has not been mowed by the owner since May 8, 2017, with the City of Webster City removing overgrown vegetation May 18, 2017.

<u>Owner &amp; Legal Description</u>	<u>Parcel #</u>	<u>Cost</u>
<b>Mark Weaver</b> Lot 39, Terraces Hills Second Addition to Webster City, Iowa.	40882612131001	\$337.50

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Webster City, Iowa, to authorize the City Clerk to certify to the Hamilton County Treasurer for collection for the abatement work completed by the City of Webster City, Iowa, as provided by law on the described properties above.

**NOW THEREFORE, BE IT FURTHER RESOLVED** by the City Council of Webster City, Iowa, that the City Council, by action taken on the 5<sup>th</sup> day of February, 2018, is certifying to the Hamilton County Treasurer for collection on the unpaid fees in the total amount of \$2,300.00.

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John Hawkins, Mayor

ATTEST:

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Karyl K. Bonjour, City Clerk





## MEMO

TO: Mayor and City Council; & City Manager  
FROM: Lindsay Henderson, Community Vitality Director  
DATE: 2/5/2018  
RE: Branding and Website Development

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**SUMMARY:** We propose that the City enter into a contract with In-Tandem Marketing for the discovery and development of new city branding strategy, the creation of a new logo and marketing materials that can be utilized across all communication platforms, including a newly constructed city website, and a modern upgrade to Webster City's Access channel. More details are included in the attached proposal from In-Tandem Marketing.

**PREVIOUS COUNCIL ACTION:** n/a

**BACKGROUND/DISCUSSION:** The City frequently receives feedback from its residents and other users of the city website that it is difficult to navigate and lacks many of the modern features consumers currently expect. Successful community websites also incorporate a distinctive brand, and showcase striking photographic imagery that creates a sense of energy and excitement about the community. It does not take long for a website to become both visually and functionally outdated, and our current site has reached that state in both regards. However, this proposal is about more than a website. It is about rediscovering who we are now as a community, taking control of our story, and crafting the image we choose to project moving forward.

When Webster City lost Electrolux, we lost not just an employer, but a large part of our identity and the social bonds that tied us together. We organized our community's life around the plant's three shifts, and we forged friendships and families on those factory lines alongside the washers and dryers. Despite the hardship we faced, Webster City has been making a comeback. With the cost of living and doing business in urban cities soaring, towns like Webster City are well-positioned to market themselves as a safe, welcoming, and energetic place for young families to call home, and the lower cost of living and doing business appeals to a new generation with an entrepreneurial spirit.

Webster City could have been decimated and emptied out by the Electrolux plant closure, but its residents are still holding strong and working together to rebuild and revitalize the community. Our many home-grown industries have also rebounded to the point where the supply of workers is not keeping up with demand. Yet, does our current brand and our online image accurately represent our strengths? A brand is not a logo. It is a perception. Your brand is what differentiates you from everyone else, and is at best immediately recognizable and evokes an emotional connection to a product or place. What is our brand? What aspects of our community are we failing to recognize, celebrate, and promote with our current status?

Although it might not seem like it was long ago that the city has gone through a similar process, a great deal has changed since then, and we know more change is on the horizon. To be sustainable, we have to be willing to continually adapt to these changes, rediscover our identity, and lead the way forward with a new progressive vision for our future, and an image that is reflective of that vision.

**Proposed Timeline:****Brand Strategy/Logo Concepts**

2-3 weeks following Discovery meeting

**Website**

Development of website brief can start as soon as proposal is approved

Phase 1 live on or before June 1, 2018

**City Access Channel**

On-going

**FINANCIAL IMPLICATIONS:****Proposed 2018 Payment Plan:**

**January, February** = \$6,508.33

Branding, Website Build and Admin, City Access Channel

**March – December** = \$1,508.33

Website Build and Admin, City Access Channel

**Proposed Total: \$28,100**

**RECOMMENDATION:** Recommend approving the proposal.

**ALTERNATIVES:** The city's website is eligible for revision on the current platform we use with Revize. We have looked at their examples of modern templates used by other communities. The cost of staying with Revize is actually higher in terms of ongoing maintenance than with In-Tandem Marketing, and will not offer the same flexibility for modifications down the road.

**CITY MANAGER COMMENTS:** The City's existing agreement with Revize goes through June of 2018. Due to the timing and constraints and desire for a comprehensive approach encompassing a logo redesign, branding, and new website a request for proposal (RFP) process was not utilized at this time.

In 2013 the City solicited proposals solely for a new website design. I reviewed six of those proposals and the costs are as follow:

Revize (Troy, MI)	\$ 7,800
Vision Internet (Santa Monica, CA)	\$ 19,975
eGov Strategies (Indianapolis, IN)	\$ 14,650
CivicPlus (Manhattan, KS)	\$ 19,954
GovOffice (Minneapolis, MN)	\$ 4,475
MunicipalCM (Smithville, MO)	\$ 8,890

I considered simply redesigning the City's website but one of our greatest challenges is developing and managing the content internally. City Staff does not have the flexibility to spend a considerable amount of time to constantly review, revise, or develop new content especially during the onset of the new website development. Currently, in addition to the lack of functionality, our website is inconsistent at times with regard to the type, amount, and style of the content. Moving forward, In-Tandem will work with City staff to initially develop the content and ensure that it is uniform and consistent across the entire website.





# PROPOSAL

## CITY OF WEBSTER CITY

Branding, Website & City Access Channel

January 8, 2018

## **Why Brand?**

Branding is not about a logo or a tagline. It's not a promotional campaign. It isn't about inventing something new. It is about discovering what already exists by examining a city's characteristics and aligning them. The brand then becomes the sum total of everything that is said, heard, read, written or seen about a community. A brand's essence is its' experience.

Branding does not happen overnight and it is a long-term investment. Without branding, communications become fragmented, messages frequently change, public relations efforts simply become tasks and public and private support can be compromised. With a strong brand, you are in an enviable position – realizing and constantly communicating your position; a position that it will resonate with stakeholders.

In order for the brand to be strong, it must be: true and believable, proprietary, sustainable and have a unique personality. A strong brand will allow you to focus on the city's competitive and unique identity to ensure that the messages and experiences are as compelling as possible.

When we talk about branding, there are only two types of brands: organic and artificial. An organic brand is based on the current culture including its unique features whereas an artificial brand sells a vision for the future of the city that is not yet a reality. An organic brand is far more effective as it is more believable and provides for the unique personality of the community to shine through even if it is considered mundane.

The City of Webster City's brand has organically evolved over the years with no clear definition, whether it is accurate or not. Reality is perception. A brand's true definition lies in the perception of the people. By completing the branding process, brand realignment can occur and messaging accurately developed to support and move Webster City forward.

## **STAGE 1 - DISCOVERY**

The first step to defining a brand is Discovery. By pulling the key stakeholders together to collectively define Webster City as it is today and where it hopes to be in the future, the brand will start to evolve. This process will assist in providing the answers that will ultimately form Webster City's brand.

## **STEP 2 – STRATEGY/IDENTITY DEVELOPMENT**

Following the Discovery stage, the inTANDEM marketing team will take your input and develop strategic recommendations including a brand promise, positioning statement, and an identity to reinforce the brand. While a brand is so much more than a logo, the logo is one of the key ambassadors to any brand. In addition, we will provide visual representation to showcase how the identity piece can be used throughout various channels.

After we have an agreed upon strategic approach and identity, we will provide final art files and branding guidelines to ensure consistency of the branding. You will also receive layouts for new business cards, envelopes, letterhead, email signatures and digital letterhead.



Additional items are available upon request. A separate estimate will be provided as necessary.

### **STEP 3 - WEBSITE**

The timing is critical for Webster City to have a website that will reinforce its brand, set the community apart from other competing communities in the area, make it easy to do business with the City and that will make be a valuable resource for all online visitors.

A website isn't just a nice looking static brochure, it is an extension of your brand. It is a method of communication with your residents, businesses, visitors and prospects and a place where people can go to get information. It is more than pretty pictures and an IT infrastructure, it's an extension of the brand experience. Great design without usability and functionality is just a frustrating piece of art.

You wouldn't build a house without a blueprint so why would you build a website without one? In order to create an effective website, you have to approach it strategically. By a strategic approach, you will create an effective website that will quickly become an asset to your organization by providing a positive user experience and helping to differentiate Webster City from surrounding communities.

The website brief serves as the blueprint. It will outline goals/objectives of the site, users, content, navigation, and platform. Due to time sensitivity, while the strategy and identity components are being developed, we will also be working on the website brief. Once all the components are approved, a recommendation for the graphic design will be presented based on the approved brand guidelines.

### **STEP 4 – COMMUNICATION CHANNELS**

The City Access Channel helps bridge the communication gap between the City and its residents, business owners and visitors. It is important that the new branding be applied to this communication channel to ensure that there is consistency in messaging.

In addition, the Facebook page needs to make sure it embodies the branding as well. This would include making sure that the social media policy is in-line with the brand strategy and that it is closely monitored. In addition, graphics need to be consistent with the overall City branding.

By creating materials that can be easily distributed through multiple channels, the brand will be reinforced, messaging consistent and staff time reduced. Thus, all the City Access Channel slides will be formatted to be shared through social media as well.

**CLIENT:** City of Webster City  
**PROJECT(s):** Brand Development, Website, City Access Channel  
**CONTACT:** Daniel Ortiz-Hernandez  
**DATE:** January 8, 2018

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## **Brand Development**

- **Strategy and Identity**
  - o Discovery session
  - o Strategic recommendations including brand promise and positioning statement
  - o Logo concepts per brand direction including color palette and font development
  - o Image strategy and style direction with usage examples
  - o Final PDF of approved brand direction
- **Identity Package**
  - o Design/layout using approved branding direction for business card, letterhead, envelope, email signature, digital letterhead (Word)
  - o Provide various logo and source files for client end use
- **Brand Guide**
  - o Brand specifications and usage guidelines for client and vendor use
  - o PDF for client use and digital distribution

## **Website**

- Website brief to identify goals/objectives of the site, users, content, navigation, and platform
- Design will be determined by approved branding
- Build to be determined by client on Revize or Wordpress platform
- Testing
- Two hours of monthly maintenance starting in July 2018

## **City Access Channel**

- Development of 20-24 monthly informational screens for display on the City Access Channel
- Selected screens will be sized for use on the City's Facebook page to maximize the distribution of information





# PROPOSAL

## Proposed Timeline:

### **Brand Strategy/Logo Concepts**

2-3 weeks following Discovery meeting

### **Website**

Development of website brief can start as soon as proposal is approved

Phase 1 live on or before June 1, 2018

### **City Access Channel**

On-going

**Proposed Total: \$28,100**

## Proposed 2018 Payment Plan:

**January, February = \$6,508.33**

Branding, Website Build and Admin, City Access Channel

**March – December = \$1,508.33**

Website Build and Admin, City Access Channel

*\*Requests, services, scope of work not included on proposal will be estimated and invoiced separately.*

*\*Proposal does not include purchase of fonts, stock images, or graphic assets needed to support new branding direction. Client to approve all purchases above proposed project cost.*

## MEMORANDUM

TO: Mayor and Council

FROM: Chuck Stansfield, Fire Chief

DATE OF MEMO: 02/01/18

RE: Travel Expense for Training Event at FDIC (Fire Department Instructors Conf.)

---

**SUMMARY:** Approve travel expense to go to Indianapolis, IN for FDIC for two Fire Department Personnel.

**PREVIOUS COUNCIL ACTION:** None

**BACKGROUND/DISCUSSION:** This request for travel expense is in line with the Webster City Fire Department Mission to be prepared for all types of emergencies. FDIC is an annual conference that brings experts from around the country in the fire service to one location for an intense week of training. The members will have the opportunity to attend two full days of hands on training, which will include 16 hours of engine company operations, live fire work and understanding, extrication of people out of machinery, and how to forcibly enter all types of structures. After the first two days of hands on training, the rest of the week will be breakout classes covering a magnitude of fire related information. These breakout classes are about 1-1.5 hours each that run all day from morning to night the remainder of the week. These breakout classes are very specific trainings on things like firefighter survival, rural water supply, how to avoid emergency vehicle accidents, small department fire operations, and many others. The members will get to choose what classes best teach what they need.

When these firefighters return, they will be conducting training classes over what they learned at the training. This will be very valuable knowledge for not only the firefighters attending but all of our personnel. The cost of the basic registration plus the hands on training allows the members to get the most out of the week. This cost will not include pre-conference workshops as they are more designed for Fire Chiefs and administration.

The members were notified back in November 2017 that we would be sending some members to FDIC. A deadline date was given to express interest and that after that date, the most senior members would be chosen. It was the goal to send one full time member and one volunteer. I heard back from one full time and three volunteers. The most senior volunteer and the paid member were chosen to go this year. In following years, these members would not be eligible to attend; until all others that were wanting to attend had done so.

The two members will be sharing a hotel room and will be driving out together to lessen the cost of the travel.



**FINANCIAL IMPLICATIONS:** The total cost to send two firefighters to this training will be \$4042.00. This will be taken out of the budget line (Training 100-21-22-5140-231), which currently has a balance of \$4865.60, leaving \$823.60 for other training needs for the rest of the year.

**RECOMMENDATION:** Approve the travel expense to the FDIC training event.

**ALTERNATIVES:** The Council could choose not to approve the travel expense to the FDIC training event.

**CITY MANAGER COMMENTS:** This training event would be beneficial to the Fire Department and expose the fire fighters to a range of knowledge and practices used by other fire departments in different parts of the country.

# CITY OF WEBSTER CITY

## TRAVEL EXPENSE AUTHORIZATION

EMPLOYEE: Andy Sowle/ Phil Jessen DEPARTMENT: Fire

NAME OF MEETING: FDIC (Fire Department Instructors Conference)

DESTINATION: Indianapolis, IN DATES: 04-22 to 04-27

PURPOSE OF TRAVEL: Fire Training in Heavy Machinery Extrication, Engine company ops,  
Working in fire flow path, Man vs. Machinery, Conventional force entry

<u>ESTIMATED EXPENSES</u>	<u>AMOUNT</u>
<b>Registration Costs:</b>	2,340.00
<b>Travel:</b> Aircraft	
City-Owned Vehicle Gas Costs	240.00
Private Vehicle - .545 cents Per Mile	
Taxicab & Other Transportation	
Parking, Toll Fees	
<b>Lodging:</b> 5 Day(s)	850.00
<b>Meals:</b> (If not included with registration-not to exceed \$51.00 per day)	612.00
<b>**MUST HAVE RECEIPT FOR REIMBURSEMENT</b>	
<b>Other Expenses:</b>	
<b>Will there be over-time or comp-time expenses? Yes or No</b>	no
<b>If yes explain below:</b>	
<b>Add estimated total of over-time or comp-time to total</b>	\$
<b>TOTAL ESTIMATED EXPENSES</b>	<b>\$4,042.00</b>

1/1/2017

Account #: 100-21-22-5140-231

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Amount: \$4,042.00

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Employee:** \_\_\_\_\_

**Director:** \_\_\_\_\_

**City Manager:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_



REGISTRATION INFORMATION SHEET



**April 23-28, 2018**  
**Indiana Convention Center & Lucas Oil Stadium**  
**Indianapolis, Indiana**

Registration Sponsor:



**REGISTRATION**

- Fully complete the registration form. Incomplete registration forms will be returned for complete information.
- Placement in Hands-On Training (H.O.T.) evolutions is not reserved until registration form is fully completed and payment is received.
- Each attendee must be individually registered. Single registrations may not be separated or shared among multiple attendees.
- There is no refund for partial-day attendance.

**IF PAYING WITH PURCHASE ORDER (PO)** - Purchase order must have a credit card guarantee or the registration will be forfeited. A PO is not considered a payment. Payments must be received prior to the event or upon arrival to receive your badge.

**STEP-BY-STEP HANDS-ON  
TRAINING INSTRUCTIONS**

1. Fully complete the registration form.
2. Select Hands-On Training Full Conference or Hands-On Training and Pre-Conference Workshops Only on page 3.
3. Choose your classes on pages 4 & 5.
4. Total the registration fees and the class fees on page 3.
5. Payment is required to reserve H.O.T. evolutions.

**HANDS-ON TRAINING INFORMATION**

- Register early. Hands-On Training evolution sizes are limited.
- Hands-On Training participants must register and report to Staging by 6:30 a.m. Buses leave promptly at 7:00 a.m.
- Signed liability waivers are required for all Hands-On Training. Visit [www.fdic.com](http://www.fdic.com) to print a liability waiver.
- Full turnout gear and/or technical rescue gear is required for certain Hands-On Training. (See "Important Notes for H.O.T. Attendees" at [www.fdic.com](http://www.fdic.com).)
- Lunch is provided to Hands-On Training attendees taking 8hrs of Hands-On Training evolutions.
- SCBA will be provided when necessary.
- H.O.T. Evolution Pricing: 4-hour are \$165 each and 8-hour are \$265 each in addition to the registration fee.

**PRE-CONFERENCE WORKSHOPS INFORMATION**

- Morning Pre-Conference Workshops begin promptly at 8:00 a.m.
- Afternoon Pre-Conference Workshops begin promptly at 1:30 p.m.
- Lunch is **NOT** provided for Pre-Conference Workshop attendees.
- Pre-Conference Workshops are \$140 each in addition to the registration fee.



### ATTENDEE INFORMATION

(Enter this information as you would like it to appear on your badge)

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Title \_\_\_\_\_

Department/Company (Maximum 30 Characters) \_\_\_\_\_

Address \_\_\_\_\_

Address 2 (Suite #, etc.) \_\_\_\_\_

Country \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip \_\_\_\_\_

( ) \_\_\_\_\_  
Cell Phone

( ) \_\_\_\_\_  
Fax

\_\_\_\_\_ E-mail (A unique Email is required for processing registration)

#### Rank/Title

- ☐ (01) Chief of Depart.  
☐ (02) Staff Chief  
☐ (03) Other Officer  
☐ (04) Firefighter  
☐ (05) Training Officer

- ☐ (07) Firefighter/Paramedic  
☐ (08) Firefighter/EMT  
☐ (06) Other  
(please specify) \_\_\_\_\_

#### Job Function (Check all that apply)

- ☐ (01) Management  
☐ (02) Training  
☐ (03) Prevention  
☐ (04) Suppression  
☐ (05) Investigation  
☐ (06) Maintenance  
☐ (07) Communication

- ☐ (08) Public Education  
☐ (09) EMS  
☐ (10) Haz Mat  
☐ (11) Rescue  
☐ (13) Wildfire  
☐ (12) Other  
(please specify) \_\_\_\_\_

#### Purchasing Responsibility

- ☐ (04) Approve  
☐ (01) Purchase  
☐ (05) None

- ☐ (02) Recommend  
☐ (03) Specify

#### Are you a member of a purchasing committee?

☐ (1) Yes

☐ (2) No

#### Type of Department

- ☐ (01) Volunteer  
☐ (02) Career  
☐ (03) Combination  
Career/Vol

- ☐ (04) Industrial  
☐ (05) Military  
☐ (06) Other  
(please specify) \_\_\_\_\_

#### Population Served by Department

- ☐ (01) Under 2,500  
☐ (02) 2,501-10,000  
☐ (03) 10,001-25,000  
☐ (04) 25,001-50,000

- ☐ (05) 50,001-100,000  
☐ (06) 100,001-500,000  
☐ (07) Over 500,000

#### Do you read Fire Engineering?

☐ (01) Yes

☐ (02) No

#### If yes, whose copy do you read?

☐ (01) I subscribe

☐ (02) My department's copy

☐ (03) I read a co-worker's copy

#### Do you read Fire Apparatus & Emergency Equipment magazine?

☐ (01) Yes

☐ (02) No

#### How many years have you attended FDIC International? \_\_\_\_\_

#### I am visiting the FDIC International 2018 exhibits to obtain information on: (Check all that apply)

- ☐ (01) Ambulances  
☐ (02) Apparatus & Apparatus Accessories  
☐ (03) Badges, Emblems & Accessories  
☐ (04) Breathing Apparatus/Air Systems/SCBA & Supplies  
☐ (05) Communications/Radios/Dispatch Equipment  
☐ (06) Computer Services/Software  
☐ (07) Water, Diving & Ice Rescue Equip. & Accessories  
☐ (08) Educational Materials/Colleges/Training Services & Equipment  
☐ (09) EMS Equipment & Supplies  
☐ (10) FOAM, Environmental Products, CAF Units  
☐ (11) Fans/Portable Generators & Accessories  
☐ (12) Hand Tools & Forcible Entry

- ☐ (13) HazMat Products  
☐ (14) Incident Management/Accountability Systems  
☐ (15) Insurance / Financial Institutions/Consulting Services  
☐ (16) Miscellaneous/Other  
☐ (17) Monitors & Detectors  
☐ (18) Nozzles, Hoses, Reels & Couplings  
☐ (19) Protective Clothing (PPE) / Apparel  
☐ (20) Pumps/Gauges  
☐ (21) Rescue Tools & Equipment  
☐ (22) Ropes, Chains, Safety Belts & Accessories  
☐ (23) Sirens, Alarms & Signaling Devices  
☐ (24) Thermal Imaging Cameras  
☐ (25) Wildfire Rescue Equip. & Access.



### EARLY BIRD REGISTRATION FEES

(Please select one of the following) \*The rates listed below are Early Bird rates - Valid until 3/9/2018\*

#### WHAT DOES MY

#### SUBSCRIBER RATE GET ME?

Select the subscriber rate if you wish to receive a 1-year membership to the Fire Engineering Training Network (includes annual print/digital magazine subscription (\$25 value), as well as access to exclusive membership-only content on FireEngineering.com.

Subscriber Non-Subscriber

#### Hands-on Training Full Conference\* & Pre-Conference Workshops

☐ \$575 ☐ \$700

Includes all general sessions, opening ceremony, classrooms and Exhibits.

(\*see below price information for H.O.T evolutions and Pre-Conference Workshops)

#### Two-Day Hands-On Training & Pre-Conference Workshops Only\*

☐ \$275 ☐ \$405

Access to register for Pre-Conference Classes and Exhibit Hall Access. (DOES NOT INCLUDE CLASSROOM SESSIONS).

(\*see below price information for H.O.T evolutions and Pre-Conference Workshops)

#### The above Registration PRICES DO NOT INCLUDE THE COST OF INDIVIDUAL HANDS-ON TRAINING classes or PRE-CONFERENCE WORKSHOPS.

Hands-on Training classes and Pre-Conference workshops will be available for purchase in October 2017. Purchase up to 16 hours of pre-conference or Hands on Training evolutions on Monday and/or Tuesday when you choose one of the Hands-On Training Registrations. (Classes listed on pages 48-5).

4hr Pre-Conference Workshops - \$140.00 per class

4hr Hands-on Training - \$165.00 per class

8hr Hands-on Training - \$265.00 per class

#### Individual Full Conference

☐ \$575 ☐ \$700

Includes all general sessions, opening ceremony, classrooms & exhibits  
Wed. - Sat., April 26-29

#### Active Military Full Conference (10% off)

☐ \$517.50 ☐ \$630

#### One-Day Conference

☐ \$340 ☐ \$405

Includes general session, opening ceremony and classrooms on selected day & all three days of exhibits.

☐ Wed., April 25 ☐ Thurs., April 26 OR ☐ Fri., April 27

#### Exhibit Package

☐ \$60 ☐ \$85

Includes exhibition only all exhibit days.  
Thurs. - Sat., April 26-28

#### One-Day Exhibits Only

☐ \$40 ☐ \$70

Includes exhibits on selected day only.

☐ Thurs., April 26 ☐ Fri., April 27 OR ☐ Sat., April 28

#### Spouse Exhibits Only

☐ \$30 ☐ \$30

Includes exhibition only all exhibit days, Thurs. - Sat., April 26 - 28

Name for Badge: \_\_\_\_\_

#### GROUP PLANS

☐ Group Plan 10 (up to 10 members/employees)

Registration Fee

\$5,600

☐ Group Plan 20 (11 to 20 members/employees)

\$10,600

Larger Group Plans are Available (Contact Registration for Details)

Registration Fee \$ \_\_\_\_\_

Hands-On Training and/or Workshop Class Price from Pages 2 & 3 \$ \_\_\_\_\_

Total Due \$ \_\_\_\_\_

#### PAYMENT

All Registration Fees must be paid in full prior to event for admittance.

☐ Check payable to PennWell/FDIC18.

☐ Signed purchase order with credit card guarantee.  
Please include credit card details below.

☐ Charge my credit card:

☐ MasterCard

☐ Visa

☐ American Express

☐ Discover

Card number \_\_\_\_\_

Exp. date \_\_\_\_\_

Name on card \_\_\_\_\_

Signature \_\_\_\_\_

#### 4 WAYS TO REGISTER

1. Online: [www.fdic.com](http://www.fdic.com)

2. Fax to: +1-888-299-8057  
or +1-918-831-9161

3. Email: [registration@pennwell.com](mailto:registration@pennwell.com)

4. Mail to: PennWell/FDIC18  
Registration Department  
P.O. Box 973059,  
Dallas, TX 75397-3059

Questions? +1-888-299-8016 or +1-918-831-9160 or Int'l +44 1992 656717

#### CANCELLATION POLICY

Cancellations must be received in writing on or before March 9, 2018, in order to receive a refund, minus a \$115 administrative charge. After March 9, 2018, refunds are not available. Substitutions may be made at any time by notifying the registration office in writing.



### HANDS-ON TRAINING AND PRE CONFERENCE WORKSHOPS

(Please mark your 1st through 5th choice below.)

#### 4-Hour Hands-On Training Evolutions:

Monday, April 23, 8:00 a.m.-12:00 p.m. .... (\$165)

1st 2nd 3rd 4th 5th

- |                          |                          |                          |                          |                          |                                                                                 |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|---------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 01MA Advanced Vehicle Extrication                                               |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 02MA Basics of Tactical Emergency Care - <b>HYBRID - NEW</b>                    |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 03MA Commercial Fireground Operations                                           |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 04MA Conventional Forcible Entry: The Lost Art                                  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 05MA Engine Company Essentials: Getting Water on the Fire                       |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 06MA Extrication Techniques for Today's Vehicles - <b>HYBRID - NEW</b>          |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 07MA Extrication: The Art of Making Space                                       |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 08MA Fireground Drills From the Street: Leverage, Force, and Aggression         |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 09MA Flashover and Modern Fire Behavior Training                                |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 010MA Heavy Vehicle Extrication                                                 |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 011MA Introduction to Handling Elevator Emergencies - <b>HYBRID - NEW</b>       |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 012MA It's All About the Saws - <b>NEW</b>                                      |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 013MA Man vs. Machinery                                                         |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 014MA Rescue and Squad Company Operations with Live Fire                        |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 015MA Residential Primary Search: Making the Grab                               |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 016MA Truck Company Emergencies                                                 |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 017MA Unmanned Aircraft Systems Use in Emergency Response - <b>HYBRID - NEW</b> |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 018MA Vent-Enter-Isolate-Search: Addressing Flow Path and Victim Removal        |

#### 4-Hour Pre-Conference Workshops:

Monday, April 23, 8:00 a.m.-12:00 p.m. .... (\$140)

1st 2nd 3rd 4th 5th

- |                          |                          |                          |                          |                          |                                                                                                          |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|----------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 31MA 21st Century Command                                                                                |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 32MA 25 to Survive: The Commercial Building Fire                                                         |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 33MA All Things Engine: Winning with Water and Skill                                                     |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 34MA Basement and Cellar Fires: A Firefighter Trap                                                       |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 35MA Constructing a Successful Training Program                                                          |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 36MA Dealing with Difficult People and Their Organizational Impact                                       |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 37MA Developing Post Traumatic GROWTH!                                                                   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 38MA Essentials of Fire Investigation: The Complete Fire Scene Examination                               |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 39MA Familiarization and Preplanning of Industrial and Manufacturing Facilities                          |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 40MA Fighting Private-Dwelling Fires                                                                     |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 41MA Fire Dynamics-Based Approach to Tactical Choices                                                    |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 42MA Fire Officer and Firefighter Survival                                                               |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 43MA Firefighter Fitness Tools                                                                           |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 44MA Fireground Strategies: Command, Control, and Accountability                                         |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 45MA High-Rise Buildings: Understanding the Challenges                                                   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 46MA Incident Management in Underground Transportation Systems                                           |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 47MA Incidents Involving Alternative-Fueled Vehicles: Understanding Their Impact on Emergency Operations |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 48MA Instructor Graduate School 2018                                                                     |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 49MA Responding to and Preparing for Acts of Violence                                                    |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 50MA Size-Up and Command for the Small Department                                                        |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 51MA Today's Company Officer                                                                             |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 52MA Wood-Frame Buildings: Past and Present                                                              |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 54MA Potential Use of Technology to Address Major Health and Safety Concerns in the Fire Service         |

☐ Blue Card IC Certification Simulation Evaluation Session .... (\$495)

Monday, April 23, 8:00 a.m.-5:00 p.m.  
Tuesday, April 24, 8:00 a.m.-5:00 p.m.

☐ FDSOA Incident Safety Officer Academy .... (\$495)

Monday, April 23, 8:00 a.m.-5:00 p.m.  
Tuesday, April 24, 8:00 a.m.-5:00 p.m.

#### 4-Hour Hands-On Training Evolutions:

Monday, April 23, 1:00 p.m.-5:00 p.m. .... (\$165)

1st 2nd 3rd 4th 5th

- |                          |                          |                          |                          |                          |                                                                                 |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|---------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 01MP Advanced Vehicle Extrication                                               |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 02MP Basics of Tactical Emergency Care - <b>HYBRID - NEW</b>                    |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 03MP Commercial Fireground Operations                                           |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 04MP Conventional Forcible Entry: The Lost Art                                  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 05MP Engine Company Essentials: Getting Water on the Fire                       |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 06MP Extrication Techniques for Today's Vehicles - <b>HYBRID - NEW</b>          |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 07MP Extrication: The Art of Making Space                                       |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 08MP Fireground Drills From the Street: Leverage, Force, and Aggression         |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 09MP Flashover and Modern Fire Behavior Training                                |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 010MP Heavy Vehicle Extrication                                                 |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 011MP Introduction to Handling Elevator Emergencies - <b>HYBRID - NEW</b>       |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 012MP It's All About the Saws - <b>NEW</b>                                      |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 013MP Man vs. Machinery                                                         |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 014MP Rescue and Squad Company Operations with Live Fire                        |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 015MP Residential Primary Search: Making the Grab                               |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 016MP Truck Company Emergencies                                                 |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 017MP Unmanned Aircraft Systems Use in Emergency Response - <b>HYBRID - NEW</b> |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 018MP Vent-Enter-Isolate-Search: Addressing Flow Path and Victim Removal        |

#### 4-Hour Pre-Conference Workshops:

Monday, April 23, 1:30 p.m.-5:30 p.m. .... (\$140)

1st 2nd 3rd 4th 5th

- |                          |                          |                          |                          |                          |                                                                              |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 31MP Aggressive Interior Attack                                              |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 32MP Airtight and Plastics Glove Construction                                |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 33MP Basics of Apparatus Purchasing                                          |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 34MP Breaking Barriers: Busting Through Recruitment and Retention Challenges |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 35MP Building High-Performance Combination Fire Departments                  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 36MP Company-Level Drills: How to Leave Them Wanting More                    |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 37MP Creating a Culture That Works                                           |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 38MP Fire Ventilation and Flow Path Control                                  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 39MP Hazmat Incident Management: The Eight-Step Process                      |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 40MP High-Rise Firefighting Operations: Strategic, Tactical, and Task Level  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 41MP ISFSI Instructor Development Clinic                                     |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 42MP Leadership and PTSD: Avoiding PTSD                                      |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 43MP Leadership in the Real World                                            |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 44MP Mastering the Fire Department Assessment Center                         |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 45MP Politics and Problems: The Chief Officer's Basic Job                    |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 46MP Safety Leadership: From the Firehouse to the Fireground                 |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 47MP Seven "Cs" of Fire Officer Trust                                        |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 48MP The "Big 8" of Firefighter Functional Fitness                           |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 49MP The First Five Minutes: Window of Opportunity                           |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 50MP Training with Incident Simulations                                      |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 51MP Understanding People: How to Get Along at Work                          |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 52MP What the Chief Wants to Know: What You Need to Tell Him                 |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 53MP Your Fire Service Career Path: Planning Ahead                           |

#### 8-Hour Hands-On Training Evolutions:

Monday, April 23, 8:00 a.m.-5:00 p.m. .... (\$265)

1st 2nd 3rd 4th 5th

- |                          |                          |                          |                          |                          |                                                                              |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 19M Live Fire: First Due                                                     |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 20M Making the Cut: Emergency Field Amputation                               |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 21M Nozzle Forward                                                           |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 22M Outside the Limits: Fireground Skills and Drills for Success in Suburbia |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 23M Real Houses, Not Doll Houses - <b>NEW</b>                                |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 24M RIT Combat Challenge — <b>NEW</b> skill stations                         |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 25M Tactical Strength Conditioning                                           |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 26M Tower Rescue Operations                                                  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 27M Truck Company Essentials                                                 |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 28M Working in the Fire Flow Path - <b>HYBRID</b>                            |



### HANDS-ON TRAINING AND PRE CONFERENCE WORKSHOPS

(Please mark your 1st through 5th choice below.)

#### 4-Hour Hands-On Training Evolutions:

Tuesday, April 24, 8:00 a.m.-12:00 p.m. .... (\$165)

1st 2nd 3rd 4th 5th

- |                          |                          |                          |                          |                          |                                                                                |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 01TA Advanced Vehicle Extrication                                              |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 02TA Basics of Tactical Emergency Care - <b>HYBRID - NEW</b>                   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 03TA Commercial Fireground Operations                                          |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 04TA Conventional Forcible Entry: The Lost Art                                 |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 05TA Engine Company Essentials: Getting Water on the Fire                      |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 06TA Extrication Techniques for Today's Vehicles - <b>HYBRID - NEW</b>         |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 07TA Extrication: The Art of Making Space                                      |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 08TA Fireground Drills From the Street: Leverage, Force, and Aggression        |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 09TA Flashover and Modern Fire Behavior Training                               |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 10TA Heavy Vehicle Extrication                                                 |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 11TA Introduction to Handling Elevator Emergencies - <b>HYBRID - NEW</b>       |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 12TA It's All About the Saws - <b>NEW</b>                                      |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 13TA Man vs. Machinery                                                         |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 14TA Rescue and Squad Company Operations with Live Fire                        |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 15TA Residential Primary Search: Making the Grab                               |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 16TA Truck Company Emergencies                                                 |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 17TA Unmanned Aircraft Systems Use in Emergency Response - <b>HYBRID - NEW</b> |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 18TA Vent-Enter-Isolate-Search: Addressing Flow Path and Victim Removal        |

#### 4-Hour Pre-Conference Workshops:

Tuesday, April 24, 8:00 a.m.-12:00 p.m. .... (\$140)

1st 2nd 3rd 4th 5th

- |                          |                          |                          |                          |                          |                                                                                                 |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|-------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 31TA Be a Powerful Instructor Now!                                                              |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 32TA Buddy to Boss: Effective Fire and Rescue Leadership                                        |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 33TA Chief Officers Field Training Program                                                      |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 34TA Extreme Leadership: Next Generation of Leading, Coaching, and Mentoring                    |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 35TA Fire Officer's Guide for Today's Buildings on Fire                                         |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 36TA Mastering Social Media and Photography                                                     |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 37TA Must-Have Policies for Every Fire Department                                               |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 38TA Officer Development Programs                                                               |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 39TA Preventing Cancer in the Fire Service: Train-the-Trainer                                   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 40TA Professional Development: Developing the Next Generation of Fire Service Leaders           |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 41TA Reading the Fire with the BE SAHF Method                                                   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 42TA Rescuing the Leader Inside You: Empowered Personal Leadership for Better Behavioral Health |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 43TA Size-Up Videos and Tactics for the First-Due Engine                                        |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 44TA Size-Up, Strategy, and Command and Control for the First-Due Battalion Chief               |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 45TA Starting a Drone Program for Your Department                                               |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 46TA Success-Based Training                                                                     |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 47TA The Professional Volunteer Fire Department                                                 |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 48TA Think Like an Incident Commander                                                           |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 49TA This House Rocks: Firehouse Excellence                                                     |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 50TA Train and Pipeline Incidents                                                               |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 51TA Training Basics and Essentials                                                             |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 52TA Volunteer Firefighter Recruiter Boot Camp                                                  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 53TA Warm Zone Trauma Care                                                                      |

#### 4-Hour Hands-On Training Evolutions:

Tuesday, April 24, 1:00 p.m.-5:00 p.m. .... (\$165)

1st 2nd 3rd 4th 5th

- |                          |                          |                          |                          |                          |                                                                                |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 01TP Advanced Vehicle Extrication                                              |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 02TP Basics of Tactical Emergency Care - <b>HYBRID - NEW</b>                   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 03TP Commercial Fireground Operations                                          |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 04TP Conventional Forcible Entry: The Lost Art                                 |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 05TP Engine Company Essentials: Getting Water on the Fire                      |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 06TP Extrication Techniques for Today's Vehicles - <b>HYBRID - NEW</b>         |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 07TP Extrication: The Art of Making Space                                      |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 08TP Fireground Drills From the Street: Leverage, Force, and Aggression        |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 09TP Flashover and Modern Fire Behavior Training                               |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 10TP Heavy Vehicle Extrication                                                 |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 11TP Introduction to Handling Elevator Emergencies - <b>HYBRID - NEW</b>       |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 12TP It's All About the Saws - <b>NEW</b>                                      |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 13TP Man vs. Machinery                                                         |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 14TP Rescue and Squad Company Operations with Live Fire                        |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 15TP Residential Primary Search: Making the Grab                               |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 16TP Truck Company Emergencies                                                 |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 17TP Unmanned Aircraft Systems Use in Emergency Response - <b>HYBRID - NEW</b> |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 18TP Vent-Enter-Isolate-Search: Addressing Flow Path and Victim Removal        |

#### 4-Hour Pre-Conference Workshops:

Tuesday, April 24, 1:30 p.m.-5:30 p.m. .... (\$140)

1st 2nd 3rd 4th 5th

- |                          |                          |                          |                          |                          |                                                                                     |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|-------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 31TP 10 Commandments for Fires in Places of Worship                                 |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 32TP Aggressive Command and Tactics                                                 |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 33TP Are Your Choices Killing ... Us?                                               |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 34TP Cancer: It's Time to Change!                                                   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 35TP Conducting Live Fire Training                                                  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 36TP Critical Care Concepts                                                         |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 37TP Double Line-of-Duty Deaths: Lessons Learned                                    |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 38TP Drills You're Still Not Going to Find in the Books                             |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 39TP Facility Fire and Life Safety Systems for First Responders                     |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 40TP How to Increase Your Influence and Command Presence                            |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 41TP Improving Fire Officer Decision Making: Emergency Scene, Leading, and Coaching |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 42TP ISFSI Principles of Modern Fire Attack: Basement Fire Course                   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 43TP Mental Health First Aid for Fire and EMS: An Introduction                      |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 44TP Operations for Newly Promoted Company Officers                                 |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 45TP Preventing Legal "Fires"                                                       |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 46TP Proven Truck Tactics That Might Surprise You                                   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 47TP Sustainable Green Design and the Fire Service                                  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 48TP The Art of Reading Buildings                                                   |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 49TP The Company Officer's Problem-Solving and Decision-Making Toolbox              |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 50TP The Courage Within: Tactical Resiliency Training                               |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 51TP The Stoic Leader                                                               |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 52TP The Ultimate Team Sport: It Starts with Me                                     |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 53TP The Volunteer Fire Department: Winning on the Fireground                       |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 54TP It's Always About Leadership!                                                  |

#### 8-Hour Hands-On Training Evolutions:

Tuesday, April 24, 8:00 a.m.-5:00 p.m. .... (\$265)

1st 2nd 3rd 4th 5th

- |                          |                          |                          |                          |                          |                                                                              |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 19T Live Fire: First Due                                                     |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 20T Making the Cut: Emergency Field Amputation                               |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 21T Nozzle Forward                                                           |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 22T Outside the Limits: Fireground Skills and Drills for Success in Suburbia |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 23T Real Houses, Not Doll Houses - <b>NEW</b>                                |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 24T RIT Combat Challenge — <b>NEW</b> skill stations                         |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 25T Tactical Strength Conditioning                                           |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 26T Tower Rescue Operations                                                  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 27T Truck Company Essentials                                                 |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 28T Working in the Fire Flow Path - <b>HYBRID</b>                            |



**RESOLUTION NO. 2018 -**  
**AMENDING TERMS OF EMPLOYMENT**  
**FOR CITY CLERK**

WHEREAS, Chapter 20, Title I, Section 20.01, Paragraph 1 of the Code of Ordinances of the City of Webster City, Iowa, 1996 provides that the City Council of the City of Webster City, Iowa shall by resolution establish the compensation of the City Clerk.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa as follows:

1. That all full time appointees are subject to the provisions of the City Personnel Manual and Classification Pay Plan except for their designated salaries, except for overtime pay, except for provisions in the Iowa Code or City Code that may make exceptions and except for matters that may be included in Contract Agreements.
2. The City Clerk's annual salary effective with the payroll paid on January 12, 2018 will be \$47,923.20.

Passed and adopted this 5<sup>th</sup> day of February, 2018.

\_\_\_\_\_  
John Hawkins, Mayor

ATTEST:

\_\_\_\_\_  
Elizabeth Ann Smith, Deputy City Clerk



**WEBSTER CITY PLANNING AND ZONING COMMISSION MINUTES  
JANUARY 22, 2018**

A special meeting of the Webster City Planning and Zoning Commission was held on January 22, 2017. The meeting was called to order by Chairperson Steve Struchen at 5:30 P.M. at City Hall.

**ROLL CALL:** Present: Doug Bailey, Carolyn Cross, Amy Keller, Steve Struchen, Bob Vermett  
Absent: Lynn Jaycox, Jim Kumm, Shelby Kroona, Barb Wollan

The following answered roll call at:

5:33 p.m. - Jim Kumm  
5:50 p.m. - Lynn Jaycox  
5:56 p.m. - Shelby Kroona  
5:57 p.m. - Barb Wollan

Also in attendance: Daniel Ortiz, City Manager  
Karla Wetzler, Planning Director  
Dodie Wolfgram, Finance Director  
Ken Wetzler, Public Works Director  
Kent Harfst, Assistant City Manager, Parks and Rec  
Connie Evans  
Becky Kepler

**REORGANIZATION SECTION.**

It was moved by Keller and seconded by Bailey to retain the 2017 slate of officers for the year 2018: Steve Struchen as Chairperson, Bob Vermett as Vice Chairperson, and Jim Kumm as the Secretary.

**ROLL CALL:** Aye: Cross, Keller, Kumm, Struchen, Vermett, Bailey  
Nay: NONE  
MOTION CARRIED.

Attendance records of Planning and Zoning Commission members were reviewed. No one missed more than 40% of the meetings so no action was taken.

**REGULAR MEETING SECTION.**

It was moved by Vermett and seconded by Cross that the minutes of the December 11, 2017, meeting be approved as mailed to the Commission.

**ROLL CALL:** Aye: Keller, Kumm, Struchen, Vermett, Bailey, Cross  
Nay: NONE  
MOTION CARRIED.

Petitions – Communications – Requests: None

The City Manager led a review of the Webster City Capital Improvement Plan for 2018-2019 through 2022-2023. Discussion was held on some of the line items and explanations were given by City Staff. It was moved by Bailey and seconded by Vermett to recommend that the Capital Improvement Plan for 2018-2019 through 2022-2023 be approved.

**ROLL CALL:** Aye: Kumm, Kroona, Struchen, Vermett, Wollan, Bailey, Cross, Jaycox, Keller  
Nay: NONE  
MOTION CARRIED.

It was moved by Kumm and seconded by Cross to recommend that the Minor Subdivision Plat of Sahai's Second Addition in Webster City, Iowa be approved. The plat consists of one lot located between Millards Lane on the west, and the railroad tracks on the east.

**ROLL CALL:** Aye: Kroona, Struchen, Vermett, Wollan, Bailey, Cross, Jaycox, Keller, Kumm  
Nay: NONE  
MOTION CARRIED.

It was moved by Jaycox and seconded by Keller to recommend that the portion of Third Street adjacent Prospect Street on the east and west of HyVee be vacated for proposes of adding an entrance to a new retail store development to the south of said Third Street. Said portion will be retained under the City's ownership as it contains City water main, sanitary sewer and storm sewer. If any repairs are needed for said utilities, the developer/owner would be responsible for fixing their entrance located on said parcel.

**ROLL CALL:** Aye: Struchen, Vermett, Wollan, Bailey, Cross, Jaycox, Keller, Kumm, Kroona  
Nay: NONE  
MOTION CARRIED

Jim Kumm  
Secretary



805 Des Moines Street  
Webster City, IA 50595  
(515) 832-2885  
(515) 832-2515 fax



## GROVES & CHIZEK LAW OFFICE

Gary J. Groves  
gary@groveslaw.net

Zachary S. Chizek  
zach@groveslaw.net

January 31, 2018

TO: Members of the City Council

RE: Summary of Professional Services for January 2018.

Dear Council Members:

Outlined below is a summary of professional services I have provided for the City of Webster City as City Attorney for the month of January 2018. The main issues I addressed this past month were (a) drafting the Intersection Agreement with Kwik Trip, Inc., and the City, (b) finalizing the sale of a portion of ground in the industrial park from Shiva Real Estate, LLC, and (c) working with public works on the drafting of an access easement for the previously vacated Third Street adjacent to Hy-Vee.

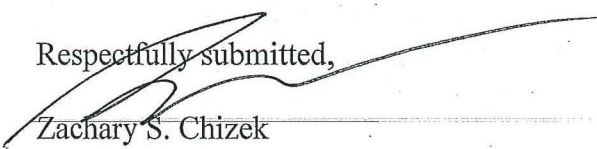
In regards to the Intersection Agreement between the City and Kwik Trip, Inc., ("Kwik Star"), I have worked with Kwik Trip's representatives and City staff to draft an agreement as it relates to the sharing of costs related to the modifications to the intersection located at Fair Meadow Drive and Superior Street. It is currently being reviewed by Kwik Trip and would need to be signed by them prior to the City executing it.

In regards to the sale of a portion of ground in the industrial park owned by Shiva Real Estate, LLC, we completed the purchase of a 100' strip of ground the early part of January. Said parcel was needed in order to get access to the larger piece of ground that the City is acquiring so that it can be platted. I will be handling the platting of said parcel in the near future to finalize that sale as well.

Finally, in regards to the access easement agreement for the previously vacated Third Street adjacent to Hy-Vee, City staff, including the Public Works Director, believe it may be necessary to grant an access easement for said parcel in the future to whomever decides to purchase the adjoining parcel that the City owns, as it makes that said parcel more attractive. Thus, I was tasked with finalizing an access easement agreement for said parcel.

If you have any questions regarding any of the above summary please do not hesitate to contact me.

Respectfully submitted,

  
Zachary S. Chizek  
Attorney at Law