

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa January 16, 2017**

The City Council met in regular session at the City Hall, Webster City, Iowa at 5:30 p.m. on January 16, 2017, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Matt McKinney, Brian Miller, Jim Talbot and Logan Welch.

It was moved by Welch and seconded by Miller to approve the agenda.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

1. It was moved by Miller and seconded by McKinney that the Council meet in Closed Session to discuss the purchase/sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property, as provided by Chapter 21.5 j. of the Code of Iowa

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

The Council went into Closed Session at 5:31 p.m.

The Council returned to Open Session at 5:58 p.m. and proceeded with meeting agenda.

**PETITIONS – COMMUNICATIONS – REQUESTS**

None brought forth.

**PUBLIC INFORMATION**

Mayor Hawkins introduced Chuck Stansfield as the new Fire Chief for Webster City, who began his employment on this date, January 16, 2017. Stansfield thanked the City Staff and Council for the opportunity to work for the community.

**MINUTES AND CLAIMS**

It was moved by McKinney and seconded by Miller that the following motion and Resolutions be approved and adopted collectively.

1. That the Meeting Minutes of January 3, 2017 be approved.
2. That Resolution No. 2017-010 approving Payroll for the period ending January 7, 2016 and paid on January 13, 2017 in the amount of \$136,603.79 be passed and adopted.
3. That Resolution No. 2017-011 approving bills paid in the amount of \$238,797.99 be passed and adopted and the Fund List be passed and adopted.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

**GENERAL AGENDA**

1. It was moved by Welch and seconded by Talbot that the issuance of Beer and Liquor Licenses by the Iowa Department of Commerce be approved for the following:

- a. Renewal of Class C Beer Permit, Class B Wine Permit & Sunday Sales  
Dollar General Store #2421, 814 Superior Street

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

2. It was moved by Welch and seconded by Talbot that the Second Reading of a proposed Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 1996, by modifying sections to Chapter 63 Pertaining to Speed Regulations be approved.  
ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

It was moved by Welch and seconded by Miller that the Third Reading of a proposed Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 1996, by modifying sections to Chapter 63 Pertaining to Speed Regulations be waived.  
ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

It was moved by Welch and seconded by Talbot that Ordinance No. 2017-1797 amending the Code of Ordinances of the City of Webster City, Iowa, 1996, by modifying sections to Chapter 63 Pertaining to Speed Regulations be passed and adopted.  
ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

3. It was moved by Welch and seconded by McKinney that Resolution No. 2017-012 establishing depositories for the City of Webster City and financial institutions, the maximum amount, which may be kept on deposit in each depository and designating authorized officers be passed and adopted.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

4. It was moved by Welch and seconded by McKinney that Resolution No. 2017-013 authorizing approval of application for the Webster City Revitalization Plan involving tax abatement. – 1225 Bank Street be passed and adopted.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

Karla Wetzler, Planning Director informed this abatement is on one of the two homes built on Bank Street by Habhab Construction. Once the other home is occupied, an agenda item will be brought to Council for it as well. She also mentioned that this Plan will be expiring soon and will be coming before Council in the future to decide whether to continue/discontinue the plan.

5. It was moved by Miller and seconded by Talbot that Resolution No. 2017-014 authorizing the Mayor to enter into a retainer agreement with the City Attorney for legal services be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

6. It was moved by Miller and seconded by Talbot that Resolution No. 2017-015 setting February 6, 2017 at 5:45 p.m. at City Hall, Webster City, Iowa for a Public Hearing on proposed plans and specifications and proposed form of contract and estimate of cost for the Lyons Creek Pedestrian Bridge and Sidewalk Extensions Project be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

7. It was moved by Miller and seconded by Welch that Resolution No. 2017-016 setting February 6, 2017 at 5:50 p.m. at City Hall, Webster City, Iowa for a Public Hearing on proposed plans and specifications and proposed form of contract and estimate of cost for the James Street Roadway Reconstruction Project be passed and adopted.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

8. It was moved by Welch and seconded by McKinney that Resolution No. 2017-017 approving Change Order No. 6, increase in contract amount, to the East Second Street Improvement Project (East Second Street Roadway Reconstruction Iowa DOT Project No. STP-U-8212(616)-70-40) with Wicks Construction, Inc., Decorah, Iowa be passed and adopted.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

9. It was moved by Welch and seconded by Miller that request from Line Department to purchase a Pickup Chassis from Webster City Auto Center in the amount of \$19,423, and the fiberglass utility box from Hiway Truck Equipment in the amount of \$12,995; for a combined cost of \$32,418 be approved.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

10. It was moved by McKinney and seconded by Miller that proposal of JEO Consulting Group Inc. for a Cost of Service Electrical Rate Study be approved.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

City Manager Ortiz-Hernandez informed Council Members that the last rate study was done in 2006. Since that time, there have been changes with Corn Belt and Basin. There were nine requests sent out and 3 replies. Staff participated in a Conference Call with JEO Consulting Group, Inc. and felt the proposal they offered would suit the needs of the City of Webster City. Much discussion was held on the above agenda item. Council Member Talbot expressed his concern of the base rate and the possibility of getting community input when making decisions on any change of rates. Council Member McKinney stated that the consultant would provide options and it would be up to the City and Council to solicit input. Council Member Welch, who has been requesting a rate study, commented that when considering rate changes, it is important to make sure the City stays sustainable as well as consider citizens.

#### **REPORTS AND RECOMMENDATIONS OF OFFICERS, BOARDS AND COMMISSIONS:**

It was moved by Welch and seconded by Miller that the following Reports be approved collectively:

1. That the December 2016 Financial Reports consisting of Finance-Treasurer Report, Bank Reconciliation Report, Investment Summary, FSB I CS-Savings, Public Fund Account, and FSB Statement be accepted and placed on file.
2. That the December 2016 City Manager Reports which include Electric, Wastewater, Water, Electric Year-to-Date and Water Year-to-Date be accepted and placed on file.
3. That the December 2016 Police Department Report be accepted and placed on file.
4. That the December 2016 Fire Department Report be accepted and placed on file.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

#### **COUNCIL COMMITTEE REPORTS**

Council Member Welch reported to Council on the Youth Advisory Commission and the status of applications. The City Clerk will take applications to the Middle School and High School Office so they are available to students. He also reminded Council that the appointment of a Council Member to this Commission needs to be made and suggested it be placed on a future agenda.

#### **OTHER REPORTS AND RECOMMENDATIONS**

Council Member Welch informed of his next Coffee with Councilman Welch to be held January 28<sup>th</sup> at Morning Glory. He suggested this would be a good opportunity to bring ideas and concerns prior to the Goal Setting Session Council has scheduled for March.

It was moved by Miller and seconded by Talbot that Council Adjourn.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

The January 16, 2017 City Council Meeting stood adjourned at 6:25 p.m.